



AGENDA

Local Emergency Management
Committee

12 August 2025

**SHIRE OF BROOMEHILL-TAMBELLUP
NOTICE OF MEETING**

A meeting of the Local Emergency Management Committee will be held in the Council Chambers, 46-48 Norrish St, Tambellup on 12 August 2025 commencing at 1.30pm.



Karen Callaghan
Chief Executive Officer

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Agenda for the Local Emergency Management Committee Meeting to be held in the Council Chambers, 46-48 Norrish St, Tambellup on 12 August 2025 commencing at 1.30pm.

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AGENDA

The Presiding Member, Cr White shall declare the meeting open at ____ am.

- 1. ATTENDANCE AND APOLOGIES**
- 2. CONFIRMATION OF PREVIOUS MEETING MINUTES**
- 2.1 CONFIRMATION OF THE MINUTES OF THE COMMITTEE MEETING HELD 13 MAY 2025**

Officer Recommendation:

That the Minutes of the Local Emergency Management Committee Meeting held 13 May 2025 be accepted as a true and correct record.

- 3. BUSINESS ARISING FROM PREVIOUS MINUTES**

4. STANDING ITEMS

4.1 REVIEW OF POST-INCIDENT AND POST-EXERCISE REPORTS

Nil

4.2 REVIEW OF CONTACTS AND RESOURCES

The Committee is required to review the contacts and resources list included in the Local Emergency Management Arrangements (LEMA) 2021.

Agencies should check information for relevance and accuracy. Changes to information can be notified at any time, and amendments will be noted, updated in the LEMA and circulated to the LEMC with minutes of this meeting. Agencies should ensure their respective copies of the LEMA are updated.

Attachment 4.2.1 CONFIDENTIAL Resource Register

Attachment 4.2.2 CONFIDENTIAL Contacts Register

For information and update – no decision required.

4.3 RISK REVIEW – RISK TREATMENTS REGISTER

In 2017 and 2018, the Shire undertook a risk assessment of hazards comprising:

- Fire (bushfire)
- Heatwave
- Hazardous materials; and
- Flood

The risk assessment process analysed 194 risk statements across the four hazards. From these risk statements, 75 risks were identified as requiring treatments and 31 required to be considered for treating. A summary of the 75 risk statements with an 'Extreme' or 'High' risk level (requiring treatment) is attached to this agenda for information.

The process of workshopping each risk area commenced, with Fire, to identify possible treatments. The register is included in LEMC agendas as a standard item, to monitor progress towards implementation of strategies. Updates will be noted.

August 2025 update:

- An application has been submitted to the All West Australians Reducing Emergencies (AWARE) 2025/2026 program for funding to assist with the delivery of workshops in 2026 to complete the risk project. The project includes the further development of the Risk Treatments Register.
- The Shire has been awarded approximately \$35,000 from the Mitigation Activity Fund to undertake mitigation works around the Broomehill and Tambellup townsites in 2025/2026.

Attachment 4.3.1 Risk Treatments Register – August 2025

Attachment 4.3.2 Summary Risk Analysis – Extreme and High Risk Level

For information and update – no decision required.

4.4 BROOMEHILL FIRE DEBRIEF – ACTIONS LIST

Following the debrief of the Broomehill fire on 3 December 2024, the outcomes from the discussion have been compiled into an action list for ongoing review by the relevant agency and close out.

Agencies are requested to provide updates.

August 2025 Update:

The Shire wrote to the District Emergency Management Committee (DEMC) in relation to matters raised through the debrief:

- Difficulty in contacting Main Roads WA to request road closures in an emergency
- Access of fire response vehicles through a road closure
- Continuation of roadworks during an emergency

The DEMC has provided a response as attached. For discussion and follow up.

Attachment 4.4.1 Broomehill Fire - 3 December 2024 - Debrief Outcomes Action List

Attachment 4.4.2 Shire correspondence to District Emergency Management Committee - LEMC Review Broomehill Fire December 2024

Attachment 4.4.3 District Emergency Management Committee response – re LEMC Review Broomehill Fire December 2024

5. MATTERS FOR DECISION/DISCUSSION/INFORMATION

5.1 H5 BIRD FLU

The Western Australian Local Government Association (WALGA) recently hosted a webinar about Avian influenza (bird flu). The Australian Government is preparing for a highly contagious strain of bird flu that is not in Australia but has spread quickly across the world.

The webinar included a presentation from the Department of Biodiversity, Conservation and Attractions, which has roles and responsibilities including:

- Playing a collaborative role in managing H5 avian influenza, particularly in relation to wildlife & natural environments within WA.
- Communicating with wildlife stakeholders to raise awareness, including wildlife rehabilitators and other licensees, commercial tour operators and other businesses operating on department-managed lands.
- Developing response strategies for key native species and sites at high risk of impact from H5 avian influenza, including captive populations at Perth Zoo.
- Participating in surveillance under the guidance of the Department of Primary Industries and Regional Development (DPIRD).
- Responding to bird flu outbreaks under the guidance of DPIRD, which may include managing sick or dead birds or mammals and access to department-managed lands.

The City of Albany also presented, with a focus on migratory birds arriving on the City's shorelines and ensuring employees were adequately educated and protected when removing dead birds or mammals from City-managed reserves.

Copies of both presentations are attached for information. The current key messaging is: Avoid, Record and Report (ARR). The following reporting mechanism was provided:



From <https://www.agriculture.gov.au/campaigns/birdflu>

What is bird flu?

Bird flu is a viral disease of birds and is found across the globe. It mainly affects birds, but can also affect other animals, and, on rare occasions, humans.

H5 bird flu, specifically high pathogenicity avian influenza H5N1 clade 2.3.4.4b is a serious and highly contagious strain that has moved quickly around the world. Australia is currently the only continent free from this strain of H5 bird flu.

Wild, farmed and pet birds can catch bird flu. Overseas, other animals have become infected by this strain of H5 bird flu. These were mainly marine mammals and bird-eating scavengers, but cases have been detected in dairy cattle, cats, goats, alpacas and pigs.

A number of human infections of the H5 bird flu strain of concern have been reported overseas. The majority have resulted in mild respiratory symptoms but there have been some severe cases. Most infected people had close contact with infected animals and contaminated environments. The likelihood of humans becoming infected is low as current strains of H5 bird flu circulating overseas do not appear to transmit easily to or between humans.

What we're doing

While bird flu preparedness activities have been a national focus for many years, H5 bird flu has spread quickly across the world through the movement of wild birds.

We are preparing for a possible outbreak of H5 bird flu in Australia and working collaboratively with state and territory governments, industries and the non-government sector to enhance preparedness and national response capabilities.

Overseas outbreaks show that H5 bird flu would have significant impacts on our wildlife and agriculture industry, especially poultry, and communities if it reaches Australia.

First Nations communities may be uniquely impacted, particularly in relation to traditional hunting practices, culturally significant species and land use. Consider sites and species of importance in your local area.

Government actions are focused on preparing for an outbreak and supporting biodiversity, the industries, other sectors and communities that would be affected.

Attachment 5.1.1 DBCA H5 Bird Flu Presentation

Attachment 5.1.2 City of Albany Bird Flu Presentation

For information – no decision required.

6. AGENCY UPDATES

The following talking points are provided as a guide to agency updates:

- 1. What is your current capability for managing incidents/responses? (do you have enough trained and/or experienced people, resources)*
- 2. What is your capacity (such as volunteer numbers) and resources looking like for the future? Do you have a volunteer recruitment strategy?*
- 3. Are there any new or emerging risks which might impact on your organisation (changes to legislation, seasonal outlooks, new industrial developments)*
- 4. Do you have any exercises planned? Can other agencies attend to participate or observe?*
- 5. If you have had any incidents or exercises what were the lessons identified – are any of these common to other organisations?*
- 6. Thinking about your community/ies, how well prepared are they to respond to your hazard/emergency*
- 7. What community engagement activities have you carried out / have planned*
- 8. How resilient do you think your community is for your hazards and what could be done to improve community resilience?*

7. GENERAL BUSINESS

8. NEXT MEETING AND CLOSE

The next meeting is scheduled for November 2025, with the date to be confirmed.