



Ordinary Meeting of Council

MINUTES

15 June 2017

**PLEASE NOTE - THESE MINUTES HAVE YET TO BE CONFIRMED BY COUNCIL AS
A TRUE AND ACCURATE RECORD OF PROCEEDINGS.**

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WITH DISABILITY.**



LIST OF MOTIONS

15 June 2017	Page No
20018-2019 Regional Road Group Projects	12
Confirmation of Previous Meeting Minutes 18 May 2017	2
Creditors Accounts paid May 2017	6
Financial Statements for May 2017	3
Plant Replacement – Compact Track Loader (Skid Steer) Specifications	14
Proposed Telecommunications Tower Extension – Lot 542 Reilly Street, Broomehill	8

SHIRE OF BROOMEHILL - TAMBELLUP

Minutes of the Ordinary Meeting of Council of the Shire of Broomehill - Tambellup held in the Tambellup Council Chambers on Thursday 15 June 2017 commencing at 4.00pm.

1. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Present:	Cr GM Sheridan	President
	Cr SJF Thompson	Deputy President
	Cr MR Batchelor	
	Cr TW Prout	
	Cr MC Paganoni	
	Cr CL Dennis	
	Cr ME White	
	KB Williams	Chief Executive Officer (CEO)
	JA Stewart	Manager Corporate Services
	GC Brigg	Manager of Works
	KP O'Neill	Manager Finance and Assets
	PA Hull	Strategic Support & Projects Officer
	ML Lloyd-Woods	Customer Service Officer

Apologies: Nil

Leave of Absence: Nil

2. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

2.1 The President welcomed Councillors and Staff and declared the meeting open at 4.00pm.

3. RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. APPLICATION FOR LEAVE OF ABSENCE

Nil

6. DECLARATION OF INTEREST

Nil

7. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

8. CONFIRMATION OF PREVIOUS MEETING MINUTES

8.1 ORDINARY MEETING OF COUNCIL MINUTES 18 MAY 2017

170601

Moved Cr Batchelor, seconded Cr White

“That the Minutes of the Ordinary Meeting of Council held on 18 May 2017 be confirmed as a true and accurate record of proceedings.”

CARRIED 7/0

9. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

10. MATTERS FOR DECISION

10.01 FINANCIAL STATEMENTS FOR MAY 2017

Program:	Other Property and Services	
Attachment:	Monthly Financial Statements for May 2017	
File Ref:	Nil	
Author:	KP O'Neill	Manager Finance and Assets
Date:	8 June 2017	
Disclosure of Interest:	Nil	

Summary: Council to consider the monthly financial report for the period ending 31 May 2017.

Background: The *Local Government (Financial Management) Regulations 1996* require a statement of financial activity to be prepared each month and prescribe the contents of that report and accompanying documents. The report is to be presented at an ordinary meeting of the Council within 2 months after the end of the month to which the report relates.

Each financial year, Council is required to adopt a percentage or value to be used in the statement of financial activity for reporting material variances.

As part of the 2016/17 budget process, Council adopted 10% or \$10,000 as the material variance for reporting purposes for the year.

Comment: Note 12 details capital revenue and expenses for the year which includes plant replacement, road construction, building improvements, reserve transfers and loan transactions.

The 2016/17 budget included provision to raise a loan for construction of the Tambellup Pavilion for \$1.15million, and the loan was drawn down in February.

Receivables (rates and sundry debtors) outstanding are reported at Note 6. At the end of May, we are still carrying a significant balance in outstanding sundry debtors. The larger amounts outstanding relates to claims from WANDRRA for both AGRN696 (2016 storm damage) and AGRN743 (2017 storm damage); the second milestone payment from the National Stronger Regions Fund for the Tambellup Pavilion; and lastly Regional Road Group progress and completion claims for the road construction projects. All of the outstanding amounts mentioned above will be received prior to 30 June.

Note 2 in the financial statements provides commentary on the material variances shown in the statement of financial activity by reporting program, which is a requirement of the *Local Government (Financial Management) Regulations 1996*.

Consultation: Nil

Statutory**Environment:** *Local Government (Financial Management) Regulations 1996**34. Financial activity statement report*

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22 (1)(d), for that month in the following detail –*
- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
 - (b) budget estimates to the end of the month to which the statement relates;*
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) the net current assets at the end of the month to which the statement relates.*
- (2) Each statement of financial activity is to be accompanied by documents containing –*
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) such other supporting information as is considered relevant by the local government.*

Policy Implications: Nil**Strategic****Implications:** This issue is not dealt with in the Plan**Asset Management****Implications:** There are no implications for the Asset Management Plan.**Financial****Implications:** The report represents the financial position of the Council at the end of the previous month.**Workforce Plan****Implications:** There are no implications for the Workforce Plan.**Voting Requirements:** Simple Majority

Council Decision: **170602**

Moved Cr Paganoni, seconded Cr Prout

“That the Financial Statement for the period ending 31 May 2017 be adopted.”

CARRIED 7/0

**Reason For Change to
Recommendation:**

10.02 CREDITORS ACCOUNTS PAID MAY 2017

Program:	Other Property and Services	
Attachment:	List of Payments for May 2017	
File Ref:	Nil	
Author:	KP O’Neill	Manager Finance and Assets
Date:	8 June 2017	
Disclosure of Interest:	Nil	

Summary: Council to consider the list of payments made from the Municipal and Trust Funds during May 2017.

Background: The *Local Government (Financial Management) Regulations 1996* prescribe that a list of accounts paid under delegated authority by the CEO is to be prepared each month, providing sufficient information to identify the transactions.

The list is to be presented to the Council at the next ordinary meeting after the list is prepared and recorded in the minutes of that meeting.

Comment: Summary of payments made for the month:-

Municipal Fund	\$1,087,985.87
Trust Fund	\$14,902.57
Credit Cards	\$456.17
<u>Total</u>	<u>\$1,103,344.61</u>

Consultation: Nil

Statutory

Environment: *Local Government (Financial Management) Regulations 1996*

13. Lists of accounts

(1) If the local government has delegated authority to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –

- (a) the payee’s name;*
- (b) the amount of the payment;*
- (c) the date of the payment; and*
- (d) sufficient information to identify the transaction.*

Policy Implications: Nil

Strategic

Implications: This issue is not dealt with in the Plan

Asset Management

Implications: There are no implications for the Asset Management Plan.

Financial

Implications: Lists the payments made from Municipal and Trust Funds during the previous month.

Workforce Plan

Implications: There are no implications for the Workforce Plan.

Voting Requirements: Simple Majority

Council Decision: *170603*

Moved Cr Dennis, seconded Cr Paganoni

“That the list of accounts paid during May 2017, consisting of:-

- *Municipal Fund payments totalling \$1,087,985.87 comprising
 - *cheques numbered 3470 to 3498;*
 - *electronic payments numbered EFT8955 to EFT9058, EFT9064 to EFT9080; and*
 - *direct debits numbered DD4715.1 to DD4715.5, DD4737.1 to DD4737.5;**
- *Trust Fund payments totalling \$14,902.57 comprising
 - *cheques numbered 451 to 452; and*
 - *electronic payments numbered EFT9059 to EFT9063,**
- *Credit Card payments totalling \$456.17;*

be endorsed.”

CARRIED 7/0

Reason For Change to Recommendation:

10.03 PROPOSED TELECOMMUNICATIONS TOWER EXTENSION – LOT 542 REILLY STREET, BROOMEHILL

Program:	Planning	
Attachment:	Development Plans	
File Ref:	A4070 & ADM0205	
Author:	KB Williams	Chief Executive Officer
Date:	22 May 2017	
Disclosure of Interest:	Nil	

Summary: An application has been lodged for extension to an existing telecommunications tower located at Lot 542 Reilly Street, Broomehill.

This report recommends that approval be granted, subject to conditions.

Background: An application for the development of extensions to an existing telecommunications tower was submitted on 15 May 2017.

The application was submitted by Vision Stream on behalf of Telstra Corporation. The application seeks consent to extend an existing lattice tower used for fixed wireless internet services by five metres to allow for the provision of mobile telecommunications to the town site.

The proposed development is part of Telstra Corporations ‘Mobile Black Spot Program’.

Comment: **Description of Application**

The applicant is seeking a planning approval to extend an existing mobile telecommunications tower by 5 metres to provide additional mobile telecommunications services to the Broomehill locality.

The site was selected due to it meeting telecommunications coverage objectives and the ability to co-locate the new infrastructure on the existing tower.

The proposed development consists of:

- A 5 metre extension to the existing 50metre lattice tower
- Installation of a triangular head frame on the extension
- Installation of 6 new panel antennae on the headframe
- Installation of an equipment hut at the base of the tower
- Fencing of the equipment hut

The proposed development is located within a designated Bushfire Risk Prone area. No formal assessment has been completed. Notwithstanding this, the proposed extension does not increase the risk, and the existing and proposed development is not a habitable building.

Relevant Scheme Provisions

Zoning:

The subject lot is zoned ‘Rural Residential’ under the Shire of

Broomehill Town Planning Scheme No 1 (‘the Scheme’). The existing telecommunications tower was previously approved on the site as a Public Utility for use for the provision of fixed wireless internet services. The definition of Public Utility under Schedule 1 - Interpretations of the Scheme states:

*Public Utility: means any work or undertaking constructed or maintained by a public authority or the Council as may be required to provide water, sewerage, electricity, gas, drainage, **communications** or other similar services.*

The proposed tower extension and equipment hut can similarly be defined as Public Utility. Public Utility is an ‘AA’ or Discretionary land use under Table 1 - Zoning Table of the Scheme.

Consequently the consent of Council is required. Additionally, the proposed development does not meet the criteria of the Telecommunications (Low-Impact Facilities) Determination 1997 and is not exempt under this legislation, and accordingly the subject application has been submitted.

Development Standards:

The Scheme contains the following setback provisions relevant to the application:

5.5 SITE REQUIREMENTS

The site building requirements for land in various zones shall be as set out in Table 2.

TABLE 2 - SITE REQUIREMENTS - MINIMUM SETBACKS FROM BOUNDARIES

ZONE	STREET	REAR	SIDE
<i>Residential</i>	<i>As in the R Codes</i>		
<i>Town Centre</i>	<i>0m</i>	<i>At the Council’s discretion</i>	
<i>Industrial</i>	<i>7.5m</i>	<i>7.5m</i>	<i>5m on one side</i>
<i>Rural Residential</i>	<i>15.0m</i>	<i>10.0m</i>	<i>10.0m</i>
<i>Farming</i>	<i>15.0m</i>	<i>10.0m</i>	<i>10.0m</i>

5.5.1 Where a lot has frontage to two streets the Council may reduce the minimum setback from one only of those streets to not less than 50% of the distance specified in Table 2.

The proposed development complies with the setback requirements, with a front setback of 100 metres + and a rear setback of 10 metres (this rear setback fronts on to Reilly Road).

The proposed development meets all of the stated ‘guiding principles’ of the WAPC’s Statement of Planning Policy No 5.2 - Telecommunications Infrastructure, as well as criteria for assessing visual impact under this policy statement.

The logical location for the proposed development is the existing tower, and refusal of the application would require a new tower to be built in close proximity to the existing tower. It is more efficient and lower impact to collocate the proposed mobile services on the existing tower.

Consultation: The application was advertised to all adjoining and adjacent land owners over 14 days to allow for public comment, given the level of interest in the original development of the fixed wireless internet services tower.

No comment was received from any of the land owners consulted.

Statutory

Environment:

- Shire of Broomehill Town Planning Scheme No 1.
- Western Australian Planning Commission Statement of Planning Policy No 5.2 - Telecommunications Infrastructure.
- Telecommunications Act 1997.
- Telecommunications (Low-Impact Facilities) Determination 1997.

Policy Implications: Nil

Strategic

Implications: This issue is not dealt with in the Plan

Asset Management

Implications: There are no asset management implications for Council

Financial

Implications: Application fees of \$147.00 have been paid

Workforce Plan

Implications: There are no workforce plan implications

Voting Requirements: Simple Majority

Council Decision: **170604**

Moved Cr Prout, seconded Cr Dennis

“That Council, pursuant to the Planning and Development Act, approve the application lodged by Vision Stream for the use and development of Lot 542 Reilly Road for a 5 metre extension to a telecommunications tower, new panel antennas, headframe and equipment shelter subject to the following conditions:

- 1. The term of this approval is limited and expires 24 months from the date of this planning consent.*

- 2. The applicant shall prepare an assessment report of Reilly Road prior to commencement of development and submit this assessment to Council for Council’s records. The report will include a photographic record. Once construction is complete Council will inspect the roads and any deterioration of the road assessed to be caused by the development shall be rectified by the applicant”*

CARRIED 7/0

**Reason For Change to
Recommendation:**

10.04 2018-2019 REGIONAL ROAD GROUP PROJECTS

Program:	Transport
Attachment:	Proposed 10 Year Road Construction Program Under Separate Cover: Capital Road Report
File Ref:	ADM0507
Author:	GC Brigg Manager of Works
Date:	7 June 2017
Disclosure of Interest:	Nil

Summary: Council to consider the 2018-2019 proposed Regional Road Group Projects. Submissions are due by Friday 16 June 2017.

Background: Submissions for the 2018-2019 Regional Road Group Projects must be forwarded by 16 June 2017. If Council is submitting more than one project, then all the projects must be prioritised.

Council will be submitting the following projects for the 2018-2019 financial year:

- Pallinup South Road – Construct and seal - SLK 0.20 – 3.50
- Warrenup Road – Construct and seal - SLK 0.00 – 2.40
- Broomehill Kojonup Road - Stabilize patches and reseal SLK 26.30 – 30.82
- Tambellup West Road – Reconstruct full width and seal SLK 0.00 – 0.27
- Tambellup West Road – Stabilize patches and reseal. SLK 5.00 – 8.61
- Toolbrunup Road – Reconstruct full width 7m and seal SLK 17.71 – 18.99

Council needs to prioritise the above projects. It is proposed to rank the projects as follows:

1. Pallinup South Road – Construct and seal - SLK 0.20 – 3.50
2. Warrenup Road - Construct and seal - SLK 0.00 – 2.40
3. Broomehill Kojonup Road - stabilize patches reseal – SLK 26.30 – 30.82
4. Tambellup West Road – Reconstruct full width and seal SLK 0.00 – 0.27
5. Tambellup West Road – Stabilize patches and reseal SLK 5.00 – 8.61
6. Toolbrunup Road – Reconstruct full width 7m and seal SLK 17.71 – 18.99

Comment: For Council discussion and decision

Consultation: Chief Executive Officer
Fred Wallefeld – Wood and Grieve Engineers

Statutory Environment: Nil

Policy Implications: Nil

Strategic**Implications:**

The Strategic Community Plan identifies ‘Living in a Safe Community’ as a key aspiration with safe roads and road safety playing an important role in that aspiration.

Asset Management**Implications:**

If successful the works will assist in reducing the renewal gap that is currently reflected in Councils Asset Management Plan.

Financial**Implications:**

Funding for these road projects, if the applications are successful is on a 2:1 basis. Provision will be made in the 2018-2019 budget for Councils one third contribution if the projects are approved.

Workforce Plan**Implications:**

The current staffing structure has sufficient capacity to undertake the works proposed.

Voting Requirements: Simple Majority

Council Decision: *170605*

Moved Cr Batchelor, seconded Cr Prout

“That Council agrees to prioritise the 2018-2019 Regional Road Group Project submissions as follows:

- 1. Pallinup South Road – Construct and seal - SLK 0.20 – 3.50*
- 2. Warrenup Road - Construct and seal - SLK 0.00 – 2.40*
- 3. Broomehill Kojonup Road - stabilize patches reseal – SLK 26.30 – 30.82*
- 4. Tambellup West Road – Reconstruct full width and seal SLK 0.00 – 0.27*
- 5. Tambellup West Road – Stabilize patches and reseal SLK 5.00 – 8.61*
- 6. Toolbrunup Road – Reconstruct full width 7m and seal SLK 17.71 – 18.99”*

CARRIED 7/0

Reason For Change to Recommendation:

10.05 PLANT REPLACEMENT – COMPACT TRACK LOADER (SKID STEER) SPECIFICATIONS

Program:	Transport	
Attachment:	Nil	
File Ref:	PSS1	
Author:	GC Brigg	Manager of Works
Date:	8 June 2017	
Disclosure of Interest:	Nil	

Summary: Council’s major plant replacement policy includes specifications to be provided to Council for consideration before asking for quotations.

Background: Council’s 2017-2018 plant replacement has made provision to replace the existing Caterpillar 259B with a larger compact track loader utilising the preferred supplier service offered by the Western Australian Local Government Association (WALGA) purchasing network.

Council will request quotes from several companies who can supply a skid steer to suit council’s needs.

Council is still required to go to tender for the disposal of the existing skid steer. The anticipated trade in will exceed the threshold of \$20,000 and Council will be trading it on an item that exceeds the purchase threshold of \$150,000. WALGA also provides a service to advertise and manage the tender process for the trade-in of vehicles and machinery. WALGA will carry out ‘for sale by tender’, while obtaining quotations for the new machine. This minimizes the waiting period if any private buyers are received.

It is important to replace the existing compact track loader with a larger unit early in the 2017-18 financial year to carry out stabilizing requirements before resealing can be carried out in the warmer months. By getting specifications agreed by council early allows staff to ask for quotations, reducing the waiting time in the 2017/18 year. Quotations won’t close until after the 30 of June 2017.

Comment: Council will be seeking quotes for a compact track loader already utilized in the fleet. This skid steer will be used in road construction, maintenance and general use.

SUPPLY OF ONE COMPACT TRACK LOADER (Skid Steer)

1. Track type undercarriage
2. Fully enclosed air cab with tinted windows
3. Power 75kw to 82kw (100-110hp)
4. Peak Torque 360nm
5. Hydraulic flow minimum 150 Litres per minute
6. Hydraulic system capacity 60litres with auxiliary cooler
7. Hydraulic power minimum 30kw
8. Reversing Camera
9. Reversing alarm
10. Rear view mirror
11. Amber LED flashing lights

12. 40 channel UHF radio
13. Stereo mp3 player
14. Canvas seat cover
15. Service tools
16. Sign writing - Shire of Broomehill Tambellup
17. Delivered to Tambellup Depot
18. Registered to the Shire of Broomehill-Tambellup common due date 1st of August.
19. Workshop and parts manuals

Training

- The supplier shall provide instruction/training at the point of delivery:
- Training to workshop personnel on service and maintenance of the unit
- Training to council operators and workshop staff on all aspects of the operation and field maintenance of the unit

Consultation: Manager of Works – Glen Brigg
Chief Executive Officer – Keith Williams

Statutory

Environment: *Local Government Act 1995*
Local Government (Functions and General) Regulations 1996

Policy Implications: Policy 4.6 –Replacement of Plant and Vehicles

Strategic

Implications: The Strategic Community Plan includes an aspiration of “Living in a Safe Community”. Road safety is referenced and appropriate equipment is an important tool for Council to deliver on this aspiration.

Asset Management

Implications: The compact track loader will be taken up into the Asset Management Plan (AMP) and the trade will be removed. The changeover of the compact track loader is in keeping with the Plant Replacement Program and the intent of the AMP.

Financial

Implications: Councils 2017-2018 plant replacement includes a provision for the changeover of the compact track loader. Funds are to come from the Plant Replacement Reserve.

Workforce Plan

Implications: There are no workforce plan implications

Voting Requirements: Simple Majority

Council Decision: **170606**

Moved Cr Batchelor, seconded Cr Thompson

“That Council endorses the specifications as presented.”

CARRIED 7/0

**Reason For Change to
Recommendation:**

12.01**MAINTENANCE REPORT FOR JUNE 2017**

Program: Transport
Attachment: Nil
File Ref: Nil
Author: GC Brigg **Manager of Works**
Date: 9 June 2017
Disclosure of Interest: Nil

Reg No.	Description	Current Kms/Hrs	Next Service Due	Year of Manufacture	Year of Purchase	Changeover	Comments
0TA	Toyota Landcruiser wagon			2017	2017	1 yr / 15,000km	
1TA	Toyota Hilux			2017	2017	1 yr / 30,000 kms	
BH00	Toyota Hilux Dual Cab	13,555	20,000	2016	2016	1 yr / 30,000 kms	
BH000	Holden Colorado			2017	2017	1yr / 25,000 km	
BH001	CAT vibe Roller	228	250	2016		8 yrs / 8,000 hrs	
BH002	ISUZU Flatbed Truck	9,893	20,000	2016	2016	7 yrs / 250,000km	
BH003	Toyota Landcruiser GXL Dual Cab	12,135	20,000	2017	2017	1 yr / 30,000 km	Serviced at 10,000km
BH004	CAT 12M Grader	7,707	8,000	2250	2009	8 yrs / 8,000 hrs	Adjusted circle drive wear pads. Fitted new Oversize sticker
BH005	Cat multi tyre Roller	4,773	5,000	2011	2011	8 yrs / 8000 hrs	Replaced rear beacon Replace aircon fan set Replaced punctured tyre
BH006	CAT 12M	4,852	5,000	2012	2012	8 yrs / 8,000 hrs	Replaced right hand mirror
BH007	Toro mower	494	600	2016	2016	5 yrs / 5,000 hrs	Replaced hour meter
BH009	Colorado 4x4 Tray Back	13,697	15,000	2015	2015	1 yr / 30,000 km	
BH012	Isuzu Fire Truck						
BH013	Cat 444F Backhoe	1,774	2000	2013	2013	10 yrs / 8,000 hrs	Check and grease. Replaced Hydraulic quick coupler
BH014	Toyota Landcruiser	9,014	10,000	2017	2017	1 yr / 30,000 km	
BHT0	Kenworth Truck	11,355	20,000	2016	2017	5 yrs / 250,000 km	
BHT84	Toro Groundmaster 3500D mower	498	600	2013	2013		
BHT92	CAT 259B3 Skid Steer	1,346	1500	2012	2013	8 yrs / 8,000hrs	Replaced door glass. Check and grease

Reg No.	Description	Current Kms/Hrs	Next Service Due	Year of Manufacture	Year of Purchase	Changeover	Comments
BHT125	Mack Curser 8 Wheel Tipper	108,624	120,000	2013	2013	5 yrs / 250,000 km	Reposition tank breather. Replaced hydraulic valve handle
BHT1624	Fuel trailer			2015	2016		
BHT1633	Tandem Axle Dolly	18512		2015	2015		
TA001	Toyota Landcruiser	103	1,000	2017	2017	1 yr / 30,000 kms	Fitted Accessories
TA005	Toyota Hilux Tray Top	2,673	10,000	2016	2016	1 yr / 30,000 kms	
TA017	Isuzu Tipper	76,344	80,000	2014	2014	5 yrs / 200,000 km	Replaced 4 drive tyres. Replaced windscreen
TA052	Toyota Hilux Tray Top	3,317	10,000	2017	2017	1 yr 30,000 km	
TA06	Jet Patcher Isuzu	144,499	150,000	2007	2010	8 yrs / 8,000 hrs	Fixed electrical fault for nozzle heater and fitted new switch. Fixed starting system of compressor engine. Fixed radio, replaced cable and aerial. Fixed hydraulic fault in spreader box control valve.
TA18	12M Grader	955	1,000	2016	2016	7 yrs / 8,000 hrs	Unseized circle drive pin
TA281	930K Loader	2,390	2,500	2014	2014	8 yrs / 8,000 hrs	Replaced broken Number Plate light
TA386	Isuzu Tipper	52,267	60,000	2012	2012	5 yrs / 200,000 km	
TA2251	3 Axle Float Trailer				2009		
1 TIU 961	Papas Tandem Fuel Trailer			2008			
1TMR361	Rockwheeler Side Tipper Trailer	58,454		2012	2012		
1TMR367	Tandem Axle Dolly						Replaced Hydraulic Pipe Clamps
BKTBR	Skid steer Bucket Broom			2013			Replaced Bristles
1TLT850	Loadstar 8x5 Trailer			2011			
BH2085	Trailer for Pump at Town dam						
BH2098	Boxtop Trailer						
BH2134	Trailer for Mobile Standpipe						
TA2129	Fuel Tanker						
1TCY082	Papas Tandem Fuel Trailer						
1TCY093	Papas Tandem Trailer						Replaced Tail lights and rewired plug
1TIU961	8 x 5 Papas Fuel Trailer						
1TFH594	Loadstar Boxtop Trailer						

Reg No.	Description	Current Kms/Hrs	Next Service Due	Year of Manufacture	Year of Purchase	Changeover	Comments
1TFC580	Gardeners Boxtop trailer						
1TFD241	Boxtop Trailer for firefighting						
1TJX516	Plant Trailer for Mowers						
BHT1624	Fuel Trailer				2016		
1TOI298	Sign Trailer				2015		
Fogger	Fogger						
TSAW	Tree Saw						
STAB	Stabiliser attachment				2014		
CATBR	Caterpillar Broom						
	Cement Mixer						
	Tree Grab						
	Wacker Packer						
	Tambellup Fogger						
	Broomehill Fogger						
1TRR872	Hire Side Tipper Trailer	1876		2016			

This Report was received by Council

12.02 WORKS REPORT FOR JUNE 2017

Program:	Transport	
Attachment:	Nil	
File Ref:	Nil	
Author:	GC Brigg	Manager of Works
Date:	9 June 2017	
Disclosure of Interest:	Nil	

Broomehill

- Gardeners are up to date with mowing, whipper snipping and spraying weeds around town.
- Replacement plants ordered and received and gardeners are currently replanting in all areas.
- There has been a good response from top dressing the oval. The Contractor will spray for broadleaf weeds next week.
- The water supply is holding up well. Still good levels considering there has been warmer weather and little rain over the last few months.
- Katanning Cherry Pickers are still to trim trees under powerlines. This work is well overdue.
- Holland Park shade structure has been picked up from Albany and currently stored (still on the trailer) at the Tambellup Depot. Paul Plant will start constructing the shade next week.
- Paul Plant to install pram ramps to footpaths while working in town.

Tambellup

- Gardeners are up to date with most areas around town. Some work to do at the cemetery.
- Still using treated water on the oval. Little dam water being used.
- Power has been off to the reticulation on the oval over the last week while completing power to the pavilion. Power is back on now and watering has recommenced.
- Replacement trees and plants to be installed in all areas around town.
- Carport for the office is currently being built by Elite Steel in Albany. Should be ready before the end of June.
- Westernpower have issued a tree cutting order for trees under powerlines in Tambellup. There are only a couple of trees on the order. Katanning contractors will carry out the work when in the area. They will also trim other trees under powerlines before they become a problem.
- Main Roads have issued a request to trim trees along Garrity Street at the intersection of Tambellup West Road.
- Maintenance crew have installed the sand pad for the water tanks in the depot. This is part of the water harvest and wash pad project.

Roads

- Construction crew have finished Warrenup Road. Drainage mostly complete. There still needs to be rock levies installed in downhill areas of the drainage. Spur drains can't be installed because of the fencing that is close beside the road.
- Construction crew currently gravel sheeting on Beejenup Road. This is the last capital road project for the year.
- The R2R project gravel sheeting of Tieline North Road has been cancelled due to flood damage. WANDRRA work now includes gravel sheeting the full length of the road.
- The R2R funds withdrawn for Tieline North Road couldn't be spent during 2016/17. It now carries forward to the last year of the program which is 2018/19.

- Main Roads WA signed off on the full flood damage estimations of \$3,563,000. Broomehill-Tambellup is currently tendering the WANDRRA work. There is a lot of interest in the tenders.
- Western Stabilizers will revisit Gnowangerup Road (RRG) project next week. This will resolve issues with the last kilometre of shoulders not completed properly. The excess material will be pulled up, out of the table drains and spread across the full width of the road. Stabilizing machine will then mix across the full width of the road and it will then be sealed. Other patches within this project are being final trimmed and sealed with the Jetpatcher until a hot sealing can be carried out.
- Maintenance graders are working in the northeast of the shire, moving to the northwest.
- Jetpatcher still working on sealed roads. This will be ongoing for weeks to come.
- Maintenance crew have been helping with construction and sealing. Currently catching up on signage.

Plant

- It was identified that the Kenworth truck doesn't have a hot shift PTO as specified in the requirements for the shire. CJD have agreed that it was in the quotation specification and wasn't supplied. They are working on a new PTO to be fitted.
- Works Supervisor's Toyota Landcruiser dual cab has been replaced.
- The construction crew's Toyota Landcruiser dual cab was due for replacement before the end of June. Toyota couldn't supply the Great Southern Toyota (dealer) with the vehicle on time, and the dual cab won't turn up until after the 2016/17 financial year. Council will incur \$4,400 stamp duty from the 1st of July. Great Southern Toyota offered the shire free Landcruiser changeovers (shire still pays stamp duty and registration) during 2017/18 to make up the stamp duty the shire will incur because the vehicle won't be supplied on time.
- Vehicles to be replaced this month (before the stamp duty requirement comes in to force) are Manager of Works Toyota Hilux, the maintenance graders, dual cab Hilux and Mechanic's single cab Landcruiser.
- There have been some extras fitted to vehicles (management only) when they weren't being fitted previously. Great Southern Toyota wouldn't replace vehicles with extras on low cost changeovers, saying they were losing money. Toyota will now supply like for like (bullbars light bars hard covers etc) vehicles on low cost changeovers after Ford and Holden offered to do so.
- Shire has purchased a vibrating roller attachment for the skid steer. This will be needed when using council's own equipment for bitumen repairs.
- Next year a small water tank is needed to fit the lighter Isuzu trucks.
- Grader idle hours have improved. They are now between .4 and .7 of an hour each day. Between the warm up in the mornings and shut downs this is quite acceptable.

This Report was received by Council

**12.03 DISABILITY ACCESS AND INCLUSION PLAN 2015-2020 (DAIP)
– YEARLY PROGRESS REPORT (2016-17)**

Program: Governance
Attachment: DAIP 2016-17 Progress Report
File Ref: ADM0124 & ADM0209
Author: JA Stewart Manager Corporate Services
Date: 02 June 2017
Disclosure of Interest: Nil

Summary: Yearly report on the progress of Council’s Disability Access and Inclusion Plan 2015-2020 strategies.

Background: The *Disability Services Act WA (1993)* requires local government to implement a DAIP to ensure people with disability have equal access to its services and facilities. Council’s DAIP outlines seven desired outcome areas and the strategies Council has developed to achieve those outcomes. Legislation requires a progress report to be forwarded to the Disability Services Commission (DSC) annually and the Plan itself stipulates that a report be made to Council on a yearly basis. A report on Council’s implementation of its DAIP is also included within its Annual Report.

Comment: This year’s Progress Report has been completed and forwarded to the DSC; a copy is hereby presented for Council’s information.

Consultation: Nil

**Statutory
Environment:** *Disability Services Act WA – Part 5*
Disability Services Regulations

Policy Implications: Nil

**Strategic
Implications:** Community Aspirations:
Strengthening community spirit
Living in a safe community
Staying active and being entertained
Being healthy

**Asset Management
Implications:** There are no asset management implications

**Financial
Implications:** This issue has no financial implications for Council

**Workforce Plan
Implications:** There are no workforce plan implications

Voting Requirements: Nil

Officer

Recommendation: *“No recommendation required – Councillor information only”*

This Report was received by Council

**Reason For Change to
Recommendation:**

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL

Nil

14. DATE OF NEXT MEETING

20 July 2017

15. CLOSURE

There being no further business the President thanked Councillors and Staff for their attendance and declared the meeting closed at 5.00pm.