

# SHIRE OF BROOMEHILL-TAMBELLUP

## MONTHLY FINANCIAL REPORT

For the Period Ended 28 February 2018

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**SHIRE OF BROOMEHILL-TAMBELLUP**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**By Nature or Type**  
**For the Period Ended 28 February 2018**

Note	Adopted Budget 2017/18	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	
<b>Operating Revenues</b>						
	2,322,100	2,322,100	2,321,948.12	(152)	(0.0%)	
	4,614,400	2,139,239	1,569,103.86	(570,135)	(36.3%)	▼
10	2,000	2,000	3,739.10	1,739	46.5%	
	280,700	196,398	172,327.08	(24,071)	(14.0%)	▼
	0	0	0.00	0	0.0%	
	56,800	32,850	37,642.15	4,792	12.7%	
	83,000	75,592	76,313.51	722	0.9%	
<b>Total</b>	<b>7,359,000</b>	<b>4,768,179</b>	<b>4,181,073.82</b>	<b>(587,105)</b>		
<b>Operating Expense</b>						
	(1,913,800)	(1,351,915)	(1,300,749.71)	51,165	3.9%	
	(5,258,000)	(2,244,399)	(1,785,280.10)	459,119	25.7%	▼
	(177,900)	(117,281)	(109,740.48)	7,541	6.9%	
	(1,114,000)	(742,576)	(716,877.79)	25,698	3.6%	
	(54,300)	(50,800)	(57,653.07)	(6,853)	(11.9%)	
	(174,000)	(174,000)	(155,081.15)	18,919	12.2%	▼
10	(125,700)	(40,800)	(46,884.24)	(6,084)	(13.0%)	
	(78,600)	(49,440)	(44,223.11)	5,217	11.8%	
<b>Total</b>	<b>(8,896,300)</b>	<b>(4,771,211)</b>	<b>(4,216,489.65)</b>	<b>554,721</b>		
<b>Funding Balance Adjustment</b>						
	1,114,000	742,576	716,877.79	(25,698)	(3.6%)	
10	123,700	38,800	43,145.14	4,345	10.1%	
	0	0	(3,067.05)	(3,067)	0.0%	
<b>Net Operating</b>	<b>(299,600)</b>	<b>778,344</b>	<b>721,540.05</b>	<b>(56,804)</b>		
<b>Capital Revenues</b>						
8	3,704,800	2,392,300	2,252,684.60	(139,615)	(6.2%)	
10	980,000	575,300	686,111.26	110,811	16.2%	▲
9	977,400	279,000	500,295.00	221,295	44.2%	▲
<b>Total</b>	<b>5,662,200</b>	<b>3,246,600</b>	<b>3,439,090.86</b>	<b>192,491</b>		
<b>Capital Expenses</b>						
	0	0	0.00	0	0.0%	
12	(977,500)	(752,500)	(1,116,336.19)	(363,836)	(32.6%)	▲
12	(1,538,000)	(1,104,000)	(1,076,506.44)	27,494	0.0%	
12	0	0	0.00	0	0.0%	
12	(3,030,400)	(1,171,200)	(1,005,404.93)	165,795	16.5%	▼
12	(295,000)	(130,000)	(94,755.93)	35,244	37.2%	▼
12	(82,300)	(60,100)	(60,122.15)	(22)	(0.0%)	
9	(734,200)	(687,800)	(708,632.10)	(20,832)	(2.9%)	
<b>Total</b>	<b>(6,657,400)</b>	<b>(3,905,600)</b>	<b>(4,061,757.74)</b>	<b>(156,158)</b>		
<b>Net Capital</b>	<b>(995,200)</b>	<b>(659,000)</b>	<b>(622,666.88)</b>	<b>36,333</b>		
<b>Total Net Operating + Capital</b>	<b>(1,294,800)</b>	<b>119,344</b>	<b>98,873.17</b>	<b>(20,471)</b>		
Opening Funding Surplus(Deficit)	1,294,800	1,294,800	1,623,405.14	328,605	20.2%	▲
4	<b>0</b>	<b>1,414,144</b>	<b>1,722,278.31</b>	<b>308,134</b>		

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**By Reporting Program**  
**For the Period Ended 28 February 2018**

Note	Adopted Budget 2017/18	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	
<b>Operating Revenues</b>						
	32,000	26,000	19,621.53	(6,378)	(32.51%)	
	3,248,300	3,017,805	3,021,803.38	3,998	0.13%	
	104,200	90,900	94,415.45	3,515	3.72%	
	1,100	250	236.00	(14)	(5.93%)	
	80,100	54,100	38,302.94	(15,797)	(41.24%)	▼
	59,600	39,064	41,943.45	2,879	6.87%	
	77,700	72,200	78,034.22	5,834	7.48%	
	796,400	721,690	568,086.93	(153,603)	(27.04%)	▼
	6,513,900	3,045,014	2,506,548.58	(538,465)	(21.48%)	▼
	38,000	24,292	22,197.56	(2,094)	(9.44%)	
	112,500	69,164	42,568.38	(26,596)	(62.48%)	▼
<b>Total</b>	<b>11,063,800</b>	<b>7,160,479</b>	<b>6,433,758.42</b>	<b>(726,721)</b>		
<b>Operating Expense</b>						
	(736,600)	(454,910)	(365,163.30)	89,747	24.58%	▼
	(266,900)	(167,905)	(163,812.16)	4,093	2.50%	
	(219,500)	(150,864)	(135,643.62)	15,220	11.22%	▼
	(62,900)	(47,883)	(33,800.40)	14,083	41.66%	▼
	(98,900)	(63,264)	(46,885.47)	16,379	34.93%	▼
	(118,500)	(84,292)	(49,421.36)	34,871	70.56%	
	(402,400)	(260,121)	(231,588.85)	28,532	12.32%	▼
	(1,033,600)	(742,605)	(802,528.58)	(59,924)	(7.47%)	
	(5,699,500)	(2,567,415)	(2,117,818.66)	449,596	21.23%	▼
	(203,000)	(137,900)	(111,016.81)	26,883	24.22%	▼
	(54,500)	(94,052)	(158,810.44)	(64,758)	(40.78%)	▲
<b>Total</b>	<b>(8,896,300)</b>	<b>(4,771,211)</b>	<b>(4,216,489.65)</b>	<b>554,721</b>		
<b>Funding Balance Adjustment</b>						
	1,114,000	742,576	716,877.79	(25,698)	3.58%	
	123,700	38,800	43,145.14	4,345	10.07%	
	0	0	(3,067.05)	(3,067)		
<b>Net Operating</b>	<b>3,405,200</b>	<b>3,170,644</b>	<b>2,974,224.65</b>	<b>(196,419)</b>		
<b>Capital Revenues</b>						
	980,000	575,300	686,111.26	110,811	16.15%	▼
	977,400	279,000	500,295.00	221,295	44.23%	▼
<b>Total</b>	<b>1,957,400</b>	<b>854,300</b>	<b>1,186,406.26</b>	<b>332,106</b>		
<b>Capital Expenses</b>						
	0	0	0.00	0	0.00%	
	(977,500)	(752,500)	(1,116,336.19)	(363,836)	(32.59%)	▲
	(1,538,000)	(1,104,000)	(1,076,506.44)	27,494	2.55%	
	0	0	0.00	0	0.00%	
	(3,030,400)	(1,171,200)	(1,005,404.93)	165,795	16.49%	▼
	(295,000)	(130,000)	(94,755.93)	35,244	37.19%	▼
	(82,300)	(60,100)	(60,122.15)	(22)	(0.04%)	
	(734,200)	(687,800)	(708,632.10)	(20,832)	(2.94%)	
<b>Total</b>	<b>(6,657,400)</b>	<b>(3,905,600)</b>	<b>(4,061,757.74)</b>	<b>(156,158)</b>		
<b>Net Capital</b>	<b>(4,700,000)</b>	<b>(3,051,300)</b>	<b>(2,875,351.48)</b>	<b>175,949</b>		
<b>Total Net Operating + Capital</b>						
	<b>(1,294,800)</b>	<b>119,344</b>	<b>98,873.17</b>	<b>(20,471)</b>		
Opening Funding Surplus(Deficit)	1,294,800	1,294,800	1,623,405.14	328,605	20.24%	▲
Closing Funding Surplus(Deficit)	0	1,414,144	1,722,278.31	308,134		

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**BALANCE SHEET**  
For the Period Ended 28 February 2018

	Actual 2017/18	C/fwd 1 July 2017
<b>CURRENT ASSETS</b>		
Cash	1,735,524.01	2,204,025.40
Receivables	1,174,866.00	669,298.60
Inventories - Stock on Hand	116,515.14	56,547.61
TOTAL CURRENT ASSETS	3,026,905.15	2,929,871.61
<b>CURRENT LIABILITIES</b>		
Creditors and Provisions	539,955.01	745,586.29
Borrowings	22,163.47	82,285.62
TOTAL CURRENT LIABILITIES	562,118.48	827,871.91
<b>NET CURRENT ASSETS</b>	<b>2,464,786.67</b>	<b>2,101,999.70</b>
<b>NON-CURRENT ASSETS</b>		
Receivables	55,460.17	55,460.17
Inventories - Land Held for Resale	216,000.00	216,000.00
Financial Assets	62,764.08	62,764.08
Property, Plant and Equipment	17,051,310.06	15,823,620.48
Infrastructure Assets	113,369,682.12	112,750,502.40
TOTAL NON-CURRENT ASSETS	130,755,216.43	128,908,347.13
<b>NON-CURRENT LIABILITIES</b>		
Creditors and Provisions	68,073.95	68,073.95
Borrowings	1,219,721.60	1,219,721.60
TOTAL NON-CURRENT LIABILITIES	1,287,795.55	1,287,795.55
<b>NET ASSETS</b>	<b>131,932,207.55</b>	<b>129,722,551.28</b>
<b>EQUITY</b>		
Accumulated Surplus	34,039,323.86	32,030,392.19
Reserves - Asset Revaluation	96,692,451.17	96,805,551.83
Reserves - Cash Backed	1,200,432.52	992,095.42
TOTAL EQUITY	<b>131,932,207.55</b>	<b>129,828,039.44</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2018**

**1: (a) Nature or Type Classifications**

**REVENUES**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

**Operating Grants, Subsidies and Contributions**

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments and interest on rate arrears.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**EXPENSES**

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2018**

**1: (a) Nature or Type Classifications**

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas, telephone or water services.

**Insurance**

All insurance premiums - excluding worker's compensation which is included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2018**

**1: (b) Reporting Program Classifications (Function / Activity)**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**GOVERNANCE**

**Objective:**

To provide a decision making process for the efficient allocation of scarce resources.

**Activities:**

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific Shire activities.

**GENERAL PURPOSE FUNDING**

**Objective:**

To collect revenue to allow for the provision of services

**Activities:**

Rates; general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

**Objective:**

To provide services to help ensure a safer and environmentally conscious community.

**Activities:**

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

**HEALTH**

**Objective:**

To provide an operational framework for environmental and community health.

**Activities:**

Inspection of food outlets and their control; mosquito control and maintenance of the Infant Health Clinic in Tambellup

**EDUCATION AND WELFARE**

**Objective:**

To provide services to the elderly, children and youth.

**Activities:**

Assistance to the Broomehill and Tambellup Primary Schools; support of the "A Smart Start" program.

**HOUSING**

**Objective:**

To provide and maintain staff housing, and accommodation for 'well aged' seniors in the Community.

**Activities:**

Provision and maintenance of staff housing; and the Independent Living Seniors accommodation in Tambellup.

**COMMUNITY AMENITIES**

**Objective:**

To provide services required by the Community.

**Activities:**

Rubbish collection services; operation of the tip sites and waste transfer stations; administration of the Town Planning Scheme; Cemetery maintenance at Broomehill, Tambellup and Pindellup cemeteries; public conveniences and protection of the environment.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2018**

**1: (b) Reporting Program Classifications (Function / Activity)**

**RECREATION AND CULTURE**

**Objective:**

To establish and effectively manage infrastructure and resources which will assist with the social well-being of the Community.

**Activities:**

Maintenance of public halls, recreation grounds, parks, gardens, reserves and playgrounds. Operation of the Broomehill Library and support to the Tambellup Community Resource centre for management of the Tambellup library. Museums and other cultural facilities.

**TRANSPORT**

**Objective:**

To provide safe, effective and efficient transport services to the Community.

**Activities:**

Construction and maintenance of streets, roads and bridges. Cleaning and lighting of streets; maintenance of the Broomehill and Tambellup works depots. Provision of the Department of Transport licensing services to the Community.

**ECONOMIC SERVICES**

**Objective:**

To assist in promoting the Shire and its economic wellbeing.

**Activities:**

Tourism and area promotion, including operation of the Broomehill Caravan Park. Provision of rural services which includes noxious weed control, vermin control and standpipes. Provision of Building

**OTHER PROPERTY & SERVICES**

**Objectives:**

To monitor and control councils works overhead operating accounts.

**Activities:**

Private works operations; public works overhead costs; plant operation costs and unclassified items.



**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**By Reporting Program**  
**For the Period Ended 28 February 2018**

**2: REPORT ON SIGNIFICANT VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2017/18 year is \$10,000 or 10% whichever is the greater.

	Variance	
	Timing	Permanent
<b>OPERATING REVENUES</b>		
<b>Recreation &amp; Culture - (\$153,603) / (27.04%)</b>		
The final payment in funding for the Tambellup Pavilion will be received upon acquittal of the project, which will be April/May 2018	✓	
<b>Transport - (\$538,465) / (21.48%)</b>		
Reimbursement of expenditure incurred for WANDRRA reinstatement works is lower than anticipated for this time of year, however expenditure has also been lower than expected. The WANDRRA crew stood down over the Christmas break and recommenced towards the end of January.	✓	
<b>Other Property &amp; Services - (\$26,596) / (62.48%)</b>		
Revenue from Private Works is lower than anticipated as private works requests have dropped off, and utilisation of the Jetpatcher by other Councils has not been as high as previous years.		✓
<b>OPERATING EXPENSES</b>		
<b>Governance - \$89,747 / 24.58%</b>		
Review of Councils Integrated Planning documents has commenced, however expenditure hasn't been as high as anticipated to date. A Consultant has been engaged to assist with the Workforce Plan and Strategic Community Plan.	✓	
<b>Law, Order &amp; Public Safety - 15,220 / 11.22%</b>		
The Community Emergency Services Manager is employed by the Shire of Katanning and is jointly funded by DFES and Council. An invoice for our contribution to this position has not yet been received for 2017/18.	✓	
<b>Community Amenities - \$28,532 / 17.32%</b>		
Town Planning expenditure is lower than budgeted due to the majority of planning applications now being handled by the CEO rather than external Consultants.		✓
Building maintenance at the public conveniences isn't as high as anticipated.	✓	
<b>Transport - \$449,596 / 21.23%</b>		
Expenditure on the WANDRRA reinstatement works is lower than anticipated for the year to date. Resulting revenue from reimbursement of this expense is also lower than expected.	✓	
<b>Economic Services - \$26,883 / 24.22%</b>		
Expenditure under this program has not been as high as expected for the year to date.	✓	
<b>Other Property &amp; Services - (\$64,758) / (40.78%)</b>		
Public Works Overheads (PWO) are costs associated with employing the works crew which are reported in this program. This expense is re-allocated across the whole organisation, as an hourly rate through payroll, to the jobs where the crew have been working.		
PWO are currently overallocated (meaning PWO expenses are less than the allocations through the payroll to the various jobs).	✓	
PWO are continually monitored and the allocation rates adjusted if necessary.		

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**By Reporting Program**  
**For the Period Ended 28 February 2018**

**2: REPORT ON SIGNIFICANT VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

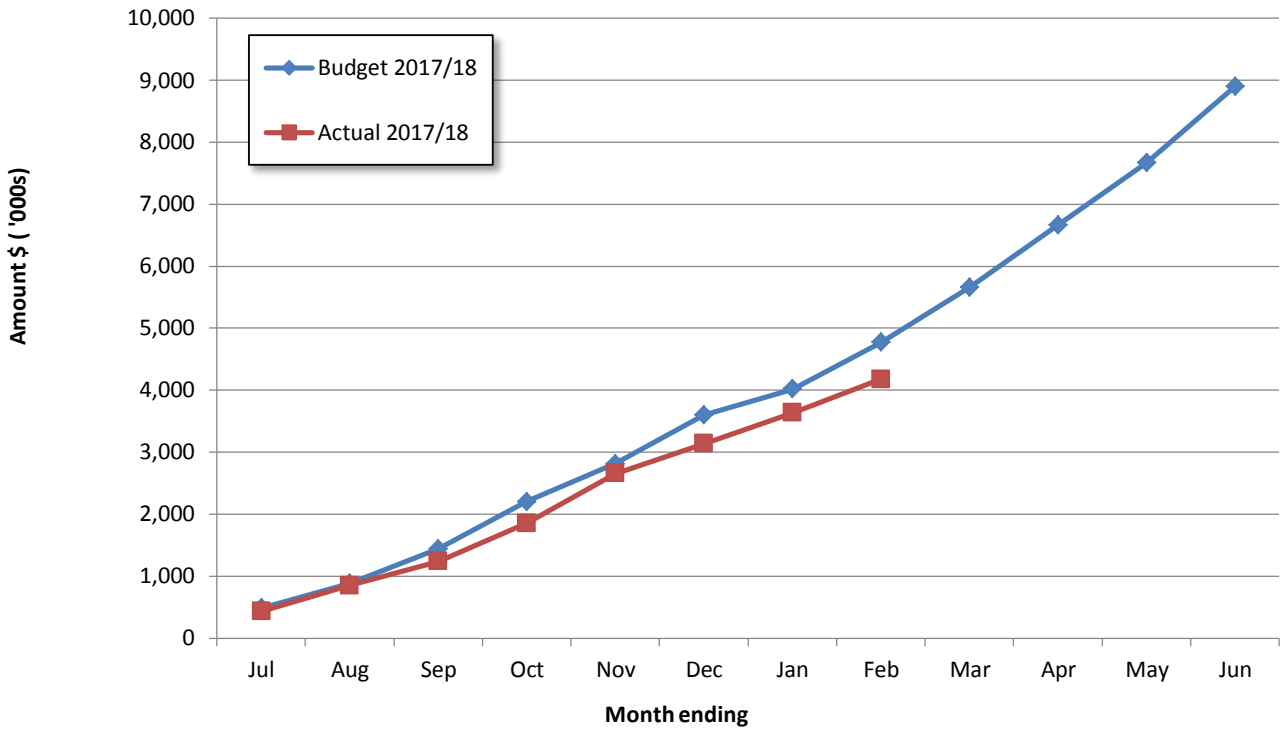
The material variance adopted by Council for the 2017/18 year is \$10,000 or 10% whichever is the greater.

	Variance	
	Timing	Permanent
<p>Plant Operation Costs (POC) are the costs associated with operating and maintaining Councils plant and equipment which are reported in this program. This expense is re-allocated across the whole organisation, as an hourly rate through payroll, to the jobs where the plant has been utilised. POC are currently underallocated (meaning POC expenses are higher than the allocations through the payroll to various jobs). POC are continually monitored and the allocation rates adjusted if necessary.</p>	✓	
<p><b>CAPITAL REVENUE</b></p> <p><b>Proceeds from Disposal of Assets - \$110,811 / 16.15%</b></p> <p>A number of light vehicles have been traded earlier than expected when estimating the timing of these changeovers.</p>	✓	
<p><b>Transfer from Reserves - \$221,295 / 44.23%</b></p> <p>The Reserve Fund investment matured on 28 February and the budgeted transfers from Reserves were made. The investment matures again on 28 June and final transfers to/from will be made at that time before the end of year.</p>		
<p><b>CAPITAL EXPENSES</b></p> <p><b>Land and Buildings - (\$363,836) / (32.59%)</b></p> <p>The variance has arisen from the timing of receipt of progress claims for the Tambellup Pavilion around the end of financial year. The variance will be addressed in the March 2018 budget review, and funds reallocated from the surplus carried forward.</p>		✓
<p><b>Infrastructure Roads - \$165,795 / 16.49%</b></p> <p>Road construction is progressing however expenditure is lower than anticipated for the end of February. It is expected that all construction projects will be complete by 30 June.</p>	✓	
<p><b>Infrastructure Other - 35,244 / 37.19%</b></p> <p>Construction of the washdown bay at the Tambellup Depot is progressing with the new tanks installed. Plumbing works have been arranged and the equipment required to complete the project will be onsite in March/April.</p>	✓	
<p><b>OPENING FUNDING SURPLUS/(DEFICIT)</b></p> <p><b>\$328,605 / 20.24%</b></p> <p>The surplus carried forward from 30 June 2017 is higher than budgeted, and largely relates to the timing of progress claims for the Tambellup Pavilion around the end of financial year. The variance will be addressed through the annual annual budget review. This will be presented to the February meeting.</p>		✓

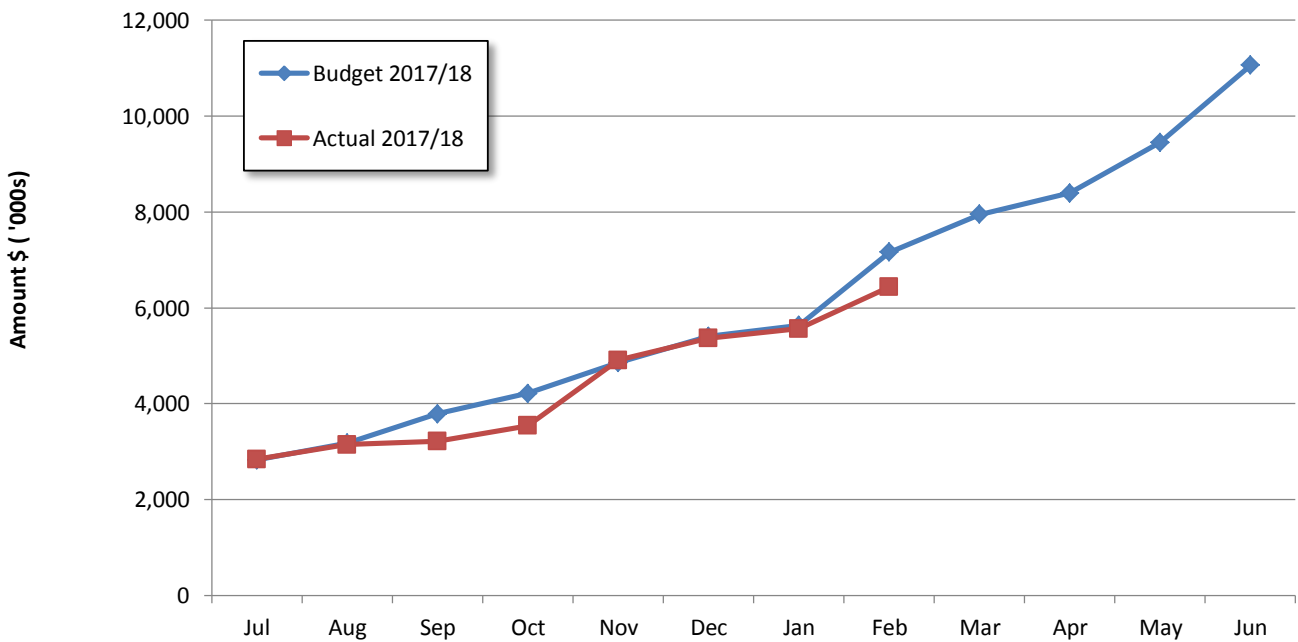
**SHIRE OF BROOMEHILL-TAMBELLUP  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 28 February 2018**

**3: Graphical Representation - Source Statement of Financial Activity**

**Budget Operating Expenses -v- YTD Actual**



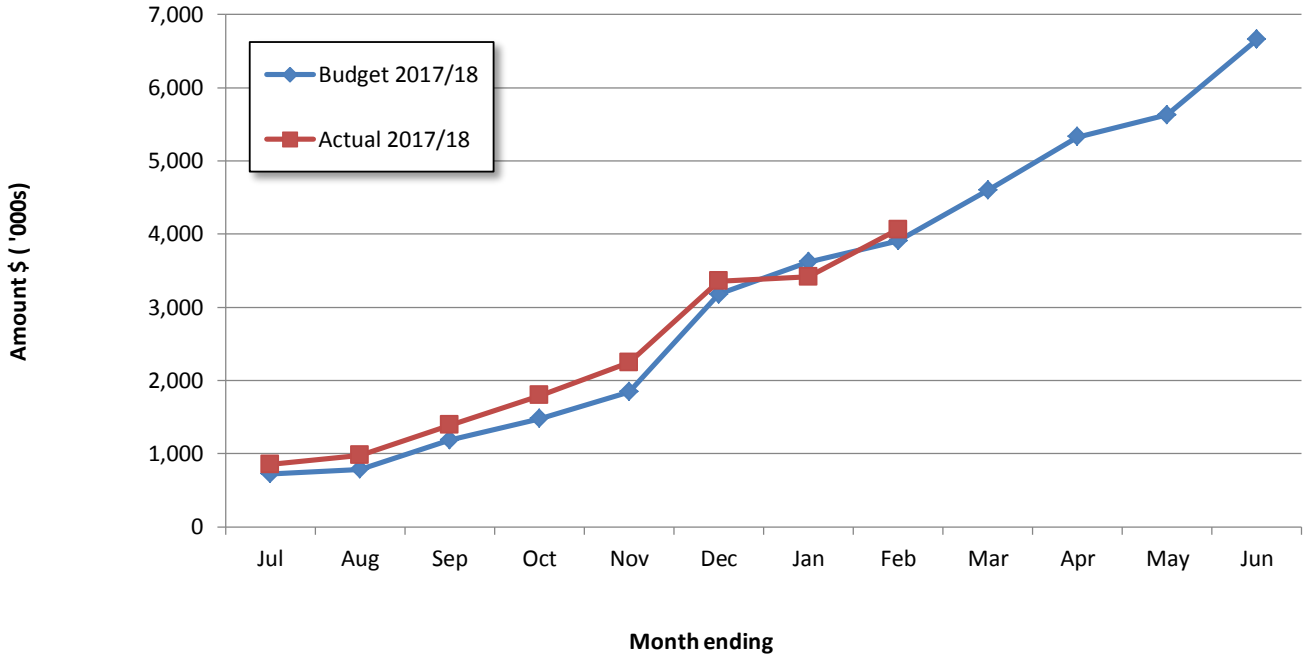
**Budget Operating Revenues -v- Actual**



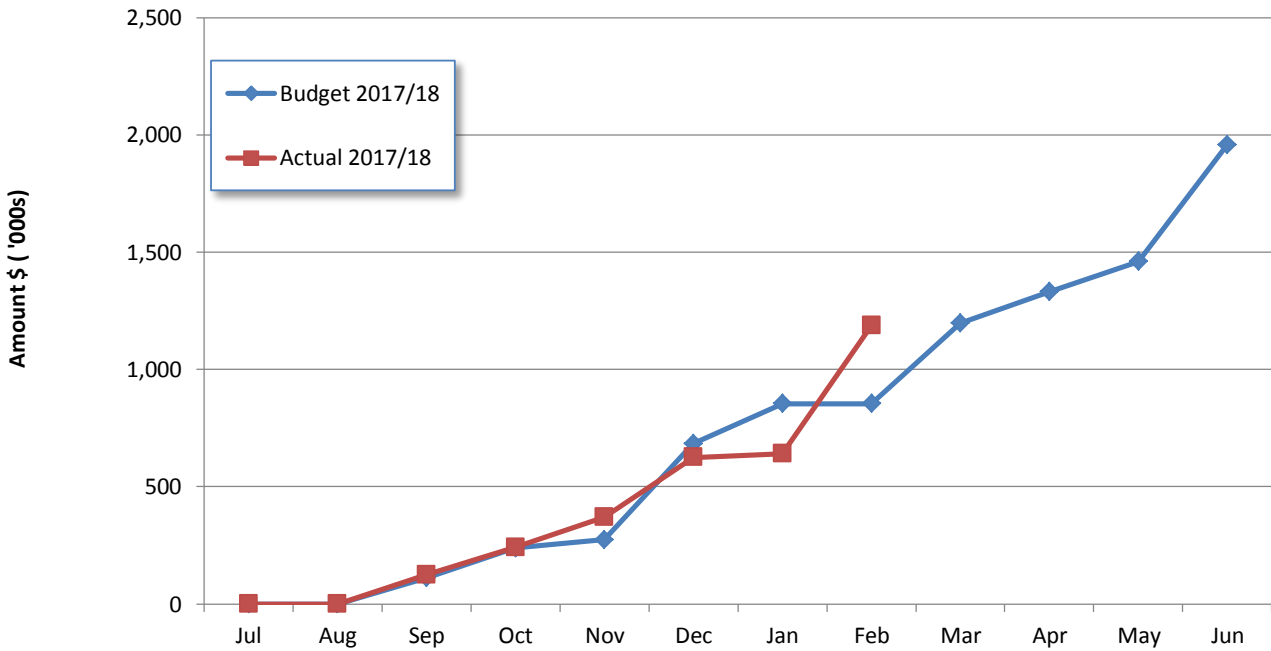
**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2018**

**3: Graphical Representation - Source Statement of Financial Activity**

**Budget Capital Expenses -v- Actual**



**Budget Capital Revenue -v- Actual**



**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2018**

**4: NET CURRENT FUNDING POSTION**

	Note	Actual 2017/18	C/fwd 1 July 2017
		\$	\$
<b>Current Assets</b>			
Cash Unrestricted		(252,350.78)	1,026,444.59
Cash Restricted - Unspent Grants	8	787,442.27	185,485.39
Cash Restricted - Reserves	9	1,200,432.52	992,095.42
Receivables - Rates and Rubbish	6	277,359.64	211,823.65
Receivables - Other	6	689,929.22	228,027.47
Inventories		116,515.14	56,547.61
Accruals and Provisions		122,061.82	120,605.82
		2,941,389.83	2,821,029.95
<b>Less: Current Liabilities</b>			
Payables		(9,435.80)	(203,361.61)
Net GST & PAYG		(9,243.20)	36,939.75
Accruals and Provisions		0.00	(39,107.53)
		(18,679.00)	(205,529.39)
Less: Cash Restricted - Reserves	9	(1,200,432.52)	(992,095.42)
<b>Net Current Funding Position</b>		<b>1,722,278.31</b>	<b>1,623,405.14</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2018**

**5: CASH AND INVESTMENTS**

	Ref	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total \$	Institution	Maturity Date
<b>(a) Cash Deposits</b>								
Municipal Fund	133 904 987		(253,850.78)	787,442.27		533,591.49	Bendigo	
Trust Fund	133 905 067				300,135.17	300,135.17	Bendigo	
Cash on Hand			1,500.00			1,500.00		On Hand
<b>(b) Term Deposits</b>								
Reserve Funds	2516108	1.70%		1,200,432.52		1,200,432.52	Bendigo	28/06/2018
<b>Total</b>			<b>(252,350.78)</b>	<b>1,987,874.79</b>	<b>300,135.17</b>	<b>2,035,659.18</b>		

**Comments/Notes - Investments****a) Cash Deposits**

The balance reported for the Municipal Fund is the reconciled closing balance of the bank account at the end of the period. The closing balance takes into account unrepresented items at the end of the reporting period.

**b) Term Deposits****Reserve Funds**

Councils Reserve Funds are held collectively in one investment. Further detail in relation to Councils Reserve Funds are shown in Note 9.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2018**

**6: RECEIVABLES**

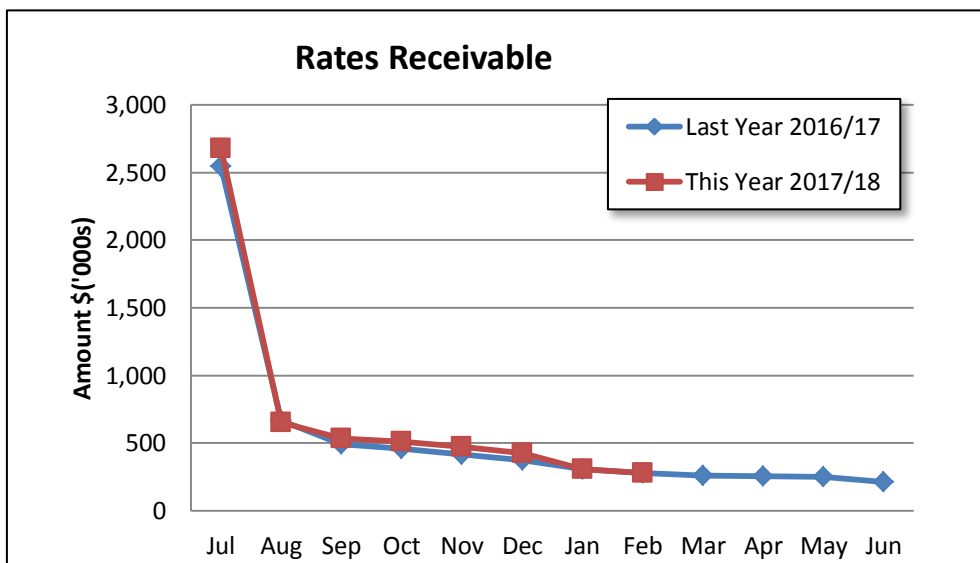
**Rates & Rubbish**

Opening Arrears Previous Years  
 Rates Levied this year  
 Less Collections to date  
 Equals Current Outstanding

Actual 2017/18	c/fwd 1 July 2017
\$	\$
211,823.65	191,666.15
2,473,578.56	2,358,073.39
(2,408,042.57)	(2,337,915.89)
<b>277,359.64</b>	<b>211,823.65</b>
<b>277,359.64</b>	<b>211,823.65</b>
% Collected	89.67%
	91.69%

**Net Rates Collectable**

% Collected

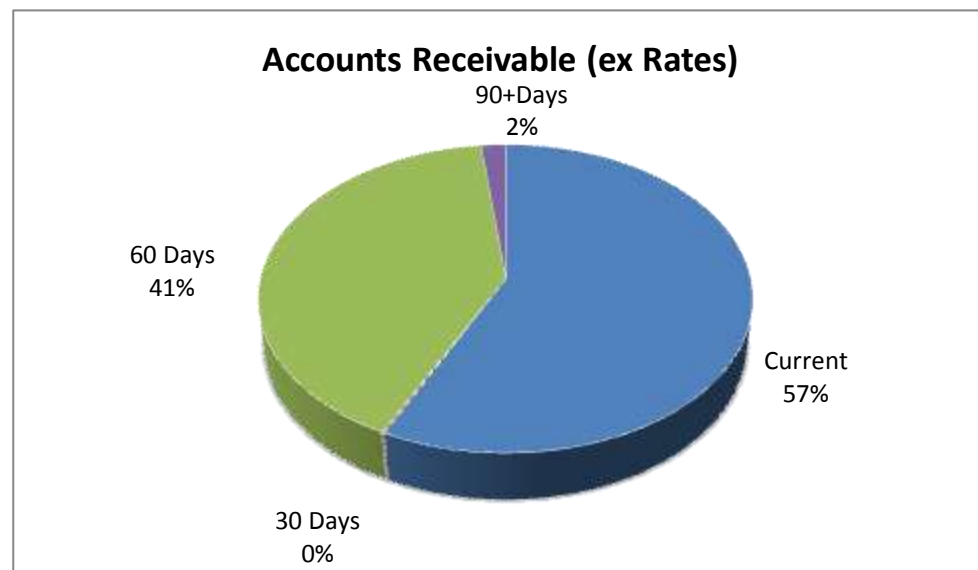


**Comments/Notes - Receivables Rates and Rubbish**

**Accounts Receivable**

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Sundry Debtors	380,925.86	890.10	283,939.40	12,675.51
Pensioner Rebates	2,448.37			
Emergency Services Levy	14,049.98			
	<b>397,424.21</b>	<b>890.10</b>	<b>283,939.40</b>	<b>12,675.51</b>
		<b>Total Outstanding</b>		<b>694,929.22</b>

Amounts shown above include GST (where applicable)



**Comments/Notes - Receivables General**

**Current** - WANDRRA AGRN743 Claim 4 was submitted to Main Roads WA on 15 December 2017, reimbursement was received early March. Progress claims for Regional Road Group funding were submitted in February and are expected to be paid in March.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2018**

**7: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption.

GL Account Code	Description	Council Res	Classification	Increase in Available Cash	Decrease in Available Cash	Balance
	Balanced Budget Adopted - 20 July 2017	150701				0
	Closing Funding Surplus (Deficit)			0	0	0



**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 28 February 2018

**8: GRANTS AND CONTRIBUTIONS**

Program/Provider	Purpose	c/fwd 1 July 2017	Received 2017/18	Expended 2017/18	Closing Balance
		\$			
<b>GOVERNANCE</b>					
Department of Local Govt	Amalgamation (Bhill & Tamb)	51,505.52	0.00	0.00	51,505.52
Department of Local Govt	Strategic Community Planning	10,325.87	0.00	0.00	10,325.87
<b>RECREATION &amp; CULTURE</b>					
Dept Sport & Recreation	Kidsport Program	1,154.00	3,251.00	(4,405.00)	0.00
Dept Sport & Recreation	Tambellup Pavilion	0.00	175,000.00	(175,000.00)	0.00
National Stronger Regions Fund	Tambellup Pavilion	0.00	237,500.00	(237,500.00)	0.00
Lotterywest	Tambellup Pavilion - fitout	0.00	37,850.00	(37,850.00)	0.00
Tambellup Cropping Group	Contribution to Tambellup Pavilion fitout	0.00	15,000.00	(15,000.00)	0.00
Tambellup Pavilion Association	Contribution to Bowling Green Shade	0.00	48,000.00	(48,000.00)	0.00
Tambellup Bowling Club	Contribution to Bowling Green Reticulation	0.00	22,192.60	(22,192.60)	0.00
<b>TRANSPORT</b>					
Dept Infrastructure & Regional Development	Roads to Recovery Funding 2016/17	97,500.00	0.00	(97,500.00)	0.00
WA Country Health Service	Kerbing Reinstatement Project - Bhill & Tamb	25,000.00	0.00	(25,000.00)	0.00
WA Local Government Grants Commission	Bridge Funding - bridge 4326 Tamb West Rd	0.00	196,500.00	0.00	196,500.00
WA Local Government Grants Commission	Bridge Funding - bridge 4233 Bhill-Koji Rd	0.00	255,000.00	0.00	255,000.00
Dept Infrastructure & Regional Development	Roads to Recovery 2017/18	0.00	260,098.00	(166,005.18)	94,092.82
Main Roads WA	Regional Road Group 2017/18	0.00	764,944.00	(609,168.44)	155,775.56
Main Roads WA	Commodity Routes Funding 2017/18	0.00	199,000.00	(199,000.00)	0.00
Main Roads WA	Black Spot Funding 2017/18	0.00	26,600.00	(2,357.50)	24,242.50
Dept Water & Environment Regulation	Water Harvesting - Tamb Depot Washdown Bay	0.00	15,000.00	(15,000.00)	0.00
<b>TOTALS</b>		<b>185,485.39</b>	<b>2,255,935.60</b>	<b>(1,653,978.72)</b>	<b>787,442.27</b>

**Comments - Grants and Contributions**

Bridge funding provided by the WA Local Govt Grants Commission is matched by 1/3 in funding from Main Roads WA.  
The required works are undertaken by Main Roads WA approved contractors.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2018**

**9. CASH BACKED RESERVES**

	Budget 2017/18				Actual 2017/18			
	Opening Balance	Transfers To	Transfers From	Closing Balance	Opening Balance	Transfers To	Transfers From	Closing Balance
Leave Reserve	104,800	37,000	(94,400)	47,400	104,815.74	36,654.75	(46,504.00)	94,966.49
Plant Reserve	88,300	504,000	(538,000)	54,300	88,287.06	502,673.35	(390,420.00)	200,540.41
Building Reserve	116,300	118,000	(75,000)	159,300	116,260.15	102,119.31	(63,371.00)	155,008.46
Computer Reserve	48,400	10,600	(35,000)	24,000	48,413.28	10,735.78	0.00	59,149.06
Tambellup Rec Ground & Pavilion Reserve	39,500	6,500	0	46,000	39,474.61	5,585.10	0.00	45,059.71
Broomehill Rec Complex Reserve	65,300	9,600	0	74,900	65,293.41	9,569.19	0.00	74,862.60
Building Maintenance Reserve	54,000	800	(35,000)	19,800	53,904.77	766.99	0.00	54,671.76
Sandalwood Villas Reserve	48,700	10,900	0	59,600	58,764.95	10,883.00	0.00	69,647.95
Bhill Synthetic Bowling Green Reserve	36,200	9,300	0	45,500	45,804.80	9,292.35	0.00	55,097.15
Refuse Sites Post Closure Management Reserve	10,200	5,200	0	15,400	15,552.73	5,244.76	0.00	20,797.49
Lavieville Lodge Reserve	45,900	10,800	0	56,700	46,986.99	10,715.55	0.00	57,702.54
Townscape Plan Implementation Reserve	306,500	4,000	(200,000)	110,500	308,536.93	4,391.97	0.00	312,928.90
Tambellup Synthetic Bowling Green Reserve	0	7500	0	7,500	0.00	0.00	0.00	0.00
	964,100	734,200	(977,400)	720,900	992,095.42	708,632.10	(500,295.00)	1,200,432.52

In accordance with council resolutions in relation to each reserve account, the purpose for which the funds are set aside are as follows:

**Reserve name**

Leave Reserve	- to be used to meet the Councils Long Service Leave liability for its employees.
Plant Reserve	- to be used for the purchase of major plant items.
Building Reserve	- to be used to finance replacement or repair of Council buildings, and costs associated with subdivision and development of land.
Computer Reserve	- to be used for the replacement or upgrade of computer hardware and software.
Tambellup Recreation Ground & Pavilion Reserve	- to be used to maintain and develop sport and recreational facilities at the Tambellup Recreation Ground and Pavilion.
Broomehill Recreation Complex Reserve	- to be used for works at the Broomehill Recreation Complex in agreeance with the Complex Management Committee
Building Maintenance Reserve	- to be used to fund building maintenance requirements for all Council owned buildings.
Sandalwood Villas Reserve	- to be utilised towards upgrade and maintenance of the 6 units at Sandalwood Villas.
Broomehill Synthetic Bowling Green Reserve	- to be used for the future replacement of the synthetic bowling green at the Broomehill Recreational Complex.
Refuse Sites Post Closure Management Reserve	- to meet the financial requirements for the closure of the Broomehill and Tambellup landfill sites when their useful life expires
Lavieville Lodge Reserve	- to be utilised towards upgrade and maintenance of the 4 units at Lavieville Lodge.
Townscape Plan Implementation Reserve	- to be used for implementation of the Townscape Plans for the Broomehill and Tambellup townsites.
Tambellup Synthetic Bowling Green Reserve	- to be used for the future replacement of the synthetic bowling green at the Tambellup Sportsground

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2018**

**10. DISPOSALS OF ASSETS**

The following assets have been disposed of during the period under review:

	Budget 2017/18				Actual 2017/18			
	Net Book Value	Sale Proceeds	Profit	Loss	Net Book Value	Sale Proceeds	Profit	Loss
<b>By program:</b>								
<b>Governance</b>								
Toyota Landcruiser Wagon - OTA	55,000	48,800	0	(6,200)	60,646.73	60,000.00	0.00	(646.73)
Toyota Landcruiser Wagon - OTA	55,000	48,600	0	(6,400)			0.00	0.00
Toyota Landcruiser Wagon - OTA	55,000	48,600	0	(6,400)			0.00	0.00
Holden Colorado Wagon - BH000	38,000	36,000	0	(2,000)	35,616.63	36,363.75	747.12	0.00
Ford Everest Wagon - BH000	38,000	36,000	0	(2,000)			0.00	0.00
<b>Transport</b>								
Caterpillar grader BH004	168,000	100,000	0	(68,000)	170,068.57	147,275.00	0.00	(22,793.57)
Caterpillar Skid Steer BHT92	42,000	30,000	0	(12,000)	42,688.41	43,000.00	311.59	0.00
Stabiliser attachment for skid steer	12,400	10,000	0	(2,400)	12,616.58	15,000.00	2,383.42	0.00
Toyota Hilux extra cab 1TA	47,000	45,000	0	(2,000)	47,234.13	44,088.08	0.00	(3,146.05)
Ford Ranger dual cab 1TA	47,000	45,000	0	(2,000)	46,354.35	45,611.72	0.00	(742.63)
Toyota Hilux single cab TA052	36,000	36,000	0	0	36,321.76	30,000.00	0.00	(6,321.76)
Toyota Landcruiser Single Cab TA001	60,000	58,500	0	(1,500)	60,878.46	58,636.36	0.00	(2,242.10)
Toyota Landcruiser Single Cab TA001	60,000	58,500	0	(1,500)			0.00	0.00
Holden Colorado Utility - BH009	26,300	23,000	0	(3,300)	26,764.71	24,545.45	0.00	(2,219.26)
Toyota Hilux Dual Cab - BH00	38,000	36,000	0	(2,000)	38,569.92	33,636.36	0.00	(4,933.56)
Ford Ranger dual cab - BH00	38,000	36,000	0	(2,000)			0.00	0.00
Toyota Landcruiser single cab - BH014	60,000	58,500	0	(1,500)	58,152.05	54,545.45	0.00	(3,606.60)
Ford Ranger extra cab - BH014	60,000	58,500	0	(1,500)			0.00	0.00
Toyota Landcruiser dual cab - BH003	60,000	58,500	0	(1,500)	60,231.98	60,000.00	0.00	(231.98)
Toyota Landcruiser dual cab - BH003	60,000	58,500	0	(1,500)			0.00	0.00
Toyota Hilux single cab- TA005	33,000	35,000	2,000	0	33,112.12	33,409.09	296.97	0.00
<b>Economic Services</b>								
Lot 19 Taylor Street, Tambellup	15,000	15,000	0	0			0.00	0.00
	<b>1,103,700</b>	<b>980,000</b>	<b>2,000</b>	<b>(125,700)</b>	<b>729,256.40</b>	<b>686,111.26</b>	<b>3,739.10</b>	<b>(46,884.24)</b>
<b>By Class:</b>								
Land and Buildings	15,000	15,000	0	0	0.00	0.00	0.00	0.00
Plant and Equipment	1,088,700	965,000	2,000	(125,700)	729,256.40	686,111.26	3,739.10	(46,884.24)
	<b>1,103,700</b>	<b>980,000</b>	<b>2,000</b>	<b>(125,700)</b>	<b>729,256.40</b>	<b>686,111.26</b>	<b>3,739.10</b>	<b>(46,884.24)</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2018**

**11: OPERATING REVENUE AND EXPENSE**

	Budget Revenue 2017/18	Budget Expense 2017/18	Actual Revenue 2017/18	Actual Expense 2017/18
<b>GENERAL PURPOSE FUNDING</b>				
Rate Revenue	2,395,700	(201,000)	2,386,351.74	(124,370.64)
General Purpose Funding	822,300	0	618,328.50	0.00
Other General Purpose Funding	30,300	(65,900)	17,123.14	(39,441.52)
<b>TOTAL GENERAL PURPOSE FUNDING</b>	<b>3,248,300</b>	<b>(266,900)</b>	<b>3,021,803.38</b>	<b>(163,812.16)</b>
<b>GOVERNANCE</b>				
Members Of Council	16,000	(664,200)	14,912.04	(361,411.26)
Administration General	7,000	0	4,709.49	0.00
Other Governance	9,000	(72,400)	0.00	(3,752.04)
<b>TOTAL GOVERNANCE</b>	<b>32,000</b>	<b>(736,600)</b>	<b>19,621.53</b>	<b>(365,163.30)</b>
<b>LAW, ORDER &amp; PUBLIC SAFETY</b>				
Fire Prevention	99,700	(175,500)	91,014.16	(107,468.25)
Animal Control	4,500	(42,000)	3,401.29	(27,538.95)
Other Law, Order & Public Safety	0	(2,000)	0.00	(636.42)
<b>TOTAL LAW,ORDER &amp; PUBLIC SAFETY</b>	<b>104,200</b>	<b>(219,500)</b>	<b>94,415.45</b>	<b>(135,643.62)</b>
<b>HEALTH</b>				
Maternal & Infant Health	600	(13,800)	0.00	(6,981.00)
Health Inspection & Administration	500	(29,900)	236.00	(13,465.60)
Preventative Services - Pest Control	0	(19,200)	0.00	(13,353.80)
<b>TOTAL HEALTH</b>	<b>1,100</b>	<b>(62,900)</b>	<b>236.00</b>	<b>(33,800.40)</b>
<b>EDUCATION &amp; WELFARE</b>				
Other Education	77,600	(83,900)	38,302.94	(46,885.47)
Other Welfare	2,500	(15,000)	0.00	0.00
<b>TOTAL EDUCATION &amp; WELFARE</b>	<b>80,100</b>	<b>(98,900)</b>	<b>38,302.94</b>	<b>(46,885.47)</b>
<b>HOUSING</b>				
Staff Housing	0	0	140.10	877.50
Other Housing	59,600	(118,500)	41,803.35	(50,298.86)
<b>TOTAL OTHER HOUSING</b>	<b>59,600</b>	<b>(118,500)</b>	<b>41,943.45</b>	<b>(49,421.36)</b>
<b>COMMUNITY AMENITIES</b>				
Household Refuse	64,700	(253,300)	63,317.31	(144,596.14)
Protection Of The Environment	1,000	(1,000)	2,163.91	(1,992.46)
Town Planning & Regional Development	5,000	(58,800)	4,606.01	(29,166.86)
Other Community Amenities	7,000	(42,700)	7,946.99	(29,982.72)
Public Conveniences	0	(46,600)	0.00	(25,850.67)
<b>TOTAL COMMUNITY AMENITIES</b>	<b>77,700</b>	<b>(402,400)</b>	<b>78,034.22</b>	<b>(231,588.85)</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2018**

**11: OPERATING REVENUE AND EXPENSE**

	Budget Revenue 2017/18	Budget Expense 2017/18	Actual Revenue 2017/18	Actual Expense 2017/18
<b>RECREATION &amp; CULTURE</b>				
Public Halls & Civic Centres	712,800	(314,600)	548,823.97	(248,313.76)
Other Sport & Recreation	83,500	(607,500)	18,253.03	(466,489.17)
Libraries	100	(84,800)	349.93	(68,596.63)
Other Culture	0	(26,700)	660.00	(19,129.02)
<b>TOTAL RECREATION &amp; CULTURE</b>	<b>796,400</b>	<b>(1,033,600)</b>	<b>568,086.93</b>	<b>(802,528.58)</b>
<b>TRANSPORT</b>				
Road Construction	2,887,800	0	1,702,142.00	0.00
Streets Roads Bridges & Depot Maint	3,603,900	(5,637,700)	792,100.81	(2,081,137.68)
Traffic Control	22,200	(61,800)	12,305.77	(36,680.98)
<b>TOTAL TRANSPORT</b>	<b>6,513,900</b>	<b>(5,699,500)</b>	<b>2,506,548.58</b>	<b>(2,117,818.66)</b>
<b>ECONOMIC SERVICES</b>				
Rural Services	0	(5,700)	0.00	(1,211.06)
Tourism & Area Promotion	9,300	(86,400)	6,588.08	(44,949.14)
Building Control	11,700	(64,400)	3,675.88	(29,871.67)
Other Economic Services	17,000	(46,500)	11,933.60	(34,984.94)
<b>TOTAL ECONOMIC SERVICES</b>	<b>38,000</b>	<b>(203,000)</b>	<b>22,197.56</b>	<b>(111,016.81)</b>
<b>OTHER PROPERTY &amp; SERVICES</b>				
Private Works	65,000	(50,000)	15,261.28	(15,876.42)
Public Works Overhead	3,000	0	395.00	(33,919.95)
Plant Operation Costs	40,000	0	26,682.45	(71,891.79)
Workers Compensation	0	0	229.65	(229.65)
Salaries & Wages	0	0	0.00	(32,357.18)
Unclassified	4,500	(4,500)	0.00	(4,535.45)
<b>TOTAL OTHER PROPERTY &amp; SERVICES</b>	<b>112,500</b>	<b>(54,500)</b>	<b>42,568.38</b>	<b>(158,810.44)</b>
<b>TOTAL OPERATING</b>	<b>11,063,800</b>	<b>(8,896,300)</b>	<b>6,433,758.42</b>	<b>(4,216,489.65)</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2018**

**12: CAPITAL DISPOSALS AND ACQUISITIONS**

		Budget Revenue 2017/18	Budget Expense 2017/18	Actual Revenue 2017/18	Actual Expense 2017/18
<b>GOVERNANCE</b>					
Tambellup Admin Building - shelter/shade in staff carpark	L&B	0	(10,000)	0.00	(8,812.73)
Upgrade Computer Server & Software, install secure server cabin	P&E	0	(35,000)	0.00	0.00
<b>Plant Replacement</b>					
Toyota Landcruiser Wagon (CEO) - OTA (3 changeovers)	P&E	146,000	(156,000)	60,000.00	(60,909.09)
Holden Colorado Wagon (MCS) - BH000 (2 changeovers)	P&E	72,000	(85,000)	36,363.75	(48,673.75)
Total		<b>218,000</b>	<b>(286,000)</b>	<b>96,363.75</b>	<b>(118,395.57)</b>
<b>LAW, ORDER &amp; PUBLIC SAFETY</b>					
Tambellup Fire Shed - extension over front sealed area	L&B	0	(10,000)	0.00	0.00
Total		<b>0</b>	<b>(10,000)</b>	<b>0.00</b>	<b>0.00</b>
<b>HOUSING</b>					
27 East Terrace - replace ceiling in kitchen/dining	L&B	0	(7,500)	0.00	0.00
Total		<b>0</b>	<b>(7,500)</b>	<b>0.00</b>	<b>0.00</b>
<b>RECREATION &amp; CULTURE</b>					
Tambellup Pavilion - redevelopment	L&B	0	(650,000)	0.00	(996,448.00)
Tambellup Oval - replace fencing along Cremasco Rd	I-O	0	(10,000)	0.00	0.00
Holland Park - shade structure over playground (carry over instal	L&B	0	(15,000)	0.00	(19,936.84)
Diprose Park - shade structure over junior playground	I-O	0	(55,000)	0.00	0.00
Subdivision costs - No 1 Dam	L&B	0	(10,000)	0.00	0.00
Broomehill Oval - drainage	I-O	0	(30,000)	0.00	(35,091.72)
Broomehill Recreation Complex - construction of dam, upgrade p	L&B	0	(83,000)	0.00	0.00
Tambellup Hall - replace kitchen ceiling	L&B	0	(5,000)	0.00	0.00
Total		<b>0</b>	<b>(858,000)</b>	<b>0.00</b>	<b>(1,051,476.56)</b>
<b>TRANSPORT</b>					
<b>Buildings</b>					
Tambellup Depot - washdown bay	L&B	0	(122,000)	0.00	(27,767.42)
<b>Plant Replacement</b>					
Caterpillar Grader - BH004	P&E	100,000	(350,000)	147,275.00	(353,276.14)
Caterpillar Skid Steer - BHT92	P&E	30,000	(170,000)	43,000.00	(157,007.00)
Stabiliser Attachment for Skid Steer	P&E	10,000	(39,000)	15,000.00	(39,493.75)
Toyota Hilux Extra Cab (MOW) - 1TA (2 changeovers)	P&E	90,000	(100,000)	89,699.80	(92,881.62)
Toyota Hilux Single Cab - TA052	P&E	36,000	(38,000)	30,000.00	(34,343.00)
Toyota Landcruiser Dual Cab - TA001 (2 changeovers)	P&E	117,000	(125,000)	58,636.36	(59,545.45)
Holden Colorado Utility BH009	P&E	23,000	(40,000)	24,545.45	(42,998.94)
Toyota Hilux Dual Cab - BH00 (2 changeovers)	P&E	72,000	(80,000)	33,636.36	(39,271.43)
Toyota Landcruiser Single Cab - BH014 (2 changeovers)	P&E	117,000	(125,000)	54,545.45	(44,888.09)
Toyota Landcruiser Dual Cab - BH003 (2 changeovers)	P&E	117,000	(125,000)	60,000.00	(60,909.09)
Toyota Hilux Single Cab - TA005	P&E	35,000	(40,000)	33,409.09	(35,000.00)
Sundry Plant	P&E	0	(30,000)	0.00	0.00
~ 4,000 litre Water Tank for TA386	P&E	0	0	0.00	(7,309.09)
<b>Townscape</b>					
Townscape Plan - Stage1	I-O	0	(200,000)	0.00	(59,664.21)
<b>Road Construction</b>					
Gnowangerup-Tambellup Rd - surface correction & reseal	I-R	0	(345,000)	0.00	(2,538.89)
Broomehill-Kojonup Rd - reseal	I-R	0	(246,300)	0.00	(2,357.50)
Tambellup West Rd - stabilise patches & reseal	I-R	0	(73,200)	0.00	(2,592.25)
Broomehill-Kojonup Rd - stabilise patches & reseal	I-R	0	(22,900)	0.00	(3,112.05)

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2018**

**12: CAPITAL DISPOSALS AND ACQUISITIONS**

		<b>Budget Revenue 2017/18</b>	<b>Budget Expense 2017/18</b>	<b>Actual Revenue 2017/18</b>	<b>Actual Expense 2017/18</b>
<b>TRANSPORT</b>					
<b>Road Construction</b>					
Pallinup South Rd - construct & seal to 7.0m	I-R	0	(511,500)	0.00	(511,879.62)
Gnowangerup-Tambellup Rd - install culvert	I-R	0	(58,200)	0.00	(30,418.48)
Warrenup Rd - construct & seal to 7.0m	I-R	0	(393,000)	0.00	(150,668.43)
Beejenup Rd - widen & gravel resheet - (carry over)	I-R	0	(207,500)	0.00	(185,442.94)
Toolbrunup Rd - reseal	I-R	0	(302,500)	0.00	(209,312.02)
Tambellup West Rd / Warrenup Rd intersection	I-R	0	(99,800)	0.00	(2,357.50)
Nardlah Rd / Broomehill-Gnowangerup intersection	I-R	0	(40,000)	0.00	(2,446.50)
Add back Job Depreciation	I-R	0	172,500	0.00	97,721.25
<b>Bridgeworks</b>					
Broomehill-Kojonup Rd - Bridge # 4233	I-R	0	(510,000)	0.00	0.00
Tambellup West Rd - Bridge # 4326	I-R	0	(393,000)	0.00	0.00
<b>Total</b>		<b>747,000</b>	<b>(4,614,400)</b>	<b>589,747.51</b>	<b>(2,059,760.16)</b>
<b>OTHER PROPERTY &amp; SERVICES</b>					
Sale of lot 8 Taylor St, Tambellup	L&B	15,000	0	0.00	0.00
Purchase lots 5/6 Crowden St, lots 8/19 Street Tambellup	L&B	0	(65,000)	0.00	(63,371.20)
<b>Total</b>		<b>15,000</b>	<b>(65,000)</b>	<b>0.00</b>	<b>(63,371.20)</b>
<b>Total</b>		<b>980,000</b>	<b>(5,840,900)</b>	<b>686,111.26</b>	<b>(3,293,003.49)</b>
<b>LAND HELD FOR RESALE</b>					
	LR	0	0	0.00	0.00
<b>LAND &amp; BUILDINGS</b>					
	L&B	15,000	(977,500)	0.00	(1,116,336.19)
<b>PLANT &amp; EQUIPMENT</b>					
	P&E	965,000	(1,538,000)	686,111.26	(1,076,506.44)
<b>INFRASTRUCTURE - ROADS</b>					
	I-R	0	(3,030,400)	0.00	(1,005,404.93)
<b>INFRASTRUCTURE - PARKS</b>					
	I-O	0	(295,000)	0.00	(94,755.93)
		<b>980,000</b>	<b>(5,840,900)</b>	<b>686,111.26</b>	<b>(3,293,003.49)</b>
<b>RESERVE TRANSFERS - from/(to)</b>					
Leave Reserve		94,400	(37,000)	46,504.00	(36,654.75)
Plant Replacement Reserve		538,000	(504,000)	390,420.00	(502,673.35)
Building Reserve		75,000	(118,000)	63,371.00	(102,119.31)
Computer Reserve		35,000	(10,600)	0.00	(10,735.78)
Tambellup Rec Ground & Pavilion Reserve		0	(6,500)	0.00	(5,585.10)
Broomehill Rec Complex Reserve		0	(9,600)	0.00	(9,569.19)
Building Maintenance Reserve		35,000	(800)	0.00	(766.99)
Sandalwood Villas Reserve		0	(10,900)	0.00	(10,883.00)
Broomehill Synthetic Bowling Green Replacement Reserve		0	(9,300)	0.00	(9,292.35)
Refuse Sites Post Closure Management Reserve		0	(5,200)	0.00	(5,244.76)
Lavieville Lodge Reserve		0	(10,800)	0.00	(10,715.55)
Townscape Plan Implementation Reserve		200,000	(4,000)	0.00	(4,391.97)
Tambellup Synthetic Bowling Green Replacement Reserve		0	(7,500)	0.00	0.00
		<b>977,400</b>	<b>(734,200)</b>	<b>500,295.00</b>	<b>(708,632.10)</b>
<b>LOANS</b>					
Loan Repayments		0	(82,300)	0.00	(60,122.15)
Proceeds from New Loans		0	0	0.00	0.00
		<b>0</b>	<b>(82,300)</b>	<b>0.00</b>	<b>(60,122.15)</b>
<b>TOTAL CAPITAL</b>		<b>1,957,400</b>	<b>(6,657,400)</b>	<b>1,186,406.26</b>	<b>(4,061,757.74)</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2018**

**13: TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows -

Description	Opening Balance 1 July 2017	Amount Received	Amount Paid	Closing Balance
Hall Bonds	500.00	2,600.00	(2,600.00)	500.00
Key Bonds	250.00	50.00	0.00	300.00
Equipment Bonds	0.00	400.00	(200.00)	200.00
House Bonds	880.00	1,320.00	(1,760.00)	440.00
Nomination Deposits	0.00	480.00	(480.00)	0.00
Prepaid Cemetery Fees	588.00	0.00	0.00	588.00
Hidden Treasures	32,700.45	41,000.00	(7,237.25)	66,463.20
Broomehill Liaison Group	1,243.74	0.00	0.00	1,243.74
Fire Prevention	834.27	4,000.00	0.00	4,834.27
Youth Support Donations	130.00	0.00	0.00	130.00
Tourism Donations	43.83	0.00	0.00	43.83
Roadwise	329.18	0.00	0.00	329.18
University Block - Building Retention Bonds	2,456.49	0.00	0.00	2,456.49
Planning Approval Bond	0.00	0.00	0.00	0.00
Southern Link VROC	0.00	0.00	0.00	0.00
YMCA - A Smart Start Program	258,405.16	28,229.00	(73,160.90)	213,473.26
Broomehill Dramatic Society	3,417.86	0.00	0.00	3,417.86
Wauters Enterprises - Retention Exec. House	11,355.92	0.00	(11,355.92)	0.00
Rates - held in trust upon sale of property	4,149.34	0.00	0.00	4,149.34
Unclaimed Monies (2003)	1,566.00	0.00	0.00	1,566.00
	<b>318,850.24</b>	<b>78,079.00</b>	<b>(96,794.07)</b>	<b>300,135.17</b>



**SHIRE OF BROOMEHILL-TAMBELLUP**  
**Municipal Fund & Trust Fund Payments for the month ending 28 February 2018**  
**Presented to Council on 15 March 2018**

*Local Government (Financial Management) Regulations 1996 - No. 12 & No. 13*

Chq/EFT	Date	Name	Description	Municipal Fund	Trust Fund
462	15/02/2018	BOND ADMINISTRATOR	Transfer Bond Unit 1 Sandalwood Villas		640.00
463	26/02/2018	B.D. COVENTRY & SONS	Refund Tambellup Hall Bonds		550.00
3670	01/02/2018	PETTY CASH	Petty cash reimbursement - Broomehill office	404.35	
3671	02/02/2018	SYNERGY	Residential Supply & Consumption 24/10/17 - 20/12/17	195.05	
3672	02/02/2018	SYNERGY	Electricity charges 19/12/2017 - 16/01/2017	1,253.50	
3673	02/02/2018	GREAT SOUTHERN FUEL SUPPLIES	14000Lt Diesel TA Depot	18,395.30	
3674	02/02/2018	KATANNING GLASS SUPPLIES	Replace Rollers on Patio Door	146.30	
3675	02/02/2018	ORIGIN ENERGY	LPG Facility Fee to Jan 2019	35.50	
3676	06/02/2018	ROMA BAXTER	Refund due to faulty shower 22/01/18 -04/02/18	120.00	
3677	14/02/2018	BULLIVANTS	Inspect & Service all chains	1,422.52	
3678	14/02/2018	SYNERGY	Streetlighting 25.12.2017 to 24.01.2018	2,287.20	
3679	14/02/2018	TAMBELLUP CRC	Library Management 31.01.2018 to 30.06.2018	19,250.00	
3680	14/02/2018	TAMBELLUP DELI	Fuel usage OTA & BH000, newspapers & groceries	624.50	
3681	15/02/2018	PETTY CASH	Petty cash reimbursement - Tambellup office	359.70	
3682	21/02/2018	ROMA BAXTER	Refund due to faulty shower 05/2/18 - 18/2/18	120.00	
3683	22/02/2018	BLIGHT'S AUTO ELECTRICS	UHF Radio BH014, aerial BH00	609.90	
3684	22/02/2018	SYNERGY	Electricity charges 9.12.2017 to 7.02.2018	1,306.65	
3685	22/02/2018	TAMBELLUP HOTEL	Refreshments for Council meetings	159.00	
3686	22/02/2018	TELSTRA	Phone usage charges to 1/2/18, Services charges to 1/3/18	4,015.28	
3687	22/02/2018	WATER CORPORATION	Water usage to 26.01.2018	120.01	
3688	22/02/2018	WITHAM AGRONOMY & ACCOUNTING	Audit - WA Country Health Grant (Road Kerbing Reinstatment)	165.00	
3689	27/02/2018	DEPARTMENT OF TRANSPORT	Registration - Caterpillar 12M Grader	61.25	
3690	27/02/2018	PETTY CASH	Petty cash reimbursement - Tambellup office	355.00	
3691	28/02/2018	CITY OF ALBANY	GS Regional Share - Spydus library management system Broomehill & Tambellup libraries	8,541.50	
3692	28/02/2018	SYNERGY	Power usage 13/12/2017 to 14/02/2018	4,535.10	
3693	28/02/2018	TAMBELLUP HOTEL	Refreshments for Council meetings	180.00	
3694	28/02/2018	WATER CORPORATION	Water usage to 14/02/18 & charges 01/01/18 to 28/02/18	9,246.16	
EFT9896	02/02/2018	AARON PARNELL	Grounds Maintenance Lavieville Lodge	240.00	

11.03 - List of Payments - February 2018

Chq/EFT	Date	Name	Description	Municipal Fund	Trust Fund
EFT9897	02/02/2018	AMPAC DEBT RECOVERY (WA) PTY LTD	Debt Collection costs December 2017 & January 2018	13,125.80	
EFT9898	02/02/2018	CANCELLED		-	
EFT9899	02/02/2018	COURIER AUSTRALIA	Freight - library exchange, fire brigade PPE	55.07	
EFT9900	02/02/2018	DUGGIN'S	Protective Clothing - works crew	257.55	
EFT9901	02/02/2018	GOOP TRADING T/as Broomehill Post Office & Hardware	Broomehill Postage costs January 2018	47.81	
EFT9902	02/02/2018	J H COMPUTER SERVICES PTY LTD	Panasonic Toughbook for Depot	2,728.00	
EFT9903	02/02/2018	J&S CASTLEHOW ELECTRICAL SERVICES	Install additional Power Points Tambellup Pavilion	4,312.00	
EFT9904	02/02/2018	JUDY STEWART	Reimburse mobile charges 19/12/2017 - 15/01/2018	49.07	
EFT9905	02/02/2018	LINCOLNS	Audit of acquittal for Pavilion grants	660.00	
EFT9906	02/02/2018	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	Registration Finance Professionals Conference Kay O'Neill	1,100.00	
EFT9907	02/02/2018	MONASH ELECTRICAL SERVICES	Repair Fault - BH Railway lights	1,153.30	
EFT9908	02/02/2018	STEWART & HEATON CLOTHING CO PTY LTD	Bushfire PPE	409.30	
EFT9909	02/02/2018	T-QUIP	Service kit Toro2 and Toro3 mowers	336.70	
EFT9910	02/02/2018	WA CONTRACT RANGER SERVICES PTY LTD	Ranger Services 17/01/2018 - 23/01/2018	654.50	
EFT9911	02/02/2018	WA LOCAL GOVERNMENT ASSOCIATION	Registration - Understanding Financial Reports & Budgets Workshop Mark Paganoni	515.00	
EFT9912	02/02/2018	WESTRAC EQUIPMENT PTY LTD	Side Mirror BH013	96.16	
EFT9913	02/02/2018	WINC AUSTRALIA PTY LIMITED	Stationery supplies	1,637.00	
EFT9914	02/02/2018	WOODLANDS DISTRIBUTORS & AGENCIES PTY LTD	8 x 20lt Kelp Plus TA Oval	1,196.80	
EFT9915	14/02/2018	A.D. CONTRACTORS PTY. LTD.	Hire 2 Spreader trucks Toolbrunup Road	2,304.50	
EFT9916	14/02/2018	ALBANY CITY MOTORS	Service kits TA017 & TA386	129.22	
EFT9917	14/02/2018	AFGRI EQUIPMENT PTY LTD	New deck BH007	1,925.00	
EFT9918	14/02/2018	BEST OFFICE SYSTEMS	Minimum Charge 23/12/2017 to 23/01/2018	49.50	
EFT9919	14/02/2018	CALTEX STAR CARD	Fuel BH000 & 1TA - 3x annual card fees	813.43	
EFT9920	14/02/2018	COLAS WEST AUSTRALIA PTY LTD	Supply & spray Bitumen - Toolbrunup Road	100,921.70	
EFT9921	14/02/2018	COURIER AUSTRALIA	Freight - service kits, kelp plus, mirror	105.86	
EFT9922	14/02/2018	GREAT SOUTHERN TOYOTA	Changeovers - Toyota Landcruiser OTA, Toyota Hilux TA005	6,362.31	
EFT9923	14/02/2018	KATANNING H HARDWARE	Repairs to drain 27 East Tce	71.26	
EFT9924	14/02/2018	NEIL TEARS T/A COUNTRYSIDE HOMES	Broomehill Hall Reconnect light	150.70	
EFT9925	14/02/2018	RAY FORD SIGNS	2 x Whiteboards Tamb Pavilion	1,416.69	
EFT9926	14/02/2018	RSA SIGNS PTY LTD	Signs - T junction x 10	842.60	
EFT9927	14/02/2018	SOUTH WEST ISUZU	TA06 Service kit (Gaskets)	104.25	
EFT9928	14/02/2018	TAMBELLUP POST CAFE C/- BETH TREZONA	Postage Admin & BT Times - November 2017 to January 2018	1,022.75	
EFT9929	14/02/2018	TOLL TRANSPORT PTY LTD	Administration & storage brochures - Hidden Treasures	186.31	
EFT9930	14/02/2018	WEST AUSTRALIAN NEWSPAPERS LTD	Australia Day Advertisement	210.00	

11.03 - List of Payments - February 2018

Chq/EFT	Date	Name	Description	Municipal Fund	Trust Fund
EFT9931	14/02/2018	WESTRAC EQUIPMENT PTY LTD	Brake parts BH005	761.31	
EFT9932	14/02/2018	A SMART START GREAT SOUTHERN INC	A Smart Start T2S Lotterywest Funds (recoup from Trust) - stationery, IT Support, catering, Governance workshop	1,815.29	
EFT9933	14/02/2018	ALBANY FINANCE	Payroll deductions	265.00	
EFT9934	14/02/2018	CARAVAN INDUSTRY ASSOCIATION WA (INC)	Hidden Treasures (recoup from Trust) - Balance of site fees for 2018 Caravan & Camping Show	1,107.21	
EFT9935	14/02/2018	CHILD SUPPORT AGENCY	Payroll deductions	370.24	
EFT9936	14/02/2018	LGRCE UNION	Payroll deductions	61.50	
EFT9937	14/02/2018	LOCAL COMMUNITY INSURANCE SERVICES	Hidden Treasures (recoup from Trust) - Annual Public & Products Liability insurance renewal expiring 27 Feb 2019	773.80	
EFT9938	14/02/2018	SHIRE OF BROOMEHILL-TAMBELLUP	Hidden Treasures - transfer Shire contributions to Trust Fund	8,000.00	
EFT9939	14/02/2018	SOLUM WHEATBELT BUSINESS SOLUTIONS	A Smart Start T2S Lotterywest Funds (recoup from Trust) - Funding Prospectus & Pitches	2,000.00	
EFT9940	16/02/2018	CARL LETTER	Councillor Payments 1 July to 31 December 2017	1,166.66	
EFT9941	16/02/2018	CRAIG DENNIS	Councillor Payments 1 July to 31 December 2017	2,333.34	
EFT9942	16/02/2018	GARRY SHERIDAN	Councillor Payments 1 July to 31 December 2017	6,333.33	
EFT9943	16/02/2018	KELLY HOLZKNECHT	Councillor Payments 1 July to 31 December 2017	1,166.66	
EFT9944	16/02/2018	MARK PAGANONI	Councillor Payments 1 July to 31 December 2017	3,583.33	
EFT9945	16/02/2018	MICHAEL BATCHELOR	Councillor Payments 1 July to 31 December 2017	2,333.34	
EFT9946	16/02/2018	MICHAEL WHITE	Councillor Payments 1 July to 31 December 2017	3,500.00	
EFT9947	16/02/2018	MONICA NAZZARI	Councillor Payments 1 July to 31 December 2017	1,166.66	
EFT9948	16/02/2018	SCOTT THOMPSON	Councillor Payments 1 July to 31 December 2017	5,083.34	
EFT9949	16/02/2018	TREVOR PROUT	Councillor Payments 1 July to 31 December 2017	2,333.34	
EFT9950	19/02/2018	SHIRE OF BROOMEHILL-TAMBELLUP	Recoup to Muni Fund - A Smart Start expenses & Co-ordinators wages/super/travel		22,127.18
EFT9951	21/02/2018	AUSTRALIAN TAXATION OFFICE	Business Activity Statement January 2018	56,173.00	
EFT9952	22/02/2018	ABA SECURITY	Monitor Alarm System 12.02.2018 to 11.05.2018	82.50	
EFT9953	22/02/2018	ARGOS FIRE SAFETY	Install Fire Extinguishers Transfer Stations,Tamb Railway Station & Museum	687.50	
EFT9954	22/02/2018	BAMLEY PTY LTD	Treat Tamb Admin for ants	245.30	
EFT9955	22/02/2018	BKW CO-OP	2 lengths PVC pipe Bhill oval, refreshments for meetings & Office groceries	359.08	
EFT9956	22/02/2018	BLACK STUMP ELECTRICAL	Repairs to oven 1 Janus Street	420.97	
EFT9957	22/02/2018	BOC LIMITED	Cylinder rent Oxy, Acetylene & Argoshield 29/12/17-28/1/18	47.40	

11.03 - List of Payments - February 2018

Chq/EFT	Date	Name	Description	Municipal Fund	Trust Fund
EFT9958	22/02/2018	BTW SPRAY SHOP	Air Compressor & fittings Tamb Depot, tap & fittings Tamb Oval, hose & clamp Bhill standpipe	3,362.45	
EFT9959	22/02/2018	COURIER AUSTRALIA	Freight on Drum of oil	174.98	
EFT9960	22/02/2018	GERALDINE'S RESTAURANT	Catering Special Meeting/Building Committe	225.00	
EFT9961	22/02/2018	GOOP TRADING T/as Broomehill Post Office & Hardware	Bhill Postage Topics February 2018	70.30	
EFT9962	22/02/2018	GRAY CARTER	WANDRRA AGRN743 - Storm damage works on Norrish Road	126,885.00	
EFT9963	22/02/2018	GREAT SOUTHERN TOYOTA	Service kit TA001	205.70	
EFT9964	22/02/2018	HEWER CONSULTING SERVICES	WANDRRA AGRN743 Project Management	3,963.25	
EFT9965	22/02/2018	KATANNING GLAZING & SECURITY	Reglaze window 11 Lavarock St	368.11	
EFT9966	22/02/2018	KATANNING STOCK & TRADING	Spray Paint	17.90	
EFT9967	22/02/2018	KOJONUP TYRE SERVICE	New Tyre TA2251	581.70	
EFT9968	22/02/2018	LANDGATE	Rural UV Interim Valuation shared	242.70	
EFT9969	22/02/2018	LANDMARK	110LT Roundup Ultramax	871.20	
EFT9970	22/02/2018	LINCOLNS	Audit Fees EOY 30/6/17, Deferred Rates acquittal	19,101.50	
EFT9971	22/02/2018	METROCOUNT	Roll of Road tube and 50 Road Nails & Freight (road counters)	446.60	
EFT9972	22/02/2018	NEIL TEARS T/A COUNTRYSIDE HOMES	Compliance slashing 45 India Street	132.00	
EFT9973	22/02/2018	PEP BUILDING IMPROVEMENTS	Install outdoor furniture Tamb Pavilion, install hand rails to Emergency Exit, weld gate to Infant Health Centre, extend fence 20 Henry St, prepare & build ramp access to Post Office	9,994.60	
EFT9974	22/02/2018	PHONOGRAPHIC PERFORMANCES CO OF AUST	TA Hall Licence renewal - 1/03/18 - 28/2/19	87.72	
EFT9975	22/02/2018	RECHARGE-IT (Danai Pty Ltd)	Remanufactured Black Toner	81.00	
EFT9976	22/02/2018	RON WRIGHT	Dozer Work Nookanellup Fire	429.00	
EFT9977	22/02/2018	SHIRE OF CUBALLING	Building Surveyor Services & Travel January 2018	2,307.75	
EFT9978	22/02/2018	TAMBELLUP G & T MOTORS	January 2018 fuel, parts & repairs	512.10	
EFT9979	22/02/2018	WA CONTRACT RANGER SERVICES PTY LTD	Ranger Services 30.01.2018 to 06.02.2018	888.25	
EFT9980	22/02/2018	WA LOCAL GOVERNMENT ASSOCIATION	Understanding Financial Reports - Gary Sheridan	515.00	
EFT9981	22/02/2018	WARREN BLACKWOOD WASTE	Management BH & TA Transfer Stations January	17,344.22	
EFT9982	22/02/2018	WESTRAC EQUIPMENT PTY LTD	Drum of Engine Oil	1,632.19	
EFT9983	22/02/2018	A TEAM PRINTING PTY LTD	A Smart Start (recoup from Trust Fund) - 4 kinds A5 Cards	1,106.60	
EFT9984	22/02/2018	ALBANY FINANCE	Payroll deductions	265.00	
EFT9985	22/02/2018	CHILD SUPPORT AGENCY	Payroll deductions	381.24	
EFT9986	22/02/2018	KINSEY INVESTMENTS PTY LTD	Reimbursement - sustenance for Brigade members at Warrenup Rd fire 11/12/17	504.00	
EFT9987	22/02/2018	LGRCE UNION	Payroll deductions	61.50	

11.03 - List of Payments - February 2018

Chq/EFT	Date	Name	Description	Municipal Fund	Trust Fund
EFT9988	22/02/2018	THE PERTH COLLECTIVE	A Smart Start (recoup from Trust Fund) - private consultation 26 March 2018	495.00	
EFT9989	22/02/2018	WAUTERS ENTERPRISES PTY LTD	Refund Retention - construction of 63 Taylor St, Tambellup	12,491.51	
EFT9990	26/02/2018	SHIRE OF BROOMEHILL-TAMBELLUP	Recoup to Muni Fund - refund building retention construction of 63 Taylor Street		11,355.92
EFT9991	26/02/2018	GLEN BRIGG	Refund housing bond - 18 Henry Street		440.00
EFT9992	28/02/2018	A. LAURINO & CO	1 Janus Street - 2 exhaust fans, 2 spun adapters, 3 colourbond whirly birds	2,170.00	
EFT9993	28/02/2018	ABA SECURITY	Bhill admin security annual inspection, replace battery Tamb admin security	986.11	
EFT9994	28/02/2018	ALBANY SECURITY SUPPLIES	Restricted keys cut - Tamb Pavilion, Bhill depot	209.00	
EFT9995	28/02/2018	ALL ABOUT CANVAS	PVC Banner for Banners in the Terrace	118.80	
EFT9996	28/02/2018	AMPAC DEBT RECOVERY (WA) PTY LTD	Debt Recovery Services - January 2018	330.00	
EFT9997	28/02/2018	BE & KR SLOAN	Fleetwash 200l and AdBlue	857.45	
EFT9998	28/02/2018	BEST OFFICE SYSTEMS	Minimum charge Bhill Photocopier	49.50	
EFT9999	28/02/2018	BLACK STUMP ELECTRICAL	Electrical repairs - Tamb admin, Infant Health Clinic, Railway Building, U4 Sandalwood Villas, CRC building	594.10	
EFT10000	28/02/2018	CANCELLED		-	
EFT10001	28/02/2018	COURIER AUSTRALIA	Freight - BH005 roller parts, service kits, signs	91.93	
EFT10002	28/02/2018	DHU SOUTH ELECTRICAL	Inspect Tamb admin aircon for fault	137.50	
EFT10003	28/02/2018	DUGGIN'S	6 x high vis vests	72.00	
EFT10004	28/02/2018	EDWARDS MOTORS PTY LTD	Pole saw bar - Bhill parks & gardens	71.50	
EFT10005	28/02/2018	GOOP TRADING T/as Broomehill Post Office & Hardware	PO Box renewal - Broomehill	81.00	
EFT10006	28/02/2018	GREAT SOUTHERN CARPET CLEANING	Carpet cleaning	445.00	
EFT10007	28/02/2018	I SWEEP TOWN AND COUNTRY	Street sweeping Broomehill & Tambellup	2,503.60	
EFT10008	28/02/2018	KATANNING CHERRY PICKER HIRE	Cut back trees & branches - Bendigo Bank	1,892.00	
EFT10009	28/02/2018	KJB PLUMBING & GAS	Valve Testing - India St standpipe, Tamb depot standpipe	596.00	
EFT10010	28/02/2018	LGIS RISK MANAGEMENT	Risk Management Support & Services	495.00	
EFT10011	28/02/2018	LW HULL	Spraying Tamb Oval & Bhill Complex driveway	485.00	
EFT10012	28/02/2018	MONASH ELECTRICAL SERVICES	Install circuit for air compressor, repair 18 Henry St roller door, exit light Sandalwood Villas, HWS U2 Lavieville Lodge	3,261.61	
EFT10013	28/02/2018	NARROGIN FORD	Service kits BH00, BH014 & TA052	265.93	
EFT10014	28/02/2018	NEIL TEARS T/A COUNTRYSIDE HOMES	Replace 2 internal doors, repair door frame - Bhill Caravan Park	918.50	
EFT10015	28/02/2018	PERFECT COMPUTER SOLUTIONS PTY LTD	IT Support - Spydus library management system, configure licensing PC's in Tambellup	552.50	

11.03 - List of Payments - February 2018

Chq/EFT	Date	Name	Description	Municipal Fund	Trust Fund
EFT10016	28/02/2018	RON WRIGHT	Clear roadside - Warrenup Road	7,936.50	
EFT10017	28/02/2018	CANCELLED		-	
EFT10018	28/02/2018	SHIRE OF CRANBROOK	Councillor training - Understanding Financial Reports	1,333.60	
EFT10019	28/02/2018	SOUTH WEST FIRE	Repair foam system on BH012 Broomehill Central firetruck	798.17	
EFT10020	28/02/2018	WA CONTRACT RANGER SERVICES PTY LTD	Ranger services 13/02/2018 to 20/02/2018	1,122.00	
EFT10021	28/02/2018	WESTRAC EQUIPMENT PTY LTD	Changeover Caterpillar 12M Road Grader	228,391.84	
EFT	05/02/2018	SALARIES & WAGES	Wages for fortnight ending 2 February 2018	50,759.26	
EFT	19/02/2019	SALARIES & WAGES	Wages for fortnight ending 16 February 2018	53,990.29	
DD5126.1	06/02/2018	WA SUPER	Superannuation contributions	10,219.28	
DD5126.2	06/02/2018	MTAA SUPER	Superannuation contributions	204.58	
DD5126.3	06/02/2018	REST SUPERANNUATION	Superannuation contributions	204.58	
DD5126.4	06/02/2018	HARRY'S HILL SUPERANNUATION FUND	Superannuation contributions	106.70	
DD5126.5	06/02/2018	HESTA SUPER FUND	Superannuation contributions	84.63	
DD5126.6	06/02/2018	BT SUPER	Superannuation contributions	230.31	
DD5148.1	20/02/2018	WA SUPER	Superannuation contributions	10,903.85	
DD5148.2	20/02/2018	MTAA SUPER	Superannuation contributions	204.58	
DD5148.3	20/02/2018	REST SUPERANNUATION	Superannuation contributions	204.58	
DD5148.4	20/02/2018	HARRY'S HILL SUPERANNUATION FUND	Superannuation contributions	106.70	
DD5148.5	20/02/2018	HESTA SUPER FUND	Superannuation contributions	84.63	
DD5148.6	20/02/2018	BT SUPER	Superannuation contributions	255.73	
DD5149.1	20/02/2018	REST SUPERANNUATION	Superannuation contributions	15.88	
				<b>911,355.80</b>	<b>35,113.10</b>

**CREDIT CARDS**

			Description	Amount	
January	14/2/2018	Chief Executive Officer	Monthly Card Fee	4.00	
				<b>Total CEO</b>	<b>4.00</b>
January	14/2/2018	Manager Corporate Services	Key - Bhill Museum office door	5.80	
				Monthly Card Fee	4.00
				<b>Total MCS</b>	<b>9.80</b>
				<b>Total Credit Card Purchases</b>	<b>13.80</b>



2017/18  
Budget Review  
for the period  
1 July 2017 to 28 February 2018



# SHIRE OF BROOMEHILL-TAMBELLUP

## ANNUAL BUDGET REVIEW

For the Period Ended 28 February 2018

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**SHIRE OF BROOMEHILL-TAMBELLUP**  
**Statement of Financial Activity 2017/18**  
*for the period 1 July 2017 to 28 February 2018*  
**Projected Variances to 30 June 2018**

	Budget 2017/18	YTD Budget 28 Feb 2018	YTD Actual 2017/18	Projected Actuals 30 Jun 2018	Variance Projected Actuals to Budget \$	Variance Projected Actuals as % of Budget
<b>Operating Revenues</b>						
Governance	32,000	26,000	19,621.53	32,000	0	0.00%
General Purpose Funding	3,248,300	3,017,805	3,021,803.38	3,262,400	14,100	0.43%
Law, Order & Public Safety	104,200	90,900	94,415.45	111,100	6,900	6.62%
Health	1,100	250	236.00	1,100	0	0.00%
Education & Welfare	80,100	54,100	38,302.94	80,100	0	0.00%
Housing	59,600	39,064	41,943.45	59,600	0	0.00%
Community Amenities	77,700	72,200	78,034.22	78,700	1,000	1.29%
Recreation & Culture	41,400	21,690	32,544.33	53,600	12,200	29.47%
Transport	3,564,100	1,352,714	789,406.58	3,552,600	(11,500)	(0.32%)
Economic Services	38,000	24,292	22,197.56	41,000	3,000	7.89%
Other Property & Services	112,500	69,164	42,568.38	77,500	(35,000)	(31.11%)
	<b>7,359,000</b>	<b>4,768,179</b>	<b>4,181,073.82</b>	<b>7,349,700</b>	<b>(9,300)</b>	
<b>Operating Expense</b>						
Governance	(736,600)	(454,910)	(361,936.86)	(736,600)	0	0.00%
General Purpose Funding	(266,900)	(167,905)	(163,812.16)	(276,900)	(10,000)	(3.75%)
Law, Order & Public Safety	(219,500)	(150,864)	(135,643.62)	(226,400)	(6,900)	(3.14%)
Health	(62,900)	(47,883)	(33,800.40)	(64,900)	(2,000)	(3.18%)
Education & Welfare	(98,900)	(63,264)	(46,885.47)	(98,900)	0	0.00%
Housing	(118,500)	(84,292)	(49,421.36)	(125,500)	(7,000)	(5.91%)
Community Amenities	(402,400)	(260,121)	(231,588.85)	(398,400)	4,000	0.99%
Recreation & Culture	(1,033,600)	(742,605)	(802,528.58)	(1,093,600)	(60,000)	(5.80%)
Transport	(5,699,500)	(2,567,415)	(2,117,818.66)	(5,734,400)	(34,900)	(0.61%)
Economic Services	(203,000)	(137,900)	(114,243.25)	(203,000)	0	0.00%
Other Property & Services	(54,500)	(94,052)	(158,810.44)	(30,500)	24,000	44.04%
	<b>(8,896,300)</b>	<b>(4,771,211)</b>	<b>(4,216,489.65)</b>	<b>(8,989,100)</b>	<b>(92,800)</b>	
<b>Funding Balance Adjustment</b>						
Depreciation of Assets	1,114,000	742,576	716,877.79	1,114,000	0	0.00%
(Profit) / Loss on Sale of Assets	123,700	38,800	43,145.14	123,700	0	0.00%
Adjust Provisions & Accruals	0	0	(3,067.05)	0	0	0.00%
<b>Net Operating</b>	<b>(299,600)</b>	<b>778,344</b>	<b>721,540.05</b>	<b>(401,700)</b>	<b>(102,100)</b>	
<b>Capital Revenues</b>						
Governance	218,000	84,800	96,363.75	218,000	0	0.00%
Recreation & Culture	755,000	700,000	535,542.60	825,000	70,000	9.27%
Transport	3,696,800	2,182,800	2,306,889.51	3,696,800	0	0.00%
Other Property & Services	15,000	0	0.00	15,000	0	0.00%
Transfers from Reserves	977,400	279,000	500,295.00	987,400	10,000	1.02%
	<b>5,662,200</b>	<b>3,246,600</b>	<b>3,439,090.86</b>	<b>5,742,200</b>	<b>80,000</b>	
<b>Capital Expense</b>						
Governance	(286,000)	(139,500)	(118,395.57)	(286,000)	0	0.00%
Law, Order & Public Safety	(10,000)	0	0.00	(10,000)	0	0.00%
Housing	(7,500)	(7,500)	0.00	(7,500)	0	0.00%
Recreation & Culture	(858,000)	(700,000)	(1,051,476.56)	(1,164,500)	(306,500)	(35.72%)
Transport	(4,614,400)	(2,245,700)	(2,059,760.16)	(4,614,400)	0	0.00%
Other Property & Services	(65,000)	(65,000)	(63,371.20)	(65,000)	0	0.00%
Transfers to Reserves	(734,200)	(687,800)	(708,632.10)	(734,200)	0	0.00%
Loan Repayments	(82,300)	(60,100)	(60,122.15)	(82,300)	0	0.00%
	<b>(6,657,400)</b>	<b>(3,905,600)</b>	<b>(4,061,757.74)</b>	<b>(6,963,900)</b>	<b>(306,500)</b>	
Opening Funding Surplus/(Deficit) 1 July 2017	1,294,800	1,294,800	1,623,405.14	1,623,400	328,600	25.38%
Closing Funding Surplus/(Deficit)	<b>0</b>	<b>1,414,144</b>	<b>1,722,278.31</b>	<b>0</b>	<b>0</b>	

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**Statement of Financial Activity 2017/18**  
*for the period 1 July 2017 to 28 February 2018*  
**Year to Date (YTD) Variances**

	Budget 2017/18	YTD Budget 28 Feb 2018	YTD Actual 2017/18	Variance YTD Actuals \$	Variance YTD Actuals as % of YTD Budget
<b>Operating Revenues</b>					
Governance	32,000	26,000	19,621.53	6,378	24.53%
General Purpose Funding	3,248,300	3,017,805	3,021,803.38	(3,998)	(0.13%)
Law, Order & Public Safety	104,200	90,900	94,415.45	(3,515)	(3.87%)
Health	1,100	250	236.00	14	5.60%
Education & Welfare	80,100	54,100	38,302.94	15,797	29.20%
Housing	59,600	39,064	41,943.45	(2,879)	(7.37%)
Community Amenities	77,700	72,200	78,034.22	(5,834)	(8.08%)
Recreation & Culture	41,400	21,690	32,544.33	(10,854)	(50.04%)
Transport	3,564,100	1,352,714	789,406.58	563,307	41.64%
Economic Services	38,000	24,292	22,197.56	2,094	8.62%
Other Property & Services	112,500	69,164	42,568.38	26,596	38.45%
	<b>7,359,000</b>	<b>4,768,179</b>	<b>4,181,073.82</b>	<b>587,105</b>	
<b>Operating Expense</b>					
Governance	(736,600)	(454,910)	(361,936.86)	(92,973)	(20.44%)
General Purpose Funding	(266,900)	(167,905)	(163,812.16)	(4,093)	(2.44%)
Law, Order & Public Safety	(219,500)	(150,864)	(135,643.62)	(15,220)	(10.09%)
Health	(62,900)	(47,883)	(33,800.40)	(14,083)	(29.41%)
Education & Welfare	(98,900)	(63,264)	(46,885.47)	(16,379)	(25.89%)
Housing	(118,500)	(84,292)	(49,421.36)	(34,871)	(41.37%)
Community Amenities	(402,400)	(260,121)	(231,588.85)	(28,532)	(10.97%)
Recreation & Culture	(1,033,600)	(742,605)	(802,528.58)	59,924	8.07%
Transport	(5,699,500)	(2,567,415)	(2,117,818.66)	(449,596)	(17.51%)
Economic Services	(203,000)	(137,900)	(114,243.25)	(23,657)	(17.16%)
Other Property & Services	(54,500)	(94,052)	(158,810.44)	64,758	68.85%
	<b>(8,896,300)</b>	<b>(4,771,211)</b>	<b>(4,216,489.65)</b>	<b>(554,721)</b>	
<b>Funding Balance Adjustment</b>					
Depreciation of Assets	1,114,000	742,576	716,877.79	25,698	3.46%
(Profit) / Loss on Sale of Assets	123,700	38,800	43,145.14	(4,345)	(11.20%)
Adjust Provisions & Accruals	0	0	(3,067.05)	3,067	0.00%
<b>Net Operating</b>	<b>(299,600)</b>	<b>778,344</b>	<b>721,540.05</b>	<b>56,804</b>	
<b>Capital Revenues</b>					
Governance	218,000	84,800	96,363.75	(11,564)	(13.64%)
Recreation & Culture	755,000	700,000	535,542.60	164,457	23.49%
Transport	3,696,800	2,182,800	2,306,889.51	(124,090)	(5.68%)
Other Property & Services	15,000	0	0.00	0	0.00%
Transfers from Reserves	977,400	279,000	500,295.00	(221,295)	(79.32%)
	<b>5,662,200</b>	<b>3,246,600</b>	<b>3,439,090.86</b>	<b>(192,491)</b>	
<b>Capital Expense</b>					
Governance	(286,000)	(139,500)	(118,395.57)	(21,104)	(15.13%)
Law, Order & Public Safety	(10,000)	0	0.00	0	0.00%
Housing	(7,500)	(7,500)	0.00	(7,500)	(100.00%)
Recreation & Culture	(858,000)	(700,000)	(1,051,476.56)	351,477	50.21%
Transport	(4,614,400)	(2,245,700)	(2,059,760.16)	(185,940)	(8.28%)
Other Property & Services	(65,000)	(65,000)	(63,371.20)	(1,629)	(2.51%)
Transfers to Reserves	(734,200)	(687,800)	(708,632.10)	20,832	3.03%
Loan Repayments	(82,300)	(60,100)	(60,122.15)	22	0.04%
	<b>(6,657,400)</b>	<b>(3,905,600)</b>	<b>(4,061,757.74)</b>	<b>156,158</b>	
Opening Funding Surplus / (Deficit) 1 July 2017	1,294,800	1,294,800	1,623,405.14	(328,605)	(25.38%)
Closing Funding Surplus / (Deficit)	<b>0</b>	<b>1,414,144</b>	<b>1,722,278.31</b>	<b>(308,134)</b>	

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**2017/18 Annual Budget Review**  
**for the period 1 July 2017 to 28 February 2018**

**NOTE 1: REPORT ON PROJECTED VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2017/18 year is \$10,000 or 10% whichever is the greater.

**OPERATING REVENUE**

**Education & Welfare**

The Shire manages the grant funding for A Smart Start Great Southern and through this funding 2 Co-ordinators are employed to run their programs. The funding is recouped from the Trust Fund and offsets expenditure. Expenditure incurred, and subsequent recoups are not as high as anticipated for this time of year.

**Recreation & Culture**

Damaged was incurred to the verandah of the Broomehill Hall some time ago. Repairs have been undertaken and an insurance claim was submitted for reimbursement of these costs.

**Transport**

WANDRRA reinstatement works are continuing. Expenditure has not been as high as anticipated to date, and the subsequent reimbursement of these expenses is lower than budgeted for the time of year.

**Other Property & Services**

Revenue from Private Works is lower than budgeted resulting from fewer requests for private works than the previous year as well as lesser utilisation of the Jetpatcher & works crew by other Shires.

**OPERATING EXPENSE**

**Governance**

Provision has been made under this program for review of Councils Integrated Planning documents, all of which require review this year. A consultant has been engaged to assist with the Strategic Community Plan and Workforce Plan. Independent Valuers have also been engaged to provide valuation of the Shires assets for fair value and insurance purposes which will occur prior to the end of the year.

**Law, Order & Public Safety**

Recoup for Councils contribution towards employment of the Community Emergency Services Manager has not yet been received from the Shire of Katanning. The Shire of Broomehill-Tambellup, Katanning and DFES jointly fund this position.

**Health**

Expenditure under this Program has not been as high as anticipated to date.

**Education & Welfare**

The Shire manages the grant funding for A Smart Start Great Southern and through this funding 2 Co-ordinators are employed to run their programs. All expenses are recouped from grant funds held in Trust. Expenditure incurred, and subsequent recoups are not as high as anticipated for this time of year.

**Housing**

Maintenance of staff housing is reallocated to the relevant program where the staff are employed (ie Governance/Transport) Maintenance expenditure at Sandalwood Villas & Lavieville Lodge is not as high as anticipated to date.

**Community Amenities**

Expenditure under the Town Planning program is lower than anticipated, as all planning applications have most recently been handled in house without the need to engage external advice.

Maintenance of the public conveniences has been lower than budgeted.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**2017/18 Annual Budget Review**  
**for the period 1 July 2017 to 28 February 2018**

**NOTE 1: REPORT ON PROJECTED VARIANCES**

**Recreation & Culture**

Repairs have been required to the Broomehill Hall resulting from damage incurred by an unknown third party. This has been claimed on insurance and revenue offsets the expense.

Parks, Gardens and Reserves maintenance is higher than usual at this time of year due to the landscaping works that were undertaken by the works crew prior to the opening of the Tambellup Pavilion.

**Transport**

WANDRRA reinstatement works are continuing. Expenditure has not been as high as anticipated to date, and the subsequent reimbursement of these expenses is lower than budgeted for the time of year.

**Economic Services**

Expenditure under this Program has not been as high as anticipated to date.

**Other Property & Services**

Private Works expenditure is lower than budgeted due to fewer private works requests being received.

Public Works Overheads and Plant Operation Costs are presently underallocated and will be reviewed.

**CAPITAL REVENUE**

**Governance**

Higher trade-in values have been received for the Admin vehicles than originally budgeted

**Recreation & Culture**

The final instalment of National Stronger Regions Fund grant for the Tambellup Pavilion is still to be received.

**Transport**

The timing of changeover for light vehicles results in the variance. All changeovers are within budget and there are no amendments proposed within the Plant Replacement Program.

Progress claims for Regional Road Group projects are submitted regularly, and funding is paid quarterly from the Roads to Recovery program.

No amendments are proposed to the Road Construction program, and it is anticipated that all works will be complete by 30 June.

**Transfers from Reserve**

Additional funds will be transferred from the Broomehill Recreation Complex Reserve to assist with their purchase of a new tractor.

The variance results from the timing of maturity of the investment, and funds were transferred earlier than budgeted.

**CAPITAL EXPENSE**

**Governance**

Provision has been made to upgrade the admin server and install a secure cabinet, which will be done in March/April.

**Recreation & Culture**

Construction of the Tambellup Pavilion is complete, and funds have been reallocated from the increased opening surplus on 1 July to the Pavilion costings. The variance results from the timing of invoices for the Pavilion at the end of the year.

**Transport**

No amendments are proposed to the Plant Replacement Program, and all changeovers are expected to fall within budget. The Plant Replacement Program is fully funded by the Plant Reserve.

It is expected that the Road Construction program will be complete by 30 June, and there are no amendments proposed.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**2017/18 Annual Budget Review**  
***for the period 1 July 2017 to 28 February 2018***

**NOTE 1: REPORT ON PROJECTED VARIANCES**

**SURPLUS / (DEFICIT) 1 JULY 2017**

When preparing the annual budget, it was estimated that a surplus of \$1,294,800 would be carried forward into the 2016/17 year. The actual surplus was \$328,605 more than the budget, which is due to the timing of receipt of progress claims for construction of the Tambellup Pavilion. It was expected that a higher amount of expense for the Pavilion would have been incurred in 2016/17 requiring a lesser amount budgeted for completion in 2017/18 and thereby resulting in a lower surplus carried forward into 2017/18.

The surplus has been amended, and the expenditure for completion of the Tambellup Pavilion increased accordingly.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**2017/18 BUDGET REVIEW**  
for the period 1 July 2017 to 28 February 2018

**NOTE 2: SUMMARY OF BUDGET AMENDMENTS**

GL	Revenue / (Expense)	Description	Comment	Adopted Budget	Revised Budget	Variance
	SURPLUS	Surplus c/fwd 1 July 2017	Increased surplus due to timing of Pavilion payments at year end	1,294,800	1,623,400	328,600
<b>GENERAL PURPOSE FUNDING</b>						
<b>Rates</b>						
03030.74	Revenue	Rates - Reimbursements	Increase reimbursement of Debt Collection fees on-charged to ratepayers	3,000	15,000	12,000
03110.16	Expense	Rates - Contract Services	Increased allocation for Debt Collection costs	(5,000)	(15,000)	(10,000)
<b>Other General Purpose Funding</b>						
03229.72	Revenue	FAGS - General Purpose Grants	Decrease in FAGS allocation as advised by WA Grants Commission	554,700	540,800	(13,900)
03230.72	Revenue	FAGS - Local Road Funding	Increase in FAGS allocation as advised by WA Grants Commission	267,600	283,600	16,000
<b>LAW, ORDER &amp; PUBLIC SAFETY</b>						
<b>Fire Prevention</b>						
05020.79	Revenue	ESL Collected	Increase to account for actual amount levied	56,600	60,000	3,400
05021.74	Revenue	Other Fire Prevention - Reimbursements	Reimbursement from Tamb East brigade for purchase of radios	2,000	5,500	3,500
05120.59	Expense	ESL Remitted	Increase to account for payment of actual amount levied	(56,600)	(60,000)	(3,400)
05121.13	Expense	Other Fire Prevention - Minor Equipment	Purchase of radios - Tamb East brigade	0	(3,500)	(3,500)
<b>HEALTH</b>						
<b>Maternal &amp; Infant Health</b>						
07101.15	Expense	Infant Health Clinic - Repairs & Maintenance	Additional building maintenance - repairs to sump	(3,000)	(5,000)	(2,000)
<b>HOUSING</b>						
<b>Other Housing</b>						
09125.15	Expense	Sandalwood Villas - Repairs & Maintenance	Provision to allow for repairs to Unit 6 bathroom	(7,000)	(14,000)	(7,000)
<b>COMMUNITY AMENITIES</b>						
<b>Protection of the Environment</b>						
10153.74	Revenue	Protection of the Environment - Reimbursements	Reimbursement from Drummuster for collections	1,000	2,000	1,000
10228.16	Expense	Drummuster - Contract Services	Increased expense incurred for Drummuster collection	(1,000)	(2,000)	(1,000)
<b>Town Planning</b>						
10376.17	Expense	Town Planning - Professional Services	Reduction based on expense incurred to date	(10,000)	(5,000)	5,000
<b>RECREATION &amp; CULTURE</b>						
<b>Public Halls &amp; Civic Centres</b>						
11001.74	Revenue	Broomehill Hall - Reimbursements	Insurance claim to repair damage to Hall verandah	0	9,000	9,000
11007.81	Revenue	Tambellup Pavilion - Contributions Non-Op	Contribution towards Bowling Green retic & shade structures	15,000	85,000	70,000
11076.15	Expense	Broomehill Hall - Repairs & Maintenance	Repair damage to verandah (insurance claim)	(5,000)	(20,000)	(15,000)
11077.16	Expense	Broomehill Rec Complex - Contract Services	Payment to BRC for purchase of tractor (from Reserve Funds)	0	(10,000)	(10,000)
11241.15	Expense	Tambellup Pavilion - Repairs & Maintenance	Additional landscaping costs, replace pine pole steps onto oval with concrete	(25,000)	(35,000)	(10,000)
11082.15	Expense	Former Tamb Bowling Club - Repairs & Maintenance	Remove and dispose of asbestos fencing	0	(7,000)	(7,000)

11.04 - Budget Review - 2017/18

GL	Revenue / (Expense)	Description	Comment	Adopted Budget	Revised Budget	Variance
<b>Other Recreation &amp; Sport</b>						
11153.71	Revenue	Kidsport - Grants Operating	Increased allocation from receipt of funding	0	3,200	3,200
11225.01	Expense	Parks, Gardens & Reserves - Salaries & Wages	Reallocation from Private Works	(147,000)	(157,000)	(10,000)
11225.16	Expense	Parks, Gardens & Reserves - Contract Services	Reduction based on expenditure to date - reallocated to Pavilion	(50,000)	(40,000)	10,000
11225.98	Expense	Parks, Gardens & Reserves - Plant Op Costs	Reallocation from Private Works	(84,900)	(91,900)	(7,000)
11225.99	Expense	Parks, Gardens & Reserves - Public Works O/heads	Reallocation from Private Works	(133,000)	(140,000)	(7,000)
11253.16	Expense	Kidsport - Contract Services	Payment of Kidsport vouchers from funding rec'd & c/fwd in surplus	0	(4,000)	(4,000)
<b>TRANSPORT</b>						
<b>Road Maintenance</b>						
12159.71	Revenue	Direct Grant - Grants Operating	Reduction following reduced funding pool to MRWA in State Budget	146,400	84,300	(62,100)
12162.74	Revenue	Other Road Mtce - Reimbursements	Insurance claim - repairs to bridges Tamb West Rd & Flat Rocks Rd	0	50,600	50,600
12226.15	Expense	Road Maintenance - Repairs & Maintenance	Repairs to bridges Tamb West Rd & Flat Rocks Rd (insurance claims)	0	(50,000)	(50,000)
12226.16	Expense	Road Maintenance - Contract Services	Reduction for expected expense for the remainder of the year	(175,000)	(166,900)	8,100
12226.98	Expense	Road Maintenance - Plant Op Costs	Reduction resulting from reduced allocation of POC expense for the year	(246,200)	(239,200)	7,000
<b>ECONOMIC SERVICES</b>						
<b>Other Economic Services</b>						
13451.74	Revenue	Other Economic Services - Reimbursements	Western Power refund - capital contribution Andersons Bore from 1980's	0	3,000	3,000
<b>OTHER PROPERTY &amp; SERVICES</b>						
<b>Private Works</b>						
14001.83	Revenue	Private Works - Fees & Charges	Reduction in revenue - less private works requests, Jetpatcher hire to other Shires	65,000	30,000	(35,000)
14051.01	Expense	Private Works - Salaries & Wages	Reduction in private works requests - realloc to Parks, Gardens & Reserves	(15,000)	(5,000)	10,000
14051.98	Expense	Private Works - Plant Op Costs	Reduction in private works requests - realloc to Parks, Gardens & Reserves	(12,000)	(5,000)	7,000
14051.99	Expense	Private Works - Public Works O/heads	Reduction in private works requests - realloc to Parks, Gardens & Reserves	(12,000)	(5,000)	7,000
<b>Public Works Overheads</b>						
14151.01	Expense	Public Works O/Heads - Salaries & Wages	Reallocate portion to Employee Provisions - payout of entitlements MOW	(120,000)	(100,000)	20,000
14151.06	Expense	Public Works O/Heads - Employee Provisions	Increase to allow for payout of entitlements MOW - realloc from wages	(200,000)	(220,000)	(20,000)
<b>Plant Operation Costs</b>						
14251.13	Expense	Plant Op Costs - Minor Equipment	Increase provision to allow for replacement of minor equipment	(12,000)	(25,000)	(13,000)
14251.60	Expense	Plant Op Costs - Licenses	Reduction following State Budget announcement to retain LG concessions	(40,000)	(20,000)	20,000
14300.98	Expense	Plant Op Costs Allocated	Reduction in allocation to other programs resulting from above amendments	644,400	637,400	(7,000)
<b>CAPITAL REVENUE &amp; EXPENDITURE</b>						
<b>Recreation &amp; Culture</b>						
CAP9	Expense	Tambellup Pavilion	Increase due to timing of payments at year end - funded from surplus	(650,000)	(996,500)	(346,500)
CAP122	Expense	Holland Park Shade Structure	Increased provision to allow for installation	(15,000)	(20,000)	(5,000)
CAP104	Expense	Diprose Park Shade Structure	Deferred to 2018/19 - will not be undertaken this year	(55,000)	0	55,000
CAP131	Expense	Broomehill Oval Drainage	Increased to allow for actual expense incurred	(30,000)	(35,000)	(5,000)
CAP133	Expense	Tambellup Hall Kitchen Ceiling	Increase provision resulting from quote received	(5,000)	(10,000)	(5,000)
<b>Reserve Transfers from / (to)</b>						
	Revenue	Broomehill Rec Complex Reserve	Transfer from Reserve - contribution toward purchase of new tractor	0	10,000	10,000
<b>Balanced Budget</b>						<b>0</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**2017/18 Annual Budget Review**  
*for the period 1 July 2017 to 28 February 2018*

**NOTE 3: NET CURRENT FUNDING POSITION**

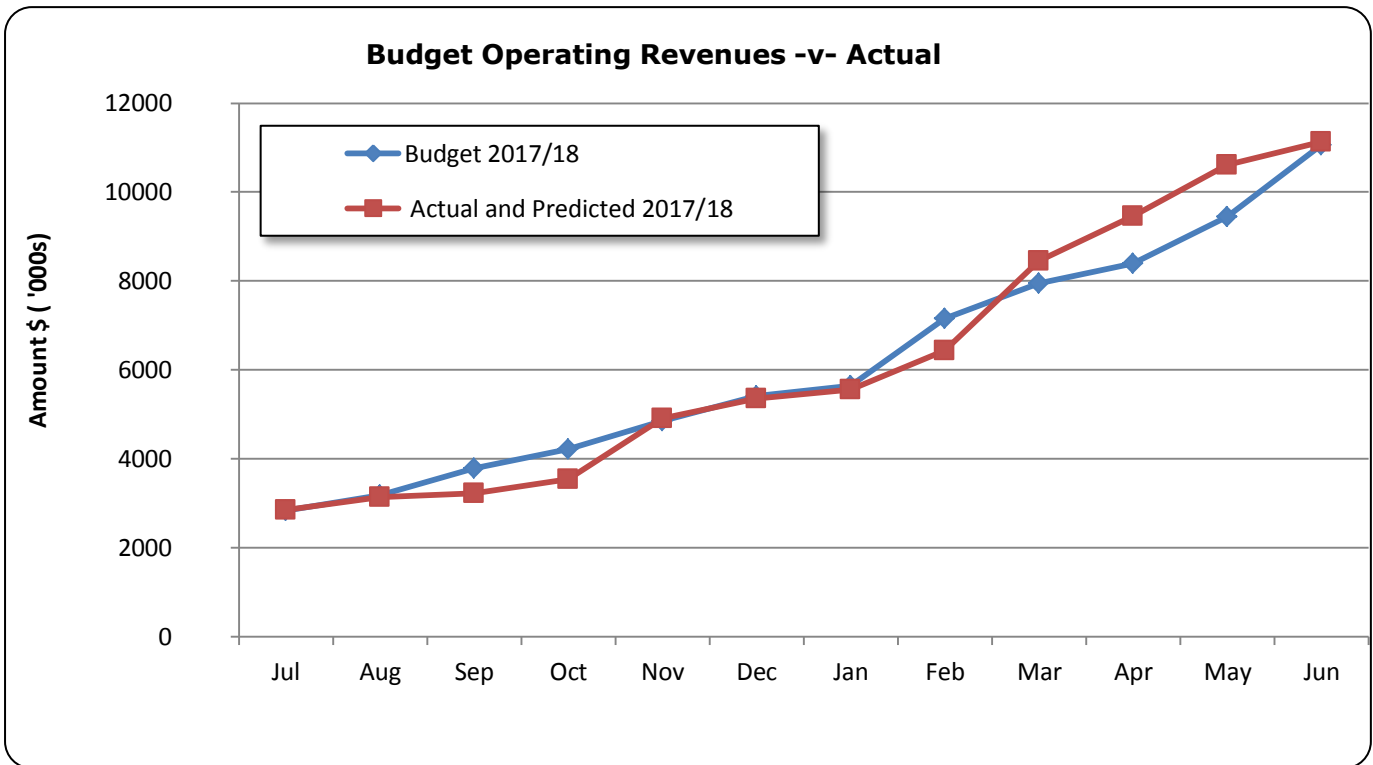
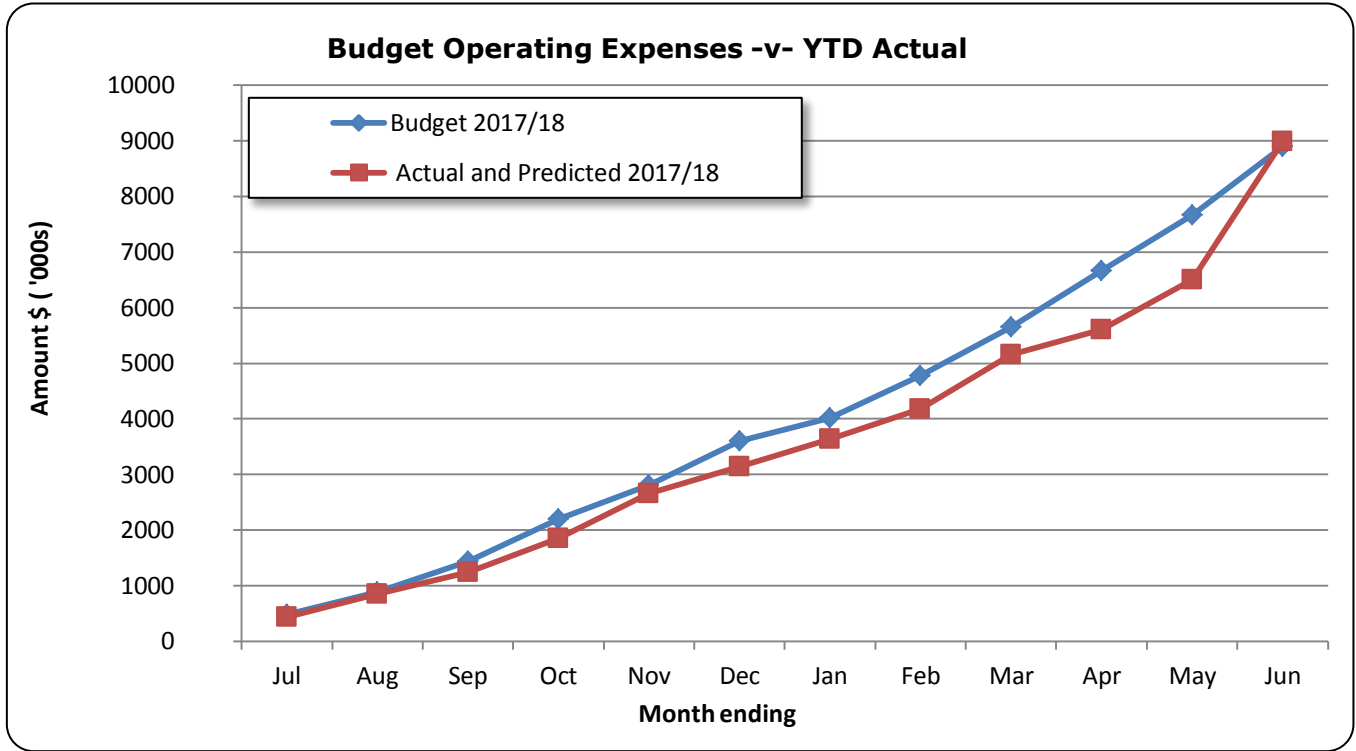
	<b>Budget Opening 1 July 2017</b>	<b>Actual Opening 1 July 2017</b>	<b>YTD Actual 2017/18</b>
<b>Current Assets</b>			
Cash	2,354,300	2,204,025.40	1,735,524.01
Receivables - Rates Debtors	225,000	211,823.65	277,359.64
Receivables - Other	69,500	228,027.47	689,929.22
Inventories	28,000	56,547.61	116,515.14
Accrued Income	0	120,605.82	122,061.82
	<b>2,676,800</b>	<b>2,821,029.95</b>	<b>2,941,389.83</b>
<b>Current Liabilities</b>			
Payables and Provisions	(239,600)	(205,529.39)	(18,679.00)
	<b>(239,600)</b>	<b>(205,529.39)</b>	<b>(18,679.00)</b>
<b>Net Current Assets</b>	<b>2,437,200</b>	<b>2,615,500.56</b>	<b>2,922,710.83</b>
<b>Less Restricted Assets</b>	<b>(1,142,400)</b>	<b>(992,095.42)</b>	<b>(1,200,432.52)</b>
<b>Net Current Funding Positon</b>	<b>1,294,800</b>	<b>1,623,405.14</b>	<b>1,722,278.31</b>



**SHIRE OF BROOMEHILL-TAMBELLUP**  
**2017/18 Annual Budget Review**  
**for the period 1 July 2017 to 28 February 2018**

**NOTE 4: GRAPHICAL REPRESENTATION**

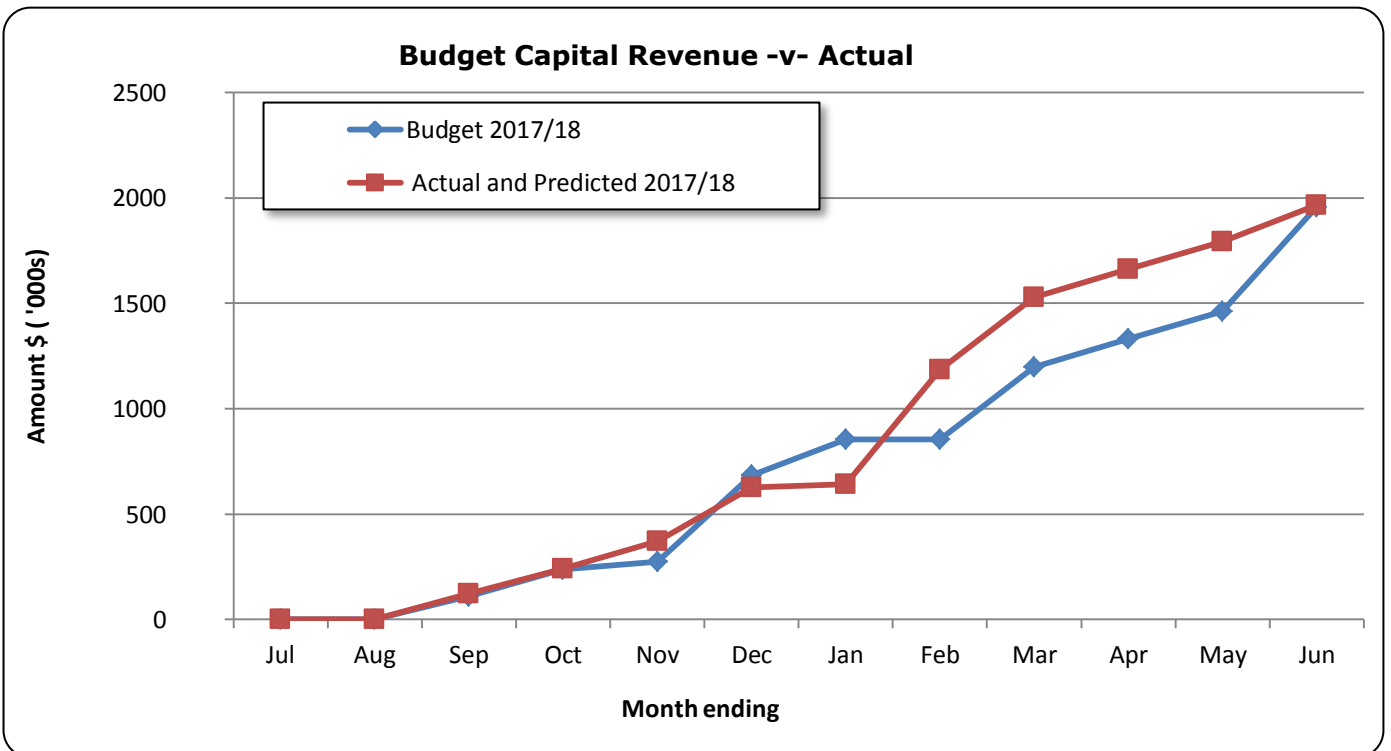
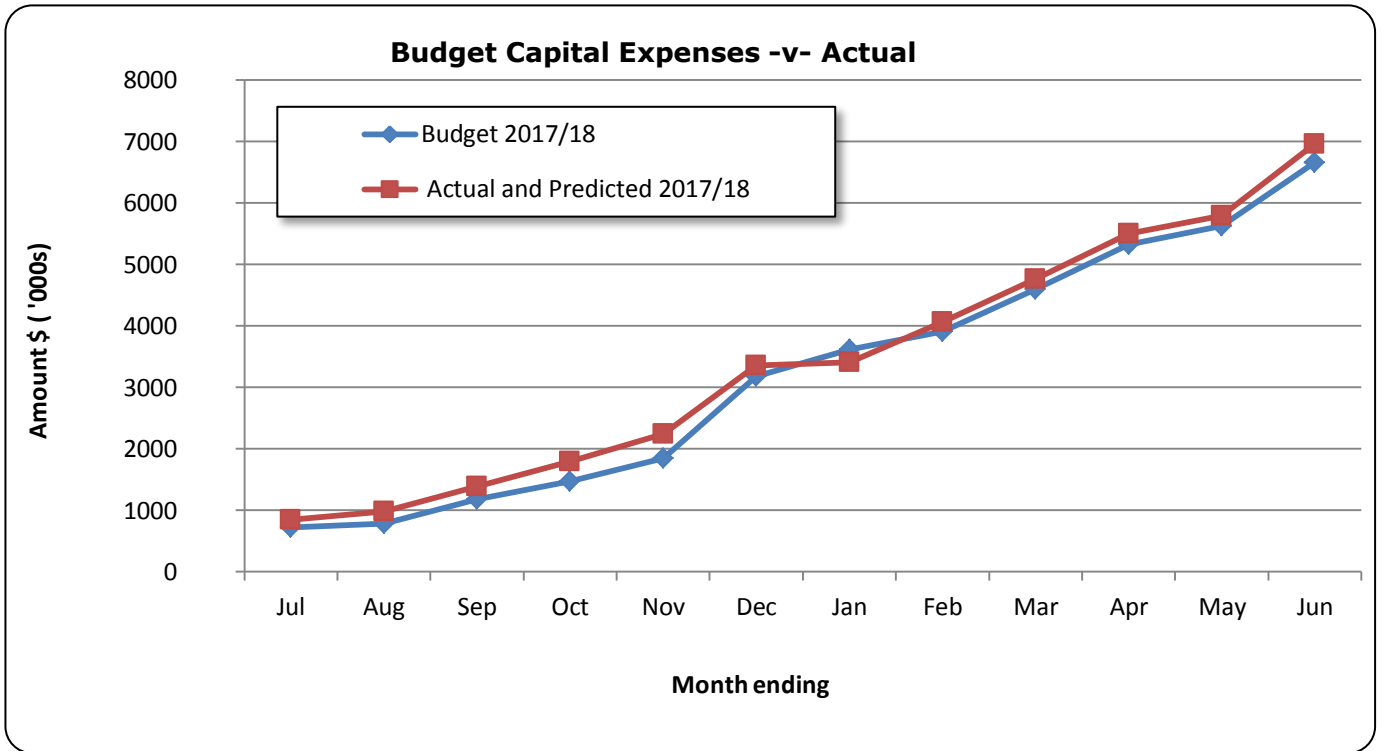
Source : Statement of Financial Activity - YTD Variances



**SHIRE OF BROOMEHILL-TAMBELLUP**  
**2017/18 Annual Budget Review**  
**for the period 1 July 2017 to 28 February 2018**

**NOTE 4: GRAPHICAL REPRESENTATION**

Source : Statement of Financial Activity - YTD Variances



**Comments on Budget v Actual - capital revenue**

The loan for construction of the Tambellup Pavilion is proposed to be drawn down in April 2017 to ease the burden on cashflow and ensure timely payment of Contractors invoices.



# Supporting Information

Operating Budget by Reporting Program  
Capital Revenue and Expenditure  
Reserve Funds

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**Supporting Information for the Annual Budget**  
**for the year ending 30 June 2018**

	Adopted Budget 2017/18	Actual YTD 2017/18	Budget 2017/18	Variance
<b><u>OPERATING REVENUE</u></b>				
Governance	32,000	19,621.53	32,000	0
General Purpose Funding	3,248,300	3,021,803.38	3,262,400	14,100
Law, Order & Public Safety	104,200	94,415.45	111,100	6,900
Health	1,100	236.00	1,100	0
Education & Welfare	80,100	38,302.94	80,100	0
Housing	59,600	41,943.45	59,600	0
Community Amenities	77,700	78,034.22	78,700	1,000
Recreation & Culture	41,400	32,544.33	53,600	12,200
Transport	3,564,100	789,406.58	3,552,600	(11,500)
Economic Services	38,000	22,197.56	41,000	3,000
Other Property & Services	112,500	42,568.38	77,500	(35,000)
	<b>7,359,000</b>	<b>4,181,073.82</b>	<b>7,349,700</b>	<b>(9,300)</b>
<b><u>OPERATING EXPENSE</u></b>				
Governance	(736,600)	(361,936.86)	(736,600)	0
General Purpose Funding	(266,900)	(163,812.16)	(276,900)	(10,000)
Law, Order & Public Safety	(219,500)	(135,643.62)	(226,400)	(6,900)
Health	(62,900)	(33,800.40)	(64,900)	(2,000)
Education & Welfare	(98,900)	(46,885.47)	(98,900)	0
Housing	(118,500)	(49,421.36)	(125,500)	(7,000)
Community Amenities	(402,400)	(231,588.85)	(398,400)	4,000
Recreation & Culture	(1,033,600)	(802,528.58)	(1,093,600)	(60,000)
Transport	(5,699,500)	(2,117,818.66)	(5,734,400)	(34,900)
Economic Services	(203,000)	(114,243.25)	(203,000)	0
Other Property & Services	(54,500)	(158,810.44)	(30,500)	24,000
	<b>(8,896,300)</b>	<b>(4,216,489.65)</b>	<b>(8,989,100)</b>	<b>(92,800)</b>
<b>Adjustment for Non Cash Revenue and Expenses</b>				
Depreciation of Assets	1,114,000	716,877.79	1,114,000	0
(Profit) / Loss on Sale of Assets	123,700	43,145.14	123,700	0
Adjust Provisions & Accruals	0	(3,067.05)	0	0
<b>Capital Revenue and Expenses</b>				
Purchase of Land Held for Resale	0	0.00	0	0
Purchase of Land & Buildings	(977,500)	(1,116,336.19)	(1,334,000)	(356,500)
Purchase of Plant & Equipment	(1,538,000)	(1,076,506.44)	(1,538,000)	0
Purchase of Furniture & Equipment	0	0.00	0	0
Purchase of Infrastructure Assets - Roads	(3,030,400)	(1,000,747.43)	(3,030,400)	0
Purchase of Infrastructure Assets - Other	(295,000)	(99,413.43)	(245,000)	50,000
Proceeds from Disposal of Assets	980,000	686,111.26	980,000	0
Grants & Contributions for the Development of Assets	3,704,800	2,252,684.60	3,774,800	70,000
<b>Debt Management</b>				
Repayment of Debentures	(82,300)	(60,122.15)	(82,300)	0
Proceeds from Self Supporting Loans	0	0.00	0	0
Proceeds from New Debentures	0	0.00	0	0
Payment of Self Supporting Loan	0	0.00	0	0
<b>Reserves and Restricted Funds</b>				
Transfers to Reserves	(734,200)	(708,632.10)	(734,200)	0
Transfers from Reserves	977,400	500,295.00	987,400	10,000
ADD Surplus / (Deficit) 1 July C/Fwd	1,294,800	1,623,405.14	1,623,400	328,600
Surplus / (Deficit) Year to Date	<b>0</b>	<b>1,722,278.31</b>	<b>0</b>	<b>0</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**Supporting Information for the Annual Budget**  
**for the year ending 30 June 2018**

## RATES

### Revenue

#### Rate Income

Rate revenue has been increased by 5% for both rural (UV) and townsite (GRV) properties. Council's Long Term Financial Plan has identified that rates need to increase by at least this amount annually in order for Council to continue to meet its obligations in provision of services to the Community, and to maintain existing assets as well as the creation of new assets.

In accordance with Section 6.50 of the Local Government Act 1995, rates and service charges are due and payable within 35 days from the date of issue on the rate notice. A 5% early payment discount will continued to be offered, as will payment by either the two or four instalment options.

#### Ex Gratia Rates

Co-operative Bulk Handling pays an annual levy in lieu of rates, which is based on the annual tonnages stored at their facilities in Broomehill and Tambellup. The levy is increased each year according to the general rate increase levied against all properties, and the tonnage advised by CBH. It is estimated that \$41,500 will be raised from ex gratia rates.

#### Discount

Provision has been made to offer a 5% discount on rates paid within 28 days. It is estimated that \$85,000 in discount would be utilised, based on the take up in the previous year.

#### Admin Fee – Instalments

In accordance with the provisions of Section 6.45 of the Local Government Act 1995, Council can impose an additional charge where the payment of rates and service charges is made by way of instalments. The additional charge is for the purpose of cost recovery (ie costs incurred to manage the instalment plans). The current fee is \$10 per instalment, after the first (ie: \$30 per year on a 4 instalment plan and \$10 per year on a 2 instalment plan).

#### Penalty Interest

Penalty interest is applied to all rates not paid within 35 days of the date of issue on the rate notice. The maximum rate Council can apply is 11%, which is prescribed in Section 6.51 of the Local Government Act 1995 and Regulation 70 of the Local Government (Financial Management) Regulations 1996.

#### Interest on Instalments

Interest is calculated and applied to rates as soon as the first payment is received for an instalment plan. Local Government Act 1995 Section 6.45 and Regulation 68 of the Local Government (Financial Management) Regulations prescribe the maximum rate of interest that can be applied to instalments is 5.5%.

#### Rate Enquiries

Council has determined that a fee of \$40 will apply to all rate account enquiries. The enquiries are submitted by Settlement Agents electronically via a Landgate web service to obtain rates and other charges prior to sale of a property.

#### Reimbursements

*Increased provision from debt recovery costs on charged to ratepayers.*

#### Rates Written Off

In previous years, the Tambellup Golf Club and Tambellup Business Centre have applied to Council for a concession on their annual rates. Provision is made should Council again agree to a concession on rates for these two properties.

## Expense

#### Contract Services

Provision is made for costs associated with debt recovery through Councils debt collection agency CS Legal. Most charges in relation to recovery of rates are able to be on-charged on to the outstanding debtors. This expense is offset by revenue shown as a reimbursement.

*Increased provision to allow for higher debt recovery charges, which are passed on to ratepayers concerned.*

#### Valuations & Title Searches

Rural properties are revalued by the Valuer General annually. The townsite properties were last valued in 2013/2014, and are revalued every five years. Townsite properties will be revalued during 2017/18. Interim valuations are received throughout the year when farming properties are sold to multiple owners, or building improvements have been made which will affect the valuation.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**Supporting Information for the Annual Budget**  
**for the year ending 30 June 2018**

**GENERAL PURPOSE FUNDING**

		Adopted Budget 2017/18	Actual YTD 2017/18	Budget Review 2017/18	Variance
<b>RATES</b>					
<b>Revenue</b>					
<b>03001</b>	<b>Rate Income</b>				
	70 Rates	2,411,100	2,411,918.56	2,411,100	0
<b>03002</b>	<b>Rates - Ex Gratia</b>				
	73 Contributions	41,500	41,288.14	41,500	0
<b>03005</b>	<b>Discount - Rates</b>				
	70 Rates	(85,000)	(86,576.79)	(85,000)	0
<b>03011</b>	<b>Admin Fee - Instalments</b>				
	83 Fees & Charges	2,000	1,500.00	2,000	0
<b>03012</b>	<b>Rates Penalty Interest</b>				
	86 Penalty Interest	22,000	17,184.56	22,000	0
<b>03013</b>	<b>Instalment Interest</b>				
	86 Penalty Interest	3,500	2,566.76	3,500	0
<b>03014</b>	<b>Interest on Deferred Rates</b>				
	86 Penalty Interest	800	553.16	800	0
<b>03016</b>	<b>Rate Enquiries</b>				
	83 Fees & Charges	800	675.00	800	0
<b>03030</b>	<b>Reimbursements</b>				
	74 Reimbursements	3,000	636.00	15,000	12,000
<b>03111</b>	<b>Expense - Rates Written Off</b>				
	70 Rates	(4,000)	(3,393.65)	(4,000)	0
<b>TOTAL REVENUE - RATES</b>		<b>2,395,700</b>	<b>2,386,351.74</b>	<b>2,407,700</b>	<b>12,000</b>
<b>Expense</b>					
<b>03110</b>	<b>Expense - Rates General</b>				
	14 Printing & Stationery	(1,500)	(269.15)	(1,500)	0
	16 Contract Services	(5,000)	(14,062.16)	(15,000)	(10,000)
	18 Postage & Freight	(300)	0.00	(300)	0
	23 Valuations & Title Searches	(15,000)	(663.52)	(15,000)	0
	96 Administration Allocated	(179,200)	(109,375.81)	(179,200)	0
<b>TOTAL EXPENSE - RATES</b>		<b>(201,000)</b>	<b>(124,370.64)</b>	<b>(211,000)</b>	<b>(10,000)</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
***Supporting Information for the Annual Budget***  
***for the year ending 30 June 2018***

**OTHER GENERAL PURPOSE FUNDING**

**Revenue**

Grants Commission FAGs & Untied Road Grants

Financial Assistance Grants (FAGs) are provided from the State Government through the WA Local Government Grants Commission (WALGGC). This funding is not tied to any particular projects, rather they are provided to assist to maintain Councils road network and other operational costs.

The indexation of Financial Assistance Grants to Local Governments across the country has been reintroduced effective 1 July 2017. This was frozen by the Federal Government as part of the budget process in May 2013 for a three year period (2014/15, 2015/16 and 2016/17).

The WALGGC have advised that final allocations for 2017/18 will not be provided until August, and the budget has been prepared on the basis that the Shire will receive the same amount in FAGs as the previous year. An advance instalment of approximately 50% of our 2017/18 FAGs allocation was received in June, however the WALGGC suggest that Councils should not use this amount as the basis of actual allocations to be made in 2017/18.

The budget has been prepared to reflect the advance payment carried forward as part of the 30 June surplus, and the balance shown as revenue to be received during the year.

***Adjustments to allocations based on the actual amounts to be received in 2017/18, advised by the WA Local Government Grants Commission***

Other General Purpose

*Interest on Investments - Reserves*

Interest earned on Councils Reserve funds is reinvested into the respective reserve. The revenue is shown under this heading, as well as a transfer into the reserves.

*Interest on Investments - Municipal Fund*

Grant funding received for the Tambellup Pavilion is currently held in term deposits, and interest earned is retained in the investment.

**Expense**

Bank Charges

Council incurs fees on its Municipal Fund for the EFTPOS service (merchant fees), bulk transfers (payroll and creditors) and transaction fees.

Other Sundry Expenses

Payments under this heading include the fee Council is charged by Centrelink for their customers making regular payments from their pension towards rates accounts, along with the fee charged by the Debt Collector to handle regular payments from sundry debtors. Unfortunately, Council must carry these costs and they cannot be passed onto the debtor.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**Supporting Information for the Annual Budget**  
**for the year ending 30 June 2018**

**GENERAL PURPOSE FUNDING**

	Adopted Budget 2017/18	Actual YTD 2017/18	Budget Review 2017/18	Variance
<b>GENERAL PURPOSE FUNDING</b>				
<b>Revenue</b>				
<b>03229 Grants - FAGS General Purpose</b>				
71 Grants - Operating	554,700	405,580.50	540,800	(13,900)
<b>03230 Grants - FAGS Local Roads</b>				
71 Grants - Operating	267,600	212,748.00	283,600	16,000
<b>TOTAL REVENUE - GENERAL PURPOSE FUNDING</b>	<b>822,300</b>	<b>618,328.50</b>	<b>824,400</b>	<b>2,100</b>
<b>OTHER GENERAL PURPOSE FUNDING</b>				
<b>Revenue</b>				
<b>03239 Other General Purpose Funding</b>				
79 Other Sundry Income	0	(0.05)	0	0
83 Fees & Charges	800	686.00	800	0
<b>03240 Other General Purpose Funding - No GST</b>				
84 Interest On Investments - Reserves	19,500	16,432.10	19,500	0
85 Interest On Investments - Muni Fund	10,000	5.09	10,000	0
<b>TOTAL REVENUE - OTHER GPF</b>	<b>30,300</b>	<b>17,123.14</b>	<b>30,300</b>	<b>0</b>
<b>Expense</b>				
<b>03340 Other General Purpose Funding</b>				
50 Bank Charges	(6,000)	(2,908.22)	(6,000)	0
59 Other Sundry Expenses	(200)	(74.71)	(200)	0
96 Administration Allocated	(59,700)	(36,458.59)	(59,700)	0
<b>TOTAL EXPENSE - OTHER GPF</b>	<b>(65,900)</b>	<b>(39,441.52)</b>	<b>(65,900)</b>	<b>0</b>
<b>REVENUE - GENERAL PURPOSE FUNDING</b>	<b>3,248,300</b>	<b>3,021,803.38</b>	<b>3,262,400</b>	<b>14,100</b>
<b>EXPENSE - GENERAL PURPOSE FUNDING</b>	<b>(266,900)</b>	<b>(163,812.16)</b>	<b>(276,900)</b>	<b>(10,000)</b>



**SHIRE OF BROOMEHILL-TAMBELLUP**  
***Supporting Information for the Annual Budget***  
***for the year ending 30 June 2018***

**MEMBERS OF COUNCIL**

**Revenue**

Contributions

Council receives annually a "Members Experience Rebate" from its insurers, Local Government Insurance Services. These funds are a distribution from LGIS's self insured scheme, which are distributed on a 'claims made' basis.

**Expense**

Minor Equipment

Council elections are in October 2017 and provision is made to purchase new iPads for incoming Councillors, if required.

Professional Services

Provision is made to engage a consultant to assist Council to undertake the CEO's annual performance review.

Computer & Internet Expenses

Provision is made for the monthly payment to Telstra the sim cards/data packs provided for Councillor iPads.

Councillor Allowances

Provision is made for the payment of an annual Information and Communications Technology (ICT) Allowance to all Councillors, of \$500 per annum. Payment of this allowance is made in accordance with Section 5.99A of the Local Government Act 1995, and the April 2017 determination made by the Salaries & Allowances Tribunal which prescribes the minimum and maximum allowances payable to elected members.

Refreshments & Entertainment

Includes catering for various Council and Community functions, and the monthly Council meetings.

Subscriptions

Provision is made for the following subscriptions:-

- WALGA Association Membership and the following services:-
  - Local Government Act Guide, Manuals & Update Service
  - Local Laws Service
  - Tax Service
  - Workplace Solutions Services
  - Procurement Services
- Local Government Managers Association WA
- Great Southern Zone WALGA
- State Law Publisher

President & Deputy Allowances

Section 5.98(5) of the Local Government Act 1995 states that the President is entitled to an allowance in addition to meeting fees, which is to be either the prescribed minimum annual local government allowance for Mayors or Presidents; or the allowance set by the local government within the prescribed range.

The April 2017 review of fees, allowances and expenses for elected members by the Salaries and Allowances Tribunal prescribes the minimum allowance for the President is \$508 per annum and the maximum is \$19,864 per annum.

Section 5.98A of the Local Government Act 1995 states that the Council may decide, by absolute majority, to pay the Deputy President and allowance of up to the prescribed percentage of the annual allowance to which the President is entitled. The prescribed percentage is 25%.

In 2017/18 the President is entitled to an annual allowance of \$2,000 and the Deputy President \$500.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
***Supporting Information for the Annual Budget***  
***for the year ending 30 June 2018***

**MEMBERS OF COUNCIL**

Members Meeting Fees

In accordance with Section 5.99 of the Local Government Act 1995, Council is to determine the annual attendance fees payable to the President and Councillors.

The April 2017 review of fees, allowances and expenses for elected members by the Salaries and Allowances Tribunal prescribes the fees payable to members, effective from 1 July 2017. The determination prescribes that the minimum annual allowance for Councillors is \$3,553 and the maximum is \$9,410. For the Presidents annual allowance, the minimum is \$3,553 and the maximum is \$19,341.

In 2017/1817 the annual allowance for meeting fees is set at \$13,000 for the President and \$6,500 for Councillors.

Donations

An amount of \$5,000 has been set aside for donations, which are requested of Council at various times throughout the year. Council has historically made a donation to assist community groups in hosting ANZAC Day and Australia Day functions in Broomehill and Tambellup each year.

Conference Expenses

\$10,000 has been allocated for Councillors conference expenses, which include registration for the Local Government Week convention, the National Roads Congress and other conferences or training that may arise.

Travel & Accommodation

Provision is made for accommodation, travelling and meal expenses incurred by Councillors when attending conferences or training. This also includes the annual payment of travelling expenses to Councillors for attendance at Council and Committee meetings.

Insurances

Councillor & Officers Liability, Fidelity Guarantee and Personal Accident insurances are reported under this heading.

**Tambellup Admin Building**

Repairs & Maintenance

- Replace lino/seal concrete in foyer and kitchen area;
- Provision for general maintenance as required.

Interest on Loans

Loan 95 was raised for the major renovations to the Admin Building in 2003. The loan matures in June 2023.

**Broomehill Admin Building**

Repairs & Maintenance

- Provision for general maintenance as required.

Interest on Loans

Loan 98 was raised in 2013 for the refurbishment of the reception area and library, which was undertaken at the time of the Archive Repository renovations. The loan matures in June 2018.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**Supporting Information for the Annual Budget**  
**for the year ending 30 June 2018**

**GOVERNANCE****MEMBERS OF COUNCIL**

## Revenue

**04001 Revenue - Members Of Council**

	Adopted Budget 2017/18	Actual YTD 2017/18	Budget Review 2017/18	Variance
73 Contributions	16,000	14,912.04	16,000	0

**04002 Revenue - Members of Council NO GST**

79 Other Sundry Income	0	0.00	0	0
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<b>TOTAL REVENUE - MEMBERS OF COUNCIL</b>	<b>16,000</b>	<b>14,912.04</b>	<b>16,000</b>	<b>0</b>
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## Expense

**04101 Expense - Members Of Council**

13 Minor Equipment	(2,000)	(2,081.59)	(2,000)	0
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14 Printing & Stationery	(300)	(59.75)	(300)	0
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16 Contract Services	(500)	0.00	(500)	0
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17 Professional Services	(5,000)	0.00	(5,000)	0
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19 Advertising & Promotions	(1,000)	(438.35)	(1,000)	0
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24 Legal Advice	(2,000)	0.00	(2,000)	0
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26 Computer & Internet Expenses	(3,500)	(1,964.95)	(3,500)	0
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49 Councillor Allowances	(3,500)	(1,666.66)	(3,500)	0
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52 Refreshments & Entertainment	(20,000)	(12,062.54)	(20,000)	0
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53 Subscriptions	(25,000)	(22,681.45)	(25,000)	0
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54 President & Deputy Allowances	(2,500)	(1,250.00)	(2,500)	0
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55 Members Meeting Fees	(55,000)	(26,083.34)	(55,000)	0
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56 Donations	(5,000)	0.00	(5,000)	0
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57 Conference Expenses	(10,000)	(9,486.03)	(10,000)	0
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58 Travel & Accommodation	(7,000)	(5,572.95)	(7,000)	0
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59 Other Sundry Expenses	(5,000)	(1,375.28)	(5,000)	0
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60 Insurances	(3,700)	(3,266.30)	(3,700)	0
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96 Administration Allocated	(358,400)	(218,751.65)	(358,400)	0
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**04103 Expense - Tambellup Admin Building**

01 Salaries & Wages	(14,000)	(8,108.73)	(14,000)	0
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15 Repairs & Maintenance	(16,500)	(3,448.56)	(16,500)	0
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16 Contract Services	(200)	(763.00)	(200)	0
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51 Interest On Loans	(7,700)	(4,370.27)	(7,700)	0
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59 Other Sundry Expenses	(100)	(68.18)	(100)	0
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60 Insurances	(4,800)	(3,628.36)	(4,800)	0
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65 Electricity & Gas	(7,000)	(3,601.28)	(7,000)	0
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66 Water Charges	(1,000)	(403.31)	(1,000)	0
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98 Plant Operating Costs	0	(144.00)	0	0
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99 Public Works Overhead	(6,300)	(4,234.21)	(6,300)	0
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**04106 Expense - Broomehill Admin Building**

01 Salaries & Wages	(4,000)	(2,624.20)	(4,000)	0
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15 Repairs & Maintenance	(5,000)	(1,758.19)	(5,000)	0
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16 Contract Services	(200)	(480.00)	(200)	0
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51 Interest On Loans	(900)	(670.64)	(900)	0
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59 Other Sundry Expenses	(100)	(68.18)	(100)	0
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60 Insurances	(1,500)	(1,130.59)	(1,500)	0
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65 Electricity & Gas	(1,600)	(811.98)	(1,600)	0
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66 Water Charges	(100)	(14.34)	(100)	0
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98 Plant Operating Costs	0	(60.00)	0	0
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99 Public Works Overhead	(1,800)	(1,438.13)	(1,800)	0
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**SHIRE OF BROOMEHILL-TAMBELLUP**  
***Supporting Information for the Annual Budget***  
***for the year ending 30 June 2018***

**MEMBERS OF COUNCIL**

**Elections**

Council elections are due to be held in October 2017. Council has resolved that the elections will be by postal vote, conducted by the WA Electoral Commission. The estimate provided by the Commission to conduct the election is \$10,000. A minor amount of advertising costs are provided for, should they be required.

**Audit**

Council appointed Lincolns as its Auditor in February 2015 for a five year term. The fees budgeted are in accordance with the agreement entered into with Lincolns. Audit fees include the interim and final audits for the year, as well as auditing the various grants that Council receives during the year.

**ADMINISTRATION GENERAL**

**Revenue**

Reimbursements

Adjustment received from the Workers Compensation premium from the previous year, as the actual wages paid to employees is lesser than the estimate provided prior to the commencement of new financial year and budget.

Reimbursements (No GST)

Provision is made for the reimbursement of salary sacrificed items by staff. The Australian Taxation Office prescribes the items that are eligible for staff to salary sacrifice, provided they are for work related purposes.

**Expense**

Workers Compensation

Councils premium for Workers Compensation is calculated on the estimated wages paid for the year.

Protective Clothing

Administration Staff are entitled to a uniform allowance of \$600 each, and the CEO \$2000 in accordance with the contract. Uniforms are purchased from Councils preferred supplier (presently Neat n Trim).

Training & Education

Provision has been made to allow for Staff to attend relevant training as it arises.

Fringe Benefits Tax

Provision for the FBT payable on benefits provided to the CEO and Manager Corporate Services.

Staff Housing Allocation

Staff housing costs are redirected from the "Housing" program, to the program in which the staff member is employed. Costs to maintain administration staff housing at 27 East Terrace, 20 Henry Street and 63 Taylor Street are allocated to this program.

Minor Equipment

Provision is made for the purchase of minor office equipment as required.

Professional Services

Provision of the Regional Risk Co-ordinators services provided through Local Government Insurance Services. Professional valuers will be engaged to provide valuations for Councils assets which are required to be shown at fair value in the financial reports. Infrastructure Assets are due for revaluation in 2017/18.

Leasing & Plant Hire

\$27,000 is allocated for the monthly payment of the photocopier lease and usage charge. The lease on the existing copier was entered into in August 2016 for a three year period.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
***Supporting Information for the Annual Budget***  
***for the year ending 30 June 2018***

**ADMINISTRATION GENERAL**

Computer & Internet Expenses

Provision of \$55,000 is made to include the following IT services:-

- IT Vision annual license fee (for SynergySoft financial software);
- Perfect Computer Solutions - IT Support;
- Westnet Subscriptions;
- Web Hosting/website mtce.

Subscriptions

Provision is made for the annual subscription to the IT Vision user group and the Local Government Managers Association annual memberships for the CEO, Manager Corporate Services and Manager Finance & Assets.

Conference Expenses

\$8,000 has been set aside for attendance by the CEO and senior staff at various conferences throughout the year, which include Local Government Week, Local Government Professionals WA State Conference, National Roads Congress and other conferences that may arise.

Travel & Accommodation

Provision is made for reimbursement of travel expenses for staff attending training, and accommodation and meals whilst at training.

Other Sundry Expenses

Staff are able to salary sacrifice eligible work related items through their pay. Purchase of these items on their behalf is shown under this heading. Reimbursement from staff wages is shown as revenue - reimbursements.

Insurances

Councils insurances are provided through Local Government Insurance Services. Public Liability, Councillor & Officers Liability, Fidelity Guarantee and Personal Accident insurances are reported under this heading.

**Administration Allocated**

All costs associated with the administrative functions of the Council are allocated into this program and then distributed, as a percentage, across the whole organisation.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**Supporting Information for the Annual Budget**  
**for the year ending 30 June 2018**

<b>GOVERNANCE</b>	<b>Adopted Budget 2017/18</b>	<b>Actual YTD 2017/18</b>	<b>Budget Review 2017/18</b>	<b>Variance</b>
<b>04102 Expense - Elections</b>				
17 Professional Services	(10,000)	(9,998.38)	(10,000)	0
19 Advertising & Promotions	(500)	(67.02)	(500)	0
<b>04104 Expense - Audit</b>				
17 Professional Services	(20,000)	(3,865.00)	(20,000)	0
<b>TOTAL EXPENSE - MEMBERS OF COUNCIL</b>	<b>(612,700)</b>	<b>(358,497.39)</b>	<b>(612,700)</b>	<b>0</b>
<b>ADMINISTRATION GENERAL</b>				
<b>Revenue</b>				
<b>04201 Revenue - Administration General</b>				
74 Reimbursements	4,000	933.07	4,000	0
89 Profit on Sale of Assets	0	747.12	0	0
<b>04202 Revenue - Administration General NO GST</b>				
74 Reimbursements	3,000	3,029.30	3,000	0
<b>04203 Revenue - FOI Applications</b>				
83 Reimbursements	0	0.00	0	0
<b>TOTAL REVENUE - ADMINISTRATION GENERAL</b>	<b>7,000</b>	<b>4,709.49</b>	<b>7,000</b>	<b>0</b>
<b>Expense</b>				
<b>04301 Expense - Administration General</b>				
01 Salaries & Wages	(745,500)	(470,933.07)	(745,500)	0
02 Superannuation	(104,000)	(63,626.76)	(104,000)	0
03 Workers Comp Insurance	(19,500)	(12,650.40)	(19,500)	0
04 Protective Clothing	(7,200)	(3,753.73)	(7,200)	0
05 Training & Education	(10,000)	(2,884.02)	(10,000)	0
07 Recruitment Costs And Subsidies	(2,000)	(479.82)	(2,000)	0
08 Fringe Benefits Tax	(17,000)	(8,116.00)	(17,000)	0
10 Staff Housing Allocation	(48,600)	(23,933.62)	(48,600)	0
13 Minor Equipment	(3,500)	(1,055.02)	(3,500)	0
14 Printing & Stationery	(8,000)	(4,772.32)	(8,000)	0
15 Repairs & Maintenance	(500)	(240.50)	(500)	0
16 Contract Services	0	(275.00)	0	0
17 Professional Services	(25,000)	(4,592.00)	(25,000)	0
18 Postage & Freight	(5,000)	(2,798.07)	(5,000)	0
19 Advertising & Promotions	(1,000)	(1,841.35)	(1,000)	0
20 Leasing & Plant Hire	(27,000)	(17,870.40)	(27,000)	0
24 Legal Advice	(2,000)	(313.20)	(2,000)	0
26 Computer & Internet Expenses	(55,000)	(39,530.00)	(55,000)	0
41 Loss On Sale Of Assets	(23,000)	(646.73)	(23,000)	0
53 Subscriptions	(2,500)	(2,390.54)	(2,500)	0
57 Conference Expenses	(8,000)	(4,676.36)	(8,000)	0
58 Travel & Accommodation	(8,000)	(3,103.45)	(8,000)	0
59 Other Sundry Expenses	(3,000)	(694.09)	(3,000)	0
60 Insurances	(22,000)	(22,185.08)	(22,000)	0
67 Telephone Expense	(15,000)	(7,305.18)	(15,000)	0
<b>04330 Expense - Asset Depreciation</b>				
30 Dep'n Land & Buildings	(26,000)	(20,704.86)	(26,000)	0
31 Dep'n Plant & Equipment	(2,600)	(2,634.33)	(2,600)	0
32 Dep'n Furniture & Equipment	(3,800)	(2,542.86)	(3,800)	0
<b>04302 Expense - Administration Allocation</b>				
96 Administration Allocated	1,194,700	729,172.17	1,194,700	0
<b>TOTAL EXPENSE - ADMINISTRATION GENERAL</b>	<b>0</b>	<b>3,226.44</b>	<b>0</b>	<b>0</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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***for the year ending 30 June 2018***

## **AMALGAMATION**

The unspent balance of funding for the Broomehill-Tambellup amalgamation is allocated to consolidating the two Town Planning Schemes. The grant funding expended to date has been acquitted, and the Department of Local Government has granted an extension to enable Council to utilise the balance of the funding to prepare this document.

## **OTHER GOVERNANCE**

### **Revenue**

#### **Broomehill Archive Repository**

Contributions are shown from the Shires of Cranbrook, Kojonup and Plantagenet towards the operating costs of the Repository.

#### **VROC/Regional Collaboration**

Provision of receipt of contributions from VROC Members, or other local governments, towards payment for preparation of business cases and feasibility studies for VROC or Regional projects where the Shire is the lead agency.

### **Expense**

#### **VROC/Regional Collaboration**

Provision is made to jointly employ an Executive Officer for the Southern Link VROC. The Officer is employed by the Shire of Plantagenet, and the costs of employment are shared equally between all four Councils.

Additional funding is provided for Councils ongoing participation in the Southern Link VROC, as well as wider regional projects as they may arise.

#### **Asset Management Plan**

Provision is made for the ongoing development of the Asset Management Plan, and to implement the recommendations highlighted in the Asset Management Improvement Strategy.

#### **Long Term Financial Plan**

The Long Term Financial Plan requires review, which will be undertaken in conjunction with the review of Councils Integrated Planning documents this year.

#### **Strategic Planning Capacity Building**

Council received funding of \$45,000 in 2011/2012 for preparation of the Strategic Community Plan. The balance of funds still to be expended is carried forward as part of the surplus. The remaining funds will be used for the review of the Plan in 2017/18.

#### **Workforce Plan**

The Workforce Plan is due for review and funds are provided to engage an independent consultant to assist with this.

#### **Broomehill Archive Repository**

The Councils of the Southern Link VROC entered into a Memorandum of Understanding for the Broomehill Archive Repository. It was agreed that all Councils would contribute to the operating costs of the Repository, based on the percentage of area each was allocated for storage of their records, those being - Broomehill-Tambellup 20%, Cranbrook 20%, Kojonup 25%, Plantagenet 35%

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**Supporting Information for the Annual Budget**  
**for the year ending 30 June 2018**

<b>GOVERNANCE</b>	<b>Adopted Budget 2017/18</b>	<b>Actual YTD 2017/18</b>	<b>Budget Review 2017/18</b>	<b>Variance</b>
<b>AMALGAMATION</b>				
<b>Expense</b>				
<b>04105 Expense - Amalgamation</b>				
17 Professional Services	(51,500)	0.00	(51,500)	0
<b>TOTAL EXPENSE - AMALGAMATION</b>	<b>(51,500)</b>	<b>0.00</b>	<b>(51,500)</b>	<b>0</b>
<b>OTHER GOVERNANCE</b>				
<b>Revenue</b>				
<b>04119 Revenue - Broomehill Archive Repository</b>				
73 Contributions	4,000	0.00	4,000	0
<b>04120 Revenue - VROC / Regional Collaboration</b>				
73 Contributions	5,000	0.00	5,000	0
<b>TOTAL REVENUE - OTHER GOVERNANCE</b>	<b>9,000</b>	<b>0.00</b>	<b>9,000</b>	<b>0</b>
<b>Expense</b>				
<b>04125 Expense - VROC / Regional Collaboration</b>				
16 Contract Services	(15,000)	(180.55)	(15,000)	0
59 Other Sundry Expenses	0	0.00	0	0
<b>04126 Expense - Asset Management Plan</b>				
16 Contract Services	(20,000)	(3,000.00)	(20,000)	0
<b>04128 Expense - Long Term Financial Plan</b>				
16 Contract Services	(10,000)	0.00	(10,000)	0
<b>04129 Expense - Strategic Community Plan</b>				
16 Contract Services	(11,400)	0.00	(11,400)	0
<b>04131 Expense - Workforce Plan</b>				
16 Contract Services	(10,000)	0.00	(10,000)	0
<b>04132 Expense - Broomehill Archive Repository</b>				
01 Salaries & Wages	(200)	(31.78)	(200)	0
15 Repairs & Maintenance	(1,000)	0.00	(1,000)	0
16 Contract Services	(500)	(523.82)	(500)	0
60 Insurances	(2,500)	(1,695.89)	(2,500)	0
65 Electricity & Gas	(1,800)	(1,217.98)	(1,800)	0
99 Public Works Overheads	0	(15.89)	0	0
<b>TOTAL EXPENSE - OTHER GOVERNANCE</b>	<b>(72,400)</b>	<b>(6,665.91)</b>	<b>(72,400)</b>	<b>0</b>
<b>REVENUE - GOVERNANCE</b>	<b>32,000</b>	<b>19,621.53</b>	<b>32,000</b>	<b>0</b>
<b>EXPENSE - GOVERNANCE</b>	<b>(736,600)</b>	<b>(361,936.86)</b>	<b>(736,600)</b>	<b>0</b>



**SHIRE OF BROOMEHILL-TAMBELLUP**  
**Supporting Information for the Annual Budget**  
**for the year ending 30 June 2018**

## **FIRE PREVENTION**

### **Revenue**

#### ESL Grant

Council will receive \$31,000 from the Department of Fire and Emergency Services 'Local Government Grants Scheme', also known as the ESL Grant. This funding assists in providing equipment to the fire brigades, as well as insurance coverage for these volunteers.

#### ESL Collected

DFES have advised that the minimum ESL charge (which applies to all properties in the Shire of Broomehill-Tambellup) has been increased from \$71 to \$75 for 2017/18. The ESL raised is paid to DFES in quarterly instalments over the year.

*Increase in allocation to reflect the actual ESL raised in 2017/18. Resulting increase in expenditure.*

#### *Other Fire Prevention – Reimbursements*

*Radios were purchased for the Tambellup East and Broomehill East Brigades, the cost of these has been reimbursed by the two brigades.*

#### ESL Administration Fee

Council receives an annual payment of \$4,000 to assist with administering the collection of the ESL on behalf of DFES.

### **Expense**

#### **ESL Grant**

##### Clothing & Accessories

Protective clothing, accessories and equipment will be purchased for brigade members utilising the ESL Grant for an estimated \$10,000.

##### Maintenance Equipment

Provision is made to purchase minor eligible items of equipment, at the request of the Fire Advisory Committee and Fire Brigades, and for repairs to existing equipment as required.

#### **ESL Remitted**

The total amount of ESL levied is remitted to DFES in quarterly instalments, in accordance with the provisions of the Option B Agreement which Council entered into with DFES.

*Increase in allocation to reflect payment of the actual ESL amount raised in 2017/18.*

#### **Fire Prevention Other**

##### *Minor Equipment*

*Purchase of radios for the Tambellup East and Broomehill East brigades, this expense is offset by reimbursements from the Brigades.*

##### Insurance

Provision is made of \$15,000 for insurance for Councils' Bushfire Volunteers and their vehicles/equipment when attending fires. Insurance coverage is provided through Local Government Insurance Services.

##### Other Sundry Expenses

Council has previously allocated an allowance of \$750 to the Chief Fire Control Officer. Provision is made for payment of this allowance again in 2017/18.

Provision is made for the preparation of the Fire Break Order, which is updated and printed annually and is distributed with the annual rates notice.

#### **Community Emergency Services Manager**

At the April 2014 meeting Council resolved to participate in an initiative to engage a Community Emergency Services Manager in conjunction with the Shire of Katanning and DFES. Since that time the Shire of Woodanilling became without a CESH however still required services of this position. Upon renewal of the Contract with the Katanning/Broomehill-Tambellup officer, DFES allocated time from this position to include Woodanilling, and this arrangement will come into effect from 1 July 2017. This position is funded 60:40 between DFES and Shires, and individual Shires contributions are split 15:15:10 Katanning:Broomehill-Tambellup;Woodanilling.

#### **Jam Creek Road Tower**

All costs associated with the tower relate to provision of the bushfire radio network.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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**for the year ending 30 June 2018**

**LAW, ORDER & PUBLIC SAFETY****FIRE PREVENTION**

## Revenue

**05001 Revenue - ESL Grant**

71 Grants - Operating

31,000

22,837.50

31,000

0

**05020 Revenue - ESL Collected**

79 Other Sundry Income

56,600

60,075.00

60,000

3,400

**05021 Revenue - Other Fire Prevention**

73 Contributions

5,000

0.00

5,000

0

74 Reimbursements

2,000

3,160.27

5,500

3,500

83 Fees &amp; Charges

100

40.91

100

0

**05022 Revenue - ESL Administration Fees**

79 Other Sundry Income

4,000

4,000.00

4,000

0

**05024 Revenue - ESL Penalty Interest**

86 Penalty Interest

900

838.77

900

0

**05025 Revenue - Interest on Deferred ESL**

86 Penalty Interest

100

61.71

100

0

**TOTAL REVENUE - FIRE PREVENTION****99,700****91,014.16****106,600****6,900**

## Expense

**05103 Expense - ESL Grant Clothing & Accessories**

13 Minor Equipment

(10,000)

(7,977.41)

(10,000)

0

**05105 Expense - ESL Grant Maintenance Equipment**

13 Minor Equipment

(6,000)

(3,067.56)

(6,000)

0

**05120 Expense - ESL Remitted**

59 Other Sundry Expenses

(56,600)

(36,045.00)

(60,000)

(3,400)

**05121 Expense - Fire Prevention Other**

01 Salaries &amp; Wages

(1,000)

(1,573.70)

(1,000)

0

13 Minor Equipment

0

(3,335.58)

(3,500)

(3,500)

14 Printing &amp; Stationery

(1,500)

(177.54)

(1,500)

0

16 Contract Services

(3,000)

(1,566.29)

(3,000)

0

18 Postage &amp; Freight

(500)

(34.37)

(500)

0

19 Advertising &amp; Promotions

(200)

(109.09)

(200)

0

59 Other Sundry Expenses

(800)

(518.18)

(800)

0

60 Insurances

(15,000)

(12,700.00)

(15,000)

0

67 Telephone Expense

(4,000)

(2,539.53)

(4,000)

0

96 Administration Allocated

(17,900)

(10,937.56)

(17,900)

0

98 Plant Operating Costs

(500)

(537.50)

(500)

0

99 Public Works Overhead

(1,000)

(1,573.70)

(1,000)

0

**05122 Expense - Fire Shed**

59 Other Sundry Expenses

0

(68.18)

0

0

60 Insurances

(700)

(395.70)

(700)

0

**05123 Expense - Community Emergency Services Manager**

16 Contract Services

(20,000)

0.00

(20,000)

0

**05124 Expense - Jam Creek Road Communications Tower**

01 Salaries &amp; Wages

(200)

(207.29)

(200)

0

15 Repairs &amp; Maintenance

(500)

0.00

(500)

0

60 Insurances

(300)

(190.56)

(300)

0

98 Plant Operating Costs

(100)

(60.00)

(100)

0

99 Public Works Overhead

(200)

(207.29)

(200)

0

**SHIRE OF BROOMEHILL-TAMBELLUP**  
***Supporting Information for the Annual Budget***  
***for the year ending 30 June 2018***

**FIRE PREVENTION**

**Fairfield Tower**

This tower hosts the equipment required to provide the bushfire radio network.

**ANIMAL CONTROL**

**Revenue**

**Dog Control**

Fees & Charges

Dog registration fees are determined by the Dog Act 1976 and fall due on the 31<sup>st</sup> October each year. An estimated \$3,500 in dog registration fees will be received.

**Cat Control**

Fees & Charges

The Cat Act 2011 came into effect in November 2012, and fees for registration of cats are determined under this Act. An estimated \$500 in registration fees is anticipated, as more residents become aware of the requirement to register their cats.

**Expense**

Contract Services

Ranger Services are provided on a fee for service basis from the Shire of Kojonup. The Ranger attends both Broomehill and Tambellup townsites on a monthly basis, or more regularly if required.

**OTHER LAW, ORDER & PUBLIC SAFETY**

**Expense**

**VESU/Ambulance Callouts**

A contingent amount is provided if Councils staff, who are members of the Volunteer Emergency Services Unit or St John Ambulance, are called upon to assist at a callout during business hours. Council Policy 2.9 "Emergency Services Leave" allows staff who actively participate in emergency service organisations within the Community access to additional leave to attend to callouts

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**Supporting Information for the Annual Budget**  
**for the year ending 30 June 2018**

**LAW, ORDER & PUBLIC SAFETY****FIRE PREVENTION continued****05125 Expense - Fairfield Communications Tower**

	Adopted Budget 2017/18	Actual YTD 2017/18	Budget Review 2017/18	Variance
01 Salaries & Wages	(200)	(276.92)	(200)	0
15 Repairs & Maintenance	(500)	0.00	(500)	0
65 Electricity & Gas	(600)	(276.68)	(600)	0
60 Insurances	(200)	(172.28)	(200)	0
98 Plant Operating Costs	(100)	(60.00)	(100)	0
99 Public Works Overhead	(200)	(276.92)	(200)	0

**05130 Expense - Asset Depreciation**

30 Dep'n Land & Buildings	(5,300)	(3,192.22)	(5,300)	0
31 Dep'n Plant & Equipment	(28,400)	(18,887.20)	(28,400)	0
32 Dep'n Furniture & Equipment	0	0.00	0	0

<b>TOTAL EXPENSE - FIRE PREVENTION</b>	<b>(175,500)</b>	<b>(107,468.25)</b>	<b>(182,400)</b>	<b>(6,900)</b>
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**ANIMAL CONTROL****Revenue****05202 Revenue - Dog Control (No Gst)**

82 Fines & Penalties	500	80.00	500	0
83 Fees & Charges	3,500	2,675.04	3,500	0

**05203 Revenue - Cat Control (No Gst)**

82 Fines & Penalties	0	0.00	0	0
83 Fees & Charges	500	646.25	500	0

<b>TOTAL REVENUE - ANIMAL CONTROL</b>	<b>4,500</b>	<b>3,401.29</b>	<b>4,500</b>	<b>0</b>
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**Expense****05301 Expense - Animal Control**

01 Salaries & Wages	(1,000)	(1,370.55)	(1,000)	0
13 Minor Equipment	(1,000)	0.00	(1,000)	0
15 Repairs & Maintenance	0	(1,121.35)	0	0
16 Contract Services	(20,000)	(12,311.25)	(20,000)	0
19 Advertising & Promotions	(200)	0.00	(200)	0
96 Administration Allocated	(17,900)	(10,937.56)	(17,900)	0
98 Plant Operating Costs	(200)	(20.00)	(200)	0
99 Public Works Overhead	(1,000)	(1,370.55)	(1,000)	0

**05320 Expense - Asset Depreciation**

30 Dep'n Land & Buildings	(300)	(134.76)	(300)	0
31 Dep'n Plant & Equipment	(400)	(272.93)	(400)	0

<b>TOTAL EXPENSE - ANIMAL CONTROL</b>	<b>(42,000)</b>	<b>(27,538.95)</b>	<b>(42,000)</b>	<b>0</b>
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**OTHER LAW, ORDER & PUBLIC SAFETY****Expense****05452 Expense - VESU /Ambulance Callouts**

01 Salaries & Wages	(1,000)	(453.38)	(1,000)	0
99 Public Works Overhead	(1,000)	(163.04)	(1,000)	0

<b>TOTAL EXPENSE - OTHER LAW, ORDER &amp; PUBLIC SAFETY</b>	<b>(2,000)</b>	<b>(636.42)</b>	<b>(2,000)</b>	<b>0</b>
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<b>REVENUE - LAW, ORDER &amp; PUBLIC SAFETY</b>	<b>104,200</b>	<b>94,415.45</b>	<b>111,100</b>	<b>6,900</b>
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<b>EXPENSE - LAW, ORDER &amp; PUBLIC SAFETY</b>	<b>(219,500)</b>	<b>(135,643.62)</b>	<b>(226,400)</b>	<b>(6,900)</b>
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**SHIRE OF BROOMEHILL-TAMBELLUP**  
***Supporting Information for the Annual Budget***  
***for the year ending 30 June 2018***

**MATERNAL & INFANT HEALTH**

**Revenue**

Rent

The Gnowangerup Family Support Association utilise the Infant Health Clinic in Tambellup every Friday for Daycare, and pay \$600 annually to utilise the building.

**Expense**

**Infant Health Clinic**

Repairs & Maintenance

- Painting – kitchen/laundry/toilet and external patio beams.
- *Repairs to sump – increase provision to allow for this work*
- General maintenance as required.

**HEALTH INSPECTION**

**Revenue**

Fees and Charges

Revenue is raised for applications and inspections of septic tank units, which are usually submitted with a building application. These charges are determined by the Health Act and associated Regulations.

**Expense**

Contract Services

Environmental Health Services are provided by the Shire of Kojonup, and their officer attends the Shire regularly.

Provision is also made for food sampling from local businesses, which is undertaken by the EHO and submitted to the Local Health Authorities Analytical Committee for analysis.

Legal Advice

Provision has increased under this heading as there are a number of ongoing matters that the EHO has been dealing with that require legal opinion.

**PREVENTATIVE SERVICES – PEST CONTROL**

Provision is made under this heading for mosquito fogging as required in the townsites.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**Supporting Information for the Annual Budget**  
**for the year ending 30 June 2018**

**HEALTH**

	Adopted Budget 2017/18	Actual YTD 2017/18	Budget Review 2017/18	Variance
<b>MATERNAL &amp; INFANT HEALTH</b>				
<b>Revenue</b>				
<b>07001 Revenue - Maternal &amp; Infant Health</b>				
80 Rent	600	0.00	600	0
<b>TOTAL REVENUE - MATERNAL &amp; INFANT HEALTH</b>	<b>600</b>	<b>0.00</b>	<b>600</b>	<b>0</b>
<b>Expense</b>				
<b>07101 Expense - Health (Infant Health Clinic)</b>				
01 Salaries & Wages	(1,000)	(828.30)	(1,000)	0
15 Repairs & Maintenance	(3,000)	(750.67)	(5,000)	(2,000)
16 Contract Services	0	0.00	0	
59 Other Sundry Expenses	(100)	(68.18)	(100)	0
60 Insurances	(800)	(436.66)	(800)	0
65 Electricity & Gas	(900)	(342.05)	(900)	0
66 Water Charges	(900)	(599.21)	(900)	0
67 Telephone Expense	(500)	(275.99)	(500)	0
96 Administration Allocated	(1,200)	(729.16)	(1,200)	0
98 Plant Operation Costs	(500)	(325.00)	(500)	0
99 Public Works Overhead	(1,000)	(828.30)	(1,000)	0
<b>07110 Expense - Asset Depreciation</b>				
30 Dep'n Land & Buildings	(3,200)	(1,331.48)	(3,200)	0
31 Dep'n Plant & Equipment	(700)	(466.00)	(700)	0
<b>TOTAL EXPENSE - MATERNAL &amp; INFANT HEALTH</b>	<b>(13,800)</b>	<b>(6,981.00)</b>	<b>(15,800)</b>	<b>(2,000)</b>
<b>HEALTH INSPECTION</b>				
<b>Revenue</b>				
<b>07121 Revenue - Health Inspection (No Gst)</b>				
83 Fees & Charges	500	236.00	500	0
<b>TOTAL REVENUE - HEALTH INSPECTION</b>	<b>500</b>	<b>236.00</b>	<b>500</b>	<b>0</b>
<b>Expense</b>				
<b>07130 Expense - Health Inspection</b>				
16 Contract Services	(15,000)	(6,173.86)	(15,000)	0
24 Legal Advice	(3,000)	0.00	(3,000)	0
96 Administration Allocated	(11,900)	(7,291.74)	(11,900)	0
<b>TOTAL EXPENSE - HEALTH INSPECTION</b>	<b>(29,900)</b>	<b>(13,465.60)</b>	<b>(29,900)</b>	<b>0</b>
<b>PREVENTATIVE SERVICES - PEST CONTROL</b>				
<b>Expense</b>				
<b>07301 Expense - Pest Control</b>				
01 Salaries & Wages	(5,000)	(3,334.82)	(5,000)	0
15 Repairs & Maintenance	(5,000)	(5,000.00)	(5,000)	0
96 Administration Allocated	(1,200)	(729.16)	(1,200)	0
98 Plant Operating Costs	(3,000)	(955.00)	(3,000)	0
99 Public Works Overhead	(5,000)	(3,334.82)	(5,000)	0
<b>TOTAL EXPENSE - PREVENTATIVE SERVICES PEST CONTROL</b>	<b>(19,200)</b>	<b>(13,353.80)</b>	<b>(19,200)</b>	<b>0</b>
<b>REVENUE - HEALTH</b>	<b>1,100</b>	<b>236.00</b>	<b>1,100</b>	<b>0</b>
<b>EXPENSE - HEALTH</b>	<b>(62,900)</b>	<b>(33,800.40)</b>	<b>(64,900)</b>	<b>(2,000)</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
***Supporting Information for the Annual Budget***  
***for the year ending 30 June 2018***

**OTHER EDUCATION**

**Revenue**

Reimbursements

Reimbursement from the Nurse Turner/Snowy Wilson Award investment for the annual awards presented at the Tambellup Primary School end of year concert.

A Smart Start Program

The Shire is the banker for the 'A Smart Start Great Southern' Committee and hold grant funding in the Trust Fund. These funds are utilised to employ local co-ordinators whose wages/super are processed through the Shires payroll system. There is no cost to Council overall, and recoups are made from the Trust Fund regularly for these costs.

**Expense**

**Education**

Donations

Council contributes to the "A Smart Start" program annually, which is an education program to assist parents in preparing their children for schooling and is aimed at parents of children aged 0-4 years. Resources are provided to families in both the Broomehill and Tambellup communities.

**Broomehill Primary School**

Donations

In previous years Council has allocated \$1,000 to assist the Broomehill Primary School with costs associated with transporting the children to the Katanning Aquatic Centre for swimming lessons, and a \$50 book prize for the end of year concert.

**Tambellup Primary School**

Donations

An amount of \$1,000 is provided for assistance to the Tambellup Primary School, if requested.

Other Sundry Expenses

Provision is made for the payment of the Nurse Turner/Snowy Wilson Awards at the end of year concert. This amount is fully reimbursed on maturity of the investment.

**A Smart Start Program (GSDC funded)**

The Shire of Broomehill-Tambellup is acting as the banker, on behalf of the GSDC, of the funding for the A Smart Start Program. The co-ordinators and project officers are employed by the Shire and these costs are recouped from the Trust Fund. Provision is made for this arrangement to continue in 2017/18.

**WELFARE**

**Expense**

**Other Welfare**

Provision of \$5,000 is made to hold Seniors/ Youth Week activities in the Shire. Grant funding of \$2,500 will be sought to assist with holding these community events.

**Independent Seniors Living Accommodation**

Professional Services

Provision is made of \$10,000 to engage a Consultant to undertake a Feasibility Study into independent living units in Broomehill. A feasibility study will identify the demand for this type of accommodation, and is a necessity should Council wish to pursue funding. Council's Strategic Community Plan has identified this as a priority.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**Supporting Information for the Annual Budget**  
**for the year ending 30 June 2018**

<b>EDUCATION &amp; WELFARE</b>	<b>Adopted Budget 2017/18</b>	<b>Actual YTD 2017/18</b>	<b>Budget Review 2017/18</b>	<b>Variance</b>
<b>OTHER EDUCATION</b>				
<b>Revenue</b>				
<b>08001 Revenue - Education</b>				
74 Reimbursements	300	0.00	300	0
<b>08002 Revenue - A Smart Start Program</b>				
74 Reimbursements	77,300	38,302.94	77,300	0
<b>TOTAL REVENUE - OTHER EDUCATION</b>	<b>77,600</b>	<b>38,302.94</b>	<b>77,600</b>	<b>0</b>
<b>Expense</b>				
<b>08101 Expense - Education</b>				
56 Donations	(4,300)	(4,300.00)	(4,300)	0
<b>08102 Expense - Broomehill Primary School</b>				
01 Salaries & Wages	0	(315.79)	0	0
56 Donations	(1,000)	0.00	(1,000)	0
98 Plant Operation Costs	0	(555.00)	0	0
99 Public Works Overheads	0	(315.79)	0	0
<b>08103 Expense - Tambellup Primary School</b>				
01 Salaries & Wages	0	(39.15)	0	0
56 Donations	(1,000)	(250.00)	(1,000)	0
59 Other Sundry Expenses	(300)	0.00	(300)	0
98 Plant Operation Costs	0	(30.00)	0	0
99 Public Works Overheads	0	(39.15)	0	0
<b>08104 Expense - A Smart Start Program (GSDC Funded)</b>				
01 Salaries & Wages	(64,200)	(35,370.33)	(64,200)	0
02 Superannuation	(6,100)	(3,360.26)	(6,100)	0
58 Travel & Accommodation	(7,000)	(2,310.00)	(7,000)	0
<b>TOTAL EXPENSE - OTHER EDUCATION</b>	<b>(83,900)</b>	<b>(46,885.47)</b>	<b>(83,900)</b>	<b>0</b>
<b>OTHER WELFARE</b>				
<b>Revenue</b>				
<b>08201 Revenue - Other Welfare</b>				
71 Grants - Operating	2,500	0.00	2,500	0
<b>TOTAL REVENUE - OTHER WELFARE</b>	<b>2,500</b>	<b>0.00</b>	<b>2,500</b>	<b>0</b>
<b>Expense</b>				
<b>08301 Expense - Other Welfare</b>				
16 Contract Services	(5,000)	0.00	(5,000)	0
<b>08302 Expense - Independent Living Seniors Accommodation</b>				
17 Professional Services	(10,000)	0.00	(10,000)	0
<b>TOTAL EXPENSE - OTHER WELFARE</b>	<b>(15,000)</b>	<b>0.00</b>	<b>(15,000)</b>	<b>0</b>
<b>REVENUE - EDUCATION &amp; WELFARE</b>	<b>80,100</b>	<b>38,302.94</b>	<b>80,100</b>	<b>0</b>
<b>EXPENSE - EDUCATION &amp; WELFARE</b>	<b>(98,900)</b>	<b>(46,885.47)</b>	<b>(98,900)</b>	<b>0</b>



**SHIRE OF BROOMEHILL-TAMBELLUP**  
***Supporting Information for the Annual Budget***  
***for the year ending 30 June 2018***

**STAFF HOUSING**

Please also refer to the Building Maintenance schedule for additional information in relation to the maintenance of Councils properties.

**Expense**

**20 Henry Street**

- Extension of side fence;
- General maintenance as required.

**27 East Terrace**

- General maintenance as required.

**18 Henry Street**

- Treat mould in patio area, seal/repaint ceiling, fix skylight
- General maintenance as required.

**63 Taylor Street**

- Installation of rainwater tank;
- Screening on boundary fence;
- General maintenance as required.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**Supporting Information for the Annual Budget**  
**for the year ending 30 June 2018**

**HOUSING****STAFF HOUSING****Revenue****09001 Revenue - Staff Housing**

74 Reimbursements

0 140.10 0 0

**TOTAL REVENUE - OTHER HOUSING****0 140.10 0 0****Expense****09101 Expense - Housing 20 Henry Street**

01 Salaries &amp; Wages

(1,000) 0.00 (1,000)

15 Repairs &amp; Maintenance

(5,500) (2,422.50) (5,500) 0

30 Dep'n Land &amp; Buildings

(4,000) (1,464.60) (4,000) 0

59 Other Sundry Expenses

(100) (75.00) (100) 0

60 Insurances

(1,300) (794.64) (1,300) 0

66 Water Charges

(2,000) (1,448.38) (2,000) 0

98 Plant Operation Costs

(500) 0.00 (500) 0

99 Public Works Overheads

(1,000) 0.00 (1,000) 0

**09104 Expense - Housing 27 East Terrace**

01 Salaries &amp; Wages

(1,000) (133.97) (1,000)

15 Repairs &amp; Maintenance

(5,500) (279.19) (5,500) 0

30 Dep'n Land &amp; Buildings

(3,400) (932.01) (3,400) 0

59 Other Sundry Expenses

(100) (75.00) (100) 0

60 Insurances

(1,100) (647.84) (1,100) 0

65 Electricity &amp; Gas

(1,200) (434.27) (1,200) 0

66 Water Charges

(2,000) (1,198.09) (2,000) 0

98 Plant Operation Costs

(500) (50.00) (500) 0

99 Public Works Overheads

(1,000) (133.97) (1,000) 0

**09106 Expense - Housing 18 Henry Street**

01 Salaries &amp; Wages

0 (442.87) 0 0

15 Repairs &amp; Maintenance

(8,000) (327.00) (8,000) 0

30 Dep'n Land &amp; Buildings

(4,400) (1,597.77) (4,400) 0

59 Other Sundry Expenses

(100) (75.00) (100) 0

60 Insurances

(1,800) (1,157.58) (1,800) 0

65 Electricity &amp; Gas

0 (32.27) 0 0

66 Water Charges

(1,800) (1,123.45) (1,800) 0

98 Plant Operation Costs

0 (90.00) 0 0

99 Public Works Overheads

0 (442.87) 0 0

**09107 Expense - Housing 63 Taylor Street**

01 Salaries &amp; Wages

(500) (1,112.24) (500) 0

15 Repairs &amp; Maintenance

(8,000) (3,595.88) (8,000) 0

30 Dep'n Land &amp; Buildings

(4,000) (1,864.05) (4,000) 0

59 Other Sundry Expenses

(100) (278.30) (100) 0

60 Insurances

(1,800) (1,605.53) (1,800) 0

65 Electricity &amp; Gas

(500) (1,419.05) (500) 0

66 Water Charges

(1,500) (1,666.87) (1,500) 0

98 Plant Operation Costs

(500) (465.00) (500) 0

99 Public Works Overheads

(500) (1,112.24) (500) 0

	Adopted Budget 2017/18	Actual YTD 2017/18	Budget Review 2017/18	Variance
<b>HOUSING</b>				
<b>STAFF HOUSING</b>				
<b>Revenue</b>				
<b>09001 Revenue - Staff Housing</b>				
74 Reimbursements	0	140.10	0	0
<b>TOTAL REVENUE - OTHER HOUSING</b>	<b>0</b>	<b>140.10</b>	<b>0</b>	<b>0</b>
<b>Expense</b>				
<b>09101 Expense - Housing 20 Henry Street</b>				
01 Salaries & Wages	(1,000)	0.00	(1,000)	
15 Repairs & Maintenance	(5,500)	(2,422.50)	(5,500)	0
30 Dep'n Land & Buildings	(4,000)	(1,464.60)	(4,000)	0
59 Other Sundry Expenses	(100)	(75.00)	(100)	0
60 Insurances	(1,300)	(794.64)	(1,300)	0
66 Water Charges	(2,000)	(1,448.38)	(2,000)	0
98 Plant Operation Costs	(500)	0.00	(500)	0
99 Public Works Overheads	(1,000)	0.00	(1,000)	0
<b>09104 Expense - Housing 27 East Terrace</b>				
01 Salaries & Wages	(1,000)	(133.97)	(1,000)	
15 Repairs & Maintenance	(5,500)	(279.19)	(5,500)	0
30 Dep'n Land & Buildings	(3,400)	(932.01)	(3,400)	0
59 Other Sundry Expenses	(100)	(75.00)	(100)	0
60 Insurances	(1,100)	(647.84)	(1,100)	0
65 Electricity & Gas	(1,200)	(434.27)	(1,200)	0
66 Water Charges	(2,000)	(1,198.09)	(2,000)	0
98 Plant Operation Costs	(500)	(50.00)	(500)	0
99 Public Works Overheads	(1,000)	(133.97)	(1,000)	0
<b>09106 Expense - Housing 18 Henry Street</b>				
01 Salaries & Wages	0	(442.87)	0	0
15 Repairs & Maintenance	(8,000)	(327.00)	(8,000)	0
30 Dep'n Land & Buildings	(4,400)	(1,597.77)	(4,400)	0
59 Other Sundry Expenses	(100)	(75.00)	(100)	0
60 Insurances	(1,800)	(1,157.58)	(1,800)	0
65 Electricity & Gas	0	(32.27)	0	0
66 Water Charges	(1,800)	(1,123.45)	(1,800)	0
98 Plant Operation Costs	0	(90.00)	0	0
99 Public Works Overheads	0	(442.87)	0	0
<b>09107 Expense - Housing 63 Taylor Street</b>				
01 Salaries & Wages	(500)	(1,112.24)	(500)	0
15 Repairs & Maintenance	(8,000)	(3,595.88)	(8,000)	0
30 Dep'n Land & Buildings	(4,000)	(1,864.05)	(4,000)	0
59 Other Sundry Expenses	(100)	(278.30)	(100)	0
60 Insurances	(1,800)	(1,605.53)	(1,800)	0
65 Electricity & Gas	(500)	(1,419.05)	(500)	0
66 Water Charges	(1,500)	(1,666.87)	(1,500)	0
98 Plant Operation Costs	(500)	(465.00)	(500)	0
99 Public Works Overheads	(500)	(1,112.24)	(500)	0

**SHIRE OF BROOMEHILL-TAMBELLUP**  
***Supporting Information for the Annual Budget***  
***for the year ending 30 June 2018***

**STAFF HOUSING**

Please also refer to the Building Maintenance schedule for additional information in relation to the maintenance of Councils properties.

**38 Ivy Street**

- Installation of wood fire;
- General maintenance as required.

**11 Lavarock Street**

- General maintenance as required.

**1 Janus Street**

- Painting master bedroom & ensuite;
- General maintenance as required.

**Allocation of Housing Costs**

Expenditure in relation to staff housing is reallocated into the program in which they work (ie Administration, Parks and Gardens or Transport).

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**Supporting Information for the Annual Budget**  
**for the year ending 30 June 2018**

**HOUSING****STAFF HOUSING****Expense****09120 Expense - Housing 18 Ivy Street**

	Adopted Budget 2017/18	Actual YTD 2017/18	Budget Review 2017/18	Variance
15 Repairs & Maintenance	(5,500)	(5,378.50)	(5,500)	0
16 Contract Services	0	0.00	0	0
30 Dep'n Land & Buildings	(3,500)	(1,198.31)	(3,500)	0
51 Interest On Loans	0	(23.47)	0	0
59 Other Sundry Expenses	(100)	(75.00)	(100)	0
60 Insurances	(900)	(535.58)	(900)	0
66 Water Charges	(2,000)	(436.83)	(2,000)	0

**09121 Expense - Housing 11 Lavarock Street**

01 Salaries & Wages	0	(92.84)	0	0
15 Repairs & Maintenance	(5,200)	(1,514.15)	(5,200)	0
30 Dep'n Land & Buildings	(3,500)	(1,464.60)	(3,500)	0
59 Other Sundry Expenses	(100)	(75.00)	(100)	0
60 Insurances	(1,200)	(613.26)	(1,200)	0
66 Water Charges	(1,500)	(643.00)	(1,500)	0
98 Plant Operation Costs	0	(20.00)	0	0
99 Public Works Overheads	0	(92.84)	0	0

**09122 Expense - Housing 1 Janus Street**

15 Repairs & Maintenance	(5,000)	(6,816.60)	(5,000)	0
16 Contract Services	0	(600.00)	0	0
30 Dep'n Land & Buildings	(3,200)	(1,597.77)	(3,200)	0
59 Other Sundry Expenses	(100)	(75.00)	(100)	0
60 Insurances	(1,300)	(846.50)	(1,300)	0
66 Water Charges	(2,500)	(649.72)	(2,500)	0

**09300 Expense - Allocation Of Housing Costs**

10 Staff Housing Allocation	100,300	52,123.90	100,300	0
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<b>TOTAL EXPENSE - STAFF HOUSING</b>	<b>0</b>	<b>877.50</b>	<b>0</b>	<b>0</b>
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**SHIRE OF BROOMEHILL-TAMBELLUP**  
***Supporting Information for the Annual Budget***  
***for the year ending 30 June 2018***

**OTHER HOUSING**

**Revenue**

**Sandalwood Villas**

Rent

Provision is made for rental income from five of the six units currently occupied. Council resolved to lower the rental charges for Sandalwood Villas to \$160 per week for a single and \$180 per week for a couple. An additional \$10 charge is applied if tenants wish to have a small pet.

**Lavieville Lodge**

Rent

Provision is made for rental income from the four units in George Street. The rental charge for these units is currently \$80 per week. The option of having a small pet is not available at these units.

Reimbursements

Electricity charges are recouped from the four tenants, estimated to be \$2,000 for the year.

**Expense**

**Sandalwood Villas**

Provision is made for routine operations and maintenance expenditure for the 6 units.

***Repairs & Maintenance***

***Provision has been included to rectify issues with the bathroom flooring in Unit 6***

**Lavieville Lodge**

Provision is made for routine operations and maintenance expenditure for the 4 units.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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**HOUSING**

		Adopted Budget 2017/18	Actual YTD 2017/18	Budget Review 2017/18	Variance
<b>OTHER HOUSING</b>					
<b>Revenue</b>					
<b>09002</b>	<b>Revenue - Sandalwood Villas</b>				
80	Rents	40,000	28,370.00	40,000	0
74	Reimbursements	0	103.00	0	0
<b>09003</b>	<b>Revenue - Lavieville Lodge</b>				
80	Rents	16,600	10,880.00	16,600	0
74	Reimbursements	3,000	2,450.35	3,000	0
<b>TOTAL REVENUE - OTHER HOUSING</b>		<b>59,600</b>	<b>41,803.35</b>	<b>59,600</b>	<b>0</b>
<b>Expense</b>					
<b>09125</b>	<b>Expense - Sandalwood Villas</b>				
01	Salaries & Wages	(3,500)	(1,555.52)	(3,500)	0
15	Repairs & Maintenance	(7,000)	(3,582.41)	(14,000)	(7,000)
16	Contract Services	(4,000)	(197.16)	(4,000)	0
19	Advertising & Promotions	(1,000)	(403.18)	(1,000)	0
30	Dep'n Land & Buildings	(42,200)	(19,625.94)	(42,200)	0
60	Insurances	(3,400)	(4,043.12)	(3,400)	0
65	Electricity & Gas	(1,900)	(568.04)	(1,900)	0
66	Water Charges	(8,000)	(6,304.90)	(8,000)	0
98	Plant Operating Costs	(2,000)	(487.50)	(2,000)	0
99	Public Works Overhead	(3,500)	(1,521.67)	(3,500)	0
<b>09126</b>	<b>Expense - Lavieville Lodge</b>				
01	Salaries & Wages	0	(183.52)	0	0
15	Repairs & Maintenance	(5,000)	(1,838.13)	(5,000)	0
16	Contract Services	(7,000)	(1,798.18)	(7,000)	0
30	Dep'n Land & Buildings	(15,000)	0.00	(15,000)	0
60	Insurances	(4,200)	(1,465.58)	(4,200)	0
65	Electricity & Gas	(4,000)	(1,978.35)	(4,000)	0
66	Water Charges	(6,800)	(4,532.14)	(6,800)	0
98	Plant Operating Costs	0	(30.00)	0	0
99	Public Works Overhead	0	(183.52)	0	0
<b>TOTAL EXPENSE - OTHER HOUSING</b>		<b>(118,500)</b>	<b>(50,298.86)</b>	<b>(125,500)</b>	<b>(7,000)</b>
<b>REVENUE - HOUSING</b>		<b>59,600</b>	<b>41,943.45</b>	<b>59,600</b>	<b>0</b>
<b>EXPENSE - HOUSING</b>		<b>(118,500)</b>	<b>(49,421.36)</b>	<b>(125,500)</b>	<b>(7,000)</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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**for the year ending 30 June 2018**

## REFUSE COLLECTION

### Revenue

#### Household Refuse

##### Rubbish Collection Charges

Rubbish collection charges are levied annually with the rates. It is anticipated that \$53,000 will be raised from Residential refuse charges.

The current charges are:-

Residential Refuse	- including recycling	\$235.00
	- additional bin	\$135.00
	- additional recycling bin	\$100.00

#### Commercial Refuse

##### Rubbish Collection Charges

Rubbish collection charges for commercial properties are levied annually with the rates. It is anticipated that \$8,700 will be raised from Commercial refuse charges. The current charges are:-

Commercial Refuse	- including recycling	\$255.00
	- additional bin	\$155.00
	- additional recycling bin	\$100.00

#### Tip Site Charges

##### Fees & Charges

Provision is made for the sale of tip passes for the Transfer Stations, based on the amount sold during the previous year.

#### Other Refuse Collection

##### Fees & Charges

Provision is made for the sale of 240 litre wheelie bins.

### Expense

#### Household Refuse

##### Contract Services

Warren Blackwood Waste undertake the weekly collection of the green household rubbish bins and the fortnightly collection of the yellow recycling bins. The waste is disposed of in the Broomehill and Tambellup tips, and the recycling is taken to Kojonup's facility. The collection costs shown are in accordance with the contract.

#### Tambellup Tip

##### Wages, Plant Costs, Public Works Overheads

Councils staff will push up and cover the pits after the refuse collection each Thursday.

##### Contract Services

Provision is made for \$2,000 for works at the tip site, as required.

#### Other Refuse Collection

Provision for general rubbish collection by Council staff around the townsites.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
***Supporting Information for the Annual Budget***  
***for the year ending 30 June 2018***

**REFUSE COLLECTION**

**Broomehill Tip**

Wages, Plant Costs, Public Works Overheads

Councils staff will push up and cover the pits after the refuse collection each Thursday.

Contract Services

Provision is made for \$2,000 for works at the tip site, as required.

Professional Services

Provision is made to amalgamate the reserves that surround the Broomehill Tip reserve into one, which will increase the longevity of the tip site.

**Transfer Station Tambellup**

Repairs & Maintenance

Building maintenance as required at the attendants hut.

Contract Services

Council has engaged Warren Blackwood Waste to manage the Waste Transfer Stations and provide an employee to man the sites.

The estimate shown provides for:-

- An attendant to man the site (including associated employment costs and a vehicle);
- Supply and hire of bulk recycle bin with loading ramp, emptied on request;
- supply and hire of bulk waste bin, emptied monthly when doing landfill compaction;
- Landfill compaction and cover, once per month.

**Transfer Station Broomehill**

Repairs & Maintenance

Building maintenance as required at the attendants hut.

Contract Services

Council has engaged Warren Blackwood Waste to manage the Waste Transfer Stations and provide an employee to man the sites.

The estimate shown provides for:-

- An attendant to man the site (including associated employment costs and a vehicle);
- Supply and hire of bulk recycle bin with loading ramp, emptied on request;
- supply and hire of bulk waste bin, emptied monthly when doing landfill compaction;
- Landfill compaction and cover, once per month.



**SHIRE OF BROOMEHILL-TAMBELLUP**  
**Supporting Information for the Annual Budget**  
**for the year ending 30 June 2018**

**COMMUNITY AMENITIES**

	Adopted Budget 2017/18	Actual YTD 2017/18	Budget Review 2017/18	Variance
<b>REFUSE COLLECTION</b>				
<b>Revenue</b>				
<b>10001 Revenue - Household Refuse</b>				
77 Rubbish Collection Charges	53,000	52,980.00	53,000	0
<b>10002 Revenue - Commercial Refuse</b>				
77 Rubbish Collection Charges	8,700	8,680.00	8,700	0
<b>10003 Revenue - Tip Site Charges</b>				
83 Fees & Charges	2,000	1,398.23	2,000	0
<b>10005 Revenue - Other Refuse Collection</b>				
83 Fees & Charges	1,000	259.08	1,000	0
<b>TOTAL REVENUE - REFUSE COLLECTION</b>	<b>64,700</b>	<b>63,317.31</b>	<b>64,700</b>	<b>0</b>
<b>Expense</b>				
<b>10076 Expense - Household Refuse</b>				
16 Contract Services	(55,000)	(35,466.73)	(55,000)	0
96 Administration Allocated	(17,900)	(10,937.56)	(17,900)	0
<b>10078 Expense - Tambellup Tip</b>				
01 Salaries & Wages	(2,000)	(67.30)	(2,000)	0
15 Repairs & Maintenance	0	(45.00)	0	0
16 Contract Services	(2,000)	(258.91)	(2,000)	0
98 Plant Operating Costs	(1,000)	(77.50)	(1,000)	0
99 Public Works Overhead	(1,500)	(67.30)	(1,500)	0
<b>10079 Expense - Other Refuse Collection</b>				
01 Salaries & Wages	(3,500)	(3,709.85)	(3,500)	0
16 Contract Services	(2,000)	(1,643.49)	(2,000)	0
98 Plant Operating Costs	(2,000)	(1,155.00)	(2,000)	0
99 Public Works Overhead	(3,000)	(3,709.85)	(3,000)	0
<b>10080 Expense - Broomehill Tip</b>				
01 Salaries & Wages	(2,000)	(762.40)	(2,000)	0
15 Repairs & Maintenance	0	(45.00)	0	0
16 Contract Services	(2,000)	(258.91)	(2,000)	0
17 Professional Services	(10,000)	0.00	(10,000)	0
98 Plant Operating Costs	(500)	(777.00)	(500)	0
99 Public Works Overhead	(1,500)	(762.40)	(1,500)	0
<b>10081 Expense - Transfer Station Tambellup</b>				
15 Repairs & Maintenance	(2,000)	(225.00)	(2,000)	0
16 Contract Services	(70,000)	(34,978.32)	(70,000)	0
60 Insurances	(100)	(53.42)	(100)	0
<b>10082 Expense - Transfer Station Broomehill</b>				
15 Repairs & Maintenance	(2,000)	(225.00)	(2,000)	0
16 Contract Services	(70,000)	(46,637.76)	(70,000)	0
60 Insurances	(100)	(53.42)	(100)	0
<b>10090 Expense - Asset Depreciation</b>				
30 Dep'n Land & Buildings	(900)	(1,164.98)	(900)	0
31 Dep'n Plant & Equipment	0	0.00	0	0
33 Dep'n Infrastructure	(2,300)	(1,514.04)	(2,300)	0
<b>TOTAL EXPENSE - REFUSE COLLECTION</b>	<b>(253,300)</b>	<b>(144,596.14)</b>	<b>(253,300)</b>	<b>0</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
*Supporting Information for the Annual Budget*  
*for the year ending 30 June 2018*

**PROTECTION OF THE ENVIRONMENT**

**Revenue**

**Drummuster**

Reimbursements

Council collects on behalf of the Tambellup P&C the proceeds from the Drummuster collections. The payment of this revenue is shown against expense – Contract Services. Council is also reimbursed for any expenses incurred in the administration of the Drummuster program – ie collection costs, training, postage, flyers etc.

*Increased provision based on actual revenue received to date.*

**Expense**

**Drummuster**

Contract Services

Council forwards the proceeds from the Drummuster collection to the Tambellup P&C, who manage the collection and man the depot on the day as a fundraiser. Council pays the collection costs for the drums from the Depot, which is reimbursed by Drummuster.

*Increased expenditure based on actual costs incurred, offset by an increase in revenue of the same amount.*

**TOWN PLANNING & DEVELOPMENT**

**Revenue**

Fees & Charges

Provision is made for \$5,000 in revenue from the payment of Planning Application Fees.

**Expense**

Professional Services

Council engages the services of Gray and Lewis for planning advice when required. Provision is made for \$10,000 for their services.

*Provision has been reduced as the majority of Planning Applications have been handled by the CEO without the need to refer to external Consultants.*

Advertising & Promotions

Provision is made for \$1,000 for any advertising that may be required.

**OTHER COMMUNITY AMENITIES**

**Revenue**

Fees & Charges

The revenue shown is an estimate of Cemetery Fees for the Broomehill, Pindellup and Tambellup cemeteries.

**Expense**

**Broomehill, Tambellup and Pindellup Cemeteries**

Provision is made for the general maintenance and upkeep of the cemeteries, and digging graves as required.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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<b>COMMUNITY AMENITIES</b>	<b>Adopted Budget 2017/18</b>	<b>Actual YTD 2017/18</b>	<b>Budget Review 2017/18</b>	<b>Variance</b>
<b>PROTECTION OF THE ENVIRONMENT</b>				
<b>Revenue</b>				
<b>10153 Revenue - Protection Of The Environment</b>				
74 Reimbursements	1,000	2,163.91	2,000	1,000
<b>TOTAL REVENUE - PROTECTION OF THE ENVIRONMENT</b>	<b>1,000</b>	<b>2,163.91</b>	<b>2,000</b>	<b>1,000</b>
<b>Expense</b>				
<b>10228 Expense - Drummuster</b>				
16 Contract Services	(1,000)	(1,958.95)	(2,000)	(1,000)
18 Postage & Freight	0	(33.51)	0	0
<b>TOTAL EXPENSE - PROTECTION OF THE ENVIRONMENT</b>	<b>(1,000)</b>	<b>(1,992.46)</b>	<b>(2,000)</b>	<b>(1,000)</b>
<b>TOWN PLANNING &amp; DEVELOPMENT</b>				
<b>Revenue</b>				
<b>10301 Revenue - Town Planning</b>				
83 Fees & Charges	5,000	4,606.01	5,000	0
<b>TOTAL REVENUE - TOWN PLANNING &amp; DEVELOPMENT</b>	<b>5,000</b>	<b>4,606.01</b>	<b>5,000</b>	<b>0</b>
<b>Expense</b>				
<b>10376 Expense - Town Planning</b>				
17 Professional Services	(10,000)	0.00	(5,000)	5,000
19 Advertising & Promotions	(1,000)	0.00	(1,000)	0
96 Administration Allocated	(47,800)	(29,166.86)	(47,800)	0
<b>TOTAL EXPENSE - TOWN PLANNING &amp; DEVELOPMENT</b>	<b>(58,800)</b>	<b>(29,166.86)</b>	<b>(53,800)</b>	<b>5,000</b>
<b>OTHER COMMUNITY AMENITIES</b>				
<b>Revenue</b>				
<b>10451 Revenue - Other Community Amenities</b>				
83 Fees & Charges	7,000	7,946.99	7,000	0
<b>TOTAL REVENUE - OTHER COMMUNITY AMENITIES</b>	<b>7,000</b>	<b>7,946.99</b>	<b>7,000</b>	<b>0</b>
<b>Expense</b>				
<b>10526 Expense - Tambellup Cemetery</b>				
01 Salaries & Wages	(6,000)	(3,792.56)	(6,000)	0
15 Repairs & Maintenance	(2,000)	(27.73)	(2,000)	0
16 Contract Services	(1,000)	(391.65)	(1,000)	0
96 Administration Allocated	(6,000)	(3,645.86)	(6,000)	0
98 Plant Operating Costs	(4,000)	(1,789.00)	(4,000)	0
99 Public Works Overhead	(5,000)	(3,792.56)	(5,000)	0
<b>10527 Expense - Broomehill Cemetery</b>				
01 Salaries & Wages	(2,500)	(4,001.86)	(2,500)	0
15 Repairs & Maintenance	(2,000)	(1,135.82)	(2,000)	0
16 Contract Services	(1,000)	0.00	(1,000)	0
96 Administration Allocated	(6,000)	(3,645.86)	(6,000)	0
98 Plant Operating Costs	(1,500)	(1,650.00)	(1,500)	0
99 Public Works Overhead	(2,000)	(4,001.86)	(2,000)	0
<b>10528 Expense - Pindellup Cemetery</b>				
15 Repairs & Maintenance	(500)	0.00	(500)	0
<b>10550 Expense - Asset Depreciation</b>				
30 Dep'n Land & Buildings	0	0.00	0	0
31 Dep'n Plant & Equipment	(500)	(453.86)	(500)	0
33 Dep'n Infrastructure	(2,700)	(1,654.10)	(2,700)	0
<b>TOTAL EXPENSE - OTHER COMMUNITY AMENITIES</b>	<b>(42,700)</b>	<b>(29,982.72)</b>	<b>(42,700)</b>	<b>0</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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**PUBLIC CONVENIENCES**

**Diprose Park Public Toilets, Tambellup**

Provision is made for the general maintenance and cleaning of the public conveniences at Diprose Park.

**Norrish Street Public Toilets, Tambellup**

Provision is made for the general maintenance and cleaning of the public conveniences on Norrish Street in Tambellup.

**Holland Park Public Toilets, Broomehill**

Provision is made for the general maintenance and cleaning of the public conveniences at Holland Park.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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**COMMUNITY AMENITIES****PUBLIC CONVENIENCES****Expense****10625 Expense - Diprose Park Public Toilets**

	Adopted Budget 2017/18	Actual YTD 2017/18	Budget Review 2017/18	Variance
01 Salaries & Wages	(4,000)	(2,623.66)	(4,000)	0
15 Repairs & Maintenance	(4,000)	(98.49)	(4,000)	0
16 Contract Services	0	0.00	0	0
60 Insurances	(200)	(94.28)	(200)	0
99 Public Works Overhead	(1,800)	(1,311.89)	(1,800)	0

**10626 Expense - Norrish Street Public Toilets**

01 Salaries & Wages	(9,500)	(6,879.87)	(9,500)	0
15 Repairs & Maintenance	(4,000)	(56.82)	(4,000)	0
60 Insurances	(300)	(172.82)	(300)	0
65 Electricity & Gas	(1,200)	(646.50)	(1,200)	0
66 Water Charges	(500)	(243.01)	(500)	0
98 Plant Operating Costs	0	(10.00)	0	0
99 Public Works Overhead	(4,300)	(3,466.73)	(4,300)	0

**10627 Expense - Holland Park Public Toilets**

01 Salaries & Wages	(6,500)	(4,889.74)	(6,500)	0
15 Repairs & Maintenance	(3,000)	(112.10)	(3,000)	0
16 Contract Services	0	0.00	0	0
60 Insurances	(300)	(149.26)	(300)	0
98 Plant Operating Costs	0	(15.00)	0	0
99 Public Works Overhead	(3,000)	(2,577.36)	(3,000)	0

**10630 Expense - Asset Depreciation**

30 Dep'n Land & Buildings	(4,000)	(2,503.14)	(4,000)	0
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<b>TOTAL EXPENSE - PUBLIC CONVENIENCES</b>	<b>(46,600)</b>	<b>(25,850.67)</b>	<b>(46,600)</b>	<b>0</b>
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<b>REVENUE - COMMUNITY AMENITIES</b>	<b>77,700</b>	<b>78,034.22</b>	<b>78,700</b>	<b>1,000</b>
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<b>EXPENSE - COMMUNITY AMENITIES</b>	<b>(402,400)</b>	<b>(231,588.85)</b>	<b>(398,400)</b>	<b>4,000</b>
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**SHIRE OF BROOMEHILL-TAMBELLUP**  
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**for the year ending 30 June 2018**

**PUBLIC HALLS & CIVIC CENTRES**

**Revenue**

**Broomehill Hall**

Fees & Charges

An estimated \$300 will be received in hire fees throughout the year.

*Reimbursements*

*Revenue shown from the Insurance Claim to repair damage to the Hall verandah.*

**Broomehill Recreation Complex**

Fees & Charges

Revenue is shown from the annual lease fee charged to the Broomehill Recreational Complex Committee.

**Tambellup Hall**

Fees & Charges

An estimated \$2,000 will be received in hire fees throughout the year.

**Tambellup Pavilion**

Grants – Non Operating

The balance of funding not received in 2016/17 for construction of the Tambellup Pavilion is carried over. The National Stronger Regions Fund has two milestone payments to claim which total \$475,000 and the Department of Sport and Recreation CSRFF has a final payment of \$175,000 which is payable on completion.

Funding of \$35,000 has been sought from Lotterywest to assist with fitout of the new Pavilion.

Contributions – Non Operating

The Tambellup Community Cropping Group has offered to assist with fitout of the Pavilion with a contribution of \$15,000.

*Increased provision to account for the contributions received from the Tambellup Community Pavilion Association to assist with installation of reticulation and shade structures for the Bowling Green.*

**Expense**

**Broomehill Hall**

Repairs & Maintenance

- General maintenance as required.
- *Repairs were undertaken to rectify damage to the hall verandah incurred some time ago, which has been claimed on insurance. Provision has been made for receipt of reimbursement from LGIS to offset this amount.*

**Broomehill Recreation Complex**

Repairs & Maintenance

- Interior paint of kitchen and cornice in passage;
- General Maintenance as required.

*Contract Services*

*The Complex Committee requested a contribution of \$10,000 from Council to assist with purchase of a new tractor. A transfer will be made from the Broomehill Recreation Complex Reserve for this amount.*

**Broomehill RSL Hall**

Repairs & Maintenance

- Re-roof toilets;
- General Maintenance as required.

**Tambellup Hall**

Repairs & Maintenance

- Paint exterior woodwork;
- General maintenance as required.

**Tambellup RSL Hall**

Repairs & Maintenance

- General Maintenance as required.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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**RECREATION & CULTURE**

		Adopted Budget 2017/18	Actual YTD 2017/18	Budget Review 2017/18	Variance
<b>PUBLIC HALLS &amp; CIVIC CENTRES</b>					
<b>Revenue</b>					
<b>11001</b>	<b>Revenue - Broomehill Hall</b>				
	74 Reimbursements	0	8,926.85	9,000	9,000
	83 Fees & Charges	300	990.90	300	0
<b>11002</b>	<b>Revenue - Broomehill Recreation Complex</b>				
	83 Fees & Charges	5,000	2,500.00	5,000	0
<b>11004</b>	<b>Revenue - Other</b>				
	74 Reimbursements	0	0.00	0	0
	83 Fees & Charges	500	0.00	500	0
<b>11005</b>	<b>Revenue - Tambellup Hall</b>				
	74 Reimbursements	0	0.00	0	0
	83 Fees & Charges	2,000	863.62	2,000	0
<b>11007</b>	<b>Revenue - Tambellup Pavilion</b>				
	71 Grants - Operating	0	0.00	0	0
	72 Grants - Non Operating	685,000	450,350.00	685,000	0
	81 Contributions - Non Operating	15,000	85,192.60	85,000	70,000
	83 Fees & Charges	5,000	0.00	5,000	0
<b>TOTAL REVENUE - PUBLIC HALLS &amp; CIVIC CENTRES</b>		<b>712,800</b>	<b>548,823.97</b>	<b>791,800</b>	<b>79,000</b>
<b>Expense</b>					
<b>11076</b>	<b>Expense - Broomehill Hall</b>				
	01 Salaries & Wages	(2,000)	(970.51)	(2,000)	0
	15 Repairs & Maintenance	(5,000)	(20,069.00)	(20,000)	(15,000)
	16 Contract Services	(1,000)	(120.00)	(1,000)	0
	59 Other Sundry Expenses	(100)	(68.18)	(100)	0
	60 Insurances	(5,000)	(3,330.48)	(5,000)	0
	65 Electricity & Gas	(500)	(254.82)	(500)	0
	98 Plant Operating Costs	0	(60.00)	0	0
	99 Public Works Overhead	(1,000)	(710.81)	(1,000)	0
<b>11077</b>	<b>Expense - Broomehill Recreation Complex</b>				
	01 Salaries & Wages	(6,000)	(4,242.74)	(6,000)	0
	15 Repairs & Maintenance	(5,000)	(218.87)	(5,000)	0
	16 Contract Services	0	0.00	(10,000)	(10,000)
	59 Other Sundry Expenses	(100)	(71.50)	(100)	0
	60 Insurances	(3,000)	(2,267.70)	(3,000)	0
	65 Electricity & Gas	(4,500)	(4,838.59)	(4,500)	0
	99 Public Works Overhead	(3,000)	(2,121.43)	(3,000)	0
<b>11078</b>	<b>Expense - Broomehill RSL Hall</b>				
	15 Repairs & Maintenance	(3,000)	(120.00)	(3,000)	0
	16 Contract Services	(100)	0.00	(100)	0
	60 Insurances	(1,000)	(397.50)	(1,000)	0
	65 Electricity & Gas	(500)	(154.73)	(500)	0
	66 Water Charges	(100)	(54.99)	(100)	0
<b>11080</b>	<b>Expense - Tambellup Hall</b>				
	01 Salaries & Wages	(6,000)	(2,971.93)	(6,000)	0
	15 Repairs & Maintenance	(5,000)	(245.41)	(5,000)	0
	16 Contract Services	(1,000)	(499.75)	(1,000)	0
	59 Other Sundry Expenses	(100)	(73.63)	(100)	0
	60 Insurances	(9,000)	(8,796.74)	(9,000)	0
	65 Electricity & Gas	(1,800)	(803.27)	(1,800)	0
	66 Water Charges	(1,200)	(785.34)	(1,200)	0
	67 Telephone Expense	(800)	(444.78)	(800)	0
	98 Plant Operating Costs	0	(90.00)	0	0
	99 Public Works Overhead	(4,500)	(1,526.15)	(4,500)	0

**SHIRE OF BROOMEHILL-TAMBELLUP**  
***Supporting Information for the Annual Budget***  
***for the year ending 30 June 2018***

**PUBLIC HALLS & CIVIC CENTRES**

**Expense**

**Tambellup Pavilion**

- Purchase of plants, mulch and soil for community planting of garden areas;
- *Additional provision has been allowed for landscaping costs, based on the actual expenditure to date.*
- *Concrete sleepers have been purchased to upgrade the steps from the carpark onto the oval.*
- Fitout of new facility, funded by Lotterywest and Tambellup Community Cropping Group.

**Tambellup Youth Centre**

Repairs & Maintenance

- General Maintenance as required.

***Former Tambellup Bowling Club***

*Provision has been made to replace the asbestos fencing at the old Bowling Club.*



**SHIRE OF BROOMEHILL-TAMBELLUP**  
**Supporting Information for the Annual Budget**  
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**RECREATION & CULTURE****PUBLIC HALLS & CIVIC CENTRES continued****11081 Expense - Tambellup RSL Hall**

	Adopted Budget 2017/18	Actual YTD 2017/18	Budget Review 2017/18	Variance
15 Repairs & Maintenance	(500)	0.00	(500)	0
16 Contract Services	0	0.00	0	0
60 Insurances	(300)	(102.12)	(300)	0

**11241 Expense - Tambellup Pavilion**

01 Salaries & Wages	(5,000)	(4,439.96)	(5,000)	0
15 Repairs & Maintenance	(25,000)	(34,925.82)	(35,000)	(10,000)
16 Contract Services	(55,000)	(58,648.86)	(55,000)	0
51 Interest on Loans	(45,700)	(52,588.69)	(45,700)	0
59 Other Sundry Expenses	(100)	(68.18)	(100)	0
60 Insurances	(6,000)	(5,435.16)	(6,000)	0
65 Electricity & Gas	(3,000)	(4,620.84)	(3,000)	0
66 Water Charges	(1,400)	(2,311.88)	(1,400)	0
98 Plant Operating Costs	0	0.00	0	0
99 Public Works Overhead	(3,000)	(2,220.01)	(3,000)	0

**11243 Expense - Tambellup Youth Centre**

15 Repairs & Maintenance	(2,000)	(54.73)	(2,000)	0
16 Contract Services	0	0.00	0	0
60 Insurances	(300)	(141.40)	(300)	0

**11082 Expense - Former Tambellup Bowling Club**

01 Salaries & Wages	0	(27.17)	0	0
15 Repairs & Maintenance	0	(9.49)	(7,000)	(7,000)
98 Plant Operating Costs	0	(25.00)	0	0
99 Public Works Overhead	0	(27.17)	0	0

**11190 Expense - Asset Depreciation**

30 Dep'n Land & Buildings	(96,000)	(25,715.23)	(96,000)	0
31 Dep'n Plant & Equipment	0	0.00	0	0
32 Dep'n Furniture & Equipment	(700)	(465.65)	(700)	0
33 Dep'n Infrastructure	(300)	(177.55)	(300)	0

<b>TOTAL EXPENSE - PUBLIC HALLS &amp; CIVIC CENTRES</b>	<b>(314,600)</b>	<b>(248,313.76)</b>	<b>(356,600)</b>	<b>(42,000)</b>
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**SHIRE OF BROOMEHILL-TAMBELLUP**  
**Supporting Information for the Annual Budget**  
**for the year ending 30 June 2018**

**OTHER RECREATION & SPORT**

**Revenue**

**Other Recreation & Sport**

Grants – Non Operating

An application has been submitted to the Department of Water for funding of \$55,000 to construct a dam at the Broomehill Complex and upgrade pipelines from the town dam, Bignells dam and the CBH dam to the Complex dam. The total cost of the project is \$83,000 and Councils contribution is \$28,000.

Contributions

Contributions are received from the Broomehill Recreational Complex Committee towards the cost of grounds maintenance at the Complex.

An amount of \$8,600 is also allocated as a contribution from the Broomehill Bowling Club, and \$7,500 from the Tambellup Community Pavilion Association towards the future replacement of the synthetic bowling greens. These contributions are transferred into the Broomehill Bowling Green Replacement and Tambellup Bowling Green Replacement reserves.

**Other Recreation & Sport – No GST**

Rents

Rental income from staff housing, occupied by Parks and Gardens staff.

**Kidsport**

*Provision for the receipt of Kidsport funding from Dept Sport & Recreation.*

**Expense**

**Parks, Gardens and Reserves**

Maintenance of Councils parks, gardens and reserves are shown under this heading. This account is a “parent” account for all of the various parks and gardens jobs, which report back to this heading. Further detail on the costings for these jobs is shown in the accompanying pages.

*Salaries and Wages, Plant Operation Costs and Public Works Overheads – reallocation of costs from Private Works.*

*Contract Services – reduction in provision for this line item, \$10,000 has been reallocated to the Tambellup Pavilion for the landscaping works.*

**Water Supplies**

Maintenance of Councils water supplies for its parks, gardens and reserves are shown under this heading. This account is a “parent” account for the various dams/supplies, which report back to this heading. Further detail on the costings for these jobs is shown in the accompanying pages.

**Kidsport Program**

The previous allocation of grant funding has been expended, and continuation of this program is not known.

*Increased allocation based on actual costs incurred to date. All future Kidsport applications are being handled by Dept Sport and Recreation and Shires will no longer manage this funding.*

**Staff Housing Allocation**

All expenditure for Housing are budgeted in the “Housing” section of the report, however expenses in relation to Staff housing is reallocated to program in which they work. Expenditure on housing occupied by Parks and Gardens Staff is reallocated to this heading.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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**for the year ending 30 June 2018**

## RECREATION & CULTURE

### OTHER RECREATION & SPORT

#### Revenue

#### 11151 Revenue - Other Recreation & Sport

	Adopted Budget 2017/18	Actual YTD 2017/18	Budget Review 2017/18	Variance
72 Grants - Non Operating	55,000	0.00	55,000	0
73 Contributions	22,500	10,193.23	22,500	0
74 Reimbursements	0	438.80	0	0

#### 11152 Revenue - Other Recreation & Sport (No GST)

80 Rents	6,000	4,370.00	6,000	0
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#### 11153 Revenue - Kidsport

71 Grants - Operating	0	3,251.00	3,200	3,200
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<b>TOTAL REVENUE - OTHER RECREATION &amp; SPORT</b>	<b>83,500</b>	<b>18,253.03</b>	<b>86,700</b>	<b>3,200</b>
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#### Expense

#### 11224 Expense - Other Parks, Gardens And Reserves

41 Loss on Sale of Assets	0	0.00	0	0
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#### 11225 Expense - Parks, Gardens And Reserves

01 Salaries & Wages	(147,000)	(140,626.59)	(157,000)	(10,000)
11 Fuel & Oil	(1,000)	(324.57)	(1,000)	0
15 Repairs & Maintenance	(17,500)	(4,584.62)	(17,500)	0
16 Contract Services	(50,000)	(17,262.89)	(40,000)	10,000
21 Chemicals	(14,000)	(9,802.31)	(14,000)	0
60 Insurance	(1,100)	(805.88)	(1,100)	0
65 Electricity & Gas	(5,000)	(3,965.49)	(5,000)	0
66 Water Charges	(7,300)	(4,470.03)	(7,300)	0
98 Plant Operating Costs	(84,900)	(63,754.00)	(91,900)	(7,000)
99 Public Works Overheads	(133,000)	(138,201.41)	(140,000)	(7,000)

#### 11248 Expense - Water Supplies

01 Salaries & Wages	(1,500)	(1,420.23)	(1,500)	0
15 Repairs & Maintenance	0	(1,067.11)	0	0
16 Contract Services	(3,500)	(1,689.84)	(3,500)	0
21 Chemicals	(500)	0.00	(500)	0
65 Electricity & Gas	(3,500)	(2,258.73)	(3,500)	0
66 Water Charges	(2,500)	(778.22)	(2,500)	0
98 Plant Operating Costs	(500)	(370.00)	(500)	0
99 Public Works Overheads	(1,500)	(1,420.23)	(1,500)	0

#### 11253 Expense - Kidsport Program

16 Contract Services	0	(4,405.00)	(4,000)	(4,000)
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#### 11270 Expense - Asset Depreciation

30 Dep'n Land & Buildings	(2,300)	(1,268.74)	(2,300)	0
31 Dep'n Plant & Equipment	(19,900)	(15,500.97)	(19,900)	0
33 Dep'n Infrastructure	(99,000)	(52,512.31)	(99,000)	0

#### 11271 Expense - Staff Housing Allocation

10 Staff Housing Allocation	(12,000)	0.00	(12,000)	0
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<b>TOTAL EXPENSE - OTHER RECREATION &amp; SPORT</b>	<b>(607,500)</b>	<b>(466,489.17)</b>	<b>(625,500)</b>	<b>(18,000)</b>
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**SHIRE OF BROOMEHILL-TAMBELLUP**  
***Supporting Information for the Annual Budget***  
***for the year ending 30 June 2018***

**LIBRARIES**

**Expense**

**Broomehill Library**

Repairs & Maintenance

\$500 is allocated for general maintenance that might be required in the library.

Contract Services

Provision has been set aside to upgrade to new software used in the library for facilitate the library functions. The change to new software is being organised by the Regional Librarian from the City of Albany, and is a collaborative arrangement across all libraries in the region.

**Tambellup Library & Community Resource Centre**

Repairs & Maintenance

- Installation of a dishwasher to assist with hosting of community events;
- General building maintenance as required.

Contract Services

Council has an agreement with the Tambellup Community Resource Centre for management of the Tambellup library. Council pays an annual management fee to the CRC to provide this service. Provision of \$35,000 has been made for this service.

Provision has been set aside to upgrade to new software used in the library for facilitate the library functions. The change to new software is being organised by the Regional Librarian from the City of Albany, and is a collaborative arrangement across all libraries in the region.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**Supporting Information for the Annual Budget**  
**for the year ending 30 June 2018**

**RECREATION & CULTURE****LIBRARIES****Revenue****11301 Revenue - Broomehill Library**

83 Fees &amp; Charges

100

76.09

100

**11302 Revenue - Tambellup CRC & Library**

74 Fees &amp; Charges

0

273.84

0

0

**TOTAL REVENUE - LIBRARIES****100****349.93****100****0****Expense****11376 Expense - Broomehill Library**

01 Salaries &amp; Wages

0

0.00

0

0

14 Printing &amp; Stationery

(100)

(130.00)

(100)

0

15 Repairs &amp; Maintenance

(500)

(300.00)

(500)

0

16 Contract Services

(6,500)

(5,882.50)

(6,500)

0

18 Postage &amp; Freight

(700)

(125.24)

(700)

0

26 Computer &amp; Internet Expenses

(400)

(926.93)

(400)

0

59 Other Sundry Expenses

0

(150.00)

0

0

60 Insurances

(100)

(38.48)

(100)

0

96 Administration Allocated

(11,900)

(7,291.74)

(11,900)

0

98 Plant Operation Costs

0

0.00

0

0

99 Public Works Overhead

0

0.00

0

0

**11377 Expense - Tambellup Library & Community Resource Centre**

01 Salaries &amp; Wages

(500)

0.00

(500)

0

15 Repairs &amp; Maintenance

(5,000)

(185.52)

(5,000)

0

16 Contract Services

(40,000)

(38,882.50)

(40,000)

0

18 Postage &amp; Freight

(300)

0.00

(300)

0

59 Other Sundry Expenses

(100)

(68.18)

(100)

0

60 Insurances

(2,000)

(1,995.98)

(2,000)

0

65 Electricity &amp; Gas

(4,000)

(2,473.19)

(4,000)

0

66 Water Charges

(800)

(389.39)

(800)

0

96 Administration Allocated

(3,600)

(2,187.52)

(3,600)

0

98 Plant Operation Costs

(500)

0.00

(500)

0

99 Public Works Overhead

(500)

0.00

(500)

0

**11390 Expense - Asset Depreciation**

30 Dep'n Land &amp; Buildings

(7,300)

(7,569.46)

(7,300)

0

**TOTAL EXPENSE - LIBRARIES****(84,800)****(68,596.63)****(84,800)****0**

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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**OTHER CULTURE**

**Expense**

**Broomehill Museum**

Repairs & Maintenance

- Repair & paint woodwork to external windows (eastern side);
- Repair office ceiling & walls;
- General maintenance as required.

Donations

In previous years, Council has made a donation to the Broomehill Historical Society to assist with purchasing Public Liability insurance. Provision is made again in 2017/18 for a similar donation.

**Tambellup Museum - Station Masters Residence**

Donations

Provision is made for a donation of \$1,000 to the Tambellup Museum Committee to assist with purchase of Public Liability insurance, if requested.

**Toolbrunup School**

Provision is made for the annual ESL payment and insurance of the Toolbrunup School.



**SHIRE OF BROOMEHILL-TAMBELLUP**  
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## **ROAD CONSTRUCTION**

### **Revenue**

#### **Roads to Recovery**

Federal Funds are provided through the Department of Infrastructure and Transport under the Roads to Recovery (R2R) Program. The program runs for a five year period, and the current program ends 30 June 2019.

Councils allocation for 2017/18 is \$579,300. Of this \$550,000 has been allocated as Councils 1/3 required contribution to the Regional Road Group projects. The balance of \$29,300 is allocated towards realignment & seal of the intersection of Nardlah Road and Broomehill-Gnowangerup Road.

#### **Black Spot**

The following project has been approved for funding from the Black Spot pool, through the Regional Road Group. Council is required to contribute 1/3 towards the project:-

- Tambellup West Road / Warrenup Road intersection – improve sight distance

#### **Bridge Funding**

Funding is provided through the WA Local Government Grants Commission and Main Roads WA to undertake required repairs to the following bridges:-

- Broomehill-Kojonup Road – Bridge 4233
- Tambellup West Road – Bridge 4326

#### **Regional Road Group**

Funding has been approved through Main Roads WA Regional Road Group for the following projects:-

- Gnowangerup-Tambellup Road – surface correction & reseal SLK13.20 to 18.82
- Broomehill-Kojonup Road – reseal SLK 17.085 to 19.77
- Tambellup West Road – stabilise patches & reseal SLK 21.31 to 23.33
- Broomehill-Kojonup Road – stabilise patches & reseal SLK 19.91 to 20.16
- Pallinup South Road – construct & seal to 7.0m SLK 3.30 to 6.30
- Gnowangerup-Tambellup Road – install culvert SLK 15.38
- Warrenup Road – construct & seal to 7.0m SLK 2.40 to 4.60

Funding is provided on the basis of 2/3 from the Regional Road Group and 1/3 from Council. This year, Councils required contribution is being met by Roads to Recovery funding.

#### **Commodity Routes**

The following projects have been approved for funding from the Commodity Routes pool, through the Regional Road Group. The funds are provided on the proviso that Council will contribute 1/3 towards the projects:-

- Carry over completion of the Beejenup Road project – vegetation widening and gravel sheet 6.82kms;
- Toolbrunup Road – reseal SLK 2.54 to 8.76



**SHIRE OF BROOMEHILL-TAMBELLUP**  
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**TRANSPORT****ROAD CONSTRUCTION**

## Revenue

**12001 Revenue - Grants Roads To Recovery**

72 Grants - Non-Operating

579,300 260,098.00 579,300 0

**12002 Revenue - Grants Black Spot**

72 Grants - Non-Operating

66,500 26,600.00 66,500 0

**12003 Revenue - Bridge Funding**

72 Grants - Non-Operating

903,000 451,500.00 903,000 0

**12004 Revenue - Grants Regional Road Group**

72 Grants - Non-Operating

1,100,000 764,944.00 1,100,000 0

**12006 Revenue - Commodity Route Funding**

72 Grants - Non-Operating

239,000 199,000.00 239,000 0

**TOTAL REVENUE - ROAD CONSTRUCTION****2,887,800 1,702,142.00 2,887,800 0**

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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## ROAD MAINTENANCE

### Revenue

#### Direct Grant

Council receives annually a direct grant from Main Roads WA, which is to be utilised towards maintenance of Councils road network. The funding is not tied specifically to any projects. MRWA have advised that Councils direct grant for 2017/18 will be \$146,400.

*The State Government reduced funding to Regional Road Groups which was taken from Direct Grants provided to local government. Councils allocation for 2017/18 has been reduced by \$62,100.*

#### Other Road Maintenance

##### Rent

Rent from staff housing occupied by members of the works crew at 1 Janus Street and 11 Lavarock Street.

##### *Reimbursements*

*Insurance claims were submitted to repair damages incurred to the Tambellup West Road and Flat Rocks Road bridges.*

#### WANDRRA

Recoup from WANDRRA funding for reinstatement works to roads from the storm damage incurred during January 2017.

### Expense

#### Road Maintenance

Provision for wages, overheads and plant costs for maintenance to Councils road network, as well as funds to engage contractors and purchase materials to undertake the following activities:-

- Maintenance Grading;
- Tree Lopping & Clearing;
- Signs & Guideposts;
- Bitumen Patching & Repairs;
- Shoulder & Table Drain Maintenance;
- Street Cleaning;
- Roadside Spraying;
- Maintenance of Culverts & Floodways.

Allocations for wages, plant costs and public works overheads have increased from the previous year due to a reduced road construction program.

##### *Repairs & Maintenance*

*Damage was incurred to the Tambellup West Road and Flat Rocks Road bridges, which were claimed on Councils insurance. The cost of repairs for both was around \$50,000 which was reimbursed by Councils insurers.*

##### *Contract Services*

*Provision has been reduced to reflect estimated expenditure for the remainder of the year.*

##### WA Natural Disaster Relief and Recovery Arrangements (WANDRRA)

Storm damage incurred during January 2017 was declared a natural disaster and resulting reinstatement costs are eligible to be funded under WANDRRA. The cost estimate for these works is \$3,536,500. Tenders have been called for contractors to undertake the reinstatement works.

##### Insurances

Council are required to insure all bridges in the Shire, and include them on the property schedule at replacement value. There are 8 bridges within the Shire of Broomehill-Tambellup. The estimated insurance premium for these is \$12,000.

#### Roman Road Inventory

##### Contract Services

The Roman 2 database is used by MRWA and the Grants Commission to assess Councils asset base for road funding. The data will also be used to update Councils Asset Management Plan to reflect the current status of the road network, and will provide the valuations required to records Councils infrastructure at fair value.

#### Street Lighting

##### Electricity & Gas

It is estimated that the cost for providing street lighting in the Broomehill and Tambellup townsites will be \$28,000 for the year.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**Supporting Information for the Annual Budget**  
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**TRANSPORT**

	Adopted Budget 2017/18	Actual YTD 2017/18	Budget Review 2017/18	Variance
<b>ROAD MAINTENANCE</b>				
<b>Revenue</b>				
<b>12157 Revenue - Other Road Maintenance</b>				
72 Grants - Operating	62,000	15,000.00	62,000	0
<b>12159 Revenue - Direct Grant</b>				
71 Grants - Operating	146,400	84,292.00	84,300	(62,100)
<b>12160 Revenue - Profit On Sale Of Assets</b>				
89 Profit On Sale Of Assets	2,000	2,991.98	2,000	0
<b>12162 Revenue - Other Road Maintenance (No GST)</b>				
74 Reimbursements	0	50,601.20	50,600	50,600
80 Rents	12,000	7,360.00	12,000	0
<b>12163 Revenue - WANDRRA</b>				
71 Grants - Operating	3,381,500	631,855.63	3,381,500	0
<b>TOTAL REVENUE - ROAD MAINTENANCE</b>	<b>3,603,900</b>	<b>792,100.81</b>	<b>3,592,400</b>	<b>(11,500)</b>
<b>Expense</b>				
<b>12226 Expense - Road Maintenance</b>				
01 Salaries & Wages	(286,100)	(125,727.43)	(286,100)	0
11 Fuel & Oil	0	0.00	0	0
15 Repairs & Maintenance	0	(50,046.20)	(50,000)	(50,000)
16 Contract Services	(175,000)	(65,450.82)	(166,900)	8,100
21 Chemicals	(20,000)	(1,036.24)	(20,000)	0
25 Road Materials	(35,000)	(34,809.58)	(35,000)	0
27 WANDRRA	(3,536,500)	(839,969.25)	(3,536,500)	0
60 Insurances	(12,000)	(9,412.24)	(12,000)	0
67 Telephone Expense	(1,000)	0.00	(1,000)	0
98 Plant Operating Costs	(246,200)	(102,180.80)	(239,200)	7,000
99 Public Works Overhead	(243,400)	(125,727.72)	(243,400)	0
<b>12250 Expense - Maintenance Other</b>				
41 Loss On Sale Of Assets	(102,700)	(46,237.51)	(102,700)	0
96 Administration Allocated	(131,400)	(80,208.95)	(131,400)	0
<b>12228 Expense - Roman Road Inventory</b>				
16 Contract Services	(20,000)	0.00	(20,000)	0
<b>12251 Expense - Street Lighting</b>				
65 Electricity & Gas	(28,000)	(14,348.13)	(28,000)	0
<b>12252 Expense - Tambellup Depot Maintenance</b>				
01 Salaries & Wages	(13,000)	(9,300.09)	(13,000)	0
15 Repairs & Maintenance	(15,000)	(13,630.36)	(15,000)	0
16 Contract Services	(1,000)	(1,200.00)	(1,000)	0
59 Other Sundry Expenses	(200)	(136.36)	(200)	0
60 Insurances	(2,300)	(1,880.52)	(2,300)	0
65 Electricity & Gas	(3,500)	(2,204.65)	(3,500)	0
66 Water Charges	(800)	(494.31)	(800)	0
98 Plant Operating Costs	(2,500)	(988.00)	(2,500)	0
99 Public Works Overhead	(9,000)	(8,269.27)	(9,000)	0
<b>12255 Expense - Broomehill Depot Maintenance</b>				
01 Salaries & Wages	(3,000)	(2,219.97)	(3,000)	0
15 Repairs & Maintenance	(5,000)	(818.26)	(5,000)	0
16 Contract Services	(1,400)	(240.00)	(1,400)	0
59 Other Sundry Expenses	(100)	(68.18)	(100)	0
60 Insurances	(1,300)	(907.16)	(1,300)	0
65 Electricity & Gas	(1,300)	(509.23)	(1,300)	0
66 Water Charges	(100)	(35.87)	(100)	0
98 Plant Operating Costs	(500)	(145.00)	(500)	0
99 Public Works Overhead	(1,700)	(1,520.36)	(1,700)	0

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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***for the year ending 30 June 2018***

**ROAD MAINTENANCE**

**Expense**

**Staff Housing Allocation**

All expenditure on Housing is budgeted in the "Housing" section of the report, however expenses in relation to Staff housing is reallocated to program in which they work. Expenditure on housing occupied by Transport Staff is reallocated to this heading.

**Gravel Pit Rehabilitation**

Provision is made to rehabilitate disused gravel pits throughout the Shire.

**TRANSPORT – OTHER**

**Revenue**

**Licensing**

Commissions

Council receives Commissions monthly from the Department of Transport for providing the licensing service. The Commissions received are based on the volume of licensing transactions coming into each office. It is anticipated that Council will receive a similar amount from licensing commissions as the previous year.

**Expense**

**Licensing**

Training & Education

Provision is made for staff to attend licensing training as required.

Telephone Expense

Provision for the payment of Telstra charges for the ADSL service which provides access to the licensing system.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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**TRANSPORT***TRANSPORT continued*

	Adopted Budget 2017/18	Actual YTD 2017/18	Budget Review 2017/18	Variance
<b>12258 Expense - Asset Depreciation</b>				
30 Dep'n Land & Buildings	(18,000)	(11,609.64)	(18,000)	0
31 Dep'n Plant & Equipment	(183,000)	(138,323.39)	(183,000)	0
33 Dep'n Infrastructure	(495,000)	(358,264.11)	(495,000)	0
<b>12259 Expense - Staff Housing Allocation</b>				
10 Staff Housing Allocation	(39,700)	(28,190.28)	(39,700)	0
<b>12260 Expense - Gravel Pit Rehabilitation</b>				
01 Salaries & Wages	(1,000)	(1,898.90)	(1,000)	0
98 Plant Operating Costs	(1,000)	(1,265.00)	(1,000)	0
99 Public Works Overhead	(1,000)	(1,863.90)	(1,000)	0
<b>TOTAL EXPENSE - ROAD MAINTENANCE</b>	<b>(5,637,700)</b>	<b>(2,081,137.68)</b>	<b>(5,672,600)</b>	<b>(34,900)</b>
<b>TRANSPORT OTHER</b>				
<b>Revenue</b>				
<b>12451 Revenue - Licensing</b>				
83 Fees & Charges	200	190.90	200	0
87 Commissions	22,000	12,114.87	22,000	0
<b>TOTAL REVENUE - TRANSPORT OTHER</b>	<b>22,200</b>	<b>12,305.77</b>	<b>22,200</b>	<b>0</b>
<b>Expense</b>				
<b>12526 Expense - Licensing</b>				
05 Training & Education	(1,500)	0.00	(1,500)	0
67 Telephone Expense	(400)	(222.39)	(400)	0
96 Administration Allocated	(59,900)	(36,458.59)	(59,900)	0
<b>TOTAL EXPENSE - TRANSPORT OTHER</b>	<b>(61,800)</b>	<b>(36,680.98)</b>	<b>(61,800)</b>	<b>0</b>
<b>REVENUE - TRANSPORT</b>	<b>6,513,900</b>	<b>2,506,548.58</b>	<b>6,502,400</b>	<b>(11,500)</b>
<b>EXPENSE - TRANSPORT</b>	<b>(5,699,500)</b>	<b>(2,117,818.66)</b>	<b>(5,734,400)</b>	<b>(34,900)</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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**RURAL SERVICES**

**Expense**

**Rural Services and Vermin & Pest Control**

Expenditure under this heading relates specifically to the eradication of noxious weeds, declared plants and vermin/pests as required.

**TOURISM & AREA PROMOTION**

**Revenue**

**Caravan Park, Broomehill**

Fees & Charges

It is anticipated that Council will receive a similar number of visitors to the Broomehill Caravan Park, and generate revenue of \$8,000 for the year.

**Other Tourism & Area Promotion**

Other Sundry Income

Proceeds from the sale of Holland Track promotional items held in Broomehill.

**Caravan Park, Tambellup**

Fees & Charges

The caravan park is no longer available as the construction of the new Pavilion progresses.

**BT Times**

Contributions

Provision is made for \$100 in subscriptions to the BT Times for the coming year.

Fees & Charges

It is estimated that \$1000 will be received in advertising revenue for the BT Times.

**Expense**

**Caravan Park Broomehill**

Repairs & Maintenance

- Provision for general maintenance as required.

**Hidden Treasures**

Donations

Provision to make a contribution of \$4,000 as Councils ongoing support to the Hidden Treasures of the Great Southern Committee.

**Other Tourism & Area Promotion**

Advertising & Promotions

\$5,000 is allocated for purchase and printing of promotional items for the Shire and includes Banners in the Terrace.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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**ECONOMIC SERVICES****RURAL SERVICES****Expense****13076 Expense - Rural Services**

	Adopted Budget 2017/18	Actual YTD 2017/18	Budget Review 2017/18	Variance
01 Salaries & Wages	(1,500)	(492.03)	(1,500)	0
21 Chemicals	(500)	0.00	(500)	0
98 Plant Operating Costs	(1,000)	(227.00)	(1,000)	0
99 Public Works Overhead	(1,500)	(492.03)	(1,500)	0

**13078 Expense - Vermin & Pest Control**

01 Salaries & Wages	(500)	0.00	(500)	0
98 Plant Operating Costs	(200)	0.00	(200)	0
99 Public Works Overhead	(500)	0.00	(500)	0

<b>TOTAL EXPENSE - RURAL SERVICES</b>	<b>(5,700)</b>	<b>(1,211.06)</b>	<b>(5,700)</b>	<b>0</b>
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**TOURISM & AREA PROMOTION****Revenue****13151 Revenue - Caravan Park, Broomehill**

83 Fees & Charges	8,000	6,440.79	8,000	0
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**13156 Revenue - Other Tourism & Area Promotion**

79 Other Sundry Income	200	57.29	200	0
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**13159 Revenue - BT Times**

73 Contributions	100	0.00	100	0
83 Fees & Charges	1,000	90.00	1,000	0

<b>TOTAL REVENUE - TOURISM &amp; AREA PROMOTION</b>	<b>9,300</b>	<b>6,588.08</b>	<b>9,300</b>	<b>0</b>
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**Expense****13226 Expense - Caravan Park, Broomehill**

01 Salaries & Wages	(9,000)	(5,872.37)	(9,000)	0
15 Repairs & Maintenance	(5,000)	(1,294.71)	(5,000)	0
16 Contract Services	(1,000)	(415.00)	(1,000)	0
59 Other Sundry Expenses	(100)	(68.18)	(100)	0
60 Insurances	(600)	(424.06)	(600)	0
65 Electricity & Gas	(3,000)	(2,779.06)	(3,000)	0
66 Water Charges	(4,000)	(1,652.18)	(4,000)	0
67 Telephone Charges	(400)	(234.30)	(400)	0
98 Plant Operating Costs	(4,000)	(1,396.50)	(4,000)	0
99 Public Works Overhead	(6,000)	(3,953.31)	(6,000)	0

**13229 Expense - Hidden Treasures**

56 Donations	(4,000)	(4,000.00)	(4,000)	0
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**13232 Expense - Other Tourism & Area Promotion**

19 Advertising & Promotions	(5,000)	(198.90)	(5,000)	0
56 Donations	(200)	0.00	(200)	0
96 Administration Allocated	(17,900)	(10,937.56)	(17,900)	0

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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**OTHER TOURISM & AREA PROMOTION**

**Caravan Park Tambellup**

The caravan park is no longer available as the construction of the new Pavilion progresses.

**BT Times**

It is estimated that the total cost of production for the BT Times will be \$13,300 which includes Editors fees, distribution costs and printing and stationery costs.

**BUILDING SERVICES**

**Revenue**

**Building Services**

Fees & Charges

\$5,000 is anticipated to be received in Building License fees for 2017/18.

**Construction Training Fund & Building Services Levies**

Fees & Charges

Council collects the levies due to the Construction Training Fund and Building Commission on applicable Building applications. These levies are to be remitted to the respective organisations monthly.

**CTF Levy & BS Levy Commissions**

Commissions

Council is entitled to a commission of \$8.25 per Construction Training Fund levy payment and \$5.00 per Building Services levy payment.

**Expense**

**Building Services**

Contract Services

Council engages the services of a Building Surveyor from the Shire of Cuballing, who visits on the first and third Thursday of each month. It is estimated that Council will pay \$40,000 to the Shire of Cuballing for his services, based on the amount paid in the previous year.



**SHIRE OF BROOMEHILL-TAMBELLUP**  
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**ECONOMIC SERVICES****TOURISM & AREA PROMOTION continued**

	Adopted Budget 2017/18	Actual YTD 2017/18	Budget Review 2017/18	Variance
<b>13233 Expense - Caravan Park, Tambellup</b>				
60 Insurance	0	(864.12)	0	0
67 Telephone Expense	0	(53.09)	0	0
<b>13234 Expense - BT Times</b>				
14 Printing & Stationery	(8,000)	(3,226.44)	(8,000)	0
16 Contract Services	(3,000)	(1,100.00)	(3,000)	0
18 Postage & Freight	(2,300)	(1,438.39)	(2,300)	0
<b>13250 Expense - Asset Depreciation</b>				
30 Dep'n Land & Buildings	(4,800)	(2,746.21)	(4,800)	0
31 Dep'n Plant & Equipment	(700)	0.00	(700)	0
33 Dep'n Infrastructure	(7,400)	(5,521.20)	(7,400)	0
<b>TOTAL EXPENSE - TOURISM &amp; AREA PROMOTION</b>	<b>(86,400)</b>	<b>(48,175.58)</b>	<b>(86,400)</b>	<b>0</b>
<b>BUILDING SERVICES</b>				
<b>Revenue</b>				
<b>13301 Revenue - Building Services</b>				
83 Fees & Charges	5,000	1,784.50	5,000	0
<b>13302 Revenue - Construction Training Fund Levy</b>				
83 Fees & Charges	3,500	1,058.92	3,500	0
<b>13303 Revenue - Building Services Levy</b>				
83 Fees & Charges	3,000	766.06	3,000	0
<b>13305 Revenue - Commissions on Building Levies</b>				
87 Commissions	200	66.40	200	0
<b>TOTAL REVENUE - BUILDING SERVICES</b>	<b>11,700</b>	<b>3,675.88</b>	<b>11,700</b>	<b>0</b>
<b>Expense</b>				
<b>13376 Expense - Building Services</b>				
16 Contract Services	(40,000)	(18,663.14)	(40,000)	0
96 Administration Allocated	(17,900)	(10,937.56)	(17,900)	0
<b>13377 Expense - Construction Training Fund Levy</b>				
59 Other Sundry Expenses	(3,500)	(106.17)	(3,500)	0
<b>13378 Expense - Building Services Levy</b>				
59 Other Sundry Expenses	(3,000)	(164.80)	(3,000)	0
<b>TOTAL EXPENSE - BUILDING SERVICES</b>	<b>(64,400)</b>	<b>(29,871.67)</b>	<b>(64,400)</b>	<b>0</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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**OTHER ECONOMIC SERVICES**

**Revenue**

Rent

Council receives rental income from the following properties in Tambellup:-

- Tambellup Cranbrook Community Bank (this is reviewed annually by Council in February);
- Railway Building rental to Threads on Line

Fees & Charges

It is anticipated that approximately \$7,000 will be received from the sale of standpipe water.

Reimbursements

*Western Power has refunded a capital contribution made by the former Shire of Tambellup in the 1980's for the electricity connection to the Andersons Bore in Toolbrunup.*

**Expense**

**Standpipe & Bore Maintenance**

Maintenance of the Standpipes and Bores that Council is responsible for throughout the Shire are shown under this heading. This account is a "parent" account for the various locations, which report back to this heading. Further detail on the costings for these jobs is shown in the accompanying pages.

Repairs & Maintenance

Repair/servicing of pumps and electrical equipment as required at standpipes and bores throughout the Shire.

**Railway Building**

Maintenance of the Railway Building in Tambellup which is occupied by Threads Online. Council has a lease agreement with Burgess Rawson for use of the building.

Repairs & Maintenance

- General maintenance as required.

Contract Services

Council pays an annual lease of \$1,500 to Burgess Rawson for the Railway Building.

**Community Bank**

Maintenance of the Bendigo Bank premises on Norrish Street, Tambellup.

Repairs & Maintenance

- General maintenance as required.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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**ECONOMIC SERVICES****OTHER ECONOMIC SERVICES**

## Revenue

**13451 Revenue - Other Economic Services**

	Adopted Budget 2017/18	Actual YTD 2017/18	Budget Review 2017/18	Variance
74 Reimbursements	0	3,019.09	3,000	3,000
80 Rents	10,000	6,790.24	10,000	0
83 Fees & Charges	7,000	2,124.27	7,000	0
<b>TOTAL REVENUE - OTHER ECONOMIC SERVICES</b>	<b>17,000</b>	<b>11,933.60</b>	<b>20,000</b>	<b>3,000</b>

## Expense

**13527 Expense - Standpipe & Bore Mtce**

01 Salaries & Wages	(1,000)	(964.23)	(1,000)	0
15 Repairs & Maintenance	0	(2,259.01)	0	0
16 Contract Services	(6,500)	(3,859.44)	(6,500)	0
65 Electricity & Gas	(6,000)	(3,793.54)	(6,000)	0
66 Water Charges	(9,000)	(8,490.94)	(9,000)	0
98 Plant Operating Costs	(500)	(210.00)	(500)	0
99 Public Works Overhead	(1,000)	(964.23)	(1,000)	0

**13528 Expense - Railway Building**

01 Salaries & Wages	0	0.00	0	0
15 Repairs & Maintenance	(2,000)	(544.50)	(2,000)	0
16 Contract Services	(1,500)	(1,500.00)	(1,500)	0
60 Insurances	(1,500)	(871.90)	(1,500)	0
65 Electricity & Gas	(500)	(173.59)	(500)	0
66 Water Charges	(1,000)	(56.27)	(1,000)	0
98 Plant Operating Costs	0	0.00	0	0
99 Public Works Overhead	0	0.00	0	0

**13529 Expense - Community Bank**

15 Repairs & Maintenance	(3,000)	(2,955.00)	(3,000)	0
16 Contract Services	(500)	0.00	(500)	0
60 Insurances	(1,000)	(659.88)	(1,000)	0
66 Water Charges	(1,500)	(1,162.26)	(1,500)	0

**13550 Expense - Asset Depreciation**

30 Dep'n Land & Buildings	(5,800)	(3,275.46)	(5,800)	0
31 Dep'n Plant & Equipment	(300)	(681.97)	(300)	0
33 Dep'n Infrastructure	(3,900)	(2,562.72)	(3,900)	0
<b>TOTAL EXPENSE - OTHER ECONOMIC SERVICES</b>	<b>(46,500)</b>	<b>(34,984.94)</b>	<b>(46,500)</b>	<b>0</b>

<b>REVENUE - ECONOMIC SERVICES</b>	<b>38,000</b>	<b>22,197.56</b>	<b>41,000</b>	<b>3,000</b>
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<b>EXPENSE - ECONOMIC SERVICES</b>	<b>(203,000)</b>	<b>(114,243.25)</b>	<b>(203,000)</b>	<b>0</b>
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**SHIRE OF BROOMEHILL-TAMBELLUP**  
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## PRIVATE WORKS

### Revenue

#### Fees & Charges

It is anticipated that \$65,000 will be received from undertaking private works throughout the year. Private works also includes the dry-hire of Councils Isuzu Jetpatcher and supply of emulsion to surrounding Councils.

*Revenue has decreased as fewer requests for private works have been made, and the utilisation of the Jetpatcher by other Councils has not been as high as previous years.*

### Expense

*Private works expenditure is lower than anticipated. Wages, Overheads and Plant Costs have been reallocated to Parks, Gardens and Reserves where the additional allocations are required.*

## PUBLIC WORKS OVERHEADS

### Revenue

#### Reimbursements

The resource sharing arrangement with neighbouring Councils for the assistance from the Manager of Works has come to an end.

### Expense

#### Workers Compensation Insurance

Councils premium for Workers Compensation is calculated on the estimated wages paid for the year.

#### Protective Clothing

Provision is made to purchase 'uniforms' for the works crew in line with Council policy, as well as protective equipment and supplies that is required throughout the year.

#### Employee Provisions

These expenses relate to the provision of annual leave, long service leave, sick leave and public holidays for the works crew.

*The increased provision has come from a reallocation from Salaries and Wages which relates to the payout of leave entitlements after resignation of the Manager of Works.*

#### Fringe Benefits Tax

\$2,000 is allocated for the payment of FBT on the Manager of Works vehicle.

#### Allowances

The works crew is entitled to an Adverse Working Conditions allowance, in accordance with the provisions of the Local Government Industry Award. This is calculated as a percentage of their individual hourly rate.

#### Professional Services

Provision is made for Engineering services from Wood and Grieve Engineers, as required, who assist with preparation of submissions to the Regional Road Group for funding in future years.

#### Computer & Internet Expenses

Payment of the Telstra ADSL service for the depot's internet connection. This enables the Manager of Works and Works Assistant to connect to the servers in the main office.

#### Other Sundry Expenses

Staff are able to salary sacrifice eligible work related items through their pay. Purchase of these items on their behalf is shown under this heading.

#### Licenses

Staff are entitled to have their drivers license paid for 1 year, in accordance with the provisions set out in the Workplace Agreement 2013.

#### Telephone Expenses

Payment of the depot telephone and mobile services for the Manager of Works and leading hands.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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**OTHER PROPERTY & SERVICES**

**PRIVATE WORKS**

**Revenue**

**14001 Revenue - Private Works**

83 Fees & Charges

65,000 15,261.28 30,000 (35,000)

**TOTAL REVENUE - PRIVATE WORKS**

**65,000 15,261.28 30,000 (35,000)**

**Expense**

**14051 Expense - Private Works**

01 Salaries & Wages

(15,000) (2,644.28) (5,000) 10,000

16 Contract Services

(5,000) (3,741.00) (5,000) 0

96 Administration Allocated

(6,000) (3,645.86) (6,000) 0

98 Plant Operating Costs

(12,000) (3,201.00) (5,000) 7,000

99 Public Works Overhead

(12,000) (2,644.28) (5,000) 7,000

**TOTAL EXPENSE - PRIVATE WORKS**

**(50,000) (15,876.42) (26,000) 24,000**

**PUBLIC WORKS OVERHEADS**

**Revenue**

**14100 Revenue - Public Works Overheads**

74 Reimbursements

3,000 0.00 3,000 0

**TOTAL REVENUE - PUBLIC WORKS OVERHEADS**

**3,000 395.00 3,000 0**

**Expense**

**14151 Expense - Public Works Overheads**

01 Salaries & Wages

(120,000) (64,066.67) (100,000) 20,000

02 Superannuation

(147,000) (94,166.81) (147,000) 0

03 Workers Comp Insurance

(35,000) (29,517.60) (35,000) 0

04 Protective Clothing

(15,000) (10,308.05) (15,000) 0

06 Employee Provisions

(200,000) (181,353.50) (220,000) (20,000)

07 Recruitment Costs And Subsidies

(2,000) (2,194.62) (2,000) 0

08 Fringe Benefits Tax

(1,000) 0.00 (1,000) 0

09 Allowances

(33,000) (17,306.86) (33,000) 0

16 Contract Services

0 (7,228.50) 0 0

17 Professional Services

(15,000) 0.00 (15,000) 0

26 Computer & Internet Expenses

(500) (259.07) (500) 0

57 Conference Expenses

0 (2,632.83) 0 0

58 Travel & Accommodation

(2,000) (650.91) (2,000) 0

59 Other Sundry Expenses

(3,000) (1,798.45) (3,000) 0

60 Insurances

(500) (405.00) (500) 0

61 Licenses

(1,000) (467.50) (1,000) 0

67 Telephone Expense

(8,000) (3,299.43) (8,000) 0

96 Administration Allocated

(203,100) (123,959.25) (203,100) 0

98 Plant Operating Costs

(12,000) (7,726.00) (12,000) 0

99 Public Works Overheads

0 (1,560.12) 0 0

**14153 Expense - Occ Health & Safety**

01 Salaries & Wages

(13,000) (9,025.83) (13,000) 0

16 Contract Services

(7,000) (3,766.76) (7,000) 0

59 Other Sundry Expenses

(1,000) (1,468.48) (1,000) 0

98 Plant Operating Costs

(500) (340.00) (500) 0

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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**PUBLIC WORKS OVERHEADS**

**Expense**

**Occupational Health & Safety**

Provision is made for the works crew attendance at monthly Toolbox meetings, and regular Safety meetings by the Safety representatives.

**Works Training**

Allowance is made for works staff to attend training as it arises or in most instances when it becomes due for renewal. Provision is made for costs associated with training, such as course registrations, travel and accommodation costs.

**Public Works Overheads Allocated**

Public Works Overheads are allocated to the various areas where the works crew have been working. The costs are allocated through the payroll as a percentage of the wage. Currently, overheads are running at around 100% of the total wages cost for the works staff.

**PLANT OPERATION**

**Revenue**

Reimbursements

It is anticipated that \$40,000 will be received from the Diesel Fuel Credits Scheme. This is claimed monthly when preparing the BAS, and is calculated at a rate in the dollar per litre used by plant. The rates are set by the Australian Taxation Office.

**Expense**

Salaries & Wages

Provision is made for the mechanic to service and maintain Councils plant and small equipment, and staff to maintain day to day the plant they have been operating.

Fuel & Oil

An amount of \$200,000 has been allocated for fuel and oil, based on the usage of the previous year and provision for increases in the price of diesel.

Minor Equipment

\$12,000 is allocated for the purchase of minor tools and equipment that are below the \$2,000 threshold for them to be recognised as assets.

*Increased provision to account for expenditure incurred to date.*

Repairs & Maintenance

Provision for parts, repairs and maintenance to Councils plant and equipment.

Licenses

*The State Government retained the vehicle stamp duty and license concessions available to local government, which was expected to cost an additional \$20,000 in license fees.*

**Plant Operation Allocated**

Plant Operation Costs are allocated in a similar manner to Public Works Overheads. The various items of plant have an hourly rate allocated to them and the hours that the plant have been working is allocated to the various cost centres through the payroll.

**WORKERS COMPENSATION**

Provision for the payment of workers compensation has not been made in anticipation that there will be no claims in 2017/18.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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<b>OTHER PROPERTY &amp; SERVICES</b>	<b>Adopted Budget 2017/18</b>	<b>Actual YTD 2017/18</b>	<b>Budget Review 2017/18</b>	<b>Variance</b>
<b>PUBLIC WORKS OVERHEADS continued</b>				
<b>14154 Expense - Works Training</b>				
01 Salaries & Wages	(25,000)	(7,663.32)	(25,000)	0
05 Training & Education	(15,000)	(2,269.62)	(15,000)	0
58 Travel & Accommodation	(1,000)	(360.72)	(1,000)	0
98 Plant Operating Costs	(1,000)	(235.00)	(1,000)	0
99 Public Works Overheads	0	0.00	0	0
<b>14200 Expense - PWO Allocated</b>				
99 Public Works Overhead	861,600	540,110.95	861,600	0
<b>TOTAL EXPENSE - PUBLIC WORKS OVERHEADS</b>	<b>0</b>	<b>(33,919.95)</b>	<b>0</b>	<b>0</b>
<b>PLANT OPERATION</b>				
<b>Revenue</b>				
<b>14250 Revenue - Plant Operation</b>				
74 Reimbursements	40,000	26,682.45	40,000	0
<b>TOTAL REVENUE - PLANT OPERATION</b>	<b>40,000</b>	<b>26,682.45</b>	<b>40,000</b>	<b>0</b>
<b>Expense</b>				
<b>14251 Expense - Plant Operation</b>				
01 Salaries & Wages	(80,000)	(52,029.69)	(80,000)	0
11 Fuel & Oil	(200,000)	(89,907.96)	(200,000)	0
13 Minor Equipment	(12,000)	(21,737.83)	(25,000)	(13,000)
15 Repairs & Maintenance	(150,000)	(104,842.61)	(150,000)	0
16 Contract Services	(1,000)	0.00	(1,000)	0
60 Insurances	(55,000)	(56,549.66)	(55,000)	0
61 Licenses	(40,000)	(10,893.35)	(20,000)	20,000
96 Administration Allocated	(17,900)	(10,937.77)	(17,900)	0
98 Plant Operating Costs	(12,000)	(5,135.50)	(12,000)	0
99 Public Works Overhead	(76,500)	(52,029.82)	(76,500)	0
<b>14252 Expense - Insurance Recoveries</b>				
15 Repairs & Maintenance	0	0.00	0	0
<b>14300 Expense - Plant Operation Allocated</b>				
98 Plant Operating Costs	644,400	332,172.40	637,400	(7,000)
<b>TOTAL EXPENSE - PLANT OPERATION</b>	<b>0</b>	<b>(71,891.79)</b>	<b>0</b>	<b>0</b>
<b>WORKERS COMPENSATION</b>				
<b>Revenue</b>				
<b>14800 Revenue - Workers Compensation</b>				
74 Reimbursements	0	229.65	0	0
<b>TOTAL REVENUE - WORKERS COMPENSATION</b>	<b>0</b>	<b>229.65</b>	<b>0</b>	<b>0</b>
<b>Expense</b>				
<b>14851 Expense - Workers Compensation</b>				
06 Employee Provisions	0	(229.65)	0	0
<b>TOTAL EXPENSE - WORKERS COMPENSATION</b>	<b>0</b>	<b>(229.65)</b>	<b>0</b>	<b>0</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
***Supporting Information for the Annual Budget***  
***for the year ending 30 June 2018***

**SALARIES & WAGES**

An estimate of the total wages payable to staff over the coming 12 months.

**UNCLASSIFIED**

**Lease Reserve 22607, Tambellup**

Council leases this Reserve from the State and in turn leases this land to Tambellup Bulk Spreading.



**SHIRE OF BROOMEHILL-TAMBELLUP**  
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<b>OTHER PROPERTY &amp; SERVICES</b>	<b>Adopted Budget 2017/18</b>	<b>Actual YTD 2017/18</b>	<b>Budget Review 2017/18</b>	<b>Variance</b>
<b>SALARIES &amp; WAGES</b>				
<b>Expense</b>				
<b>14551 Expense - Gross Wages &amp; Salaries</b>				
01 Salaries & Wages	(2,132,400)	(1,383,685.96)	(2,132,400)	0
<b>14600 Expense - Wages &amp; Salaries Allocated</b>				
01 Salaries & Wages	2,132,400	1,351,328.78	2,132,400	0
<b>TOTAL EXPENSE - SALARIES &amp; WAGES</b>	<b>0</b>	<b>(32,357.18)</b>	<b>0</b>	<b>0</b>
<b>UNCLASSIFIED</b>				
<b>Revenue</b>				
<b>14702 Revenue - Lease Reserve 22607 Tambellup</b>				
80 Rent	4,500	0.00	4,500	0
<b>TOTAL REVENUE - UNCLASSIFIED</b>	<b>4,500</b>	<b>0.00</b>	<b>4,500</b>	<b>0</b>
<b>Expense</b>				
<b>14756 Expense - Lease Reserve 22607 Tambellup</b>				
16 Contract Services	(4,500)	(4,500.00)	(4,500)	0
<b>TOTAL EXPENSE - UNCLASSIFIED</b>	<b>(4,500)</b>	<b>(4,535.45)</b>	<b>(4,500)</b>	<b>0</b>
<b>REVENUE - OTHER PROPERTY &amp; SERVICES</b>	<b>112,500</b>	<b>42,568.38</b>	<b>77,500</b>	<b>(35,000)</b>
<b>EXPENSE - OTHER PROPERTY &amp; SERVICES</b>	<b>(54,500)</b>	<b>(158,810.44)</b>	<b>(30,500)</b>	<b>24,000</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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**for the year ending 30 June 2018**

## CAPITAL REVENUE and EXPENDITURE

### GOVERNANCE

- Net changeover of \$18,000 for the CEO vehicle, Toyota Landcruiser OTA.
- Net changeover of \$13,000 for the MCS vehicle, Holden Colorado BH000.
- The shade structure for the Tambellup Admin Building carpark has been fabricated and payment for this was made in June 2017. Provision is made of \$10,000 for its installation and completion.
- Upgrade of the main server and relevant software is estimated to cost \$35,000. This allowance also includes purchase and installation of a secure cabinet for the server and network equipment and slight modification to the central office desks. This is funded by a transfer from the Computer Reserve.

### LAW, ORDER & PUBLIC SAFETY

- Provision for a contribution of \$10,000 to the Tambellup VFES to assist with an extension over the sealed area at the front of the fire shed.

### HOUSING

- Replace ceiling in the kitchen/dining area at 27 East Terrace. This is a carry over from the previous year.

### RECREATION & CULTURE

- Carry over completion of the Tambellup Pavilion and Bowling Green, which at 30 June was around 85% complete. The balance of funding from Department of Sport and Recreation \$175,000 and National Stronger Regions Fund \$475,000 will be paid upon completion.  
*Funding has been reallocated from the opening surplus to complete construction of the Pavilion. A lesser amount was budgeted for completion of this project as it was expected that a larger volume of payments would have been made prior to the end of the financial year.*
- Provision to fence the Tambellup Oval site along Cremasco Road.
- Fabrication of the shade structure for Holland Park was undertaken in 2016/17, funding is provided for installation and completion of this project. *Increased allocation to account for actual expenditure incurred to date.*
- Provision of \$55,000 to fabricate and install a solid shade structure over the junior playground at Diprose Park. This will alleviate water logging issues in this area during periods of heavy rainfall. *This project will not be undertaken this year and will be deferred for consideration in the 2018/19 budget.*
- The Water Corporation has offered to hand over the No 1 dam to the Council, and the land that it is situated will be required to be subdivided and transferred to Council.
- Installation of sub-soil drainage at the Broomehill Oval, estimated to cost \$30,000. *Increased allocation to account for actual expenditure incurred to date.*
- Construction of a new dam at the Broomehill Recreation Complex and improvement of pipelines between the town dam, Bignells dam and the CBH dam that will feed into the Complex dam. Funding of \$55,000 has been sought from the Department of Water and Councils contribution is \$28,000.
- Provision of \$5,000 to replace the kitchen ceiling in the Tambellup Hall. *Increased allocation based on quotes received which will ensure these works are undertaken in 2017/18.*

### TRANSPORT

#### Buildings

- Provision for construction of a washdown bay facility at the Tambellup Depot estimated to cost \$122,000. Funding of \$61,900 from the Department of Water has been approved and a transfer of \$35,000 from the Building Maintenance Reserve. This is carried over from 2016/17.

#### Plant Replacement

- Changeover of plant and equipment in accordance with the Plant Replacement Program, which is included in the supporting pages. All items included in the Plant Replacement Program are fully funded by the Plant Reserve.

Provision has been allowed to change over several of the light vehicles two or three times during the year. Increased purchase and disposal amounts are shown for the relevant vehicles to reflect the number of changeovers. The net changeover cost for each of these vehicles has not increased.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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**CAPITAL REVENUE and EXPENDITURE****GOVERNANCE**

CAP116 Tambellup Admin Building - shelter/shade in staff carpark

CAP67 Upgrade Computer Server &amp; Software, install secure server cabinet

**Plant Replacement**

04353 Toyota Landcruiser Wagon (CEO) - OTA (3 changeovers)

04353 Holden Colorado Wagon (MCS) - BH000 (2 changeovers)

**LAW, ORDER & PUBLIC SAFETY**

CAP129 Tambellup Fire Shed - extension over front sealed area

**HOUSING**

CAP130 27 East Terrace - replace ceiling in kitchen/dining

**RECREATION & CULTURE**

CAP9 Tambellup Pavilion - redevelopment

CAP119 Tambellup Oval - replace fencing along Cremasco Rd

CAP122 Holland Park - shade structure over playground (carry over installation)

CAP104 Diprose Park - shade structure over junior playground

CAP86 Subdivision costs - No 1 Dam

CAP131 Broomehill Oval - drainage

CAP132 Broomehill Rec. Complex - construction of dam, upgrade piping

CAP133 Tambellup Hall - replace kitchen ceiling

**TRANSPORT****Buildings**

CAP128 Tambellup Depot - washdown bay

**Plant Replacement**

12300 Caterpillar Grader - BH004

12300 Caterpillar Skid Steer - BHT92

12300 Stabiliser Attachment for Skid Steer

12300 Toyota Hilux Extra Cab (MOW) - 1TA (2 changeovers)

CLASS	Budget Revenue 2017/2018	Budget Expense 2017/2018	Actual YTD Revenue 2017/18	Actual YTD Expense 2017/18	Revised Budget Revenue	Revised Budget Expense	Variance Revenue	Variance Expense
L&B	0	(10,000)	0.00	(8,812.73)	0	(10,000)	0	0
P&E	0	(35,000)	0.00	0.00	0	(35,000)	0	0
P&E	146,000	(156,000)	60,000.00	(60,909.09)	146,000	(156,000)	0	0
P&E	72,000	(85,000)	36,363.75	(48,673.75)	72,000	(85,000)	0	0
<b>Total</b>	<b>218,000</b>	<b>(286,000)</b>	<b>96,363.75</b>	<b>(118,395.57)</b>	<b>218,000</b>	<b>(286,000)</b>	<b>0</b>	<b>0</b>
L&B	0	(10,000)	0.00	0.00	0	(10,000)	0	0
<b>Total</b>	<b>0</b>	<b>(10,000)</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>(10,000)</b>	<b>0</b>	<b>0</b>
L&B	0	(7,500)	0.00	0.00	0	(7,500)	0	0
<b>Total</b>	<b>0</b>	<b>(7,500)</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>(7,500)</b>	<b>0</b>	<b>0</b>
L&B	0	(650,000)	0.00	(996,448.00)	0	(996,500)	0	(346,500)
I-O	0	(10,000)	0.00	0.00	0	(10,000)	0	0
L&B	0	(15,000)	0.00	(19,936.84)	0	(20,000)	0	(5,000)
I-O	0	(55,000)	0.00	0.00	0	0	0	55,000
L&B	0	(10,000)	0.00	0.00	0	(10,000)	0	0
I-O	0	(30,000)	0.00	(35,091.72)	0	(35,000)	0	(5,000)
L&B	0	(83,000)	0.00	0.00	0	(83,000)	0	0
L&B	0	(5,000)	0.00	0.00	0	(10,000)	0	(5,000)
<b>Total</b>	<b>0</b>	<b>(858,000)</b>	<b>0.00</b>	<b>(1,051,476.56)</b>	<b>0</b>	<b>(1,164,500)</b>	<b>0</b>	<b>(306,500)</b>
L&B	0	(122,000)	0.00	(27,767.42)	0	(122,000)	0	0
P&E	100,000	(350,000)	147,275.00	(353,276.14)	100,000	(350,000)	0	0
P&E	30,000	(170,000)	43,000.00	(157,007.00)	30,000	(170,000)	0	0
P&E	10,000	(39,000)	15,000.00	(39,493.75)	10,000	(39,000)	0	0
P&E	90,000	(100,000)	89,699.80	(92,881.62)	90,000	(100,000)	0	0

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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**CAPITAL REVENUE and EXPENDITURE**

**TRANSPORT**

**Townscape**

- Provision of \$200,000 to commence Stage 1 of implementing the Townscape Plan, prepared by Woodlands. This is funded by a transfer from the Townscape Plan Implementation Reserve.

**Roadworks**

**Regional Road Group**

- The following projects have been funded by the Regional Road Group:-
  - Gnowangerup-Tambellup Road – surface correction & reseal SLK13.20 to 18.82
  - Broomehill-Kojonup Road – reseal SLK 17.085 to 19.77
  - Tambellup West Road – stabilise patches & reseal SLK 21.31 to 23.33
  - Broomehill-Kojonup Road – stabilise patches & reseal SLK 19.91 to 20.16
  - Pallinup South Road – construct & seal to 7.0m SLK 3.30 to 6.30
  - Gnowangerup-Tambellup Road – install culvert SLK 15.38
  - Warrenup Road – construct & seal to 7.0m SLK 2.40 to 4.60

Regional Road Group funding is provided on the basis of MRWA contributing 2/3 and Council matching 1/3 of the project cost. This year Councils required contribution is being funded from the Roads to Recovery grant.

**Commodity Routes**

- The following projects have been approved for funding through the Commodity Routes pool:-
  - Toolbrunup Road – reseal SLK 2.54 to 8.76
  - Carry over of vegetation widening and gravel sheeting on Beejenup Road, which is partly funded by Commodity Routes and Councils 2016/17 allocation from Roads to Recovery.

**Black Spot**

- The following projects have been approved for funding through the State Black Spot pool:-
  - Tambellup West Road / Warrenup Road intersection – improve sight distance

**Roads to Recovery**

- Councils allocation from the Roads to Recovery program has been allocated to the following projects:-
  - Nardlah Road / Broomehill-Gnowangerup Road – realign & seal intersection

**OTHER PROPERTY & SERVICES**

- Provision for the sale of lot 8 Taylor Street, Tambellup which is a residential lot purchased with the remaining land parcels comprising the Tambellup Bowling Club site. The proceeds will be transferred into the Building Reserve.
- Council submitted a tender to purchase the Tambellup Bowling Club land parcels (comprising lots 5 and 6 Crowden Street and lots 8 and 19 Taylor Street), and its tender of \$62,000 was accepted. This purchase is funded by a transfer from the Building Reserve.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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**CAPITAL REVENUE and EXPENDITURE**

	CLASS	Budget Revenue 2017/2018	Budget Expense 2017/2018	Actual YTD Revenue 2017/18	Actual YTD Expense 2017/18	Revised Budget Revenue	Revised Budget Expense	Variance Revenue	Variance Expense
<b>Plant Replacement</b>									
12300	P&E	36,000	(38,000)	30,000.00	(34,343.00)	36,000	(38,000)		
12300	P&E	117,000	(125,000)	58,636.36	(59,545.45)	117,000	(125,000)	0	0
12300	P&E	23,000	(40,000)	24,545.45	(42,998.94)	23,000	(40,000)	0	0
12300	P&E	72,000	(80,000)	33,636.36	(39,271.43)	72,000	(80,000)	0	0
12300	P&E	117,000	(125,000)	54,545.45	(44,888.09)	117,000	(125,000)	0	0
12300	P&E	117,000	(125,000)	60,000.00	(60,909.09)	117,000	(125,000)	0	0
12300	P&E	35,000	(40,000)	33,409.09	(35,000.00)	35,000	(40,000)	0	0
12300	P&E	0	(30,000)	0.00	(7,309.09)	0	(30,000)	0	0
<b>Townscape</b>									
CAP126/7	I-O	0	(200,000)	0.00	(64,321.71)	0	(200,000)	0	0
<b>Road Construction</b>									
RG36	I-R	0	(345,000)	0.00	(2,538.89)	0	(345,000)	0	0
RG37	I-R	0	(246,300)	0.00	(2,357.50)	0	(246,300)	0	0
RG38	I-R	0	(73,200)	0.00	(2,592.25)	0	(73,200)	0	0
RG39	I-R	0	(22,900)	0.00	(3,112.05)	0	(22,900)	0	0
RG40	I-R	0	(511,500)	0.00	(511,879.62)	0	(511,500)	0	0
RG41	I-R	0	(58,200)	0.00	(30,418.48)	0	(58,200)	0	0
RG42	I-R	0	(393,000)	0.00	(150,668.43)	0	(393,000)	0	0
CR6	I-R	0	(207,500)	0.00	(185,442.94)	0	(207,500)	0	0
CR8	I-R	0	(302,500)	0.00	(209,312.02)	0	(302,500)	0	0
BS7	I-R	0	(99,800)	0.00	(2,357.50)	0	(99,800)	0	0
RR20	I-R	0	(40,000)	0.00	(2,446.50)	0	(40,000)	0	0
	I-R	0	172,500	0.00	102,378.75	0	172,500	0	0
<b>Bridgeworks</b>									
CC15	I-R	0	(510,000)	0.00	0.00	0	(510,000)	0	0
CC16	I-R	0	(393,000)	0.00	0.00	0	(393,000)	0	0
<b>Total</b>		<b>747,000</b>	<b>(4,614,400)</b>	<b>589,747.51</b>	<b>(2,059,760.16)</b>	<b>747,000</b>	<b>(4,614,400)</b>	<b>0</b>	<b>0</b>
<b>OTHER PROPERTY &amp; SERVICES</b>									
14761	L&B	15,000	0	0.00	0.00	15,000	0	0	0
14761	L&B	0	(65,000)	0.00	(63,371.20)	0	(65,000)	0	0
<b>Total</b>		<b>15,000</b>	<b>(65,000)</b>	<b>0.00</b>	<b>(63,371.20)</b>	<b>15,000</b>	<b>(65,000)</b>	<b>0</b>	<b>0</b>
<b>TOTAL</b>		<b>980,000</b>	<b>(5,840,900)</b>	<b>686,111.26</b>	<b>(3,293,003.49)</b>	<b>980,000</b>	<b>(6,147,400)</b>	<b>0</b>	<b>(306,500)</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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**CAPITAL REVENUE and EXPENDITURE**

**RESERVE TRANSFERS**

**LEAVE RESERVE**

- Transfer of \$35,000 to this Reserve to assist with future payment of Long Service Leave entitlements accrued by staff.
- A transfer of \$94,400 from this Reserve for payment of Long Service Leave due in 2017/18.

**PLANT REPLACEMENT RESERVE**

- A transfer into the Reserve of \$500,000 to provide for future plant replacement detailed in the 10 Year Plant Replacement Program.
- A transfer from the Reserve of \$538,000 to fund the Plant Replacement program for 2017/18.

**BUILDING RESERVE**

- A transfer of \$100,000 to this Reserve for future requirements.
- Proceeds from the sale of lot 8 Taylor Street, Tambellup will be transferred into this Reserve, estimated to be \$15,000.
- Transfer from this Reserve of \$65,000 for purchase of lots 5 and 6 Crowden Street and lots 8 and 19 Taylor Street Tambellup; and \$10,000 towards an extension over the sealed area at the front of the Tambellup VFES Shed (Council owned).

**COMPUTER RESERVE**

- Transfer of \$10,000 for future replacement/upgrade of computers and technology.
- Transfer from this Reserve of \$35,000 to upgrade the main server and software, purchase a secure cabinet for the server and network equipment.

**TAMBELLUP RECREATION GROUND & PAVILION RESERVE**

- Transfer to this Reserve of \$5,000 for future requirements.

**BROOMEHILL RECREATION COMPLEX RESERVE**

- A transfer of \$8,600 to this Reserve for future maintenance requirements.
- *Transfer of \$10,000 from this Reserve to assist with purchase of a new tractor.*

**BUILDING MAINTENANCE RESERVE**

- A transfer of \$35,000 from this Reserve for construction of the washdown bay at the Tambellup Depot.

**SANDALWOOD VILLAS RESERVE**

- A transfer of \$10,000 will be made into this reserve for future maintenance requirements.

**BROOMEHILL SYNTHETIC BOWLING GREEN REPLACEMENT RESERVE**

- A transfer of \$8,600 to this reserve for future replacement of the bowling green surface. Contributions are made annually by the Broomehill Bowling Club or Recreational Complex for transfer to this Reserve.

**REFUSE SITES POST CLOSURE MANAGEMENT RESERVE**

- A transfer of \$5,000 into this Reserve. Works Approvals were issued by the Department of Environmental Regulation (DER) for the Waste Transfer Station projects at the Broomehill and Tambellup tips. A condition of the works approvals was for the Council to submit to the Director of DER an updated Post Closure Management Plan for each of the sites. The plans were submitted in December 2013. Both plans recommend that a reserve be established to help meet the financial requirements for the closure of the Broomehill and Tambellup refuse sites once their useful life has been exhausted.

**LAVIEVILLE LODGE RESERVE**

- A transfer of \$10,000 will be made into this reserve for future maintenance requirements.

**TOWNSCAPE PLAN IMPLEMENTATION RESERVE**

- Transfer from this Reserve of \$200,000 to commence Stage 1 of the Townscape Plan, prepared by Woodlands.

**TAMBELLUP SYNTHETIC BOWLING GREEN REPLACEMENT RESERVE**

- Establishment of a new Reserve for future replacement of the synthetic bowling green. Contributions will be made by the Tambellup Community Sporting Pavilion Committee for transfer to this Reserve

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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**CAPITAL REVENUE and EXPENDITURE****RESERVE TRANSFERS from / (to)**

Leave Reserve

Plant Replacement Reserve

Building Reserve

Computer Reserve

Tambellup Recreation Ground &amp; Pavilion Reserve

Broomehill Recreation Complex Reserve

Building Maintenance Reserve

Sandalwood Villas Reserve

Broomehill Synthetic Bowling Green Replacement Reserve

Refuse Sites Post Closure Management Reserve

Lavieville Lodge Reserve

Townscape Plan Implementation Reserve

Tambellup Bowling Green Replacement Reserve

**LOANS**

00122 Loan Repayments

**TOTAL CAPITAL****Summary**

LAND HELD FOR RESALE

LAND &amp; BUILDINGS

PLANT &amp; EQUIPMENT

FURNITURE &amp; EQUIPMENT

INFRASTRUCTURE - ROADS

INFRASTRUCTURE - OTHER

RESERVE TRANSFERS

LOANS

CLASS	Budget Revenue 2017/2018	Budget Expense 2017/2018	Actual YTD Revenue 2017/18	Actual YTD Expense 2017/18	Revised Budget Revenue	Revised Budget Expense	Variance Revenue	Variance Expense
	94,400	(37,000)	46,504.00	(36,654.75)	94,400	(37,000)	0	0
	538,000	(504,000)	390,420.00	(502,673.35)	538,000	(504,000)	0	0
	75,000	(118,000)	63,371.00	(102,119.31)	75,000	(118,000)	0	0
	35,000	(10,600)	0.00	(10,735.78)	35,000	(10,600)	0	0
	0	(6,500)	0.00	(5,585.10)	0	(6,500)	0	0
	0	(9,600)	0.00	(9,569.19)	10,000	(9,600)	10,000	0
	35,000	(800)	0.00	(766.99)	35,000	(800)	0	0
	0	(10,900)	0.00	(10,883.00)	0	(10,900)	0	0
	0	(9,300)	0.00	(9,292.35)	0	(9,300)	0	0
	0	(5,200)	0.00	(5,244.76)	0	(5,200)	0	0
	0	(10,800)	0.00	(10,715.55)	0	(10,800)	0	0
	200,000	(4,000)	0.00	(4,391.97)	200,000	(4,000)	0	0
	0	(7,500)	0.00	0.00	0	(7,500)	0	0
RSV	<b>977,400</b>	<b>(734,200)</b>	<b>500,295.00</b>	<b>(708,632.10)</b>	<b>987,400</b>	<b>(734,200)</b>	<b>10,000</b>	<b>0</b>
	0	(82,300)	0.00	(60,122.15)	0	(82,300)	0	0
LNS	<b>0</b>	<b>(82,300)</b>	<b>0.00</b>	<b>(60,122.15)</b>	<b>0</b>	<b>(82,300)</b>	<b>0</b>	<b>0</b>
	<b>1,957,400</b>	<b>(6,657,400)</b>	<b>1,186,406.26</b>	<b>(4,061,757.74)</b>	<b>1,967,400</b>	<b>(6,963,900)</b>	<b>10,000</b>	<b>(306,500)</b>
LR	0	0	0.00	0.00	0	0	0	0
L&B	15,000	(977,500)	0.00	(1,116,336.19)	15,000	(1,334,000)	0	(356,500)
P&E	965,000	(1,538,000)	686,111.26	(1,076,506.44)	965,000	(1,538,000)	0	0
F&E	0	0	0.00	0.00	0	0	0	0
I-R	0	(3,030,400)	0.00	(1,000,747.43)	0	(3,030,400)	0	0
I-O	0	(295,000)	0.00	(99,413.43)	0	(245,000)	0	50,000
RSV	0	0	0.00	0.00	0	0	0	0
LNS	0	0	0.00	0.00	0	0	0	0
	<b>980,000</b>	<b>(5,840,900)</b>	<b>686,111.26</b>	<b>(3,293,003.49)</b>	<b>980,000</b>	<b>(6,147,400)</b>	<b>0</b>	<b>(306,500)</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**RESERVE FUNDS**  
*for the year ending 30 June 2018*

	Adopted Budget 2017/18	Actual YTD 2017/18	Budget Review 2017/18
<b>(a) Leave Reserve</b>			
Opening Balance	104,800	104,815.74	104,800
Amount Set Aside/Transfer to Reserve	35,000	35,000.00	35,000
Amount Used/Transfer from Reserve	(94,400)	(46,504.00)	(94,400)
Interest Received	2,000	1,654.75	2,000
	<b>47,400</b>	<b>94,966.49</b>	<b>47,400</b>
<b>(b) Plant Reserve</b>			
Opening Balance	88,300	88,287.06	88,300
Amount Set Aside/Transfer to Reserve	500,000	500,000.00	500,000
Amount Used/Transfer from Reserve	(538,000)	(390,420.00)	(538,000)
Interest Received	4,000	2,673.35	4,000
	<b>54,300</b>	<b>200,540.41</b>	<b>54,300</b>
<b>(c) Building Reserve</b>			
Opening Balance	116,300	116,260.15	116,300
Amount Set Aside/Transfer to Reserve	115,000	100,000.00	115,000
Amount Used/Transfer from Reserve	(75,000)	(63,371.00)	(75,000)
Interest Received	3,000	2,119.31	3,000
	<b>159,300</b>	<b>155,008.46</b>	<b>159,300</b>
<b>(d) Computer Reserve</b>			
Opening Balance	48,400	48,413.28	48,400
Amount Set Aside/Transfer to Reserve	10,000	10,000.00	10,000
Amount Used/Transfer from Reserve	(35,000)	0.00	(35,000)
Interest Received	600	735.78	600
	<b>24,000</b>	<b>59,149.06</b>	<b>24,000</b>
<b>(e) Tambellup Recreation Ground &amp; Pavilion Reserve</b>			
Opening Balance	39,500	39,474.61	39,500
Amount Set Aside/Transfer to Reserve	5,000	5,000.00	5,000
Amount Used/Transfer from Reserve	0	0.00	0
Interest Received	1,500	585.10	1,500
	<b>46,000</b>	<b>45,059.71</b>	<b>46,000</b>
<b>(f) Broomehill Recreation Complex Reserve</b>			
Opening Balance	65,300	65,293.41	65,300
Amount Set Aside/Transfer to Reserve	8,600	8,600.00	8,600
Amount Used/Transfer from Reserve	0	0.00	(10,000)
Interest Received	1,000	969.19	1,000
	<b>74,900</b>	<b>74,862.60</b>	<b>64,900</b>
<b>(g) Building Maintenance Reserve</b>			
Opening Balance	54,000	53,904.77	54,000
Amount Set Aside/Transfer to Reserve	0	0.00	0
Amount Used/Transfer from Reserve	(35,000)	0.00	(35,000)
Interest Received	800	766.99	800
	<b>19,800</b>	<b>54,671.76</b>	<b>19,800</b>



**SHIRE OF BROOMEHILL-TAMBELLUP**  
**RESERVE FUNDS**  
*for the year ending 30 June 2018*

	Adopted Budget 2017/18	Actual YTD 2017/18	Budget Review 2017/18
<b>(h) Sandalwood Villas Reserve</b>			
Opening Balance	48,700	58,764.95	48,700
Amount Set Aside/Transfer to Reserve	10,000	10,000.00	10,000
Amount Used/Transfer from Reserve	0	0.00	0
Interest Received	900	883.00	900
	<b>59,600</b>	<b>69,647.95</b>	<b>59,600</b>
<b>(i) Broomehill Bowling Green Replacement Reserve</b>			
Opening Balance	36,200	45,804.80	36,200
Amount Set Aside/Transfer to Reserve	8,600	8,600.00	8,600
Amount Used/Transfer from Reserve	0	0.00	0
Interest Received	700	692.35	700
	<b>45,500</b>	<b>55,097.15</b>	<b>45,500</b>
<b>(j) Refuse Sites Post Closure Management Reserve</b>			
Opening Balance	10,200	15,552.73	10,200
Amount Set Aside/Transfer to Reserve	5,000	5,000.00	5,000
Amount Used/Transfer from Reserve	0	0.00	0
Interest Received	200	244.76	200
	<b>15,400</b>	<b>20,797.49</b>	<b>15,400</b>
<b>(k) Lavieville Lodge Reserve</b>			
Opening Balance	45,900	46,986.99	45,900
Amount Set Aside/Transfer to Reserve	10,000	10,000.00	10,000
Amount Used/Transfer from Reserve	0	0.00	0
Interest Received	800	715.55	800
	<b>56,700</b>	<b>57,702.54</b>	<b>56,700</b>
<b>(l) Townscape Plan Implementation Reserve</b>			
Opening Balance	306,500	308,536.93	306,500
Amount Set Aside/Transfer to Reserve	0	0.00	0
Amount Used/Transfer from Reserve	(200,000)	0.00	(200,000)
Interest Received	4,000	4,391.97	4,000
	<b>110,500</b>	<b>312,928.90</b>	<b>110,500</b>
<b>(m) Tambellup Bowling Green Replacement Reserve</b>			
Opening Balance	0	0.00	0
Amount Set Aside/Transfer to Reserve	7,500	0.00	7,500
Amount Used/Transfer from Reserve	0	0.00	0
Interest Received	0	0.00	0
	<b>7,500</b>	<b>0.00</b>	<b>7,500</b>
<b>Total Cash Backed Reserves</b>	<b>720,900</b>	<b>1,200,432.52</b>	<b>710,900</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**RESERVE FUNDS**  
*for the year ending 30 June 2018*

	Adopted Budget 2017/18	Actual YTD 2017/18	Budget Review 2017/18
<b>Summary of Transfers To and (From)</b>			
<b>Cash Backed Reserves</b>			
<b>Transfers to Reserves</b>			
Leave Reserve	37,000	36,654.75	37,000
Plant Reserve	504,000	502,673.35	504,000
Building Reserve	118,000	102,119.31	118,000
Computer Reserve	10,600	10,735.78	10,600
Tambellup Rec Ground & Pavilion Reserve	6,500	5,585.10	6,500
Broomehill Rec Complex Reserve	9,600	9,569.19	9,600
Building Maintenance Reserve	800	766.99	800
Sandalwood Villas Reserve	10,900	10,883.00	10,900
Broomehill Bowling Green Replacement Reserve	9,300	9,292.35	9,300
Refuse Sites Post Closure Management Reserve	5,200	5,244.76	5,200
Lavieville Lodge Reserve	10,800	10,715.55	10,800
Townscape Plan Implementation Reserve	4,000	4,391.97	4,000
Tambellup Bowling Green Replacement Reserve	7,500	0.00	7,500
	<b>734,200</b>	<b>708,632.10</b>	<b>734,200</b>
<b>Transfers from Reserves</b>			
Leave Reserve	(94,400)	(46,504.00)	(94,400)
Plant Reserve	(538,000)	(390,420.00)	(538,000)
Building Reserve	(75,000)	(63,371.00)	(75,000)
Computer Reserve	(35,000)	0.00	(35,000)
Tambellup Rec Ground & Pavilion Reserve	0	0.00	0
Broomehill Rec Complex Reserve	0	0.00	(10,000)
Building Maintenance Reserve	(35,000)	0.00	(35,000)
Sandalwood Villas Reserve	0	0.00	0
Broomehill Bowling Green Replacement Reserve	0	0.00	0
Refuse Sites Post Closure Management Reserve	0	0.00	0
Lavieville Lodge Reserve	0	0.00	0
Townscape Plan Implementation Reserve	(200,000)	0.00	(200,000)
Tambellup Bowling Green Replacement Reserve	0	0.00	0
	<b>(977,400)</b>	<b>(500,295.00)</b>	<b>(987,400)</b>
<b>Total Transfer to/(from) Reserves</b>	<b>(243,200)</b>	<b>208,337.10</b>	<b>(253,200)</b>

*All of the above reserve accounts are supported by money held in financial institutions.*

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**RESERVE FUNDS**  
***for the year ending 30 June 2018***

In accordance with Council resolutions in relation to each reserve account, the purpose for which the funds are set aside is as follows:-

**Leave Reserve**

To be used to meet the Council's Long Service Leave liability for its employees.

**Plant Reserve**

To be used to assist with purchase of major plant items.

**Building Reserve**

To be used to finance replacement or major repair of Council buildings, and costs associated with subdivision and development of land.

**Computer Reserve**

To be used for the replacement or upgrade of computer hardware and software.

**Tambellup Recreation Ground & Pavilion Reserve**

To be used to maintain and develop sport and recreational facilities at the Tambellup Recreation Ground and

**Broomehill Recreation Complex Reserve**

To be used for works at the Broomehill Recreation Complex in agreement with the Management Committee of Broomehill Recreation Complex Inc.

**Building Maintenance Reserve**

To be used to fund building maintenance requirements for all Council owned buildings.

**Sandalwood Villas Reserve**

To be utilised towards maintenance of the 6 units at Sandalwood Villas

**Broomehill Bowling Green Replacement Reserve**

To be used for the future replacement of the synthetic bowling green at the Broomehill Recreational Complex

**Refuse Sites Post Closure Management Reserve**

To meet the financial requirements for the closure of the Broomehill and Tambellup landfill sites when their useful life expires.

**Lavieville Lodge Reserve**

To be utilised towards upgrade and maintenance of the 4 units at Lavieville Lodge

**Townscape Plan Implementation Reserve**

To be used for implementation of the Townscape Plans for the Broomehill and Tambellup townsites.

**Tambellup Bowling Green Replacement Reserve**

To be used for the future replacement of the synthetic bowling green at the Tambellup sports ground.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**2017/18 BUDGET REVIEW**  
for the period 1 July 2017 to 28 February 2018  
**SUMMARY OF BUDGET AMENDMENTS**

GL	Revenue / (Expense)	Description	Comment	Adopted Budget	Revised Budget	Variance
	SURPLUS	Surplus c/fwd 1 July 2017	Increased surplus due to timing of Pavilion payments at year end	1,294,800	1,623,400	328,600
<b>GENERAL PURPOSE FUNDING</b>						
<b>Rates</b>						
03030.74	Revenue	Rates - Reimbursements	Increase reimbursement of Debt Collection fees on-charged to ratepayers	3,000	15,000	12,000
03110.16	Expense	Rates - Contract Services	Increased allocation for Debt Collection costs	(5,000)	(15,000)	(10,000)
<b>Other General Purpose Funding</b>						
03229.72	Revenue	FAGS - General Purpose Grants	Decrease in FAGS allocation as advised by WA Grants Commission	554,700	540,800	(13,900)
03230.72	Revenue	FAGS - Local Road Funding	Increase in FAGS allocation as advised by WA Grants Commission	267,600	283,600	16,000
<b>LAW, ORDER &amp; PUBLIC SAFETY</b>						
<b>Fire Prevention</b>						
05020.79	Revenue	ESL Collected	Increase to account for actual amount levied	56,600	60,000	3,400
05021.74	Revenue	Other Fire Prevention - Reimbursements	Reimbursement from Tamb East brigade for purchase of radios	2,000	5,500	3,500
05120.59	Expense	ESL Remitted	Increase to account for payment of actual amount levied	(56,600)	(60,000)	(3,400)
05121.13	Expense	Other Fire Prevention - Minor Equipment	Purchase of radios - Tamb East brigade	0	(3,500)	(3,500)
<b>HEALTH</b>						
<b>Maternal &amp; Infant Health</b>						
07101.15	Expense	Infant Health Clinic - Repairs & Maintenance	Additional building maintenance - repairs to sump	(3,000)	(5,000)	(2,000)
<b>HOUSING</b>						
<b>Other Housing</b>						
09125.15	Expense	Sandalwood Villas - Repairs & Maintenance	Provision to allow for repairs to Unit 6 bathroom	(7,000)	(14,000)	(7,000)
<b>COMMUNITY AMENITIES</b>						
<b>Protection of the Environment</b>						
10153.74	Revenue	Protection of the Environment - Reimbursements	Reimbursement from Drummuster for collections	1,000	2,000	1,000
10228.16	Expense	Drummuster - Contract Services	Increased expense incurred for Drummuster collection	(1,000)	(2,000)	(1,000)
<b>Town Planning</b>						
10376.17	Expense	Town Planning - Professional Services	Reduction based on expense incurred to date	(10,000)	(5,000)	5,000
<b>RECREATION &amp; CULTURE</b>						
<b>Public Halls &amp; Civic Centres</b>						
11001.74	Revenue	Broomehill Hall - Reimbursements	Insurance claim to repair damage to Hall verandah	0	9,000	9,000
11007.81	Revenue	Tambellup Pavilion - Contributions Non-Op	Contribution towards Bowling Green retic & shade structures	15,000	85,000	70,000
11076.15	Expense	Broomehill Hall - Repairs & Maintenance	Repair damage to verandah (insurance claim)	(5,000)	(20,000)	(15,000)
11077.16	Expense	Broomehill Rec Complex - Contract Services	Payment to BRC for purchase of tractor (from Reserve Funds)	0	(10,000)	(10,000)
11241.15	Expense	Tambellup Pavilion - Repairs & Maintenance	Additional landscaping costs, replace pine pole steps onto oval with concrete	(25,000)	(35,000)	(10,000)
11082.15	Expense	Former Tamb Bowling Club - Repairs & Maintenance	Remove and dispose of asbestos fencing	0	(7,000)	(7,000)

11.04.01 - Summary of Budget Amendments

GL	Revenue / (Expense)	Description	Comment	Adopted Budget	Revised Budget	Variance
<b>Other Recreation &amp; Sport</b>						
11153.71	Revenue	Kidsport - Grants Operating	Increased allocation from receipt of funding	0	3,200	3,200
11225.01	Expense	Parks, Gardens & Reserves - Salaries & Wages	Reallocation from Private Works	(147,000)	(157,000)	(10,000)
11225.16	Expense	Parks, Gardens & Reserves - Contract Services	Reduction based on expenditure to date - reallocated to Pavilion	(50,000)	(40,000)	10,000
11225.98	Expense	Parks, Gardens & Reserves - Plant Op Costs	Reallocation from Private Works	(84,900)	(91,900)	(7,000)
11225.99	Expense	Parks, Gardens & Reserves - Public Works O/heads	Reallocation from Private Works	(133,000)	(140,000)	(7,000)
11253.16	Expense	Kidsport - Contract Services	Payment of Kidsport vouchers from funding rec'd & c/fwd in surplus	0	(4,000)	(4,000)
<b>TRANSPORT</b>						
<b>Road Maintenance</b>						
12159.71	Revenue	Direct Grant - Grants Operating	Reduction following reduced funding pool to MRWA in State Budget	146,400	84,300	(62,100)
12162.74	Revenue	Other Road Mtce - Reimbursements	Insurance claim - repairs to bridges Tamb West Rd & Flat Rocks Rd	0	50,600	50,600
12226.15	Expense	Road Maintenance - Repairs & Maintenance	Repairs to bridges Tamb West Rd & Flat Rocks Rd (insurance claims)	0	(50,000)	(50,000)
12226.16	Expense	Road Maintenance - Contract Services	Reduction for expected expense for the remainder of the year	(175,000)	(166,900)	8,100
12226.98	Expense	Road Maintenance - Plant Op Costs	Reduction resulting from reduced allocation of POC expense for the year	(246,200)	(239,200)	7,000
<b>ECONOMIC SERVICES</b>						
<b>Other Economic Services</b>						
13451.74	Revenue	Other Economic Services - Reimbursements	Western Power refund - capital contribution Andersons Bore from 1980's	0	3,000	3,000
<b>OTHER PROPERTY &amp; SERVICES</b>						
<b>Private Works</b>						
14001.83	Revenue	Private Works - Fees & Charges	Reduction in revenue - less private works requests, Jetpatcher hire to other Shires	65,000	30,000	(35,000)
14051.01	Expense	Private Works - Salaries & Wages	Reduction in private works requests - realloc to Parks, Gardens & Reserves	(15,000)	(5,000)	10,000
14051.98	Expense	Private Works - Plant Op Costs	Reduction in private works requests - realloc to Parks, Gardens & Reserves	(12,000)	(5,000)	7,000
14051.99	Expense	Private Works - Public Works O/heads	Reduction in private works requests - realloc to Parks, Gardens & Reserves	(12,000)	(5,000)	7,000
<b>Public Works Overheads</b>						
14151.01	Expense	Public Works O/Heads - Salaries & Wages	Reallocate portion to Employee Provisions - payout of entitlements MOW	(120,000)	(100,000)	20,000
14151.06	Expense	Public Works O/Heads - Employee Provisions	Increase to allow for payout of entitlements MOW - realloc from wages	(200,000)	(220,000)	(20,000)
<b>Plant Operation Costs</b>						
14251.13	Expense	Plant Op Costs - Minor Equipment	Increase provision to allow for replacement of minor equipment	(12,000)	(25,000)	(13,000)
14251.60	Expense	Plant Op Costs - Licenses	Reduction following State Budget announcement to retain LG concessions	(40,000)	(20,000)	20,000
14300.98	Expense	Plant Op Costs Allocated	Reduction in allocation to other programs resulting from above amendments	644,400	637,400	(7,000)
<b>CAPITAL REVENUE &amp; EXPENDITURE</b>						
<b>Recreation &amp; Culture</b>						
CAP9	Expense	Tambellup Pavilion	Increase due to timing of payments at year end - funded from surplus	(650,000)	(996,500)	(346,500)
CAP122	Expense	Holland Park Shade Structure	Increased provision to allow for installation	(15,000)	(20,000)	(5,000)
CAP104	Expense	Diprose Park Shade Structure	Deferred to 2018/19 - will not be undertaken this year	(55,000)	0	55,000
CAP131	Expense	Broomehill Oval Drainage	Increased to allow for actual expense incurred	(30,000)	(35,000)	(5,000)
CAP133	Expense	Tambellup Hall Kitchen Ceiling	Increase provision resulting from quote received	(5,000)	(10,000)	(5,000)
<b>Reserve Transfers from / (to)</b>						
	Revenue	Broomehill Rec Complex Reserve	Transfer from Reserve - contribution toward purchase of new tractor	0	10,000	10,000
<b>Balanced Budget</b>						<b>0</b>



WESTERN AUSTRALIA POLICE

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## **TAMBELLUP POLICE STATION**

**GREAT SOUTHERN DISTRICT**

3891 GNOWANGERUP-TAMBELLUP ROAD, TAMBELLUP  
WESTERN AUSTRALIA 6320

TEL: (08) 9825 1003 / FAX: (08) 9825 1213

EMAIL: [Tambellup.Police.Station@police.wa.gov.au](mailto:Tambellup.Police.Station@police.wa.gov.au)

Your Ref:  
Our Ref:  
Enquiries: Sgt MALLARD 12218

Shire of Broomehill - Tambellup

### **Displaying the Aboriginal flag at the Tambellup Shire office**

I am the new Officer in Charge of Tambellup Police Station and have been since 20<sup>th</sup> of September 2017.

Since arriving I have been approached by numerous residents in Tambellup regarding displaying the Aboriginal flag at the Police Station and the Shire office. At present the Police Station and the Shire office has no vacant flag pole to display the Aboriginal Flag.

I have spoken to my District Office who welcome the flag to be displayed at Tambellup Police Station, with the condition that I source funding for a flag pole and installation cost.

Funding will pay for the flag pole at the Police Station and the Shire Office only, as I was unable to source funding for the installation which I request your help with that side of erecting the flag Poles at the two locations.

**I'm requesting approval for Tambellup Shire office help with the installation of the two poles and to display the Aboriginal Flag in front of the Shire office in conjunction with the Australian flag and State flag.**

Displaying the Australian and Aboriginal flag together would be respectful to the traditional owners of the land, and build a stronger community in partnership with Government agencies in the Tambellup Shire.

If you require further information please feel free to contact me for further information or to discuss.

Kind regards.

**A. MALLARD**  
**Sergeant 12218**  
**Officer in Charge**  
**Tambellup Police Station**  
**Great Southern District**

7 March 2018

