



MINUTES

Ordinary Council Meeting

15 May 2025

SHIRE OF BROOMEHILL-TAMBELLUP

**Minutes of the Ordinary Meeting of the Council of the Shire of Broomehill-Tambellup
held in the Council Chambers, 46-48 Norrish Street, Tambellup
on 15 May 2025, commencing at 4.30 pm.**



**Karen Callaghan
Chief Executive Officer**

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Strategic Community Plan 2023-2033

'People Power'



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**Minutes of the Ordinary Council Meeting held in the Council Chambers,
46-48 Norrish Street, Tambellup on 15 May 2025**

1. DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Presiding Member, Cr Barritt declared the meeting open at 4.30pm.

2. ATTENDANCE

Councillors

Cr DT Barritt	Deputy President
Cr CJ Letter	
Cr SH Penny	
Cr CM Dewar	
Cr SJ Robinson	
Cr JL Wills	

Staff

KP Callaghan	Chief Executive Officer
KP Squibb	Manager of Finance and Administration
PA Hull	Strategic Support and Projects Officer
P Vlahov	Manager of Works

Leave of Absence

Nil

Apologies

Cr ME White	President
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3. DISCLOSURE OF INTEREST

Nil.

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

5. PUBLIC QUESTION TIME

Nil.

6. PRESENTATIONS/PETITIONS/DEPUTATIONS

Nil.

7. APPLICATION FOR LEAVE OF ABSENCE

Cr Dewar requested a Leave of Absence for the June and July 2025 meetings but advised that he would be available and able to attend both Ordinary Council Meetings by electronic means if approved by the Council.

COUNCIL DECISION

Moved Cr Penny, seconded Cr Wills that, in accordance with regulation 14C(2)(b) of the *Local Government (Administration) Regulations 1996*, Cr Dewar is authorised to attend the June and July 2025 Ordinary Council Meetings by electronic means.

CARRIED 6/0

For: Cr Barritt, Cr Letter, Cr Dewar, Cr Robinson, Cr Penny, Cr Wills
Motion No. 40/25

8. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil.

9. CONFIRMATION OF MINUTES

9.1 ORDINARY COUNCIL MEETING 17 APRIL 2025

Moved Cr Dewar, seconded Cr Wills, that the minutes of the Ordinary Meeting of Council held on 17 April 2025 be confirmed as a true and accurate record of proceedings.

CARRIED 6/0

For: Cr Barritt, Cr Letter, Cr Dewar, Cr Robinson, Cr Penny, Cr Wills
Motion No. 41/25

10. KEY PILLAR 1: BROOMEHILL-TAMBELLUP POINT OF DIFFERENCE

10.1 FUNDING REQUEST – A SMART START GREAT SOUTHERN

ATTACHMENT(S)	10.1.1 Funding Request Letter – A Smart Start
FILE NO	ADM0339
AUTHOR	Karen Callaghan, Chief Executive Officer
DATE	7 May 2025
DISCLOSURE OF INTEREST	Nil

STRATEGIC IMPLICATIONS	
Strategic Community Plan 2023-2033	Corporate Business Plan 2024 -2028
Community Outcomes	Corporate Actions
Key Pillar: BT Shire Support	
2.1 Wellbeing and Safety The community and Shire working more boldly to provide advanced wellbeing programs for all ages. This also includes further development of neighbourhood safety programs, facilities and products and a Youth Centre upgrade	No specific Corporate initiative.

SUMMARY

The Council is asked to consider a request from A Smart Start Great Southern (ASSGS) for a financial contribution of \$4,300 for the 2025/2026 financial year. The initiative provides early childhood development resources and local engagement sessions to support families with children aged 0–4 across six Great Southern shires, including Broomehill-Tambellup.

BACKGROUND

ASSGS is a long-standing, community-based early childhood development initiative that aims to empower parents and caregivers to support their child’s learning and wellbeing in the crucial early years. Services delivered include birthday books, developmental information packs, and events such as first aid awareness and play sessions.

The Shire of Broomehill-Tambellup has previously supported ASSGS through financial contributions alongside other regional local governments. For the 2025/2026 period, ASSGS in the attached letter is seeking a renewed contribution of \$4,300, based on a suggested investment of \$20 per registered child.

COMMENT

The Shire recognises the importance of strong foundations in early childhood and the potential community benefits of initiatives like ASSGS. The program contributes to the development of local families and children and is aligned with broader social development goals.

However, a number of factors are relevant to the Council’s decision:

- **Budget Considerations:** While the requested amount is relatively modest, it forms part of a broader pool of discretionary funding requests, and the Shire is managing multiple financial commitments and service expectations.
- **Availability of Alternative Services:** The landscape of early years support has evolved, with a growing number of online resources, State and Federal initiatives, and local partnerships now available to families, potentially reducing reliance on individual regional programs.
- **Funding Responsibilities:** Early childhood development is primarily a responsibility of State and Federal governments. The growing expectation for local governments to co-fund or subsidise these programs raises broader concerns about long-term sustainability and role clarity across sectors.

The Council may determine that a level of financial or in-kind support remains appropriate, particularly to ensure continuity of services for families in smaller regional communities. A partial contribution would allow the Shire to express continued support while also encouraging a review of long-term funding models.

In consideration of the above, the Council is provided with the following two options:

Option A – Full Contribution

1. Acknowledges the contribution of A Smart Start Great Southern (ASSGS) in supporting early childhood development within the Shire.
2. Approves a financial contribution of \$4,300 to ASSGS for the 2025/2026 financial year.
3. Notes the importance of collaboration across sectors in the delivery of early years programs.

Option B – Reduced Contribution and Review

1. Acknowledges the value of A Smart Start Great Southern (ASSGS) and the importance of early childhood development within the community.
2. Approves a financial contribution of \$2,000 to ASSGS for the 2025/2026 financial year.
3. Requests further reporting on program activities and delivery outcomes within the Shire of Broomehill-Tambellup to inform future funding considerations.
4. Notes that sustainable funding for early childhood development programs remains a broader matter for State and Federal support.

CONSULTATION

Manager Finance and Administration

STATUTORY ENVIRONMENT

Nil

FINANCIAL IMPLICATIONS

The funding request can be accommodated within the proposed 2025/26 Budget

POLICY IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

This item has been evaluated against the Shire's Risk Assessment and Acceptance Criteria. The level of risk is considered to be "Low" and can be managed by existing procedures and with current resources.

ASSET MANAGEMENT IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That the Council:

1. Acknowledges the value of A Smart Start Great Southern (ASSGS) and the importance of early childhood development within the community.
2. Approves a financial contribution of \$2,000 to ASSGS for the 2025/2026 financial year.
3. Requests further reporting on program activities and delivery outcomes within the Shire of Broomehill-Tambellup to inform future funding considerations.
4. Notes that sustainable funding for early childhood development programs remains a broader matter for State and Federal support.

COUNCIL DECISION

Moved Cr Dewar, seconded Cr Penny that the Council:

1. Acknowledges the value of A Smart Start Great Southern (ASSGS) and the importance of early childhood development within the community.
2. Approves a financial contribution of \$3,000 to ASSGS for the 2025/2026 financial year.
3. Requests further reporting on program activities and delivery outcomes within the Shire of Broomehill-Tambellup to inform future funding considerations.
4. Notes that sustainable funding for early childhood development programs remains a broader matter for State and Federal support.

CARRIED 6/0

For: Cr Barritt, Cr Letter, Cr Dewar, Cr Robinson, Cr Penny, Cr Wills
Motion No. 42/25

Reason for Change to Recommendation

The Council determined that a nearly 50% reduction in the contribution to A Smart Start was too significant to implement in one year.

10.2 SOUTH WEST NATIVE TITLE SETTLEMENT – LAND BASE CONSULTATION - LAND LIST 1441

ATTACHMENT(S)	Nil
FILE NO	ADM0147
AUTHOR	Kay Squibb, Manager Finance and Administration
DATE	7 May 2025
DISCLOSURE OF INTEREST	Nil

STRATEGIC IMPLICATIONS	
Strategic Community Plan 2023-2033	Corporate Business Plan 2024 -2028
Community Outcomes	Corporate Actions
Key Pillar: BT Point of Difference	
3. An Appreciated Culture 3.1 - BT community reconciliation: This is a community-wide and celebrated Reconciliation Action Process to enable the Broomehill-Tambellup region to be even more spirited and renowned to achieve the vision of 'a region driven by community spirit'.	No specific Corporate initiative

SUMMARY

To consider feedback from the Department of Planning Lands and Heritage (DPLH) in relation to the proposed transfer of land under the South West Native Title Settlement, land list 1441.

BACKGROUND

The South West Native Title Settlement (Settlement) is a landmark native title agreement reached between the State Government (State) and the six Noongar Agreement Groups. The six requisite Indigenous Land Use Agreements (ILUAs) were conclusively registered, leading to the Settlement commencing on 25 February 2021. The Settlement recognises the Agreement Groups as the Traditional Owners of the south west of Western Australia, while resolving native title in exchange for a negotiated package of benefits.

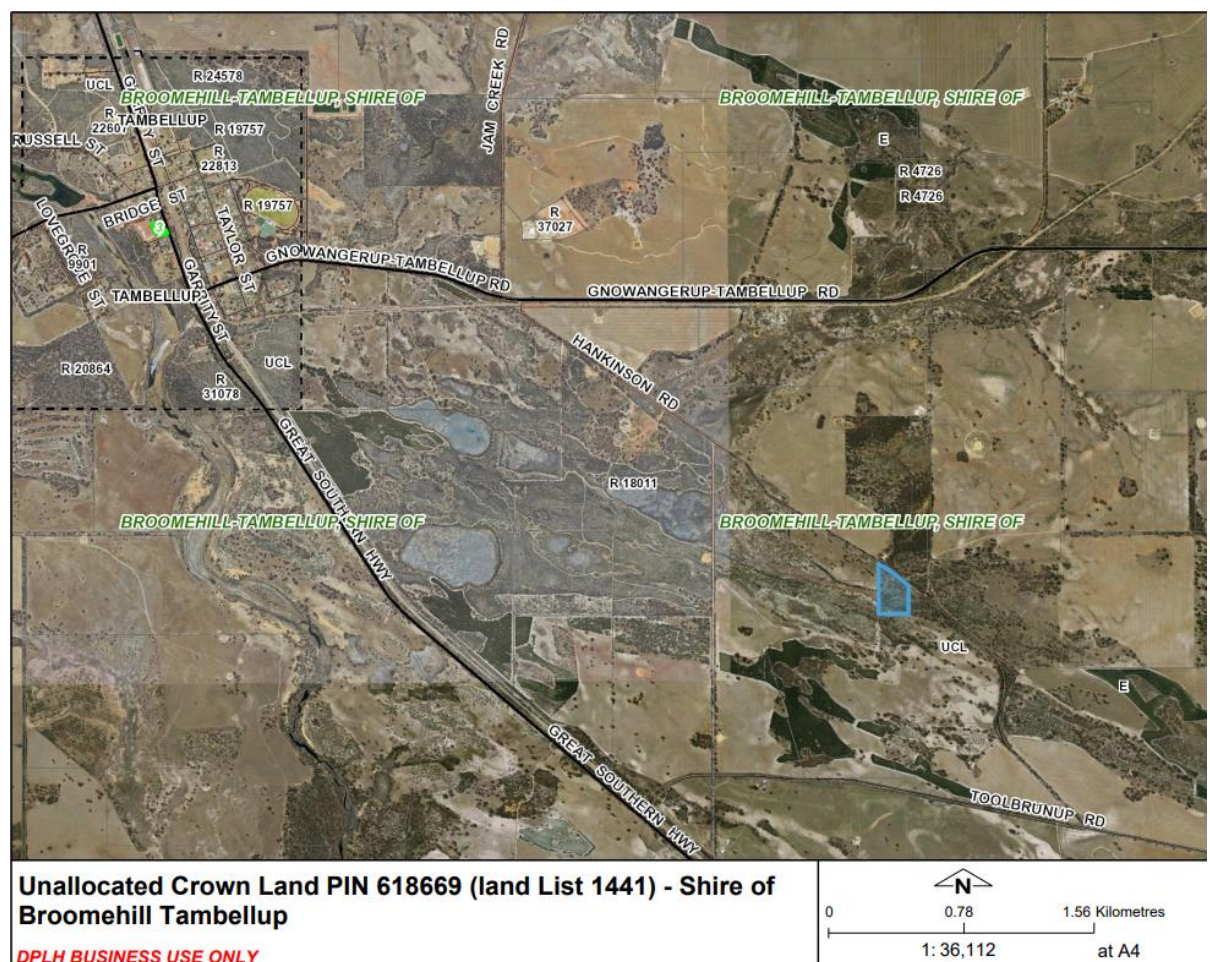
A key negotiated benefit is the delivery of a 320,000-hectare Noongar Land Estate, in accordance with the Noongar Land Base Strategy (Annexure J to the ILUAs). The Noongar Land Estate will contain up to 300,000 hectares of land transferred in reserve or leasehold, and up to 20,000 hectares of land transferred in freehold. The Landholding Body for all land transferred is the Noongar Boodja Land Sub Pty Ltd, which will hold and manage the land in the Noongar Land Estate in consultation with the soon to be established Noongar Regional Corporations. All land will be used and managed in line with Noongar cultural, social and economic aspirations for the benefit of generations to come.

Over the next five years, the Department of Planning, Lands and Heritage (DPLH) will progress selected land parcels through to transfer under the Settlement, subject to all necessary consultation and approvals with stakeholders. Land eligible for inclusion in the Noongar Land Estate includes:

- Unallocated Crown land;
- Unmanaged reserves;
- Land owned or held by the Aboriginal Lands Trust / Aboriginal Affairs Planning Authority; and
- Land owned or held by State agencies or Local Government Authorities, at the discretion of the State agency or Local Government Authority.

A key part of the process being followed by the DPLH involves the referral of land under consideration for inclusion in the Noongar Land Estate to relevant State agencies and Local Government Authorities.

In November 2023, the DPLH sought the Shire's comments on the proposed transfer of a parcel of land, namely Unallocated Crown Land (UCL) PIN 618669, Dartnall, located on the southern side of Hankinson Road, Tambellup, before Toolbrunup Road (shown blue on the following map):



Land details of the lot concerned are as follows:

PIN	Lot Number	Survey Number	Street Address	Area (Ha)	CLT	Selected Tenure
618669			Dartnall	3.95		Reserve with power to lease

As there are no known Shire interests or infrastructure located on this lot, it was not envisaged that the Shire would have any objection to the transfer of this lot under the native title process. As such, it was recommended to the Council that the DPLH be advised that the Council supports the proposed transfer.

At the November 2023 Ordinary Council meeting the following decision was made by the Council –

Moved Cr White, seconded Cr Wills that the proposed transfer of land under the South West Native Title Settlement (land list 1441), being Unallocated Crown land PIN 618669, Dartnall, be supported.

MOTION LOST 3/4

*Councillors against – Cr Dewar, Cr Barritt, Cr Robinson, Cr Letter
Motion No 131/23*

Councillors requested the CEO write to the Department of Planning, Lands and Heritage -

1. Expressing the Council's concerns about proximity of this lot to the Tambellup Tip;
2. Advising that access is restricted to the lot via Hankinson Road which has been closed;
3. Requesting further information on future usage of the lot; and
4. Requesting DPLH address Council on the process for selecting land.

The DPLH was advised of the Council's decision.

COMMENT

DPLH have responded to the Council's queries and concerns, and have provided the following feedback –

1. Land's proximity to the Tambellup tip site

According to spatial data, unsurveyed UCL PIN 618669 on Land List 1441 is approximately 1.5km away from the Tambellup tip site, and therefore would unlikely be impacted by any contamination or dumped materials from the tip. The Contaminated Sites team at the Department of Planning, Lands and Heritage have additionally advised that there are no contamination issues sighted on the land parcel. Should the Shire of Broomehill-Tambellup have any indication that PIN 618669 is impacted by contamination from the tip site, it would be greatly appreciated if you could advise the SWS team and share any further information.

2. Restricted access due to the closure of Hankinson Road

Would the Shire please be able to share any information on why Hankinson Road was closed, and if there were any plans for the land, being Closed Road PIN 618664? Depending on the proposed future tenure of Closed Road PIN 618664, the SWS team may seek to issue an access easement over the parcel and therefore provide legal access to UCL PIN 618669.

3. Further information on the intended future use of the land

The future land management body, being the Trustee for the Noongar Boodja Trust (Trustee), identified 'Reserve with the power to lease' as their preferred tenure for UCL PIN 618669. Should PIN 618669 be offered and transferred into the Noongar Land Estate (NLE), the parcel will therefore become a Crown Reserve for the purpose of

‘Noongar Social, Cultural and/or Economic Benefit’ with the Trustee as the Management Body. The Trustee may then choose to lease the land to the relevant Regional Aboriginal Corporation, being Wagyl Kaip & Southern Noongar Aboriginal Corporation (WКСN AC).

The SWS team do not have any further information on the potential use of PIN 618669, and the Trustee and WКСN AC are not required to specify their intended future use of the land parcel prior to transfer. Due to the presence of native vegetation on the land parcel and lack of services, the land would likely be best suited for low-impact cultural and recreational uses. I would like to confirm that any future land use will need to comply with the Shire’s Local Planning Scheme, and any relevant State Planning Policies.

4. *Presentation from DPLH outlining the process used for selecting land under the Settlement*

The majority of land eligible for inclusion into the NLE as part of the South West Native Title Settlement is Unallocated Crown land (UCL) and Unmanaged Crown Reserves (UMR). Several different agencies have the ability to identify UCL and UMR for inclusion into the NLE:

- The Department of Planning, Lands and Heritage;*
- The Trustee for the Noongar Boodja Trust, being Perpetual Pty Ltd;*
- The six Regional Aboriginal Corporations; and*
- The South West Aboriginal Land and Sea Council.*

Land under management order or owned freehold by a State Agency, service provider or Local Government Authority can also be nominated for inclusion by the management body or landowner as surplus to their requirements.

All UCL and UMR selected by the above agencies and land nominated by management bodies and/or landowners undergoes extensive investigation and consultation to determine its eligibility and any potential land management constraints.

The portion of road reserve that has been closed was actioned many years ago, the exact date is not known. The road reserve provides access to one landholder who owns the land either side of the closed road reserve and through to Toolbrunup Road.

The issue of access to UCL PIN 618669 along the closed portion of Hankinson Road would be remedied by an access easement over this portion of the road reserve providing legal access.

The Council is to determine if it supports the proposed transfer of UCL PIN 618669 as part of the South West Native Title Settlement, land list 1441.

CONSULTATION

Chief Executive Officer

STATUTORY ENVIRONMENT

Nil.

FINANCIAL IMPLICATIONS

Nil.

POLICY IMPLICATIONS

Nil.

RISK MANAGEMENT IMPLICATIONS

This item has been evaluated against the Shire's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

ASSET MANAGEMENT IMPLICATIONS

The lot proposed is currently Unallocated Crown land and therefore does not relate to Shire assets.

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Wills, seconded Cr Letter, that the proposed transfer of land under the South West Native Title Settlement (land list 1441), being Unallocated Crown land PIN 618669, Dartnall, be supported.

MOTION LOST 1/5

For: Cr Wills

Against: Cr Penny, Cr Robinson, Cr Letter, Cr Dewar, Cr Barritt

Motion No. 43/25

Councillors requested a presentation from the Department of Planning, Lands and Heritage to gain a better understanding of proposed access to the property and future land use, as the response provided by DPLH was unclear.

11. KEY PILLAR 2: BROOMEHILL-TAMBELLUP ECONOMY

Nil.

12. KEY PILLAR 3: BROOMEHILL-TAMBELLUP LIFESTYLE

Nil.

13. KEY PILLAR 4: BROOMEHILL-TAMBELLUP SHIRE SUPPORT

13.1 FINANCIAL STATEMENTS – APRIL 2025

ATTACHMENT(S)	13.1.1 Financial Statements April 2025
FILE NO	N/A
AUTHOR	Kay Squibb, Manager Finance and Administration
DATE	8 May 2025
DISCLOSURE OF INTEREST	Nil

STRATEGIC IMPLICATIONS	
Strategic Community Plan 2023-2033	Corporate Business Plan 2024 -2028
Community Outcomes	Corporate Actions
Key Pillar: BT Shire Support	
11. Delivered Shire Trust and Performance 11.2 SoBT financial sharing This is the Shire workforce releasing financial trends and results quarterly, transparently indicating where funds come from for each piece of work. The Shire is working well with the community to develop new revenue options to achieve community driven pieces of work.	No specific Corporate initiative

SUMMARY

The Council to consider the monthly financial statements for April 2025.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996* require a statement of financial activity to be prepared each month and prescribe the contents of that report and accompanying documents. The report is to be presented at an ordinary meeting of the Council within two months after the end of the month to which the report relates.

COMMENT

Each financial year, the Council is required to adopt a percentage or value to be used in the statement of financial activity for reporting material variances. As part of the 2024-2025 budget process, the Council adopted 10% or \$10,000 (whichever is the greater) as the material variance for reporting purposes for the year.

The statement of financial activity identifies material variances, which is a requirement of the *Local Government (Financial Management) Regulations 1996*.

CONSULTATION

Chief Executive Officer

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

34. Financial activity statement report

- (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22 (1)(d), for the previous month (the relevant month) in the following detail –*
- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
 - (b) budget estimates to the end of the month to which the statement relates; and*
 - (c) actual amounts of expenditure, revenue and income to the end of the relevant month; and*
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) the net current assets at the end of the relevant month and a note containing a summary explaining the composition of the net current assets.*
- (2) *Each statement of financial activity is to be accompanied by documents containing –*
- (a) [deleted].*
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity must be shown according to nature classification.*

FINANCIAL IMPLICATIONS

The report represents the financial position of the Shire at the end of the reporting period.

POLICY IMPLICATIONS

Nil.

RISK MANAGEMENT IMPLICATIONS

This item has been evaluated against the Shire's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

ASSET MANAGEMENT IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION

Moved Cr Robinson, seconded Cr Penny, that the monthly financial statements for the period ending 30 April 2025 be received.

CARRIED 6/0

For: Cr Barritt, Cr Letter, Cr Dewar, Cr Robinson, Cr Penny, Cr Wills

Motion No. 44/25

13.2 MONTHLY LIST OF PAYMENTS – APRIL 2025

ATTACHMENT(S)	13.2.1 Monthly Payments Listing April 2025
FILE NO	N/A
AUTHOR	Kay Squibb, Manager Finance and Administration
DATE	8 May 2025
DISCLOSURE OF INTEREST	Nil

STRATEGIC IMPLICATIONS	
Strategic Community Plan 2023-2033	Corporate Business Plan 2024 -2028
Community Outcomes	Corporate Actions
Key Pillar: BT Shire Support	
11. Delivered Shire Trust and Performance 11.2 SoBT financial sharing This is the Shire workforce releasing financial trends and results quarterly, transparently indicating where funds come from for each piece of work. The Shire is working well with the community to develop new revenue options to achieve community driven pieces of work.	No specific Corporate initiative

SUMMARY

The Council to consider the list of payments made from the Municipal and Trust Funds during April 2025.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996* prescribe that a list of accounts paid under delegated authority by the CEO is to be prepared each month, providing sufficient information to identify the transactions.

The list is to be presented to the Council at the next ordinary meeting after the list is prepared and recorded in the minutes of that meeting.

COMMENT

Summary of payments made for the month –

April 2025

	\$
Municipal Fund	687,867.52
Trust Fund	0.00
Purchasing Cards	2,698.22
TOTAL	690,565.74

Any comments or queries regarding the list of payments is to be directed to the Manager of Finance and Administration prior to the meeting.

CONSULTATION

Chief Executive Officer

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

r13. Lists of accounts

(1) If the local government has delegated authority to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared–

(a) the payee's name;

(b) the amount of the payment;

(c) the date of the payment; and

(d) sufficient information to identify the transaction.

r13A. Payments by employees via purchasing cards

(1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared –

(a) the payee's name;

(b) the amount of the payment;

(c) the date of the payment;

(d) sufficient information to identify the payment.

FINANCIAL IMPLICATIONS

The list of payments reports the payments made for the previous month from the Municipal and Trust Funds, and purchases made using Shire credit cards or purchasing cards.

POLICY IMPLICATIONS

Council Policy '2.1 Purchasing Policy' provides guidance and restrictions relative to purchasing commitments.

RISK MANAGEMENT IMPLICATIONS

This item has been evaluated against the Shire's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

ASSET MANAGEMENT IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Wills, seconded Cr Dewar that, in accordance with regulations 13(1) and 13A(1) of the *Local Government (Financial Management) Regulations 1996* the list of payments paid under delegated authority or with Shire purchasing cards for April 2025 be endorsed; comprising -

- Municipal Fund cheque, electronic funds transfer (EFT) and direct debit payments totalling \$687,867.52; and
- Credit/Purchasing Card payments totalling \$2,698.22.

CARRIED 6/0

For: Cr Barritt, Cr Letter, Cr Dewar, Cr Robinson, Cr Penny, Cr Wills
Motion No. 45/25

14. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

PROCEDURAL MOTION

Moved Cr Letter, seconded Cr Penny that, in accordance with Section 5.23(2) of the *Local Government Act 1995* the meeting is closed to members of the public at 4.42pm with the following aspect(s) of the Act being applicable:

- (a) a matter affecting an employee or employees; and
- (e) a matter that if disclosed, would reveal –
 - (iii) information about the business, professional, commercial or financial affairs of a person.

CARRIED 6/0

For: Cr Barritt, Cr Letter, Cr Dewar, Cr Robinson, Cr Penny, Cr Wills
Motion No. 46/25

14.1 CONFIDENTIAL - RATE ASSESSMENT A2061; LOT 63 (14) LATHOM STREET, BROOMEHILL 6318

ATTACHMENT(S)	Nil
FILE NO	A2061
AUTHOR	Kay Squibb, Manager of Finance and Administration
DATE	7 May 2025
DISCLOSURE OF INTEREST	Nil

STRATEGIC IMPLICATIONS	
Strategic Community Plan 2023-2033	Corporate Business Plan 2023 -2027
Community Outcomes	Corporate Actions
Key Pillar: BT Shire Support	
No specific Community outcome	No specific Corporate initiative

OFFICER RECOMMENDATION / COUNCIL DECISION 1

Moved Cr Wills, seconded Cr Penny that, pursuant to section 6.71(b) of the *Local Government Act 1995*:

1. Lot 63 (14) Lathom Street, Broomehill 6318 be transferred to the Shire of Broomehill-Tambellup following the unsuccessful public auction conducted in accordance with section 6.64 of the *Local Government Act 1995*; and
2. The Chief Executive Officer and Shire President be authorised to sign and affix the Common Seal to the Transfer of Land (Sale for Rates) for Lot 63 (14) Lathom Street, Broomehill 6318.

CARRIED 6/0

For: Cr Barritt, Cr Letter, Cr Dewar, Cr Robinson, Cr Penny, Cr Wills
Motion No. 47/25

OFFICER RECOMMENDATION / COUNCIL DECISION 2

Moved Cr Robinson, seconded Cr Penny that the balance of rates and charges owing on rate assessment A2061, Lot 63(14) Lathom Street, Broomehill 6318, amounting to \$22,833.34 be written off.

CARRIED BY ABSOLUTE MAJORITY 6/0

For: Cr Barritt, Cr Letter, Cr Dewar, Cr Robinson, Cr Penny, Cr Wills
Motion No. 48/25

14.2 CONFIDENTIAL - CEO CONTRACT OF EMPLOYMENT

ATTACHMENT(S)	14.2.1 – CONFIDENTIAL CEO Contract – KP Callaghan
FILE NO	PE.ER.128
AUTHOR	Kay Squibb, Manager of Finance and Administration
DATE	7 May 2025
DISCLOSURE OF INTEREST	The Chief Executive Officer, Karen Callaghan, declares a financial interest in this matter as the report relates to her remuneration.

STRATEGIC IMPLICATIONS	
Strategic Community Plan 2023-2033	Corporate Business Plan 2024 -2028
Community Outcomes	Corporate Actions
Key Pillar: BT Shire Support	
10. Grown Shire Leadership 10.4 SoBT workforce development	No specific Corporate initiative

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Letter, seconded Cr Penny that the Council, by an Absolute Majority -

1. Endorses the Chief Executive Officer's Contract of Employment as attached.
2. Acknowledges that the contract was prepared by an independent consultant recommended by Dr Shayne Silcox, who undertook the CEO's 2024-2025 performance review.
3. Authorises the Shire President to execute the contract on behalf of the Shire and apply the Common Seal as required.
4. Notes that the contract ensures compliance with the *Local Government Act 1995*, associated regulations, and the Salaries and Allowances Tribunal Determination effective 1 July 2024.

CARRIED BY ABSOLUTE MAJORITY 6/0

For: Cr Barritt, Cr Letter, Cr Dewar, Cr Robinson, Cr Penny, Cr Wills
Motion No. 49/25

PROCEDURAL MOTION

Moved Cr Letter, seconded Cr Dewar that in accordance with Section 5.23(2) of the *Local Government Act 1995* the meeting be re-opened to the public at 4.50pm.

CARRIED 6/0

For: Cr Barritt, Cr Letter, Cr Dewar, Cr Robinson, Cr Penny, Cr Wills
Motion No. 50/25

15. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

16. QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil.

17. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil.

18. CLOSURE

There being no further business to discuss, the Presiding Member, Cr Barritt declared the meeting closed at 4.50pm.