



# Ordinary Meeting of Council

## MINUTES

**16 April 2020**

**via Electronic Communication**

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## SHIRE OF BROOMEHILL-TAMBELLUP

Minutes of an Ordinary Meeting of Council of the Shire of Broomehill-Tambellup held in the Tambellup Council Chambers on Thursday 16 April 2020 commencing at 4.44pm.

**As a result of the current COVID-19 Pandemic and the measures in place encouraging social distancing and limiting public gatherings, this meeting was held via electronic communication.**

### 1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The President welcomed Councillors and staff and declared the meeting open at 4.44pm.

### 2. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

The President thanked the Shire and Councillors for the excellent way that they have managed in attending this environment of 'Zoom' Electronic meetings.

### 3. ATTENDANCE

Cr MC Paganoni	President
Cr ME White	Deputy President
Cr MC Nazzari	
Cr KJ Holzknecht	
Cr CJ Letter	
Cr DT Barritt	
Cr SH Penny	
KB Williams	Chief Executive Officer (CEO)
P Vlahov	Manager of Works
KP O'Neill	Manager Finance and Administration
PA Hull	Strategic Support & Projects Officer
LK Cristinelli	Executive Assistant

#### 3.1 APOLOGIES

Nil

#### 3.2 APPROVED LEAVE OF ABSENCE

Nil

### 4. DECLARATION OF INTEREST

Nil

### 5. PUBLIC QUESTION TIME

Due to the COVID-19 Pandemic residents and ratepayers are not encouraged to attend the meeting in person and are welcome to submit any questions by email to [mail@shirebt.wa.gov.au](mailto:mail@shirebt.wa.gov.au) by 12 noon on the day of the Council Meeting. In accordance with Administration Regulations 14E, the Council will then determine at the meeting whether to respond or not respond to the question.

There were no questions received at the Shire by the public.

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<b>5.1</b>	<b>COUNCIL AND COMMITTEE MEETING PROCEDURES DURING THE COVID19 PANDEMIC</b>
<b>Attachment:</b>	Nil
<b>File Ref:</b>	ADM0556 / ADM0091
<b>Author:</b>	KP O'Neill – Manager Finance & Administration
<b>Date:</b>	08 April 2020
<b>Disclosure of Interest:</b>	Nil

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### SUMMARY

Council to consider preventing public attendance at Council meetings, and suspending and/or varying clauses in the Standing Orders for the purpose of facilitating electronic Council and Committee meetings.

### BACKGROUND

Following the outbreak of Covid-19 in Australia, both Federal and State Governments have introduced a series of measures designed to limit social interaction to reduce the spread of the virus. Businesses are encouraged to cancel all non-essential meetings and, where meetings cannot be cancelled, to hold them as electronic meetings (eMeetings).

On 26 March 2020 amendments to the *Local Government (Administration) Regulations 1996* (the Regulations) came into effect enabling local governments to hold Council and Committee meetings as eMeetings in instances where a State of Emergency or a Public Health Emergency have been declared.

In accordance with Regulation 14D(2) of the Regulations, the Shire President has determined that, until a further decision of Council is made to re-instate Standing Orders the following meetings will be convened as eMeetings:-

1. Ordinary meetings of Council;
2. Special meetings of Council; and
3. Meetings of all Council committees.

The Western Australian Local Government Association (WALGA) has prepared guidance for local governments in facilitating eMeetings. Amongst other things, the guide draws attention to the potential need to address certain requirements of a local governments Meeting Procedures (or Standing Orders) Local Law where it isn't possible to comply with those requirements when holding an eMeeting, or where compliance may limit the effectiveness or efficiency of the meeting.

Clause 18.1 of the Shire of Broomehill-Tambellup Standing Orders Local Law 2008 states as follows:-

#### **18.1 Suspension of Standing Orders**

- (1) *The Council or a committee may decide, by simple majority vote, to suspend temporarily one or more of the Standing Orders.*
- (2) *The mover of a motion to suspend temporarily any one or more of the Standing Orders is to state the clause or clauses to be suspended, and the purpose of the suspension.*

In addition, given that the Administration Offices are closed to members of the public to ensure the safety of both public and staff, it is considered that the same principles should be applied to the question of public attendance at Council meetings.

## COMMENT

Following the amendments to the Regulations, where eMeetings are being held in response to the declaration of a State of Emergency or a Public Health Emergency, then meetings will be considered as being open to the public if:-

- The meeting is instantaneously public broadcast on a website; OR
- The meeting or a broadcast of the meeting is otherwise instantaneously accessible to the public; OR
- The unconfirmed Minutes are made publicly available within 10 working days of the meeting (in accordance with Admin Regulation 13).

It is the Shire's usual practice to have the unconfirmed Minutes of Council meetings available on the Shire website within 10 working days of the meeting. It is therefore recommended that Council agree to suspend attendance by members of the public at Council meetings, and agree that meetings will be deemed to meet the requirement to be open to the public by virtue of the unconfirmed Minutes being made publicly available within 10 working days after each meeting.

With regard to the requirement for provision to be made at each Council meeting for Public Question Time, Regulation 14E(4)(a) specifies that Councils will be deemed to have met this requirement if means are provided for members of the public to submit questions prior to the meeting. The questions can then be considered at the meeting and a written response provided.

To meet Public Question Time requirements, the community have been informed via the Topics that for all electronic Council meetings questions for Public Question Time should be submitted in writing to the Chief Executive Officer by 12 noon on the day of the Council meeting.

It is proposed that Council consider suspending or modifying the following clauses in the Shire of Broomehill-Tambellup Standing Orders Local Law 2008, until a further decision of Council is made to re-instate Standing Orders:-

### 1. Clauses to be Suspended

#### a) Cl 3.10 Deputations

This clause allows members of the public to make deputations to Council or a Council Committee if approval is granted by the Shire President or Presiding Member of the Committee concerned. Deputations can only be refused by a decision of Council or the relevant Committee.

It is recommended that Clause 3.10 be suspended for all electronic Council and Committee meetings until a further decision of Council is made to re-instate Standing Orders, with all requests for deputations to be determined by the Shire President or the Presiding Member of the relevant Committee during that period.

#### b) Cl 8.2 Members to Occupy Own Seats

This clause requires that, during a Council meeting, Councillors must sit in their allocated seats in the Council Chamber.

It is recommended that Clause 8.2 be suspended for all electronic Council meetings until a further decision of Council is made to re-instate Standing Orders.

c) CI 10.6 Order of Call in Debate

This clause sets out the order in which Councillors will speak when debating an item. In an eMeeting situation it may be difficult to adhere to the protocol of one speaker for the motion followed by one speaker against, once the Mover and Seconded have spoken to the motion.

It is recommended the Clause 10.6 be suspended for all electronic Council meetings and Committee meetings until a further decision of Council is made to re-instate Standing Orders. During this period, debate will be progressed by the Presiding Member, after the Mover and Seconded have been given the opportunity to speak to the motion giving each Councillor the opportunity to speak in relation to the motion in turn, regardless of whether they are speaking for or against the motion.

d) CI 13.2 Question – Method of Putting (*method of taking vote*)

This clause sets out how the Presiding Member is to take the vote on any motion.

It is recommended that Clause 13.2 be suspended for all electronic Council and Committee meetings until a further decision of Council is made to re-instate Standing Orders. During this period, the vote will be taken by the Presiding Member calling for an indication only from those Councillors wishing to vote **against** the motion. The outcome will then determine whether the motion is Carried Unanimously, Carried by Simple Majority, Carried by Absolute Majority or Lost.

2. Clauses to be Modified

a) CI 9.1 Members wishing to Speak

This clause specifies that Councillors who wish to speak during a meeting must indicate by show of hands, *or by other method agreed upon by the Council*.

It is recommended that, until a further decision of Council is made to re-instate Standing Orders, Councillors wishing to speak at eMeetings must do so via the approved method for that meeting and wait until acknowledged by the Presiding Member.

CONSULTATION

Shire President

Chief Executive Officer

WALGA Guide for Electronic Council Meetings

STATUTORY ENVIRONMENT

*Local Government Act 1995*

Part 5 – Administration

Division 2 – Council meetings, committees and their meetings and elector's meetings

Section 5.25 – Regulations about Council and committee meetings and committees

*Local Government (Administration) Regulations 1996*

Part 2 – Council and committee meetings

Regulation 14D – Meetings held by electronic means in public health emergency or state of emergency (LG Act s5.25(1)(ba))

*Shire of Broomehill-Tambellup Standing Orders Local Law 2008*

Clause 3.10 Deputations

Clause 8.2 Members to Occupy Own Seats

Clause 9.1 Members wishing to Speak

Clause 10.6 Order of Call in Debate

Clause 13.2 Question – Method of Putting

Clause 18.1 Suspension of Standing Orders

POLICY IMPLICATIONS

There is no policy applicable to this item.

STRATEGIC IMPLICATIONS

Strategic Community Plan 2018-2028

KRA One – Our People

Objective 1.5 – Our Shire demonstrates strong leadership, effective governance and efficient service delivery to our community.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

COUNCIL DECISION**200401*****Moved Cr Penny, seconded Cr White******That Council:***

- 1. Suspend public attendance at all Council meetings until a further decision of Council is made to re-instate Standing Orders with the position to be reassessed at that time. In accordance with Local Government (Administration) Regulations 1996 Regulation 14E(3), meetings will be deemed to be open to the public by virtue of the unconfirmed Minutes of each meeting being made available to the public within 10 working days of the meeting.***
- 2. Require all public questions to be considered during Public Question Time to be submitted to the Chief Executive Officer in writing by 12 noon on the day of the meeting, with a written response to be provided after the meeting.***
- 3. Suspend the Shire of Broomehill-Tambellup Standing Orders Local Law 2008 cl. 3.10 Deputations for all electronic Council and Committee meetings, with all requests for deputations to be determined by the Shire President or Presiding Member of the relevant Committee.***

- 4. Suspend the Shire of Broomehill-Tambellup Standing Orders Local Law 2008 cl. 8.2 Members to Occupy Own Seats be suspended for all electronic Council meetings.**
- 5. Suspend the Shire of Broomehill-Tambellup Standing Orders Local Law 2008 cl. 10.6 Order of Call in Debate for all electronic Council and Committee meetings. Debate will be progressed by the Presiding Member, after the Mover and Seconder have been given the opportunity to speak to the motion giving each Councillor the opportunity to speak in relation to the motion in turn, regardless of whether they are speaking for or against the motion.**
- 6. Suspend the Shire of Broomehill-Tambellup Standing Orders Local Law 2008 cl. 13.2 Question – Method of Putting for all electronic Council and Committee meetings. The vote will be taken by the Presiding Member calling for an indication only from those Councillors wishing to vote against the motion. The outcome will then determine whether the motion is Carried Unanimously, Carried by Simple Majority, Carried by Absolute Majority or Lost.**
- 7. In accordance with the Shire of Broomehill-Tambellup Standing Orders Local Law 2008 cl. 9.1 Members wishing to speak, determine that Councillors wishing to speak at eMeetings must indicate using an agreed method for the electronic meeting and wait until acknowledged by the Presiding Member.**
- 8. Agree that the above provisions will remain in effect until a further decision of Council is made to re-instate Standing Orders.**

**CARRIED 7/0**



**6. PRESENTATIONS/DEPUTATIONS/PETITIONS/SUBMISSIONS**

Nil

**7. ITEMS BROUGHT FORWARD BY DECISION OF COUNCIL**

Nil

**8. CONFIRMATION OF PREVIOUS MEETING MINUTES**

**8.1 ORDINARY MEETING OF COUNCIL MINUTES 19 MARCH 2020**

**200402**

*Moved Cr White, seconded Cr Barritt*

*That the Ordinary Meeting of Council Minutes of 19 March 2020 be accepted.*

**CARRIED 7/0**

**9. RECEIPT OF COMMITTEE MEETING MINUTES HELD SINCE LAST MEETING**

**200403**

*Recommendations for Items 9.1 to 9.4 were passed En Bloc*

*Moved Cr White, seconded Cr Nazzari*

**9.1 LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC) MEETING MINUTES 17 MARCH 2020**

*That the Local Emergency Management Committee (LEMC) Meeting Minutes of the 17 March 2020 be accepted.*

**9.2 LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC) MEETING MINUTES 24 MARCH 2020**

*That the Local Emergency Management Committee (LEMC) Meeting Minutes of the 24 March 2020 be accepted.*

**9.3 LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC) MEETING MINUTES 31 MARCH 2020**

*That the Local Emergency Management Committee (LEMC) Meeting Minutes of the 31 March 2020 be accepted.*

**9.4 LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC) MEETING MINUTES 07 APRIL 2020**

*That the Local Emergency Management Committee (LEMC) Meeting Minutes of the 07 April 2020 be accepted.*

**CARRIED 7/0**

**9.5 BUSHFIRE ADVISORY COMMITTEE (BFAC) MEETING MINUTES 30 MARCH 2020**

**200404**

***Moved Cr Letter, seconded Cr Holzknecht***

***That the Bushfire Advisory Committee (BFAC) Meeting Minutes of the 30 March 2020 be accepted.***

***CARRIED 7/0***

**10. REPORTS OF OFFICERS**

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<b>10.01</b>	<b>FINANCIAL STATEMENTS FOR MARCH 2020</b>
<b>Attachment:</b>	Monthly Financial Statements for March 2020
<b>File Ref:</b>	Nil
<b>Author:</b>	KP O'Neill - Manager Finance and Administration
<b>Date:</b>	09 April 2020
<b>Disclosure of Interest:</b>	Nil

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SUMMARY

Council to consider the monthly financial report for the period ending 31 March 2020.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996* require a statement of financial activity to be prepared each month and prescribe the contents of that report and accompanying documents. The report is to be presented at an ordinary meeting of the Council within 2 months after the end of the month to which the report relates.

Each financial year, Council is required to adopt a percentage or value to be used in the statement of financial activity for reporting material variances.

As part of the 2017/18 budget process, Council adopted 10% or \$10,000 as the material variance for reporting purposes for the year.

COMMENT

Note 2 in the financial statements provides commentary on the material variances shown in the statement of financial activity by reporting program, which is a requirement of the Local Government (Financial Management) Regulations 1996.

Receivables - which includes outstanding rates, emergency services levy, pensioner rebates and other 'sundry' debtors - is reported at Note 6.

Note 8 tracks capital grants and contributions, the unspent balance of which is reported as 'Restricted Cash' throughout the financial report.

Capital revenue and expenditure is detailed in Note 12, which includes plant replacement, road construction, building improvements, reserve transfers and loan transactions.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

*Local Government (Financial Management) Regulations 1996*

### 34. Financial activity statement report

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22 (1)(d), for that month in the following detail –

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) budget estimates to the end of the month to which the statement relates;

- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
  - (e) the net current assets at the end of the month to which the statement relates.*
- (2) Each statement of financial activity is to be accompanied by documents containing –*
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
  - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and*
  - (c) such other supporting information as is considered relevant by the local government.*

#### POLICY IMPLICATIONS

Nil

#### STRATEGIC IMPLICATIONS

This issue is not dealt with in the Plan

#### FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of the previous month.

#### VOTING REQUIREMENTS

Simple Majority

#### COUNCIL DECISION

**200405**

***Moved Cr Holzknecht, seconded Cr Penny***

***That the Financial Statement for the period ending 31 March 2020 be adopted.***

**CARRIED 7/0**

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<b>10.02</b>	<b>CREDITORS ACCOUNTS PAID MARCH 2020</b>
<b>Attachment:</b>	List of Payments for March 2020
<b>File Ref:</b>	Nil
<b>Author:</b>	KP O'Neill – Manager Finance and Administration
<b>Date:</b>	09 April 2020
<b>Disclosure of Interest:</b>	Nil

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SUMMARY

Council to consider the list of payments made from the Municipal and Trust Funds during March 2020.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996* prescribe that a list of accounts paid under delegated authority by the CEO is to be prepared each month, providing sufficient information to identify the transactions.

The list is to be presented to the Council at the next ordinary meeting after the list is prepared and recorded in the minutes of that meeting.

COMMENT

Summary of payments made for the month:-

Municipal Fund	\$1,185,697.24
Trust Fund	\$0.00
Credit Cards	\$1,821.80
<b>Total</b>	<b>\$1,187,519.04</b>

CONSULTATION

Nil

STATUTORY ENVIRONMENT

*Local Government (Financial Management) Regulations 1996*

*13. Lists of accounts*

- (1) *If the local government has delegated authority to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –*
- (a) the payee's name;*
  - (b) the amount of the payment;*
  - (c) the date of the payment; and*
  - (d) sufficient information to identify the transaction.*

POLICY IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

This issue is not dealt with in the Plan

**FINANCIAL IMPLICATIONS**

Lists the payments made from Municipal and Trust Funds during the previous month.

**VOTING REQUIREMENTS**

Simple Majority

**COUNCIL DECISION**

**200406**

***Moved Cr Holzknecht, seconded Cr Nazzari***

***That the list of accounts paid during March 2020, consisting of –***

- Municipal Fund cheque, EFT and direct debit payments totalling \$1,185,697.24;***
- Trust Fund cheque payments totalling \$0.00; and***
- Credit Card payments totalling \$1,821.80***

***be endorsed.***

***CARRIED 7/0***

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<b>10.03</b>	<b>ASSOCIATION HONOURS 2020</b>
<b>Attachment:</b>	Honours 2020 – Categories of Awards Honours Program 2020 Policy
<b>File Ref:</b>	ADM0055
<b>Author:</b>	LK Cristinelli – Executive Assistant
<b>Date:</b>	25 March 2020
<b>Disclosure of Interest:</b>	Nil

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### SUMMARY

The Western Australian Local Government Association (WALGA) is calling for nominations for the 2020 Association Honours.

This Item was presented to the 19 March 2020 Ordinary Council meeting and was deferred to the 16 April 2020 meeting to allow more time for Council to consider.

### BACKGROUND

Nominations for the 2020 WALGA Honours Program are now open and members of local governments and state councillors are invited to submit nominations.

WALGA's Honours Program is a significant public recognition and celebration of the outstanding achievements and lasting contributions made by Elected Members and employees to their respective Councils, to the Local Government sector and to the wider community. Awards given as part of the Honours program will be presented to recipients at an awards ceremony held in August during the 2020 Local Government Convention at the Perth Convention and Exhibition Centre.

The six categories of awards within the 2020 Honours program are as follows:

1. **Local Government Medal** – recognises outstanding achievement and significant contribution by Elected Members to the Association and/or to Local Government Sector. *Available for nomination by State Councillors and Local Government with a co-signature from a State Councillor.*
2. **Life Membership** – recognises the long and outstanding service of Elected Members and officers to the Association and/or to the Local Government sector. *Available for nomination by State Councillors and Local Governments.*
3. **Eminent Service Award** (previously Certificate of Appreciation) - recognises personal commitment, eminent service and contribution to the Local Government sector or the Association. *Available for nomination by State Councillors and Local Government.*
4. **Long and Loyal Service Award** – recognises Elected Members who have provided outstanding service as well as long and loyal service as an executive member of the Association for eight or more years, or as an Elected Member for twelve or more years. *Available for nomination by State Councillors and Local Governments.*
5. **Local Government Distinguished Officer Award** – recognises employees of Local Government or Agencies of the sector to reward their achievements. *Available for nomination by State Council Members and Member Local Governments.*
6. **Merit Award** (previously Distinguished Service Award) – recognises Elected Members who have provided distinguished service to the community through their Local Government. *Available for nomination by State Councillors and Local Governments.*

# COMMENT

Does Council wish to make a nomination for Association Honours? Nominations for the 2020 WALGA Honours Program opened January 2020 and close at 5.00pm on Friday 08 May 2020. As in previous years, no late nominations will be accepted.

For Council discussion and comment.

# CONSULTATION

Nil

# STATUTORY ENVIRONMENT

Nil

# POLICY IMPLICATIONS

Nil

# STRATEGIC IMPLICATIONS

This issue is not dealt with in the Plan

# FINANCIAL IMPLICATIONS

This issue has no financial implications for Council

# VOTING REQUIREMENTS

Simple Majority

# OFFICER RECOMMENDATION

*That Council nominates ..... for a ..... Associations Honour.*

***Motion lapsed due to no mover***

# REASON FOR CHANGE TO RECOMMENDATION

After discussing the matter there was no nomination made by Council.



<b>10.04</b>	<b>CORPORATE BUSINESS PLAN 2018-2022 QUARTERLY PROGRESS REPORT</b>
<b>Attachment:</b>	Corporate Business Plan 2018-2022 Quarterly Progress Report – January-March 2020
<b>File Ref:</b>	ADM0543
<b>Author:</b>	PA Hull – Strategic Support & Projects Officer
<b>Date:</b>	05 April 2020
<b>Disclosure of Interest:</b>	Nil

SUMMARY

Council to receive the Corporate Business Plan 2018-2022 Quarterly Progress Report for the period January – March 2020.

BACKGROUND

Local Government (Administration) Regulations 1996 requires that Council prepares a Corporate Business Plan which reflects the aspirations of the Strategic Community Plan and translates these into Council priorities and operations within available resources.

The Corporate Business Plan is a medium term document which covers the first four years of the Strategic Community Plan 2018-2028. A major review is completed at the end of the four year period in conjunction with the major review of the Strategic Community Plan. A yearly desktop review is also conducted to review the financial implications for the year ahead in context of the annual budget, Strategic Resource Plan and other informing documents.

Council adopted the Corporate Business Plan 2018-2022 at the April 2019 Ordinary Meeting.

A desktop review of the Plan will be completed in April 2020, however it is considered good practice for a quarterly progress report to be provided for Council's information.

COMMENT

As Council will be aware, staff have been participating in the regional Peer Support Program, which was initiated to provide support in the development and maintenance of Integrated Planning documents that are required under the Local Government Act 1996.

An outcome of the Program is the development of the attached reporting template which provides Council with a snapshot of progress towards achieving the community aspirations of the Strategic Community Plan. Objectives and strategies have been imported from the Strategic Community Plan, and actions and timelines from the Corporate Business Plan are noted. A 'traffic light' status and comments are assigned to each action, based on the following:

**Action Status****Means**

(Green) Action is on track. Includes actions that are considered 'day to day' including advocacy, identified support, ongoing liaison, routine and scheduled reporting and activities, and progress on specific projects.



(Yellow) Action is being monitored. Includes actions that are awaiting further information or consideration by staff or Council, initiatives that are planned, and actions where there has been little or no progress or activity.



(Red) Action is on hold. Generally includes actions that are planned for a future financial year (refer to 'Delivery Timelines' column), or if it has been determined through review that an action is no longer relevant.



(Blue) Action is complete. Will generally relate to discrete time- or funding-specific projects and initiatives.

Senior staff have provided input into the January-March 2020 quarterly report attached.

It is intended that the report be made available on the Shire's website, communicating progress to date to the wider community.

For Council's information and discussion.

#### CONSULTATION

CEO

Senior staff

#### STATUTORY ENVIRONMENT

Local Government (Administration) Regulations 1996

r. 19DA. Corporate business plans, requirements for (Act s. 5.56)

#### POLICY IMPLICATIONS

Nil

#### STRATEGIC IMPLICATIONS

Strategic Community Plan 2018-2028

Key Result Area 1: Our People

1.5 Our Shire demonstrates strong leadership, effective governance and efficient service delivery to our community

1.5.1 Promote excellence in governance, compliance, regulation, reporting, customer service and delivery of outcomes that are in the best interests of our residents

#### FINANCIAL IMPLICATIONS

Provision for actions contained within the Corporate Business Plan is made in the current budget, or will be considered as part of future budget deliberations.

#### VOTING REQUIREMENTS

Simple majority

#### COUNCIL DECISION

**200407**

***Moved Cr Penny, seconded Cr Letter***

***That Council receives the Corporate Business Plan 2018-2022 Quarterly Progress Report for the period January-March 2020.***

***CARRIED 7/0***

**10.05 ENDORSEMENT OF BUSHFIRE BRIGADE APPOINTMENTS**

<b>Attachment:</b>	Nil
<b>File Ref:</b>	ADM0244
<b>Author:</b>	M Lloyd-Woods – Finance/Administration Officer
<b>Date:</b>	08 April 2020
<b>Disclosure of Interest:</b>	Nil

**SUMMARY**

Council to endorse the appointment of Chief Fire Control Officer and Deputy Fire Control Officers for the 2020/2021 and 2021/2022 fire seasons, and Brigade Fire Control Officers and Fire Weather Officers for the 2020/2021 fire season.

**BACKGROUND**

The Chief and Deputy Chief Bush Fire Control Officers for the Shire of Broomehill-Tambellup are appointed for a two year term. Fire Control Officers and Fire Weather Officers are appointed on an annual basis.

Section 38 of the *Bush Fire Act 1954* gives local authorities the authority to appoint such persons as it deems necessary.

The Department for Fire and Emergency Services has requested that the Community Emergency Services Manager be appointed as a Fire Control Officer. This assists brigades with on ground operations, administration and compliance.

Council endorsed the shires Ranger as a Fire Control Officer for the reason that the position will assist other FCOs, Community Emergency Services Manager and other staff in undertaking seasonal tasks.

**COMMENT**

Following annual brigade meetings, the Bush Fire Advisory Committee has endorsed the following appointments:

For the 2020-2021 and 2021-2022 fire seasons:

<b>Chief Bushfire Control Officer</b>	Wayne Newby
<b>Deputy Bushfire Control Officer</b>	Kim Oliver
<b>Deputy Bushfire Control Officer</b>	Michael Altus

For the 2020-2021 fire season:

<b>Fire Control Officers:</b>	
Broomehill East Brigade	Nathon Heron
Broomehill West Brigade	Ed Anderson
Broomehill Central Brigade	Neil Tears
Tambellup East Brigade	Mario Cristinelli
Tambellup West Brigade	Nick Lockyer
Tambellup Volunteer Fire & Emergency Services	Laurie Hull
Shire of Broomehill-Tambellup Ranger	Damon Powell
Community Emergency Services Manager	Cindy Pearce

**Fire Weather Officers:**

Wayne Newby  
Kim Oliver  
Michael Altus

Broomehill Central Brigade have not yet held their AGM. The positions within the brigade will remain unchanged until the meeting is held.

**CONSULTATION**

Broomehill and Tambellup Fire Brigades  
Community Emergency Service Manager  
Shire Ranger  
Chief Executive Officer

**STATUTORY ENVIRONMENT**

*Bush Fires Act 1954*

**POLICY IMPLICATIONS**

*Council Policy 6.2 – ‘Appointment of Bush Fire Control Officers’ which states:*

- ‘1. To be eligible for appointment as a Bush Fire Control Officer a person must have completed the Bush Fire Control Officer Training Program not more than five years prior to appointment.*
- 2. Notwithstanding Item 1 above, a person will be eligible for appointment as a Bush Fire Control Officer if they complete the Bush Fire Control Officer Training Program within six months of appointment.’*

**STRATEGIC IMPLICATIONS**

Council’s Strategic Community Plan has identified ‘Living in a Safe Community’ as an important community aspiration. Within that aspiration is the acknowledgement that Council’s volunteer Bush Fire Brigades play a vital role in keeping our community safe.

**FINANCIAL IMPLICATIONS**

This issue has no financial implications for Council

**VOTING REQUIREMENTS**

Simple Majority

**COUNCIL DECISION**

**200408**

***Moved Cr Barritt, seconded Cr Nazzari***

***That Council endorses the appointment of the following people as Chief Bushfire Control Officer and Deputy Bushfire Control Officers for the 2020-2021 and 2021-2022 fire seasons:***

***Chief Bushfire Control Officer***  
***Deputy Bushfire Control Officer***  
***Deputy Bushfire Control Officer***

***Wayne Newby***  
***Kim Oliver***  
***Michael Altus***

***That Council endorses the appointment of the following people as Fire Control Officers and Fire Weather Officers for the 2020-2021 fire season:***

***Fire Control Officers:***

<b><i>Broomehill East Brigade</i></b>	<b><i>Nathon Heron</i></b>
<b><i>Broomehill West Brigade</i></b>	<b><i>Ed Anderson</i></b>
<b><i>Broomehill Central Brigade</i></b>	<b><i>Neil Tears</i></b>
<b><i>Tambellup East Brigade</i></b>	<b><i>Mario Cristinelli</i></b>
<b><i>Tambellup West Brigade</i></b>	<b><i>Nick Lockyer</i></b>
<b><i>Tambellup Volunteer Fire &amp; Emergency Services</i></b>	<b><i>Laurie Hull</i></b>
<b><i>Shire of Broomehill-Tambellup Ranger</i></b>	<b><i>Damon Powell</i></b>
<b><i>Community Emergency Services Manager</i></b>	<b><i>Cindy Pearce</i></b>

***Fire Weather Officers:***

***Wayne Newby***  
***Kim Oliver***  
***Michael Altus***

***CARRIED 7/0***

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<b>10.06</b>	<b>WORKS REPORT FOR APRIL 2020</b>
<b>Attachment:</b>	<b>Plant Maintenance Report – April 2020</b>
<b>File Ref:</b>	Nil
<b>Author:</b>	P Vlahov – Manager of Works
<b>Date:</b>	08 April 2020
<b>Disclosure of Interest:</b>	Nil

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### SUMMARY

Council to consider the Manager of Works Report for April 2020.

### BACKGROUND

The Manager of Works Report is provided for Council's information.

### COMMENT

#### Programmed Construction Works

- The road construction team is currently working on the reconstruction of two sections of Toolbrunup Road. These projects have now been gravelled and will be stabilised and sealed immediately following Easter.
- Two reseal projects will be sealed following Easter.
- The reseal work on the Tambellup West Road is also scheduled for late April.
- A new pipe has been installed from the Broomehill town dam to the Broomehill Caravan Park. This will allow for watering to be done via the dam rather than the mains water system.
- Another section of new kerbing has been installed in the main street in Tambellup as part of the main street upgrade project.
- Sand has been delivered to the new fire station site in Broomehill.

#### Plant Replacement

- The purchase of a new oval mower as per Council's Plant Replacement Program 2019/2020 has been completed.

#### Maintenance Works

- The maintenance team has installed a new crossover in Broomehill.
- Various signage maintenance and installation.
- Removal of fallen trees from roads.
- Pot-hole patching.
- Culvert works.
- General maintenance.
- Refuse site maintenance.

#### Occupational Health and Safety

- There has been one incident involving damage to a small truck.

#### Parks and Gardens

- Both ovals have been aerated and fertilized with a new microbe coated product.
- Four sprinklers have been replaced at the Broomehill oval.
- General mowing and weeding.
- A new pump has been installed at the large dam (Water Corp). This pump transfers water to the Tambellup oval.
- The main pump located at the Broomehill Complex dam has been sent away for repairs.

**Building Maintenance Report**

- Server room desk installed and server system moved up off the ground and in a cupboard.
- Installed 3 cameras to the Tambellup Pavilion.
- Installed 2 cameras behind the Broomehill office facing Holland Park.
- Council Chamber's desks have been designed - waiting for the final quote.
- Solar panels for the Tambellup Office are progressing.
- Broomehill Museum has had some delays, but is close to being finished.
- Security systems for the Broomehill and Tambellup offices, Broomehill and Tambellup Sports Pavilions and Tambellup Depot have been approved and are starting shortly.
- Repairs to Diprose Park toilets.
- The Unit 1, Lavieville Lodge kitchen is being designed and quoted ready for renovations.

For Council discussion and comment.

**CONSULTATION**

Nil

**STATUTORY ENVIRONMENT**

*Local Government Act 1995*

**POLICY IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS**

KRA 1: Our People - Objectives 1.5.1; 1.5.2; 1.5.3

KRA 3: Our Places - Objectives 3.1.2; 3.3.3; 3.3.1; 3.4.1

**FINANCIAL IMPLICATIONS**

Costs for activities outlined within the Manager of Works monthly report are reflected in the annual budget.

**VOTING REQUIREMENTS**

Simple Majority

**COUNCIL DECISION**

**200409**

***Moved Cr White, seconded Cr Penny***

***That Council receives the report from the Manager of Works for the month of April 2020.***

***CARRIED 7/0***

<b>10.07</b>	<b>PROPOSED FIRE BRIGADE BUILDING - LOT 632 GREAT SOUTHERN HIGHWAY, BROOMEHILL VILLAGE</b>
<b>Attachment:</b>	<b>Elevation, Site Plan, Floor Plan</b>
<b>File Ref:</b>	ADM0546 & A1057
<b>Author:</b>	Keith Williams - Chief Executive Officer
<b>Date:</b>	14 April 2020
<b>Disclosure of Interest:</b>	Nil

### SUMMARY

For Council to consider an application for planning consent for a Fire Brigade Building to be developed at Lot 632 Great Southern Highway, Broomehill Village.

### BACKGROUND

Council awarded a tender to RM Smith and Sons to construct a new Fire Brigade Building in Broomehill on 21 November 2019:

*That Council:*

- 1. Award Tender RFT BHT 04/2019 to RM Smith and Sons for the construction of a fire brigade building including appliance bay, office, training area and ancillary facilities on Lot 632 and 633 Great Southern Highway, Broomehill for \$395,597 excluding GST as the most advantageous tender, in accordance with the specifications and terms and conditions specified in the tender documentation;*
- 2. Authorise the CEO to liaise with the successful tenderer to achieve desirable design outcomes regarding internal layout and external features;*
- 3. Authorises the CEO, in accordance with section 9.49A(4) of the Local Government Act 1995, to execute the contract for Tender RFT BHT 04/2019 to RM Smith and Sons for the construction of fire brigade building including appliance bay, office, training area and ancillary facilities on Lot 632 and 633 Great Southern Highway, Broomehill in accordance with the specifications and terms and conditions specified in the tender documentation once the above matters are addressed;*
- 4. In the event that the preferred contractor is unavailable to perform the works when required or design modifications cannot be agreed, authorise the CEO to accept the next best available offer from the quotations.*

The proposed Fire Brigade Building will house the Broomehill Central Bush Fire Brigade. The Brigade Building consists of an appliance bay, training area, storage, ablutions and offices. The appliance bay is utilised for storage of the Brigades' 4.4 broadacre fire appliance, storage of materials, as well as for cleaning of PPE. The office area will be used for administration, communications and training.

Plans for the Brigade Building have now been finalised, and a contract is due to be executed imminently.

Prior to development, Planning Consent is required for the proposed Fire Brigade Building.



### COMMENT

The subject land is zoned Town Centre under Town Planning Scheme No 1 - Broomehill (TPS1).

There is no land use category for a Fire Brigade Building in the Zoning Table (Table 1) in TPS1. The best use class for the proposed building is a Civic Building, which is defined as follows:

***Civic Building:*** means a building designed, used or intended to be used by a public authority or the Council as offices or for administrative or other like purpose.

It is considered that this definition is applicable, alternatively, Council could determine the use as a 'Use Not Listed', and advertise the proposed development in accordance with Scheme provisions.

The Town Centre zone allows for nil setbacks. The proposed development complies with all development standards.

The building has been designed to be visually suitable for its location on the Highway, with materials and form used to ensure an attractive streetscape.

The proposed Bush Fire Brigade Building is not located in a bush fire prone area. There are no other structures located on the lot.

The proposed Building is recommended for approval, with conditions.

### CONSULTATION

Consultation has been undertaken with DFES, Broomehill Central Brigade, and the contractor.

### STATUTORY ENVIRONMENT

*Town Planning and Development Act 20*

*Local Planning Scheme No 1 - Broomehill*

### POLICY IMPLICATIONS

Nil

### STRATEGIC IMPLICATIONS

Nil

### FINANCIAL IMPLICATIONS

Planning application fees are not applicable, as the development is for the Shire.

The construction is funded through the Department of Fire and Emergency Services (DFES) Local Government Grant Scheme (LGGs). Council has budgeted for supply of materials and earthworks.

### VOTING REQUIREMENTS

Simple Majority

**COUNCIL DECISION**

**200410**

***Moved Cr Penny, seconded Cr White***

- 1. That Council determine that the use of Lot 632 Great Southern Highway, Broomehill for a Fire Brigade Building is consistent with the definition of Civic Building under Town Planning Scheme No 1 – Broomehill;***
- 2. That Council grant planning consent to The Shire of Broomehill-Tambellup for the use and development of Lot 632 Great Southern Highway, Broomehill Village, for a Fire Brigade Building, subject to the following conditions:***
  - a. The term of this approval is two years.***

**CARRIED 7/0**

11. **MATTERS FOR WHICH THE MEETING MAY BE CLOSED**  
Nil
12. **APPLICATIONS FOR LEAVE OF ABSENCE**  
Nil
13. **ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**  
Nil
14. **QUESTIONS FROM MEMBERS WITHOUT NOTICE**  
Nil
15. **NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

COUNCIL DECISION

**200411**

***Moved Cr Holzkecht, seconded Cr Letter***

***That Council accept Item 15.1 - Water Availability Issues as Urgent Business.***

***CARRIED 7/0  
By Absolute Majority***

<b>15.1</b>	<b>WATER AVAILABILITY ISSUES</b>
<b>Attachment:</b>	<b>Plan of Scheme Water Supply</b>
<b>File Ref:</b>	ADM0291
<b>Author:</b>	Keith Williams - Chief Executive Officer
<b>Date:</b>	16 April 2020
<b>Disclosure of Interest:</b>	Nil

**SUMMARY**

For Council to consider allocating funding to resolve short and medium term water supply issues.

**BACKGROUND**

Due to climate conditions, rainfall has been lower than required to resupply dams, and several farms are carting water to tanks and dams.

Council endured a presentation from the CEO in February related to water supply issues. This presentation confirmed that the Shire of Broomehill Tambellup has the following water supply infrastructure.

**BROOMEHILL**

There are three stand pipes that provide water from the reticulated water supply scheme within Broomehill. The following list shows location, water corporation main and cost, as well as access:

<b>SITE</b>	<b>MAIN SIZE</b>	<b>COST \$/KI</b>	<b>ACCESS</b>
Shire Depot	50mm	8.56	No public access
Greenhills Road	50mm	8.56	Swipe card metered
Cemetery	50mm	8.56	Swipe card metered

There are also a series of dams that provide water, primarily for the Broomehill Complex and Parks and Gardens in Broomehill. The first four of these are interconnected and allow for the relocation of available water to area of most need.

<b>SITE</b>	<b>CURRENT LEVEL %</b>
Town Dam	50
Complex Dam	20
Bignell Dam	5
CBH Dam	5
CBH Runoff Dams	5

There are no water supply tanks in Broomehill, other than those used for reticulation of Broomehill oval, and these are not accessible to the public.

A 25mm water main is located at Town Dam, however, this is not connected to any infrastructure and is not used.

Water supply to the Broomehill Complex has recently been improved with a grant from the Department of Water and Environmental Regulation (DWER). Water lines have been repaired and pumps are operating better. If delivery to complex dam is insufficient a pump may be acquired to pump additional water from CBH and Bignell dams, however, new infrastructure appears to be operating well, and most water available has been pumped to the complex dam.

**TAMBELLUP**

There are five standpipes or mains that provide water in Tambellup. The following list shows location, water corporation main and cost:

SITE	MAIN SIZE	COST \$/KI	ACCESS
Shire Depot	40mm	8.56	No public access
Crawford St	50mm	8.56	Swipe card metred
Shire Yard (Donald St)	40mm	8.56	Manual metered tank feed
TA West Road	25mm	2.60	Swipe card metred tank feed
Water Corporation Dam	50mm	8.56	No public access

Tambellup has a number of water tanks that support water infrastructure:

SITE	TANK SIZE KI	NUMBER	TOTAL KI	SOURCE
Shire Depot	250	2	500	Rainwater
Shire Yard (Donald St)	90	1	90	Scheme
TA West Road	240	1	240	Scheme
Tambellup Pavilion	160	3	480	Town dam

There are also several dams that provide water for various purposes within Tambellup:

SITE	CURRENT LEVEL %
Town Dam	50
Webster Dam	0
Jam Creek Dam	0
Water Reserve	0

**TREATED WASTE WATER**

Tambellup is serviced with a reticulated sewer network that allows for the use of tertiary treated waste water. This currently allows for Tambellup Oval watering during specific periods. The allocated treated waste water was used for this summer.

**ANDERSONS BORES**

In the south east corner of the Shire there are two bores known as Andersons Bores. Both are currently operating with no issues, though there has been significant use of this source. Advice from leaseholders suggest there should be sufficient capacity for continued use.

These bores are unmetered, and power use is not charged to users. There is no information on current extraction rates or levels of use, though anecdotal evidence is that there has been significant use.

**COMMENT**

There has been some anecdotal concern in the community about the availability of water, with verbal complaints about water availability. There has also been some anecdotal complaints about recent cost rises, due to increased costs applied by Water Corporation.

Council officers have requested information about Water Deficiency Declarations, and advice received indicates that there is no current criteria that would allow the Shire of Broomehill-Tambellup to be declared as Water Deficient. Advice received states as follows:

*Pricing concessions for scheme standpipes are applied where determined necessary through Government's Water Deficiency Declaration process. Pricing concessions can be utilised through the WDD process to strategically manage distribution for water deficient areas. The objective is to manage the availability of water, not to provide subsidies.*

*Similarly, the scheme water is being carted for animal welfare purposes after assessment of scheme and non-scheme water availability through the stringent WDD process, and after approval from both the Minister's for Water and Agriculture.*

Effectively, while there is Scheme water available it is difficult, if not impossible, to be determined as water deficient as the relevant agencies (DWER and Water Corporation) believe that water is available accessible. While this does not take into account the current issues with water being unavailable due to excess load on the Scheme, there remains no way to have the Shire declared water deficient.

The Water Corporation is currently drawing significant volumes of water from the Crawford Street standpipe, with up to 250 - 300 Kl of non-potable water being taken to Jerramungup, Kukerin and Fitzgerald for stock per day. An unknown quantity is also being taken for potable water for Ongerup town site. Additionally, there are significant volumes being accessed for farm use.

Current issues include:

- Lack of flow/pressure at Crawford Street standpipe
- Lack of water at Tambellup West tank due to high use
- Cost of water at Donald Street given slow flow rates

Crawford Street is unlikely to be adequately resolved due to the volumes being removed for other requirements, although it is noted that the 50mm main is throttled to a 40mm main after the meter.

Donald Street costs are fixed as the source is a 40mm main. The existing tank is filled with a 25mm line. 40mm main should be capable of supplying over 100 litres per minute, up to 150 litres per minute.

Tambellup west is a 240 kilolitre tank with a 25mm main. Flow rates for a 25mm main range from 40-80 litres a minute. This would nominally allow for the tank to be filled over 48 hours if emptied and un-utilised within that 48 hour period. Current use means that every three to four days the tank is emptied and water is unavailable.

Council staff have investigated the cost of adding additional water tanks and controllers to the water supply infrastructure.

A new 250 kilolitre water tank can be purchased and installed for \$17,000 including GST. This price includes anodes, outlets and secure hatch. New tanks can be installed 22 - 23 June.

Controllers can be installed for \$25,000, bringing the total to \$42,000 per site per 250 kilolitre tank.

Relining the Donald Street tank will cost \$5,200, plus any costs for fittings.

Issues have also been raised with costs. While this issue is relevant, Council has no control over water costs, as these are set by the water corporation. A small administration fee is charged on supply of water to cover administration and operational costs.

Notwithstanding this, 12 people were charged the increased cost for water supplied in February that should have been charged at the old rate, and these users will be issued with a credit note accordingly.

To resolve the issues outlined above, the following strategy is suggested:

- Allow water to be temporarily be drawn from Broomehill Town Dam
- Install a 200-250 kilolitre tank in Broomehill with 40/50mm supply
- Install a 200-250 kilolitre tank in Tambellup with 40/50mm supply
- Convert existing 90 kilolitre tank in Tambellup to a 25mm main, so water is available at lower rate
- Install a 110 kilolitre tank in Broomehill with 25mm supply, so water is available at lower rate

Costs for this capital infrastructure would be as follows:

ITEM	CAPACITY KILOLITRES	COST \$
Cemetery Water Tank	250	17000
Donald Street Water Tank	250	17000
Donald Street Reline concrete Tank	90	8500
Town Dam Tank	110	5200
<b>TOTAL</b>		<b>47,700</b>

Controllers will not be installed immediately, and can be included in Drought Communities program funding to be able to ensure control over water use.

A proposed shade structure at Diprose Park has not been progressed over the last 3 years, and it is proposed to re-allocate funding for this capital project to installation of water tanks. The Shade structure can be reconsidered through the Drought Communities Program or through normal budgeting process.

It is also suggested that Andersons Bores be monitored to determine use levels.

#### CONSULTATION

Consultation has been undertaken with various water users.

#### STATUTORY ENVIRONMENT

Nil

#### POLICY IMPLICATIONS

Nil

#### STRATEGIC IMPLICATIONS

Nil

#### FINANCIAL IMPLICATIONS

Council has not budgeted for changes to water infrastructure. The proposed infrastructure is intended to be funded by reallocation of existing budgeted funds.

#### VOTING REQUIREMENTS

Absolute Majority

**OFFICER RECOMMENDATION**

1. *That Council re-allocate funding of \$55,000 from proposed shade structure in Diprose Park towards Water Tank Infrastructure, by amending 2019/2020 budget accordingly.*
2. *That Council allow water to temporarily be drawn from Broomehill Town Dam at \$3.40 per kilolitre for stock watering;*
3. *That Council approve the following development be implemented expediently:*
  - *Installation of a 250 kilolitre water tank at Donald Street water main, Tambellup, with 40mm main supply;*
  - *Installation of 250 kilolitre water tank at Broomehill-Kojonup Road stand pipe, Broomehill with 50mm main supply;*
  - *110 kilolitre tank at Broomehill Town Dam with 20mm main supply; and*
  - *Reline existing 90 Kilolitre tank at Donald Street and connect to 25mm main supply, once new 250 kilolitre tank is installed;*
4. *That Council allow the CEO to obtain a single quote from Mount Barker Rain Water Tanks to expedite installation, contrary to purchasing policy;*
5. *That Council seek advice from the Water Corporation on the Impact of drawing 300,000 litres a day of water on pressure and flow rates on Tambellup water supply;*
6. *That Council request that the Water Corporation install a standpipe at the corner of Broomehill-Gnowangerup and Pallinup Roads on the 200mm water main to provide water to water deficient areas to reduce the impact on water supply in Broomehill and Tambellup;*
7. *That Council commence monitoring use of the Andersons Bores to determine the volumes of water being drawn from these bores;*
8. *That Council advertise the above proposals to ensure the community understands where water is sourced and the cost of water supply and infrastructure.*

**COUNCIL DECISION****200412****Moved Cr White, seconded Cr Nazzari**

1. ***That Council re-allocate funding of \$55,000 from proposed shade structure in Diprose Park towards Water Tank Infrastructure, by amending 2019/2020 budget accordingly.***
2. ***That Council allow water to temporarily be drawn from Broomehill Town Dam at \$3.40 per kilolitre for stock watering;***



**3. That Council approve the following development be implemented expediently:**

- *Installation of a 250 kilolitre water tank in Tambellup, with a 40mm main supply;*
  - *Installation of 250 kilolitre water tank in Broomehill, with a 50mm main supply;*
  - *Installation of 110 kilolitre tank at Broomehill Town Dam with 20mm main supply;*
  - *Reline existing 90 Kilolitre tank at Donald Street and connect to 25mm main supply, once new 250 kilolitre tank is installed;*
- 4. That Council allow the CEO to obtain a single quote from Mount Barker Rain Water Tanks to expedite installation, contrary to purchasing policy;**
- 5. That Council seek advice from the Water Corporation on the Impact of drawing 300,000 litres a day of water on pressure and flow rates on Tambellup water supply;**
- 6. That Council request that the Water Corporation install a standpipe at the corner of Broomhill-Gnowangerup and Pallinup Roads on the 200mm water main to provide water to water deficient areas to reduce the impact on water supply in Broomehill and Tambellup;**
- 7. That Council commence monitoring use of the Andersons Bores to determine the volumes of water being drawn from these bores;**
- 8. That Council advertise the above proposals to ensure the community understands where water is sourced and the cost of water supply and infrastructure; and**
- 9. That the fee for water at Donald Street Tank be set at \$9.20 per kilolitre from 17 April 2020.**

**CARRIED 7/0**  
**By Absolute Majority**

**REASON FOR CHANGE TO RECOMMENDATION**

To remove the street name at dot point 3.1 and the road name at dot point 3.2 from the motion and add point 9 to allow recovery of costs for use of this water.

**16. CLOSURE**

There being no further business, the President thanked Councillors and staff for their attendance and declared the meeting closed at 5.37pm.