



Ordinary Meeting of Council

MINUTES

16 September 2021

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These minutes were confirmed at the Ordinary Meeting held on Thursday 21 October 2021.

Signed: Cr , Shire President
Thursday 21 October 2021



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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Cr Paganoni declared the meeting open at 4.38pm and welcomed newly elected member Julian Wills and newly appointed CEO Chris Jackson and his partner Nina Jackson as observers for the meeting.

2. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Cr Paganoni acknowledged the contributions of Cr Holzkecht and Cr Nazzari. Cr Holzkecht's input has been extremely valuable and Council always looked forward to her debate on issues. Cr Holzkecht's contribution towards Hidden Treasures and the Broomehill Recreational Complex and in all facets of the community have been greatly appreciated. Cr Holzkecht was proactive in engaging activity. Cr Nazzari as well had great communication during her time on Council and thru her roles on local committees. To both Councillors, thank you for all your hard work serving the community in both towns. [Applause].

3. ATTENDANCE

Cr MC Paganoni	President
Cr ME White	Deputy President
Cr KJ Holzkecht	
Cr CJ Letter	
Cr DT Barritt	
Cr SH Penny	
KP O'Neill	Acting CEO, Manager Finance and Administration
P Vlahov	Manager Works
PA Hull	Strategic Support & Projects Officer
HA Richardson	Governance & Executive Assistant
Chris Jackson	Observer
Nina Jackson	Observer
Julian Wills	Observer

3.1 APOLOGIES

3.2 APPROVED LEAVE OF ABSENCE

Cr MC Nazzari July – October 2021

4. DECLARATION OF INTEREST

Cr S Penny

'With regard to the matter in item 10.04, I declare an Impartiality Interest. I disclose that I have an association with the applicant. This association is my partner, Michelle Carrington who is Primary Health Manager WA Country Health Service in Katanning.

As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly'.

5. PUBLIC QUESTION TIME

Chris Jackson thanked the Council for inviting him to today's meeting and was looking forward to interesting times ahead.

6. PRESENTATIONS/DEPUTATIONS/PETITIONS/SUBMISSIONS

Nil.

7. ITEMS BROUGHT FORWARD BY DECISION OF COUNCIL

Nil.

8. CONFIRMATION OF PREVIOUS MEETING MINUTES

8.1 ORDINARY MEETING OF COUNCIL MINUTES 19 AUGUST 2021

M210901

Moved Cr Penny, seconded Cr White

That the Minutes of the Ordinary Council Meeting held on 19 August 2021 be confirmed as a true and accurate record.

CARRIED 6/0

8.2 SPECIAL MEETING OF COUNCIL MINUTES 2 SEPTEMBER 2021

M210902

Moved Cr White, seconded Cr Penny

That the Minutes of the Special Council Meeting held on 2 September 2021 be confirmed as a true and accurate record.

CARRIED 6/0

9. RECEIPT OF COMMITTEE MEETING MINUTES HELD SINCE LAST MEETING

Nil.

10. REPORTS OF OFFICERS

10.01	FINANCIAL STATEMENTS FOR JULY & AUGUST 2021
Attachment:	Monthly Financial Statements for July & August 2021
File Ref:	Nil
Author:	KP O'Neill - Manager Finance and Administration
Date:	10 September 2021
Disclosure of Interest:	Nil

SUMMARY

Council to consider the monthly financial report for the period ending 31 July 2021 and 31 August 2021.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996* require a statement of financial activity to be prepared each month and prescribe the contents of that report and accompanying documents. The report is to be presented at an ordinary meeting of the Council within 2 months after the end of the month to which the report relates.

Each financial year, Council is required to adopt a percentage or value to be used in the statement of financial activity for reporting material variances.

As part of the 2021/22 budget process, Council adopted 10% or \$10,000 as the material variance for reporting purposes for the year.

COMMENT

Note 2 in the financial statements provides commentary on the material variances shown in the statement of financial activity by reporting program, which is a requirement of the Local Government (Financial Management) Regulations 1996.

Receivables - which includes outstanding rates, emergency services levy, pensioner rebates and other 'sundry' debtors - is reported at Note 6.

Note 8 tracks capital grants and contributions, the unspent balance of which is reported as 'Restricted Cash' throughout the financial report.

Capital revenue and expenditure is detailed in Note 12, which includes plant replacement, road construction, building improvements, reserve transfers and loan transactions.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

34. Financial activity statement report

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22 (1)(d), for that month in the following detail –*
- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
 - (b) budget estimates to the end of the month to which the statement relates;*
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) the net current assets at the end of the month to which the statement relates.*
- (2) Each statement of financial activity is to be accompanied by documents containing –*
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) such other supporting information as is considered relevant by the local government.*

POLICY IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Strategic Community Plan 2018-2028

KRA One - Our People

1.5 Our Shire demonstrates strong leadership, effective governance and efficient service delivery to our community

1.5.1 Promote excellence in governance, compliance, regulation, reporting, customer service and delivery of outcomes that are in the best interests of our residents

FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of reporting period.

VOTING REQUIREMENTS

Simple Majority

COUNCIL DECISION

M210903

Moved Cr Penny, seconded Cr Holzknacht

That the Financial Statements for the period ending 31 July 2021 and 31 August 2021 be received.

CARRIED 6/0

10.02	CREDITORS ACCOUNTS PAID AUGUST 2021
Attachment:	List of Payments for August 2021
File Ref:	Nil
Author:	KP O'Neill – Manager Finance and Administration
Date:	10 September 2021
Disclosure of Interest:	Nil

SUMMARY

Council to consider the list of payments made from the Municipal and Trust Funds during July 2021.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996* prescribe that a list of accounts paid under delegated authority by the CEO is to be prepared each month, providing sufficient information to identify the transactions.

The list is to be presented to the Council at the next ordinary meeting after the list is prepared and recorded in the minutes of that meeting.

COMMENT

Summary of payments made for the month:-

Municipal Fund	\$537,223.16
Trust Fund	\$0.00
Credit Cards	\$2,759.01
Total	\$539,982.17

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

13. Lists of accounts

(1) If the local government has delegated authority to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –

- (a) the payee's name;*
- (b) the amount of the payment;*
- (c) the date of the payment; and*
- (d) sufficient information to identify the transaction.*

POLICY IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Strategic Community Plan 2018-2028

KRA One - Our People

1.5 Our Shire demonstrates strong leadership, effective governance and efficient service delivery to our community

- 1.5.1 Promote excellence in governance, compliance, regulation, reporting, customer service and delivery of outcomes that are in the best interests of our residents

FINANCIAL IMPLICATIONS

Lists the payments made from Municipal and Trust Funds during the previous month.

VOTING REQUIREMENTS

Simple Majority

COUNCIL DECISION

M210904

Moved Cr Letter, seconded Cr Barritt

That the list of accounts paid during August 2021, consisting of –

- ***Municipal Fund cheque, EFT and direct debit payments totalling \$537,223.16;***
- ***Trust Fund cheque payments totalling \$Nil; and***
- ***Credit Card payments totalling \$2,759.01***

be endorsed.

CARRIED 6/0

10.03	TAMBELLUP BUSINESS CENTRE – RATE CONCESSION
Attachment:	Nil
File Ref:	A505
Author:	KP O'Neill – Manager Finance & Administration
Date:	9 September 2021
Disclosure of Interest:	Nil

SUMMARY

Council to consider a request for a rate concession for the 2021/22 financial year.

BACKGROUND

The Tambellup Business Centre has written requesting Council consider granting a concession on the rate charges for the 2021/22 financial year.

COMMENT

The Tambellup Business Centre is a not for profit organisation that provides storage and office facilities for businesses as well as start-up assistance for new businesses.

The Business Centre is unique in this area and is managed by a volunteer committee made up of local and regional members, of which Council currently holds a position.

The rates levied on this assessment is \$2,717.84 for the 2021/22 financial year, and were paid in full during the discount period. A concession has not been requested for rubbish/recycling charges or the Emergency Services Levy.

A rate concession has been granted to the Tambellup Business Centre since 2001.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995

s6.47 Concession

Subject to the Rates and Charges (Rebates and Deferments) Act 1992, a local government may at the time of imposing a rate of service charge or at a later date resolve to waive a rate or service charge or resolve to grant other concessions in relation to a rate or service charge.*

** Absolute majority required*

POLICY IMPLICATIONS

Council does not have a policy in relation to granting concessions for rates or service charges.

STRATEGIC IMPLICATIONS

Strategic Community Plan 2018-2028

KRA Two – Our Economy

Objective 2.3 – Our Shire actively supports existing local businesses and encourages new business initiatives.

FINANCIAL IMPLICATIONS

Provision of \$4,000 has been included in the 2020/21 budget for 'Rates Written Off' in anticipation of such requests.

Rates levied for the Tambellup Business Centre are \$2,717.84 for 2021/22 which has been paid in full during the discount period. A discount of \$135.89 was allocated at the time of receipting; should Council agree to the concession a refund of \$2,581.95 will be made to the Tambellup Business Centre.

VOTING REQUIREMENTS

Absolute Majority

COUNCIL DECISION

M210905

Moved Cr Letter, seconded Cr Penny

That Council grants a rate concession of \$2,581.95 to the Tambellup Business Centre for the 2021/22 financial year.

***CARRIED 6/0
By Absolute Majority***

10.04	WA COUNTRY HEALTH SERVICE – REQUEST TO WAIVE HALL HIRE FEES
Attachment:	Nil
File Ref:	ADM0066
Author:	PA Hull – Strategic Support & Projects Officer
Date:	7 September 2021
Disclosure of Interest:	Nil

Cr S Penny

‘With regard to the matter in item 10.04, I declare an Impartiality Interest. I disclose that I have an association with the applicant. This association is my partner, Michelle Carrington who is Primary Health Manager WA Country Health Service in Katanning.

As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly’.

SUMMARY

Council to consider a request to waive hire fees and bonds for the Tambellup Hall.

BACKGROUND

A report in the Sunday Times newspaper of 5 September 2021 regarding COVID-19 vaccination rates across local government areas in WA highlighted that the Shire of Broomehill-Tambellup was one of the poorer performing areas with only 22.5% of the population having received both required doses.

In response to this information, WA Country Health Service (WACHS) staff have been successful in their application for a number of COVID-19 vaccination clinics to be held in Tambellup during October and November 2021.

Prior to the conduct of the clinics, WACHS will undertake a local education program, to raise awareness and deliver a positive message about the vaccination program.

WACHS will be conducting vaccinations over two days in mid-October with a second two-day clinic 21 days following the initial clinic. The clinics will be open to all residents of the Shire of Broomehill-Tambellup. Staff have advised online bookings will be required through the Department of Health Vaccinate WA website, however it is anticipated that WACHS staff will provide support onsite for community members to be able to register on the day.

WACHS has requested the use of the Tambellup Hall for these clinics, due to its central location in town and ease of access for walk in clientele. WACHS has requested Council give consideration to waiving the applicable hire fees and bonds due to the broad relevance the issue has across the community.

COMMENT

Council Policy ‘1.2 Use of Shire Facilities’ specifies the individual Community Groups and instances where hall hire fees are not to be charged. Historically, if the Council wishes to support a Community Group it does so by way of a donation equivalent to the cost of the hall hire, however this approach is not relevant on this occasion.

Should Council agree to waive hall hire fees in this instance, disclosures will be required to be made in the Annual Financial Report for the 2021/22 year, in accordance with the Local Government (Financial Management) Regulations 1996.

Staff consider the clinics will be of significant benefit to the broader community, and recommend that Council consider waiving hire fees and charges for each of the scheduled clinics.

CONSULTATION

Acting CEO Kay O'Neill

Michelle Carrington - WACHS

STATUTORY ENVIRONMENT

Local Government Act 1995

s6.12 Power to defer, grant discounts, waive or write off debts

(1) Subject to subsection (2) and any other written law, a local government may—

(a) when adopting the annual budget, grant a discount or other incentive for the early payment of any amount of money; or*

(b) waive or grant concessions in relation to any amount of money; or

(c) write off any amount of money, which is owed to the local government.

** Absolute majority required.*

(2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.

(3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.

(4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.

Local Government (Financial Management) Regulations 1996

R42. Discounts for early payment etc. information about in the annual financial report

(1) The annual financial report is to include for each discount or other incentive granted for early payment of any money and in respect of each waiver or concession in relation to any money –

(c) in relation to a waiver or concession –

(i) a brief description of the waiver or concession; and

(ii) a statement of the circumstances in which it was granted; and

(iii) details of the persons or class of persons to whom it was available; and

(iv) the objects of, and reasons for, the waiver or concession.

POLICY IMPLICATIONS

Policy 1.2 'Use of Shire Facilities':

STRATEGIC IMPLICATIONS

Strategic Community Plan 2018-2028

KRA1: Our people

1.2.1 Support agencies to enhance locally delivered services and activities for all members of the community.

KRA 2: Our Economy

2.2.4 Support and promote local educational options and health services.

FINANCIAL IMPLICATIONS

The 2021/22 Budget sets the cost to hire the Tambellup Hall at \$250, and a refundable bond is also payable of \$500. Loss of revenue from hall hire fees if Council agrees to waive these.

VOTING REQUIREMENTS

Absolute majority

COUNCIL DECISION

M210906

Moved Cr White, seconded Cr Letter

That Council advises WA Country Health Service that hall hire fees and bonds applicable to the use of the Tambellup Hall for the conduct of COVID-19 vaccination clinics in October and November 2021 will be waived.

***CARRIED 6/0
By Absolute Majority***

10.05	BROOMEHILL P&C - REQUEST FOR CONTRIBUTION
Attachment:	Letter from Broomehill Primary School P&C
File Ref:	ADM0061
Author:	Annie Richardson, Governance and Executive Officer
Date:	23 August 2021
Disclosure of Interest:	Nil

SUMMARY

Council to consider a request for a financial contribution towards 'Clean-Up Australia Day'.

BACKGROUND

As part of Clean-Up Australia Day celebrations Broomehill Primary School students collected rubbish in and around Broomehill from 10am to 3 pm on Sunday 29th August 2021.

Lisa Thompson, as President of Broomehill P&C, has requested Council's consideration to making a financial contribution in 2021. Any monetary support will go towards resources for the school eg library, outdoor games and excursions.

COMMENT

The CEO has delegated authority to make donations up to the value of \$200, however the P&C have requested a contribution from Council of \$500 or more.

Council is very supportive of the school and annually provides assistance, both financial and in-kind, as a matter of routine; making a contribution of \$1,000 towards bus hire for swimming lessons, donating a book award at the end of year presentation evening and works in kind (gravel, sand etc) as requested for school sports or at the school grounds.

As the actual purpose that the funds would be used for is somewhat vague staff recommend Council makes a contribution of \$300.

CONSULTATION

Former Chief Executive Officer, Keith Williams

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Strategic Community Plan 2018-2028

KRA 1 – Our People - 1.4 Organisations in our community demonstrate strong leadership and commitment

1.4.1 – Provide support to our community groups to achieve outcomes that benefit the community.

FINANCIAL IMPLICATIONS

In the current budget, Members of Council – Donations has a budget of \$5,000, with \$0 expended to date as the budget has only recently been adopted.

VOTING REQUIREMENTS

Simple Majority

COUNCIL DECISION

M210907

Moved Cr Letter, seconded Cr White

That Council makes a contribution of \$300 to the Broomehill P&C for Clean-Up Australia Day, and the funds are to be utilised towards purchase of resources for the school.

CARRIED 6/0

11. MATTERS FOR WHICH THE MEETING MAY BE CLOSED
Nil
12. APPLICATIONS FOR LEAVE OF ABSENCE
Nil
13. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
Nil
14. QUESTIONS FROM MEMBERS WITHOUT NOTICE
Nil
15. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

M210908

Moved Cr White, seconded Cr Holzknicht

Council to accept four (4) late Items 15.01, 15.02, 15.03 and 15.04 for decision.

CARRIED 6/0
By Absolute Majority

Motion to Proceed Behind Closed Doors:

That in accordance with Section 5.23 (2) of the Local Government Act 1995 the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter

2 (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting

M210909

Moved Cr White, seconded Cr Penny

That Council move behind closed doors due to Confidential matters.

CARRIED 6/0

Observers Julian Wills, Chris and Nina Jackson left the meeting at 5.11pm.

15.01	TENDER NO. BHT 01/2021 BROOMEHILL TOWNSCAPE PROJECT
Attachment:	Confidential: Tender Submission - Environmental Industries Confidential: Tender Submission - WCP Civil Confidential: Tender Assessment - H&H Architects
File Ref:	ADM0575
Author:	PA Hull – Strategic Support & Projects Officer
Date:	14 September 2021
Disclosure of Interest:	Nil

COUNCIL DECISION

M210910

Moved Cr White, seconded Cr Letter

That Council rejects all tenders received for Tender No. BHT 01/2021 Broomehill Townscape Project due to all tenders exceeding Council's budget allocation for this project.

CARRIED 6/0

15.02	TENDER NO. BHT 02/2021 TAMBELLUP TOWN SQUARE PROJECT
Attachment:	Confidential: Tender Submission - Environmental Industries Confidential: Tender Submission - WCP Civil Confidential: Tender Assessment - H&H Architects
File Ref:	ADM0576
Author:	PA Hull – Strategic Support & Projects Officer
Date:	14 September 2021
Disclosure of Interest:	Nil

COUNCIL DECISION

M210911

Moved Cr Letter, seconded Cr Penny

That Council rejects all tenders received for Tender No. BHT 02/2021 Tambellup Town Square Project due to all tenders exceeding Council's budget allocation for this project.

CARRIED 6/0

PROCEDURAL MOTION

M210912

Move Cr Letter, seconded Cr Barritt

That Council re-opens the meeting to members of the public at 5.37pm.

CARRIED 6/0

Messrs Julian Wills, Chris and Nina Jackson re-entered the meeting at 5.38pm

Unconfirmed

15.03	2021/22 BUDGET AMENDMENT – DROUGHT COMMUNITIES PROGRAM FUNDING
Attachment:	Nil
File Ref:	CP.PR.74
Author:	KP O'Neill – Acting CEO
Date:	15 September 2021
Disclosure of Interest:	Nil

SUMMARY

Council to consider amendments to the 2021/22 Budget in relation to projects funded by the Drought Communities Program (DCP).

BACKGROUND

Council approved allocation of DCP funding to the following projects –

• Adverse Events Plan / Audit	\$25,000
• Water Efficiency (standpipe controllers)	\$50,000
• Broomehill Sporting Complex accessibility upgrade	\$150,000
• Broomehill Townscape Enhancement	\$110,000
• Broomehill Nature Play Park	\$100,000
• Holland Track Interpretive Centre	\$115,000
• Tambellup Townscape / Town Centre	\$370,000
• Tambellup Youth Centre	\$80,000
	\$1,000,000

In addition to the DCP funding, monies held in the Townscape Reserve of \$300,000 were budgeted to be utilised on both Broomehill and Tambellup Townscape projects.

Good progress is being made on several of the projects and the following are all on track for completion mid-December; the Adverse Events Plan, Water efficiency (standpipe controllers), Broomehill Sporting Complex accessibility upgrade, Broomehill Nature Play Park and the Holland Track Interpretive Centre.

The two Townscape projects were tendered at the end of August, and work has not commenced at the Tambellup Railway Building which was proposed to be utilised as the Youth Centre.

COMMENT

The townscape projects in both Broomehill and Tambellup are unable to commence as the tenders received for each project far exceed the budget allocations. Council dealt with the tenders in the previous item/s, and agreed not to award any tender for each project.

Community consultation around the proposal to relocate the Youth Centre to the Railway Building wasn't supported, as it was felt that the existing building was in the ideal location adjacent to the town oval to continue to provide support and activities to youth in the community. Local Roads and Community Infrastructure Program (LRCIP) funding from Phase 3 has been allocated for improvements to the existing building.

Due to the short timeframe remaining to expend the DCP funding, Council is requested to consider reallocating the amounts allocated to the Tambellup Townscape/Town Centre and Youth Centre projects to the Broomehill Townscape to ensure DCP funding is fully expended. The Broomehill townscape project is smaller in scale and is achievable by the 31 March 2022.

An extension of time has previously been sought to complete our projects by 31 December 2021, however a further extension has been requested to 31 March 2022 (the end of program date).

The Broomehill Townscape design will be reviewed in consultation with H+H Architects to slightly modify the scope of works which will reduce the impact onto Great Southern Highway during construction, and also alter the design of proposed footpaths/paving which narrowed the Great Southern Highway and Journal Street intersection. These modifications will assist in reducing the estimated cost of the project, however due to the project being over \$250,000 in value tenders will again be called on the revised design and scope of works, with a project completion date of 28 February 2022.

Over the coming months the Tambellup Townscape/Town Centre project design will be re-scoped and costed, and the budget will be reviewed to identify projects funded by LRCIP Phase 3 that could be deferred and that funding reallocated. The Townscape Reserve balance will also be utilised for this project.

CONSULTATION

Lawrence Cuthbert, H+H Architects
Shire President & Deputy President
Senior Staff
Drought Communities Program

STATUTORY ENVIRONMENT

Local Government Act 1995
Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

There are no policy implications

STRATEGIC IMPLICATIONS

Strategic Community Plan 2018-2028
KRA One – Our People
Objective 1.5 – Our Shire demonstrates strong leadership, effective governance and efficient service delivery to our community.

FINANCIAL IMPLICATIONS

Nil impact overall - reallocation of funds between grant funded projects in the 2021/22 Budget.

VOTING REQUIREMENTS

Absolute Majority

COUNCIL DECISION

M210913

Moved Cr White, seconded Cr Barritt

That Council amends the 2021/22 Budget and reallocates Drought Communities Program funds as follows –

Project	Adopted Budget	Revised Budget
Broomehill Townscape Enhancement	\$110,000	\$560,000
Tambellup Townscape / Town Centre	\$370,000	\$0
Tambellup Youth Centre	\$80,000	\$0

CARRIED 6/0
By Absolute Majority

15.04	DROUGHT COMMUNITIES PROGRAM – HOLLAND TRACK INTERPRETIVE CENTRE
Attachment:	Wayfound – Holland Track interpretive node and Broomehill Village heritage walk trail proposal
File Ref:	ADM0558
Author:	PA Hull – Strategic Support & Projects Officer
Date:	16 September 2021
Disclosure of Interest:	Nil

SUMMARY

Council to endorse the proposal for the Holland Track Interpretive Centre.

BACKGROUND

Council endorsed projects for the Drought Communities Program funding at a Special Council meeting held 30 June 2020. The projects included activities in Broomehill - streetscape enhancement, construction of a nature playground in Holland Park, and the creation of an interpretive centre featuring the story of John Holland and the development of the Holland Track.

The concept plans for all three projects developed at the time included three possible locations for the Interpretive Centre:

- At the tourist information bay on Great Southern Highway;
- At the Holland Memorial at the intersection of Great Southern Highway and Ivy St;
- Adjacent to Broomehill Museum, at the intersection of Great Southern Highway and Journal St.

At the time Council determined more consultation with the community was required to establish an appropriate location for the Interpretive Centre.

COMMENT

In August 2021 consultants were appointed to the project. Wayfound is a specialist signage, design and tourism consultancy that focuses on seamless destination experiences through the provision of integrated visitor information.

On Monday 13 September, Wayfound director Kim D’Alton and researcher Sue Graham-Taylor visited Broomehill to undertake an inspection of the townsite, relevant interpretive sites and to meet members of the Broomehill Heritage Group to discuss the project.

As part of the site visit and through consultation, it has been determined that the most appropriate location for the Interpretive Centre is adjacent to the Broomehill Museum. This installation will be accompanied by directional signage at the entrances to the townsite to direct visitors to the Centre.

A copy of the Wayfound proposal for the interpretation project is attached for Councillors information.

Councillors will be aware the Broomehill Heritage Group has undertaken significant works at the Museum to enable artefacts to be displayed in a themed fashion, with the intent that the Museum will be able to be accessed by members of the public through provision of pin codes to open the centre.

In acknowledgement of this work, it would be appropriate for the interpretive Centre to be located at the Museum, to contribute to the creation of a heritage precinct, which will also provide links and direction to other trails in the townsite.

As the new construction is on land under Council's management, it is appropriate that Council endorse this action.

CONSULTATION

Kim D'Alton – Wayfound
Broomehill Heritage Group
Acting CEO

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Policy 1.15 – Community Engagement

STRATEGIC IMPLICATIONS

Strategic Community plan 2018-2028

KRA 1 Our People

1.4 – Organisations in our community provide strong leadership and commitment

KRA Three Our Places

3.1 – The history heritage and culture of our communities is reflected in attractive townscapes

FINANCIAL IMPLICATIONS

Provision has been made in the 2021/2022 budget for this project.

VOTING REQUIREMENTS

Simple majority

COUNCIL DECISION

M210914

Moved Cr Penny, seconded Cr Holzknicht

That Council endorses the proposal for the Holland Track Interpretive Centre to be located adjacent to the Broomehill Museum, Journal St Broomehill.

CARRIED 6/0

16. CLOSURE

There being no further business, the President once again showed appreciation to retiring Councillors and thanked the remaining Councillors and staff and declared the meeting closed at 5.45pm.

Unconfirmed