

SHIRE OF BROOMEHILL-TAMBELLUP

Minutes of the Ordinary Meeting of Council held in the Broomehill Council Chambers on Thursday 17th July 2008 commencing at 4.00pm.

1. RECORD OF ATTENDANCE

Present: Jan Grimoldby Commissioner
Joanne Trezona Chief Executive Officer
Peter Bentley Manager Administrative and Customer Services
Vicki Webster Executive Officer

Gallery: Barry Webster, Melanie Turner, Gregory Holly, Annabel Witham,
Kym Crosby, Ross Thomas, Bob Vesey, Graeme Squibb, John Farmer,
Murray Bowman (entered the meeting at 4.08pm), Ken Schlueter (entered the
meeting at 4.15pm)

2. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Commissioner Jan Grimoldby welcomed visitors and staff to the meeting and declared the meeting open at 4.00pm.

3. REPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME / PUBLIC COMMENTS ON AGENDA ITEMS

Public Question Time

Mr Bob Vesey advised Council that he had a number of sheep attacked by a dog in December 2007. WA Ranger Services destroyed the dog and told Mr Vesey that the owner of the dog would be contacted and he would be advised of the outcome. To this point Mr Vesey has had no response from WA Ranger Services.

The Commissioner advised Mr Vesey that the CEO would contact WA Ranger Services to determine the outcome with the owner of the dog and would advise Mr Vesey accordingly.

5. DECLARATION OF INTEREST

Nil

6. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

7. CONFIRMATION OF PREVIOUS MEETING MINUTES

7.1 Special Meeting of Council held Wednesday 2nd July 2008

080701

The Commissioner resolved that the minutes of the Special Meeting of Council held Wednesday 2nd July 2008 be confirmed as a true and accurate record of proceedings.

8. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

The Commissioner requested the Chief Executive Officer to address Council.

The CEO advised the meeting that the Works Supervisor, Graeme Squibb had resigned and would be leaving on Friday 1 August 2008. Graeme has worked for the Shire of Tambellup for over twenty two years and would be sadly missed by the staff and the community. The CEO thanked Graeme for his dedication and commitment to Council and wished him all the best for the future.

9. MATTERS FOR DECISION**9.1 FINANCIAL STATEMENTS FOR JUNE 2008**

Program:	Other Property and Services
Attachment:	Monthly Financial report for the Period Ending 30th June 2008
File Ref:	Nil
Author:	KP O'Neill Finance Officer
Date:	9th July 2008
Disclosure of Interest:	Nil

Summary: The monthly financial statements for the period ending 30th June 2008 for the Shire of Broomehill and the Shire of Tambellup are presented for information only.

Background:

Comment: It should be noted that final adjustments and accruals for the end of year are yet to be done and will affect the balances contained in these statements.

The Shire of Broomehill ended the financial year with a balance of \$157,759.42 in its Municipal Fund and \$676,630.39 in Reserves.

The Shire of Tambellup ended the financial year with a balance of \$111,812.68 in its Municipal Fund and \$515,278.75 in Reserves.

Consultation: Nil

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications: This issue has no financial implications for Council

Strategic Implications: This issue is not dealt with in the Plan

Voting Requirements: Simple Majority

Officer / Council Resolution: 080702

*“The Commissioner resolved –
That the Financial Reports for the Shire of Broomehill and the Shire of Tambellup for the period ending 30th June 2008 be adopted.”*

Reason For Change to Recommendation:

9.2 CREDITORS ACCOUNTS PAID JUNE AND JULY 2008

Program:	Other Property and Services	
Attachment:	List of Cheque Payments for June and July 2008	
File Ref:		
Author:	KP O'Neill	Finance Officer
Date:	9th July 2008	
Disclosure of Interest:	Nil	

Summary: Attached are the lists of Creditors Accounts paid for the period 11 June to 11 July 2008.

Background:

Comment: Summary of Payments:-

Shire of Broomehill

Municipal Fund	\$112,484.93
Trust Fund	\$3,737.01
Credit Card	\$1,053.85
Total	\$117,275.79

Shire of Tambellup

Municipal Fund	\$189,815.63
Trust Fund	\$0.00
Credit Card	\$197.31
Total	\$190,012.94

Shire of Broomehill-Tambellup

Municipal Fund	\$39,924.03
Trust Fund	\$0.00
Credit Card	\$0.00
Total	\$39,924.03

Consultation: Nil

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications: This issue has no financial implications for Council

Strategic Implications: This issue is not dealt with in the Plan

Voting Requirements: Simple Majority

Officer / Council

Resolution: 080703

“The Commissioner resolved-

- 1. That the Creditors accounts paid for the Shire of Broomehill, being Municipal Fund EFT payments and cheques numbered 19309 to 19364 and 20000 inclusive and totalling \$112,484.93, Trust Fund cheques numbered 13 to 15 inclusive and totalling \$3,737.01 and Credit Card payments of \$1,053.85, be adopted.*
- 2. That the Creditors accounts paid for the Shire of Tambellup, being Municipal Fund EFT payments and cheques numbered 20375 to 20432 inclusive and totalling \$189,815.63 and Credit Card payments of \$197.31, be adopted.*
- 3. That the Creditors accounts paid for the Shire of Broomehill-Tambellup, being Municipal Fund EFT Payments of \$39,924.03, be adopted.”*

**Reason For Change to
Recommendation:**

9.3 TAMBELLUP AGRICULTURAL SOCIETY

Program:	Recreation and Culture
Attachment:	Nil
File Ref:	ADM0142
Author:	JM Trezona Chief Executive Officer
Date:	9th July 2008
Disclosure of Interest:	Nil

Summary: The Tambellup Agricultural Society is seeking permission to again hold the annual Show in the town centre.

Background: The Agricultural Society will be holding the Annual Tambellup Show on Saturday 11th October 2008. For the past few years the show has been held in the townsite which has enhanced the overall success of the show.

The Agricultural Society is again seeking Council assistance with the closure of Norrish Street between Gnowangerup Road and Henry Street to accommodate the Show.

Permission is also sought to waive the Hall hire cost for the event and the use of the Administration building as the Show Day office.

Comment: In previous years Council has supported the event by organising the road closure, providing the use of the administration building and waiving the hall hire costs.

Consultation: Nil

Statutory Environment: Nil

Policy Implications: Council as yet does not have a policy relating to the waiving of hall hire costs for certain community events.

Financial Implications: The cost of the road closure application is \$60 and the loss of hall hire fees is \$154.

Strategic Implications: This issue is not dealt with in the Plan

Voting Requirements: Simple Majority

Officer Resolution: “*The Commissioner resolves –*

- *That Council agree to make application for the closure of Norrish Street between Gnowangerup Road and Henry Street on Saturday 11th October 2008;*
- *That the hall hire fees for the event be waived; and*
- *Permission is granted to use the Tambellup administration building as the Show Day Office.”*

Council Resolution: 080704

“The Commissioner resolved –

- That Council agree to make application for the closure of Norrish Street between Gnowangerup Road and Henry Street on Saturday 11th October 2008;***
- That the hall hire fees for the event be waived; and***
- Permission is granted to use the Tambellup administration building as the Show Day Office, at the discretion of the CEO.”***

**Reason For Change to
Recommendation:**

To ensure the Chief Executive Officer has control of the level of usage of the office building on Show Day.

9.4 PROPOSED INERT LANDFILL FACILITY (Tyres)

Program:	Other Property and Services
Attachment:	Aerial Photo of proposed site
File Ref:	ADM0240
Author:	JM Trezona Chief Executive Officer
Date:	9th July 2008
Disclosure of Interest:	Nil

Summary: The advertising period for the proposed Inert Landfill Facility (Tyres) closed on 25th June 2008.

Background: Council received a planning application for the establishment of an inert landfill facility for tyres on Location 1382 near Watergarrup Road, Tambellup. The matter came before the Tambellup Council at its May 2008 ordinary meeting. It is proposed that the tyres are buried on site in bales. Planning consent for sand extraction on Location 1382 was issued on the 29th November 2007. The approved sand extraction use has now commenced. The site has an area of approximately 229.05 hectares.

The Shire of Tambellup Council proposed that the matter be advertised prior to a final decision being taken.

The proposal was advertised in the Great Southern Herald and details of the proposal were forwarded to adjoining landholders, the Department of Water, Department for Agriculture and Food WA and the Department for Conservation and Environment in Albany.

Comment: There is an approved tyre storage facility in Albany. Once the Albany site has received approximately 2500 – 3000 tyre, they will be baled up and transferred to Location 1382.

The application entails the following:

- Top soil is removed and an area for tyre landfill will be excavated (maximum depth of 6 metres);
- There will be approximately one truckload of tyres per month comprising approximately 2000 tyres per load (20 bales);
- Tyre bales each comprise of 100 tyres having a dimension of 1.27 metres x 1.53 metres x 0.77 metres;
- Baled tyres would be placed in the excavated pit using a front end loader already on site as it is already used for sand extraction;
- Tyres will be used to fill the excavated area to approximately 1 metre below ground level, then the site will be progressively filled with soil;
- The lifespan of the landfill site is anticipated to be three years. After completion the site will be rehabilitated and the topsoil replaced;
- If future supply enables a tyre recycling plant to be established, then the baled tyres can be retrieved from these types of landfill sites.

Environmental Issues

The proposed development will require licensing by the Department of Environment and Conservation (DEC – Albany) under the Environmental Protection Act 1986.

DEC inspect and monitor these sites as there is an annual licence.

The proponent has been successfully operating a similar but larger tyre landfill facility in the Shire of Brookton. Gray & Lewis has liaised with the DEC inspector of the Brookton site and there have not been any environmental issues.

Town Planning Scheme No 2

The lot is zoned ‘Farming’ under the Shire of Tambellup Town Planning Scheme No 2 (“the Scheme”).

The landuse of ‘Landfill Facility’ is not listed under Table 1 of the Scheme and therefore is considered to be a ‘use not listed’ in accordance with Clause 3.3 of the Scheme.

Council has a number of options for determination of a ‘Use Not Listed’ in accordance with

Clause 3.3 which states;

“If a person proposes to carry out on land any use that is not specifically mentioned in the Zoning Table and cannot reasonably be determined as falling within the type, class or genus of activity of any other use category the local government may:

- (a) determine that the use is consistent with the objectives of the particular zone and is therefore permitted;*
- (b) determine that the proposed use may be consistent with the objectives of the particular zone and thereafter follow the advertising procedures of clause 8.3 in considering an application for planning approval; or*
- (c) determine that the use is not consistent with the objectives of the particular zone and is therefore not permitted.”*

The crux of Councils decision is to determine whether the application is consistent with the objectives of the Farming Zone.

Objectives of the Farming Zone

The most relevant objective applicable to this application is “to ensure continuation of broad hectare farming as the principal landuse in the District and encouraging where appropriate the retention and expansion of agricultural activities”.

It could be argued that the proposed landfill site meets the objectives of the Farming zone for the following reasons;

1. The proposed use would be temporary and allow a supplementary income, similar to the approved sand extraction use.
2. The land will be rehabilitated following landfill and water retention may be improved.
3. Once rehabilitated the land can continue to be used for farming purposes.

Concern was raised as to whether or not the proposed 1.0m covering of topsoil as part of the rehabilitation of the site was sufficient to support broad acre farming. Dykstra Planning has advised that the existing Brookton site has been progressively rehabilitated and pasture crops successfully reinstated. In the event that a greater depth of soil is required to support broadacre farming to its current extent Council can include a condition of approval that requires the preparation and implementation of a Rehabilitation Plan to the satisfaction of Council.

Consultation:

The matter was advertised for public comment for a twenty one day period. Two responses were received.

Department of Water

The DOW have recommended that in addition to the planned revegetation a revegetated buffer along the river be established to encourage the reduction in water movement through the soil from the site, in particular along the western boundary of Location 1382. The DOW also recommend preliminary investigation of groundwater prior to any use of the site for tyre fill, to ensure minimum separation distances from the tyre fill to the groundwater required can be achieved.

J & JM Cristinelli

Mr and Mrs Cristinelli have no objection to the proposal but raise the issue of fire risk, regular monitoring and enquire if there is to be a further process of consultation if and when the reuse of the tyres is proposed.

Council can include as a condition of approval that requires further planning approval for the removal of the tyres.

Statutory**Environment:**

Shire of Tambellup Town Planning Scheme No 2.

Planning and Development Act 2005 – the applicant may have a right of review to the State Administrative Tribunal if aggrieved by Council's decision.

Environmental Protection Act 1986 – the proponent requires separate approvals / licence from DEC.

Policy Implications:

Nil

Financial**Implications:**

This issue has no financial implications for Council

Strategic**Implications:**

This issue is not dealt with in the Plan

Voting Requirements:

Simple Majority

Officer Resolution:

“The Commissioner resolves –

1. *That approval be granted for the establishment of an inert Landfill Facility (Tyres) on Location 1382 near Watgarrup Road, Tambellup subject to the following conditions:*
 - *The pit for tyre landfill to be backfilled with soil in stages as sections of the pit are filled with tyres;*
 - *Adequate water supply is to be provided on site for fire fighting and dust management purposes to the satisfaction of Council;*
 - *A professional quality landscaping and reticulation plan acceptable to Council shall be prepared and submitted for approval. The plan to be submitted within six months of the date of approval unless otherwise agreed to in writing. The plan shall show by numerical code the species, quantity and anticipated mature dimensions of all plant types to be planted;*
 - *The establishment of a revegetated buffer along the river to assist in the reduction in water movement through the soil from the site;*
 - *Preliminary investigation of groundwater prior to any use of the site for tyre fill to ensure the minimum separation distances are achieved;*
 - *Provision to be made so that all commercial vehicles and trucks can ingress and egress the site in forward gear;*
 - *The planning consent is for tyre landfill only and is not an approval for extraction of tyres;*
 - *The plans lodged with the application shall form part of the planning approval.*
2. *That the submissions from the Department of Water and J & JM Cristinelli be noted.”*

Council Resolution:

080705

“The Commissioner resolved –

3. *That, subject to the provision of an appropriate licence from the Department of Environment and Conservation, approval be granted for the establishment of an inert Landfill Facility (Tyres) on Location 1382 near Watgarrup Road, Tambellup subject to the following conditions:*
 - *The pit for tyre landfill to be backfilled with soil in stages as sections of the pit are filled with tyres;*
 - *Adequate water supply is to be provided on site for fire fighting and dust management purposes to the satisfaction of Council;*
 - *A professional quality landscaping and reticulation plan to the satisfaction of the Chief Executive Officer shall be prepared and submitted for approval. The plan to be submitted within six months of the date of approval unless otherwise agreed to in writing. The plan shall show by numerical code the species, quantity and anticipated mature dimensions of all plant types to be planted;*

- *The establishment of a revegetated buffer along the river to assist in the reduction in water movement through the soil from the site;*
- *Preliminary investigation of groundwater prior to any use of the site for tyre fill to ensure the minimum separation distances are achieved;*
- *Provision to be made so that all commercial vehicles and trucks can ingress and egress the site in forward gear;*
- *A plan showing the GPS coordinates including the volume of the estimated quantity of material stored is to be provided to Council;*
- *The planning consent is for tyre landfill only and is not an approval for extraction of tyres;*
- *The plans lodged with the application shall form part of the planning approval.*

4. That the submissions from the Department of Water and J & JM Cristinelli be noted.”

Reason For Change to Recommendation:

The Commissioner requested that it be made clear that the above resolution is a planning approval not a licence and the additional information included is to assist in future excavation of the site.

9.5 SUBDIVISION OF LOT 263 LATHOM STREET, BROOMEHILL VILLAGE

Program:	Community Amenities
Attachment:	Copy of Valuation Report – Executive Summary
File Ref:	S136250
Author:	JM Trezona Chief Executive Officer
Date:	9th July 2008
Disclosure of Interest:	Nil

Summary: A valuation report to meet the requirements of cash-in-lieu of land for public open space has been completed for Lot 263 Lathom Street, Broomehill Village.

Background: The former Shire of Broomehill had commenced the process to subdivide Lot 263 Lathom Street, Broomehill Village into twelve residential housing lots. Part of the procedure includes the ability for a developer, in this case the Council, to set aside funds in lieu of public open space. In order to do this, a valuation must be undertaken to determine the cash amount.

The valuation was prepared by Independent Valuers of WA

Comment: The assessed amount to be set aside in a reserve is \$10,000, plus GST. A copy of the assessment is attached for additional information. If Council agrees with the assessed value, the money must be paid within ninety days into a reserve and used for the purposes permissible under the Act.

Consultation: Nil

Statutory Environment: *The Planning and Development Act 2005* states the following:

153. When owner may pay money in lieu of land being set aside for open space

(1) If the Commission has approved a plan of subdivision of land on condition that a portion of the land be set aside and vested in the Crown for parks, recreation grounds or open spaces generally and;

- a) The Commission, after consultation with the local government in whose district the portion is situated, so requires; or
- b) The Commission, the local government in whose district the portion is situated and the owner of the land so agree,

the owner of that land is to, in lieu of setting aside the portion, pay to that local government a sum that represents the value of the portion.

(2) The Commission is not to impose a requirement referred to in subsection (1)(a) in respect of a plan of subdivision that creates less than three lots.

154. How money received in lieu of open space is to be dealt with

(1) All money received by a local government under section 153 is to be paid into a separate account of the trust fund of the local government established under section 6.9 of the *Local Government Act 1995*.

(2) The money is to applied -

- a) For the purchase of land by the local government for parks, recreation in grounds or open spaces generally, in the locality in which the land included in the plan of subdivision referred to in section 153 is situated;
- b) In repaying any loans raised by the local government for the purchase of any such land;
- c) With the approval of the Minister, for the improvement or development as parks, recreation grounds or open spaces generally of any land in that locality vested in or administered by the local government for any of those purposes; or
- d) With the approval of the Commission, in reimbursing an owner (the **“first owner”**) of land included in a joint subdivision agreement for land that has been set aside and vested for parks, recreation grounds or open space where –
 - i. The first owner set aside a greater proportion of land than another owner (the **“second owner”**); and
 - ii. As a consequence, the local government and the Commission approved of the second owner paying to the local government a sum in lieu of land being set aside for that purpose and that sum, or the relevant proportion of that sum, being reimbursed to the first owner for the excess proportion of land set aside by the first owner.

(3) If interest is earned from the investment of monies held under subsection (1), that money is to be applied for a purpose set out in subsection (2).

155. How value of portion is determined

(1) In this section –

“licensed valuer” means –

- a) A licensed valuer as defined in the *Land Valuers Licensing Act 1978*; or
- b) The Valuer-General, but nothing in subsection (3)(a) or in this definition is to be construed as obliging the Valuer-General to undertake a valuation for the purposes of this section;

“market value of land” means the capital sum which an unencumbered estate in fee simple in the land might reasonably be expected to realise if offered for sale on such reasonable terms and conditions as a bona fide seller would require.

(2) For the purposes of section 153, the value of the portion is to be such percentage of the market value of the land of which the portion forms part as the area of the portion bears to the area of that land.

(3) For the purposes of subsection (2), the market value of land –

- a) Is to be determined, at the cost of the owner of the land, by a licensed valuer agreed upon by the parties or, failing agreement, appointed by the local government; and
- b) Is to be so determined –
 - i. As at the date on which the valuation is made;
 - ii. On the basis that there are no buildings, fences or other improvements of a like nature on the land;
 - iii. On the assumption that any rezoning necessary for the purpose of the subdivision has come into force; and

- iv. Taking into account the added value of all other improvements on or appurtenant to the land.
- (4) The licensed valuer is to give the valuation to the owner of the land and the local government.
- (5) If within ninety days, or such longer time as is agreed in writing by the local government, of the date on which the valuation is made the owner of the land has not:
 - a) Paid the amount of the valuation; or
 - b) Disputed the valuation under section 156, the local government, may by written notice to the owner of the land, determine that the valuation is no longer current and that a fresh valuation is required.

156. Dispute as to valuation

- (1) If either the owner of the land or the local government disputes a valuation made under section 155, the valuation may be varied by agreement between the parties or the dispute may be settled by such method as they may agree upon.
- (2) If after twenty eight days from the date when both parties have received the valuation the dispute has not been settled or an agreement made as to the method of settlement, either the owner of the land or the local government may refer the dispute for determination by an arbitrator under the *Commercial Arbitration Act 1985*.

Policy Implications: Nil

**Financial
Implications:**

The previous Council (Shire of Broomehill) made provision in the 2007-2008 budget to cover half of the estimated costs associated with subdivision of Lot 263. The unspent balance of this provision has been put into a reserve. The second half of the estimated cost will be included in the 2008-2009 budget.

Provision for the cash-in-lieu of public open space will be made in the 2008-2009 budget.

**Strategic
Implications:** This issue is not dealt with in the Plan

Voting Requirements: Simple Majority

Officer Resolution: “*The Commissioner resolves –*

- *That the valuation report for the cash-in-lieu of public open space be accepted; and*
- *That provision be made in the 2008-2009 budget to transfer the determined cash-in-lieu into a reserve to be used for the purposes permissible under the Planning and Development Act 2005.*”

Council Resolution: 080706

“The Commissioner resolved –

- That the valuation report for the cash-in-lieu of public open space be accepted; and***
- That provision be made in the 2008-2009 budget to transfer the determined cash-in-lieu amount of \$10,000 into a reserve to be used for the purposes permissible under the Planning and Development Act 2005.”***

**Reason For Change to
Recommendation:**

9.6 EMERGENCY SERVICES LEVY

Program:	Law Order and Public Safety
Attachment:	Copy of agreement
File Ref:	ADM0130
Author:	JM Trezona Chief Executive Officer
Date:	9th July 2008
Disclosure of Interest:	Nil

Summary: Council to enter into an “Option B” agreement with Fire and Emergency Services Authority (FESA) for the payment of the Emergency Services Levy (ESL).

Background: Prior to the amalgamation, the Shire of Tambellup had taken up the “Option A” agreement while the Shire of Broomehill had agreed to “Option B”.

Briefly. Option A required Councils to submit on a monthly basis that months ESL levy that had been collected and an acquittal on the correct FESA form. Council was not responsible for the chasing up of outstanding amounts.

Option B requires Council to pay, in quarterly instalments the total annual amount of ESL raised. Council is responsible for chasing up outstanding accounts, but keeps any interest that is accrued.

Comment: With the creation of the Shire of Broomehill-Tambellup, Option B was agreed for the new Council. A three year contract has been provided and now needs to be signed and sealed by the Council.

Consultation: Nil

Statutory Environment: Fire and Emergency Services Authority of Western Australia Act 1998 section 36ZJ.

Policy Implications: Nil

Financial Implications: Provision will be made in the 2008-2009 budget to meet the costs of the ESL.

Strategic Implications: This issue is not dealt with in the Plan

Voting Requirements: Simple Majority

Officer / Council

Resolution: 080707

*“The Commissioner resolved -
That the agreement between the Shire of Broomehill-Tambellup and
the Fire and Emergency Services Authority of Western Australia for
the administration of the Emergency Services Levy under Option B be
signed and sealed.”*

**Reason For Change to
Recommendation:**

9.7 COMPULSORY VOTING IN LOCAL GOVERNMENT ELECTIONS

Program:	Governance
Attachment:	Information Page and WALGA Discussion Paper
File Ref:	ADM0093
Author:	JP Bentley Manager Administrative and Customer Services
Date:	9th July 2008
Disclosure of Interest:	Nil

Summary: The Western Australian Local Government Association (WALGA) has written to Council seeking comment regarding a shift in the associations position on compulsory voting in Local Government elections with the abolition of the “first past the post” voting system.

Background: Historically the association has opposed compulsory voting in Local Government elections as there was little concern over party politics, factionalisation or other forms of overt politicking and the right of the individual to choose whether to vote or not.

With the introduction of the various forms of preferential voting by the State Government last year, the association has changed its position regarding compulsory voting. It feels that the danger to the electoral process from dummy candidates, factions and alliances and party political influences may undermine the intent and spirit of Local Government as independent community representation for the public at large.

The Local Government industry lobbied hard against the move to proportional preferential voting for these reasons and it probably follows that there would be some support for compulsory voting given that this would be a way to diminish the party political issues that arise from the change in systems.

The State Government (in particular the Australian Labour Party) has a documented commitment to compulsory voting in Local Government elections.

Comment: The Association has asked four questions in its request for information –

1. Does the Council support the principle of compulsory voting in Local Government elections – all other things being equal and does Council have any comment regarding this stance.
2. Does the Council support the introduction of compulsory voting in Local Government elections under the current electoral arrangements and does Council have any comment regarding this stance.
3. If the Council supports the introduction of compulsory voting under the current electoral arrangements, what changes to the electoral arrangements would see Council withdraw its support.

4. Would the Council support the introduction of Optional Preferential Voting in Local Government elections as an alternative to Proportional Preferential voting and does the Council have any comment regarding this stance.

For some thirteen years, the previous Council worked under the first past the post system and has had no experience in the proportional preferential system and at the last election the councillors were all elected unopposed. This highlights that there is little or no experience within the last Council and in particular in how to distribute or recommend the distribution of preferences to other candidates in an election.

Attached is a copy of the Association's paper for the Commissioner's information.

Consultation: Nil

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications: This issue has no financial implications for Council

Strategic Implications: This issue is not dealt with in the Plan

Voting Requirements: Simple Majority

Officer / Council Resolution: 080708

***“The Commissioner resolved –
To complete the WALGA questionnaire on compulsory voting at Local Government elections and advises the Association of any other comment relating to the issue.”***

Reason For Change to Recommendation:

9.8 SHIRE OF BROOMEHILL-TAMBELLUP ELECTIONS – OCTOBER 2008

Program:	Governance	
Attachment:	Nil	
File Ref:	ADM 0112	
Author:	JM Trezona	Chief Executive Officer
Date:	9th July 2008	
Disclosure of Interest:	Nil	

Summary: Council to determine, by absolute majority to nominate the Electoral Commissioner to be responsible for the Shire of Broomehill-Tambellup elections to be held on 18th October 2008.

Background: The *Local Government Act 1995 section 4.20(4)* provides that a local government may, having first obtained the written agreement of the Electoral Commissioner, declare by an absolute majority the Electoral Commissioner to be responsible for the conduct of an election. The Electoral Commissioner will then appoint a returning officer.

Comment: Council agreed at a Special Meeting held on 2nd July 2008 to write to the Electoral Commissioner seeking his agreement to conduct the Council election. The Electoral Commissioner has agreed to be responsible for the election.

Consultation: Nil

Statutory Environment: *Local Government Act 1995 section 4.20 and 4.61*

Policy Implications: Nil

Financial Implications: This issue has no financial implications for Council

Strategic Implications: This issue is not dealt with in the Plan

Voting Requirements: Absolute Majority

Officer / Council Resolution: 080709

“The Commissioner resolved –

- *That Council in accordance with section 4.20(4) of the Local Government Act 1995 declares the Electoral Commissioner to be responsible for the conduct of the October 2008 elections;*
- *That in accordance with section 4.61(2) of the Local Government Act 1995 that the method of conducting the election shall be as a postal election.”*

By Absolute Majority

Reason For Change to Recommendation:

9.9 EVENTS ON ROADS – DELEGATION

Program:	Governance	
Attachment:	Nil	
File Ref:	ADM0107	
Author:	JM Trezona	Chief Executive Officer
Date:	9th July 2008	
Disclosure of Interest:	Nil	

Summary: The Local Government Act provides that the Council may delegate some of its powers to the Chief Executive Officer. The delegation approved by the former Shires are currently being revised in association with policy and local laws. In the interim, there are some delegations that are considered appropriate to be approved to assist in the smooth operation of the organisation and maintain service levels to the community.

Background: The Local Government Act provides in Section 5.42 for the delegation of some powers and duties to the CEO. A local government may delegate (by absolute majority) to the CEO the exercise of any of its powers or the discharge of any of its duties under the Local Government Act other than the following:

- a. Any power or duty that requires a decision of an absolute majority or a 75% majority of the local government;
 - b. Accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;
 - c. Appointing an auditor;
 - d. Acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;
 - e. Any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;
 - f. Borrowing money on behalf of the local government;
 - g. Hearing or determining an objection of a kind referred to in section 9.5;
 - h. Any power or duty that requires the approval of the Minister of the Governor; or
 - i. Such other powers or duties may be prescribed.
- (5.43, Limits on delegations to CEO's)

A delegation under section 5.42 is to be writing and may be general or as otherwise provided in the instrument of delegation.

As part of the process of establishing the new Shire of Broomehill-Tambellup a review of all local laws, policies and delegations is being undertaken.

There are some delegations that are considered necessary to be adopted immediately to ensure the smooth operation of the Shire and provide appropriate services to the community.

Comment: It is proposed that the delegation for events on roads, previously adopted by the former Shires, be adopted immediately and be re-submitted following the review.

Events on Roads – existing Delegation 016

The Chief Executive Officer is delegated authority to determine applications for the temporary closure of roads for the purpose of conducting events in accordance with the Road Traffic (Events on Roads) Regulations 1991. The Chief Executive Officer shall have regards to section 3.50 of the Local Government Act 1995.

Consultation: Nil

**Statutory
Environment:** Nil

Policy Implications: Nil

**Financial
Implications:** This issue has no financial implications for Council

**Strategic
Implications:** This issue is not dealt with in the Plan

Voting Requirements: Absolute Majority

**Officer / Council
Resolution:** 080710

***“The Commissioner resolved –
That the Chief Executive Officer is delegated authority to determine applications for the temporary closure of roads for the purpose of conducting events in accordance with the Road Traffic (Events on Roads) Regulations 1991. The Chief Executive Officer shall have regard to section 3.50 of the Local Government Act 1995.”***

**Reason For Change to
Recommendation:**

9.10	FIRE ADVISORY COMMITTEE
Program:	Law, Order and Public Safety
Attachment:	Nil
File Ref:	ADM0078
Author:	JM Trezona Chief Executive Officer
Date:	9th July 2008
Disclosure of Interest:	Nil

Summary: A request from the Fire Advisory Committee for a standpipe.

Background: Members of the Fire Advisory Committee (FAC) are concerned that if there was a major fire incident in the Shire some areas of the district are considerable distances from a water source. Past dry seasons have highlighted this concern.

The FAC have written asking Council to consider a proposal for the installation of a standpipe on the Paul Valley Road on Ken Schlueter's property. The FAC advises that at present catchment drainage works on a number of properties delivers a good supply of quite fresh water through Mr Schlueter's property and on to the Gordon River. The FAC proposal is to catch the water in a dam/pond on Mr Schlueter's property and install a standpipe, with easy access from Paul Valley Road that could be used in times of a fire incident.



Comment: This matter was deferred from the May meeting of Council to allow a representative from the Fire Advisory Committee to address members on the proposal. Mr Schlueter will be addressing Council to provide further information on the proposal.

Consultation: Nil

**Statutory
Environment:** Nil

Policy Implications: Nil

**Financial
Implications:** The costs of the proposal should be eligible to be met through the Emergency Services Levy annual grant. The 2008-2009 budget has already been approved by FESA.

**Strategic
Implications:** This issue is not dealt with in the Plan

**Voting
Requirements:** Simple Majority

**Officer / Council
Resolution:** 080711

*“The Commissioner resolves –
That Council obtains a costing for the proposal and makes application
in the 2009-2010 ESL budget for funds to cover the project.”*

**Reason For Change
to Recommendation:**

10.1 TAMBELLUP PLANT REPORT FOR JUNE 2008

Program:	Transport	
Attachment:	Nil	
File Ref:	ADM0255	
Author:	GJ Squibb	Works Supervisor
Date:	9th July 2008	
Disclosure of Interest:	Nil	

Plant	Name	Rego.	Hours	Comments
CAR24	Ford XR6	0TA		
UTE13	Toyota Hilux 4x4	TA052	2119	20000 km Service completed
UTE22	Mitsubishi 4x4 Dual Cab	TA001		Noisy gearbox in first gear
UTE5	Toyota Hilux	1TA	1987	OK
TT9	Mitsubishi Truck	TA1880	116928	Tyres to be checked
TT13	Isuzu Gigamax Truck	TA092	21078	Toolbox bracket repaired
TT7	Mitsubishi Rubbish Truck	TA1855	100390	OK
TT12	Mitsubishi Fuso Truck	TA386	18203	OK
12H2	12H Grader	TA18	1890	Headlights to be repaired
12H1	12H Grader	TA1835	2496	OK
930G	930G Loader	TA281	750	Cracked Corner Window
JD4610	Tractor Mower	TA392	1472	Mirror to be replaced
JD	John Deere Tractor	TA1221		OK
TLR3	Evertrans Trailer	TA2180		Brakes to be checked
JCB	JCB 3CX-E Backhoe	TA017		Park Brake to be adjusted. Air conditioning to be repaired
VP200	Multipac Multi-tyred Roller	TA219	7053	Oil Filter replaced
RR1	Large Roller	TA1196		OK
VR	Vibrating Roller	TA2015		OK
SLA	Slasher			OK
BROOM1	Road Broom	XTR579		OK
TANKER	Mobile Fuel Tanker			OK
BMVR	Bomag Vibrating Roller	1AZJ510	9023	Service due
JD2	John Deere Tractor	TA005	96	OK

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10.1 BROOMEHILL PLANT SCHEDULE FOR JUNE 2008

Program: Transport
Attachment: Nil
File Ref: ADM0255
Author: GJ Squibb Works Supervisor
Date: 9th July 2008
Disclosure of Interest: Nil

Reg No.	Description	Kms/Hrs	Yr of Manu	Yr of Purchase	Changeover	Comments
BH000	Ford Fairmont		2007	2007		
BH00	Ford Courier Dual Cab	39873	2006	2006	2 yrs / 40,000km	OK
BH001	ISUZU 6 Wheel Tipper	18895	2007	2007	7 yrs / 151,000km	Light bar repaired Stop/Tail Lights to be checked
BH002	ISUZU 6 Wheel Tipper	189889	1999	1999	7 yrs / 151,000km	. Tyre to be repaired.
BH003	Mitsubishi Canter Crew Cab	7893	2004	2004	5 yrs / 100,000km	OK
BH004	JD 670B Grader	8700	1996	1996	10 yrs / 10,000 hrs	Lights and mirrors to be refitted
BH005	Bomag Multi-Tyred Roller	3146	2002	2002		Service overdue. Minor repairs to be completed
BH006	Volvo 710	3000	2004	2004	10 yrs / 10,000 hrs	Park brake to be checked, refit headlights
BH007	John Deere Ride on Mower	701	2003	2003	5 yrs / 5,000 hrs	OK
BH008	VOLVO L70D Loader	4800	2001	2001	7 yrs / 7000 hrs	OK
BH009	Holden Rodeo	28973	2004	2004	5 yrs / 100,000kms	Tyres to be fitted
BH010	6x4 Fuel Trailer		1981	1981		OK
BH012	Isuzu Fire Truck		1995	2004		
BH013	John Deere 315SG Backhoe	1549	2003	2003	10 yrs / 10,000 hrs	Minor repairs needed
BH813	Multi Tyre Roller		1960	1980		

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10.2 WORKS REPORT AND MAINTENANCE REPORT FOR JUNE 2008

Program:	Transport:	
Attachment:	Nil	
File Ref:	ADM0155	
Author:	GJ Squibb	Works Supervisor
Date:	9TH July 2008	
Disclosure of Interest:	Nil	

Works Report:

Roads to Recovery 2

Have completed the resheeting works on Nelson Road, Spencer Road, Carmody Place and McGuire Road. All of these jobs have been finished off very well. All signs will be completed when the next order arrives.

Winter Grading

Roads that have been graded in June are:

Greenhills, Stock Route, West Peringillup, Tie Line North, Norrish, Curnow, Marshall, Thompson, Heron, Hillman, Batchelor, Winspear, Flethcer, Graham, Brassey, Chillicup and Clinic Roads.

July Works

Winter Grading

Clearing Pootenup Road

Clearing Brassey Road

Rubbish Tip work at the Broomehill and Tambellup sites.

Maintenance Report:

Sign audit of all Broomehill and Tambellup's road signs

Draw diagram of Broomehill office – safe, two store rooms

Broomehill – erect signs on the following roads:

Nookanellup, Nelson, Pallinup, West Peringillup, Nardlah, Norrish, Thomson, Etna and Fletcher Roads.

Eerect CBH sign.

Tambellup – erect signs on the following roads:

White, Stirling Access, Yetemerup, Paul Valley, Pootenup, Wansbrough West and Watergarrup Roads.

Erect guide posts at the Broomehill Complex and the West Peringillup Road floodway.

Bitumen Patching on the following roads:

Broomehill/Kojonup, Tieline, Pallinup, TambellupWest and Gnowangerup/Tambellup roads, Johnson Road floodway and Crowden and Gordon Streets.

Repair communications tower footings / re cement tie wire holders in Broomehill.

Repair fence around Telecom buildings situated at the Tambellup Post Office.

Clear trees off fence line around No. 2 dam on Tambellup West Road.

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10.3 ENVIRONMENTAL HEALTH OFFICERS REPORT FOR JUNE 2008

Program:	Health	
Attachment:	Report for June 2008	
File Ref:	ADM0270	
Author:	EB Crockenberg	Environmental Health Officer
Date:	9th July 2008	
Disclosure of Interest:	Nil	

Summary: Report of the Environmental Health Officer's actions for June 2008.

Background:

Comment: It is recommended that Council read these reports for their information.

Consultation: Nil

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications: This issue has no financial implications for Council

Strategic Implications: This issue is not dealt with in the Plan

Voting Requirements: Simple Majority

Officer / Council Resolution: *Council discussed the Officers Report*

Reason For Change to Recommendation:

10.4 BUILDING SURVEYORS REPORT FOR JUNE 2008

Program:	Economic Services
Attachment:	Activity Statement, Yearly Return and BSR Statement
File Ref:	ADM0076
Author:	JM Trezona Chief Executive Officer
Date:	9th July 2008
Disclosure of Interest:	Nil

Summary: Attached are the Building Activity Statement, the BSR Report and the Yearly BSR for 2008, the new charges for Building Licenses from July 2008, the total Building Fee charges for 2007-2008 and the total cost for the Building service for the year 2007-2008.

All the documents that need to be sent to the relevant authorities that are required by legislation have been sent.

Background: These reports advise of the building approvals and the activity of the Building Surveyor for the month of June 2008 and the year ended 30th June 2008.

Comment:

Consultation: Nil

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications: This issue has no financial implications for Council

Strategic Implications: This issue is not dealt with in the Plan

Voting Requirements: Simple Majority

Officer / Council Resolution: *Council discussed the Officers Report.*

Reason For Change to Recommendation:

10.5 BUILDING MAINTENANCE PROGRAM

Program:	Various	
Attachment:	Building Maintenance Program	
File Ref:	ADM0076	
Author:	JP Bentley	Manager Admin. & Customer Service
Date:	9th July 2008	
Disclosure of Interest:	Nil	

Summary: Update of the Building Maintenance Program for 2007-2008.

Background:

Comment: The Building Maintenance Program is updated on a regular basis and presented for Councils information, comment and discussion if required.

Consultation: Nil

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications: Provision has been made in the 2007-2008 budget to meet the building maintenance program costs.

Strategic Implications: This issue is not dealt with in the Plan

Voting Requirements: Simple Majority

Officer / Council Resolution: *Council discussed the Officers Report*

Reason For Change to Recommendation:

10.6 LOCAL GOVERNMENT WEEK – ANNUAL GENERAL MEETING

Program:	Governance
Attachment:	Executive and Member Motions for the 2008 AGM
File Ref:	ADM0077
Author:	JM Trezona Chief Executive Officer
Date:	9th July 2008
Disclosure of Interest:	Nil

Summary: The Annual General Meeting (AGM) of the Western Australian Local Government Association (WALGA) will be held on Saturday 2 August 2008 as part of the Local Government Week conference.

Background: Attached are the Executive and Member motions that will require a decision at the meeting. At present there are sixteen motions for consideration.

Commissioner Jan Grimoldby and the Chief Executive Officer are the registered voting delegates for the conference.

Comment:

Consultation: Nil

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications: This issue has no financial implications for Council

Strategic Implications: This issue is not dealt with in the Plan

Voting Requirements: Simple Majority

Officer / Council Resolution: *The Commissioner and the Chief Executive Officer will discuss the motions for consideration and vote accordingly at the Annual General Meeting of WALGA.*

Committee Recommendation:

Council Resolution:

Reason For Change to Recommendation:

10.7	PROJECT REPORT	
Program:	Governance	
Attachment:	Nil	
File Ref:		
Author:	Ron Back	Consultant – amalgamation of Shires of Broomehill and Tambellup
Date:	9th July 2008	
Disclosure of Interest:	Nil	

Following is a project report on the amalgamation of the Shire of Broomehill-Tambellup:

Council

The Annual Budget is under preparation with a draft being available in the week commencing 14th July 2008.

Preparation of Strategic Plan

Process in place to allow new Council to develop strategic plan in early 2009.

Revision of Policy Manual

Following a review of the existing policies the revised policies will be presented to the August 2008 meeting.

Revision of Delegations to the Chief Executive Officer

Initial delegations have been resolved by the Commissioner and a full listing will be prepared for the consideration of the new Council following the October 2008 elections.

Revision/Amalgamation of Local Laws

The proposed Local Laws are to be submitted to the Commissioner at the August 2008 Ordinary Meeting. This will be the first of a number of processes that will include community consultation.

Town Planning Scheme

The review of the Planning Schemes will be undertaken in 2009.

Local Government Elections – October

Elections will take place on 18th October 2008. The State Electoral Commission will undertake the electoral process.

Community satisfaction survey

Benchmark survey planned for late 2008.

IT, Communications

The merger of all systems is progressing according to the timetable. The process has required substantial time applied by office staff to complete.

New computer hardware and software has been installed and were made operational in the week ending 11th July 2008. Office systems will be operating Microsoft Office 2007.

New communications / phone system

The new telephone system has been ordered. Delays have been experienced with the allocation of a range of numbers that will allow indial facilities. Tentative arrangements have been made for the installation to take place on 26th July 2008.

Public Signage, Stationery and Seal

The Shire is awaiting the new telephone number and email address. Suppliers have been advised of the new arrangements from the 1st July 2008.

Details of public signs have been recorded. Arrangements have been made for minor alterations to existing signs where appropriate. New designs are being prepared for major signs throughout the Shire.

Legal opinion

Anne Lake has advised that all employment agreements will not require attention in transferring the operations from two Shires to one.

Staff Training – additional skills

With the implementation of new computer software, training will be organised for staff in Office 2007. It is proposed to provide the training onsite.

Review and upgrade of records management

Kim Boulton has completed the task of establishing the record keeping system and is currently preparing a records management plan for the new Shire.

Records Storage

Specifications for the storage facilities at Broomehill have been prepared. Quotes for shelving are being sought.

Website amalgamation

Temporary modifications have been made to the Broomehill site to allow access to information pertaining to the new Shire of Broomehill-Tambellup. Access to prior information from both the former Shires is accessible from the existing site.

Quotations are being sought from a number of providers for the preparation of a new website.

Office Redesign

Minor alterations are to be made to the partitioning at the Tambellup Office.

Office furniture / relocation expenses

Some minor equipment has been acquired.

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11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL

11.1 2009-2010 REGIONAL ROAD GROUP PROJECTS

Program:	Transport	
Attachment:	Nil	
File Ref:		
Author:	JM Trezona	Chief Executive Officer
Date:	15th July 2008	
Disclosure of Interest:	Nil	

Summary: The Regional Road Group project submissions for 2009-2010 are due to submission at the beginning of August.

Background: Submissions for the 2009-2010 Regional Road Group Projects must be forwarded by August. If Council is submitting more than one project, then all the projects must be prioritised.

Council will be submitting the following projects for the 2009-2010 financial year:

- BH1 – Broomehill Kojonup Road – widen seal to 7.0m – 14.65 to 17.20slk;
- BH2 – Broomehill Kojonup Road – reseal – 6.75 to 10.75slk;
- BH3 – Norrish and Tie Line Road – reseal – 22.64 to 27.34slk;
- TA10 – Gnowangerup Tambellup Road – widen seal to 7.0m – 4.8 to 9.6slk;
- TA12 – Tambellup West Road – widen seal to 7.0m – 22.6 to 26.8slk;
- TA15 – Gnowangerup Tambellup Road – reseal – 17.8 to 24.4slk

Council will also be submitting two projects to the State Black Spot Program:

- Pootenup / Hassell Road intersection – change the four way intersection to staggered “T” junctions;
- Heron / Broomehill Gnowangerup Road intersection – remove bank and clear vegetation. Also seal Heron Road for a distance of 50m.

Council needs to rank its three highest projects. It is proposed to rank the projects as follows:

TA10 as the highest ranked project (this is the second last year of the project).

BH1 will be submitted as the second highest ranked project.

TA12 as the third highest project.

The rest of the projects – BH2, BH3, TA15 are submitted as fourth or lower priority.

Comment:

Consultation: Nil

Statutory**Environment:** Nil**Policy Implications:** Nil**Financial****Implications:** Funding for these road projects, if the applications are successful is on a 2:1 basis. Provision can be made in the 2009-2010 budget for Councils one third contribution.**Strategic****Implications:** This issue is not dealt with in the Plan**Voting Requirements:** Simple Majority**Officer / Council****Resolution:** 080712

“The Commissioner resolved –

That Council prioritises the 2009-2010 Regional Road Group Project submissions as follows:

- 1. TA10 – Gnowangerup Tambellup Road – widen seal to 7.0m – 4.8 to 9.6 slk;***
- 2. BH1 – Broomehill Kojonup Road – widen seal to 7.0m – 14.65 to 17.20 slk;***
- 3. TA12 – Tambellup West Road – widen seal to 7.0, - 22.6 to 26.8 slk;***
- 4. BH2, BH3, TA15 are submitted as fourth or lower priority.”***

**Reason For Change to
Recommendation:**

11.2 DEPUTY REPRESENTATION ON ADVISORY AND OCCASIONAL COMMITTEES

Program:	Governance	
Attachment:	Nil	
File Ref:	ADM0112	
Author:	JM Trezona	Chief Executive Officer
Date:	17th July 2008	
Disclosure of Interest:	Nil	

Summary: Council is requested to appoint deputy members to some advisory and occasional committee.

Background: Council nominated representatives to advisory and occasional committees at the Special Meeting held on 2nd July 2008. It is appropriate to nominate a deputy representative to some of these organisations.

Deputy members are required for:

- Great Southern Regional Road Group
- Great Southern Regional Recreation Advisory Committee
- Senior Citizens Unit Management Committee
- Fire Advisory Committee

Comment: A deputy member needs to be nominated for the positions until such time as the new Council is elected.

Consultation: Nil

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications: This issue has no financial implications for Council

Strategic Implications: This issue is not dealt with in the Plan

Voting Requirements: Simple Majority

Officer / Council Resolution: 080713

***“The Commissioner resolved –
That the Chief Executive Officer be the deputy member to the following occasional and advisory committees:***

- ***Great Southern Regional Road Group***
- ***Great Southern Regional Recreation Advisory Committee***
- ***Senior Citizens Unit Management Committee***
- ***Fire Advisory Committee.”***

Reason For Change to Recommendation:

11.3 FIRE BREAK ORDER

Program:	Law, Order and Public Safety
Attachment:	Draft of Fire Break Order
File Ref:	ADM0146
Author:	JM Trezona Chief Executive Officer
Date:	16th July 2008
Disclosure of Interest:	Nil

Summary: Council to endorse the 2008-2009 Fire Break Order.

Background: Council is required to endorse the 2008-2009 Fire Break Order which has been prepared as a combined version of the Broomehill and Tambellup Fire Break Orders. A number of anomalies between the two documents were noted, necessitating a meeting of representatives from all brigades and FESA for input.

Discussions resulted in a number of major changes to the structure of the brigades:

- Reduction in the number of brigades in Tambellup from six to three (Tambellup West, Tambellup Town and Tambellup East). Broomehill brigades remain unchanged.
- Changes in the boundaries between the Tambellup and Broomehill Brigades. The new boundaries are shown on the accompanying map.
- Change in management structure:
 - Chief Fire Control Officer
 - Deputy Fire Control Officer (x2 – North, South)
 - Brigade Captain/Fire Control Officers (x6 – Broomehill West, Broomehill Central, Broomehill East, Tambellup West, Tambellup Town, Tambellup East)
 These positions will be presented to Council for endorsement once finalised by the brigades.

Other issues which were resolved at the meeting were:

- Agreed dates for the commencement and closure of restricted and prohibited burning periods
- The requirement for a minimum of 400 litres of water to be carried on a mobile fire fighting unit. The reduction from 650 litres was required as this amount of water on a utility in combination with equipment and drivers/passengers places the weight of the load over the recommended safety limits
- Requirements regarding the registration of Authorised Loading and Off Loading sites for grain during fire danger days.

Comment: The Fire Break Order will include details of key brigade personnel, radio contacts and dual Shire Fire Control Officers once these positions have been finalised by the Brigades and endorsed by Council.

Consultation:	Brigade personnel Russell Gould, Fire and Emergency Services of Australia
Statutory Environment:	Nil
Policy Implications:	Nil
Financial Implications:	This issue has no financial implications for Council
Strategic Implications:	This issue is not dealt with in the Plan
Voting Requirements:	Simple Majority
Officer / Council Resolution:	080714 <i>“The Commissioner resolved – That the Shire of Broomehill-Tambellup 2008-2009 Fire Break Order as presented be endorsed.”</i>
Reason For Change to Recommendation:	

12. DATE OF NEXT MEETING

Thursday 21st August 2008

13. CLOSURE

There being no further business, the Commissioner thanked visitors and staff for their attendance and declared the meeting closed at 4.40pm.