



Ordinary Meeting of Council

MINUTES

17 July 2014

THIS DOCUMENT IS AVAILABLE IN OTHER FORMATS ON REQUEST FOR PEOPLE WITH DISABILITY.

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SHIRE OF BROOMEHILL - TAMBELLUP

Minutes of the Ordinary Meeting of Council of the Shire of Broomehill - Tambellup held in the Tambellup Council Chambers on Thursday 17 July 2014 commencing at 4.04pm.

1. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Present:	Cr GM Sheridan	President
	Cr KW Crosby	
	Cr TW Prout	
	Cr MC Paganoni	
	Cr CL Dennis	
	JM Trezona	Chief Executive Officer (CEO)
	JA Stewart	Manager Corporate Services
	GC Brigg	Manager of Works
	KP O'Neill	Manager Finance and Assets
	PA Hull	Strategic Support & Projects Officer
	LK Cristinelli	Governance and Executive Assistant

Apologies: Cr SJF Thompson Deputy President

Leave of Absence: Cr MR Batchelor was granted a Leave of Absence at the 19 June 2014 Ordinary Council Meeting

2. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

- 2.1 The President welcomed Councillors and Staff and declared the meeting open at 4.04pm.
- 2.2 The President welcomed Mr Kevin Bettridge to the meeting.

3. RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. APPLICATION FOR LEAVE OF ABSENCE

Nil

6. DECLARATION OF INTEREST

Cr Sheridan declared an Impartiality Interest in Item 10.04
Cr Prout declared an Impartiality Interest in Item 10.03 and 10.04

7. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

8. CONFIRMATION OF PREVIOUS MEETING MINUTES

8.1 ORDINARY MEETING OF COUNCIL MINUTES 19 JUNE 2014

140701

Moved Cr Dennis, seconded Cr Crosby

“That the Minutes of the Ordinary Meeting of Council held on 19 June 2014 be confirmed as a true and accurate record of proceedings.”

CARRIED 5/0

8.2 SPECIAL MEETING OF COUNCIL MINUTES 2 JULY 2014

140702

Moved Cr Paganoni , seconded Cr Prout

“That the Minutes of the Special Meeting of Council held on 2 July 2014 be confirmed as a true and accurate record of proceedings.”

CARRIED 5/0

9. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

10. MATTERS FOR DECISION

10.01 FINANCIAL STATEMENTS FOR JUNE 2014

Program:	Other Property and Services	
Attachment:	Monthly Financial Statements for June 2014	
File Ref:	Nil	
Author:	KP O'Neill	Manager Finance and Assets
Date:	10 July 2014	
Disclosure of Interest:	Nil	

Summary: Council to consider the monthly financial report for the period ending June 2014.

Background: The *Local Government (Financial Management) Regulations 1996* require a statement of financial activity to be prepared each month and prescribe the contents of that report and accompanying documents. The report is to be presented at an ordinary meeting of the Council within 2 months after the end of the month to which the report relates.

Each financial year, Council is required to adopt a percentage or value to be used in the statement of financial activity for reporting material variances.

As part of the 2012/13 budget process, Council adopted 10% or \$10,000 as the material variance for reporting purposes for the year.

Comment: Councillors should note that the June 2014 financial statements are not final as end of financial year procedures have not been processed. These procedures will affect the content of the report.

The final statements for June will be presented to Council for adoption, following the final audit which is scheduled for early September.

Consultation: Nil

Statutory Environment: *Local Government (Financial Management) Regulations 1996*

34. Financial activity statement report

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22 (1)(d), for that month in the following detail –

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
- (b) budget estimates to the end of the month to which the statement relates;*
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
- (e) the net current assets at the end of the month to which the statement relates.*

- (2) *Each statement of financial activity is to be accompanied by documents containing –*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*

Policy Implications: Nil

Strategic Implications: This issue is not dealt with in the Plan

Asset Management Implications: There are no implications for the Asset Management Plan.

Financial Implications: The report represents the financial position of the Council at the end of the previous month, noting that this is an interim report due to end of year processes still being undertaken which will affect the final balances.

Workforce Plan Implications: There are no implications for the Workforce Plan.

Voting Requirements: Simple Majority

Council Resolution: *140703*

Moved Cr Paganoni, seconded Cr Dennis

“That the interim Financial Statement for the period ending 30 June 2014 be received.”

CARRIED 5/0

Reason For Change to Recommendation:

10.02 CREDITORS ACCOUNTS PAID JUNE 2014

Program:	Other Property and Services	
Attachment:	List of Payments for June 2014	
File Ref:	Nil	
Author:	KP O'Neill	Manager Finance and Assets
Date:	10 July 2014	
Disclosure of Interest:	Nil	

Summary: Council to consider the list of payments made from the Municipal and Trust Funds during June 2014.

Background: The *Local Government (Financial Management) Regulations 1996* prescribe that a list of accounts paid under delegated authority by the CEO is to be prepared each month, providing sufficient information to identify the transactions.

The list is to be presented to the Council at the next ordinary meeting after the list is prepared and recorded in the minutes of that meeting.

Comment: Summary of payments made for the month:-

Municipal Fund	\$599,498.26
Trust Fund	\$11,020.20
Credit Cards	\$983.85
Total	\$611,502.31

Consultation: Nil

Statutory

Environment: *Local Government (Financial Management) Regulations 1996*

13. Lists of accounts

(1) If the local government has delegated authority to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –

- (a) the payee's name;*
- (b) the amount of the payment;*
- (c) the date of the payment; and*
- (d) sufficient information to identify the transaction.*

Policy Implications: Nil

Strategic

Implications: This issue is not dealt with in the Plan

Asset Management

Implications: There are no implications for the Asset Management Plan.

Financial

Implications: Lists the payments made from Municipal and Trust Funds during the previous month.

Workforce Plan

Implications: There are no implications for the Workforce Plan.

Voting Requirements: Simple Majority

Council Resolution: *140704*

Moved Cr Dennis, seconded Cr Crosby

“That the list of accounts paid during June 2014, represented by:-

- Municipal Fund cheques numbered 2473 to 2497 inclusive and electronic payments numbered EFT5611 to EFT5731 inclusive and totalling \$599,498.26;*
- Trust Fund electronic payment numbered EFT5730 and totalling \$11,020.20;*
- Credit Card payments totalling \$983.85;*

be adopted.”

CARRIED 5/0

Reason For Change to Recommendation:

10.03 RESERVE 14594 – ST JOHN AMBULANCE CENTRE TAMBELLUP

Program: Other Property and Services
Attachment: Copy of Management Order
File Ref: RES14594
Author: JM Trezona Chief Executive Officer
Date: 1 July 2014
Disclosure of Interest: Cr Prout declared an Impartiality Interest in this Item as he is a member of the St John Ambulance Centre Tambellup.

Summary: Council to consider granting approval for the upgrade or replacement of the St John Ambulance sub-centre building which is located on Reserve 14594 in Tambellup.

Background: Reserve 14594 was first taken up by Local Government in 1913 with a purpose of “Road Board Purposes”. Since then it has had changes made to the purpose as follows:

17 January 1913 – Road Board Purposes
 20 July 1921 – Recreation
 25 July 1952 - Road Board Purposes
 19 November 1965 – Ambulance Depot
 17 October 2008 – Ambulance Centre – this change was as a result of the amalgamation of the former Shires of Broomehill and Tambellup

The Management Order for the reserve is held by the Shire of Broomehill-Tambellup and it appears that previous Management Orders and Vesting were also held by the local authority. The only condition of the current Management Order is that the reserve is to be utilised for the purpose of “Ambulance Centre” only.

The Tambellup Sub Centre has written seeking Council approval to extend or build a new building on the Reserve 14594.

Comment: As the authority that holds the Management Order, Council will need to grant approval for the proposed works to go ahead. A Planning Application will be required which Council is able to sign as the owner by virtue of being the holder of the Management Order. Any application for a Building Permit will have to be signed off by the Minister before the permit can be issued.

The following aerial picture shows the land with the current building on it. The proposed upgrade or renewal of the sub centre is a wonderful initiative and one that the Community and surrounding regions will benefit from in the future. There is no reason why the Council should not approve the proposal.



Consultation: Liz Bushby – Gray and Lewis Land Use Planners
Department of Lands

Statutory Environment: Nil

Policy Implications: Nil

Strategic Implications: This issue is not dealt with in the Plan

Asset Management Implications: As the building is on land that Council has the care and control of it will form part of Council’s Asset Management Plan. It will be included as an asset that Council has no responsibility to fund the operation, maintenance, renewal or upgrade and the responsibility lies with a third party – St John Ambulance Association.

Financial Implications: It is not anticipated that this matter will have any financial impact on Council.

Workforce Plan Implications: There are no workforce planning implications

Voting Requirements: Simple Majority

Council Resolution: **140705**

Moved Cr Crosby, seconded Cr Paganoni

“That Council endorses the St John Ambulance Tambellup Sub Centre proposal to extend or replace their existing building on Reserve 14594 on the corner of Norrish and Henry Streets Tambellup. Further the Sub Centre be advised that this approval does not negate the requirement for them to obtain all the necessary planning and building approvals appropriate to this type of development.”

CARRIED 5/0

**Reason For Change to
Recommendation:**

10.04 TAMBELLUP GOLF CLUB – RATE CONCESSION

Program:	General Purpose Funding
Attachment:	Nil
File Ref:	A447
Author:	KP O’Neill Manager Finance and Assets
Date:	11 July 2014
Disclosure of Interest:	Cr Sheridan and Cr Prout declared an Impartiality Interest in this Item as they are both members of the Tambellup Golf Club.

Summary: Council to consider a request for a rate concession for the 2014/2015 financial year.

Background: The Tambellup Golf Club has written requesting Council consider granting a rate concession for the 2014/2015 financial year.

Comment: The Golf Club supplies a facility that is available to all members of the community and is used extensively during the golf season, as well as outside the season, by both golf members and non members.

The club remains the only sporting organisation within the Broomehill-Tambellup Shire that has Council rates levied against it.

The Golf Club has previously been granted rate concessions since 2000. The Club is still liable to pay the rubbish and recycling charges, and the Emergency Services Levy which is determined each year by the Department of Fire and Emergency Services (DFES).

Consultation: Chief Executive Officer

Statutory

Environment: *Local Government Act 1995*
s6.47 Concessions
Subject to the Rates and Charges (Rebates and Deferments) Act 1992, a local government may at the time of imposing a rate or service charge or at a later date resolve to waive a rate or service charge or resolve to grant other concessions in relation to a rate or service charge.*
**Absolute majority required.*

Policy Implications: Council does not have a policy in relation to granting concessions for rates or service charges.

Strategic

Implications: Strategic Community Plan 2012 – 2022
Community Aspiration – Staying Active & Being Entertained

Asset Management

Implications: There are no implications for the Asset Management Plan.

Financial

Implications: Rates for the Tambellup Golf Club are \$584.26 for the 2014/2015 year. Provision of \$5,000 has been included in the 2014/2015 Budget for ‘Rates Written Off’ in anticipation of such requests.

Workforce Plan

Implications: There are no implications for the Workforce Plan.

Voting

Requirements: Absolute Majority

Council Resolution: *140706*

Moved Cr Paganoni, seconded Cr Dennis

“That Council grants a rate concession for the Tambellup Golf Club for the 2014/2015 financial year.”

***CARRIED 5/0
By Absolute Majority***

**Reason For Change
to Recommendation:**

10.05 LOCAL GOVERNMENT CONVENTION – ANNUAL GENERAL MEETING OF WALGA

Program:	Governance
Attachment:	Copy of motions for consideration
File Ref:	ADM0077
Author:	JM Trezona Chief Executive Officer
Date:	7 July 2014
Disclosure of Interest:	Nil

Summary: The Annual General meeting (AGM) of the Western Australian Local Government Association (WALGA) will be held as part of the Local Government Convention.

Background: The AGM of WALGA will be held on Wednesday, 6 August 2014 at 1.30pm. Attached are copies of the motions that will be considered as part of the meeting. There are four motions that cover a variety of subjects.

Comment: Members are asked to discuss the motions and determine the preferred voting for each so that conference delegates can carry out Council's wishes.

Council delegates are Cr Sheridan and Cr Prout.

Consultation: Nil

Statutory Environment: Nil

Policy Implications: Nil

Strategic Implications: This issue is not dealt with in the Plan

Asset Management Implications: There are no asset management implications for Council

Financial Implications: This issue has no financial implications for Council

Workforce Plan Implications: There are no workforce plan implications for Council

Voting Requirements: Simple Majority

Officer Resolution: *“That Council discuss the motions for the 2014 Annual General Meeting of the Western Australian Local Government Association and advise the Council delegates of its preferred position on each.”*

Council Resolution: Council discussed the motions for consideration at the 2014 Annual General Meeting (AGM) of the Western Australian Local Government Association and indicated its preferred position on each to the Council delegates attending the AGM.

**Reason For Change to
Recommendation:**

Statutory

Environment: *Disability Services Act WA – Part 5*
Disability Services Regulations

Policy Implications: 2.1 Equal Opportunity

Strategic

Implications: Community Aspirations: Being well governed; Strengthening community spirit; Living in a safe community; Being healthy; Staying active and being entertained

Asset Management

Implications: Further structural improvements to Council's public buildings may occur in the future, if/as required by the DAIP. All new buildings and/or renovations will address access needs for people with disability, in line with DAIP and legislative requirements.

Financial

Implications: Future alterations/additions required for any particular building/s, as a result of DAIP tasks (e.g.; construction of access ramps etc), would incur a financial implication.

Workforce Plan

Implications: Minor – the upcoming review of Council's DAIP will require administrative work relating to community consultation and collation of any responses. In regard to manual tasks resulting from the DAIP, Council engages suitably qualified/experienced contractors to perform structural improvements and, therefore, these do not generally impact on Council's outside employees.

Voting Requirements: Simple Majority

Council Resolution: *140707*

Moved Cr Dennis, seconded Cr Paganoni

“That Council endorses terminology amendments and the addition of Outcome 7, as presented, to the Implementation Plan within its Disability and Access Inclusion Plan 2010-2015.”

CARRIED 5/0

Reason For Change to Recommendation:

10.07 SHIRE OF BROOMEHILL-TAMBELLUP LOCAL EMERGENCY EVACUATION PLAN

Program: Law Order & Public Safety
Attachment: Local Emergency Evacuation Plan
File Ref: ADM0246
Author: PA Hull Strategic Support & Projects Officer
Date: 10 July 2014
Disclosure of Interest: Nil

Summary: Council to endorse the Shire of Broomehill-Tambellup Local Emergency Evacuation Plan as presented.

Background: As part of its Local Emergency Management Arrangements, Council is required to have in place a Local Emergency Evacuation Plan, which provides guidance and information for planning and executing an evacuation in an emergency situation.

The Local Emergency Evacuation Plan (as attached) has been developed, and was endorsed by the Local Emergency Management Committee at its June 2014 meeting. It is now presented for Councils endorsement. The document is also required to be tabled with the District Emergency Management Committee.

Comment: For Councils endorsement.

Consultation: Broomehill-Tambellup Local Emergency Management Committee

Statutory

Environment: s.41(1) of the *Emergency Management Act 2005* states that a local government is to ensure that arrangements (local emergency management arrangements) for emergency management in the local government's district are prepared.

Policy Implications: There are no policy implications relating to this matter.

Strategic

Implications: Council's Strategic Plan identifies 'Living in a safe community' as an important community aspiration. The development and maintenance of plans such as the Local Emergency Management Arrangements and its sub-plans assists in maintaining community safety.

Asset Management

Implications: There are no asset management implications relating to this matter.

Financial

Implications: There are no financial implications relating to this matter.

Workforce Plan

Implications: There are no workforce planning implications relating to this matter.

Voting Requirements: Simple Majority

Council Resolution: **140708**

Moved Cr Paganoni, seconded Cr Prout

“That the Shire of Broomehill-Tambellup Local Emergency Evacuation Plan be endorsed as presented.”

CARRIED 5/0

Reason For Change to Recommendation:

10.08 APPOINTMENT OF DUAL FIRE CONTROL OFFICERS – SHIRE OF CRANBROOK

Program: Law Order & Public Safety
Attachment: Nil
File Ref: ADM0244
Author: KE Hobbs Rates/Finance Officer
Date: 1 July 2014
Disclosure of Interest: Nil

Summary: The Shire of Cranbrook seeks the appointment of Dual Fire Control Officers.

Background: The Shire of Cranbrook seeks the appointment of the following Dual Fire Control Officers to respond to incidents within the Shire of Broomehill-Tambellup for the coming 2014-2015 season:

Keith Wilson – Cranbrook Central Brigade
 Ian Lawrence – Tunney Brigade

Comment: Nil

Consultation: Nil

Statutory Environment: Bush Fires Act 1954 section 40

Policy Implications: Nil

Strategic Implications: This issue is not dealt with in the Plan

Asset Management Implications: Nil

Financial Implications: This issue has no financial implications for Council

Workforce Plan Implications: Nil

Voting Requirements: Simple Majority

Council Resolution: *140709*

Moved Cr Crosby, seconded Cr Dennis

“That Council approves the request by the Shire of Cranbrook for registration of Keith Wilson and Ian Lawrence as Dual Fire Control Officers for the coming 2014-2015 fire season.”

CARRIED 5/0

Reason For Change to Recommendation:

10.09 ENDORSEMENT OF FIRE CONTROL OFFICER FOR 2014-2015

Program:	Law Order & Public Safety
Attachment:	Nil
File Ref:	ADM0244
Author:	KE Hobbs Rates/Finance Officer
Date:	10 July 2014
Disclosure of Interest:	Nil

Summary: Council to endorse Cindy Pearce CESM as a Fire Control Officer for the 2014-2015 fire season.

Background: Council has engaged in an agreement with DFES, Shire of Katanning for a Community Emergency Services Manager for a 3 year term. As part of the agreement costs will be shared. DFES will fund 70% with the Shires of Katanning and Broomehill-Tambellup funding 15% each.

DFES has requested that the CESM be appointed as a Fire Control Officer.

Fire Control Officers for the Shire of Broomehill-Tambellup are appointed on an annual basis.

Section 38 of the Bush Fire Act 1954 gives local authorities the authority to appoint such persons as it deems necessary.

Comment: The appointment of the CESM as FCO has been created to assist the Fire Brigades with on ground responses, administrative duties and compliance, this will in turn free up Fire Brigade personnel.

The CESM will also be the central point of contact in the communities for any fire related matter.

Consultation: Nil

Statutory Environment: Bush Fires Act 1954

Policy Implications: *Council Policy 6.2 - Appointment of Bush Fire Control Officer.*

Strategic Implications: Council's Strategic Community Plan has identified 'Living in a Safe Community' as an important community aspiration. Within that aspiration is the acknowledgement that Council's volunteer Bush Fire Brigades play a vital role in keeping our community safe.

Asset Management Implications: There are no asset management implications

Financial Implications: This issue has no financial implications for Council

Workforce Plan

Implications: There are no workforce plan implications

Voting Requirements: Simple Majority

Council Resolution: *140710*

Moved Cr Paganoni, seconded Cr Prout

*“That Council endorses the appointment of Cindy Pearce Community
Emergency Services Manager as a Fire Control Officer for the 2014-
2015 fire season.”*

CARRIED 5/0

**Reason For Change to
Recommendation:**

10.10 SHIRE OF BROOMEHILL-TAMBELLUP LOCAL PLANNING STRATEGY

Program:	Town Planning & Development	
Attachment:	WA Planning Commission Decision Letter 13 March 2014 Schedule of Submission Copy of Submissions Modified Final Local Planning Strategy	
File Ref:	ADM0347	
Author:	Phil Shephard	Town Planning Consultant
Date:	8 July 2014	
Disclosure of Interest:	Nil	

Summary: To consider the submissions received on the draft Local Planning Strategy (LPS) and determine whether to modify the strategy as a result of the comments and advice.

Background: The Council at its 19 December 2013 meeting (Item 10.06 Resolution 131207) considered the suggested modifications on the draft LPS requested by the Department of Planning (Albany Office) and after making modifications resolved to submit the draft LPS to the WA Planning Commission/Department of Planning for approval to advertise for public comment for 42-days.

The WA Planning Commission certified the LPS consistent with Regulation 12A(3) of the *Town Planning Regulations 1967* subject to a number of modifications being undertaken prior to advertising the LPS for 42-days.

Comment: The modifications required by the WA Planning Commission in their 13 March correspondence (copy attached) were completed by staff and the draft LPS was then advertised for 42-days as follows:

- Referred directly to the Department of Regional Development, Department of State Development, Department of Transport, Department of Environmental Regulation, Department of Fire and Emergency Services, Department of Parks and Wildlife, Department of Lands, Department of Mines and Petroleum, Department of Aboriginal Affairs, Department of Health, Department of Water, Department of Agriculture and Food, Public Transport Authority of WA, Main Roads WA, Water Corporation and Western Power as requested by the WA Planning Commission.
- Referred to adjoining Local Governments of Katanning, Kojonup, Cranbrook and Gnowangerup for comment.
- Referred to Regional Development Australia and the Great Southern Development Commission for comment.
- Notices placed in local and regional newspapers every 2 weeks.
- Notices placed on the Shire Noticeboard and website.
- Copies of the document available for viewing/borrowing from the Shire offices and libraries.
- Additional copies of the document could be obtained through the Shire offices.

The comment period closed on Friday 13 June 2014. At the conclusion of the advertising period, a total of 15 submissions were received for consideration. Whilst the submissions from the Department of State Development, Water Corporation and Department of Health were received following the close of the submission period they have been included.

The majority of the submissions were from government (14 of the 15 received). The submissions all generally supported the LPS and/or requested Council modify the LPS prior to it being finalised. There were no submissions received opposing the LPS.

Attached to this report is a Schedule of Submissions containing the name/address of submitters, summary of the submission, planning response to the submissions and a recommendation/determination on whether to modify the LPS as a result of the submissions. A copy of the submissions received is also attached.

The submissions from the Department of Lands, Department of Aboriginal Affairs, Great Southern Development Commission, Department of Regional Development, Department of Water, Department of Mines and Petroleum, Public Transport Authority, Department of Transport and Department of State Development are considered to have raised no matters that require a modification to the draft LPS and these should be noted.

Those submissions that are considered to have generated the need for modifications are discussed below:

Submission 3 from the Shire of Plantagenet

The submission raised several issues with the identification and mapping of flood prone land in Tambellup and the implications of the draft LPS recommendations for the new Local Planning Scheme.

The submission raised valid planning concerns and following discussions with the Department of Planning several modifications have been recommended to address these concerns. The outcome will be to retain the existing zonings and include a special control area to control future development within the affected area.

The Shire will also require additional information from the Department of Water relating to flood heights within the identified flood prone area in Tambellup to define the minimum floor levels etc (see also Submission 8 from the Department of Water).

Submission 4 from Main Roads WA

The submission raised concerns regarding the referral and development approval process for sites abutting highways and main roads under their control.

The outcome is to recommend a minor modification to Part 4.5 ‘WAPC Operational Policies’ of the Background Report to include reference to DC5.1 Regional Roads (vehicular Access) Policy and alert landowners and planners to contact Main Roads WA early in the application process to discuss the access requirements.

Submission 6 from CBH Group

The submission requested Council include some recently purchased land (Lot 48 Kimberley Street, Broomehill) within the industrial designation in the Broomehill Strategic Land Use Plan.

The inclusion of the land is recommended with a corresponding change to the boundary of the industrial area buffer to encompass the land.

Submission 9 from the Department of Mines and Petroleum and Submission 13 from the Department of State Development

The submission requested their new name being the Department of Mines and Petroleum be included in the draft LPS which is recommended.

The Shire will also acquire additional information and mapping from the Department of Mines and Petroleum relating to geology, mineral deposits/resources, raw materials and tenements etc.

Submission 10 from the Shire of Kojonup

The submission identified a small number of minor spelling and grammar mistakes in the draft LPS that are recommended to be completed to the satisfaction of the Chief Executive Officer.

Submission 14 from the Water Corporation

The submission provided additional information regarding the present water and wastewater supply networks and capacities within Broomehill and Tambellup and requested the draft LPS be changed to include the 100m radius chlorine buffers.

The submission provides some updated background information and this is recommended to be included in the LPS along with the identification of the chlorine buffer areas at the Water Corporation’s treatment plants.

Submission 15 from the Department of Health

The submission raised concerns with the lack of identified aim in the draft LPS specifically relating to public health and commented on the need to ensure good public health outcomes in the community.

It also provided comments relating to approval for on-site effluent disposal systems, impacts of density increases on communities and the need to separate rural/residential land uses to prevent conflicts from occurring.

Whilst not specifically mentioned, the health of the community is important to the Council. A modification is recommended to include a new aim in 3.0 Settlement & Infrastructure to specifically highlight the intention to enhance the public health of the community.

The overall outcome of the aim would be the completion of a Public Health Strategy for the Shire. This would be subject to future consideration by Council including timing and allocation of budget/resources etc.

In conclusion, whilst there are a number of modifications recommended to the draft LPS, the original intent and planning direction sought by Council has been maintained.

In finalising the draft LPS, Council has several options available to it in considering this report and recommendations:

1 Defer the report and seek additional information if required
Council may choose to defer considering the submissions (or any individual submission) if additional information is considered necessary before proceeding.

2 Adopt the report recommendations
Council may choose to adopt the recommendations, in whole or part, as contained in the report.

3 Modify the recommendations
Council may choose to modify the recommendations as contained in the report or may require additional modifications be undertaken.

The final version of the LPS incorporating all of the recommended modifications is included as an attachment to this report.

Consultation:

The LPS has been advertised in accordance with Regulation 12B(2) of the *Town Planning Regulations 1967* as set out in the Comment section above.

Statutory Environment:

The *Planning and Development Act 2005* and *Town Planning Regulations 1967* govern the preparation and adoption of Local Planning Strategies.

In concluding the LPS, Regulation 12B(3) of the *Town Planning Regulations 1967* requires:

After the expiry of the period within which submissions may be made and advice given, the local government shall -

- (a) review the Local Planning Strategy in the light of any submissions made and advice received;*
- (b) adopt the Local Planning Strategy with such modifications as it thinks fit to give effect to the submissions and advice; and*
- (c) submit a copy of the Local Planning Strategy to the Commission for its endorsement.*

The final LPS when adopted is then required to be submitted to the WA Planning Commission for their endorsement. When approved, Council will be notified by the WA Planning Commission and is then required to publish a notice of the endorsement and keep a copy of the LPS available for public inspection.

Policy Implications: Nil

Strategic Implications: This issue is not dealt with in the Strategic Community Plan 2012-2022.

Asset Management Implications: This issue is not dealt with in the Asset Management Plan.

Financial Implications: The funds for the preparation of the LPS and future Local Planning Scheme have been budgeted for from funds received when the amalgamation was completed.

Workforce Plan Implications: This issue is not dealt with in the Workforce Plan.

Voting Requirements: Simple Majority

Council Resolution: *140711*

Moved Cr Dennis, seconded Cr Prout

“That Council in accordance with Regulation 12B(3) of the Town Planning Regulations 1967 adopt the attached Schedule of Submissions including the individual Shire’s Determination on Submission and modifications and submit the Local Planning Strategy to the WA Planning Commission for final endorsement.”

CARRIED 5/0

Reason For Change to Recommendation:

10.11 REQUEST FOR PLANNING APPROVAL - LOT 542 REILLY STREET, BROOMEHILL

Program:	Planning
Attachment:	Nil
File Ref:	A4070
Author:	Liz Bushby Gray & Lewis Landuse Planners
Date:	7 July 2014
Disclosure of Interest:	Gray & Lewis receive planning fees for advice to the Shire, therefore, declare a Financial Interest – Section 5.65 of <i>Local Government Act 1995</i>

Summary: Council is to consider an application for a single house in the Rural Residential zone. This report recommends conditional approval.

Background: Lot 542 Reilly Street is zoned ‘Rural Residential’ under the Shire of Broomehill Town Planning Scheme No 1 (‘the Scheme’).

Under the Scheme, planning consent is required for all development in the Rural Residential zone including a single house.

Lot 542 is currently vacant, relatively flat, cleared and contains an existing dam in the eastern portion.

Comment: An application has been lodged for a single house to be constructed in the rear portion of Lot 542. The house will be located 35.6 metres from the rear boundary, 25.9 metres from the side west boundary and 54.4 metres from the side east boundary.

The house has been designed with a front and rear verandah and side carport.

The external walls and roof will be clad in colorbond material, however the colour schedule has not been finalised. Council can impose a condition requiring lodgement of a detailed colour schedule for endorsement by the Chief Executive Officer to ensure the colours are suitable for the rural residential setting.

There is no planning impediment to the development proceeding. In assessing the development Council can have regard for normal planning considerations such as amenity, building colours and materials, building size and scale, architectural design and relationship to surrounding development.

The proposed development is being cited in a location where it will not have any adverse impact.

Consultation: No consultation has been undertaken.

Statutory Environment: Shire of Broomehill Town Planning Scheme No 1 (‘the Scheme’)

- Policy Implications:** Nil
- Strategic Implications:** This issue is not dealt with in the Plan
- Asset Management Implications:** There are no asset Management implications
- Financial Implications:** The Shire pays consultancy fees to Gray & Lewis for planning advice.
- Workforce Plan Implications:** There are no workforce plan implications
- Voting Requirements:** Simple Majority
- Council Resolution:** *140712*

Moved Cr Paganoni, seconded Cr Dennis

“That Council:

- A. Approve the application lodged by AK Homes on behalf of Colin McAndrew for a single house on Lot 542 (No 4) Reilly Street, Broomehill subject to the following conditions:*
- 1. The plans lodged with this application shall form part of this planning approval (WA265 08/10/12). All development shall be in accordance with the approved plans unless otherwise approved in writing by the Shire Chief Executive Officer.*
 - 2. All stormwater from roofed and paved areas shall be collected and disposed of on-site to the satisfaction of the Shire.*
 - 3. A potable water supply (may be in the form of water tanks) and approved on site effluent disposal must be installed and in operation prior to occupation of dwelling.*
 - 4. A trafficable driveway is to be constructed to provide access to the proposed carport to the satisfaction of the Chief Executive Officer.*
 - 5. The owner to lodge a detailed colour schedule for separate written endorsement by the Chief Executive Officer prior to the issue of a building permit.*
- B. Advise the applicant that planning approval is not consent for site works or construction. A building permit is required prior to any commencement of works.”*

CARRIED 5/0

Reason For Change to Recommendation:

10.12 DERELICT BUILDING AT THE CORNER OF COUSINS AND CRAWFORD STREETS TAMBELLUP

Program: Health and Building
Attachment: Report from EHO
Photographs July 2013 and May 2014
File Ref: A251
Author: JM Trezona Chief Executive Officer
Date: 10 July 2014
Disclosure of Interest: Nil

Summary: The purpose of this report is for Council to determine a course of action to deal with the derelict building and the potential health and environmental issues at the corner of Cousins and Crawford Streets, Tambellup.

Background: The Tambellup Aboriginal Progress Association (TAPA) currently holds the Management Order for Reserve 32710 (Lot 355) at the corner of Cousins and Crawford Streets Tambellup for the purpose of “Aboriginal Social Centre”. The Management Order has been held by TAPA since 19 July 1974.

The building on the land has been disused for a number of years (estimated at 10+) and prior to that was only used intermittently. This may have been due to the condition that the building was in and the power and water had been disconnected.

In the last couple of years the building has been seriously vandalised to a point where it was not habitable. The vandalism had also created a potential health risk as the building was clad in asbestos. The attached photos show the state of the building 12 months ago in July 2013.

A letter was written to the chairperson on 8 July 2013 advising that TAPA needed to take prompt action to deal with the broken asbestos and address the state of disrepair of the building. The letter also indicated that Council intended to commence legal action if the matter was not acted upon. It was also requested that the chairperson meet with the CEO to discuss the matter further. The meeting did not occur.

Unknown persons and/or contractors partly demolished the building by removing the remaining asbestos cladding. The timber frames and roof remain. No permit was obtained for the work. The job is not professional and the site is littered with small pieces of broken asbestos and there is still pieces of asbestos adhered to the building.

The CEO arranged for the EHO to visit the site in May 2014 and provide a report including options for Council to consider, which is attached.

Comment:	The attached report is comprehensive and clearly outlines the options available to Council on this matter. It is recommended that Council issues a building order under the Building Act, to either require TAPA to undertake remedial works or demolish the building. Either option will include the requirement to clean up the site and remove all the broken asbestos.
Consultation:	Nil
Statutory Environment:	Nil
Policy Implications:	Nil
Strategic Implications:	This issue is not dealt with in the Plan
Asset Management Implications:	There are no asset management implications
Financial Implications:	Clean-up costs may be incurred if Council is unable to engage TAPA.
Workforce Plan Implications:	There are no workforce plan implications
Voting Requirements:	Simple Majority
Council Resolution:	<i>140713</i>

Moved Cr Crosby, seconded Cr Prout

“That Council provides 14 day notice to the Tambellup Aboriginal Progress Association advising that it will be serving a Building Order on Reserve 32710 (Lot 355) for the demolition of the derelict structure on the site and the removal of all asbestos from the site.”

CARRIED 5/0

Reason For Change to Recommendation:

10.13 TAMBELLUP SPORTING COMPLEX – HENRY STREET ENTRANCE

Program: Recreation and Culture
Attachment: Aerial maps of Oval
File Ref: ADM0019
Author: JM Trezona Chief Executive Officer
Date: 8 July 2014
Disclosure of Interest: Nil

Summary: The purpose of this report is for Council to consider the future of the entrance into the Tambellup Sports Ground off Henry Street.

Background: Until recently there have been two vehicle entrances to the Tambellup Sports Ground. The main entrance is off the intersection of Howard Street and East Terrace and an additional southern entrance off Henry Street.

The Council had previously entered into an agreement with the Water Corporation to use treated waste water on the Tambellup Oval. With the assistance of funds through the regional component of the Country Local Government Fund, Council was able to construct additional water storage tanks to accommodate the treated waste water and also boost the water storage capacity for the reticulation system. New concrete tanks have been built in the vicinity of the two existing tanks which necessitated the closure of the southern entrance off Henry Street. The tank construction is completed and the fencing of the area is almost complete. (See attachment 1)

Council has previously contacted the various sporting groups that utilise the oval, advising of the project to construct new tanks and the closure of the Henry Street entrance. Council advised that the closure would be temporary and that a new southern entrance to the east of the existing would be constructed.

Comment: There is considerable work required to establish a new vehicle entrance on the eastern side of the new tanks. In undertaking the planning for this it would seem appropriate to delay the development and construction of the entrance until such time as the design and construction for the renewal of the Sporting Pavilion is well underway. It may well eventuate that in conjunction with a new Sporting Pavilion there is no requirement for a second vehicle entrance or a second entrance is established in a different location.

For Council consideration and discussion.

Consultation: If Council determines to delay the construction of a second entrance to the Tambellup Sports Ground the users of the facility will be advised accordingly.

Statutory Environment: Nil

Policy Implications: Nil

Strategic Implications: This issue is not dealt with in the Plan

Asset Management Implications: There are no asset management implications at this time

Financial Implications: This issue has no financial implications for Council

Workforce Plan Implications: There are no workforce plan implications at this time

Voting Requirements: Simple Majority

Council Resolution: *140714*

Moved Cr Paganoni, seconded Cr Dennis

“That the Tambellup Sporting Ground entrance off Henry Street, remain closed until such time that the upgrade of the Tambellup Sporting Pavilion is well progressed and it is then determined that a second entrance is required.”

CARRIED 5/0

Reason For Change to Recommendation:

10.14**REQUEST FOR SUPPORT – MAGGIE DENT SEMINAR**

Program:	Recreation and Culture
Attachment:	Nil
File Ref:	ADM0061
Author:	PA Hull Strategic Support & Projects Officer
Date:	11 July 2014
Disclosure of Interest:	Nil

Summary: Council to consider a request for financial support for a community event.

Background: Linda Hewson, representing a group of Broomehill residents, has written seeking Council's financial support of their efforts to bring Maggie Dent to Broomehill to conduct a seminar.

Maggie Dent is an author, educator, and parenting and resilience specialist with a particular interest in the early years and adolescence, and is well known for her common sense approach to life matters.

Ms Dent presented in Jerramungup in 2013, on the subject of maintaining relationships and communications with your partner within a farming (or non-farming) business partnership, and marriage, especially at stressful times such as harvest and seeding. The seminar was delivered in two stages, one for women, and one for men, and was reportedly well received by the all who attended, including a group from Broomehill.

The group proposes to present the same program in Broomehill, on 17th October 2014. The timing of the event is deliberate, being just prior to harvest.

The cost to stage the event is \$7,500, which includes Ms Dent's travel, accommodation and presentation fee. The group is proposing to charge attendees \$30 to attend, which will include morning tea for the ladies program, and hamburgers for the men's program. They are approaching local businesses for sponsorship, and will provide in kind support through catering for the events. The group also proposes to promote the event extensively across neighbouring shires.

The Broomehill Recreational Complex Committee has agreed to facilitate the event and manage all financial aspects.

Financial support of \$500-\$1000 has been requested of Council to assist in staging the event.

Comment: The author has attended a seminar delivered by Ms Dent in recent years, and found she delivers strong, relevant messages with humour, making it easy for all those in attendance to engage and relate the information received to their own circumstances.

As the event has been initiated by a local group, and will provide benefits to the wider community, it is considered to be worthy of Councils support.

Consultation: Chief Executive Officer

Statutory Environment: Nil

Policy Implications: Nil

Strategic Implications: Councils Strategic Plan identifies ‘Being healthy’ and ‘Staying active and being entertained’ as important aspirations of the community. The proposal outlined will provide attendees with strategies for increased resilience, and also reflects the commitment to encourage the community to present Council with suggestions for new or enhanced events or facilities.

Asset Management Implications: This has no implications for Asset Management.

Financial Implications: Provision has been made in the 2014-2015 budget for Members Donations of \$3000.

Workforce Plan Implications: This has no implications for the Workforce Plan.

Voting Requirements: Simple Majority

Council Resolution: *140715*

Moved Cr Paganoni, seconded Cr Dennis

“That Council contributes \$500 to the Broomehill Recreational Complex Committee to assist with costs associated with hosting a seminar program delivered by Maggie Dent on 17 October 2014.”

CARRIED 5/0

Reason For Change to Recommendation:

10.15 APPLICATION FOR INCLUSION IN THE RESERVED ROAD NAME REGISTER

Program:	Transport
Attachment:	Copy of letter of application and supporting information
File Ref:	ADM0075
Author:	JM Trezona Chief Executive Officer
Date:	10 July 2014
Disclosure of Interest:	Nil

Summary: Council to consider an application for the inclusion of the name “Bettridge” in the Reserved Road Name Register.

Background: Mr Kevin Bettridge has written seeking Councils consideration for the inclusion of the name “Bettridge” in the Geographic Names Committee, Reserved Road Name Register. Mr Bettridge has included the required supporting explanation and history of the Bettridge Family who were early pioneers in the Broomehill area. The information is attached for Council information.

Comment: It is recommended that Council support the application.

Consultation: Contact has been made with the Geographic Names Committee to clarify the process. Once Council considers the application and if supported, forwards the application and supporting documentation to the Geographic Names Committee for its approval and inclusion in the Reserved Road Names Register.

Statutory Environment: Nil

Policy Implications: Council Policy 1.3 – Naming of Streets – establishes the criteria to be used when determining street names. Mr Bettridge’s application complies with Council’s Policy.

Strategic Implications: This issue is not dealt with in the Plan

Asset Management Implications: There are no asset management implications

Financial Implications: This issue has no financial implications for Council

Workforce Plan Implications: There are no workforce plan implications

Voting Requirements: Simple Majority

Council Resolution: **140716**

Moved Cr Dennis, seconded Cr Crosby

*“That Council supports the application to include the name ‘Bettridge’
in the Geographic Names Committee Reserved Road Name Register.”*

CARRIED 5/0

**Reason For Change to
Recommendation:**

Mr Kevin Bettridge thanked Councillors and staff for considering his application to include ‘Bettridge’ in the Geographic Names Committee Reserved Name Register and left the meeting at 4.45pm.

Strategic Support and Projects Officer Pam Hull left the meeting at 4.45pm.

10.16 REPLACEMENT OF PLANT AND VEHICLE FLEET POLICY

Program:	Transport
Attachment:	Draft Replacement of Plant and Vehicle Fleet Policy
File Ref:	ADM0165
Author:	JM Trezona Chief Executive Officer
Date:	9 July 2014
Disclosure of Interest:	Nil

Strategic Support and Projects Officer Pam Hull returned to the meeting at 4.47pm.

Summary: A draft Replacement of Plant and Vehicle Fleet Policy is presented for Council consideration and adoption.

Background: As part of the draft budget deliberations Councillors indicated that there was a need for Council to develop a policy for plant and vehicle replacement.

Comment: The attached draft policy is presented for Council consideration. The draft policy details Council's commitment and provides an indication of replacement times for heavy machinery. It also provides guidance accepted methods of disposal and determination of specifications for new items.

For Council consideration and adoption.

Consultation: Manager of Works

Statutory Environment: Nil

Policy Implications: This is a new policy that will provide guidance for Council officers and elected members.

Strategic Implications: The Strategic Community Plan includes and aspiration of "Living in a Safe Community". Road safety is referenced and appropriate policy and planning is an important tool For Council to deliver on this aspiration.

Asset Management Implications: The policy will be reflected in the Asset Management Plan specifically through the determination of useful life of each of the plant items and the replacement of them.

Financial Implications: Financial implications will arise with the implementation of the Policy. Budget provision will be made in the appropriate financial year to accommodate this.

Workforce Plan Implications: The Workforce Plan currently covers the staff required to operate our plant and vehicle fleet.

Voting Requirements: Simple Majority

Council Resolution: **140717**

Moved Cr Paganoni, seconded Cr Prout

“That Council adopts the Replacement of Plant and Vehicle Fleet policy as presented.”

CARRIED 5/0

**Reason For Change to
Recommendation:**

10.17 2015-2016 REGIONAL ROAD GROUP PROJECTS

Program:	Transport	
Attachment:	Nil	
File Ref:	ADM0443	
Author:	JM Trezona	Chief Executive Officer
Date:	16 July 2014	
Disclosure of Interest:	Nil	

Summary: Council to consider the 2015-2016 proposed Regional Road Group Projects. Submissions are due by Friday 31 July 2014.

Background: Submissions for the 2015-2016 Regional Road Group Projects must be forwarded by 31 July 2014. If Council is submitting more than one project, then all the projects must be prioritised.

Council will be submitting the following projects for the 2012-2013 financial year:

Gnowangerup Tambellup Road – reseal 7.0m – slk 6.40 to 9.90

Gnowangerup Tambellup Road – reseal 7.0m – slk 21.70 – 24.00

Toolbrunup Road – stabilise patches and reseal – slk 20.30 – 23.70

Pallinup south Road – Construct and seal – slk 0.00 – 3.00

Council needs to prioritise the above projects. It is proposed to rank the projects as follows:

1. Pallinup south Road – Construct and seal – slk 0.00 – 3.00
2. Toolbrunup Road – stabilise patches and reseal – slk 20.30 – 23.70
3. Gnowangerup Tambellup Road – reseal 7.0m – slk 6.40 to 9.90
4. Gnowangerup Tambellup Road – reseal 7.0m – slk 21.70 – 24.00

Comment: For Council discussion and decision

Consultation: Manager of Works
Allan Millar – Wood and Grieve Engineers

Statutory Environment: Nil

Policy Implications: Nil

Strategic Implications: There are no strategic implications

Asset Management Implications: If successful the works will assist in reducing the renewal gap that is currently reflected in Councils Asset Management Plan.

Financial Implications: Funding for these road projects, if the applications are successful is on a 2:1 basis. Provision will be made in the 2015-2016 budget for Councils one third contribution if the projects are approved.

Workforce Plan

Implications: The current staffing structure has sufficient capacity to undertake the works proposed.

Voting

Requirements: Simple Majority

Council Resolution: *140718*

Moved Cr Prout, seconded Cr Paganoni

“That Council agrees to prioritise the 2015-2016 Regional Road Group Project submissions as follows:

- 1. Pallinup south Road – Construct and seal – slk 0.00 – 3.00*
- 2. Toolbrunup Road – stabilise patches and reseal – slk 20.30 – 23.70*
- 3. Gnowangerup Tambellup Road – reseal 7.0m – slk 6.40 to 9.90*
- 4. Gnowangerup Tambellup Road – reseal 7.0m – slk 21.70 – 24.00”*

CARRIED 5/0

**Reason For
Change to
Recommendation:**

11.01 **UNDER SEPARATE COVER: TAMBELLUP RAILWAY STATION
SUB-LEASE RENEWAL**

Program: Other Economic Services
Attachment:

- **Draft 2013-2023 Sub-lease and Disclosure Statement**
- **2006-2007 Sub-lease and Disclosure Statement**

File Ref: CLAF025
Author: JA Stewart Manager Corporate Services
Date: 8 July 2014
Disclosure of Interest: Nil

Council Resolution: *140719*

Moved Cr Paganoni, seconded Cr Crosby

“That Council accepts and executes, under Council’s Common Seal, the amended sub-lease between Council and Coral Ann Green for the Tambellup Railway Station premises, as presented, subject to the consent of the Public Transport Authority of Western Australia.”

*CARRIED 5/0
By Absolute Majority*

**Reason For Change to
Recommendation:**

12.01**MAINTENANCE REPORT FOR JULY 2014**

Program:	Transport	
Attachment:	Nil	
File Ref:	Nil	
Author:	GC Brigg	Manager of Works
Date:	11 July 2014	
Disclosure of Interest:	Nil	

Reg No.	Description	Current Kms/Hrs	Next Service Due	Year of Manufacture	Year of Purchase	Changeover	Comments
0TA	Holden Caprice			2014	2014	1 yr / 15,000km	
1TA	Toyota FJ	3,800		2013	2013	1 yr / 10,000 kms	
1 TIU 961	Papas Tandem Fuel Trailer			2008			
1TMR361	Rockwheeler Side Tipper Trailer	16,347		2012	2012		
BH00	Colorado 4x4 Dual Cab	27,992	30,000	2013	2013	1 yr / 30,000 kms	
BH000	Holden Colorado 7			2013	2013	1yr / 25,000 km	Changing over
BH001	CAT vibe Roller	1,921	2,150	2009		8 yrs / 8000 hrs	Serviced 19.06.2014 by Westrac
BH002	ISUZU 6 Wheel Tipper	137,574	150,000	2008	2008	7 yrs / 250,000km	
BH003	Toyota Landcruiser GXL Dual Cab	13,940	20,000	2013	2013	1 yr / 30,000 km	Changing over
BH004	CAT 12M	4,392	4,544	2009	2009	8 yrs / 8,000 hrs	New blade ordered
BH005	Cat multi tyre	2,265	2,500	2011	2011	8 yrs / 8000 hrs	Serviced by Westrac. Air leaks fixed.
BH006	CAT 12M	1,640	1,788	2012	2012	8 yrs / 8,000 hrs	
BH007	Toro 360 mower	100	150	2013	2013	5 yrs / 5,000 hrs	
BH009	Colorado 4x4 Tray Back	11,371	15,000	2013	2013	1 yr / 30,000 km	
BH010	6x4 Fuel Trailer			1981	1981		
BH012	Isuzu Fire Truck	7,556	Nov-14	1995	2004		
BH013	Cat 444F Backhoe	453	600	2013	2013	10 yrs / 8,000 hrs	
BH014	Colorado 4x4 Tray Back	14,879	30,000	2013	2013	1 yr / 30,000 km	Serviced 26.06.2014
BHT84	Toro Groundmaster 3500D mower	178	50	2013	2013	2 yrs	
BHT92	CAT 259B3 Skid Steer	469	750	2012	2013	8 yrs / 8,000hrs	
BHT125	Mack Curser 8 Wheel Tipper	17,655	25,000	2013	2013	8yrs / 250,000 km	Recalls completed

TA001	Ford Ranger Dual Cab	12,534	15,000	2014	2014	1 yr / 30,000 kms	Serviced by Barnesby Ford
TA017	Isuzu Tipper	136,492	135,000	2009		5 yrs / 200,000 km	Replacing this month.
TA052	Colorado 4x4 Tray Back	15,005	30,000	2013	2013	1 yr 30,000 km	Serviced 26.06.2014
TA06	Jet Patcher Isuzu	119,294	120,000	2007	2010	8 yrs / 8,000 hrs	New delivery hose to fit, heated tips to be fitted.
TA092	Iveco Strais AD500 8-4	34,707	40,000	2012	2012	5 yrs / 250,000 km	Electrical Repairs completed
TA18	12H Grader	7,810	7,693	2006	2006	8 yrs / 8,000 hrs	
TA281	930G Loader	5,832	5,750	2007	2007	8 yrs / 8,000 hrs	
TA386	Isuzu Tipper	22,248	20,000	2012	2012	5 yrs / 200,000 km	
TA417	John Deere Gator	420	500	2009		5 yrs	
CATBR	Caterpillar Angle Broom			2010			Hydraulic motors are out and being resealed by Westrac
	Himac skid steer slasher			2013		10 yrs	

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12.02**WORKS REPORT FOR JULY 2014**

Program:	Transport
Attachment:	Road Hierarchy July 2014
File Ref:	Nil
Author:	GC Brigg Manager of Works
Date:	11 July 2014
Disclosure of Interest:	Nil

Broomehill

- Contractor engaged to complete fencing around town dam and bury school waterline.
- Water was pumped from the town dam to the complex for a period of time. Even though we have had reasonable rain it hasn't been enough to increase the level significantly.
- Motion lights at the standpipe have been fixed.
- Contractor cleaning up at the refuse site area. This needs extensive work to get right.
- Transfer stations are open and working. Still some signage to finish.
- Thinkwater were engaged to install solar pump and pipework from CBH to sports complex.
- With many problems with irrigation last year around town, Thinkwater are doing a full maintenance audit on the reticulation system and fitting a new filtering system to the town dam.
- Oval has been fertilized in accordance to the latest soil tests.
- Oval has been sprayed for broad leaf leaves
- Contractor engaged to repair the footpath lights along the railway.

Tambellup

- All tanks at the oval fully plumbed and operational.
- Security fencing done around oval tanks.
- Commissioning the treated water was done by Watercorp. They have ongoing problems with their chlorination system. We had to get them down to turn off the pumps as it isn't automatically turning off.
- Transfer station open and working. Some signage to install.
- Contractor to complete full cleanup of refuse site area.
- Contactor working on Infant Health Centre. Paths and driveway installed. Paving to finish.
- Oval has been fertilized and sprayed for broadleaf weeds.

Roads

- Construction crew working on Warrenup Road gravel sheeting. There has been some problems with gravel but the crew are working on resheeting with better quality gravel.
- Gravel has been stockpiled for all construction projects.
- Widening on the Broomehill Kojonup Road is the next project on the program.
- All gravel widening needs to be completed before Christmas break so bitumen sealing can be done in the warmer period.
- Aggregate ordered for reseal and widening projects.
- Vegetation widening is ongoing on Pallinup Road. This work completes the section that was recently gravelled.
- Mulcher will then move to Warrenup Road, Tambellup West Road and then Pindellup.
- Maintenance crew have been working on Pallinup South culvert headwalls. This has been a large job with rain delays.
- Maintenance graders have been concentrating on bitumen edges.

Plant

- New 6 tonne Isuzu truck is complete and ready for delivery. This has been a difficult project to get right. Works Manager has travelled to Albany several times to view the difficulties with the concept.

When the idea was first planned we bought an Isuzu truck 6 tonne truck. This was to have hydraulic ramps built to be capable of transporting the skid steer. Isuzu gave us the dimensional drawings to design the ramps before body building started.

When the truck was delivered to Allroads the truck ran uphill towards the back. The initial drawings said the truck was flat. This threw out the angles for the hydraulic ramps as the truck was around 150mm higher at the tailgate. This made the ramp angle to steep to load the skid steer.

When called to Albany to make a decision on whether to modify the body at extra cost, I decided to remove the ramps and make a normal swing tailgate as the costs were too high to make it viable with hydraulic ramps.

Not all is lost with shifting the skid steer as we have a new dolly programmed in this year's plant replacement. With two bigger trucks able to tow trailers we can still shift the skid steer on the float for now.

- Construction crew dual cab Toyota Landcruiser has been replaced.
- Manager of Works vehicle has been replaced.
- Manager of Corporate Services vehicle is being replaced next week.
- The 2009 Caterpillar 12M grader blade mouldboard is being replaced with a new one. This blade was severely worn while grading bitumen edges by a learner operator. This was an expensive mistake made by all concerned and is the first time it has happened here since starting five and a half years. This shire has taught many grader drivers over the years and this is the first major grader damage that I have witnessed.
- A new mechanic has started with the shire. He has many jobs to catch up on. One of them being the Jetpatcher. Once the Jetpatcher is back to operational standard we can start hiring it out to other shires again.

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12.03 BUILDING SURVEYORS REPORT FOR JUNE 2014

Program: Economic Services
Attachment: **BSR Report and Activity Statement for June 2014**
Summary of Building Activity 2013-2014
Yearly Statistics 2013-2014

File Ref: ADM0076
Author: D Baxter **Building Surveyor**
Date: 1 July 2014
Disclosure of Interest: Nil

Summary: Attached are the BSR Report and the Activity Statement for the month of June 2014 that has been sent to all the relevant authorities that are required by legislation.

Background: This report advises of the building approvals and the activity of the Building Surveyor for the month of June 2014.

Comment: This report confirms the activity of the Building Surveyor.

Consultation: Nil

Statutory Environment: Nil

Policy Implications: Nil

Strategic Implications: This issue is not dealt with in the Plan

Asset Management Implications: There are no Asset Management Implications

Financial Implications: This issue has no financial implications for Council

Workforce Plan Implications: There are no Workforce Plan Implications

Voting Requirements: Simple Majority

Officer Resolution: *“No recommendation required – Councillor information only”*

Reason For Change to Recommendation:

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12.04 BUILDING MAINTENANCE PROGRAM

Program:	Various
Attachment:	Building Maintenance Program Report to 30 June 2014
File Ref:	Nil
Author:	JA Stewart Manager Corporate Services
Date:	8 July 2014
Disclosure of Interest:	Nil

Summary: Report on the Building Maintenance Program for 2013-14 to 30 June 2014.

Background: Nil

Comment: The Building Maintenance Program Report (Report) is updated to 30 June 2014 and presented for Council's information, comment and/or discussion, if required.

Consultation: Nil

Statutory Environment: Nil

Policy Implications: Nil

Strategic Implications: This issue is not dealt with in the Plan

Asset Management Implications: The Building Maintenance and Capital Works Program is an integral part of Council's Asset Management Plan allowing Council to provide and maintain necessary building infrastructure to cater for community needs in a timely and cost efficient manner.

Financial Implications: Council's Long Term Financial Plan includes provision for building maintenance and capital works costs. Provision was made in the 2013-14 budget or, if unbudgeted expenditure, by Council resolution since, to meet the costs within the attached Report.

Workforce Plan Implications: The coordination of this work falls within the scope of the Manager Corporate Services' role; the execution of the work has minimal impact on the current Workforce Plan due to the majority of work being conducted by external contractors.

Voting Requirements: Nil

Officer Resolution: *"No recommendation required – Councillor information only"*

Reason For Change to Recommendation:

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12.05 LIBRARY REPORT - JUNE 2014

Program:	Recreation & Culture	
Attachment:	Library Report – June 2014	
File Ref:	ADM0097	
Author:	C Brown	Library Officers
	S Reed	
Date:	9 July 2014	
Disclosure of Interest:	Nil	

Summary: Attached is a Library Report prepared by Library Officers Colleen Brown for Tambellup Library and Siegrid Reed for Broomehill Library, outlining the activities of both Broomehill and Tambellup libraries within each town.

Background: This report outlines the activities of both Broomehill and Tambellup libraries for the month of June 2014.

Comment: For Council information.

Consultation: Nil

Statutory Environment: Nil

Policy Implications: Nil

Strategic Implications: This issue is not dealt with in the Plan

Asset Management Implications: There are no Asset Management Implications

Financial Implications: This issue has no financial implications for Council

Workforce Plan Implications: There are no Workforce Plan Implications

Voting Requirements: Nil

Officer Resolution: *“No recommendation required – Councillor information only”*

Reason For Change to Recommendation:

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13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL

Nil

14. DATE OF NEXT MEETING

21 August 2014

15. CLOSURE

There being no further business the President thanked Councillors and Staff for their attendance and declared the meeting closed at 5.30pm.