

SHIRE OF BROOMEHILL – TAMBELLUP

Minutes of the Ordinary Meeting of Council of the Shire of Broomehill-Tambellup held in the Tambellup Council Chambers on Thursday 17th September 2009 commencing at 4.08pm.

1. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

<u>Present:</u>	Cr BG Webster	President
	Cr KW Crosby	Deputy President
	Cr MR Turner	
	Cr M Sadler	
	Cr SJF Thompson	
	Cr EK Schlueter	
	Cr DCN Kempin	
	JM Trezona	Chief Executive Officer
	JP Bentley	Manager Administrative and Customer Services
	VN Webster	Executive Officer
	GC Brigg	Manager of Works

Apologies: Nil

Leave of Absence:
Nil

2. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Shire President welcomed Councillors and staff and declared the meeting open at 4.08pm.

3. RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. APPLICATION FOR LEAVE OF ABSENCE

Cr Sheridan has requested a Leave of Absence for this meeting

090901

Moved Cr Schlueter, seconded Cr Sadler

“That Cr Sheridan be granted a leave of absence for the September Ordinary Meeting of Council.”

CARRIED 8/0

6. DECLARATION OF INTEREST

Cr Schlueter declared a Financial Interest in Item 10.9

7. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

8. CONFIRMATION OF RPREVIOUS MEETING MINUTES

8.1 Minutes of Ordinary Meeting of Council held 27th August 2009

090902

Moved Cr Crosby, seconded Cr Turner

“That the minutes of the Ordinary Meeting of Council held on 27th August 2009 be confirmed as a true and accurate record of proceedings.”

CARRIED 8/0

9. ANNOUNCEMENTS BY PRESIDNG MEMBER WITHOUT DISCUSSION

Nil

10. MATTERS FOR DECISION

10.1 FINANCIAL STATEMENTS FOR AUGUST 2009

Program:	Other Property and Services
Attachment:	Monthly Financial Statements for August 2009
File Ref:	Nil
Author:	KP O'Neill Finance Officer
Date:	8th September 2009
Disclosure of Interest:	Nil

Summary: Attached are the monthly financial statements for August 2009.

Background:

Comment: Notes have been provided throughout the statements for Councillors information and comment.

Consultation: Nil

Statutory Environment: Local Government Act 1995 – Financial Management Regulation 34

Policy Implications: Nil

Financial Implications: The report represents the financial position of the Council at the end of the previous month.

Strategic Implications: This issue is not dealt with in the Plan

Voting Requirements: Simple Majority

Council Resolution: *090903*

Moved Cr Turner, seconded Cr Sadler

“That the Financial Report for the period 31st August 2009 be received.”

CARRIED 8/0

Reason For Change to Recommendation:

10.2 CREDITORS ACCOUNTS PAID – AUGUST 2009

Program:	Other Property and Services	
Attachment:	List of Payments for August 2009	
File Ref:	Nil	
Author:	KP O'Neill	Finance Officer
Date:	8th September 2009	
Disclosure of Interest:	Nil	

Summary: Attached is a list of payments made from the Municipal and Trust Funds during August 2009.

Background: The Local Government Act 1995 – Financial Management Regulation 13 states that a list of accounts paid under delegated authority by the CEO is to be prepared each month, providing sufficient information to identify the transactions. The list is to be presented to the Council at the next ordinary meeting after the list is prepared.

Comment: SUMMARY

Municipal Fund	\$694,294.97
Trust Fund	\$4,250.00
Credit Cards	\$489.17
<u>TOTAL</u>	<u>\$699,034.14</u>

Consultation: Nil

Statutory Environment: Local Government Act 1995 – Financial Management Regulation 13

Policy Implications: Nil

Financial Implications: List of payments made during the previous month

Strategic Implications: This issue is not dealt with in the Plan

Voting Requirements: Simple Majority

Council Resolution: *090904*

Moved Cr Bowman, seconded Cr Turner

“That the list of Creditors accounts paid during August 2009, being:-

- Municipal Fund cheques numbered 625 to 687 inclusive, electronic payments numbered EFT584 to EFT678 inclusive and totalling \$694,294.97;*
- Trust fund cheques numbered 83 to 87 inclusive and totalling \$4,250.00; and*
- Credit card expenses totalling \$489.17;*

be adopted.”

CARRIED 8/0

**Reason For Change to
Recommendation:**

10.3 TAMBELLUP TENNIS CLUB – RENEWAL OF RESTRICTED LIQUOR LICENSE

Program: Recreation and Culture
Attachment: Nil
File Ref: ADM0029
Author: JM Trezona Chief Executive Officer
Date: 8th September 2009
Disclosure of Interest: Nil

Summary: The Tambellup Tennis Club is seeking Council approval to renew their club restricted license.

Background: The Tennis Club has written seeking Council permission to renew its club restricted licence for the 2009-2010 tennis season between the 1 October 2009 to 30 April 2010. The club are seeking approval for the following hours as per last year:

Wednesday 7.00pm to 10.30pm
 Thursday 7.00pm to 10.30pm
 Saturday 4.00pm to midnight.

The Tennis Club are also seeking approval to use the glass double door fridge housed in the lockable bar area. Due to power fluctuations during the off season, the Tennis Club's fridge is non-repairable and the club are still trying to source a replacement fridge.

There had been no issues with the Tennis Club using the fridge in the bar area prior to the Club providing their own fridge.

Comment: Council gave approval to the Tambellup Tennis Club for the above hours at the August 2008 Ordinary Meeting of Council.

Consultation: Nil

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications: This issue has no financial implications for Council

Strategic Implications: This issue is not dealt with in the Plan

Voting Requirements: Simple Majority

Council Resolution: **090905**

Moved Cr Kempin, seconded Cr Schlueter

“That Council grants approval to the Tambellup Tennis Club to renew its club restricted license for the period of 01 October 2009 to 30th April 2010 and to use the fridge situated in the lockable bar area.”

CARRIED 8/0

**Reason For Change to
Recommendation:**

10.4 SUBDIVISION OF LOTS 5 AND 8 (EXISTING LOTS 1, 2, 5218 AND 2169) HILDER ROAD, BORDERDALE – WAPC 140505

Program:	Planning
Attachment:	Copy of Deposited Plan being finalised and proposed Subdivision Plan
File Ref:	WAPC140505
Author:	Gray & Lewis Land Use Planners
Date:	8th September 2009
Disclosure of Interest:	Gray & Lewis receive planning fees for advice to the Shire and therefore declare a Financial Interest – Section 5.65 of the <i>Local Government Act 1995</i>.

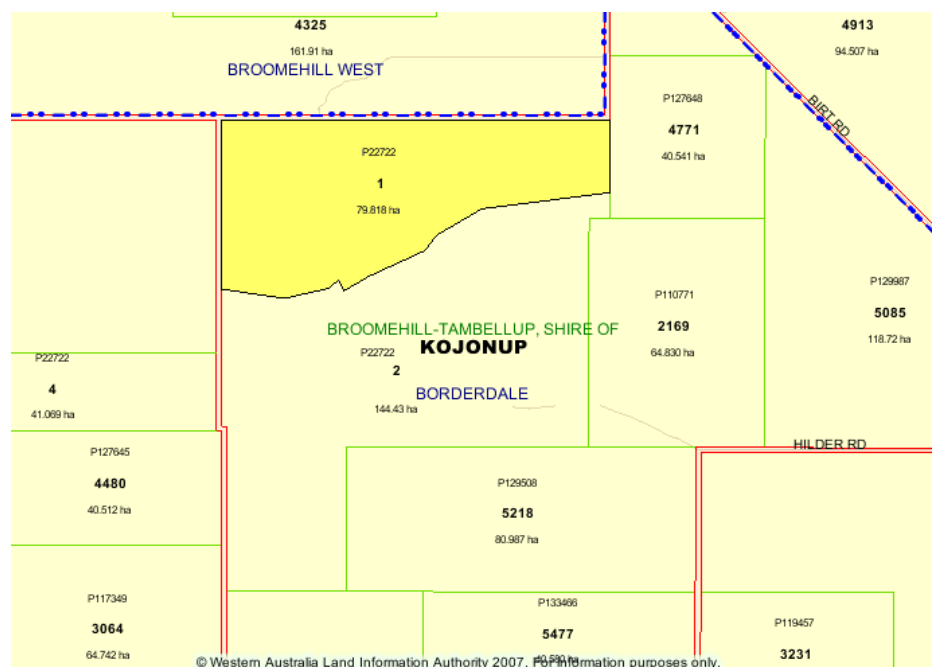
Summary: A subdivision application has been received proposing a boundary realignment between Lots 5 and 8 Hilder Road (subject of current Deposited Plan).

The Western Australian Planning Commission (WAPC) has referred the application to Council for recommendation and comment.

This report recommends that Council recommend that the application be conditionally approved by the WAPC.

Background: The lots are zoned 'Farming' under the Shire of Tambellup Town Planning Scheme No 2.

Comment: The existing cadastra shows this land as Lots 1, 2, 5218 and 2169 – refer plan below.



There is a new Deposited Plan approved by the WAPC which effectively amalgamates Lots 1, 2, 2169 and 5218 and creates them in a different configuration as Lots 5, 6, 7 and 8 (see attachment).

As the Deposited Plan (DP) was only approved by the WAPC on 26th August 2009, the new titles are likely still being processed so the

Landgate cadastra hasn't been updated.

The current subdivision application proposes a boundary realignment between Lots 5 and 8 on the DP (see attachment).

A summary of the existing and proposed lot sizes are included below:

Existing Lot	Existing Lot Area	Proposed Lot	Proposed Lot Area
5	167.2163ha	A	160.2ha
8	84.6971ha	B	91.7ha

The WAPC Policy (DC 3.4) allows for boundary realignments for farming land to *'To realign lot boundaries for farming purposes and / or for access to landlocked lots, with no increase in the number of lots.'*

The applicant has not lodged any supporting information with the application however approval is recommended based on the following:

- It appears that the boundary realignment is to follow an existing fence line between the two lots.
- The changes in lot sizes are marginal (approximately seven hectares)
- There is a north south vegetated area on the aerial photograph/subdivision plan which is predominantly on Lot 5 and appears to follow a natural drainage line or wet area. The boundary realignment will ensure that all of the vegetation will be contained in proposed Lot A which is preferred from a management perspective
- It results in more regular and usable lot shapes that existing.

The boundary realignment will result in lot boundaries which better relate to the natural features of the land, therefore support is recommended.

Consultation: The WAPC has referred the application to Water Corporation, Western Power and Department for Industry and Resources.

Statutory

Environment: Shire of Tambellup Town Planning Scheme No 2

Policy Implications: Nil

Financial

Implications: This issue has no financial implications for Council

Strategic

Implications: This issue is not dealt with in the Plan

Voting Requirements: Simple Majority

Council Resolution: 090906

Moved Cr Bowman, seconded Cr Kempin

“That Council advise the Western Australian Planning Commission that it recommends approval of the application subject to the following condition:

- 1. New titles for proposed Lots 5 and 8 on Deposited Plan 62004 being issued prior to clearance. It is noted that the current cadasta shows the subdivision area as including portions of existing Lots 1, 2, 5218 and 2169 however the application only cites Lots 1 and 2.”*

CARRIED 8/0

Reason For Change to Recommendation:

10.5 RECORD KEEPING PLAN

Program:	Governance
Attachment:	Copy of Record Keeping Plan and Disaster Recovery Plan
File Ref:	ADM0048
Author:	JM Trezona Chief Executive Officer
Date:	8th September 2009
Disclosure of Interest:	Nil

Summary: Council is required to submit a Record Keeping Plan and a Disaster Recovery Plan to the State Records Office.

Background: Under section 19 of the *State Records Act 2002* all local government are required to submit a Record Keeping Plan to the State Records Office.

Council adopted a Record Keeping Plan which included a Disaster Recovery Plan and Policies and Procedures as required by legislation at its Ordinary Meeting of Council in April 2009, which was then submitted to the State Records Office.

The State Records Office advised that the plan previously endorsed required some amendments.

The revised Record Keeping Plan and Disaster Recovery Plan is attached for Council endorsement.

Comment: For Council consideration.

Consultation: Mr Kim Boulton

Statutory Environment: State Records Act 2002

Policy Implications: Nil

Financial Implications: This issue has no financial implications for Council

Strategic Implications: This issue is not dealt with in the Plan

Voting Requirements: Simple Majority

Council Resolution: *090907*

Moved Cr Kempin, seconded Cr Turner

“That Council adopts the revised Shire of Broomehill-Tambellup Record Keeping Plan 2009 as presented.”

CARRIED 8/0

Reason For Change to Recommendation:

10.6 STRATEGIC DIRECTIONS – PLAN FOR THE FUTURE 2009-2019

Program:	Governance	
Attachment:	Copy of Plan	
File Ref:		
Author:	JM Trezona	Chief Executive Officer
Date:	9th September 2009	
Disclosure of Interest:	Nil	

Summary: Council to adopt the Strategic Directions – Plan for the Future 2009-2019.

Background: The Local Government Act 1995 section 5.65 requires that a local government is to plan for the future of the district and the district plan is to be made in accordance with any regulations made about the planning. Local Government (Administration) Regulations 1996 reg 19C and 19D set out the requirements of a plan for the future.

The Governors Orders which created the Shire of Broomehill-Tambellup included an exemption so that there was no requirement to have a Plan for the Future for the 2008-2009 financial year.

At the July 2009 Council meeting, Council endorsed a draft of the Strategic Plan for advertising. The advertising period closed on 21st August 2009. No comments or submissions were received.

Comment: Council now needs to adopt the document Strategic Directions – Plan for the Future 2009-2019.

Consultation: Nil

Statutory Environment: Local Government Administration Regulations 1996 regs 19C and 19D state the following:

19C. Planning for the future — s. 5.56

(1) In this regulation and regulation 19D —

“plan for the future” means a plan made under section 5.56.

(2) A local government is to make a plan for the future of its district in respect of the period specified in the plan (being at least 2 financial years).

(3) A plan for the future of a district is to set out the broad objectives of the local government for the period specified in the plan.

(4) A local government is to review its current plan for the future of its district every 2 years and may modify the plan, including extending the period the plan is made in respect of.

(5) A council is to consider a plan, or modifications, submitted to it and is to determine whether or not to adopt the plan, or the modifications, as is relevant.*

**Absolute majority required.*

(6) If a plan, or modified plan, is adopted by the council then the plan or modified plan is to apply to the district for the period of

time specified in the plan.

(7) A local government is to ensure that the electors and ratepayers of its district are consulted during the development of a plan for the future of the district, and when preparing any modifications of a plan.

(8) A plan for the future of a district is to contain a description of the involvement by the electors and ratepayers in the development of the plan, and any modifications of the plan.

(9) A local government is to ensure that a plan for the future made in accordance with this regulation applies in respect of each financial year after the financial year ending 30 June 2006.

19D. Notice of plan to be given

(1) After a plan for the future, or modifications to a plan, are adopted under regulation 19C the local government is to give local public notice in accordance with subsection (2).

(2) The local public notice is to contain —

(a) notification that —

(i) a plan for the future of the district has been adopted by the council and is to apply to the district for the period specified in the plan; and

(ii) details of where and when the plan may be inspected;

or

(b) where a plan for the future of the district has been modified —

(i) notification that the modifications to the plan have been adopted by the council and the plan as modified is to apply to the district for a the period specified in the plan; and

(ii) details of where and when the modified plan may be inspected.

Policy Implications: Nil

Financial Implications: This issue has no financial implications for Council

Strategic Implications: This issue is not dealt with in the Plan

Voting Requirements: Absolute Majority

Council Resolution: 090908

Moved Cr Kempin, seconded Cr Turner

“That Council adopts the Strategic Directions – Plan for the Future 2009-2019.”

CARRIED 8/0
By Absolute Majority

Reason For Change to Recommendation:

10.7	APPLICATION TO KEEP ANIMALS AT 70 NELSON STREET, BROOMEHILL		
Program:	Law, Order and Public Safety		
Attachment:	Map of area		
File Ref:	A6045		
Author:	JP Bentley	Manager	Administrative and Customer Services
Date:	9th September 2009		
Disclosure of Interest:	Nil		

Summary: Council has received an application seeking permission to keep up to a maximum of twelve (12) Boer Goats and two (2) Rhode Island Red Roosters.

Background: The proponents have written to Council seeking permission to keep twelve Boer Goats and two Rhode Island Red Roosters on their property at 70 Nelson Street, Broomehill.

The proponents have applied to Council to keep the animals having noticed changes to information on the rates notice – in particular that the property is a part of the townsite and no longer rated as rural property.

Comment: The Health Local Laws outline the requirements for keeping large animals and poultry including roosters and are listed below. The proponents largely comply with the requirements of the Health Local Laws and have kept the animals without complaint from adjoining landowners for many years.

Inspection of the property has shown that the animals are well cared for and enclosed in accordance with the local laws.

Consultation: Nil

Statutory Environment: **HEALTH LOCAL LAWS**

Division 3—Keeping of Large Animals

5.3.1 Interpretation

In this Division, unless the context otherwise requires—

“approved animal” includes a horse, cow or large animal the subject of an approval by the local government under Section 5.3.2;

“cow” includes an ox, calf, or bull;

“horse” includes an ass, mule, donkey or pony; and

“large animal” includes a pig, sheep, goat, deer or camel.

5.3.2 Conditions for keeping of an animal

(1) An owner or occupier of premises, within a town site shall not keep a horse, cow or large animal on those premises without approval of the local government.

(2) An owner or occupier of premises who has an approved animal shall ensure—

- (a) the premises has an area of not less than 0.2 hectares for the exclusive use of the approved animal; and
- (b) the approved animal does not approach within 30 metres of a dwelling.

Division 4—Keeping of Poultry and Pigeons

5.4.1 Interpretation

In this Division, unless the context otherwise requires—
“poultry” includes bantams, ducks and other domestic fowls;

5.4.2 Limitation on Numbers of Poultry and Pigeons

An owner or occupier of premises within a townsite shall not keep a combined total of more than 12 poultry and pigeons without the approval of the local government, on any one lot of land.

5.4.3 Conditions for Keeping Poultry in Limited Numbers

A person who keeps poultry or permits poultry to be kept shall ensure that—

- (a) no poultry is able to approach within 9 metres of a dwelling house, public building or premises where people are employed or where food is stored, prepared, manufactured or sold;
- (b) all poultry is kept in a properly constructed and securely fastened structure or enclosure;
- (c) the structure is in a yard having an otherwise unobstructed area of at least 30 square metres;
- (d) no poultry is able to approach within 9 metres of a street other than a right of way unless, in the case of land at the junction of two or more streets, the local government has approved a lesser distance;
- (e) no poultry is able to approach within 1.2 metres of any side or rear boundary of the premises; and
- (f) all enclosures or cages within which poultry are kept shall be maintained at all times in a clean condition and shall be disinfected or otherwise dealt with in a way as directed by an EHO.

5.4.4 Roosters, Geese, Turkeys, Peafowls and Gamebirds

- (1) An occupier of premises within a townsite, shall not without the written approval of the local government, keep or permit to be kept on those premises, any one or more of the following fowl—
 - (a) a rooster;
 - (b) a goose or gander;
 - (c) a turkey;
 - (d) a peacock or peahen;
 - (e) a gamebird (includes emus and ostriches)
- (2) The local government may upon written application, grant approval with or without conditions to the owner or occupier of premises to keep any one or more birds as specified in subsection (1).

- (3) A person who has been granted approval under this Section to keep a bird may keep the bird on the premises only while he is the occupier thereof.
- (4) The local government may revoke an approval granted under this Section if it is of the opinion that the keeping of the birds specified in the approval is causing a nuisance or is injurious, offensive or dangerous to health.

Policy Implications: Nil

Financial Implications: This issue has no financial implications for Council

Strategic Implications: This issue is not dealt with in the Plan

Voting Requirements: Simple Majority

Council Resolution: 090909

Moved Cr Turner, seconded Cr Thompson

“That Council:

- 1. Grant permission to Robert Yeomans to keep up to twelve Boer Goats at 70 Nelson Street, Broomehill in accordance with the Health Local Laws.*
- 2. Grant permission to Robert Yeomans to keep two only Roosters at 70 Nelson Street; and*
- 3. Advise that permission may be withdrawn should the animals cause nuisance or be the subject of complaint in the future.”*

CARRIED 8/0

Reason For Change to Recommendation:

10.8 CHEMICAL SHED – TAMBELLUP DEPOT

Program:	Transport
Attachment:	Nil
File Ref:	ADM0002
Author:	JM Trezona Chief Executive Officer
Date:	9th September 2009
Disclosure of Interest:	Nil

Summary: There is a need for Council to upgrade its chemical storage facilities at the Tambellup Depot.

Background: At present the chemical shed at the Tambellup Depot is a standard 6x4 garden shed that does not meet all the legislative requirements for the storage of chemicals. The issues with the shed are further exacerbated now that chemicals come in 110 litre containers. A recent employee accident while accessing the chemical shed necessitates Council to address the matter with some urgency.

Comment: Council has received quotes to install a self- bunded Class 3 Dangerous Goods container that will meet Councils chemical storage needs. The estimated cost to purchase and install the unit including a chemical wash down area is approximately \$12,000.

For Council consideration.

Consultation: Nil

Statutory Environment: Local Government Act 1995 section 6.8(1)(b)

Policy Implications: Nil

Financial Implications: Provision for a new chemical storage unit is not included in the 2009-2010 budget so the expenditure will need to be recognised as unbudgeted.

Council received more funds than were anticipated from the sale of the house at India Street, Broomehill. Council may wish to utilise some of these funds to meet the costs of the new chemical storage unit.

Alternatively the take up of the rates discount was not fully subscribed and there has been a saving of approximately \$14,500.

Strategic Implications: This issue is not dealt with in the Plan

Voting Requirements: Absolute Majority required

Council Resolution: **090910**

Moved Cr Kempin, seconded Cr Turner

“That Council proceeds with the upgrade of the chemical storage facilities at the Tambellup Depot with the funds to come from general revenue through the discount on rates savings. Council recognises the expenditure as unbudgeted.”

CARRIED 8/0
By Absolute Majority

**Reason For Change to
Recommendation:**

10.9	TAMBELLUP TELECENTRE – INVOICE FOR LIBRARY MANAGEMENT
Program:	Recreation and Culture
Attachment:	Copy of 2008-2009 Library Income and Expenditure
File Ref:	ADM0111
Author:	KP O'Neill Finance Officer
Date:	10th September 2009
Disclosure of Interest:	Cr Schlueter declared a Financial Interest as she is an employee of the Tambellup Telecentre and left the meeting at 4.20pm.

Summary: Council to consider an invoice from the Tambellup Telecentre for the deficit in the operating costs for management of the library which includes replacement of the Librarians computer.

Background: Council pays an annual sum to the Tambellup Telecentre (\$18,156.47 in 2008-2009) in accordance with the Agreement between Council and the Telecentre, for management and operation of the library. This figure is increased annually by CPI.

The Telecentre have submitted an invoice to Council for \$4,341.88 to recoup the deficit incurred in running the library. A new computer was purchased for \$1,335.45, as the one used by the Librarian on the front counter was not able to be repaired. This was not included in the original budget estimates submitted by the Telecentre. A projected deficit of \$2,951.46 incurred by the Telecentre for management of the library was submitted for the 2008-2009 Telecentre budget.

The Telecentre have also provided a budget for management of the library for the 2009-2010 year, projecting a deficit of \$2,824 by the end of the financial year.

Comment: Provision has been made in the 2009-2010 budget for the annual management fee for the Telecentre of \$18,600. Payment of this invoice will exceed our budget allocation and will need to be recognised by Council as over budgeted expenditure.

Council should also consider increasing the allocation of \$18,600 in the 2009-2010 budget to cover the projected deficit for management and operation of the library in 2009-2010 and the shortfall incurred in 2008-2009. Increasing the provision to \$25,700 would be sufficient.

Consultation: Nil

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications: Payment of the invoice will exceed the budget allocation for management of the Tambellup library and will result in over budgeted expenditure of \$4,342.

Increase in provision of \$2,900 for management of the library for the 2009-2010 financial year.

Strategic

Implications: This issue is not dealt with in the Plan

Voting Requirements: Simple Majority

Council Resolution: *090911*

Moved Cr Bowman, seconded Cr Kempin

“That Council pays the invoice from the Tambellup Telecentre for \$4,341.88 and recognises this as over budgeted expenditure for 2009-2010.”

CARRIED 7/0

Voting Requirements: Absolute Majority

Council Resolution: *090912*

Moved Cr Kempin, seconded Cr Bowman

“That the 2009-2010 budget be amended to increase the provision for the payment of management fees to the Tambellup Telecentre for the operation of the Tambellup Library to \$24,700 for the 2009-2010 year.”

CARRIED 7/0

By Absolute Majority

Reason For Change to Recommendation:

Cr Schlueter returned to the meeting at 4.28pm.

10.10 LOCAL GOVERNMENT REFORM – REFORM SUBMISSION

Program:	Governance	
Attachment:	Draft Submission	
File Ref:	ADM0112	
Author:	JM Trezona	Chief Executive Officer
Date:	10th September 2009	
Disclosure of Interest:	Nil	

Summary: Council to endorse the draft Shire of Broomehill-Tambellup Structural Reform document for submission to the Reform Steering Committee.

Background: The Minister for Local Government announced in February 2009 his wide ranging Local Government Reform Strategies. As part of this the Minister encouraged each Local Government within Western Australia to embrace the opportunity for voluntary amalgamation to achieve structural reform in this State.

The Local Government Reform Steering Committee Structural Reform Guidelines includes a requirement for each Council to prepare a Reform Submission by 31st August 2009. This deadline has been extended to 30th September 2009. The guidelines state that the Reform Submission to be circulated to all affected local governments prior to it being submitted to the Minister.

Comment: In following the guidelines set down by the Reform Steering Committee, Council has met with its neighbours and consulted with the community. Public meetings have been held, along with the distribution of a survey to ascertain the views of our community.

The members of the community of Broomehill-Tambellup who responded through the consultation were unanimous in their decision to retain the 'status quo', however have also supported the Council's decision to undertake an investigation of the merger of the member Councils of the Southern Link VROC.

The draft submission is presented for Council discussion, amendment if required and endorsement.

Consultation: Shire of Broomehill-Tambellup community
Shires of Cranbrook, Gnowangerup, Katanning, Kojonup, Plantagenet

Statutory Environment: Local Government Act 1995

Policy Implications: Nil

Financial Implications: This issue has unknown financial implications for Council

Strategic Implications: This issue is not dealt with in the Plan

Voting Requirements: Simple Majority

Council Resolution: 090913

Moved Cr Bowman, seconded Cr Kempin

“That the Shire of Broomehill-Tambellup advises the Minister for Local Government that it will conduct a review of its wards and representation with a view to reducing its elected member numbers from nine to seven for implementation at the 2011 ordinary elections of Council.”

Council Resolution: *“That Council advises the Minister for Local Government that its preferred Regional Grouping is the four Councils of the Southern Link VROC, being Broomehill-Tambellup, Cranbrook, Kojonup and Plantagenet.*

Council Resolution *“That the Shire of Broomehill-Tambellup advises the Minister for Local Government that it is willing to investigate the merging of the member Councils of the Southern Link VROC, being Broomehill-Tambellup, Cranbrook, Kojonup and Plantagenet and forming one local government.”*

CARRIED EN BLOC 8/0

Reason For Change to Recommendation:

10.11 COMMUNITY PERCEPTIONS SURVEY

Program:	Governance	
Attachment:	Nil	
File Ref:		
Author:	JM Trezona	Chief Executive Officer
Date:	16th September 2009	
Disclosure of Interest:	Nil	

Summary: The results of the Community Perceptions Survey are provided for Councils discussion.

Background: Council engaged the services of Catalyse Pty Ltd to undertake a community survey on Council performance and obtain the views on structural reform. The survey is to ascertain the community perception twelve months into the life of the Shire of Broomehill-Tambellup. The results of the survey have been distributed to all Councillors prior to the meeting.

The survey was distributed by mail to all residents of the district with responses required by 31st July 2009. 130 responses were received.

Comment: Ron Back will join the meeting by way of a telephone hook up to discuss the results of the survey with Council members.

For Council discussion and comment.

Consultation: Nil

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications: This issue has no financial implications for Council

Strategic Implications: This issue is not dealt with in the Plan

Voting Requirements: Simple Majority

Council Resolution: *090914*

Moved Cr Kempin, seconded Cr Bowman

“That the Community Perceptions Survey be received.”

CARRIED 8/0

Reason For Change to Recommendation:

10.12 BROOMEHILL HALL

Program:	Recreation and Culture	
Attachment:	Nil	
File Ref:	ADM0123	
Author:	JM Trezona	Chief Executive Officer
Date:	16th September 2009	
Disclosure of Interest:	Nil	

Summary: Council to consider authorising additional expenditure at the Broomehill Hall to complete the current upgrading of the building.

Background: Since early 2006 the Broomehill Hall has been closed for public use to undertake extensive structural repairs and renovation of the building.

As the Broomehill Hall has been heritage listed the former Shire of Broomehill was successful in obtaining funding through Lotterywest to assist with the required works to the hall. The Shire of Broomehill had also created a reserve for the Broomehill Hall.

Architect, Lynne Farrow of Howard and Heaver Architects has been engaged to manage the hall project with Lawrence Cuthbert being the main contractor. Works are well underway.

Comment: The \$166,321 funding from the Lotterywest grant has been expended and Council is now utilising the budgeted funds from the Reserve that has been set aside to complete the painting, further electrical work, new fire door and stormwater.

To complete the hall project it is appropriate for Council to consider upgrading the kitchen. An estimate of \$30,000 has been provided by the architect. An upgrade of the kitchen will bring the hall to a standard that will serve the Broomehill community into the future.

The building should then be of a standard that only requires annual maintenance.

For Council discussion and decision.

Consultation: Lynne Farrow
Lawrence Cuthbert

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications: The Broomehill Village Hall Replacement Reserve has been set up for the following purpose:

To be used for the replacement of the existing Broomehill Village Hall or refurbishment of the existing facility.

The 2009-2010 budget includes a provision to utilise \$60,000 from the

Broomehill Hall Reserve. This will leave an estimated balance of \$58,300. The costs to upgrade the kitchen can be met from the reserve.

Strategic

Implications: This issue is not dealt with in the Plan

Voting Requirements: Simple Majority

Council Resolution: *090915*

Moved Cr Turner, seconded Cr Schlueter

“That Council approves the upgrade of the kitchen at the Broomehill Hall with the cost to be met with funds from the Broomehill Village Hall Replacement Reserve. Council recognises the expense as unbudgeted.”

***CARRIED 7/1
By Absolute Majority
Cr Kempin against***

**Reason For Change to
Recommendation:**

12.1 WORKS AND MAINTENANCE REPORT FOR AUGUST 2009

Program:	Transport	
Attachment:	Nil	
File Ref:	Nil	
Author:	GC Brigg	Manager of Works
Date:	10th September 2009	
Disclosure of Interest:	Nil	

Broomehill

- The garden crew are still short a gardener with the absence of Brian Coles after shoulder surgery. Brian is due to return to work on 25th September.
- The Recreational Centre dam level is now above the inlet pipes and staff will continue to pump from the town dam while the wet weather continues.
- The Administration building is now complete with pavers laid and gardens are starting to respond well.
- Gardeners continue to plant seedlings around town and have been slashing and mowing in the town centre.
- Holland Park is ready for playground equipment to be installed. Sand is currently being back loaded from Tambellup to install as soft fall.
- Weed spraying around town is now complete. Gardeners will spray remaining areas as needed.
- Work on the pedestrian railway crossing will commence within the next fortnight.

Tambellup

- The garden crew have been absent for most of the month. A casual gardener position has been advertised until Frank Coyne returns from sick leave. Consequently little work has been achieved in parks and gardens during this time.
- When the mowers are finished in Broomehill they will begin mowing around town.
- Weed spraying around town is complete and gardeners will be spraying smaller areas as needed.
- The Oval will be sprayed for weeds and fertilised over the next couple of weeks.
- A lot of work has been completed in Diprose Park which includes concreting of the hardstand area, the BBQ area, covered area, concrete placed under the gym equipment, installation of new playground equipment and sand spread around park.
- Work to be completed before the end of September in installing asphalt pathways and front entrance gate.
- Community Justice workers have been helping complete the work achieved in Diprose Park.

Roads

- Work has been progressing on the Broomehill-Kojonup Road widening but has been hindered by wet weather and wild winds. A bull dozer has been contracted to help remove trees on this project. Property owners have been accommodating in allowing trees to be stacked inside their fence lines.
- Gravel carting will commence in the middle of September on the Tambellup West Road if weather conditions improve.
- Severe winds have slowed road construction and maintenance as the outside crews have been continually called on to remove trees from roads over the last month.
- Maintenance grading is being completed in the northwest area of the Shire. All three graders have been brought together.
- After comments from the public question time at the August Ordinary meeting of Council, an analysis of grading over the last three years (which includes both Shires when separate identities and amalgamated) within the Shire has been undertaken and the following results are detailed below:

- The average hours of the graders didn't change from year to year and are as follows
 - Council had four graders averaging 55.2 hours per week combined
 - Year to date only used three of the four graders and averaging 75 hours per week combined
 - Each grader is currently averaging 4km per day full maintenance grading equalling 12km per day combined
 - After 62 working days (3½ months wet weather grading) three graders should achieve 744km of roads which the shire has 750km of gravel roads.
 - After the 3½ months one grader will be redirected to road construction and two graders will continue with maintenance grading
 - With 226 working days available there is a following 164 working days at an average of 8km per day with two graders
 - At 8km per day average the graders should be able to complete over 1300km for the rest of the year (remembering gravel roads in the shire total 750km)
- There will always be interruptions to the road program but the graders should be able to cover two full grades per year with ease. Better restructuring has resulted in doubling the productivity of the machines.
- There has been a slow start to the season with late rains, but the difference should be seen over the course of the next twelve months.

Plant

- The new mowing deck has been fitted to the 4610 and the machine is back working.
- The new Toro finishing mower has been used each week mowing the ovals and is working well.
- An Isuzu crew cab has been ordered to replace the existing Mitsubishi crew cab. The truck will be away for two days when the crane is transferred from the old truck to the new truck.
- The 1987 John Deere tractor and slasher will be picked up the week commencing Monday 14 September.
- Smith and Broughton have contacted Council staff regarding equipment for sale and are interested in purchasing equipment in the future.
- CJD Equipment have contacted Council staff to enquire if the Volvo Loader is open to offers. No prices have been confirmed at this stage, but a ball park figure of \$85,000 has been discussed.

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12.2 BUILDING SURVEYORS REPORT FOR AUGUST 2009

Program:	Economic Services
Attachment:	BSR Report and Activity Statement
File Ref:	ADM0076
Author:	D Baxter Building Surveyor
Date:	8th September 2009
Disclosure of Interest:	Nil

Summary: Attached are the BSR Report and the Activity Statement for the month of August 2009 that have been sent to all the relevant authorities that are required by legislation.

Background: These reports advise of the building approvals and the activity of the Building Surveyor for the month of August 2009.

Comment:

Consultation: Nil

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications: This issue has no financial implications for Council

Strategic Implications: This issue is not dealt with in the Plan

Voting Requirements: Simple Majority

Council Resolution: *Council discussed the Officers Report*

Reason For Change to Recommendation:

12.3 BUILDING MAINTENANCE PROGRAM

Program: Various
Attachment: Building Maintenance Program for August 2009
File Ref: Nil
Author: JP Bentley Manager Administrative and Customer Service
Date:
Disclosure of Interest: Nil

Summary: Update of the Building Maintenance Program for 2009-2010

Background:

Comment: The Building Maintenance Program is updated on a regular basis and presented for Councils information, comment and discussion if required.

Consultation: Nil

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications: Provision has been made in the 2009-2010 budget to meet the building maintenance program costs.

Strategic Implications: This issue is not dealt with in the Plan

Voting Requirements: Simple Majority

Council Resolution: *Council discussed the Officers Report*

Reason For Change to Recommendation:

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL

Nil

14. DATE OF NEXT MEETING

Thursday 15th October 2009

15. CLOSURE

There being no further business, Cr Webster thanked Councillors and staff and declared the meeting closed at 5.25pm