

Delegation	4.13 – Planning Approvals
Legislative Power to Delegate	<i>Local Government Act 1995</i> S5.42 Delegation of some powers and duties to the CEO S5.44 CEO may delegate powers and duties to other employees
Legislative Power or Duty Delegated	<i>Planning and Development Act 2005</i> <i>Planning Regulations Amendment Regulations 2020</i> <i>Planning and Development Amendment Act 2023</i> Shire of Broomehill Town Planning Scheme No. 1 Shire of Tambellup Town Planning Scheme No. 2
Delegate	Chief Executive Officer
Sub Delegate	Nil

Delegation:

The Chief Executive Officer is delegated the authority to –

1. determine all applications for Planning Approval submitted under Shire of Broomehill Town Planning Scheme No 1 and Shire of Tambellup Town Planning Scheme No 2, with the following exceptions:
 - ~~The value of the application is over \$500,000;~~
 - The proposed use or development is located in a Town Centre, Industrial, Light Industrial or Special Use zone.
 - ~~The application involves an agricultural shed over 500 square metres;~~
 - The application does not comply with the relevant Scheme provisions;
 - The use or development of the land is not permitted; and
 - Where the application is to be refused.

All applications that meet these exceptions must be considered by Council.

2. grant an exemption from the need for planning approval for temporary works (not exceeding a 12 month period) in accordance with Clause 61(2)(f) of the Regulations.
3. make a determination of applications for development of land that is within any Local Scheme Reserve.
4. make a determination of compliance or non-compliance with conditions of any development approval including an approval issued by a Development Assessment Panel.
5. accept a development application for processing or request lodgement of additional information. Note: Includes Development Assessment Panel applications.

6. after an application has been accepted for processing, request an applicant to provide additional information. Note: Includes lodging a “stop the clock” request to a Development Assessment Panel.
7. determine the extent and means of advertising for all development applications.
8. issue a ‘deemed refusal’ where an application has been lodged and has not been determined within the 60 or 90 day statutory period.
9. determine any application to amend or cancel an existing development (including modification of conditions). Note: Includes Development Assessment Panel applications.
10. lodge any accepted DAP application to the administrative officer of the Regional Development Assessment Panel.
11. determine all Single House Development Planning Approvals, or any development associated with a single house such as additions, alterations, patios or carports under the Planning and Development Amendment Act 2023 and Planning Scheme 1 and Planning Scheme 2 with the following exemptions:
 - Heritage Protected Places

Reporting Requirements:

A schedule of approvals will be kept (as required by the Act) and presented to Council in the information bulletin on a monthly basis, unless the delegation has not been exercised that month.

Internal References:

Nil

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 15 September 2022

Reviewed by Council at its Ordinary Meeting held on 18 September 2025

Reviewed by Council at its Ordinary Meeting held on 18 December 2025