

SHIRE OF BROOMEHILL - TAMBELLUP

Minutes of the Ordinary Meeting of Council of the Shire of Broomehill – Tambellup held in the Tambellup Council Chambers on Thursday 18 October 2012 commencing at 4.10pm.

1. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Present:

Cr BG Webster	President
Cr KW Crosby	Deputy President
Cr GM Sheridan	
Cr MR Turner	
Cr SJF Thompson	
Cr M Sadler	
JM Trezona	Chief Executive Officer (CEO)
JA Stewart	Manager Corporate Services
GC Brigg	Manager of Works

Apologies: Cr DCN Kempin

2. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

2.1 The President welcomed Councillors and staff and declared the meeting open at 4.10pm.

3. RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. APPLICATION FOR LEAVE OF ABSENCE

Nil

6. DECLARATION OF INTEREST

Nil

7. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

8. CONFIRMATION OF PREVIOUS MEETING MINUTES

8.1 ORDINARY MEETING OF COUNCIL MINUTES 20 SEPTEMBER 2012

121001

Moved Cr Turner, seconded Cr Thompson

“That the Minutes of the Ordinary Meeting of council held on the 20 September 2012 be confirmed as a true and accurate record of proceedings.”

CARRIED 6/0

9. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

10. MATTERS FOR DECISION

10.1 FINANCIAL STATEMENTS FOR SEPTEMBER 2012

Program:	Other Property and Services
Attachment:	Monthly Financial Statements for September 2012
File Ref:	Nil
Author:	KP O'Neill Finance Officer
Date:	5 October 2012
Disclosure of Interest:	Nil

Summary: A monthly financial report is to be prepared at the end of each month in accordance with the provisions of Regulation 34 of the Local Government (Financial Management) Regulations 1996.

The report is to be presented to an ordinary meeting of Council within 2 months after the end of the month to which the report relates.

Background: Notes have been provided throughout the statements for Councillors information and comment.

Comment: Surplus Municipal Funds have been invested in a short term investment with the Bendigo Bank, which will achieve a greater return than the everyday bank account. The funds will be transferred from the investment when they are required.

Approximately 79% in rates and charges have been received. Of the 21% outstanding, roughly 7% represents those assessments on instalment plans. The second payment of the four instalment plan is due on 31 October 2012.

The first quarterly instalment of Financial Assistance Grants has been received from the WA Local Government Grants Commission.

Consultation: Nil

Statutory Environment: Local Government Act 1995 – Financial Management Regulation 34

Policy Implications: Nil

Financial Implications: The report represents the financial position of the Council at the end of the previous month.

Strategic Implications: This issue is not dealt with in the Plan

Voting Requirements: Simple Majority

Council Resolution: **121002**

Moved Cr Sadler, seconded Cr Sheridan

“That the Financial Statements for the period ending 30 September 2012 be adopted.”

CARRIED 6/0

**Reason For Change to
Recommendation:**

10.2 CREDITORS ACCOUNTS PAID SEPTEMBER 2012

Program:	Other Property and Services	
Attachment:	List of Payments for September 2012	
File Ref:	Nil	
Author:	KP O’Neill	Finance Officer
Date:	5 October 2012	
Disclosure of Interest:	Nil	

Summary: Attached is a list of payments made from the Municipal and Trust Funds during September 2012.

Background: The Local Government Act 1995 – Financial Management Regulation 13 states that a list of accounts paid under delegated authority by the CEO is to be prepared each month, providing sufficient information to identify the transactions. The list is to be presented to the Council at the next ordinary meeting after the list is prepared.

Comment: Summary of payments made for the month:-

Municipal Fund	\$1,497,118.77
Trust Fund	\$1,941.80
Credit Cards	\$288.23
<u>Total</u>	<u>\$1,499,348.80</u>

Consultation: Nil

Statutory Environment: Local Government Act 1995 – Financial Management Regulation 13

Policy Implications: Nil

Financial Implications: List of payments made during the previous month

Strategic Implications: This issue is not dealt with in the Plan

Voting Requirements: Simple Majority

Council Resolution: *121003*

Moved Cr Thompson , seconded Cr Turner

“That the list of accounts paid during September 2012, represented by:-

- Municipal Fund cheques numbered 1789 to 1816 inclusive and electronic payments numbered EFT3510 to EFT3621 inclusive and totalling \$1,497,118.77;*
- Trust Fund cheques numbered 302 to 304 inclusive and EFT3532 totalling \$1,941.80;*
- Credit Card payments totalling \$288.23;*

be adopted.”

CARRIED 6/0

**Reason For Change to
Recommendation:**

10.3 RESERVE 7996 – LOTS 76 & 77 JOURNAL STREET BROOMEHILL VILLAGE

Program: Other Property and Services
Attachment: Copy of map showing Lots
File Ref: RES7996
Author: JM Trezona Chief Executive Officer
Date: 9 October 2012
Disclosure of Interest: Nil

Summary: Council to provide comment on a request from the Uniting Church in Australia for a Management Order over Reserve 7996 (Lots 76 & 77).

Background: Reserve 7996 was created in 1901 for the purpose of “Presbyterian Church” but has never been utilised for its purpose and has been an unmanaged reserve since its creation. The previous reservation of the land is considered not to have extinguished any native title rights and as such any granting of a Management Order must proceed through the Future Act process of the Native Titles Act.

The Uniting Church has contacted State Land Services advising that they wish to exercise the Management Order on Reserve 7996. The Uniting Church advise that they have consulted extensively with Rev Sealin Garlett, Chairperson of the WA Regional Committee – Uniting Aboriginal and Islander Christian Congress (UAICC), Rev Neville Campbell, Resource Minister of UAICC and Beananging Kwuurt Institute regarding the proposed use of the Reserve. They have been advised that UAICC wish to utilise the lots for mission outreach which will focus on community health and well being, education programs and worship events.

Comment: Council comment is sought on the proposal put forward by the Uniting Church. As stated previously the land is vacant. The Shire of Broomehill Town Planning Scheme No 1 provides the following information in relation to the land

- It is currently zoned Residential with an R10 code
- The Scheme text provides the following interpretation
 - Public worship – means land and building used for the religious activities of a church but does not include an institution for primary, secondary or higher education or a residential training institution
 - Education establishment – means a school or other education centre, but does not include a reformatory or institutional home
- Public worship and education establishment both have an “AA” use for land zoned Residential – “AA” means that the Council may, at its discretion, permit the use.

Generally, the proposed purpose for the land will comply with the Shire of Broomehill Town Planning Scheme No 1 subject to Council exercising its discretion to permit the use.

The issuing of the Management Order for the requested purpose could prove to be the same as with the previous purpose of “Presbyterian Church” and may never be used for the designated purpose.

For Council discussion and consideration.

Consultation: Rev Neville Campbell – The question was asked why Broomehill was the selected site for the proposed facility when the Aboriginal and Islander population of Broomehill was so small. Rev Campbell however was unable to provide any further information until such time as he and Rev Garlett were able to visit the site. Rev Campbell advised that he would contact the CEO once he had conducted the onsite inspection.

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications: This issue has no financial implications for Council.

Strategic Implications: This issue is not dealt with in the Plan

Voting Requirements: Simple Majority

Officer Resolution: *“That Council advises State Land Services that it will reserve its comments on the proposal to issue a Management Order to Uniting Church in Australia for Reserve 7966 (Lots 79 & 77) Journal Street Broomehill until such time as Rev Campbell and Rev Garlett have conducted their onsite inspection and provided feedback to the Council.”*

Council Resolution: *121004*

Moved Cr Turner, seconded Cr Thompson

“That Council advises State Land Services that it will reserve its comments on the proposal to issue a Management Order to Uniting Church in Australia for Reserve 7996 (Lots 79 & 77) Journal Street Broomehill until such time as Rev Campbell and Rev Garlett have conducted their onsite inspection and provided feedback to the Council.”

CARRIED 6/0

Reason For Change to Recommendation: Correction of Reserve Number

10.4 PROPOSED SUBDIVISION – LOT 301 TIE LINE ROAD, BROOMEHILL

Program:	Planning
Attachment:	Subdivision Plan (WAPC Reference: 146643)
File Ref:	S146643
Author:	Gray & Lewis Landuse Planners
Date:	9 October 2012
Disclosure of Interest:	Gray & Lewis receive planning fees for advice to the Shire therefore declare a Financial Interest – Section 5.65 of <i>Local Government Act 1995</i>

Summary: An application to subdivide Lot 301 Tie Line Road into 15 lots has been lodged with the Western Australian Planning Commission (WAPC) who is the determining authority.

The WAPC has referred the application to the Shire for recommendations and comments.

This report recommends that Council conditionally support the Subdivision Plan, which is consistent with a Subdivision Guide Plan already approved by Council for the same lot (in August 2012).

Background: Amendment 4 to the Shire of Broomehill Town Planning Scheme No 1 ('the Scheme') was pursued in 2009 to change the Scheme provisions applicable to Lot 301 Tie Line Road, Broomehill to remove the limitation on the number of lots that can be created, maintain a permissible minimum lot size of 1 hectare and require all lots to be connected to reticulated water.

Amendment 4 was gazetted on the 24 February 2012.

A Subdivision Guide Plan (SGP) for Lot 301 was advertised concurrently to Amendment 4, and was adopted for final approval by the Shire in December 2009 (refer Item 10.18 OMC 17/12/2009).

A new Subdivision Guide Plan was approved by Council in August 2012. The current approved SGP proposes 15 lots with sizes ranging from 2 hectares to 3.51 hectares.

Comment: Description of application

The applicants have lodged a subdivision plan to the WAPC which proposes 15 lots with sizes ranging from 2 hectares to 3.51 hectares.

Lot Sizes

Under Schedule 2 of the Scheme there is a minimum lot size of 1.0 hectare, however any subdivision has to be in accordance with the Subdivision Guide Plan endorsed by the Shire Chief Executive Officer.

The subdivision is consistent with the Subdivision Guide Plan approved by Council in August 2012.

If any future landowner seeks to subdivide to the 1 hectare minimum, they would first have to apply to modify the approved SGP.

Revegetation

The approved SGP includes areas of revegetation, therefore it is recommended that a revegetation plan be requested as a condition of subdivision.

There are different options to implement revegetation – examples follow:

- Require that the subdivider plant and maintain revegetation areas until sale of the lots and / or for at least one summer. A bond can be required and refunded only after the agreed maintenance period has finished.
- The subdivider can make arrangements for owners to be provided with landscaping vouchers so that revegetation can be implemented by the future owners at development stage (when they build a house). Council can require revegetation areas to be planted as a condition of planning approval for any single house development.

The revegetation plan to be approved by the Shire will need to include an implementation and maintenance strategy.

Fire Management Plan

The Scheme requires a Fire Management Plan (FMP) to be implemented prior to subdivision of the land. The WAPC has guidelines for FMP's under 'Planning for Bushfire Protection'.

A condition requiring lodgement of a Fire Management Plan is recommended, and the FMP needs to have regard for the revegetation plan.

Prospective Purchasers

The Scheme requires memorials / notifications to be placed on the titles of all new lots to advise landowners / purchasers that:

- Special scheme requirements apply to the land
- There is a Fire Management Plan
- Amenity of lots may be affected by noise / nuisance from activities on adjoining agricultural land and the motorcross track on Reserve 10431.

Accordingly, conditions are recommended to require memorials or notifications on the titles consistent with the Scheme.

Consultation: The WAPC has referred the subdivision application to Western Power, Department of Mines and Petroleum, Fire and Emergency Services Authority, Water Corporation, Ministry of Education, Department of Water, Health Department of WA and the Shire.

Statutory

Environment: The land is zoned ‘Rural Residential’ and subject to requirements outlined in Schedule 2 of the Shire of Broomehill Town Planning Scheme No 1 (‘the Scheme’).

The Scheme lists specific criteria for Lot 301 and conditions relating to subdivision and future development.

Policy Implications: Nil

Financial

Implications: The Shire pays planning fees to Gray & Lewis.
In the longer term Council would receive rates for future lots.

Strategic

Implications: This issue is not dealt with in the Plan

Voting Requirements: Simple Majority

Council Resolution: *121005*

Moved Cr Turner, seconded Cr Sheridan

“That Council:

A. Advise the Western Australian Planning Commission (WAPC) that it recommends approval of the subdivision application for Lot 301 Tie Line Road (WAPC Reference: 146643) subject to the following conditions:

- 1. Those lots not fronting an existing road being provided with frontage to a constructed road(s) connected by a constructed road(s) to the local road system and such road(s) being constructed and drained at the applicant/owner’s cost.*
- 2. A stormwater management plan shall be prepared and implemented to the satisfaction of the local government.*
- 3. The land being filled and/or drained at the subdivider’s cost and any easements and/or reserves necessary for the implementation thereof, being granted free of cost to the satisfaction of the local government.*
- 4. A revegetation plan being prepared, approved and implemented for the revegetation areas on the approved Subdivision guide Plan with appropriate native species to the specifications of the local government.*
- 5. Satisfactory arrangements being made by the subdivider for implementation of a revegetation plan to the satisfaction of the local government.*
- 6. A fire management plan being prepared, approved and relevant provisions implemented during subdivisional works, in accordance with the WAPC’s Guideline Planning for Bushfire Protection Edition 2, May 2010 (in particular*

Appendix 3) to the specifications of the local government and the Fire and Emergency Services Authority.

7. *A notification, pursuant to section 70A of the Transfer of Land Act 1893 is to be placed on the certificate(s) of title of the proposed lot(s). Notice of this notification is to be included on the diagram or plan of survey (deposited plan). The notification is to state as follows:
'The lot(s) is/are subject to a fire management plan and owners have ongoing responsibilities to implement the Fire Management Plan'.*
8. *The Fire Management Plan to be implemented by the subdivider until sale of the lots.*
9. *A notification, pursuant to Section 165 of the Planning and Development Act 2005 (or alternative mechanism as agreed to by the Shire) is to be placed on the certificate(s) of title of the proposed lot(s). The notification is to state as follows:*
 - *This lot is located near agricultural land and / or a motorcross track and has the potential to be affected by noise and / or nuisance associated with continued landuses in the area.*
 - *There are special conditions for the control of subdivision, landuses and development applicable to the land under the Shire of Broomehill Town Planning Scheme No 1 including a Subdivision Guide Plan, keeping of horses, building setbacks, building envelopes and vehicular access.*
10. *The landowner/applicant shall provide a written undertaking to the satisfaction of the Western Australian Planning Commission to advise prospective purchasers of the provisions of the local government's local planning scheme that relate to the use and management of the land.*
11. *Pursuant to Section 150 of the Planning and Development Act 2005 and Division 3 of the Planning and Development Regulations 2009 a covenant preventing vehicular access onto Tie Line Road being lodged on the certificate(s) of title of the proposed lot(s) at the full expense of the landowner/applicant. The covenant is to prevent access to Tie Line Road except for emergency purposes.*
12. *Easement(s) in accordance with Sections 195 and 196 of the Land Administration Act 1997 for the benefit of a strategic fire break / emergency access are to be placed on the certificate of title of proposed Lot 7 specifying access rights. Notice of this easement(s) is to be included on the diagram or plan of survey (deposited plan). The easement is to state as follows: "This strategic fire break shall provide for public access in the event of any emergency".*
13. *The landowner/applicant shall provide a written undertaking to the satisfaction of the Western Australian Planning Commission to advise prospective purchasers of Lot 7 that there is a strategic firebreak on the lot that shall provide for public emergency use.*
14. *Arrangements being made for provision of a suitable water supply service will be available to the lots shown on the*

approved plan of subdivision.

B. Request that the Western Australian Planning Commission (WAPC) include the following advice notes on the approval:

- (i) The stormwater management plan shall address the concerns raised in the geotechnical and site classification report which was appended to Amendment No 2. It is recommended that the applicant also liaise with the Department of Water regarding water management.**
- (ii) The Fire Management Plan should be undertaken by a suitable qualified and experienced fire consultant, and shall have regard for the revegetation plan.”**

CARRIED 6/0

Reason For Change to Recommendation:

10.5 APPLICATION FOR TEMPORARY PLANNING APPROVAL – PROPOSED CBH SAMPLE SITE: ALBANY HIGHWAY ROAD RESERVE, TUNNEY

Program:	Planning
Attachment:	Nil
File Ref:	ADM0403
Author:	Gray & Lewis Landuse Planners
Date:	10 October 2012
Disclosure of Interest:	Gray & Lewis receive planning fees for advice to the Shire therefore declare a Financial Interest – Section 5.65 of <i>Local Government Act 1995</i> More than half the members grow grain and deliver to CBH and may have a financial interest. A request has been made to the Department of Local Government for Ministerial approval for members to deal with this matter. The Department of Local Government and Regional Development has advised that elected members interest is determined as an ‘Interest in Common’ and no elected member declaration is required.

Summary: An application has been lodged by CBH seeking temporary planning approval for grain sampling to operate within the Albany Highway road reserve.

This report recommends that conditional temporary approval be granted.

Background: The Albany Highway road reserve falls under the care and control of Main Roads Western Australia (MRWA).

MRWA has signed the planning application form as owner of the land.

Comment: **Zoning**

The subject land is a local scheme reserve designated as ‘road’ under the Shire of Tambellup Town Planning Scheme No 2 (‘the Scheme’).

Council has broad discretion to consider any landuse or development in a local scheme reserve under Part II of the Scheme.

In determining the application Council is required to have regard to the ultimate intended purpose of the reserve, and to consult with any relevant authority in the case of land reserved for the purpose of a public authority.

Description of Application

CBH has lodged an application to use a portion of the Albany Highway road reserve for sampling of grain. The grain sampling activities and truck parking is proposed in an existing gravel rest area on Albany Highway, opposite the Tunney roadhouse, south of Nymbup Road.

The applicant is seeking temporary approval until the end of January 2013.

Traffic Management Plan

The applicant lodged a Traffic Management Plan dated 31 August 2012 which has been approved and signed by MRWA on the 5 October 2012.

It is appropriate that MRWA approve the Traffic Management Plan in this case, as the road falls under their jurisdiction.

It is recommended that a condition be placed on the planning consent requiring implementation of the Traffic Management Plan.

Dust

The Traffic Management Plan includes a statement that *‘the Community Sampling Facility site supervisor shall ensure there is no dust from the proposed works that will impact on the through traffic on Albany Highway.’*

A condition is also recommended to ensure dust nuisance control and mitigation is reinforced.

Consultation:

The application has been referred to MRWA for comment. MRWA advised as follows:

- Condition: CBH shall maintain a Main Roads “Possession of Site Certificate” relevant to these works.
- Condition: CBH shall comply with all Main Roads requirements relevant to these works.
- Advice: CBH need to be developing an alternate solution for their business operations in the vicinity, this land use is temporary only and will terminate January 31 2013.

As the above matters can be enforced by MRWA direct, it is recommended that CBH be advised of MRWA requirements. The above matters relate to the requirements of MRWA rather than valid planning conditions.

Statutory

Environment:

Shire of Tambellup Town Planning Scheme No 2

Under Clause 8.6.4 of the Shire of Tambellup Town Planning Scheme No 2, Council may limit the time for which a planning consent remains valid.

Policy Implications:

Nil

Financial

Implications:

CBH has paid a planning application fee. The Shire pays consultancy fees to Gray & Lewis for planning advice.

Strategic**Implications:** Nil**Voting Requirements:** Simple Majority**Council Resolution:** 121006*Moved Cr Turner, seconded Cr Sadler****“That Council:***

- A.** *Grant temporary planning approval for a sampling facility by CBH Group within Albany Highway road reserve subject to the following conditions:*
- 1.** *The applicant to implement and operate the landuse in accordance with the Traffic Management Plan approved by Main Roads Western Australia on the 5 September 2012 and lodged as part of the application.*
 - 2.** *The applicant to undertake adequate measures to prevent any dust nuisance that will cause any safety impediment to traffic on Albany Highway to the satisfaction of the Shire.*
 - 3.** *This planning approval is valid until the 31 January 2013 only and will expire following the 31 January 2013.*
 - 4.** *The land is to be restored to pre-development state following expiry of this planning approval on the 31 January 2013 to the satisfaction of the Shire. All signage and structures to be removed on or before the 31 January 2013.*
- B.** *Include footnote advice on any planning approval as follows:*
- (i)** *CBH is advised that signs are to be erected by a person accredited in Advance Worksite Traffic Management as per the recommendations of the Traffic Management Plan.*
 - (ii)** *MRWA has advised that in addition to the planning approval, they require CBH to maintain a Main Roads “Possession of Site Certificate” relevant to the works. MRWA also advise that CBH shall comply with all Main Roads requirements.*
 - (iii)** *This application was referred to MRWA who confirm that CBH need to be developing an alternate solution for their business operations in the vicinity, this land use is temporary only and will terminate 31 January 2013.*
 - (iv)** *The Shire advises that support for this application should not be construed as support for similar operations in other road reserves.*
 - (v)** *The Shire will rely on MRWA advice in regards to satisfaction of conditions 2 and 4. CBH may consider use of a water truck to assist with dust mitigation.”*

CARRIED 6/0**Reason For Change to Recommendation:**

10.6 RATES WRITE OFF – SURRENDERED MINING TENEMENT

Program:	General Purpose Funding	
Attachment:	Nil	
File Ref:	A562	
Author:	KP O'Neill	Finance Officer
Date:	4 October 2012	
Disclosure of Interest:	Nil	

Summary: Council to consider writing off the balance of rates for a mining tenement that has been surrendered.

Background: On reviewing outstanding rates assessments as part of the end of month processes, it has come to our attention that the rates on A562 have been outstanding since August 2008. Notification was received from the Valuer General's office of a rating valuation for this tenement by email in July 2008, and the rates were levied in August 2008 for the 2008/09 year.

Comment: Notification of any changes to rateable properties is received regularly from the Valuer General, and it would appear there has been an oversight by Staff in picking up that the tenement has been surrendered and rates have continued to be levied on this mining tenement in each year since.

Council is not able to pursue recovery of the outstanding rates, as the tenement was surrendered in 2008. As a result, Council is requested to write off rates and penalties levied on assessment A562.

Consultation: Chief Executive Officer

Statutory

Environment: Section 6.12(1)(c) of the Local Government Act 1995 grants Council the power to write off any amount of money which is owed to the Council, by *absolute majority*.

Policy Implications: Nil

Financial Implications: A reduction in revenue of \$1,926.61.

Strategic Implications: This issue is not dealt with in the Strategic Plan

Voting Requirements: Absolute Majority

Council Resolution: *121007*

Moved Cr Turner, seconded Cr Crosby

“That the balance of \$1,926.61 on rates assessment A562 be written off.”

CARRIED 6/0
By Absolute Majority

Reason For Change to Recommendation:

10.7 LOCAL GOVERNMENT ELECTIONS

Program:	Governance	
Attachment:	Nil	
File Ref:	ADM0415	
Author:	JM Trezona	Chief Executive Officer
Date:	9 October 2012	
Disclosure of Interest:	Nil	

Summary: Council to resolve if it wishes to conduct the 2013 Ordinary Elections as a postal election.

Background: The next Local Government Ordinary Elections will be held on 19 October 2013. The Electoral Commissioner has written inviting Council to again conduct its election as a postal election.

The *Local Government Act 1995* requires that written agreement must be obtained from the Electoral Commissioner before Council can determine if it wishes to hold a postal election. The Commissioners letter includes his agreement to be responsible for the conduct of the ordinary elections in 2013 in accordance with section 4.20(4) of the *Local Government Act 1995*, together with any other elections or polls that may also be required. The Commissioners agreement is subject to the proviso that the Shire of Broomehill-Tambellup wishes to have the election undertaken as a postal election.

In order to take up the postal election option Council will need to pass two resolutions.

Comment: The Shire of Broomehill-Tambellup has always conducted the ordinary election as a postal vote. The 2008 inaugural election of Council was conducted as a postal election. The participation by the community indicated that conducting the election as a postal election was a positive initiative by Council.

Consultation: Nil

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications: The estimated cost for the 2013 election is 11,000 (GST inc) which has been based on the following assumptions by the Electoral Commission:

- 820 electors;
- Response rate of approximately 60%;
- 4 vacancies; and
- Count to be conducted at the offices of the Shire of Broomehill-Tambellup.

The cost estimate does not include non-statutory advertising, legal expenses other than those determined to be borne by the WA Electoral

Commission in a Court of Disputed Return and the cost of one local government officer to work in the polling place.

The cost for the election will be included in the 2013-2014 budget. Should there not be an election, the cost will be on a pro rata basis.

Strategic

Implications:

This issue is not dealt with in the Plan

Voting Requirements:

Simple Majority

Council Resolution:

121008

Moved Cr Turner, seconded Cr Crosby

That Council :

- *In accordance with section 4.20(4) of the Local Government Act 1995 declares the Electoral Commissioner to be responsible for the conduct of the October 2013 elections together with any other elections or polls which may be required; and*
- *In accordance with section 4.61(2) of the Local Government Act 1995 that the method of conducting the elections shall be as a postal vote.”*

CARRIED 6/0

Reason For Change to Recommendation:

10.8 ORDINARY COUNCIL MEETING DATES 2013

Program:	Governance	
Attachment:	Nil	
File Ref:	ADM0091	
Author:	JM Trezona	Chief Executive Officer
Date:	10 October 2012	
Disclosure of Interest:	Nil	

Summary: Council is required to determine and advertise its Ordinary Meeting dates, time/s and venue/s for the 2013 calendar year.

Background: The *Local Government Administration Regulations 1996 reg 12 (1)* requires that at least once a year a local government is to give local public notice of the date on which, and the time and place at which, its Ordinary Meetings of Council are to be held for a twelve month period (2013).

Comment: Council currently holds its meetings on the third Thursday of each month with the exception of January (nil meeting) unless otherwise determined and advertised throughout the course of the year. In keeping with past practice, if meetings continue to be held on the third Thursday of each month, during 2013, the meeting dates will be as follows:

21 st February	21 st March	18 th April
16 th May	20 st June	18 th July
15 th August	19 th September	17 th October
21 st November	19 th December	

For Council discussion and decision.

Consultation: Nil

Statutory Environment: *Local Government Administration Regulations 1996 reg 12 (1)*
Local Government Act 1995 sec 5.25 (g)

Policy Implications: Nil

Financial Implications: Council is required to advertise the dates.

Strategic Implications: This issue is not dealt with in the Plan

Voting Requirements: Simple Majority

Council Resolution: **121009**

Moved Cr Crosby, seconded Cr Thompson

“That the Shire of Broomehill-Tambellup conducts its Ordinary Meetings in the Tambellup Council Chambers commencing at 4.00pm on the following dates during 2013:

<i>21st February</i>	<i>21st March</i>	<i>18th April</i>
<i>16th May</i>	<i>20st June</i>	<i>18th July</i>
<i>15th August</i>	<i>19th September</i>	<i>17th October</i>
<i>21st November</i>	<i>19th December”</i>	

CARRIED 6/0

**Reason For Change to
Recommendation:**

10.9 PLANNING APPLICATION FOR LOT 140 (238) ROURKE STREET, TAMBELLUP

Program: Economic Services
Attachment: Block Plan and associated building plans
File Ref: A466
Author: D Baxter Building Surveyor
Date: 5 October 2012
Disclosure of Interest: Nil

Summary: Council has received an application for approval to construct a 54m² shed on Lot 140 (238) Rourke Street Tambellup.

Background: The owner has supplied a block plan for this 54m² shed at Lot 140 (238) Rourke Street, Tambellup.

Comment: The owner will be the builder for this project.

The owner has supplied all the documentation for this planning application to proceed. A building licence will be issued subject to this Planning Application being approved.

Consultation: Nil

Statutory

Environment: Shire of Tambellup Town Planning Scheme No 2

Policy Implications: The Shire of Tambellup Town Planning Scheme No 2 requires that Council give Planning Permission for any development that is to be undertaken in the Special Rural zones in the Shire.

Financial

Implications: This issue has no financial implications for Council

Strategic

Implications: This issue is not dealt with in the Plan

Voting Requirements: Simple Majority

Council Resolution: *121010*

Moved Cr Turner, seconded Cr Sheridan

- 1 "That Council gives Planning Permission for the construction of a 54m² shed at Lot 140 (238) Rourke Street, Tambellup as per the site plan attached.*
- 2 That the owner construct the 54m² shed in keeping with the drawings once this application has been approved.*
- 3 That the owner be advised that the approved purpose of the structure is for domestic or residential storage only."*

CARRIED 6/0

Reason For Change to Recommendation:

10.10 ANDERSON'S BORE – REVIEW OF AGREEMENT FOR LANDHOLDERS TO ACCESS WATER

Program:	Economic Services	
Attachment:	Agreement	
File Ref:	ADM0293/CLAF	
Author:	JA Stewart	Manager Corporate Services
Date:	10 October 2012	
Disclosure of Interest:	Nil	

Summary: Council to review the Agreement with landholders (Dawson Patterson and Rowland Sprigg) to access water from Anderson's Bore.

Background: In December 2008 Council entered into an Agreement with Dawson Patterson and Rowland Sprigg allowing them to pump water directly from the tank at Anderson's Bore, subject to the following conditions:

- Messrs Patterson and Sprigg will maintain at their cost the submersible pump;
- Pay the power costs at the bore;
- Regularly check the condition of the pump and tank;
- To pump water out of season, where possible, to lessen the pressure on the bore during the summer months. Pumping to be permitted between the months of May and October inclusive;
- To have a spare submersible pump on hand in case of pump failure;
- The Agreement to be reviewed annually; and
- Council reserves the right to withdraw the approval.

Council is overdue to review the Agreement.

Comment: Anderson's Bore provides access to stock water in the south east section of the Shire for many rural residents. Alternatively, the nearest water supply is via standpipes within the Tambellup townsite that are not easily accessible to rural residents within this area.

Council may wish to again re-iterate that the following dot point of the Agreement will be invoked:

“To pump water out of season, where possible, to lessen the pressure on the bore during the summer months. Pumping to be permitted between the months of May and October inclusive.”

Council may also wish to advise the landholders that pumping is not permitted after the 31st October 2012 and may be reviewed before 01st May 2013 if seasonal conditions warrant.

For Council discussion and decision.

Consultation: Nil

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications: This issue has no financial implications for Council

Strategic Implications: This issue is not dealt with in the Plan

Voting Requirements: Simple Majority

Council Resolution: *121011*

Moved Cr Thompson, seconded Cr Crosby

“That the Agreement between the Shire of Broomehill-Tambellup and Mr Dawson Patterson and Mr Rowland Sprigg be renewed until 31st October 2013 subject to the following:

- Pumping directly from the bore by Messrs Patterson and Sprigg is to cease at 31st October 2012 and may re-commence at 01st May 2013; and*
- The Agreement may be reviewed earlier, depending on the seasonal conditions, to ascertain if a change in the re-commencement date for pumping is considered necessary.”*

CARRIED 6/0

Reason For Change to Recommendation:

**10.11 TAMBELLUP COMMUNITY RESOURCE CENTRE INC –
REVIEW OF MEMORANDUM OF UNDERSTANDING**

Program: Recreation & Culture
Attachment: Memorandum of Understanding
File Ref: ADM0111/CLAF
Author: JA Stewart Manager Corporate Services
Date: 10 October 2012
Disclosure of Interest: Nil

Summary: Council to review the Memorandum of Understanding (MOU) between the Shire of Broomehill-Tambellup and the Tambellup Community Resource Centre Inc (CRC), for the use of the building situated at 34 Norrish Street, Tambellup, as a resource centre and library.

Background: The current MOU between Council and the CRC was formed in October 2010 to formalise the responsibilities of both parties and to assist future funding applications pursued by the CRC Management Committee. The building has been occupied by the CRC for the past fourteen years and has had considerable refurbishment in the way of equipment, improvements and maintenance during that time.

Comment: A copy of the current MOU has been reviewed by the CRC. The author has established that the intent of the document was for it to be reviewed every two years and, therefore, recommends that the word ‘biannually’ (twice per year) be replaced with the word ‘biennially’ (every two years) at Point 7. CRC staff have indicated that the CRC is happy with this amendment.

A copy of the MOU is attached for Council discussion and comment.

Consultation: Tambellup Community Resource Centre Inc (staff and committee members).

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications: Council has made provision in the 2012-2013 budget to cover its responsibilities under the agreement.

Strategic Implications: This issue is not dealt with in the Plan

Voting Requirements: Simple Majority

Council Resolution: 121012

Moved Cr Crosby, seconded Cr Sheridan

“That Council extends its Memorandum of Understanding (MOU) with the Tambellup Community Resource Centre for the use of the building situated at 34 Norrish Street, Tambellup, for the purpose of a community resource centre and library, with the following amendment: That the word ‘biannually’ be replaced with the word ‘biennially’ at Point 7.

The MOU is to be reviewed in October 2014.”

CARRIED 6/0

Reason For Change to Recommendation:

10.12**TAMBELLUP NO 1 DAM – WATER CORPORATION**

Program:	Recreation & Culture
Attachment:	Map showing No 1 Dam
File Ref:	ADM0072
Author:	JM Trezona Chief Executive Officer
Date:	10 October 2012
Disclosure of Interest:	Cr Webster declared a Proximity Interest and left the meeting at 4.29pm.

Cr Crosby took the Chair at 4.29pm.

Summary: Council to consider if it wishes to pursue an agreement for the Water Corporation facility know as the No 1 Dam.

Background: Council currently has an agreement with the Water Corporation for the use of the water (non potable) from the No 1 Dam.

Ken Pearce and Sue Mills from the Water Corporation met with the CEO on Thursday 4 October 2012 to discuss various issues. One of the matters raised was the No 1 Dam and catchment and the long term access to the water by the Council.

Council has previously raised the possibility with the Water Corporation of obtaining the dam and associated infrastructure should it become surplus to Water Corporation requirements. Ken Pearce advised that the Corporation is “open to the idea” that the Shire has ongoing access to the water from the dam for non potable uses in the town so as to alleviate the demand on the pipe network (the scheme).

The Corporation has advised that standards for potable water are quite onerous and the treatment and storage of supplies from small open air storage facilities is problematic and costly.

Comment: Councillors will note from the attached map that there is an extensive bitumen catchment that services the No 1 dam. The dam itself has a capacity of 45,000kl and the bitumen catchment has an area of 140,000m².

Ken Pearce noted that it would be of benefit to the Council, community and the Water Corporation if the existing bitumen catchment was maintained. He advised that the Water Corporation does not have the resources, machinery or expertise to maintain the bitumen catchment. If Council and the Water Corporation are to pursue the transfer of the asset to the Council as some stage in the “not to distant” future it would be in Councils best interest to keep the catchment area maintained. This is not happening at the moment.

The Water Corporation are happy to discuss the matter further and will consider entering into an agreement.

For Council discussion.

- Consultation:** Ken Pearce – Capability Manager, Water Corporation Albany
- Statutory Environment:** Nil
- Policy Implications:** Nil
- Financial Implications:** Nil at this stage however there may be costs in the future dependent on the outcome of discussions between the Water Corporation and Council.
- Strategic Implications:** This issue is not dealt with in the Plan
- Voting Requirements:** Simple Majority
- Council Resolution:** *121013*

Moved Cr Turner, seconded Cr Thompson

“That Council continues its discussion and investigation with the Water Corporation regarding a proposal for Council to undertake the maintenance of the bitumen catchment at the Water Corporation No 1 dam facility on Jam Creek Road Tambellup.”

CARRIED 5/0

Reason For Change to Recommendation:

Cr Crosby vacated the Chair.

Cr Webster returned to the Meeting at 4.31pm and took the Chair.

10.13 HIDDEN TREASURES AGREEMENT/LOSS OF STORAGE SPACE, BROOMEHILL ADMINISTRATION BUILDING

Program: Recreation & Culture
Attachment: Agreement – 29 December 2011
File Ref: CLAF
Author: JA Stewart Manager Corporate Services
Date: 10 October 2012
Disclosure of Interest: Nil

Summary: Council to consider its Agreement with The Hidden Treasures of the Great Southern Group (Hidden Treasures Group) for the provision of archival/storage space at the Shire of Broomehill-Tambellup's administration building in Broomehill.

Background: Council's ongoing Agreement with the Hidden Treasures Group was last signed by both parties on 29 December 2011 (please see attached). The Agreement states, at Point 7, that either party must give the other party three months' notice in writing if it wishes to withdraw from the Agreement.

Comment: Due to the upcoming renovation of the Broomehill administration building to include an archive repository (the plans for which do not include space for community groups), it is now necessary for Council to consider its withdrawal from the Agreement it has with the Hidden Treasures Group to provide archival/storage space within this building.

Given that the advertising for tenders to conduct the renovation will have occurred by this meeting date, it is recommended that Council resolve to advise the Hidden Treasures Group of its intention to withdraw from this Agreement immediately and requests a vacation date within January 2013 with a request for an earlier vacation date if this should be possible for the Hidden Treasures group.

Consultation: Nil

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications: This issue has no financial implications for Council

Strategic Implications: This issue is not dealt with in the Plan

Voting Requirements: Simple Majority

Council Resolution: **121014**

Moved Cr Thompson, seconded Cr Sheridan

“That Council writes to The Hidden Treasures of the Great Southern Group (Group) and advises:

- 1) That it wishes to withdraw from its Agreement with the Group for the provision of archival/storage space at its Broomehill Administration office due to upcoming renovations; and*
- 2) That the vacation date be in January 2013, in line with the conditions of the Agreement, unless it is possible for the Group to vacate the office space earlier in which case Council would appreciate the Group’s earlier vacation.”*

CARRIED 6/0

**Reason For Change to
Recommendation:**

10.14 FIRE ADVISORY COMMITTEE – SPLITTING OF SHIRE FOR HARVEST BAN PURPOSES

Program: Law Order and Public Safety
Attachment: Nil
File Ref: ADM0360
Author: PA Hull **Community Services Officer**
Date: 9 October 2012
Disclosure of Interest: Nil

Summary: Further information has been obtained regarding the processes involved in splitting the Shire into two zones for harvest ban and ‘mop up’ operations.

Background: At the September 2012 Ordinary Council meeting, Council supported the proposal by the Fire Advisory Committee to split the shire into two zones, for the purpose of better managing the implementation of Harvest and Vehicle Movement Bans during periods of widely diverse weather conditions across the shire, and to assist with ‘mop up’ operations after a fire.

The new arrangement is required to be advertised in the Government Gazette prior to taking effect, and a local public education process will also be required to ensure all residents are aware and understand the arrangements.

Comment: John Tonkin from FESA Great Southern has advised the ‘easiest’ and most effective way of gazetting the new arrangement is to advertise using a Deposited Plan of the Shire showing the new zone boundaries. This will need to be obtained through Landgate.

Dealings with Landgate are well known to be long drawn out affairs, and it is unlikely that a Deposited Plan will be available in the short term, meaning the new arrangement will not be able to be implemented ready for the 2012-2013 fire season.

Does Council still wish to proceed with the proposal?

Consultation: John Tonkin - FESA Great Southern
Chief Executive Officer

Statutory Environment: Bush Fires Act 1954

Policy Implications: Nil

Financial Implications: This issue has no financial implications for Council

Strategic Implications: This issue is not dealt with in the Plan

Voting Requirements: Simple Majority

Officer Resolution:

“That Council:

- *does/does not proceed with the proposal to split the shire into two zones being East and West, using the Great Southern Highway as the boundary, to enable Harvest and Vehicle Movement Bans to be imposed on a specific zone on occasions of diverse weather conditions, or to assist with ‘mop up’ operations after a fire.*
- *That the change is effective from the 2013/2014 fire season.”*

Council Resolution:

121015

Moved Cr Sheridan, seconded Cr Thompson

“That Council:

- *Does proceed with the proposal to split the shire into two zones being East and West, using the Great Southern Highway as the boundary, to enable Harvest and Vehicle Movement Bans to be imposed on a specific zone on occasions of diverse weather conditions, or to assist with ‘mop up’ operations after a fire.*
- *That the change is effective from the 2013/2014 fire season.”*

CARRIED 5/1

Reason For Change to Recommendation:

10.15 TENDER FOR THE DISPOSAL OF VOLVO G710B GRADER

Program:	Transport	
Attachment:	Nil	
File Ref:	PBH006	
Author:	JM Trezona	Chief Executive Officer
Date:	9 October 2012	
Disclosure of Interest:	Nil	

Summary: The purpose of this report is for Council to consider the tendered prices for the outright sale of its Volvo G710B grader.

Background: Council engaged the services of WALGA's purchasing service for the replacement of its Volvo G710B grader. The service included the calling of tenders for the disposal of the Volvo G710B grader.

Tenders were advertised in the West Australian and closed on Wednesday 3 October 2012. At the close of tenders Council has received one tender.

Comment: The tender received was from Mining Maintenance Solutions Australia who offered \$50,000 ex GST for the machine.

As part of the procurement of the new grader from Westrac a trade in price of \$76,000 ex GST was offered.

Consultation: Nil

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications: The budget estimate for the trade in value is \$60,000 ex GST.

Strategic Implications: This issue is not dealt with in the Plan

Voting Requirements: Simple Majority

Council Resolution: *121016*

Moved Cr Thompson, seconded Cr Crosby

“That Council does not accept the tendered offer from Mining Maintenance Solutions Australia for the outright sale of the Volvo G710B grader. The Volvo G710B grader to be traded as part of the agreement entered into with Westrac Equipment for the purchase of a new grader.”

CARRIED 6/0

Reason For Change to Recommendation:

10.16 PLANT PURCHASE – COMPACT MULTI TERRAIN LOADER

Program:	Transport	
Attachment:	Nil	
File Ref:	PSS1	
Author:	Glen Brigg	Manager of Works
Date:	11 October 2012	
Disclosure of Interest:	Nil	

Summary: Quotes have been received for the purchase of a new Compact multi terrain loader (tracked skid steer).

Background: Council's budget has made provision to purchase a new multi terrain loader. We have utilised the preferred supplier service offered by the Western Australian Local Government Association (WALGA) purchasing network.

Council requested quotes from Hitachi for John Deere, JCB and Westrac. Quotations closed on the 11th of August 2012 and all three companies supplied prices.

Comment: The analysis of the quotes received is for Council consideration and decision. All machines priced, are appropriate and conform to all the specifications asked for.

Quotation Summary.

Dealer	Machine	HP	Weight	Air Cab	Purchase Price Ex GST
Westrac	Caterpillar 259B	71	4052kg	Yes	\$106,150
Hitachi	John Deere 333D	89	4279kg	Yes	\$100,500
JCB	320T	91	4961kg	Yes	\$95,650

Pricing excludes GST

All three quotes include an air cabin in the pricing. Investigation into sales of each machine has been done and JCB is the highest selling compact multi terrain loader on the market today. JCB 320T is well priced considering it is the biggest of the 3 units.

Backup service may not compare to Caterpillar but JCB have backup service available ex Perth. The machine has been priced with 5 years full warranty with changeovers at 5 years. This being a smaller machine it will be easier to transport compared to larger units if needed to be sent to Perth.

Staff will do an inspection of each machine to be satisfied that they will be able to deliver the performance that Council is looking for.

Consultation: Manager of Works-Glen Brigg

All machines priced are capable of carrying out all councils works. Contact was made with other councils to check on machine performance and backup service from suppliers. Councils contacted were happy with their individual purchases of machines for performance and backup service from the dealers.

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications: Councils 2012-2013 budget includes a provision of \$120,000 (including attachments) for the purchase of a compact multi terrain loader. Some funds are to come from the Plant Replacement Reserve. Of the quoted prices Westrac includes delivery while the other two do not. It is estimated that delivery is between about \$800 and \$1,000. None of the quotes is inclusive of any additional attachments. The attachments and the costs are all very similar. When made they make different mounting brackets for different types of machines. Below are the attachment costs for the JCB

ATTACHMENTS - JCB	PRICE (EX GST)
Slasher	\$9820
Broom	\$7495
Auger with 300mm/600mm/900mm	\$6822
Forks	\$1650

Council will need to consider which attachments are required once a decision has been made on which machine is to be purchased.

Strategic Implications: Local Government Act 1995
Local Government (Functions and General) Regulations 1996

Voting Requirements: Simple Majority

Officer Resolution: *“That subject to an inspection of all quoted vehicles, Council accepts the quote from JCB for the purchase of the 320T compact multi terrain loader for \$95,650 ex GST.”*

Council Resolution: *121017*

Moved Cr Turner, seconded Cr Sadler

That subject to an inspection of the quoted vehicle Council accepts the quote from Westrac Equipment for the purchase of the Caterpillar 259B compact multi terrain loader for \$106,150 ex GST.

CARRIED 6/0

Reason For Change to

Recommendation:

Further investigation prior to the meeting revealed that there were issues with the JCB and John Deere – “wet weight” and operator vision respectively, leading Council to determine that the Caterpillar vehicle would best meet the Shire needs.

11.1

UNDER SEPARATE COVER:

REQUEST TO PURCHASE LOT 500 – RESERVE 22607

Program: Economic Services
Attachment: Map of Lot
File Ref: RES22607
Author: JM Trezona Chief Executive Officer
Date: 17 October 2012
Disclosure of Interest: Nil

Council Resolution: 121018

Moved Cr Sheridan, seconded Cr Turner

“That Council advises Tambellup Bulk Spreading that it agrees to investigate the purchase of Lot 200 (Reserve 22607) from State Land Services to the Council and the process involved for the on selling of the land to a third party.”

CARRIED 6/0

Reason For Change to Recommendation:

12.1 PLANT REPORT FOR SEPTEMBER 2012

Program: Transport
Attachment: Nil
File Ref: Nil
Author: GC Brigg Manager of Works
Date: 11 October 2012
Disclosure of Interest: Nil

Reg No.	Description	Current Kms/Hrs	Next Service Due	Year of Manufacture	Year of Purchase	Changeover	Comments
0TA	Holden Caprice			2012	2012	1 yr / 15,000km	New
1DCF 535	TORO 3500D	445	500	2009	2009		ok
1TA	Colorado 4x4 Dual Cab		3,000	2012	2012	1 yr / 30,000 kms	ok
1 TIU 961	Papas Tandem Fuel Trailer			2008			ok
1TMR361	Rockwheeler Side Tipper Trailer	294		2012	2012		ok
BH00	Colorado 4x4 Dual Cab	1,620	3,000	2012	2012	1 yr / 30,000 kms	ok
BH000	Holden Colorado	1036		2012	2012		ok
BH001	CAT vibe Roller	1166	1250	2009			ok
BH002	ISUZU 6 Wheel Tipper	96,260	120,000	2008	2008	7 yrs / 250,000km	ok
BH003	Isuzu NPR300 crew cab truck	68,593	75,000	2009		5 yrs / 200,000km	ok
BH004	CAT 12M	2,560	2750	2009	2009		2500 hrs service done
BH005	Cat multi tyre	1,084	1000	2011	2011	8 yrs / 8000 hrs	ok
BH006	Volvo G710B	6,870	7000	2004	2004	8 yrs / 8,000 hrs	ok
BH007	Toro 360 mower	275	300	2011	2011	5 yrs / 5,000 hrs	new blades 247,257,267 hrs
BH008	VOLVO L70D Loader	6,969	7000	2001	2001	8 yrs / 8000 hrs	ok
BH009	Colorado 4x4 Tray Back	1,271	3,000	2012	2012	1 yr / 30,000 km	ok
BH010	6x4 Fuel Trailer			1981	1981		ok
BH012	Isuzu Fire Truck	7,443		1995	2004		ok
BH013	John Deere 315SG Backhoe	2966	3000	2003	2003	10 yrs / 8,000 hrs	ok
BH014	Colorado 4x4 Tray Back	2,211	3,000	2012	2012	1 yr / 30,000 km	ok
TA001	Colorado 4x4 Dual Cab	5,744	15,000	2012	2012	1 yr / 30,000 kms	ok
TA005	John Deere Tractor 6330	1087	1250	2008	2008	10 yrs / 8000 hrs	1,000 hrs service done
TA017	Isuzu Tipper	91,896	105,000	2009		5 yrs / 200,000 km	ok

TA052	Colorado 4x4 Tray Back	2,243	3,000	2012	2012	1 yr 30,000 km	ok
TA06	Jet Patcher Isuzu	100,416	105,000	2007	2010	8 yrs / 8,000 hrs	ok
TA092	Iveco Stralis AD500 8-4	1,295	5,000	2012	2012	5 yrs / 250,000 km	at Allroads for repair
TA18	12H Grader	6,099	6250	2006	2006	7 yrs / 8,000 hrs	6,000 hrs service done
TA1880	Isuzu Gigamax Truck	92,353	120,000	2008	2008	8 yrs / 250,000 km	ok
TA281	930G Loader	4,500	4750	2007	2007	8 yrs / 8,000 hrs	4,500 hrs service done
TA386	Mitsubishi Fuso Truck	87,426	90,000	2007	2007	5 yrs / 250,000 km	ok
TA392	Tractor Mower		2228			5 yrs / 5,000 hrs	ok
TA417	John Deere Gator	321	400	2009		4 yrs	ok
XTR579	Road Broom					10 yrs	ok
	Slasher					10 yrs	both cutting heads repaired

RECEIVED

12.2 WORKS AND MAINTENANCE REPORT FOR SEPTEMBER 2012

Program:	Transport	
Attachment:	Nil	
File Ref:	Nil	
Author:	GC Brigg	Manager of Works
Date:	11 October 2012	
Disclosure of Interest:	Nil	

Broomehill

- Gardeners are doing general maintenance around town.
- Town to be sprayed for weeds.
- Asphalt footpath installed along India Street.
- Street trees to be installed. These will be small compact flowering trees.
- Landscaping ongoing beside the hall. Will be finished this week.
- Irrigation for the new landscaped area will be connected to the dam irrigation.
- Shades over playground in Holland park to be repaired.
- Started carting fill into Broomehill refuse site for the new transfer station.
- Town dam well placed with water with only 300mm for full.
- Complex dam is 2 metres down from last year.
- Mosquito fogging to be carried out.

Tambellup

- Gardeners were busy getting town ready for the show. Most areas up to date.
- There has been a big spike in damage around town.
- Diprose Park gardens getting the most damage.
- New signage for Diprose park to be installed.
- Standpipe has been vandalized again. Waiting on parts to repair the swipe card system.
- The 100mm line from number 2 dam is blocked and also has a leak behind the school. The leak is proving hard to repair. Once it is repaired permanently we can work on the blockage.
- Asphalt foot paths completed around the new gazebos.
- Town to be sprayed for vegetation.
- Mosquito fogging is underway.

Roads

- Construction crew is currently working on the gravel widening on the Gnowangerup Road. One side is complete for full length of project. Will be working on the other side over the next 3 weeks.
- Next project is final trimming last year's widening and sealing as the weather is improving.
- Bitumen aggregate is currently ordered for reseals and construction work. Crew is currently grading pads so it can be delivered close to projects.
- Maintenance graders are currently working in the mid eastern part of the shire working towards the lower eastern corner.
- Maintenance crew have been working on headwalls and culverts.
- After recent road inspections we need to move onto pricing the new larger backhoe for widening vegetation. This unit needs to be working on a full time basis clearing undergrowth along the roads, so graders can access the back slopes. It will clean culverts along the way. Jetpatcher has returned from Kellerberrin and will be doing a full run around the shire's bitumen before going to Cranbrook.

Plant

- Jetpatcher has earned \$25,000 while at Kellerberrin. It has the same amount of work to do in Cranbrook over the next few weeks.
- No further progress on the 8x4 Iveco truck. It isn't helping with the productivity of gravel carting or shifting our own plant. We are currently using other shires and private contractors to float equipment. We may need to look at setting up a current Isuzu truck with a ring feeder so it can pull the quad axle dog and float.
- There has been a plan to this year's plant replacement as we have more plant for sale, than we are purchasing. We need to purchase a skid steer and slasher before we can sell the John Deere tractor, slasher and John Deere 4610 compact tractor.
- The backhoe will be traded but we can't sell the loader until the larger backhoe is in service. Westrac don't have a larger backhoe available until early next year as it is changing to a new model. This only leaves one other on the market to choose from.

RECEIVED

12.3 BUILDING SURVEYORS REPORT FOR SEPTEMBER 2012

Program: Economic Services
Attachment: BSR Report and Activity Statement
File Ref: ADM0076
Author: D Baxter Building Surveyor
Date: 2 October 2012
Disclosure of Interest: Nil

Summary: Attached are the BSR Report and the Activity Statement for the month of September 2012 that have been sent to all the relevant authorities that are required by legislation.

Background: These reports advise of the building approvals and the activity of the Building Surveyor for the month of September 2012.

Comment:

Consultation: Nil

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications: This issue has no financial implications for Council

Strategic Implications: This issue is not dealt with in the Plan

Voting Requirements: Simple Majority

Council Resolution: *No recommendation required – Councillor information only*

Reason For Change to Recommendation:

RECEIVED

12.4 BUILDING MAINTENANCE PROGRAM

Program:	Various
Attachment:	Building Maintenance Program Report to 10 October 2012
File Ref:	Nil
Author:	JA Stewart Manager Corporate Services
Date:	9 October 2012
Disclosure of Interest:	Nil

Summary: Report on the Building Maintenance Program for 2012-13 to 10 October 2012.

Background:

Comment: The Building Maintenance Program Report is updated to 10 October 2012 and presented for Council's information, comment and discussion if required.

Consultation: Nil

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications: Provision was made in the 2012-13 budget or, if unbudgeted expenditure, by Council resolution since, to meet the building maintenance costs within the attached Report.

Strategic Implications: This issue is not dealt with in the Plan

Voting Requirements: Simple Majority

Council Resolution: *No recommendation required – Councillor information only.*

Reason For Change to Recommendation:

RECEIVED

12.5 LIBRARY REPORT – SEPTEMBER 2012

Program: Recreation & Culture
Attachment: Library Report – September 2012
File Ref: ADM0097
Author: C Brown, S Reed Library Officers
Date: 9 October 2012
Disclosure of Interest: Nil

Summary: Attached is a Library Report prepared by Library Officers Colleen Brown for Tambellup Library and Siegrid Reed for Broomehill Library, outlining the activities of both Broomehill and Tambellup libraries within each town.

Background: This report outlines the activities of both Broomehill and Tambellup libraries for the month of September 2012.

Comment: For Council information.

Consultation: Nil

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications: This issue has no financial implications for Council

Strategic Implications: This issue is not dealt with in the Plan

Voting Requirements: Nil

Council Resolution: *“No recommendation required - Councillor information only”*

Reason For Change to Recommendation:

RECEIVED

12.6

CLUB DEVELOPMENT OFFICER REPORT OCTOBER 2012



Department of
Sport and Recreation

SERVICING THE SHIRE OF BROOMEHILL-TAMBELLUP & SHIRE OF KOJONUP

PLEASE NOTE: CDO WAS ON ANNUAL LEAVE FOR THE MONTH OF SEPTEMBER 2012

ACTIVITIES FOR THE MONTH:

- Annual club Profile Update 2011/12 - Surveys are being received and are currently being processed on the club database.
- Key Result Schedule for 2011/12 received by DSR. Third year of Club Development Grant Funding has been paid to the Shire of Gnowangerup.
- Kidsport – A re-launch of the Kidsport program is being arranged for the 2012/13 summer sporting season. Extensive advertising and communication will commence as of October 2012.
- A meeting is being arranged with Mobrup Polo Crosse Club and Kojonup Netball Club with the CDO and DSR to discuss funding opportunities to upgrade their current amenities and surfaces.
- Kojonup Jnr Football Club have requested for the CDO to attend their Annual General Meeting on Wednesday 17 October at 7.30pm to discuss the Kidsport Program and other funding opportunities.
- DSR Perth, DSR Great Southern, the CEO of Shire of Kojonup, the CEO of the Shire of Broomehill-Tambellup and the CDO will be meeting in October to discuss the KRS for 2012/13. This is the last year of funding for the CDO position. – Date to be confirmed

PROPOSED Activities/workshops:

Following is a list of proposed activities/workshops for 2012/13 financial year.

PROPOSED ACTIVITY	DATE:
Kidsport re-launch for summer sports 2012/13	OCTOBER - TBA
Grant writing course – Kojonup CONFIRMED	FEBRUARY 2013
Kidsport re-launch for winter sports 2013	MARCH - TBA

ONGOING Activities

Tambellup Golf Club – seeking funding to install synthetic tee boxes

Tambellup Hockey Club – funding application for additional lights at the Tambellup Oval.

Kojonup Squash Club - liaising with the Shire of Kojonup on the best way to progress the replacement of their courts.

Kojonup Hockey Club – developing a club website using the recourses from DSR.

Kojonup Netball Club - seeking funding to replace current bitumen courts.

AMELIA BISHOP
CLUB DEVELOPMENT OFFICER

RECEIVED

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL

Nil

14. DATE OF NEXT MEETING

22 November 2012

15. CLOSURE

There being no further business the President thanked Councillors and staff for their attendance and declared the meeting closed at 6.04pm.