

# SHIRE OF BROOMEHILL-TAMBELLUP

## MONTHLY FINANCIAL REPORT

For the Period Ended 31 March 2018

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**SHIRE OF BROOMEHILL-TAMBELLUP**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**By Nature or Type**  
**For the Period Ended 31 March 2018**

Note	Amended Budget 2017/18	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	
<b>Operating Revenues</b>						
	2,322,100	2,322,100	2,321,948.12	(152)	(0.0%)	
	4,636,700	2,000,497	1,567,857.66	(432,639)	(27.6%)	▼
10	2,000	2,000	3,739.10	1,739	46.5%	
	245,700	201,166	190,583.44	(10,583)	(5.6%)	
	0	0	0.00	0	0.0%	
	56,800	39,700	39,354.31	(346)	(0.9%)	
	86,400	80,844	80,752.83	(91)	(0.1%)	
<b>Total</b>	<b>7,349,700</b>	<b>4,646,307</b>	<b>4,204,235.46</b>	<b>(442,072)</b>		
<b>Operating Expense</b>						
	(1,913,800)	(1,514,184)	(1,548,359.40)	(34,175)	(2.2%)	
	(5,347,400)	(2,513,588)	(2,118,952.27)	394,636	18.6%	▼
	(177,900)	(122,714)	(124,852.26)	(2,138)	(1.7%)	
	(1,114,000)	(835,432)	(810,854.81)	24,577	3.0%	
	(54,300)	(50,800)	(57,653.07)	(6,853)	(11.9%)	
	(174,000)	(174,000)	(155,081.15)	18,919	12.2%	▼
10	(125,700)	(42,800)	(64,939.20)	(22,139)	(34.1%)	▲
	(82,000)	(68,455)	(65,455.59)	2,999	4.6%	
<b>Total</b>	<b>(8,989,100)</b>	<b>(5,321,973)</b>	<b>(4,946,147.75)</b>	<b>375,825</b>		
<b>Funding Balance Adjustment</b>						
	1,114,000	835,432	810,854.81	(24,577)	(3.0%)	
10	123,700	40,800	61,200.10	20,400	33.3%	▲
	0	0	(3,067.05)	(3,067)	0.0%	
<b>Net Operating</b>	<b>(401,700)</b>	<b>200,566</b>	<b>127,075.57</b>	<b>(73,490)</b>		
<b>Capital Revenues</b>						
8	3,774,800	2,815,900	2,469,681.60	(346,218)	(14.0%)	▼
10	980,000	668,900	895,857.65	226,958	25.3%	▲
9	987,400	529,000	500,295.00	(28,705)	(5.7%)	
<b>Total</b>	<b>5,742,200</b>	<b>4,013,800</b>	<b>3,865,834.25</b>	<b>(147,966)</b>		
<b>Capital Expenses</b>						
	0	0	0.00	0	0.0%	
12	(1,334,000)	(1,149,000)	(1,153,071.97)	(4,072)	(0.4%)	
12	(1,538,000)	(1,206,000)	(1,264,831.92)	(58,832)	0.0%	
12	0	0	0.00	0	0.0%	
12	(3,030,400)	(1,249,900)	(1,153,921.10)	95,979	8.3%	
12	(245,000)	(135,000)	(105,840.79)	29,159	27.6%	▼
12	(82,300)	(60,100)	(60,122.15)	(22)	(0.0%)	
9	(734,200)	(701,600)	(708,632.10)	(7,032)	(1.0%)	
<b>Total</b>	<b>(6,963,900)</b>	<b>(4,501,600)</b>	<b>(4,446,420.03)</b>	<b>55,180</b>		
<b>Net Capital</b>	<b>(1,221,700)</b>	<b>(487,800)</b>	<b>(580,585.78)</b>	<b>(92,786)</b>		
<b>Total Net Operating + Capital</b>	<b>(1,623,400)</b>	<b>(287,234)</b>	<b>(453,510.21)</b>	<b>(166,276)</b>		
Opening Funding Surplus(Deficit)	1,623,400	1,623,400	1,623,405.14	5	0.0%	
4	<b>0</b>	<b>1,336,166</b>	<b>1,169,894.93</b>	<b>(166,271)</b>		

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**By Reporting Program**  
**For the Period Ended 31 March 2018**

Note	Amended Budget 2017/18	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	
<b>Operating Revenues</b>						
	32,000	26,650	19,621.53	(7,028)	(35.82%)	
	3,262,400	3,026,260	3,023,575.34	(2,685)	(0.09%)	
	111,100	97,850	96,514.11	(1,336)	(1.38%)	
	1,100	500	687.27	187	27.25%	
	80,100	60,600	38,302.94	(22,297)	(58.21%)	▼
	59,600	43,948	48,282.74	4,335	8.98%	
	78,700	73,400	79,842.13	6,442	8.07%	
	878,600	859,910	569,126.40	(290,784)	(51.09%)	▼
	6,502,400	3,175,448	2,721,916.24	(453,532)	(16.66%)	▼
	41,000	30,144	29,936.33	(208)	(0.69%)	
	77,500	67,497	46,112.03	(21,385)	(46.38%)	▼
<b>Total</b>	<b>11,124,500</b>	<b>7,462,207</b>	<b>6,673,917.06</b>	<b>(788,290)</b>		
<b>Operating Expense</b>						
	(736,600)	(503,900)	(449,929.12)	53,971	12.00%	▼
	(276,900)	(195,883)	(203,666.96)	(7,784)	(3.82%)	
	(226,400)	(181,628)	(168,698.53)	12,929	7.66%	
	(64,900)	(51,758)	(36,909.68)	14,848	40.23%	▼
	(98,900)	(69,623)	(55,207.02)	14,416	26.11%	▼
	(125,500)	(90,011)	(55,555.33)	34,456	62.02%	
	(398,400)	(284,302)	(290,362.52)	(6,061)	(2.09%)	
	(1,093,600)	(863,920)	(917,819.36)	(53,899)	(5.87%)	
	(5,734,400)	(2,815,523)	(2,497,580.37)	317,943	12.73%	▼
	(203,000)	(151,399)	(136,497.67)	14,901	10.92%	▼
	(30,500)	(114,026)	(133,921.19)	(19,895)	(14.86%)	▲
<b>Total</b>	<b>(8,989,100)</b>	<b>(5,321,973)</b>	<b>(4,946,147.75)</b>	<b>375,825</b>		
<b>Funding Balance Adjustment</b>						
	1,114,000	835,432	810,854.81	(24,577)	3.03%	
	123,700	40,800	61,200.10	20,400	33.33%	▲
	0	0	(3,067.05)	(3,067)		
<b>Net Operating</b>	<b>3,373,100</b>	<b>3,016,466</b>	<b>2,596,757.17</b>	<b>(419,709)</b>		
<b>Capital Revenues</b>						
	980,000	668,900	895,857.65	226,958	25.33%	▼
	987,400	529,000	500,295.00	(28,705)	(5.74%)	
<b>Total</b>	<b>1,967,400</b>	<b>1,197,900</b>	<b>1,396,152.65</b>	<b>198,253</b>		
<b>Capital Expenses</b>						
	0	0	0.00	0	0.00%	
	(1,334,000)	(1,149,000)	(1,153,071.97)	(4,072)	(0.35%)	
	(1,538,000)	(1,206,000)	(1,264,831.92)	(58,832)	(4.65%)	
	0	0	0.00	0	0.00%	
	(3,030,400)	(1,249,900)	(1,153,921.10)	95,979	8.32%	
	(245,000)	(135,000)	(105,840.79)	29,159	27.55%	▼
	(82,300)	(60,100)	(60,122.15)	(22)	(0.04%)	
	(734,200)	(701,600)	(708,632.10)	(7,032)	(0.99%)	
<b>Total</b>	<b>(6,963,900)</b>	<b>(4,501,600)</b>	<b>(4,446,420.03)</b>	<b>55,180</b>		
<b>Net Capital</b>	<b>(4,996,500)</b>	<b>(3,303,700)</b>	<b>(3,050,267.38)</b>	<b>253,433</b>		
<b>Total Net Operating + Capital</b>	<b>(1,623,400)</b>	<b>(287,234)</b>	<b>(453,510.21)</b>	<b>(166,276)</b>		
	1,623,400	1,623,400	1,623,405.14	5	0.00%	
	0	1,336,166	1,169,894.93	(166,271)		

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**BALANCE SHEET**  
For the Period Ended 31 March 2018

	Actual 2017/18	C/fwd 1 July 2017
<b>CURRENT ASSETS</b>		
Cash	1,976,641.98	2,204,025.40
Receivables	542,280.50	669,298.60
Inventories - Stock on Hand	110,555.74	56,547.61
TOTAL CURRENT ASSETS	2,629,478.22	2,929,871.61
<b>CURRENT LIABILITIES</b>		
Creditors and Provisions	694,911.46	745,586.29
Borrowings	22,163.47	82,285.62
TOTAL CURRENT LIABILITIES	717,074.93	827,871.91
<b>NET CURRENT ASSETS</b>	<b>1,912,403.29</b>	<b>2,101,999.70</b>
<b>NON-CURRENT ASSETS</b>		
Receivables	55,460.17	55,460.17
Inventories - Land Held for Resale	216,000.00	216,000.00
Financial Assets	62,764.08	62,764.08
Property, Plant and Equipment	17,008,454.61	15,823,620.48
Infrastructure Assets	113,475,421.49	112,750,502.40
TOTAL NON-CURRENT ASSETS	130,818,100.35	128,908,347.13
<b>NON-CURRENT LIABILITIES</b>		
Creditors and Provisions	68,073.95	68,073.95
Borrowings	1,219,721.60	1,219,721.60
TOTAL NON-CURRENT LIABILITIES	1,287,795.55	1,287,795.55
<b>NET ASSETS</b>	<b>131,442,708.09</b>	<b>129,722,551.28</b>
<b>EQUITY</b>		
Accumulated Surplus	33,549,824.40	32,030,392.19
Reserves - Asset Revaluation	96,692,451.17	96,805,551.83
Reserves - Cash Backed	1,200,432.52	992,095.42
TOTAL EQUITY	<b>131,442,708.09</b>	<b>129,828,039.44</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 March 2018**

**1: (a) Nature or Type Classifications**

**REVENUES**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

**Operating Grants, Subsidies and Contributions**

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments and interest on rate arrears.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**EXPENSES**

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 March 2018**

**1: (a) Nature or Type Classifications**

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas, telephone or water services.

**Insurance**

All insurance premiums - excluding worker's compensation which is included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 March 2018**

**1: (b) Reporting Program Classifications (Function / Activity)**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**GOVERNANCE**

**Objective:**

To provide a decision making process for the efficient allocation of scarce resources.

**Activities:**

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific Shire activities.

**GENERAL PURPOSE FUNDING**

**Objective:**

To collect revenue to allow for the provision of services

**Activities:**

Rates; general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

**Objective:**

To provide services to help ensure a safer and environmentally conscious community.

**Activities:**

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

**HEALTH**

**Objective:**

To provide an operational framework for environmental and community health.

**Activities:**

Inspection of food outlets and their control; mosquito control and maintenance of the Infant Health Clinic in Tambellup

**EDUCATION AND WELFARE**

**Objective:**

To provide services to the elderly, children and youth.

**Activities:**

Assistance to the Broomehill and Tambellup Primary Schools; support of the "A Smart Start" program.

**HOUSING**

**Objective:**

To provide and maintain staff housing, and accommodation for 'well aged' seniors in the Community.

**Activities:**

Provision and maintenance of staff housing; and the Independent Living Seniors accommodation in Tambellup.

**COMMUNITY AMENITIES**

**Objective:**

To provide services required by the Community.

**Activities:**

Rubbish collection services; operation of the tip sites and waste transfer stations; administration of the Town Planning Scheme; Cemetery maintenance at Broomehill, Tambellup and Pindellup cemeteries; public conveniences and protection of the environment.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 March 2018**

**1: (b) Reporting Program Classifications (Function / Activity)**

**RECREATION AND CULTURE**

**Objective:**

To establish and effectively manage infrastructure and resources which will assist with the social well-being of the Community.

**Activities:**

Maintenance of public halls, recreation grounds, parks, gardens, reserves and playgrounds. Operation of the Broomehill Library and support to the Tambellup Community Resource centre for management of the Tambellup library. Museums and other cultural facilities.

**TRANSPORT**

**Objective:**

To provide safe, effective and efficient transport services to the Community.

**Activities:**

Construction and maintenance of streets, roads and bridges. Cleaning and lighting of streets; maintenance of the Broomehill and Tambellup works depots. Provision of the Department of Transport licensing services to the Community.

**ECONOMIC SERVICES**

**Objective:**

To assist in promoting the Shire and its economic wellbeing.

**Activities:**

Tourism and area promotion, including operation of the Broomehill Caravan Park. Provision of rural services which includes noxious weed control, vermin control and standpipes. Provision of Building

**OTHER PROPERTY & SERVICES**

**Objectives:**

To monitor and control councils works overhead operating accounts.

**Activities:**

Private works operations; public works overhead costs; plant operation costs and unclassified items.



**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**By Reporting Program**  
**For the Period Ended 31 March 2018**

**2: REPORT ON SIGNIFICANT VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2017/18 year is \$10,000 or 10% whichever is the greater.

	Variance	
	Timing	Permanent
<b>OPERATING REVENUES</b>		
<b>Education &amp; Welfare - (\$22,297) / (58.21%)</b>		
Recoup of wages/super/travel for the A Smart Start Co-ordinators is lower than budget. Recoups are made from the Trust Fund where the grant funding is held.	✓	
<b>Recreation &amp; Culture - (\$290,784) / (51.09%)</b>		
The final payment in funding for the Tambellup Pavilion will be received upon acquittal of the project, which will be May/June 2018	✓	
<b>Transport - (\$453,532) / (16.66%)</b>		
Reimbursement of expenditure incurred for WANDRRA reinstatement works is lower than anticipated for this time of year, however expenditure has also been lower than expected. The WANDRRA crew stood down over the Christmas break and recommenced towards the end of January.	✓	
<b>OPERATING EXPENSES</b>		
<b>Governance - \$53,971 / 12.00%</b>		
Review of Councils Integrated Planning documents has commenced, however expenditure hasn't been as high as anticipated to date. A Consultant has been engaged to assist with the Workforce Plan and Strategic Community Plan.	✓	
<b>Health - \$14,848 / 40.23%</b>		
Expenditure to date has not been as high as anticipated.	✓	
<b>Education &amp; Welfare - \$14,416 / 26.11%</b>		
Payment of wages/super/travel to the A Smart Start Co-ordinators has been lower than anticipated. Resulting recoup from the Trust Fund is also lower.	✓	
<b>Transport - \$317,943 / 12.73%</b>		
Expenditure on the WANDRRA reinstatement works is lower than anticipated for the year to date. Resulting revenue from reimbursement of this expense is also lower than expected.	✓	
<b>Economic Services - \$14,901 / 10.92%</b>		
Expenditure under this program has not been as high as expected for the year to date.	✓	
<b>Other Property &amp; Services - (\$19,895) / (14.86%)</b>		
Plant Operation Costs (POC) are the costs associated with operating and maintaining Councils plant and equipment which are reported in this program. This expense is re-allocated across the whole organisation, as an hourly rate through payroll, to the jobs where the plant has been utilised. POC are currently underallocated (meaning POC expenses are higher than the allocations through the payroll to various jobs). The allocations will be reviewed and adjustments made where necessary.	✓	

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**By Reporting Program**  
**For the Period Ended 31 March 2018**

**2: REPORT ON SIGNIFICANT VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

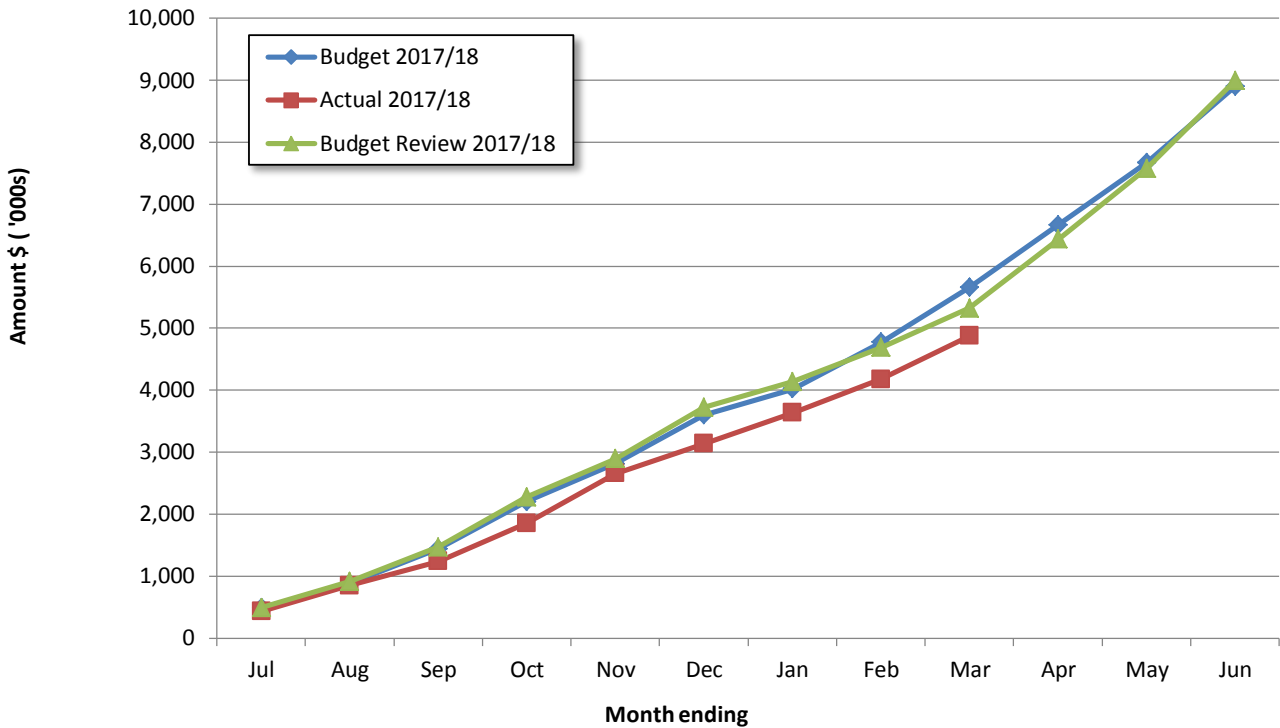
The material variance adopted by Council for the 2017/18 year is \$10,000 or 10% whichever is the greater.

	Variance	
	Timing	Permanent
<b>CAPITAL REVENUE</b>		
<b>Proceeds from Disposal of Assets - \$226,958 / 25.33%</b>		
The variance is the result of the timing of plant/vehicle changeovers. In some instances a higher trade value has been realised contributing to the variance. All changeovers have come within the budgeted provision for each vehicle.	✓	
<b>CAPITAL EXPENSES</b>		
<b>Infrastructure Other - 35,244 / 37.19%</b>		
Construction of the washdown bay at the Tambellup Depot is progressing with the new tanks installed. Plumbing works have been arranged and the equipment required to complete the project will be onsite in March/April.	✓	

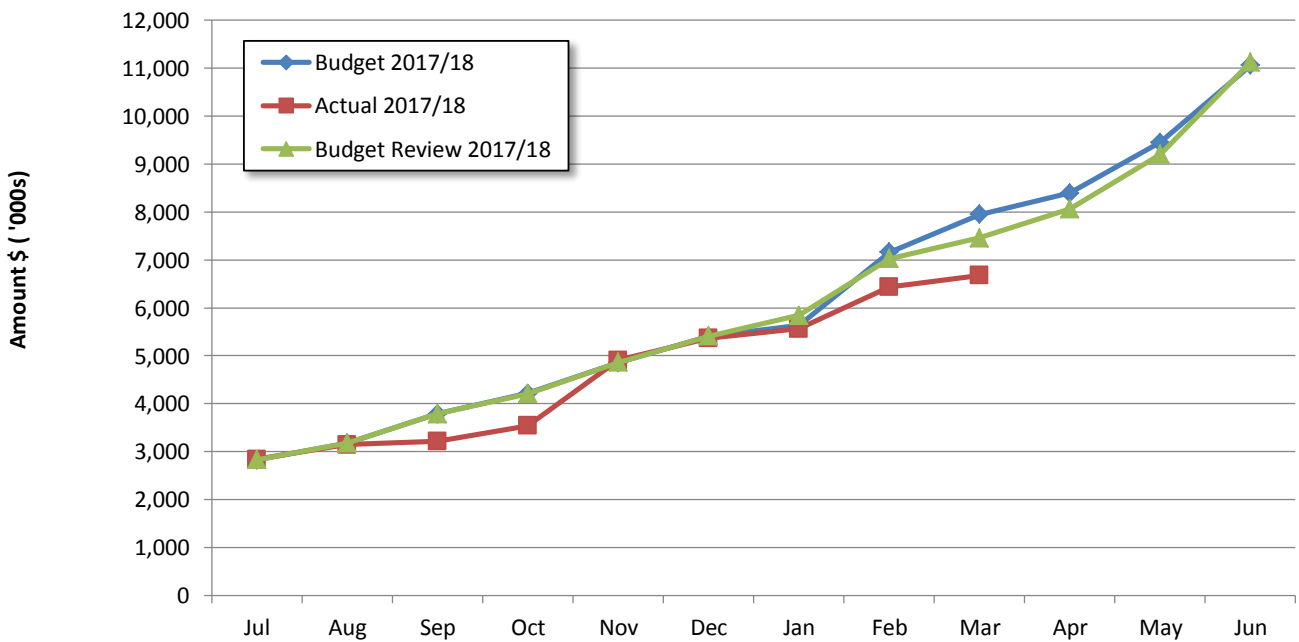
**SHIRE OF BROOMEHILL-TAMBELLUP  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2018**

**3: Graphical Representation - Source Statement of Financial Activity**

**Budget Operating Expenses -v- YTD Actual**



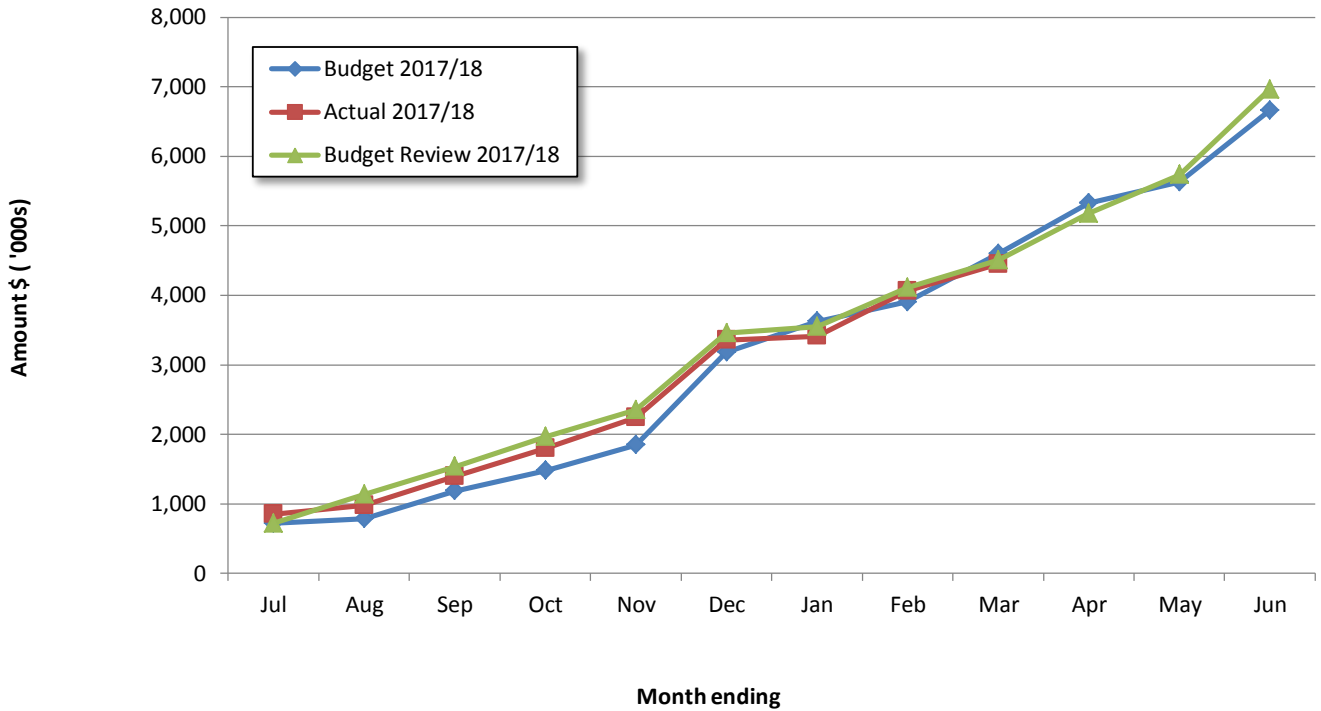
**Budget Operating Revenues -v- Actual**



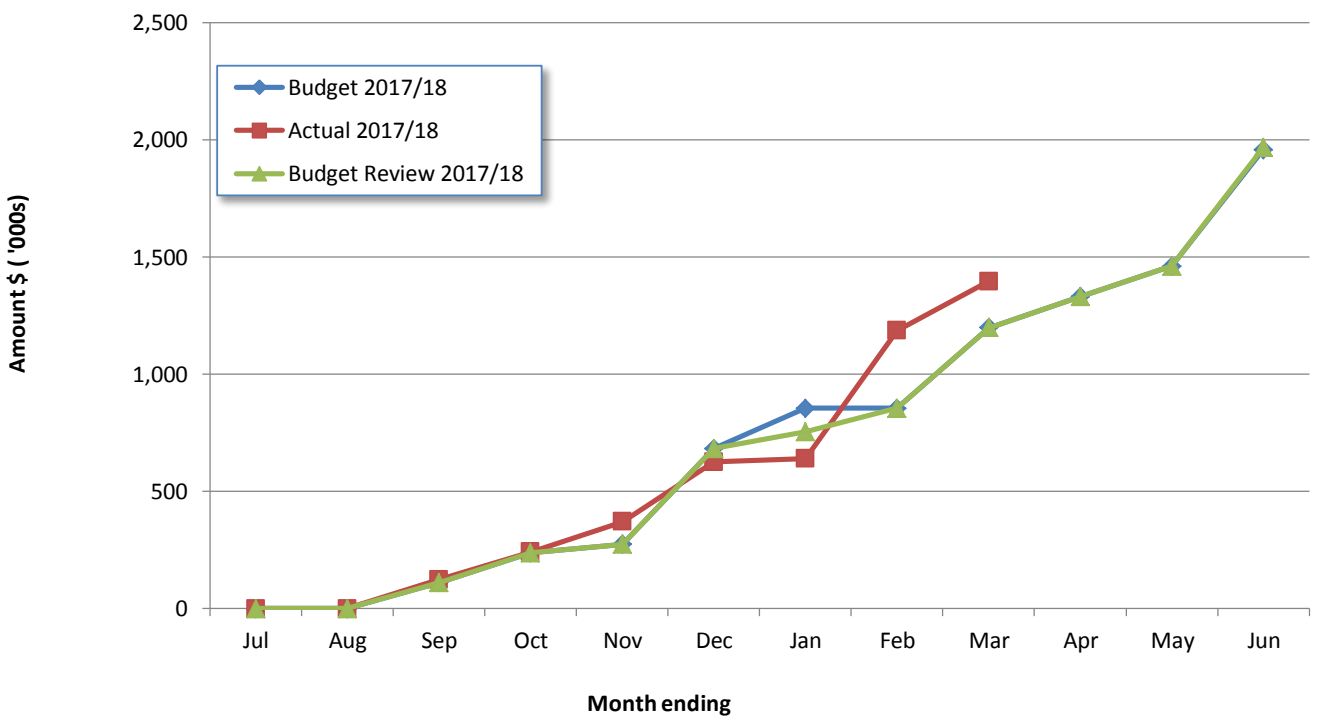
**SHIRE OF BROOMEHILL-TAMBELLUP  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2018**

**3: Graphical Representation - Source Statement of Financial Activity**

**Budget Capital Expenses -v- Actual**



**Budget Capital Revenue -v- Actual**



**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 March 2018**

**4: NET CURRENT FUNDING POSTION**

	Note	Actual 2017/18	C/fwd 1 July 2017
		\$	\$
<b>Current Assets</b>			
Cash Unrestricted		43,111.82	1,026,444.59
Cash Restricted - Unspent Grants	8	733,097.64	185,485.39
Cash Restricted - Reserves	9	1,200,432.52	992,095.42
Receivables - Rates and Rubbish	6	239,894.59	211,823.65
Receivables - Other	6	38,799.19	228,027.47
Inventories		110,555.74	56,547.61
Accruals and Provisions		131,717.45	120,605.82
		2,497,608.95	2,821,029.95
<b>Less: Current Liabilities</b>			
Payables		(102,550.40)	(203,361.61)
Net GST & PAYG		(24,731.10)	36,939.75
Accruals and Provisions		0.00	(39,107.53)
		(127,281.50)	(205,529.39)
Less: Cash Restricted - Reserves	9	(1,200,432.52)	(992,095.42)
<b>Net Current Funding Position</b>		<b>1,169,894.93</b>	<b>1,623,405.14</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 March 2018**

**5: CASH AND INVESTMENTS**

	Ref	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total \$	Institution	Maturity Date
<b>(a) Cash Deposits</b>								
Municipal Fund	133 904 987		41,611.82	733,097.64		774,709.46	Bendigo	
Trust Fund	133 905 067				308,485.17	308,485.17	Bendigo	
Cash on Hand			1,500.00			1,500.00		On Hand
<b>(b) Term Deposits</b>								
Reserve Funds	2516108	1.70%		1,200,432.52		1,200,432.52	Bendigo	28/06/2018
<b>Total</b>			<b>43,111.82</b>	<b>1,933,530.16</b>	<b>308,485.17</b>	<b>2,285,127.15</b>		

**Comments/Notes - Investments****a) Cash Deposits**

The balance reported for the Municipal Fund is the reconciled closing balance of the bank account at the end of the period. The closing balance takes into account unrepresented items at the end of the reporting period.

**b) Term Deposits****Reserve Funds**

Councils Reserve Funds are held collectively in one investment. Further detail in relation to Councils Reserve Funds are shown in Note 9.

**SHIRE OF BROOMEHILL-TAMBELLUP  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2018**

**6: RECEIVABLES**

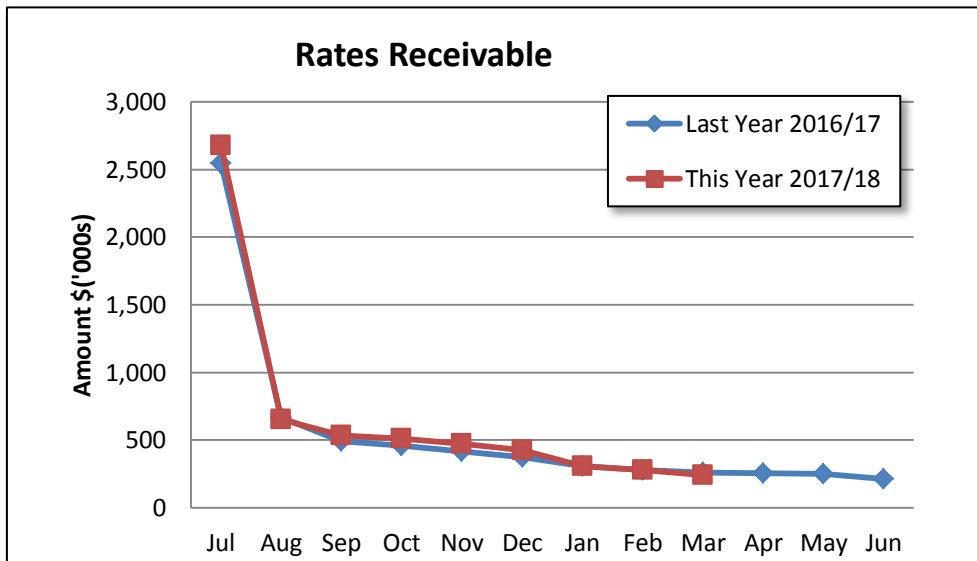
**Rates & Rubbish**

Opening Arrears Previous Years  
Rates Levied this year  
Less Collections to date  
Equals Current Outstanding

Actual 2017/18	c/fwd 1 July 2017
\$	\$
211,823.65	191,666.15
2,473,578.56	2,358,073.39
(2,445,507.62)	(2,337,915.89)
<b>239,894.59</b>	<b>211,823.65</b>
<b>239,894.59</b>	<b>211,823.65</b>
% Collected	91.07%
	91.69%

**Net Rates Collectable**

% Collected

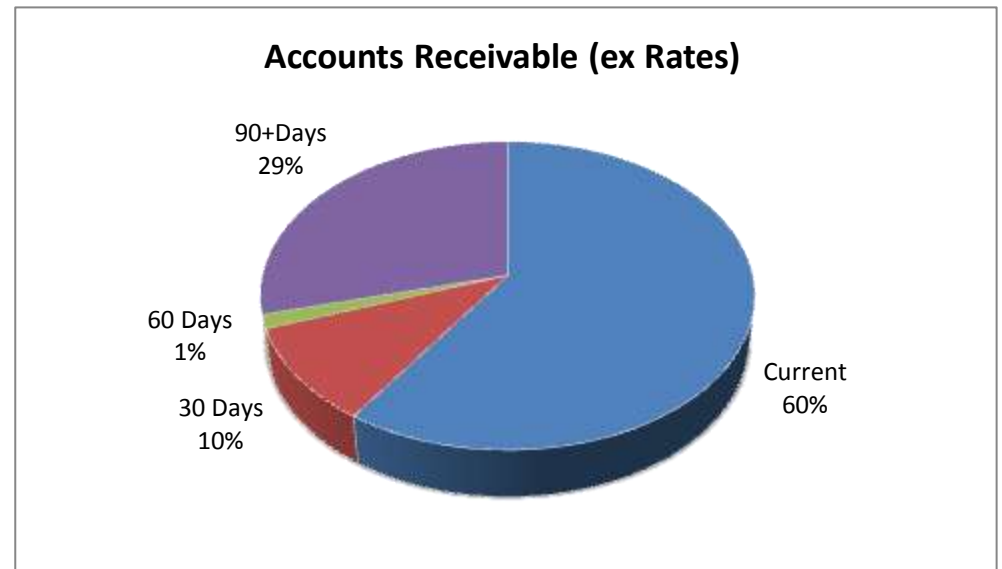


*Comments/Notes - Receivables Rates and Rubbish*

**Accounts Receivable**

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Sundry Debtors	13,945.45	4,408.30	640.10	12,705.68
Pensioner Rebates	-			
Emergency Services Levy	12,099.66			
	<b>26,045.11</b>	<b>4,408.30</b>	<b>640.10</b>	<b>12,705.68</b>
		<b>Total Outstanding</b>		<b>43,799.19</b>

Amounts shown above include GST (where applicable)



*Comments/Notes - Receivables General*

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 March 2018**

**7: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption.

GL	Revenue / (Expense)	Description	Comment	Adopted Budget	Revised Budget	Variance	Cumulative Balance
		<b>Balanced Budget Adopted - 20 July 2017</b>					<b>0</b>
	SURPLUS	Surplus c/fwd 1 July 2017	Increased surplus due to timing of Pavilion payments at year end	1,294,800	1,623,400	328,600	328,600
<b>GENERAL PURPOSE FUNDING</b>							
<b>Rates</b>							
03030.74	Revenue	Rates - Reimbursements	Increase reimbursement of Debt Collection fees on-charged to ratepayers	3,000	15,000	12,000	340,600
03110.16	Expense	Rates - Contract Services	Increased allocation for Debt Collection costs	(5,000)	(15,000)	(10,000)	330,600
<b>Other General Purpose Funding</b>							
03229.72	Revenue	FAGS - General Purpose Grants	Decrease in FAGS allocation as advised by WA Grants Commission	554,700	540,800	(13,900)	316,700
03230.72	Revenue	FAGS - Local Road Funding	Increase in FAGS allocation as advised by WA Grants Commission	267,600	283,600	16,000	332,700
<b>LAW, ORDER &amp; PUBLIC SAFETY</b>							
<b>Fire Prevention</b>							
05020.79	Revenue	ESL Collected	Increase to account for actual amount levied	56,600	60,000	3,400	336,100
05021.74	Revenue	Other Fire Prevention - Reimbursements	Reimbursement from Tamb East brigade for purchase of radios	2,000	5,500	3,500	339,600
05120.59	Expense	ESL Remitted	Increase to account for payment of actual amount levied	(56,600)	(60,000)	(3,400)	336,200
05121.13	Expense	Other Fire Prevention - Minor Equipment	Purchase of radios - Tamb East brigade	0	(3,500)	(3,500)	332,700
<b>HEALTH</b>							
<b>Maternal &amp; Infant Health</b>							
07101.15	Expense	Infant Health Clinic - Repairs & Maintenance	Additional building maintenance - repairs to sump	(3,000)	(5,000)	(2,000)	330,700
<b>HOUSING</b>							
<b>Other Housing</b>							
09125.15	Expense	Sandalwood Villas - Repairs & Maintenance	Provision to allow for repairs to Unit 6 bathroom	(7,000)	(14,000)	(7,000)	323,700
<b>COMMUNITY AMENITIES</b>							
<b>Protection of the Environment</b>							
10153.74	Revenue	Protection of the Environment - Reimbursements	Reimbursement from Drummuster for collections	1,000	2,000	1,000	324,700
10228.16	Expense	Drummuster - Contract Services	Increased expense incurred for Drummuster collection	(1,000)	(2,000)	(1,000)	323,700
<b>Town Planning</b>							
10376.17	Expense	Town Planning - Professional Services	Reduction based on expense incurred to date	(10,000)	(5,000)	5,000	328,700
<b>RECREATION &amp; CULTURE</b>							
<b>Public Halls &amp; Civic Centres</b>							
11001.74	Revenue	Broomehill Hall - Reimbursements	Insurance claim to repair damage to Hall verandah	0	9,000	9,000	337,700
11007.81	Revenue	Tambellup Pavilion - Contributions Non-Op	Contribution towards Bowling Green retic & shade structures	15,000	85,000	70,000	407,700
11076.15	Expense	Broomehill Hall - Repairs & Maintenance	Repair damage to verandah (insurance claim)	(5,000)	(20,000)	(15,000)	392,700
11077.16	Expense	Broomehill Rec Complex - Contract Services	Payment to BRC for purchase of tractor (from Reserve Funds)	0	(10,000)	(10,000)	382,700
11241.15	Expense	Tambellup Pavilion - Repairs & Maintenance	Additional landscaping costs, replace pine pole steps onto oval with concrete	(25,000)	(35,000)	(10,000)	372,700
11082.15	Expense	Former Tamb Bowling Club - Repairs & Maintenance	Remove and dispose of asbestos fencing	0	(7,000)	(7,000)	365,700
<b>Other Recreation &amp; Sport</b>							
11153.71	Revenue	Kidsport - Grants Operating	Increased allocation from receipt of funding	0	3,200	3,200	368,900
11225.01	Expense	Parks, Gardens & Reserves - Salaries & Wages	Reallocation from Private Works	(147,000)	(157,000)	(10,000)	358,900



## 7: BUDGET AMENDMENTS

Amendments to original budget since budget adoption.

GL	Revenue / (Expense)	Description	Comment	Adopted Budget	Revised Budget	Variance	Cumulative Balance
<b>Other Recreation &amp; Sport</b>							
11225.16	Expense	Parks, Gardens & Reserves - Contract Services	Reduction based on expenditure to date - reallocated to Pavilion	(50,000)	(40,000)	10,000	368,900
11225.98	Expense	Parks, Gardens & Reserves - Plant Op Costs	Reallocation from Private Works	(84,900)	(91,900)	(7,000)	361,900
11225.99	Expense	Parks, Gardens & Reserves - Public Works O/heads	Reallocation from Private Works	(133,000)	(140,000)	(7,000)	354,900
11253.16	Expense	Kidsport - Contract Services	Payment of Kidsport vouchers from funding rec'd & c/fwd in surplus	0	(4,000)	(4,000)	350,900
<b>TRANSPORT</b>							
<b>Road Maintenance</b>							
12159.71	Revenue	Direct Grant - Grants Operating	Reduction following reduced funding pool to MRWA in State Budget	146,400	84,300	(62,100)	288,800
12162.74	Revenue	Other Road Mtce - Reimbursements	Insurance claim - repairs to bridges Tamb West Rd & Flat Rocks Rd	0	50,600	50,600	339,400
12226.15	Expense	Road Maintenance - Repairs & Maintenance	Repairs to bridges Tamb West Rd & Flat Rocks Rd (insurance claims)	0	(50,000)	(50,000)	289,400
12226.16	Expense	Road Maintenance - Contract Services	Reduction for expected expense for the remainder of the year	(175,000)	(166,900)	8,100	297,500
12226.98	Expense	Road Maintenance - Plant Op Costs	Reduction resulting from reduced allocation of POC expense for the year	(246,200)	(239,200)	7,000	304,500
<b>ECONOMIC SERVICES</b>							
<b>Other Economic Services</b>							
13451.74	Revenue	Other Economic Services - Reimbursements	Western Power refund - capital contribution Andersons Bore from 1980's	0	3,000	3,000	307,500
<b>OTHER PROPERTY &amp; SERVICES</b>							
<b>Private Works</b>							
14001.83	Revenue	Private Works - Fees & Charges	Reduction in revenue - less private works requests, Jetpatcher hire to other Shires	65,000	30,000	(35,000)	272,500
14051.01	Expense	Private Works - Salaries & Wages	Reduction in private works requests - realloc to Parks, Gardens & Reserves	(15,000)	(5,000)	10,000	282,500
14051.98	Expense	Private Works - Plant Op Costs	Reduction in private works requests - realloc to Parks, Gardens & Reserves	(12,000)	(5,000)	7,000	289,500
14051.99	Expense	Private Works - Public Works O/heads	Reduction in private works requests - realloc to Parks, Gardens & Reserves	(12,000)	(5,000)	7,000	296,500
<b>Public Works Overheads</b>							
14151.01	Expense	Public Works O/Heads - Salaries & Wages	Reallocate portion to Employee Provisions - payout of entitlements MOW	(120,000)	(100,000)	20,000	316,500
14151.06	Expense	Public Works O/Heads - Employee Provisions	Increase to allow for payout of entitlements MOW - realloc from wages	(200,000)	(220,000)	(20,000)	296,500
<b>Plant Operation Costs</b>							
14251.13	Expense	Plant Op Costs - Minor Equipment	Increase provision to allow for replacement of minor equipment	(12,000)	(25,000)	(13,000)	283,500
14251.60	Expense	Plant Op Costs - Licenses	Reduction following State Budget announcement to retain LG concessions	(40,000)	(20,000)	20,000	303,500
14300.98	Expense	Plant Op Costs Allocated	Reduction in allocation to other programs resulting from above amendments	644,400	637,400	(7,000)	296,500
<b>CAPITAL REVENUE &amp; EXPENDITURE</b>							
<b>Recreation &amp; Culture</b>							
CAP9	Expense	Tambellup Pavilion	Increase due to timing of payments at year end - funded from surplus	(650,000)	(996,500)	(346,500)	(50,000)
CAP122	Expense	Holland Park Shade Structure	Increased provision to allow for installation	(15,000)	(20,000)	(5,000)	(55,000)
CAP104	Expense	Diprose Park Shade Structure	Deferred to 2018/19 - will not be undertaken this year	(55,000)	0	55,000	0
CAP131	Expense	Broomehill Oval Drainage	Increased to allow for actual expense incurred	(30,000)	(35,000)	(5,000)	(5,000)
CAP133	Expense	Tambellup Hall Kitchen Ceiling	Increase provision resulting from quote received	(5,000)	(10,000)	(5,000)	(10,000)
<b>Reserve Transfers from / (to)</b>							
	Revenue	Broomehill Rec Complex Reserve	Transfer from Reserve - contribution toward purchase of new tractor	0	10,000	10,000	(10,000)
<b>Closing Funding Surplus (Deficit)</b>				<b>935,800</b>	<b>935,800</b>	<b>0</b>	

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 March 2018**

**8: GRANTS AND CONTRIBUTIONS**

Program/Provider	Purpose	c/fwd 1 July 2017	Received 2017/18	Expended 2017/18	Closing Balance
		\$			
<b>GOVERNANCE</b>					
Department of Local Govt	Amalgamation (Bhill & Tamb)	51,505.52	0.00	0.00	51,505.52
Department of Local Govt	Strategic Community Planning	10,325.87	0.00	0.00	10,325.87
<b>RECREATION &amp; CULTURE</b>					
Dept Sport & Recreation	Kidsport Program	1,154.00	3,251.00	(4,405.00)	0.00
Dept Sport & Recreation	Tambellup Pavilion	0.00	175,000.00	(175,000.00)	0.00
National Stronger Regions Fund	Tambellup Pavilion	0.00	237,500.00	(237,500.00)	0.00
Lotterywest	Tambellup Pavilion - fitout	0.00	37,850.00	(37,850.00)	0.00
Tambellup Cropping Group	Contribution to Tambellup Pavilion fitout	0.00	15,000.00	(15,000.00)	0.00
Tambellup Pavilion Association	Contribution to Bowling Green Shade	0.00	48,000.00	(48,000.00)	0.00
Tambellup Bowling Club	Contribution to Bowling Green Reticulation	0.00	22,192.60	(22,192.60)	0.00
<b>TRANSPORT</b>					
Dept Infrastructure & Regional Development	Roads to Recovery Funding 2016/17	97,500.00	0.00	(97,500.00)	0.00
WA Country Health Service	Kerbing Reinstatement Project - Bhill & Tamb	25,000.00	0.00	(25,000.00)	0.00
WA Local Government Grants Commission	Bridge Funding - bridge 4326 Tamb West Rd	0.00	196,500.00	0.00	196,500.00
WA Local Government Grants Commission	Bridge Funding - bridge 4233 Bhill-Koji Rd	0.00	255,000.00	0.00	255,000.00
Dept Infrastructure & Regional Development	Roads to Recovery 2017/18	0.00	477,095.00	(422,203.58)	54,891.42
Main Roads WA	Regional Road Group 2017/18	0.00	764,944.00	(624,311.67)	140,632.33
Main Roads WA	Commodity Routes Funding 2017/18	0.00	199,000.00	(199,000.00)	0.00
Main Roads WA	Black Spot Funding 2017/18	0.00	26,600.00	(2,357.50)	24,242.50
Dept Water & Environment Regulation	Water Harvesting - Tamb Depot Washdown Bay	0.00	15,000.00	(15,000.00)	0.00
<b>TOTALS</b>		<b>185,485.39</b>	<b>2,472,932.60</b>	<b>(1,925,320.35)</b>	<b>733,097.64</b>

**Comments - Grants and Contributions**

Bridge funding provided by the WA Local Govt Grants Commission is matched by 1/3 in funding from Main Roads WA.  
The required works are undertaken by Main Roads WA approved contractors.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 March 2018**

**9. CASH BACKED RESERVES**

	Amended Budget 2017/18				Actual 2017/18			
	Opening Balance	Transfers To	Transfers From	Closing Balance	Opening Balance	Transfers To	Transfers From	Closing Balance
Leave Reserve	104,800	37,000	(94,400)	47,400	104,815.74	36,654.75	(46,504.00)	94,966.49
Plant Reserve	88,300	504,000	(538,000)	54,300	88,287.06	502,673.35	(390,420.00)	200,540.41
Building Reserve	116,300	118,000	(75,000)	159,300	116,260.15	102,119.31	(63,371.00)	155,008.46
Computer Reserve	48,400	10,600	(35,000)	24,000	48,413.28	10,735.78	0.00	59,149.06
Tambellup Rec Ground & Pavilion Reserve	39,500	6,500	0	46,000	39,474.61	5,585.10	0.00	45,059.71
Broomehill Rec Complex Reserve	65,300	9,600	(10,000)	64,900	65,293.41	9,569.19	0.00	74,862.60
Building Maintenance Reserve	54,000	800	(35,000)	19,800	53,904.77	766.99	0.00	54,671.76
Sandalwood Villas Reserve	48,700	10,900	0	59,600	58,764.95	10,883.00	0.00	69,647.95
Bhill Synthetic Bowling Green Reserve	36,200	9,300	0	45,500	45,804.80	9,292.35	0.00	55,097.15
Refuse Sites Post Closure Management Reserve	10,200	5,200	0	15,400	15,552.73	5,244.76	0.00	20,797.49
Lavieville Lodge Reserve	45,900	10,800	0	56,700	46,986.99	10,715.55	0.00	57,702.54
Townscape Plan Implementation Reserve	306,500	4,000	(200,000)	110,500	308,536.93	4,391.97	0.00	312,928.90
Tambellup Synthetic Bowling Green Reserve	0	7500	0	7,500	0.00	0.00	0.00	0.00
	964,100	734,200	(987,400)	710,900	992,095.42	708,632.10	(500,295.00)	1,200,432.52

In accordance with council resolutions in relation to each reserve account, the purpose for which the funds are set aside are as follows:

**Reserve name**

Leave Reserve	- to be used to meet the Councils Long Service Leave liability for its employees.
Plant Reserve	- to be used for the purchase of major plant items.
Building Reserve	- to be used to finance replacement or repair of Council buildings, and costs associated with subdivision and development of land.
Computer Reserve	- to be used for the replacement or upgrade of computer hardware and software.
Tambellup Recreation Ground & Pavilion Reserve	- to be used to maintain and develop sport and recreational facilities at the Tambellup Recreation Ground and Pavilion.
Broomehill Recreation Complex Reserve	- to be used for works at the Broomehill Recreation Complex in agreeance with the Complex Management Committee
Building Maintenance Reserve	- to be used to fund building maintenance requirements for all Council owned buildings.
Sandalwood Villas Reserve	- to be utilised towards upgrade and maintenance of the 6 units at Sandalwood Villas.
Broomehill Synthetic Bowling Green Reserve	- to be used for the future replacement of the synthetic bowling green at the Broomehill Recreational Complex.
Refuse Sites Post Closure Management Reserve	- to meet the financial requirements for the closure of the Broomehill and Tambellup landfill sites when their useful life expires
Lavieville Lodge Reserve	- to be utilised towards upgrade and maintenance of the 4 units at Lavieville Lodge.
Townscape Plan Implementation Reserve	- to be used for implementation of the Townscape Plans for the Broomehill and Tambellup townsites.
Tambellup Synthetic Bowling Green Reserve	- to be used for the future replacement of the synthetic bowling green at the Tambellup Sportsground

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 March 2018**

**10. DISPOSALS OF ASSETS**

The following assets have been disposed of during the period under review:

	Budget 2017/18				Actual 2017/18			
	Net Book Value	Sale Proceeds	Profit	Loss	Net Book Value	Sale Proceeds	Profit	Loss
<b>By program:</b>								
<b>Governance</b>								
Toyota Landcruiser Wagon - OTA	55,000	48,800	0	(6,200)	60,646.73	60,000.00	0.00	(646.73)
Toyota Landcruiser Wagon - OTA	55,000	48,600	0	(6,400)	60,886.68	54,895.35	0.00	(5,991.33)
Ford Ranger XLT dual cab - OTA	55,000	48,600	0	(6,400)			0.00	0.00
Holden Colorado Wagon - BH000	38,000	36,000	0	(2,000)	35,616.63	36,363.75	747.12	0.00
Ford Everest Wagon - BH000	38,000	36,000	0	(2,000)			0.00	0.00
<b>Transport</b>								
Caterpillar grader BH004	168,000	100,000	0	(68,000)	170,068.57	147,275.00	0.00	(22,793.57)
Caterpillar Skid Steer BHT92	42,000	30,000	0	(12,000)	42,688.41	43,000.00	311.59	0.00
Stabiliser attachment for skid steer	12,400	10,000	0	(2,400)	12,616.58	15,000.00	2,383.42	0.00
Toyota Hilux extra cab 1TA	47,000	45,000	0	(2,000)	47,234.13	44,088.08	0.00	(3,146.05)
Ford Ranger dual cab 1TA	47,000	45,000	0	(2,000)	46,354.35	45,611.72	0.00	(742.63)
Ford Ranger dual cab 1TA	0	0	0	0	46,498.11	45,079.91	0.00	(1,418.20)
Toyota Hilux single cab TA052	36,000	36,000	0	0	36,321.76	30,000.00	0.00	(6,321.76)
Toyota Landcruiser Single Cab TA001	60,000	58,500	0	(1,500)	60,878.46	58,636.36	0.00	(2,242.10)
Toyota Landcruiser Single Cab TA001	60,000	58,500	0	(1,500)	59,522.16	54,878.29	0.00	(4,643.87)
Holden Colorado Utility - BH009	26,300	23,000	0	(3,300)	26,764.71	24,545.45	0.00	(2,219.26)
Toyota Hilux Dual Cab - BH00	38,000	36,000	0	(2,000)	38,569.92	33,636.36	0.00	(4,933.56)
Ford Ranger dual cab - BH00	38,000	36,000	0	(2,000)			0.00	0.00
Toyota Landcruiser single cab - BH014	60,000	58,500	0	(1,500)	58,152.05	54,545.45	0.00	(3,606.60)
Ford Ranger extra cab - BH014	60,000	58,500	0	(1,500)			0.00	0.00
Toyota Landcruiser dual cab - BH003	60,000	58,500	0	(1,500)	60,231.98	60,000.00	0.00	(231.98)
Toyota Landcruiser dual cab - BH003	60,000	58,500	0	(1,500)	60,894.40	54,892.84	0.00	(6,001.56)
Toyota Hilux single cab- TA005	33,000	35,000	2,000	0	33,112.12	33,409.09	296.97	0.00
<b>Economic Services</b>								
Lot 19 Taylor Street, Tambellup	15,000	15,000	0	0			0.00	0.00
	<b>1,103,700</b>	<b>980,000</b>	<b>2,000</b>	<b>(125,700)</b>	<b>957,057.75</b>	<b>895,857.65</b>	<b>3,739.10</b>	<b>(64,939.20)</b>
<b>By Class:</b>								
Land and Buildings	15,000	15,000	0	0	0.00	0.00	0.00	0.00
Plant and Equipment	1,088,700	965,000	2,000	(125,700)	957,057.75	895,857.65	3,739.10	(64,939.20)
	<b>1,103,700</b>	<b>980,000</b>	<b>2,000</b>	<b>(125,700)</b>	<b>957,057.75</b>	<b>895,857.65</b>	<b>3,739.10</b>	<b>(64,939.20)</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 March 2018**

**11: OPERATING REVENUE AND EXPENSE**

	Amended Budget Revenue 2017/18	Amended Budget Expense 2017/18	Actual Revenue 2017/18	Actual Expense 2017/18
<b>GENERAL PURPOSE FUNDING</b>				
Rate Revenue	2,407,700	(211,000)	2,388,107.52	(155,101.80)
General Purpose Funding	824,400	0	618,328.50	0.00
Other General Purpose Funding	30,300	(65,900)	17,139.32	(48,565.16)
<b>TOTAL GENERAL PURPOSE FUNDING</b>	<b>3,262,400</b>	<b>(276,900)</b>	<b>3,023,575.34</b>	<b>(203,666.96)</b>
<b>GOVERNANCE</b>				
Members Of Council	16,000	(664,200)	14,912.04	(430,955.31)
Administration General	7,000	0	4,709.49	0.00
Other Governance	9,000	(72,400)	0.00	(18,973.81)
<b>TOTAL GOVERNANCE</b>	<b>32,000</b>	<b>(736,600)</b>	<b>19,621.53</b>	<b>(449,929.12)</b>
<b>LAW, ORDER &amp; PUBLIC SAFETY</b>				
Fire Prevention	106,600	(182,400)	93,032.82	(135,299.00)
Animal Control	4,500	(42,000)	3,481.29	(32,648.75)
Other Law, Order & Public Safety	0	(2,000)	0.00	(750.78)
<b>TOTAL LAW,ORDER &amp; PUBLIC SAFETY</b>	<b>111,100</b>	<b>(226,400)</b>	<b>96,514.11</b>	<b>(168,698.53)</b>
<b>HEALTH</b>				
Maternal & Infant Health	600	(15,800)	0.00	(8,141.24)
Health Inspection & Administration	500	(29,900)	687.27	(15,237.46)
Preventative Services - Pest Control	0	(19,200)	0.00	(13,530.98)
<b>TOTAL HEALTH</b>	<b>1,100</b>	<b>(64,900)</b>	<b>687.27</b>	<b>(36,909.68)</b>
<b>EDUCATION &amp; WELFARE</b>				
Other Education	77,600	(83,900)	38,302.94	(55,207.02)
Other Welfare	2,500	(15,000)	0.00	0.00
<b>TOTAL EDUCATION &amp; WELFARE</b>	<b>80,100</b>	<b>(98,900)</b>	<b>38,302.94</b>	<b>(55,207.02)</b>
<b>HOUSING</b>				
Staff Housing	0	0	780.15	1,067.50
Other Housing	59,600	(125,500)	47,502.59	(56,622.83)
<b>TOTAL OTHER HOUSING</b>	<b>59,600</b>	<b>(125,500)</b>	<b>48,282.74</b>	<b>(55,555.33)</b>
<b>COMMUNITY AMENITIES</b>				
Household Refuse	64,700	(253,300)	63,614.58	(181,186.86)
Protection Of The Environment	2,000	(2,000)	2,163.91	(1,992.46)
Town Planning & Regional Development	5,000	(53,800)	4,753.01	(36,254.27)
Other Community Amenities	7,000	(42,700)	9,310.63	(38,542.24)
Public Conveniences	0	(46,600)	0.00	(32,386.69)
<b>TOTAL COMMUNITY AMENITIES</b>	<b>78,700</b>	<b>(398,400)</b>	<b>79,842.13</b>	<b>(290,362.52)</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 March 2018**

**11: OPERATING REVENUE AND EXPENSE**

	Amended Budget Revenue 2017/18	Amended Budget Expense 2017/18	Actual Revenue 2017/18	Actual Expense 2017/18
<b>RECREATION &amp; CULTURE</b>				
Public Halls & Civic Centres	791,800	(356,600)	549,096.70	(262,735.61)
Other Sport & Recreation	86,700	(625,500)	19,017.04	(557,194.22)
Libraries	100	(84,800)	352.66	(72,949.04)
Other Culture	0	(26,700)	660.00	(24,940.49)
<b>TOTAL RECREATION &amp; CULTURE</b>	<b>878,600</b>	<b>(1,093,600)</b>	<b>569,126.40</b>	<b>(917,819.36)</b>
<b>TRANSPORT</b>				
Road Construction	2,887,800	0	1,919,139.00	0.00
Streets Roads Bridges & Depot Maint	3,592,400	(5,672,600)	786,068.31	(2,452,008.36)
Traffic Control	22,200	(61,800)	16,708.93	(45,572.01)
<b>TOTAL TRANSPORT</b>	<b>6,502,400</b>	<b>(5,734,400)</b>	<b>2,721,916.24</b>	<b>(2,497,580.37)</b>
<b>ECONOMIC SERVICES</b>				
Rural Services	0	(5,700)	0.00	(1,248.24)
Tourism & Area Promotion	9,300	(86,400)	7,433.80	(56,230.11)
Building Control	11,700	(64,400)	6,519.06	(41,448.99)
Other Economic Services	20,000	(46,500)	15,983.47	(37,570.33)
<b>TOTAL ECONOMIC SERVICES</b>	<b>41,000</b>	<b>(203,000)</b>	<b>29,936.33</b>	<b>(136,497.67)</b>
<b>OTHER PROPERTY &amp; SERVICES</b>				
Private Works	30,000	(26,000)	18,804.93	(18,470.95)
Public Works Overhead	3,000	0	395.00	(12,787.51)
Plant Operation Costs	40,000	0	26,682.45	(65,540.45)
Workers Compensation	0	0	229.65	(229.65)
Salaries & Wages	0	0	0.00	(32,357.18)
Unclassified	4,500	(4,500)	0.00	(4,535.45)
<b>TOTAL OTHER PROPERTY &amp; SERVICES</b>	<b>77,500</b>	<b>(30,500)</b>	<b>46,112.03</b>	<b>(133,921.19)</b>
<b>TOTAL OPERATING</b>	<b>11,124,500</b>	<b>(8,989,100)</b>	<b>6,673,917.06</b>	<b>(4,946,147.75)</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 March 2018**

**12: CAPITAL DISPOSALS AND ACQUISITIONS**

		Amended Budget Revenue 2017/18	Amended Budget Expense 2017/18	Actual Revenue 2017/18	Actual Expense 2017/18
<b>GOVERNANCE</b>					
Tambellup Admin Building - shelter/shade in staff carpark	L&B	0	(10,000)	0.00	(8,812.73)
Upgrade Computer Server & Software, install secure server cabin	P&E	0	(35,000)	0.00	0.00
<b>Plant Replacement</b>					
Toyota Landcruiser Wagon (CEO) - OTA (3 changeovers)	P&E	146,000	(156,000)	114,895.35	(110,201.71)
Holden Colorado Wagon (MCS) - BH000 (2 changeovers)	P&E	72,000	(85,000)	36,363.75	(48,673.75)
Total		<b>218,000</b>	<b>(286,000)</b>	<b>151,259.10</b>	<b>(167,688.19)</b>
<b>LAW, ORDER &amp; PUBLIC SAFETY</b>					
Tambellup Fire Shed - extension over front sealed area	L&B	0	(10,000)	0.00	0.00
Total		<b>0</b>	<b>(10,000)</b>	<b>0.00</b>	<b>0.00</b>
<b>HOUSING</b>					
27 East Terrace - replace ceiling in kitchen/dining	L&B	0	(7,500)	0.00	0.00
Total		<b>0</b>	<b>(7,500)</b>	<b>0.00</b>	<b>0.00</b>
<b>RECREATION &amp; CULTURE</b>					
Tambellup Pavilion - redevelopment	L&B	0	(996,500)	0.00	(996,448.00)
Tambellup Oval - replace fencing along Cremasco Rd	I-O	0	(10,000)	0.00	0.00
Holland Park - shade structure over playground (carry over instal	L&B	0	(20,000)	0.00	(19,936.84)
Diprose Park - shade structure over junior playground	I-O	0	0	0.00	0.00
Subdivision costs - No 1 Dam	L&B	0	(10,000)	0.00	0.00
Broomehill Oval - drainage	I-O	0	(35,000)	0.00	(35,091.72)
Broomehill Recreation Complex - construction of dam, upgrade p	L&B	0	(83,000)	0.00	0.00
Tambellup Hall - replace kitchen ceiling	L&B	0	(10,000)	0.00	0.00
Total		<b>0</b>	<b>(1,164,500)</b>	<b>0.00</b>	<b>(1,051,476.56)</b>
<b>TRANSPORT</b>					
<b>Buildings</b>					
Tambellup Depot - washdown bay	L&B	0	(122,000)	0.00	(64,503.20)
<b>Plant Replacement</b>					
Caterpillar Grader - BH004	P&E	100,000	(350,000)	147,275.00	(353,276.14)
Caterpillar Skid Steer - BHT92	P&E	30,000	(170,000)	43,000.00	(157,007.00)
Stabiliser Attachment for Skid Steer	P&E	10,000	(39,000)	15,000.00	(39,493.75)
Toyota Hilux Extra Cab (MOW) - 1TA (2 changeovers)	P&E	90,000	(100,000)	134,779.71	(138,870.62)
Toyota Hilux Single Cab - TA052	P&E	36,000	(38,000)	30,000.00	(34,343.00)
Toyota Landcruiser Dual Cab - TA001 (2 changeovers)	P&E	117,000	(125,000)	113,514.65	(104,787.38)
Holden Colorado Utility BH009	P&E	23,000	(40,000)	24,545.45	(42,998.94)
Toyota Hilux Dual Cab - BH00 (2 changeovers)	P&E	72,000	(80,000)	33,636.36	(39,271.43)
Toyota Landcruiser Single Cab - BH014 (2 changeovers)	P&E	117,000	(125,000)	54,545.45	(44,888.09)
Toyota Landcruiser Dual Cab - BH003 (2 changeovers)	P&E	117,000	(125,000)	114,892.84	(108,711.02)
Toyota Hilux Single Cab - TA005	P&E	35,000	(40,000)	33,409.09	(35,000.00)
Sundry Plant	P&E	0	(30,000)	0.00	0.00
~ 4,000 litre Water Tank for TA386	P&E	0	0	0.00	(7,309.09)
<b>Townscape</b>					
Townscape Plan - Stage1	I-O	0	(200,000)	0.00	(70,749.07)
<b>Road Construction</b>					
Gnowangerup-Tambellup Rd - surface correction & reseal	I-R	0	(345,000)	0.00	(3,275.21)
Broomehill-Kojonup Rd - reseal	I-R	0	(246,300)	0.00	(16,028.09)
Tambellup West Rd - stabilise patches & reseal	I-R	0	(73,200)	0.00	(14,538.99)
Broomehill-Kojonup Rd - stabilise patches & reseal	I-R	0	(22,900)	0.00	(3,848.37)

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 March 2018**

**12: CAPITAL DISPOSALS AND ACQUISITIONS**

		Amended Budget Revenue 2017/18	Amended Budget Expense 2017/18	Actual Revenue 2017/18	Actual Expense 2017/18
<b>TRANSPORT</b>					
<b>Road Construction</b>					
Pallinup South Rd - construct & seal to 7.0m	I-R	0	(511,500)	0.00	(511,879.62)
Gnowangerup-Tambellup Rd - install culvert	I-R	0	(58,200)	0.00	(32,383.06)
Warrenup Rd - construct & seal to 7.0m	I-R	0	(393,000)	0.00	(239,256.47)
Beejenup Rd - widen & gravel resheet - (carry over)	I-R	0	(207,500)	0.00	(185,442.94)
Toolbrunup Rd - reseal	I-R	0	(302,500)	0.00	(257,715.02)
Tambellup West Rd / Warrenup Rd intersection	I-R	0	(99,800)	0.00	(2,357.50)
Nardlah Rd / Broomehill-Gnowangerup intersection	I-R	0	(40,000)	0.00	(5,108.58)
Add back Job Depreciation	I-R	0	172,500	0.00	117,912.75
<b>Bridgeworks</b>					
Broomehill-Kojonup Rd - Bridge # 4233	I-R	0	(510,000)	0.00	0.00
Tambellup West Rd - Bridge # 4326	I-R	0	(393,000)	0.00	0.00
<b>Total</b>		<b>747,000</b>	<b>(4,614,400)</b>	<b>744,598.55</b>	<b>(2,395,129.83)</b>
<b>OTHER PROPERTY &amp; SERVICES</b>					
Sale of lot 8 Taylor St, Tambellup	L&B	15,000	0	0.00	0.00
Purchase lots 5/6 Crowden St, lots 8/19 Street Tambellup	L&B	0	(65,000)	0.00	(63,371.20)
<b>Total</b>		<b>15,000</b>	<b>(65,000)</b>	<b>0.00</b>	<b>(63,371.20)</b>
<b>Total</b>		<b>980,000</b>	<b>(6,147,400)</b>	<b>895,857.65</b>	<b>(3,677,665.78)</b>
<b>LAND HELD FOR RESALE</b>					
	LR	0	0	0.00	0.00
<b>LAND &amp; BUILDINGS</b>					
	L&B	15,000	(1,334,000)	0.00	(1,153,071.97)
<b>PLANT &amp; EQUIPMENT</b>					
	P&E	965,000	(1,538,000)	895,857.65	(1,264,831.92)
<b>INFRASTRUCTURE - ROADS</b>					
	I-R	0	(3,030,400)	0.00	(1,153,921.10)
<b>INFRASTRUCTURE - PARKS</b>					
	I-O	0	(245,000)	0.00	(105,840.79)
		<b>980,000</b>	<b>(6,147,400)</b>	<b>895,857.65</b>	<b>(3,677,665.78)</b>
<b>RESERVE TRANSFERS - from/(to)</b>					
Leave Reserve		94,400	(37,000)	46,504.00	(36,654.75)
Plant Replacement Reserve		538,000	(504,000)	390,420.00	(502,673.35)
Building Reserve		75,000	(118,000)	63,371.00	(102,119.31)
Computer Reserve		35,000	(10,600)	0.00	(10,735.78)
Tambellup Rec Ground & Pavilion Reserve		0	(6,500)	0.00	(5,585.10)
Broomehill Rec Complex Reserve		10,000	(9,600)	0.00	(9,569.19)
Building Maintenance Reserve		35,000	(800)	0.00	(766.99)
Sandalwood Villas Reserve		0	(10,900)	0.00	(10,883.00)
Broomehill Synthetic Bowling Green Replacement Reserve		0	(9,300)	0.00	(9,292.35)
Refuse Sites Post Closure Management Reserve		0	(5,200)	0.00	(5,244.76)
Lavieville Lodge Reserve		0	(10,800)	0.00	(10,715.55)
Townscape Plan Implementation Reserve		200,000	(4,000)	0.00	(4,391.97)
Tambellup Synthetic Bowling Green Replacement Reserve		0	(7,500)	0.00	0.00
		<b>987,400</b>	<b>(734,200)</b>	<b>500,295.00</b>	<b>(708,632.10)</b>
<b>LOANS</b>					
Loan Repayments		0	(82,300)	0.00	(60,122.15)
Proceeds from New Loans		0	0	0.00	0.00
		<b>0</b>	<b>(82,300)</b>	<b>0.00</b>	<b>(60,122.15)</b>
<b>TOTAL CAPITAL</b>		<b>1,967,400</b>	<b>(6,963,900)</b>	<b>1,396,152.65</b>	<b>(4,446,420.03)</b>



**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 March 2018**

**13: TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows -

Description	Opening Balance 1 July 2017	Amount Received	Amount Paid	Closing Balance
Hall Bonds	500.00	3,150.00	(2,600.00)	<b>1,050.00</b>
Key Bonds	250.00	50.00	0.00	<b>300.00</b>
Equipment Bonds	0.00	400.00	(400.00)	<b>0.00</b>
House Bonds	880.00	1,320.00	(1,760.00)	<b>440.00</b>
Nomination Deposits	0.00	480.00	(480.00)	<b>0.00</b>
Prepaid Cemetery Fees	588.00	0.00	0.00	<b>588.00</b>
Hidden Treasures	32,700.45	49,000.00	(7,237.25)	<b>74,463.20</b>
Broomehill Liaison Group	1,243.74	0.00	0.00	<b>1,243.74</b>
Fire Prevention	834.27	4,000.00	0.00	<b>4,834.27</b>
Youth Support Donations	130.00	0.00	0.00	<b>130.00</b>
Tourism Donations	43.83	0.00	0.00	<b>43.83</b>
Roadwise	329.18	0.00	0.00	<b>329.18</b>
University Block - Building Retention Bonds	2,456.49	0.00	0.00	<b>2,456.49</b>
Planning Approval Bond	0.00	0.00	0.00	<b>0.00</b>
Southern Link VROC	0.00	0.00	0.00	<b>0.00</b>
YMCA - A Smart Start Program	258,405.16	28,229.00	(73,160.90)	<b>213,473.26</b>
Broomehill Dramatic Society	3,417.86	0.00	0.00	<b>3,417.86</b>
Wauters Enterprises - Retention Exec. House	11,355.92	0.00	(11,355.92)	<b>0.00</b>
Rates - held in trust upon sale of property	4,149.34	0.00	0.00	<b>4,149.34</b>
Unclaimed Monies (2003)	1,566.00	0.00	0.00	<b>1,566.00</b>
	<b>318,850.24</b>	<b>86,629.00</b>	<b>(96,994.07)</b>	<b>308,485.17</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**Municipal Fund & Trust Fund Payments for the month ending 31 March 2018**  
**Presented to Council on 19 April 2018**

*Local Government (Financial Management) Regulations 1996 - No. 12 & No. 13*

Chq/EFT	Date	Name	Description	Municipal Fund	Trust Fund
464	20/03/2018	HEATHER NORRIS	Refund equipment bond		200.00
3695	01/03/2018	DEPARTMENT OF TRANSPORT	New registrations - Ford Rangers TA001, 1TA, OTA	699.00	
3696	07/03/2018	ROMA BAXTER	Refund of \$60 per week rent due to faulty shower19Feb-4Mar	120.00	
3697	12/03/2018	AUSTRALIA POST	Post for March Topics - Broomehill Post office	70.30	
3698	12/03/2018	GRAHAM'S SMALL MOTOR CENTRE	2x Stihl chains 2x Stihl drive sprockets	142.00	
3699	12/03/2018	GREAT SOUTHERN FUEL SUPPLIES	5000L Diesel BH Depot	6,772.60	
3700	12/03/2018	SYNERGY	Synergy usage 21/12/2017 to 23/02/2018	4,951.90	
3701	12/03/2018	TAMBELLUP DELI	Feb 2018 fuel 1TA & BH000, newspapers & groceries	489.00	
3702	12/03/2018	WATER CORPORATION	Water usage to 20/02/2018 Greenhills standpipe	64.38	
3703	14/03/2018	BROOMEHILL HISTORICAL SOCIETY	Donation Broomehill ANZAC Day Ceremony 2018	200.00	
3704	14/03/2018	BUILDING COMMISSION	Building Services Levy Collected Feb 2018	406.16	
3705	14/03/2018	CONSTRUCTION INDUSTRY TRAINING FUND	Construction Training Fund levy collected Feb 2018	919.75	
3706	21/03/2018	DEPARTMENT OF TRANSPORT	New registration - Ford Ranger BH003	198.60	
3707	22/03/2018	ROMA BAXTER	Refund of \$60 per week rent due to faulty shower 5Mar-18Mar	120.00	
3708	22/03/2018	BLIGHTS AUTO ELECTRICS	Pump motor for depot wrench & freight	676.00	
3709	22/03/2018	BROOMEHILL HISTORICAL SOCIETY	Contribution towards 17/18 Public Liability insurance	1,455.35	
3710	22/03/2018	CJD EQUIPMENT PTY LTD	Service kit, parts BHT0 (Mack)	421.80	
3711	22/03/2018	GRAHAM'S SMALL MOTOR CENTRE	Pole saw chain	58.00	
3712	22/03/2018	GREAT SOUTHERN FUEL SUPPLIES	10,000 litres Diesel - Tamb Depot	12,930.50	
3713	22/03/2018	J BLACKWOOD & SON	Cleaning products	282.98	
3714	22/03/2018	SYNERGY	Street lights - 25/1/18 to 24/2/18	2,372.75	
3715	22/03/2018	TELSTRA	Usage & service charges to 01/03/2018	2,326.31	
3716	22/03/2018	WATER CORPORATION	Water usage 03/01-02/03/18 & charges 01/03-30/04/18	4,469.70	
EFT10024	12/03/2018	AARON PARNELL	Lavieville gardening 8.5 hours	340.00	
EFT10025	12/03/2018	ALBANY CITY MOTORS	2 drums oil for Isuzu trucks	352.13	
EFT10026	12/03/2018	ALBANY SECURITY SUPPLIES	Restricted key cut - TA Admin office master x2	42.00	
EFT10027	12/03/2018	BKW CO-OP	Hose reel retractable 18m for TA depot	285.30	
EFT10028	12/03/2018	BOC LIMITED	Cylinder rent Feb 18 - oxygen, acetylene & argoshield	43.15	
EFT10029	12/03/2018	BOOT ROCK BOBTRAK & FARM WORKS	Slashing for non compliant properties as per CESM	2,354.00	
EFT10030	12/03/2018	BTW SPRAY SHOP	Fitting for new tank at depot	29.70	
EFT10031	12/03/2018	BURGESS RAWSON	Water usage - Tamb railway stn, public toilets & Museum to 14/2/18	410.61	
EFT10032	12/03/2018	CALTEX STAR CARD	Fuel usage for February 2018 - BH000, OTA & 1TA	303.08	
EFT10033	12/03/2018	DEPARTMENT OF FIRE & EMERGENCY SERVICES	ESL Remitted Q3 2018/2018	18,022.50	

## 11.02 - List of Payments - March 2018

Chq/EFT	Date	Name	Description	Municipal Fund	Trust Fund
EFT10034	12/03/2018	DUGGINS	Works clothing	127.60	
EFT10035	12/03/2018	FAST FINISHING SERVICES	Binding of council minutes Feb 2017 to Nov 2017	202.40	
EFT10036	12/03/2018	GLOBAL SYNTHETICS PTY LTD	WANDRRA AGRN743 Geotextile 6m x 100m roll (drainage)	1,386.00	
EFT10037	12/03/2018	GOOP TRADING T/as Broomehill Post Office & Hardware	1x large letter postage for February 2018	4.00	
EFT10038	12/03/2018	GRAY CARTER	WANDRRA AGRN743 storm damage roadworks & drainage	114,980.25	
EFT10039	12/03/2018	KATANNING GLAZING & SECURITY	Reglaze front window at 11 Lavarock St BH	409.20	
EFT10040	12/03/2018	KATANNING STOCK & TRADING	6x wobble sprinkler tops	45.00	
EFT10041	12/03/2018	KJB PLUMBING & GAS	Install new grate gulley unit 5 Sandalwood	110.00	
EFT10042	12/03/2018	KOJONUP TYRE SERVICE	BHT125 4 new tyres, BH004 & BH013 tyre repair	3,055.80	
EFT10043	12/03/2018	LANDGATE	SLIP Subscription annual charge	2,514.00	
EFT10044	12/03/2018	MARIE SHERIDAN	Catering for Feb 18 council meeting	380.00	
EFT10045	12/03/2018	MARKETFORCE	Advertising - CSO Tamb & Bhill positions / change of meeting date	1,276.94	
EFT10046	12/03/2018	MONASH ELECTRICAL SERVICES	RCD testing all shire buildings except BH office and hall	4,300.07	
EFT10047	12/03/2018	PEP BUILDING IMPROVEMENTS	Reroof BH RSL hall toilets	1,287.00	
EFT10048	12/03/2018	REPLANTS.COM PTY LTD	9x grass trees for Ambulance Centre	1,175.00	
EFT10050	12/03/2018	SOUTHERN'S WATER TECHNOLOGY	Balance of tank install at Tambellup Depot	15,854.01	
EFT10051	12/03/2018	TAMBELLUP G & T MOTORS	Unleaded petrol, oil, small motor parts, cloth roll, wash for depot	969.35	
EFT10052	12/03/2018	THINK WATER ALBANY	Fix Diprose park retic issue & 11 Lavarock solenoid issue	563.51	
EFT10053	12/03/2018	TOLL TRANSPORT PTY LTD	Hidden Treasures (recoup from Trust) distribution & storage of	114.10	
EFT10054	12/03/2018	WA LOCAL GOVERNMENT ASSOCIATION	Erryn Beacham rates course 24/25.05.18	1,597.00	
EFT10055	12/03/2018	WARREN BLACKWOOD WASTE	Management of Waste Transfer Stations for Jan 2018	17,344.22	
EFT10056	12/03/2018	WESTRAC EQUIPMENT PTY LTD	Service kit parts for TA281	695.71	
EFT10057	14/03/2018	LIONS CANCER INSTITUTE (INC.)	Donation towards 'Childrens Day Out'	1,000.00	
EFT10058	14/03/2018	RSA SIGNS PTY LTD	10x school bus signs	484.00	
EFT10060	15/03/2018	ALBANY FINANCE	Payroll deductions	265.00	
EFT10061	15/03/2018	CHILD SUPPORT AGENCY	Payroll deductions	381.24	
EFT10062	15/03/2018	EMILY HARDIE	Hidden Treasures (recoup from Trust) Admin July to Dec 2017	5,935.94	
EFT10063	15/03/2018	LGRCE UNION	Payroll deductions	61.50	
EFT10064	15/03/2018	PRE-EMPTIVE STRIKE	Hidden Treasures (recoup from Trust) Hosting POP3 email accounts, spam & virus filtering Jan-Dec2018	165.00	
EFT10065	22/03/2018	A SMART START GREAT SOUTHERN INC	A Smart Start (recoup from Trust) Purchase 2 ipad mini 4, 2 covers & freight, magnets, Publisher license	1,612.55	
EFT10066	22/03/2018	AD CONTRACTORS PTY LTD	Emulsion 3400litres- Toolbrunup Rd	4,824.60	
EFT10067	22/03/2018	AFGRI EQUIPMENT PTY LTD	TA417 bearing	50.56	
EFT10068	22/03/2018	ALBANY HYDRAULICS	Hydraulic lever solenoid for workshop	403.33	
EFT10069	22/03/2018	ALLMARK & ASSOCIATES PTY LTD	Self inking stamp	70.95	
EFT10070	22/03/2018	ALLOY & STAINLESS PRODUCTS	Mower blades BH007	185.28	

11.02 - List of Payments - March 2018

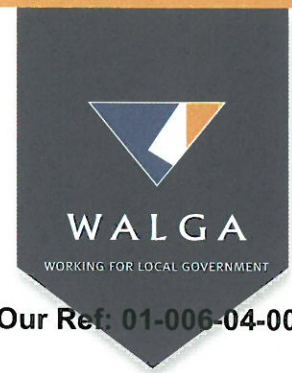
Chq/EFT	Date	Name	Description	Municipal Fund	Trust Fund
EFT10071	22/03/2018	AMPAC Debt Recovery (WA) Pty Ltd	Debt collection charges - rates - Feb 2018	932.40	
EFT10072	22/03/2018	BAMLEY PTY LTD	Spray Infant Health building & smoke imperator for shed	132.00	
EFT10073	22/03/2018	BKW CO-OP	Gardening supplies, locks for dog pound, Infant Health Ctr mtce	287.35	
EFT10074	22/03/2018	BTW SPRAY SHOP	Pipes for workshop air line, fittings & elbows	478.90	
EFT10075	22/03/2018	COURIER AUSTRALIA	Freight - parts, library exchange, plate housing for broom, signs	238.58	
EFT10076	22/03/2018	EDWARDS MOTORS PTY LTD	Chain for pole saw	41.80	
EFT10077	22/03/2018	G & M DETERGENTS	Hygiene service agreement to 24 March 2019	3,402.00	
EFT10078	22/03/2018	GRAY CARTER	WANDRRA AGRN743 storm damage roadworks & drainage	106,386.50	
EFT10079	22/03/2018	GREAT SOUTHERN TOYOTA	Light bars for OTA, BH014 and 1TA	1,709.99	
EFT10080	22/03/2018	GRIFFIN VALUATION ADVISORY	2018 Infrastructure Asset revaluations (fair value/insurance)	13,417.47	
EFT10081	22/03/2018	HANSON CONSTRUCTIONS MATERIALS	WANDRRA AGRN743 - 50t rock for headwalls	2,680.38	
EFT10082	22/03/2018	HARVEY NORMAN ELECTRICS ALBANY	Samsung S9 mobile & cover	1,346.00	
EFT10083	22/03/2018	HEWER CONSULTING SERVICES	WANDRRA AGRN743 - Feb 2018 project management	11,209.32	
EFT10084	22/03/2018	IAN CHRISTOPHER HAVARD	Reimbursement for work boots	139.00	
EFT10085	22/03/2018	JR & A HERSEY PTY LTD	Works clothing/PPE, gardeners & depot equipment	1,167.32	
EFT10086	22/03/2018	JUDY STEWART	Reimburse mobile phone account 16/01/18 TO 15/02/18	59.00	
EFT10087	22/03/2018	KATANNING FURNISHINGS	Prepare floor & Replace vinyl - Tamb admin	10,960.00	
EFT10088	22/03/2018	KATANNING GLAZING & SECURITY	Repair window - Holland Park	473.70	
EFT10089	22/03/2018	KATANNING H HARDWARE	Hand basin - Unit 5 Sandalwood Villas	139.99	
EFT10090	22/03/2018	KATANNING STOCK & TRADING	Milwauki rattle gun 3/4 18 volt wrench	979.00	
EFT10091	22/03/2018	KJB PLUMBING & GAS	Plumbing & downpipes - depot washdown bay	10,985.00	
EFT10092	22/03/2018	KOJONUP TYRE SERVICE	Account statement fee	7.00	
EFT10093	22/03/2018	LANDGATE	Rural UV interim valuations	242.70	
EFT10094	22/03/2018	LANDMARK	20L broadside for Ovals	985.54	
EFT10095	22/03/2018	MONASH ELECTRICAL SERVICES	Smoke alarms - 11 Lavarock St, 18 Ivy St & Bhill Golf Club shed	2,118.05	
EFT10096	22/03/2018	MURRAY LEONARD COOKE	Flywire 1 Janus St, repair tin & flashing Bhill Hall	1,854.60	
EFT10097	22/03/2018	RAY FORD SIGNS	Make and install sign - Bhill fire shed	507.10	
EFT10098	22/03/2018	RECHARGE-IT (Danai Pty Ltd)	Refill toner cartridges	196.00	
EFT10099	22/03/2018	SHIRE OF CUBALLING	Building Surveyor Services - Feb 2018	4,149.95	
EFT10100	22/03/2018	SOUTH REGIONAL TAFE	Traffic Refresher training - S Oclarit	150.90	
EFT10101	22/03/2018	TAMBELLUP B & B	Accommodation - M Hemsley	95.00	
EFT10103	22/03/2018	TRUCK CENTRE WA PTY LTD	BHT125 - beacon	150.91	
EFT10104	22/03/2018	TRUCKLINE ALBANY	BHT125 - trailer hitch assembly	777.06	
EFT10105	22/03/2018	VIPOND'S PAINT PTY LTD	Paint for Banners in the Terrace	335.39	
EFT10106	22/03/2018	WA CONTRACT RANGER SERVICES PTY LTD	Ranger Services 27/02/18 TO 07/03/18	1,168.75	
EFT10107	22/03/2018	WA LOCAL GOVERNMENT ASSOCIATION	Salary Workforce Survey subscription 17/18	1,089.00	
EFT10108	22/03/2018	WAGIN PANEL AND PAINT	Fit windscreen & moulding - OTA	594.00	
EFT10109	22/03/2018	WARREN BLACKWOOD WASTE	Feb 2018 Management of Transfer Stations	17,344.22	

11.02 - List of Payments - March 2018

Chq/EFT	Date	Name	Description	Municipal Fund	Trust Fund
EFT10110	22/03/2018	WESTRAC EQUIPMENT PTY LTD	BH005 bearing	682.44	
EFT10111	27/03/2018	ALBANY FINANCE	Payroll deductions	265.00	
EFT10112	27/03/2018	CHILD SUPPORT AGENCY	Payroll deductions	381.24	
EFT10113	27/03/2018	EDWARD JOHN FARMER	Rates refund for assessment A357 9 Koreng Cl, Tambellup	1,500.00	
EFT10114	27/03/2018	LGRCE UNION	Payroll deductions	61.50	
EFT10115	27/03/2018	TOPAZ GLOBAL	Hidden Treasures (recoup from Trust) - BIC digital ClicStic pens	2,200.00	
EFT	06/03/2018	SALARIES & WAGES	Fortnight ended 2 March 2018	53,673.08	
EFT	20/03/2018	SALARIES & WAGES	Fortnight ended 16 March 2018	52,437.72	
EFT	28/03/2018	SALARIES & WAGES	Termination Pay	59,656.93	
DD5179.1	06/03/2018	WA SUPER	Payroll deductions	11,054.85	
DD5179.2	06/03/2018	MTAA SUPER	Payroll deductions	204.58	
DD5179.3	06/03/2018	HARRY'S HILL SUPERANNUATION FUND	Payroll deductions	106.70	
DD5179.4	06/03/2018	HESTA SUPER FUND	Payroll deductions	80.50	
DD5179.5	06/03/2018	BT SUPER	Payroll deductions	255.73	
DD5195.1	20/03/2018	WA SUPER	Payroll deductions	10,991.46	
DD5195.2	20/03/2018	MTAA SUPER	Payroll deductions	204.58	
DD5195.3	20/03/2018	HARRY'S HILL SUPERANNUATION FUND	Payroll deductions	106.70	
DD5195.4	20/03/2018	HESTA SUPER FUND	Payroll deductions	72.24	
DD5195.5	20/03/2018	BT SUPER	Payroll deductions	212.84	
DD5217.1	20/03/2018	WA SUPER	Payroll deductions	272.11	
DD5217.2	28/03/2018	WA SUPER	Payroll deductions	93.83	
				<b>639,606.56</b>	<b>200.00</b>

**CREDIT CARDS**

			Description	Amount	
February	14/3/2018	Chief Executive Officer	Mobile phone cover	75.00	
			Monthly Card Fee	4.00	
				<b>Total CEO</b>	<b>79.00</b>
February	14/03/2018	Manager Corporate Services	Keys cut / vandal proof tap	28.16	
			Monthly Card Fee	4.00	
				<b>Total MCS</b>	<b>32.16</b>
				<b>Total Credit Card Purchases</b>	<b>111.16</b>



Our Ref: 01-006-04-0001

SHIRE OF BROOMEHILL- TAMBELLUP RECEIVED
27 MAR 2018
JCR1839378 Rec No: _____
File No: <u>AIM0055</u>
GDA: _____
Action By: <u>CEO/ EXA</u>

21 March 2018

Mr Keith Williams  
Chief Executive Officer  
Shire of Broomehill-Tambellup  
46 Norrish Street  
Tambellup WA 6320

Dear Keith

### WALGA Honours Program 2018 – Call for Nominations

Nominations for the 2018 WALGA Honours Program open today, 20 March 2018 and close on Friday, 11 May 2018 and it is my pleasure to invite member Local Governments and State Councillors to submit nominations.

WALGA's Honours Program is a significant public recognition and celebration of the outstanding achievements and lasting contributions made by Elected Members and employees to their respective Councils, to the Local Government sector and to the wider community. Awards given as part of the Honours program will be presented to recipients at an awards ceremony held in August during the 2018 Local Government Convention at the Perth Convention and Exhibition Centre.

WALGA recognises recipients of Awards by celebrating their achievements with their peers at the Local Government Convention in August and in producing a colour brochure which lists the award and achievements of each recipient. The Brochure is distributed widely throughout Local Government in Western Australia. A copy of the 2017 Honours brochure has been included for your reference and as an indication of the type of information required to support each nomination.

The six categories of awards within the 2018 Honours Program are as follows:

1. **Local Government Medal** – recognises outstanding achievement and significant contribution by Elected Members and employees to the Association and/or to the Local Government sector. *Available for nomination by State Councillors and Local Government with a co-signature from a State Councillor.*
2. **Life Membership** – recognises the long and outstanding service of Elected Members and officers to the Association and/or to the Local Government sector. *Available for nomination by State Councillors and Local Governments.*
3. **Eminent Service Award** (previously Certificate of Appreciation) – recognises personal commitment, eminent service and contribution to the Local Government sector or the Association. *Available for nomination by State Councillors and Local Government.*

ONE70

LV1, 170 Railway Parade, West Leederville, WA 6007

PO Box 1544, West Perth, WA 6872

T: (08) 9213 2000 F: (08) 9213 2077 info@walga.asn.au

www.walga.asn.au

4. **Long and Loyal Service Award** – recognises Elected Members who have provided outstanding service as well as long and loyal service as an executive member of the Association for 8 or more years, or as an Elected Member for 12 or more years. *Available for nomination by State Councillors and Local Governments.*
5. **Local Government Distinguished Officer Award** – recognises employees of Local Government or agencies of the sector to reward their achievements. *Available for nomination by State Council Members and Member Local Governments.*
6. **Merit Award** (previously Distinguished Service Award) – recognises Elected Members who have provided distinguished service to the community through their Local Government. *Available for nomination by State Councillors and Local Governments.*

**Please note:**

***Nominations by Member Local Governments require the support of the nominator (who must be an Elected Member) plus two other Elected Members and the nomination must be forwarded through the Chief Executive Officer of the Local Government for sign-off prior to submission.***

The Policy governing the Honours Program, which details the awards and the selection criteria, is included for your reference.

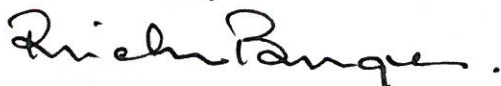
We encourage nominators to provide as much relevant supporting information as possible to demonstrate to the Honours Panel that the nominee meets the Award criteria. In the case of the Local Government Medal and Life Membership Award, supporting documents are desired to be provided in the form of references, previous awards, etc.

Please note nominations will no longer be accepted for persons who have retired or ceased working for Local Government before 1 July 2015.

Nominations for the 2018 Honours program will close at **5pm on Friday, 11 May 2018**. As in previous years, no late nominations will be accepted.

Nomination forms can be obtained by visiting the WALGA Website at <http://www.walga.asn.au/Policy-Advice-and-Advocacy/Governance-and-Strategy/Local-Government-Honours.aspx> or by contacting Margaret Degebrodt, A/Executive Officer Governance on (08) 9213 2036 or [mdegebrodt@walga.asn.au](mailto:mdegebrodt@walga.asn.au).

Yours sincerely



**Ricky Burges**  
Chief Executive Officer

***Enclosures:***

- 2018 Honours Policy inc. nomination forms
- Honours Brochure 2017

# Honours Program

## Policy



2018

WALGA recognises service to Local Government by the award of the following Honours:

- Local Government Medal
- Life Membership
- Eminent Service Award (previously Certificate of Appreciation)
- Long and Loyal Service Award
- Merit Award (previously Distinguished Service Award)
- Local Government Distinguished Officers Award

### LOCAL GOVERNMENT MEDAL

**FOR OUTSTANDING ACHIEVEMENT AND CONTRIBUTION TO THE LOCAL GOVERNMENT SECTOR / WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION**

#### ELIGIBILITY:

- President of the Association
- As a State Councillor
- As an Elected Member

#### PRESENTED IN RECOGNITION OF:

- Exceptional service which advances the goals of WALGA and / or the Local Government sector;
- Exemplary character and ongoing championing of the Local Government sector;
- The personal contribution given in pursuit of benefits for the community within the concept of Local Government;
- Outstanding achievements and/or significant contributions, both professionally and personally, in the advancement of the position and value of the Western Australian Local Government Association and/or Local Government within the wider community; and,

These key factors form the basis for the selection of recipients and will be applied in the nomination and selection process.

#### PRIVILEGES

- Local Government Medal, Certificate and Lapel Pin
- Complimentary registration at Association Conferences, but not including travelling, accommodation, meals or functions
- Automatic nomination for Australian Honours/Western Australia Week Awards

### LIFE MEMBERSHIP

**FOR LONG AND OUTSTANDING SERVICE TO THE ASSOCIATION AND TO THE LOCAL GOVERNMENT SECTOR**

#### ELIGIBILITY:

- As a State Councillor
- Years of service to the Association and to Local Government for a minimum of two election terms (i.e. 8 years).
- As an employee of the Association or a Member Local Government for a minimum of 15 years.

### CONTACTS



**PRESENTED IN RECOGNITION OF:**

- For long and outstanding service to the Association and to the Local Government sector.
- For significant achievement and/or active involvement in intergovernmental relations as a State Councillor.

**PRIVILEGES**

- Certificate of Life Membership and Lapel Pin
- Complimentary registration at Association Conference, but not including travelling, accommodation, meals or functions
- Complimentary subscription to Local Government News and Western Councillor.

## EMINENT SERVICE AWARD

**FOR PERSONAL COMMITMENT, EMINENT SERVICE AND CONTRIBUTION TO THE LOCAL GOVERNMENT SECTOR OR THE ASSOCIATION:**

**ELIGIBILITY:**

- As a President or Mayor
- As a State Councillor
- As an Elected Member or employee of the Association or a Member Local Government
- As an employee of a Government Agency

**PRESENTED IN RECOGNITION OF:**

- Notable contribution to the Association and/or the Local Government sector.

**PRIVILEGES**

- Eminent Service Award - certificate

## LONG AND LOYAL SERVICE AWARD

**FOR LONG SERVICE OF A HIGH DEGREE TO LOCAL GOVERNMENT, THE LOCAL GOVERNMENT SECTOR OR THE ASSOCIATION:**

**ELIGIBILITY:**

- As a State Councillor for 8 or more years
- As an Elected Member for 12 or more years

**PRESENTED IN RECOGNITION OF:**

- Outstanding service to the Association, Local Government, and/or the Local Government sector.
- Long and loyal service to the Association, Local Government, and/or the Local Government sector.

**NB: This award is for outstanding long and loyal service from Elected Members that have at least served 12 years.**

**PRIVILEGES**

- Long and Loyal Service Award – certificate

## MERIT AWARD

**FOR DISTINGUISHED SERVICE TO THE COMMUNITY THROUGH THE LOCAL GOVERNMENT OF THE CITY/SHIRE/TOWN OF \_\_\_\_\_**

**ELIGIBILITY:**

- As an Elected Member

## CONTACTS

- Must have served for 4 years or more

#### PRESENTED IN RECOGNITION OF:

- Committed and dedicated to the pursuit of achievement for the community of a Local Government.

#### PRIVILEGES

- Local Government Merit Award – certificate

## LOCAL GOVERNMENT DISTINGUISHED OFFICER AWARD

#### FOR OUTSTANDING CONTRIBUTIONS MADE EMPLOYEES OF MEMBER LOCAL GOVERNMENTS TO THE LOCAL GOVERNMENT SECTOR:

#### PRESENTED IN RECOGNITION OF:

- Demonstrating outstanding contributions to the Local Government sector.
- Leading by example, sustainable performance and highlights best practice operations for the sector
- Outstanding achievements, both professionally and personally, in the advancement of the Local Government sector.

#### PRIVILEGES

- Local Government Officer Award - Certificate

State Councillors, Zones and Member Local Governments are eligible to nominate officers for this category.

## WHO CAN NOMINATE FOR AWARDS?

Nominations for awards within the WALGA Honours program can be made by the following nominators:

- **Local Government Medal** - Available for nomination by State Council Members and Member Local Governments with a co-sign by a State Councillor.
- **Life Membership** - Available for nomination by State Council Members and Member Local Governments
- **Eminent Service Award** - Available for nomination by State Council Members and Member Local Governments
- **Long and Loyal Service Award** - Available for nomination by State Council Members and Member Local Governments
- **Merit Award** - Available for nomination by State Council Members and Member Local Governments
- **Local Government Distinguished Officer Award** - Available for nomination by State Council Members and Member Local Governments

#### PLEASE NOTE:

State Council Members are those individuals elected to the State Council of WALGA and that nominations submitted by State Council Members do not require supporting signatures.

Eligibility to nominate persons for Honours varies between award categories. Reference should be made to the nominating authority section of the 2017 nomination forms to ensure that an eligible nominator has been identified to support the nomination.

Nominations by Member Local Governments require that the Local Government is a Member of the WA Local Government Association (WALGA). The support of the nominator (who must be an Elected Member) plus two other Elected Members is required and the nomination must be forwarded through the Chief Executive Officer of the Local Government for sign-off prior to submission to the Association.

In the case of the Local Government Distinguished Officer Award the final sign-off should be performed by the Mayor or President of the Local Government.

## WHO CAN BE NOMINATED FOR AN AWARD?

Nominations will not be accepted for persons who have retired or ceased working for Local Government before 1 July 2015.

## CONTACTS

## NOMINATION PROCESS

Nominations will be invited during February/March and will close in May/June of each year.

Additional copies of Nomination forms are available by visiting; <http://www.walga.asn.au/Policy-Advice-and-Advocacy/Governance-and-Strategy/Local-Government-Honours.aspx>

The Nomination form, and any attachments, should be submitted to the Association's Secretariat either by hand, post, email or facsimile. **EMAILED NOMINATIONS MUST BE DATED AND DIGITALLY SIGNED.**

The WA Local Government Association Honours Panel will meet after the closing date for nominations and undertake to adjudicate in the selection of recipients.

Successful Honours nominees will be notified of their nomination, and arrangements will be made as appropriate in respect of the award presentation.

Nominating bodies will be advised of any unsuccessful nominations in due course.

## FURTHER ENQUIRIES

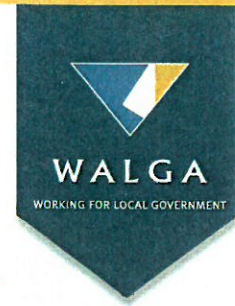
Executive Officer Governance  
WALGA  
Phone: (08) 9213 2013

## CONTACTS

T: (08) 9213 2000 [www.walga.asn.au](http://www.walga.asn.au)

# Honours Nomination

## Local Government Medal



2018

Closing date: 5pm Friday, 11 May 2018

### ELIGIBILITY

#### FOR OUTSTANDING ACHIEVEMENT AND CONTRIBUTION TO THE LOCAL GOVERNMENT SECTOR / WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

##### ELIGIBILITY:

- President of the Association
- As a State Councillor
- As an Elected Member

##### PRESENTED IN RECOGNITION OF:

- Exceptional service which advances the goals of WALGA and / or the Local Government sector;
- Exemplary character and ongoing championing of the Local Government sector;
- The personal contribution given in pursuit of benefits for the community within the concept of Local Government;
- Outstanding achievements and/or significant contributions, both professionally and personally, in the advancement of the position and value of the Western Australian Local Government Association and/or Local Government within the wider community.

These key factors form the basis for the selection of recipients and will be applied in the nomination and selection process.

##### PRIVILEGES

- Local Government Medal, Certificate and Lapel Pin
- Complimentary registration at Association Conferences, but not including travelling, accommodation, meals or functions
- Automatic nomination for Australian Honours/Western Australia Week Awards

### IMPORTANT NOTES

Electronic submission of nominations must be emailed to [honours@walga.asn.au](mailto:honours@walga.asn.au).

- Reference should be made to the nominating authority section below to ensure that an eligible nominator has been identified to support the nomination;
- Nominations from Member Local Governments require the support of the nominator (who must be an Elected Member) plus two other Elected Members and must be forwarded through the Chief Executive Officer of the Local Government for sign-off prior to submission to WALGA;
- Nominations submitted by State Councillors do not require supporting signatures;
- Please provide a biographical profile as detailed as possible (page 2) for the person you are nominating; and a colour photo, preferably a digital image (min 300 dip, jpeg format). The photo should be passport type (head and shoulders).

### CONTACTS



# Honours Nomination 2018

- Please note nominations will not be accepted for persons who have retired or ceased working for Local Government before 1 July 2015.

<b>Nominating Authority</b>	
<input type="checkbox"/> State Council Member	<input type="checkbox"/> Local Government

<b>Details of Nominator</b>  <b>NOTE:</b> All Correspondence will be issued to this address	Title & Name:		Post-nominals		
	Council:	Shire/Town/City of:			
	Address:				
			Postcode:		
	Telephone:		Facsimile:		
	Mobile:		Email:		

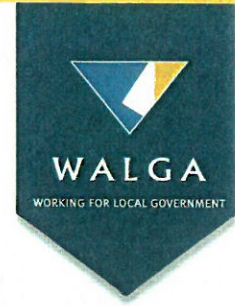
<b>Details of the person being nominated for an award</b>  Please indicate if this person has retired from Local Government Yes / No	Title & Name:		Post-nominals		
	Council: (Last known)	Shire/Town/City of:			
	Address:				
			Postcode:		
	Telephone:		Facsimile:		
	Mobile:		Email:		

Present/Last Local Government position			
Date of joining Local Government			
Previous Awards			
Length of Service of Nominee with organisation?			
Name (s)	Signature	Date	
Local Government: (Shire/Town/City of): ... ..			
Nominator: ... ..	... ..	... ..	
Co-nominator (required for nominations by Local Governments): ... ..	... ..	... ..	
...	...	...	
Co-nominator (required for nominations by Local Governments): ... ..	... ..	... ..	
...	...	...	
CEO sign-off (required for nominations by Local Governments): ... ..	... ..	... ..	
...	...	...	

**CONTACTS**

# Honours Nomination

## Life Membership



2018

Closing date: 5pm Friday, 11 May 2018

### ELIGIBILITY

#### FOR LONG AND OUTSTANDING SERVICE TO THE ASSOCIATION AND TO THE LOCAL GOVERNMENT SECTOR

##### ELIGIBILITY:

- As a State Councillor
- Years of service to the Association and to Local Government for a minimum of two election terms (i.e. 8 years).
- As an employee of the Association or a Member Local Government for a minimum of 15 years.

##### PRESENTED IN RECOGNITION OF:

- For long and outstanding service to the Association and to the Local Government sector.
- For significant achievement and/or active involvement in intergovernmental relations as a State Councillor.

##### PRIVILEGES

- Certificate of Life Membership and Lapel Pin
- Complimentary registration at Association Conference, but not including travelling, accommodation, meals or functions
- Complimentary subscription to Local Government News and Western Councillor.

### IMPORTANT NOTES

Electronic submission of nominations must be emailed to [honours@walga.asn.au](mailto:honours@walga.asn.au).

- Reference should be made to the nominating authority section below to ensure that an eligible nominator has been identified to support the nomination;
- Nominations from Member Local Governments require the support of the nominator (who must be an Elected Member) plus two other Elected Members and must be forwarded through the Chief Executive Officer of the Local Government for sign-off prior to submission to WALGA;
- Nominations submitted by State Councillors do not require supporting signatures;
- Please provide a biographical profile as detailed as possible (page 2) for the person you are nominating; and a colour photo, preferably a digital image (min 300 dip, jpeg format). The photo should be passport type (head and shoulders).
- If the nominated person is retired from Local Government, they must have worked in Local Government within the last 3 years (after 1 July 2015).

### CONTACTS



# Honours Nomination 2018

<b>Nominating Authority</b>	
<input type="checkbox"/> State Council Member	<input type="checkbox"/> Local Government

<b>Details of Nominator</b>  <b>NOTE:</b> <b>All Correspondence</b> <b>will be issued to this</b> <b>address</b>	Title & Name:		Post-nominals		
	Council:	Shire/Town/City of:			
	Address:				
				Postcode:	
	Telephone:		Facsimile:		
	Mobile:		Email:		

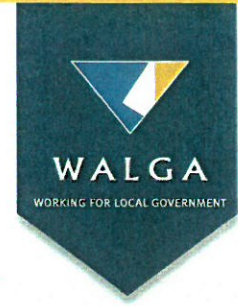
<b>Details of the person</b> <b>being nominated for</b> <b>an award</b>  Please indicate if this person has retired from Local Government Yes / No	Title & Name:		Post-nominals		
	Council: (Last known)	Shire/Town/City of:			
	Address:				
				Postcode:	
	Telephone:		Facsimile:		
	Mobile:		Email:		

Present/Last Local Government position		
Date of joining Local Government		
Previous Awards		
Length of Service of Nominee with organisation?		

Name (s)	Signature	Date
Local Government: (Shire/Town/City of): .....		
Nominator: .....	.....	.....
Co-nominator (required for nominations by Local Governments): .....	.....	.....
.....	.....	.....
Co-nominator (required for nominations by Local Governments): .....	.....	.....
.....	.....	.....
CEO sign-off (required for nominations by Local Governments): .....	.....	.....
.....	.....	.....

# Honours Nomination

## Eminent Service Award



2018

Closing date: 5pm Friday, 11 May 2018

### ELIGIBILITY

#### FOR PERSONAL COMMITMENT, EMINENT SERVICE AND CONTRIBUTION TO THE LOCAL GOVERNMENT SECTOR OR THE ASSOCIATION:

##### ELIGIBILITY:

- As a President or Mayor
- As a State Councillor
- As an Elected Member or employee of the Association or a member Local Government
- As an employee of a Government Agency

##### PRESENTED IN RECOGNITION OF:

- Notable contribution to the Association and/or the Local Government sector.

##### PRIVILEGES

- Eminent Service Award - certificate

### IMPORTANT NOTES

Electronic submission of nominations must be emailed to [honours@walga.asn.au](mailto:honours@walga.asn.au).

Eligibility to nominate persons for this award can be found in the Honours Policy 2018.

- Reference should be made to the nominating authority section below to ensure that an eligible nominator has been identified to support the nomination;
- Nominations from Member Local Governments require the support of the nominator (who must be an Elected Member) plus two other Elected Members and must be forwarded through the Chief Executive Officer of the Local Government for sign-off prior to submission to WALGA;
- Nominations submitted by State Councillors do not require supporting signatures;
- Please provide a biographical profile as detailed as possible (page 2) for the person you are nominating; and a colour photo, preferably a digital image (min 300 dip, jpeg format). The photo should be passport type (head and shoulders).
- Please note nominations will not be accepted for persons who have retired or ceased working for Local Government before 1 July 2015.

### CONTACTS





# Honours Nomination 2018

<b>Nominating Authority</b>	
<input type="checkbox"/> State Council Member	<input type="checkbox"/> Local Government

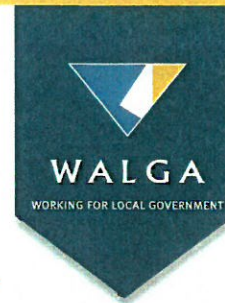
<b>Details of Nominator</b>  <b>NOTE:</b> All Correspondence will be issued to this address	Title & Name:		Post-nominals		
	Council:	Shire/Town/City of:			
	Address:				
				Postcode:	
	Telephone:		Facsimile:		
	Mobile:		Email:		

<b>Details of the person being nominated for an award</b>  Please indicate if this person has retired from Local Government Yes / No	Title & Name:		Post-nominals		
	Council: (Last known)	Shire/Town/City of:			
	Address:				
				Postcode:	
	Telephone:		Facsimile:		
	Mobile:		Email:		

Present/Last Local Government position			
Date of joining Local Government			
Previous Awards			
Length of Service of Nominee with organisation?			
	<b>Name (s)</b>	<b>Signature</b>	<b>Date</b>
Local Government: (Shire/Town/City of):	.....		
Nominator:	.....	.....	.....
Co-nominator (required for nominations by Local Governments):	.....	.....	.....
Co-nominator (required for nominations by Local Governments):	.....	.....	.....
CEO sign-off (required for nominations by Local Governments):	.....	.....	.....

# Honours Nomination

## Long and Loyal Service Award



2018

Closing date: 5pm Friday, 11 May 2018

### ELIGIBILITY

**FOR LONG SERVICE OF A HIGH DEGREE TO LOCAL GOVERNMENT, THE LOCAL GOVERNMENT SECTOR OR THE ASSOCIATION:**

**ELIGIBILITY:**

- As a State Councillor for 8 or more years
- As an Elected Member for 12 or more years

**PRESENTED IN RECOGNITION OF:**

- Outstanding service to the Association, Local Government, and/or the Local Government sector.
- Long and loyal service to the Association, Local Government, and/or the Local Government sector.

***NB: This award is for outstanding and long and loyal service from Elected Members that have at least served 12 years.***

**PRIVILEGES**

- Long and Loyal Service Award – certificate

### IMPORTANT NOTES

Electronic submission of nominations must be emailed to [honours@walga.asn.au](mailto:honours@walga.asn.au).

Eligibility to nominate persons for this award can be found in the Honours Policy 2018.

- Reference should be made to the nominating authority section below to ensure that an eligible nominator has been identified to support the nomination;
- Nominations from Member Local Governments require the support of the nominator (who must be an Elected Member) plus two other Elected Members and must be forwarded through the Chief Executive Officer of the Local Government for sign-off prior to submission to WALGA;
- Nominations submitted by State Councillors do not require supporting signatures;
- Please provide a biographical profile as detailed as possible (page 2) for the person you are nominating; and a colour photo, preferably a digital image (min 300 dip, jpeg format). The photo should be passport type (head and shoulders).
- Please note nominations will not be accepted for persons who have retired or ceased working for Local Government before 1 July 2015.

### CONTACTS



# Honours Nomination 2018

<b>Nominating Authority</b>	
<input type="checkbox"/> State Council Member	<input type="checkbox"/> Local Government

<b>Details of Nominator</b>  <b>NOTE:</b> <b>All Correspondence will be issued to this address</b>	Title & Name:		Post-nominals		
	Council:	Shire/Town/City of:			
	Address:				
				Postcode:	
	Telephone:		Facsimile:		
	Mobile:		Email:		

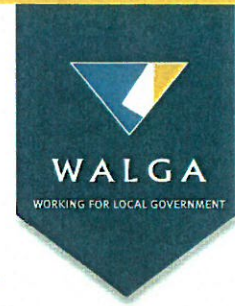
<b>Details of the person being nominated for an award</b>  Please indicate if this person has retired from Local Government Yes / No	Title & Name:		Post-nominals		
	Council: (Last known)	Shire/Town/City of:			
	Address:				
				Postcode:	
	Telephone:		Facsimile:		
	Mobile:		Email:		

Present/Last Local Government position		
Date of joining Local Government		
Previous Awards		
Length of Service of Nominee with organisation?		

Name (s)	Signature	Date
Local Government: (Shire/Town/City of): .....		
Nominator: .....	.....	.....
Co-nominator (required for nominations by Local Governments): .....	.....	.....
.....	.....	.....
Co-nominator (required for nominations by Local Governments): .....	.....	.....
.....	.....	.....
CEO sign-off (required for nominations by Local Governments): .....	.....	.....
.....	.....	.....

# Honours Nomination

## Merit Award



2018

Closing date: 5pm Friday, 11 May 2018

### ELIGIBILITY

**FOR DISTINGUISHED SERVICE TO THE COMMUNITY THROUGH THE LOCAL GOVERNMENT OF THE CITY/SHIRE/TOWN OF \_\_\_\_\_**

**ELIGIBILITY:**

- As an Elected Member
- Must have served for 4 years or more

**PRESENTED IN RECOGNITION OF:**

- Committed and dedicated to the pursuit of achievement for the community of a Local Government.

**PRIVILEGES**

- Local Government Merit Award – certificate

### IMPORTANT NOTES

Electronic submission of nominations must be emailed to [honours@walga.asn.au](mailto:honours@walga.asn.au).

- Reference should be made to the nominating authority section below to ensure that an eligible nominator has been identified to support the nomination;
- Nominations from Member Local Governments require the support of the nominator (who must be an Elected Member) plus two other Elected Members and must be forwarded through the Chief Executive Officer of the Local Government for sign-off prior to submission to WALGA;
- Nominations submitted by State Councillors do not require supporting signatures;
- Please provide a biographical profile as detailed as possible (page 2) for the person you are nominating; and a colour photo, preferably a digital image (min 300 dip, jpeg format). The photo should be passport type (head and shoulders).
- Please note nominations will not be accepted for persons who have retired or ceased working for Local Government before 1 July 2015.

### CONTACTS



# Honours Nomination 2018

<b>Nominating Authority</b>	
<input type="checkbox"/> State Council Member	<input type="checkbox"/> Local Government

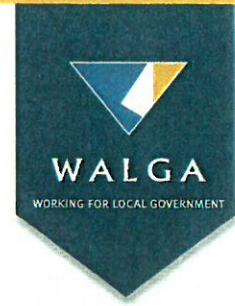
<b>Details of Nominator</b>  <p style="text-align: center;"><b>NOTE:</b> All Correspondence will be issued to this address</p>	Title & Name:		Post-nominals		
	Council:	Shire/Town/City of:			
	Address:				
				Postcode:	
	Telephone:		Facsimile:		
	Mobile:		Email:		

<b>Details of the person being nominated for an award</b>  <small>Please indicate if this person has retired from Local Government Yes / No</small>	Title & Name:		Post-nominals		
	Council: <small>(Last known)</small>	Shire/Town/City of:			
	Address:				
				Postcode:	
	Telephone:		Facsimile:		
	Mobile:		Email:		

Present/Last Local Government position			
Date of joining Local Government			
Previous Awards			
Length of Service of Nominee with organisation?			
	Name (s)	Signature	Date
Local Government: (Shire/Town/City of):	.....		
Nominator:	.....	.....	.....
Co-nominator (required for nominations by Local Governments):	.....	.....	.....
Co-nominator (required for nominations by Local Governments):	.....	.....	.....
CEO sign-off (required for nominations by Local Governments):	.....	.....	.....

# Honours Nomination

## Local Government Distinguished Officers Award



2018

Closing date: 5pm Friday, 11 May 2018

### ELIGIBILITY

**FOR OUTSTANDING CONTRIBUTIONS MADE BY EMPLOYEES OF MEMBER LOCAL GOVERNMENTS TO THE LOCAL GOVERNMENT SECTOR:**

**PRESENTED IN RECOGNITION OF:**

- Demonstrating outstanding contributions to the Local Government sector.
- Leading by example, sustainable performance and highlights best practice operations for the sector
- Outstanding achievements, both professionally and personally, in the advancement of the Local Government sector.

**PRIVILEGES**

- Local Government Officer Award - Certificate

State Councillors, Zones and Member Local Governments are eligible to nominate officers for this category.

### IMPORTANT NOTES

Electronic submission of nominations must be emailed to [honours@walga.asn.au](mailto:honours@walga.asn.au).

Eligibility to nominate Officers for this award can be found in the Honours Policy 2018.

- Reference should be made to the nominating authority section below to ensure that an eligible nominator has been identified to support the nomination;
- Nominations from Member Local Governments require the support of the nominator (who must be an Elected Member) plus two other Elected Members and must be forwarded through the Mayor/President of the Local Government for sign-off prior to submission to WALGA;
- Nominations submitted by State Councillors do not require supporting signatures;
- Please provide a biographical profile as detailed as possible (page 2) for the Officer you are nominating; and a colour photo, preferably a digital image (min 300 dip, jpeg format). The photo should be passport type (head and shoulders).
- Please note nominations will not be accepted for persons who have retired or ceased working for Local Government before 1 July 2015.

### CONTACTS



# Honours Nomination 2018

Nominating Authority	
<input type="checkbox"/> State Council Member	<input type="checkbox"/> Local Government

<b>Details of Nominator</b>  <b>NOTE:</b> <b>All Correspondence</b> <b>will be issued to this</b> <b>address</b>	<b>Title &amp; Name:</b>		<b>Post-nominals</b>	
	<b>Council:</b>	<b>Shire/Town/City of:</b>		
	<b>Address:</b>			
			<b>Postcode:</b>	
	<b>Telephone:</b>		<b>Facsimile:</b>	
	<b>Mobile:</b>		<b>Email:</b>	

<b>Details of the person</b> <b>being nominated for</b> <b>an award</b>  Please indicate if this person has retired from Local Government Yes / No	<b>Title &amp; Name:</b>		<b>Post-nominals</b>	
	<b>Council:</b> (Last known)	<b>Shire/Town/City of:</b>		
	<b>Address:</b>			
			<b>Postcode:</b>	
	<b>Telephone:</b>		<b>Facsimile:</b>	
	<b>Mobile:</b>		<b>Email:</b>	

<b>Present/Last Local Government position</b>			
<b>Date of joining Local Government</b>			
<b>Previous Awards</b>			
<b>Length of Service of Nominee with organisation?</b>			
	<b>Name (s)</b>	<b>Signature</b>	<b>Date</b>
<b>Local Government:</b> (Shire/Town/City of):	.....		
<b>Nominator:</b>	.....	.....	.....
<b>Co-nominator (required for nominations by Local Governments):</b>	.....	.....	.....
...			
<b>Co-nominator (required for nominations by Local Governments):</b>	.....	.....	.....
...			
<b>Mayor/President sign-off (required for nominations by Local Governments):</b>	.....	.....	.....
...			
<b>State Councillor:</b>	.....	.....	.....

<b>Delegation Number</b>	<b>2.5</b>
Legislative Power to Delegate	Local Government Act 1995 - s5.42
Legislative Power or Duty Delegated	Local Government (Financial Management) Regulations 1996 – Regulation 12(1)
Delegation Subject	<b>Creditors, Payment of</b>
Delegate	Chief Executive Officer
Sub-delegate	<del>Manager Corporate Services</del> Manager Finance and Assets Manager of Works Executive Assistant

*Delegation:*

The Chief Executive Officer is delegated authority to make payments from the Municipal Fund or the Trust Fund. Each payment from the Municipal Fund or the Trust Fund is to be noted on a list compiled for each month showing -

- (1) The payee's name
- (2) The amount of the payment
- (3) The date of the payment
- (4) Sufficient information to identify the transaction.

*Reporting Requirements:*

The list referred to above is to be presented to the Council at the next ordinary meeting of the Council following the preparation of the list and is to be recorded in the minutes of the meeting at which it is presented.

*Adoption/Review:*

**Adopted** by the Council at its Ordinary Meeting held on 18 December 2008

**Reviewed** by Council at its Ordinary Meeting held on 20 April 2017



<b>Delegation Number</b>	<b>2.7</b>
Legislative Power to Delegate	Local Government Act - s5.42
Legislative Power or Duty Delegated	Local Government (Financial Management) Regulations 1996 – Regulation 11(1)
Delegation Subject	<b>Payment of accounts electronically</b>
Delegate	Chief Executive Officer
Sub-delegate	<del>Manager Corporate Services</del> Manager Finance and Assets Manager of Works Executive Assistant

**Delegation:**

The Chief Executive Officer is delegated authority to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, and properly authorised use of cheques, credit cards, computer encryption devices and passwords, purchasing cards and any other devices or methods by which goods, services money or other benefits may be obtained.

Making payment by cheque or Electronic Fund Transfer (EFT) from the Municipal and Trust Funds is subject to the following conditions

1. Council cheques are to be signed by two authorised officers;  
~~the Chief Executive Officer (or Acting Chief Executive Officer) and counter signed by one other authorised officer~~
2. An EFT payment relating to payroll be authorised by two authorised officers; and
3. That EFT payments other than payroll be authorised by two officers as authorised to sign Council cheques.

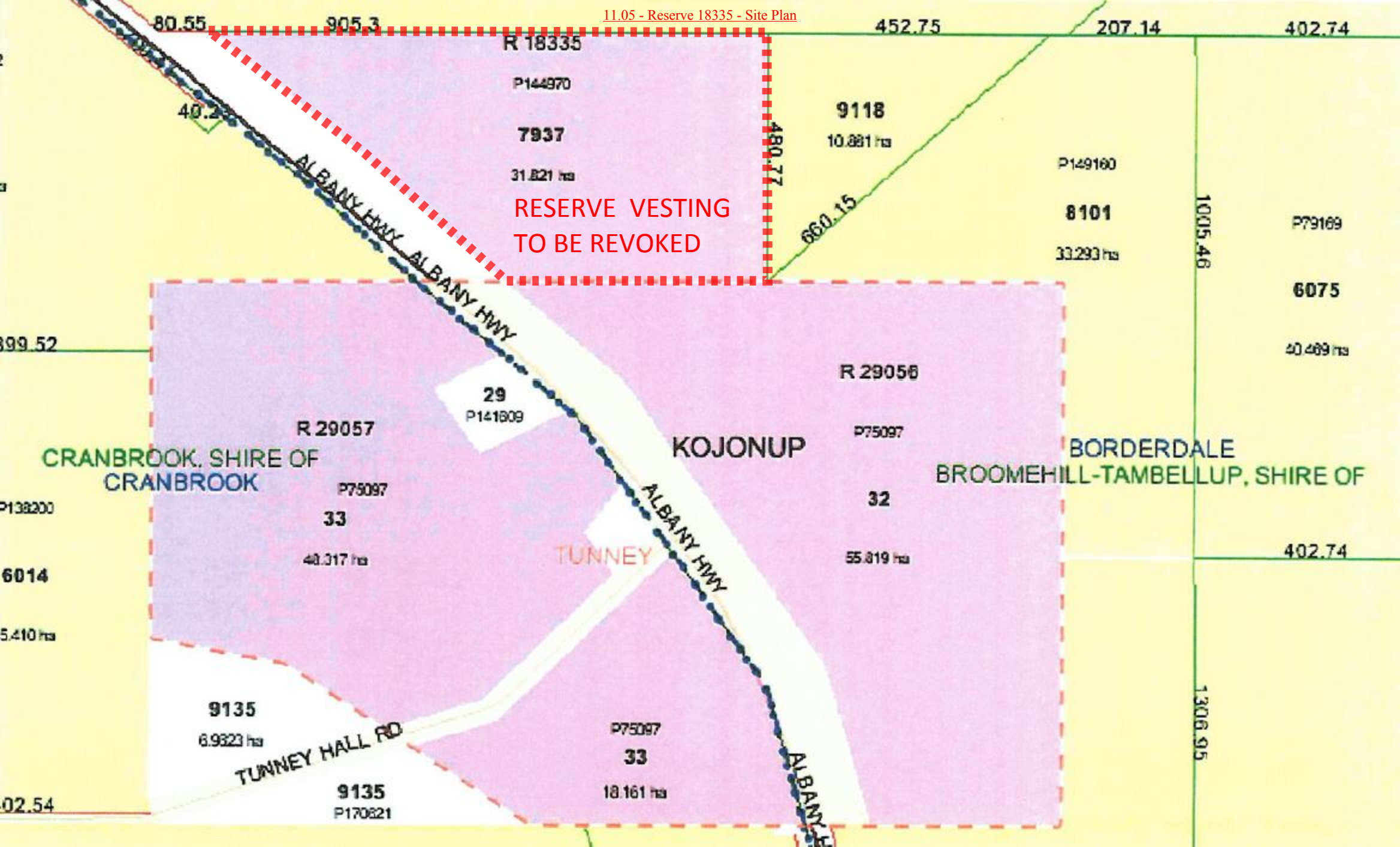
**Reporting Requirements:**

A list of payments is to be presented to Council at the next ordinary meeting of Council and is to be recorded in the minutes of the meeting at which it is presented

**Adoption/Review:**

**Adopted** by the Council at its Ordinary Meeting held on 18 December 2008

**Reviewed** by Council at its Ordinary Meeting held on 20 April 2017



RESERVE VESTING TO BE REVOKED

CRANBROOK, SHIRE OF CRANBROOK

KOJONUP

BORDERDALE BROOMEHILL-TAMBELLUP, SHIRE OF

TUNNEY

TUNNEY HALL RD

ALBANY HWY

ALBANY HWY

ALBANY HWY

80.55

905.3

452.75

207.14

402.74

40.23

480.77

660.15

1005.46

P79169

6075

40.489 ha

399.52

P138200

6014

5.410 ha

402.74

1306.95

02.54

11.06.01 - Tambellup Fire Shed Extensions - Site Plan  
FIRE SHED EXTENSION

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**TAMBELLUP VOLUNTEER FIRE & EMERGENCY SERVICES - SHED EXTENSION****REAR - 18 CROWDEN ST, TAMBELLUP**

1. Site Plan. The position of the existing shed, on the rear of the Lot is an estimate, as the boundary setbacks cannot be determined until the Lot pegs are re- instated [or found]. This scales ~ 7400mm, from the Landgate drawing, and matches the site.
2. Side setbacks have been shown as 1200mm western side, & 1320mm eastern side. In the absence of digital pickup, they could be some other combination of these values. The existing building is 16330 wide [OA], the Lot is 18850 wide. The extension will also be 16330 [OA] wide.
3. The rear boundary [laneway], & sides will need to be re-pegged [or found], so that the new edge of building can be located – say 250mm inside the rear of the Lot, as there is a roof overhang of 250mm. This will place the edge of the roof overhang on the rear boundary.
4. The new 4.4B appliance has 3100 [site measurement] clearance to top of lights. A measurement relayed to me indicated “3075mm” Total height. The current Roller doorways have 3180mm clearance [under rubber seal, when fully extended]. Proposed new doorways with the building setback at 250mm inside the rear boundary, will allow a maximum of +430mm clearance. Therefore, the maximum clearance becomes 3580, using + 400mm. The proposal is to have the new roof extended at the same pitch of  $\sim 3.3^\circ$ , as the existing roof.
5. The following have been shown;

Newly formed bays	Appliance – assumed parking positions	Doorway - clear height	Clear width
Bay 1	HD2.4 retained	3.58m	3.3m [same as exist]
Bay 2	4.4B	3.58m	3.3m [same as exist]
Bay 3	Trailers 1 & 2	3.18m	2.7m
Bay 4	LT1.4	3.18m	3.3m

6. RD3 & 4. Curtain height [opening height] to be 3580. 400mm more than existing [3180].
7. RD3 & 4. Opening width = Curtain width – curtain overlaps.  $\sim 3300$ , - same as existing.
8. RD5 will need to be a new & smaller door – to fit between the reduced column spacings.
9. RD6 can be the re-use of RD1 [or RD2] – but the column between RD6 & RD5 will become offset, as it’s position does not fit directly with the existing column in the wall beyond.
10. Steel fabricator/erector will need to make their own measurements to achieve the desired results. Steelwork to AS4100.
11. New concrete floor to extension, to be 100mm SL62 25 top - minimum. However, the 2 bays housing the HD2.4 & 4.4B will be 125mm thick SL72 30 top [as recommended by DFESA]. Edge thickenings and thickening under columns are as shown. Concrete to be N20 minimum, slump 100mm. Concrete work to AS 3600.
12. Termite under-floor spray treatment or similar compliant.
13. New wall & roof bracing is to be added.
14. Wind Classification for design according to AS1170.2. Region A1, TC 2.5, Mt = 1, Ms = 1.
15. Site Classification is “S” to AS 2870. This is an assumed value.
16. The exist floor/roof area is 182.9m<sup>2</sup>. Proposed extension 132.5m<sup>2</sup>. Overall becomes 315.4m<sup>2</sup>.
17. Modify/extend/install electrical to suit.
18. These FINALS include 4 pages A3 scale sketches, and NOTES.

SITE PLAN – shaded area of extension – 132.5m<sup>2</sup>. 1/4 @ 1:100.

FLOOR PLAN 2/4.

ROOF PLAN – structural details [with roof over]. 3/4 @ 1:100.

ELEVATIONS. 4/4 @ 1:100.

NOTES: Separate pdf, 2 of A4.

ROLLER DOORS. New RD likely to be Roll-a-door Series 2 [by B&D or similar].

Roller doors	EXIST	NEW
RD1	Relocate to be RD6 [or RD5]. New separating column will need to be offset.	
RD2	discard	
RD3		3580h x 3300w
RD4		3580h x 3300w
RD5		3180h x 2700w [may need to be less]
RD6	3180h x 3300w relocated from RD1	

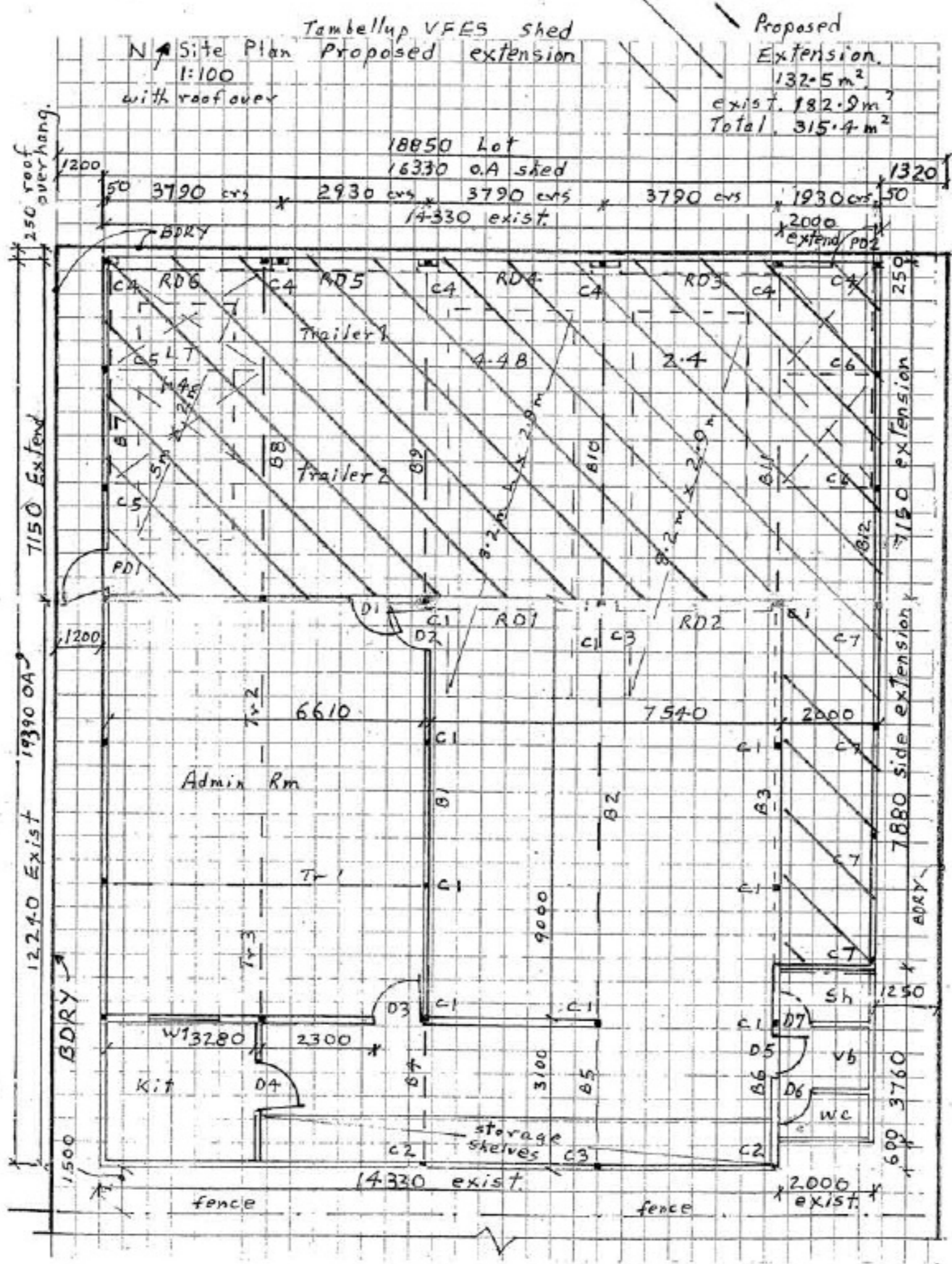
#### WALL & ROOF MEMBERS

Exist columns		New columns	
C1	65 x 65	C4	100 x 100 x 4 shs Duragal
C2	90 x 90	C5, C6	100 x 100 x 3shs
C3	75 x 50	C7	75 x 75 x 4shs
Exist Roof beams		New roof beams	
B1	C100	B7	Spanning ~ 2433, C10012
B2	2/ 150x50 rhs	B8	Spanning ~ 7150, 2 of C20024 back to back with M12 @ 800crs, fly brace @ 1/3 span
B3	C100	B9	"
B4	C150	B10	"
B5	C150	B11	"
B6	C100	B12	Spanning ~ 2433, C10012
		rb - New roof bracing	R16 X, & 76.1 x 3.2chs strut/tie
		wb - New wall bracing	R16 X, & 76.1 x 3.2chs strut/tie
		New purlins – roof clad Custom orb Zincalume to match exist	Z/C10012 @ 950crs
		New girts - wall Trimdek [green] to match exist	C10012 @ 1250crs

Prepared by Kevin Lodge MIEAus

3 Pember Rd east, Denmark 0428482790

[kleng@westnet.com.au](mailto:kleng@westnet.com.au) 19<sup>th</sup> Mar 2018



# SITE PLAN

1:100

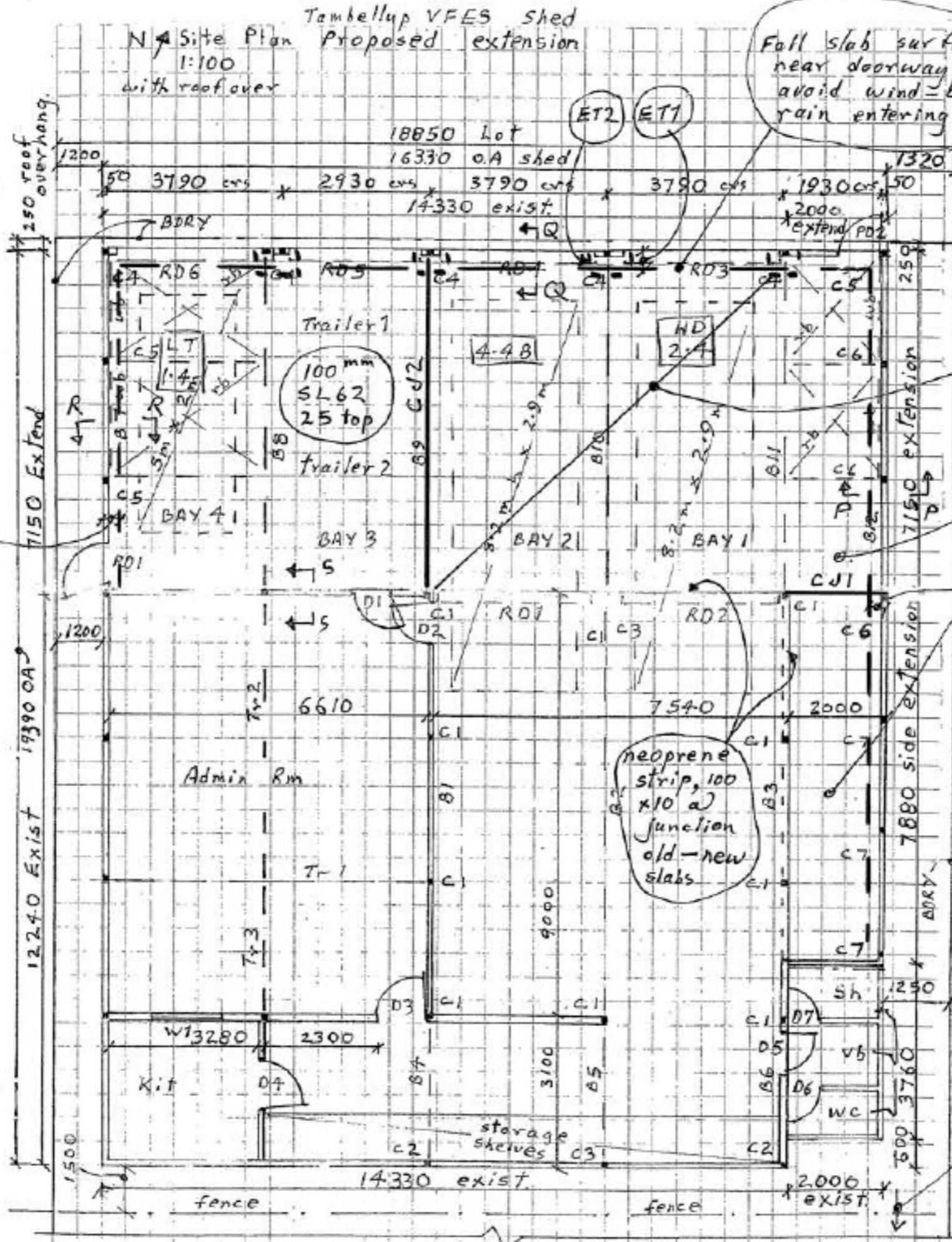
**Kevin Lodge**  
 MIEAust CP Eng  
 Chartered Professional Engineer  
 Membership No. 628957  
 The Institution of Engineers, Australia

19/3/18

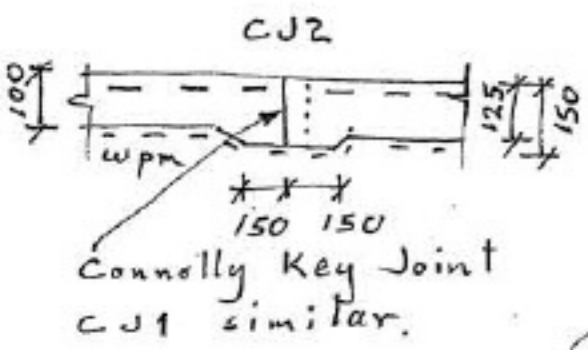
# FLOOR PLAN 1:100

Kevin Lodge  
MIEAust CP Eng  
Chartered Professional Engineer  
Membership No. 628957  
The Institution of Engineers, Australia

19/3/18



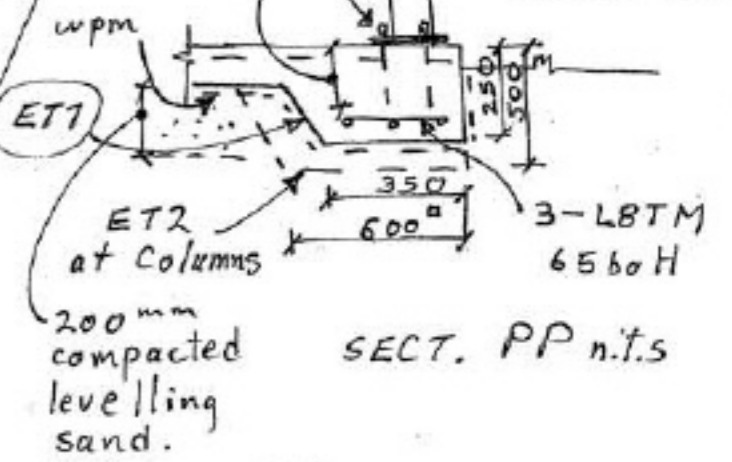
control / construction joints  
CJ1 - mandatory  
CJ2 - optional.



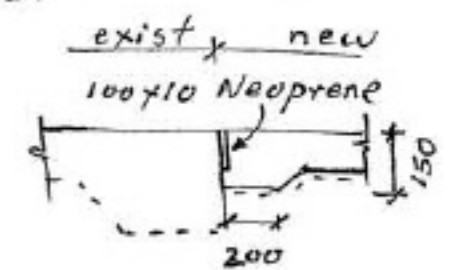
Fall slab surface near doorway to avoid wind-blown rain entering

2/HD BAYS  
125mm slab  
SL72 30 top  
elsewhere  
100mm slab  
SL62 25 top

8 baseplate  
4M16 galv. cage or epoxy-fix  
girts - inside or outside col.



neoprene strip, 100 x 10 at junction old-new slabs



SECT. SS n.t.s.  
Epoxy Ramsett 800 or similar.

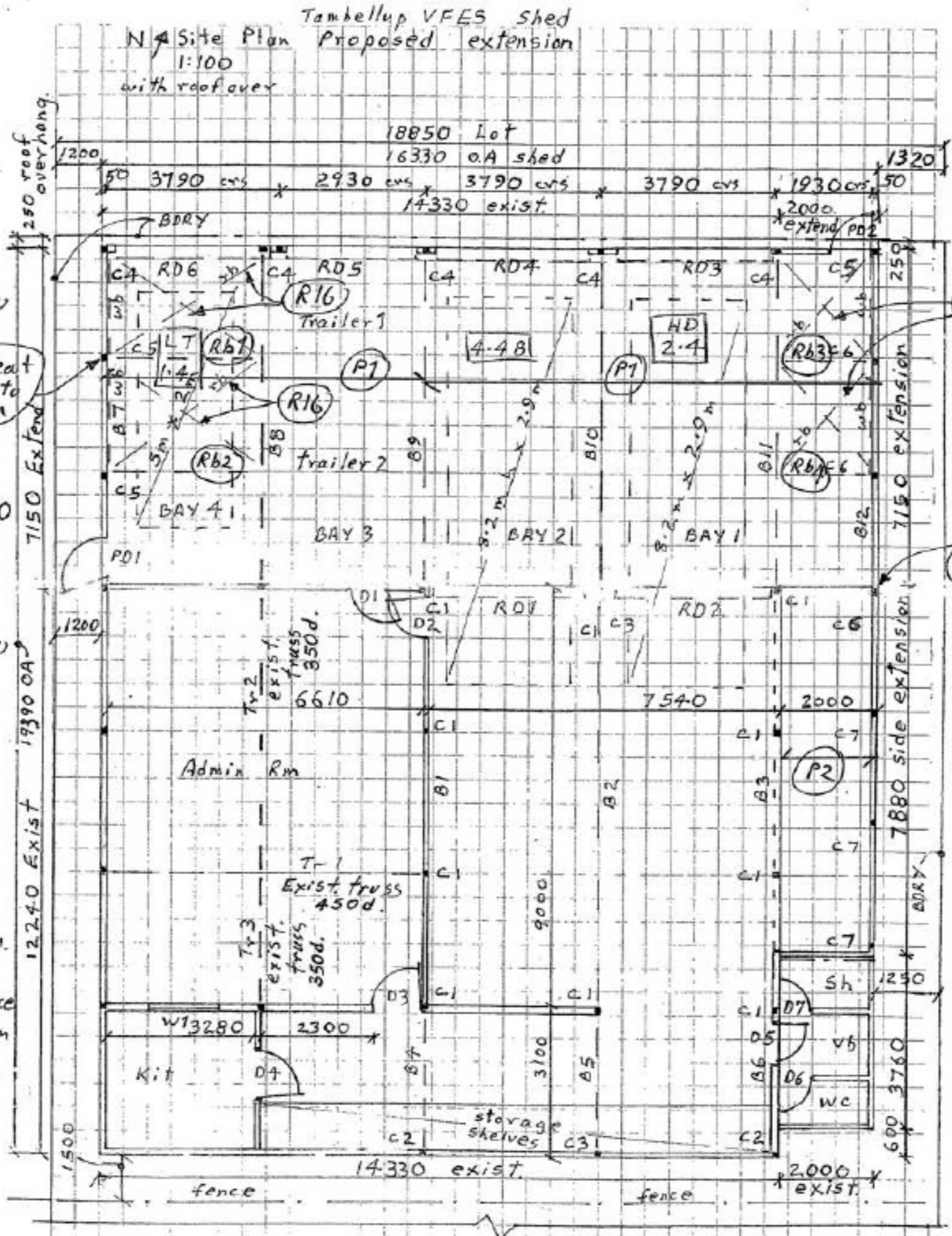
sewer to front of Lot - assumed

# ROOF PLAN

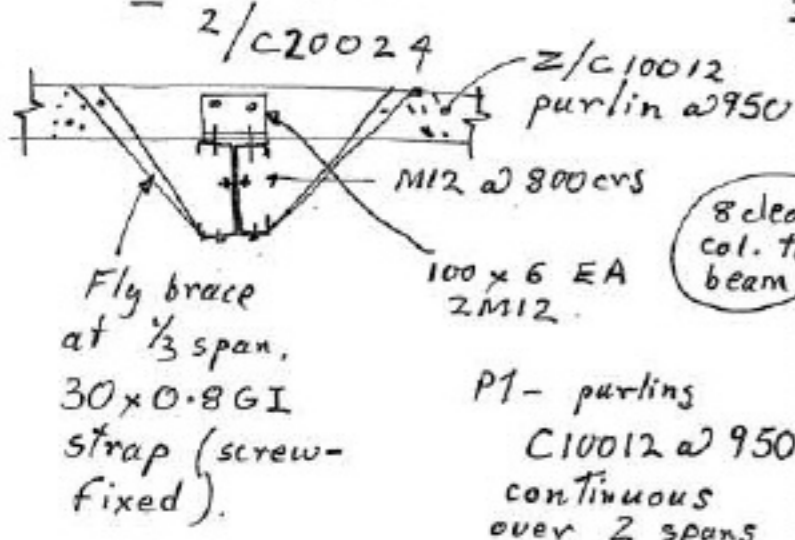
1:100

Kevin Lodge  
MIEAust CP Eng  
Chartered Professional Engineer  
Membership No. 628957  
The Institution of Engineers, Australia

19/3/18



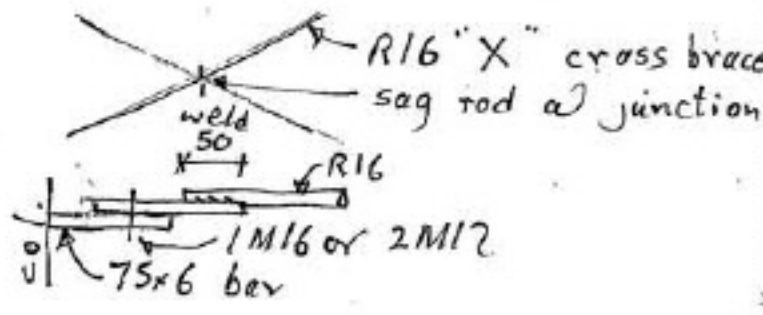
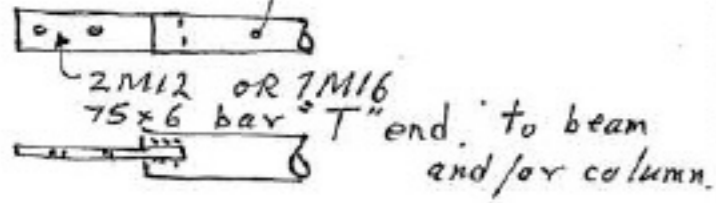
- C4 - 100 x 4 shs Duragal.
- C5, C6 - 100 x 3 shs "
- C7 - 75 x 4 shs "
- B8, B9, B10, B11



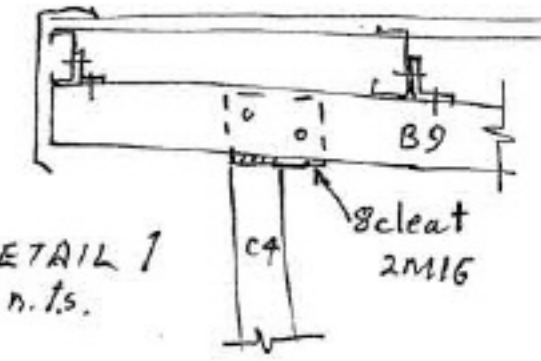
P1 - purlins  
C10012 @ 950  
continuous over 2 spans

P2 - purlins  
C10012 @ 1000  
or to suit exist.

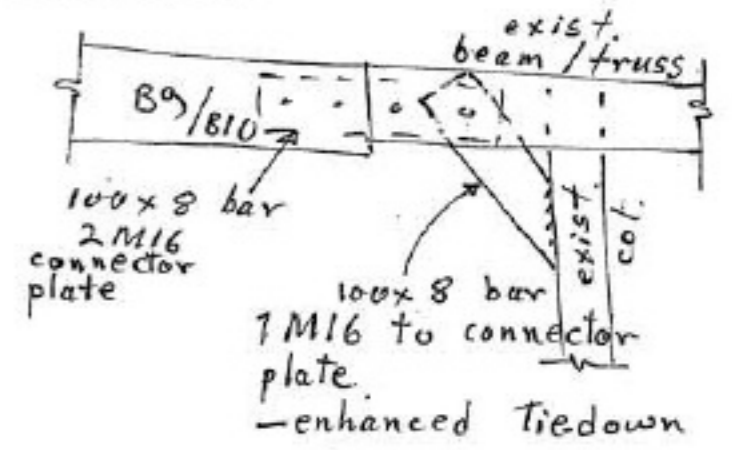
Rb1, Rb2, Rb3, Rb4 -  
roof brace strut/tie.  
76.1 x 3.2 chs G350



R16 X



8 cleat 2MI6 col. to beam



DETAIL 2.  
n.t.s.

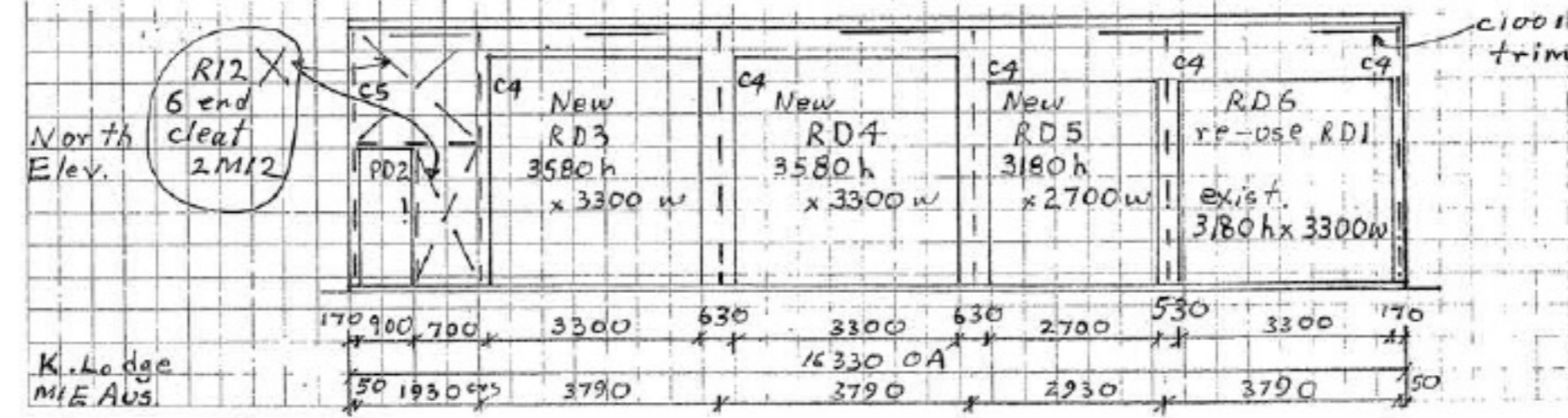
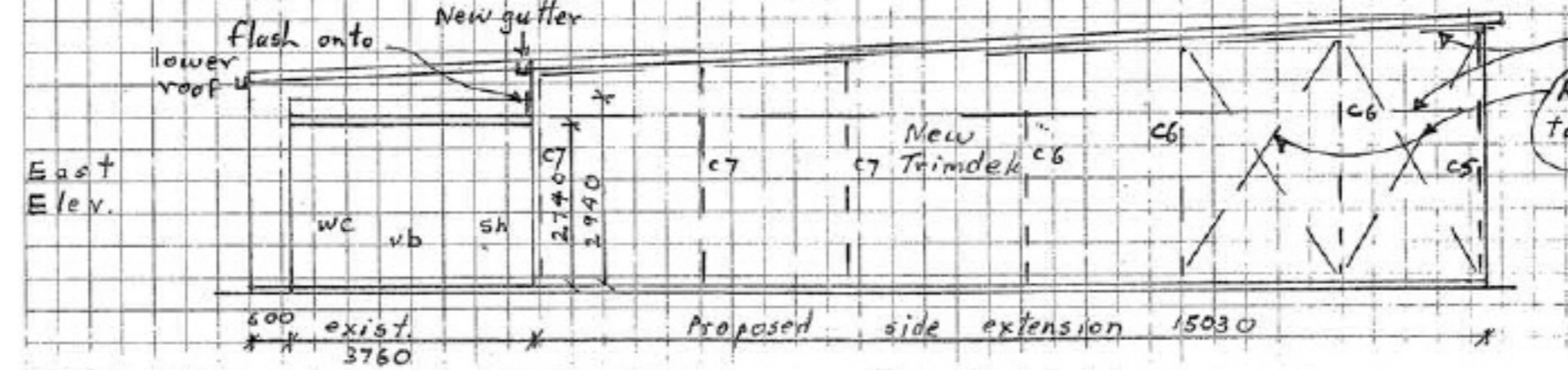
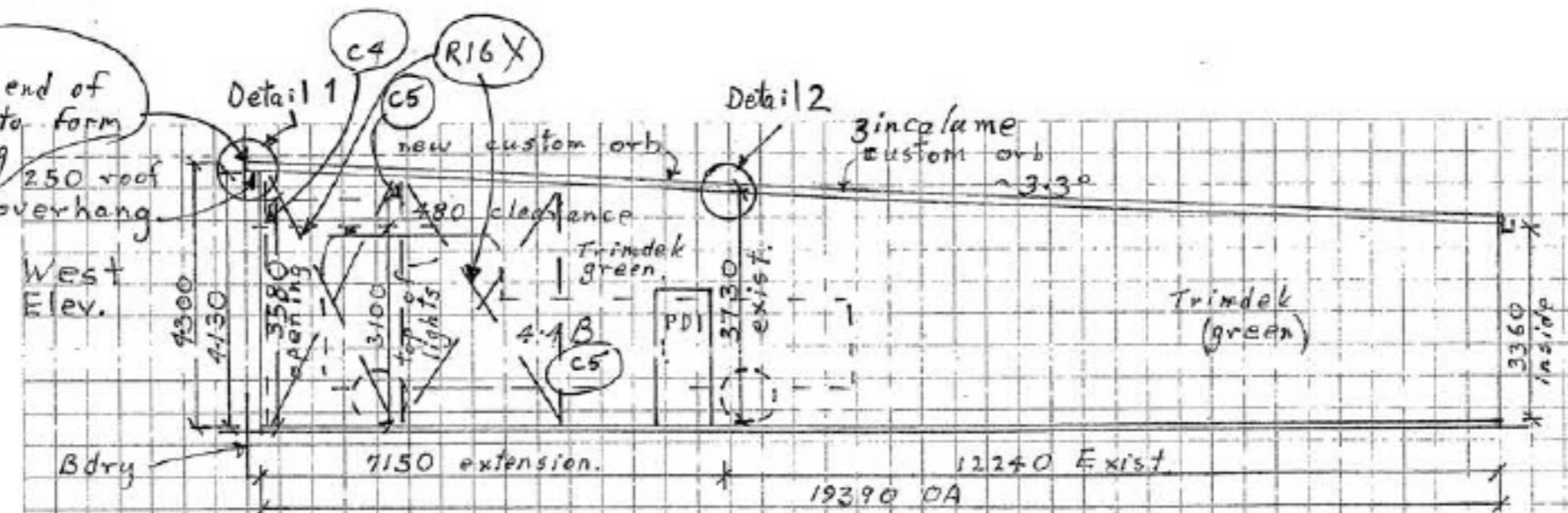


ELEVATIONS  
1:100

**Kevin Lodge**  
MIEAust CP Eng  
Chartered Professional Engineer  
Membership No. 628957  
The Institution of Engineers, Australia

19/3/18

extend end of beam to form overhang same as exist.



K. Lodge  
MIEAust

**Lot 22 Taylor Street****Lot 22 Taylor Street Tambellup****Property Description**

Council has owned this land since 1968. Zoned Residential the Lot has the potential for up to seven housing Lots, if subdivided. Reticulated sewerage is available in this area.

**Land Details:**

Area: 3683m<sup>2</sup>  
 Zoning: Residential  
 Title Details: Vol: 62 Fol: 132A

**Plan:**

Council resolved, at its Ordinary Meeting in May 2007, to investigate the development of this land with the view to subdividing it into several Lots for residential purposes. This process has progressed and provision for the cost of an environmental impact assessment (required) has been made in the current budget. Pending the results of the assessment, further discussions will be required to outline future use/development.

## PLANT MAINTENANCE REPORT – MARCH 2018

Reg No.	Description	Current Kms/Hrs	Next Service Due	Year of Manufacture	Year of Purchase	Changeover	Comments
OTA	Ford Ranger Ute			2017	2018	1 yr / 15,000km	
ITA	Ford Ranger Ute			2018	2018	1 yr / 30,000 kms	Fitted led light bar and UHF radio
BH00	Ford Ranger D-Cab	14,750	15,000	2017	2017	1 yr / 30,000 kms	Replaced trailer light module(on warranty)
BH000	Ford Everest			2017	2017	1yr / 25,000 km	
BH001	CAT vibe Roller	658	1,000	2016	2017	8 yrs / 8000 hrs	
BH002	ISUZU Flatbed Truck	14,995	20,000	2016	2016	7 yrs / 250,000km	
BH003	Ford Ranger D-Cab	7,196	15,000	2017	2017	1 yr / 30,000 km	
BH004	CAT 12M Grader	65	250	2017	2018	8 yrs / 8,000 hrs	Adjusted auto lube settings & checked radio
BH005	Cat multi tyre Roller	5,393	5,500	2011	2011	8 yrs / 8000 hrs	
BH006	CAT 12M	5,764	6,000	2012	2012	8 yrs / 8,000 hrs	Replaced broken hose & checked unijoint in Diff
BH007	Toro mower	359	400	2016	2016	5 yrs / 5,000 hrs	Replaced belt tensioner in cutting deck
BH009	Izusu 150 truck	3,162	5,000	2017	2017	1 yr / 30,000 km	
BH012	Isuzu Fire Truck						
BH013	Cat 444F Backhoe	2,093	2500	2013	2013	10 yrs / 8,000 hrs	
BH014	Ford Ranger Space Cab	13,107	15,000	2017	2017	1 yr / 30,000 km	Fitted led light bar
BHT0	Kenworth Truck	35,760	50,000	2016	2017	5 yrs / 250,000 km	
BHT84	Toro Groundmaster 3500D mower	702	750	2013	2013		
BHT92	CAT Skid Steer 299D2XHP	217	250	2017	2017	8 yrs / 8,000hrs	
BHT125	Mack Curser 8 Wheel Tipper	128,464	140,000	2013	2013	5 yrs / 250,000 km	Replaced hitch pin and bush, replaced warning beacon, fixed starting sytem & replaced front hub bearings.
BHT1624	Fuel trailer			2015	2016		Replaced trailer plug
BHT1633	Tandem Axle Dolly	34304		2015	2015		Replaced worn out tyre
TA001	Ford Ranger Ute	10,004	15,000	2017	2018	1 yr / 30,000 kms	

## PLANT MAINTENANCE REPORT – MARCH 2018

Reg No.	Description	Current Kms/Hrs	Next Service Due	Year of Manufacture	Year of Purchase	Changeover	Comments
TA005	Toyota Hilux Tray Top	775	1,000	2017	2018	1 yr / 30,000 kms	
TA017	Isuzu Tipper	100,846	110,000	2014	2014	5 yrs / 200,000 km	
TA052	Ford Ranger S-Cab	5,756	15,000	2017	2017	1 yr 30,000 km	
TA06	Jet Patcher Isuzu	151,474	170,000	2007	2010	8 yrs / 8,000 hrs	Fixed starting system in secondary engine, fixed timer and warning light
TA18	12M Grader	1,559	1,750	2016	2016	7 yrs / 8,000 hrs	Replaced wiper motor (on warranty), checked aircon & Serviced @1542 hrs.
TA281	930K Loader	3,144	3,500	2014	2014	8 yrs / 8,000 hrs	Replaced armrest pad
TA386	Isuzu Tipper	60,829	70,000	2012	2012	5 yrs / 200,000 km	
TA2251	3 axle Float Trailer				2009		
TA417	John Deere Gator	699	800	2009	2009		
1 TIU 961	Papas Tandem Fuel Trailer			2008			
1TMR361	Rockwheeler Side Tipper Trailer	73,367		2012	2012		
1TMR367	Tandem Axle Dolly						
BKTBR	Skid steer Bucket Broom			2013			
1TLT850	Loadstar 8x5 Trailer			2011			
BH2085	Trailer for Pump at Town dam						
BH2098	Boxtop Trailer						
BH2134	Trailer for Mobile Standpipe						
TA2129	Fuel Tanker						
BHT 1626	Papas Tandem Fuel Trailer						replaced wiring system
1TCY093	Papas Tandem Trailer						Replaced hitch pin
1TIU961	8 x 5 Papas Fuel Trailer						
1TFH594	Loadstar Boxtop Trailer						
1TFC580	Gardeners Boxtop trailer						
1TFD241	Boxtop Trailer for firefighting						
1TJX516	Plant Trailer for Mowers						
BHT1624	Fuel Trailer				2016		
1TOI298	Sign Trailer				2015		Replaced trailer plug

## PLANT MAINTENANCE REPORT – MARCH 2018

Reg No.	Description	Current Kms/Hrs	Next Service Due	Year of Manufacture	Year of Purchase	Changeover	Comments
Fogger	Fogger						
TSAW	Tree Saw						
STAB	Stabiliser attachment				2014		
CATBR 30	Caterpillar Broom						
	Cement Mixer						
	Tree Grab						
	Wacker Packer						
	Tambellup Fogger						
	Broomehill Fogger						
1TRR872	Hire Side Tipper Trailer			2016			
	Pressure Washer						
	Polesaw						
	Honda Pump						
	Chainsaw						
	Stihl concrete saw						
	Skid Steer Roller						
	Borer						
1TOI 298	Sign Trailer			2015			