

# SHIRE OF BROOMEHILL – TAMBELLUP

Minutes of the Ordinary Meeting of Council held in the Tambellup Council Chambers on Thursday 19<sup>th</sup> March 2009 commencing at 4.04pm.

## 1. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

<b><u>Present:</u></b>	Cr BG Webster	President
	Cr KW Crosby	Deputy President
	Cr GM Sheridan	
	Cr MR Turner	
	Cr M Sadler	
	Cr SJF Thompson	
	Cr EK Schlueter	
	Cr DCN Kempin	
	JM Trezona	Chief Executive Officer
	JP Bentley	Manager, Administrative & Customer Services
	VN Webster	Executive Officer
	KP O’Neill	Finance Officer
	GC Brigg	Manager of Works
	R Back	Consultant – Amalgamation of the Shires of Broomehill and Tambellup

**Apologies:** Cr MJ Bowman

**Leave of Absence:**  
Nil

## 2. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Shire President welcomed Councillors, visitors and staff and declared the meeting open at 4.04pm.

Mr Adrian Bridge, Chairman of the Cranbrook-Tambellup Community Bendigo Bank entered the meeting at 4.04pm to address Council on the role of the Board of Directors of the Community Bank.

Mr Bridge advised Council that the Board returned funds to the region through the Enterprise Community Foundation and that \$50,000 was allocated to Tambellup for the proposed aged persons accommodation.

Mr Bridge also advised that Mr Geoff Bookley the Manager of the Cranbrook-Tambellup Community Bank would be commencing work on Monday 23<sup>rd</sup> March 2009.

Cr Webster thanked Mr Bridge for addressing Council and he left the meeting at 4.20pm.

## 3. RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil.

**4. PUBLIC QUESTION TIME**

Mr Lance Taylor, 151 McGuire Road, Broomehill advised Council that the section of road from Javelin – Nelson Street was in a dangerous condition due to severe corrugations and sections of the road base breaking through. The Chief Executive Officer advised Mr Taylor that the condition of the road would be addressed and if major works were needed, provision would be made in the 2009-2010 budget.

Cr Webster thanked Mr Taylor for bringing this matter to Councils attention and invited Mr Taylor to stay for the rest of the meeting if he so desired.

**5. APPLICATION FOR LEAVE OF ABSENCE**

Cr Schlueter and Cr Turner requested a leave of absence from the Ordinary Meeting of Council to be held on 16<sup>th</sup> April 2009.

*090301*

*Moved Cr Kempin, seconded Cr Crosby*

*“That Cr Schlueter and Cr Turner be granted a leave of absence from the ordinary meeting of Council to be held on the 16<sup>th</sup> April 2009.”*

**CARRIED 8/0**

**6. DECLARATION OF INTEREST**

Nil

**7. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

Nil

**8. CONFIRMATION OF PREVIOUS MEETING MINUTES**

8.1 Minutes of Ordinary Meeting held Thursday 19<sup>th</sup> February 2009

*090302*

*Moved Cr Turner, seconded Cr Crosby*

*“That the minutes of the Ordinary Meeting of Council held on Thursday 19<sup>th</sup> February 2009 be confirmed as a true and accurate record of proceedings.”*

**CARRIED 8/0**

**9. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

**10. MATTERS FOR DECISION**

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**10.1 FINANCIAL STATEMENTS FOR FEBRUARY 2009**

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**Program:** Other Property and Services  
**Attachment:** Monthly Financial Statements for February 2009  
**File Ref:** Nil  
**Author:** KP O’Neill Finance Officer  
**Date:** 10<sup>th</sup> March 2009  
**Disclosure of Interest:** Nil

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**Summary:** Attached are the Monthly Financial Statements for February 2009

**Background:**

**Comment:** Notes have been provided throughout the statements for Councillors information.

**Consultation:** Nil

**Statutory**

**Environment:** Nil

**Policy Implications:** Nil

**Financial**

**Implications:** These reports represent the financial position of the Council at the end of the previous month.

**Strategic**

**Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Council Resolution:** 090303

*Moved Cr Kempin, seconded Cr Thompson*

*“That the Financial Reports for the period ending 28<sup>th</sup> February 2009 be adopted.”*

**CARRIED 8/0**

**Reason For Change to Recommendation:**

**10.2 CREDITORS ACCOUNTS PAID - FEBRUARY 2009**


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**Program:** Other Property and Services  
**Attachment:** List of Cheque Payments for February 2009  
**File Ref:** Nil  
**Author:** KP O'Neill Finance Officer  
**Date:** 10<sup>th</sup> March 2009  
**Disclosure of Interest:** Nil

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**Summary:** Attached is a list of payments made from the Municipal and Trust Funds during February 2009.

**Background:**

**Comment:** Summary

Municipal Fund	\$281,205.66
Credit Cards	\$839.06
Trust Fund	\$2,985.00
<b>TOTAL</b>	<b>\$285,029.72</b>

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** This issue has no financial implications for Council

**Strategic Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Council Resolution:** *090304*

*Moved Cr Turner, seconded Cr Sheridan*

*“That the list of Creditors accounts paid during February 2009, being:-*

- Municipal Fund cheques numbered 367 to 405 inclusive and EFT payments numbered EFT286 to EFT332 inclusive and totalling \$281,205.66;*
- Trust Fund cheques numbered 54 to 56 inclusive and totalling \$2,985.00; and*
- Credit Card expenses totalling \$839.06,*

*be adopted.”*

**CARRIED 8/0**

**Reason For Change to Recommendation:**

**10.3 BUDGET REVIEW AS AT 31<sup>st</sup> JANUARY 2009**


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<b>Program:</b>	<b>Other Property and Services</b>	
<b>Attachment:</b>	<b>Budget Review</b>	
<b>File Ref:</b>	<b>Nil</b>	
<b>Author:</b>	<b>KP O'Neill</b>	<b>Finance Officer</b>
<b>Date:</b>	<b>10<sup>th</sup> March 2009</b>	
<b>Disclosure of Interest:</b>	<b>Nil</b>	

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**Summary:** Review of the 2008/09 Annual Budget for the period 1<sup>st</sup> July 2008 to 31<sup>st</sup> January 2009.

**Background:** A review of the annual budget for the year is to be undertaken between 1<sup>st</sup> January and 31<sup>st</sup> March in each financial year, in accordance with Regulation 33A of the Local Government (Financial Management) Regulations 1996. The review is to be submitted to Council within 30 days of completion.

Enclosed with the agenda is a copy of the 2008/2009 Budget Review. All information and comments that were originally printed in the Budget have been included, with additional comments on actual figures at the 31<sup>st</sup> January shown in *bold and italic*.

**Comment:** A forecast budget has been included that provides a revised estimate of the total revenue and expenditure at the 30<sup>th</sup> June 2009.

Significant variances have been identified in the following areas:-

Revenue

- A higher amount of interest will be earned on the Reserve Funds than anticipated, with an increase of \$10,300 forecast. All interest earned is retained in the Reserves.
- Provision was not originally included for the revenue raised from the Emergency Services Levy. The total raised this year was \$32,640 which is forwarded to FESA in quarterly instalments.
- A reduction in revenue from the house at 7 Howard Street not being sold prior to the 30<sup>th</sup> June. A profit on sale of asset was budgeted for of \$81,600.
- Council was successful in its application for funding of \$21,949 for shade areas and seating at Diprose Park. It was not known at the time of preparing the budget that this application had been approved. Expenditure of this grant is shown in the capital section.
- Revenue from Building Licenses and associated levies will be lower than anticipated.
- Private works revenue will be reduced as Councils staff are not undertaking as much private works as was anticipated when preparing the budget. Expenditure in this area is reduced also.

Expenditure

- A larger number of ratepayers chose the early payment option to receive a 10% discount, with this having exceeded the budget amount by \$5,517. The total discount granted was \$124,987.
- The provision for Councillors meeting fees has been increased by \$8,400 to correctly provide for the annual meeting fee allocated to each Councillor and the Telecommunications allowance.

- Provision was not originally made for the payment of the Emergency Services Levy to FESA. A total of \$32,640 was levied this year which is forwarded to FESA in quarterly instalments.
- Additional expenditure has been included for the renovations at 20 Henry Street, also minor renovations to 7 Howard Street. Both of which were not budgeted for. Council resolved at the November meeting to allow unbudgeted expenditure for the renovations at Henry Street.
- Expenditure in the Parks and Gardens areas throughout the Shire will be higher than originally budgeted.
- Expenditure on maintenance of the road network will be lower than originally budgeted, due mainly to the significant construction program this year.
- A reduction in private works expense as Councils staff are not undertaking as much private works as originally budgeted. This reflects also in the revenue.

#### Capital Revenue

- A lower trade-in value was received for the Isuzu truck.
- Councils house at 7 Howard Street will not be sold prior to the 30<sup>th</sup> June. The proceeds from the sale were estimated at \$100,000 and was to be transferred into the Building Reserve.
- A transfer was budgeted from the Broomehill Hall Reserve of \$60,000 for the renovations. It is not anticipated that this will be required this year, and will be carried over into the 2009/2010 Budget.

#### Capital Expenditure

- Additional expenditure has been allocated against Diprose Park, which is a result of the grant funding received for the shade areas and seating. This funding was not known at the time of preparing the budget.
- The purchase price for one of the Isuzu trucks was lower than budgeted.
- Subdivision of Lot 22 Taylor Street will not be complete during this year, and will need to be carried over into the 2009/2010 Budget.

**Consultation:** Nil

#### **Statutory**

**Environment:** Local Government Act 1995  
Local Government (Financial Management) Regulations 1996

**Policy Implications:** Nil

#### **Financial**

**Implications:** The Budget Review reflects Councils financial position at the 31<sup>st</sup> January 2009, and the projected position at the 30<sup>th</sup> June 2009.

#### **Strategic**

**Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Absolute Majority

**Council Resolution:**      **090305**

*Moved Cr Kempin, seconded Cr Crosby*

*“That the 2008/2009 Budget Review for the period 1<sup>st</sup> July 2008 to 31<sup>st</sup> January 2009, including amendments to the original budget, be adopted.”*

***CARRIED 8/0  
By Absolute Majority***

**Reason For Change to  
Recommendation:**

KP O’Neill retired from the meeting at 4.25pm.

**10.4 COMPLIANCE AUDIT RETURN FOR 2008**


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<b>Program:</b>	<b>Governance</b>
<b>Attachment:</b>	<b>Copy of Compliance Audit Return</b>
<b>File Ref:</b>	<b>ADM</b>
<b>Author:</b>	<b>JM Trezona                      Chief Executive Officer</b>
<b>Date:</b>	<b>10<sup>th</sup> March 2009</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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**Summary:** Council is required to adopt the Compliance Audit Return for 2008.

**Background:** The Local Government (Audit) Regulations require that each local government is to carry out a Compliance Audit for the period 01 January to 31<sup>st</sup> December each year.

**Comment:** The Compliance Audit is a useful tool in prompting and assisting both Councillors and staff to comply with the requirements of all the various legislation that is administered by a local government. It also allows Council to monitor how the organisation is functioning.

A copy of the Compliance Audit Return for 2008 is attached so that both Councillors and staff can familiarise themselves with the document. It is a requirement that the completed return is presented to the Council, adopted by the Council and recorded in the minutes of the meeting at which it is adopted.

The joint certification must be signed by both the President and Chief Executive Officer and include the voting details.

As the Compliance Audit Returns spans six months of the former Shires of Broomehill and Tambellup and six months of the Shire of Broomehill-Tambellup, clarification was sought by staff as to whether three audit returns would need to be completed, but was advised by the Department of Local Government and Regional Development that all relevant information could be incorporated into one return.

**Consultation:** Department of Local Government and Regional Development

**Statutory**

**Environment:** Local Government (Audit) Regulations 1996  
Local Government (Audit) Amendment Regulations 1999

**Policy Implications:** Nil

**Financial**

**Implications:** This issue has no financial implications for Council

**Strategic**

**Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority



**Council Resolution:**      **090306**

*Moved Cr Sadler, seconded Cr Turner*

*“That Council adopts the Local Government Compliance Audit Return for the period 1<sup>st</sup> January 2008 to 31<sup>st</sup> December 2008.*

**CARRIED 8/0**

**Reason For Change to  
Recommendation:**

**10.5 ROAD CLOSURES DUE TO RAINFALL INCIDENTS**


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<b>Program:</b>	<b>Transport</b>	
<b>Attachment:</b>	<b>Nil</b>	
<b>File Ref:</b>	<b>ADM0162</b>	
<b>Author:</b>	<b>JM Trezona</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>4<sup>th</sup> March 2009</b>	
<b>Disclosure of Interest:</b>	<b>Nil</b>	

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**Summary:** Council to consider whether or not the district is divided into regions for the purpose of temporary closure of gravel roads to heavy traffic after heavy rain incidents.

**Background:** While not a common occurrence, in the past there has been occasions where the gravel roads in the two former Shires were closed to heavy traffic after a period of heavy rainfall. This is also reflected in the conditions that have been included on heavy traffic vehicle permits that are issued by Main Roads WA.

A number of assessed road train routes within the Shire include a condition where heavy vehicles are not permitted to travel on certain gravel roads for a forty eight hour period after 15mm or more of rain has fallen in consecutive showers.

Council has granted delegated authority to the Chief Executive Officer to temporarily close roads due to heavy rain

***Delegation 3.5 – Road Closures Temporary***

*The Chief Executive Officer is delegated authority to temporarily close a street or a portion of a street for a period not exceeding four weeks.*

*Closure may be made if the Chief Executive Officer is of the opinion that by reason of heavy rain, a street or road is likely to be damaged by the passage of traffic generally or traffic of any particular class.*

A recent closure of all gravel roads for a twenty four hour period during December 2008 created some dissatisfaction with residents. There was a suggestion that consideration be given to dividing the district into areas.

Council to consider if road closures should be at the Chief Executive Officer's discretion as per the delegation, or blanket closures across the whole of the district or by areas.

**Comment:** The closure of gravel roads to heavy vehicles due to heavy rainfall is done as a means of protecting Councils assets. The road closures often seem to be needed during times of high traffic such as seeding and harvest. The closures impact on landowners and trucking contractors, however this is unavoidable if the asset is to be protected.

In determining if the closures apply across the whole of the Shire or in sections, members may wish to consider the following:

## Division of the district

- Two sections – north and south
- Two sections – east and west
- Four sections – as per the bushfire brigade boundaries
- The closures can be localised to the affected area
- Less inconvenience to road users
- Greater potential for confusion with people unsure of the boundaries

## Consideration of the district as a whole

- Closures apply to the whole of the district
- No uncertainty about where the closure applies
- Inconvenience to road users

Retention of the delegation allows for all of the above as well as closure of individual roads.

For Council consideration and recommendation.

<b>Consultation:</b>	Nil
<b>Statutory Environment:</b>	Nil
<b>Policy Implications:</b>	Nil
<b>Financial Implications:</b>	This issue has no financial implications for Council
<b>Strategic Implications:</b>	This issue is not dealt with in the Plan
<b>Voting Requirements:</b>	Simple Majority
<b>Council Resolution:</b>	<b>090307</b>

*Moved Cr Thompson seconded Cr Sadler*

*“That the temporary closure of roads to heavy vehicles due to heavy rain, remain as per the requirements of Council delegation 3.5 – Road Closure Temporary (Not exceeding four weeks).”*

**CARRIED 8/0**

**Reason For Change to Recommendation:**

**10.6 WANDOO ROAD**


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<b>Program:</b>	<b>Transport</b>	
<b>Attachment:</b>	<b>Copy of Map</b>	
<b>File Ref:</b>	<b>RD94</b>	
<b>Author:</b>	<b>JM Trezona</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>5<sup>th</sup> Mach 2009</b>	
<b>Disclosure of Interest:</b>	<b>Nil</b>	

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**Summary:** Council to determine the next course of action on Wandoo Road.

**Background:** Wandoo Road which runs off Punchmirup Road North is a gravel road that services some small rural landholdings. The constructed road does not service all the landholders in the area and some residents are required to gain access to their property along the rail reserve.

A survey has been undertaken and the required cleaning permit has been obtained to construct the next section of the road to the point marked on the attached map.

The map also shows that there is sufficient land to relocate the road to inside the southern boundary of Location 1959 which will overcome the issue of existing outbuildings and a dam that are constructed illegally on the gazetted road reserve.

Previous Council minutes from the former Shire of Broomehill are attached to provide additional information on the background.

**Comment:** Now that the survey has been completed, Council needs to determine if it wishes to continue with the construction of the road along the existing road reserve or relocate the road to inside the southern boundary of Location 1959.

Relocating the road will require the closure of a portion of the existing road reserve under the Land Administration Act 1997 and a recommendation that it be sold to the owners of Location 1959. The new road will then need to be dedicated.

Relocating the road reserve will require administrative work on behalf of the council staff, but will result in a better designed road.

Staying with the existing road reserve will require the removal of the illegal structures and the dam.

For Council consideration.

**Consultation:** The owner of Location 1959 has agreed to the relocation of the road to inside the southern boundary of his property.

**Statutory  
Environment:**

The Land Administration Act 1997 states:

**58. Closure of Roads**

*(1) When a local government wishes a road in its district to be closed permanently, the local government may, subject to subsection (3) request the Minister to close the road.*

*(2) When a local government resolves to make a request under subsection (1), the local government must in accordance with the regulations prepare and deliver the request to the Minister.*

*(3) A local government must not resolve to make a request under subsection (1) until a period of 35 days has elapsed from the publication in a newspaper circulating in its district of notice of motion for that resolution and the local government has considered any objections made to it within that period concerning the proposals set out in that notice.*

*(4) On receiving a request delivered to him or her under subsection (2), the Minister may, if he or she is satisfied that the relevant local government has complied with the requirements of subsections (2) and (3) –*

*(a) by order grant the request;*

*(b) direct the relevant local government to reconsider the request, having regard to such matters as he or she thinks fit to mention in that direction; or*

*(c) refuse the request.*

*(5) If the Minister grants a request under subsection (4) –*

*(a) the road concerned is closed on and from the day on which the relevant order is registered; and*

*(b) any rights suspended under subsection 55(3)(a) cease to be so suspended.*

*(6) When a road is closed under this section, the land comprising the former road –*

*(a) becomes unallocated Crown land; or*

*(b) if a lease continues to subsist in that land by virtue of section 57(2), remains Crown land.*

The Land Administration Regulations 1998 state that:

**9. Preparation and delivery by local government of request to close a road permanently**

*For the purposes of preparing and delivering under section 58(2) of the Act a request to the Minister to close a road permanently, a local government must include with the request –*

*(a) written confirmation that the local government has resolved to make the request, details of the date when the relevant resolution was passed and any other information relating to that resolution that the Minister may require;*

*(b) sketch plans showing the location of the road and the proposed future disposition of the land comprising the road after it has been closed;*

*(c) copies of any submissions relating to the request that, after complying with the requirement to publish the relevant notice of motion under section 58(3) of the Act, the local government has received and the local government's comments on those submissions;*

- (d) a copy of the relevant notice of motion referred to in paragraph (c);
- (e) any other information the local government considers relevant to the Minister's consideration of the request; and
- (f) written confirmation that the local government has complied with section 58(2) and (3) of the Act.

**Policy Implications:** Nil

**Financial Implications:** Council will need to make provision in the budget for the construction of the next section of Wandoo Road.

There are costs involved in closing a road ie. advertising and in some cases the relocation of services such as power and telephone. Council is obliged to seek comment on any proposal to close a road from the service providers. The cost of the road closure should be borne by the owners of Location 1959.

**Strategic Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Council Resolution:** *090308*

*Moved Cr Sadler seconded Cr Crosby*

*“That as per the requirements of the Land Administration Act 1997, Council advertise its intent to permanently close the portion of the road reserve north of Location 1959, marked on the attached map and recommends that the land be sold to the owners of Location 1959.”*

*CARRIED 8/0*

**Council Resolution:** *090309*

*Moved Cr Sadler seconded Cr Crosby*

*“That Council resumes the southern portion of Location 1959 for the purpose of extending Wandoo Road, Broomehill West.”*

*CARRIED 8/0*

**Council Resolution:** *090310*

*Moved Cr Sadler seconded Cr Crosby*

*“That costings for the extension of Wandoo Road to the western boundary of Location 4902 be done and included in the 2009-2010 draft budget deliberations.”*

*CARRIED 8/0*

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**Reason For Change to  
Recommendation:**

**10.7 PLANT REPLACEMENT PROGRAM**


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<b>Program:</b>	<b>Transport</b>	
<b>Attachment:</b>	<b>Draft Replacement Program</b>	
<b>File Ref:</b>	<b>ADM</b>	
<b>Author:</b>	<b>JM Trezona</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>6<sup>th</sup> March 2009</b>	
<b>Disclosure of Interest:</b>	<b>Nil</b>	

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**Summary:** Council to consider the adoption of an eight year plant replacement program.

**Background:** A draft Eight Year Plant Replacement Program for the Shire of Broomehill-Tambellup has been developed for Council consideration.

The plan has been developed to give the Council an overview of the future requirements of the organisation. It also includes estimates for the future replacement costs.

**Comment:** The Manger of Works has included a report with some recommendations on equipment that is surplus to requirements and items that should be considered for purchase.

For Council consideration.

**Consultation:** Nil

**Statutory Environment:** Local Government Act 1995

**Policy Implications:** Nil

**Financial Implications:** Once a Plant Replacement Program is adopted, provision will be made in the annual budget for the purchase / changeover of plant.

**Strategic Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Council Resolution:** *090311*

*Moved Cr Thompson seconded Cr Sheridan*

*“That Council adopts the Plant Replacement Program as presented.”*

**CARRIED 8/0**



**Council Resolution:**        **090312**

*Moved Cr Sheridan seconded Cr Thompson*

*“That Council amends the 2008-2009 budget to accommodate the following changes to the 2008-2009 plant replacement program*

- Trade in the John Deere 670B grader (BH004) and Caterpillar 12H grader (TA1835) and replace with one new grader*
- Trade in the Volvo L70D loader, John Deere Backhoe and JCB backhoe and replace with a multi-purpose machine*
- Replace Plant Trailer (TA2015)*
- Defer the changeover of the Multipac multi tyred roller to the 2009-2010 financial year.”*

**CARRIED 8/0**  
**By Absolute Majority**

**Reason For Change to  
Recommendation:**

**10.8 PROPOSED 12 METRE WIND TOWER**


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<b>Program:</b>	<b>Planning</b>
<b>Attachment:</b>	<b>Local Plan and Elevation</b>
<b>File Ref:</b>	<b>ADM0259</b>
<b>Author:</b>	<b>Gray and Lewis                      Landuse Planners</b>
<b>Date:</b>	<b>10<sup>th</sup> March 2009</b>
<b>Disclosure of Interest:</b>	<b>Gray &amp; Lewis receive planning fees for advice to the Shire therefore declare a Financial Interest – Section 5.65 of Local Government Act 1995.</b>

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**Summary:** An application has been lodge for a 12 metre high wind turbine on Lot 123 Paul Valley Road, Tambellup.

There is no specific landuse classification / definition under the Shire of Tambellup Town Planning Scheme No 2 ('the Scheme') for a wind turbine, therefore it is recommended that it be processed as a 'use not listed'.

Council determine the use may be consistent with the objectives of the Special Rural Zone and advertise the application.

**Background:** The subject property (Lot 123 Paul Valley Road, Tambellup) is zoned 'Special Rural' under the Shire's Scheme.

**Comment:** **Description of Application**  
The proposed wind turbine is 12 metres high and will be setback 75 metres from Paul Valley Road and 50 metres from adjoining Lot 124 to the south. The wind turbine will provide power to the property.

**Scheme Provisions**

Council has three options when dealing with a 'Use Not Listed' under the Scheme in accordance with Clause 3.3.2 as follows;

- a) *determine the use is consistent with the objectives of the particular zone and is therefore permitted;*
- b) *determine that the use may be consistent with the objectives of the particular zone and thereafter follow the advertising procedures of Clause 8.3 in considering an application for planning approval; or*
- c) *determine that the use is not consistent with the objectives of a particular zone and is therefore not permitted.*

Under the Scheme the objectives for the 'Special Rural Zone' are to:

- a) *to select areas wherein closer subdivision will be permitted to provide for such uses as hobby farms, horse breeding, rural residential retreats; and*
- b) *to make provision for retention of the rural landscape and amenity in a manner consistent with the orderly and proper planning of such areas.*

As the proposed development will entail the erection of a single wind turbine in order to provide power to the property, it is considered that it will not undermine the objectives of the Special Rural zone.

It is, therefore, recommended that Council pursue option (b) above, determine that the use may be consistent with the objectives of the Special Rural zone and thereafter follow the advertising procedures of Clause 8.3 in considering an application for planning approval.

**Consultation:** Under Clause 8.3 of the Scheme advertising is to be for a minimum of twenty one days and may be in one or more of the following forms;

- 1) letters to surrounding owners and occupiers and / or
- 2) advertisement in a local newspaper and / or
- 3) an advertising sign or signs to be erected on site.

To expedite processing of the application, advertising has commenced and closes on 23<sup>rd</sup> March 2009.

Following advertising, a second report will be referred to Council for determination.

**Statutory**

**Environment:** Shire of Tambellup Town Planning Scheme No 2

**Policy Implications:** Nil

**Financial Implications:** The cost of advertising

**Strategic Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Council Resolution:** *090313*

*Moved Cr Turner, seconded Cr Kempin*

*“That Council:*

- 1 Determine that the Wind Turbine is a ‘use not listed’ under the Shires Scheme and that the use may be consistent with the objectives of the particular (Special Rural) zone and thereafter follow the advertising procedures of Clause 8.3 in considering an application for planning approval.*
- 2 Note that to expedite processing advertising of the application has commenced.*
- 3 Advise the applicant that a final report will be referred to Council following advertising.”*

**CARRIED 8/0**

**Reason For Change to Recommendation:**

The meeting adjourned at 4.45pm and reconvened at 4.50pm.

**10.9 USE OF SHIRE EQUIPMENT AT A WILDFIRE**


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<b>Program:</b>	<b>Law, Order and Public Safety</b>
<b>Attachment:</b>	<b>Draft Amendment to Standard Operating Procedure</b>
<b>File Ref:</b>	<b>ADM0118</b>
<b>Author:</b>	<b>JM Trezona                      Chief Executive Officer</b>
<b>Date:</b>	<b>10<sup>th</sup> March 2009</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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**Summary:** Council to consider amendment to the Standard Operating Procedures for Bush Fire Brigades.

**Background:** The current Standard Operating Procedure document, which was adopted at the December 2008 Council meeting does not include information relating to the procedure to be undertaken by brigade personnel when Shire equipment is required to assist at a fire.

Item 7.3 (Management Practices Manual – adopted by Council 20<sup>th</sup> November 2008) states the following:

- The Fire Control Officer (FCO) or person in charge of the fire, is to determine if the equipment is required
- The FCO or person in control of the fire is to contact the Chief Executive Officer to request the Shire equipment to attend the fire
- Requests for Shire equipment are to be for assistance in the containment and control of wildfires
- Requests from landowners to assist in “mopping up” procedures will be charged at private works rates.

A draft amendment outlining the requirements and process is attached for consideration.

**Comment:** For Council discussion and endorsement.

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** This issue has no financial implications for Council

**Strategic Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Council Resolution:**      **090314**

*Moved Cr Kempin, seconded Cr Turner*

*“That the draft amendment to the Standard Operating Procedures for Bushfire Brigades be endorsed as presented.”*

**CARRIED 8/0**

**Reason For Change to  
Recommendation:**

**10.10 LOCAL GOVERNMENT ELECTIONS 2009**


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<b>Program:</b>	<b>Governance</b>
<b>Attachment:</b>	<b>Nil</b>
<b>File Ref:</b>	<b>ADM0093</b>
<b>Author:</b>	<b>JM Trezona                      Chief Executive Officer</b>
<b>Date:</b>	<b>10<sup>th</sup> March 2009</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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**Summary:** Council to determine, by absolute majority if it wishes to nominate the Electoral Commissioner to be responsible for the Shire of Broomehill-Tambellup elections to be held on 17<sup>th</sup> October 2009.

**Background:** The *Local Government Act 1995 section 4.20(4)* provides that a local government may, having first obtained the written agreement of the Electoral Commissioner, declare by an absolute majority the Electoral Commissioner to be responsible for the conduct of an election. The Electoral Commissioner will then appoint a returning officer.

The Electoral Commissioner has written to Council asking if they wish for the Commission to conduct the ordinary elections later this year. To facilitate the process the letter includes the Commissioners agreement to conduct the election if Council so wishes. The agreement is subject to the proviso that the Council also wishes to have the election undertaken as a postal election.

The Commission has provided an indicative quote for the cost of a postal election.

In order for Council to achieve this, the following two motions will need to be passed by an absolute majority.

*Council declares that in accordance with section 4.20(4) of the Local Government Act 1995, the Electoral Commissioner be responsible for the conduct of the 2009 ordinary elections together with any other elections or polls which may also be required.*

*That Council determines, in accordance with section 4.61(2) of the Local Government Act 1995 that the method of conducting the election will be as a postal vote.*

**Comment:** Council conducted its inaugural election as a postal vote. The participation rate was 62.98% which is much higher than the state average of 34.16% for local governments using the postal method.

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial****Implications:**

The estimated cost for the 2009 election is \$9,000 which has been based on the following assumptions:

- 820 electors
- Response rate of approximately 60%
- Four vacancies
- Count to be conducted at the offices of the Shire of Broomehill-Tambellup

Costs not included in the quote:

- Non-statutory advertising
- Any legal expenses other than those that are determined to be borne by the WAEC in a Court of Disputed Returns
- One local government staff member to work in the polling place on election day.

Provision to cover the cost of the elections will be made in the 2009-2010 budget.

**Strategic****Implications:**

This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Council Resolution:** *090315*

*Moved Cr Sadler, seconded Cr Schlueter*

*“That Council declares that in accordance with section 4.20(4) of the Local Government Act 1995, the Electoral Commissioner be responsible for the conduct of the 2009 ordinary elections together with any other elections or polls which may also be required.”*

**CARRIED 8/0**  
**By Absolute Majority.**

**Council Resolution:** *090316*

*Moved Cr Sadler, seconded Cr Schlueter*

*“That Council determines, in accordance with section 4.61(2) of the Local Government Act 1995 that the method of conducting the election will be as a postal election”*

**CARRIED 8/0**  
**By Absolute Majority**

**Officer Resolution:** *“That Council determines to conduct the 2009 Ordinary Elections as an in- person election.”*

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**Reason For Change to  
Recommendation:**



<b>10.11</b>	<b>ASSOCIATION HONOURS 2009</b>
<b>Program:</b>	<b>Governance</b>
<b>Attachment:</b>	<b>List of Association Honours Policy</b>
<b>File Ref:</b>	<b>ADM0159</b>
<b>Author:</b>	<b>JM Trezona                      Chief Executive Officer</b>
<b>Date:</b>	<b>10<sup>th</sup> March 2009</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

**Summary:** The Western Australian Local Government Association (WALGA) is calling for nominations for the 2009 Association Honours.

**Background:** Nominations for the 2009 WALGA Honours Program are now open and members of local governments, zones and state councillors are invited to submit nominations.

There are five categories:

Local Government Medal – recognises outstanding achievement and significant contribution by elected members and officers to the Association and/or to Local Government. *Available for nomination by State Councillors.*

Life Membership – Recognises the long and outstanding service of elected members and officers to the Association and/or to Local Government. *Available for nomination by State Councillors, Zones and Local Governments.*

Certificate of Appreciation – recognises personal commitment, eminent service and contribution to Local Government or the Association. *Available for nomination by State Councillors and Local Government Zones.*

Long and Loyal Service Award – this Honour recognises elected members who have provided long service of a high degree as an executive member of the Association for eight or more years, or as an elected member for twelve or more years. *Available for nomination by State Councillors, Zones and Local Governments.*

Distinguished Service Award – recognises elected members who have provided distinguished service to the community through their Local Government. *Available for nomination by State Council Members, Zones and Member Local Governments.*

**Comment:** There may be previous Councillors of the former Shires of Broomehill and Tambellup that Council may wish to nominate.

For Council discussion and comment.

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** This issue has no financial implications for Council

**Strategic**

**Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Officer Resolution:** *“That Council nominates ..... for a ..... Associations Honour.”*

**Council Resolution:** *Moved Cr Kempin*

*“That Council does not nominate any Councillor for an Associations Honour.”*

*The motion lapsed for want of a seconder.*

*Council resolved that this matter be presented at the April meeting of Council after further information be obtained by the Chief Executive Officer.*

**Reason For Change to Recommendation:**

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**10.12 PROPOSED ANCILLARY ACCOMMODATION – LOT 643 (15)  
JOURNAL STREET, BROOMEHILL**


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**Program:** Planning  
**Attachment:** Copy of Plans  
**File Ref:** ADM0285  
**Author:** Gray and Lewis Landuse Planners  
**Date:** 11<sup>th</sup> March 2009  
**Disclosure of Interest:** Gray & Lewis receive planning fees for advice to the Shire therefore declare a Financial Interest – section 5.65 of *Local Government Act 1995*.

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**Summary:** Council is to consider an application for ‘ancillary accommodation’ on Lot 643 (no 15) Journal Street, Broomehill.

**Background:** The property is zoned ‘Residential R10’ under the Shire of Broomehill Town Planning Scheme No 1 (‘the Scheme’).

**Comment:** The subject lot contains an existing residence, outbuilding and carport (with circular driveway). The surrounding lots all appear to be vacant.

*Description of application*

The applicant proposes;

- Construction of ancillary accommodation to the rear of the existing residence
- The accommodation measures approximately 7.8 metres x 10 metres (78m<sup>2</sup>)
- The accommodation will be located 8.8 metres behind the residence, 8.2 metres from the south west boundary, 12.3 metres from the north east boundary and 1 metre to the rear south east boundary.

The applicant has not provided any written advice on who will reside in the new accommodation. It is recommended that clarification be sought from the applicant to ensure that the accommodation is for a family member.

Gray & Lewis was unable to contact the applicant as the Shires current application form does not include applicant contact details.

*Landuse Definition*

As there is no definition of ‘ancillary accommodation’ in the Scheme, it is appropriate to use the relevant definition under the Residential Design Codes – ‘Self contained living accommodation on the same lot as a single house occupied by members of the same family as the occupiers of the main dwelling.’

*Process – Options available to Council*

As the use is not listed under Table 1 of the Scheme, Council would have to process ‘ancillary accommodation’ as a ‘Use Not Listed’ and follow the procedures set out under Clause 3.2.5 of the Scheme.

Council has two options when dealing with a ‘use not listed’ as follows:

*Option 1*

Determine that the use is not consistent with the objectives and purposes of the particular zone and is therefore not permitted; or

*Option 2*

Determine by absolute majority that the proposed use may be consistent with the objectives and purpose of the zone and thereafter follow the advertising procedures of clause 7.2 in considering an application for planning consent.

It should be noted that the Scheme does not contain specific objectives for the residential zone, however ‘ancillary accommodation’ is a related ancillary residential use.

*Residential Design Codes*

Clause 5.3.3 of the Scheme requires all development to comply with the Residential Design Codes.

There are two options for assessing development using either the ‘deemed to comply’ requirements or ‘performance criteria’. Performance based assessment is more subjective and entails Council deciding whether a development meets a performance criteria.

The application complies with all of the ‘deemed to comply’ requirements with the exception of the dwelling size as explained below;

<b><i>Requirement Summary</i></b>	<b><i>Officer Comment</i></b>
The occupants of the ancillary accommodation to be related to the people living in the main house.	To be confirmed in writing by the applicant.
The lot not less than 450sqm	The lot is over 1000m <sup>2</sup> .
Open space requirements	For R10 they need to retain 60% of the lot area as site open space. Appears to comply however recommend request applicant to provide details of the size of the existing house, shed and carport.
Maximum floor area of 60sqm.	Variation proposed however Council has the discretion to consider larger sizes and 60sqm is restrictive. The floor area is 66.12m <sup>2</sup> (excluding verandah) and the variation is considered minor.
2 car parking bays to service the existing house and 1 car parking bay to service the ancillary accommodation.	The existing house is serviced by a carport and carbay. There is sufficient room for a third car to be accommodated in the existing driveway.

Council has discretion to support the proposed floor area using the ‘performance criteria’ of the Codes which allow for ‘*ancillary dwellings that accommodate the needs of large or extended families without comprising the amenity of adjoining properties*’.

#### Effluent Disposal

The Shires Environmental Health Officer has advised;

- The lot has been inspected and showed the current single leach drain has failed
- A local plumber is doing remedial work for the owners and it was agreed that a new leach drain would be installed. Once the new system is in place, the old one will be brought into compliance with current standards.
- Provided there is no bathroom in the granny flat, the renovated system will cope
- If there is a separate laundry then a separate liquid waste system may be required.

#### Draft Country Sewerage Policy

The draft Country Sewerage Policy requires 2000m<sup>2</sup> lots for subdivision and development without reticulated sewer, or can allow 1000m<sup>2</sup> for remote areas where not more than 25 lots are proposed.

It is not clear whether the Health Department would apply the Policy to ancillary accommodation, therefore it is recommended that their advice be obtained during public advertising.

#### Recommendation

It is recommended that Council pursue Option B and advertise the application. It is also recommended that additional information be sought from the applicant.

#### Related Matter for Council Discussion

Council may also consider changing the existing planning application form to include a section with applicant contact details such as telephone, mobile, facsimile and email. Applicants could then be contacted directly to avoid requests for additional information.

**Consultation:** It is recommended that the application be referred to surrounding landowners and the Health Department of WA for comment.

#### **Statutory**

#### **Environment:**

#### Relevant Scheme Requirements

The Scheme requirements are explained in this report.

Clause 7.2 pertaining to advertising requires a minimum consultation period of twenty one days.

**Policy Implications:** Nil

#### **Financial**

#### **Implications:**

This issue has no financial implications for Council

**Strategic****Implications:** This issue is not dealt with in the Plan**Voting Requirements:** Absolute Majority**Council Resolution:** 090317*Moved Cr Turner, seconded Cr Thompson****“That Council:***

- 1. Determine by absolute majority that the proposed ‘ancillary accommodation’ use may be consistent with the objectives and purpose of the Residential zone and thereafter follow the advertising procedures of clause 7.2 of the Scheme.*
- 2. Write to surrounding and nearby landowners seeking comments within twenty one days.*
- 3. Contact the Health Department of WA to clarify whether there are any restrictions for ‘ancillary accommodation’ under the Draft Country Sewerage Policy.*
- 4. Write to the applicant and advise of the Council decision, and request lodgement of additional written information as follows;*
  - i. An explanation of who will reside in the proposed ancillary accommodation and explanation of their relationship to the occupiers of the existing main dwelling.*
  - ii. Advise that the Shires Environmental Health Officer has indicated that a separate liquid waste system is likely to be required if the laundry is retained. This matter is brought to your attention as you have the option of removing the laundry facilities and using the laundry in the main house. A separate application would need to be lodged with the Shire for installation of any new system.*
  - iii. Request the floor areas of the existing house, outbuilding (shed) and carport to calculate compliance with site open space.”*

**CARRIED 8/0**  
**By Absolute Majority**

**Reason For Change to Recommendation:**

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**10.13 LOCAL GOVERNMENT SELF INSURANCE SCHEMES TRUST DEED AND SCHEME RULES REVISION**


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<b>Program:</b>	<b>Governance</b>
<b>Attachment:</b>	<b>Copy of Revised Trust Deed and Scheme Rules</b>
<b>File Ref:</b>	<b>ADM0171</b>
<b>Author:</b>	<b>JM Trezona Chief Executive Officer</b>
<b>Date:</b>	<b>12<sup>th</sup> March 2009</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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**Summary:** Council to comment on the proposed amendments to the Local Government Insurance Services (LGIS) Scheme Rules and Trust Deed.

**Background:** As members of the LGIS Workcare Scheme and LGIS Liability Scheme, Council is asked to comment on the attached revised Trust Deed and Scheme Rules for the LGIS group self-insured schemes by 10<sup>th</sup> April 2009.

The establishment of the LGIS Schemes has been an successful initiative assisting local government in taking control of its risk exposures and saving dollars on the cost of cover.

**Trust Deed**

The revision has resulted on a new, composite Trust Deed establishing a single “Scheme” under which funds for Liability, Property, Workers Compensation and others as determined by WALGA and the Board are created.

The Trust Deed amendments do not change the substance or intent of the Deed, but involve a shift in emphasis that:

- a) Better reflects the core rationale of the arrangement, namely the management of risk, as opposed to the transfer of risk; and
- b) Gives more flexibility to WALGA to respond to the current and evolving risks facing Local Government.

There are also administrative changes that simply ‘tidy up’ the Scheme and better streamline the document:

The key Trust Deed Amendments as reflected in the revised document are:

- The wording moves away from ‘traditional insurance’ language and towards the language of ‘risk management’;
- The concepts of “Scheme Claim” and “Member Claim” are introduced to better reflect the existing operational arrangements;
- “Civil Liability” has been replaced by “Civil Risk” and broadened to include risks arising by agreement as well as workers compensation risks;
- The Boards “Claims” and “Claims Prevention” duties are broadened, consistent with good practice’
- The concept of a Protection Policy is introduced to replace Policy “wordings”
- Specific Purpose Funds are created for purposes beyond the mere payment of Claims;
- Much of the prescriptive detail on the roles of the Board and Scheme Manager’s role is removed, as these are covered through separate, substantive documents (a corporate Governance Charter and a Scheme Management Agreement).

**Scheme Rules**

The major substantive change has been to consolidate three previously separate Scheme Rule documents into one consolidated document, with any requirements specific to any risk category clearly identified.

The Scheme Rule amendments, as reflected in the revised document, are largely consequential to the above Trust Deed changes

Useful changes introduced at the same time include:

- a) Requiring a Protection Policy to be issued to each Member each year; and
- b) Clarifying that annual Member Contributions can be paid by instalments.

One point of difference between the previous Rules for the WorkCare Scheme and those for the Liability and Property Schemes was in the “Amendment of Rules” clause. Whereas the existing Trust Deed places the responsibility of determining the operating rules for the Liability and Property Scheme in the hands of the Board, the WorkCare Scheme Rules have required a plebiscite of all Scheme Members, with a majority vote across all Scheme members in support of any proposed Rules amendments required by way of either a postal ballot or a special meeting.

The system used for the Liability and Property Schemes has been opted for as the more workable of the two for the new single document.

<b>Comment:</b>	For Council discussion and comment
<b>Consultation:</b>	Nil
<b>Statutory Environment:</b>	Nil
<b>Policy Implications:</b>	Nil
<b>Financial Implications:</b>	This issue has no financial implications for Council
<b>Strategic Implications:</b>	This issue is not dealt with in the Plan
<b>Voting Requirements:</b>	Simple Majority
<b>Council Resolution:</b>	<b>090318</b>

*Moved Cr Kempin, seconded Cr Sheridan*

*“That Council supports the proposed amendments to the Local Government Self Insurance Schemes Trust Deed and Scheme Rules.”*

**CARRIED 8/0**

**Reason For Change to Recommendation:**



**10.14****PERMISSION TO KEEP DOGS**

<b>Program:</b>	<b>Law Order and Public Safety</b>	
<b>Attachment:</b>	<b>Nil</b>	
<b>File Ref:</b>	<b>ADM0194</b>	
<b>Author:</b>	<b>JP Bentley</b>	<b>Manager of Administrative and Customer Services</b>
<b>Date:</b>	<b>12<sup>th</sup> March 2009</b>	
<b>Disclosure of Interest:</b>	<b>Nil</b>	

<b>Summary:</b>	Ms Venna Dolby is seeking permission to keep three dogs within the townsite boundary at her property on the intersection of Chilicup Road and Janus Street in Broomehill.
<b>Background:</b>	Ms Dolby lives on a large lot on the corner of Chilicup Road and Janus Street in Broomehill and through family circumstances has wound up keeping three dogs on the property. Two of the dogs are one year old Rottweiller's and the other is an older bitch which suffers from arthritis. The pups are from this animal.
<b>Comment:</b>	The property was inspected with the owner last week and found to be well fenced and the dogs are being controlled with shock collars which produce a small electric shock when they come too close to an external fence. The dogs are well exercised, in good condition, appear to be reasonably well trained and would have little chance of escape given the measures in place. Ms Dolby has voluntarily sought this approval to comply with council requirements.
<b>Consultation:</b>	Nil
<b>Statutory Environment:</b>	<p><b><i>Dog Local Law</i></b></p> <p><b><i>3.1 Dogs to be confined</i></b></p> <ol style="list-style-type: none"> <li>1) <i>An occupier of premises on which a dog is kept must:</i> <ol style="list-style-type: none"> <li>a) <i>Cause a portion of the premises on which the dog is kept to be fenced in a manner capable of confining the dog;</i></li> <li>b) <i>Ensure the fence is used to confine the dog and every gate pt door in the fence is of a type, height and construction which having regard to the breed, age, size and physical condition of the dog is capable of preventing the dog at all times from passing over, under or through it;</i></li> <li>c) <i>Ensure that every gate or door in the fence is kept closed at all times when the dog is on the premises and is fitted with a proper latch or other means of fastening it;</i></li> <li>d) <i>Maintain the fence and all gates and doors in the fence in good order and condition; and</i></li> <li>e) <i>Where no part of the premises consists of open space, yard or garden or there is no open space or garden or yard of which the occupier has exclusive use or occupation, ensure that other means exist on the premises (other than the tethering of the dog) for effectively confining the dog within the premises.</i></li> </ol> </li> <li>2) <i>Where an occupier fails to comply with subclause (1). He or she commits an offence.</i></li> </ol>

**3.2 Limitation on the number of dogs**

- 1) *This clause does not apply to premises which have been:*
  - a) *Licensed under Part 4 as an approved kennel establishment;*  
*or*
  - b) *Granted an exemption under section 26(3) of the Act.*
- 2) *The limit on the number of dogs which may be kept on any premises is, for the purpose of section 26(4) of the Act –*
  - a) *Two dogs over the age of three months and the young of those dogs under that age if the premises are situated within a townsite; or*
  - b) *Four dogs over the age of three months and the young of those dogs under that age if the premises are situated outside a townsite.*

**Policy Implications:** Nil

**Financial Implications:** This issue has no financial implications for Council

**Strategic Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Council Resolution:** *090319*

*Moved Cr Turner, seconded Cr Kempin*

*“That Council grants approval to Ms Venna Dolby to:*

- Keep three dogs at her property on Chilicup Road, Broomehill;*
- The approval only applies to the existing three dogs and cannot be transferred;*
- Council reserves the right to withdraw the approval should the dogs create a nuisance or be detrimental to the amenity of the area.”*

**CARRIED 8/0**

**Reason For Change to Recommendation:**

**10.15****RURAL STREET NUMBERING**


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<b>Program:</b>	<b>Transport</b>	
<b>Attachment:</b>	<b>Nil</b>	
<b>File Ref:</b>	<b>ADM0098</b>	
<b>Author:</b>	<b>JP Bentley</b>	<b>Manager of Administrative and Customer Service</b>
<b>Date:</b>	<b>12<sup>th</sup> March 2009</b>	
<b>Disclosure of Interest:</b>	<b>Nil</b>	

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**Summary:** To set a pricing policy on rural street numbering.

**Background:** Council has been involved in rural street numbering for many years. The State provided expertise in mapping, address changes and other services and the Council provided the actual plates and posts for the property.

**Comment:** While Council made a decision to support the initial rural street numbering project, the ongoing costs associated with the project were never canvassed. Specifically there are two issues that arise from the original project:

1. What happens if a sign is stolen or destroyed
2. What happens if new addresses are created

Currently the cost of materials for the supply of a sign is about \$40.00 to \$60.00 and the labour and plant cost would be in a similar range for the erection of one sign.

Council drew a line in the sand and provided the initial signs to ensure that the numbering actually took place, however there was no plan put in place for these future developments, neither was there an expectation of such problems occurring.

In the case of a stolen or destroyed sign, Council could offer to replace these signs at cost and require the land owner to erect the replacement on site.

Most new addresses will be created through new buildings, sub division or boundary realignment and as such the new signs should be the responsibility of the developer to provide. This could be a condition of the sub division approval process to ensure that the developer actually provides the sign.

These signs are an integral part of the emergency services strategy for finding people in rural locations where street numbering was never provided in the past and as such Council should consider providing the signs at cost regardless of the circumstance.

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial**

**Implications:** This issue has no financial implications for Council if the signs are provided at cost to the ratepayers, however the cost of the signs will be borne by Council should it decide to absorb that cost.

**Strategic**

**Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Absolute Majority

**Council Resolution:** *090320*

*Moved Cr Thompson, seconded Cr Turner*

*“That Council adopt a charge of ‘Supplied at Cost’ for a replacement rural street numbering sign which is lost, stolen or destroyed, or for new rural street addresses created through boundary realignment or subdivision.”*

*CARRIED 8/0  
By Absolute Majority*

**Reason For Change to Recommendation:**

**10.16 LOCAL GOVERNMENT REFORM**


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<b>Program:</b>	<b>Governance</b>	
<b>Attachment:</b>	<b>Nil</b>	
<b>File Ref:</b>	<b>ADM0091</b>	
<b>Author:</b>	<b>JM Trezona</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>12<sup>th</sup> March 2009</b>	
<b>Disclosure of Interest:</b>	<b>Nil</b>	

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**Summary:** Council to nominate two – three members for the Project Team as required by the Local Government Reform Steering Committee Structural Reform Guidelines.

**Background:** The Structural Reform Guidelines contain a recommendation that a project team be established comprising two-three members including the Mayor/President and the Chief Executive Officer. The project team can:

- Meet as required
- Meet with potential partners
- Undertake a preliminary assessment on proposed amalgamation groupings
- Consider appropriate combination of councils
- Consider proposals for a reduction in the number of elected members
- Consider if State Government financial assistance is required
- Undertake community consultation

**Comment:** It is recommended that the project team be made up of the Shire President, the Chief Executive Officer and one other member. As with our previous amalgamation, both Councils had established a Resource Sharing Committee that undertook similar roles. The project team would report back to Council.

Due to the very short timeframe the project team should be empowered to enter into negotiations with interested parties on behalf of Council.

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** This issue has no financial implications for Council

**Strategic Implications:** This issue is not dealt with in the Strategic Plan

**Voting Requirements:** Simple Majority for the first officer recommendation and Absolute Majority for the second officer recommendation.

**Officer Resolution:**        *“That Council nominates the Shire President, the Chief Executive Officer and Cr ..... as the members of the Project Team as required by the Local Government Reform Steering Committee Structural Reform Guidelines.”*

**Council Resolution:**        *090321*

*Moved Cr Thompson, seconded Cr Crosby*

*‘That Council nominates the Shire President, the Chief Executive Officer and Cr Turner as members of the Project Team as required by the Local Government Reform Steering Committee Structural Reform Guidelines.’*

**CARRIED 8/0**

**Council Resolution:**        *090322*

*Moved Cr Sadler, seconded Cr Kempin*

*“That the project team be authorised to enter into negotiations with interested parties on behalf of Council.”*

**CARRIED 8/0**

**Reason For Change to Recommendation:**

**10.17 CHANGEOVER OF EXECUTIVE VEHICLES**


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<b>Program:</b>	<b>Governance</b>
<b>Attachment:</b>	<b>Quotes for changeover of Vehicles</b>
<b>File Ref:</b>	<b>ADM0046</b>
<b>Author:</b>	<b>JM Trezona                      Chief Executive Officer</b>
<b>Date:</b>	<b>18<sup>th</sup> March 2009</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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**Summary:** Council to determine what course of action it wishes to take for the changeover of its Executive Vehicles.

**Background:** Executive vehicle changeover has become the hardest plant in Local Government to replace at minimal cost. In times gone by, Councils could buy a vehicle with all local government discounts and have them traded for more than the purchase price. This practice is no longer available since the introduction of GST.

The tender arrangement between Council and Katanning Stock and Trading has expired and we no longer have a guarantee changeover figure.

**Comment:** Shires and private enterprise try to buy more sought after vehicles for maximum resale value. If you take in companies like Caterpillar and Kenworth trucks for instance, they purchase high performance vehicles. This is not practical for local government in rural areas but in city limits this is now becoming normal practice with purchases like Subaru WRX and Holden performance vehicles most common.

After sourcing information, most Shires purchase a Holden Statesman for Chief Executive Officers for resale values and limit the depreciation. If we look at current Fords in the fleet, they are costing around \$1,000 in depreciation. This is due to resale values plummeting. Checking with other Shires, Holden Statesman depreciation is running at around \$500 per month.

The current 2007 Ford Fairmont used by the Manager of Administration and Customer Services proves that keeping them longer is no option as depreciation is still costing \$1,000 per month. Looking at the number of 2007 Ford Fairmont (693 Australia wide) vehicles for sale, buying a more sought after vehicle like an AWD (all wheel drive) wagon makes good sense. Large and compact AWD wagons now make up 25% of car sales and are a more sought after family vehicle.

If Council looks at the second hand market and total vehicles currently for sale Australia wide through Carpoint:

- 2007 Ford Fairmont 693 vehicles average \$29,000
- 2007 Ford Territory 283 vehicles average \$31,000
- 2007 Nissan Pathfinder Diesel 46 vehicles average \$41,000
- 2007 Nissan Murano 25 vehicles average \$36,000
- 2007 Holden Statesman 79 vehicles average \$42,000
- 2008 Holden Statesman 54 vehicles average \$46,000

Car dealers are willing to call how markets will react over the next year but from our own experience, Ford cars have become hard to own because of resale values. To lower the impact in the future, an option may be to offer the vehicles for tender rather than trading and getting fair market value.

For Council consideration and discussion.

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** Written quotes have been obtained for the changeover of the two vehicles (summary attached). There is a budget provision of \$10,000 for the changeover of the Manager of Administrative and Customer Services vehicle and \$5,000 for the Chief Executives Officers vehicle.

**Strategic Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Officer Resolution:** *“That Council accepts the quote for the changeover of the Chief Executive Officers vehicle from ..... for a ..... for the changeover price of ..... , further Council recognises the cost as over budget.”*

**Council Resolution:** **090323**

*Moved Cr Turner, seconded Cr Kempin*

*“That Council accepts the quote for the changeover of the Chief Executive Officer’s vehicle from Albany City Motors for a Holden Statesman V6 for the changeover price of \$22,013.42, further Council recognises the cost as over budget.”*

**CARRIED 7/1**

**Officer Resolution:** *“That Council accepts the quote for the changeover of the Manager of Administrative and Customer Services vehicle from ..... for a ..... for the changeover price of ..... , further Council recognises the cost as over budget.”*



**Council Resolution:**      **090324**

*Moved Cr Turner, seconded Cr Kempin*

*“That Council accepts the quote for the changeover of the Manager of Administrative and Customer Services vehicle from Albany City Motors for a Nissan Murano Z50 for the changeover price of \$24,344.46, further Council recognises the cost as over budget.”*

**CARRIED 7/1**

**Reason For Change to  
Recommendation:**

**10.18 POOTENUP ROAD**


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<b>Program:</b>	<b>Transport</b>	
<b>Attachment:</b>	<b>Road Project costings to date</b>	
<b>File Ref:</b>	<b>RD212</b>	
<b>Author:</b>	<b>JM Trezona</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>18<sup>th</sup> March 2009</b>	
<b>Disclosure of Interest:</b>	<b>Nil</b>	

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**Summary:** Council to consider amendment to the Pootenup Road budget.

**Background:** The Pootenup Road is a regionally significant road and is recognised as such by being eligible for funding through the Regional Road Group (RRG). The former Shire of Tambellup determined to utilise the second round of Roads to Recovery (RTR2) funds to seal the road. The resheeting component of the project was funded through the Regional Road Group.

**Comment:** Pootenup Road is 17.66kms long and all the resheeting works have been completed. 2.85kms of sealing remains to be done. The attached spreadsheets shows that the sealing works so far have exceeded the budget estimate by approximately \$43,500 net.

The spreadsheet also highlights that the RTR Supplementary funding utilised to reseal the Gnowangerup Tambellup Road are under expended by \$47,700.

Council is to consider transferring the balance of the RTR Supplementary funds to the Pootenup Road project to cover the over budget expenditure. The over budget expenditure has been taken up in the costs to water bind the road and the cost of materials ie. bitumen. All RTR2 and RTR Supplementary funding must be expended this financial year.

The estimated cost to seal the final 2.85kms of Pootenup Road is \$78,000. Council will need to consider if it wishes to defer the sealing of this section of the road to 2009-2010 or complete the road in this year's budget.

If Council determines to complete the road this financial year, the funds could be sourced from the Road Reserve with the balance coming from Revenue – road maintenance.

For Council consideration and discussion.

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial**

**Implications:** This issue has no financial implications for Council

**Strategic**

**Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Absolute Majority

**Council Resolution:** 090325

*Moved Cr Turner, seconded Cr Kempin*

*“That Council directs the balance of Roads to Recovery Supplementary funds from the Gnowangerup Tambellup Road reseal project to the Pootenup Road seal project.”*

*CARRIED 8/0  
By Absolute Majority*

**Council Resolution:** 090326

*Moved Cr Turner, seconded Cr Kempin*

*“That Council undertakes the final 2.85km of sealing on the Pootenup Road utilising \$48,000 from the Road Reserve with the balance to come from Revenue – road maintenance.”*

*CARRIED 8/0  
By Absolute Majority*

**Reason For Change to  
Recommendation:**

**10.19****RESERVE 22607**


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<b>Program:</b>	<b>Economic Services</b>
<b>Attachment:</b>	<b>Map of Reserve</b>
<b>File Ref:</b>	<b>RSV22607, RSV37612, RSV43126</b>
<b>Author:</b>	<b>JM Trezona                      Chief Executive Officer</b>
<b>Date:</b>	<b>18<sup>th</sup> March 2009</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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**Summary:** Council to consider endorsement of a proposal relating to Reserve 22607.

**Background:** Council has previously agreed to a proposal to lease part of Reserve 22607 to the owners of Tambellup Bulk Spreading to allow for the relocation of the business. Prior to the lease agreement between Council and the Department for Planning and Infrastructure being formalised, Council needs to consider the following and advise DPI of its agreement or not:

- Amend Reserve 22607 to comprise only the area bordered orange on the attached plan and change the purpose of the reserve to “Industrial Purposes” to enable leasing under s47 of the Land Administration Act to the Shire and revoke Councils Management Order;
- Amend Reserve 37612 to include the portion of Reserve 22607 shown bordered pink, amend the purpose to “Future Industrial” and grant a Management Order to the Shire;
- Amend Reserve 43126 “Recreation” to include the portion of Reserve 22607 bordered green to accord with the zoning in the Town Planning Scheme. Reserve 43126 is managed by the Shire.

**Comment:** The attached map shows the proposals which appear to provide a logical result. Currently the purpose of Reserve 37612 is “Information Bay” which is unvested. The old information bay is still there but a new updated information bay, that provides easier access for the traveller to the townsite has been established further south across from the Hotel.

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** Council will need to meet part of the survey costs associated with the proposal. These costs would be passed on the Tambellup Bulk Spreading.

**Strategic Implications:** This issue is not dealt with in the Strategic Plan

**Voting Requirements:** Simple Majority

**Council Resolution: 090327**

*Moved Cr Kempin, seconded Cr Crosby*

*“That Council advises State Land Services that it agrees to the following:*

- Amend Reserve 22607 to comprise only the area bordered orange on the attached plan and change the purpose of the reserve to “Industrial Purposes”;*
- Revoke Councils Management Order over Reserve 22607;*
- Amend Reserve 37612 to include the portion of Reserve 22607 shown bordered pink, amend the purpose to “Future Industrial” and accept a Management Order over the amended reserve; and*
- Amend Reserve 43126 “Recreation” to include the portion of Reserve 22607 bordered green to accord with the zoning in the Shire of Tambellup Town Planning Scheme No 1.”*

**CARRIED 8/0**

**Reason For Change to Recommendation:**

Cr Sadler and Mr Ron Back left the meeting at 5.36pm.

Mr Lance Taylor retired from the meeting at 5.36pm.

Cr Sadler returned to the meeting at 5.39pm.

Mr Ron Back returned to the meeting at 5.50pm.

**12.1 PLANT REPORT FOR FEBRUARY 2009**

**Program:** Transport  
**Attachment:** Nil  
**File Ref:** Nil  
**Author:** G Brigg Manager of Works  
**Date:** 11<sup>th</sup> March 2009  
**Disclosure of Interest:** Nil

Reg No.	Description	Kms/Hrs	Year of Manufacture	Year of Purchase	Changeover	Comments
BH000	Ford Fairmont		2007	2007		OK
BH00	Ford Ranger Dual Cab	15365	2008	2008	2 yrs / 40,000km	OK
BH001	ISUZU 6 Wheel Tipper	27234	2007	2007	7 yrs / 151,000km	Crack in windscreen, ordered
BH002	ISUZU 6 Wheel Tipper	7331	2008	2008	7 yrs / 151,000km	OK
BH003	Mitsubishi Canter Crew Cab	92158	2004	2004	5 yrs / 100,000km	OK
BH004	JD 670B Grader	9951	1996	1996	10 yrs / 10,000 hrs	Air conditioner needs attention and circle drive
BH005	Bomag Multi-Tyred Roller		2002	2002	10 yrs	Battery isolator
BH006	Volvo 710	3335	2004	2004	10 yrs / 10,000 hrs	Air conditioner service
BH007	John Deere Ride on Mower		2003	2003	5 yrs / 5,000 hrs	OK
BH008	VOLVO L70D Loader		2001	2001	7 yrs / 7000 hrs	Repairs to windscreen washers, cracked windscreen, Broken indicator
BH009	Holden Rodeo	35591	2004	2004	5 yrs / 100,000kms	OK
BH010	6x4 Fuel Trailer		1981	1981		OK
BH012	Isuzu Fire Truck		1995	2004	14 yrs	OK
BH013	John Deere 315SG Backhoe	1730	2003	2003	10 yrs / 10,000 hrs	Battery isolator
BH813	Multi Tyre Roller		1960	1980		OK

0TA	Ford G6	15000	2008	2008	15,000km	OK
TA052	Toyota Hilux 4x4	31250	2007	2007	2yrs	OK
TA001	Ford Ranger Dual Cab	10880	2008	2008	40,000km	OK
ITA	Toyota Hilux	39300	2008	2008	40,000km	Replaced
TA1880	Isuzu Gigamax Truck	7060	2008	2008	5 yrs	OK
TA092	Isuzu Gigamax Truck	28466	2007	2007	5 yrs	Crack in windscreen, ordered
TA1855	Mitsubishi Rubbish Truck	108549		2000	4 yrs	OK
TA386	Mitsubishi Fuso Truck	37560	2007	2007	4 yrs	OK
TA18	12H Grader	2196	2006	2006	8 yrs	Requires two headlights
TA1835	12H Grader	3021	2002	2003	8 yrs	3000 hr service done. Front tyres needed
TA281	930G Loader	1170	2007	2007	8 yrs	Leak at control switch
TA392	Tractor Mower	1632			4 yrs	Repaired indicators
TA1221	John Deere Tractor			1987	15 yrs	OK
TA2180	Evertrans Trailer		2000	2000	8 yrs	OK
TA017	JCB 3CX-E Backhoe			2004	10 yrs	Tyres, service and brake repairs required
TA219	Multipac Multi-tyred Roller	7295		2004	10 yrs	Repairs to wipers and exhaust required
TA1196	Large Roller				Retain	OK
TA2015	Vibrating Roller			1977		OK
	Slasher					OK
XTR579	Road Broom				Retain	New brooms fitted
	Mobile Fuel Tanker				Retain	OK
IAZJ510	Bomag Vibrating Roller			2001		Broken vibe pad, hydraulic leaks
TA005	John Deere Tractor	172	2008	2008		OK

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**12.2 WORKS AND MAINTENANCE REPORT FOR FEBRUARY 2009**

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<b>Program:</b>	<b>Transport</b>	
<b>Attachment:</b>	<b>Nil</b>	
<b>File Ref:</b>	<b>Nil</b>	
<b>Author:</b>	<b>G Brigg</b>	<b>Works Manager</b>
<b>Date:</b>	<b>11<sup>th</sup> March 2009</b>	
<b>Disclosure of Interest:</b>	<b>Nil</b>	

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**Broomehill**

- Broomehill gardener has been away on holidays. Tambellup gardeners have been covering for Brian. Some work has fallen behind as Tambellup gardeners had both towns to look after.
- The big John Deere slasher has been sent to Broomehill to slash some of the open spaces.
- Native shrubs have been planted amongst the trees in Holland Park to fill in the foliage.
- Electric pump has been installed at the town dam. Some electrical problems have been experienced which the electrician is endeavouring to rectify.
- The pumping time to fill the tanks at the recreation complex is around 18 hours – has been pumping overnight without disturbing any residents.
- Water needs to be pumped from the town dam direct to the rec centre tanks. Currently too much water is being lost due to evaporation and seepage by transferring water from dam to dam.
- Current water usage in warmer weather is around 200mm per week (town dam). The dam at the rec centre is low and should be bypassed. When the season breaks, the electric pump should be used to transfer water from dam to dam continually before water bypasses the town dam. The second dam could be used but would require purchasing another pump.
- Parking at the cemetery can be extended by pushing the front fence back. Gravel could then be carted to extend the car park. This could be included in the 2009-2010 budget year.
- Excavator has installed a new trench at the rubbish tip.

**Tambellup**

- Prices have been obtained to earthquake and level the oval. Statewide Turf Services will start the week commencing Monday 16<sup>th</sup> March and the oval should be ready for the winter sports season.
- Gardeners have been planting native shrubs amongst the existing gardens.
- Bad rutting in the bitumen is occurring on the Gnowangerup Road in town on the east side of the railway line. The full section from Norrish Street to Dunn Street (Gnowangerup Road) also needs to be resealed very soon. These projects need to be included in the 2009-2010 budget.
- Loader spent a day cleaning up the rubbish tip. Some asbestos was dumped unwrapped and uncovered. It has now been wrapped and buried.
- The outside crew have been cleaning up around the depot. Some renovations need to be done at the depot to be more functional. The existing office and lunchroom could be turned into one large room and utilised as a staff room. The office could then be built on top of the lunchroom. Councils Building Surveyor has indicated that this would be the most inexpensive way to achieve a larger lunchroom and offices as all facilities and utilities are already located under the one roof.



## Roads

- Maintenance grader Tim Dunn has resigned. This position is currently vacant.
- 3.1km on the Pootenup Road has been sealed. Funds are now exhausted on this road. There is around 2.85km unsealed. The section has been resheeted, but still requires water binding and sealing
- When the road was sealed, the weather was very cool. Minimum road temperature required is 22 degrees. Sealing did not get underway until lunch time. Bitumen seems to have taken well to the pavement.
- The outside crew are now working on the widening and sealing on Gnowangerup Road. Clearing the road has been expensive. Trucks are currently carting gravel to widen.
- The bridge replacement of the Punchmirup Road is contracted out to Coalcliff, with a quoted price of \$44,540 to replace the wooden bridge and install the RCPs, aprons and wing walls. Coalcliff will commence the job on 16<sup>th</sup> March 2009. The crew will have to build the detour and cart the pipes to the job and will take three days to complete when started.
- Gravel has been pushed for the Nookanellup and Brassey Roads. Gravel was sourced from the property of Craig and Brant Dennis. This work has some problems with miscommunications between Craig and Council staff. There is to be a meeting with Craig and Brant on 12<sup>th</sup> March 2009.
- Bridge 4532 Norrish Road is due for inspection. This bridge is in Main Roads replacement program for 2010-2011 financial year. An inspection will be carried out within the month.
- I am trying to do a full pickup of all bitumen roads within the Shire. This is taking longer than anticipated as there are problems with the ROMAN road asset information. I am currently working with Cardno to fix the issues.
- A meeting between Shires within the Great Southern and Main Roads WA was held in Katanning to discuss the issue of shires taking over maintenance of controlled roads (83km) under contractual arrangements. This has worked well in other states and could be a bonus for Council if the arrangement was put in place. Concerns were raised about profit margins. Under Road Performance Maintenance Contracts in other states, Main Roads make sure that Councils are never under paid for any work with a cost plus arrangement.
- During a Management Group meeting, bitumen quality was discussed. Quality is an ongoing problem within the industry. Since bitumen is now imported from Singapore, the quality has been reduced. A full bitumen report will be sent to all Councils once available.
- Road maintenance performed in February 2009;  
Pallinup South Road  
Carr Road  
Tallents Road  
Toolbrunup Road  
Hassell Road  
Repairs to blowouts on Jam Creek Road

## Plant

- Manager of Works Toyota Twin Cab utility was replaced with a Nissan Navara twin cab utility
- Bomag vibrating roller has been temporarily repaired and should see out any work required over the next few months if used sparingly
- There is a problem with the float. This trailer is too small to carry existing plant. More clarification can be made at the Council meeting
- John Deere grader has issues with the hydraulic pump.

**RECEIVED**

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**12.3 BUILDING SURVEYORS REPORT FOR FEBRUARY 2009**

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<b>Program:</b>	<b>Economic Services</b>
<b>Attachment:</b>	<b>BSR Report and Activity Statement</b>
<b>File Ref:</b>	<b>ADM0076</b>
<b>Author:</b>	<b>D Baxter</b> <b>Building Surveyor</b>
<b>Date:</b>	<b>10<sup>th</sup> March 2009</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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**Summary:** Attached are the BSR Report and the Activity Statement for the month of February 2009 that have been sent to all the relevant authorities that are required by legislation.

**Background:** These reports advise of the building approvals and the activity of the Building Surveyor for the month of February 2009.

**Comment:**

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** This issue has no financial implications for Council

**Strategic Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Council Resolution:** *Council discussed the Officers Report.*

**Reason For Change to Recommendation:**

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**12.4 BUILDING MAINTENANCE PROGRAM**

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<b>Program:</b>	<b>Various</b>
<b>Attachment:</b>	<b>Building Maintenance Program for February 2009</b>
<b>File Ref:</b>	
<b>Author:</b>	<b>JP Bentley</b> <b>Manager Administrative and Customer Service</b>
<b>Date:</b>	<b>10<sup>th</sup> March 2009</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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**Summary:** Update of the Building Maintenance Program for 2008-2009.

**Background:**

**Comment:** The Building Maintenance Program is updated on a regular basis and presented for Councils information, comment and discussion if required.

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** Provision has been made in the 2008-2009 budget to meet the building maintenance program costs.

**Strategic Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Council Resolution:** *Council discussed the Officers Report.*

**Reason For Change to Recommendation:**

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**12.5 LIBRARY REPORT – JANUARY AND FEBRUARY 2009**

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**Program:** Recreation and Culture  
**Attachment:** Library Report – January and February 2009  
**File Ref:** ADM0097  
**Author:** JM Trezona Chief Executive Officer  
**Date:** 12<sup>th</sup> March 2009  
**Disclosure of Interest:** Nil

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**Summary:** Attached is a Library Report prepared by Colleen Brown, Library Officer for Broomehill and Tambellup, outlining the activities of both libraries within each town.

**Background:** This report outlines the activities of both Broomehill and Tambellup libraries for the months of January and February 2009.

**Comment:** For Council information

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** This issue has no financial implications for Council

**Strategic Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Council Resolution:** *Council discussed the Officers Report.*

**Reason For Change to Recommendation:**

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**12.6 AMALGAMATION PROJECT REPORT**

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<b>Program:</b>	<b>Governance</b>	
<b>Attachment:</b>	<b>Project Report</b>	
<b>File Ref:</b>	<b>ADM0112</b>	
<b>Author:</b>	<b>Ron Back</b>	<b>Consultant – Amalgamation of the Shires of Broomehill and Tambellup</b>
<b>Date:</b>	<b>12<sup>th</sup> March 2009</b>	
<b>Disclosure of Interest:</b>	<b>Nil</b>	

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**Summary:** Attached is a progress report on the amalgamation for the Shire of Broomehill-Tambellup.

**Background:**

**Comment:**

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** This issue has no financial implications for Council

**Strategic Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Council Resolution:** *Council discussed the consultants Report.*

**Reason For Change to Recommendation:**

**13. NEW BUSINESS OF AN URGENT NATURE INTRODUCE BY DECISION OF COUNCIL**

Nil

**14. DATE OF NEXT MEETING**

Thursday, 16<sup>th</sup> April 2009

**15. CLOSURE**

There being no further business, Cr Webster thanked Councillors and staff for their attendance and declared the meeting closed at 6.15pm.