



Audit Committee Meeting

MINUTES

20 February 2020

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SHIRE OF BROOMEHILL-TAMBELLUP

Minutes of the meeting of the Audit Committee held in the Tambellup Council Chambers on Thursday 20 February 2020 commencing at 12.05pm.

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

As this is the first Audit Committee meeting since the Ordinary Council Elections in October 2019, the Chief Executive Officer Keith Williams took the chair and declared the meeting open at 12.05pm.

2. ATTENDANCE

Cr MC Paganoni	President
Cr ME White	Deputy President
Cr MC Nazzari	
Cr KJ Holzknecht	
Cr CJ Letter	
Cr DT Barritt	
Cr SH Penny	
KB Williams	Chief Executive Officer (CEO)
KP O'Neill	Manager Finance and Administration
PA Hull	Strategic Support & Projects Officer
LK Cristinelli	Executive Assistant

2.1 APOLOGIES

Nil

3. ELECTION OF CHAIRPERSON

Attachment:	Nomination Form for the Position of Chairperson
File Ref:	ADM0091
Author:	KP O'Neill – Manager Finance & Administration
Date:	03 February 2020
Disclosure of Interest:	Nil

SUMMARY

As this is the first Committee meeting since the Ordinary Council Elections in 2019, election of a Chairperson for the Committee must be conducted as the first order of business.

BACKGROUND

The *Local Government Act 1995 (Act)*, Section 5.12 states that the election of a presiding member of a Committee is to be in accordance with Schedule 2.3 Division 1 and, if applicable, Schedule 4.1 of the *Act* (Schedule 4.1 dealing with elections where more than one candidate runs for the position):

- The office is to be filled as the first matter dealt with at the first meeting of the committee after an ordinary elections day.
- The CEO is to preside at the meeting until the office is filled.
- The committee is to elect a committee member to fill the office.
- The election is to be conducted by the CEO in accordance with the procedure prescribed.
- Nominations for the office are to be given to the CEO in writing before the meeting or during the meeting before the close of nominations.
- Nominations close at the meeting at a time announced by the CEO, which is to be a sufficient time after the announcement by the CEO that nominations are about to close to allow for any nominations made to be dealt with.
- If a committee member is nominated by another committee member, the CEO is not to accept the nomination unless the nominee has advised the CEO, orally or in writing, that he or she is willing to be nominated for the Office.
- The committee members are to vote on the matter by secret ballot as if they were electors voting at an election.
- In accordance with Schedule 4.1 Division 1, where there are two candidates for the position and an election takes place, the candidate who has the greatest number of votes is elected – if the candidates have an equal number of votes, lots are drawn in accordance with regulations to determine which candidate is elected. The candidate whose name is drawn out is elected. If there are three or more candidates for the position, clauses 3 to 25 of Schedule 4.1 Division 2 are applicable.
- In accordance with cl. 5 (1) of Schedule 2.3 Division 1, the votes cast are to be counted, and the successful candidate determined, in accordance with the procedures set out in Schedule 4.1 (which deals with determining the results of an election) as if those votes were votes cast at an election.
- If, when the votes cast under clause 4 (5) of Schedule 2.3 Division 1 (secret ballot) are counted, there is an equality of votes between 2 or more candidates who are the only candidates in, or remaining in, the count, the count is to be discontinued and the meeting is to be adjourned for not more than 7 days.
- Any nomination for the office may be withdrawn and further nominations may be made, before or when the meeting resumes.
- When the meeting resumes, the committee members are to vote again.

COMMENT

Committee members are required to elect a chairperson from amongst themselves in accordance with the *Local Government Act 1995*.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act (1995) s. 5.12

POLICY IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

There are no strategic implications

FINANCIAL IMPLICATIONS

There are no financial implications

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

The Chief Executive Officer will call for nominations for the position of Chairperson of the Audit Committee.

COMMITTEE DECISION:

The Chief Executive Officer called for nominations for the position of Chairperson.

Cr Paganoni nominated Cr Holzkecht.

Cr Holzkecht accepted the nomination.

There being no further nominations, the Chief Executive Officer declared Cr Holzkecht elected to the position of Chairperson.

Cr Holzkecht took the chair.

4. CONFIRMATION OF PREVIOUS MEETING MINUTES

Attachment: Minutes of the previous meeting held 18 April 2019
File Ref: Nil
Author: KP O'Neill – Manager Finance & Administration
Date: 03 February 2020
Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple Majority

COMMITTEE DECISION

Au200201

Moved Cr White, seconded Cr Letter

That the minutes of the meeting of the Audit Committee held on 18 April 2019 be confirmed as a true and accurate record of proceedings.

CARRIED 7/0

5. MATTERS FOR DECISION

5.1 COMPLIANCE AUDIT RETURN 2019

Attachment:	Copy of the Compliance Audit Return for 2019
File Ref:	ADM0302
Author:	KP O'Neill – Manager Finance & Administration
Date:	13 February 2020
Disclosure of Interest:	Nil

SUMMARY

The Audit Committee to consider the 2019 Compliance Audit Return (CAR) and recommend it to Council for adoption.

BACKGROUND

Local Governments are required to complete the Compliance Audit Return annually in relation to the period 01 January to 31 December.

Local Government (Audit) Regulations 1996, Regulation 14 requires the Audit Committee review the CAR and report the results of the review to the Council. Following adoption of the CAR by Council, a certified copy of the return along with the relevant section of the minutes is to be submitted to the Department of Local Government, Sport and Cultural Industries by 31 March 2020.

The CAR requires the President and Chief Executive Officer to certify that the statutory obligations of the Shire of Broomehill-Tambellup have been complied with.

COMMENT

The compliance audit is comprehensive and gives an indication of the Shire's level of compliance with legislative requirements, relating only to the *Local Government Act 1995* and associated Regulations.

The content of the CAR was revised in 2011 and a reduced format was introduced with questions focused on high risk areas of compliance and reporting as prescribed in the *Local Government (Audit) Regulations 1996, Regulation 13*. The content of the CAR has been revised in some areas following recent amendments to the *Local Government Act 1995*, and this year includes 4 optional questions relating to auditing of financial systems, processes and reporting.

The CAR contains 100 questions that are required to be answered, plus the 4 optional questions. The following areas of activity are covered by the CAR –

1. Commercial Enterprises by Local Governments (5)
2. Delegation of Power / Duty (13)
3. Disclosure of Interest (19)
4. Disposal of Property (2)
5. Elections (2)
6. Finance (14)
7. Integrated Planning and Reporting (7)
8. Local Government Employees (5)
9. Official Conduct (6)
10. Optional Questions (4)
11. Tenders for Providing Goods and Services (27)

The 2019 CAR has been completed by the Manager Finance & Administration, in consultation with relevant senior staff. No areas of non-compliance have been identified when undertaking the CAR.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995 s7.13(1)(i)

Local Government (Audit) Regulations 1996

14. Compliance audits by local governments

- (1) *A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.*
- (2) *After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.*
- (3A) *The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.*
- (3) *After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be –*
 - (a) *presented to the council at a meeting of the council; and*
 - (b) *adopted by the council; and*
 - (c) *recorded in the minutes of the meeting at which it is adopted.*

15. Certified copy of compliance audit return and other documents to be given to Departmental CEO

- (1) *After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with –*
 - (a) *a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and*
 - (b) *any additional information explaining or qualifying the compliance audit, is to be submitted to the Departmental CEO by 31 March next following the period to which the return relates.*
- (2) *In this regulation –*

certified *in relation to a compliance audit return means signed by –*

 - (a) *the mayor or president; and*
 - (b) *the CEO.*

POLICY IMPLICATIONS

There is no policy applicable to this item.

STRATEGIC IMPLICATIONS

Strategic Community Plan 2018-2028

KRA One – Our People

Objective 1.5 Our Shire demonstrates strong leadership, effective governance and efficient service delivery to our community;

- 1.5.1 Promote excellence in governance, compliance, regulation, reporting, customer service and delivery of outcomes that re in the best interests of our residents.

FINANCIAL IMPLICATIONS

This issue has no financial implications for Council

VOTING REQUIREMENTS

Simple Majority

COMMITTEE DECISION

Au200202

Moved Cr Paganoni, seconded Cr Nazzari

That, having undertaken a review of the Compliance Audit Return 2019, the Audit Committee recommends that it be adopted by Council as presented and forwarded to the Department of Local Government, Sport and Cultural Industries by 31 March 2020.

CARRIED 7/0

6. GENERAL BUSINESS

The Manager Finance & Administration advised that a meeting of the Audit Committee will be convened in March 2020 to conduct the annual meeting with the Auditor, Mr Russell Harrison. Councillors stated their preference to have Mr Harrison attend the meeting in person, rather than conduct the meeting via teleconference.

The date and time of the next meeting to be advised.

7. CLOSURE

There being no further business, the Chairperson thanked Councillors and Staff and declared the meeting closed at 12.15pm.



Broomehill-Tambellup - Compliance Audit Return 2019

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government, Sport and Cultural Industries together with a copy of section of relevant minutes.

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2019?	N/A		Kay O'Neill
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2019?	N/A		Kay O'Neill
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2019?	N/A		Kay O'Neill
4	s3.59(4)	Has the local government complied with public notice and publishing requirements of each proposal to commence a major trading undertaking or enter into a major land transaction for 2019?	N/A		Kay O'Neill
5	s3.59(5)	Did the Council, during 2019, resolve to proceed with each major land transaction or trading undertaking by absolute majority?	N/A		Kay O'Neill



Delegation of Power / Duty					
No	Reference	Question	Response	Comments	Respondent
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority?	Yes		Kay O'Neill
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing?	Yes		Kay O'Neill
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17?	Yes		Kay O'Neill
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations?	Yes		Kay O'Neill
5	s5.18	Has Council reviewed delegations to its committees in the 2018/2019 financial year?	Yes	Delegations register reviewed in its entirety in May 2019	Kay O'Neill
6	s5.42(1),5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act?	Yes		Kay O'Neill
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority?	Yes		Kay O'Neill
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing?	Yes		Kay O'Neill
9	s5.44(2)	Were all delegations by the CEO to any employee in writing?	Yes		Kay O'Neill
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority?	Yes		Kay O'Neill
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees?	Yes		Kay O'Neill
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2018/2019 financial year?	Yes	Last reviewed May 2019	Kay O'Neill
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required?	Yes		Kay O'Neill

Disclosure of Interest					
No	Reference	Question	Response	Comments	Respondent
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68)?	Yes		Kay O'Neill
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings?	N/A	No participating approvals were made under section 5.68 during the period under review.	Kay O'Neill



No	Reference	Question	Response	Comments	Respondent
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made?	Yes		Kay O'Neill
4	s5.73	Where the CEO had an interest relating to a gift under section 5.71A(1), was written notice given to the Council?	N/A	The CEO did not have an interest relating to gifts	Kay O'Neill
5	s5.73	Where the CEO had an interest relating to a gift in a matter in respect of a report another employee is providing advice on under section 5.71A (3), was the nature of interest disclosed when the advice or report was provided?	N/A		Kay O'Neill
6	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day?	Yes		Kay O'Neill
7	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day?	Yes		Kay O'Neill
8	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2019?	Yes		Kay O'Neill
9	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2019?	Yes		Kay O'Neill
10	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return?	Yes		Kay O'Neill
11	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76?	Yes		Kay O'Neill
12	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28?	Yes		Kay O'Neill
13	s5.89A Admin Reg 28A	Did the CEO keep a register of gifts which contained a record of disclosures made under section 5.71A, in the form prescribed in Administration Regulation 28A?	Yes		Kay O'Neill
14	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76?	Yes		Kay O'Neill
15	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee?	Yes		Kay O'Neill



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No	Reference	Question	Response	Comments	Respondent
16	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes?	Yes		Kay O'Neill
17	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report?	Yes		Kay O'Neill
18	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee?	Yes		Kay O'Neill
19	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees?	Yes		Kay O'Neill

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5))?	Yes		Kay O'Neill
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property?	Yes		Kay O'Neill

Elections

No	Reference	Question	Response	Comments	Respondent
1	Elect Reg 30G (1) (2)	Did the CEO establish and maintain an electoral gift register and ensure that all 'disclosure of gifts' forms completed by candidates and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the candidates?	Yes	Electoral gift register was established, however no 'disclosure of gifts' forms were received as no candidates received gifts	Kay O'Neill
2	Elect Reg 30G(3) & (4)	Did the CEO remove any 'disclosure of gifts' forms relating to an unsuccessful candidate or a successful candidate that completed the term of office from the electoral gift register, and retain those forms separately for a period of at least 2 years?	N/A	No 'disclosures of gifts' forms were received from candidates	Kay O'Neill



Finance						
No	Reference	Question	Response	Comments	Respondent	
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act?	Yes		Kay O'Neill	
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority?	N/A	The Audit Committee is not delegated with any powers or duties	Kay O'Neill	
3	s7.3(1)	Was the person(s) appointed by the local government under s7.3(1) to be its auditor, a registered company auditor?	Yes		Kay O'Neill	
4	s7.3(1), 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council?	Yes		Kay O'Neill	
5	Audit Reg 10	Was the Auditor's report(s) for the financial year(s) ended 30 June received by the local government within 30 days of completion of the audit?	Yes		Kay O'Neill	
6	s7.9(1)	Was the Auditor's report for the financial year ended 30 June 2019 received by the local government by 31 December 2019?	No	The Auditors report was received on 13 February 2020	Kay O'Neill	
7	S7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken, did the local government, ensure that appropriate action was undertaken in respect of those matters?	N/A	No matters were raised in the auditors report requiring action to be taken	Kay O'Neill	
8	S7.12A (4)	Where the auditor identified matters as significant in the auditor's report (prepared under s7.9(1) of the Act), did the local government prepare a report stating what action had been taken or it intended to take with respect to each of the matters and give a copy to the Minister within 3 months after receipt of the audit report?	N/A		Kay O'Neill	
9	S7.12A (5)	Within 14 days after the local government gave a report to the Minister under s7.12A(4)(b), did the CEO publish a copy of the report on the local government's official website?	N/A		Kay O'Neill	
10	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit?	Yes		Kay O'Neill	
11	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit?	Yes		Kay O'Neill	



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No	Reference	Question	Response	Comments	Respondent
12	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit?	Yes		Kay O'Neill
13	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor?	Yes		Kay O'Neill
14	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor?	Yes		Kay O'Neill

Integrated Planning and Reporting

No	Reference	Question	Response	Comments	Respondent
1	s5.56 Admin Reg 19DA (6)	Has the local government adopted a Corporate Business Plan. If Yes, please provide adoption date of the most recent Plan in Comments?	Yes	18 April 2019	Kay O'Neill
2	s5.56 Admin Reg 19DA (4)	Has the local government reviewed the Corporate Business Plan in the 2018-2019 Financial Year. If Yes, please provide date of Council meeting the review was adopted at?	Yes	18 April 2019	Kay O'Neill
3	s5.56 Admin Reg 19C	Has the local government adopted a Strategic Community Plan. If Yes, please provide adoption date of the most recent Plan in Comments?	Yes	21 February 2019	Kay O'Neill
4	s5.56 Admin Reg 19C (4)	Has the local government reviewed the current Strategic Community Plan. If Yes, please provide date of most recent review by Council in Comments. Note: If the current Strategic Community Plan was adopted after 1/1/2016, please respond N/A and provide adoption date in Comments?	N/A	Current plan adopted 21 February 2019	Kay O'Neill
5	S5.56 Admin Reg 19DA (3)	Has the local government developed an Asset Management Plan(s) that covers all asset classes. If Yes, please provide the date of the most recent Plan adopted by Council in Comments?	Yes	18 April 2019	Kay O'Neill
6	S5.56 Admin Reg 19DA (3)	Has the local government developed a Long Term Financial Plan. If Yes, please provide the adoption date of the most recent Plan in Comments?	Yes	18 April 2019	Kay O'Neill
7	S5.56 Admin Reg 19DA (3)	Has the local government developed a Workforce Plan. If Yes, please provide adoption date of the most recent Plan in comments?	Yes	19 July 2018	Kay O'Neill



Local Government Employees					
No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised?	N/A		Kay O'Neill
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A?	N/A		Kay O'Neill
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4)?	N/A		Kay O'Neill
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only)?	N/A		Kay O'Neill
5	s5.37(2)	Did the CEO inform Council of each proposal to employ or dismiss a designated senior employee?	N/A	The Shire does not have any designated senior employees	Kay O'Neill



Official Conduct					
No	Reference	Question	Response	Comments	Respondent
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer?	N/A	The CEO is the complaints officer	Kay O'Neill
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c)?	Yes		Kay O'Neill
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made?	Yes		Kay O'Neill
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint?	Yes		Kay O'Neill
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred?	Yes		Kay O'Neill
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) or (c)?	Yes		Kay O'Neill



Optional Questions					
No	Reference	Question	Response	Comments	Respondent
1	Financial Management Reg 5 (2)(c)	Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with Local Government (Financial Management) Regulation 5 (2)(c) within the 3 years prior to 31 December 2019? If yes, please provide date of Council resolution in comments?	No	Last review endorsed March 2016	Kay O'Neill
2	Audit Reg 17	Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Local Government (Audit) Regulation 17 within the 3 years prior to 31 December 2019? If yes, please provide date of Council resolution in comments?	No	Last review endorsed March 2016	Kay O'Neill
3	Financial Management Reg 5A.	Did the local government provide AASB 124 related party information in its annual report(s) tabled at an electors meeting(s) during calendar year 2019?	Yes		Kay O'Neill
4	S6.4(3)	Did the local government submit to its auditor by 30 September 2019 the balanced accounts and annual financial report for the year ending 30 June 2019?	Yes		Kay O'Neill

Tenders for Providing Goods and Services					
No	Reference	Question	Response	Comments	Respondent
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2))?	Yes		Kay O'Neill
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract?	N/A		Kay O'Neill
3	F&G Reg 14(1) & (3)	Did the local government invite tenders via Statewide public notice?	Yes		Kay O'Neill
4	F&G Reg 14 & 15	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16?	Yes		Kay O'Neill



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No	Reference	Question	Response	Comments	Respondent
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation?	Yes		Kay O'Neill
6	F&G Reg 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Reg 16?	Yes		Kay O'Neill
7	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender?	Yes		Kay O'Neill
8	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria?	Yes		Kay O'Neill
9	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17 and did the CEO make the tenders register available for public inspection?	Yes		Kay O'Neill
10	F&G Reg 19	Did the CEO give each tenderer written notice advising particulars of the successful tender or advising that no tender was accepted?	Yes		Kay O'Neill
11	F&G Reg 21 & 22	Did the local governments advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22?	N/A	No expressions of interest were sought	Kay O'Neill
12	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice?	N/A		Kay O'Neill
13	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services?	N/A		Kay O'Neill
14	F&G Reg 24	Did the CEO give each person who submitted an expression of interest, a notice in writing in accordance with Functions & General Regulation 24?	N/A		Kay O'Neill
15	F&G Reg 24AC (1) & (2)	Has the local government established a policy on procurement of goods and services from pre-qualified suppliers in accordance with the regulations?	Yes		Kay O'Neill
16	F&G Reg 24AD(2)	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice?	No		Kay O'Neill
17	F&G Reg 24AD(4) & 24AE	Did the local government's advertising and panel documentation comply with F&G Regs 24AD(4) & 24AE?	N/A	No panels of pre-qualified suppliers were established	Kay O'Neill



Department of
**Local Government, Sport
and Cultural Industries**

No	Reference	Question	Response	Comments	Respondent
18	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16 as if the reference in that regulation to a tender were a reference to a panel application?	N/A		Kay O'Neill
19	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application, given notice of the variation?	N/A		Kay O'Neill
20	F&G Reg 24AH(1)	Did the local government reject the applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time specified in the invitation for applications?	N/A		Kay O'Neill
21	F&G Reg 24AH(3)	In relation to the applications that were not rejected, did the local government assess which application (s) to accept and which application(s) were most advantageous to the local government to accept, by means of written evaluation criteria?	N/A		Kay O'Neill
22	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers, comply with the requirements of F&G Reg 24AG?	N/A		Kay O'Neill
23	F&G Reg 24AI	Did the CEO send each person who submitted an application, written notice advising if the person's application was accepted and they are to be part of a panel of pre-qualified suppliers, or, that the application was not accepted?	N/A		Kay O'Neill
24	F&G Reg 24E	Where the local government gave a regional price preference, did the local government comply with the requirements of F&G Reg 24E including the preparation of a regional price preference policy?	N/A	Regional price preference was not a factor in the tenders	Kay O'Neill
25	F&G Reg 24F	Did the local government comply with the requirements of F&G Reg 24F in relation to an adopted regional price preference policy?	N/A		Kay O'Neill
26	F&G Reg 11A	Does the local government have a current purchasing policy that comply with F&G Reg 11A(3) in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$150,000 or less?	Yes		Kay O'Neill



Department of
**Local Government, Sport
and Cultural Industries**

GOVERNMENT OF
WESTERN AUSTRALIA

No	Reference	Question	Response	Comments	Respondent
27	F&G Reg 11A	Did the local government comply with its current purchasing policy in relation to the supply of goods or services where the consideration under the contract is, or is expected to be \$150,000 or less or worth \$150,000 or less?	Yes		Kay O'Neill

I certify this Compliance Audit return has been adopted by Council at its meeting on _____

Signed Mayor / President, Broomehill-Tambellup

Signed CEO, Broomehill-Tambellup



Audit Committee Meeting

MINUTES

12 March 2020

THIS DOCUMENT IS AVAILABLE IN OTHER FORMATS ON REQUEST FOR PEOPLE WITH DISABILITY.



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SHIRE OF BROOMEHILL-TAMBELLUP

Minutes of the meeting of the Audit Committee held in the
Tambellup Council Chambers on Thursday 12 March 2020
commencing at 3.00pm.

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Cr Holzknacht welcomed Russell Harrison of Lincolns Accountants to the meeting and introduced Cr Barritt and Cr Penny as the newly elected Councillors since the last meeting with the Auditor. Cr Holzknacht declared the meeting open at 3.00pm.

2. ATTENDANCE

Cr MC Paganoni	
Cr ME White	
Cr MC Nazzari	
Cr KJ Holzknacht	Chairperson
Cr CJ Letter	
Cr DT Barritt	
Cr SH Penny	
KB Williams	Chief Executive Officer (CEO)
KP O'Neill	Manager Finance and Administration
PA Hull	Strategic Support & Projects Officer
LK Cristinelli	Executive Assistant
Russell Harrison	Auditor, Lincolns Accountants

2.1 APOLOGIES

Nil

3. CONFIRMATION OF PREVIOUS MEETING MINUTES

Attachment:	Minutes of the previous meeting held 20 February 2020
File Ref:	Nil
Author:	KP O'Neill – Manager Finance & Administration
Date:	6 March 2020
Disclosure of Interest:	Nil

VOTING REQUIREMENTS

Simple Majority

COMMITTEE DECISION

Au200301

Moved Cr Paganoni, seconded Cr White

That the minutes of the meeting of the Audit Committee held on 20 February 2020 be confirmed as a true and accurate record of proceedings.

CARRIED 7/0

4. MATTERS FOR DECISION

4.1 ANNUAL MEETING WITH AUDITOR

Attachment:	Lincolns – Report to the Audit Committee for year end 30 June 2019
File Ref:	ADM0058
Author:	KP O’Neill – Manager Finance & Administration
Date:	6 March 2020
Disclosure of Interest:	Nil

SUMMARY

Council to conduct its annual meeting with its auditor, Russell Harrison of Lincolns Accountants and Business Advisors.

BACKGROUND

The final audit for the Shire of Broomehill-Tambellup for the 2018/19 year was signed off by the auditor on 14 February 2020.

The annual financial statements and auditors’ report for the 2018/19 financial year was accepted by Council at the 20 February 2020 meeting. The annual electors meeting for the financial year in question will be held at 5.00pm on Thursday 12 March 2020.

The *Local Government Act 1995 section 7.12A(2)* requires that a local government is to meet with its auditor at least once in every year.

COMMENT

Russell Harrison will attend the meeting from 3.00pm. The attached report provided by Lincolns outlines the scope and focus of the audit, any adverse trends and corrected audit misstatements that occurred during the reporting period.

Councillors should also refer to the 2018/19 Annual Financial Report for the discussion with Mr Harrison.

Mr Harrison will also discuss with the Committee the Audit Plan for the 2019/20 year.

Mr Harrison discussed the following matters with the Committee –

- *The Shire is now under the Office of the Auditor General (OAG) for audit from 2019/20, however Lincolns have been appointed as the contractor to perform the audit, with sign off by the OAG.*
- *The OAG have tabled their report to Parliament on the outcomes of Local Government audits for 2018/19. A section of this report focuses on efficiencies within the sector, and contains several recommendations for improvement going forward.*
- *Discussion over ratios, in particular the Operating Surplus Ratio which has declined over the past 3 years and is below the DLGSCI standard. This result is fairly common in small regional local governments, however the factors that impact this ratio should be reviewed (ie depreciation).*
- *Ratios should be looked at in the context of how they are trending over a period of time.*
- *An entrance interview will be conducted with the OAG, Lincolns, the Audit Committee and management prior to the interim audit in May to outline the 2019/20 audit plan.*

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government (Audit) Regulations 1996

7.12A. *Duties of local government with respect to audits*

(1) *A local government is to do everything in its power to —*

(a) assist the auditor of the local government to conduct an audit and carry out his or her other duties under this Act in respect of the local government; and

(b) ensure that audits are conducted successfully and expeditiously.

(2) *Without limiting the generality of subsection (1), a local government is to meet with the auditor of the local government at least once in every year.*

POLICY IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Strategic Community Plan 2018-2028

Objective 1.5 Our Shire demonstrates strong leadership, effective governance and efficient service delivery to our community

FINANCIAL IMPLICATIONS

There are no financial implications

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

Committee discussion with Mr Harrison, no recommendation required

5. GENERAL BUSINESS

Cr Holzknacht and Cr Paganoni thanked Russell Harrison for taking time to attend the meeting. Cr Holzknacht extended thanks to the Manager Finance and Administration for arranging Mr Harrison's visit, and preparation for end of year and audit.

Mr Harrison retired from the meeting at 3.55pm.

6. CLOSURE

There being no further business, the Chairperson thanked Councillors and Staff and declared the meeting closed at 3.55pm.



Shire of Broomehill - Tambellup

REPORT TO THE AUDIT COMMITTEE
FOR THE YEAR ENDED 30 JUNE 2019

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1. EXECUTIVE SUMMARY

Purpose	<p>This report summarises significant audit findings and matters which have come to our attention during our audit of the financial statements of the Shire of Broomehill - Tambellup for the financial year ended 30 June 2019.</p> <p>This report is provided to enable the Audit Committee to clarify outstanding issues with us and discuss key audit findings. It includes only those audit matters of governance interest that have come to our attention as a result of the performance of our audit. An audit of financial statements is not designed to identify all matters that may be relevant to those charged with governance. Accordingly, the audit does not usually identify all such matters.</p>
Audit status	<p>We have completed our audit for the year ended 30 June 2019 except for:</p> <ul style="list-style-type: none">▪ Receipt of signed Management Representation Letter to Lincolns <p>We expect to issue an unmodified audit report after these matters are completed.</p>
Audit misstatements	<p>A list of corrected and uncorrected differences is included in Section 5. Additionally, corrected and uncorrected misstatements in presentations and disclosures are discussed in this section.</p>
Disclaimer	<p>This report is provided solely for the benefit of the Shire of Broomehill - Tambellup and is not to be copied, quoted or referred to without prior written consent. Lincolns accepts no responsibility to anyone other than the parties identified in the Local Government Act for the information contained in this report.</p>

2. AUDIT SCOPE

Lincolns conducted an independent audit in order to express an opinion to the Council on the financial report of Shire of Broomehill - Tambellup for the year ended 30 June 2019. Our audit was conducted in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement. The nature of an audit is influenced by factors such as the use of professional judgement, selective testing, the inherent limitations of internal control, and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected.

We perform procedures to assess whether in all material respects the financial report presents fairly, in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996, a view which is consistent with our understanding of the Shire of Broomehill - Tambellup's financial position and of its performance as represented by the results of its operations, changes in equity and cash flows.

Our audit procedures included;

- examining, on a test basis, information to provide evidence supporting the amounts and disclosures in the financial report, and
- evaluating the appropriateness of accounting policies and disclosures used, the reasonableness of accounting estimates

We considered the effectiveness of management's internal controls over financial reporting when determining the nature and extent of our procedures.

An audit is not designed to identify all matters that may be relevant to the accountable authority and management, nor to relieve management or those in charge of governance of their responsibilities. Accordingly, this report includes only those significant matters that have come to our attention as a result of performing our audit.

3. AUDIT FOCUS

We refer to our audit plan where we identified areas for potential for increased audit risk and our planned responses in the audit.

The following presents our audit findings in these areas.

Area of Risk	Audit Outcomes
Grant Funding and Other Revenue	<ul style="list-style-type: none"> • Significant grant revenue was agreed to third party documentation. • Risk of fraud in the revenue cycle was also considered including testing of key controls and analytical review Audit procedures undertaken rebutted the risk of fraud to an acceptable level. • We also reviewed related party transactions. The financial statements adequately disclose related party transactions for Councillors and Key Management Personnel.
Rates	<p>Audit work included the following:</p> <ul style="list-style-type: none"> • Rateable values agreed to the Valuer General rates. • We checked control procedures for the transfer of rates from Valuer General to Internal Software system. • Testing of rates notices was undertaken both on a sample basis and analytically. <p>Results supported the rate revenue and financial statement disclosures.</p>
Expenses	<p>Our audit of expenses included testing of key financial controls over the recognition of expenses, vouching significant expenses and analytical reviews.</p> <p>Expenditure as disclosed in the financial statements is materially correct.</p>
Payroll/Provisions	<p>Audit sampling tested pay-run to the following:</p> <ul style="list-style-type: none"> • Employee awards • Employee contracts • Check calculation of superannuation and tax • Check authority to deduct salary sacrifice • Check the control procedures in payroll department in line with internal policies • Our audit of provisions included reviewing the reasonableness of assumptions used to calculate annual leave and long service leave • Analytical review <p>Results of audit procedures indicate employee costs are materially correct and disclosed correctly in the financial statements.</p>

<p>Management's monitoring of the control environment</p>	<p>We reviewed council minutes for the following:</p> <ul style="list-style-type: none"> • Process for reviewing internal control procedures including evidence of periodic review of policy manual. • Management's implementation and monitoring of new control procedures. • Management's implementation and monitoring for amending current control procedures. <p>We are satisfied that management is applying effective controls and that Council are aware of the control environment.</p>
<p>Management Override of Controls</p>	<p>Audit processes were undertaken to:</p> <ul style="list-style-type: none"> • Sample test and judgementally review general journals • Understand and test the adequacy and effectiveness of division of duties • Controls testing • Substantive procedures <p>Sufficient audit evidence was obtained to support the view that controls are operating effectively.</p>
<p>Revaluation of assets</p>	<p>Audit processes were undertaken to:</p> <ul style="list-style-type: none"> • Evaluate skills, qualifications and expertise of independent valuer • Evaluate valuation methodology to ensure consistent with Standards and assumptions reasonable • Ensure completeness and validity of uptake to asset register by agreeing to valuation report • Ensure depreciation basis correctly reflects rates and remaining useful life by agreeing asset register to valuation report. <p>This was a significant area of audit focus. It is a complex area with a high degree of estimation.</p>

4. AUDIT & ACCOUNTING ISSUES

4.1 Significant Adverse Trends

Following Office of the Auditor General guidelines, the following significant adverse trends occurred and will be reported within the audit report;

- The Operating Surplus Ratio has progressively declined over the past 3 years and this ratio for 2017-18 and 2018-19 is below the DLGSCI standard.

4.2 Audit Report

The audit report will have an unqualified opinion, and the following matter of non-compliance with the Local Government Act 1995 will be reported:

- The Operating Surplus Ratio has progressively declined over the past 3 years and the ratio as reported for the 2017-18 and 2018-19 years is below the DLGSCI standard.

4.3 Significant Non-Compliance

There were no matters of significant non-compliance.

4.4 Management Letter Findings

The management letter contains the following finding and its rating:

- Maintenance of Investment Register – Minor

5. ACCOUNTING MISSTATEMENTS

5.1 Uncorrected Audit Misstatements

	Financial Statements Accounts Impacted	Statement of Financial Position Adjustment	Effect on Operating Surplus	Effect on Other Comprehensive Income	Comment
1.	Nil				

5.2 Corrected Audit Misstatements

	Financial Statements Accounts Impacted	Statement of Financial Position Adjustment	Effect on Operating Surplus	Effect on Other Comprehensive Income	Comment
1.	Restricted Cash Other Payables	\$184,421 \$184,421			Being reclassification of Trust monies to Restricted Cash
2.	Retained Surplus Revaluation Surplus Depreciation Loss on Disposal of Assets	(\$149,555) (\$7,140)	 (\$12,368) (\$130,047)		Being prior period adjustment due to adoption of new accounting policy to write off assets less than \$5k.

6. ACTIONS / ISSUES FOR NEXT YEAR'S AUDIT

New accounting standards will have application from 1 July 2019. The Shire will adopt all new standards from 1 July 2019 resulting in changes to accounting policies. A brief discussion of the impact of these follows.

1. AASB 15 Revenue from Contracts with Customers

In accordance with the transition provisions AASB 15, the Shire will adopt the new rules retrospectively with the cumulative effect of initially applying these rules recognised on 1 July 2019. The initial impact is expected to be minor and will disclose unspent capital grants as a liability until expended.

2. AASB 16 Leases

Fundamentally, all leases (i.e. any agreements over 12 months with some minor exceptions) will be recorded in the balance sheet as a non-current Right of Use asset with an associated lease liability (separated into current and non-current components). The income statement (statement of profit or loss and other comprehensive income) will show the lease expense as depreciation (relating to the Right of Use asset) and interest relating to the lease liability rather than rent expense being shown as an operating expense.

3. AASB 1058 Income for Not-for-Profit Entities

The objective of the standard is to establish principles for recognising income:

- a. On transactions where the consideration to acquire an asset is significantly less than fair value principally to enable the Shire to further its objectives, and
- b. For the receipt of volunteer services.

Initial impact is expected to be minor as it is anticipated that volunteer services cannot be reliably measured and will not be recognised.

SHIRE OF BROOMEHILL-TAMBELLUP

MONTHLY FINANCIAL REPORT

For the Period Ended 29 February 2020

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SHIRE OF BROOMEHILL-TAMBELLUP
STATEMENT OF FINANCIAL ACTIVITY
By Nature or Type
For the Period Ended 29 February 2020

	Note	Adopted Budget 2019/20	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	
Operating Revenues							
Rate Revenue		2,493,900	2,493,900	2,504,543.33	10,643	0.4%	
Grants, Subsidies and Contributions		1,416,400	1,112,402	1,075,072.38	(37,330)	(3.5%)	
Profit on Asset Disposal	10	556,800	1,464	0.00	(1,464)	(100.0%)	
Fees and Charges		279,700	203,824	184,362.77	(19,461)	(10.6%)	▼
Interest Earnings		61,200	35,364	36,939.94	1,576	4.3%	
Other Revenue		93,200	84,456	95,068.05	10,612	11.2%	▲
Total		4,901,200	3,931,410	3,895,986.47	(35,424)		
Operating Expense							
Employee Costs		(2,194,100)	(1,529,236)	(1,321,964.69)	207,271	15.7%	▼
Materials and Contracts		(1,770,800)	(1,186,934)	(1,050,456.05)	136,478	13.0%	▼
Utilities Charges		(198,500)	(132,200)	(173,329.24)	(41,129)	(23.7%)	▲
Depreciation (Non-Current Assets)		(1,780,700)	(1,187,032)	(1,188,615.41)	(1,583)	(0.1%)	
Interest Expenses		(56,100)	(53,300)	(53,469.59)	(170)	(0.3%)	
Insurance Expenses		(163,700)	(141,664)	(151,949.35)	(10,285)	(6.8%)	
Loss on Asset Disposal	10	(71,800)	(47,856)	0.00	47,856	100.0%	▼
Other Expenditure		(87,500)	(73,596)	(83,267.67)	(9,672)	(11.6%)	
Total		(6,323,200)	(4,351,818)	(4,023,052.00)	328,766		
Funding Balance Adjustment							
Add Back Depreciation		1,780,700	1,187,032	1,188,615.41	1,583	0.1%	
(Profit)/Loss on Asset Disposal	10	(485,000)	46,392	0.00	(46,392)	(100.0%)	▼
Adjust Provisions and Accruals		0	0	0.00	0	0.0%	
Net Operating		(126,300)	813,016	1,061,549.88	248,534		
Capital Revenues							
Grants, Subsidies and Contributions	8	4,362,700	1,857,200	842,966.46	(1,014,234)	(120.3%)	▼
Proceeds from Disposal of Assets	10	1,796,700	190,000	186,649.09	(3,351)	(1.8%)	
Transfer from Reserves	9	1,668,700	400,000	405,600.00	5,600	1.4%	
Proceeds from New Loans		995,700	995,700	995,700.00	0	0.0%	
Proceeds - Short Term Loan Facilities		0	0	845,000.00	845,000	100.0%	▲
Total		8,823,800	3,442,900	3,275,915.55	(1,011,984)		
Capital Expenses							
Land Held for Resale		0	0	0.00	0	0.0%	
Land and Buildings	12	(5,057,500)	(3,800,000)	(3,822,938.25)	(22,938)	(0.6%)	
Plant and Equipment	12	(1,259,400)	(300,000)	(301,075.92)	(1,076)	(0.4%)	
Furniture and Equipment	12	0	0	0.00	0		
Infrastructure - Roads	12	(1,633,700)	(650,000)	(636,040.71)	13,959	2.2%	
Infrastructure - Other	12	(392,500)	(80,000)	(80,205.94)	(206)	(0.3%)	
Repayment of Debentures	12	(62,000)	(51,600)	(51,656.96)	(57)	(0.1%)	
Transfer to Reserves	9	(1,519,400)	(360,000)	(359,009.84)	990	0.3%	
Total		(9,924,500)	(5,241,600)	(5,250,927.62)	(9,328)		
Net Capital		(1,100,700)	(1,798,700)	(1,975,012.07)	(1,021,312)		
Total Net Operating + Capital		(1,227,000)	(985,684)	(913,462.19)	(772,778)		
Opening Funding Surplus(Deficit)		1,227,000	1,227,000	1,259,154.88	32,155	2.6%	
Closing Funding Surplus(Deficit)	4	0	241,316	345,692.69	(740,623)		

SHIRE OF BROOMEHILL-TAMBELLUP
STATEMENT OF FINANCIAL ACTIVITY
By Reporting Program
For the Period Ended 29 February 2020

Note	Adopted Budget 2019/20	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	
Operating Revenues						
Governance	37,100	24,704	12,190.81	(12,513)	(102.64%)	▼
General Purpose Funding	3,503,000	3,251,770	3,253,003.82	1,234	0.04%	
Law, Order and Public Safety	537,900	110,504	125,911.62	15,408	12.24%	▲
Health	1,800	1,184	2,180.21	996	45.69%	
Education and Welfare	62,800	41,864	42,614.25	750	1.76%	
Housing	3,086,600	1,170,656	477,458.40	(693,198)	(145.18%)	▼
Community Amenities	88,500	79,492	72,105.29	(7,387)	(10.24%)	
Recreation and Culture	45,100	35,420	21,008.67	(14,411)	(68.60%)	▼
Transport	1,468,400	875,256	588,078.63	(287,177)	(48.83%)	▼
Economic Services	320,000	105,968	91,221.73	(14,746)	(16.17%)	▼
Other Property and Services	112,700	91,792	53,179.50	(38,613)	(72.61%)	▼
Total	9,263,900	5,788,610	4,738,952.93	(1,049,657)		
Operating Expense						
Governance	(653,700)	(447,978)	(352,815.45)	95,163	26.97%	▼
General Purpose Funding	(252,300)	(162,068)	(160,820.26)	1,248	0.78%	
Law, Order and Public Safety	(278,600)	(205,028)	(215,905.34)	(10,877)	(5.04%)	
Health	(50,000)	(33,264)	(22,919.34)	10,345	45.14%	▼
Education and Welfare	(71,600)	(47,704)	(28,720.61)	18,983	66.10%	▼
Housing	(128,200)	(98,576)	(97,203.37)	1,373	1.41%	
Community Amenities	(431,800)	(287,664)	(277,935.90)	9,728	3.50%	
Recreation and Culture	(1,354,400)	(919,504)	(804,902.87)	114,601	14.24%	▼
Transport	(2,786,900)	(1,857,808)	(1,644,266.00)	213,542	12.99%	▼
Economic Services	(216,400)	(146,456)	(201,920.73)	(55,465)	(27.47%)	▲
Other Property and Services	(99,300)	(145,768)	(215,642.13)	(69,874)	(32.40%)	▲
Total	(6,323,200)	(4,351,818)	(4,023,052.00)	328,766		
Funding Balance Adjustment						
Add back Depreciation	1,780,700	1,187,032	1,188,615.41	1,583	0.13%	
(Profit)/Loss on Asset Disposal	(485,000)	46,392	0.00	(46,392)	(100.00%)	▼
Adjust Provisions and Accruals	0	0	0.00	0		
Net Operating	4,236,400	2,670,216	1,904,516.34	(765,700)		
Capital Revenues						
Proceeds from Disposal of Assets	1,796,700	190,000	186,649.09	(3,351)	(1.80%)	
Transfer from Reserves	1,668,700	400,000	405,600.00	5,600	1.38%	
Proceeds from New Loans	995,700	995,700	995,700.00	0	0.00%	
Proceeds - Short Term Loan Facility	0	0	845,000.00	845,000	100.00%	▲
Total	4,461,100	1,585,700	2,432,949.09	2,249		
Capital Expenses						
Land Held for Resale	0	0	0.00	0	0.00%	
Land and Buildings	(5,057,500)	(3,800,000)	(3,822,938.25)	(22,938)	(0.60%)	
Plant and Equipment	(1,259,400)	(300,000)	(301,075.92)	(1,076)	(0.36%)	
Furniture and Equipment	0	0	0.00	0	0.00%	
Infrastructure Assets - Roads	(1,633,700)	(650,000)	(636,040.71)	13,959	2.19%	
Infrastructure Assets - Other	(392,500)	(80,000)	(80,205.94)	(206)	(0.26%)	
Repayment of Debentures	(62,000)	(51,600)	(51,656.96)	(57)	(0.11%)	
Transfer to Reserves	(1,519,400)	(360,000)	(359,009.84)	990	0.28%	
Total	(9,924,500)	(5,241,600)	(5,250,927.62)	(9,328)		
Net Capital						
	(5,463,400)	(3,655,900)	(2,817,978.53)	(7,079)		
Total Net Operating + Capital						
	(1,227,000)	(985,684)	(913,462.19)	(772,778)		
Opening Funding Surplus(Deficit)	1,227,000	1,227,000	1,259,154.88	32,155	2.55%	
Closing Funding Surplus(Deficit)	0	241,316	345,692.69	(740,623)		

SHIRE OF BROOMEHILL-TAMBELLUP
BALANCE SHEET
For the Period Ended 29 February 2020

	Actual 2019/20	C/fwd 1 July 2019
CURRENT ASSETS		
Cash	1,742,534.61	2,241,337.68
Receivables	595,496.00	925,798.52
Inventories - Stock on Hand	55,438.49	26,157.55
TOTAL CURRENT ASSETS	2,393,469.10	3,193,293.75
CURRENT LIABILITIES		
Creditors and Provisions	1,056,620.14	896,392.44
Borrowings	1,851,044.40	62,001.36
TOTAL CURRENT LIABILITIES	2,907,664.54	958,393.80
NET CURRENT ASSETS	-514,195.44	2,234,899.95
NON-CURRENT ASSETS		
Receivables	64,723.42	64,723.42
Inventories - Land Held for Resale	216,000.00	216,000.00
Financial Assets	70,965.45	70,965.45
Property, Plant and Equipment	19,243,477.79	15,642,398.97
Infrastructure Assets	117,636,497.20	117,772,579.70
TOTAL NON-CURRENT ASSETS	137,231,663.86	133,766,667.54
NON-CURRENT LIABILITIES		
Creditors and Provisions	73,064.60	73,064.60
Borrowings	1,098,430.74	1,098,430.74
TOTAL NON-CURRENT LIABILITIES	1,171,495.34	1,171,495.34
NET ASSETS	135,545,973.08	134,830,072.15
EQUITY		
Accumulated Surplus	36,348,073.69	35,585,582.60
Reserves - Asset Revaluation	97,756,142.50	97,756,142.50
Reserves - Cash Backed	1,441,756.89	1,488,347.05
TOTAL EQUITY	135,545,973.08	134,830,072.15

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

1: (a) Nature or Type Classifications

REVENUES

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, facility hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Includes rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments and interest on rate arrears.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

1: (a) Nature or Type Classifications

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, information technology and communications expenses, advertising, memberships, periodicals, publications, hire expenses. rental. leases. postage and freight etc.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas, telephone or water services.

Insurance

All insurance premiums - excluding worker's compensation which is included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

1: (b) Reporting Program Classifications (Function / Activity)

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE

Objective:

To provide a decision making process for the efficient allocation of scarce resources.

Activities:

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific Shire activities.

GENERAL PURPOSE FUNDING

Objective:

To collect revenue to allow for the provision of services

Activities:

Rates; general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Objective:

To provide services to help ensure a safer and environmentally conscious community.

Activities:

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

Objective:

To provide an operational framework for environmental and community health.

Activities:

Inspection of food outlets and their control; mosquito control and maintenance of the Infant Health Clinic in Tambellup

EDUCATION AND WELFARE

Objective:

To provide services to the elderly, children and youth.

Activities:

Assistance to the Broomehill and Tambellup Primary Schools; support of the "A Smart Start" program.

HOUSING

Objective:

To provide and maintain staff housing, and accommodation for 'well aged' seniors in the Community.

Activities:

Provision and maintenance of staff housing; and the Independent Living Seniors accommodation in Tambellup.

COMMUNITY AMENITIES

Objective:

To provide services required by the Community.

Activities:

Rubbish collection services; operation of the tip sites and waste transfer stations; administration of the Town Planning Scheme; Cemetery maintenance at Broomehill, Tambellup and Pindellup cemeteries; public conveniences and protection of the environment.

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

1: (b) Reporting Program Classifications (Function / Activity)

RECREATION AND CULTURE

Objective:

To establish and effectively manage infrastructure and resources which will assist with the social well-being of the Community.

Activities:

Maintenance of public halls, recreation grounds, parks, gardens, reserves and playgrounds. Operation of the Broomehill Library and support to the Tambellup Community Resource centre for management of the Tambellup library. Museums and other cultural facilities.

TRANSPORT

Objective:

To provide safe, effective and efficient transport services to the Community.

Activities:

Construction and maintenance of streets, roads and bridges. Cleaning and lighting of streets; maintenance of the Broomehill and Tambellup works depots. Provision of the Department of Transport licensing services to the Community.

ECONOMIC SERVICES

Objective:

To assist in promoting the Shire and its economic wellbeing.

Activities:

Tourism and area promotion, including operation of the Broomehill Caravan Park. Provision of rural services which includes noxious weed control, vermin control and standpipes. Provision of Building

OTHER PROPERTY & SERVICES

Objectives:

To monitor and control councils works overhead operating accounts.

Activities:

Private works operations; public works overhead costs; plant operation costs and unclassified items.

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
By Reporting Program
For the Period Ended 29 February 2020

2: REPORT ON SIGNIFICANT VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2019/20 year is \$10,000 or 10% whichever is greater.

	Variance	
	Timing	Permanent
OPERATING REVENUES		
Governance The Members Experience rebate from LGIS has not yet been received. A claim will be submitted for this amount in March	■	
Law, Order & Public Safety A reimbursement from DFES has been received for mitigation works to reduce the fire hazard on vacant crown land in the Broomehill and Tambellup townsites.		■
Housing Progress claims have been received from the grant funding towards the Broomehill ILUs. Progress claims from the BBRF funding have not yet been received, however the first payment is expected early March	■	
Recreation & Culture Invoicing for the Broomehill Complex and Tambellup Pavilion Committee's contributions to the Bowling Green Replacement Reserves have not yet been processed.	■	
Transport Progress claims from the Regional Road Group are submitted as the works progress. The payment of Roads to Recovery funding is due in March.	■	
Economic Services Progress funding for the cabins at the Broomehill Caravan Park has not been received, however this project has not yet commenced.	■	
Other Property & Services The insurance claim for the contamination cleanup at Lot 22 Taylor St was not approved. This will be addressed as part of the budget review.		■
OPERATING EXPENSE		
Governance Expenditure on external consultants is lower than anticipated for this time of year.	■	
Health Expenditure under this program has not been as high as anticipated to date.	■	
Education & Welfare Expenditure under this program has not been as high as anticipated to date.	■	
Recreation & Culture Wages & overhead costs aren't as high as anticipated to date, however this will catch up over the coming months.	■	

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
By Reporting Program
For the Period Ended 29 February 2020

2: REPORT ON SIGNIFICANT VARIANCES

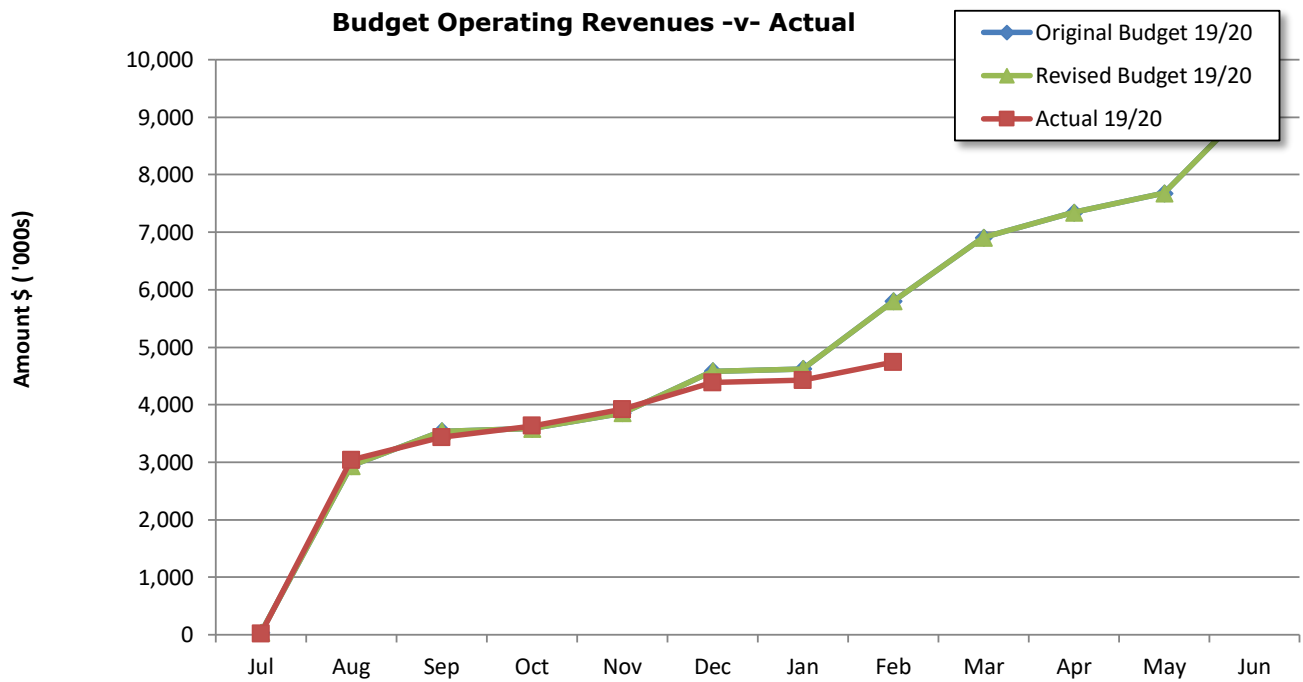
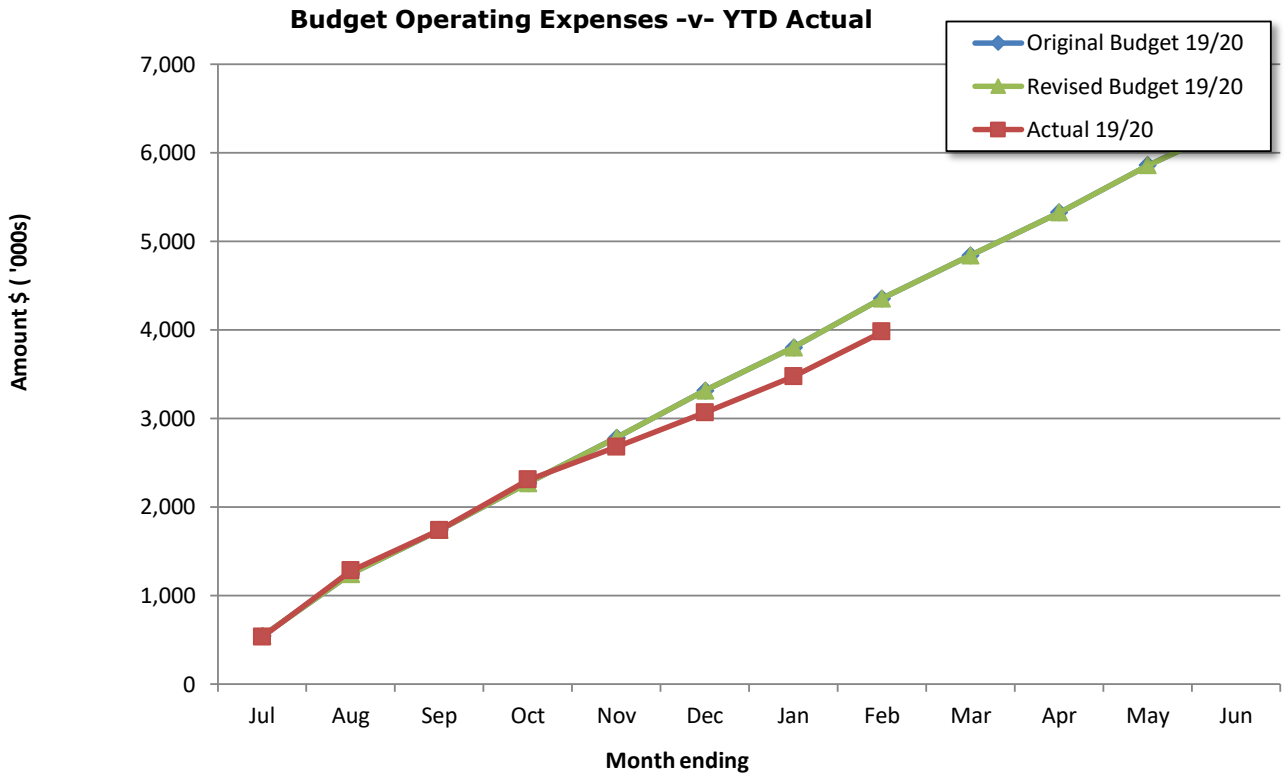
The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2019/20 year is \$10,000 or 10% whichever is greater.

	Variance	
	Timing	Permanent
<p>Transport Wages & overhead costs aren't as high as anticipated to date, however this will catch up over the coming months.</p>	■	
<p>Other Property & Services Wages/overheads and plant costs have been allocated to removal of contaminated soil at Lot 22 Taylor St, Tambellup. These additional costs will be funded from road maintenance, and a budget re-allocation to address this will be included in the budget review.</p>	■	
<p>CAPITAL REVENUE</p>		
<p>Proceeds - Short Term Loan Facility Council resolved at the December 2019 meeting to establish a short term loan facility with WA Treasury Corporation to alleviate cash flow issues surrounding the housing project, and the delay in receipt of grant funding.</p>	■	

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

3: Graphical Representation - Source Statement of Financial Activity



SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

4: NET CURRENT FUNDING POSTION

	Note	Actual 2019/20	C/fwd 1 July 2019
		\$	\$
Current Assets			
Cash Unrestricted		205,401.56	701,485.11
Cash Restricted - Unspent Grants	8	95,376.16	51,505.52
Cash Restricted - Reserves	9	1,441,756.89	1,488,347.05
Receivables - Rates and Rubbish	6	390,468.10	252,395.65
Receivables - Other	6	112,855.78	511,793.90
Inventories		55,438.49	26,157.55
Accruals and Provisions		64,444.20	62,718.22
		2,365,741.18	3,094,403.00
Less: Current Liabilities			
Payables		(168,866.23)	(344,611.31)
Net GST & PAYG		(19,714.77)	25,615.78
Other Payables - Bonds & Deposits		(2,490.00)	0.00
Other Payables - Building Retention Bonds		(164,400.43)	0.00
Other Payables - A Smart Start		(113,955.71)	0.00
Other Payables - Great Southern Treasures		(80,958.92)	0.00
Accruals and Provisions		(27,905.54)	(27,905.54)
		(578,291.60)	(346,901.07)
Less: Cash Restricted - Reserves	9	(1,441,756.89)	(1,488,347.05)
Net Current Funding Position		345,692.69	1,259,154.88

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

5: CASH AND INVESTMENTS

Ref	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Fund		203,901.56	95,376.16		299,277.72	Bendigo	
Trust Fund				15,698.22	15,698.22	Bendigo	
Cash on Hand		1,500.00			1,500.00		
(b) Term Deposits							
Reserve Funds	1.60%		1,441,756.89		1,441,756.89	Bendigo	24/02/2020
Total		205,401.56	1,537,133.05	15,698.22	1,758,232.83		

Comments/Notes - Investments

a) Cash Deposits

The balance reported for the Municipal Fund is the reconciled closing balance of the bank account at the end of the period. The closing balance takes into account unrepresented items at the end of the reporting period.

b) Term Deposits
Reserve Funds

Councils Reserve Funds are held collectively in one investment. Further detail in relation to Councils Reserve Funds are shown in Note 9.

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

6: RECEIVABLES

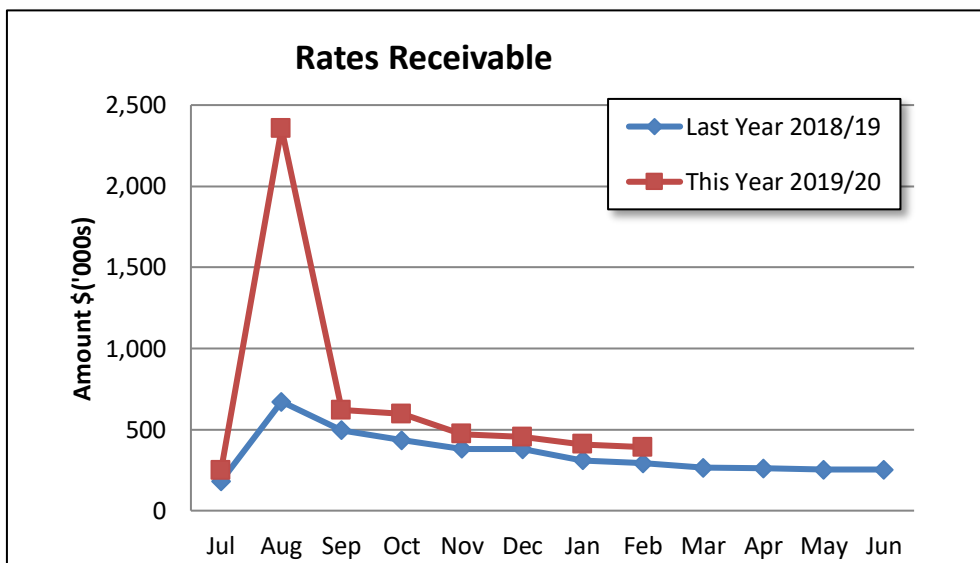
Rates & Rubbish

Opening Arrears Previous Years
 Rates Levied this year
 Less Collections to date
 Equals Current Outstanding

	Actual 2019/20	c/fwd 1 July 2019
	\$	\$
Opening Arrears Previous Years	252,395.65	210,694.51
Rates Levied this year	2,661,265.05	2,571,135.72
Less Collections to date	(2,523,192.60)	(2,529,434.58)
Equals Current Outstanding	390,468.10	252,395.65
Net Rates Collectable	390,468.10	252,395.65
% Collected	86.60%	90.93%

Net Rates Collectable

% Collected

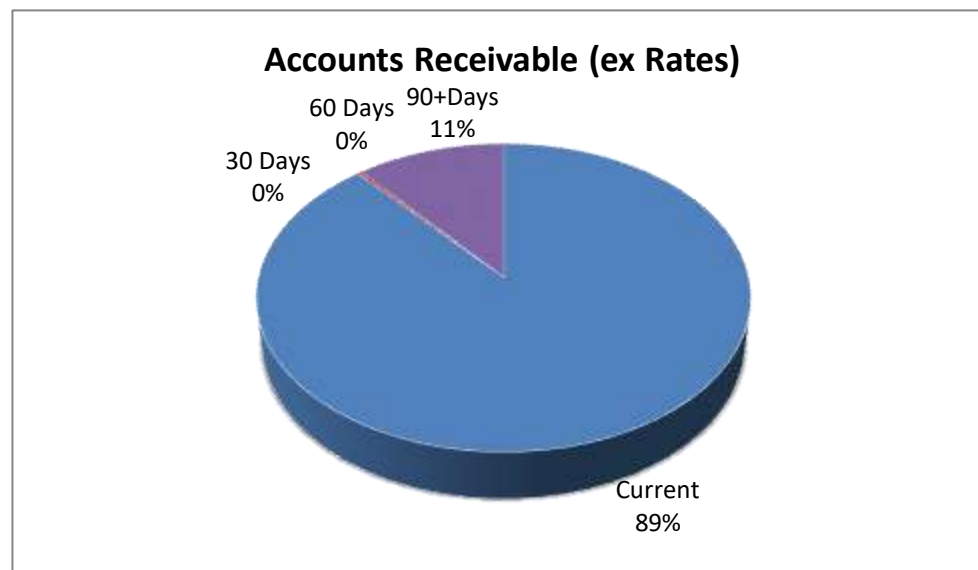


Comments/Notes - Receivables Rates and Rubbish

Accounts Receivable

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Sundry Debtors	85,657.02	372.17	-	13,036.95
Pensioner Rebates	604.88			
Emergency Services Levy	18,184.76			
	104,446.66	372.17	-	13,036.95
		Total Outstanding		117,855.78

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables General

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

7: BUDGET AMENDMENTS

Amendments to original budget since budget adoption.

Council Resolution	GL	Revenue / (Expense)	Description	Comment	Adopted Budget	Revised Budget	Variance	Cumulative Balance
			Balanced Budget Adopted					0
			Closing Funding Surplus (Deficit)		0	0	0	

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

8: GRANTS AND CONTRIBUTIONS

Program/Provider	Purpose	c/fwd 1 July 2019	Received 2019/20	Expended 2019/20	Closing Balance
GOVERNANCE		\$			
Department of Local Govt	Amalgamation (Bhill & Tamb)	51,505.52	0.00	0.00	51,505.52
HOUSING					
Regional Aged Accommodation Project	Independent Living Units - Broomehill	0.00	401,385.87	(401,385.87)	0.00
TRANSPORT					
Main Roads WA	Regional Road Group 2019/20	0.00	413,587.00	(369,716.36)	43,870.64
Dept Infrastructure, Regional Develop...	Roads to Recovery	0.00	0.00	0.00	0.00
TOTALS		51,505.52	814,972.87	(771,102.23)	95,376.16

Comments - Grants and Contributions

Bridge funding provided by the WA Local Govt Grants Commission is matched by 1/3 in funding from Main Roads WA.
The required works are undertaken by Main Roads WA approved contractors.

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

9. CASH BACKED RESERVES

	Budget 2019/20				Actual 2019/20			
	Opening Balance	Transfers To	Transfers From	Closing Balance	Opening Balance	Transfers To	Transfers From	Closing Balance
Leave Reserve	82,100	52,200	(52,700)	81,600	82,075.65	50,911.16	0.00	132,986.81
Plant Reserve	260,200	309,000	(387,700)	181,500	260,173.44	102,658.17	(99,400.00)	263,431.61
Building Reserve	261,500	1,045,000	(958,300)	348,200	261,528.09	102,669.59	(250,000.00)	114,197.68
Information Technology Reserve	42,700	11,000	0	53,700	42,739.31	10,411.42	0.00	53,150.73
Tambellup Rec Ground & Pavilion Reserve	51,600	6,200	0	57,800	51,615.94	5,468.96	0.00	57,084.90
Broomehill Rec Complex Reserve	86,100	10,600	0	96,700	86,052.34	9,382.83	0.00	95,435.17
Building Maintenance Reserve	67,300	10,800	(40,000)	38,100	67,323.57	10,625.02	0.00	77,948.59
Sandalwood Villas Reserve	82,100	12,000	0	94,100	82,085.89	10,754.34	0.00	92,840.23
Bhill Synthetic Bowling Green Reserve	65,600	10,100	0	75,700	65,635.08	9,204.93	0.00	74,840.01
Refuse Sites Post Closure Management Reserve	26,500	5,700	0	32,200	26,554.52	5,250.35	0.00	31,804.87
Lavieville Lodge Reserve	69,700	11,700	0	81,400	69,745.55	10,646.45	0.00	80,392.00
Townscape Plan Implementation Reserve	347,500	7,000	(200,000)	154,500	347,522.10	3,024.10	(56,200.00)	294,346.20
Tambellup Synthetic Bowling Green Reserve	15,300	7,800	0	23,100	15,295.57	7,662.64	0.00	22,958.21
Tourism & Economic Development Reserve	30,000	20,300	(30,000)	20,300	30,000.00	20,339.88	0.00	50,339.88
	1,488,200	1,519,400	(1,668,700)	1,338,900	1,488,347.05	359,009.84	(405,600.00)	1,441,756.89

In accordance with council resolutions in relation to each reserve account, the purpose for which the funds are set aside are as follows:

Reserve name

- | | |
|--|--|
| Leave Reserve | - to be used to meet the Councils Long Service Leave liability for its employees. |
| Plant Reserve | - to be used for the purchase of plant and equipment in accordance with the Plant Replacement Program. |
| Building Reserve | - to be used to finance replacement, major repair or construction of new Shire buildings, and costs associated with subdivision of land. |
| Information Technology Reserve | - to be used to purchase, replace or upgrade computer hardware, software and associated equipment |
| Tambellup Recreation Ground & Pavilion Reserve | - to be used to maintain and develop sport and recreational facilities at the Tambellup Recreation Ground and Pavilion. |
| Broomehill Recreation Complex Reserve | - to be used for works at the Broomehill Recreation Complex in agreeance with the Complex Management Committee |
| Building Maintenance Reserve | - to be used to fund building maintenance requirements for all Shire owned buildings. |
| Sandalwood Villas Reserve | - to be utilised towards upgrade and maintenance of the 6 units at Sandalwood Villas. |
| Broomehill Synthetic Bowling Green Reserve | - to be used for the future replacement of the synthetic bowling green at the Broomehill Recreational Complex. |
| Refuse Sites Post Closure Management Reserve | - to meet the financial requirements for the closure of the Broomehill and Tambellup landfill sites when their useful life expires |
| Lavieville Lodge Reserve | - to be utilised towards upgrade and maintenance of the 4 units at Lavieville Lodge. |
| Townscape Plan Implementation Reserve | - to be used for implementation of the Townscape Plans for the Broomehill and Tambellup townsites. |
| Tambellup Synthetic Bowling Green Reserve | - to be used for the future replacement of the synthetic bowling green at the Tambellup Sportsground |

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

10. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

	Budget 2019/20				Actual 2019/20			
	Net Book Value	Sale Proceeds	Profit	Loss	Net Book Value	Sale Proceeds	Profit	Loss
By program:								
<i>Governance</i>			0	0			0.00	0.00
<i>Housing</i>			0	0			0.00	0.00
<i>Transport</i>			0	0			0.00	0.00
<i>Economic Services</i>			0	0			0.00	0.00
	0	0	0	0	0.00	0.00	0.00	0.00
By Class:								
Land and Buildings	0	0	0	0	0.00	0.00	0.00	0.00
Plant and Equipment	0	0	0	0	0.00	0.00	0.00	0.00
	0	0	0	0	0.00	0.00	0.00	0.00

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

11: OPERATING REVENUE AND EXPENSE

	Budget Revenue 2019/20	Budget Expense 2019/20	Actual Revenue 2019/20	Actual Expense 2019/20
GENERAL PURPOSE FUNDING				
Rate Revenue	2,597,900	(190,300)	2,596,134.24	(119,062.41)
General Purpose Funding	869,400	0	641,917.50	0.00
Other General Purpose Funding	35,700	(62,000)	14,952.08	(41,757.85)
TOTAL GENERAL PURPOSE FUNDING	3,503,000	(252,300)	3,253,003.82	(160,820.26)
GOVERNANCE				
Members Of Council	16,000	(633,500)	10,673.70	(352,313.05)
Administration General	12,600	0	1,517.11	120.00
Other Governance	8,500	(20,200)	0.00	(622.40)
TOTAL GOVERNANCE	37,100	(653,700)	12,190.81	(352,815.45)
LAW, ORDER & PUBLIC SAFETY				
Fire Prevention	533,700	(206,100)	124,049.07	(151,456.76)
Animal Control	4,200	(71,500)	1,862.55	(64,448.58)
Other Law, Order & Public Safety	0	(1,000)	0.00	0.00
TOTAL LAW, ORDER & PUBLIC SAFETY	537,900	(278,600)	125,911.62	(215,905.34)
HEALTH				
Maternal & Infant Health	600	(13,700)	0.00	(5,017.78)
Health Inspection & Administration	1,200	(23,200)	2,180.21	(10,989.17)
Preventative Services - Pest Control	0	(13,100)	0.00	(6,912.39)
TOTAL HEALTH	1,800	(50,000)	2,180.21	(22,919.34)
EDUCATION & WELFARE				
Other Education	60,300	(66,600)	18,038.25	(28,720.61)
Other Welfare	2,500	(5,000)	24,576.00	0.00
TOTAL EDUCATION & WELFARE	62,800	(71,600)	42,614.25	(28,720.61)
HOUSING				
Staff Housing	1,304,600	0	0.00	(818.96)
Other Housing	1,782,000	(128,200)	477,458.40	(96,384.41)
TOTAL OTHER HOUSING	3,086,600	(128,200)	477,458.40	(97,203.37)
COMMUNITY AMENITIES				
Household Refuse	63,500	(250,000)	61,955.13	(166,898.34)
Protection Of The Environment	2,500	(2,500)	2,304.55	(735.68)
Town Planning & Regional Development	15,000	(75,200)	1,732.00	(45,498.08)
Other Community Amenities	7,500	(46,700)	6,113.61	(22,803.53)
Public Conveniences	0	(57,400)	0.00	(42,000.27)
TOTAL COMMUNITY AMENITIES	88,500	(431,800)	72,105.29	(277,935.90)

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

11: OPERATING REVENUE AND EXPENSE

	Budget Revenue 2019/20	Budget Expense 2019/20	Actual Revenue 2019/20	Actual Expense 2019/20
RECREATION & CULTURE				
Public Halls & Civic Centres	13,000	(289,500)	10,294.50	(197,664.84)
Other Sport & Recreation	32,000	(938,900)	10,701.43	(525,186.72)
Libraries	100	(91,200)	12.74	(71,281.74)
Other Culture	0	(34,800)	0.00	(10,769.57)
TOTAL RECREATION & CULTURE	45,100	(1,354,400)	21,008.67	(804,902.87)
TRANSPORT				
Road Construction	1,288,200	0	413,587.00	0.00
Streets Roads Bridges & Depot Maint	158,000	(2,730,700)	165,529.00	(1,607,810.18)
Traffic Control	22,200	(56,200)	8,962.63	(36,455.82)
TOTAL TRANSPORT	1,468,400	(2,786,900)	588,078.63	(1,644,266.00)
ECONOMIC SERVICES				
Rural Services	0	(1,500)	0.00	(781.22)
Tourism & Area Promotion	208,000	(86,600)	32,475.49	(69,488.19)
Building Control	12,200	(63,700)	22,483.42	(52,150.84)
Other Economic Services	99,800	(64,600)	36,262.82	(79,500.48)
TOTAL ECONOMIC SERVICES	320,000	(216,400)	91,221.73	(201,920.73)
OTHER PROPERTY & SERVICES				
Private Works	15,000	(14,800)	1,501.62	(3,081.93)
Public Works Overhead	2,700	0	3,167.20	35,131.20
Plant Operation Costs	45,000	0	40,169.99	(51,089.32)
Workers Compensation	0	0	0.00	0.00
Salaries & Wages	0	0	0.00	(34,636.83)
Unclassified	50,000	(84,500)	8,340.69	(161,965.25)
TOTAL OTHER PROPERTY & SERVICES	112,700	(99,300)	53,179.50	(215,642.13)
TOTAL OPERATING	9,263,900	(6,323,200)	4,738,952.93	(4,023,052.00)

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

12: CAPITAL DISPOSALS AND ACQUISITIONS

		Budget Revenue 2019/20	Budget Expense 2019/20	Actual Revenue 2019/20	Actual Expense 2019/20
GOVERNANCE					
Tambellup Admin Building - solar energy	P&E	0	(15,000)	0.00	(1,481.82)
Plant Replacement					
Ford Ranger dual cab - OTA (3 changeovers)	P&E	146,000	(156,000)	0.00	0.00
Ford Everest wagon - BH000 (2 changeovers)	P&E	88,000	(98,000)	48,377.73	(49,741.36)
	Total	234,000	(269,000)	48,377.73	(51,223.18)
LAW, ORDER & PUBLIC SAFETY					
Broomehill Fire Shed	L&B	0	(460,000)	0.00	(14,087.87)
	Total	0	(460,000)	0.00	(14,087.87)
HOUSING					
27 East Terrace - replace ceiling in kitchen/dining	L&B	0	(7,500)	0.00	0.00
Independent Living Units - Broomehill	L&B	0	(1,280,000)	0.00	(1,280,245.89)
Staff housing - 4x2 Lathom St, Broomehill	L&B	0	(520,000)	0.00	(316,887.32)
Staff housing - 3x2 Leven St, Broomehill	L&B	0	(490,000)	0.00	(437,937.97)
Staff housing - 3x2 Taylor St, Tambellup	L&B	0	(490,000)	0.00	(575,991.22)
Sale of 1 Janus Street, Broomehill	L&B	280,000	0	0.00	0.00
Sale of 11 Lavarock Street, Broomehill	L&B	200,000	0	0.00	0.00
Sale of 20 Henry Street, Tambellup	L&B	220,000	0	0.00	0.00
Sale of 27 East Terrace, Tambellup	L&B	240,000	0	0.00	0.00
GROH Housing - 4x2 Parnell St, Tambellup	L&B	0	(550,000)	0.00	(558,114.68)
GROH Housing - 3x2 Taylor St, Tambellup	L&B	0	(500,000)	0.00	(321,086.39)
GROH Housing - 3x2 Taylor St, Tambellup	L&B	0	(500,000)	0.00	(318,091.02)
	Total	940,000	(4,337,500)	0.00	(3,808,354.49)
RECREATION & CULTURE					
Diprose Park - drainage improvements and shade over junior play	I-O	0	(55,000)	0.00	0.00
Tambellup Hall - replace kitchen ceiling (c/over)	L&B	0	(5,000)	0.00	0.00
Crawford Street basketball court - extend surface, improve lighting	I-O	0	0	0.00	(730.91)
Tambellup Pavilion Playground	I-O	0	0	0.00	(22,064.04)
	Total	0	(60,000)	0.00	(22,794.95)
TRANSPORT					
Plant Replacement					
Isuzu Jetpatcher - refurbish	P&E	0	(40,000)	0.00	0.00
Isuzu FRR500 tipper truck - TA386	P&E	27,700	(75,900)	27,727.27	(84,880.29)
Excavator	P&E	0	(100,000)	0.00	0.00
Reel Mower	P&E	0	(60,000)	0.00	0.00
Ford Ranger Wildtrak dual cab - TA001 (3 changeovers)	P&E	130,000	(140,000)	42,969.64	(47,515.09)
Ford Ranger Single Cab - TA052	P&E	35,000	(40,000)	0.00	0.00
Ford Ranger XLT dual cab - 1TA (3 changeovers)	P&E	125,000	(135,000)	38,000.00	(45,620.81)
Isuzu NLR55 SWB Light tipper - BH009	P&E	23,000	(43,000)	24,545.45	(45,307.55)
Ford Ranger dual cab - BH00 (2 changeovers)	P&E	70,000	(80,000)	0.00	0.00
Ford Ranger extra cab - BH014 (2 changeovers)	P&E	82,000	(90,000)	0.00	0.00
Ford Ranger dual cab - BH003 (2 changeovers)	P&E	90,000	(100,000)	0.00	0.00
Ford Escape wagon - TA005	P&E	35,000	(40,000)	0.00	0.00
John Deere Gator - TA417	P&E	5,000	(26,500)	5,029.00	(26,529.00)
Sundry Plant	P&E	0	(20,000)	0.00	0.00
TRANSPORT Townscape					
Townscape Plan - Broomehill & Tambellup	I-O	0	(200,000)	0.00	(55,242.64)
Road Construction					
Tambellup West Rd - stabilise patches & reseal SLK 23.29 to 26.5	I-R	0	(161,500)	0.00	(53,036.80)
Gnow-Tambellup Rd - stabilise patches & reseal SLK 21.06 to 26.2	I-R	0	(195,000)	0.00	(18,278.82)
Gnow-Tambellup Rd - stabilise patches & reseal SLK 9.96 to 13.21	I-R	0	(195,000)	0.00	(1,775.00)

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

12: CAPITAL DISPOSALS AND ACQUISITIONS

	Budget Revenue 2019/20	Budget Expense 2019/20	Actual Revenue 2019/20	Actual Expense 2019/20
Toolbrunup Road - stabilise patches & reseal SLK 21.44 to 23.98 I-R	0	(273,000)	0.00	(79,431.31)

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

12: CAPITAL DISPOSALS AND ACQUISITIONS

		Budget Revenue 2019/20	Budget Expense 2019/20	Actual Revenue 2019/20	Actual Expense 2019/20
Road Construction					
Pootenup Road - stabilise patches & reseal SLK 0.00 to 5.46	I-R	0	(141,600)	0.00	(47,562.83)
Toolbrunup Road - widen seal SLK 17.71 to 18.99	I-R	0	(360,000)	0.00	(109,671.60)
Roads to Recovery					
Flat Rocks Road - construct & seal 3km	I-R	0	0	0.00	(1,289.56)
Morgan Road - seal	I-R	0	0	0.00	(4,031.20)
McGuire Road - seal	I-R	0	0	0.00	(2,016.24)
Pallinup Road - reconstruct & seal 4km	I-R	0	(404,100)	0.00	(375,893.85)
Footpaths					
Footpath Plan	I-R	0	(35,000)	0.00	0.00
Add back Job Depreciation	I-R	0	131,500	0.00	56,946.50
Total		622,700	(2,824,100)	138,271.36	(941,136.09)
ECONOMIC SERVICES					
Tambellup Caravan Park - investigate development of former Bo	I-O	0	(10,000)	0.00	0.00
Design - Holland Track Interpretive Centre & incorporate existing	I-O	0	(20,000)	0.00	0.00
Chalets - Broomehill Caravan Park	L&B	0	(255,000)	0.00	(495.89)
Water Harvesting - CBH Dam to Complex/Caravan Park	I-O	0	(107,500)	0.00	(2,168.35)
Total		0	(392,500)	0.00	(2,664.24)
Total		1,796,700	(8,343,100)	186,649.09	(4,840,260.82)
LAND HELD FOR RESALE					
	LR	0	0	0.00	0.00
LAND & BUILDINGS					
	L&B	940,000	(5,057,500)	0.00	(3,822,938.25)
PLANT & EQUIPMENT					
	P&E	856,700	(1,259,400)	186,649.09	(301,075.92)
INFRASTRUCTURE - ROADS					
	I-R	0	(1,633,700)	0.00	(636,040.71)
INFRASTRUCTURE - PARKS					
	I-O	0	(392,500)	0.00	(80,205.94)
		1,796,700	(8,343,100)	186,649.09	(4,840,260.82)
RESERVE TRANSFERS - from/(to)					
Leave Reserve		52,700	(52,200)	0.00	(50,911.16)
Plant Replacement Reserve		387,700	(309,000)	99,400.00	(102,658.17)
Building Reserve		958,300	(1,045,000)	250,000.00	(102,669.59)
Computer Reserve		0	(11,000)	0.00	(10,411.42)
Tambellup Rec Ground & Pavilion Reserve		0	(6,200)	0.00	(5,468.96)
Broomehill Rec Complex Reserve		0	(10,600)	0.00	(9,382.83)
Building Maintenance Reserve		40,000	(10,800)	0.00	(10,625.02)
Sandalwood Villas Reserve		0	(12,000)	0.00	(10,754.34)
Broomehill Synthetic Bowling Green Replacement Reserve		0	(10,100)	0.00	(9,204.93)
Refuse Sites Post Closure Management Reserve		0	(5,700)	0.00	(5,250.35)
Lavieville Lodge Reserve		0	(11,700)	0.00	(10,646.45)
Townscape Plan Implementation Reserve		200,000	(7,000)	56,200.00	(3,024.10)
Tambellup Synthetic Bowling Green Replacement Reserve		0	(7,800)	0.00	(7,662.64)
Tourism & Economic Development Reserve		30,000	(20,300)	0.00	(20,339.88)
		1,668,700	(1,519,400)	405,600.00	(359,009.84)
LOANS					
Loan Repayments		0	(62,000)	0.00	(51,656.96)
Proceeds from New Loans		995,700	0	995,700.00	0.00
Proceeds - Short Term Loan Facility		0	0	845,000.00	0.00
		995,700	(62,000)	1,840,700.00	(51,656.96)
TOTAL CAPITAL		4,461,100	(9,924,500)	2,432,949.09	(5,250,927.62)

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

13: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows -

Description	Opening Balance 1 July 2019	Amount Received	Amount Paid	Closing Balance
Hall Bonds	1,500.00	3,024.00	(3,974.00)	550.00
Key Bonds	150.00	0.00	(150.00)	0.00
Equipment Bonds	0.00	0.00	0.00	0.00
House Bonds	1,940.00	0.00	(1,940.00)	0.00
Nomination Deposits	0.00	240.00	(240.00)	0.00
Great Southern Treasures	48,837.19	44,100.00	(92,937.19)	0.00
Broomehill Liaison Group	1,243.74	0.00	0.00	1,243.74
Fire Prevention	4,834.27	1,000.00	0.00	5,834.27
Youth Support Donations	130.00	0.00	0.00	130.00
Tourism Donations	43.83	0.00	0.00	43.83
Roadwise	329.18	0.00	0.00	329.18
University Block - Building Retention Bonds	2,456.49	0.00	(2,456.49)	0.00
A Smart Start Program	131,993.96	0.00	(131,993.96)	0.00
Broomehill Dramatic Society	3,417.86	0.00	0.00	3,417.86
Rates - held in trust upon sale of property	4,149.34	0.00	0.00	4,149.34
Buildng Retention Bonds - RM Smith	0.00	71,179.70	(71,179.70)	0.00
Building Retention Bonds - K Built	0.00	60,758.36	(60,758.36)	0.00
Building Retention Bonds - NW Tears	0.00	48,500.00	(48,500.00)	0.00
Unclaimed Monies (2003)	1,566.00	0.00	(1,566.00)	0.00
	202,591.86	228,802.06	(415,695.70)	15,698.22



Annual Budget Review

for the period ended 29 February 2020



**SHIRE OF BROOMEHILL-TAMBELLUP
BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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SHIRE OF BROOMEHILL-TAMBELLUP
STATEMENT OF BUDGET REVIEW
(NATURE OR TYPE)
FOR THE PERIOD ENDED 29 FEBRUARY 2020

	Note	Budget v Actual		Predicted			
		Annual Budget (a)	YTD Actual (b)	Variance Permanent (c)	Variance Timing (Carryover) (d)	Year End (a)+(c)+(d)	
		\$	\$	\$	\$	\$	
OPERATING ACTIVITIES							
Net current assets at start of financial year surplus/(deficit)							
	4.1.1	1,227,000	1,259,155	32,200	0	1,259,200	▲
Revenue from operating activities (excluding rates)							
Operating grants, subsidies and contributions	4.2.1	1,416,400	1,075,072	30,300	0	1,446,700	▲
Profit on asset disposals		556,800	0	0	0	556,800	
Fees and charges	4.2.2	279,700	184,363	53,800	0	333,500	▲
Service charges		0	0	0	0	0	
Interest earnings	4.2.3	61,200	36,940	300	0	61,500	▲
Other revenue	4.2.4	93,200	95,068	8,500		101,700	▲
		<u>2,407,300</u>	<u>1,391,443</u>	<u>92,900</u>	<u>0</u>	<u>2,500,200</u>	
Expenditure from operating activities							
Employee costs	4.3.1	(2,194,100)	(1,321,965)	28,400	0	(2,165,700)	▼
Materials and contracts	4.3.2	(1,770,800)	(1,050,456)	(97,900)	0	(1,868,700)	▲
Utility charges	4.3.3	(198,500)	(173,329)	(30,000)	0	(228,500)	▲
Depreciation on non-current assets		(1,780,700)	(1,188,615)	0	0	(1,780,700)	
Interest expenses	4.3.4	(56,100)	(53,470)	(9,200)	0	(65,300)	▲
Insurance expenses		(163,700)	(151,949)	0	0	(163,700)	
Loss on asset disposals		(71,800)	0	0	0	(71,800)	
Other expenditure	4.3.5	(87,500)	(83,268)	(5,500)	0	(93,000)	▲
		<u>(6,323,200)</u>	<u>(4,023,052)</u>	<u>(114,200)</u>	<u>0</u>	<u>(6,437,400)</u>	
Operating activities excluded from budget							
Depreciation on assets		1,780,700	1,188,615	0	0	1,780,700	
(Profit)/loss on asset disposal		(485,000)	0	0	0	(485,000)	
Adjust provisions and accruals		0	0	0	0	0	
Amount attributable to operating activities		<u>(1,393,200)</u>	<u>(183,839)</u>	<u>10,900</u>	<u>0</u>	<u>(1,382,300)</u>	
INVESTING ACTIVITIES							
Non-operating grants, subsidies and contributions	4.4.1	4,362,700	842,966	8,000	0	4,370,700	▲
Purchase land held for resale		0	0			0	
Purchase land and buildings	4.4.2	(5,057,500)	(3,822,938)	8,500	0	(5,049,000)	▼
Purchase plant and equipment		(1,259,400)	(301,076)	0	0	(1,259,400)	
Purchase furniture and equipment		0	0	0	0	0	
Purchase and construction of infrastructure-roads		(1,633,700)	(636,041)	0	0	(1,633,700)	
Purchase and construction of infrastructure-other	4.4.3	(392,500)	(80,206)	(12,000)	0	(404,500)	▲
Proceeds from disposal of assets	4.4.4	1,796,700	186,649	50,000	(460,000)	1,386,700	▼
Amount attributable to investing activities		<u>(2,183,700)</u>	<u>(3,810,645)</u>	<u>54,500</u>	<u>(460,000)</u>	<u>(2,589,200)</u>	
FINANCING ACTIVITIES							
Proceeds from new borrowings		995,700	995,700	0	0	995,700	
Proceeds from short term loan facilities	4.5.1	0	845,000	2,071,700	0	2,071,700	▲
Payment of short term loan facilities	4.5.2	0	0	(2,071,700)	0	(2,071,700)	▼
Transfers from cash backed reserves (restricted assets)	4.5.3	1,668,700	405,600	6,000	0	1,674,700	▲
Repayment of debentures	4.5.4	(62,000)	(51,657)	(28,900)	0	(90,900)	▲
Transfers to cash backed reserves (restricted assets)	4.5.5	(1,519,400)	(359,010)	(50,000)	460,000	(1,109,400)	▼
Amount attributable to financing activities		<u>1,083,000</u>	<u>1,835,633</u>	<u>(72,900)</u>	<u>460,000</u>	<u>1,470,100</u>	
Budget deficiency before general rates		<u>(2,493,900)</u>	<u>(2,158,851)</u>	<u>(7,500)</u>	<u>0</u>	<u>(2,501,400)</u>	
Estimated amount to be raised from general rates	4.6.1	2,493,900	2,504,543	7,500	0	2,501,400	▲
Closing funding surplus(deficit)		0	345,693	0	0	0	

SHIRE OF BROOMEHILL-TAMBELLUP
STATEMENT OF BUDGET REVIEW
(STATUTORY REPORTING PROGRAM)
FOR THE PERIOD ENDED 29 FEBRUARY 2020

Note	Budget v Actual		Predicted			
	Adopted Annual Budget (a)	YTD Actual (b)	Variance Permanent (c)	Variance Timing (Carryover) (d)	Year End (a)+(c)+(d)	
	\$	\$	\$	\$	\$	
OPERATING ACTIVITIES						
Net current assets at start of financial year surplus/(deficit)	1,227,000	1,259,155	32,200	0	1,259,200	▲
Revenue from operating activities (excluding rates)						
Governance	37,100	12,191	0	0	37,100	
General purpose funding	1,009,100	748,460	(11,400)	0	997,700	▼
Law, order, public safety	137,900	125,912	7,800	0	145,700	▲
Health	1,800	2,180	0	0	1,800	
Education and welfare	62,800	42,614	34,500	0	97,300	▲
Housing	663,100	76,073	23,000	0	686,100	▲
Community amenities	88,500	72,105	6,000	0	94,500	▲
Recreation and culture	45,100	13,015	9,600	0	54,700	▲
Transport	180,200	174,492	10,000	0	190,200	▲
Economic services	69,000	71,222	54,900	0	123,900	▲
Other property and services	112,700	53,180	(41,500)	0	71,200	▼
	2,407,300	1,391,443	92,900	0	2,500,200	
Expenditure from operating activities						
Governance	(653,700)	(352,815)	11,000	0	(642,700)	▼
General purpose funding	(252,300)	(160,820)	0	0	(252,300)	
Law, order, public safety	(278,600)	(215,905)	(2,500)	0	(281,100)	▲
Health	(50,000)	(22,919)	0	0	(50,000)	
Education and welfare	(71,600)	(28,721)	(39,500)	0	(111,100)	▲
Housing	(128,200)	(97,203)	(9,200)	0	(137,400)	▲
Community amenities	(431,800)	(277,936)	(7,000)	0	(438,800)	▲
Recreation and culture	(1,354,400)	(804,903)	5,900	0	(1,348,500)	▼
Transport	(2,786,900)	(1,644,266)	77,700	0	(2,709,200)	▼
Economic services	(216,400)	(201,921)	(62,900)	0	(279,300)	▲
Other property and services	(99,300)	(215,642)	(87,700)	0	(187,000)	▲
	(6,323,200)	(4,023,052)	(114,200)	0	(6,437,400)	
Operating activities excluded from budget						
Depreciation on assets	1,780,700	1,188,615	0	0	1,780,700	
Adjust (Profit)/Loss on Asset Disposal	(485,000)	0	0	0	(485,000)	
Adjust Provisions and Accruals	0	0	0	0	0	
Amount attributable to operating activities	(1,393,200)	(183,839)	10,900	0	(1,382,300)	
INVESTING ACTIVITIES						
Non-operating grants, subsidies and contributions	4,362,700	842,966	8,000	0	4,370,700	
Purchase land held for resale	0	0	0	0	0	
Purchase land and buildings	(5,057,500)	(3,822,938)	8,500	0	(5,049,000)	▼
Purchase plant and equipment	(1,259,400)	(301,076)	0	0	(1,259,400)	
Purchase furniture and equipment	0	0	0	0	0	
Purchase and construction of infrastructure-roads	(1,633,700)	(636,041)	0	0	(1,633,700)	
Purchase and construction of infrastructure-other	(392,500)	(80,206)	(12,000)	0	(404,500)	▲
Proceeds from disposal of assets	1,796,700	186,649	50,000	(460,000)	1,386,700	▼
Amount attributable to investing activities	(2,183,700)	(3,810,645)	54,500	(460,000)	(2,589,200)	
FINANCING ACTIVITIES						
Proceeds from new borrowings	995,700	995,700	0	0	995,700	
Proceeds from short term loan facilities	0	845,000	2,071,700	0	2,071,700	
Payment of short term loan facilities	0	0	(2,071,700)	0	(2,071,700)	
Transfers from cash backed reserves (restricted assets)	1,668,700	405,600	6,000	0	1,674,700	▲
Repayment of debentures	(62,000)	(51,657)	(28,900)	0	(90,900)	▲
Transfers to cash backed reserves (restricted assets)	(1,519,400)	(359,010)	(50,000)	460,000	(1,109,400)	▲
Amount attributable to financing activities	1,083,000	1,835,633	(72,900)	460,000	1,470,100	
Budget deficiency before general rates	(2,493,900)	(2,158,851)	(7,500)	0	(2,501,400)	
Estimated amount to be raised from general rates	2,493,900	2,504,543	7,500	0	2,501,400	
Closing Funding Surplus(Deficit)	0	345,693	0	0	0	

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT
FOR THE YEAR ENDED 30 JUNE 2018

1. BASIS OF PREPARATION

The budget review report has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget review report are presented below and have been consistently applied unless stated otherwise.

The report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire of Broomehill-Tambellup controls resources to carry on its functions have been included in the financial statements forming part of this budget review.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

2019/20 ACTUAL BALANCES

Balances shown in this budget review report as 2019/20 Actual are as forecast at the time of budget review preparation and are subject to final adjustments.

ROUNDING OFF FIGURES

All figures shown in this budget review report are rounded to the nearest dollar.

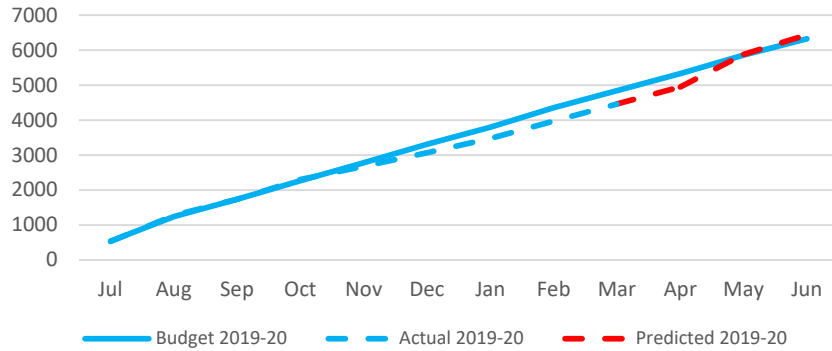
BUDGET COMPARATIVE FIGURES

Unless otherwise stated, the budget comparative figures shown in this budget review report relate to the original budget estimate for the relevant item of disclosure.

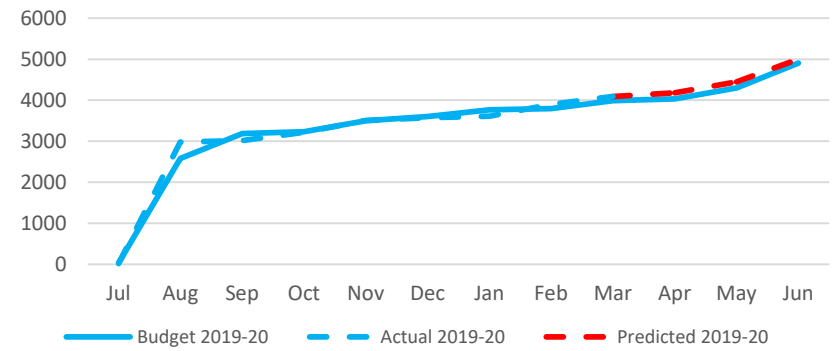
**SHIRE OF BROOMEHILL-TAMBELLUP
SUMMARY GRAPHS - BUDGET REVIEW
FOR THE PERIOD ENDED FOR THE PERIOD ENDED 29 FEBRUARY 2020**

2. SUMMARY GRAPHS - BUDGET REVIEW

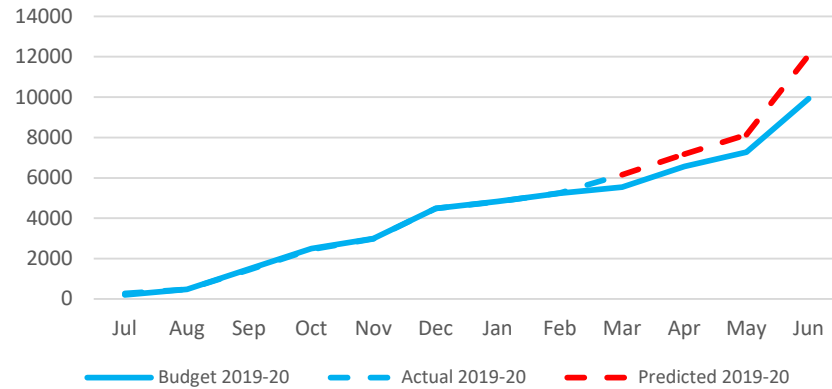
Operating Expenses



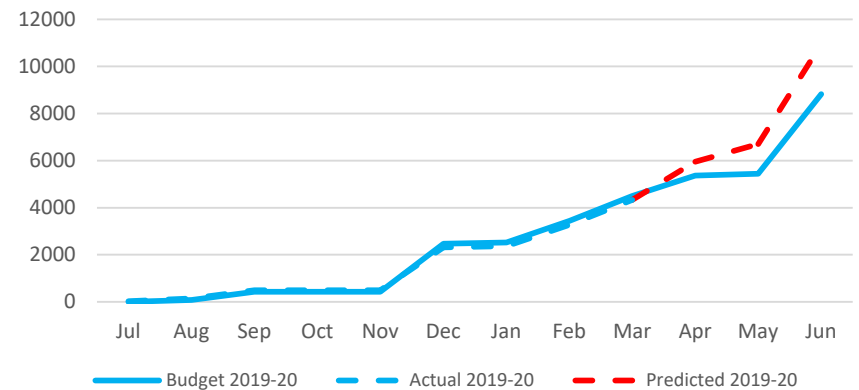
Operating Revenue



Capital Expenditure



Capital Revenue



This information is to be read in conjunction with the accompanying financial statements and notes.

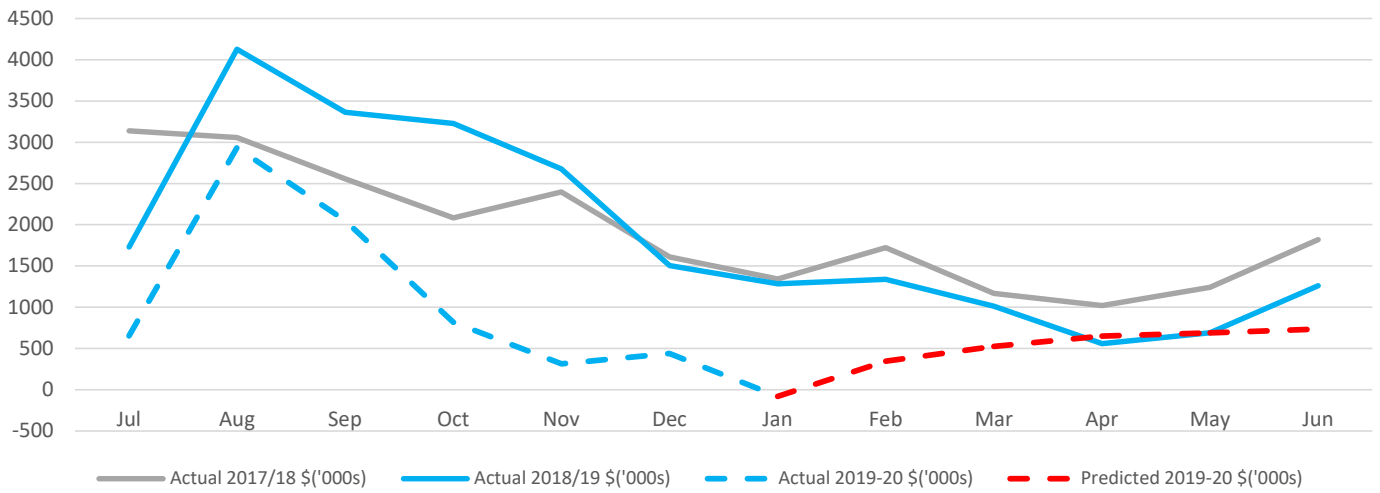
SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 29 FEBRUARY 2020

3. NET CURRENT FUNDING POSITION

Positive=Surplus (Negative=Deficit)
2019/20

Note	This Period	Last Period	Same Period Last Year
	\$	\$	\$
Current assets			
Cash unrestricted	300,778	(44,042)	1,006,572
Cash restricted	1,441,757	1,441,757	1,601,343
Receivables - rates and rubbish	390,468	408,138	294,942
Receivables - other	112,856	57,380	28,709
Inventories	55,438	17,378	34,844
Accruals and Provisions	64,444	63,271	12,431
	<u>2,365,741</u>	<u>1,943,883</u>	<u>2,978,841</u>
Less: current liabilities			
Payables	(188,581)	(193,830)	(39,700)
Other Payables	(361,805)	(361,805)	0
Provisions	(27,906)	(27,906)	0
	<u>(578,292)</u>	<u>(583,540)</u>	<u>(39,700)</u>
Less: cash restricted	<u>(1,441,757)</u>	<u>(1,441,757)</u>	<u>(1,601,343)</u>
Net current funding position	<u>345,693</u>	<u>(81,414)</u>	<u>1,337,798</u>

Liquidity Over the Year



**SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

3. COMMENTS/NOTES - NET CURRENT FUNDING POSITION (CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 2 Net Current Assets of the budget.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire of Broomehill-Tambellup's operational cycle. In the case of liabilities where the Shire of Broomehill-Tambellup does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Shire of Broomehill-Tambellup's intentions to release for sale.

LOANS AND RECEIVABLES

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss. Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire of Broomehill-Tambellup prior to the end of the financial year that are unpaid and arise when the Shire of Broomehill-Tambellup becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

EMPLOYEE BENEFITS

Short-Term Employee Benefits

Provision is made for the Shire of Broomehill-Tambellup's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire of Broomehill-Tambellup's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current of financial trade and other payables in the statement position. Shire of Broomehill-Tambellup's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

PROVISIONS

Provisions are recognised when the Shire of Broomehill-Tambellup has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

RATES, GRANTS, DONATIONS AND OTHER CONTRIBUTIONS

Rates, grants, donations and other contributions are recognised as revenues when the Shire of Broomehill-Tambellup obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 29 FEBRUARY 2020

4. PREDICTED VARIANCES

Comments/Reason for Variance	Variance \$	
	Permanent	Timing
4.1 OPERATING ACTIVITIES		
4.1.1 OPENING FUNDING SURPLUS(DEFICIT)		
Slight increase in the surplus carried forward on 1 July	32,200	
4.2 OPERATING REVENUE (EXCLUDING RATES)		
4.2.1 OPERATING GRANTS, SUBSIDIES & CONTRIBUTIONS		
The Shire is the host banker for a number of external organisations; grant funding has been approved for new projects. This relates to Great Southern Treasures 'Tourism Implementor' and the Youth Worker trainee to be mentored in conjunction with various agencies, the Noongar farm & local police	30,300	
The estimates for our financial assistance grants were overstated in the budget by \$13,500, advice wasn't received from the Grants Commission confirming our allocation until after the budget was adopted.		
4.2.2 FEES AND CHARGES		
Rental income from the three GROH houses which will be tenanted from April.		
Increased revenue from sale of standpipe water, as usage from all standpipes has increased and the water corporation charge for some has significantly increased	53,800	
4.2.3 INTEREST EARNINGS		
Small increase in revenue from interest charged on rate instalments	300	
4.2.4 OTHER REVENUE		
Proceeds from sale of surplus pavers	8500	
Increase collection of building levies, offset by increased on-payment of the same amount		
Predicted Variances Carried Forward	92,900	0
4.3 OPERATING EXPENSES		
4.3.1 EMPLOYEE COSTS		
Reduction in wages due to employees converting to part-time and unpaid leave	28,400	
4.3.2 MATERIAL AND CONTRACTS		
Increase to allow for grant funded positions for Great Southern Treasures and the Youth Worker trainee		
Additional building maintenance for the Broomehill Museum, funded by the Building Maintenance Reserve	(97,900)	
4.3.3 UTILITY CHARGES		
Increase in water usage from the standpipes, also impacted by the increase in water charges by the water corporation for the commercial use standpipes.	(30,000)	
4.3.4 INTEREST EXPENSES		
The loan for construction of the GROH houses was drawn down earlier than anticipated, resulting in a loan repayment in the 2019/20 financial year.	(9,200)	
4.3.5 OTHER EXPENDITURE		
Increase in on-payment of building levies, offset by increased revenue of the same amount	(5,500)	
Predicted Variances Carried Forward	(114,200)	0
4.4 INVESTING ACTIVITIES		
4.4.1 NON OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS		
Contribution from the Tambellup Community Pavilion Association towards construction of a new slide for the Tambellup Pavilion	8,000	
4.4.2 PURCHASE OF LAND AND BUILDINGS		
Minor building maintenance items have been deferred for further investigation.		
Funding has been received to install a rainwater tank at the new Broomehill Fire Station, thereby increasing the allocation for this project.	8,500	

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 29 FEBRUARY 2020

4. PREDICTED VARIANCES

Comments/Reason for Variance

	Variance \$	
	Permanent	Timing
4.4.3 PURCHASE OF INFRASTRUCTURE - OTHER		
Installation of rock work and a new slide at the Tambellup Pavilion		
Investigation of a caravan park in Tambellup has been removed as Council has approved sale of property to an external party for this purpose.	(12,000)	
4.4.4 PROCEEDS FROM DISPOSAL OF ASSETS		
Council has awarded a tender for purchase of Lot 19 Taylor St Tambellup for the purpose of development of a caravan park.	50,000	
The budget contains provision to sell four houses. It is anticipated that two of the properties will sell prior to 30 June and sale of the remaining two will need to be carried over into 2020/21. The proceeds from sale of these properties is budgeted to be transferred into the Building Reserve		(460,000)
Predicted Variances Carried Forward	54,500	(460,000)

4.5 FINANCING ACTIVITIES

4.5.1 PROCEEDS FROM SHORT TERM LOAN FACILITIES

To assist with cashflow management during construction of the housing project, Council resolved to arrange a short term facility with WA Treasury Corporation. This will be paid down as grant funding for the project is received

2,071,700

4.5.2 PAYMENT OF SHORT TERM LOAN FACILITIES

The short term facility with WA Treasury Corporation will be paid down as grant funding for the housing project is received.

(2,071,700)

4.5.3 TRANSFER FROM RESERVES (RESTRICTED ASSETS)

Increased transfer from the Building Maintenance Reserve for additional work at the Broomehill Museum; reduced transfer from the Tourism and Economic Development Reserve as there is no longer a need to investigate development of a caravan park in Tambellup

6,000

4.5.4 REPAYMENT OF DEBENTURES

The loan for construction of the GROH houses was drawn down earlier than anticipated, resulting in a loan repayment in the 2019/20 financial year.

-28900

4.5.5 TRANSFER TO RESERVES (RESTRICTED ASSETS)

The budget contains provision to sell four houses. It is anticipated that two of the properties will sell prior to 30 June and sale of the remaining two will need to be carried over into 2020/21. The proceeds from sale of these properties is budgeted to be transferred into the Building Reserve

460,000

Proceeds from the sale of Lot 19 Taylor St Tambellup will be transferred into the Building Reserve

(50,000)

Predicted Variances Carried Forward (72,900) 460,000

4.6 OTHER ITEMS

4.6.1 RATE REVENUE

Slight increase in rate revenue as a lesser discount was taken up in 19/20.

7,500

Predicted Variances Carried Forward 7,500 0

Total Predicted Variances as per Annual Budget Review

0 0

**SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

5. BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance	Comments
				\$	\$	\$	\$	
	Budget Adoption		Opening Surplus(Deficit)				0	
SURPLUS	Opening Surplus		Opening Surplus(Deficit)		32,200		32,200	Surplus c/fwd lower than estimated
	GENERAL PURPOSE FUNDING						32,200	
03002.73	Rates - Ex Gratia		Operating Revenue		2,300		34,500	Increase per rate in \$
03005.70	Discount - Rates		Operating Revenue		7,500		42,000	Lower take up of discount
03011.83	Admin Fee - Instalments		Operating Revenue			(500)	41,500	Few assessments on instalments
03013.86	Instalment Interest		Operating Revenue		300		41,800	Increase in instalment interest
03229.71	FAGS General Purpose		Operating Revenue			(21,900)	19,900	Allocations advised by WALGGC
03230.71	FAGS Local Roads		Operating Revenue		8,400		28,300	Allocations advised by WALGGC
	GOVERNANCE						28,300	
04101.13	Members - minor equipment		Operating Expenses			(1,500)	26,800	New Councillor ipads/laptops
04101.17	Members - professional services		Operating Expenses		2,000		28,800	Reduction for actual expend
04101.55	Members - meeting fees		Operating Expenses		3,000		31,800	Reduction for actual expend
04103.15	Tamb Admin Bldg - repairs & mtce		Operating Expenses		5,500		37,300	Amended bldg mtce
04106.15	Bhill Admin Bldg - repairs & mtce		Operating Expenses			(4,500)	32,800	Amended bldg mtce
04102.17	Elections - professional services		Operating Expenses		6,500		39,300	Actual cost incurred
	LAW, ORDER & PUBLIC SAFETY						39,300	
05021.71	Other Fire Prevention - grants		Operating Revenue		4,000		43,300	Rainwater tank for Bhill fire shed
05026.82	Other Fire Prevention - fines & penalties		Operating Revenue		3,800		47,100	Infringements issued to date
05301.05	Animal Control - training & education		Operating Expenses			(2,500)	44,600	Ranger training costs
	EDUCATION & WELFARE						44,600	
08201.71	Other Welfare - grants		Operating Revenue		24,500		69,100	Youth Worker funding
08201.73	Other Welfare - contributions		Operating Revenue		10,000		79,100	Contrib from Noongar farm
08303.16	Youth Services - contract services		Operating Expenses			(39,500)	39,600	Youth Worker expenses
	HOUSING						39,600	
09004.80	Other Housing - rents		Operating Revenue		23,000		62,600	GROH Housing rent - Apr to June
09128.51	GROH Lot 384 Parnell St - interest on loans		Operating Expenses			(3,400)	59,200	Loan raised Dec 2019
09129.51	GROH Lot 1/22 Taylor St - interest on loans		Operating Expenses			(2,900)	56,300	Loan raised Dec 2019
09131.51	GROH Lot 2/22 Taylor St - interest on loans		Operating Expenses			(2,900)	53,400	Loan raised Dec 2019
	COMMUNITY AMENITIES						53,400	
10601.74	Public Conveniences - reimbursements		Operating Revenue		6,000		59,400	Insurance claim - vandalism
10625.15	Diprose Park toilets - repairs & mtce		Operating Expenses			(7,000)	52,400	Insurance claim - vandalism

**SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

5. BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance	Comments
				\$	\$	\$	\$	
RECREATION & CULTURE								
11002.73	Bhill Recreation Complex - contributions		Operating Revenue		2,500		52,400	
11002.74	Bhill Recreation Complex - reimbursements		Operating Revenue		4,600		54,900	BRC towards security
11007.73	Tamb Pavilion - contributions		Operating Revenue		2,500		59,500	BRC bar fridge replacement
11007.81	Tamb Pavilion - non operating contributions		Capital Revenue		8,000		62,000	TCPA towards security
11077.15	Bhill Recreation Complex - repairs & mtce		Operating Expenses			(7,000)	70,000	TCPA towards slide
11241.15	Tamb Pavilion - repairs & mtce		Operating Expenses			(2,000)	63,000	Amended bldg mtce
11225.01	Parks, Gardens & Reserve - salaries & wages		Operating Expenses		30,900		61,000	Amended bldg mtce
11526.15	Bhill Museum - repairs & mtce		Operating Expenses			(12,500)	91,900	Reduced wages in parks & gardens
11526.16	Bhill Museum - contract services		Operating Expenses			(3,500)	79,400	Amended bldg mtce (from Reserve)
TRANSPORT								
12159.71	Direct Grant		Operating Revenue		10,000		75,900	
12226.01	Road Maintenance - salaries & wages		Operating Expenses		27,500		85,900	Allocation advised by MRWA/RRG
12226.98	Road Maintenance - plant operating costs		Operating Expenses		22,700		113,400	Realloc to Lot 22 contamination
12226.99	Road Maintenance - public works overheads		Operating Expenses		27,500		136,100	Realloc to Lot 22 contamination
ECONOMIC SERVICES								
13153.71	Great Sthn Treasures - grants		Operating Revenue		27,400		163,600	
13230.16	Great Sthn Treasures - contract services		Operating Expenses			(27,400)	191,000	GSDC grant - tourism implementor
13301.83	Building Services - fees & charges		Operating Revenue		7,000		163,600	Tourism Implementor contract
13302.83	Construction Training Fund Levy receipts		Operating Revenue		1,500		170,600	Increase in fees received
13303.83	Building Services Levy receipts		Operating Revenue		4,000		172,100	Increase in fees received
13377.59	Construction Training Fund Levy payments		Operating Expenses			(1,500)	176,100	Increase in fees received
13378.59	Building Services Levy payments		Operating Expenses			(4,000)	174,600	Increase in fees on-paid
13451.83	Other Economic Services - fees & charges		Operating Revenue		15,000		170,600	Increase in fees on-paid
13527.66	Standpipe & Bore Mtce - water charges		Operating Revenue			(30,000)	185,600	Increase water usage & fees
OTHER PROPERTY & SERVICES								
14703.74	Lot 22 Taylor St - reimbursements		Operating Revenue			(50,000)	155,600	
14706.79	Unclassified - other sundry revenue		Operating Revenue		8,500		105,600	Contamination claim unsuccessful
14752.01	Lot 22 Taylor St - salaries & wages		Operating Expenses			(27,500)	114,100	Sale of surplus pavers/equipment
14752.16	Lot 22 Taylor St - contract services		Operating Expenses			(10,000)	86,600	Realloc from road maintenance
14752.98	Lot 22 Taylor St - plant operation costs		Operating Expenses			(22,700)	76,600	Increased costs for consultants
14752.99	Lot 22 Taylor St - public works overheads		Operating Expenses			(27,500)	53,900	Realloc from road maintenance
							26,400	Realloc from road maintenance

**SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

5. BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance	Comments
				\$	\$	\$	\$	
CAPITAL REVENUE & EXPENDITURE							26,400	
CAP150	Broomehill Fire Shed		Capital Expenses			(4,000)	22,400	Rainwater tank (grant funded)
CAP130	27 East Tce - replace ceiling in kitchen/dining		Capital Expenses		7,500		29,900	Not required
CAP133	Tamb Hall - replace kitchen ceiling		Capital Expenses		5,000		34,900	Defer - investigate work required
CAP149	Tamb Pavilion - playground		Capital Expenses			(22,000)	12,900	Slide, rock work (partially funded TCPA)
CAP143	Tamb Caravan Park - investigate development		Capital Expenses		10,000		22,900	Not required, property sold
14770.89	Sale of Lot 19 Taylor St, Tambellup		Operating Revenue		50,000		72,900	Funds to building reserve
RESERVE TRANSFERS							72,900	
15172	Transfer to Building Reserve		Capital Expenses			(50,000)	22,900	Proceeds from Lot 19 Taylor St
15078	Transfer from Building Maintenance Reserve		Capital Revenue		16,000		38,900	Broomehill Museum additional works
15068	Transfer from Tourism & Ec Devel Reserve		Capital Revenue			(10,000)	28,900	Investigate C/Park in Tamb not required
LOANS							28,900	
00122	Loan Repayments					(28,900)	0	GROH Housing loan raised Dec 2019
00123	Proceeds from Short Term Loan Facilities				2,071,700		2,071,700	Cashflow management for housing project
00123	Repayment of Short Term Loan Facilities					(2,071,700)	0	
Amended Budget Cash Position as per Council Resolution								
				0	2,498,800	(2,498,800)	0	



Supporting Information

Operating and Capital Budgets - by Program
Reserve Funds
Building Maintenance Program

SHIRE OF BROOMEHILL-TAMBELLUP
BUDGET REVIEW - SUPPORTING INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2020

BUDGET SUMMARY by PROGRAM	Budget 2019/20	Actual YTD	Revised Budget 2019/20	Variance
<u>OPERATING REVENUE</u>				
Governance	37,100	12,190.81	37,100	0
General Purpose Funding	3,503,000	3,253,003.82	3,499,100	(3,900)
Law, Order & Public Safety	137,900	125,911.62	145,700	7,800
Health	1,800	2,180.21	1,800	0
Education & Welfare	62,800	42,614.25	97,300	34,500
Housing	663,100	76,072.53	686,100	23,000
Community Amenities	88,500	72,105.29	94,500	6,000
Recreation & Culture	45,100	13,015.08	54,700	9,600
Transport	180,200	174,491.63	190,200	10,000
Economic Services	69,000	71,221.73	123,900	54,900
Other Property & Services	112,700	53,179.50	71,200	(41,500)
	4,901,200	3,895,986.47	5,001,600	100,400
<u>OPERATING EXPENSE</u>				
Governance	(653,700)	(352,815.45)	(642,700)	11,000
General Purpose Funding	(252,300)	(160,820.26)	(252,300)	0
Law, Order & Public Safety	(278,600)	(215,905.34)	(281,100)	(2,500)
Health	(50,000)	(22,919.34)	(50,000)	0
Education & Welfare	(71,600)	(28,720.61)	(111,100)	(39,500)
Housing	(128,200)	(97,203.37)	(137,400)	(9,200)
Community Amenities	(431,800)	(277,935.90)	(438,800)	(7,000)
Recreation & Culture	(1,354,400)	(804,902.87)	(1,348,500)	5,900
Transport	(2,786,900)	(1,644,266.00)	(2,709,200)	77,700
Economic Services	(216,400)	(201,920.73)	(279,300)	(62,900)
Other Property & Services	(99,300)	(215,642.13)	(187,000)	(87,700)
	(6,323,200)	(4,023,052.00)	(6,437,400)	(114,200)
Adjustment for Non Cash Revenue and Expenses				
Depreciation of Assets	1,780,700	1,188,615.41	1,780,700	0
(Profit) / Loss on Sale of Assets	(485,000)	0.00	(485,000)	0
Capital Revenue and Expenses				
Purchase of Land Held for Resale	0	0.00	0	0
Purchase of Land & Buildings	(5,057,500)	(3,822,938.25)	(5,049,000)	8,500
Purchase of Plant & Equipment	(1,259,400)	(301,075.92)	(1,259,400)	0
Purchase of Furniture & Equipment	0	0.00	0	0
Purchase of Infrastructure Assets - Roads	(1,633,700)	(636,040.71)	(1,633,700)	0
Purchase of Infrastructure Assets - Other	(392,500)	(80,205.94)	(404,500)	(12,000)
Proceeds from Disposal of Assets	1,796,700	186,649.09	1,846,700	50,000
Grants & Contributions for the Development of Assets	4,362,700	842,966.46	4,370,700	8,000
Debt Management				
Repayment of Debentures	(62,000)	(51,656.96)	(90,900)	(28,900)
Proceeds from Self Supporting Loans	0	0.00	0	0
Proceeds from New Loans	995,700	995,700.00	995,700	0
Proceeds from Short Term Loan Facilities	0	845,000.00	2,071,700	(2,071,700)
Repayment of Short Term Loan Facilities	0	0.00	(2,071,700)	2,071,700
Reserves and Restricted Funds				
Transfers to Reserves	(1,519,400)	(359,009.84)	(1,569,400)	(50,000)
Transfers from Reserves	1,668,700	405,600.00	1,674,700	6,000
ADD Surplus / (Deficit) 1 July C/Fwd	1,227,000	1,259,154.88	1,259,200	32,200
Surplus / (Deficit) Year to Date	0	345,692.69	0	0

SHIRE OF BROOMEHILL-TAMBELLUP
BUDGET REVIEW - SUPPORTING INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2020

GENERAL PURPOSE FUNDING	Budget 2019/20	Actual YTD	Revised Budget 2019/20	Variance	Comment
RATES					
Revenue					
03001 Rate Income					
70 Rates	2,597,900	2,600,095.05	2,597,900	0	
03002 Rates - Ex Gratia					
73 Contributions	65,500	67,842.18	67,800	2,300	Increase per rate in \$
03005 Discount - Rates					
70 Rates	(100,000)	(92,375.43)	(92,500)	7,500	Lower take up of discount
03011 Admin Fee - Instalments					
83 Fees & Charges	2,000	1,480.00	1,500	(500)	Fewer assessments on instalments
03012 Rates Penalty Interest					
86 Penalty Interest	22,000	18,645.32	22,000	0	
03013 Instalment Interest					
86 Penalty Interest	3,000	3,037.00	3,300	300	Increase in instalment interest
03014 Interest on Deferred Rates					
86 Penalty Interest	500	0.00	500	0	
03016 Rate Enquiries					
83 Fees & Charges	1,000	540.00	1,000	0	
03030 Reimbursements					
74 Reimbursements	10,000	46.41	10,000	0	
03111 Expense - Rates Written Off					
70 Rates	(4,000)	(3,176.29)	(4,000)	0	
TOTAL REVENUE - RATES	2,597,900	2,596,134.24	2,607,500	9,600	
Expense					
03110 Expense - Rates General					
14 Printing & Stationery	(500)	0.00	(500)	0	
16 Contract Services	(10,000)	(7,883.98)	(10,000)	0	
23 Valuations & Title Searches	(10,000)	(466.22)	(10,000)	0	
53 Subscriptions	(2,500)	(2,107.27)	(2,500)	0	
96 Administration Allocated	(167,300)	(108,604.94)	(167,300)	0	
TOTAL EXPENSE - RATES	(190,300)	(119,062.41)	(190,300)	0	

SHIRE OF BROOMEHILL-TAMBELLUP
BUDGET REVIEW - SUPPORTING INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2020

GENERAL PURPOSE FUNDING	Budget 2019/20	Actual YTD	Revised Budget 2019/20	Variance	Comment
GENERAL PURPOSE FUNDING					
Revenue					
03229 Grants - FAGS General Purpose					
71 Grants - Operating	576,200	415,731.00	554,300	(21,900)	Allocation advised by WALGGC
03230 Grants - FAGS Local Roads					
71 Grants - Operating	293,200	226,186.50	301,600	8,400	Allocation advised by WALGGC
TOTAL REVENUE - GENERAL PURPOSE FUNDING	869,400	641,917.50	855,900	(13,500)	
OTHER GENERAL PURPOSE FUNDING					
Revenue					
03239 Other General Purpose Funding					
79 Other Sundry Income	0	0.13	0	0	
83 Fees & Charges	1,000	642.11	1,000	0	
03240 Other General Purpose Funding - No GST					
84 Interest On Investments - Reserves	34,700	14,309.84	34,700	0	
TOTAL REVENUE - OTHER GPF	35,700	14,952.08	35,700	0	
Expense					
03340 Other General Purpose Funding					
50 Bank Charges	(6,000)	(5,461.69)	(6,000)	0	
59 Other Sundry Expenses	(200)	(94.50)	(200)	0	
96 Administration Allocated	(55,800)	(36,201.66)	(55,800)	0	
TOTAL EXPENSE - OTHER GPF	(62,000)	(41,757.85)	(62,000)	0	
REVENUE - GENERAL PURPOSE FUNDING	3,503,000	3,253,003.82	3,499,100	(3,900)	
EXPENSE - GENERAL PURPOSE FUNDING	(252,300)	(160,820.26)	(252,300)	0	

SHIRE OF BROOMEHILL-TAMBELLUP
BUDGET REVIEW - SUPPORTING INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2020

GOVERNANCE	Budget 2019/20	Actual YTD	Revised Budget 2019/20	Variance	Comment
MEMBERS OF COUNCIL					
Revenue					
04001 Revenue - Members Of Council					
73 Contributions	11,000	10,673.70	11,000	0	
74 Reimbursements	5,000	0.00	5,000	0	
TOTAL REVENUE - MEMBERS OF COUNCIL	16,000	10,673.70	16,000	0	
Expense					
04101 Expense - Members Of Council					
13 Minor Equipment	(2,500)	(4,064.49)	(4,000)	(1,500)	New Councillor ipads/laptops
14 Printing & Stationery	(100)	(356.09)	(100)	0	
17 Professional Services	(5,000)	(500.00)	(3,000)	2,000	Reduction for actual expend
19 Advertising & Promotions	(2,000)	(880.35)	(2,000)	0	
24 Legal Advice	(2,000)	0.00	(2,000)	0	
26 Computer & Internet Expenses	(5,000)	(4,186.67)	(5,000)	0	
49 Councillor Allowances	(3,500)	(1,750.00)	(3,500)	0	
52 Refreshments & Entertainment	(17,000)	(13,075.02)	(17,000)	0	
53 Subscriptions	(20,000)	(18,390.39)	(20,000)	0	
54 President & Deputy Allowances	(2,500)	(1,250.00)	(2,500)	0	
55 Members Meeting Fees	(55,000)	(26,000.00)	(52,000)	3,000	Reduction for actual expend
56 Donations	(5,000)	(181.82)	(5,000)	0	
57 Conference Expenses	(10,000)	(7,815.00)	(10,000)	0	
58 Travel & Accommodation	(4,000)	(2,217.35)	(4,000)	0	
59 Other Sundry Expenses	(3,000)	(2,265.45)	(3,000)	0	
60 Insurances	(3,700)	(3,486.25)	(3,700)	0	
96 Administration Allocated	(334,500)	(217,209.92)	(334,500)	0	
04103 Expense - Tambellup Admin Building					
01 Salaries & Wages	(11,000)	(7,686.93)	(11,000)	0	
15 Repairs & Maintenance	(25,000)	(6,132.34)	(19,500)	5,500	Amended building mtce
16 Contract Services	(1,000)	(332.72)	(1,000)	0	
51 Interest On Loans	(5,500)	(3,078.89)	(5,500)	0	
59 Other Sundry Expenses	(100)	(152.72)	(100)	0	
60 Insurances	(4,000)	(3,956.50)	(4,000)	0	
65 Electricity & Gas	(6,000)	(2,672.56)	(6,000)	0	
66 Water Charges	(800)	(439.34)	(800)	0	
98 Plant Operating Costs	0	(100.00)	0	0	
99 Public Works Overhead	(6,000)	(4,077.27)	(6,000)	0	
04106 Expense - Broomehill Admin Building					
01 Salaries & Wages	(4,000)	(2,107.98)	(4,000)	0	
15 Repairs & Maintenance	(5,000)	(3,873.75)	(9,500)	(4,500)	Amended building mtce
16 Contract Services	(1,000)	0.00	(1,000)	0	
59 Other Sundry Expenses	(100)	(76.36)	(100)	0	
60 Insurances	(1,500)	(3,098.70)	(1,500)	0	
65 Electricity & Gas	(2,000)	(4,404.79)	(2,000)	0	
66 Water Charges	0	(15.46)	0	0	
98 Plant Operating Costs	0	(37.60)	0	0	
99 Public Works Overhead	(2,000)	(1,095.19)	(2,000)	0	
04102 Expense - Elections					
17 Professional Services	(12,000)	(5,345.15)	(5,500)	6,500	Actual cost incurred
19 Advertising & Promotions	(200)	0.00	(200)	0	
04104 Expense - Audit					
17 Professional Services	(20,000)	0.00	(20,000)	0	
TOTAL EXPENSE - MEMBERS OF COUNCIL	(582,000)	(352,313.05)	(571,000)	11,000	

SHIRE OF BROOMEHILL-TAMBELLUP
BUDGET REVIEW - SUPPORTING INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2020

GOVERNANCE	Budget 2019/20	Actual YTD	Revised Budget 2019/20	Variance	Comment
ADMINISTRATION GENERAL					
Revenue					
04201 Revenue - Administration General					
74 Reimbursements	11,000	0.00	11,000	0	
83 Fees & Charges	0	22.73	0	0	
89 Profit on Disposal of Assets	0	0.00	0	0	
04202 Revenue - Administration General (No GST)					
74 Reimbursements	1,600	1,494.38	1,600	0	
04203 Revenue - FOI Applications					
83 Reimbursements	0	0.00	0	0	
TOTAL REVENUE - ADMINISTRATION GENERAL	12,600	1,517.11	12,600	0	
Expense					
04301 Expense - Administration General					
01 Salaries & Wages	(692,000)	(433,319.49)	(692,000)	0	
02 Superannuation	(88,700)	(59,223.97)	(88,700)	0	
03 Workers Comp Insurance	(15,000)	(14,920.50)	(15,000)	0	
04 Protective Clothing	(6,500)	(1,589.45)	(6,500)	0	
05 Training & Education	(12,000)	(2,060.90)	(12,000)	0	
07 Recruitment Costs And Subsidies	(1,000)	(210.00)	(1,000)	0	
08 Fringe Benefits Tax	(8,000)	(12,174.00)	(8,000)	0	
10 Staff Housing Allocation	(25,900)	(10,185.18)	(25,900)	0	
13 Minor Equipment	(5,000)	(4,661.87)	(5,000)	0	
14 Printing & Stationery	(10,000)	(4,946.75)	(10,000)	0	
15 Repairs & Maintenance	(500)	0.00	(500)	0	
16 Contract Services	(5,000)	(3,210.84)	(5,000)	0	
17 Professional Services	(40,000)	(31,566.74)	(40,000)	0	
18 Postage & Freight	(4,000)	(3,043.64)	(4,000)	0	
19 Advertising & Promotions	(1,000)	(384.25)	(1,000)	0	
20 Leasing & Plant Hire	(18,000)	(12,349.22)	(18,000)	0	
24 Legal Advice	(2,000)	0.00	(2,000)	0	
26 Computer & Internet Expenses	(70,000)	(61,003.54)	(70,000)	0	
41 Loss on Disposal of Assets	(6,500)	0.00	(6,500)	0	
53 Subscriptions	(5,000)	(3,557.28)	(5,000)	0	
57 Conference Expenses	(6,000)	(713.64)	(6,000)	0	
58 Travel & Accommodation	(5,000)	(1,831.13)	(5,000)	0	
59 Other Sundry Expenses	(3,000)	(672.81)	(3,000)	0	
60 Insurances	(25,000)	(24,968.88)	(25,000)	0	
67 Telephone Expense	(12,000)	(7,353.59)	(12,000)	0	
98 Plant Operation Costs	0	(160.00)	0	0	
04330 Expense - Asset Depreciation					
30 Dep'n Land & Buildings	(31,000)	(20,704.86)	(31,000)	0	
31 Dep'n Plant & Equipment	(10,500)	(6,750.55)	(10,500)	0	
32 Dep'n Furniture & Equipment	(6,500)	(2,349.96)	(6,500)	0	
04302 Expense - Administration Allocation					
96 Administration Allocated	1,115,100	724,033.04	1,115,100	0	
TOTAL EXPENSE - ADMINISTRATION GENERAL	0	120.00	0	0	

SHIRE OF BROOMEHILL-TAMBELLUP
BUDGET REVIEW - SUPPORTING INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2020

GOVERNANCE	Budget 2019/20	Actual YTD	Revised Budget 2019/20	Variance	Comment
AMALGAMATION					
Expense					
04105 Expense - Amalgamation					
17 Professional Services	(51,500)	0.00	(51,500)	0	
TOTAL EXPENSE - AMALGAMATION	(51,500)	0.00	(51,500)	0	
OTHER GOVERNANCE					
Revenue					
04119 Revenue - Broomehill Archive Repository					
73 Contributions	3,500	0.00	3,500	0	
04120 Revenue - VROC / Regional Collaboration					
73 Contributions	5,000	0.00	5,000	0	
TOTAL REVENUE - OTHER GOVERNANCE	8,500	0.00	8,500	0	
Expense					
04125 Expense - VROC / Regional Collaboration					
16 Contract Services	(10,000)	0.00	(10,000)	0	
04126 Expense - Strategic Resource Plan					
16 Contract Services	(5,000)	0.00	(5,000)	0	
04129 Expense - Strategic Community Plan					
16 Contract Services	0	0.00	0	0	
04131 Expense - Workforce Plan					
16 Contract Services	0	0.00	0	0	
04132 Expense - Broomehill Archive Repository					
01 Salaries & Wages	(100)	(98.12)	(100)	0	
15 Repairs & Maintenance	(1,000)	0.00	(1,000)	0	
16 Contract Services	(500)	(475.22)	(500)	0	
60 Insurances	(1,800)	0.00	(1,800)	0	
65 Electricity & Gas	(1,800)	0.00	(1,800)	0	
99 Public Works Overheads	0	(49.06)	0	0	
TOTAL EXPENSE - OTHER GOVERNANCE	(20,200)	(622.40)	(20,200)	0	
REVENUE - GOVERNANCE	37,100	12,190.81	37,100	0	
EXPENSE - GOVERNANCE	(653,700)	(352,815.45)	(642,700)	11,000	

SHIRE OF BROOMEHILL-TAMBELLUP
BUDGET REVIEW - SUPPORTING INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2020

LAW, ORDER & PUBLIC SAFETY	Budget 2019/20	Actual YTD	Revised Budget 2019/20	Variance	Comment
FIRE PREVENTION					
Revenue					
05001 Revenue - ESL Grant					
71 Grants - Operating	41,600	25,315.00	41,600	0	
72 Grants - Non Operating	400,000	0.00	400,000	0	
05020 Revenue - ESL Collected					
79 Other Sundry Income	67,000	65,190.00	67,000	0	
05021 Revenue - Other Fire Prevention					
71 Grants - Operating	0	4,113.64	4,000	4,000	Rainwater tank Bhill fire shed
73 Contributions	18,000	20,181.82	18,000	0	
74 Reimbursements	1,500	0.00	1,500	0	
83 Fees & Charges	100	81.83	100	0	
05022 Revenue - ESL Administration Fees					
79 Other Sundry Income	4,000	4,000.00	4,000	0	
05024 Revenue - ESL Penalty Interest					
86 Penalty Interest	900	947.78	900	0	
05025 Revenue - Interest on Deferred ESL					
86 Penalty Interest	100	0.00	100	0	
05026 Revenue - Other Fire Prevention (No GST)					
73 Contributions	0	0.00	0	0	
82 Fines & Penalties	500	4,219.00	4,300	3,800	Infringements issued to date
TOTAL REVENUE - FIRE PREVENTION	533,700	124,049.07	541,500	7,800	
Expense					
05103 Expense - ESL Grant Clothing & Accessories					
13 Minor Equipment	(8,000)	(983.41)	(8,000)	0	
05105 Expense - ESL Grant Maintenance Equipment					
13 Minor Equipment	(11,300)	(11,095.95)	(11,300)	0	
15 Repairs & Maintenance	0	0.00	0	0	
05120 Expense - ESL Remitted					
59 Other Sundry Expenses	(67,000)	(60,555.60)	(67,000)	0	
05121 Expense - Fire Prevention Other					
01 Salaries & Wages	(5,500)	(6,758.15)	(5,500)	0	
13 Minor Equipment	0	0.00	0	0	
14 Printing & Stationery	(1,500)	0.00	(1,500)	0	
16 Contract Services	(1,500)	(102.73)	(1,500)	0	
18 Postage & Freight	(100)	0.00	(100)	0	
19 Advertising & Promotions	(200)	(150.00)	(200)	0	
41 Loss on Disposal of Assets	0	0.00	0	0	
59 Other Sundry Expenses	(1,000)	0.00	(1,000)	0	
60 Insurances	(22,300)	(17,900.00)	(22,300)	0	
67 Telephone Expense	(4,000)	(3,361.47)	(4,000)	0	
96 Administration Allocated	(16,700)	(10,860.52)	(16,700)	0	
98 Plant Operating Costs	(4,000)	(1,985.00)	(4,000)	0	
99 Public Works Overhead	(5,500)	(6,758.15)	(5,500)	0	
05122 Expense - Fire Shed					
15 Repairs & Maintenance	(500)	(178.18)	(500)	0	
59 Other Sundry Expenses	(100)	0.00	(100)	0	
60 Insurances	(500)	(433.80)	(500)	0	
05123 Expense - Community Emergency Services Manager					
16 Contract Services	(20,000)	(8,012.18)	(20,000)	0	
05124 Expense - Jam Creek Road Communications Tower					
01 Salaries & Wages	(200)	(168.56)	(200)	0	
15 Repairs & Maintenance	(500)	0.00	(500)	0	
60 Insurances	(300)	(208.90)	(300)	0	
98 Plant Operating Costs	(100)	(60.00)	(100)	0	
99 Public Works Overhead	(200)	(168.56)	(200)	0	

SHIRE OF BROOMEHILL-TAMBELLUP
BUDGET REVIEW - SUPPORTING INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2020

LAW, ORDER & PUBLIC SAFETY	Budget 2019/20	Actual YTD	Revised Budget 2019/20	Variance	Comment
<i>FIRE PREVENTION continued</i>					
05125 Expense - Fairfield Communications Tower					
01 Salaries & Wages	(200)	(104.82)	(200)	0	
15 Repairs & Maintenance	(500)	0.00	(500)	0	
65 Electricity & Gas	(700)	(569.02)	(700)	0	
60 Insurances	(200)	(188.88)	(200)	0	
98 Plant Operating Costs	(100)	(20.00)	(100)	0	
99 Public Works Overhead	(200)	(104.82)	(200)	0	
05130 Expense - Asset Depreciation					
30 Dep'n Land & Buildings	(4,800)	(3,192.22)	(4,800)	0	
31 Dep'n Plant & Equipment	(28,400)	(17,535.84)	(28,400)	0	
TOTAL EXPENSE - FIRE PREVENTION	(206,100)	(151,456.76)	(206,100)	0	
ANIMAL CONTROL					
Revenue					
05202 Revenue - Dog Control (No Gst)					
82 Fines & Penalties	200	0.00	200	0	
83 Fees & Charges	3,500	1,812.55	3,500	0	
05203 Revenue - Cat Control (No Gst)					
83 Fees & Charges	500	50.00	500	0	
TOTAL REVENUE - ANIMAL CONTROL	4,200	1,862.55	4,200	0	
Expense					
05301 Expense - Animal Control					
01 Salaries & Wages	(30,000)	(23,231.15)	(30,000)	0	
05 Training & Education	(3,000)	(5,159.64)	(5,500)	(2,500)	Ranger training costs
13 Minor Equipment	(1,000)	(834.97)	(1,000)	0	
19 Advertising & Promotions	(200)	0.00	(200)	0	
96 Administration Allocated	(16,700)	(10,860.52)	(16,700)	0	
98 Plant Operating Costs	(5,000)	(890.00)	(5,000)	0	
99 Public Works Overhead	(15,000)	(23,151.15)	(15,000)	0	
05320 Expense - Asset Depreciation					
30 Dep'n Land & Buildings	(200)	(134.76)	(200)	0	
31 Dep'n Plant & Equipment	(400)	(186.39)	(400)	0	
TOTAL EXPENSE - ANIMAL CONTROL	(71,500)	(64,448.58)	(74,000)	(2,500)	
OTHER LAW, ORDER & PUBLIC SAFETY					
Expense					
05452 Expense - VFES/Ambulance Callouts					
01 Salaries & Wages	(500)	0.00	(500)	0	
99 Public Works Overhead	(500)	0.00	(500)	0	
TOTAL EXPENSE - OTHER LAW, ORDER & PUBLIC SAFETY	(1,000)	0.00	(1,000)	0	
REVENUE - LAW, ORDER & PUBLIC SAFETY	537,900	125,911.62	545,700	7,800	
EXPENSE - LAW, ORDER & PUBLIC SAFETY	(278,600)	(215,905.34)	(281,100)	(2,500)	

SHIRE OF BROOMEHILL-TAMBELLUP
BUDGET REVIEW - SUPPORTING INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2020

HEALTH	Budget 2019/20	Actual YTD	Revised Budget 2019/20	Variance	Comment
MATERNAL & INFANT HEALTH					
Revenue					
07001 Revenue - Maternal & Infant Health					
80 Rent	600	0.00	600	0	
TOTAL REVENUE - MATERNAL & INFANT HEALTH	600	0.00	600	0	
Expense					
07101 Expense - Health (Infant Health Clinic)					
01 Salaries & Wages	(1,000)	(203.31)	(1,000)	0	
15 Repairs & Maintenance	(5,000)	(373.18)	(5,000)	0	
59 Other Sundry Expenses	(100)	(76.36)	(100)	0	
60 Insurances	(500)	(478.70)	(500)	0	
65 Electricity & Gas	(900)	(601.24)	(900)	0	
66 Water Charges	(800)	(425.59)	(800)	0	
67 Telephone Expense	(500)	(326.94)	(500)	0	
96 Administration Allocated	(1,100)	(724.01)	(1,100)	0	
98 Plant Operation Costs	(100)	(20.00)	(100)	0	
99 Public Works Overhead	(1,000)	(130.80)	(1,000)	0	
07110 Expense - Asset Depreciation					
30 Dep'n Land & Buildings	(2,000)	(1,331.48)	(2,000)	0	
31 Dep'n Plant & Equipment	(700)	(326.17)	(700)	0	
TOTAL EXPENSE - MATERNAL & INFANT HEALTH	(13,700)	(5,017.78)	(13,700)	0	
HEALTH INSPECTION					
Revenue					
07120 Revenue - Health Inspection					
83 Fees & Charges	200	858.16	200	0	
07121 Revenue - Health Inspection (No Gst)					
82 Fines & Penalties	500	378.05	500	0	
83 Fees & Charges	500	944.00	500	0	
TOTAL REVENUE - HEALTH INSPECTION	1,200	2,180.21	1,200	0	
Expense					
07130 Expense - Health Inspection					
16 Contract Services	(10,000)	(3,748.84)	(10,000)	0	
24 Legal Advice	(2,000)	0.00	(2,000)	0	
96 Administration Allocated	(11,200)	(7,240.33)	(11,200)	0	
TOTAL EXPENSE - HEALTH INSPECTION	(23,200)	(10,989.17)	(23,200)	0	
PREVENTATIVE SERVICES - PEST CONTROL					
Expense					
07301 Expense - Pest Control					
01 Salaries & Wages	(3,000)	(559.41)	(3,000)	0	
15 Repairs & Maintenance	(5,000)	(5,040.00)	(5,000)	0	
96 Administration Allocated	(1,100)	(724.01)	(1,100)	0	
98 Plant Operating Costs	(1,000)	(50.00)	(1,000)	0	
99 Public Works Overhead	(3,000)	(538.97)	(3,000)	0	
L EXPENSE - PREVENTATIVE SERVICES PEST CONTROL	(13,100)	(6,912.39)	(13,100)	0	
REVENUE - HEALTH	1,800	2,180.21	1,800	0	
EXPENSE - HEALTH	(50,000)	(22,919.34)	(50,000)	0	

SHIRE OF BROOMEHILL-TAMBELLUP
BUDGET REVIEW - SUPPORTING INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2020

EDUCATION & WELFARE	Budget 2019/20	Actual YTD	Revised Budget 2019/20	Variance	Comment
OTHER EDUCATION					
Revenue					
08001 Revenue - Education					
74 Reimbursements	300	0.00	300	0	
08002 Revenue - A Smart Start Program					
74 Reimbursements	60,000	18,038.25	60,000	0	
TOTAL REVENUE - OTHER EDUCATION	60,300	18,038.25	60,300	0	
Expense					
08101 Expense - Education					
56 Donations	(4,300)	(4,300.00)	(4,300)	0	
08102 Expense - Broomehill Primary School					
01 Salaries & Wages	0	(112.54)	0	0	
56 Donations	(1,000)	0.00	(1,000)	0	
98 Plant Operation Costs	0	(20.00)	0	0	
99 Public Works Overheads	0	(112.54)	0	0	
08103 Expense - Tambellup Primary School					
01 Salaries & Wages	0	(112.54)	0	0	
56 Donations	(1,000)	0.00	(1,000)	0	
59 Other Sundry Expenses	(300)	(454.54)	(300)	0	
98 Plant Operation Costs	0	(40.00)	0	0	
99 Public Works Overheads	0	(112.54)	0	0	
08104 Expense - A Smart Start Program (GSDC Funded)					
01 Salaries & Wages	(53,000)	(21,587.70)	(53,000)	0	
02 Superannuation	(5,000)	(1,868.21)	(5,000)	0	
58 Travel & Accommodation	(2,000)	0.00	(2,000)	0	
TOTAL EXPENSE - OTHER EDUCATION	(66,600)	(28,720.61)	(66,600)	0	
OTHER WELFARE					
Revenue					
08201 Revenue - Other Welfare					
71 Grants - Operating	2,500	24,576.00	27,000	24,500	Youth Worker funding
73 Contributions	0	0.00	10,000	10,000	Contrib from Noongar Farm
TOTAL REVENUE - OTHER WELFARE	2,500	24,576.00	37,000	34,500	
Expense					
08301 Expense - Other Welfare					
16 Contract Services	(5,000)	0.00	(5,000)	0	
08303 Expense - Youth Services					
16 Contract Services	0	0.00	(39,500)	(39,500)	Youth Worker expenses
TOTAL EXPENSE - OTHER WELFARE	(5,000)	0.00	(44,500)	(39,500)	
REVENUE - EDUCATION & WELFARE	62,800	42,614.25	97,300	34,500	
EXPENSE - EDUCATION & WELFARE	(71,600)	(28,720.61)	(111,100)	(39,500)	

SHIRE OF BROOMEHILL-TAMBELLUP
BUDGET REVIEW - SUPPORTING INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2020

HOUSING	Budget 2019/20	Actual YTD	Revised Budget 2019/20	Variance	Comment
STAFF HOUSING					
Revenue					
09001 Revenue - Staff Housing					
72 Grants - Non Operating	750,000	0.00	750,000	0	
89 Profit on Disposal of Assets	554,600	0.00	554,600	0	
TOTAL REVENUE - OTHER HOUSING	1,304,600	0.00	1,304,600	0	
Expense					
09101 Expense - Housing 20 Henry St, Tambellup					
01 Salaries & Wages	(500)	0.00	(500)	0	
15 Repairs & Maintenance	(5,000)	(901.06)	(5,000)	0	
16 Contract Services	(1,000)	(165.00)	(1,000)	0	
30 Dep'n Land & Buildings	(2,300)	(1,464.60)	(2,300)	0	
59 Other Sundry Expenses	(100)	(84.00)	(100)	0	
60 Insurances	(1,000)	(871.18)	(1,000)	0	
66 Water Charges	(2,200)	(1,357.54)	(2,200)	0	
98 Plant Operation Costs	(100)	0.00	(100)	0	
99 Public Works Overheads	(500)	0.00	(500)	0	
09104 Expense - Housing 27 East Tce, Tambellup					
01 Salaries & Wages	(500)	0.00	(500)	0	
15 Repairs & Maintenance	(5,000)	(273.00)	(5,000)	0	
16 Contract Services	(1,000)	(165.00)	(1,000)	0	
30 Dep'n Land & Buildings	(1,500)	(932.01)	(1,500)	0	
59 Other Sundry Expenses	(100)	(84.00)	(100)	0	
60 Insurances	(800)	(710.22)	(800)	0	
66 Water Charges	(1,800)	(1,263.85)	(1,800)	0	
98 Plant Operation Costs	(100)	0.00	(100)	0	
99 Public Works Overheads	(500)	0.00	(500)	0	
09106 Expense - Housing 18 Henry Street, Tambellup					
01 Salaries & Wages	(500)	(195.28)	(500)	0	
15 Repairs & Maintenance	(10,000)	(248.09)	(10,000)	0	
16 Contract Services	0	(165.00)	0	0	
30 Dep'n Land & Buildings	(2,400)	(1,597.77)	(2,400)	0	
59 Other Sundry Expenses	(100)	(84.00)	(100)	0	
60 Insurances	(1,300)	(1,269.09)	(1,300)	0	
65 Electricity & Gas	0	(36.99)	0	0	
66 Water Charges	(1,800)	(1,177.99)	(1,800)	0	
98 Plant Operation Costs	(100)	0.00	(100)	0	
99 Public Works Overheads	(500)	(97.65)	(500)	0	
09107 Expense - Housing 63 Taylor Street, Tambellup					
01 Salaries & Wages	(500)	0.00	(500)	0	
15 Repairs & Maintenance	(5,000)	(137.80)	(5,000)	0	
16 Contract Services	0	(165.00)	0	0	
30 Dep'n Land & Buildings	(2,800)	(1,864.05)	(2,800)	0	
59 Other Sundry Expenses	(100)	(84.00)	(100)	0	
60 Insurances	(1,300)	(1,079.60)	(1,300)	0	
66 Water Charges	(3,000)	(2,722.36)	(3,000)	0	
98 Plant Operation Costs	(100)	0.00	(100)	0	
99 Public Works Overheads	(500)	0.00	(500)	0	
09108 Expense - Housing 17 Taylor Street, Tambellup					
01 Salaries & Wages	0	(82.99)	0	0	
15 Repairs & Maintenance	0	(63.15)	0	0	
65 Electricity & Gas	0	(75.20)	0	0	
66 Water Charges	0	(550.64)	0	0	
99 Public Works Overheads	0	(41.50)	0	0	

SHIRE OF BROOMEHILL-TAMBELLUP
BUDGET REVIEW - SUPPORTING INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2020

HOUSING	Budget 2019/20	Actual YTD	Revised Budget 2019/20	Variance	Comment
STAFF HOUSING					
Expense					
09109 Expense - Housing 21 Lathom St, Broomehill					
66 Water Charges	0	0.00	0	0	
09110 Expense - Housing 5 Leven St, Broomehill					
66 Water Charges	0	(5.48)	0	0	
09120 Expense - Housing 18 Ivy Street, Broomehill					
15 Repairs & Maintenance	(10,000)	(153.00)	(10,000)	0	
16 Contract Services	0	(165.00)	0	0	
30 Dep'n Land & Buildings	(1,800)	(1,198.31)	(1,800)	0	
59 Other Sundry Expenses	(100)	(84.00)	(100)	0	
60 Insurances	(700)	(587.16)	(700)	0	
66 Water Charges	(1,000)	(378.54)	(1,000)	0	
09121 Expense - Housing 11 Lavarock Street, Broomehill					
01 Salaries & Wages	0	0.00	0	0	
15 Repairs & Maintenance	(5,000)	(273.00)	(5,000)	0	
16 Contract Services	(1,000)	(165.00)	(1,000)	0	
30 Dep'n Land & Buildings	(2,200)	(1,464.60)	(2,200)	0	
59 Other Sundry Expenses	(100)	(84.00)	(100)	0	
60 Insurances	(800)	(672.34)	(800)	0	
66 Water Charges	(1,800)	(1,030.16)	(1,800)	0	
98 Plant Operation Costs	0	0.00	0	0	
99 Public Works Overheads	0	0.00	0	0	
09122 Expense - Housing 1 Janus Street, Broomehill					
01 Salaries & Wages	(500)	0.00	(500)	0	
15 Repairs & Maintenance	(5,000)	(153.00)	(5,000)	0	
16 Contract Services	(1,000)	(165.00)	(1,000)	0	
30 Dep'n Land & Buildings	(2,400)	(1,597.77)	(2,400)	0	
59 Other Sundry Expenses	(100)	(84.00)	(100)	0	
60 Insurances	(1,000)	(928.02)	(1,000)	0	
65 Electricity & Gas	0	(57.51)	0	0	
66 Water Charges	(2,000)	(1,147.07)	(2,000)	0	
98 Plant Operation Costs	(100)	0.00	(100)	0	
99 Public Works Overheads	(500)	0.00	(500)	0	
09300 Expense - Allocation Of Housing Costs					
10 Staff Housing Allocation	91,100	29,583.61	91,100	0	
TOTAL EXPENSE - STAFF HOUSING	0	(818.96)	0	0	

SHIRE OF BROOMEHILL-TAMBELLUP
BUDGET REVIEW - SUPPORTING INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2020

HOUSING	Budget 2019/20	Actual YTD	Revised Budget 2019/20	Variance	Comment
OTHER HOUSING					
Revenue					
09002 Revenue - Sandalwood Villas					
80 Rents	52,000	36,620.00	52,000	0	
09003 Revenue - Lavieville Lodge					
80 Rents	13,000	5,280.00	13,000	0	
74 Reimbursements	3,500	1,201.00	3,500	0	
09004 Revenue - Other Housing					
72 Grants - Non Operating	1,673,500	401,385.87	1,673,500	0	BBRF funding for GROH housing
74 Reimbursements	40,000	32,971.53	40,000	0	GSHI project Admin reimbursements
80 Rents	0	0.00	23,000	23,000	GROH properties
TOTAL REVENUE - OTHER HOUSING	1,782,000	477,458.40	1,805,000	23,000	
Expense					
09125 Expense - Sandalwood Villas					
01 Salaries & Wages	(3,500)	(1,351.28)	(3,500)	0	
15 Repairs & Maintenance	(7,000)	(765.57)	(7,000)	0	
16 Contract Services	(3,500)	(1,823.00)	(3,500)	0	
19 Advertising & Promotions	0	0.00	0	0	
30 Dep'n Land & Buildings	(23,000)	(14,979.39)	(23,000)	0	
60 Insurances	(4,300)	(2,255.24)	(4,300)	0	
65 Electricity & Gas	(1,900)	(562.55)	(1,900)	0	
66 Water Charges	(8,500)	(9,063.14)	(8,500)	0	
98 Plant Operating Costs	(1,000)	(150.00)	(1,000)	0	
99 Public Works Overhead	(3,500)	(1,094.06)	(3,500)	0	
09126 Expense - Lavieville Lodge					
15 Repairs & Maintenance	(5,000)	(1,108.59)	(5,000)	0	
16 Contract Services	(7,000)	(1,680.18)	(7,000)	0	
30 Dep'n Land & Buildings	(7,500)	(5,326.00)	(7,500)	0	
60 Insurances	(2,000)	(879.72)	(2,000)	0	
65 Electricity & Gas	(4,000)	(1,723.59)	(4,000)	0	
66 Water Charges	(6,500)	(5,700.85)	(6,500)	0	
09127 Expense - GSHI Project Administration					
16 Contract Services	(40,000)	(47,008.77)	(40,000)	0	
09128 Expense - GROH Housing Lot 384 Parnell St, Tambellup					
01 Salaries & Wages	0	(132.79)	0	0	
51 Interest on Loans	0	(134.30)	(3,400)	(3,400)	Loan raised Dec2019
66 Water Charges	0	(36.54)	0	0	
98 Plant Operating Costs	0	0.00	0	0	
99 Public Works Overhead	0	(66.40)	0	0	
09129 Expense - GROH Housing Lot 1/22 Taylor St, Tambellup					
15 Repairs & Maintenance	0	(135.95)	0	0	
51 Interest on Loans	0	(114.26)	(2,900)	(2,900)	Loan raised Dec2019
66 Water Charges	0	(34.72)	0	0	
09131 Expense - GROH Housing Lot 2/22 Taylor St, Tambellup					
15 Repairs & Maintenance	0	(135.95)	0	0	
51 Interest on Loans	0	(114.26)	(2,900)	(2,900)	Loan raised Dec2019
66 Water Charges	0	(7.31)	0	0	
TOTAL EXPENSE - OTHER HOUSING	(128,200)	(96,384.41)	(137,400)	(9,200)	
REVENUE - HOUSING	3,086,600	477,458.40	3,109,600	23,000	
EXPENSE - HOUSING	(128,200)	(97,203.37)	(137,400)	(9,200)	

SHIRE OF BROOMEHILL-TAMBELLUP
BUDGET REVIEW - SUPPORTING INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2020

COMMUNITY AMENITIES	Budget 2019/20	Actual YTD	Revised Budget 2019/20	Variance	Comment
REFUSE COLLECTION					
Revenue					
10001 Revenue - Household Refuse					
77 Rubbish Collection Charges	53,000	52,745.00	53,000	0	
10002 Revenue - Commercial Refuse					
77 Rubbish Collection Charges	8,500	8,425.00	8,500	0	
10003 Revenue - Tip Site Charges					
83 Fees & Charges	1,000	603.31	1,000	0	
10005 Revenue - Other Refuse Collection					
83 Fees & Charges	1,000	181.82	1,000	0	
TOTAL REVENUE - REFUSE COLLECTION	63,500	61,955.13	63,500	0	
Expense					
10076 Expense - Household Refuse					
01 Salaries & Wages	0	(441.74)	0	0	
16 Contract Services	(55,000)	(30,122.18)	(55,000)	0	
96 Administration Allocated	(16,700)	(10,860.52)	(16,700)	0	
98 Plant Operating Costs	0	(162.00)	0	0	
99 Public Works Overhead	0	(363.63)	0	0	
10078 Expense - Tambellup Tip					
01 Salaries & Wages	(1,000)	(1,455.07)	(1,000)	0	
15 Repairs & Maintenance	0	(109.09)	0	0	
16 Contract Services	(1,000)	(295.27)	(1,000)	0	
98 Plant Operating Costs	(500)	(1,133.00)	(500)	0	
99 Public Works Overhead	(1,000)	(1,216.05)	(1,000)	0	
10079 Expense - Other Refuse Collection					
01 Salaries & Wages	(8,000)	(6,125.83)	(8,000)	0	
16 Contract Services	(6,000)	(5,917.52)	(6,000)	0	
98 Plant Operating Costs	(2,000)	(3,290.00)	(2,000)	0	
99 Public Works Overhead	(7,000)	(5,683.28)	(7,000)	0	
10080 Expense - Broomehill Tip					
01 Salaries & Wages	(1,000)	(422.25)	(1,000)	0	
15 Repairs & Maintenance	0	(117.09)	0	0	
16 Contract Services	(1,000)	(295.27)	(1,000)	0	
17 Professional Services	0	0.00	0	0	
98 Plant Operating Costs	(500)	(215.00)	(500)	0	
99 Public Works Overhead	(1,000)	(422.25)	(1,000)	0	
10081 Expense - Transfer Station Tambellup					
15 Repairs & Maintenance	(2,000)	(24.00)	(2,000)	0	
16 Contract Services	(70,000)	(51,396.64)	(70,000)	0	
60 Insurances	(100)	(58.56)	(100)	0	
10082 Expense - Transfer Station Broomehill					
15 Repairs & Maintenance	(2,000)	0.00	(2,000)	0	
16 Contract Services	(70,000)	(44,231.68)	(70,000)	0	
60 Insurances	(100)	(58.56)	(100)	0	
10090 Expense - Asset Depreciation					
30 Dep'n Land & Buildings	(1,800)	(1,164.98)	(1,800)	0	
33 Dep'n Infrastructure	(2,300)	(1,316.88)	(2,300)	0	
TOTAL EXPENSE - REFUSE COLLECTION	(250,000)	(166,898.34)	(250,000)	0	

SHIRE OF BROOMEHILL-TAMBELLUP
BUDGET REVIEW - SUPPORTING INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2020

COMMUNITY AMENITIES	Budget 2019/20	Actual YTD	Revised Budget 2019/20	Variance	Comment
PROTECTION OF THE ENVIRONMENT					
Revenue					
10153 Revenue - Protection Of The Environment					
74 Reimbursements	2,500	2,304.55	2,500	0	
TOTAL REVENUE - PROTECTION OF THE ENVIRONMENT	2,500	2,304.55	2,500	0	
Expense					
10228 Expense - Drummuster					
16 Contract Services	(2,500)	(735.68)	(2,500)	0	
TOTAL EXPENSE - PROTECTION OF THE ENVIRONMENT	(2,500)	(735.68)	(2,500)	0	
TOWN PLANNING & DEVELOPMENT					
Revenue					
10301 Revenue - Town Planning					
83 Fees & Charges	15,000	1,732.00	15,000	0	
TOTAL REVENUE - TOWN PLANNING & DEVELOPMENT	15,000	1,732.00	15,000	0	
Expense					
10376 Expense - Town Planning					
17 Professional Services	(5,000)	0.00	(5,000)	0	
19 Advertising & Promotions	(500)	(246.00)	(500)	0	
96 Administration Allocated	(69,700)	(45,252.08)	(69,700)	0	
TOTAL EXPENSE - TOWN PLANNING & DEVELOPMENT	(75,200)	(45,498.08)	(75,200)	0	
OTHER COMMUNITY AMENITIES					
Revenue					
10451 Revenue - Other Community Amenities					
83 Fees & Charges	7,500	6,113.61	7,500	0	
TOTAL REVENUE - OTHER COMMUNITY AMENITIES	7,500	6,113.61	7,500	0	
Expense					
10526 Expense - Tambellup Cemetery					
01 Salaries & Wages	(5,000)	(2,818.42)	(5,000)	0	
15 Repairs & Maintenance	(2,000)	(60.00)	(2,000)	0	
16 Contract Services	(1,000)	(480.00)	(1,000)	0	
96 Administration Allocated	(5,600)	(3,620.15)	(5,600)	0	
98 Plant Operating Costs	(2,000)	(850.00)	(2,000)	0	
99 Public Works Overhead	(4,500)	(2,818.42)	(4,500)	0	
10527 Expense - Broomehill Cemetery					
01 Salaries & Wages	(6,000)	(3,000.57)	(6,000)	0	
15 Repairs & Maintenance	(1,000)	0.00	(1,000)	0	
16 Contract Services	(1,000)	0.00	(1,000)	0	
96 Administration Allocated	(5,600)	(3,620.15)	(5,600)	0	
98 Plant Operating Costs	(2,000)	(1,130.00)	(2,000)	0	
99 Public Works Overhead	(5,000)	(3,000.57)	(5,000)	0	
10528 Expense - Pindellup Cemetery					
01 Salaries & Wages	(1,000)	0.00	(1,000)	0	
15 Repairs & Maintenance	(500)	0.00	(500)	0	
98 Plant Operating Costs	(300)	0.00	(300)	0	
99 Public Works Overhead	(1,000)	0.00	(1,000)	0	
10550 Expense - Asset Depreciation					
31 Dep'n Plant & Equipment	(700)	(332.83)	(700)	0	
33 Dep'n Infrastructure	(2,500)	(1,072.42)	(2,500)	0	
TOTAL EXPENSE - OTHER COMMUNITY AMENITIES	(46,700)	(22,803.53)	(46,700)	0	

SHIRE OF BROOMEHILL-TAMBELLUP
BUDGET REVIEW - SUPPORTING INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2020

COMMUNITY AMENITIES	Budget 2019/20	Actual YTD	Revised Budget 2019/20	Variance	Comment
PUBLIC CONVENIENCES					
Revenue					
10601 Revenue - Public Conveniences					
74 Reimbursements	0	0.00	6,000	6,000	Vandalism - insurance claim
TOTAL REVENUE - PUBLIC CONVENIENCES	0	0.00	6,000	6,000	
Expense					
10625 Expense - Diprose Park Public Toilets					
01 Salaries & Wages	(4,000)	(2,706.35)	(4,000)	0	
15 Repairs & Maintenance	(3,000)	(11,513.20)	(10,000)	(7,000)	Vandalism - insurance claim
16 Contract Services	(500)	0.00	(500)	0	
60 Insurances	(200)	(103.34)	(200)	0	
99 Public Works Overhead	(2,500)	(1,353.25)	(2,500)	0	
10626 Expense - Norrish Street Public Toilets					
01 Salaries & Wages	(12,000)	(7,180.01)	(12,000)	0	
15 Repairs & Maintenance	(3,000)	(795.20)	(3,000)	0	
16 Contract Services	(500)	0.00	(500)	0	
60 Insurances	(200)	(189.48)	(200)	0	
65 Electricity & Gas	(1,500)	(836.93)	(1,500)	0	
66 Water Charges	(1,500)	(2,268.55)	(1,500)	0	
98 Plant Operating Costs	0	0.00	0	0	
99 Public Works Overhead	(7,000)	(3,590.05)	(7,000)	0	
10627 Expense - Holland Park Public Toilets					
01 Salaries & Wages	(9,500)	(5,710.48)	(9,500)	0	
15 Repairs & Maintenance	(3,000)	(143.61)	(3,000)	0	
16 Contract Services	(500)	0.00	(500)	0	
60 Insurances	(200)	(163.64)	(200)	0	
98 Plant Operating Costs	0	(25.00)	0	0	
99 Public Works Overhead	(4,500)	(2,918.04)	(4,500)	0	
10630 Expense - Asset Depreciation					
30 Dep'n Land & Buildings	(3,800)	(2,503.14)	(3,800)	0	
TOTAL EXPENSE - PUBLIC CONVENIENCES	(57,400)	(42,000.27)	(64,400)	(7,000)	
REVENUE - COMMUNITY AMENITIES	88,500	72,105.29	94,500	6,000	
EXPENSE - COMMUNITY AMENITIES	(431,800)	(277,935.90)	(438,800)	(7,000)	

SHIRE OF BROOMEHILL-TAMBELLUP
BUDGET REVIEW - SUPPORTING INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2020

RECREATION & CULTURE	Budget 2019/20	Actual YTD	Revised Budget 2019/20	Variance	Comment
PUBLIC HALLS & CIVIC CENTRES					
Revenue					
11001 Revenue - Broomehill Hall					
83 Fees & Charges	1,000	305.46	1,000	0	
11002 Revenue - Broomehill Recreation Complex					
73 Contributions	0	0.00	2,500	2,500	BRC - towards security
74 Reimbursements	0	4,654.00	4,600	4,600	BRC - bar fridge replacement
83 Fees & Charges	5,000	0.00	5,000	0	
11004 Revenue - Other					
83 Fees & Charges	0	0.00	0	0	
11005 Revenue - Tambellup Hall					
83 Fees & Charges	2,000	1,995.45	2,000	0	
11007 Revenue - Tambellup Pavilion					
73 Contributions	0	0.00	2,500	2,500	TCPA - towards security
81 Contributions - Non Operating	0	7,993.59	8,000	8,000	TCPA - towards slide
83 Fees & Charges	5,000	0.00	5,000	0	
TOTAL REVENUE - PUBLIC HALLS & CIVIC CENTRES	13,000	14,948.50	30,600	17,600	
Expense					
11076 Expense - Broomehill Hall					
01 Salaries & Wages	(2,000)	(1,087.44)	(2,000)	0	
15 Repairs & Maintenance	(11,000)	(939.72)	(11,000)	0	
16 Contract Services	(1,000)	(130.00)	(1,000)	0	
59 Other Sundry Expenses	(100)	(76.36)	(100)	0	
60 Insurances	(3,700)	(3,651.26)	(3,700)	0	
65 Electricity & Gas	(800)	(1,548.57)	(800)	0	
98 Plant Operating Costs	0	0.00	0	0	
99 Public Works Overhead	(1,500)	(557.46)	(1,500)	0	
11077 Expense - Broomehill Recreation Complex					
01 Salaries & Wages	(9,000)	(6,695.65)	(9,000)	0	
15 Repairs & Maintenance	(7,000)	(6,181.85)	(14,000)	(7,000)	Amended bldg mtce
16 Contract Services	(1,000)	0.00	(1,000)	0	
59 Other Sundry Expenses	(100)	(76.36)	(100)	0	
60 Insurances	(2,500)	(2,830.60)	(2,500)	0	
65 Electricity & Gas	(6,000)	(4,016.59)	(6,000)	0	
99 Public Works Overhead	(5,000)	(3,347.95)	(5,000)	0	
11078 Expense - Broomehill RSL Hall					
01 Salaries & Wages	0	(27.42)	0	0	
15 Repairs & Maintenance	(3,000)	(1,320.18)	(3,000)	0	
16 Contract Services	(200)	0.00	(200)	0	
60 Insurances	(600)	(435.78)	(600)	0	
65 Electricity & Gas	(600)	(221.82)	(600)	0	
66 Water Charges	(200)	(155.44)	(200)	0	
98 Plant Operating Costs	0	(25.00)	0	0	
99 Public Works Overhead	0	(27.42)	0	0	
11080 Expense - Tambellup Hall					
01 Salaries & Wages	(6,000)	(3,030.34)	(6,000)	0	
15 Repairs & Maintenance	(5,000)	(1,182.63)	(5,000)	0	
16 Contract Services	(1,000)	0.00	(1,000)	0	
59 Other Sundry Expenses	(100)	(76.36)	(100)	0	
60 Insurances	(9,500)	(9,644.00)	(9,500)	0	
65 Electricity & Gas	(1,500)	(1,500.51)	(1,500)	0	
66 Water Charges	(1,200)	(637.85)	(1,200)	0	
67 Telephone Expense	(800)	(508.32)	(800)	0	
99 Public Works Overhead	(3,500)	(1,515.23)	(3,500)	0	

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RECREATION & CULTURE	Budget 2019/20	Actual YTD	Revised Budget 2019/20	Variance	Comment
<i>PUBLIC HALLS & CIVIC CENTRES continued</i>					
11081 Expense - Tambellup RSL Hall					
15 Repairs & Maintenance	(500)	(102.73)	(500)	0	
60 Insurances	(100)	(111.96)	(100)	0	
11082 Expense - Former Tambellup Bowling Club					
01 Salaries & Wages	(5,000)	(322.30)	(5,000)	0	
15 Repairs & Maintenance	(5,000)	(2,311.22)	(5,000)	0	
16 Contract Services	0	(2,393.99)	0	0	
60 Insurances	(100)	(51.68)	(100)	0	
65 Electricity & Gas	(500)	(1,172.29)	(500)	0	
98 Plant Operating Costs	(2,500)	0.00	(2,500)	0	
99 Public Works Overhead	(5,000)	(161.17)	(5,000)	0	
11241 Expense - Tambellup Pavilion					
01 Salaries & Wages	(9,000)	(6,810.84)	(9,000)	0	
15 Repairs & Maintenance	(5,000)	(1,848.13)	(7,000)	(2,000)	amended bldg mtce
16 Contract Services	(1,000)	49.81	(1,000)	0	
51 Interest on Loans	(50,600)	(50,027.88)	(50,600)	0	
59 Other Sundry Expenses	(100)	(76.36)	(100)	0	
60 Insurances	(4,800)	(5,097.42)	(4,800)	0	
65 Electricity & Gas	(6,000)	(3,666.17)	(6,000)	0	
66 Water Charges	(3,000)	(1,387.71)	(3,000)	0	
99 Public Works Overhead	(4,000)	(3,455.48)	(4,000)	0	
11243 Expense - Tambellup Youth Centre					
15 Repairs & Maintenance	(2,000)	(331.09)	(2,000)	0	
60 Insurances	(200)	(155.02)	(200)	0	
11190 Expense - Asset Depreciation					
30 Dep'n Land & Buildings	(100,200)	(66,649.92)	(100,200)	0	
32 Dep'n Furniture & Equipment	(700)	0.00	(700)	0	
33 Dep'n Infrastructure	(300)	(133.18)	(300)	0	
TOTAL EXPENSE - PUBLIC HALLS & CIVIC CENTRES	(289,500)	(197,664.84)	(298,500)	(9,000)	

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RECREATION & CULTURE	Budget 2019/20	Actual YTD	Revised Budget 2019/20	Variance	Comment
OTHER RECREATION & SPORT					
Revenue					
11151 Revenue - Other Recreation & Sport					
72 Grants - Non Operating	0	0.00	0	0	
73 Contributions	20,000	2,597.43	20,000	0	
11152 Revenue - Other Recreation & Sport (No GST)					
80 Rents	12,000	3,450.00	12,000	0	
89 Profit on Disposal of Assets	0	0.00	0	0	
TOTAL REVENUE - OTHER RECREATION & SPORT	32,000	6,047.43	32,000	0	
Expense					
11225 Expense - Parks, Gardens And Reserves					
01 Salaries & Wages	(267,400)	(146,547.67)	(236,500)	30,900	Reduced wages in parks & gardens
11 Fuel & Oil	(1,000)	(265.70)	(1,000)	0	
15 Repairs & Maintenance	(40,000)	(18,699.44)	(40,000)	0	
16 Contract Services	(50,000)	(17,276.59)	(50,000)	0	
21 Chemicals	(10,000)	(5,530.76)	(10,000)	0	
60 Insurance	(1,000)	(534.52)	(1,000)	0	
65 Electricity & Gas	(6,000)	(3,555.42)	(6,000)	0	
66 Water Charges	(7,000)	(5,887.59)	(7,000)	0	
98 Plant Operating Costs	(160,000)	(103,162.50)	(160,000)	0	
99 Public Works Overheads	(229,700)	(130,268.07)	(229,700)	0	
11248 Expense - Water Supplies					
01 Salaries & Wages	(2,000)	(1,622.63)	(2,000)	0	
15 Repairs & Maintenance	(1,500)	0.00	(1,500)	0	
16 Contract Services	(4,000)	0.00	(4,000)	0	
65 Electricity & Gas	(4,500)	(2,151.43)	(4,500)	0	
66 Water Charges	(4,500)	(1,372.09)	(4,500)	0	
98 Plant Operating Costs	(1,000)	(866.60)	(1,000)	0	
99 Public Works Overheads	(2,000)	(1,576.94)	(2,000)	0	
11270 Expense - Asset Depreciation					
30 Dep'n Land & Buildings	(2,000)	(1,268.74)	(2,000)	0	
31 Dep'n Plant & Equipment	(23,300)	(13,571.79)	(23,300)	0	
33 Dep'n Infrastructure	(95,700)	(63,618.85)	(95,700)	0	
11271 Expense - Staff Housing Allocation					
10 Staff Housing Allocation	(26,300)	(7,409.39)	(26,300)	0	
TOTAL EXPENSE - OTHER RECREATION & SPORT	(938,900)	(525,186.72)	(908,000)	30,900	

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RECREATION & CULTURE	Budget 2019/20	Actual YTD	Revised Budget 2019/20	Variance	Comment
LIBRARIES					
Revenue					
11301 Revenue - Broomehill Library					
83 Fees & Charges	100	12.74	100	0	
11302 Revenue - Tambellup Library & CRC					
74 Reimbursements	0	0.00	0	0	
TOTAL REVENUE - LIBRARIES	100	12.74	100	0	
Expense					
11376 Expense - Broomehill Library					
14 Printing & Stationery	(300)	(45.00)	(300)	0	
15 Repairs & Maintenance	(500)	(300.00)	(500)	0	
16 Contract Services	(3,000)	(2,263.00)	(3,000)	0	
18 Postage & Freight	(700)	(111.64)	(700)	0	
26 Computer & Internet Expenses	(1,000)	(240.61)	(1,000)	0	
59 Other Sundry Expenses	(200)	(18.64)	(200)	0	
60 Insurances	(100)	(42.18)	(100)	0	
96 Administration Allocated	(11,200)	(7,240.33)	(11,200)	0	
11377 Expense - Tambellup Library & Community Resource Centre					
01 Salaries & Wages	0	(371.07)	0	0	
15 Repairs & Maintenance	(10,000)	(5,018.27)	(10,000)	0	
16 Contract Services	(42,000)	(40,763.00)	(42,000)	0	
18 Postage & Freight	(300)	0.00	(300)	0	
59 Other Sundry Expenses	(100)	(76.36)	(100)	0	
60 Insurances	(2,300)	(2,188.22)	(2,300)	0	
65 Electricity & Gas	(4,000)	(1,943.61)	(4,000)	0	
66 Water Charges	(800)	(500.30)	(800)	0	
96 Administration Allocated	(3,300)	(2,172.09)	(3,300)	0	
98 Plant Operation Costs	0	(100.00)	0	0	
99 Public Works Overhead	0	(317.96)	0	0	
11390 Expense - Asset Depreciation					
30 Dep'n Land & Buildings	(11,400)	(7,569.46)	(11,400)	0	
TOTAL EXPENSE - LIBRARIES	(91,200)	(71,281.74)	(91,200)	0	

SHIRE OF BROOMEHILL-TAMBELLUP
BUDGET REVIEW - SUPPORTING INFORMATION
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RECREATION & CULTURE	Budget 2019/20	Actual YTD	Revised Budget 2019/20	Variance	Comment
OTHER CULTURE					
Revenue					
11451 Revenue - Other Culture					
73 Contributions	0	0.00	0	0	
TOTAL REVENUE - OTHER CULTURE	0	0.00	0	0	
Expense					
11526 Expense - Broomehill Museum					
01 Salaries & Wages	(3,000)	0.00	(3,000)	0	
15 Repairs & Maintenance	(10,000)	(192.18)	(22,500)	(12,500)	Additional bldg mtce / from Reserve
16 Contract Services	0	(3,415.00)	(3,500)	(3,500)	Additional bldg mtce / from Reserve
56 Donations	(1,400)	0.00	(1,400)	0	
59 Other Sundry Expenses	(100)	(76.36)	(100)	0	
60 Insurances	(1,000)	(985.24)	(1,000)	0	
65 Electricity & Gas	0	(390.02)	0	0	
98 Plant Operating Costs	(1,000)	0.00	(1,000)	0	
99 Public Works Overhead	(3,000)	0.00	(3,000)	0	
11527 Expense - Tambellup Museum (Station Masters Res)					
15 Repairs & Maintenance	(2,000)	(187.09)	(2,000)	0	
56 Donations	(800)	0.00	(800)	0	
59 Other Sundry Expenses	(100)	(718.61)	(100)	0	
60 Insurances	(700)	(619.90)	(700)	0	
65 Electricity & Gas	(200)	(302.08)	(200)	0	
66 Water Charges	(500)	0.00	(500)	0	
11528 Expense - Heritage Trail					
15 Repairs & Maintenance	(5,000)	0.00	(5,000)	0	
11529 Expense - Toolbrunup School					
16 Contract Services	(200)	0.00	(200)	0	
59 Other Sundry Expenses	(100)	(76.36)	(100)	0	
60 Insurances	(400)	(325.36)	(400)	0	
11550 Expense - Asset Depreciation					
30 Dep'n Land & Buildings	(5,300)	(3,481.37)	(5,300)	0	
TOTAL EXPENSE - OTHER CULTURE	(34,800)	(10,769.57)	(50,800)	(16,000)	
REVENUE - RECREATION & CULTURE	45,100	21,008.67	62,700	17,600	
EXPENSE - RECREATION & CULTURE	(1,354,400)	(804,902.87)	(1,348,500)	5,900	

SHIRE OF BROOMEHILL-TAMBELLUP
BUDGET REVIEW - SUPPORTING INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2020

TRANSPORT	Budget 2019/20	Actual YTD	Revised Budget 2019/20	Variance	Comment
ROAD CONSTRUCTION					
Revenue					
12001 Revenue - Grants Roads To Recovery					
72 Grants - Non-Operating	404,100	0.00	404,100	0	
12004 Revenue - Grants Regional Road Group					
72 Grants - Non-Operating	884,100	413,587.00	884,100	0	
TOTAL REVENUE - ROAD CONSTRUCTION	1,288,200	413,587.00	1,288,200	0	
ROAD MAINTENANCE					
Revenue					
12159 Revenue - Direct Grant					
71 Grants - Operating	143,800	153,799.00	153,800	10,000	Allocation advised by MRWA/RRG
12160 Revenue - Profit On Disposal Of Assets					
89 Profit On Disposal Of Assets	2,200	0.00	2,200	0	
12162 Revenue - Other Road Maintenance (No GST)					
80 Rents	12,000	11,730.00	12,000	0	
TOTAL REVENUE - ROAD MAINTENANCE	158,000	165,529.00	168,000	10,000	
Expense					
12226 Expense - Road Maintenance					
01 Salaries & Wages	(281,100)	(137,475.20)	(253,600)	27,500	Realloc to Lot 22 Taylor St
11 Fuel & Oil	(1,500)	(1,140.74)	(1,500)	0	
16 Contract Services	(100,000)	(84,364.60)	(100,000)	0	
21 Chemicals	(10,000)	(3,850.00)	(10,000)	0	
25 Road Materials	(40,000)	(1,888.32)	(40,000)	0	
60 Insurances	(10,000)	(10,318.70)	(10,000)	0	
98 Plant Operating Costs	(252,200)	(128,163.10)	(229,500)	22,700	Realloc to Lot 22 Taylor St
99 Public Works Overhead	(266,100)	(137,246.66)	(238,600)	27,500	Realloc to Lot 22 Taylor St
12250 Expense - Maintenance Other					
41 Loss On Disposal Of Assets	(65,300)	0.00	(65,300)	0	
96 Administration Allocated	(122,700)	(79,643.64)	(122,700)	0	
12228 Expense - RAMM Road Inventory					
16 Contract Services	(50,000)	(6,168.07)	(50,000)	0	
12251 Expense - Street Lighting					
65 Electricity & Gas	(28,000)	(15,365.42)	(28,000)	0	
12252 Expense - Tambellup Depot Maintenance					
01 Salaries & Wages	(20,000)	(10,640.99)	(20,000)	0	
15 Repairs & Maintenance	(20,000)	(13,044.64)	(20,000)	0	
16 Contract Services	(1,000)	(2,109.34)	(1,000)	0	
59 Other Sundry Expenses	(200)	(152.72)	(200)	0	
60 Insurances	(2,000)	(2,061.74)	(2,000)	0	
65 Electricity & Gas	(4,500)	(2,890.24)	(4,500)	0	
66 Water Charges	(800)	(704.03)	(800)	0	
98 Plant Operating Costs	(800)	(454.00)	(800)	0	
99 Public Works Overhead	(14,000)	(9,632.04)	(14,000)	0	
12255 Expense - Broomehill Depot Maintenance					
01 Salaries & Wages	(3,000)	(3,804.67)	(3,000)	0	
15 Repairs & Maintenance	(5,000)	(3,481.37)	(5,000)	0	
16 Contract Services	(500)	(1,289.04)	(500)	0	
59 Other Sundry Expenses	(100)	(76.36)	(100)	0	
60 Insurances	(1,000)	(994.54)	(1,000)	0	
65 Electricity & Gas	(1,500)	(326.35)	(1,500)	0	
66 Water Charges	(100)	(118.33)	(100)	0	
98 Plant Operating Costs	(200)	(245.00)	(200)	0	
99 Public Works Overhead	(2,000)	(3,042.80)	(2,000)	0	

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TRANSPORT	Budget 2019/20	Actual YTD	Revised Budget 2019/20	Variance	Comment
<i>TRANSPORT continued</i>					
12258 Expense - Asset Depreciation					
30 Dep'n Land & Buildings	(17,500)	(11,609.64)	(17,500)	0	
31 Dep'n Plant & Equipment	(267,700)	(140,991.52)	(267,700)	0	
33 Dep'n Infrastructure	(1,096,000)	(778,516.01)	(1,096,000)	0	
12259 Expense - Staff Housing Allocation					
10 Staff Housing Allocation	(38,900)	(11,989.04)	(38,900)	0	
12260 Expense - Gravel Pit Rehabilitation					
01 Salaries & Wages	(2,500)	(871.74)	(2,500)	0	
16 Contract Services	0	(1,837.84)	0	0	
98 Plant Operating Costs	(2,000)	(430.00)	(2,000)	0	
99 Public Works Overhead	(2,500)	(871.74)	(2,500)	0	
TOTAL EXPENSE - ROAD MAINTENANCE	(2,730,700)	(1,607,810.18)	(2,653,000)	77,700	
TRANSPORT OTHER					
Revenue					
12451 Revenue - Licensing					
83 Fees & Charges	200	190.90	200	0	
87 Commissions	22,000	8,771.73	22,000	0	
TOTAL REVENUE - TRANSPORT OTHER	22,200	8,962.63	22,200	0	
Expense					
12526 Expense - Licensing					
67 Telephone Expense	(400)	(254.16)	(400)	0	
96 Administration Allocated	(55,800)	(36,201.66)	(55,800)	0	
TOTAL EXPENSE - TRANSPORT OTHER	(56,200)	(36,455.82)	(56,200)	0	
REVENUE - TRANSPORT	1,468,400	588,078.63	1,478,400	10,000	
EXPENSE - TRANSPORT	(2,786,900)	(1,644,266.00)	(2,709,200)	77,700	

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ECONOMIC SERVICES	Budget 2019/20	Actual YTD	Revised Budget 2019/20	Variance	Comment
RURAL SERVICES					
Expense					
13076 Expense - Rural Services					
01 Salaries & Wages	(500)	(325.61)	(500)	0	
21 Chemicals	(200)	0.00	(200)	0	
98 Plant Operating Costs	(300)	(130.00)	(300)	0	
99 Public Works Overhead	(500)	(325.61)	(500)	0	
TOTAL EXPENSE - RURAL SERVICES	(1,500)	(781.22)	(1,500)	0	
TOURISM & AREA PROMOTION					
Revenue					
13151 Revenue - Caravan Park, Broomehill					
72 Grants - Non Operating	127,500	0.00	127,500	0	
81 Contributions - Non Operating	55,000	0.00	55,000	0	
83 Fees & Charges	25,000	5,040.76	25,000	0	
13153 Revenue - Great Southern Treasures Programs					
71 Grants - Operating	0	27,382.00	27,400	27,400	GSDC funding - tourism implementor
13156 Revenue - Other Tourism & Area Promotion					
74 Reimbursements	500	0.00	500	0	
79 Other Sundry Income	0	52.73	0	0	
83 Fees & Charges	0	0.00	0	0	
TOTAL REVENUE - TOURISM & AREA PROMOTION	208,000	32,475.49	235,400	27,400	
Expense					
13226 Expense - Caravan Park, Broomehill					
01 Salaries & Wages	(12,000)	(6,319.67)	(12,000)	0	
15 Repairs & Maintenance	(5,000)	(1,041.21)	(5,000)	0	
16 Contract Services	(1,000)	(173.64)	(1,000)	0	
41 Loss on Disposal of Assets	0	0.00	0	0	
59 Other Sundry Expenses	(100)	(76.36)	(100)	0	
60 Insurances	(600)	(464.90)	(600)	0	
65 Electricity & Gas	(3,500)	(7,951.32)	(3,500)	0	
66 Water Charges	(4,000)	(1,341.42)	(4,000)	0	
67 Telephone Charges	(300)	(69.82)	(300)	0	
98 Plant Operating Costs	(3,000)	(614.70)	(3,000)	0	
99 Public Works Overhead	(8,000)	(3,813.24)	(8,000)	0	
13229 Expense - Great Southern Treasures - General Funds					
16 Contract Services	0	0.00	0	0	
56 Donations	(7,000)	(6,727.27)	(7,000)	0	
13230 Expense - Great Southern Treasures - Tourism Implementor					
16 Contract Services	0	(13,884.66)	(27,400)	(27,400)	Tourism Implementor contract (funded)
13232 Expense - Other Tourism & Area Promotion					
19 Advertising & Promotions	(5,000)	(470.00)	(5,000)	0	
16 Contract Services	(10,500)	(9,500.00)	(10,500)	0	
96 Administration Allocated	(16,700)	(10,860.52)	(16,700)	0	
13250 Expense - Asset Depreciation					
30 Dep'n Land & Buildings	(4,200)	(2,746.21)	(4,200)	0	
33 Dep'n Infrastructure	(5,700)	(3,433.25)	(5,700)	0	
TOTAL EXPENSE - TOURISM & AREA PROMOTION	(86,600)	(69,488.19)	(114,000)	(27,400)	

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ECONOMIC SERVICES	Budget 2019/20	Actual YTD	Revised Budget 2019/20	Variance	Comment
BUILDING SERVICES					
Revenue					
13301 Revenue - Building Services					
83 Fees & Charges	5,000	10,151.66	12,000	7,000	Increase in fees received
13302 Revenue - Construction Training Fund Levy					
83 Fees & Charges	4,000	5,259.97	5,500	1,500	Increase in fees received
13303 Revenue - Building Services Levy					
83 Fees & Charges	3,000	6,911.59	7,000	4,000	Increase in fees received
13305 Revenue - Commissions on Building Levies					
87 Commissions	200	160.20	200	0	
TOTAL REVENUE - BUILDING SERVICES	12,200	22,483.42	24,700	12,500	
Expense					
13376 Expense - Building Services					
16 Contract Services	(40,000)	(28,943.49)	(40,000)	0	
96 Administration Allocated	(16,700)	(10,860.52)	(16,700)	0	
13377 Expense - Construction Training Fund Levy					
59 Other Sundry Expenses	(4,000)	(5,280.89)	(5,500)	(1,500)	Increase in fees on-paid
13378 Expense - Building Services Levy					
59 Other Sundry Expenses	(3,000)	(7,065.94)	(7,000)	(4,000)	Increase in fees on-paid
TOTAL EXPENSE - BUILDING SERVICES	(63,700)	(52,150.84)	(69,200)	(5,500)	

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ECONOMIC SERVICES	Budget 2019/20	Actual YTD	Revised Budget 2019/20	Variance	Comment
OTHER ECONOMIC SERVICES					
Revenue					
13451 Revenue - Other Economic Services					
72 Grants - Non Operating	68,500	20,000.00	68,500	0	
74 Reimbursements	2,500	1,179.37	2,500	0	
80 Rents	8,800	5,746.02	8,800	0	
83 Fees & Charges	20,000	9,337.43	35,000	15,000	Increased water usage & charges
TOTAL REVENUE - OTHER ECONOMIC SERVICES	99,800	36,262.82	114,800	15,000	
Expense					
13527 Expense - Standpipe & Bore Mtce					
01 Salaries & Wages	(500)	(953.21)	(500)	0	
15 Repairs & Maintenance	(3,000)	0.00	(3,000)	0	
16 Contract Services	(5,000)	(6,037.68)	(5,000)	0	
65 Electricity & Gas	(7,000)	(4,946.77)	(7,000)	0	
66 Water Charges	(25,000)	(53,412.66)	(55,000)	(30,000)	Increased water usage & charges
98 Plant Operating Costs	(200)	(220.00)	(200)	0	
99 Public Works Overhead	(500)	(953.21)	(500)	0	
13528 Expense - Railway Building					
15 Repairs & Maintenance	(2,000)	(2,330.03)	(2,000)	0	
16 Contract Services	(1,600)	(1,550.00)	(1,600)	0	
60 Insurances	(1,000)	(955.88)	(1,000)	0	
65 Electricity & Gas	(500)	(314.79)	(500)	0	
66 Water Charges	(800)	(20.78)	(800)	0	
13529 Expense - Community Bank					
15 Repairs & Maintenance	(5,000)	(109.09)	(5,000)	0	
16 Contract Services	(500)	0.00	(500)	0	
60 Insurances	(800)	(723.44)	(800)	0	
66 Water Charges	(2,000)	(1,274.45)	(2,000)	0	
13550 Expense - Asset Depreciation					
30 Dep'n Land & Buildings	(5,000)	(3,275.46)	(5,000)	0	
31 Dep'n Plant & Equipment	(1,000)	(352.82)	(1,000)	0	
33 Dep'n Infrastructure	(3,200)	(2,070.21)	(3,200)	0	
TOTAL EXPENSE - OTHER ECONOMIC SERVICES	(64,600)	(79,500.48)	(94,600)	(30,000)	
REVENUE - ECONOMIC SERVICES	320,000	91,221.73	374,900	54,900	
EXPENSE - ECONOMIC SERVICES	(216,400)	(201,920.73)	(279,300)	(62,900)	

SHIRE OF BROOMEHILL-TAMBELLUP
BUDGET REVIEW - SUPPORTING INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2020

OTHER PROPERTY & SERVICES	Budget 2019/20	Actual YTD	Revised Budget 2019/20	Variance	Comment
PRIVATE WORKS					
Revenue					
14001 Revenue - Private Works					
83 Fees & Charges	15,000	1,501.62	15,000	0	
TOTAL REVENUE - PRIVATE WORKS	15,000	1,501.62	15,000	0	
Expense					
14051 Expense - Private Works					
01 Salaries & Wages	(4,000)	(525.41)	(4,000)	0	
16 Contract Services	(1,500)	0.00	(1,500)	0	
96 Administration Allocated	(2,800)	(1,810.11)	(2,800)	0	
98 Plant Operating Costs	(2,500)	(221.00)	(2,500)	0	
99 Public Works Overhead	(4,000)	(525.41)	(4,000)	0	
TOTAL EXPENSE - PRIVATE WORKS	(14,800)	(3,081.93)	(14,800)	0	
PUBLIC WORKS OVERHEADS					
Revenue					
14100 Revenue - Public Works Overheads					
74 Reimbursements	0	586.00	0	0	
14101 Revenue - Public Works Overheads No GST					
73 Contributions	1,700	2,481.20	1,700	0	
74 Reimbursements	1,000	100.00	1,000	0	
TOTAL REVENUE - PUBLIC WORKS OVERHEADS	2,700	3,167.20	2,700	0	
Expense					
14151 Expense - Public Works Overheads					
01 Salaries & Wages	(115,000)	(59,115.81)	(115,000)	0	
02 Superannuation	(156,500)	(98,057.11)	(156,500)	0	
03 Workers Comp Insurance	(32,000)	(27,709.50)	(32,000)	0	
04 Protective Clothing	(15,000)	(12,594.24)	(15,000)	0	
06 Employee Provisions	(230,000)	(174,961.45)	(230,000)	0	
07 Recruitment Costs And Subsidies	(3,000)	(1,069.77)	(3,000)	0	
08 Fringe Benefits Tax	(1,000)	0.00	(1,000)	0	
09 Allowances	(33,000)	(17,691.29)	(33,000)	0	
17 Professional Services	(10,000)	(5,197.50)	(10,000)	0	
26 Computer & Internet Expenses	(1,200)	(762.17)	(1,200)	0	
57 Conference Expenses	(2,000)	0.00	(2,000)	0	
58 Travel & Accommodation	(1,000)	0.00	(1,000)	0	
59 Other Sundry Expenses	(3,000)	(2,414.93)	(3,000)	0	
60 Insurances	(500)	(405.00)	(500)	0	
61 Licenses	(800)	(773.08)	(800)	0	
67 Telephone Expense	(5,000)	(3,213.38)	(5,000)	0	
96 Administration Allocated	(167,300)	(108,604.94)	(167,300)	0	
99 Public Works Overheads	0	(1,906.20)	0	0	
14153 Expense - Occ Health & Safety					
01 Salaries & Wages	(20,000)	(4,228.78)	(20,000)	0	
16 Contract Services	(7,000)	(3,105.15)	(7,000)	0	
59 Other Sundry Expenses	(500)	(1,936.00)	(500)	0	
98 Plant Operating Costs	(500)	(198.00)	(500)	0	

SHIRE OF BROOMEHILL-TAMBELLUP
BUDGET REVIEW - SUPPORTING INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2020

OTHER PROPERTY & SERVICES	Budget 2019/20	Actual YTD	Revised Budget 2019/20	Variance	Comment
PUBLIC WORKS OVERHEADS					
14154 Expense - Works Training					
01 Salaries & Wages	(30,000)	(6,774.71)	(30,000)	0	
05 Training & Education	(15,000)	(3,320.07)	(15,000)	0	
16 Contract Services	0	(3,348.03)	0	0	
58 Travel & Accommodation	(1,000)	(272.73)	(1,000)	0	
59 Other Sundry Expenses	0	(56.36)	0	0	
98 Plant Operating Costs	(500)	(160.00)	(500)	0	
14200 Expense - PWO Allocated					
99 Public Works Overhead	850,800	573,887.40	850,800	0	
TOTAL EXPENSE - PUBLIC WORKS OVERHEADS	0	35,131.20	0	0	
PLANT OPERATION					
Revenue					
14250 Revenue - Plant Operation					
73 Contributions	0	4,030.95	0	0	
74 Reimbursements	45,000	27,586.47	45,000	0	
79 Other Sundry Income	0	8,552.57	0	0	
TOTAL REVENUE - PLANT OPERATION	45,000	40,169.99	45,000	0	
Expense					
14251 Expense - Plant Operation					
01 Salaries & Wages	(80,000)	(45,090.26)	(80,000)	0	
11 Fuel & Oil	(165,000)	(126,520.97)	(165,000)	0	
13 Minor Equipment	(15,000)	(14,720.71)	(15,000)	0	
15 Repairs & Maintenance	(150,000)	(105,786.94)	(150,000)	0	
16 Contract Services	(37,000)	(8,834.56)	(37,000)	0	
60 Insurances	(47,000)	(44,805.25)	(47,000)	0	
61 Licenses	(16,000)	(11,608.95)	(16,000)	0	
96 Administration Allocated	(16,700)	(10,860.42)	(16,700)	0	
98 Plant Operating Costs	(8,000)	(2,099.50)	(8,000)	0	
99 Public Works Overhead	(70,000)	(45,051.61)	(70,000)	0	
14300 Expense - Plant Operation Allocated					
98 Plant Operating Costs	604,700	364,321.70	604,700	0	
TOTAL EXPENSE - PLANT OPERATION	0	(51,089.32)	0	0	
WORKERS COMPENSATION					
Revenue					
14800 Revenue - Workers Compensation					
74 Reimbursements	0	0.00	0	0	
TOTAL REVENUE - WORKERS COMPENSATION	0	0.00	0	0	
Expense					
14851 Expense - Workers Compensation					
06 Employee Provisions	0	0.00	0	0	
TOTAL EXPENSE - WORKERS COMPENSATION	0	0.00	0	0	
SALARIES & WAGES					
Expense					
14551 Expense - Gross Wages & Salaries					
01 Salaries & Wages	(2,117,900)	(1,369,594.04)	(2,117,900)	0	
14600 Expense - Wages & Salaries Allocated					
01 Salaries & Wages	2,117,900	1,334,957.21	2,117,900	0	
TOTAL EXPENSE - SALARIES & WAGES	0	(34,636.83)	0	0	

SHIRE OF BROOMEHILL-TAMBELLUP
BUDGET REVIEW - SUPPORTING INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2020

OTHER PROPERTY & SERVICES	Budget 2019/20	Actual YTD	Revised Budget 2019/20	Variance	Comment
UNCLASSIFIED					
Revenue					
14703 Revenue - Lot 22 Taylor Street					
74 Reimbursements	50,000	0.00	0	(50,000)	Contamination claim unsuccessful
14706 Revenue - Unclassified					
79 Other Sundry Revenue	0	8,340.69	8,500	8,500	Sale of pavers/ surplus equip
TOTAL REVENUE - UNCLASSIFIED	50,000	8,340.69	8,500	(41,500)	
Expense					
14752 Expense - Lot 22 Taylor Street					
01 Salaries & Wages	0	(27,479.79)	(27,500)	(27,500)	Cleanup contamination Lot 22
16 Contract Services	(70,000)	(80,002.37)	(80,000)	(10,000)	External consultancy costs
98 Plant Operation Costs	0	(22,733.30)	(22,700)	(22,700)	Cleanup contamination Lot 22
99 Public Works Overheads	0	(27,249.79)	(27,500)	(27,500)	Cleanup contamination Lot 22
14753 Expense - Unclassified					
16 Contract Services	(10,000)	0.00	(10,000)	0	
14756 Expense - Lease Reserve 22607 Tambellup					
16 Contract Services	(4,500)	(4,500.00)	(4,500)	0	
TOTAL EXPENSE - UNCLASSIFIED	(84,500)	(161,965.25)	(172,200)	(87,700)	
REVENUE - OTHER PROPERTY & SERVICES	112,700	53,179.50	71,200	(41,500)	
EXPENSE - OTHER PROPERTY & SERVICES	(99,300)	(215,642.13)	(187,000)	(87,700)	

SHIRE OF BROOMEHILL-TAMBELLUP
BUDGET REVIEW - SUPPORTING INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2020

CAPITAL REVENUE and EXPENDITURE

CLASS	Budget Revenue 2019/20	Budget Expense 2019/20	Actual YTD Revenue	Actual YTD Expense	Revised Budget Revenue	Revised Budget Expense	Variance Revenue	Variance Expense	Comment	
GOVERNANCE										
<i>CAP134</i> Tambellup Admin Building - solar energy	P&E	0	(15,000)	0.00	(1,481.82)	0	(15,000)	0	0	
Plant Replacement										
<i>04353</i> Ford Ranger dual cab (CEO) - OTA (3 changeovers)	P&E	146,000	(156,000)	0.00	0.00	146,000	(156,000)	0	0	
<i>04353</i> Ford Everest Wagon (MFA) - BH000 (2 changeovers)	P&E	88,000	(98,000)	48,377.73	(49,741.36)	88,000	(98,000)	0	0	
Total		234,000	(269,000)	48,377.73	(51,223.18)	234,000	(269,000)	0	0	
LAW, ORDER & PUBLIC SAFETY										
<i>CAP150</i> Broomehill Fire Shed	L&B	0	(460,000)	0.00	(14,087.87)	0	(464,000)	0	(4,000)	Rainwater tank
Total		0	(460,000)	0.00	(14,087.87)	0	(464,000)	0	(4,000)	
HOUSING										
<i>CAP130</i> 27 East Terrace - replace ceiling in kitchen/dining	L&B	0	(7,500)	0.00	0.00	0	0	0	7,500	Not required - property to be sold
<i>CAP135</i> Independent Living Units - Broomehill	L&B	0	(1,280,000)	0.00	(1,280,245.89)	0	(1,280,000)	0	0	
<i>CAP136</i> Staff housing - 21 Lathom St, Broomehill	L&B	0	(520,000)	0.00	(316,887.32)	0	(520,000)	0	0	
<i>CAP137</i> Staff housing - 5 Leven St, Broomehill	L&B	0	(490,000)	0.00	(437,937.97)	0	(490,000)	0	0	
<i>CAP138</i> Staff housing - 17 Taylor St, Tambellup	L&B	0	(490,000)	0.00	(575,991.22)	0	(490,000)	0	0	
<i>09001</i> Sale of 1 Janus Street, Broomehill	L&B	280,000	0	0.00	0.00	280,000	0	0	0	
<i>09001</i> Sale of 11 Lavarock Street, Broomehill	L&B	200,000	0	0.00	0.00	200,000	0	0	0	
<i>09001</i> Sale of 20 Henry Street, Tambellup	L&B	220,000	0	0.00	0.00	220,000	0	0	0	
<i>09001</i> Sale of 27 East Terrace, Tambellup	L&B	240,000	0	0.00	0.00	240,000	0	0	0	
<i>CAP146</i> GROH Housing - 4x2 Lot 384 Parnell St, Tambellup	L&B	0	(550,000)	0.00	(558,114.68)	0	(550,000)	0	0	
<i>CAP147</i> GROH Housing - 3x2 Lot 22 Taylor St, Tambellup	L&B	0	(500,000)	0.00	(321,086.39)	0	(500,000)	0	0	
<i>CAP148</i> GROH Housing - 3x2 Lot 22 Taylor St, Tambellup	L&B	0	(500,000)	0.00	(318,091.02)	0	(500,000)	0	0	
Total		940,000	(4,337,500)	0.00	(3,808,354.49)	940,000	(4,330,000)	0	7,500	
RECREATION & CULTURE										
<i>CAP104</i> Diprose Park - drainage improvements/shade over junior playground	I-O	0	(55,000)	0.00	0.00	0	(55,000)	0	0	
<i>CAP133</i> Tambellup Hall - replace kitchen ceiling (c/over)	L&B	0	(5,000)	0.00	0.00	0	0	0	5,000	Defer - investigate work req'd
<i>CAP140</i> Crawford St Basketball Court - surface/lighting completion	I-O	0	0	0.00	(730.91)	0	0	0	0	
<i>CAP149</i> Tambellup Pavilion Playground	I-O	0	0	0.00	(22,064.04)	0	(22,000)	0	(22,000)	partially funded TCPA
Total		0	(60,000)	0.00	(22,794.95)	0	(77,000)	0	(17,000)	
TRANSPORT										
Plant Replacement										
<i>12300</i> Isuzu Jetpatcher - refurbish	P&E	0	(40,000)	0.00	0.00	0	(40,000)	0	0	
<i>12300</i> Isuzu FRR500 tipper truck TA386	P&E	27,700	(75,900)	27,727.27	(84,880.29)	27,700	(75,900)	0	0	
<i>12300</i> Excavator	P&E	0	(100,000)	0.00	0.00	0	(100,000)	0	0	
<i>12300</i> Reel Mower	P&E	0	(60,000)	0.00	0.00	0	(60,000)	0	0	
<i>12300</i> Ford Ranger Wildtrak dual cab - TA001 (3 changeovers)	P&E	130,000	(140,000)	42,969.64	(47,515.09)	130,000	(140,000)	0	0	
<i>12300</i> Ford Ranger Single Cab - TA052	P&E	35,000	(40,000)	0.00	0.00	35,000	(40,000)	0	0	
<i>12300</i> Ford Ranger XLT dual cab w canopy - 1TA (3 changeovers)	P&E	125,000	(135,000)	38,000.00	(45,620.81)	125,000	(135,000)	0	0	
<i>12300</i> Isuzu NLR55 SWB light tipper - BH009	P&E	23,000	(43,000)	24,545.45	(45,307.55)	23,000	(43,000)	0	0	
<i>12300</i> Ford Ranger dual cab - BH00 (2 changeovers)	P&E	70,000	(80,000)	0.00	0.00	70,000	(80,000)	0	0	

SHIRE OF BROOMEHILL-TAMBELLUP
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CAPITAL REVENUE and EXPENDITURE

	CLASS	Budget Revenue 2019/20	Budget Expense 2019/20	Actual YTD Revenue	Actual YTD Expense	Revised Budget Revenue	Revised Budget Expense	Variance Revenue	Variance Expense	Comment
12300 Ford Ranger extra cab - BH014 (2 changeovers)	P&E	82,000	(90,000)	0.00	0.00	82,000	(90,000)	0	0	
12300 Ford Ranger dual cab - BH003 (2 changeovers)	P&E	90,000	(100,000)	0.00	0.00	90,000	(100,000)	0	0	
12300 Ford Ranger dual cab - TA005	P&E	35,000	(40,000)	0.00	0.00	35,000	(40,000)	0	0	
12300 John Deere Gator (carry over)	P&E	5,000	(26,500)	5,029.00	(26,529.00)	5,000	(26,500)	0	0	
12300 Sundry Plant	P&E	0	(20,000)	0.00	0.00	0	(20,000)	0	0	
Townscape										
CAP126/7 Townscape Plan - Broomehill & Tambellup	I-O	0	(200,000)	0.00	(55,242.64)	0	(200,000)	0	0	
Road Construction										
Regional Road Group										
RG48 Tambellup West Rd - stabilise patches & reseal SLK 23.29 to 26.52	I-R	0	(161,500)	0.00	(53,036.80)	0	(161,500)	0	0	
RG49 Gnow-Tambellup Rd - stabilise patches & reseal SLK 21.06 to 26.26	I-R	0	(195,000)	0.00	(18,278.82)	0	(195,000)	0	0	
RG50 Gnow-Tambellup Rd - stabilise patches & reseal SLK 9.96 to 13.21	I-R	0	(195,000)	0.00	(1,775.00)	0	(195,000)	0	0	
RG51 Toolbrunup Road - stabilise patches & reseal SLK 21.44 to 23.98	I-R	0	(141,600)	0.00	(79,431.31)	0	(141,600)	0	0	
RG52 Pootenup Road - stabilise patches & reseal SLK 0.00 to 5.46	I-R	0	(273,000)	0.00	(47,562.83)	0	(273,000)	0	0	
RG53 Toolbrunup Road - widen seal SLK 17.71 to 18.99	I-R	0	(360,000)	0.00	(109,671.60)	0	(360,000)	0	0	
Roads to Recovery										
RR21 Flat Rocks Rd - carry over prep for sealing	I-R	0	0	0.00	(1,289.56)	0	0	0	0	
RR22 Morgan Rd - carry over prep for sealing	I-R	0	0	0.00	(4,031.20)	0	0	0	0	
RR23 McGuire Rd - carry over prep for sealing	I-R	0	0	0.00	(2,016.24)	0	0	0	0	
RR25 Pallinup Rd - reconstruct & seal 4km	I-R	0	(404,100)	0.00	(375,893.85)	0	(404,100)	0	0	
Footpaths										
CC18 Footpath Plan	I-R	0	(35,000)	0.00	0.00	0	(35,000)	0	0	
Add back Job Depreciation	I-R	0	131,500	0.00	56,946.50	0	131,500	0	0	
Total		622,700	(2,824,100)	138,271.36	(941,136.09)	622,700	(2,824,100)	0	0	
ECONOMIC SERVICES										
CAP143 Tamb Caravan Park - investigate development of fmr Bowling Club	I-O	0	(10,000)	0.00	0.00	0	0	0	10,000	No longer req'd
CAP144 Holland Track Interpretive Centre & incorp. existing tourism plans	I-O	0	(20,000)	0.00	0.00	0	(20,000)	0	0	
CAP145 Chalets - Broomehill Caravan Park	L&B	0	(255,000)	0.00	(495.89)	0	(255,000)	0	0	
CAP151 Water Harvesting from CBH dam to Complex & Caravan Park	I-O	0	(107,500)	0.00	(2,168.35)	0	(107,500)	0	0	
14770 Sale of Lot 19 Taylor St, Tambellup	L&B	0	0	0.00	0.00	50,000	0	50,000	0	To Building Reserve
Total		0	(392,500)	0.00	(2,664.24)	50,000	(382,500)	50,000	10,000	
TOTAL		1,796,700	(8,343,100)	186,649.09	(4,840,260.82)	1,846,700	(8,346,600)	50,000	(3,500)	
LAND HELD FOR RESALE	LR	0	0	0.00	0.00	0	0	0	0	
LAND & BUILDINGS	L&B	940,000	(5,057,500)	0.00	(3,822,938.25)	990,000	(5,049,000)	50,000	8,500	
PLANT & EQUIPMENT	P&E	856,700	(1,259,400)	186,649.09	(301,075.92)	856,700	(1,259,400)	0	0	
FURNITURE & EQUIPMENT	F&E	0	0	0.00	0.00	0	0	0	0	
INFRASTRUCTURE - ROADS	I-R	0	(1,633,700)	0.00	(636,040.71)	0	(1,633,700)	0	0	
INFRASTRUCTURE - OTHER	I-O	0	(392,500)	0.00	(80,205.94)	0	(404,500)	0	(12,000)	
Total		1,796,700	(8,343,100)	186,649.09	(4,840,260.82)	1,846,700	(8,346,600)	50,000	(3,500)	

SHIRE OF BROOMEHILL-TAMBELLUP
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CAPITAL REVENUE and EXPENDITURE

CLASS	Budget Revenue 2019/20	Budget Expense 2019/20	Actual YTD Revenue	Actual YTD Expense	Revised Budget Revenue	Revised Budget Expense	Variance Revenue	Variance Expense	Comment
RESERVE TRANSFERS from / (to)									
Leave Reserve	52,700	(52,200)	0.00	(50,911.16)	52,700	(52,200)	0	0	
Plant Replacement Reserve	387,700	(309,000)	99,400.00	(102,658.17)	387,700	(309,000)	0	0	
Building Reserve	958,300	(1,045,000)	250,000.00	(102,669.59)	958,300	(1,095,000)	0	(50,000)	Proceeds Lot 19
Computer Reserve	0	(11,000)	0.00	(10,411.42)	0	(11,000)	0	0	
Tambellup Recreation Ground & Pavilion Reserve	0	(6,200)	0.00	(5,468.96)	0	(6,200)	0	0	
Broomehill Recreation Complex Reserve	0	(10,600)	0.00	(9,382.83)	0	(10,600)	0	0	
Building Maintenance Reserve	40,000	(10,800)	0.00	(10,625.02)	56,000	(10,800)	16,000	0	Bhill Museum mtce
Sandalwood Villas Reserve	0	(12,000)	0.00	(10,754.34)	0	(12,000)	0	0	
Broomehill Synthetic Bowling Green Replacement Reserve	0	(10,100)	0.00	(9,204.93)	0	(10,100)	0	0	
Refuse Sites Post Closure Management Reserve	0	(5,700)	0.00	(5,250.35)	0	(5,700)	0	0	
Lavieville Lodge Reserve	0	(11,700)	0.00	(10,646.45)	0	(11,700)	0	0	
Townscape Plan Implementation Reserve	200,000	(7,000)	56,200.00	(3,024.10)	200,000	(7,000)	0	0	
Tambellup Bowling Green Replacement Reserve	0	(7,800)	0.00	(7,662.64)	0	(7,800)	0	0	
Tourism and Economic Development Reserve	30,000	(20,300)	0.00	(20,339.88)	20,000	(20,300)	(10,000)	0	Investiage C/Park Tambellup
	1,668,700	(1,519,400)	405,600.00	(359,009.84)	1,674,700	(1,569,400)	6,000	(50,000)	
LOANS									
00122 Loan Repayments	0	(62,000)	0.00	(51,656.96)	0	(90,900)	0	(28,900)	GROH Housing Loan
Proceeds from New Loans	995,700	0	995,700.00	0.00	995,700	0	0	0	
00123 Proceeds from Short Term Loan Facilities	0	0	845,000.00	0.00	2,071,700	0	2,071,700	0	Cashflow management for Housing Project
00123 Repayment of Short Term Loan Facilities	0	0	0.00	0.00	0	(2,071,700)	0	(2,071,700)	
	995,700	(62,000)	1,840,700.00	(51,656.96)	3,067,400	(2,162,600)	2,071,700	(2,100,600)	
TOTAL CAPITAL	4,461,100	(9,924,500)	2,432,949.09	(5,250,927.62)	6,588,800	(12,078,600)	2,127,700	(2,154,100)	

RESERVE FUNDS	Budget 2019/20	Actual YTD	Revised Budget 2019/20
(a) Leave Reserve			
Opening Balance	82,100	82,075.65	82,100
Amount Set Aside/Transfer to Reserve	50,000	48,671.01	50,000
Amount Used/Transfer from Reserve	(52,700)	0.00	(52,700)
Interest Received	2,200	2,240.15	2,200
	81,600	132,986.81	81,600
(b) Plant Reserve			
Opening Balance	260,200	260,173.44	260,200
Amount Set Aside/Transfer to Reserve	300,000	93,220.95	300,000
Amount Used/Transfer from Reserve	(387,700)	(99,400.00)	(387,700)
Interest Received	9,000	9,437.22	9,000
	181,500	263,431.61	181,500
(c) Building Reserve			
Opening Balance	261,500	261,528.09	261,500
Amount Set Aside/Transfer to Reserve	1,040,000	97,321.83	1,090,000
Amount Used/Transfer from Reserve	(958,300)	(250,000.00)	(958,300)
Interest Received	5,000	5,347.76	5,000
	348,200	114,197.68	398,200
(d) Information Technology Reserve			
Opening Balance	42,700	42,739.31	42,700
Amount Set Aside/Transfer to Reserve	10,000	9,468.68	10,000
Amount Used/Transfer from Reserve	0	0.00	0
Interest Received	1,000	942.74	1,000
	53,700	53,150.73	53,700
(e) Tambellup Recreation Ground & Pavilion Reserve			
Opening Balance	51,600	51,615.94	51,600
Amount Set Aside/Transfer to Reserve	5,000	4,253.13	5,000
Amount Used/Transfer from Reserve	0	0.00	0
Interest Received	1,200	1,215.83	1,200
	57,800	57,084.90	57,800
(f) Broomehill Recreation Complex Reserve			
Opening Balance	86,100	86,052.34	86,100
Amount Set Aside/Transfer to Reserve	8,600	7,359.51	8,600
Amount Used/Transfer from Reserve	0	0.00	0
Interest Received	2,000	2,023.32	2,000
	96,700	95,435.17	96,700
(g) Building Maintenance Reserve			
Opening Balance	67,300	67,323.57	67,300
Amount Set Aside/Transfer to Reserve	10,000	9,886.22	10,000
Amount Used/Transfer from Reserve	(40,000)	0.00	(56,000)
Interest Received	800	738.80	800
	38,100	77,948.59	22,100

RESERVE FUNDS	Budget 2019/20	Actual YTD	Revised Budget 2019/20
(h) Sandalwood Villas Reserve			
Opening Balance	82,100	82,085.89	82,100
Amount Set Aside/Transfer to Reserve	10,000	8,842.88	10,000
Amount Used/Transfer from Reserve	0	0.00	0
Interest Received	2,000	1,911.46	2,000
	94,100	92,840.23	94,100
(i) Broomehill Bowling Green Replacement Reserve			
Opening Balance	65,600	65,635.08	65,600
Amount Set Aside/Transfer to Reserve	8,600	7,683.65	8,600
Amount Used/Transfer from Reserve	0	0.00	0
Interest Received	1,500	1,521.28	1,500
	75,700	74,840.01	75,700
(j) Refuse Sites Post Closure Management Reserve			
Opening Balance	26,500	26,554.52	26,500
Amount Set Aside/Transfer to Reserve	5,000	4,650.36	5,000
Amount Used/Transfer from Reserve	0	0.00	0
Interest Received	700	599.99	700
	32,200	31,804.87	32,200
(k) Lavieville Lodge Reserve			
Opening Balance	69,700	69,745.55	69,700
Amount Set Aside/Transfer to Reserve	10,000	9,040.06	10,000
Amount Used/Transfer from Reserve	0	0.00	0
Interest Received	1,700	1,606.39	1,700
	81,400	80,392.00	81,400
(l) Townscape Plan Implementation Reserve			
Opening Balance	347,500	347,522.10	347,500
Amount Set Aside/Transfer to Reserve	0	(3,137.68)	0
Amount Used/Transfer from Reserve	(200,000)	(56,200.00)	(200,000)
Interest Received	7,000	6,161.78	7,000
	154,500	294,346.20	154,500
(m) Tambellup Bowling Green Replacement Reserve			
Opening Balance	15,300	15,295.57	15,300
Amount Set Aside/Transfer to Reserve	7,500	7,367.07	7,500
Amount Used/Transfer from Reserve	0	0.00	0
Interest Received	300	295.57	300
	23,100	22,958.21	23,100
(n) Tourism and Economic Development Reserve			
Opening Balance	30,000	30,000.00	30,000
Amount Set Aside/Transfer to Reserve	20,000	20,339.88	20,000
Amount Used/Transfer from Reserve	(30,000)	0.00	(20,000)
Interest Received	300	0.00	300
	20,300	50,339.88	30,300
Total Cash Backed Reserves	1,338,900	1,441,756.89	1,382,900

RESERVE FUNDS	Budget 2019/20	Actual YTD	Revised Budget 2019/20
Summary of Transfers To and (From)			
Cash Backed Reserves			
Transfers to Reserves			
Leave Reserve	52,200	50,911.16	52,200
Plant Reserve	309,000	102,658.17	309,000
Building Reserve	1,045,000	102,669.59	1,095,000
Information Technology Reserve	11,000	10,411.42	11,000
Tambellup Rec Ground & Pavilion Reserve	6,200	5,468.96	6,200
Broomehill Rec Complex Reserve	10,600	9,382.83	10,600
Building Maintenance Reserve	10,800	10,625.02	10,800
Sandalwood Villas Reserve	12,000	10,754.34	12,000
Broomehill Bowling Green Replacement Reserve	10,100	9,204.93	10,100
Refuse Sites Post Closure Management Reserve	5,700	5,250.35	5,700
Lavieville Lodge Reserve	11,700	10,646.45	11,700
Townscape Plan Implementation Reserve	7,000	3,024.10	7,000
Tambellup Bowling Green Replacement Reserve	7,800	7,662.64	7,800
Tourism and Economic Development Reserve	20,300	20,339.88	20,300
	1,519,400	359,009.84	1,569,400
Transfers from Reserves			
Leave Reserve	(52,700)	0.00	(52,700)
Plant Reserve	(387,700)	(99,400.00)	(387,700)
Building Reserve	(958,300)	(250,000.00)	(958,300)
Information Technology Reserve	0	0.00	0
Tambellup Rec Ground & Pavilion Reserve	0	0.00	0
Broomehill Rec Complex Reserve	0	0.00	0
Building Maintenance Reserve	(40,000)	0.00	(56,000)
Sandalwood Villas Reserve	0	0.00	0
Broomehill Bowling Green Replacement Reserve	0	0.00	0
Refuse Sites Post Closure Management Reserve	0	0.00	0
Lavieville Lodge Reserve	0	0.00	0
Townscape Plan Implementation Reserve	(200,000)	(56,200.00)	(200,000)
Tambellup Bowling Green Replacement Reserve	0	0.00	0
Tourism and Economic Development Reserve	(30,000)	0.00	(20,000)
	(1,668,700)	(405,600.00)	(1,674,700)
Total Transfer to/(from) Reserves	(149,300)	(46,590.16)	(105,300)

All of the above reserve accounts are supported by money held in financial institutions.

RESERVE FUNDS

In accordance with Council resolutions in relation to each reserve account, the purpose for which the funds are set aside is as follows:-

Leave Reserve

To be used to meet the Shires Long Service Leave liability for its employees.

Plant Reserve

To be used to fund purchase of plant and equipment in accordance with the Plant Replacement Program.

Building Reserve

To be used to finance replacement, major repair or construction of new Shire buildings, and costs associated with subdivision and development of land.

Information Technology Reserve

To be used to purchase, replace or upgrade computer hardware, software and associated equipment.

Tambellup Recreation Ground & Pavilion Reserve

To be used to maintain and develop sport and recreational facilities at the Tambellup Recreation Ground and Pavilion.

Broomehill Recreation Complex Reserve

To be used for works at the Broomehill Recreation Complex in accordance with the Management Committee of the Broomehill Recreation Complex Inc.

Building Maintenance Reserve

To be used to fund building maintenance requirements for all Shire owned buildings.

Sandalwood Villas Reserve

To be utilised towards maintenance of the 6 units at Sandalwood Villas

Broomehill Bowling Green Replacement Reserve

To be used for the future replacement of the synthetic bowling green at the Broomehill Recreational Complex.

Refuse Sites Post Closure Management Reserve

To meet the financial requirements for the closure of the Broomehill and Tambellup landfill sites when their useful life expires.

Lavieville Lodge Reserve

To be utilised towards upgrade and maintenance of the 4 units at Lavieville Lodge

Townscape Plan Implementation Reserve

To be used for implementation of the Townscape Plans for the Broomehill and Tambellup townsites.

Tambellup Bowling Green Replacement Reserve

To be used for the future replacement of the synthetic bowling green at the Tambellup sports ground.

Tourism and Economic Development Reserve

To be used to progress tourism and economic development opportunities in the Shire, which includes activities such as development of a Caravan Park in Tambellup and a Holland Track Interpretive Centre in Broomehill.

BUILDING MAINTENANCE PROGRAM

	BUDGET REVIEW 2019/20	BUDGET 2019/20	ACTUAL 2019/20	COMMENT
GOVERNANCE			29/02/2020	
BH Administration Building				
Security system (cameras)	4,500	-	-	
General Maintenance	5,000	5,000	3,874	
Total	9,500	5,000	3,874	
TA Administration Building				
Internal paint	10,000	20,000	-	Contractor engaged
Install solar panels	15,000	15,000	1,482	Deposit paid
Replace airconditioner over central bench	2,500	2,500	2,682	
Security system (cameras)	4,500	-	-	
General Maintenance	2,500	2,500	3,450	
Total	34,500	40,000	7,614	
HEALTH				
TA Infant Health Clinic				
Painting - kitchen/laundry/toilet/front room & rear patio - c/over	2,000	2,000	-	
Remove rainwater tank/redirect stormwater to drainage - c/over	2,000	2,000	-	
General Maintenance	1,000	1,000	373	
Total	5,000	5,000	373	
STAFF HOUSING				
20 Henry Street				
General Maintenance	5,000	5,000	901	
Total	5,000	5,000	901	
27 East Terrace				
Replace ceiling in kitchen/living area - c/over	-	7,500	-	
General Maintenance	5,000	5,000	273	
Total	5,000	12,500	273	
18 Henry Street				
Install solar panels	5,000	5,000	-	
General Maintenance	5,000	5,000	248	
Total	10,000	10,000	248	
63 Taylor Street				
General Maintenance	5,000	5,000	138	
Total	5,000	5,000	138	
38 Ivy Street				
Reticulation	5,000	5,000	-	
General Maintenance	5,000	5,000	153	
Total	10,000	10,000	153	
11 Lavarock Street				
General Maintenance	5,000	5,000	273	
Total	5,000	5,000	273	
1 Janus Street				
General Maintenance	5,000	5,000	153	
Total	5,000	5,000	153	
OTHER HOUSING				
Unit 1, Sandalwood Villas				
General Maintenance	1,000	1,000	252	
Total	1,000	1,000	252	
Unit 2, Sandalwood Villas				
General Maintenance	1,000	1,000	349	
Total	1,000	1,000	349	

BUILDING MAINTENANCE PROGRAM

	BUDGET REVIEW 2019/20	BUDGET 2019/20	ACTUAL 2019/20	COMMENT
Unit 3, Sandalwood Villas				
General Maintenance	1,000	1,000	252	
Total	1,000	1,000	252	
Unit 4, Sandalwood Villas				
General Maintenance	1,000	1,000	267	
Total	1,000	1,000	267	
Unit 5, Sandalwood Villas				
General Maintenance	1,000	1,000	252	
Total	1,000	1,000	252	
Unit 6, Sandalwood Villas				
General Maintenance	1,000	1,000	252	
Total	1,000	1,000	252	
Unit 1, Lavieville Lodge				
General Maintenance	1,500	1,500	126	
Total	1,500	1,500	126	
Unit 2, Lavieville Lodge				
General Maintenance	1,500	1,500	126	
Total	1,500	1,500	126	
Unit 3, Lavieville Lodge				
General Maintenance	1,500	1,500	574	
Total	1,500	1,500	574	
Unit 4, Lavieville Lodge				
General Maintenance	1,500	1,500	130	
Total	1,500	1,500	130	
COMMUNITY AMENITIES				
Holland Park Toilets				
General Maintenance	3,000	3,000	144	
Total	3,000	3,000	144	
Diprose Park Toilets				
External paint (graffiti removal)	7,000	-	7,080	insurance claim
General Maintenance	3,000	3,000	4,444	incl. replace all cisterns
Total	10,000	3,000	11,524	
Norrish Street (disabled access) Public Toilets				
General Maintenance	3,000	3,000	795	
Total	3,000	3,000	795	
RECREATION & CULTURE				
BH Hall				
Fascia/scotia boards - southern side	6,000	6,000	-	
General Maintenance	5,000	5,000	940	
Total	11,000	11,000	940	
TA Hall				
Replace kitchen ceiling - c/over	-	5,000	-	Defer - investigate work req'd
Painting - exterior woodwork - c/over	1,000	1,000	-	
General Maintenance	4,000	4,000	1,183	
Total	5,000	10,000	1,183	
BH Recreation Complex				
Privacy screens to toilet entrances	2,000	2,000	-	
Security system (cameras)	4,500	-	-	contrib from BRC
Bar Fridge replacement	5,000	-	5,119	reimb from BRC
General Maintenance	2,500	5,000	1,062	
Total	14,000	7,000	6,182	
TA Pavilion				
Security system (cameras)	4,500	-	-	contrib from TCPA
General Maintenance	2,500	5,000	1,848	
Total	7,000	5,000	1,848	
BH RSL Hall				
General Maintenance	3,000	3,000	1,320	
Total	3,000	3,000	1,320	

BUILDING MAINTENANCE PROGRAM

	BUDGET REVIEW 2019/20	BUDGET 2019/20	ACTUAL 2019/20	COMMENT
Tambellup RSL Hall				
General Maintenance	500	500	103	
Total	500	500	103	
TA Youth Centre				
General Maintenance	2,000	2,000	331	
Total	2,000	2,000	331	
TA CRC & Library				
'Weatherboards' to section beneath front windows	5,000	5,000	-	
Repair parapet wall on roof - c/over	1,000	1,000	-	
General Maintenance	4,000	4,000	5,018	inc. new accessible front door
Total	10,000	10,000	5,018	
BH Museum				
Internal paint	3,000	-	2,920	funded from Bldg Mtce Reserve
Repair/reinstate white ant damaged floor	5,800	-	-	funded from Bldg Mtce Reserve
Electrical wiring & fittings	7,200	-	-	funded from Bldg Mtce Reserve
Repair office ceilings and walls	5,000	5,000	-	
General Maintenance	5,000	5,000	687	
Total	26,000	10,000	3,607	
TA Station Master's Building - Museum				
General Maintenance	2,000	2,000	187	
Total	2,000	2,000	187	
ECONOMIC SERVICES				
BH Caravan Park				
General Maintenance	5,000	5,000	1,041	
Total	5,000	5,000	1,041	
TA Railway Station Building				
General Maintenance	2,000	2,000	2,330	
Total	2,000	2,000	2,330	
Bendigo Bank				
General Maintenance	5,000	5,000	109	
Total	5,000	5,000	109	
TOTAL BUILDING MAINTENANCE PROGRAM	214,500	196,000	53,240	

RESERVE FUNDS	Budget 2019/20	Actual YTD	Revised Budget 2019/20
(a) Leave Reserve			
Opening Balance	82,100	82,075.65	82,100
Amount Set Aside/Transfer to Reserve	50,000	48,671.01	50,000
Amount Used/Transfer from Reserve	(52,700)	0.00	(52,700)
Interest Received	2,200	2,240.15	2,200
	81,600	132,986.81	81,600
(b) Plant Reserve			
Opening Balance	260,200	260,173.44	260,200
Amount Set Aside/Transfer to Reserve	300,000	93,220.95	300,000
Amount Used/Transfer from Reserve	(387,700)	(99,400.00)	(387,700)
Interest Received	9,000	9,437.22	9,000
	181,500	263,431.61	181,500
(c) Building Reserve			
Opening Balance	261,500	261,528.09	261,500
Amount Set Aside/Transfer to Reserve	1,040,000	97,321.83	1,090,000
Amount Used/Transfer from Reserve	(958,300)	(250,000.00)	(958,300)
Interest Received	5,000	5,347.76	5,000
	348,200	114,197.68	398,200
(d) Information Technology Reserve			
Opening Balance	42,700	42,739.31	42,700
Amount Set Aside/Transfer to Reserve	10,000	9,468.68	10,000
Amount Used/Transfer from Reserve	0	0.00	0
Interest Received	1,000	942.74	1,000
	53,700	53,150.73	53,700
(e) Tambellup Recreation Ground & Pavilion Reserve			
Opening Balance	51,600	51,615.94	51,600
Amount Set Aside/Transfer to Reserve	5,000	4,253.13	5,000
Amount Used/Transfer from Reserve	0	0.00	0
Interest Received	1,200	1,215.83	1,200
	57,800	57,084.90	57,800
(f) Broomehill Recreation Complex Reserve			
Opening Balance	86,100	86,052.34	86,100
Amount Set Aside/Transfer to Reserve	8,600	7,359.51	8,600
Amount Used/Transfer from Reserve	0	0.00	0
Interest Received	2,000	2,023.32	2,000
	96,700	95,435.17	96,700
(g) Building Maintenance Reserve			
Opening Balance	67,300	67,323.57	67,300
Amount Set Aside/Transfer to Reserve	10,000	9,886.22	10,000
Amount Used/Transfer from Reserve	(40,000)	0.00	(56,000)
Interest Received	800	738.80	800
	38,100	77,948.59	22,100

RESERVE FUNDS	Budget 2019/20	Actual YTD	Revised Budget 2019/20
(h) Sandalwood Villas Reserve			
Opening Balance	82,100	82,085.89	82,100
Amount Set Aside/Transfer to Reserve	10,000	8,842.88	10,000
Amount Used/Transfer from Reserve	0	0.00	0
Interest Received	2,000	1,911.46	2,000
	94,100	92,840.23	94,100
(i) Broomehill Bowling Green Replacement Reserve			
Opening Balance	65,600	65,635.08	65,600
Amount Set Aside/Transfer to Reserve	8,600	7,683.65	8,600
Amount Used/Transfer from Reserve	0	0.00	0
Interest Received	1,500	1,521.28	1,500
	75,700	74,840.01	75,700
(j) Refuse Sites Post Closure Management Reserve			
Opening Balance	26,500	26,554.52	26,500
Amount Set Aside/Transfer to Reserve	5,000	4,650.36	5,000
Amount Used/Transfer from Reserve	0	0.00	0
Interest Received	700	599.99	700
	32,200	31,804.87	32,200
(k) Lavieville Lodge Reserve			
Opening Balance	69,700	69,745.55	69,700
Amount Set Aside/Transfer to Reserve	10,000	9,040.06	10,000
Amount Used/Transfer from Reserve	0	0.00	0
Interest Received	1,700	1,606.39	1,700
	81,400	80,392.00	81,400
(l) Townscape Plan Implementation Reserve			
Opening Balance	347,500	347,522.10	347,500
Amount Set Aside/Transfer to Reserve	0	(3,137.68)	0
Amount Used/Transfer from Reserve	(200,000)	(56,200.00)	(200,000)
Interest Received	7,000	6,161.78	7,000
	154,500	294,346.20	154,500
(m) Tambellup Bowling Green Replacement Reserve			
Opening Balance	15,300	15,295.57	15,300
Amount Set Aside/Transfer to Reserve	7,500	7,367.07	7,500
Amount Used/Transfer from Reserve	0	0.00	0
Interest Received	300	295.57	300
	23,100	22,958.21	23,100
(n) Tourism and Economic Development Reserve			
Opening Balance	30,000	30,000.00	30,000
Amount Set Aside/Transfer to Reserve	20,000	20,339.88	20,000
Amount Used/Transfer from Reserve	(30,000)	0.00	(20,000)
Interest Received	300	0.00	300
	20,300	50,339.88	30,300
Total Cash Backed Reserves	1,338,900	1,441,756.89	1,382,900

RESERVE FUNDS	Budget 2019/20	Actual YTD	Revised Budget 2019/20
Summary of Transfers To and (From)			
Cash Backed Reserves			
Transfers to Reserves			
Leave Reserve	52,200	50,911.16	52,200
Plant Reserve	309,000	102,658.17	309,000
Building Reserve	1,045,000	102,669.59	1,095,000
Information Technology Reserve	11,000	10,411.42	11,000
Tambellup Rec Ground & Pavilion Reserve	6,200	5,468.96	6,200
Broomehill Rec Complex Reserve	10,600	9,382.83	10,600
Building Maintenance Reserve	10,800	10,625.02	10,800
Sandalwood Villas Reserve	12,000	10,754.34	12,000
Broomehill Bowling Green Replacement Reserve	10,100	9,204.93	10,100
Refuse Sites Post Closure Management Reserve	5,700	5,250.35	5,700
Lavieville Lodge Reserve	11,700	10,646.45	11,700
Townscape Plan Implementation Reserve	7,000	3,024.10	7,000
Tambellup Bowling Green Replacement Reserve	7,800	7,662.64	7,800
Tourism and Economic Development Reserve	20,300	20,339.88	20,300
	1,519,400	359,009.84	1,569,400
Transfers from Reserves			
Leave Reserve	(52,700)	0.00	(52,700)
Plant Reserve	(387,700)	(99,400.00)	(387,700)
Building Reserve	(958,300)	(250,000.00)	(958,300)
Information Technology Reserve	0	0.00	0
Tambellup Rec Ground & Pavilion Reserve	0	0.00	0
Broomehill Rec Complex Reserve	0	0.00	0
Building Maintenance Reserve	(40,000)	0.00	(56,000)
Sandalwood Villas Reserve	0	0.00	0
Broomehill Bowling Green Replacement Reserve	0	0.00	0
Refuse Sites Post Closure Management Reserve	0	0.00	0
Lavieville Lodge Reserve	0	0.00	0
Townscape Plan Implementation Reserve	(200,000)	(56,200.00)	(200,000)
Tambellup Bowling Green Replacement Reserve	0	0.00	0
Tourism and Economic Development Reserve	(30,000)	0.00	(20,000)
	(1,668,700)	(405,600.00)	(1,674,700)
Total Transfer to/(from) Reserves	(149,300)	(46,590.16)	(105,300)

All of the above reserve accounts are supported by money held in financial institutions.

RESERVE FUNDS

In accordance with Council resolutions in relation to each reserve account, the purpose for which the funds are set aside is as follows:-

Leave Reserve

To be used to meet the Shires Long Service Leave liability for its employees.

Plant Reserve

To be used to fund purchase of plant and equipment in accordance with the Plant Replacement Program.

Building Reserve

To be used to finance replacement, major repair or construction of new Shire buildings, and costs associated with subdivision and development of land.

Information Technology Reserve

To be used to purchase, replace or upgrade computer hardware, software and associated equipment.

Tambellup Recreation Ground & Pavilion Reserve

To be used to maintain and develop sport and recreational facilities at the Tambellup Recreation Ground and Pavilion.

Broomehill Recreation Complex Reserve

To be used for works at the Broomehill Recreation Complex in accordance with the Management Committee of the Broomehill Recreation Complex Inc.

Building Maintenance Reserve

To be used to fund building maintenance requirements for all Shire owned buildings.

Sandalwood Villas Reserve

To be utilised towards maintenance of the 6 units at Sandalwood Villas

Broomehill Bowling Green Replacement Reserve

To be used for the future replacement of the synthetic bowling green at the Broomehill Recreational Complex.

Refuse Sites Post Closure Management Reserve

To meet the financial requirements for the closure of the Broomehill and Tambellup landfill sites when their useful life expires.

Lavieville Lodge Reserve

To be utilised towards upgrade and maintenance of the 4 units at Lavieville Lodge

Townscape Plan Implementation Reserve

To be used for implementation of the Townscape Plans for the Broomehill and Tambellup townsites.

Tambellup Bowling Green Replacement Reserve

To be used for the future replacement of the synthetic bowling green at the Tambellup sports ground.

Tourism and Economic Development Reserve

To be used to progress tourism and economic development opportunities in the Shire, which includes activities such as development of a Caravan Park in Tambellup and a Holland Track Interpretive Centre in Broomehill.

BUILDING MAINTENANCE PROGRAM

	BUDGET REVIEW 2019/20	BUDGET 2019/20	ACTUAL 2019/20	COMMENT
GOVERNANCE			29/02/2020	
BH Administration Building				
Security system (cameras)	4,500	-	-	
General Maintenance	5,000	5,000	3,874	
Total	9,500	5,000	3,874	
TA Administration Building				
Internal paint	10,000	20,000	-	Contractor engaged
Install solar panels	15,000	15,000	1,482	Deposit paid
Replace airconditioner over central bench	2,500	2,500	2,682	
Security system (cameras)	4,500	-	-	
General Maintenance	2,500	2,500	3,450	
Total	34,500	40,000	7,614	
HEALTH				
TA Infant Health Clinic				
Painting - kitchen/laundry/toilet/front room & rear patio - c/over	2,000	2,000	-	
Remove rainwater tank/redirect stormwater to drainage - c/over	2,000	2,000	-	
General Maintenance	1,000	1,000	373	
Total	5,000	5,000	373	
STAFF HOUSING				
20 Henry Street				
General Maintenance	5,000	5,000	901	
Total	5,000	5,000	901	
27 East Terrace				
Replace ceiling in kitchen/living area - c/over	-	7,500	-	
General Maintenance	5,000	5,000	273	
Total	5,000	12,500	273	
18 Henry Street				
Install solar panels	5,000	5,000	-	
General Maintenance	5,000	5,000	248	
Total	10,000	10,000	248	
63 Taylor Street				
General Maintenance	5,000	5,000	138	
Total	5,000	5,000	138	
38 Ivy Street				
Reticulation	5,000	5,000	-	
General Maintenance	5,000	5,000	153	
Total	10,000	10,000	153	
11 Lavarock Street				
General Maintenance	5,000	5,000	273	
Total	5,000	5,000	273	
1 Janus Street				
General Maintenance	5,000	5,000	153	
Total	5,000	5,000	153	
OTHER HOUSING				
Unit 1, Sandalwood Villas				
General Maintenance	1,000	1,000	252	
Total	1,000	1,000	252	
Unit 2, Sandalwood Villas				
General Maintenance	1,000	1,000	349	
Total	1,000	1,000	349	

BUILDING MAINTENANCE PROGRAM

	BUDGET REVIEW 2019/20	BUDGET 2019/20	ACTUAL 2019/20	COMMENT
Unit 3, Sandalwood Villas				
General Maintenance	1,000	1,000	252	
Total	1,000	1,000	252	
Unit 4, Sandalwood Villas				
General Maintenance	1,000	1,000	267	
Total	1,000	1,000	267	
Unit 5, Sandalwood Villas				
General Maintenance	1,000	1,000	252	
Total	1,000	1,000	252	
Unit 6, Sandalwood Villas				
General Maintenance	1,000	1,000	252	
Total	1,000	1,000	252	
Unit 1, Lavieville Lodge				
General Maintenance	1,500	1,500	126	
Total	1,500	1,500	126	
Unit 2, Lavieville Lodge				
General Maintenance	1,500	1,500	126	
Total	1,500	1,500	126	
Unit 3, Lavieville Lodge				
General Maintenance	1,500	1,500	574	
Total	1,500	1,500	574	
Unit 4, Lavieville Lodge				
General Maintenance	1,500	1,500	130	
Total	1,500	1,500	130	
COMMUNITY AMENITIES				
Holland Park Toilets				
General Maintenance	3,000	3,000	144	
Total	3,000	3,000	144	
Diprose Park Toilets				
External paint (graffiti removal)	7,000	-	7,080	insurance claim
General Maintenance	3,000	3,000	4,444	incl. replace all cisterns
Total	10,000	3,000	11,524	
Norrish Street (disabled access) Public Toilets				
General Maintenance	3,000	3,000	795	
Total	3,000	3,000	795	
RECREATION & CULTURE				
BH Hall				
Fascia/scotia boards - southern side	6,000	6,000	-	
General Maintenance	5,000	5,000	940	
Total	11,000	11,000	940	
TA Hall				
Replace kitchen ceiling - c/over	-	5,000	-	Defer - investigate work req'd
Painting - exterior woodwork - c/over	1,000	1,000	-	
General Maintenance	4,000	4,000	1,183	
Total	5,000	10,000	1,183	
BH Recreation Complex				
Privacy screens to toilet entrances	2,000	2,000	-	
Security system (cameras)	4,500	-	-	contrib from BRC
Bar Fridge replacement	5,000	-	5,119	reimb from BRC
General Maintenance	2,500	5,000	1,062	
Total	14,000	7,000	6,182	
TA Pavilion				
Security system (cameras)	4,500	-	-	contrib from TCPA
General Maintenance	2,500	5,000	1,848	
Total	7,000	5,000	1,848	
BH RSL Hall				
General Maintenance	3,000	3,000	1,320	
Total	3,000	3,000	1,320	

BUILDING MAINTENANCE PROGRAM

	BUDGET REVIEW 2019/20	BUDGET 2019/20	ACTUAL 2019/20	COMMENT
Tambellup RSL Hall				
General Maintenance	500	500	103	
Total	500	500	103	
TA Youth Centre				
General Maintenance	2,000	2,000	331	
Total	2,000	2,000	331	
TA CRC & Library				
'Weatherboards' to section beneath front windows	5,000	5,000	-	
Repair parapet wall on roof - c/over	1,000	1,000	-	
General Maintenance	4,000	4,000	5,018	inc. new accessible front door
Total	10,000	10,000	5,018	
BH Museum				
Internal paint	3,000	-	2,920	funded from Bldg Mtce Reserve
Repair/reinstate white ant damaged floor	5,800	-	-	funded from Bldg Mtce Reserve
Electrical wiring & fittings	7,200	-	-	funded from Bldg Mtce Reserve
Repair office ceilings and walls	5,000	5,000	-	
General Maintenance	5,000	5,000	687	
Total	26,000	10,000	3,607	
TA Station Master's Building - Museum				
General Maintenance	2,000	2,000	187	
Total	2,000	2,000	187	
ECONOMIC SERVICES				
BH Caravan Park				
General Maintenance	5,000	5,000	1,041	
Total	5,000	5,000	1,041	
TA Railway Station Building				
General Maintenance	2,000	2,000	2,330	
Total	2,000	2,000	2,330	
Bendigo Bank				
General Maintenance	5,000	5,000	109	
Total	5,000	5,000	109	
TOTAL BUILDING MAINTENANCE PROGRAM	214,500	196,000	53,240	

Honours Nomination 2020

Local Government Medal



Closing date: 5pm Friday, 8 May 2020

ELIGIBILITY

FOR OUTSTANDING ACHIEVEMENT AND CONTRIBUTION TO THE LOCAL GOVERNMENT SECTOR / WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

ELIGIBILITY:

- President of the Association
- As a State Councillor
- As an Elected Member

PRESENTED IN RECOGNITION OF:

- Exceptional service which advances the goals of WALGA and / or the Local Government sector;
- Exemplary character and ongoing championing of the Local Government sector;
- The personal contribution given in pursuit of benefits for the community within the concept of Local Government;
- Outstanding achievements and/or significant contributions, both professionally and personally, in the advancement of the position and value of the Western Australian Local Government Association and/or Local Government within the wider community.

These key factors form the basis for the selection of recipients and will be applied in the nomination and selection process.

PRIVILEGES

- Local Government Medal, Certificate and Lapel Pin
- Complimentary registration at Association Conferences, but not including travelling, accommodation, meals or functions
- Automatic nomination for Australian Honours/Western Australia Week Awards

IMPORTANT NOTES

Electronic submission of nominations must be emailed to honours@walga.asn.au.

Eligibility to nominate persons for this award can be found in the Honours Policy 2020.

- Reference should be made to the nominating authority section below to ensure that an eligible nominator has been identified to support the nomination;
- Nominations from Member Local Governments require the support of the nominator (who must be an Elected Member) plus two other Elected Members and must be forwarded through the Chief Executive Officer of the Local Government for sign-off prior to submission to WALGA;
- Nominations submitted by State Councillors do not require supporting signatures;
- Please provide a biographical profile as detailed as possible (page 2) for the person you are nominating; and a colour photo, preferably a digital image (min 300 dip, jpeg format). The photo should be passport type (head and shoulders).
- Please note nominations will not be accepted for persons who have retired or ceased working for Local Government before 1 July 2017.

CONTACTS

Honours Nomination 2020

Local Government Medal



Nominating Authority	
<input type="checkbox"/> State Council Member	<input type="checkbox"/> Local Government

Details of Nominator NOTE: All Correspondence will be issued to this address	Title & Name:		Post-nominals		
	Council:	Shire/Town/City of:			
	Address:				
				Postcode:	
	Telephone:		Facsimile:		
	Mobile:		Email:		

Details of the person being nominated for an award <small>Please indicate if this person has retired from Local Government Yes / No</small>	Title & Name:		Post-nominals		
	Council: <small>(Last known)</small>	Shire/Town/City of:			
	Address:				
				Postcode:	
	Telephone:		Facsimile:		
	Mobile:		Email:		

Present/Last Local Government position			
Date of joining Local Government			
Previous Awards			
Length of Service of Nominee with organisation?			
Name (s)	Signature	Date	
Local Government: (Shire/Town/City of) _____ Nominator _____			
Co-nominator (required for nominations by Local Governments):			
Co-nominator (required for nominations by Local Governments):			
CEO sign-off (required for nominations by Local Governments):			

Please Return by Mail, Email (honours@walga.asn.au) or Fax (9213 2077)
 Unsigned and/or undated nominations will not be accepted.

Honours Nomination 2020

Life Membership



Closing date: 5pm Friday, 8 May 2020

ELIGIBILITY

FOR LONG AND OUTSTANDING SERVICE TO THE ASSOCIATION AND TO THE LOCAL GOVERNMENT SECTOR

ELIGIBILITY:

- As a State Councillor
- Years of service to the Association and to Local Government for a minimum of two election terms (i.e. 8 years).
- As an employee of the Association or a Member Local Government for a minimum of 15 years.

PRESENTED IN RECOGNITION OF:

- For long and outstanding service to the Association and to the Local Government sector.
- For significant achievement and/or active involvement in intergovernmental relations as a State Councillor.

PRIVILEGES

- Certificate of Life Membership and Lapel Pin
- Complimentary registration at Association Conference, but not including travelling, accommodation, meals or functions
- Complimentary subscription to Local Government News and Western Councillor.

IMPORTANT NOTES

Electronic submission of nominations must be emailed to honours@walga.asn.au.

Eligibility to nominate persons for this award can be found in the Honours Policy 2020.

- Reference should be made to the nominating authority section below to ensure that an eligible nominator has been identified to support the nomination;
- Nominations from Member Local Governments require the support of the nominator (who must be an Elected Member) plus two other Elected Members and must be forwarded through the Chief Executive Officer of the Local Government for sign-off prior to submission to WALGA;
- Nominations submitted by State Councillors do not require supporting signatures;
- Please provide a biographical profile as detailed as possible (page 2) for the person you are nominating; and a colour photo, preferably a digital image (min 300 dip, jpeg format). The photo should be passport type (head and shoulders).
- Please note nominations will not be accepted for persons who have retired or ceased working for Local Government before 1 July 2017.

CONTACTS

Honours Nomination 2020

Life Membership



Nominating Authority	
<input type="checkbox"/> State Council Member	<input type="checkbox"/> Local Government

Details of Nominator NOTE: All Correspondence will be issued to this address	Title & Name:		Post-nominals		
	Council:	Shire/Town/City of:			
	Address:				
			Postcode:		
	Telephone:		Facsimile:		
	Mobile:		Email:		

Details of the person being nominated for an award <small>Please indicate if this person has retired from Local Government Yes / No</small>	Title & Name:		Post-nominals		
	Council: <small>(Last known)</small>	Shire/Town/City of:			
	Address:				
			Postcode:		
	Telephone:		Facsimile:		
	Mobile:		Email:		

Present/Last Local Government position		
Date of joining Local Government		
Previous Awards		
Length of Service of Nominee with organisation?		

Name (s)	Signature	Date
Local Government: (Shire/Town/City of) _____ Nominator		
Co-nominator (required for nominations by Local Governments):		
Co-nominator (required for nominations by Local Governments):		
CEO sign-off (required for nominations by Local Governments):		

Please Return by Mail, Email (honours@walga.asn.au) or Fax (9213 2077)

Unsigned and/or undated nominations will not be accepted.

Emailed nominations must be digitally signed

Honours Nomination 2020

Eminent Service Award



Closing date: 5pm Friday, 8 May 2020

ELIGIBILITY

FOR PERSONAL COMMITMENT, EMINENT SERVICE AND CONTRIBUTION TO THE LOCAL GOVERNMENT SECTOR OR THE ASSOCIATION:

ELIGIBILITY:

- As a President or Mayor
- As a State Councillor
- As an Elected Member or employee of the Association or a member Local Government
- As an employee of a Government Agency

PRESENTED IN RECOGNITION OF:

- Notable contribution to the Association and/or the Local Government sector.

PRIVILEGES

- Eminent Service Award - certificate

IMPORTANT NOTES

Electronic submission of nominations must be emailed to honours@walga.asn.au.

Eligibility to nominate persons for this award can be found in the Honours Policy 2020.

- Reference should be made to the nominating authority section below to ensure that an eligible nominator has been identified to support the nomination;
- Nominations from Member Local Governments require the support of the nominator (who must be an Elected Member) plus two other Elected Members and must be forwarded through the Chief Executive Officer of the Local Government for sign-off prior to submission to WALGA;
- Nominations submitted by State Councillors do not require supporting signatures;
- Please provide a biographical profile as detailed as possible (page 2) for the person you are nominating; and a colour photo, preferably a digital image (min 300 dip, jpeg format). The photo should be passport type (head and shoulders).
- Please note nominations will not be accepted for persons who have retired or ceased working for Local Government before 1 July 2017.

CONTACTS

Honours Nomination 2020 Eminent Service Award



Nominating Authority	
<input type="checkbox"/> State Council Member	<input type="checkbox"/> Local Government

Details of Nominator <u>Note:</u> All Correspondence will be issued to this address	Title & Name:		Post-nominals	
	Council:	Shire/Town/City of:		
	Address:			
				Postcode:
	Telephone:			Facsimile:
	Mobile:			Email:

Details of the person being nominated for an award Please indicate if this person has retired from Local Government Yes / No	Title & Name:		Post-nominals	
	Council: (Last known)	Shire/Town/City of:		
	Address:			
				Postcode:
	Telephone:			Facsimile:
	Mobile:			Email:

Present/Last Local Government position			
Date of joining Local Government			
Previous Awards			
Length of Service of Nominee with organisation?			
Name (s)	Signature	Date	
Local Government: (Shire/Town/City of _____) Nominator _____			
Co-nominator (required for nominations by Local Governments):			
Co-nominator (required for nominations by Local Governments):			
CEO sign-off (required for nominations by Local Governments):			

Please Return by Mail, Email (honours@walga.asn.au) or Fax (9213 2077)
 Unsigned and/or undated nominations will not be accepted.
Emailed nominations must be digitally signed

Honours Nomination 2020

Long and Loyal Service Award



Closing date: 5pm Friday, 8 May 2020

ELIGIBILITY

FOR LONG SERVICE OF A HIGH DEGREE TO LOCAL GOVERNMENT, THE LOCAL GOVERNMENT SECTOR OR THE ASSOCIATION:

ELIGIBILITY:

- As a State Councillor for 8 or more years
- As an Elected Member for 12 or more years

PRESENTED IN RECOGNITION OF:

- Outstanding service to the Association, Local Government, and/or the Local Government sector.
- Long and loyal service to the Association, Local Government, and/or the Local Government sector.

NB: This award is for outstanding and long and loyal service from Elected Members that have at least served 12 years.

PRIVILEGES

- Long and Loyal Service Award – certificate

IMPORTANT NOTES

Electronic submission of nominations must be emailed to honours@walga.asn.au.

Eligibility to nominate persons for this award can be found in the Honours Policy 2020.

- Reference should be made to the nominating authority section below to ensure that an eligible nominator has been identified to support the nomination;
- Nominations from Member Local Governments require the support of the nominator (who must be an Elected Member) plus two other Elected Members and must be forwarded through the Chief Executive Officer of the Local Government for sign-off prior to submission to WALGA;
- Nominations submitted by State Councillors do not require supporting signatures;
- Please provide a biographical profile as detailed as possible (page 2) for the person you are nominating; and a colour photo, preferably a digital image (min 300 dip, jpeg format). The photo should be passport type (head and shoulders).
- Please note nominations will not be accepted for persons who have retired or ceased working for Local Government before 1 July 2017.

CONTACTS

Honours Nomination 2020

Long and Loyal Service Award

Nominating Authority	
<input type="checkbox"/> State Council Member	<input type="checkbox"/> Local Government

Details of Nominator <u>NOTE:</u> All Correspondence will be issued to this address	Title & Name:		Post-nominals		
	Council:	Shire/Town/City of:			
	Address:				
				Postcode:	
	Telephone:		Facsimile:		
	Mobile:		Email:		

Details of the person being nominated for an award <small>Please indicate if this person has retired from Local Government Yes / No</small>	Title & Name:		Post-nominals		
	Council: <small>(Last known)</small>	Shire/Town/City of:			
	Address:				
				Postcode:	
	Telephone:		Facsimile:		
	Mobile:		Email:		

Present/Last Local Government position		
Date of joining Local Government		
Previous Awards		
Length of Service of Nominee with organisation?		

Name (s)	Signature	Date
Local Government: (Shire/Town/City of) _____ Nominator		
Co-nominator (required for nominations by Local Governments):		
Co-nominator (required for nominations by Local Governments):		
CEO sign-off (required for nominations by Local Governments):		

Please Return by Mail, Email (honours@walga.asn.au) or Fax (9213 2077)

Unsigned and/or undated nominations will not be accepted.

Emailed nominations must be digitally signed

Honours Nomination 2020

Local Government Distinguished Officers Award



Closing date: 5pm Friday, 8 May 2020

ELIGIBILITY

FOR OUTSTANDING CONTRIBUTIONS MADE BY EMPLOYEES OF MEMBER LOCAL GOVERNMENTS TO THE LOCAL GOVERNMENT SECTOR:

PRESENTED IN RECOGNITION OF:

- Demonstrating outstanding contributions to the Local Government sector.
- Leading by example, sustainable performance and highlights best practice operations for the sector
- Outstanding achievements, both professionally and personally, in the advancement of the Local Government sector.

PRIVILEGES

- Local Government Officer Award - Certificate

State Councillors, Zones and Member Local Governments are eligible to nominate officers for this category.

IMPORTANT NOTES

Electronic submission of nominations must be emailed to honours@walga.asn.au.

Eligibility to nominate Officers for this award can be found in the Honours Policy 2020.

- Reference should be made to the nominating authority section below to ensure that an eligible nominator has been identified to support the nomination;
- Nominations from Member Local Governments require the support of the nominator (who must be an Elected Member) plus two other Elected Members and must be forwarded through the Mayor/President of the Local Government for sign-off prior to submission to WALGA;
- Nominations submitted by State Councillors do not require supporting signatures;
- Please provide a biographical profile as detailed as possible (page 2) for the Officer you are nominating; and a colour photo, preferably a digital image (min 300 dip, jpeg format). The photo should be passport type (head and shoulders).
- Please note nominations will not be accepted for persons who have retired or ceased working for Local Government before 1 July 2017.

CONTACTS

Honours Nomination 2020

LG Distinguished Officer Award



Nominating Authority	
<input type="checkbox"/> State Council Member	<input type="checkbox"/> Local Government

Details of Nominator NOTE: All Correspondence will be issued to this address	Title & Name:		Post-nominals		
	Council:	Shire/Town/City of:			
	Address:				
				Postcode:	
	Telephone:		Facsimile:		
	Mobile:		Email:		

Details of the person being nominated for an award <small>Please indicate if this person has retired from Local Government Yes / No</small>	Title & Name:		Post-nominals		
	Council: <small>(Last known)</small>	Shire/Town/City of:			
	Address:				
				Postcode:	
	Telephone:		Facsimile:		
	Mobile:		Email:		

Present/Last Local Government position			
Date of joining Local Government			
Previous Awards			
Length of Service of Nominee with organisation?			
Name (s)	Signature	Date	
Local Government: Shire/Town/City of _____ Nominator			
Co-nominator (required for nominations by Local Governments):			
Co-nominator (required for nominations by Local Governments):			
Mayor/President sign-off (required for nominations by Local Governments):			
State Councillor:			

Please Return by Mail, Email (honours@walga.asn.au) or Fax 9213 2077
 Unsigned and/or undated nominations **will not be accepted.**
Emailed nominations must be digitally signed

Honours Nomination 2020

Merit Award



Closing date: 5pm Friday, 8 May 2020

ELIGIBILITY

FOR DISTINGUISHED SERVICE TO THE COMMUNITY THROUGH THE LOCAL GOVERNMENT OF THE CITY/SHIRE/TOWN OF _____

ELIGIBILITY:

- As an Elected Member
- Must have served for 4 years or more

PRESENTED IN RECOGNITION OF:

- Committed and dedicated to the pursuit of achievement for the community of a Local Government.

PRIVILEGES

- Local Government Merit Award – certificate

IMPORTANT NOTES

Electronic submission of nominations must be emailed to honours@walga.asn.au.

Eligibility to nominate persons for this award can be found in the Honours Policy 2020.

- Reference should be made to the nominating authority section below to ensure that an eligible nominator has been identified to support the nomination;
- Nominations from Member Local Governments require the support of the nominator (who must be an Elected Member) plus two other Elected Members and must be forwarded through the Chief Executive Officer of the Local Government for sign-off prior to submission to WALGA;
- Nominations submitted by State Councillors do not require supporting signatures;
- Please provide a biographical profile as detailed as possible (page 2) for the person you are nominating; and a colour photo, preferably a digital image (min 300 dip, jpeg format). The photo should be passport type (head and shoulders).
- Please note nominations will not be accepted for persons who have retired or ceased working for Local Government before 1 July 2017.

CONTACTS

Honours Nomination 2020

Merit Award



Nominating Authority	
<input type="checkbox"/> State Council Member	<input type="checkbox"/> Local Government

Details of Nominator NOTE: All Correspondence will be issued to this address	Title & Name:		Post-nominals	
	Council:	Shire/Town/City of:		
	Address:			
			Postcode:	
	Telephone:		Facsimile:	
	Mobile:		Email:	

Details of the person being nominated for an award <small>Please indicate if this person has retired from Local Government Yes / No</small>	Title & Name:		Post-nominals	
	Council: <small>(Last known)</small>	Shire/Town/City of:		
	Address:			
			Postcode:	
	Telephone:		Facsimile:	
	Mobile:		Email:	

Present/Last Local Government position			
Date of joining Local Government			
Previous Awards			
Length of Service of Nominee with organisation?			
Name (s)	Signature	Date	
Local Government: (Shire/Town/City of) _____ Nominator _____			
Co-nominator (required for nominations by Local Governments):			
Co-nominator (required for nominations by Local Governments):			
CEO sign-off (required for nominations by Local Governments):			

PLEASE RETURN by MAIL, EMAIL (honours@walga.asn.au) or FAX (9213 2077)
 UNSIGNED AND/OR UNDATED NOMINATIONS **WILL NOT BE ACCEPTED.**
Emailed Nominations Must Be Digitally Signed

Honours Program 2020

Policy



WALGA recognises service to Local Government by the award of the following Honours:

- Local Government Medal
- Life Membership
- Eminent Service Award (previously Certificate of Appreciation)
- Long and Loyal Service Award
- Merit Award (previously Distinguished Service Award)
- Local Government Distinguished Officers Award

LOCAL GOVERNMENT MEDAL

FOR OUTSTANDING ACHIEVEMENT AND CONTRIBUTION TO THE LOCAL GOVERNMENT SECTOR / WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

ELIGIBILITY:

- President of the Association
- As a State Councillor
- As an Elected Member

PRESENTED IN RECOGNITION OF:

- Exceptional service which advances the goals of WALGA and / or the Local Government sector;
- Exemplary character and ongoing championing of the Local Government sector;
- The personal contribution given in pursuit of benefits for the community within the concept of Local Government;
- Outstanding achievements and/or significant contributions, both professionally and personally, in the advancement of the position and value of the Western Australian Local Government Association and/or Local Government within the wider community; and,

These key factors form the basis for the selection of recipients and will be applied in the nomination and selection process.

PRIVILEGES

- Local Government Medal, Certificate and Lapel Pin
- Complimentary registration at Association Conferences, but not including travelling, accommodation, meals or functions
- Automatic nomination for Australian Honours/Western Australia Week Awards

LIFE MEMBERSHIP

FOR LONG AND OUTSTANDING SERVICE TO THE ASSOCIATION AND TO THE LOCAL GOVERNMENT SECTOR

ELIGIBILITY:

- As a State Councillor
- Years of service to the Association and to Local Government for a minimum of two election terms (i.e. 8 years).
- As an employee of the Association or a Member Local Government for a minimum of 15 years.

PRESENTED IN RECOGNITION OF:

- For long and outstanding service to the Association and to the Local Government sector.
- For significant achievement and/or active involvement in intergovernmental relations as a State Councillor.

PRIVILEGES

- Certificate of Life Membership and Lapel Pin
- Complimentary registration at Association Conference, but not including travelling, accommodation, meals or functions
- Complimentary subscription to Local Government News and Western Councillor.

EMINENT SERVICE AWARD (Previously Known As Certificate Of Appreciation)

FOR PERSONAL COMMITMENT, EMINENT SERVICE AND CONTRIBUTION TO THE LOCAL GOVERNMENT SECTOR OR THE ASSOCIATION:

ELIGIBILITY:

- As a President or Mayor
- As a State Councillor
- As an Elected Member or employee of the Association or a Member Local Government
- As an employee of a Government Agency

PRESENTED IN RECOGNITION OF:

- Notable contribution to the Association and/or the Local Government sector.

PRIVILEGES

- Eminent Service Award - Certificate

LONG AND LOYAL SERVICE AWARD

FOR LONG SERVICE OF A HIGH DEGREE TO LOCAL GOVERNMENT, THE LOCAL GOVERNMENT SECTOR OR THE ASSOCIATION:

ELIGIBILITY:

- As a State Councillor for 8 or more years
- As an Elected Member for 12 or more years

PRESENTED IN RECOGNITION OF:

- Outstanding service to the Association, Local Government, and/or the Local Government sector.
- Long and loyal service to the Association, Local Government, and/or the Local Government sector.

NB: *This award is for outstanding long and loyal service from Elected Members that have at least served 12 years.*

PRIVILEGES

- Long and Loyal Service Award – Certificate

MERIT AWARD (Previously Known As The Distinguished Service Award)

FOR DISTINGUISHED SERVICE TO THE COMMUNITY THROUGH THE LOCAL GOVERNMENT OF THE CITY/SHIRE/TOWN OF _____

ELIGIBILITY:

- As an Elected Member
- Must have served for 4 years or more

PRESENTED IN RECOGNITION OF:

- Committed and dedicated to the pursuit of achievement for the community of a Local Government.

PRIVILEGES

- Local Government Merit Award – Certificate

LOCAL GOVERNMENT DISTINGUISHED OFFICER AWARD

FOR OUTSTANDING CONTRIBUTIONS MADE BY EMPLOYEES OF MEMBER LOCAL GOVERNMENTS TO THE LOCAL GOVERNMENT SECTOR:

PRESENTED IN RECOGNITION OF:

- Demonstrating outstanding contributions to the Local Government sector.
- Leading by example, sustainable performance and highlights best practice operations for the sector
- Outstanding achievements, both professionally and personally, in the advancement of the Local Government sector.

PRIVILEGES

- Local Government Officer Award - Certificate

State Councillors, Zones and Member Local Governments are eligible to nominate officers for this category.

WHO CAN NOMINATE FOR AWARDS?

Nominations for awards within the WALGA Honours program can be made by the following nominators:

- **Local Government Medal** - Available for nomination by State Council Members and Member Local Governments with a co-sign by a State Councillor.
- **Life Membership** - Available for nomination by State Council Members and Member Local Governments
- **Eminent Service Award** - Available for nomination by State Council Members and Member Local Governments
- **Long and Loyal Service Award** - Available for nomination by State Council Members and Member Local Governments
- **Merit Award** - Available for nomination by State Council Members and Member Local Governments
- **Local Government Distinguished Officer Award** - Available for nomination by State Council Members and Member Local Governments

PLEASE NOTE:

State Council Members are those individuals elected to the State Council of WALGA and that nominations submitted by State Council Members do not require supporting signatures.

Eligibility to nominate persons for Honours varies between award categories. Reference should be made to the nominating authority section of the 2020 nomination forms to ensure that an eligible nominator has been identified to support the nomination.

Nominations by Member Local Governments require that the Local Government is a Member of the WA Local Government Association (WALGA). The support of the nominator (who must be an Elected Member) plus two other Elected Members is required and the nomination must be forwarded through the Chief Executive Officer of the Local Government for sign-off prior to submission to the Association.

In the case of the Local Government Distinguished Officer Award the final sign-off should be performed by the Mayor or President of the Local Government.

WHO CAN BE NOMINATED FOR AN AWARD?

Nominations will not be accepted for persons who have retired or ceased working for Local Government before 1 July 2017.

NOMINATION PROCESS

Nominations will be invited and will close in May of each year.

Additional copies of Nomination forms are available by visiting: <http://www.walga.asn.au/Policy-Advice-and-Advocacy/Governance-and-Strategy/Local-Government-Honours.aspx>

The Nomination form, and any attachments, should be submitted to the Association's Secretariat either by hand, post, email or facsimile. **Emailed Nominations Must Be Dated And Digitally Signed.**

The WA Local Government Association Honours Panel will meet after the closing date for nominations and undertake to adjudicate in the selection of recipients.

Successful Honours nominees will be notified of their nomination, and arrangements will be made as appropriate in respect of the award presentation.

Nominating bodies will be advised of any unsuccessful nominations in due course.

FURTHER ENQUIRIES

Executive Officer Governance
WALGA
Phone: (08) 9213 2036

<i>Policy No:</i>	1.25 ATTENDANCE AT EVENTS & FUNCTIONS POLICY
<i>Policy Objective:</i>	To establish guidelines for appropriate disclosure and management of acceptance of invitations to events or functions, or other hospitality occasions, where elected members and CEO's are invited free of charge, whether as part of their official duties as council or Shire representatives or not.
<i>Minute No:</i>	
<i>Date of adoption:</i>	19 March 2020
<i>Date of Amendment:</i>	
<i>Date of Review:</i>	

Introduction

Section 5.90A of the Local Government Act 1995 provides that a local government must prepare and adopt an Attendance at Events policy.

This policy is made in accordance with those provisions.

Purpose

This policy addresses attendance at any events, including concerts, conferences, functions or sporting events, whether free of charge, part of a sponsorship agreement, or paid by the local government. The purpose of the policy is to provide transparency about the attendance at events of council members and the chief executive officer (CEO).

Attendance at an event in accordance with this policy will exclude the gift holder from the requirement to disclose an interest if the ticket is above \$300 and the donor has a matter before council. Any gift received that is less than \$300 (either one gift or cumulative over 12 months from the same donor) also does not need to be disclosed as an interest. Receipt of the gift will still be required under the gift register provisions

Legislation

5.90A. Policy for attendance at events

- (1) In this section —
event includes the following —
 - (a) a concert;
 - (b) a conference;
 - (c) a function;
 - (d) a sporting event;
 - (e) an occasion of a kind prescribed for the purposes of this definition.

- (2) A local government must prepare and adopt* a policy that deals with matters relating to the attendance of council members and the CEO at events, including-
 - (a) the provision of tickets to events; and
 - (b) payments in respect of attendance; and
 - (c) approval of attendance by the local government and criteria for approval; and
 - (d) any prescribed matter.

* Absolute majority required.

- (3) A local government may amend* the policy.
* Absolute majority required.
- (4) When preparing the policy or an amendment to the policy, the local government must comply with any prescribed requirements relating to the form or content of a policy under this section.
- (5) The CEO must publish an up-to-date version of the policy on the local government's official website.

Provision of tickets to events

1. Invitations

- 1.1 All invitations or offers of tickets for a council member or CEO to attend an event should be in writing and addressed to the Chief Executive Officer.
- 1.2 Any invitation or offer of tickets not addressed to the Chief Executive Officer is not captured by this policy and must be disclosed in accordance with the gift and interest provisions in the Act.
- 1.3 A list of events and attendees authorised by the local government in advance of the event is at Attachment A.

2 Approval of attendance

- 2.1 In making a decision on attendance at an event, the council will consider:
 - a) who is providing the invitation or ticket to the event,
 - b) the location of the event in relation to the local government (within the district or out of the district),
 - c) the role of the council member or CEO when attending the event (participant, observer, presenter) and the value of their contribution,
 - d) whether the event is sponsored by the local government,
 - e) the benefit of local government representation at the event,
 - f) the number of invitations / tickets received, and
 - g) the cost to attend the event, including the cost of the ticket (or estimated value of the event per invitation) and any other expenses such as travel and accommodation.
- 2.2 Decisions to attend events in accordance with this policy will be made by simple majority or by the CEO in accordance with any authorisation provided in this policy.

3 Payments in respect of attendance

- 3.1 Where an invitation or ticket to an event is provided free of charge, the local government may contribute to appropriate expenses for attendance, such as travel and accommodation, for events outside the district if the council determine attendance to be of public value.
- 3.2 For any events where a member of the public is required to pay, unless previously approved and listed in Attachment A, the council will determine whether it is in the best interests of the local government for a council member or the CEO or another officer to attend on behalf of the council.

3.3 If the council determines that a council member or CEO should attend a paid event, the local government will pay the cost of attendance and reasonable expenses, such as travel and accommodation.

3.4 Where partners of an authorised local government representative attend an event, any tickets for that person, if paid for by the local government, must be reimbursed by the representative unless expressly authorised by the council.

DRAFT

Attachment A – events authorised in advance

Event	Date of event	Approved Attendee/s	Approved local government contribution to cost	Date of council resolution or CEO authorisation
Example: Greater Westralia Regional Agricultural Ball	20 December 2019	<ul style="list-style-type: none"> • President Cr Brown and partner • Deputy President Cr Green and partner • CEO and partner 	6 tickets @ \$190ea Total cost \$1,140	Ordinary Council Meeting 4 November 2019



Department of
Local Government, Sport
and Cultural Industries

Local Government Operational Guidelines

December 2019

Attendance at events policy



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Department of Local Government, Sport and Cultural Industries

Leederville office

246 Vincent Street
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Perth Business Centre WA 6849

Email: info@dlgsc.wa.gov.au

Website: www.dlgsc.wa.gov.au

About DLGSC

The DLGSC works with partners across government and within its diverse sectors to enliven the Western Australian community and economy through support for and provision of sporting, recreational, cultural and artistic policy, programs and activities for locals and visitors to the State.

The department provides regulation and support to local governments and the racing, gaming and liquor industries to maintain quality and compliance with relevant legislation, for the benefit of all Western Australians. This publication is current at December 2019.

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1. Introduction

Council members are expected to make decisions in the best interests of their community. To do this, they must consider each issue on its merits.

Decision-making could be influenced – or perceived to be influenced – in a number of ways, including through financial relationships, personal relationships and the receipt of gifts. The *Local Government Act 1995* sets out requirements on council members, Chief Executive Officers (CEOs) and other employees to ensure transparency and accountability in decision-making.

Certain gifts received by council members and CEOs are specifically excluded from the conflict of interest provisions (section 5.62(1B)), including a gift that is received in accordance with an Attendance at Events policy. This guideline gives an overview of matters which could be included in the Attendance at Events policy.

Note: this guideline does not apply to the gift provisions in the code of conduct that relates to employees (other than the CEO).

Other related operational guidelines:

- Operational Guideline: Disclosure of gifts and disclosure of interests relating to gifts
- Operational Guideline: Disclosure of interests affecting impartiality
- Operational Guideline: Primary and annual returns

2. Gifts

A gift is defined under section 5.57 of the Act as a conferral of a financial benefit (including a disposition of property) made by one person in favour of another person unless adequate consideration in money or money's worth passes from the person in whose favour the conferral is made to the person who makes the conferral. It includes any contributions to travel.

For the purposes of both disclosure of receipt and disclosing an interest when a matter comes before council, a gift is any gift valued at over \$300 or a cumulative value of \$300 where the gifts are received from the same donor in a 12-month period.

2.1. Interests in matters before council

The interest provisions are aimed at ensuring that decision-making is free from influence and so decisions can be made in the best interests of the community.

An interest created from receipt of a gift recognises that a relationship is formed between the donor and a recipient of a gift which could be perceived to affect decision-making. This applies to any gift received, not just a gift that must to be disclosed under sections 5.87A and 5.87B.

The basic principle is, that unless the gift is an excluded gift (section 5.62(1B) and Administration Reg. 20B), the council member who has received the gift is not to participate in any part of the meeting dealing with the matter. They must be absent from any deliberations (unless approval is granted by the council or the Minister).

If the council member has such an interest they must disclose this interest before the meeting to the CEO or to the presiding member before the matter is discussed.

If it is the CEO who has the interest due to receipt of a gift, they are not to provide advice to council or prepare reports for council, either directly or indirectly. They must disclose their interest to the mayor or president.

2.2. Gifts excluded from the interest provisions

Any gift received over \$300 is specifically excluded from the conflict of interest provisions if:

- the gift relates to attendance at an event where attendance has been approved by the council in accordance with the council endorsed Attendance at Events policy, or
- the gifts is from specified entities.

Regulation 20B of the *Local Government (Administration) Regulations 1996* prescribes the specified entities as WALGA (but not LGIS), ALGA, LG Professionals, a State public service department, a Commonwealth, State or Territory government department or another local government or regional local government.

Excluded gifts are still a gift that must be disclosed and published on the gifts register if over the value of \$300 and received in the capacity of council member or CEO.

3. Attendance at events policy

Section 5.90A of the Local Government Act requires that local governments have an attendance at events policy. The purpose of the policy is for the council to actively consider the purpose of and benefits to the community from council members and CEOs attending events.

The policy provides a framework for the acceptance of invitations to various events and clarifies who will pay for tickets or the equivalent value of the invitation.

The tickets should be provided to the local government and not individual council members. A ticket or invitation provided by a donor to an individual in their capacity as a council member or CEO is to be treated as a gift to that person, unless the tickets or invitation is referred to the local government to be considered in accordance with the policy.

3.1. The legislation [section 5.90A]

5.90A. Policy for attendance at events

- (1) In this section —

event includes the following —

- (a) a concert;
 - (b) a conference;
 - (c) a function;
 - (d) a sporting event;
 - (e) an occasion of a kind prescribed for the purposes of this definition.
- (2) A local government must prepare and adopt* a policy that deals with matters relating to the attendance of council members and the CEO at events, including —
- (a) the provision of tickets to events; and
 - (b) payments in respect of attendance; and
 - (c) approval of attendance by the local government and criteria for approval; and
 - (d) any prescribed matter.
- * Absolute majority required.
- (3) A local government may amend* the policy.
- * Absolute majority required.
- (4) When preparing the policy or an amendment to the policy, the local government must comply with any prescribed requirements relating to the form or content of a policy under this section.
- (5) The CEO must publish an up-to-date version of the policy on the local government's official website.

4. Matters for consideration in developing the policy

In developing the policy, there are a number of matters which need to be considered. Principally, the council needs to consider what is the benefit to the community or local government in having members of council or the CEO attend the event.

The Attendance at Events policy is to enable council members to attend events as a representative of council without restricting their ability to participate in council meetings. It is not intended to be used as a mechanism to avoid conflict of interest provisions where significant matters are likely to come before council from the provider of the invitation.

While attending events is generally considered an important function for council members and the CEO to represent the local government, if there are costs involved, especially significant costs, it can lead to criticism from the community for spending ratepayer's money if the tangible benefits are not identified. Similarly, if the council is accepting tickets, including those as a result of sponsorship, there can be a perception of bias when matters affecting that organisation come before council.

The policy should also consider the role that the person attending will have at the event - for example, speaking, giving an award or being a member of the audience – especially if there are significant costs associated with attendance. The community perception will be different for a person attending to undertake a specific role or function versus being a member of the audience.

Note that examples are provided in the legislation of what constitutes an event: concerts, conferences, functions and sporting events. This is not an exhaustive list and councils should consider the full range of events that may be relevant to their local government, such as agricultural shows, field days, school awards nights and cultural events.

Ultimately, it is the decision of the council as to what is contained within the policy and this will vary between local governments.

Matters that could be included are:

- To whom invitations are to be directed,
- Who authorises attendance at an event, including how the decision is made for a council member or CEO to attend an event,
- How many people are authorised to attend an event,
- Who is responsible for the cost of attending (if any), including whether there is a requirement for the council member or CEO to contribute to the cost, particularly if the person's partner is also attending;
- Whether there are any events that are authorised in advance by council (preauthorised events),
- Whether the location of the event is within the district,
- Attendance at sponsored events, and
- Attendance at events that are outside the policy.

The council, with accountability to the local community, is in the best position to determine the design and content of the policy. Some local governments have requested guidance from the Department. To this end a sample policy is included on the following pages.

The policy may provide authorisation for the CEO to be the decision maker where decisions align with the policy intent. In that case, the policy must set out clear criteria by which the CEO may make such determinations.

5. Concluding remarks

In developing the Attendance at Events policy, councils need to actively consider the purpose of and benefits to the community from council members and CEOs attending events. The policy should not be used to intentionally circumvent conflict of interests which may arise from attending events hosted by a provider who will have a significant matter before council.

Local governments are encouraged to use this template as a guide and to adapt it to reflect the needs and expectations of their communities. The policy can also be adapted to include attendance at events by employees other than the CEO.

The community's trust in local government is crucial to its success.

Attendance at Events – template policy

Introduction

Section 5.90A of the *Local Government Act 1995* provides that a local government must prepare and adopt an Attendance at Events policy.

This policy is made in accordance with those provisions.

Purpose

This policy addresses attendance at any events, including concerts, conferences, functions or sporting events, whether free of charge, part of a sponsorship agreement, or paid by the local government. The purpose of the policy is to provide transparency about the attendance at events of council members and the chief executive officer (CEO).

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Legislation

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- (3) A local government may amend* the policy.
* Absolute majority required.
- (4) When preparing the policy or an amendment to the policy, the local government must comply with any prescribed requirements relating to the form or content of a policy under this section.
- (5) The CEO must publish an up-to-date version of the policy on the local government's official website.

Provision of tickets to events

1. Invitations

- 1.1 All invitations or offers of tickets for a council member or CEO to attend an event should be in writing and addressed to the [Click or tap here to enter text.]
- 1.2 Any invitation or offer of tickets not addressed to the [Click or tap here to enter text.] is not captured by this policy and must be disclosed in accordance with the gift and interest provisions in the Act.
- 1.3 A list of events and attendees authorised by the local government in advance of the event is at Attachment A.

2 Approval of attendance

- 2.1 In making a decision on attendance at an event, the council will consider:
 - a) who is providing the invitation or ticket to the event,
 - b) the location of the event in relation to the local government (within the district or out of the district),
 - c) the role of the council member or CEO when attending the event (participant, observer, presenter) and the value of their contribution,
 - d) whether the event is sponsored by the local government,
 - e) the benefit of local government representation at the event,
 - f) the number of invitations / tickets received, and
 - g) the cost to attend the event, including the cost of the ticket (or estimated value of the event per invitation) and any other expenses such as travel and accommodation.
- 2.2 Decisions to attend events in accordance with this policy will be made by simple majority or by the CEO in accordance with any authorisation provided in this policy.

Guidance Note: If the local government is proposing to provide authorisation to the CEO to determine matters in accordance with this policy, then it will be necessary for the policy statement to include specific principles / criteria by which the CEO may make such determinations.

3 Payments in respect of attendance

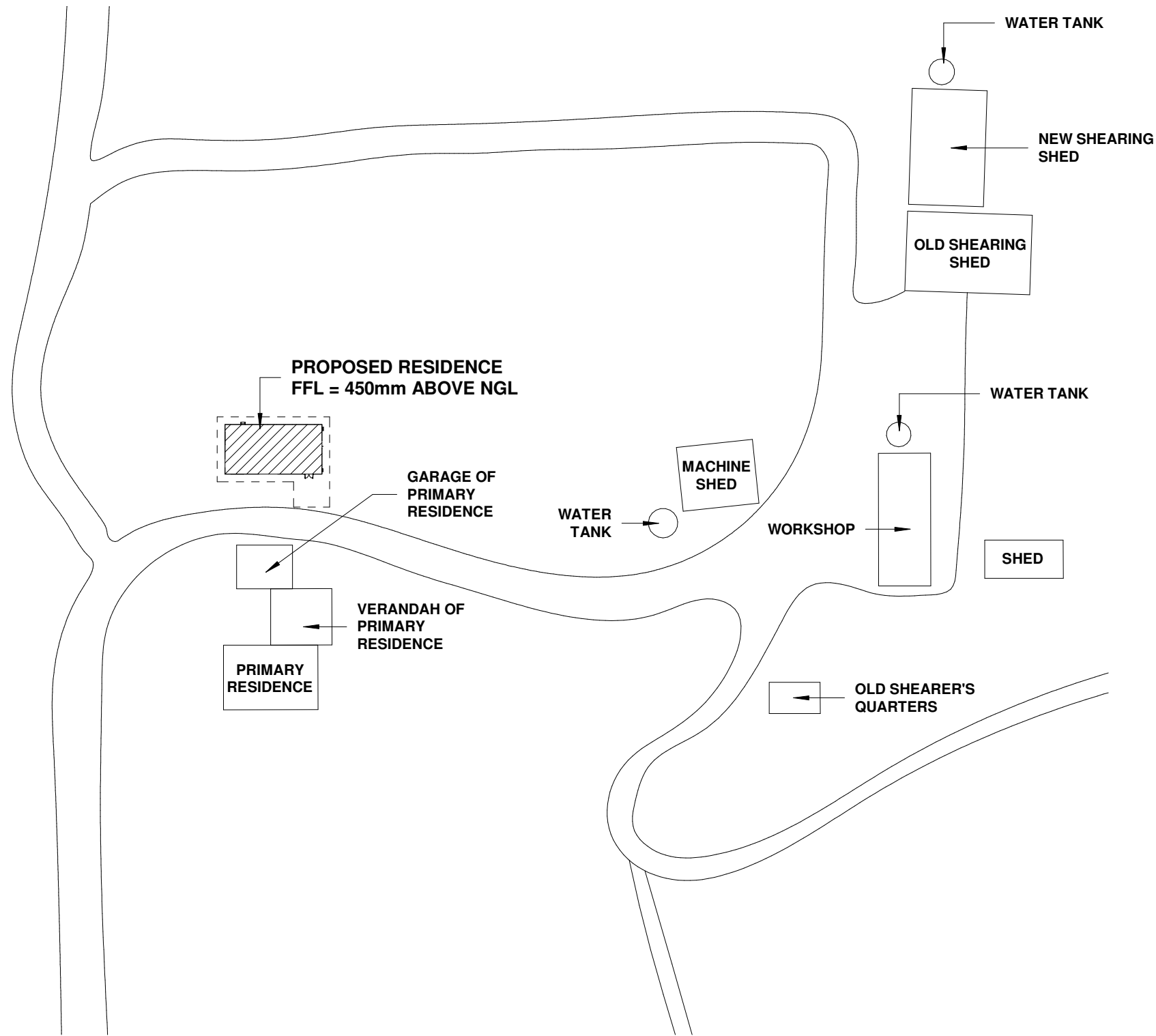
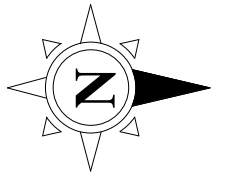
- 3.1 Where an invitation or ticket to an event is provided free of charge, the local government may contribute to appropriate expenses for attendance, such as travel and accommodation, for events outside the district if the council determine attendance to be of public value.
- 3.2 For any events where a member of the public is required to pay, unless previously approved and listed in Attachment A, the council will determine whether it is in the best interests of the local government for a council member or the CEO or another officer to attend on behalf of the council.
- 3.3 If the council determines that a council member or CEO should attend a paid event, the local government will pay the cost of attendance and reasonable expenses, such as travel and accommodation.
- 3.4 Where partners of an authorised local government representative attend an event, any tickets for that person, if paid for by the local government, must be reimbursed by the representative unless expressly authorised by the council.

Attachment A – events authorised in advance

Event	Date of event	Approved Attendee/s	Approved local government contribution to cost	Date of council resolution or CEO authorisation
Example: Greater Westralia Regional Agricultural Ball	20 December 2019	<ul style="list-style-type: none"> • President Cr Brown and partner • Deputy President Cr Green and partner • CEO and partner 	6 tickets @ \$190 each Total cost \$1,140	Ordinary Council Meeting 4 November 2019

ABBREVIATIONS

FFL = FINISHED FLOOR LEVEL
 NGL = NATURAL GROUND LEVEL




1 SITE PLAN
 A101 1 : 1000

CLIENT:	L & A. SIMPSON
ADDRESS:	LOT 2404 (#311) SPRIGG-SIMPSON RD DARTNALL, WA 6320
HOUSE TYPE:	CUSTOM DESIGN

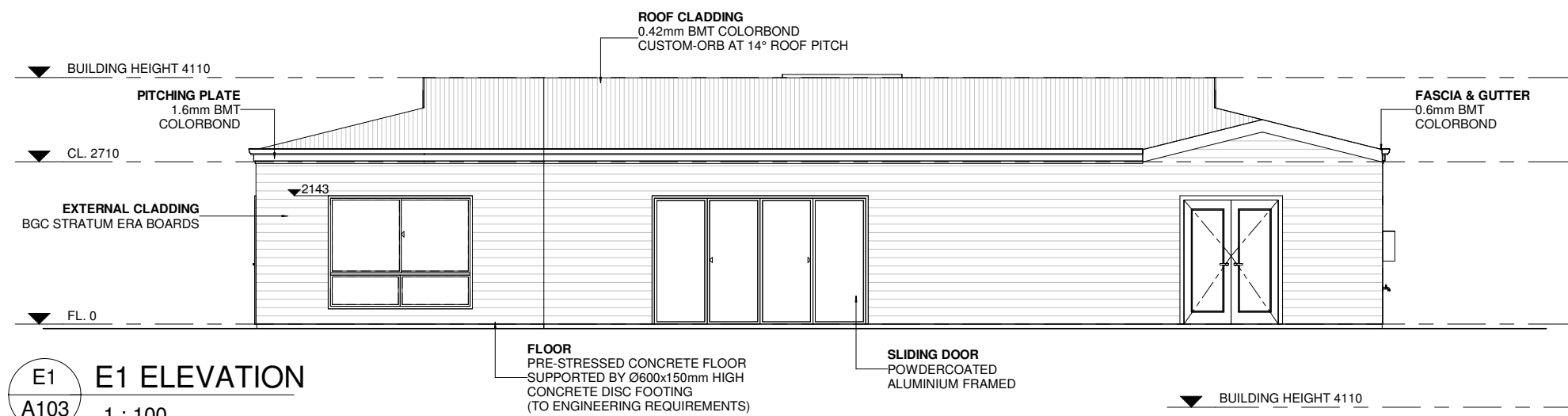
Rev	Description	Date
A	Prepare PPA Drawings	16/04/2018
B	Relocate A/C units, adjust bath WC & vanity, single door to activity, adjust bed 2 & 3, adjust L'dry configuration, change bath win size, revise electricals	14/05/2018
C	Update site plan with existing structure annotations	05/03/2020

JOB No.	18025
DATE:	5/03/2020 11:07:49 AM
DRAWN:	BT
CHECKED:	RIR
REV:	SHEET
SCALE:	C
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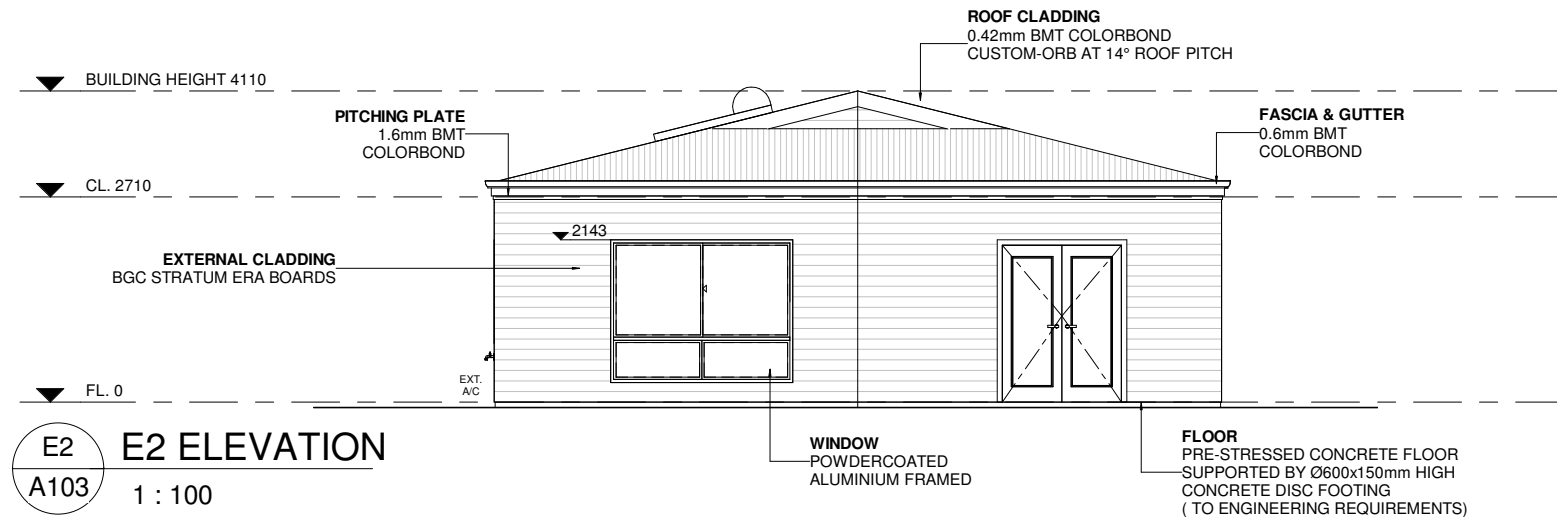


T: 08 64540919 F: 08 64540918
 W: modularwa.com.au
 e: sales@modularwa.com.au
 Builders reg # 101630

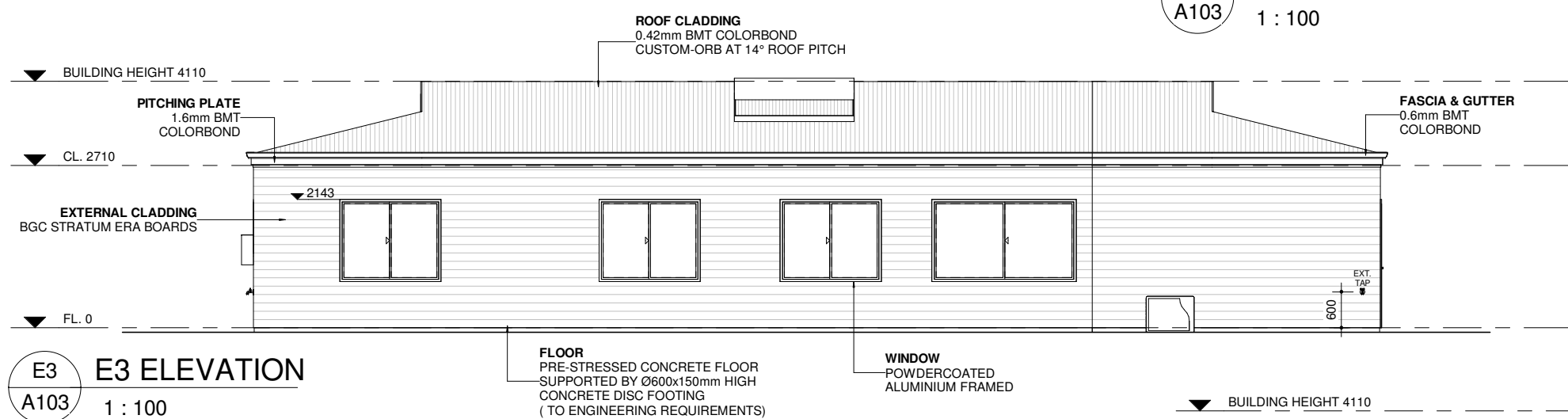
Use figured dimensions in preference to scaled.
 All dimensions to be verified and checked on the job. © .



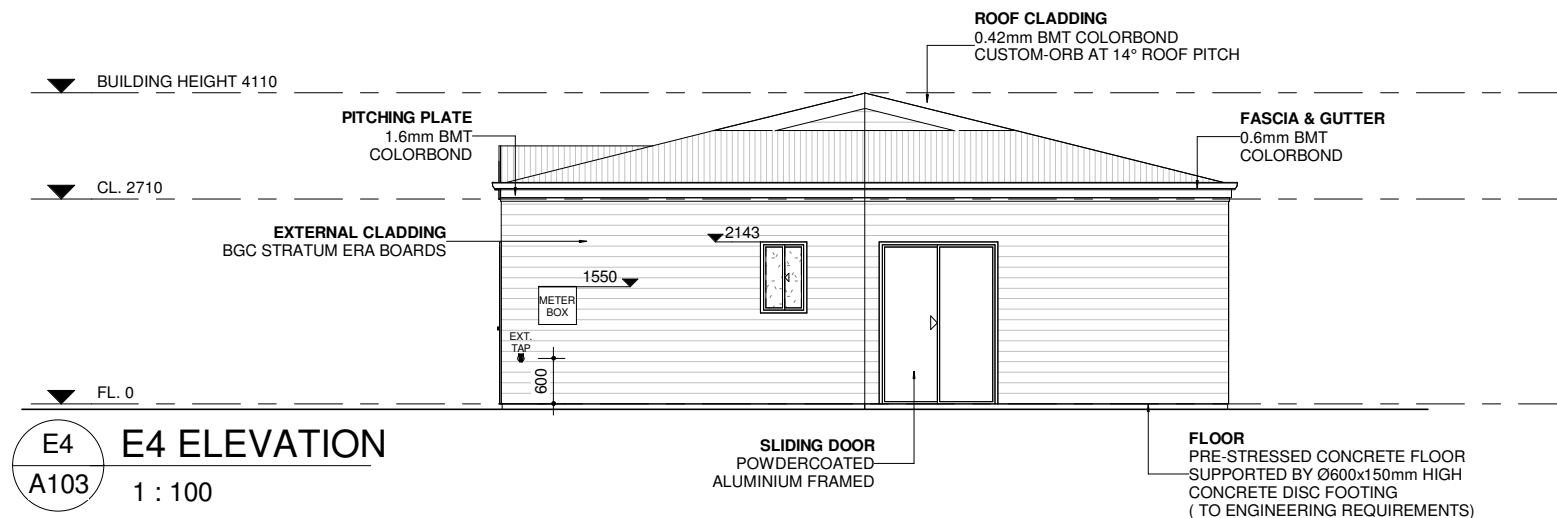
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A103 1 : 100



E2 E2 ELEVATION
A103 1 : 100



E3 E3 ELEVATION
A103 1 : 100



E4 E4 ELEVATION
A103 1 : 100

CLIENT: **L & A. SIMPSON**

ADDRESS: **LOT 2404 (#311) SPRIGG-SIMPSON RD
DARTNALL, WA 6320**

HOUSE TYPE: **CUSTOM DESIGN**

Rev	Description	Date
A	Prepare PPA Drawings	16/04/2018
B	Relocate A/C units, adjust bath WC & vanity, single door to activity, adjust bed 2 & 3, adjust L'dry configuration, change bath win size, revise electricals	14/05/2018
C	Update site plan with existing structure annotations	05/03/2020

JOB No. **18025**

DATE: 5/03/2020 11:07:52 AM

DRAWN: **RIR**


CHECKED: **BT**

REV: SHEET

SCALE: **C**

A103

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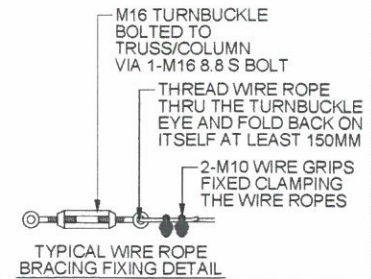
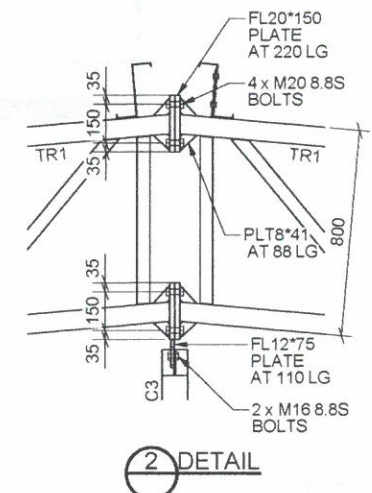
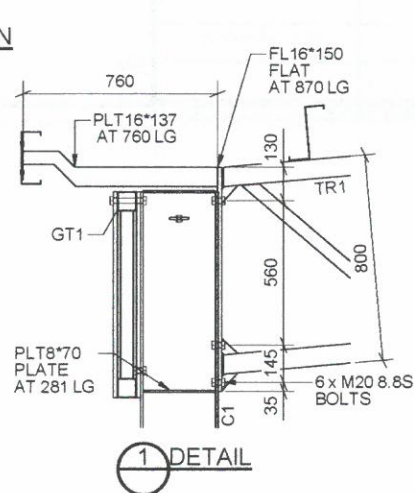
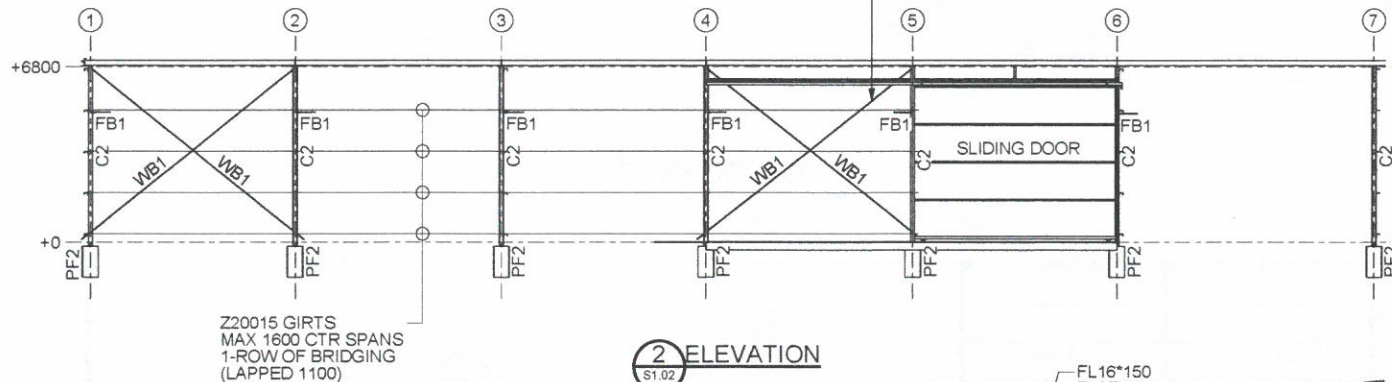
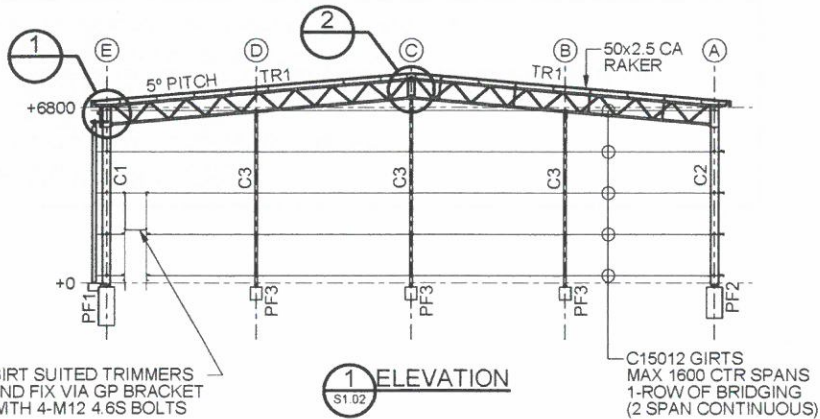
T: 08 64540919 F: 08 64540918
W: modularwa.com.au
e: sales@modularwa.com.au
Builders reg # 101630

Use figured dimensions in preference to scaled.
All dimensions to be verified and checked on the job. ©



P. A. TRAINOR
 FIEAust. CPEng
 CHARTERED PROFESSIONAL ENGINEER
 MEMBERSHIP NO. 1034720

SIGNED *P. Trainor* DATE 19/02/20



STEELWORK NOTES:

1. ALL STEELWORK TO COMPLY WITH AS 4100
2. ALL THE MATERIAL TO BE:
 - GRADE 250 HOT ROLLED PLATES COMPLYING WITH AS 3678
 - GRADE 250 HOT ROLLED FLATS, TFC, TFB, ANGLES 100x100 EA OR
 - GRADE 300 UB, UC, PFC AND ANGLES 125x125 EA OR 150x90 UA AND LARGER
 - GRADE 300 WB, WC COMPLYING WITH AS 3679.2
 - GRADE 350
3. ALL WELDING TO COMPLY WITH AS 1554 PARTS 1 & 2

REV	NAME	DATE	DESCRIPTION
0	BM	19/02/2020	ISSUED FOR CONSTRUCTION
B	NK	17/02/2020	ISSUED FOR APPROVAL
A	NK	14/02/2020	ISSUED FOR REVIEW

K J Cunningham
 1510 Greenhills Stn Rd, Tambellup
 50(L) x 24(M) x 6.8(t)
 Workshop/Machinery Shed

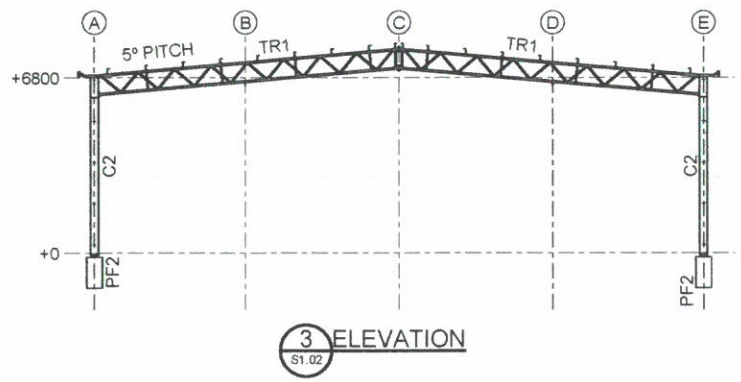
ISSUE DATE	19/02/2020	APPROVAL DATE	
CHECKED DATE		APPROVED BY	
SCALE	1:200	PROJECT NO.	J881
OR APPROVAL NO.		REV	0

AUSPAN

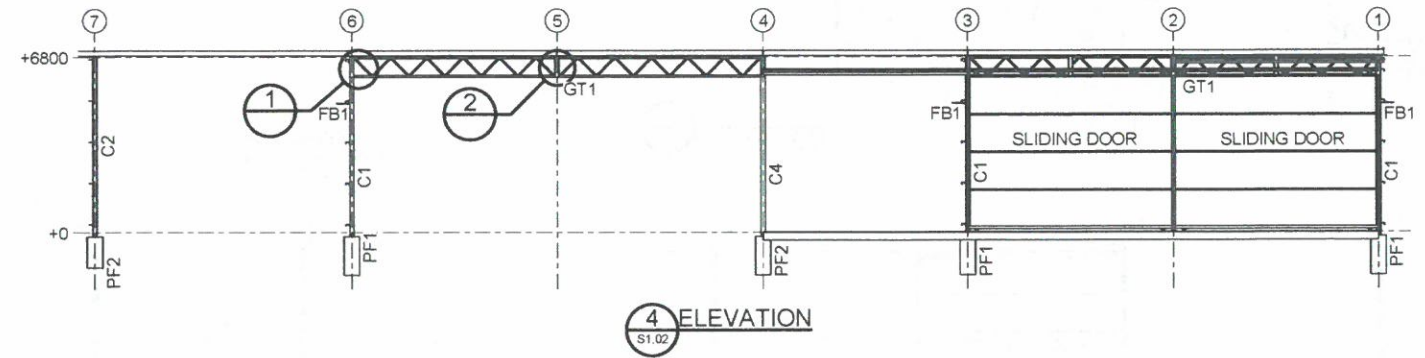


P. A. TRAINOR
 FIEAust, CPEng
 CHARTERED PROFESSIONAL ENGINEER
 MEMBERSHIP NO. 1034720

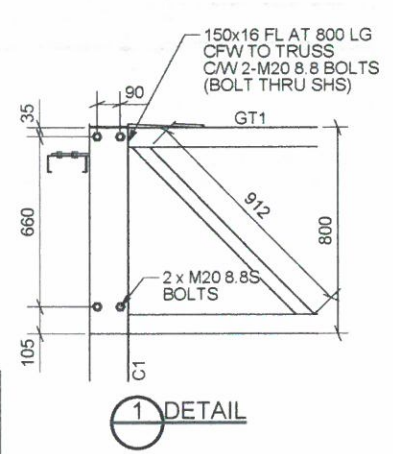
SIGNED *P. A. Trainor* DATE 19/02/20



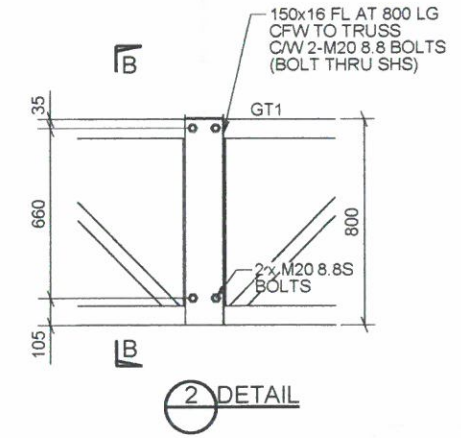
3 ELEVATION
S1.02



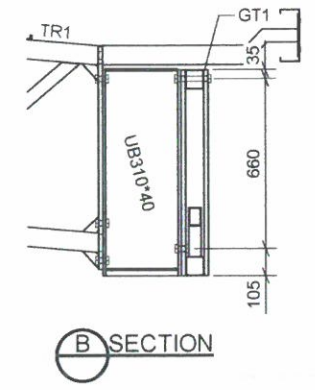
4 ELEVATION
S1.02



1 DETAIL



2 DETAIL



B SECTION

STEELWORK NOTES:

- ALL STEELWORK TO COMPLY WITH AS 4100
- ALL THE MATERIAL TO BE:
 - GRADE 250 HOT ROLLED PLATES COMPLYING WITH AS 3678
 - GRADE 250 HOT ROLLED FLATS, TFC, TFB, ANGLES 100x100 EA OR
 - GRADE 300 UB, UC, PFC AND ANGLES 125x125 EA OR 150x90 UA AND LARGER
 - GRADE 300 WB, WC COMPLYING WITH AS 3679.2
 - GRADE 350
- ALL WELDING TO COMPLY WITH AS 1554 PARTS 1 & 2

REV	NAME	DATE	DESCRIPTION	SCALE	PROJECT NO	DRAWING NO	REV
0	BM	19/02/2020	ISSUED FOR CONSTRUCTION	1:200	J881	S2.02	0
B	MK	17/02/2020	ISSUED FOR APPROVAL				
A	MK	14/02/2020	ISSUED FOR REVIEW				

K J Cunningham
 1510 Greenhills 5th Rd, Tambellup
 50(L) x 24(W) x 6.8(H)
 Workshop/Machinery Shed

AUSPAN



proposed shed

Imagery ©2020 CNES / Airbus, Maxar Technologies, Map data ©2020 20 m

Measure distance

Total area: 1,171.62 m² (12,611.25 ft²)

Total distance: 146.51 m (480.67 ft)

Reg No.	Description	Current Kms/Hrs	Next Service Due	Year of Manufacture	Year of Purchase	Changeover	Comments
1TMR367	Tandem Axle Dolly						
BKTBR	Skid steer Bucket Broom			2013			
1TLT850	Loadstar 8x5 Trailer			2011			
BH2085	Trailer for Pump at Town dam						
BH2098	Boxtop Trailer						
BH2134	Trailer for Mobile Standpipe						
TA2129	Fuel Tanker						
BHT 1626	Papas Tandem Fuel Trailer						Replaced fuel bowser nozzle
1TCY093	Papas Tandem Trailer						Secured water pump
1TIU961	8 x 5 Papas Fuel Trailer						
1TFH594	Loadstar Boxtop Trailer						
1TFC580	Gardeners Boxtop trailer						Replaced wiring harness
1TFD241	Boxtop Trailer for firefighting						
1TJX516	Plant Trailer for Mowers						
BHT1624	Fuel Trailer				2016		
1TOI298	Sign Trailer				2015		
Fogger	Fogger						
TSAW	Tree Saw						
STAB	Stabiliser attachment				2014		
CATBR 30	Caterpillar Broom						
	Cement Mixer						
	Tree Grab						
	Wacker Packer						
	Tambellup Fogger						
	Broomehill Fogger						
	Trencher Attachment						Replaced adjuster bolt
	TA Pressure Washer						Fixed truck wash hose
	Polesaw						
	Honda Pump						
	Chainsaw						
	Stihl concrete saw						
	Skid Steer Roller						
	Borer						
1TOI 298	Sign Trailer			2015			
BHT1636	Side Tip Trailer			2016	2016		Fixed hydraulic ram leak
TORO 590	BH Golf Club Mower			2016	2017		
BH	Honda Push Mower			2017	2017		
PFL	FORK LIFT	1,340	1,500				Serviced Forklift @ 1300 hrs
GENSET							Assembled new alternator

Reg No.	Description	Current Kms/Hrs	Next Service	Year of Manufacture	Year of Purchase	Changeover	Comments
STIHL	BLOWER						
BHT 1636	Side Tip Trailer			2017	2017		
	BH Pressure Washer						Replaced fuel tank & replaced gun nozzle
	Truck Hoist						Adjusted cable
	Oil Dispenser						Adjusted spring tensioner