

SHIRE OF BROOMEHILL-TAMBELLUP

MONTHLY FINANCIAL REPORT

For the Period Ended 31 March 2017

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SHIRE OF BROOMEHILL-TAMBELLUP
STATEMENT OF FINANCIAL ACTIVITY
By Nature or Type
For the Period Ended 31 March 2017

	Note	Amended Budget 2016/17	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	
Operating Revenues							
Rate Revenue		2,206,200	2,206,200	2,208,026.59	1,827	0.1%	
Grants, Subsidies and Contributions		3,167,100	2,162,065	2,327,520.44	165,455	7.1%	
Profit on Asset Disposal	10	11,500	11,500	12,601.85	1,102	8.7%	
Fees and Charges		288,800	242,100	258,509.60	16,410	6.3%	
Service Charges		0	0	0.00	0		
Interest Earnings		67,700	50,200	49,476.71	(723)	(1.5%)	
Other Revenue		83,000	77,240	74,844.80	(2,395)	(3.2%)	
Total		5,824,300	4,749,305	4,930,979.99	181,675		
Operating Expense							
Employee Costs		(1,948,100)	(1,493,534)	(1,462,077.19)	31,457	2.2%	
Materials and Contracts		(2,566,600)	(1,682,303)	(1,707,178.57)	(24,876)	(1.5%)	
Utilities Charges		(178,900)	(126,087)	(109,132.16)	16,955	15.5%	▼
Depreciation (Non-Current Assets)		(1,042,600)	(781,481)	(758,791.71)	22,689	3.0%	
Interest Expenses		(11,200)	(5,850)	(6,619.29)	(769)	(11.6%)	
Insurance Expenses		(162,800)	(162,800)	(158,327.07)	4,473	2.8%	
Loss on Asset Disposal	10	(95,100)	(91,400)	(37,246.45)	54,154	145.4%	▼
Other Expenditure		(89,000)	(70,555)	(76,788.14)	(6,233)	(8.1%)	
Total		(6,094,300)	(4,414,010)	(4,316,160.58)	97,849		
Funding Balance Adjustment							
Add Back Depreciation		1,042,600	781,481	758,791.71	(22,689)	(3.0%)	
(Profit)/Loss on Asset Disposal	10	83,600	79,900	24,644.60	(55,255)	(224.2%)	▼
Adjust Provisions and Accruals		0	0	0.00	0		
Net Operating		856,200	1,196,676	1,398,255.72	201,580		
Capital Revenues							
Grants, Subsidies and Contributions	8	3,791,700	2,130,700	1,838,906.00	(291,794)	(15.9%)	▼
Proceeds from Disposal of Assets	10	983,300	762,300	860,237.35	97,937	11.4%	▲
Proceeds from New Debentures		1,200,000	1,150,000	1,150,000.00	0	0.0%	
Proceeds from Advances		0	0	0.00	0		
Self-Supporting Loan Principal		0	0	0.00	0		
Transfer from Reserves	9	1,513,100	1,106,200	964,605.00	(141,595)	(14.7%)	▼
Total		7,488,100	5,149,200	4,813,748.35	(335,452)		
Capital Expenses							
Land Held for Resale		0	0	0.00	0		
Land and Buildings	12	(4,333,500)	(2,029,500)	(2,289,717.84)	(260,218)	(11.4%)	▲
Plant and Equipment	12	(1,560,500)	(1,232,500)	(1,333,476.21)	(100,976)	(7.6%)	
Furniture and Equipment	12	0	0	0.00	0		
Infrastructure - Roads	12	(2,398,800)	(1,692,900)	(1,431,754.83)	261,145	18.2%	▼
Infrastructure - Other	12	(309,500)	(52,500)	(46,076.10)	6,424	13.9%	
Repayment of Debentures		(52,000)	(25,700)	(25,690.11)	10	0.0%	
Advances to Community Groups		(50,000)	0	0.00	0		
Transfer to Reserves	9	(879,800)	(847,900)	(840,060.28)	7,840	0.9%	
Total		(9,584,100)	(5,881,000)	(5,966,775.37)	(85,775)		
Net Capital		(2,096,000)	(731,800)	(1,153,027.02)	(421,227)		
Total Net Operating + Capital		(1,239,800)	464,876	245,228.70	(219,647)		
Opening Funding Surplus(Deficit)		1,239,800	1,239,800	1,239,849.12	49	0.0%	
Closing Funding Surplus(Deficit)	4	0	1,704,676	1,485,077.82	(219,598)		

SHIRE OF BROOMEHILL-TAMBELLUP
STATEMENT OF FINANCIAL ACTIVITY
By Reporting Program
For the Period Ended 31 March 2017

	Note	Amended Budget 2016/17	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	
Operating Revenues							
Governance		33,600	25,000	34,183.12	9,183	26.86%	
General Purpose Funding		4,082,100	3,621,983	3,619,915.79	(2,067)	(0.06%)	
Law, Order and Public Safety		101,000	92,530	90,464.02	(2,066)	(2.28%)	
Health		1,100	500	816.00	316	38.73%	
Education and Welfare		55,300	40,300	36,501.15	(3,799)	(10.41%)	
Housing		54,100	40,435	30,880.02	(9,555)	(30.94%)	
Community Amenities		76,700	71,250	72,853.97	1,604	2.20%	
Recreation and Culture		1,731,100	849,130	710,393.78	(138,736)	(19.53%)	▼
Transport		3,307,300	1,994,050	2,011,849.11	17,799	0.88%	
Economic Services		66,200	55,337	34,114.48	(21,223)	(62.21%)	▼
Other Property and Services		107,500	89,490	127,914.55	38,425	30.04%	▲
Total		9,616,000	6,880,005	6,769,885.99	(110,119)		
Operating Expense							
Governance		(749,000)	(542,006)	(451,879.29)	90,127	19.94%	▼
General Purpose Funding		(269,400)	(193,871)	(198,166.87)	(4,296)	(2.17%)	
Law, Order and Public Safety		(229,100)	(178,577)	(156,119.51)	22,457	14.38%	▼
Health		(60,300)	(46,053)	(38,752.44)	7,301	18.84%	
Education and Welfare		(71,600)	(56,750)	(53,783.75)	2,966	5.52%	
Housing		(110,600)	(80,788)	(77,061.26)	3,727	4.84%	
Community Amenities		(432,800)	(326,987)	(275,062.99)	51,924	18.88%	▼
Recreation and Culture		(832,700)	(616,280)	(594,032.77)	22,247	3.75%	
Transport		(3,053,300)	(2,071,379)	(2,295,421.06)	(224,042)	(9.76%)	
Economic Services		(224,500)	(172,643)	(156,051.71)	16,591	10.63%	▼
Other Property and Services		(61,000)	(128,676)	(19,828.93)	108,847	548.93%	▼
Total		(6,094,300)	(4,414,010)	(4,316,160.58)	97,849		
Funding Balance Adjustment							
Add back Depreciation		1,042,600	781,481	758,791.71	(22,689)	(2.99%)	
(Profit)/Loss on Asset Disposal	10	83,600	79,900	24,644.60	(55,255)	(224.21%)	▼
Net Operating		4,647,900	3,327,376	3,237,161.72	(90,214)		
Capital Revenues							
Proceeds from Disposal of Assets	10	983,300	762,300	860,237.35	97,937	11.38%	▲
Proceeds from New Debentures		1,200,000	1,150,000	1,150,000.00	0	0.00%	
Proceeds from Advances		0	0	0.00	0		
Self-Supporting Loan Principal		0	0	0.00	0		
Transfer from Reserves	9	1,513,100	1,106,200	964,605.00	(141,595)	(14.68%)	▼
Total		3,696,400	3,018,500	2,974,842.35	(43,658)		
Capital Expenses							
Land Held for Resale			0	0.00	0		
Land and Buildings	12	(4,333,500)	(2,029,500)	(2,289,717.84)	(260,218)	(11.36%)	▲
Plant and Equipment	12	(1,560,500)	(1,232,500)	(1,333,476.21)	(100,976)	(7.57%)	
Furniture and Equipment	12	0	0	0.00	0		
Infrastructure Assets - Roads	12	(2,398,800)	(1,692,900)	(1,431,754.83)	261,145	18.24%	▼
Infrastructure Assets - Other	12	(309,500)	(52,500)	(46,076.10)	6,424	13.94%	
Repayment of Debentures		(52,000)	(25,700)	(25,690.11)	10	0.04%	
Payment of Self-Supporting Loan		(50,000)	0	0.00	0		
Transfer to Reserves	9	(879,800)	(847,900)	(840,060.28)	7,840	0.93%	
Total		(9,584,100)	(5,881,000)	(5,966,775.37)	(85,775)		
Net Capital		(5,887,700)	(2,862,500)	(2,991,933.02)	(129,433)		
Total Net Operating + Capital		(1,239,800)	464,876	245,228.70	(219,647)		
Opening Funding Surplus(Deficit)		1,239,800	1,239,800	1,239,849.12	49	0.00%	
Closing Funding Surplus(Deficit)	4	0	1,704,676	1,485,077.82	(219,598)		

SHIRE OF BROOMEHILL-TAMBELLUP
BALANCE SHEET
For the Period Ended 31 March 2017

	Actual 2016/17	C/fwd 1 July 2016
CURRENT ASSETS		
Cash	1,532,979.22	2,206,941.54
Receivables	1,110,727.98	574,500.14
Inventories - Stock on Hand	35,631.36	17,813.56
TOTAL CURRENT ASSETS	2,679,338.56	2,799,255.24
CURRENT LIABILITIES		
Creditors and Provisions	485,974.15	726,574.81
Borrowings	26,286.91	51,977.02
TOTAL CURRENT LIABILITIES	512,261.06	778,551.83
NET CURRENT ASSETS	2,167,077.50	2,020,703.41
NON-CURRENT ASSETS		
Receivables	40,144.09	40,144.09
Inventories - Land Held for Resale	240,000.00	240,000.00
Financial Assets	175,864.74	175,864.74
Property, Plant and Equipment	15,933,030.74	13,505,244.99
Infrastructure Assets	112,198,602.48	111,169,036.91
TOTAL NON-CURRENT ASSETS	128,587,642.05	125,130,290.73
NON-CURRENT LIABILITIES		
Creditors and Provisions	37,053.50	37,053.50
Borrowings	1,302,007.22	152,007.22
TOTAL NON-CURRENT LIABILITIES	1,339,060.72	189,060.72
NET ASSETS	129,415,658.83	126,961,933.42
EQUITY		
Accumulated Surplus	30,631,081.81	28,052,811.68
Reserves - Asset Revaluation	97,642,207.32	97,642,207.32
Reserves - Cash Backed	1,142,369.70	1,266,914.42
TOTAL EQUITY	129,415,658.83	126,961,933.42

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

1: (a) Nature or Type Classifications

REVENUES

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments and interest on rate arrears.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

1: (a) Nature or Type Classifications

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas, telephone or water services.

Insurance

All insurance premiums - excluding worker's compensation which is included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

1: (b) Reporting Program Classifications (Function / Activity)

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE

Objective:

To provide a decision making process for the efficient allocation of scarce resources.

Activities:

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific Shire activities.

GENERAL PURPOSE FUNDING

Objective:

To collect revenue to allow for the provision of services

Activities:

Rates; general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Objective:

To provide services to help ensure a safer and environmentally conscious community.

Activities:

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

Objective:

To provide an operational framework for environmental and community health.

Activities:

Inspection of food outlets and their control; mosquito control and maintenance of the Infant Health Clinic in Tambellup

EDUCATION AND WELFARE

Objective:

To provide services to the elderly, children and youth.

Activities:

Assistance to the Broomehill and Tambellup Primary Schools; support of the "A Smart Start" program.

HOUSING

Objective:

To provide and maintain staff housing, and accommodation for 'well aged' seniors in the Community.

Activities:

Provision and maintenance of staff housing; and the Independent Living Seniors accommodation in Tambellup.

COMMUNITY AMENITIES

Objective:

To provide services required by the Community.

Activities:

Rubbish collection services; operation of the tip sites and waste transfer stations; administration of the Town Planning Scheme; Cemetery maintenance at Broomehill, Tambellup and Pindellup cemeteries; public conveniences and protection of the environment.

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

1: (b) Reporting Program Classifications (Function / Activity)

RECREATION AND CULTURE

Objective:

To establish and effectively manage infrastructure and resources which will assist with the social well-being of the Community.

Activities:

Maintenance of public halls, recreation grounds, parks, gardens, reserves and playgrounds. Operation of the Broomehill Library and support to the Tambellup Community Resource centre for management of the Tambellup library. Museums and other cultural facilities.

TRANSPORT

Objective:

To provide safe, effective and efficient transport services to the Community.

Activities:

Construction and maintenance of streets, roads and bridges. Cleaning and lighting of streets; maintenance of the Broomehill and Tambellup works depots. Provision of the Department of Transport licensing services to the Community.

ECONOMIC SERVICES

Objective:

To assist in promoting the Shire and its economic wellbeing.

Activities:

Tourism and area promotion, including operation of the Broomehill Caravan Park. Provision of rural services which includes noxious weed control, vermin control and standpipes. Provision of Building

OTHER PROPERTY & SERVICES

Objectives:

To monitor and control councils works overhead operating accounts.

Activities:

Private works operations; public works overhead costs; plant operation costs and unclassified items.

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
By Reporting Program
For the Period Ended 31 March 2017

2: REPORT ON SIGNIFICANT VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2016/17 year is \$10,000 or 10% whichever is the greater.

	Variance	
	Timing	Permanent
OPERATING REVENUES		
Recreation & Culture		
It was anticipated that the second milestone payment from CSRFF for the Tambellup Pavilion would have been received during March, however these funds are paid when certain financial milestones are met. It is hoped that the second instalment will be received in April.	■	
Economic Services		
Revenue from the sale of water from the standpipes has been lower than anticipated, this can be attributed to increased rainfall over the last few months.		■
Other Property & Services		
An increase in revenue resulting from assistance provided to the Shires of Plantagenet and Gnowangerup to complete road projects.		■
OPERATING EXPENSES		
Governance		
Grant funding from the Amalgamation process is being held for consolidation of the two Town Planning Schemes. No expenditure has been incurred so far in 2016/17.	■	
Funding received in 2011/12 from the Dept Local Government for preparation of the Strategic Community Plan (SCP) was not fully expended and Council still holds a balance of \$11,400. These funds will be utilised on the review of SCP which will be undertaken early in 2017.	■	
Depreciation allocated to furniture and equipment is significantly reduced which is the result of the revaluation of this asset class at 30 June 2016.		■
Law, Order & Public Safety		
The Shire of Katanning has not yet invoiced for our contribution towards the CESM position.	■	
Community Amenities		
Expenditure under this heading has not been as high as anticipated to date, and relates to the timing of receipt of invoices for the refuse collection and transfer station management.	■	
Economic Services		
Water usage from the standpipes has not been as high as anticipated, due to the heavier than usual rainfall over the last few months.		■
Building maintenance planned for the Community Bank is scheduled but not yet complete.	■	
Other Property & Services		
Public Works Overheads are currently underallocated which is a result of the works crew taking annual leave over January. Public Works Overheads are allocated as a percentage of each employees wage through the payroll directly to the jobs being undertaken. The payment of annual leave is a direct overhead cost and is allocated into the Public Works Overheads program. Once staff return to their normal working hours the allocation of these costs will again catch up.	■	

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
By Reporting Program
For the Period Ended 31 March 2017

2: REPORT ON SIGNIFICANT VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

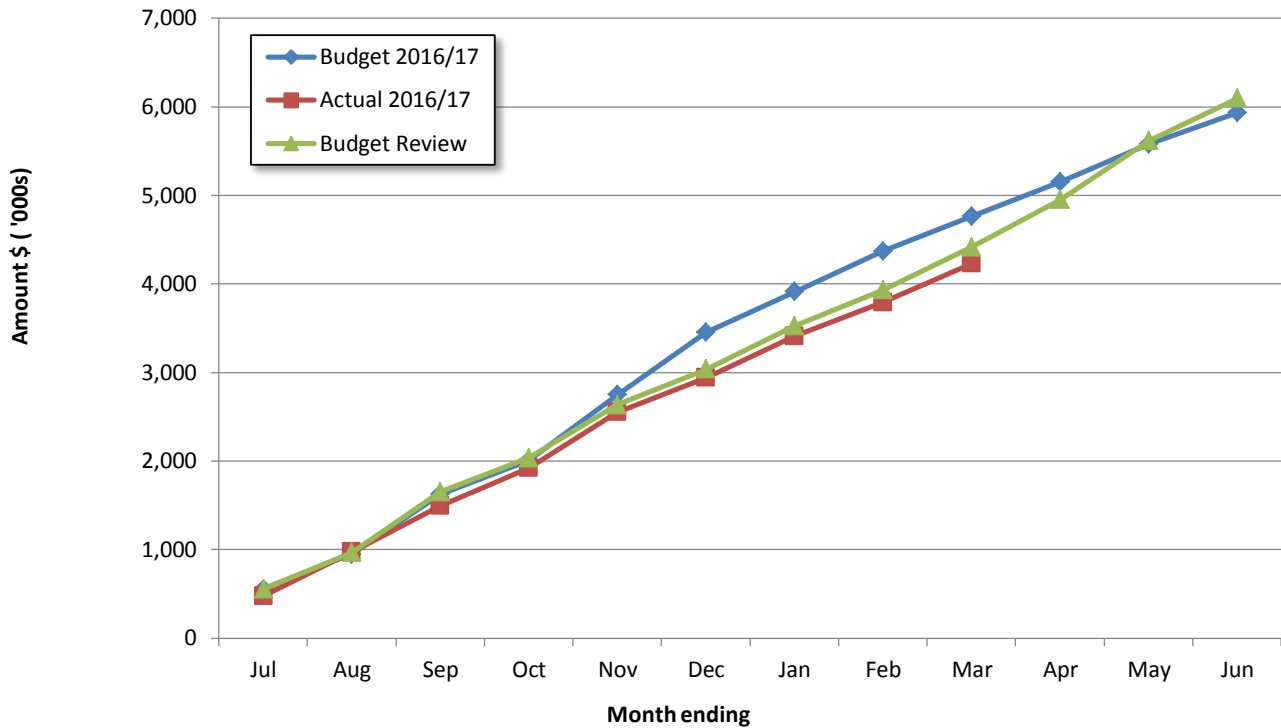
The material variance adopted by Council for the 2016/17 year is \$10,000 or 10% whichever is the greater.

	Variance	
	Timing	Permanent
OPERATING EXPENSES		
Other Property & Services		
Timesheets for the fortnight ending 31 March were allocated in March and paid in April and are reported this month as accrued wages. This reports the actual cost incurred for the works program at the end of the month.	■	
CAPITAL REVENUE		
Proceeds from Disposal of Assets		
The variance relates to the timing of changeovers for light vehicles, which have all been included in the budget and are within budgeted amounts.	■	
Transfer from Reserves		
It was anticipated that funds from the Townscape Reserve would be required as this project progressed. To date townscape works have not commenced, and the funds not yet required.	■	
CAPITAL EXPENDITURE		
Land and Buildings		
Construction of the Tambellup Pavilion is progressing, expenditure on this project is higher than anticipated. The Exec House is complete, with final payment made during December.	■	
Infrastructure - Roads		
Wet conditions prior to the Christmas break and January/February this year interrupted the road construction program. The works crew have undertaken more reactive road maintenance. It is anticipated that the road construction program will be complete by 30 June 2017.	■	

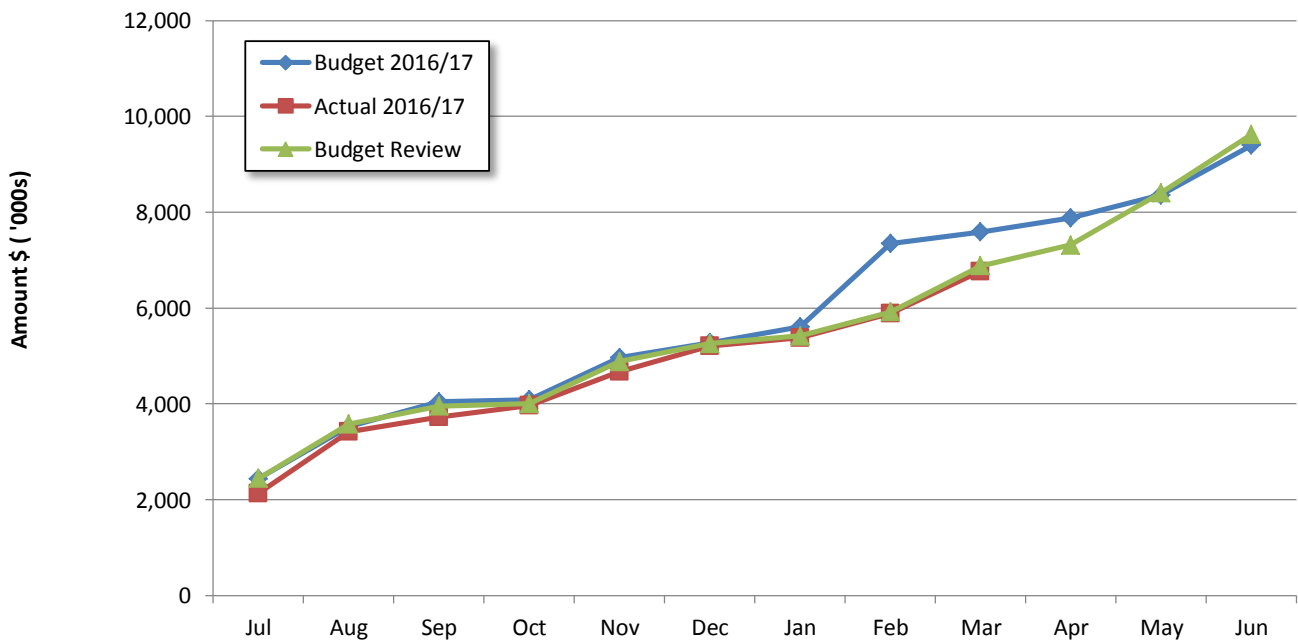
SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

3: Graphical Representation - Source Statement of Financial Activity

Budget Operating Expenses -v- YTD Actual

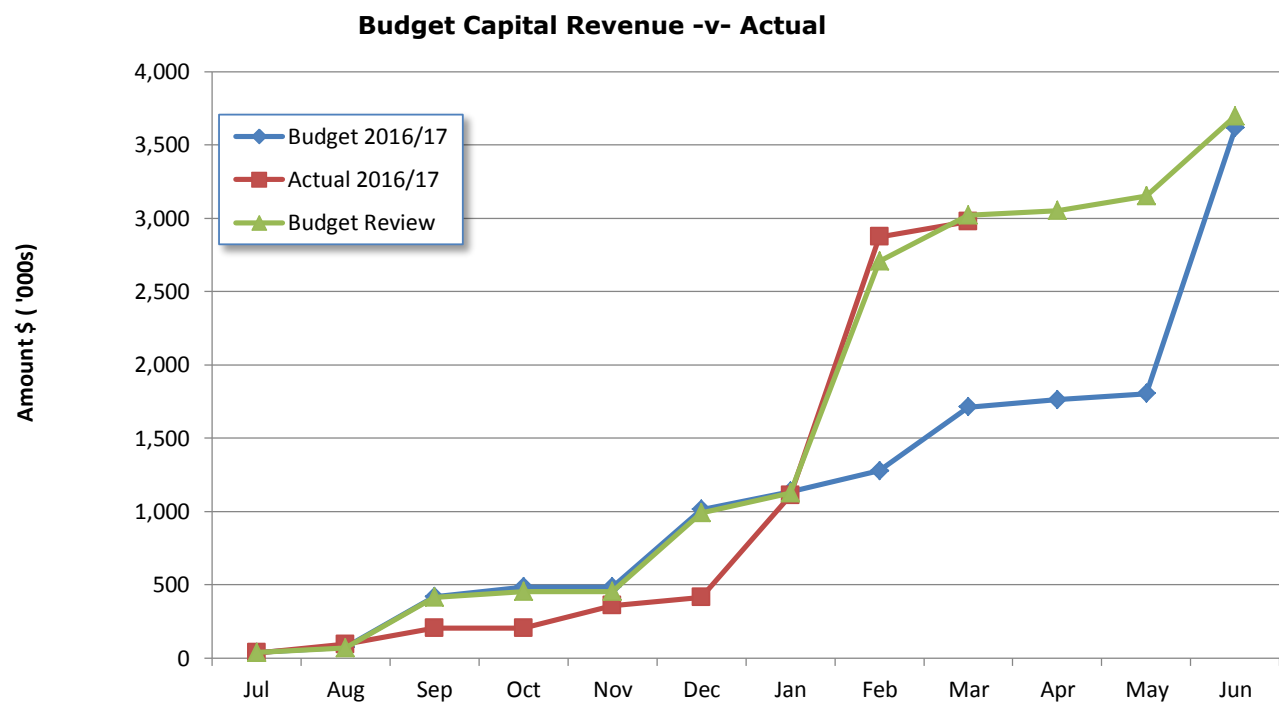
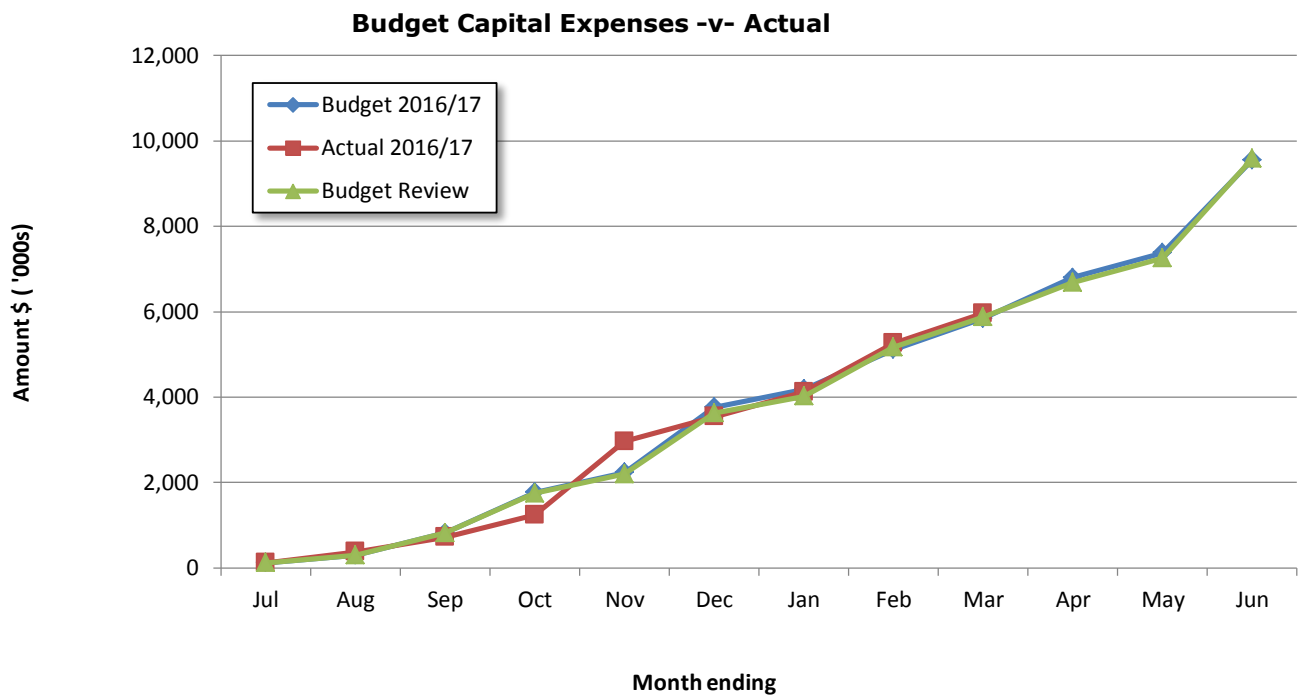


Budget Operating Revenues -v- Actual



SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

3: Graphical Representation - Source Statement of Financial Activity



SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

4: NET CURRENT FUNDING POSTION

	Note	Actual 2016/17	C/fwd 1 July 2016
		\$	\$
Current Assets			
Cash Unrestricted		(155,663.50)	(91,288.07)
Cash Restricted - Unspent Grants	7	546,273.02	1,031,315.19
Cash Restricted - Reserves	8	1,142,369.70	1,266,914.42
Receivables - Rates and Rubbish	5	258,335.08	191,666.15
Receivables - Other	5	772,659.07	30,606.52
Inventories		35,631.36	17,813.56
Accruals and Provisions		578.39	306,058.15
		2,600,183.12	2,753,085.92
Less: Current Liabilities			
Payables		(1,752.30)	(230,071.07)
Net GST & PAYG		29,016.70	46,169.32
Accruals and Provisions		0.00	(62,420.63)
		27,264.40	(246,322.38)
Less: Cash Restricted - Reserves	8	(1,142,369.70)	(1,266,914.42)
Net Current Funding Position		1,485,077.82	1,239,849.12

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

5: CASH AND INVESTMENTS

	Ref	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total \$	Institution	Maturity Date
(a) Cash Deposits								
Municipal Fund	133 904 987		(157,163.50)	225,988.89		68,825.39	Bendigo	
Trust Fund	133 905 067				373,530.16	373,530.16	Bendigo	
Cash on Hand			1,500.00			1,500.00		On Hand
(b) Term Deposits								
1 Reserve Funds	2117689	2.35%		1,142,369.70		1,142,369.70	Bendigo	28/06/2017
2 VROC CLGF - Aged Accommodation					0.00	0.00		CLOSED
3 CLGF 2012/13	2084556	2.50%		320,284.13		320,284.13	Bendigo	24/04/2017
4 GSDC Grant - Pavilion				0.00		0.00		CLOSED
Total			(155,663.50)	1,688,642.72	373,530.16	1,906,509.38		

Comments/Notes - Investments

1 Reserve Funds

Councils Reserve Funds are held collectively in one investment. Further detail in relation to Councils Reserve Funds are shown in Note 9.

2 Southern Link VROC - CLGF Aged Accommodation

The VROC Country Local Government Funds relate to the amounts that have been designated to the Shires of Cranbrook and Kojonup for construction of Aged Accommodation units.

This grant funding has been fully recouped by the Shires of Cranbrook and Kojonup.

3 Country Local Government Fund 2012/13

Councils allocation from the 2012/13 CLGF has been invested until such time as the funds are required.

4 Great Southern Development Commission - Regional Grants Scheme

The GSDC have provided funding towards redevelopment of the Tambellup Pavilion. The funds have been invested until such time as they are required.

This grant funding has been fully expended on construction of the new Pavilion. On maturity of the investment on 23 November 2016, the balance was transferred back to the Municipal Fund and the term deposit closed.

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

6: RECEIVABLES**Rates & Rubbish**

Opening Arrears Previous Years
 Rates Levied this year
Less Collections to date
 Equals Current Outstanding

Net Rates Collectable

% Collected

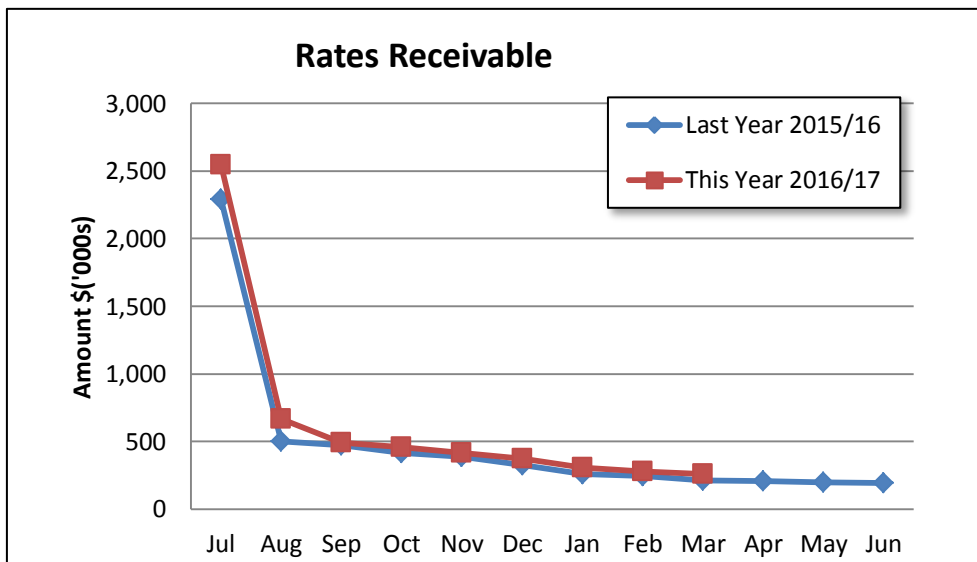
Actual 2016/17	c/fwd 1 July 2016
\$	\$
191,666.15	203,674.82
2,358,173.83	2,245,338.99
(2,291,504.90)	(2,257,347.66)
258,335.08	191,666.15
258,335.08	191,666.15
89.87%	92.17%

Accounts Receivable

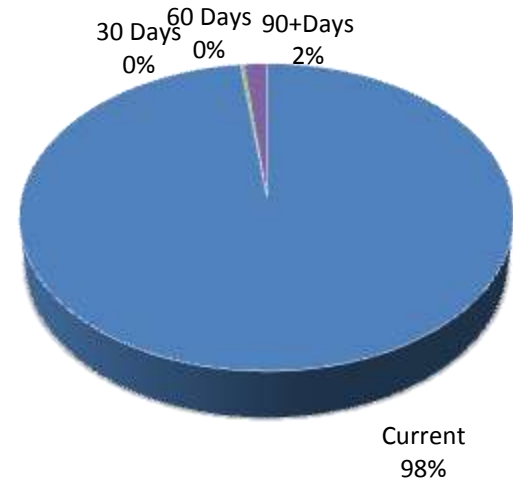
Sundry Debtors
 Pensioner Rebates
 Emergency Services Levy

Current	30 Days	60 Days	90+Days
\$	\$	\$	\$
749,844.31	37.98	1,866.00	13,268.31
1,155.29			
11,487.18			
762,486.78	37.98	1,866.00	13,268.31
	Total Outstanding		777,659.07

Amounts shown above include GST (where applicable)

**Comments/Notes - Receivables Rates and Rubbish**

Rates and charges were levied on 29 July 2016.
 The final payment for the four instalment plan is due on 2 March 2017.

Accounts Receivable (ex Rates)**Comments/Notes - Receivables General**

An invoice for the next milestone payment of funding for the Tambellup Pavilion has been submitted to Dept Infrastructure & Regional Development \$237,500
 Two WANDRRA claims are waiting for reimbursement from Main Roads WA totalling \$449,142. The first claim will be paid in April, the second was submitted on 5 April and payment should be received in May. Both claims are for the 2016 storm event.

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

7: BUDGET AMENDMENTS

Amendments to original budget since budget adoption.

GL Account Code	Description	Council Res	Classification	Increase in Available Cash	Decrease in Available Cash	Balance
	Balanced Budget Adopted - 14 July 2016	150701		\$	\$	\$
CAP103	Dirpose Park - soft fall under junior playground	161104	Capital Expenses	25,000		25,000
CAP122	Holland Park - fixed shade structure	161104	Capital Expenses		(25,000)	0
	Budget Review at 31 Jan 17 - adopted 16 February 2017					
03002.73	Rates - Ex Gratia	170206	Operating Revenue	1,600		1,600
03005.70	Disount - Rates	170206	Operating Expenses		(5,000)	(3,400)
03011.83	Admin Fee - Instalments	170206	Operating Revenue	400		(3,000)
03229.71	FAGS - General Purpose	170206	Operating Revenue	6,000		3,000
03230.71	FAGS - Local Roads	170206	Operating Revenue		(7,400)	(4,400)
04001.73	Members of Council - contributions	170206	Operating Revenue		(5,000)	(9,400)
04101.60	Members of Council - insurances	170206	Operating Expenses		(600)	(10,000)
04201.74	Admin General - reimbursements	170206	Operating Revenue	3,500		(6,500)
04202.74	Admin General (no GST) - reimbursements	170206	Operating Revenue	3,000		(3,500)
05021.74	Other Fire Prevention - reimbursements	170206	Operating Revenue	2,500		(1,000)
05103.13	ESL Grant Clothing & Access - minor equipment	170206	Operating Expenses		(2,300)	(3,300)
05121.16	Other Fire Prevention - contract services	170206	Operating Expenses		(2,500)	(5,800)
05121.60	Other Fire Prevention - insurances	170206	Operating Expenses	2,300		(3,500)
05301.16	Animal Control - contract services	170206	Operating Expenses		(5,000)	(8,500)
09120.15	Housing 18 Ivy Street - repairs & maintenance	170206	Operating Expenses		(1,200)	(9,700)
09122.01	Housing 1 Janus Street - salaries & wages	170206	Operating Expenses		(2,500)	(12,200)
09122.15	Housing 1 Janus Street - repairs & maintenance	170206	Operating Expenses		(6,000)	(18,200)
09122.98	Housing 1 Janus Street - plant operation costs	170206	Operating Expenses		(2,000)	(20,200)
09122.99	Housing 1 Janus Street - public works overheads	170206	Operating Expenses		(2,500)	(22,700)
09300.10	Staff Housing Allocation	170206	Operating Expenses	14,200		(8,500)
09126.15	Lavieville Lodge - repairs & maintenance	170206	Operating Expenses		(900)	(9,400)
11007.71	Tambellup Pavilion - grants operating	170206	Operating Revenue	5,000		(4,400)
11080.16	Tambellup Hall - contract services	170206	Operating Expenses		(2,300)	(6,700)
11241.16	Tambellup Pavilion - contract services	170206	Operating Expenses		(5,000)	(11,700)
11241.60	Tambellup Pavilion - insurances	170206	Operating Expenses		(2,000)	(13,700)
11241.65	Tambellup Pavilion - electricity & gas	170206	Operating Expenses	3,500		(10,200)
11152.72	Other Recreation & Sport - grants non-operating	170206	Capital Revenue	13,500		3,300
11271.10	Staff Housing Allocation	170206	Operating Expenses		(1,200)	2,100

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

7: BUDGET AMENDMENTS

Amendments to original budget since budget adoption.

GL Account Code	Description	Council Res	Classification	Increase in Available Cash	Decrease in Available Cash	Balance
11526.15	Broomehill Museum - repairs & maintenance	170206	Operating Expenses	\$ 2,000	\$	\$ 4,100
12004.72	Regional Road Group - grants non-operating	170206	Capital Revenue	50,500		54,600
12157.72	Other Road Maintenance - grants non-operating	170206	Capital Revenue	89,000		143,600
12226.01	Road Maintenance - salaries & wages	170206	Operating Expenses		(51,400)	92,200
12226.16	Road Maintenance - contract services	170206	Operating Expenses		(20,000)	72,200
12226.25	Road Maintenance - road materials	170206	Operating Expenses	20,000		92,200
12226.98	Road Maintenance - plant operation costs	170206	Operating Expenses		(34,800)	57,400
12226.99	Road Maintenance - public works overheads	170206	Operating Expenses		(51,400)	6,000
12250.16	Other Road Maintenance - contract services	170206	Operating Expenses	25,000		31,000
12255.15	Broomehill Depot - repairs & maintenance	170206	Operating Expenses		(4,000)	27,000
12259.10	Staff Housing Allocation	170206	Operating Expenses		(13,000)	14,000
13302.83	Construction Training Fund Levy - fees & charges	170206	Operating Revenue	7,000		21,000
13303.83	Building Services Levy - fees & charges	170206	Operating Revenue	3,000		24,000
13377.59	Construction Training Fund Levy - sundry expenses	170206	Operating Expenses		(7,000)	17,000
13378.59	Building Services Levy - sundry expenses	170206	Operating Expenses		(3,000)	14,000
14001.83	Private Works - fees & charges	170206	Operating Revenue	40,000		54,000
14051.01	Private Works - salaries & wages	170206	Operating Expenses		(10,000)	44,000
14051.16	Private Works - contract services	170206	Operating Expenses		(4,000)	40,000
14051.98	Private Works - plant operation costs	170206	Operating Expenses		(10,000)	30,000
14051.99	Private Works - public works overheads	170206	Operating Expenses		(10,000)	20,000
14100.74	Public Works Overheads - reimbursements	170206	Operating Revenue	3,000		23,000
CAP115	Tamb Admin Building - seal rear carpark	170206	Capital Expenses	10,000		33,000
CAP116	Tamb Admin Building - shade in staff carpark	170206	Capital Expenses		(10,000)	23,000
CAP117	Bhill Archive Repository - replace airconditioners	170206	Capital Expenses		(2,000)	21,000
04351	Plant Replacement - purchase admin vehicles	170206	Capital Expenses		(32,000)	(11,000)
04251	Plant Replacement - trade admin vehicles	170206	Capital Revenue	31,000		20,000
CAP126	Housing 18 Ivy Street - fencing back yard	170206	Capital Expenses		(5,000)	15,000
CAP49	Tamb Hall - repair roof, upgrade ablutions	170206	Capital Expenses	50,000		65,000
CAP9	Tamb Pavilion - redevelopment	170206	Capital Expenses		(50,000)	15,000
CAP121	Bhill Oval Dam (Bignells) - install pump	170206	Capital Expenses		(8,000)	7,000
12300	Tamb Depot - washdown bay	170206	Capital Expenses		(87,000)	(80,000)
12300	Plant Replacement - purchases	170206	Capital Expenses		(49,300)	(129,300)

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

7: BUDGET AMENDMENTS

Amendments to original budget since budget adoption.

GL Account Code	Description	Council Res	Classification	Increase in Available Cash	Decrease in Available Cash	Balance
12161	Plant Replacement - trades	170206	Capital Revenue	\$ 83,300	\$	\$ (46,000)
CR6	Beejenup Road - widen & resheet	170206	Capital Expenses		(34,000)	(80,000)
RR18	Tieline North Road - widen & resheet	170206	Capital Expenses		(700)	(80,700)
RR19	Flat Rocks Road - reseal	170206	Capital Expenses	199,800		119,100
CAP125	Bhill Caravan Park - reticulation	170206	Capital Expenses	8,000		127,100
	Plant Reserve - transfer from	170206	Capital Revenue		(33,000)	94,100
	Tamb Rec Ground & Pavilion Reserve	170206	Capital Expenses		(25,000)	69,100
	Surplus / (Deficit) 1 July 2016	170206	Opening Surplus(Deficit)		(69,100)	0
Closing Funding Surplus (Deficit)				702,100	(702,100)	0

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

8: GRANTS AND CONTRIBUTIONS

Program/Provider	Purpose	c/fwd 1 July 2016	Received 2016/17	Expended 2016/17	Closing Balance
		\$	\$	\$	\$
GOVERNANCE					
Department of Local Govt	Amalgamation (Bhill & Tamb)	51,505.52	0.00	0.00	51,505.52
Department of Local Govt	Strategic Community Planning	10,325.87	0.00	0.00	10,325.87
Lotterywest	Generator for Tamb Admin Building	0.00	10,600.00	(10,600.00)	0.00
RECREATION & CULTURE					
Country Local Govt Fund 2012/13	Tambellup Pavillion & Bowling Green	308,077.71	0.00	0.00	308,077.71
Great Southern Development Commission	Tambellup Pavillion & Bowling Green	200,000.00	0.00	(200,000.00)	0.00
Dept Infrastructure & Regional Development	National Stronger Regions Fund - Tambellup Pavilion	0.00	237,500.00	(237,500.00)	0.00
Dept Sport & Recreation	Kidsport Program	6,029.00	0.00	(3,600.00)	2,429.00
Dept Sport & Recreation	CSRFF - Tambellup Pavilion & Bowling Green	0.00	175,000.00	(175,000.00)	0.00
Co-operative Bulk Handling	Solar pump - Bhill Complex Dam	0.00	13,500.00	(13,500.00)	0.00
Stronger Communities Program	Holland Park shade structure	0.00	15,000.00	(15,000.00)	0.00
TRANSPORT					
WA Local Govt Grants Commission	Bridge Funding	309,333.00	0.00	(298,246.00)	11,087.00
Dept Infrastructure & Regional Development	Roads to Recovery Funding 2015/16	108,044.09	0.00	(108,044.09)	0.00
Dept Infrastructure & Regional Development	Roads to Recovery Funding 2016/17	0.00	351,833.00	(211,911.69)	139,921.31
Main Roads WA	Commodity Route Funding 2015/16	38,000.00	38,000.00	(76,000.00)	0.00
Main Roads WA	Regional Road Group Funding 2015/16 (carry over)	0.00	50,486.00	(50,486.00)	0.00
Main Roads WA	Regional Road Group Funding 2016/17	0.00	446,987.00	(446,987.00)	0.00
Main Roads WA	Commodity Route Funding 2016/17	0.00	250,000.00	(239,573.39)	10,426.61
WA Country Health Service	Kerbing Reinstatement Project - Bhill & Tamb	0.00	12,500.00	0.00	12,500.00
TOTALS		1,031,315.19	1,601,406.00	(2,086,448.17)	546,273.02

Comments - Grants and Contributions

Country Local Government Fund 2012/13

Council had previously allocated portion of this funding towards building improvements at both the Broomehill and Tambellup Town Halls, and for installation of solar energy on the Broomehill Admin Building. These projects are now complete, and Council resolved at the August 2016 meeting to reallocate the unspent funding to the Tambellup Pavilion.

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

9: CASH BACKED RESERVES

(a) Leave Reserve

To be used to meet the Councils Long Service Leave liability for its employees.

Opening Balance
Amount Set Aside / Transfer to Reserve
Amount Used / Transfer from Reserve
Interest Received

YTD Actual 2016/17	Amended Budget 2016/17
105,788.86	105,800
35,000.00	35,000
(24,605.00)	(80,900)
1,717.93	2,000
117,901.79	61,900

(b) Plant Reserve

To be used to assist with purchase of major plant items.

Opening Balance
Amount Set Aside / Transfer to Reserve
Amount Used / Transfer from Reserve
Interest Received

47,451.48	47,500
550,000.00	550,000
(335,200.00)	(546,000)
4,005.11	4,000
266,256.59	55,500

(c) Building Reserve

To be used to finance replacement of Council buildings, and costs associated with subdivision and development of land.

Opening Balance
Amount Set Aside / Transfer to Reserve
Amount Used / Transfer from Reserve
Interest Received

360,117.79	424,400
100,000.00	100,000
(350,000.00)	(389,400)
5,262.58	9,000
115,380.37	144,000

(d) Computer Reserve

To be used for the replacement or upgrade of computer hardware and software.

Opening Balance
Amount Set Aside / Transfer to Reserve
Amount Used / Transfer from Reserve
Interest Received

37,401.77	37,400
10,000.00	10,000
0.00	0
644.79	600
48,046.56	48,000

(e) Tambellup Recreation Ground & Pavilion Reserve

To be used to maintain and develop sport and recreational facilities at the Tambellup Recreation Ground and Pavilion.

Opening Balance
Amount Set Aside/Transfer to Reserve
Amount Used/Transfer from Reserve
Interest Received

265,711.10	265,700
0.00	25,000
(254,800.00)	(254,800)
3,453.75	6,000
14,364.85	41,900

(f) Broomehill Recreation Complex Reserve

To be used for works at the Broomehill Recreation Complex in agreeance with the Management Committee of the Broomehill Recreation Complex Inc.

Opening Balance
Amount Set Aside/Transfer to Reserve
Amount Used/Transfer from Reserve
Interest Received

55,283.28	55,100
8,600.00	8,600
0.00	(7,000)
916.23	1,500
64,799.51	58,200

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

9: CASH BACKED RESERVES**(g) Building Maintenance Reserve**

To be used to fund building maintenance requirements for all Council owned buildings

Opening Balance	52,672.08	52,700
Amount Set Aside/Transfer to Reserve	0.00	0
Amount Used/Transfer from Reserve	0.00	(35,000)
Interest Received	825.03	1,200
	53,497.11	18,900

(h) Sandalwood Villas Reserve

To be utilised towards maintenance of the 6 units at Sandalwood Villas

Opening Balance	47,649.78	48,700
Amount Set Aside/Transfer to Reserve	0.00	10,000
Amount Used/Transfer from Reserve	0.00	0
Interest Received	745.84	900
	48,395.62	59,600

(i) Broomehill Synthetic Bowling Green Replacement Reserve

To be used for the future replacement of the synthetic bowling green at the Broomehill Recreational Complex.

Opening Balance	36,239.78	36,200
Amount Set Aside/Transfer to Reserve	8,600.00	8,600
Amount Used/Transfer from Reserve	0.00	0
Interest Received	618.33	700
	45,458.11	45,500

(j) Refuse Sites Post Closure Management Reserve

To meet the financial requirements for the closure of the Broomehill and Tambellup landfill sites when their useful life expires.

Opening Balance	10,245.16	10,200
Amount Set Aside/Transfer to Reserve	5,000.00	5,000
Amount Used/Transfer from Reserve	0.00	0
Interest Received	189.98	200
	15,435.14	15,400

(k) Lavieville Lodge Reserve

To be utilised towards maintenance of the 4 units at Lavieville Lodge

Opening Balance	45,913.00	45,900
Amount Set Aside/Transfer to Reserve	0.00	0
Amount Used/Transfer from Reserve	0.00	0
Interest Received	718.59	500
	46,631.59	46,400

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

9: CASH BACKED RESERVES**(I) Townscape Plan Implementation Reserve**

To be utilised for implementation of the Townscape Plans for the Broomehill and Tambellup townsites

Opening Balance	202,440.34	202,400
Amount Set Aside/Transfer to Reserve	100,000.00	100,000
Amount Used/Transfer from Reserve	0.00	(200,000)
Interest Received	3,762.12	1,000
	306,202.46	103,400

Total Cash Backed Reserves

1,142,369.70	698,700
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Summary of Transfers To and (From) Cash Backed Reserves**Transfers to Reserves**

Leave Reserve	36,717.93	37,000
Plant Reserve	554,005.11	554,000
Building Reserve	105,262.58	109,000
Computer Reserve	10,644.79	10,600
Tambellup Rec Ground & Pavilion Reserve	3,453.75	31,000
Broomehill Rec Complex Reserve	9,516.23	10,100
Building Maintenance Reserve	825.03	1,200
Sandalwood Villas Reserve	745.84	10,900
Broomehill Synthetic Bowling Green Replacement Reserve	9,218.33	9,300
Refuse Sites Post Closure Management Reserves	5,189.98	5,200
Lavieville Lodge Reserve	718.59	500
Townscape Plan Implementation Reserve	103,762.12	101,000
	840,060.28	879,800

Transfers from Reserves

Leave Reserve	(24,605.00)	(80,900)
Plant Reserve	(335,200.00)	(546,000)
Building Reserve	(350,000.00)	(389,400)
Computer Reserve	0.00	0
Tambellup Rec Ground & Pavilion Reserve	(254,800.00)	(254,800)
Broomehill Rec Complex Reserve	0.00	(7,000)
Building Maintenance Reserve	0.00	(35,000)
Sandalwood Villas Reserve	0.00	0
Broomehill Synthetic Bowling Green Replacement Reserve	0.00	0
Refuse Sites Post Closure Management Reserves	0.00	0
Lavieville Lodge Reserve	0.00	0
Townscape Plan Implementation Reserve	0.00	(200,000)
	(964,605.00)	(1,513,100)

Total Transfer to/(from) Reserves

(124,544.72)	(633,300)
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All of the above reserve accounts are supported by money held in financial institutions.

Comments - Cash Backed Reserves

Councils Reserves are held collectively in one investment with the Bendigo Bank.

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

10: ASSET DISPOSALS

The following assets have been disposed of during the period under review:

	Net Book Value		Sale Proceeds		Profit(Loss)	
	YTD Actual 2016/17	Amended Budget 2016/17	YTD Actual 2016/17	Amended Budget 2016/17	YTD Actual 2016/17	Amended Budget 2016/17
PLANT & EQUIPMENT						
<i>Governance</i>						
Chief Executive Officers vehicle - OTA	41,898.94	41,500	40,000.00	40,600	(1,898.94)	(900)
Chief Executive Officers vehicle - OTA (2nd changeover)	56,129.32	56,100	55,272.73	55,200	(856.59)	(900)
Chief Executive Officers vehicle - OTA (3rd changeover)	0.00	62,900	0.00	62,200	0.00	(700)
Manager Corporate Services vehicle - BH000	43,050.54	33,000	31,882.00	32,000	(11,168.54)	(1,000)
Manager Corporate Services vehicle - BH000 (2nd changeover)	0.00	34,000	0.00	33,000	0.00	(1,000)
<i>Transport</i>						
Iveco Stralis Truck - TA092	0.00	168,600	0.00	100,000	0.00	(68,600)
Caterpillar Vibrating Roller BH001	49,631.88	49,600	58,000.00	58,000	8,368.12	8,400
Manager Works vehicle - 1TA	44,966.04	45,000	44,545.45	44,500	(420.59)	(500)
Manager Works vehicle - 1TA (2nd changeover)	46,122.47	46,000	44,545.45	44,500	(1,577.02)	(1,500)
Manager Works vehicle - 1TA (3rd changeover)	36,047.53	36,000	32,272.73	33,000	(3,774.80)	(3,000)
Parks & Gardens Utility - TA052	29,705.52	30,500	28,409.09	28,000	(1,296.43)	(2,500)
Works Supervisors vehicle - TA001	43,966.32	43,900	43,181.82	43,000	(784.50)	(900)
Works Supervisors vehicle - TA001 (2nd changeover)	46,761.82	45,000	45,227.27	43,000	(1,534.55)	(2,000)
Maintenance Crew Dual Cab - BH00	37,500.00	37,500	35,264.45	35,500	(2,235.55)	(2,000)
Maintenance Crew Dual Cab - BH00 (2nd changeover)	38,919.45	38,500	35,909.09	35,500	(3,010.36)	(3,000)
Maintenance Crew Dual Cab - BH00 (3rd changeover)	0.00	39,000	0.00	35,800	0.00	(3,200)
Mechanics Utility - BH014	33,671.14	33,700	33,409.09	33,400	(262.05)	(300)
Mechanics Utility - BH014	53,266.27	53,000	57,500.00	56,100	4,233.73	3,100
Construction Crew Dual Cab - BH003	59,970.28	57,600	57,272.73	57,000	(2,697.55)	(600)
Construction Crew Dual Cab - BH003 (2nd changeover)	57,636.12	57,600	56,136.36	56,000	(1,499.76)	(1,600)
Construction Crew Dual Cab - BH003 (3rd changeover)	57,704.11	57,700	57,272.73	57,000	(431.38)	(700)
Water Tank 14,500 litres	5,797.84	0	2,000.00	0	(3,797.84)	0
	782,745.59	1,066,700	758,100.99	983,300	(24,644.60)	(83,400)
Summary						
Profit on Asset Disposals					12,601.85	11,500
Loss on Asset Disposals					(37,246.45)	(94,900)
					(24,644.60)	(83,400)

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

11: OPERATING REVENUE AND EXPENSE

	Amended Budget Revenue 2016/17	Amended Budget Expense 2016/17	Actual Revenue 2016/17	Actual Expense 2016/17
GENERAL PURPOSE FUNDING				
Rate Revenue	2,277,200	(203,200)	2,270,854.06	(144,200.81)
General Purpose Funding	1,761,300	0	1,320,950.25	0.00
Other General Purpose Funding	43,600	(66,200)	28,111.48	(53,966.06)
TOTAL GENERAL PURPOSE FUNDING	4,082,100	(269,400)	3,619,915.79	(198,166.87)
GOVERNANCE				
Members Of Council	15,600	(661,200)	13,937.50	(414,263.89)
Administration General	9,000	0	8,916.66	0.00
Other Governance	9,000	(87,800)	11,328.96	(37,615.40)
TOTAL GOVERNANCE	33,600	(749,000)	34,183.12	(451,879.29)
LAW, ORDER & PUBLIC SAFETY				
Fire Prevention	97,100	(186,000)	86,486.48	(120,825.15)
Animal Control	3,900	(38,600)	3,977.54	(29,965.72)
Other Law, Order & Public Safety	0	(4,500)	0.00	(5,328.64)
TOTAL LAW, ORDER & PUBLIC SAFETY	101,000	(229,100)	90,464.02	(156,119.51)
HEALTH				
Maternal & Infant Health	600	(15,200)	0.00	(8,772.21)
Health Inspection & Administration	500	(30,200)	816.00	(14,937.70)
Preventative Services - Pest Control	0	(14,900)	0.00	(15,387.53)
Other Health	0	0	0.00	0.00
TOTAL HEALTH	1,100	(60,300)	816.00	(39,097.44)
EDUCATION & WELFARE				
Other Education	55,300	(61,600)	36,501.15	(53,783.75)
Other Welfare	0	(10,000)	0.00	0.00
TOTAL EDUCATION & WELFARE	55,300	(71,600)	36,501.15	(53,783.75)
HOUSING				
Staff Housing	0	0	0.00	(3,975.03)
Other Housing	54,100	(110,600)	30,880.02	(73,258.73)
TOTAL OTHER HOUSING	54,100	(110,600)	30,880.02	(77,233.76)
COMMUNITY AMENITIES				
Household Refuse	64,200	(261,400)	63,284.73	(158,991.20)
Protection Of The Environment	2,500	(2,500)	1,001.82	(836.55)
Town Planning & Regional Development	5,000	(59,800)	2,565.51	(50,244.19)
Other Community Amenities	5,000	(51,700)	6,001.91	(30,111.51)
Public Conveniences	0	(57,400)	0.00	(35,179.54)
Urban Stormwater Drainage	0	0	0.00	0.00
Sewerage	0	0	0.00	0.00
TOTAL COMMUNITY AMENITIES	76,700	(432,800)	72,853.97	(275,362.99)

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

11: OPERATING REVENUE AND EXPENSE

	Amended Budget Revenue 2016/17	Amended Budget Expense 2016/17	Actual Revenue 2016/17	Actual Expense 2016/17
RECREATION & CULTURE				
Public Halls & Civic Centres	1,676,300	(134,700)	661,050.90	(98,613.38)
Other Sport & Recreation	54,700	(582,900)	49,306.51	(421,412.38)
Libraries	100	(83,900)	36.37	(61,926.86)
Other Culture	0	(31,200)	0.00	(12,080.15)
Television Rebroadcasting	0	0	0.00	0.00
TOTAL RECREATION & CULTURE	1,731,100	(832,700)	710,393.78	(594,032.77)
TRANSPORT				
Road Construction	1,994,100	0	1,137,306.00	0.00
Streets Roads Bridges & Depot Maint	1,291,000	(2,990,900)	860,410.60	(2,247,578.14)
Traffic Control	22,200	(62,400)	14,132.51	(47,842.92)
TOTAL TRANSPORT	3,307,300	(3,053,300)	2,011,849.11	(2,295,421.06)
ECONOMIC SERVICES				
Rural Services	0	(4,800)	0.00	(5,871.16)
Tourism & Area Promotion	17,000	(88,100)	5,682.78	(66,468.18)
Building Control	23,200	(71,300)	17,979.11	(54,343.07)
Other Economic Services	26,000	(60,300)	10,452.59	(29,416.80)
TOTAL ECONOMIC SERVICES	66,200	(224,500)	34,114.48	(156,099.21)
OTHER PROPERTY & SERVICES				
Private Works	65,000	(56,500)	95,783.06	(76,159.12)
Public Works Overhead	3,000	0	2,814.56	17,821.38
Plant Operation Costs	35,000	0	26,697.94	4,075.36
Workers Compensation	0	0	368.99	(368.99)
Salaries & Wages	0	0	0.00	39,249.94
Unclassified	4,500	(4,500)	2,250.00	(4,500.00)
TOTAL OTHER PROPERTY & SERVICES	107,500	(61,000)	127,914.55	(19,881.43)
TOTAL OPERATING	9,616,000	(6,094,300)	6,769,885.99	(4,317,078.08)

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

12: CAPITAL DISPOSALS AND ACQUISITIONS

		Amended Budget Revenue 2016/17	Amended Budget Expense 2016/17	Actual Revenue 2016/17	Actual Expense 2016/17
GOVERNANCE					
Tambellup Admin Building - Generator backup	P&E	0	(21,200)	0.00	(21,201.29)
Tambellup Admin Building - seal rear carpark	I-O	0	(10,000)	0.00	(5,139.17)
Tambellup Admin Building - shelter/shade in staff carpark	L&B	0	(25,000)	0.00	(2,410.95)
Broomehill Archive Repository - replace 3 airconditioners	P&E	0	(10,000)	0.00	(10,092.73)
Plant Replacement					
Holden Caprice Sedan OTA (CEO) * 3 changeovers	P&E	158,000	(176,000)	95,272.73	(120,545.46)
Holden Colorado Wagon BH000 (MCS) * 2 changeovers	P&E	65,000	(73,000)	31,882.00	(35,518.36)
Total		223,000	(315,200)	127,154.73	(194,907.96)
HEALTH					
Tambellup Infant Health Clinic - replace kitchen cupboards	L&B	0	(9,000)	0.00	(7,227.27)
Total		0	(9,000)	0.00	(7,227.27)
HOUSING					
20 Henry Street - Laundry/bathroom renovation	L&B	0	(15,000)	0.00	0.00
Executive Residence 63 Taylor St Tambellup	L&B	0	(389,400)	0.00	(355,042.70)
18 Ivy Street - fencing back yard	L&B	0	(5,000)	0.00	0.00
Total		0	(409,400)	0.00	(355,042.70)
RECREATION & CULTURE					
Tambellup Hall - repair roof, upgrade ablutions	L&B	0	0	0.00	0.00
Tambellup Pavilion - redevelopment	L&B	0	(3,650,000)	0.00	(1,899,616.11)
Tambellup Oval - replace fencing along Cremasco Rd	I-O	0	(10,000)	0.00	0.00
Broomehill Recreation Complex - oval lighting	I-O	0	(21,000)	0.00	0.00
Broomehill Oval Dam - Solar Pump (Bignells dam)	I-O	0	(35,000)	0.00	(33,791.48)
Holland Park - erect fixed shade structure over playground	L&B	0	(64,800)	0.00	(25,420.81)
Diprose Park - soft fall under junior playground	I-O	0	0	0.00	0.00
Diprose Park - shade structure over junior playground	I-O	0	(21,000)	0.00	0.00
Tambellup CRC - repair ceiling in reception area - carry over	L&B	0	(6,000)	0.00	0.00
Broomehill Museum - replace roof	L&B	0	(19,500)	0.00	0.00
Subdivision costs - No 1 Dam	L&B	0	(10,000)	0.00	0.00
Total		0	(3,837,300)	0.00	(1,958,828.40)
TRANSPORT					
Buildings					
Tambellup Depot - Washdown Bay	L&B	0	(122,000)	0.00	0.00
Plant Replacement					
Iveco Stralis	P&E	100,000	(340,000)	102,136.36	(338,497.00)
Caterpillar Vibrating Roller	P&E	58,000	(155,000)	58,000.00	(153,200.00)
Side Tipping Trailer	P&E	0	(75,000)	0.00	0.00
Toyota Hilux Dual Cab 1TA * 3 changeovers	P&E	122,000	(150,000)	121,363.63	(140,909.09)
Holden Colorado Utility TA052	P&E	28,000	(36,500)	28,409.09	(36,590.91)
Toyota Hilux Dual Cab TA001* 3 changeovers	P&E	86,000	(106,000)	88,409.09	(107,931.82)
Holden Colorado Utility BH009	P&E	0	0	0.00	0.00
Holden Colorado Dual Cab BH00 * 2 changeovers	P&E	106,800	(116,800)	71,173.54	(77,727.27)
Holden Colorado Utility BH014	P&E	89,500	(96,000)	90,909.09	(95,909.09)
Toyota Landcruiser BH003 * 2 changeovers	P&E	170,000	(175,000)	170,681.82	(175,909.09)
Sundry Plant	P&E	0	(30,000)	0.00	0.00
~ Mozzie Fogger	P&E	0	0	0.00	(4,821.82)
~ Cemetery - shoring for graves	P&E	0	0	0.00	(6,818.18)
~ Steel Fuel tank with solar panel & pump	P&E	0	0	0.00	(7,804.10)

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

12: CAPITAL DISPOSALS AND ACQUISITIONS

~ Sale of surplus water tank

	Amended Budget Revenue 2016/17	Amended Budget Expense 2016/17	Actual Revenue 2016/17	Actual Expense 2016/17
P&E	0	0	2,000.00	0.00

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

12: CAPITAL DISPOSALS AND ACQUISITIONS

		Amended Budget Revenue 2016/17	Amended Budget Expense 2016/17	Actual Revenue 2016/17	Actual Expense 2016/17
TRANSPORT					
Footpaths					
Taylor St East (south of Gnow-Tamb Rd)	I-R	0	(20,000)	0.00	0.00
Journal St (west of Henry Jones Building)	I-R	0	(50,000)	0.00	0.00
Townscape					
Townscape Plan - Stage1	I-O	0	(200,000)	0.00	0.00
Road Construction					
Regional Road Group					
Gnowangerup-Tambellup Road - reseal - SLK 18.69 to 20.88	I-R	0	(108,800)	0.00	(7,575.60)
Pallinup South Road - construct & seal - SLK 6.30 to 9.30	I-R	0	(415,500)	0.00	(271,265.66)
Punchmirup South Road - stabilise & seal - SLK 0.00 to 6.32	I-R	0	(193,500)	0.00	(93,241.03)
Broomehill-Kojonup Road - stabilise & seal - SLK 26.30 to 28.20	I-R	0	(97,700)	0.00	(74,420.41)
Warrenup Road - construct & seal - SLK 4.60 to 6.75	I-R	0	(290,400)	0.00	(110,128.92)
Commodity Routes					
Beejenup Road - gravel sheet - SLK 0.00 to 4.00 - <i>carry over</i>	I-R	0	(110,800)	0.00	(78,769.69)
Beejenup Road - widen & gravel resheet - SLK 11.45 to 18.27	I-R	0	(292,500)	0.00	(67,573.39)
Nardlah Road - construct & seal - SLK 0.00 to 5.40	I-R	0	(301,500)	0.00	(296,045.62)
Roads to Recovery					
Punchmirup North Road - gravel sheet - SLK 0.04 to 4.00 - <i>carry over</i>	I-R	0	(69,300)	0.00	(85,526.05)
Tieline North Road - widen & resheet - SLK 0.00 to 5.02	I-R	0	(139,500)	0.00	(39,379.40)
Flat Rocks Road - reseal - SLK 8.73 to 19.00	I-R	0	0	0.00	(1,675.60)
Taylor St - reseal/kerbing - carry over 2015/16	I-R	0	0	0.00	(7,907.46)
Bridgeworks					
Pallinup Rd - bridge 4241	I-R	0	(309,300)	0.00	(298,246.00)
Total		760,300	(4,001,100)	733,082.62	(2,577,873.20)
ECONOMIC SERVICES					
Banner Poles - Tourist Layby Broomehill	I-O	0	(5,500)	0.00	0.00
Tambellup Railway Station - replace gutters & fascia	L&B	0	(17,800)	0.00	0.00
Broomehill Caravan Park - upgrade reticulation	I-O	0	(7,000)	0.00	(7,145.45)
Total		0	(30,300)	0.00	(7,145.45)
Total					
		983,300	(8,602,300)	860,237.35	(5,101,024.98)
LAND HELD FOR RESALE					
LR		0	0	0	0.00
LAND & BUILDINGS					
L&B		0	(4,333,500)	0.00	(2,289,717.84)
PLANT & EQUIPMENT					
P&E		983,300	(1,560,500)	860,237.35	(1,333,476.21)
FURNITURE & EQUIPMENT					
F&E		0	0	0.00	0.00
INFRASTRUCTURE - ROADS					
I-R		0	(2,398,800)	0.00	(1,431,754.83)
INFRASTRUCTURE - PARKS					
I-O		0	(309,500)	0.00	(46,076.10)
		983,300	(8,602,300)	860,237.35	(5,101,024.98)

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

13: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows -

Description	Opening Balance 1 July 2016	Amount Received	Amount Paid	Closing Balance
Hall Bonds	1,400.00	1,550.00	(1,950.00)	1,000.00
Key Bonds	300.00	100.00	(100.00)	300.00
Equipment Bonds	0.00	500.00	(500.00)	0.00
House Bonds	880.00	1,140.00	(1,140.00)	880.00
Nomination Deposits	0.00	0.00	0.00	0.00
Prepaid Cemetery Fees	588.00	0.00	0.00	588.00
Hidden Treasures	28,085.67	35,500.00	(37,364.91)	26,220.76
Broomehill Liaison Group	1,243.74	0.00	0.00	1,243.74
Fire Prevention	3,800.97	0.00	(2,966.70)	834.27
Youth Support Donations	130.00	0.00	0.00	130.00
Tourism Donations	43.83	0.00	0.00	43.83
Roadwise	329.18	0.00	0.00	329.18
University Block - Building Retention Bonds	2,456.49	0.00	0.00	2,456.49
Planning Approval Bond	5,000.00	0.00	(5,000.00)	0.00
Southern Link VROC	794,738.75	5,832.43	(800,571.18)	0.00
YMCA - A Smart Start Program	311,425.99	45,894.00	(46,759.60)	310,560.39
Broomehill Dramatic Society	3,417.86	0.00	0.00	3,417.86
Wauters Enterprises - Retention Exec. House	4,566.70	15,243.60	0.00	19,810.30
Rates - held in trust upon sale of property	0.00	4,149.34	0.00	4,149.34
Unclaimed Monies (2003)	1,566.00	0.00	0.00	1,566.00
	1,159,973.18	109,909.37	(896,352.39)	373,530.16

SHIRE OF BROOMEHILL-TAMBELLUP
Municipal Fund & Trust Fund Payments for the month ending 31 March 2017
Presented to Council on 20 April 2017

Local Government (Financial Management) Regulations 1996 - No. 12 & No. 13

Chq/EFT	Date	Name	Description	Municipal Fund	Trust Fund
446	23/03/2017	GNOWANGERUP COMMUNITY RESOURCE CENTRE	Hidden Treasures - rebranding project 50% contribution		14,766.00
447	23/03/2017	GNOWANGERUP SMASH REPAIRS	Hidden Treasures - purchase of sea container for records storage		3,300.00
448	23/03/2017	PRE-EMPTIVE STRIKE	Hidden Treasures - website hosting Dec16 to May17, email anti-virus scanning Jan-Dec17		693.00
449	23/03/2017	BOND ADMINISTRATOR	Transfer bond for B Dawson - Unit 2 Sandalwood Villas		680.00
3407	01/03/2017	CUT-N-COTE	Chain & Shackles BH002	292.50	
3408	01/03/2017	GREAT SOUTHERN FUEL SUPPLIES	15150 lts Diesel	18,601.95	
3409	01/03/2017	ST JOHN AMBULANCE BELMONT	First Aid Supplies	6.01	
3410	01/03/2017	SYNERGY	Electricity Usage 24/01/17 to 07/02/17	2,662.45	
3411	01/03/2017	TELSTRA	Phone Usage to 01/02/17 Service Charges to 01/03/17	2,642.81	
3412	01/03/2017	WATER CORPORATION	Water Usage 16/12/16 to 14/02/17 Water Charges 01/01/17 to 28/02/17	7,566.90	
3413	03/03/2017	SHIRE OF KOJONUP	Final recoup from VROC CLGF for ILSA Units - project complete	135,928.03	
3414	03/03/2017	BROOMEHILL HISTORICAL SOCIETY	Holland track tin mugs x 12	60.00	
3415	03/03/2017	J BLACKWOOD & SON	Hand towels & toilet rolls	637.42	
3416	03/03/2017	MAIN ROADS WA	BHT125 & BHT0 - Class 1 oversize permit 3 years	100.00	
3417	03/03/2017	SYNERGY	Electricity Usage 12/12/16 to 17/02/17	1,631.25	
3418-3426		CANCELLED	Printing errors	-	
3427	14/03/2017	AUSTRALIA POST	BH post office box renewal 17/18	77.00	
3429	14/03/2017	GNOWANGERUP PHARMACY	Hep B and tetanus shots - cleaners & parks staff	240.09	
3430	14/03/2017	GNOWANGERUP SHIRE MEDICAL PRACTICE	Consultations for vaccinations	360.00	
3431	14/03/2017	ST JOHN AMBULANCE BELMONT	First Aid Supplies	16.26	
3432	14/03/2017	SYNERGY	Electricity Usage 18/12/16 - 23/02/17	5,665.00	
3433	14/03/2017	TAMBELLUP DELI	Fuel BH000 & 1TA - newspapers, groceries	265.49	
3434	14/03/2017	WATER CORPORATION	Water usage No 1 dam Jam Creek & Nth Greenhills standpipe	274.15	
3435	14/03/2017	WEST AUSTRALIAN NEWSPAPERS LTD	Advertising vacancies Sandalwood villas	250.00	
3436	15/03/2017	PETTY CASH	Petty Cash Broomehill & Tambellup Offices	745.50	
3437	16/03/2017	BUILDING COMMISSION	BSL Levy for February 2017	56.65	
3438	16/03/2017	CONSTRUCTION TRAINING FUND	CTF Levy for February 2017	39.75	
3439	22/03/2017	CUT-N-COTE	Parts for fogger	217.62	
3440	22/03/2017	GREAT SOUTHERN FUEL SUPPLIES	Diesel 18,000 litres	21,797.82	

SHIRE OF BROOMEHILL-TAMBELLUP
Municipal Fund & Trust Fund Payments for the month ending 31 March 2017
Presented to Council on 20 April 2017

Local Government (Financial Management) Regulations 1996 - No. 12 & No. 13

Chq/EFT	Date	Name	Description	Municipal Fund	Trust Fund
3441	22/03/2017	SYNERGY	Electricity usage street lights 25/01/17 to 24/02/17	2,251.50	
3442	22/03/2017	TAMBELLUP CRC	Library contract service 1/1/17 - 30/6/17	18,150.00	
3443	22/03/2017	TELSTRA	Telephone usage to 01/03/17 Service charge to 01/04/17	2,334.95	
3444	22/03/2017	WATER CORPORATION	Water usage and charges 10/01/17 - 30/04/17	3,687.28	
3445	30/03/2017	MURRAY LEONARD COOKE	TA Infant Health Centre, replace kitchen sink & cupboards	7,950.00	
3446	30/03/2017	STATE LAW PUBLISHER	Advertisement Govt Gazette - appoint dog/cat acts	129.60	
3447	30/03/2017	SYNERGY	Electricity Usage 21/2/17 - 20/3/17	822.20	
EFT8731	01/03/2017	LOCAL COMMUNITY INSURANCE SERVICES	Hidden Treasures - Public & Products Liability to Feb18		977.92
EFT8732	01/03/2017	OPEN COLLEGES PTY LTD	Course Fees - CertIV Business Admin M. Lloyd-Woods	2,692.50	
EFT8733	01/03/2017	A.D. CONTRACTORS PTY. LTD.	1900 Lts Emulsion Gnow-TA Rd, TA-West Rd	2,696.10	
EFT8734	01/03/2017	ALBANY CITY MOTORS	Service Kit for TA017	217.45	
EFT8735	01/03/2017	ARMADILLO GROUP PTY LTD	1 Carton Grease Tubes	135.30	
EFT8736	01/03/2017	ARROW BRONZE	Bronze Plaque for Niche Wall Tamb Cemetery	418.99	
EFT8737	01/03/2017	COURIER AUSTRALIA	Freight - Library, Service Kit, Toners, Sign, Parts, Fertiliser	968.22	
EFT8738	01/03/2017	ECOLOGIC TREE SERVICE	Remove 4 Trees in Saggars St. Stump Grinding	9,233.18	
EFT8739	01/03/2017	GERALDINE MERRICK (NANGEZ CATERING)	Catering Morning Tea & Lunch - DAP Training 16/02/17	80.00	
EFT8740	01/03/2017	GRAY CARTER	Water Truck Hire - Pallinup Sth Rd 30/01/17 to 21/02/17	20,405.00	
EFT8741	01/03/2017	GREAT SOUTHERN TOYOTA	Suspension Air Bag Kit BH014	849.99	
EFT8742	01/03/2017	HEWER CONSULTING SERVICES	AGRN696 Services to complete Flood Damages Claim	5,711.55	
EFT8743	01/03/2017	KATANNING FURNISHINGS	Replace floor covering in rear verandah area Tamb Lesser Hall	1,814.00	
EFT8744	01/03/2017	KATANNING GLAZING & SECURITY	Replace Louvres with Safety Glass - Tamb Lesser Hall	579.65	
EFT8745	01/03/2017	KATANNING RETICULATION & PUMP SUPPLIES	Supply Lowara 4 Bore Pump - BH Complex dam	3,207.01	
EFT8746	01/03/2017	KRISTY BOYLE	Preparation of February 2017 BT Times	247.50	
EFT8747	01/03/2017	MAIN ROADS WESTERN AUSTRALIA	Bridge 4241 Pallinup Rd - Replace bridge with culverts	328,070.60	
EFT8748	01/03/2017	MONASH ELECTRICAL SERVICES	Check for fault - TA-West Rd Standpipe & rectify	935.50	
EFT8749	01/03/2017	OCLC (UK) LTD	Amlib Annual Mtce 01/03/17 to 28/02/18	603.33	
EFT8750	01/03/2017	THINK WATER ALBANY	Test System, replace sprinklers - Tamb Oval	1,390.38	
EFT8751	01/03/2017	TRUCK CENTRE WA PTY LTD	Service Kit BHT125	1,105.53	
EFT8752	01/03/2017	TRUCKLINE ALBANY	Set of Brake Shoe Bearings & Seal - Dolly & Side Tipper Trailer	1,963.10	
EFT8753	01/03/2017	WESTRAC EQUIPMENT PTY LTD	Caterpillar Pressure Test Tools	353.02	
EFT8754	02/03/2017	SHIRE OF BROOMEHILL-TAMBELLUP	Payroll deductions	300.00	

SHIRE OF BROOMEHILL-TAMBELLUP
Municipal Fund & Trust Fund Payments for the month ending 31 March 2017
Presented to Council on 20 April 2017

Local Government (Financial Management) Regulations 1996 - No. 12 & No. 13

Chq/EFT	Date	Name	Description	Municipal Fund	Trust Fund
EFT8755	02/03/2017	CHILD SUPPORT AGENCY	Payroll deductions	365.84	
EFT8756	02/03/2017	LGRCE UNION	Payroll deductions	61.50	
EFT8757	03/03/2017	SHIRE OF CRANBROOK	Final recoup from VROC CLGF for ILSA Units - project complete	18,989.91	
EFT8758	03/03/2017	A.D. CONTRACTORS PTY. LTD.	Hire of spreader truck - Pallinup South Rd	1,650.00	
EFT8759	03/03/2017	ABA SECURITY	Service Duress Alarm & Fire Panel, replace battery BH Admin	806.51	
EFT8760	03/03/2017	ALLROAD MOTOR BODY BUILDERS	Monthly hire side tipper, supply & fit rollout tarp to Kenworth	6,300.00	
EFT8761	03/03/2017	BEST OFFICE SYSTEMS	Minimum charge 23/01/17 - 23/02/17	49.50	
EFT8762	03/03/2017	BLACK STUMP ELECTRICAL	Lighting repairs TA Hall & TA Admin	3,109.26	
EFT8763	03/03/2017	BURGESS RAWSON	Water usage & annual charges - Station Masters Res, Railway Building & Norrish St toilets	1,499.18	
EFT8764	03/03/2017	CALTEX STAR CARD	Fuel Usage Feb 2017 - 1TA	70.06	
EFT8765	03/03/2017	CAMPBELLS EARTHMOVING	WANDRRA ARGN743 - Open up flood damaged roads	19,626.75	
EFT8766	03/03/2017	COURIER AUSTRALIA	Freight - cleaning products, service kits, parts	332.77	
EFT8767	03/03/2017	EDWARDS MOTORS PTY LTD	15,000km Service - BH000	305.65	
EFT8768	03/03/2017	GOOP TRADING T/as Broomehill Post Office & Hardware	BH Admin Postage Feb 2017	29.00	
EFT8769	03/03/2017	GRAY CARTER	WANDRRA AGRN696 Repair Flood Damage - Pootenup & Tallents	65,714.00	
EFT8770	03/03/2017	GREAT SOUTHERN FLOORCOVERINGS	Replace Carpets - 18 Ivy St	3,570.00	
EFT8771	03/03/2017	GREAT SOUTHERN GYMSPORTS	Kidsport Vouchers x 6	495.00	
EFT8772	03/03/2017	HANSON CONSTRUCTIONS MATERIALS	10mm Aggregate - Pallinup Sth Rd	9,503.38	
EFT8773	03/03/2017	HARVEY NORMAN ELECTRICS ALBANY	Dishwasher TA Admin	699.00	
EFT8774	03/03/2017	KIM BUTTFIELD CONSULTING	Consultancy - assist with establishment of TA Pavilion Management Committee	1,320.00	
EFT8775	03/03/2017	KJB PLUMBING & GAS	Testing RPZ Valves - Standpipe TA Depot/ India St	440.00	
EFT8776	03/03/2017	MARIE SHERIDAN	Catering for Council meeting Feb2017	380.00	
EFT8777	03/03/2017	PIAVANINI WELDING	Fabricate 2 x toilet roll holders	577.50	
EFT8778	03/03/2017	RIVERHILL CONTRACTING	WANDRRA AGRN696 Drainage Repairs - Nth Greenhills Rd	18,931.00	
EFT8779	03/03/2017	SOUTH REGIONAL TAFE	OSH Refresher J Stewart/C Green, 5 Day OSH Course S Ryan	2,232.00	
EFT8780	03/03/2017	THINK WATER ALBANY	PVC fittings for pump	73.34	
EFT8781	03/03/2017	TRUCK CENTRE WA PTY LTD	Clamps & flexible exhaust pipe BHT125	230.26	
EFT8782	03/03/2017	TRUCKLINE ALBANY	Low profile jack stand	937.11	
EFT8783	03/03/2017	WA CONTRACT RANGER SERVICES PTY LTD	Ranger Services 07/02/17 - 17/02/17	1,309.00	

SHIRE OF BROOMEHILL-TAMBELLUP
Municipal Fund & Trust Fund Payments for the month ending 31 March 2017
Presented to Council on 20 April 2017

Local Government (Financial Management) Regulations 1996 - No. 12 & No. 13

Chq/EFT	Date	Name	Description	Municipal Fund	Trust Fund
EFT8784	03/03/2017	WAUTERS ENTERPRISES PTY LTD	TA Pavilion - Progress Claim #7	189,857.80	
EFT8785	03/03/2017	WESTRAC EQUIPMENT PTY LTD	Service Kit TA281	666.66	
EFT8786	03/03/2017	WOODLANDS DISTRIBUTORS & AGENCIES PTY LTD	315 x Painted Road Pegs - TieLine Nth/Beejenup/Warrenup Rds	2,754.68	
EFT	07/03/2017	SALARIES & WAGES	Wages for fortnight ending 3 March 2017	58,311.42	
EFT8787	09/03/2017	SHIRE OF BROOMEHILL-TAMBELLUP	Payroll deductions	300.00	
EFT8788	09/03/2017	ALBANY FINANCE	Payroll deductions	265.00	
EFT8789	09/03/2017	CHILD SUPPORT AGENCY	Payroll deductions	365.84	
EFT8790	09/03/2017	LGRCE UNION	Payroll deductions	61.50	
EFT8791	14/03/2017	AARON PARNELL	Ground Maintenance Lavieville	180.00	
EFT8792	14/03/2017	ABCO PRODUCTS	Toilet paper for Holland Park toilets	146.51	
EFT8793	14/03/2017	CRANBROOK NEWSLETTER	Advertising of Sandalwood Villas	135.00	
EFT8794	14/03/2017	DEPARTMENT OF FIRE & EMERGENCY SERVICES	ESLB 3rd quarter 16/17 contributions	16,976.10	
EFT8795	14/03/2017	GERALDINE MERRICK (NANGEZ CATERING)	Lunch for JDAP	420.00	
EFT8796	14/03/2017	GOOP TRADING T/as Broomehill Post Office & Hardware	BH Post Office - March BT Times	38.80	
EFT8797	14/03/2017	HANSON CONSTRUCTIONS MATERIALS	10mm aggregate - Broomehill-Kojonup Rd	3,142.72	
EFT8798	14/03/2017	HINT OF TINT PAINTING & DECORATING	Painting of exterior 18 Ivy Street	2,134.00	
EFT8799	14/03/2017	HOWARD + HEAVER ARCHITECTS	Architecural services TA Sports Pavillion	2,088.41	
EFT8800	14/03/2017	KESTON TECHNOLOGIES	Prepare business case for GS Housing Initiative	7,751.70	
EFT8801	14/03/2017	KOJONUP TYRE SERVICE	Overdue fee for Feb17	7.00	
EFT8802	14/03/2017	KRISTY BOYLE	Preparation of BT Times for March 2017	233.75	
EFT8803	14/03/2017	LANDGATE	GRV Interim Valuations 16/07/15 - 10/02/17	64.70	
EFT8804	14/03/2017	MJB INDUSTRIES	Concrete pipe and rubber rings - Pallinup Sth Rd	14,190.00	
EFT8805	14/03/2017	MONASH ELECTRICAL SERVICES	Installation of light circuit RCD's - Youth Centre, CRC, Bank, Station Masters Res, Norrish St toilets	1,789.43	
EFT8806	14/03/2017	RATTEN & SLATER MACHINERY	Mower blades for John Deere Push Mower	208.15	
EFT8807		CANCELLED		-	
EFT8808	14/03/2017	REYNOLDS GRAPHICS PTY LTD	5,000 holland track brochures	1,642.30	
EFT8809	14/03/2017	RON WRIGHT	Hire of 2 side tippers - Bhill/Koj Rd reseal	2,200.00	
EFT8810	14/03/2017	SHIRE OF CUBALLING	Building surveyor services and travel February 2017	4,596.70	
EFT8811	14/03/2017	SOUTHERN TOOL AND FASTENER CO	Vac head for TA Hall	149.00	
EFT8812	14/03/2017	STAPLES AUSTRALIA P/L	Stationery supplies	941.40	

SHIRE OF BROOMEHILL-TAMBELLUP
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Chq/EFT	Date	Name	Description	Municipal Fund	Trust Fund
EFT8813	14/03/2017	STATE LIBRARY OF WA	Freight recoup 2016/2017	602.44	
EFT8814	14/03/2017	TAMBELLUP G & T MOTORS	Parts & repairs - February 2017	573.40	
EFT8815	14/03/2017	TRUCK CENTRE WA PTY LTD	Ribbed belts BHT 125	126.95	
EFT8816	14/03/2017	TRUCKLINE ALBANY	Dust plug and chains x 6	125.40	
EFT8817	14/03/2017	WA CONTRACT RANGER SERVICES PTY LTD	Ranger Services 24/2/17 to 2/3/7	701.25	
EFT8818		CANCELLED		-	
EFT8819	14/03/2017	WATERMAN IRRIGATION PTY LTD	4 x standpipe controllers - remote support fees 24 months	1,557.60	
EFT8820	14/03/2017	WESTRAC EQUIPMENT PTY LTD	Service kit of PVR2 - BH001	188.08	
EFT8821	14/03/2017	KATANNING FURNISHINGS	Supply and laying of new carpet and underlay - 27 East Tce	5,349.00	
EFT	21/03/2017	SALARIES & WAGES	Wages for fortnight ending 17 March 2017	58,614.67	
EFT8825	22/03/2017	A.D. CONTRACTORS PTY. LTD.	Hire of 6 wheeler with spreader Warrenup & BH/Koj Rd	4,719.00	
EFT8826	22/03/2017	BKW CO-OP	Steel for new fogger platform	258.50	
EFT8827	22/03/2017	BOOT ROCK BOBTRAK & FARM WORKS	Fire Mitigation	374.00	
EFT8828	22/03/2017	BTW SPRAY SHOP	4mm micro 10pack for reticulation	4.95	
EFT8829	22/03/2017	BURANDO HILL	Elbow Fitting for Water Trailer	7.28	
EFT8830	22/03/2017	CAMPBELLS EARTHMOVING	WANDRRA ARGN743 - Open up flood damaged roads	19,841.25	
EFT8831	22/03/2017	G & M DETERGENTS	Hygiene Service Agreement to 24/03/2018	2,408.00	
EFT8832	22/03/2017	GERALDINE MERRICK (NANGEZ CATERING)	Lunch for building inspections	85.00	
EFT8833	22/03/2017	GRAY & LEWIS	Consulting services 01/02/17 - 10/03/17 Moonies Hill Wind Farm	10,032.28	
EFT8834	22/03/2017	GRAY CARTER	Equipment Hire Bhil-Koj Rd & Pallinup Rd	17,578.00	
EFT8835	22/03/2017	HARLEY DYKSTRA	Pegging of Warrenup Road as instructed	1,998.70	
EFT8836	22/03/2017	HEWER CONSULTING SERVICES	WANDRRA AGRN696 Services to complete flood damage claim	8,519.64	
EFT8837	22/03/2017	HOWARD + HEAVER ARCHITECTS	Architecural Services TA Sports Pavillion	3,517.47	
EFT8838	22/03/2017	JR & A HERSEY PTY LTD	Workshop goods	832.51	
EFT8839	22/03/2017	KATANNING GLAZING & SECURITY	Unit 2 Sandalwood Villas repair lock on timber entrance door	175.00	
EFT8840	22/03/2017	KOJONUP NEWS	Adverts Sandalwood Villas - 3 months 1/4 page Kojonup News	187.50	
EFT8841	22/03/2017	LANDMARK	Round Up	1,099.90	
EFT8842	22/03/2017	MONASH ELECTRICAL SERVICES	Fix lights at TA admin office	419.87	
EFT8843	22/03/2017	PEP BUILDING IMPROVEMENTS	Replace 3 toilet roll holders Holland Park	231.00	
EFT8844	22/03/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	IT monthly support Oct, Nov & Dec 16, Feb 17 (monitoring servers & backups), resolve minor email and printer issues	680.00	

SHIRE OF BROOMEHILL-TAMBELLUP
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EFT8845	22/03/2017	QFH MULTIPARTS	Hose and fitting for BA30 Angle Broom	347.42	
EFT8846	22/03/2017	RECHARGE-IT (Danai Pty Ltd)	Remanufactured cartridges	439.00	
EFT8847	22/03/2017	SOUTHERN TOOL AND FASTENER CO	Pole saw and combi tool	2,345.54	
EFT8848	22/03/2017	WARREN BLACKWOOD WASTE	Management of transfer stations BH & TA	12,698.40	
EFT8849	22/03/2017	WESTRAC EQUIPMENT PTY LTD	Service kit for BH006	583.15	
EFT8850	22/03/2017	ALBANY FINANCE	Payroll deductions	265.00	
EFT8851	22/03/2017	CHILD SUPPORT AGENCY	Payroll deductions	365.84	
EFT8852	22/03/2017	LGRCE UNION	Payroll deductions	61.50	
EFT8853	22/03/2017	SHIRE OF BROOMEHILL-TAMBELLUP	Payroll deductions	300.00	
EFT8854		CANCELLED		-	
EFT8855		CANCELLED		-	
EFT8856	30/03/2017	ALBANY SECURITY SUPPLIES	Norrish St Toilets - New lock & key for power board	641.60	
EFT8857	30/03/2017	ANNE LAKE CONSULTANCY	CEO Probationary Review	2,420.00	
EFT8858	30/03/2017	BEST OFFICE SYSTEMS	Minimum Charge 23/02/17 - 23/03/17	49.50	
EFT8859	30/03/2017	BOOT ROCK BOBTRAK & FARM WORKS	Supply & erect fence around gernerator at TA Admin	3,685.00	
EFT8860	30/03/2017	BUNBURY TRUCKS	Dust cap/seal	49.67	
EFT8861	30/03/2017	COLAS WEST AUSTRALIA PTY LTD	Bitumen sealing BH-Koj Rd & Punchmirup Sth Rd	97,898.06	
EFT8862	30/03/2017	COURIER AUSTRALIA	Freight on goods	449.41	
EFT8863	30/03/2017	DESIGNER DIRT	Native Mulch	540.00	
EFT8864	30/03/2017	FENCING UNLIMITED	Manual gate key for Sandalwood Villas	51.70	
EFT8865	30/03/2017	GRIFFIN VALUATION ADVISORY	Final 50% of fee for revaluation of Land and Building assets	7,712.80	
EFT8866	30/03/2017	JUDY STEWART	Reimbursement for mobile charges	89.87	
EFT8867	30/03/2017	KATANNING ANTENNA & SATELLITE INSTALLATIONS	Install & supply satellite TV to Lavieville Lodge	1,488.00	
EFT8868	30/03/2017	KJB PLUMBING & GAS	Repair stormwater pipe Bhll Caravan Park	110.00	
EFT8869	30/03/2017	MARIE SHERIDAN	Catering for March Council Meeting	380.00	
EFT8870	30/03/2017	MONASH ELECTRICAL SERVICES	Supply of globes for TA Admin Building	126.39	
EFT8871	30/03/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	Travel/labour to reinstall & recover data when server crashed, removal of crypto virus from server, additional storage & RAM, 5 x new backup drives, Netgear router	10,831.00	
EFT8872	30/03/2017	RON WRIGHT	Dozer work Warrenup Rd - clearing trees, removal of rocks	4,719.00	
EFT8873	30/03/2017	SOUTHERN TOOL AND FASTENER CO	Self feed cap x 2 for whipper snipper	52.00	

SHIRE OF BROOMEHILL-TAMBELLUP
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Chq/EFT	Date	Name	Description	Municipal Fund	Trust Fund
EFT8874	30/03/2017	WA CONTRACT RANGER SERVICES PTY LTD	Ranger Services 14/03/17 to 178/03/17	771.37	
EFT8875	30/03/2017	WAUTERS ENTERPRISES PTY LTD	Progress claim #8 TA Sports Pavillion	274,883.40	
EFT8876	30/03/2017	WESTRAC EQUIPMENT PTY LTD	TA018 Wiper Motor	230.29	
DD4643.1	07/03/2017	WA SUPER	Payroll deductions	11,135.17	
DD4643.2	07/03/2017	MTAA SUPER	Superannuation contributions	199.59	
DD4643.3	07/03/2017	REST SUPERANNUATION	Superannuation contributions	199.59	
DD4643.4	07/03/2017	HARRY'S HILL SUPERANNUATION FUND	Superannuation contributions	106.70	
DD4643.5	07/03/2017	CATHOLIC SUPER	Superannuation contributions	49.58	
DD4669.1	21/03/2017	WA SUPER	Payroll deductions	11,168.20	
DD4669.2	21/03/2017	MTAA SUPER	Superannuation contributions	199.59	
DD4669.3	21/03/2017	REST SUPERANNUATION	Superannuation contributions	199.59	
DD4669.4	21/03/2017	HARRY'S HILL SUPERANNUATION FUND	Superannuation contributions	106.70	
DD4669.5	21/03/2017	CATHOLIC SUPER	Superannuation contributions	39.35	
				1,679,461.78	20,416.92

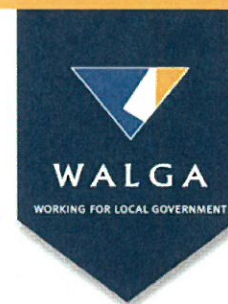
CREDIT CARDS

	Description	Amount
14/03/2017 February 2017	Admin uniforms	69.95
	Building Maintenance - 63 Taylor Street	96.95
	Fuel - 1TA	130.42
	Fuel - BH000	255.14
	Refreshments - Council meetings & office kitchen	441.09
	Late payment fees & interest - February 2017	38.56
	Monthly Card Fees - CEO & MCS	8.00
Total Credit Cards		1,040.11

Honours Program

Policy

2017



WALGA recognises service to Local Government by the award of the following Honours:

- Local Government Medal
- Life Membership
- Eminent Service Award (previously Certificate of Appreciation)
- Long and Loyal Service Award
- Merit Award (previously Distinguished Service Award)
- Local Government Distinguished Officers Award

LOCAL GOVERNMENT MEDAL

FOR OUTSTANDING ACHIEVEMENT AND CONTRIBUTION TO LOCAL GOVERNMENT/ WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

ELIGIBILITY:

- President of the Association
- As a State Councillor
- As an Elected Member

PRESENTED IN RECOGNITION OF:

- Exceptional service which advances the goals of WALGA and / or Local Government
- The personal contribution given in pursuit of benefits for the community within the concept of Local Government
- Outstanding achievements and/or significant contributions, both professionally and personally, in the advancement of the position and value of the Western Australian Local Government Association and/or Local Government within the wider community. These key factors form the basis for the selection of recipients and will be applied in the nomination and selection process.

PRIVILEGES

- Local Government Medal, Certificate and Lapel Pin
- Complimentary registration at Association Conferences, but not including travelling, accommodation, meals or functions
- Automatic nomination for Australian Honours/Western Australia Week Awards

LIFE MEMBERSHIP

FOR LONG AND OUTSTANDING SERVICE TO THE ASSOCIATION AND TO LOCAL GOVERNMENT

ELIGIBILITY:

- As a State Councillor
- Years of service to the Association and to Local Government for a minimum of two election terms (i.e. 8 years).
- As a Serving Officer of the Association or a Member Local Government for a minimum of 15 years.

PRESENTED IN RECOGNITION OF:

- For long and outstanding service to the Association and to Local Government
- For significant achievement and/or active involvement in intergovernmental relations as a State Councillor

CONTACTS

PRIVILEGES

- Certificate of Life Membership and Lapel Pin
- Complimentary registration at Association Conference, but not including travelling, accommodation, meals or functions
- Complimentary subscription to Local Government News and Western Councillor.

EMINENT SERVICE AWARD

FOR PERSONAL COMMITMENT, EMINENT SERVICE AND CONTRIBUTION TO LOCAL GOVERNMENT OR THE ASSOCIATION:

ELIGIBILITY:

- As a President or Mayor
- As a State Councillor
- As an Elected Member or Serving Officer of the Association
- As an Officer of a Government Agency

PRESENTED IN RECOGNITION OF:

- Notable contribution to the Association and/or Local Government

PRIVILEGES

- Eminent Service Award - certificate

LONG AND LOYAL SERVICE AWARD

FOR LONG SERVICE OF A HIGH DEGREE TO LOCAL GOVERNMENT OR THE ASSOCIATION:

ELIGIBILITY:

- As a State Councillor for 8 or more years
- As an Elected Member for 12 or more years

PRESENTED IN RECOGNITION OF:

- Outstanding long and loyal service to the Association and/or Local Government

NB: This award is for outstanding long and loyal service from Elected Members that have at least served 12 years.

PRIVILEGES

- Long and Loyal Service Award – certificate

MERIT AWARD

FOR DISTINGUISHED SERVICE TO THE COMMUNITY THROUGH THE LOCAL GOVERNMENT OF THE CITY/SHIRE/TOWN OF _____

ELIGIBILITY:

- As an Elected Member
- Must have served for 4 years or more

PRESENTED IN RECOGNITION OF:

- Committed and dedicated to the pursuit of achievement for the community of a Local Government.

CONTACTS

PRIVILEGES

- Local Government Merit Award – certificate

LOCAL GOVERNMENT DISTINGUISHED OFFICER AWARD

FOR OUTSTANDING CONTRIBUTIONS MADE BY SERVING OFFICERS OF MEMBER LOCAL GOVERNMENTS TO THE LOCAL GOVERNMENT SECTOR:

PRESENTED IN RECOGNITION OF:

- Demonstrating outstanding contributions to the Local Government sector.
- Leading by example, sustainable performance and highlights best practice operations for the sector
- Outstanding achievements, both professionally and personally, in the advancement of the Local Government sector.

PRIVILEGES

- Local Government Officer Award - Certificate

State Councillors, Zones and Member Local Governments are eligible to nominate officers for this category.

WHO CAN NOMINATE FOR AWARDS?

Nominations for awards within the WALGA Honours program can be made by the following nominators:

- **Local Government Medal** - Available for nomination by State Council Members and Member Local Governments with a co-sign by a State Councillor.
- **Life Membership** - Available for nomination by State Council Members and Member Local Governments
- **Eminent Service Award** - Available for nomination by State Council Members and Member Local Governments
- **Long and Loyal Service Award** - Available for nomination by State Council Members and Member Local Governments
- **Merit Award** - Available for nomination by State Council Members and Member Local Governments
- **Local Government Distinguished Officer Award** - Available for nomination by State Council Members and Member Local Governments

PLEASE NOTE:

State Council Members are those individuals elected to the State Council of WALGA and that nominations submitted by State Council Members do not require supporting signatures.

Eligibility to nominate persons for Honours varies between award categories. Reference should be made to the nominating authority section of the 2017 nomination forms to ensure that an eligible nominator has been identified to support the nomination.

Nominations by Member Local Governments require that the Local Government is a Member of the WA Local Government Association (WALGA). The support of the nominator (who must be an Elected Member) plus two other Elected Members is required and the nomination must be forwarded through the Chief Executive Officer of the Local Government for sign-off prior to submission to the Association.

In the case of the Local Government Distinguished Officer Award the final sign-off should be performed by the Mayor or President of the Local Government.

WHO CAN BE NOMINATED FOR AN AWARD?

Nominations will not be accepted for persons who have retired or ceased working for Local Government before 14 March 2013.

CONTACTS

NOMINATION PROCESS

Nominations will be invited during February/March and will close in May/June of each year.

Additional copies of Nomination forms are available by visiting; <http://www.walga.asn.au/Policy-Advice-and-Advocacy/Governance-and-Strategy/Local-Government-Honours.aspx>

The Nomination form, and any attachments, should be submitted to the Association's Secretariat either by hand, post, email or facsimile. **EMAILED NOMINATIONS MUST BE DATED AND DIGITALLY SIGNED.**

The WA Local Government Association Honours Panel will meet after the closing date for nominations and undertake to adjudicate in the selection of recipients.

Successful Honours nominees will be notified of their nomination, and arrangements will be made as appropriate in respect of the award presentation.

Nominating bodies will be advised of any unsuccessful nominations in due course.

FURTHER ENQUIRIES

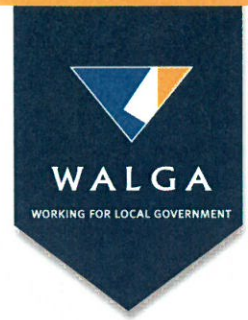
Ms Ana Fernandez
Executive Officer Governance
WALGA

Phone: 9213 2013

Fax: 9213 2077

E-mail: afernandez@walga.asn.au

CONTACTS



**Notice
of
Annual General
Meeting
and
Procedural Information
for Submission of Motions**

**Perth Convention and Exhibition
Centre**

Wednesday, 2 August 2017

Deadline for Agenda Items

(Close of Business)

Monday 5 June 2017



2017 Local Government Convention

General Information

The 2017 Local Government Convention will be held at the Perth Convention and Exhibition Centre (PCEC) from 2 August to 4 August 2017. The tentative schedule for the Convention is as follows:

<u>Tuesday, 1 August</u>	<u>START</u>	<u>FINISH</u>
Mayors and Presidents Forum	3.30 pm	5.30 pm
Mayors and Presidents Reception	5.30 pm	7.00 pm
<u>Wednesday, 2 August</u>		
State and Local Government Forum	8.30 am	12.30 pm
Registration for AGM and collection of voting keypads	10.00 am	1.30 pm
Honour Recipients Luncheon	12.00 pm	1.00 pm
WALGA AGM (including Honours Awards Presentations)	1.30 pm	5.30 pm
Convention Opening Welcome Reception	5.30 pm	7.00 pm
<u>Thursday, 3 August</u>		
ALGWA AGM and Breakfast	7.00 am	8.30 am
Opening and Convention Sessions	9.00 am	5.30 pm
Sundowner	5.30 pm	7.00 pm
<u>Friday, 4 August</u>		
Convention Breakfast with Matthew Pavlich	7.30 am	8.45 am
Convention Sessions	9.00 am	3.30 pm
Convention Gala Dinner	7.00 pm	11.30 pm

Further details are contained in the Registration Brochure which will be distributed to all Local Governments in May.

WALGA Annual General Meeting

The Annual General Meeting for the Western Australian Local Government Association will be held from 1.30 pm to 5.30 pm on Wednesday, 2 August 2017. This event should be attended by delegates from all Member Local Governments.

Cost for attending the Annual General Meeting

Attendance at the Annual General Meeting is **free of charge** to all Member Local Governments; lunch is not provided. All Convention delegates must register their attendance in advance. Registration for the Opening Welcome Reception that evening must also be notified in advance and will incur a \$60 cost for those not registered as a Full Delegate.



Submission of Motions

Member Local Governments are hereby invited to submit motions for inclusion on the Agenda for consideration at the 2017 Annual General Meeting. Motions should be submitted in writing to the Chief Executive Officer of WALGA.

The closing date for submission of motions is COB **Monday, 5 June 2017**. *Please note that any motions proposing alterations or amendments to the Constitution of the WALGA must be received by COB **Friday, 12 May 2017** in order to satisfy the 60 day constitutional notification requirements.*

The following guidelines should be followed by Members in the formulation of motions:

- Motions should focus on policy matters rather than issues which could be dealt with by the WALGA State Council with minimal delay.
- Due regard should be given to the relevance of the motion to the total membership and to Local Government in general. Some motions are of a localised or regional interest and might be better handled through other forums.
- Due regard should be given to the timeliness of the motion – will it still be relevant come the Local Government Convention or would it be better handled immediately by the Association?
- The likely political impact of the motion should be carefully considered.
- Due regard should be given to the educational value to Members – i.e. does awareness need to be raised on the particular matter?
- The potential media interest of the subject matter should be considered.
- Annual General Meeting motions submitted by Member Local Governments must be accompanied by fully researched and documented supporting comment.

Criteria for Motions

As per the Corporate Governance Charter, prior to the finalisation of the agenda, the WALGA Executive Committee will determine whether motions abide by the following criteria:

Motions will be included in the Business Paper agenda where they:

1. Are consistent with the objects of the Association (refer to clause 3 of the constitution);
2. Demonstrate that the issue/s raised will concern or are likely to concern a substantial number of Local Governments in WA.;
3. Seek to advance the Local Government policy agenda of the Association and/or improve governance of the Association;
4. Have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws);
5. Are clearly worded and unambiguous in nature;

Motions will not be included where they are:

6. Consistent with current Association advocacy/policy positions. (As the matter has previously considered and endorsed by the Association).



Motions of similar objective:

7. Will be consolidated as a single item.

Submitters of motions will be advised of the Executive Committee's determinations.

Enquiries relating to the preparation or submission of motions should be directed to Ana Fernandez, Executive Officer Governance on 9213 2013 or via email afernandez@walga.asn.au.

Emergency Motions

No motion shall be accepted for debate at the Annual General Meeting after the closing date unless the Association President determines that it is of an urgent nature, sufficient to warrant immediate debate, and delegates resolve accordingly at the meeting. Please refer to the AGM Standing Orders for details.

A handwritten signature in black ink, appearing to read "Lynne Craigie".

President Cr Lynne Craigie
President

A handwritten signature in black ink, appearing to read "Ricky Burges".

Ricky Burges
Chief Executive Officer



DELEGATIONS REGISTER

Reviewed
December 2015



FOREWORD

DELEGATION OF SOME POWERS AND DUTIES TO CHIEF EXECUTIVE OFFICER

Local Government Act 1995 – Section 5.42

- (1) *A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under this Act other than those referred to in Section 5.43 and this power of delegation.*

** Absolute majority required.*

- (2) *A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.*

It is important to note that not all delegations in this Register are delegations made under the Local Government Act 1995. Although the Local Government Act 1995 allows delegation only to the Chief Executive Officer, other Acts allow delegations to be made direct to other employees, eg Health Act, Dog Act. In some instances other Acts do not give the authority for the person delegated the power to sub-delegate. In these instances if the delegation is made to the CEO, the CEO could not sub-delegate. This Register attempts to ensure delegations are made to the employee whose task it is to enforce the Act concerned.

LIMITS ON DELEGATIONS TO CHIEF EXECUTIVE OFFICERS

Local Government Act 1995 – Section 5.43

A local government cannot delegate to a CEO any of the following powers or duties:-

- (a) *any power or duty that requires a decision of an absolute majority or a 75% majority of the local government;*
- (b) *accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;*
- (c) *appointing an auditor;*
- (d) *acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;*
- (e) *any of the local government's powers under section 5.98, 5.99 or 5.100;*
- (f) *borrowing money on behalf of the local government;*
- (g) *hearing or determining an objection of a kind referred to in section 9.5;*
- (h) *any power or duty that requires the approval of the Minister or the Governor; or*
- (i) *such other powers or duties as may be prescribed.*

CHIEF EXECUTIVE OFFICER MAY DELEGATE POWERS AND DUTIES TO OTHER EMPLOYEES

Local Government Act 1995 – Section 5.44

- (1) *A CEO may delegate to any employee of the local government the exercise of any of the CEO's powers or the discharge of any of the CEO's duties under this Act other than this power of delegation.*
- (2) *A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.*

ACTING THROUGH ANOTHER PERSON

Local Government Act 1995 – Section 5.45 (2)

Nothing in this Division (Division 4 – Local Government Employees) is to be read as preventing –

- (a) *a local government from performing any of its functions by acting through a person other than the CEO; or*
- (b) *a CEO from performing any of his or her functions by acting through another person.*

The key difference between a delegation and “acting through” is that a delegate exercises the delegated decision making function in his or her own right. The principal issue is that where a person has no discretion in carrying out a function, then that function may be undertaken through the “acting through” concept. Alternatively, where the decision allows for discretion on the part of the decision maker, then that function needs to be delegated for another person to have that authority.

The functions of a local government are spelt out in Section 3.1, “General Function” and Division 2 and Division 3 of Part 3 of the *Local Government Act 1995*.

The functions of the CEO are set out in Section 5.41 of the *Local Government Act 1995*. The CEO can act through another person by giving instructions to that person to undertake one or more of those functions.

Acting Through Example:

Function of the CEO - S5.41 (g) of the Local Government Act

CEO includes in the job description of the Deputy Chief Executive Officer that he or she shall -

“Review the performance of each employee under his/her supervision who is employed for a term of more than one year at least once in relation to every year of the employment”.

PART 1 - ADMINISTRATION

- 1.1 Entering into contracts of Insurance
- 1.2 Public Liability Insurance Claims
- 1.3 Appointment of Authorised Persons
- 1.4 Enforcement and Legal Proceedings
- 1.5 Impounding and Sale of Animals and Goods
- 1.6 Property – Acquisition and Disposal
- 1.7 Liquor, Sale from Shire Property
- 1.8 Contract Variations
- 1.9 Execution of Documents
- 1.10 Hall Hire
- 1.11 Surplus Materials, Equipment, Tools etc
- 1.12 Applying for Grants & Subsidies
- 1.13 Inviting Tenders for Providing Goods and Services
- 1.14 Determining the Criteria for Assessing Tenders
- 1.15 Certain Things to be done in Respect of Land
- 1.16 Making a Person Comply with a Notice Requiring Certain Things to be done on Land
- 1.17 Powers of Entry
- 1.18 Administer the Shire's Local Laws
- 1.19 General Competence Powers
- 1.20 Hidden Treasures of the Great Southern – Agreement to use office space within the Broomehill administration building
- 1.21 Use of Shire Logo

PART 2 - FINANCE

- 2.1 General Rates Issues
- 2.2 Investment of Surplus Funds
- 2.3 Transfer money held in the Trust Fund
- 2.4 Donations
- 2.5 Creditors, Payment of
- 2.6 Write-Off Money Owed
- 2.7 Payment of accounts electronically
- 2.8 Reimburse Expenses of Councillors
- 2.9 Signing and Issuing of Purchase Orders
- 2.10 Signing of schedule documents for loans

PART 3 - ENGINEERING

- 3.1 Permits, Road Trains and Extra Mass
- 3.2 Traffic Regulatory Signs
- 3.3 Public Thoroughfares – Fixing or Altering Levels of Alignments or Drainage onto Adjoining Land
- 3.4 Control of Unvested Facilities
- 3.5 Road Closures, Temporary (Not exceeding 4 weeks)
- 3.6 Road Closures, Temporary (Repairs and Maintenance)
- 3.7 School Bus Bays

- 3.8 Approve Crossover Construction
- 3.9 Requirement to Construct or Repair Crossover
- 3.10 Removal of Street Trees

PART 4 – BUILDING, HEALTH AND PLANNING

- 4.1 Building - Approve or Refuse Plans and Specifications
- 4.2 Building – Extension of Time to Complete
- 4.3 Building - Works Unlawful
- 4.4 Building - Demolition Licenses
- 4.5 Building – Dangerous
- 4.6 Buildings - Neglected
- 4.7 Building – Certificates of Classification
- 4.8 Building – Deposit Materials on a Street
- 4.9 Authorisation of the Environmental Health Officer
- 4.10 Signs and Hoardings
- 4.11 Appointment of Authorised Officers – Food Act 2008
- 4.12 Authorised Officer

PART 5 – OTHER

- 5.1. Gate Permits
- 5.2. Street Appeals
- 5.3. Events on Roads
- 5.4. Firebreaks – Alternative Positions
- 5.5. Burning – Prohibited and Restricted Times (Variations)
- 5.6. Burning of Roadsides
- 5.7. Taking Proceedings for Offences – Bush Fires Act
- 5.8. Handover of Control of Bushfires
- 5.9. Proceedings under Dog Act
- 5.10. Withdrawal of Infringement Notices issued under Dog Act
- 5.11. Wildflower Picking

PART 1 - ADMINISTRATION

Delegation Number	1.1
Legislative Power to Delegate	Local Government Act 1995 - s5.42 and s5.44
Legislative Power or Duty Delegated	Local Government Act 1995 – s6.7(2)
Delegation Subject	Entering into contracts of Insurance
Delegate	Chief Executive Officer
Sub-delegate	

Delegation:

The Chief Executive Officer is delegated the authority to enter into appropriate contracts of insurance.

Approval of Council is required before entering into contract for any new forms of insurance

Reporting Requirements:

Copies of all contracts are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	1.2
Legislative Power to Delegate	Local Government Act 1995 - s5.42 and s5.44.
Legislative Power or Duty Delegated	Local Government Act 1995 – S6.7(2)
Delegation Subject	Public Liability Insurance Claims
Delegate	Chief Executive Officer
Sub-Delegate	Nil

Delegation:

The Chief Executive Officer is delegated the authority to consider claims against the Shire for property damage that do not exceed the insurance policy excess levels and to accept or deny liability on behalf of the Shire.

In cases where liability is accepted, payment may only be made up to the value of the Shire's relevant insurance excess amount and then only upon receipt of a release form.

Reporting Requirements:

Copies of all documentation are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	1.3
Legislative Power to Delegate	Local Government Act 1995 – s5.42 and s5.44
Legislative Power or Duty Delegated	Local Government Act - s9.10
Delegation Subject	Appointment of Authorised Persons
Delegate	Chief Executive Officer
Sub-delegate	Nil

Delegation:

The Chief Executive Officer is delegated the authority to appoint (in writing) persons or classes of persons to be authorised for the purposes of performing particular functions.

Authorisations are to be made for the following purposes -

- Authorise an employee to remove and impound any goods in accordance with Section 3.39.
- For the giving of a notice to the owner of a vehicle in accordance with s9.13.
- For the issuing of infringement notices under s9.16
- For receiving payment of a modified penalty (infringement notice) under s9.17.
- For extending the period of time within which a modified penalty may be paid under s9.19
- For giving a notice requiring certain things to be done by the owner or occupier of land under s3.25(1).
- For doing anything necessary to achieve, so far as practicable, the purposes for which a notice was given s3.26
- For lawfully entering land, premise or thing under s3.31(2).
- To undertake the functions of an authorised person under the –
 - Activities on Thoroughfares and Public Places and Trading Local Law 2008
 - Dogs Local Law 2008
 - Local Government property Local Law 2008.
 - Cat Act 2011

* NB A person authorised under s9.16 is not eligible to be authorised under s9.17, s9.19 and s9.20

Reporting Requirements:

Copies of the written appointments are to be placed on the person's personal file.

Adoption Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	1.4
Legislative Power to Delegate	Local Government Act 1995 - s5.42
Legislative Power or Duty Delegated	Local Government Act 1995 – s9.24
Delegation Subject	Enforcement and Legal Proceedings
Delegate	Chief Executive Officer
Sub-delegate	Nil

Delegation:

The Chief Executive Officer is delegated the authority to appoint persons to initiate prosecutions on behalf of Shire under the Local Government Act 1995 and Shire's Local Laws.

Reporting Requirements:

Copies of all appointments are to be placed on the appropriate file and the person's personal file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	1.5
Legislative Power to Delegate	Local Government Act 1995 - s5.42 and s5.44
Legislative Power or Duty Delegated	Local Government Act 1995 – s3.46, 3.47, 3.47A and 3.48
Delegation Subject	Impounding and Sale of Animals and Goods
Delegate	Chief Executive Officer
Sub-delegate	Manager Corporate Services

Delegation:

The Chief Executive Officer is delegated the authority to:

1. Refuse to allow goods to be collected until all costs have been paid in accordance with Section 3.46.
2. Sell confiscated or uncollected goods in accordance with Section 3.47.
3. Humanely destroy an impounded animal if ill or injured in accordance with Section 3.47A
4. Take action to recover expenses in accordance with Section 3.48.

The Chief Executive Officer may dispose of any vehicles, animals or goods that have been impounded, seized or confiscated only after calling public tenders in accordance with Part 4 of the Local Government (Functions and General) Regulations.

The Chief Executive Officer is authorized pursuant to Section 5.43(b) of the Local Government Act 1995 to accept any tender up to the value of \$5,000. Tenders for amounts exceeding \$5,000 shall be referred to the Council for consideration.

Reporting Requirements:

Copies of all documentation are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	1.6
Legislative Power to Delegate	Local Government Act 1995 s5.42 and s5.44
Legislative Power or Duty Delegated	Local Government Act 1995 – s3.58
Delegation Subject	Property – Acquisition and Disposal
Delegate	Chief Executive Officer
Sub-delegate	Nil

Delegation:

The Chief Executive Officer is delegated authority to acquire property and services (other than land) valued at an amount not exceeding \$150,000, whether or not a tender process is undertaken, providing that appropriate provision is made in the Shire's annual budget.

The Chief Executive Officer is delegated authority to dispose of property (other than land) with a market value not exceeding \$20,000 or if the goods are disposed of as part of the consideration for other property that the local government is acquiring for a consideration the total value of which is not more, or worth more, than \$75,000. Appropriate budget provision must have been included in the Shire's annual budget.

Reporting Requirements:

Copies of all documentation are to be placed on the appropriate file and a report presented to Council.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	1.7
Legislative Power to Delegate	Local Government Act 1995 - s5.42
Legislative Power or Duty Delegated	Local Government Property Local Law 2008 – clause 3.15
Delegation Subject	Liquor, Sale from Shire Property
Delegate	Chief Executive Officer
Sub-delegate	Manager Corporate Services

Delegation:

The Chief Executive Officer is delegated authority to approve applications for the sale of liquor from property under the care, control and management of the Shire and to approve applications to consume liquor on property under the care, control and management of Shire.

The Chief Executive Officer shall have regard to the following:

1. Permission to serve liquor on property under the control of Shire expires at 1am
2. That liquor not be served from barrel containers situated on the dance floor or foyer space in any hall under the control of Shire.

Reporting Requirements:

Copies of all documentation are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	1.8
Legislative power to Delegate	Local Government Act 1995 - s5.42 and s5.44
Legislative Power or Duty Delegated	Local Government Act 1995 – s6.7(2)
Delegation Subject	Contract Variations
Delegated to	Chief Executive Officer
Sub-delegated to	Not to be sub-delegated

Delegation:

The Chief Executive Officer is delegated the authority to approve minor variations to contracts entered into by the Shire, subject to the funds required to meet the cost of the variations being contained within the amount set aside in the annual budget.

Reporting Requirements:

Copies of all variations are to be placed on the appropriate file and contract register and a report presented to Council.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	1.9
Legislative Power to Delegate	Local Government Act - s5.42 and s5.44
Legislative Power or Duty Delegated	Local Government Act 1995 – s3.18
Delegation Subject	Execution of Documents
Delegate	Chief Executive Officer
Sub-delegate	Nil

Delegation:

Where:

- a) the Council has authorized entering into a formal contract, or
- b) a formal contract is authorized under a delegated authority from the Council,
or
- c) a formal contract is considered necessary by the Chief Executive Officer as part of the day-to-day operation of the Shire,

The Chief Executive Officer is delegated authority to prepare the necessary documentation taking into account any specific or policy requirements of Council and arrange for execution of the contract documents without further reference to Council.

In executing documents the Chief Executive Officer is to have regard for Council Management Practice 1.1 “Execution of Documents”.

Reporting Requirements:

Copies of all documentation are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	1.10
Legislative Power to Delegate	Local Government Act 1995 - s5.42 and s5.44
Legislative Power or Duty Delegated	Local Government Property Local Law 2008 – clause 3.13(1)(a)
Delegation Subject	Hall Hire
Delegate	Chief Executive Officer
Sub-delegate	Manager Corporate Services

Delegation:

The Chief Executive Officer is delegated authority to accept or reject applications for the hire of the Shire Hall and other Shire owned facilities. In exercising this delegation, the Chief Executive Officer shall have regard to the following:

1. Hirers are to pay a bond which is set by Council at its annual budget, the bond being refundable upon clearance by the Chief Executive Officer.
2. The application of the bonds is at the discretion of the Chief Executive Officer and they are not to apply to:
 - (a) Blue Light Discos
 - (b) Broomehill and Tambellup Primary School
 - (c) Tambellup Senior Citizens Christmas Lunch
 - (d) Agricultural Society – Tambellup Show

In approving the hire of Shire halls and Sports Pavilions the Chief Executive Officer is to have regard for Council Policy 1.2 – “Use of Shire Facilities”, and Management Practice 1.7 – “Hire of Equipment-Shire Halls & Sports Pavilions”.

Reporting Requirements:

Copies of all documentation approving the hire are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	1.11
Legislative Power to Delegate	Local Government Act 1995 – s5.42 and s5.44
Legislative Power or Duty Delegated	Local Government Act 1995 – s3.58(5)(d) Local Government (Function and General) Regulations 1996 – Regulation 30(3)
Delegation Subject	Surplus Materials, Equipment, Tools etc
Delegate	Chief Executive Officer
Sub-delegate	Manager of Works

Delegation:

The Chief Executive Officer is delegated authority to sell, by calling for expressions of interest, holding of a surplus goods sale at Shire Depot, or any other fair means, items of surplus equipment, materials, tools etc which are no longer required, or are outmoded, or are no longer serviceable. This delegation applies only to items with an estimated value less than \$5,000.

Reporting Requirements:

Copies of all documentation are to be placed on the appropriate file and Asset Register amended.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	1.12
Legislative Power to Delegate	Local Government Act 1995 – s5.42 and s5.44
Legislative Power or Duty Delegated	Local Government Act 1995 – s3.18
Delegation Subject	Applying for Grants & Subsidies
Delegate	Chief Executive Officer
Sub-delegate	Nil

Delegation:

The Chief Executive Officer is delegated authority to make submissions for grants and/or subsidies from State and Commonwealth Governments without prior approval of Council. In exercising the delegated authority the following conditions shall be observed.

1. The grant/subsidy shall not be accepted without Councils endorsement.
2. The undertaking is to be in accordance with Councils established strategic objectives.

Reporting Requirements:

Copies of all documentation are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	1.13
Legislative Power to Delegate	Local Government Act 1995 – s5.42 and s5.44
Legislative Power or Duty Delegated	Local Government (Functions and General) Regulations 1996 - Regulation 11
Delegation Subject	Inviting Tenders for Providing Goods and Services
Delegate	Chief Executive Officer
Sub-delegate	Nil

Delegation:

The Chief Executive Officer is delegated the authority to proceed with the inviting of tenders for the purchase of goods and services that are listed in the **Adopted** annual budget. The invitation will be in accordance with legislative requirements and subject to any Council Policy

Reporting Requirements:

Copy of the invitation to be placed on the appropriate file and recorded in the Tender Register and a Report presented to Council for acceptance of the tender.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	1.14
Legislative Power to Delegate	Local Government Act 1995 – s5.42 and s5.44
Legislative Power or Duty Delegated	Local Government (Functions and General) Regulations 1996 - Regulation 14(2a)
Delegation Subject	Determining the Criteria for Assessing Tenders
Delegate	Chief Executive Officer
Sub-delegate	Nil

Delegation:

The Chief Executive Officer is delegated the power to determine in writing the criteria for assessing which tender should be accepted, subject to Regulation 14(2a) of the Local Government (Functions and General) Regulations 1996.

Reporting Requirements:

Copy of the documentation is to be placed on the appropriate file and recorded in the Tender Register.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	1.15
Legislative Power to Delegate	Local Government Act 1995 - s5.42
Legislative Power or Duty Delegated	Local Government Act 1995 – s3.25(1)
Delegation Subject	Certain Things to be Done in Respect of Land
Delegate	Chief Executive Officer
Sub-delegate	Nil

Delegation:

The Chief Executive Officer is delegated authority to give a person who is the owner or, unless Schedule 3.1 indicates otherwise, the occupier of land a notice on behalf of the Shire requiring them to do something that is specified in Schedule 3.1 to the land.

Reporting Requirements:

Record of all transactions and the notice are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	1.16
Legislative Power to Delegate	Local Government Act 1995 - s5.42
Legislative Power or Duty Delegated	Local Government Act 1995 – s3.26(2)
Delegation Subject	Making a Person Comply with a Notice Requiring Certain Things to be Done on Land
Delegate	Chief Executive Officer
Sub-delegate	Nil

Delegation:

If a person who is given a notice under s3.25(1) fails to comply with the notice the Chief Executive Officer is delegated the authority to do anything considered necessary to achieve, so far as practicable, the purposes for which the notice was given.

Reporting Requirements:

Record of all transactions and the notice are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	1.17
Legislative Power to Delegate	Local Government Act 1995 - s5.42
Legislative Power or Duty Delegated	Local Government Act 1995 – s3.34(1)
Delegation Subject	Powers of Entry
Delegate	Chief Executive Officer
Sub-delegate	Not to be sub-delegated

Delegation:

The Chief Executive Officer is delegated authority to exercise all of the powers and duties of the local government in respect to the powers of entry upon land as contained in Section 3.28 to 3.36 inclusive of the Local Government Act 1995.

Reporting Requirements:

Copies of all documentation are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	1.18
Legislative Power to Delegate	Local Government Act 1995 - s5.42 and s5.44
Legislative Power or Duty Delegated	All Local Laws in operation in the Shire of Broomehill-Tambellup.
Delegation Subject	Administer the Shire's Local Laws
Delegate	Chief Executive Officer
Sub-delegate	Nil

Delegation:

The Chief Executive Officer is delegated authority to exercise all of the powers and duties of the Shire so as to administer the Shires Local Laws as required by s3.18(1) of the Local Government Act 1995.

Reporting Requirements:

Copies of all documentation are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	1.19
Legislative Power to Delegate	Local Government Act 1995
Legislative Power or Duty Delegated	Local Government Act 1995 section 5.41
Delegation Subject	General Competence Powers
Delegate	Chief Executive Officer
Sub-delegate	Manager Corporate Services

Delegation:

Following the adoption of the annual budget the Chief Executive Officer is delegated authority to use management discretion in:-

- 1) Implementing expenditure and income programs contained in the budget the detail of which has been finalised
- 2) Authorising overtime

Provided that expense accounts are contained within the annual budget allocations and subject to compliance with the *Local Government Act 1995* section 5.41(d) and Council's policy statements

Reporting Requirements:

Copies of all documentation are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 20 October 2011

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	1.20
Legislative Power to Delegate	Local Government Act 1995
Legislative Power or Duty Delegated	Local Government Act 1995 section 5.42
Delegation Subject	Hidden Treasures of the Great Southern - Agreement to use office space within the Broomehill administration building
Delegate	Chief Executive Officer
Sub-delegate	Nil

Removed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	1.21
Legislative Power to Delegate	Local Government Act 1995
Legislative Power or Duty Delegated	Local Government Act 1995 section 5.42
Delegation Subject	Use of the Shire Logo
Delegate	Chief Executive Officer
Sub-delegate	Nil

Delegation:

The use of the Shire of Broomehill-Tambellup logo:

- a) Shall be in accordance with the guidelines contained in the publication “Our Identity” and
- b) Is not permitted by any other person or organisation without the written approval of the Shire of Broomehill-Tambellup.

Council has by Absolute Majority, delegated to the Chief Executive Officer authority to grant approvals in regard to item 3(b) above.

Reporting Requirements:

Copies of all documentation are to be placed on the appropriate file/s.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 November 2010

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

PART 2 - FINANCE

Delegation Number	2.1
Legislative Power to Delegate	Local Government Act 1995 - s5.42 and s5.44
Legislative Power or Duty Delegated	Local Government Act 1995 – s6.39(2), s6.49, s6.50(1) & (2), s6.56(1), s6.76(4), s6.76(5), s6.60(2) & (4), s6.64.
Delegation Subject	General Rates Issues
Delegate	Chief Executive Officer
Sub-delegate	Nil

Delegation:

The Chief Executive Officer is hereby delegated the performance of the following functions of the Shire:

1. The discharge of the obligations specified in Section 6.39(2) of the Local Government Act 1995 (Rates Records).
2. Entering into an agreement in accordance with Section 6.49 of the Local Government Act 1995 for the payment of rates and service charges.
3. The time allowed for the payment of the rate before it becomes in arrear 6.50(1) & (2) of the Local Government Act 1995.
4. The recovery of rates by complaint or action pursuant to the provisions of 6.56(1) of the Local Government Act 1995.
5. The exercise of discretion in regard to granting of any extension of time for service of objections to the Rate Book 6.76(4) of the Local Government Act 1995.
6. Allow or disallow in accordance with Section 6.76(5) any objection to the rate record lodged under Section 6.76(1) and to serve notice of the decision and a statement of reasons for the decision upon the person lodging the objection in accordance with Section 6.76(6).
7. Requiring a lessee to pay rent to the Shire in satisfaction of rates or service charges due and payable in accordance with 6.60(2) & (4) of the Local Government Act 1995.
8. Commence proceedings under Section 6.64 of the Local Government Act 1995 to recover rates owing to Shire. (Subject to S5.43(d) of the Local Government Act 1995).

Reporting Requirements:

Copies of all documentation are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	2.2
Legislative Power to Delegate	Local Government Act 1995 - s5.42 and s5.44.
Legislative Power or Duty Delegated	Local Government act 1995 – s6.14(1)
Delegation Subject	Investment of Surplus Funds
Delegate	Chief Executive Officer
Sub-delegate	Manager Corporate Services

Delegation:

The Chief Executive Officer is delegated authority to:

- (1) Temporarily invest surplus funds with various banking institutions as provided for under s16 of the Trustees Act 1962.
- (2) Establish and document internal control procedures to be followed by employees to ensure control over investments as required by Local Government (Financial Management) Regulations 1996 – Regulation 19.
- (3) A list of institutions be **Reviewed** annually.

Reporting Requirements:

Details of investments made are to be reported monthly to Council as part of the financial report.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	2.3
Legislative Power to Delegate	Local Government Act 1995 – s5.42 and s5.44
Legislative Power or Duty Delegated	Local Government Act 1995 – s6.9(4)
Delegation Subject	Transfer money held in the Trust Fund
Delegate	Chief Executive Officer
Sub-delegate	Nil

Delegation:

The Chief Executive Officer is delegated authority to determine whether money held in the Trust Fund for more than 10 years will be transferred to the Municipal Fund.

In making the determination the Chief Executive Officer is to have regard for Section 6.9(4) of the Local Government Act.

Reporting Requirements:

Copies of all documentation are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	2.4
Legislative Power to Delegate	Local Government Act 1995 - s5.42 and s5.44
Legislative Power or Duty Delegated	Local Government Act 1995 – s6.7(2)
Delegation Subject	Donations
Delegate	Chief Executive Officer
Sub-delegate	Nil

Delegation:

The Chief Executive Officer is delegated the authority to approve discretionary donations to a maximum value of \$200 per application.

Subject to budgetary availability and subject also to, in the opinion of the Chief Executive Officer, the donation bringing credit to the Shire of Broomehill-Tambellup and that any such donations be in addition to those approved specifically by Council as part of the budgetary process subsequent to donation applications being called for in conjunction with that process.

Reporting Requirements:

Copies of all approvals are to be placed on the appropriate file and elected members advised in the Information Bulletin.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	2.5
Legislative Power to Delegate	Local Government Act 1995 - s5.42
Legislative Power or Duty Delegated	Local Government (Financial Management) Regulations 1996 – Regulation 12(1)
Delegation Subject	Creditors, Payment of
Delegate	Chief Executive Officer
Sub-delegate	Manager Corporate Services Manager Finance and Assets

Delegation:

The Chief Executive Officer is delegated authority to make payments from the Municipal Fund or the Trust Fund. Each payment from the Municipal Fund or the Trust Fund is to be noted on a list compiled for each month showing -

- (1) The payee's name
- (2) The amount of the payment
- (3) The date of the payment
- (4) Sufficient information to identify the transaction.

Reporting Requirements:

The list referred to above is to be presented to the Council at the next ordinary meeting of the Council following the preparation of the list and is to be recorded in the minutes of the meeting at which it is presented.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	2.6
Legislative Power to Delegate	Local Government Act 1995 - s5.42
Legislative Power or Duty Delegated	Local Government Act 1995 – s6.12(1)(b) & (c)
Delegation Subject	Write-Off Money Owing
Delegate	Chief Executive Officer
Sub-delegate	Nil

Delegation:

The Chief Executive Officer is delegated the authority to waive or grant concessions in relation to any amount of money or write off any amount of money that is owed to the Shire to a maximum of \$200.00.

This delegation does not apply to waiving or granting concessions on any amount of money owing in respect of rates and service charges. (s6.12(2)) with the exception of Penalty Interest where the Chief Executive Officer is delegated authority to write off amounts under \$20.00.

Reporting Requirements:

Copies of all documentation are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	2.7
Legislative Power to Delegate	Local Government Act - s5.42
Legislative Power or Duty Delegated	Local Government (Financial Management) Regulations 1996 – Regulation 11(1)
Delegation Subject	Payment of accounts electronically
Delegate	Chief Executive Officer
Sub-delegate	Manager Corporate Services Manager Finance and Assets

Delegation:

The Chief Executive Officer is delegated authority to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, and properly authorised use of cheques, credit cards, computer encryption devices and passwords, purchasing cards and any other devices or methods by which goods, services money or other benefits may be obtained.

Making payment by cheque or Electronic Fund Transfer (EFT) from the Municipal and Trust Funds is subject to the following conditions

1. Council cheques are to be signed by the Chief Executive Officer (or Acting Chief Executive Officer) and counter signed by one other authorised officer
2. An EFT payment relating to payroll, be authorised by two authorised officers; and
3. That EFT payments other than payroll, be authorised by two officers as authorised to sign Council cheques

Reporting Requirements:

A list of payments is to be presented to Council at the next ordinary meeting of Council and is to be recorded in the minutes of the meeting at which it is presented

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	2.8
Legislative Power to Delegate	Local Government Act - s5.42
Legislative Power or Duty Delegated	Local Government (Administration) Regulations 1996 – Regulation 32
Delegation Subject	Reimburse Expenses of Councillors
Delegate	Chief Executive Officer
Sub-delegate	Nil

Delegation:

The Chief Executive Officer is delegated authority to reimburse all reasonable expenses to Councillors incurred whilst attending conferences, seminars and training courses approved by Council and other absences from the district on any business deemed necessary by the Chief Executive Officer. Such expenses may include accommodation, meals, refreshments, travel and other appropriate out-of-pocket expenses.

Consideration is to be given to Council Policy 1.11 Elected Member Training and Professional Development Policy

Reporting Requirements:

Copies of all documentation are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	2.9
Legislative Power to Delegate	Local Government Act
Legislative Power or Duty Delegated	Local Government Act 1995 (section 5.42)
Delegation Subject	Signing and Issuing of Purchase Orders
Delegate	Chief Executive Officer
Sub-delegate	Manager Corporate Services Manager Finance and Assets Manager of Works

Delegation:

That in terms of the Local Government Act 1995 section 5.42, the delegation of powers and duties for the signing and issuing of Council's purchase orders be delegated to the Chief Executive Officer.

Reporting Requirements:

Copies of all documentation are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	2.10
Legislative Power to Delegate	Local Government Act
Legislative Power or Duty Delegated	Local Government Act 1995 (section 6.20)
Delegation Subject	Sign schedule documents for loans raised under the WA Treasury Corporation's Master Lending Agreement
Delegate	Chief Executive Officer
Sub-delegate	Manager Finance and Assets

Delegation:

That the Chief Executive Officer be delegated authority to sign schedule documents for loans raised under the WA Treasury Corporation's Master Lending Agreement and/or give instructions thereunder on behalf of the Shire of Broomehill-Tambellup.

Reporting Requirements:

Copies of all documentation are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 17 April 2014

PART 3 - ENGINEERING

Delegation Number	3.1
Legislative Power to Delegate	Local Government Act 1995 - s5.42
Legislative Power or Duty Delegated	Local Government Act 1995 – s3.18(1)
Delegation Subject	Approval for heavy vehicles to use local roads under the Accredited Mass Management Scheme
Delegate	Chief Executive Officer
Sub-delegate	Nil

Delegation:

The Chief Executive Officer is delegated authority to determine applications from trucking companies for access to local roads under the Accredited Mass Management Scheme (AMMS) to comply with heavy vehicle access condition CA07 where it is applicable.

Condition CA07 states

All operators must carry written approval from the Local Authority permitting use of the road

Applicants seeking approval must hold the appropriate approvals to operate under the AMMS.

All approvals expire at 30 June each year.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 21 July 2016

Amended:

Delegation Number	3.2
Legislative Power to Delegate	Local Government Act 1995 – s5.42
Legislative Power or Duty Delegated	Local Government Act 1995 – s3.18(1)
Delegation Subject	Traffic Regulatory Signs
Delegate	Chief Executive Officer
Sub-delegate	Manager of Works

Delegation:

The Chief Executive Officer is delegated authority to make application to Main Roads WA for approval to install stop and give-way signs at such places as the Chief Executive Officer considers warranted and on receipt of the necessary approval the Chief Executive Officer is authorised to arrange to have the appropriate signs erected in accordance with the provisions of the approval.

The Chief Executive Officer is further delegated to arrange installation of “School Bus Stop” signs (in accordance with AS 1742) and other appropriate traffic regulatory signs at such places as the Chief Executive Officer considers necessary.

Reporting Requirements:

Copies of all documentation are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	3.3
Legislative Power to Delegate	Local Government Act 1995 - s5.42
Legislative Power or Duty Delegated	Local Government Act 1995 – s3.51(3)
Delegation Subject	Public Thoroughfares – Fixing or Altering Levels of Alignments or Drainage onto Adjoining Land
Delegate	Chief Executive Officer
Sub-delegate	Nil

Delegation:

The Chief Executive Officer is delegated authority to give the required notices before fixing or altering the level of, or the alignment of a public thoroughfare and before draining water from a public thoroughfare or other public place onto adjoining land.

Further, the Chief Executive Officer is delegated authority to consider any submissions received and proceed with the proposal if no objection is received.

Reporting Requirements:

Copies of all documentation are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	3.4
Legislative Power to Delegate	Local Government Act 1995 - s5.42
Legislative Power or Duty Delegated	Local Government Act 1995 – s3.53(3)
Delegation Subject	Control of Unvested Facilities
Delegate	Chief Executive Officer
Sub-delegate	Nil

Delegation:

If an unvested facility lies within two or more districts, the Chief Executive Officer is delegated authority to agree on its control and management.

Reporting Requirements:

Copies of all documentation are to be placed on the appropriate file and Council advised of the agreement.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	3.5
Legislative Power to Delegate	Local Government Act 1995 - s5.42
Legislative Power or Duty Delegated	Local Government Act 1995 – s3.50(1)
Delegation Subject	Road Closures, Temporary (Not exceeding 4 weeks)
Delegate	Chief Executive Officer
Sub-delegate	Nil

Delegation:

The Chief Executive Officer is delegated authority to temporarily close a street or a portion of a street for a period not exceeding 4 weeks.

Closures are to be made if the Chief Executive Officer is of the opinion that by reason of heavy rain a street or road is likely to be damaged by the passage of traffic generally or traffic of any particular class.

Reporting Requirements:

Copies of all documentation are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	3.6
Legislative Power to Delegate	Local Government Act 1995 - s5.42
Legislative Power or Duty Delegated	Local Government Act 1995 – s3.50A
Delegation Subject	Road Closures, Temporary (Repairs and Maintenance)
Delegate	Chief Executive Officer
Sub-delegate	Manager of Works

Delegation:

The Chief Executive Officer is delegated authority to temporarily close a street or a portion of a street, without giving public notice, if the closure is for the purpose of carrying out repairs or maintenance and is unlikely to have a significant adverse effect on users.

Reporting Requirements:

Each closure is to be recorded on the timesheets.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	3.7
Legislative Power to Delegate	Local Government Act 1995 - s5.42
Legislative Power or Duty Delegated	Local Government Act 1995 – s3.18(1)
Delegation Subject	School Bus Bays
Delegate	Chief Executive Officer
Sub-delegate	Nil

Delegation:

The Chief Executive Officer is delegated authority to determine any applications to construct bus bays as a safety measure with the applicants to meet all costs involved in the construction of such bays including school bus turn-about.

Reporting Requirements:

Copies of all documentation are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	3.8
Legislative Power to Delegate	Local Government Act 1995 - s5.42
Legislative Power or Duty Delegated	Local Government (Uniform Local Provisions) Regulations 1996 - Regulation 12(1)
Delegation Subject	Approve Crossover Construction
Delegate	Chief Executive Officer
Sub-delegate	Nil

Delegation:

The Chief Executive Officer is delegated the power to approve the construction of a crossing giving access from a public thoroughfare to the land, or a private thoroughfare serving the land, subject to Regulation 12(1) of the Local Government (Uniform Local Provisions) Regulations 1996.

In exercising this delegation the Chief Executive Officer is to have regard to Council Policy 4.1 (11) – “Road Construction & Maintenance Minimum Standards – Crossovers” and Management Practice 5.2 - “Culverts, Crossings and Entrances”.

Reporting Requirements:

Copies of all documentation are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	3.9
Legislative Power to Delegate	Local Government Act 1995 - s5.42
Legislative Power or Duty Delegated	Local Government (Uniform Local Provisions) Regulations 1996 - Regulation 13(1) & (2)
Delegation Subject	Requirement to Construct or Repair Crossover
Delegate	Chief Executive Officer
Sub-delegate	Manager of Works

Delegation:

The Chief Executive Officer is delegated authority to give notice to an owner or occupier of private land requiring the person to construct or repair a crossing from a public thoroughfare to the land or a private thoroughfare serving the land. If the person fails to comply with the notice the Chief Executive Officer is delegated authority to construct or repair the crossing and recover 50% of the cost of doing so as a debt due from the person.

Reporting Requirements:

Copies of all documentation are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	3.10
Legislative Power to Delegate	Local Government Act 1995 – s5.42
Legislative Power or Duty Delegated	Local Government Act 1995 – s3.18(1)
Delegation Subject	Removal of Street Trees
Delegate	Chief Executive Officer
Sub-delegate	Nil

Delegation:

The Chief Executive Officer is delegated authority to authorise the removal of any tree on any townsite street or road reserve where the street or road is under the care, control and maintenance of the Shire. This delegated authority shall only be exercised when the Chief Executive Officer, after obtaining technical advice when appropriate, is of the opinion that the tree is dead, diseased, structurally dangerous or is creating a traffic hazard by restricting the vision of motorists.

This delegation may also be exercised when removal of the tree/s is needed due to pending roadworks.

In exercising this delegation the Chief Executive Officer is to have regard to Council Policy 4.4 “Clearing of vegetation for Road Construction”.

Reporting Requirements:

Copies of all documentation are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

PART 4 - BUILDING HEALTH AND PLANNING

Delegation Number	4.1
Legislative Power to Delegate	Local Government (Miscellaneous Provisions) Act 1960 - Section 374AAB(1)
Legislative Power or Duty Delegated	Local Government (Miscellaneous Provisions) Act 1960 - Section 374(1)
Delegation Subject	Building - Approve or Refuse Plans and Specifications
Delegate	Building Surveyor
Sub-delegate	Nil

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015 and replaced with Delegation 4.12 - Authorised Officer

Delegation Number	4.2
Legislative Power to Delegate	Local Government (Miscellaneous Provisions) Act 1960 - s374AAB(1)
Legislative Power or Duty Delegated	Local Government (Miscellaneous Provisions) Act 1960 - Section 374(1a)
Delegation Subject	Building – Extension of Time to Complete
Delegate	Building Surveyor
Sub-delegate	Nil

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015 and replaced with Delegation 4.12 - Authorised Officer

Delegation Number	4.3
Legislative Power to Delegate	Local Government Act 1995 - s5.42 and s5.44
Legislative Power or Duty Delegated	Local Government (Miscellaneous Provisions) Act 1960 - Section 401A(1)
Delegation Subject	Building - Works Unlawful
Delegate	Chief Executive Officer
Sub-delegate	Building Surveyor

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015 and replaced with Delegation 4.12 - Authorised Officer

Delegation Number	4.4
Legislative Power to Delegate	Local Government Act 1995 – s5.42 and s5.44
Legislative Power or Duty Delegated	Local Government (Miscellaneous Provisions) Act 1960 - Section 374A
Delegation Subject	Building - Demolition Licenses
Delegate	Chief Executive Officer
Sub-delegate	Building Surveyor

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015 and replaced with Delegation 4.12 - Authorised Officer

Delegation Number	4.5
Legislative Power to Delegate	Local Government Act 1995 - s5.42 and s5.44
Legislative Power or Duty Delegated	Local Government (Miscellaneous Provisions) Act 1960 – s403(4)
Delegation Subject	Buildings - Dangerous
Delegate	Chief Executive Officer
Sub-delegate	Building Surveyor

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015 and replaced with Delegation 4.12 - Authorised Officer

Delegation Number	4.6
Legislative Power to Delegate	Local Government Act 1995 - s5.42 and s5.44
Legislative Power or Duty Delegated	Local Government (Miscellaneous Provisions) Act 1960 – s408(1)
Delegation Subject	Buildings - Neglected
Delegate	Chief Executive Officer
Sub-delegate	Building Surveyor

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015 and replaced with Delegation 4.12 - Authorised Officer

Delegation Number	4.7
Legislative Power to Delegate	Local Government Act 1995 - s5.42 and s5.44
Legislative Power or Duty Delegated	Local Government (Miscellaneous Provisions) Act 1960 - s374C(1), (2) & (3)
Delegation Subject	Building – Certificates of Classification
Delegate	Chief Executive Officer
Sub-delegate	Nil

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015 and replaced with Delegation 4.12 - Authorised Officer

Delegation Number	4.8
Legislative Power to Delegate	Local Government Act 1995 – s5.42 and s5.44
Legislative Power or Duty Delegated	Local Government (Miscellaneous Provisions) Act 1960 – s377
Delegation Subject	Building – Deposit Materials on a Street
Delegate	Chief Executive Officer
Sub-delegate	Building Surveyor

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015 and replaced with Delegation 4.12 - Authorised Officer

Delegation Number	4.9
Legislative Power to Delegate	Section 26 of the Health Act 1911
Legislative Power or Duty Delegated	Section 26 of the Health Act 1911
Delegation Subject	Authorisation of the Environmental Health Officer
Delegate	Environmental Health Officer
Sub-delegate	Nil

Delegation:

That authority be delegated to the Environmental Health Officer for the Shire of Broomehill-Tambellup, pursuant to Section 26 of the Health Act 1911, to carry out within its district the provisions of the Act and regulations, local laws, and orders made there under and to exercise and discharge all or any of the powers and functions of the local government pursuant to that legislation.

This empowers the Environmental Health Officer to sign such documents and initiate appropriate legal action on behalf of the Shire when a breach of the Health Act, related legislation and the Shire's Health Local Law is identified.

Reporting Requirements:

Copies of all documentation are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	4.10
Legislative Power to Delegate	Town Planning Scheme Local Government Act 1995 – s5.42 and s5.44
Legislative Power or Duty Delegated	Activities on Thoroughfares and Public Places and Trading Local Law 2008 – clause 3.2
Delegation Subject	Signs and Hoardings
Delegate	Chief Executive Officer
Sub-delegate	Nil

Delegation:

The Chief Executive Officer is delegated authority to approve the erection and where appropriate, the licensing of signs and hoardings that comply with the Town Planning Scheme and the Local Laws of the Shire and where an application does not comply with the Scheme or the Local Laws of the Shire, the application is to be refused.

In exercising this delegation the Chief Executive Officer is to have regard to Council Policy 4.2 “Advertising and Portable Direction Signs”.

Reporting Requirements:

Copies of all documentation are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	4.11
Legislative Power to Delegate	Food Act 2008
Legislative Power or Duty Delegated	Section 65, 66, 67, 110, 112, 222(1) (b), 123(1), 123(2), 126(2), 126(3), 126(6) and 126(7) of the Food Act 2008
Delegation Subject	Appointment of Authorised Officers
Delegate	Chief Executive Officer and Authorised Officer
Sub-delegate	Nil

That pursuant to the following Sections of the Food Act 2008, authority be delegated to the Chief Executive to perform the functions listed:

- a) Section 122(1) – Appoint Authorised Officers;
- b) Sections 123(1) and 123(2) – Issue certificates of authority to Authorised Officers;
- c) Section 126(2) – Appoint Designated Officers to issue infringement notices;
- d) Sections 126(3) – Appoint Designated Officers to receive payment from infringement notices;
- e) Sections 126(6) and 126(7) – Appoint Designated Officers to extend the payment for infringement notices or revoke infringement notices.

That pursuant to the Food Act 2008 the Authorised officer is delegated authority to perform the functions listed:

- a) Issue prohibition notices in accordance with Section 65 of the Food Act 2008;
- b) Clear and remove prohibition notices in accordance with Section 66 of the Food Act 2008;
- c) Provide written notification not to issue a certificate of clearance in accordance with Section 67 of the Food Act 2008; and
- d) Grant, apply conditions, refuse, vary or cancel registration of a food business in accordance with the Sections 110 and 112 of the Food Act 2008.

Reporting Requirements:

Copies of all documentation are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 19 August 2010

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	4.12
Legislative Power to Delegate	Building Act 2011
Legislative Power or Duty Delegated	Building Act 2011 sec 96(3) and sec 127
Delegation Subject	Authorised Officer
Delegate	Chief Executive Officer
Sub-delegate	Building Surveyor

Delegation:

The Chief Executive Officer is delegated authority to exercise all the powers and duties of a permit authority as defined by the Building Act 2011.

The Chief Executive Officer is an authorised officer for the purposes of the Building Act 2011 in relation to building and incidental structures located, or proposed to be located, in the district of the Shire of Broomehill-Tambellup.

Reporting Requirements:

Copies of all documentation are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 17 December 2015

PART 5 - OTHER

Delegation Number	5.1
Legislative Power to Delegate	Local Government Act 1995 - s5.42 and s5.44
Legislative Power or Duty Delegated	Local Government Act 1995 – Schedule 9.1, clause 5(1) Local Government (Uniform Local Provisions) Regulations 1996 – Regulation 9
Delegation Subject	Gate Permits
Delegate	Chief Executive Officer
Sub-delegate	Nil

Delegation:

The Chief Executive Officer is delegated the authority to determine applications for permission to erect gates or other devices across public thoroughfares under Shire control or management to enable traffic to pass across the public thoroughfare and prevent livestock from straying.

Reporting Requirements:

Copies of all applications are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	5.2
Legislative Power to Delegate	Local Government Act 1995 - s5.42 and s5.44
Legislative Power or Duty Delegated	Activities on Thoroughfares and Public Places and Trading Local Law 2008
Delegation Subject	Street Appeals
Delegate	Chief Executive Officer
Sub-delegate	Manager Corporate Services

Delegation:

The Chief Executive Officer is delegated authority to determine all applications for street appeals. The Chief Executive Officer shall have regard to any Council Policy relating to street appeals.

Reporting Requirements:

Copies of all documentation are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	5.3
Legislative Power to Delegate	Local Government Act 1995 - s5.42 and s5.44
Legislative Power or Duty Delegated	Local Government Act 1995 – s3.50 Road Traffic (Events on Roads) Regulations 1991
Delegation Subject	Events on Roads
Delegate	Chief Executive Officer
Sub-delegate	Nil

Delegation:

The Chief Executive Officer is delegated the authority to determine applications for the temporary closure of roads for the purpose of conducting events in accordance with the Road Traffic (Events on Roads) Regulations 1991.

Exercise of the delegation is subject to s3.50 of the Local Government Act 1995.

Reporting Requirements:

Copies of all applications are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	5.4
Legislative Power to Delegate	Bush Fires Act 1954 - s48(1)
Legislative Power or Duty Delegated	Bush Fires Act 1954 – s33(1) Annual Firebreak Notice.
Delegation Subject	Firebreaks – Alternative Positions
Delegate	Chief Executive Officer
Sub-delegate	Not Permitted

Delegation:

The Chief Executive Officer is delegated the authority to:

1. approve or refuse applications to provide firebreaks in alternative positions and to approve or refuse applications to provide alternative fire protection measures on the land.
2. approve or refuse applications to provide firebreaks in alternative positions and to approve or refuse applications to provide alternative fire protection measures on land shall be limited to approval periods of twelve (12) months only except where natural obstructions are the reason for landholders being granted an exemption to comply with the Firebreak Notice and in such circumstances it will not be necessary to obtain an annual exemption for as long as the natural obstruction remains as it was at the time of granting of the exemption.

Reporting Requirements:

Copies of all applications are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	5.5
Legislative Power to Delegate	Bush Fires Act 1954 - s48(1)
Legislative Power or Duty Delegated	Bush Fires Act 1954 – s17(7) & (8) and s18(5)
Delegation Subject	Burning – Prohibited and Restricted Times (Variations)
Delegate	Chief Executive Officer
Sub-delegate	Not Permitted

Delegation:

The Chief Executive Officer is delegated the authority to amend the Restricted Burning and Prohibited Burning periods subject to this delegation only being used at the request of the Chief Bush Fire Control Officer.

(Variation can only be made after consultation with an authorised DEC Officer, if forest land is situated in the district.)

Note – This authority may be delegated jointly to the Shire President and Chief Bush Fire Control Officer under section 17(10) of the Bush Fires Act.

Reporting Requirements:

Copies of all variations are to be placed on the appropriate file and Councillors to be advised through the Information Bulletin.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	5.6
Legislative Power to Delegate	Local Government Act 1995 – s5.42
Legislative Power or Duty Delegated	Activities on Thoroughfares and Public Places and Trading Local Law 2008 – clause 5.13
Delegation Subject	Burning of Roadsides
Delegate	Chief Executive Officer
Sub-delegate	Nil

Delegation:

The Chief Executive Officer is delegated the authority to approve applications submitted by the relevant Fire Control Officer/s to burn a road verge vested in the care, control and management of the Shire.

In exercising this delegation the Chief Executive Officer is to have regard to Council Management Practice 7.4 - “Roadside Burning Policy”.

Reporting Requirements:

Copies of all applications are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	5.7
Legislative Power to Delegate	Bush Fires Act 1954 – s48(1)
Legislative Power or Duty Delegated	Bush Fires Act 1954 - s59(3)
Delegation Subject	Taking Proceedings for Offences – Bush Fires Act
Delegate	Chief Executive Officer
Sub-delegate	Nil

Delegation:

The Chief Executive Officer is delegated the authority to consider allegations of offences alleged to have been committed against the Bush Fires Act within the district, and if the Chief Executive Officer thinks fit, to institute and carry out proceedings in the name of the Shire against any person alleged to have committed any of those offences.

This delegation extends to the issue of infringement notices in accordance with the provisions of Section 59A of the Act.

Reporting Requirements:

Copies of all documentation are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	5.8
Legislative Power to Delegate	Bush Fires Act 1954 - s48(1)
Legislative Power or Duty Delegated	Bush Fires Act 1954 - s13(4)
Delegation Subject	Handover of Control of Bushfires
Delegate	Chief Executive Officer
Sub-delegate	Not permitted

Delegation:

The Chief Executive Officer is delegated the authority to request Fire and Emergency Services to authorise a bush fire liaison officer to take control of all operations in relation to a bushfire burning in the district.

Reporting Requirements:

Copies of all documentation are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	5.9
Legislative Power to Delegate	Dog Act 1976 – s29(1)
Legislative Power or Duty Delegated	Dog Act 1976 and Dog Act Regulations 1976
Delegation Subject	Proceedings under Dog Act
Delegate	Chief Executive Officer Manager of Corporate Services Manager of Works Works Supervisor Ranger
Sub-delegate	Not permitted

Delegation:

To exercise on behalf of the local government the powers conferred on an authorised person by the Dog Act and Dog Regulations.

Any proceedings under the Dog Act and Dog Regulations, whether civil or penal, may only be taken with the approval of the Chief Executive Officer.

This delegation also enables the persons authorised by this delegation to issue infringement notices pursuant to the provisions of Section 29 of the Act.

Reporting Requirements:

Copies of all documentation are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	5.10
Legislative Power to Delegate	Dog Act 1976 – s29(1)
Legislative Power or Duty Delegated	Dog Act 1976 and Dog Act Regulations 1976
Delegation Subject	Withdrawal of Infringement Notices issued under Dog Act
Delegate	Chief Executive Officer
Sub-delegate	No legislative power to sub-delegate

Delegation:

The Chief Executive Officer is delegated the authority to exercise on behalf of the local government the powers conferred on an authorised person by the Dog Act to withdraw infringement notices issued under the Dog Act and Dog Regulations.

Limitations placed on an authorised person under the Dog Act withdrawing infringement notices by Regulation 13(7) of the Dog Regulations 1976.

Reporting Requirements:

Copies of all documentation are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	5.11
Legislative Power to Delegate	Local Government Act 1995 - s5.42 and s5.44
Legislative Power or Duty Delegated	Local Government Act 1995 – s3.54
Delegation Subject	Wildflower Picking
Delegate	Chief Executive Officer
Sub-delegate	Nil

Delegation:

The Chief Executive Officer is delegated the authority to determine all applications for the picking of wildflowers on Shire reserves.

This delegation is to be exercised in relation to reserves outside of the townsites within the Shire.

The harvesting of the Broombush (Melaleuca Uncinata) on Shire controlled land and vested reserves is prohibited.

Reporting Requirements:

Copies of all applications are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 18 December 2008

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

Delegation Number	5.12
Legislative Power to Delegate	Cat Act 2011 – s44(1)
Legislative Power or Duty Delegated	Cat Act 2011
Delegation Subject	Proceedings under Cat Act 2011
Delegate	Chief Executive Officer
Sub-delegate	Manager Corporate Services Manager of Works Works Supervisor Ranger

Delegation:

To exercise on behalf of the local government the powers conferred on an authorised person by the Cat Act 2011 (Act).

Any proceedings under the Act, whether civil or penal, may only be taken with the approval of the Chief Executive Officer.

This delegation also enables the persons authorised by this delegation to issue infringement notices pursuant to the provisions of Sections 62 to 67 of the Act.

Reporting Requirements:

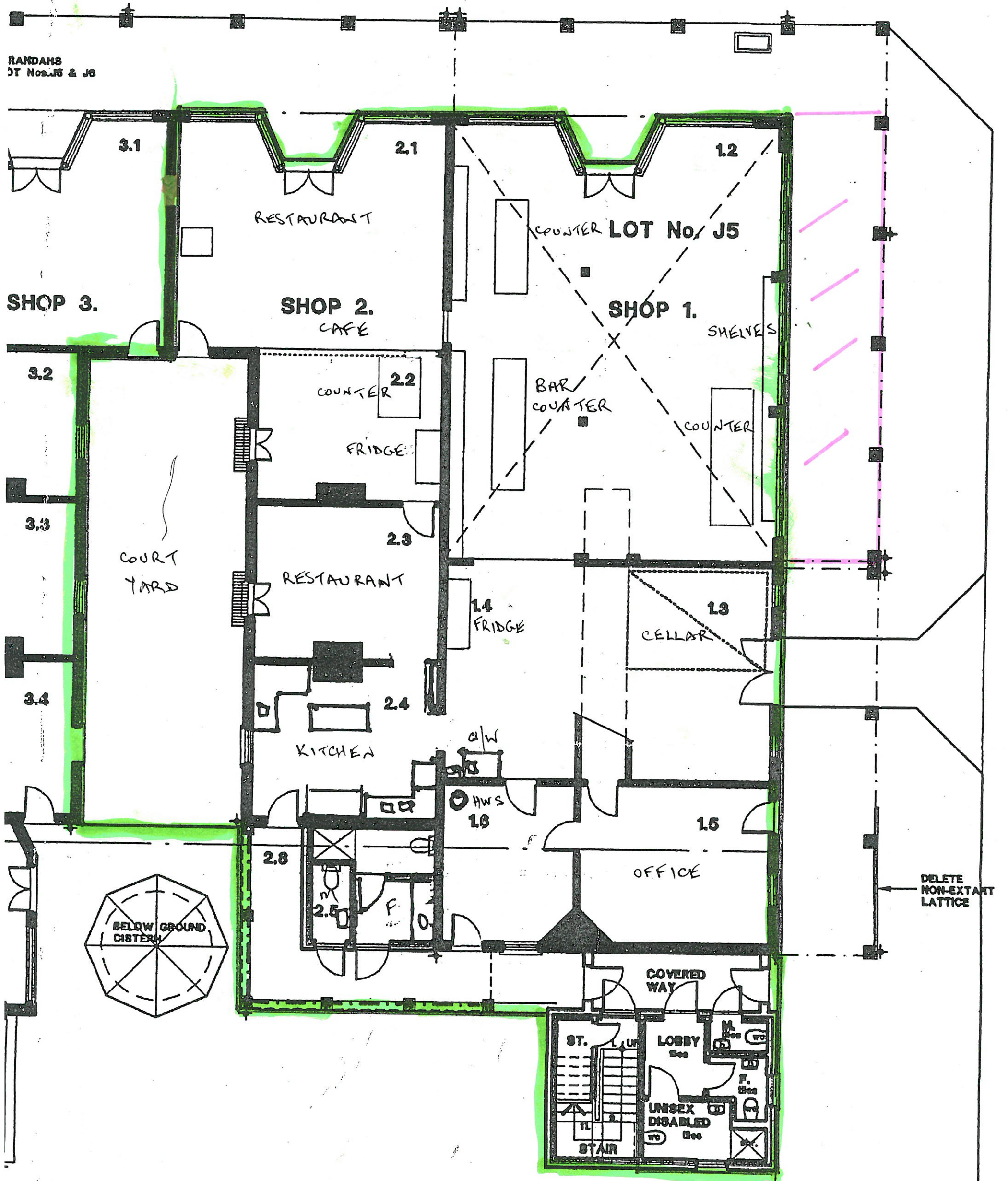
Copies of all documentation are to be placed on the appropriate file.

Adoption/Review:

Adopted by the Council at its Ordinary Meeting held on 16 May 2013

Reviewed by Council at its Ordinary Meeting held on 17 December 2015

RANDAMS
DT Nos. J5 & J6



JOURNAL STREET

PROPOSED EXTERNAL TRADING PERMIT

1:100

EXISTING LICENCED AREA



Local Government DAP Member Nomination Form

Local Government	
DAP Name	

DAP Member 1		DAP Member 2	
Name		Name	
Address		Address	
Home Phone		Home Phone	
		Mobile	
Email		Email	
		Date of Birth	
Employer name/s		Employer name/s	
Occupation		Occupation	

Alternate DAP Member 1		Alternate DAP Member 2	
Name		Name	
Address		Address	
Home Phone		Home Phone	
Mobile		Mobile	
Email		Email	
Date of Birth		Date of Birth	
Employer name/s		Employer name/s	
Occupation		Occupation	

Note: Employment details are required for Cabinet submissions and to determine if nominees are entitled to fees in accordance with the Premiers Circular 2010/02.

Name and contact details of local government minute taker and/or DAP meeting contact:

Name

Phone:

Email:

DAP Secretariat use only - Date Received:

Date Registered:

FLEET #	REGO	PLANT ITEM	PURCHASE DATE	REPLACE (years)	LOAN EXPIRES	PURCHASE PRICE	TOTAL 17/18	TOTAL 18/19	TOTAL 19/20	TOTAL 20/21	TOTAL 21/22	TOTAL 22/23	TOTAL 23/24	TOTAL 24/25	TOTAL 25/26	TOTAL 26/27
GRADERS																
P12M	BH004	Cat 12M Grader	2010	8 yrs		335,500	-350,000 120,000							-350,000 120,000		
P12M3	TA18	Cat 12M Grader	2016	8 yrs		340,300							-350,000 120,000			
P12M2	BH006	Cat 12M Grader	2012	8 yrs		332,100				-350,000 120,000						
LOADERS																
P930K	TA 281	Cat 930K Loader	2014	8 yrs		315,550						-330,000 90,000				
PSS1	BHT 92	Skid Steer	2013	5 years		106,150	-165,000 30,000					-160,000 60,000				
		Skid Steer stabiliser attachment 1200mm					-39,000 10,000									
TRUCKS																
PTT24	BH002	Isuzu FRR 850 (Skid Steer Truck)	2015	10 yrs		112,005									-130,000 50,000	
PTT22	BHT125	Mack truck	2013	8 yrs		310,850					-340,000 100,000					
PTT19	BHT0	Kenworth truck	2016	8 yrs		338,497										-340,000 100,000
PTT23	TA017	Isuzu FRR600 truck Maintenance Crew	2014	5 yrs		79,824		-95,000 25,000					-95,000 25,000			
PTT21	TA386	Isuzu FRR500 factory tipper Parks and Gardens	2013	5yrs		76,915		-85,000 25,000					-85,000 25,000			
PTT18	TA06	Isuzu FVY1400 Jetpacher (Secondhand)	*2010	8yrs		176,305			-380,000 40,000							
BACKHOE																
PBHOE	BH013	Caterpillar 444 Backhoe	2013	8 yrs		176,000				-210,000 80,000						
ROLLERS																
PRR2	BH005	Caterpillar PF300 Tyred roller	2011	8 yrs		187,500		-200,000 50,000								
PVR1	BH001	Cat Vibrating Roller	2016	8 yrs		153,200									-200,000 50,000	



SHIRE OF BROOMEHILL-TAMBELLUP 10 YEAR PLANT REPLACEMENT PROGRAM

FLEET #	REGO	PLANT ITEM	PURCHASE DATE	REPLACE (years)	LOAN EXPIRES	PURCHASE PRICE	TOTAL 17/18	TOTAL 18/19	TOTAL 19/20	TOTAL 20/21	TOTAL 21/22	TOTAL 22/23	TOTAL 23/24	TOTAL 24/25	TOTAL 25/26	TOTAL 26/27
MOWERS																
PTOR02	BHT84	Toro / Finishing Mower	2013	5 yrs		37,500		-45,000					-45,000			
								10,000					10,000			
PTOR03	BH007	Toro 360	2016	3yr		34,800		-45,000			-45,000			-45,000		
		Tractor/Mower						15,000			15,000			15,000		
UTILITIES																
PUTE73	1TA	Toyota Hilux extra cab	2017	25,000km		41,363	-100,000	-100,000	-100,000	-100,000	-100,000	-100,000	-100,000	-100,000	-100,000	-100,000
		<i>* provision for 2 changeovers per year</i>					90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000
PUTE57	TA052	Toyota Hilux single cab	2017	30,000km		36,590		-38,000		-38,000		-38,000		-38,000		-38,000
								28,000		28,000		28,000		28,000		28,000
PUTE83	TA001	Toyota Landcruiser dual cab	2017	30,000km		61,113	-125,000	-125,000	-125,000	-125,000	-125,000	-125,000	-125,000	-125,000	-125,000	-125,000
		<i>* provision for 2 changeovers per year</i>					117,000	117,000	117,000	117,000	117,000	117,000	117,000	117,000	117,000	117,000
PUTE61	BH009	Holden Colorado DX single cab (tipper body)	2015	30,000km		28,600	-40,000		-40,000		-40,000		-40,000		-40,000	
							23,000		23,000		23,000		23,000		23,000	
PUTE78	BH00	Toyota Hilux dual cab	2017	35,000km		38,636	-80,000	-80,000	-80,000	-80,000	-80,000	-80,000	-80,000	-80,000	-80,000	-80,000
		<i>* provision for 2 changeovers per year</i>					72,000	72,000	72,000	72,000	72,000	72,000	72,000	72,000	72,000	72,000
PUTE79	BH014	Toyota Landcruiser	2017	30,000km		59,772	-125,000	-125,000	-125,000	-125,000	-125,000	-125,000	-125,000	-125,000	-125,000	-125,000
							117,000	117,000	117,000	117,000	117,000	117,000	117,000	117,000	117,000	117,000
PUTE80	BH003	Toyota Landcruiser crew cab	2017	30,000km		60,454	-125,000	-125,000	-125,000	-125,000	-125,000	-125,000	-125,000	-125,000	-125,000	-125,000
		<i>* provision for 2 changeovers per year</i>					117,000	117,000	117,000	117,000	117,000	117,000	117,000	117,000	117,000	117,000
PUTE68	TA005	Toyota Hilux single cab	2016	30,000km		33,700	-40,000		-40,000		-40,000		-40,000		-40,000	
							35,000		35,000		35,000		35,000		35,000	
CARS																
PCAR63	OTA	Toyota Hilux dual cab	2017	20,000km		51,818	-156,000	-156,000	-156,000	-156,000	-156,000	-156,000	-156,000	-156,000	-156,000	-156,000
		<i>* provision for 3 changeovers per year</i>					146,000	146,000	146,000	146,000	146,000	146,000	146,000	146,000	146,000	146,000
PCAR61	BH000	Holden Colorado 7 wagon	2017	20,000km		36,318	-85,000	-85,000	-85,000	-85,000	-85,000	-85,000	-85,000	-85,000	-85,000	-85,000
		<i>* provision for 2 changeovers per year</i>					72,000	72,000	72,000	72,000	72,000	72,000	72,000	72,000	72,000	72,000
ROAD BROOMS																
PBROOM1		Caterpillar Road Broom	2010	10 yrs		29,403				-35,000						
										5,000						
PANGBR		Himac Road Broom (skid Steer)	2013	10 yrs		7,740						-8,000				
												2,000				
PBKTBR		Himac bucket Broom	2013	10 yrs		6,430						-8,000				
												2,000				

FLEET #	REGO	PLANT ITEM	PURCHASE DATE	REPLACE (years)	LOAN EXPIRES	PURCHASE PRICE	TOTAL 17/18	TOTAL 18/19	TOTAL 19/20	TOTAL 20/21	TOTAL 21/22	TOTAL 22/23	TOTAL 23/24	TOTAL 24/25	TOTAL 25/26	TOTAL 26/27
TRAILERS																
PTLR7		3 axle Float Trailer	2009	15 yrs		71,159								-120,000 30,000		
PTLR4	1TCY082	Papas Tandem Fuel Trailer	1982			2,714	-20,000 500									
PTLR12	TA2129	Fuel Tanker	*1982	Retain		2,000										
PTLR21	BHT1624	Dual axle fuel trailer	2015			19,608										
PTLR16	1TMR361	Side Tipping Quad Dog	2012	10 yrs		108,000					-110,000 30,000					
NEW		Side Tipping Trailer		10 yrs												
MISC																
PGTR	TA417	John Deere 6x4 Gator (spray unit)	2010	10 yrs		21,006	-35,000 5,000									
PWATER		Water tank	2016	15 years												
NEW		Tree Grab for 930G Loader		15 years			-40,000									
		Misc. minor plant		annually			-30,000	-30,000	-30,000	-30,000	-30,000	-30,000	-30,000	-30,000	-30,000	-30,000
		* 2nd hand														
	TOTAL PURCHASES						-530,500	-520,000	-457,000	-495,000	-467,000	-457,000	-512,000	-455,000	-347,000	-345,000
	PURCHASE FINANCING															
	Plant Reserve Opening Balance						54,209	28,558	13,183	60,674	70,580	108,572	156,897	150,645	201,338	360,475
	Purchases						-530,500	-520,000	-457,000	-495,000	-467,000	-457,000	-512,000	-455,000	-347,000	-345,000
	Transfer from Municipal Fund						500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000
	Interest	1.75%					4,849	4,625	4,490	4,906	4,993	5,325	5,748	5,693	6,137	7,529
	Reserve Funds Utilised						530,500	520,000	457,000	495,000	467,000	457,000	512,000	455,000	347,000	345,000
	Loan Funding															
	Municipal Funds Utilised						0	0	0	0	0	0	0	0	0	0
	CLOSING BALANCE of RESERVE FUND						28,558	13,183	60,674	70,580	108,572	156,897	150,645	201,338	360,475	523,004

Road #	Name	slk Start	slk End	Pavement Type	Traffic Count	Traffic Count Date	Roads 2030	RAV Category	Council Rating	Expenditure 30/06/2015	Capital Expenditure 30/6/2015	WANDRRA Expenditure 30/06/2016	Expenditure 30/06/2016	Capital Expenditure 30/06/2016	WANDRRA Expenditure 31/03/2017	Expenditure 31/03/2017	Capital Expenditure 31/03/2017
1	BROOMEHILL - KOJONUP RD	0	0.38	Sealed			Yes	Net 5	1	31,624.42			30,697.58		7,320.00	31,988.02	
1	BROOMEHILL - KOJONUP RD	0.38	0.74	Sealed			Yes	Net 5	1								
1	BROOMEHILL - KOJONUP RD	0.74	12.5	Sealed			Yes	Net 5	1								
1	BROOMEHILL - KOJONUP RD	12.5	14.5	Sealed			Yes	Net 5	1								
1	BROOMEHILL - KOJONUP RD	14.5	20.5	Sealed			Yes	Net 5	1								
1	BROOMEHILL - KOJONUP RD	20.5	21.6	Sealed			Yes	Net 5	1								
1	BROOMEHILL - KOJONUP RD	21.6	26.87	Sealed	154.8	Jan-15	Yes	Net 5	1		225,117.58						
1	BROOMEHILL - KOJONUP RD	26.87	30.83	Sealed	163.2	Jun-14	Yes	Net 5	1		181,456.83						79,185.41
2	OLD BROOMEHILL-KOJONUP RD	0	0.02	Sealed	11.6	Nov-11		Net 5	3	7,584.43			19,097.82			3,918.73	
2	OLD BROOMEHILL-KOJONUP RD	0.02	8.43	Gravel				Net 5	3								
3	FLAT ROCKS RD	0	8.74	Gravel	67.9	Apr-09	Yes	Net 5	2	40,623.18			19,782.79			35,507.09	
3	FLAT ROCKS RD	8.74	11.74	Sealed			Yes	Net 5	2								1,965.60
3	FLAT ROCKS RD	11.74	18.64	Sealed			Yes	Net 5	2								
3	FLAT ROCKS RD	18.64	22.35	Sealed			Yes	Net 5	2								
4	PUNCHMIRUP NORTH RD	0	0.04	Sealed	23.3	Jul-12		Net 4(wc)	3	5,660.44			9,158.35		2,730.00	2,791.00	109,111.05
4	PUNCHMIRUP NORTH RD	0.04	9.2	Gravel				Net 4(wc)	3					85,969.68			
5	TIE LINE RD	0	5.79	Sealed	131.1	Jan-12	Yes	Net 5	1	9,308.43			25,044.59			14,247.24	
5	TIE LINE RD	5.79	8.1	Sealed	135.8	Jan-15	Yes	Net 5	1								
5	TIE LINE RD	8.1	10.85	Sealed			Yes	Net 5	1								
5	TIE LINE RD	10.85	17.97	Sealed			Yes	Net 5	1								
5	TIE LINE RD	17.97	18.9	Sealed			Yes	Net 5	1								
5	TIE LINE RD	18.9	23.37	Sealed	35.8	Aug-15	Yes	Net 5	1								
6	CHILICUP RD	0	1.22	Sealed	29.6	Jan-13			3	5,081.04			12,059.30			4,985.28	
6	CHILICUP RD	1.22	8.41	Gravel	18.2	Aug-13			3								
7	WEST PERINGILLUP RD	0	0.61	Gravel	36.4	Jun-09		Net 4(wc)	3	11,498.54			7,772.74			13,343.56	
7	WEST PERINGILLUP RD	0.61	0.69	Sealed	16.6	May-12		Net 4(wc)	3								
7	WEST PERINGILLUP RD	0.69	13.99	Gravel				Net 4(wc)	3								
7	WEST PERINGILLUP RD	13.99	14.01	Sealed				Net 4(wc)	3								
8	PALLINUP RD	0	5.06	Sealed			Yes	Net 4(wc)	2	18,514.20			19,996.43			13,040.08	
8	PALLINUP RD	5.06	19.5	Gravel	12	Jul-12	Yes	Net 4(wc)	2								
8	PALLINUP RD	19.5	24.47	Gravel			Yes	Net 4(wc)	2								
9	PUNCHMIRUP SOUTH RD	0	3.07	Sealed	27	May-12		Net 4(wc)	1	1,709.75			592.17			964.98	113,691.42
9	PUNCHMIRUP SOUTH RD	3.07	6.33	Sealed				Net 4(wc)	1								
9	PUNCHMIRUP SOUTH RD	6.33	9.41	Gravel				Net 4(wc)	1								
10	BRASSEY RD	0	6.33	Gravel	24.1	Nov-11		Net 4(wc)	2	13,298.98			17,139.71			2,259.94	
10	BRASSEY RD	6.33	9.16	Gravel				Net 4(wc)	2								
10	BRASSEY RD	9.16	15.09	Gravel				Net 4(wc)	4								
11	GREENHILLS SOUTH RD	0	0.3	Sealed				Net 4(wc)	2	22,144.47			21,225.58		3,315.00	28,845.26	
11	GREENHILLS SOUTH RD	0.3	6.38	Gravel	46.6	May-16		Net 4(wc)	2								
11	GREENHILLS SOUTH RD	6.38	14.64	Gravel				Net 4(wc)	2								
11	GREENHILLS SOUTH RD	14.64	14.79	Sealed				Net 4(wc)	2								
11	GREENHILLS SOUTH RD	14.79	18.15	Gravel				Net 4(wc)	2								
11	GREENHILLS SOUTH RD	18.15	20.25	Sealed				Net 4(wc)	2								
11	GREENHILLS SOUTH RD	20.25	20.49	Sealed				Net 4(wc)	2								
11	GREENHILLS SOUTH RD	20.49	22.25	Sealed				Net 4(wc)	2								
12	NORTH GREENHILLS RD	0	2.90	Sealed	55.7	May-12	Yes	Net 4(wc)	2	6,434.11	255,317.16		602.22		26,890.00	782.88	
12	NORTH GREENHILLS RD	2.90	8.40	Sealed			Yes	Net 4(wc)	2								
13	INDIA ST	0	0.36	Gravel					Town	1,793.78			3,774.78			834.22	
13	INDIA ST	0.36	0.43	Sealed					Town								
13	INDIA ST	0.43	0.55	Sealed					Town								
13	INDIA ST	0.55	1.06	Sealed					Town								
14	JOURNAL ST	0	0.34	Sealed					1	1,480.35			3,242.40			754.98	
15	NARDLAH RD	0	4.53	Gravel	131.6	Jan-15		Net 2	2	12,277.66	223,279.19		4,845.22	21,310.36		1,735.91	319,355.62
15	NARDLAH RD	4.53	5.38	Sealed				Net 2	2								
16	HERON RD	0	7.95	Gravel	9.7	Oct-12		Net 6(wc)	2	3,869.12			10,886.64		1,267.50	2,109.56	
16	HERON RD	7.95	8.01	Sealed				Net 6(wc)	2								
17	NORRISH RD	0	14.20	Gravel	22.6	May-09		Net 3	3	9,708.56			19,310.72	165,455.48	2,827.50	3,435.04	
17	NORRISH RD	14.20	17.45	Sealed				Net 3	3								

Road #	Name	slk Start	slk End	Pavement Type	Traffic Count	Traffic Count Date	Roads 2030	RAV Category	Council Rating	Expenditure 30/06/2015	Capital Expenditure 30/6/2015	WANDRRA Expenditure 30/06/2016	Expenditure 30/06/2016	Capital Expenditure 30/06/2016	WANDRRA Expenditure 31/03/2017	Expenditure 31/03/2017	Capital Expenditure 31/03/2017
17	NORRISH RD	17.45	17.47	Asphalt				Net 3	3								
17	NORRISH RD	17.47	18.10	Sealed	26.4	Nov-12		Net 3	3								
18	ETNA RD	0	20.07	Gravel	11	Oct-12			4	69,409.41			13,014.51			5,972.66	
19	IVY ST	0	0.38	Sealed					Town	714.30			4,648.12			1,509.72	
19	IVY ST	0.38	0.72	Sealed					Town								
20	MOULYERUP RD	0	0.07	Sealed	32.7	Sep-12			4	9,445.50			4,965.04			1,710.10	
20	MOULYERUP RD	0.07	0.27	Sealed					4								
20	MOULYERUP RD	0.27	4.95	Gravel					4								
21	EUREKA RD	0	11.67	Gravel	17	Oct-12		Net 4(wc)	4	3,990.07			10,948.50		1,365.00	7,851.44	
22	PERINGILLUP EAST RD	0	5.64	Gravel	11	Jun-09		Net 4(wc)	3	872.63			4,381.23		877.50	1,771.73	
23	NOOKANELUP RD	0	6.82	Gravel	46.4	Jan-10		Net 3	2	20,755.98			9,092.30			8,539.02	
23	NOOKANELUP RD	6.82	7.32	Gravel				Net 3	2								
23	NOOKANELUP RD	7.32	16.32	Gravel				Net 3	2								
24	NORTH NOOKANELUP RD	0	5.72	Gravel	11.3	Sep-12		Net 6(wc)	3	3,006.91			23,387.90			16,760.52	
25	JANUS ST	0	0.34	Sealed					Town	1,859.17			548.02			2,142.16	
26	ANNICE ST	0	0.14	Sealed					Town	114.76						182.70	
27	FAIRFIELD RD	0	4.80	Sealed	107.3	May-12		Net 5	2	3,676.80			2,216.31		292.50	1,902.74	
28	JAM CREEK RD	0	0.25	Sealed	27.6	Nov-12		Net 4(wc)	3	4,648.23			18,831.98		2,730.00	21,096.32	
28	JAM CREEK RD	0.25	15.54	Gravel				Net 4(wc)	3								
29	GILLESPIE RD	0	4.32	Gravel	5	Mar-13		Net 4(wc)	4	3,128.85			2,055.63		585.00	3,697.00	
30	MARTINUP RD	0	0.96	Gravel	9	Apr-16		Net 4(wc)	4	3,244.12			4,115.72		292.50	2,862.50	
31	BATCHELOR NORTH RD	0	5.01	Gravel	11.3	Nov-12			3	3,459.65			5,669.57		877.50	578.90	
32	LATHAM ST	0	0.18	Gravel					Town	45.90							
32	LATHAM ST	0.18	0.36	Sealed					Town								
33	LEVEN ST	0	0.14	Sealed					Town				106.92				
34	KEITH ST	0	0.56	Gravel					Town	343.63			380.44				
34	KEITH ST	0.56	0.57	Sealed					Town								
35	LAVATER ST	0	0.21	Sealed					Town	947.69			353.94				
35	LAVATER ST	0.21	0.28	Gravel					Town								
36	MARSHALL RD	0	0.02	Sealed	9.2	Mar-13		Net 5	4	2,257.30			10,973.40		1,462.50	1,880.40	
36	MARSHALL RD	0.02	4.96	Gravel				Net 5	4								
37	TIELINE NORTH RD	0	5.08	Gravel	63.8	May-16		Net 5	2	4,364.78			17,156.73		975.00	23,694.74	39,551.90
38	CURNOW RD	0	2.50	Gravel	29.9	Sep-12		Net 3(wc)	3	2,567.41			5,643.93		975.00	1,441.20	
38	CURNOW RD	2.50	4.66	Gravel					3								
39	THOMPSON RD	0	0.02	Sealed	5	Apr-16			4	1,241.33			3,566.86		487.50	76.42	
39	THOMPSON RD	0.02	2.51	Gravel	11.4	May-15			4								
40	O'NEILL RD	0	5.33	Gravel	14.6	Sep-12		Net 3(wc)	2	1,984.85			6,573.96			3,980.64	
41	BEEJENUP RD	0	5.25	Gravel	62.8	Jan-15		Net 4(wc)	2	38,239.24		31,079.03	35,482.69	45,806.19	44,250.00	18,413.78	93,222.19
41	BEEJENUP RD	5.25	7.42	Gravel				Net 4(wc)	2								
41	BEEJENUP RD	7.42	7.47	Sealed				Net 4(wc)	2		12,633.90						
41	BEEJENUP RD	7.47	18.25	Gravel	104	Jan-16		Net 4(wc)	2								67,573.39
41	BEEJENUP RD	18.25	18.50	Sealed				Net 4(wc)	2								
41	BEEJENUP RD	18.50	18.77	Sealed				Net 2(wc)	3								
41	BEEJENUP RD	18.77	32.60	Gravel				Net 2(wc)	3								
42	CLINIC RD	0	7.58	Gravel	16.7	Sep-12			3	3,820.92			7,750.79		7,310.00	1,171.98	
43	HOLLY SIDING RD	0	0.01	Sealed	9.8	Mar-13			4	2,195.05			5,883.53		5,520.00	2,197.76	
43	HOLLY SIDING RD	0.01	5.30	Gravel	11.2	Jul-13			4								
44	HOLLY EAST RD	0	2.09	Gravel	8.6	Apr-16			4	602.46			1,364.56			95.88	
45	GRAHAM RD	0	3.72	Gravel	2.8	Mar-14			4	2,486.31			3,839.14		780.00		
46	PINDELLUP RD	0	7.42	Gravel	28.6	Jun-09		Net 4(wc)	2	6,980.46	200,611.72		24,931.85	103,175.18		16,662.33	
46	PINDELLUP RD	7.42	7.57	Sealed				Net 4(wc)	2								
46	PINDELLUP RD	7.57	9	Gravel				Net 4(wc)	2								
46	PINDELLUP RD	9	12.19	Gravel				Net 4(wc)	2								
46	PINDELLUP RD	12.19	12.22	Sealed				Net 4(wc)	2								
47	PALOMAR RD	0	5.13	Gravel	26.3	Jul-13		Net 4(wc)	3	2,028.13			2,008.96			5,719.94	
48	FLETCHER RD	0	6.59	Gravel	14.3	Feb-14			4	3,028.46			8,670.61		780.00	280.18	
49	NGOPITCHUP RD	0	3.32	Gravel	25	Aug-14			3	125.97			4,540.26			2,834.12	
50	BIRT ROAD	0	11.48	Gravel	29.4	Mar-09		Net 3	3	6,846.79			8,369.59			13,884.60	

Road #	Name	slk Start	slk End	Pavement Type	Traffic Count	Traffic Count Date	Roads 2030	RAV Category	Council Rating	Expenditure 30/06/2015	Capital Expenditure 30/6/2015	WANDRRA Expenditure 30/06/2016	Expenditure 30/06/2016	Capital Expenditure 30/06/2016	WANDRRA Expenditure 31/03/2017	Expenditure 31/03/2017	Capital Expenditure 31/03/2017
51	JAVELIN ST	0	0.42	Sealed					Town	534.30			377.58			662.24	
51	JAVELIN ST	0.42	0.64	Sealed					Town								
51	JAVELIN ST	0.64	0.91	Sealed					Town								
52	JANITOR ST	0	0.22	Sealed					Town	692.50			433.60			573.00	
53	JOURNAL LA	0	0.22	Gravel					Town				229.26				
54	STOCK ROUTE RD	0	3.52	Gravel	12.8	May-15			4	2,934.64			4,699.91			3,367.74	
55	POONAWARIUP RD	0	4.18	Gravel	9.4	Oct-12			4	963.66			997.21			2,413.48	
55	POONAWARIUP RD	4.18	4.24	Sealed					4								
55	POONAWARIUP RD	4.24	7.63	Gravel					4								
56	JEWEL ST	0	0.22	Sealed					Town							76.41	
57	SIMPSON RD	0	2.57	Gravel	14.4	Apr-16			4	1,422.12			2,452.12		780.00	682.50	
58	WARRENUP RD	0	0.26	Sealed	141	Jan-12	Yes	Net 4(wc)	1	32,339.63			38,747.86			25,152.88	
58	WARRENUP RD	0.26	6.75	Gravel	69.2	Jan-16	Yes	Net 4(wc)	1		123,756.42						104,076.03
58	WARRENUP RD	6.75	7.17	Sealed			Yes	Net 4(wc)	1								
58	WARRENUP RD	7.17	9.41	Sealed			Yes	Net 4(wc)	1								
58	WARRENUP RD	9.41	12.91	Gravel			Yes	Net 3(wc)	1								
59	WASHINGTON RD	0	2.55	Gravel	9.8	Feb-14			4	858.67			3,467.50			1,329.15	
60	WASHINGTON SOUTH RD	0	1.34	Gravel	5.3	Jun-16			4	997.40			672.52			312.70	
61	WRAY RD	0	2.86	Gravel	18	Jul-13			4	678.80			777.86			539.98	
63	GREEN RD	0	2.17	Gravel	9.4	Jul-13			4	511.86			3,166.46			280.40	
64	HILLMAN RD	0	2.57	Gravel	8.8	Jul-13			4	253.48			1,336.12			715.06	
65	WINSPEAR RD	0	0.01	Sealed	6.3	Oct-12			4	972.48			1,456.74		390.00		
65	WINSPEAR RD	0.01	1.72	Gravel					4								
66	COLLINS RD	0	4.86	Gravel	8.4	Jul-13			4	2,575.35			6,728.27			1,865.81	
66	COLLINS RD	4.86	8.19	Gravel					4								
67	LEADER ST	0	0.21	Sealed					Town								
68	KEETLEY ST	0	0.1	Gravel					Town								
69	HOLLAND TK	0	8.93	Gravel	4.4	Apr-16			4	224.39			5,438.02			361.76	
70	DES WRAY RD	0	1.08	Gravel	6.8	Jul-13			4	917.95			849.49			1,189.16	
71	BIGNELL RD	0	2.72	Gravel	27	Mar-15		Net 4(wc)	4	1,417.42			3,682.98		487.50		
72	HOLDING RD	0	1.17	Gravel	28.4	Jul-13			4	475.55			1,107.86			716.26	
73	SORRENTO RD	0	6.18	Gravel	9.4	Feb-14			4	1,058.41			660.54			1,859.68	
74	WITHAMS RD	0	1.37	Gravel	8.4	May-15			4	1,480.28			305.68				
75	MATTISKE RD	0	2.43	Gravel	7.4	Jun-16			4	990.86			15,889.19			219.72	
76	PARNELL RD	0	2.62	Gravel	11	Aug-15			4	2,130.23			1,669.84			44.96	
77	CEMETERY RD	0	3.48	Gravel	108	Jan-15			4	1,684.83			2,149.90			403.78	
83	MOORE RD	0	0.95	Gravel	10.7	Jun-16			4	823.01			966.64			197.76	
85	NONAME RD	0	0.61	Gravel					Town				76.42			268.71	
86	KIMBERLEY ST	0	0.08	Gravel					Town								
86	KIMBERLEY ST	0.08	0.46	Sealed					Town								
87	SOUTH BATCHELOR RD	0	2.48	Gravel	17.4	May-14			4	1,156.90			1,458.53			76.42	
88	JETSAM ST	0	0.34	Gravel					Town								
89	RAE RD	0	3.41	Gravel	3.2	Jul-13			4	6,855.72			4,566.40			74.70	
90	GRAHAMS WELL RD	0	2.88	Gravel					4	532.94			712.98			2,522.29	
91	SOUTH THOMPSON RD	0	1.76	Gravel	1.9	Jun-16			4								
92	CLAYTON RD	0	1.73	Gravel					4	213.48			231.80			225.82	
93	KOMANI RD	0	0.6	Gravel	8.9	Jun-16			4				336.26			38.23	
94	WANDOO RD	0	1.03	Gravel	25	Jun-16			4	1,095.58			2,342.48			2,806.20	
95	LOMBARDIA RD	0	0.66	Gravel	2.3	Jun-16		Net 2	4				152.84			38.23	
96	MORGAN RD	0	0.37	Gravel	15.4	Jun-16			Town	677.51			936.63			754.52	
97	MCGUIRE RD	0	0.16	Sealed					Town	827.62			3,394.42			3,092.12	
97	MCGUIRE RD	0.16	1.53	Gravel					Town								
98	NELSON RD	0	1.20	Gravel					Town	400.72			1,457.08			540.74	
99	LEATHLEY ST	0	0.80	Gravel					Town				86.69			52.20	
100	MINDORA RD	0	1.35	Gravel				Net 2	4	316.19			1,021.08			874.04	
101	HASSELL ST	0	0.26	Sealed	59.7	Aug-16			Town				3,620.00			127.34	
102	COMPLEX DRIVEWAY	0	0.47	Sealed					Town								
103	SPENCER RD	0	1.16	Gravel					Town	997.97			2,475.53			508.72	

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104	MARTINUP RD (B)	0	3.04	Gravel				Net 4(wc)	4	185.02			866.36			699.40	
105	OLD NARDALAH RD	0	0.31	Gravel					3								
105	OLD NARDALAH RD	0.31	1.01	Sealed					3								
105	OLD NARDALAH RD	1.01	1.22	Gravel					3								
201	BIRT ST	0	0.12	Sealed					Town	146.48			1,011.32				
202	COUSINS ST	0	0.24	Sealed					Town								
203	PAUL VALLEY RD	0	0.79	Sealed			Yes	Net 4(wc)	2	20,699.40			14,549.01			30,174.68	
203	PAUL VALLEY RD	0.79	1.22	Sealed	99	May-16	Yes	Net 4(wc)	2								
203	PAUL VALLEY RD	1.22	3.65	Sealed			Yes	Net 4(wc)	2								
203	PAUL VALLEY RD	3.65	6.01	Sealed			Yes	Net 4(wc)	2								
203	PAUL VALLEY RD	6.01	6.45	Sealed			Yes	Net 4(wc)	2								
203	PAUL VALLEY RD	6.45	9.44	Sealed			Yes	Net 4(wc)	2								
203	PAUL VALLEY RD	9.44	17.27	Gravel			Yes	Net 4(wc)	2								
203	PAUL VALLEY RD	17.27	17.67	Sealed			Yes	Net 4(wc)	2								
203	PAUL VALLEY RD	17.67	25.02	Gravel			Yes	Net 4(wc)	2								
204	HASSELL RD	0	8.20	Gravel	19	Jul-09		Net 4(wc)	3	19,282.73		49,670.00	24,684.54		260,178.29	7,694.55	
204	HASSELL RD	8.20	24.69	Gravel				Net 4(wc)	3								
205	TOOLBRUNUP RD	0	16.90	Sealed	151.6	Jan-14		Net 6(wc)	1	48,404.49		46,653.25	33,611.68		10,092.80	44,282.89	
205	TOOLBRUNUP RD	16.90	23.98	Sealed	154	Jan-16	Yes	Net 6(wc)	1					173,423.42			
205	TOOLBRUNUP RD	23.98	26.21	Sealed			Yes	Net 6(wc)	1								
205	TOOLBRUNUP RD	26.21	28.95	Sealed	151.6	Dec-13		Net 6(wc)	2								
205	TOOLBRUNUP RD	28.95	32.73	Gravel	112.2	Jan-13		Net 6(wc)	2								
205	TOOLBRUNUP RD	32.73	32.84	Sealed				Net 6(wc)	2								
205	TOOLBRUNUP RD	25.98	32.73	Gravel				Net 6(wc)	2								
205	TOOLBRUNUP RD	32.73	32.84	Sealed				Net 6(wc)	2								
205	TOOLBRUNUP RD	32.84	33.98	Gravel				Net 6(wc)	2								
205	TOOLBRUNUP RD	33.98	35.98	Gravel				Net 6(wc)	2					140,176.31			
205	TOOLBRUNUP RD	35.98	38.5	Gravel				Net 6(wc)	2								
206	NYMBUP RD	0	0.02	Sealed	17.7	Jun-09		Net 2(wc)	3	17,980.40			28,921.46			60,612.45	
206	NYMBUP RD	0.02	23.48	Gravel				Net 2(wc)	3								
206	NYMBUP RD	23.48	23.51	Sealed				Net 2(wc)	3								
207	CROSBY RD	0	5.15	Gravel				Net 2(wc)	4	9,826.94			6,216.67			11,134.90	
207	CROSBY RD	5.15	14.25	Gravel				Net 2(wc)	4								
208	PALLINUP SOUTH RD	0	13.29	Gravel	95.4	Jan-16	Yes	Net 6(wc)	1	16,133.34		91,737.75	31,975.09	380,121.26	56,235.88	33,398.42	295,698.16
208	PALLINUP SOUTH RD	13.29	13.32	Sealed			Yes	Net 6(wc)	1								
211	NORTH WEST RD	0	4.97	Gravel				Net 2(wc)	4	1,835.37			1,322.10			7,086.63	
211	NORTH WEST RD	4.97	5.06	Sealed				Net 2(wc)	4								
211	NORTH WEST RD	5.06	7.35	Gravel				Net 2(wc)	4								
212	POOTENUP RD	0	7.54	Sealed	134.2	Dec-13	Yes	Net 7(wc)	1	2,869.32		24,053.50	4,458.23		107,437.50	14,426.04	
212	POOTENUP RD	7.54	14	Sealed			Yes	Net 7(wc)	1								
212	POOTENUP RD	14	16.03	Sealed	4.2	Apr-16	Yes	Net 7(wc)	1								
212	POOTENUP RD	16.03	17.49	Sealed			Yes	Net 7(wc)	1								
212	POOTENUP RD	17.49	17.53	Sealed			Yes	Net 7(wc)	1								
213	TILBURY RD	0	2.50	Gravel					4	576.94		4,031.51			2,000.00	768.50	
214	BESSEN RD	0	0.03	Sealed				Net 4(wc)	2	1,806.02			5,111.61			5,498.26	
214	BESSEN RD	0.03	1.39	Gravel				Net 4(wc)	2								
214	BESSEN RD	1.39	5.07	Gravel				Net 4(wc)	2								
215	BURRIDGE RD	0	5.87	Gravel				Net 7	3	1,976.08		3,060.00	8,378.63		1,560.00	22,462.76	
215	BURRIDGE RD	5.87	5.90	Sealed				Net 7	3								
216	WHITE RD	0	13.15	Gravel				Net 6(wc)	3	13,044.54		49,742.70	6,622.34		58,585.00	44,224.53	
217	JOHNSTON RD	0	6.39	Gravel			Yes	Net 4(wc)	2	6,207.70			30,596.45			12,642.39	
217	JOHNSTON RD	6.39	6.54	Sealed			Yes	Net 4(wc)	2								
217	JOHNSTON RD	6.54	15.35	Gravel			Yes	Net 4(wc)	4								
219	WANSBROUGH WEST RD	0	5.64	Gravel				Net 4(wc)	3	1,550.92			1,256.86			5,169.66	
221	STIRLING ACCESS	0	16.2	Gravel	14.4	Nov-11		Net 2(wc)	3	19,590.08			2,772.01			4,656.23	
222	WATERGARRUP RD	0	0.90	Gravel	21.9	Apr-09		Net 4(wc)	4	2,140.92			2,898.96			3,565.78	
222	WATERGARRUP RD	0.9	1.08	Sealed				Net 4(wc)	4								
222	WATERGARRUP RD	1.08	4.70	Gravel				Net 4(wc)	4								

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223	MOONIES HILL RD	0	10.33	Gravel					4	3,195.57			4,450.47			7,820.44	
224	BROWN RD	0	8.90	Gravel					4	4,836.57			2,362.71			3,926.80	
225	PETER VALLEY RD	0	2.60	Gravel				Net 2(wc)	2	8,599.76			5,312.38			5,154.92	
225	PETER VALLEY RD	2.60	2.82	Sealed				Net 2(wc)	2								
225	PETER VALLEY RD	2.82	2.99	Sealed				Net 4	3								
225	PETER VALLEY RD	2.99	6.12	Gravel				Net 4	3								
225	PETER VALLEY RD	6.12	8.85	Gravel	14.6	Jul-12		Net 2(wc)	2								
228	BINNIUP RD	0	6.35	Gravel				Net 4(wc)	3	3,538.31			11,045.27			8,609.90	
229	AYLMORE RD	0	5.30	Gravel				Net 4(wc)	4	3,989.56		7,553.26	1,707.60		4,310.91	1,584.77	
230	BARRACUP RD	0	3.34	Gravel					4	1,257.08			2,832.55		37,723.64	600.88	
231	YETEMERUP RD	0	1.94	Gravel				Net 6	3	1,664.34						353.60	
232	KINGS CROSS RD	0	3.60	Gravel				Net 4(wc)	4	2,528.97			4,638.39			3,575.25	
234	WITHAM RD	0	6.20	Gravel					4	6,528.53			16,346.28		12,000.00	1,999.00	
235	ANDERSON RD	0	7.33	Gravel				Net 4(wc)	4	5,171.73			12,168.82		6,772.80	4,056.02	
236	CARR RD	0	6.88	Gravel					4	4,671.91			798.55			3,803.70	
237	SPRIGG SIMPSON RD	0	3.14	Gravel					4	803.09			1,589.66			2,639.46	
238	NAZZARI RD	0	4.63	Gravel	9.2	Jun-14			4	1,972.26			3,049.29			7,348.22	
239	HANKINSON RD	0	2.41	Gravel					4	557.78			9,798.98			798.44	
240	ALLEN RD	0	1.98	Gravel					4								
241	CRISTINELLI RD	0	1.77	Gravel	12.6	May-16			4				680.18			1,761.74	
242	BACHELOR RD	0	0.03	Sealed	8.5	Mar-12			4	404.09			2,732.10		487.50	3,397.60	
242	BACHELOR RD	0.03	3.05	Gravel					4								
244	DARTNALL RD	0	2.90	Gravel	5	May-14			4	396.72			2,146.99			2,858.84	
245	GITTENS RD	0	1.64	Gravel					4	869.46			1,786.92			1,885.66	
247	NEWTON RD	0	1.42	Gravel					2	150.60			259.84			178.40	
248	HILDER RD	0	1.68	Gravel					4	126.74			259.84			1,922.66	
249	BOWMAN RD	0	1.85	Gravel					4				984.92			1,405.74	
250	NORRISH ST	0	0.43	Sealed	21	Mar-12		Net 4(wc)	2	4,019.79			11,363.94			5,514.60	
250	NORRISH ST	0.43	1.26	Sealed					Town								
251	CROWDEN ST	0	0.26	Sealed					Town	575.12			963.20			790.16	
251	CROWDEN ST	0.26	0.32	Sealed					Town								
252	TAYLOR ST	0	0.1	Sealed					Town	4,408.32			21,076.69	41,380.04		27,229.67	
252	TAYLOR ST	0.1	0.46	Sealed					Town								
252	TAYLOR ST	0.46	0.83	Sealed					Town								
253	HENRY ST	0	0.16	Sealed					Town	402.86			483.98			5,282.01	
253	HENRY ST	0.16	0.57	Sealed					Town								
255	HOWARD ST	0	0.14	Sealed					Town	1,734.40							
256	EAST TCE	0	0.40	Sealed					Town	1,546.57			713.86			535.53	
257	GEORGE ST	0	0.13	Sealed					Town	47.74			352.14			6,445.70	
258	PARNELL ST	0	0.15	Sealed					Town								
258	PARNELL ST	0.15	0.28	Gravel					Town								
258	PARNELL ST	0.28	0.41	Sealed					Town								
259	SAGGERS ST	0	0.36	Sealed					Town	938.36			454.30			636.30	
259	SAGGERS ST	0.36	1.29	Gravel					Town								
260	BRIDGE ST	0	0.02	Sealed					Town	278.22			706.96			3,321.38	
260	BRIDGE ST	0.02	0.12	Sealed					Town								
260	BRIDGE ST	0.12	0.21	Gravel					Town								
261	PARKER ST	0	0.1	Sealed					Town	2,755.07			4,030.98				
261	PARKER ST	0.1	0.18	Sealed					Town								
262	ROURKE ST	0	0.37	Sealed					Town	702.36			538.71			445.08	
262	ROURKE ST	0.37	0.54	Sealed					Town								
263	CRAWFORD ST	0	0.60	Sealed					Town	1,213.05			299.68			732.52	
264	GORDON ST	0	0.04	Gravel					Town				86.46			470.60	
264	GORDON ST	0.04	0.16	Sealed					Town								
265	DONALD ST	0	0.32	Gravel					Town	287.33			247.30			7,227.86	
266	LOVEGROVE ST	0	0.53	Gravel					Town	229.60						427.44	
267	BROWN ST	0	0.42	Sealed					Town				538.71			763.48	
268	TRIMMER SOAK RD	0	4.75	Gravel					4							708.15	

Road #	Name	slk Start	slk End	Pavement Type	Traffic Count	Traffic Count Date	Roads 2030	RAV Category	Council Rating	Expenditure 30/06/2015	Capital Expenditure 30/6/2015	WANDRRA Expenditure 30/06/2016	Expenditure 30/06/2016	Capital Expenditure 30/06/2016	WANDRRA Expenditure 31/03/2017	Expenditure 31/03/2017	Capital Expenditure 31/03/2017
269	HODGSON RD	0	1.67	Gravel					4							546.99	
269	HODGSON RD	1.67	1.72	Sealed					4								
269	HODGSON RD	1.72	1.77	Gravel					4								
270	HAMILLA RD	0	1.61	Gravel					4	1,988.66			8,012.79			429.04	
271	WINKELANUP RD	0	1.13	Gravel				Net 2(wc)	4	126.74			16,655.30			262.40	
272	PINDELLUP SOUTH RD	0	4.05	Gravel					4	606.10							
273	DIPROSE RD	0	1.54	Gravel					4								
274	THORN RD	0	1.34	Gravel	3	Jul-14			4	139.10			285.32			713.98	
275	INDIGO DR	0	0.18	Gravel					Town								
277	STIRLING NORTH RD	0	2.00	Gravel	12.2	Jul-14		Net 6(wc)	2	125.97			440.70			561.88	
279	TALLENTS RD	0	4.23	Gravel	5.8	Jun-14			4	2,270.92		13,769.14	6,421.74		42,017.50	2,807.32	
280	FORWARD RD	0	2.39	Gravel					4	495.00			1,590.28			834.40	
281	UN-NAMED	0	2.20	Gravel					Town								
282	KORENG PL	0	0.08	Sealed					Town							156.60	
283	STIRLING ACCESS SOUTH ROAD	0	1.65	Gravel	10.8	May-14			3	8,895.64			2,744.74			907.00	
285	TEMBY ROAD	0	1.43	Gravel					Town				421.62			721.00	
286	CEMETERY ROAD	0	0.19	Sealed					Town								
287	GRAVEL PIT RD	0	1.05	Gravel					Town								
288	RAILWAY ACCESS RD	0	0.19	Sealed					Town								
290	DAWSON RD	0	0.70	Gravel					4								
291	DIPROSE AVE	0	0.83	Gravel					Town	236.50			620.14				
292	TEMBY ST	0	0.74	Gravel					Town								
292	TEMBY ST	0.74	1.03	Gravel					Town								
293	LEHMANN RD	0	1.10	Gravel					4	380.20			977.12			1,002.76	
294	GNOWANGERUP-TAMBELLUP RD	0	0.02	Sealed	145.2	Jan-13	Yes	Net 7(wc)	1	14,453.81			11,654.06		29,820.00	30,677.42	
294	GNOWANGERUP-TAMBELLUP RD	0.02	3.9	Sealed			Yes	Net 7(wc)	1								
294	GNOWANGERUP-TAMBELLUP RD	3.9	6.6	Sealed	111.8	Aug-15	Yes	Net 7(wc)	1								
294	GNOWANGERUP-TAMBELLUP RD	6.6	12.91	Sealed			Yes	Net 7(wc)	1					181,706.60			
294	GNOWANGERUP-TAMBELLUP RD	12.91	16.8	Sealed	95.6	May-16	Yes	Net 7(wc)	1								
294	GNOWANGERUP-TAMBELLUP RD	16.8	18.52	Sealed			Yes	Net 7(wc)	1								
294	GNOWANGERUP-TAMBELLUP RD	18.52	21.8	Sealed	121.4	Aug-15	Yes	Net 7(wc)	1								7,955.60
294	GNOWANGERUP-TAMBELLUP RD	21.8	22.1	Sealed			Yes	Net 7(wc)	1								
294	GNOWANGERUP-TAMBELLUP RD	22.1	25.77	Sealed			Yes	Net 7(wc)	1								
294	GNOWANGERUP-TAMBELLUP RD	25.77	26.14	Sealed			Yes	Net 7(wc)	1								
294	GNOWANGERUP-TAMBELLUP RD	26.14	26.27	Sealed			Yes	Net 7(wc)	1		41,548.64						
295	NORTH TCE	0	0.18	Sealed				Net 4(wc)	2	18,051.49			1,948.42			1,019.56	
295	NORTH TCE	0.18	0.26	Sealed					Town								
296	CREMASCO ROAD	0	0.82	Gravel					3	368.24			135.24			582.32	
297	TAMBELLUP WEST RD	0	0.02	Sealed	110.2	Dec-13	Yes	Net 7(wc)	1	82,311.45			41,809.50			15,912.59	
297	TAMBELLUP WEST RD	0.02	1.5	Sealed			Yes	Net 7(wc)	1								
297	TAMBELLUP WEST RD	1.5	5	Sealed			Yes	Net 7(wc)	1		392,063.56						
297	TAMBELLUP WEST RD	5	7.68	Sealed			Yes	Net 7(wc)	1								
297	TAMBELLUP WEST RD	7.68	8.5	Sealed			Yes	Net 7(wc)	1								
297	TAMBELLUP WEST RD	8.5	12.1	Sealed			Yes	Net 7(wc)	1		416,823.65						
297	TAMBELLUP WEST RD	12.1	12.8	Sealed			Yes	Net 7(wc)	1								
297	TAMBELLUP WEST RD	12.3	15.6	Sealed			Yes	Net 7(wc)	1								
297	TAMBELLUP WEST RD	12.8	15.6	Sealed			Yes	Net 7(wc)	1								
297	TAMBELLUP WEST RD	15.6	18.4	Sealed			Yes	Net 7(wc)	1								
297	TAMBELLUP WEST RD	18.4	21.71	Sealed	71.6	May-16	Yes	Net 7(wc)	1								
297	TAMBELLUP WEST RD	21.71	22.6	Sealed			Yes	Net 7(wc)	1								
297	TAMBELLUP WEST RD	22.6	26.6	Sealed	66	Aug-15	Yes	Net 7(wc)	1								
297	TAMBELLUP WEST RD	26.6	29.45	Sealed			Yes	Net 7(wc)	1								
										866,165.34	2,072,608.65	321,350.14	1,023,613.26	1,338,524.52	744,789.32	877,265.81	1,231,386.37