



Annual Report 2021-2022



Shire of Broomehill-Tambellup

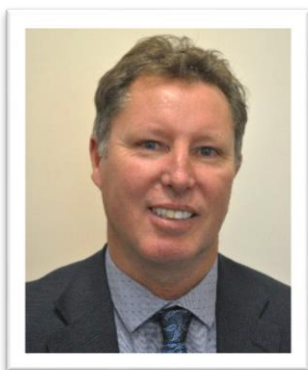
2021/2022 Annual Report

Table of Contents

SHIRE PRESIDENTS REPORT.....	3
CHIEF EXECUTIVE OFFICER'S REPORT	5
SHIRE PROFILE.....	7
YOUR COUNCIL.....	9
Elected Member Training	10
Councillor Diversity Data	10
Number of meetings attended by Elected Members.....	11
THE ORGANISATION.....	12
Shire Staff	13
Employee Remuneration.....	14
ADDITIONAL INFORMATION	15
National Competition Policy.....	15
Register of Complaints	15
Public Interest Disclosure	15
Freedom of Information.....	15
Disability Access and Inclusion Plan	16
INTEGRATED PLANNING & REPORTING	19
Strategic Community Plan 2018-2028.....	19
Progress in 2021/2022.....	20
Key Result Area 1: Our People	20
Key Result Area 2: Our Economy.....	22
Key Result Area 3: Our Places	23
Project Photos in 2021/2022	24
Major Initiatives to Commence in 2022/2023	24
ANNUAL FINANCIAL REPORT	25

This document is available in other formats on request for people with a disability.

SHIRE PRESIDENT'S REPORT



It is my pleasure to present the 2021/2022 Shire President's report. As this report goes back to July of 2021, I would like to start by thanking Kelly Holzkecht and Monica Nazzari for their four years on Council. It was a pleasure to work with you both and the other Councillors and I appreciated your input during your terms on Council. Thanks again and I look forward to working with you both should the opportunity arise again.

Thank you also to our Deputy Shire President Doug Barritt and fellow Councillors for their ongoing support in what was an interesting, and at times challenging, 12 months, and also to the office staff who had to deal with these challenges on a daily basis, thank you for a job well done. Following the resignation of our CEO of five years, Keith Williams, the search was on for his replacement. During this time Rob Stewart stepped into the role of Acting CEO, for which we as a Council were very grateful.

June of 2022 saw the appointment of Anthony Middleton as our CEO. Anthony has worked extensively within our region and has a great understanding of what is required to keep a diverse community moving forward. Welcome Anthony, we all look forward to working with you for the betterment of our communities.

October of 2021 saw the regulation Council election with only four candidates nominating for the four vacancies. Congratulations to Julian Wills and Craig Dewar, our two new Councillors, and Carl Letter and Mark Paganoni, our returning Councillors, who, while elected unopposed, the very act of putting your hands up is greatly appreciated.

The 2021/2022 year saw ongoing upgrades to the Shire's road infrastructure with all corners of the Shire having either bitumen road extensions or major gravel re-sheeting work done. Thanks to the works crew for completing these works in as timely a manner as possible. With the added complication of COVID at times depleting our work force this was not always an easy task. Driving through our region, it is pleasing to note our roads stand up as better than most. Thanks also to those responsible for our townscape, gardens and ovals. I would note that the ovals in both Broomehill and Tambellup continue to improve albeit with the odd set back when a pump fails at an inopportune time in the middle of summer.

Capital Works Projects

Price increases and issues with contractor and material availability, the result of the impacts of COVID-19, have all impacted on the ability for the Shire to complete a number of planned projects, including the Broomehill Townscape Upgrade and development of the Holland Track Interpretive Centre. These have been carried over to the new financial year

Projects that were completed included

- The accessibility upgrade at the Broomehill Recreational Complex;
- Construction of a new nature playground in Holland Park Nature;
- Installation of new kerbing and paving on Norrish and Crowden Street footpaths;
- Development of a new sealed car park at the Broomehill Primary School;

- Installation of water storage tanks in Broomehill and Tambellup for use in fire and drought.

When driving around Broomehill, the work that has been done by contractors, staff and local volunteers is very noticeable. I think you have all done a fantastic job and with the planned re-development of the Imperial Hotel by the Broomehill Village Co-operative, the Village has a bright future.

I look forward to the future re-development of the Tambellup town centre including the Youth Centre and Caravan Park. These are both identified in the Shire's Strategic Community Plan and will be given high priority as funding becomes available.

I would like to recognise the significant contribution the Tambellup Cropping Group is making to the community of Tambellup. This is greatly appreciated by the Shire and gives us the chance to leverage State and Federal funding for projects that would otherwise require ratepayer assistance.

Both communities are well serviced by our volunteers, so in closing, a huge thanks to all those who contribute in any way. The sporting bodies of both towns, St John Ambulance and volunteer fire fighters, cropping groups and the Cooperatives in both towns are all helping to sustain our standard of living.

Michael White
SHIRE PRESIDENT

CHIEF EXECUTIVE OFFICER'S REPORT



It is my absolute pleasure to present this report as the newly appointed CEO of the Shire of Broomehill-Tambellup, commencing duties on 27 June 2022.

It has been a somewhat tumultuous year for the organisation, having had four CEO's or Acting CEO's in the Chair in a twelve month period, in addition to Kay O'Neill, Manager of Finance & Administration, who ably stepped into the role when required. This somewhat disjointed year has given the organisation the impetus and desire to redefine its strategic direction, in close consultation with the community, and a new strategic plan will be delivered in 2022/2023. Watch this Space!

The key challenges in the Shire at the moment are not unusual to those being faced in other areas of rural WA, being an accommodation shortage and the protection of services. Accommodation, including for workers and visitors and an appropriate choice of residential options, is in high demand and unfortunately short supply. Major construction projects planned in the Shire in the coming twelve months, being the construction of the Flat Rocks Wind Farm and the Broomehill CBH Rapid Rail Project, will only heighten this issue. Unfortunately the fix for this challenge has a long lead time, however the proposed construction of the Tambellup Caravan Park and the reopening of the Imperial Hotel in Broomehill will begin to meet the needs.

As the Shire has two small service centre town sites, the protection of services and retail options is also a very high priority. The ability to buy daily essentials in our towns, in addition to the obvious benefits of providing employment and economic activity, must be protected. In the case of Broomehill, we need to think 'outside of the box' to see the return of these services to our community. This is not a small challenge, yet is vital to our ongoing viability.

I am happy to be able to present the attached Annual Financial Report to the community for the year ended 30 June 2022 and pass my congratulations to our finance team for receiving a clean audit result. Unfortunately, the attached Annual Financial Report is getting harder and harder for the community to derive meaningful information from. To assist, the highlights that I see as CEO are as follows:

- Surplus position at 30 June 2022 of \$1.59m (refer p.7);
- Operating 'profit' of \$1.18m (refer p.3);
- Capital expenditure of \$2.83m (refer p.14-16);
- Increase in the businesses equity on the 'Balance Sheet' for the year (refer p.4);
- Increase in unrestricted cash held (refer p.12);
- A reduction in loan indebtedness of \$127,575 to \$1.81m (refer p.43);
- A slight reduction in employee leave liabilities of \$16,165 to \$469,199 (refer p.24);
- Rates outstanding are slightly high at 8.2% of total 2021/2022 rates raised due to several 'problem' properties. Recovery action will be stepped up in 2022/2023;
- Increase in the total balance of reserve accounts of \$159,810 to \$1.79m (refer p.44);
- Total wages are lower than property rates raised (\$2.2m vs \$2.6m); and
- Reserve accounts held (\$1.79m) will soon be more than loans owing (\$1.81m).

In staffing updates this year, congratulations go to Darrell Gale who was promoted to the position of *Team Leader – Parks & Gardens*, and a big welcome to all new staff to the Shire BT team. More information on our elected members and Shire team can be found on pages 9 and 13 of the Annual Report respectively.

Although I am new into this position, I would like personally thank the elected members and all staff for the welcome they have given me, their personal dedication to serving the community and the manner in which you work as a team for the betterment of the Shire. It has not been an easy year, but your perseverance is appreciated.

Congratulations to everyone involved in a successful and busy year for the Shire of Broomehill-Tambellup.

Anthony Middleton

CHIEF EXECUTIVE OFFICER

SHIRE PROFILE

The Shire of Broomehill-Tambellup is a progressive rural community located within the Great Southern Region of Western Australia. The Region is predominantly a sheep and grain producing area with a growing interest in viticulture, horticulture and tourism.

1,144 Total number of residents	272 km Length of sealed roads	548 Number of dwellings
\$2,678,837 Total rates levied	\$2,207,671 Total Wages	2,813 km ² Area of the Shire
785 Number of rateable properties	754 km Length of gravel roads	28.1 Full time equivalent staff

The Shire has two towns, Broomehill Village and Tambellup that offer advantages of rural lifestyle with the convenience of most essential services including recreation and leisure facilities, government, health and education services. The main Shire office is in Tambellup, and staff offer services at both offices such as processing of driver and vehicle licenses, animal registrations and payments of Shire accounts.

The vision of the Shire is:

'A region driven by community spirit'

The Council is based on strong traditions and is keen to provide:

- A great place to raise children
- Clean, green and prosperous
- A tradition of innovation – readily embracing new people and new ideas
- A strong sense of hospitality and tolerance
- Pride in our towns

The Council is committed to:

- achieving a better quality of living for the people in the community;
- providing a great place to live, work, raise children and visit, which will encourage a range of lifestyles and opportunities; and caring for our natural environment, cultural diversity and heritage.

The Shire of Broomehill-Tambellup has two offices located at:



Broomehill

30360 Great Southern Hwy
BROOMEHILL WA 6318

Office Hours:

Monday-Friday 9.00am – 4.00pm
Closed Daily 12.00pm – 1.00 pm

Tambellup

46-48 Norrish Street
TAMBELLUP WA 6320

Office Hours:

Monday-Friday 9.00am – 4.00pm

Phone: 9825 3555

Facsimile: 9825 1152

Email: mail@shirebt.wa.gov.au

Website: www.shirebt.wa.gov.au

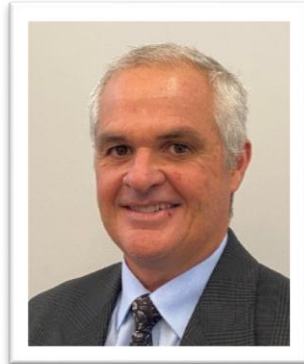
*Tambellup Primary School Year 4 – 6
Showcase in Pixels 2021*

YOUR COUNCIL

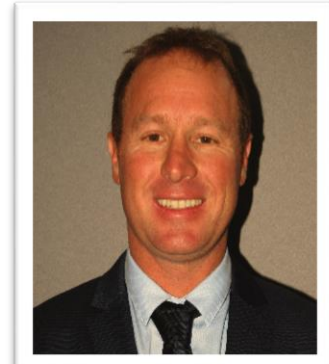
The Shire has seven Councillors including the Shire President. Ordinary Meetings of the Council are normally held on the third Thursday of every month commencing at 4.30pm, with the exception of January. Committee Meetings of Council are held on an as needs basis.



PRESIDENT
Cr ME (Michael) White
Term Expires 2023
Phone 0407 258 216



DEPUTY PRESIDENT
Cr DT (Douglas) Barritt
Term Expires 2023
Phone 0428 212 260



Cr MC (Mark) Paganoni
Term Expires 2025
Phone 0427 383 817



Cr JL (Julian) Wills
Term Expires 2025
Phone 0428 651 065



Cr CJ (Carl) Letter
Term Expires 2025
Phone: 0427 282 053



Cr CM (Craig) Dewar
Term Expires 2025
Phone 0429 100 239



Cr SH (Steven) Penny
Term Expires 2023
Phone 0431 685 163



Elected Member Training

All newly and re-elected Councillors are required by s5.126 (1) of the Local Government Act 1995 to complete a training package called *Council Member Essentials*. This training has been specifically developed to deliver the essential skills and knowledge required by an Elected Member to perform their role as defined in the Local Government Act 1995. The five courses are:

- Understanding Local Government;
- Serving on Council;
- Meeting Procedures
- Conflicts of Interest; and
- Understanding Financial Reports and Budgets.

The Shire is required to prepare a report for each financial year on the training completed by council members in the financial year and this report is available on the Shire's website. The training undertaken and the year of completion for each Councillors is as follows:

Elected Member	COUNCIL MEMBER ESSENTIALS – 5 MODULES				
	Understanding Local Government	Serving on Council	Conflicts of Interest	Meeting Procedures	Understanding Financial Reports and Budgets
Cr Michael WHITE	2020	2022	2022	2022	2018
Cr Doug BARRITT	2020	2020	2020	2020	2020
Cr Craig DEWAR	2022		2022	2022	
Cr Carl LETTER	2022	2017	2022	2022	2018
Cr Mark PAGANONI	2022	2022	2022	2022	2018
Cr Steven PENNY	2020	2020	2020	2020	2020
Cr Julian WILLS	2021	2022	2021	2022	2022

Councillor Diversity Data

The *Local Government (Administration) Regulations 1996* require the Shire to include the following information in its Annual Report:

Councillor Age Range:	
35-44	1
45-54	2
55-64	3
Over 64	1
Average Age of Councillors	
	56 years
Gender:	
Male	7
Female	0

Linguistic Background	
English	7
Other	0
Country of Birth	
Australia	5
England	1
Papua New Guinea	1
Identify as Aboriginal or Torres Strait Islander	
Yes	0
No	7

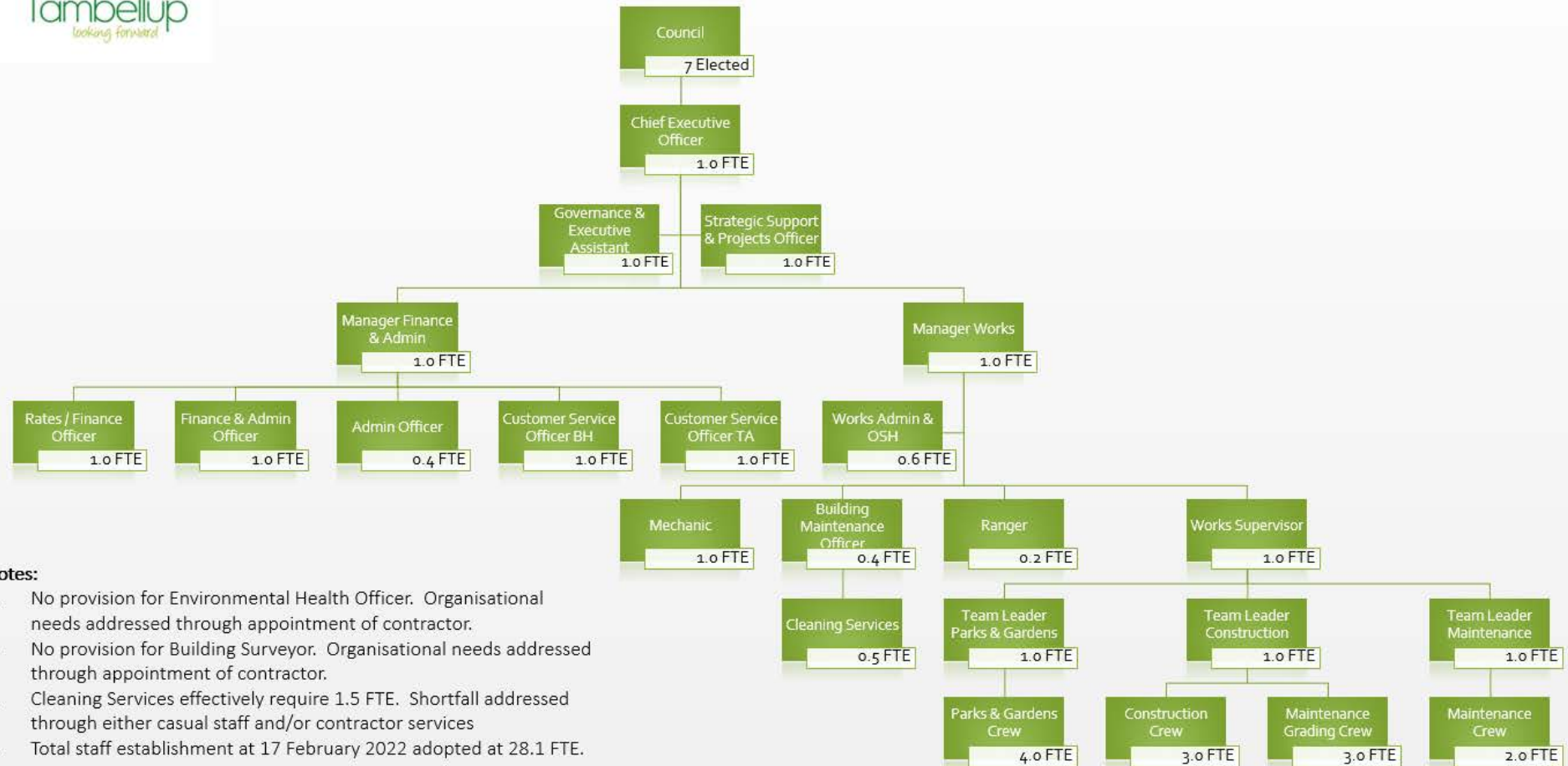
Number of meetings attended by Elected Members

Councillors	Ordinary Council Meeting	Special Council Meeting	Audit Committee Meeting
Cr M White	11/11	7/7	1/1
Cr D Barritt	11/11	6/7	1/1
Cr M Paganoni	10/11	7/7	1/1
Cr S Penny	8/11	6/7	0/1
Cr C Letter	10/11	7/7	1/1
Cr C Dewar	7/8	2/3	1/1
Cr J Wills	8/8	3/3	1/1
Cr K Holzknacht	2/3	1/4	0/0
Cr M Nazzari	0/3	0/4	0/0

THE ORGANISATION



Organisational Chart (28.1 FTE)(Feb 2022)



Notes:

1. No provision for Environmental Health Officer. Organisational needs addressed through appointment of contractor.
2. No provision for Building Surveyor. Organisational needs addressed through appointment of contractor.
3. Cleaning Services effectively require 1.5 FTE. Shortfall addressed through either casual staff and/or contractor services
4. Total staff establishment at 17 February 2022 adopted at 28.1 FTE.

Shire Staff

The following team members were employed by the Shire of Broomehill-Tambellup as at 30 June 2022:

Chief Executive Officer	Anthony Middleton
Manager of Works	Peter Vlahov
Manager Finance & Administration	Kay O'Neill
Strategic Support & Projects Officer	Pam Hull
Governance & Executive Assistant	Annie Richardson
Rates/Finance Officer	Sophie Lane
Finance/Administration Officer	Lesley Paskevicius
Customer Service Officer - Broomehill	Jacinta Pink
Customer Service Officer - Tambellup	Samantha Dawes
Administration Officer	Marni Lloyd-Woods
Environmental Health Officer	Alex Tucker (Shire of Plantagenet)
Building Surveyor	Darryle Baxter
Works Supervisor	John Farmer
Works Administration Officer	Coral Green
Building Maintenance Officer	Vacant
Ranger	Stephanie Swain (Shire of Kojonup)
Team Leader - Construction	Stephen Ryan
Team Leader - Maintenance	Bevan Skinn
Team Leader – Parks & Gardens	Darrell Gale
Mechanic	Samuel Oclarit
Works and Maintenance Crew	Allan Hankinson
	Darryl Pickett
	Derek Carr
	Owen Kay
	Foster Farmer
	Justin Lennox
	William Gonzales
	Bryan Trezona
	Maurice Hirjee
	Joshua Culbertson
	Kenneth Farmer
	Francis Coyne
	Wayne Eckley
Cleaners	Diane Olden
	Julie Taylor
	Christine Panting
Cleaner/Caravan Park Caretaker	Kimberley Thornborough



Employee Remuneration

The *Local Government (Administration) Regulations 1996* require the Shire to include the following information in its Annual Report:

- The number of employees of the Shire entitled to an annual salary of \$130,000 or more; and
- The number of those employees with an annual salary entitlement that falls within each band of \$10,000 over \$130,000.

Set out below, in bands of \$10,000, is the number of employees of the Shire entitled to an annual salary of \$130,000 or more for 2021/2022:

\$ From	\$ To	Number of Employees
130,000	140,000	0
140,000	150,000	0
150,000	160,000	1
160,000	and over	0

The *Local Government (Administration) Regulations 1996* require the Shire to include remuneration paid or provided to the CEO during the financial year in its Annual Report. A total of four (4) persons were employed in the position of CEO during 2021/2022. The total remuneration paid to these four people, including base salary, superannuation, motor vehicle, professional memberships, allowances and fringe benefits tax for 2021/2022 financial year was \$223,750.

ADDITIONAL INFORMATION

National Competition Policy

This policy was introduced by the Commonwealth Government in 1995 to promote competition for the benefit of business, consumers and the economy by removing what was considered to be unnecessary protection of monopolies of markets where competition can be enhanced. It effects local governments as factors such as exemption from company and income tax or possible local regulations and laws may give local government a potential advantage over private contractors.

The Shire of Broomehill-Tambellup reports on its responsibilities under to the National Competition Policy, as follows:

- No business enterprise of the Shire of Broomehill-Tambellup has been classified by the Australian Bureau of Statistics as either a Public Trading Enterprise or a Public Financial Enterprise.
- Competitive neutrality has not applied to any activities undertaken by the Shire in this reporting period.
- No allegations of non-compliance with the competitive neutrality principles have been made by any private entity.
- The principles of competitive neutrality will be implemented in respect of any relevant activity undertaken during the next financial reporting period.

Register of Complaints

Section 5.53(2)(hb) of the *Local Government Act 1995* requires that the Annual Report contain details of entries made in the Complaints Register under Section 5.121 regarding complaints made about elected members during the financial year. There were no complaints lodged against elected members in the year under review.

Public Interest Disclosure

In accordance with the requirements of the *Public Interest Disclosure Act 2003*, the Shire of Broomehill-Tambellup has established procedures to facilitate the making of disclosures under the Act. These procedures set out the processes in place in respect to protected disclosures generally, to protect people from reprisal for making protected disclosures and to provide guidance on investigations.

During the 2021-2022 financial year, no disclosures relating to improper conduct were made to the Shire and therefore no disclosures were referred to the Ombudsman.

Freedom of Information

The Shire of Broomehill-Tambellup welcomes any enquiries for information held by the Shire. If information cannot be accessed by less formal means, a freedom of information request can be made by contacting the Chief Executive Officer.

It should be noted that some documents are for viewing only and documents cannot be copied as this would breach the *Copyright Act 1968*.

Four (4) freedom of information enquiries were received during the 2021/2022 financial year.

The Shire's Information Statement is reviewed annually and a copy made available at both Administration Offices for perusal, as required under the *Freedom of Information Act 1992*, and is available on the Shire's website.

Disability Access and Inclusion Plan

The Shire's Disability Access & Inclusion Plan was adopted in 2021 and is available for viewing on the Shire's website. Section 29(m) of the *Disability Services Act 1993* requires the Shire to report on the following seven (7) outcomes in its approach to assisting people with disability within the Shire:

	Outcomes	Progress 2021/2022
1.	<p>People with disability have the same opportunities as other people to access the services of, and any events organised by, the relevant public authority.</p> <p>Summary: Achieving</p>	<p>The Shire's libraries continued to support patrons with large print and audio books available in specific, easily located areas in the libraries. Staff continue to promote alternative library access options, including online services provided by the regional consortium and State Library of WA.</p> <p>Residents with disability were provided assistance with bringing hard waste to the kerb during the bulk waste collection held in June 2022.</p> <p>The Shire's Strategic Community Plan includes an objective to 'ensure our community is safe, connected, harmonious and inclusive'. The Corporate Business Plan includes a strategy to promote inclusive community participation and engagement in Council and community events and activities.</p>
2.	<p>People with disability have the same opportunities as other people to access the buildings and other facilities of the relevant public authority.</p> <p>Summary: Achieving</p>	<p>The Tambellup Town Hall accessibility assessment was completed, with recommendations made for modifications to the Lesser Hall access ramp and external doors, and toilets. To be further considered by the Council.</p> <p>The Broomehill Recreational Complex accessibility upgrade was completed.</p> <p>The Town Centre upgrade in Tambellup included replacement of paving on Norrish St and shaping of footpath to eliminate the step into the 124 Store. New pram ramps were installed at the Health Centre, 124 Store and Broomehill Post Office. Markings for the ACROD bay at the Health Centre have been refreshed.</p> <p>A new footpath was constructed on Journal St linking the Broomehill Caravan Park to the town centre.</p>

	Outcomes	Progress 2021/2022
3.	<p>People with disability receive information from the relevant public authority in a format that will enable them to access the information as readily as other people are able to access it.</p> <p>Summary: Making Progress</p>	<p>All Council publications are available in a variety of formats on request for people with specific needs. This information is conveyed through local newsletters and within each individual document.</p> <p>The Shire's website developer monitors the website for compliance with the WCAG standard.</p>
4.	<p>People with disability receive the same level and quality of service from the staff of the relevant public authority.</p> <p>Summary: Achieving</p>	<p>The Shire's Customer Service Charter is available on the Shire's website. This includes a commitment to:</p> <ul style="list-style-type: none"> • Progressively improve access to services to people with disability. • Make information available in alternative formats for people with specific requirements. • Ensure residents are able to provide customer feedback by a variety of means including: in person; by telephone, fax or email.
5.	<p>People with disability have the same opportunities as other people to make complaints to the relevant public authority.</p> <p>Summary: Making Progress</p>	<p>Grievance and complaint mechanisms are promoted through local newsletters and include in person, phone, mail, fax and email options.</p>

	Outcomes	Progress 2021/2022
6.	<p>People with disability have the same opportunities as other people to participate in any public consultation by the relevant public authority.</p> <p>Summary: Making Progress</p>	<p>Public consultation methods for various activities have included: publication of information on the Shire's website; via social media; through the local newsletter 'Topics' which is mailed to every household in the Shire; mailed flyer; and individual consultation where necessary. Responses to requests for public comment are able to be made in person, via mail, fax or email.</p> <p>The Shire's Community Perceptions Survey conducted August 2021 highlighted 13% of respondents identified as living with disability, compared to 22% in 2019. While no specific consultation with people with disability was conducted, the survey was available in multiple formats.</p>
7.	<p>People with disability have the same opportunities as other people to obtain and maintain employment with the Shire of Broomehill-Tambellup.</p> <p>Summary: Achieving</p>	<p>Recruitment processes are undertaken using inclusive practices.</p>

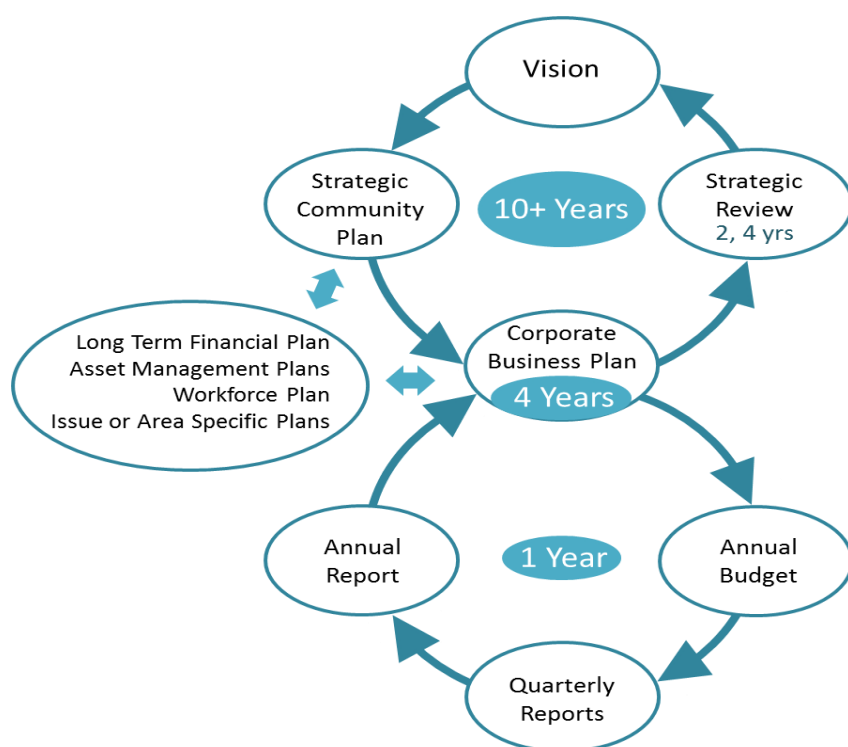
INTEGRATED PLANNING & REPORTING

In 2010, the Integrated Planning and Reporting (IPR) Framework and Guidelines were introduced in Western Australia (WA) as part of the State Government's Local Government Reform Program.

In essence, IPR is a process designed to:

- Articulate the community's vision, outcomes and priorities;
- Allocate resources to achieve the vision, striking a considered balance between aspirations and affordability; and
- Monitor and report on progress.

The IPR process is based on a four year cycle, with the Strategic Community Plan, the highest level document, being reviewed at the two and four year mark to coincide with the review timeframe of the next level document, the Corporate Business Plan, which is reviewed annually, and other informing strategies.



The Integrated Planning and Reporting Cycle

Strategic Community Plan 2018-2028

The Strategic Community Plan 2018-2028 was endorsed by Council in December 2018. The document incorporates a community vision and overarching goal, with three Key Result Areas (KRAs) developed— 'Our People', 'Our Economy' and 'Our Places'. These evolved from the analysis of community feedback, and objectives and strategies were developed under each KRA to achieve the stated desired outcome.

There were no amendments made to the Strategic Community Plan or Corporate Business Plan during 2021/2022.



Key Result Areas

Progress in 2021/2022

The following provides an overview of achievements through the year that contribute to achieving the desired outcome for each Key Result Area.

Key Result Area 1: Our People

Desired Outcome: To have a cohesive, diverse and inclusive community supported by quality services and facilities. These will be supported by a Council demonstrating effective leadership and good governance.

	Objectives	Outcome
1.1	<p>Our community is safe, connected, harmonious and inclusive</p> <p>Summary: Achieving</p>	<ul style="list-style-type: none"> • A variety of methods were used to inform the community, including Topics, website, Facebook, online and hard copy survey, mailed flyers, noticeboards, and SMS. • Broomehill Recreational Complex oval access upgrade completed. • Ongoing support and promotion of youth activities delivered by agencies including the Tambellup CRC, South Coast NRM (Strong and Proud Program), Outdoors Great Southern, Great Southern Aboriginal Health, Great Southern Mental Health, and Relationships Australia. • Ongoing support for bush fire brigades including training, protective clothing issue, community education and preparedness. • Local Emergency Management Committee activities including evacuation centre training for Administration staff, review and adoption of Local Emergency Management Arrangements and associated plans, adoption of Plan for Animal Welfare in Emergencies.

	Objectives	Outcome
1.2	<p>Our community has services and facilities that meet our needs and expectations</p> <p>Summary: Making Progress</p>	<ul style="list-style-type: none"> • Participation on the Interagency Group, which considers issues including agency provision of social support and welfare services, housing, youth programs, education. • Partnership with Youth Great Southern and Albany Youth Support Association to deliver a part time 0.6FTE Youth Worker position in Tambellup. • Construction of nature playground in Holland Park (refer photo next section) • Public wifi service installed in Tambellup town centre
1.3	<p>Our community provides opportunities to enhance local employment</p> <p>Summary: Making Progress</p>	<ul style="list-style-type: none"> • Two work experience placements during the year • Youth worker supports young people to obtain learners permits, tax file numbers, medicare cards etc required to
1.4	<p>Organisations in our community demonstrate strong leadership and commitment</p> <p>Summary: Achieving</p>	<ul style="list-style-type: none"> • Local organisations supported to deliver programs and activities, including Broomehill Primary School, Broomehill P & C, Tambellup Primary School, Tambellup CRC, Broomehill Heritage Group, Broomehill Central Volunteer Bush Fire Brigade, Cornershop Museum, Tambellup Golf Club, Tambellup Aboriginal Progress Association, South Coast Natural Resource Management Inc, Tambellup Community Pavilion Association, Tambellup tennis Club, Tambellup Bowling Club, Broomehill Village Cooperative Inc. • Community and sporting facilities maintained to a high standard. (refer photo next section)
1.5	<p>Our Shire demonstrates strong leadership, effective governance and efficient service delivery to our community</p> <p>Summary: Achieving</p>	<ul style="list-style-type: none"> • Ongoing participation in a range of regional forums, including Southern Link VROC, WALGA Great Southern Zone, Great Southern Housing Initiative, Great Southern Treasures, Regional Roads Group, Great Southern Recreational Advisory Group, Trails Working Group. • Elected member and staff training coordinated and delivered as required. • Community Perceptions Survey completed. • Legislative activities completed within statutory timeframes. • The Local Law review process was progressed.

Key Result Area 2: Our Economy

Desired Outcome: To maintain an environment in the towns and rural areas of the Shire that is conducive to tourism, business and population retention and growth.

	Objectives	Outcome
2.1	<p>Our community provides a unique tourism and visitor experience</p> <p>Summary: Making Progress</p>	<ul style="list-style-type: none"> • Ongoing support of Great Southern Treasures and Bloom Festival, with local events conducted and supported. • New directional signage installed in Tambellup • Budget provision for upgrade and development of trails in Broomehill and Tambellup as part of Great Southern Trails Masterplan
2.2	<p>A stable population base is important to the sustainability of our community</p> <p>Summary: Achieving</p>	<ul style="list-style-type: none"> • Great Southern Housing Initiative – two houses and four independent living units completed and tenanted in Broomehill. • Housing and Land Strategy implementation ongoing, with two Shire houses sold. • Ongoing in kind support to the Broomehill and Tambellup Primary Schools, and HR support to A Smart Start Great Southern. • Construction of ‘Kiss and Drop’ zone and parking at the Broomehill Primary School completed. (refer photo next section)
2.3	<p>Our Shire actively supports existing local businesses and encourages new business initiatives</p> <p>Summary: Making Progress</p>	<ul style="list-style-type: none"> • Rates concession and committee delegate to Tambellup Business Centre. • Liaison with internet provider Superloop to secure access to infrastructure in Tambellup. • Funding secured to commence review of Municipal Inventories, and creation of Heritage List and Local Planning Policy.

Key Result Area 3: Our Places

Desired Outcome: To have appealing town centres and surrounding rural areas that reflect their unique history and culture, connected by quality transport infrastructure and well managed natural environments.

	Objectives	Outcome
3.1	<p>The history, heritage and culture of our communities is reflected in attractive townscapes</p> <p>Summary: Making Progress</p>	<ul style="list-style-type: none"> • Ongoing support of Broomehill Heritage Group and Tambellup Cornershop Museum. Broomehill Oral History Project finalised and submitted to Battye Library. • Content for interpretive panels for Holland Track Interpretive Centre and town walk trail in Broomehill in development. • Working with Outdoors Great Southern to gather stories and information from community to inform renewed Tambellup Heritage Trail interpretation. • Tender awarded for Broomehill Townscape Project (Journal St), project commenced in April 2022.
3.2	<p>Our community and Council are environmentally aware and engaged</p> <p>Summary: Making Progress</p>	<ul style="list-style-type: none"> • Drum Muster coordinated by Tambellup P & C Association, with 3877 containers processed for recycling. • Roadside vegetation pruning and weed control completed on Shire roads.
3.3	<p>Our transport networks are safe and efficient</p> <p>Summary: Making Progress</p>	<ul style="list-style-type: none"> • Journal St upgrade works designed to RAV7 compliance • Regional Road Group and Blackspot funded projects completed include Broomehill-Kojonup Rd, Tambellup West Rd and Tieline/Norrish Rd intersection. • Local Roads and Community Infrastructure Phase 1 Projects completed include Journal St widening, kerbing and footpath, resheeting on Beejenup Rd, Birt Rd, Paul Valley Rd, Yetermerup Rd, Stirling Access Rd, Flat Rocks Rd. • Tambellup townscape works progressed (replacement of paving and kerbing – Crowden St).
3.4	<p>Our Council facilities and infrastructure are managed sustainably to meet current and future needs</p> <p>Summary: Making Progress</p>	<ul style="list-style-type: none"> • New six wheel tipper and light fleet changeovers in accordance with 10 Year Plant Replacement Program. • Great Southern Housing Initiative project completed – a total of six houses, four units and two caravan park cabins completed over the life of the project.

Project Photos in 2021/2022



*Broomehill Recreational Complex: Accessibility Upgrade
Funded by Drought Communities Program*



*Holland Park, Broomehill: Nature Playground
Funded by Drought Communities Program*



*Broomehill Primary School: Car Park
Funded by Drought Communities Program*



Major Initiatives to Commence in 2022/2023

The Strategic Community Plan will be re-written in 2022/2023 following extensive community consultation. While this is occurring, the following are the major initiatives proposed to commence in 2022/2023:

- Construction of the Tambellup Caravan Park;
- Upgrade of *The Zone*, Tambellup Youth Centre;
- Townscape improvements to Journal Street in Broomehill.

ANNUAL FINANCIAL REPORT



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SHIRE OF BROOMEHILL-TAMBELLUP
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

Certification of Financial Report	2
Statement of Comprehensive Income by Nature or Type	3
Statement of Financial Position	4
Statement of Changes in Equity	5
Statement of Cash Flows	6
Rate Setting Statement	7
Index of Notes to the Financial Report	8
Independent Auditor's Report	47

The Shire of Broomehill-Tambellup conducts the operations of a local government with the following community vision:

Building prosperity and community spirit through individual commitment, partnerships and collaboration to enhance our way of life.

Overarching Goal

To have a peaceful and friendly rural lifestyle with thriving towns.

Principal place of business:
46-48 Norrish Street
TAMBELLUP WA 6320

**SHIRE OF BROOMEHILL-TAMBELLUP
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

The attached financial report of the Shire of Broomehill-Tambellup for the financial year ended 30 June 2022 is based on proper accounts and records to present fairly the financial position of the Shire of Broomehill-Tambellup at 30 June 2022 and the results of the operations for the financial year then ended in accordance with the Local Government Act 1995 and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards.

Signed on the 30th day of March 2023



Chief Executive Officer

ANTHONY MIDDLETON

Name of Chief Executive Officer



SHIRE OF BROOMEHILL-TAMBELLUP
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE OR TYPE
FOR THE YEAR ENDED 30 JUNE 2022

	NOTE	2022 Actual \$	2022 Budget \$	2021 Actual Restated \$
Revenue				
Rates	23(a),2(a)	2,678,837	2,688,200	2,581,832
Operating grants, subsidies and contributions	2(a)	2,734,896	1,335,000	2,483,999
Fees and charges	22(c),2(a)	402,203	419,400	342,512
Interest earnings	2(a)	25,096	29,400	22,926
Other revenue	2(a)	95,304	100,800	85,522
		5,936,336	4,572,800	5,516,791
Expenses				
Employee costs		(2,143,372)	(2,275,700)	(2,038,219)
Materials and contracts		(1,433,468)	(1,879,300)	(1,696,396)
Utility charges		(231,520)	(262,000)	(220,895)
Depreciation	9(a)	(2,124,570)	(1,991,700)	(2,003,328)
Finance costs	2(b)	(70,391)	(61,500)	(75,403)
Insurance		(179,423)	(182,800)	(165,224)
Other expenditure	2(b)	(140,480)	(91,200)	(76,181)
		(6,323,224)	(6,744,200)	(6,275,646)
		(386,888)	(2,171,400)	(758,855)
Capital grants, subsidies and contributions	2(a)	1,561,192	3,430,200	2,248,303
Profit on asset disposals	9(b)	123,100	235,600	0
Loss on asset disposals	9(b)	(120,931)	(119,200)	(101,024)
Fair value adjustments to financial assets at fair value through profit or loss		3,996	0	2,588
		1,567,357	3,546,600	2,149,867
Net result for the period	22(b)	1,180,469	1,375,200	1,391,012
Other comprehensive income for the period				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Changes in asset revaluation surplus	14	(969,742)	0	0
Total other comprehensive income for the period	14	(969,742)	0	0
Total comprehensive income for the period		210,727	1,375,200	1,391,012

This statement is to be read in conjunction with the accompanying notes.



SHIRE OF BROOMEHILL-TAMBELLUP
STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2022

	NOTE	2022 \$	2021 Restated * \$	1 July 2020 Restated * \$
CURRENT ASSETS				
Cash and cash equivalents	3	2,346,644	2,899,659	4,285,420
Trade and other receivables	5	427,680	2,516,768	538,675
Other financial assets	4(a)	1,794,391	1,634,581	0
Inventories	6	27,447	15,817	32,540
TOTAL CURRENT ASSETS		4,596,162	7,066,825	4,856,635
NON-CURRENT ASSETS				
Trade and other receivables	5	38,204	64,950	60,852
Other financial assets	4(b)	77,804	73,808	71,220
Inventories	6	162,000	216,000	216,000
Property, plant and equipment	7	20,022,264	21,505,073	21,304,097
Infrastructure	8	119,856,925	119,469,748	118,399,227
TOTAL NON-CURRENT ASSETS		140,157,197	141,329,579	140,051,396
TOTAL ASSETS		144,753,359	148,396,404	144,908,031
CURRENT LIABILITIES				
Trade and other payables	10	634,129	3,774,849	409,946
Other liabilities	11	579,037	1,148,349	2,292,980
Borrowings	12	131,805	127,575	123,506
Employee related provisions	13	454,995	462,996	431,702
TOTAL CURRENT LIABILITIES		1,799,966	5,513,769	3,258,134
NON-CURRENT LIABILITIES				
Borrowings	12	1,682,316	1,814,121	1,941,696
Employee related provisions	13	14,204	22,368	53,067
TOTAL NON-CURRENT LIABILITIES		1,696,520	1,836,489	1,994,763
TOTAL LIABILITIES		3,496,486	7,350,258	5,252,897
NET ASSETS		141,256,873	141,046,146	139,655,134
EQUITY				
Retained surplus		41,223,481	40,202,822	38,797,014
Reserve accounts	26	1,794,391	1,634,581	1,649,377
Revaluation surplus	14	98,239,001	99,208,743	99,208,743
TOTAL EQUITY		141,256,873	141,046,146	139,655,134

* see Note 29 for details regarding the correction of a prior period error.

This statement is to be read in conjunction with the accompanying notes.



SHIRE OF BROOMEHILL-TAMBELLUP
STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2022

	NOTE	RETAINED SURPLUS \$	RESERVE ACCOUNTS \$	REVALUATION SURPLUS \$	TOTAL EQUITY \$
Balance as at 1 July 2020		38,887,914	1,649,377	97,693,743	138,231,034
Correction of prior period error	29	(90,900)	0	1,515,000	1,424,100
Restated balance at the beginning of the financial year		38,797,014	1,649,377	99,208,743	139,655,134
Comprehensive income for the period					
Net result for the period (restated)		1,391,012	0	0	1,391,012
Total comprehensive income for the period		1,391,012	0	0	1,391,012
Transfers from reserves	26	478,784	(478,784)	0	0
Transfers to reserves	26	(463,988)	463,988	0	0
Balance as at 30 June 2021		40,202,822	1,634,581	99,208,743	141,046,146
Comprehensive income for the period					
Net result for the period		1,180,469	0	0	1,180,469
Other comprehensive income for the period	14	0	0	(969,742)	(969,742)
Total comprehensive income for the period		1,180,469	0	(969,742)	210,727
Transfers from reserves	26	729,167	(729,167)	0	0
Transfers to reserves	26	(888,977)	888,977	0	0
Balance as at 30 June 2022		41,223,481	1,794,391	98,239,001	141,256,873

This statement is to be read in conjunction with the accompanying notes.



SHIRE OF BROOMEHILL-TAMBELLUP
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2022

	NOTE	2022 Actual \$	2022 Budget \$	2021 Actual \$
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts				
Rates		2,693,145	2,513,200	2,646,501
Operating grants, subsidies and contributions		4,271,804	1,335,000	1,997,914
Fees and charges		397,203	384,400	345,690
Interest received		25,096	29,400	22,926
Goods and services tax received		513,663	241,500	492,595
Other revenue		95,304	77,800	85,522
		7,996,215	4,581,300	5,591,148
Payments				
Employee costs		(2,171,512)	(2,250,700)	(2,024,836)
Materials and contracts		(4,589,430)	(3,386,300)	(1,021,353)
Utility charges		(231,520)	(262,000)	(220,895)
Finance costs		(71,661)	(61,500)	(76,614)
Insurance paid		(179,423)	(182,800)	(165,224)
Goods and services tax paid		(496,500)	(585,000)	(506,173)
Other expenditure		(86,480)	(91,200)	(76,181)
		(7,826,526)	(6,819,500)	(4,091,276)
Net cash provided by/(used in) operating activities	15(b)	169,689	(2,238,200)	1,499,872
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for purchase of property, plant & equipment	7(a)	(1,067,861)	(2,387,500)	(1,502,633)
Payments for construction of infrastructure	8(a)	(1,763,650)	(3,073,600)	(2,389,398)
Non-operating grants, subsidies and contributions		1,561,192	3,430,200	2,248,303
Proceeds from financial assets at amortised cost		(159,810)	0	(1,634,581)
Proceeds from sale of property, plant & equipment	9(b)	835,000	1,305,000	516,182
Net cash provided by/(used in) investing activities		(595,129)	(725,900)	(2,762,127)
CASH FLOWS FROM FINANCING ACTIVITIES				
Repayment of borrowings	25(a)	(127,575)	(127,500)	(123,506)
Net cash provided by/(used in) financing activities		(127,575)	(127,500)	(123,506)
Net increase/(decrease) in cash held		(553,015)	(3,091,600)	(1,385,761)
Cash at beginning of year		2,899,659	4,519,100	4,285,420
Cash and cash equivalents at the end of the year	15(a)	2,346,644	1,427,500	2,899,659

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF BROOMEHILL-TAMBELLUP
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30 JUNE 2022**

	NOTE	2022 Actual \$	2022 Budget \$	2021 Actual \$
NET CURRENT ASSETS - At start of financial year - surplus	24(b)	509,046	824,600	504,332
OPERATING ACTIVITIES				
Revenue from operating activities (excluding general rate)				
Rates (excluding general rate)	23(b)	82,127	80,000	78,968
Operating grants, subsidies and contributions		2,734,896	1,335,000	2,483,999
Fees and charges		402,203	419,400	342,512
Interest earnings		25,096	29,400	22,926
Other revenue		95,304	100,800	85,522
Profit on asset disposals	9(b)	123,100	235,600	0
Fair value adjustments to financial assets at fair value through profit or loss		3,996	0	2,588
		3,466,722	2,200,200	3,016,515
Expenditure from operating activities				
Employee costs		(2,143,372)	(2,275,700)	(2,038,219)
Materials and contracts		(1,433,468)	(1,879,300)	(1,696,396)
Utility charges		(231,520)	(262,000)	(220,895)
Depreciation		(2,124,570)	(1,991,700)	(2,003,328)
Finance costs		(70,391)	(61,500)	(75,403)
Insurance		(179,423)	(182,800)	(165,224)
Other expenditure		(140,480)	(91,200)	(76,181)
Loss on asset disposals	9(b)	(120,931)	(119,200)	(101,024)
		(6,444,155)	(6,863,400)	(6,376,670)
Non-cash amounts excluded from operating activities	24(a)	2,182,986	1,875,300	2,098,261
Amount attributable to operating activities		(794,447)	(2,787,900)	(1,261,894)
INVESTING ACTIVITIES				
Non-operating grants, subsidies and contributions		1,561,192	3,430,200	2,248,303
Proceeds from disposal of assets	9(b)	835,000	1,305,000	516,182
Purchase of property, plant and equipment	7(a)	(1,067,861)	(2,387,500)	(1,502,633)
Purchase and construction of infrastructure	8(a)	(1,763,650)	(3,073,600)	(2,389,398)
		(435,319)	(725,900)	(1,127,546)
Amount attributable to investing activities		(435,319)	(725,900)	(1,127,546)
FINANCING ACTIVITIES				
Repayment of borrowings	25(a)	(127,575)	(127,500)	(123,506)
Transfers to reserves (restricted assets)	26	(888,977)	(943,900)	(463,988)
Transfers from reserves (restricted assets)	26	729,167	1,152,400	478,784
Amount attributable to financing activities		(287,385)	81,000	(108,710)
Surplus/(deficit) before imposition of general rates		(1,008,105)	(2,608,200)	(1,993,818)
Total amount raised from general rates	23(a)	2,596,710	2,608,200	2,502,864
Surplus/(deficit) after imposition of general rates	24(b)	1,588,605	0	509,046

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF BROOMEHILL-TAMBELLUP FOR THE YEAR ENDED 30 JUNE 2022 INDEX OF NOTES TO THE FINANCIAL REPORT

Note 1	Basis of Preparation	9
Note 2	Revenue and Expenses	10
Note 3	Cash and Cash Equivalents	12
Note 4	Other Financial Assets	12
Note 5	Trade and Other Receivables	13
Note 6	Inventories	13
Note 7	Property, Plant and Equipment	14
Note 8	Infrastructure	16
Note 9	Fixed Assets	18
Note 10	Trade and Other Payables	21
Note 11	Other Liabilities	22
Note 12	Borrowings	23
Note 13	Employee Related Provisions	24
Note 14	Revaluation Surplus	25
Note 15	Notes to the Statement of Cash Flows	26
Note 16	Contingent Liabilities	27
Note 17	Capital Commitments	27
Note 18	Related Party Transactions	28
Note 19	Financial Risk Management	31
Note 20	Events Occurring After the End of the Reporting Period	34
Note 21	Other Significant Accounting Policies	35
Note 22	Function and Activity	36
Note 29	Correction of Prior Period Error	46
Information required by legislation		
Note 23	Rating Information	39
Note 24	Rate Setting Statement Information	42
Note 25	Borrowing and Lease Liabilities	43
Note 26	Reserve accounts	44
Note 27	Major Land Transactions	45
Note 28	Trading Undertakings and Major Trading Undertakings	45

SHIRE OF BROOMEHILL-TAMBELLUP NOTES TO AND FORMING PART OF THE FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2022

1. BASIS OF PREPARATION

The financial report comprises general purpose financial statements which have been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996* prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

The local government reporting entity

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, and infrastructure.

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

2. REVENUE AND EXPENSES

(a) Revenue

Contracts with customers

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/Warranties	Timing of revenue recognition
Rates	General Rates	Over time	Payment dates adopted by Council during the year	None	When rates notice is issued
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants, subsidies or contributions for the construction of non-financial assets	Construction or acquisition of recognisable non-financial assets to be controlled by the local government	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants with no contract commitments	General appropriations and contributions with no reciprocal commitment	No obligations	Not applicable	Not applicable	When assets are controlled
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	On payment and issue of the licence, registration or approval
Pool inspections	Compliance safety check	Single point in time	Equal proportion based on an equal annually fee	None	After inspection complete based on a 4 year cycle
Other inspections	Regulatory Food, Health and Safety	Single point in time	Full payment prior to inspection	None	Revenue recognised after inspection event occurs
Waste management collections	Kerbside collection service	Over time	Payment on an annual basis in advance	None	Output method based on regular weekly and fortnightly period as proportionate to collection service
Waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	On entry to facility
Property hire and entry	Use of halls and facilities	Single point in time	In full in advance	Refund if event cancelled within 7 days	On entry or at conclusion of hire
Fees and charges for other goods and services	Cemetery services, library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Output method based on provision of service or completion of works
Commissions	Commissions on licencing and ticket sales	Over time	Payment in full on sale	None	When assets are controlled
Reimbursements	Insurance claims	Single point in time	Payment in arrears for claimable event	None	When claim is agreed

Consideration from contracts with customers is included in the transaction price.

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

2. REVENUE AND EXPENSES

(a) Revenue

Revenue Recognition

Revenue recognised during the year under each basis of recognition by nature or types of goods or services is provided in the table below:

For the year ended 30 June 2022

Nature or type	Contracts with customers	Capital grant/contributions	Statutory Requirements	Other	Total
	\$	\$	\$	\$	\$
Rates	0	0	2,596,710	82,127	2,678,837
Operating grants, subsidies and contributions	0	0	2,734,896	0	2,734,896
Fees and charges	402,203	0	0	0	402,203
Interest earnings	0	0	20,605	4,491	25,096
Other revenue	95,304	0	0	0	95,304
Non-operating grants, subsidies and contributions	0	1,561,192	0	0	1,561,192
Total	497,507	1,561,192	5,352,211	86,618	7,497,528

For the year ended 30 June 2021

Nature or type	Contracts with customers	Capital grant/contributions	Statutory Requirements	Other	Total
	\$	\$	\$	\$	\$
Rates	0	0	2,502,864	78,968	2,581,832
Operating grants, subsidies and contributions	234,188	0	0	2,249,811	2,483,999
Fees and charges	342,512	0	0	0	342,512
Interest earnings	0	0	18,636	4,290	22,926
Other revenue	85,522	0	0	0	85,522
Non-operating grants, subsidies and contributions	0	2,248,303	0	0	2,248,303
Total	662,222	2,248,303	2,521,500	2,333,069	7,765,094

Note	2022 Actual	2022 Budget	2021 Actual
	\$	\$	\$
(a) Revenue (Continued)			
Interest earnings			
Interest on reserve funds	4,491	9,600	4,290
Rates instalment and penalty interest (refer Note 23(d))	20,605	19,800	18,636
	25,096	29,400	22,926
(b) Expenses			
Auditors remuneration			
- Audit of the Annual Financial Report	33,400	35,000	55,000
- Other services	0	5,000	1,396
	33,400	40,000	56,396
Finance costs			
Borrowings	25(a) 70,391	61,500	75,403
	70,391	61,500	75,403
Other expenditure			
Impairment of Inventories	6 54,000	0	0
Sundry expenses	86,480	91,200	76,181
	140,480	91,200	76,181

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

3. CASH AND CASH EQUIVALENTS

Cash at bank and on hand
Total cash and cash equivalents

Held as
 - Unrestricted cash and cash equivalents
 - Restricted cash and cash equivalents

Note	2022	2021
	\$	\$
	2,346,644	2,899,659
15(a)	2,346,644	2,899,659
	1,660,517	1,630,640
15(a)	686,127	1,269,019
	2,346,644	2,899,659

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

Restricted financial assets

Restricted financial asset balances are not available for general use by the local government due to externally imposed restrictions. Restrictions are specified in an agreement, contract or legislation. This applies to reserves, unspent grants, subsidies and contributions and unspent loans that have not been fully expended in the manner specified by the contributor, legislation or loan agreement.

Details of restrictions on financial assets can be found at Note 15.

4. OTHER FINANCIAL ASSETS

(a) Current assets

Financial assets at amortised cost

Other financial assets at amortised cost

Term deposits

Held as

- Restricted other financial assets at amortised cost

(b) Non-current assets

Financial assets at fair value through profit and loss

Financial assets at fair value through profit and loss

Units in Local Government House Trust

	2022	2021
	\$	\$
	1,794,391	1,634,581
	1,794,391	1,634,581
	1,794,391	1,634,581
	1,794,391	1,634,581
15(a)	1,794,391	1,634,581
	1,794,391	1,634,581
	77,804	73,808
	77,804	73,808
	77,804	73,808
	77,804	73,808

SIGNIFICANT ACCOUNTING POLICIES

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Fair values of financial assets at amortised cost are not materially different to their carrying amounts, since the interest receivable on those assets is either close to current market rates or the assets are of a short term nature. Non-current financial assets at amortised cost fair values are based on discounted cash flows using a current market rates. They are classified as level 2 fair values in the fair value hierarchy (see Note 21 (i)) due to the observable market rates.

Interest received is presented under cashflows from operating activities in the Statement of Cash Flows where it is earned from financial assets that are held for cash management purposes.

Financial assets at fair value through profit and loss

The Shire classifies the following financial assets at fair value through profit and loss:

- debt investments which do not qualify for measurement at either amortised cost or fair value through other comprehensive income.
- equity investments which the Shire has not elected to recognise fair value gains and losses through other comprehensive income.

Impairment and risk

Information regarding impairment and exposure to risk can be found at Note 19.

**SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

5. TRADE AND OTHER RECEIVABLES

Current

Rates receivable
Sundry Debtors
Accrued Income

Non-current

Pensioner's rates and ESL deferred
Long service leave debtors

Note	2022	2021
	\$	\$
	221,594	234,728
	203,183	2,130,981
	2,903	151,059
	427,680	2,516,768
	38,204	39,684
	0	25,266
	38,204	64,950

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for grants, contributions, reimbursements, and goods sold and services performed in the ordinary course of business.

Trade and other receivables are recognised initially at the amount of consideration that is unconditional, unless they contain significant financing components, when they are recognised at fair value.

Impairment and risk exposure

Information about the impairment of trade receivables and their exposure to credit risk and interest rate risk can be found in Note 19.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair

6. INVENTORIES

Current

Fuel and materials

Non-current

Land held for resale
Cost of acquisition

Note	2022	2021
	\$	\$
	27,447	15,817
	27,447	15,817
	162,000	216,000
	162,000	216,000

The following movements in inventories occurred during the year:

Balance at beginning of year

Inventories expensed during the year
Impairment during the year
Additions to inventory

Balance at end of year

	231,817	248,540
	(215,265)	(163,597)
2(b)	(54,000)	0
	226,895	146,874
	189,447	231,817

SIGNIFICANT ACCOUNTING POLICIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development.

Land held for resale (Continued)

Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

7. PROPERTY, PLANT AND EQUIPMENT

(a) Movements in Balances

Movement in the balances of each class of property, plant and equipment between the beginning and the end of the current financial year.

	Note	Land	Buildings - non- specialised	Buildings - specialised	Total land and buildings	Furniture and equipment	Plant and equipment	Total property, plant and equipment
		\$	\$	\$	\$	\$	\$	\$
Balance at 1 July 2020		1,179,271	6,131,928	9,019,174	16,330,373	38,270	3,511,354	19,879,997
Correction of prior period error	29	0	0	1,424,100	1,424,100	0	0	1,424,100
Restated Balance at 1 July 2020		1,179,271	6,131,928	10,443,274	17,754,473	38,270	3,511,354	21,304,097
Additions		0	84,514	454,112	538,626	0	964,007	1,502,633
Disposals		0	0	0	0	0	(617,206)	(617,206)
Depreciation (restated)	9(a)	0	(134,786)	(224,182)	(358,968)	(3,530)	(321,953)	(684,451)
Balance at 30 June 2021		1,179,271	6,081,656	10,673,204	17,934,131	34,740	3,536,202	21,505,073
Comprises:								
Gross balance amount at 30 June 2021		1,179,271	6,345,661	11,538,908	19,063,840	41,800	4,059,390	23,165,030
Accumulated depreciation at 30 June 2021		0	(264,005)	(865,704)	(1,129,709)	(7,060)	(523,188)	(1,659,957)
Balance at 30 June 2021		1,179,271	6,081,656	10,673,204	17,934,131	34,740	3,536,202	21,505,073
Additions		30,000	229,146	23,539	282,685	0	785,176	1,067,861
Disposals		(95,000)	(199,640)	0	(294,640)	(5,910)	(526,451)	(827,001)
Revaluation increments / (decrements) transferred to revaluation surplus		49,029	(2,583,525)	1,564,754	(969,742)	0	0	(969,742)
Depreciation	9(a)	0	(153,626)	(237,739)	(391,365)	(3,530)	(359,032)	(753,927)
Transfers		0	(7,011)	7,011	0	0	0	0
Balance at 30 June 2022		1,163,300	3,367,000	12,030,769	16,561,069	25,300	3,435,895	20,022,264
Comprises:								
Gross balance amount at 30 June 2022		1,163,300	3,367,000	12,030,769	16,561,069	34,000	4,249,200	20,844,269
Accumulated depreciation at 30 June 2022		0	0	0	0	(8,700)	(813,305)	(822,005)
Balance at 30 June 2022		1,163,300	3,367,000	12,030,769	16,561,069	25,300	3,435,895	20,022,264

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

7. PROPERTY, PLANT AND EQUIPMENT (Continued)

(b) Carrying Value Measurements

Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
(i) Fair Value					
Land and buildings					
Land	2	Market approach using recent observable market data for similar properties	Independent Registered Valuers	June 2022	Price per hectare
Land	2 & 3	Cost approach using current replacement cost	Independent Registered Valuers	June 2022	Improvements to land using construction costs (Level 2) and current conditions, residual values and remaining useful life assessment (Level 3) inputs
Buildings - non-specialised	2	Market approach using recent observable market data for similar properties	Independent Registered Valuers	June 2022	Open market value of similar items adjusted for condition and comparability
Buildings - specialised	3	Cost approach using current replacement cost	Independent Registered Valuers	June 2022	Construction costs and current condition (Level 2) and remaining useful life assessments (Level 3) inputs
Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.					
During the period there were no changes in the valuation techniques used by the local government to determine the fair value of property, plant and equipment using either level 2 or level 3 inputs.					
(ii) Cost					
Furniture and equipment		N/A	Cost	N/A	N/A
Plant and equipment		N/A	Cost	N/A	N/A

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

8. INFRASTRUCTURE

(a) Movements in Balances

Movement in the balances of each class of infrastructure between the beginning and the end of the current financial year.

Note	Infrastructure - roads - earthworks & clearing \$	Infrastructure - roads \$	Other infrastructure footpaths \$	Other infrastructure drainage \$	Other infrastructure parks & ovals \$	Other infrastructure water supply \$	Other infrastructure - other \$	Total Infrastructure \$
Balance at 1 July 2020	47,707,290	66,339,263	812,434	769,147	2,221,393	52,650	497,050	118,399,227
Additions	626,923	1,617,304	83,600	0	29,160	22,807	9,604	2,389,398
Depreciation	0	(1,153,490)	(30,792)	(8,732)	(98,730)	(2,924)	(24,209)	(1,318,877)
Balance at 30 June 2021	48,334,213	66,803,077	865,242	760,415	2,151,823	72,533	482,445	119,469,748
Comprises:								
Gross balance at 30 June 2021	48,334,213	70,132,780	951,196	786,609	2,440,714	81,307	539,795	123,266,614
Accumulated depreciation at 30 June 2021	0	(3,329,703)	(85,954)	(26,194)	(288,891)	(8,774)	(57,350)	(3,796,866)
Balance at 30 June 2021	48,334,213	66,803,077	865,242	760,415	2,151,823	72,533	482,445	119,469,748
Additions	786,414	458,920	194,749	0	276,420	42,947	4,200	1,763,650
(Disposals)	0	0	0	0	(5,830)	0	0	(5,830)
Depreciation	0	(1,199,506)	(33,296)	(8,731)	(100,603)	(3,495)	(25,012)	(1,370,643)
Balance at 30 June 2022	49,120,627	66,062,491	1,026,695	751,684	2,321,810	111,985	461,633	119,856,925
Comprises:								
Gross balance at 30 June 2022	49,120,627	70,591,701	1,145,945	786,609	2,709,184	124,253	543,995	125,022,314
Accumulated depreciation at 30 June 2022	0	(4,529,210)	(119,250)	(34,925)	(387,374)	(12,268)	(82,362)	(5,165,389)
Balance at 30 June 2022	49,120,627	66,062,491	1,026,695	751,684	2,321,810	111,985	461,633	119,856,925

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

8. INFRASTRUCTURE (Continued)

(b) Carrying Value Measurements

Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
(i) Fair Value					
Infrastructure - roads - earthworks & clearing	3	Cost approach using depreciated replacement cost	Management Valuation	June 2018	Construction costs and current condition (Level 2) Residual values and remaining useful life assessments (Level 3) inputs
Infrastructure - roads	3	Cost approach using depreciated replacement cost	Management Valuation	June 2018	Construction costs and current condition (Level 2) Residual values and remaining useful life assessments (Level 3) inputs
Other infrastructure footpaths	3	Cost approach using depreciated replacement cost	Management Valuation	June 2018	Construction costs and current condition (Level 2) Residual values and remaining useful life assessments (Level 3) inputs
Other infrastructure drainage	3	Cost approach using depreciated replacement cost	Management Valuation	June 2018	Construction costs and current condition (Level 2) Residual values and remaining useful life assessments (Level 3) inputs
Other infrastructure parks & ovals	3	Cost approach using depreciated replacement cost	Management Valuation	June 2018	Construction costs and current condition (Level 2) Residual values and remaining useful life assessments (Level 3) inputs
Other infrastructure water supply	3	Cost approach using depreciated replacement cost	Management Valuation	June 2018	Construction costs and current condition (Level 2) Residual values and remaining useful life assessments (Level 3) inputs
Other infrastructure - other	3	Cost approach using depreciated replacement cost	Management Valuation	June 2018	Construction costs and current condition (Level 2) Residual values and remaining useful life assessments (Level 3) inputs

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used to determine the fair value of infrastructure using level 3 inputs.

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

9. FIXED ASSETS

(a) Depreciation

	Note	2022 Actual \$	2022 Budget \$	2021 Actual \$
Buildings - non-specialised	7(a)	153,626	149,500	134,786
Buildings - specialised	7(a)	237,739	193,900	224,182
Furniture and equipment	7(a)	3,530	3,500	3,530
Plant and equipment	7(a)	359,032	323,900	321,953
Infrastructure - roads	8(a)	1,199,506	1,155,600	1,153,490
Other infrastructure footpaths	8(a)	33,296	31,000	30,792
Other infrastructure drainage	8(a)	8,731	8,800	8,732
Other infrastructure parks & ovals	8(a)	100,603	98,000	98,730
Other infrastructure water supply	8(a)	3,495	3,000	2,924
Other infrastructure - other	8(a)	25,012	24,500	24,209
		2,124,570	1,991,700	2,003,328

Depreciation rates

Typical estimated useful lives for the different asset classes for the current and prior years are included in the table below:

Asset Class	Useful life
Buildings - non specialised	40 to 50 years
Buildings - specialised	50 to 80 years
Furniture and equipment	4 to 10 years
Plant and equipment	4 to 15 years
Infrastructure - roads	20 to 90 years
Infrastructure - footpaths	20 years
Infrastructure - drainage	80 years
Infrastructure - parks & ovals	20 to 75 years
Infrastructure - water supply	10 to 75 years
Infrastructure - other	10 to 50 years

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

9. FIXED ASSETS (Continued)

(b) Disposals of assets

	2022 Actual Net Book Value	2022 Actual Sale Proceeds	2022 Actual Profit	2022 Actual Loss	2022 Budget Net Book Value	2022 Budget Sale Proceeds	2022 Budget Profit	2022 Budget Loss	2021 Actual Net Book Value	2021 Actual Sale Proceeds	2021 Actual Profit	2021 Actual Loss
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Land - freehold land	95,000	55,000	0	(40,000)	0	0	0	0	0	0	0	0
Buildings - non-specialised	199,640	305,000	105,360	0	346,800	565,000	218,200	0	0	0	0	0
Furniture and equipment	5,910	0	0	(5,910)	0	0	0	0	0	0	0	0
Plant and equipment	526,451	475,000	17,740	(69,191)	841,800	740,000	17,400	(119,200)	617,206	516,182	0	(101,024)
Other infrastructure parks & ovals	5,830	0	0	(5,830)	0	0	0	0	0	0	0	0
	832,831	835,000	123,100	(120,931)	1,188,600	1,305,000	235,600	(119,200)	617,206	516,182	0	(101,024)

The following assets were disposed of during the year.

	2022 Actual Net Book Value	2022 Actual Sale Proceeds	2022 Actual Profit	2022 Actual Loss
	\$	\$	\$	\$
Plant and Equipment				
Governance				
Ford Ranger XLT	29,120	36,364	7,244	0
Ford Everest	49,753	42,727	0	(7,026)
Transport				
Isuzu Truck	64,504	75,000	10,496	0
Ford Ranger XLS	35,495	32,727	0	(2,768)
Ford Ranger XLS	32,708	30,909	0	(1,799)
Ford Ranger Dual Cab XL	48,513	37,272	0	(11,241)
Ford Ranger Super Cab	39,028	30,909	0	(8,119)
Ford Ranger Dual Cab XL	48,657	36,364	0	(12,293)
Ford Ranger Dual Cab XL	37,802	28,182	0	(9,620)
Ford Ranger Wildtrack	48,254	43,182	0	(5,072)
Ford Ranger Dual Cab XL	44,727	39,091	0	(5,636)
Ford Ranger Wildtrack	47,890	42,273	0	(5,617)
	526,451	475,000	17,740	(69,191)
Land				
Housing				
11 Lavarock St	25,000	25,000	0	0
20 Henry St	30,000	30,000	0	0
Lot 501 Janus St	40,000	0	0	(40,000)
	95,000	55,000	0	(40,000)
Buildings - Non-Specialised				
Program				
House - 20 Henry	99,181	150,000	50,819	0
11 Lavarock St	100,459	155,000	54,541	0
	199,640	305,000	105,360	0
Furniture & equipment				
Governance				
Toshiba computer	2,900	0	0	(2,900)
Photocopier	3,010	0	0	(3,010)
	5,910	0	0	(5,910)
Infrastructure - parks & ovals				
Recreation and culture				
Shade sales - Diprose park	2,017	0	0	(2,017)
Shade sales - Diprose park	1,613	0	0	(1,613)
Shade sales - RSL hall	2,200	0	0	(2,200)
	5,830	0	0	(5,830)
	832,831	835,000	123,100	(120,931)

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

9. FIXED ASSETS (Continued)

SIGNIFICANT ACCOUNTING POLICIES

Fixed assets

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognised at fair value. Assets held at cost are depreciated and assessed for indicators of impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets that are land, buildings, infrastructure and investment properties acquired between scheduled revaluation dates of the asset class in accordance with the mandatory measurement framework, are recognised at cost and disclosed as being at fair value as management believes cost approximates fair value. They are subject to subsequent revaluation at the next revaluation date in accordance with the mandatory measurement framework.

Revaluation

The fair value of land, buildings, infrastructure and investment properties is determined at least every five years in accordance with the regulatory framework. This includes buildings and infrastructure items which were pre-existing improvements (i.e. vested improvements) on vested land acquired by the Shire.

At the end of each period the carrying amount for each asset class is reviewed and where appropriate the fair value is updated to reflect current market conditions. This process is considered to be in accordance with *Local Government (Financial Management) Regulation 17A (2)* which requires land, buildings, infrastructure, investment properties and vested improvements to be shown at fair value.

Revaluation (continued)

For property, plant and equipment and infrastructure, increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same class of asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss. Subsequent increases are then recognised in profit or loss to the extent they reverse a net revaluation decrease previously recognised in profit or loss for the same class of asset.

Depreciation

The depreciable amount of all property, plant and equipment and infrastructure, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income in the period in which they arise.

Depreciation on revaluation

When an item of property, plant and equipment and infrastructure is revalued, any accumulated depreciation at the date of the revaluation is treated in one of the following ways:

- (i) The gross carrying amount is adjusted in a manner that is consistent with the revaluation of the carrying amount of the asset. For example, the gross carrying amount may be restated by reference to observable market data or it may be restated proportionately to the change in the carrying amount. The accumulated depreciation at the date of the revaluation is adjusted to equal the difference between the gross carrying amount and the carrying amount of the asset after taking into account accumulated impairment losses; or
- (ii) Eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

10. TRADE AND OTHER PAYABLES

Current

Sundry creditors
Prepaid rates
Accrued payroll liabilities
ATO liabilities
Bonds and deposits held
Accrued interest on loans
Accrued expenses
Income received in advance
Long service leave creditors
Other payables

2022	2021
\$	\$
264,165	736,948
46,212	46,518
61,936	56,748
14,415	31,578
107,090	120,670
20,448	21,718
94,413	64,289
25,450	12,815
0	3,056
0	2,680,509
634,129	3,774,849

SIGNIFICANT ACCOUNTING POLICIES

Financial liabilities

Financial liabilities are initially recognised at fair value when the Shire becomes a party to the contractual provisions of the instrument.

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

Trade and other payables

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services.

The amounts are unsecured, are recognised as a current liability and are usually paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

Prepaid rates

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire recognises revenue for the prepaid rates that have not been refunded.

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

11. OTHER LIABILITIES

Current

Contract liabilities

Reconciliation of changes in contract liabilities

Opening balance

Additions

Revenue from contracts with customers included as a contract liability at the start of the period

	2022	2021
	\$	\$
	579,037	1,148,349
	579,037	1,148,349
	1,148,349	2,292,980
	579,037	1,148,349
	(1,148,349)	(2,292,980)
	579,037	1,148,349

The Shire expects to satisfy the performance obligations from contracts with customers unsatisfied at the end of the reporting period to be satisfied within the next 12 months.

SIGNIFICANT ACCOUNTING POLICIES

Contract liabilities

Contract liabilities represent the Shire's obligation to transfer goods or services to a customer for which the Shire has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

Capital grant/contribution liabilities

Capital grant/contribution liabilities represent the Shire's obligations to construct recognisable non-financial assets to identified specifications to be controlled the Shire which are yet to be satisfied. Capital grant/contribution liabilities are recognised as revenue when the obligations in the contract are satisfied.

Non-current capital grant/contribution liabilities fair values are based on discounted cash flows of expected cashflows to satisfy the obligations using a current borrowing rate. They are classified as level 3 fair values in the fair value hierarchy (see Note 21(i)) due to the unobservable inputs, including own credit risk.

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

12. BORROWINGS

	Note	2022			2021		
		Current	Non-current	Total	Current	Non-current	Total
Secured		\$	\$	\$	\$	\$	\$
Debentures		131,805	1,682,316	1,814,121	127,575	1,814,121	1,941,696
Total secured borrowings	25(a)	131,805	1,682,316	1,814,121	127,575	1,814,121	1,941,696

Secured liabilities and assets pledged as security

Debentures are secured by a floating charge over the assets of the Shire of Broomehill-Tambellup.

The Shire of Broomehill-Tambellup has complied with the financial covenants of its borrowing facilities during the 2022 and 2021 years.

SIGNIFICANT ACCOUNTING POLICIES

Borrowing costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

Borrowings fair values are based on discounted cash flows using a current borrowing rate. They are classified as level 3 fair values in the fair value hierarchy (see Note 21(i)) due to the unobservable inputs, including own credit risk.

Risk

Information regarding exposure to risk can be found at Note 19.

Details of individual borrowings required by regulations are provided at Note 25(a).

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

13. EMPLOYEE RELATED PROVISIONS

Employee Related Provisions

	2022	2021
	\$	\$
Current provisions		
Employee benefit provisions		
Annual Leave	184,819	178,500
Long Service Leave	270,176	284,496
	454,995	462,996
Non-current provisions		
Long Service Leave	14,204	22,368
	14,204	22,368
	469,199	485,364

Provision is made for benefits accruing to employees in respect of wages and salaries, annual leave and long service leave and associated on costs for services rendered up to the reporting date and recorded as an expense during the period the services are delivered.

Annual leave liabilities are classified as current, as there is no unconditional right to defer settlement for at least 12 months after the end of the reporting period. Assessments indicate that actual settlement of the liabilities is expected to occur as follows:

Amounts are expected to be settled on the following basis:

	2022	2021
	\$	\$
Less than 12 months after the reporting date	256,478	219,445
More than 12 months from reporting date	212,721	265,919
	469,199	485,364

Expected reimbursements of employee related provisions from other WA local governments included within other receivables

5	0	25,266
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SIGNIFICANT ACCOUNTING POLICIES

Employee benefits

The Shire's obligations for employees' annual leave, long service leave and other employee leave entitlements are recognised as employee related provisions in the Statement of Financial Position.

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position.

Other long-term employee benefits

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

14. REVALUATION SURPLUS

	2022 Opening Balance Restated	2022 Revaluation Increment	2022 Revaluation (Decrement)	Total Movement on Revaluation	2022 Closing Balance	2021 Opening Balance Restated	2021 Revaluation Increment	2021 Closing Balance Restated
	\$	\$	\$	\$	\$	\$	\$	\$
Revaluation surplus - Land and Buildings	6,457,834	1,613,783	(2,583,525)	(969,742)	5,488,092	6,457,834	0	6,457,834
Revaluation surplus - Plant and equipment	41,999	0	0	0	41,999	41,999	0	41,999
Revaluation surplus - Infrastructure	92,708,910	0	0	0	92,708,910	92,708,910	0	92,708,910
	99,208,743	1,613,783	(2,583,525)	(969,742)	98,239,001	99,208,743	0	99,208,743

Movements on revaluation of property, plant and equipment (including infrastructure) are not able to be reliably attributed to a program as the assets were revalued by class as provided for by AASB 116 Aus 40.1.

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

15. NOTES TO THE STATEMENT OF CASH FLOWS

(a) Reconciliation of Cash

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the Statement of Financial Position as follows:

	Note	2022 Actual \$	2022 Budget \$	2021 Actual \$
Cash and cash equivalents	3	2,346,644	1,427,500	2,899,659
Restrictions				
The following classes of financial assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:				
- Cash and cash equivalents	3	686,127	2,463,819	1,269,019
- Financial assets at amortised cost	4	1,794,391	1,634,581	1,634,581
		<u>2,480,518</u>	<u>4,098,400</u>	<u>2,903,600</u>
The restricted financial assets are a result of the following specific purposes to which the assets may be used:				
Restricted reserve accounts	26	1,794,391	1,426,000	1,634,581
Bonds and deposits	10	107,090	0	120,670
Contract liabilities	11	579,037	2,672,400	1,148,349
Total restricted financial assets		<u>2,480,518</u>	<u>4,098,400</u>	<u>2,903,600</u>

**(b) Reconciliation of Net Result to Net Cash Provided
By Operating Activities**

Net result		1,180,469	1,375,200	1,391,012
Non-cash items:				
Adjustments to fair value of financial assets at fair value through profit and loss		(3,996)	0	(2,588)
Impairment of inventories		54,000	0	0
Depreciation		2,124,570	1,991,700	2,003,328
(Profit)/loss on sale of asset		(2,169)	(116,400)	101,024
Changes in assets and liabilities:				
(Increase)/decrease in trade and other receivables		2,115,834	(233,000)	(1,982,191)
(Increase)/decrease in inventories		(11,630)	18,000	16,723
Increase/(decrease) in trade and other payables		(3,140,720)	(343,500)	3,364,903
Increase/(decrease) in employee related provisions		(16,165)	0	595
Increase/(decrease) in other liabilities		(569,312)	(1,500,000)	(1,144,631)
Non-operating grants, subsidies and contributions		(1,561,192)	(3,430,200)	(2,248,303)
Net cash provided by/(used in) operating activities		<u>169,689</u>	<u>(2,238,200)</u>	<u>1,499,872</u>

(c) Undrawn Borrowing Facilities

Credit Standby Arrangements

Bank overdraft limit		500,000		500,000
Bank overdraft at balance date		0		0
Credit card limit		15,000		14,000
Credit card balance at balance date		(1,582)		(655)
Total amount of credit unused		<u>513,418</u>		<u>513,345</u>

Loan facilities

Loan facilities - current		131,805		127,575
Loan facilities - non-current		1,682,316		1,814,121
Total facilities in use at balance date		<u>1,814,121</u>		<u>1,941,696</u>

Unused loan facilities at balance date

NIL

NIL

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

16. CONTINGENT LIABILITIES

The Shire does not have any contingent liabilities as at 30 June 2022 and 30 June 2021.

17. CAPITAL COMMITMENTS

	2022	2021
	\$	\$
Contracted for:		
- capital expenditure projects	0	96,000
	0	96,000
Payable:		
- not later than one year	0	96,000

In 2021, the Shire has a capital commitment for \$96,000 for the Great Southern Housing Initiative project for the construction of 4 Seniors units, 4 houses and 2 cabins.

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

18. RELATED PARTY TRANSACTIONS

(a) Elected Member Remuneration

Note	2022 Actual \$	2022 Budget \$	2021 Actual \$
Elected member - Cr MC Paganoni			
President's annual allowance	500	2,000	2,000
Meeting attendance fees	8,125	13,000	13,000
Annual allowance for ICT expenses	500	500	500
Travel and accommodation expenses	0	250	0
	9,125	15,750	15,500
Elected member - Cr ME White			
President's annual allowance	1,500	0	0
Deputy President's annual allowance	125	500	500
Meeting attendance fees	11,375	6,500	6,500
Annual allowance for ICT expenses	500	500	500
Travel and accommodation expenses	0	250	0
	13,500	7,750	7,500
Elected member - Cr DT Barritt			
Deputy President's annual allowance	375	0	0
Meeting attendance fees	6,500	6,500	6,500
Annual allowance for ICT expenses	500	500	500
Travel and accommodation expenses	0	100	0
	7,375	7,100	7,000
Elected member - Cr KJ Holzknecht			
Meeting attendance fees	1,625	6,500	6,500
Annual allowance for ICT expenses	125	500	500
Travel and accommodation expenses	0	100	0
	1,750	7,100	7,000
Elected member - Cr CJ Letter			
Meeting attendance fees	6,500	6,500	6,500
Annual allowance for ICT expenses	500	500	500
Travel and accommodation expenses	0	100	0
	7,000	7,100	7,000
Elected member - Cr MC Nazzari			
Meeting attendance fees	1,625	6,500	6,500
Annual allowance for ICT expenses	125	500	500
Travel and accommodation expenses	0	100	0
	1,750	7,100	7,000
Elected member - Cr SH Penny			
Meeting attendance fees	6,500	6,500	6,500
Annual allowance for ICT expenses	500	500	500
Travel and accommodation expenses	0	100	0
	7,000	7,100	7,000
Elected member - Cr J Wills			
Meeting attendance fees	4,875	0	0
Annual allowance for ICT expenses	375	0	0
Travel and accommodation expenses	812	0	0
	6,062	0	0
Elected member - Cr C Dewar			
Meeting attendance fees	4,875	0	0
Annual allowance for ICT expenses	375	0	0
	5,250	0	0
	58,812	59,000	58,000

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

18. RELATED PARTY TRANSACTIONS

(a) Elected Member Remuneration (continued)

Fees, expenses and allowances to be paid or reimbursed to elected council members.

	2022 Actual	2022 Budget	2021 Actual
	\$	\$	\$
President's annual allowance	2,000	2,000	2,000
Deputy President's annual allowance	500	500	500
Meeting attendance fees	52,000	52,000	52,000
Annual allowance for ICT expenses	3,500	3,500	3,500
Travel and accommodation expenses	812	1,000	0
18(b)	58,812	59,000	58,000

(b) Key Management Personnel (KMP) Compensation

The total of compensation paid to KMP of the Shire during the year are as follows:

	2022 Actual	2021 Actual
	\$	\$
Short-term employee benefits	473,197	446,595
Post-employment benefits	51,989	50,158
Employee - other long-term benefits	9,072	8,945
Employee - termination benefits	27,302	0
Council member costs	58,812	58,000
18(a)	620,372	563,698

Short-term employee benefits

These amounts include all salary and fringe benefits awarded to KMP except for details in respect to fees and benefits paid to council members which may be separately found in the table above.

Post-employment benefits

These amounts are the current-year's cost of the Shire's superannuation contributions made during the year.

Other long-term benefits

These amounts represent annual leave and long service leave entitlements accruing during the year.

Termination benefits

These amounts represent termination benefits paid to KMP (Note: may or may not be applicable in any given year).

Council member costs

These amounts represent payments of member fees, expenses, allowances and reimbursements during the year.

(c) Transactions with related parties

Transactions between related parties and the Shire are on normal commercial terms and conditions, no more favourable than those available to other parties, unless otherwise stated.

No outstanding balances or provisions for doubtful debts or guarantees exist in relation to related parties at year end.

In addition to KMP compensation above the following transactions occurred with related parties:

	2022 Actual	2021 Actual
	\$	\$
Purchase of goods and services	16,471	32,203
Amounts payable to related parties:		
Trade and other payables	0	32,203

**SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

18. RELATED PARTY TRANSACTIONS

(d) Related Parties

The Shire's main related parties are as follows:

i. Key management personnel

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any council member, are considered key management personnel.

ii. Other Related Parties

An associate person of KMP was employed by the Shire under normal employment terms and conditions.

Any entity that is controlled by or over which KMP, or close family members of KMP, have authority and responsibility for planning, directing and controlling the activity of the entity, directly or indirectly, are considered related parties in relation to the Shire.

iii. Entities subject to significant influence by the Shire

An entity that has the power to participate in the financial and operating policy decisions of an entity, but does not have control over those policies, is an entity which holds significant influence. Significant influence may be gained by share ownership, statute or agreement.

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

19. FINANCIAL RISK MANAGEMENT

This note explains the Shire's exposure to financial risks and how these risks could affect the Shire's future financial performance.

Risk	Exposure arising from	Measurement	Management
Market risk - interest rates	Long term borrowings at variable rates	Sensitivity analysis	Utilise fixed interest rate borrowings
Credit risk	Cash and cash equivalents, trade receivables, financial assets and debt investments	Aging analysis Credit analysis	Diversification of bank deposits, credit limits. Investment policy
Liquidity risk	Borrowings and other liabilities	Rolling cash flow forecasts	Availability of committed credit lines and borrowing facilities

The Shire does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by the finance area under policies approved by the Council. The finance area identifies, evaluates and manages financial risks in close co-operation with the operating divisions. Council have approved the overall risk management policy and provide policies on specific areas such as investment policy.

(a) Interest rate risk

Cash and cash equivalents

The Shire's main interest rate risk arises from cash and cash equivalents with variable interest rates, which exposes the Shire to cash flow interest rate risk. Short term overdraft facilities also have variable interest rates however these are repaid within 12 months, reducing the risk level to minimal.

Excess cash and cash equivalents are invested in fixed interest rate term deposits which do not expose the Shire to cash flow interest rate risk. Cash and cash equivalents required for working capital are held in variable interest rate accounts and non-interest bearing accounts. Carrying amounts of cash and cash equivalents at the 30 June and the weighted average interest rate across all cash and cash equivalents, term deposits, and Treasury bonds held disclosed as financial assets at amortised cost are reflected in the table below.

	Weighted Average Interest Rate %	Carrying Amounts \$	Fixed Interest Rate \$	Variable Interest Rate \$	Non Interest Bearing \$
2022					
Cash and cash equivalents	0.00%	2,346,644	0	2,345,144	1,500
Financial assets at amortised cost - term deposits	3.10%	1,794,391	1,794,391	0	0
2021					
Cash and cash equivalents	0.25%	2,899,659	0	2,898,159	1,500
Financial assets at amortised cost - term deposits	0.25%	1,634,581	1,634,581	0	0

Sensitivity

Profit or loss is sensitive to higher/lower interest income from cash and cash equivalents as a result of changes in interest rates.

	2022 \$	2021 \$
Impact of a 1% movement in interest rates on profit and loss and equity*	23,451	28,982

* Holding all other variables constant

Borrowings

Borrowings are subject to interest rate risk - the risk that movements in interest rates could adversely affect funding costs. The Shire manages this risk by borrowing long term and fixing the interest rate to the situation considered the most advantageous at the time of negotiation. The Shire does not consider there to be any interest rate risk in relation to borrowings. Details of interest rates applicable to each borrowing may be found at Note 25(a).

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

19. FINANCIAL RISK MANAGEMENT (Continued)

(b) Credit risk

Trade and Other Receivables

The Shire's major receivables comprise rates annual charges and user fees and charges. The major risk associated with these receivables is credit risk – the risk that the debts may not be repaid. The Shire manages this risk by monitoring outstanding debt and employing debt recovery policies. It also encourages ratepayers to pay rates by the due date through incentives.

Credit risk on rates and annual charges is minimised by the ability of the Shire to recover these debts as a secured charge over the land, that is, the land can be sold to recover the debt. The Shire is able to charge interest on overdue rates and annual charges at higher than market rates, which further encourages payment.

The level of outstanding receivables is reported to Council monthly and benchmarks are set and monitored for acceptable collection performance.

The Shire applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

The expected loss rates are based on the payment profiles of rates and fees and charges over a period of 36 months before 1 July 2021 or 1 July 2022 respectively and the corresponding historical losses experienced within this period. Historical credit loss rates are adjusted to reflect current and forward-looking information on macroeconomic factors such as the ability of ratepayers and residents to settle the receivables. Housing prices and unemployment rates have been identified as the most relevant factor in repayment rates, and accordingly adjustments are made to the expected credit loss rate based on these factors.

The loss allowance as at 30 June 2022 and 30 June 2021 for rates receivable was determined as follows:

	Less than 1 year past due	More than 1 year past due	More than 2 years past due	More than 3 years past due	Total	Note
30 June 2022						
Rates receivable						
Expected credit loss	0.00%	0.00%	0.00%	0.00%		
Gross carrying amount	75,460	50,622	23,789	109,927	259,798	
Loss allowance	0	0	0	0	0	5
30 June 2021						
Rates receivable						
Expected credit loss	0.00%	0.00%	0.00%	0.00%		
Gross carrying amount	57,757	87,896	26,720	102,039	274,412	
Loss allowance	0	0	0	0	0	5

The loss allowance as at 30 June 2022 and 30 June 2021 was determined as follows for trade receivables.

	Less than 1 year past due	More than 30 days past due	More than 60 days past due	More than 90 days past due	Total	Note
30 June 2022						
Trade and other receivables						
Expected credit loss	0.00%	0.00%	0.00%	0.00%		
Gross carrying amount	168,894	2,818	11	31,460	203,183	
Loss allowance	0	0	0	0	0	5
30 June 2021						
Trade and other receivables						
Expected credit loss	0.00%	0.00%	0.00%	0.00%		
Gross carrying amount	2,105,880	904	6,015	18,182	2,130,981	
Loss allowance	0	0	0	0	0	5

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

19. FINANCIAL RISK MANAGEMENT (Continued)

(c) Liquidity risk

Payables and borrowings

Payables and borrowings are both subject to liquidity risk – that is the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due. The Shire manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer. Payment terms can be extended and overdraft facilities drawn upon if required and disclosed in Note 15(c).

The contractual undiscounted cash flows of the Shire's payables and borrowings are set out in the liquidity table below. Balances due within 12 months equal their carrying balances, as the impact of discounting is not significant.

	Due within 1 year	Due between 1 & 5 years	Due after 5 years	Total contractual cash flows	Carrying values
	\$	\$	\$	\$	\$
<u>2022</u>					
Trade and other payables	634,129	0	0	634,129	634,129
Borrowings	185,612	642,113	1,414,342	2,242,067	1,814,121
Contract liabilities	579,037	0	0	579,037	579,037
	<u>1,398,778</u>	<u>642,113</u>	<u>1,414,342</u>	<u>3,455,233</u>	<u>3,027,287</u>
<u>2021</u>					
Trade and other payables	3,774,849	0	0	3,774,849	3,774,849
Borrowings	185,612	667,196	1,574,870	2,427,678	1,941,696
Contract liabilities	1,148,349	0	0	1,148,349	1,148,349
	<u>5,108,810</u>	<u>667,196</u>	<u>1,574,870</u>	<u>7,350,876</u>	<u>6,864,894</u>

**SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

20. EVENTS OCCURRING AFTER THE END OF THE REPORTING PERIOD

The Shire did not have any events occurring after the reporting date that have a significant effect on the financial statements.

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

21. OTHER SIGNIFICANT ACCOUNTING POLICIES

a) Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

b) Current and non-current classification

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire's intentions to release for sale.

c) Rounding off figures

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar. Amounts are presented in Australian Dollars.

d) Comparative figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When the Shire applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statements that has a material effect on the statement of financial position, an additional (third) Statement of Financial Position as at the beginning of the preceding period in addition to the minimum comparative financial statements is presented.

e) Budget comparative figures

Unless otherwise stated, the budget comparative figures shown in this annual financial report relate to the original budget estimate for the relevant item of disclosure.

f) Superannuation

The Shire contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

g) Fair value of assets and liabilities

Fair value is the price that the Shire would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (i.e. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

h) Interest earnings

Interest income is calculated by applying the effective interest rate to the gross carrying amount of a financial asset measured at amortised cost except for financial assets that subsequently become credit-impaired. For credit-impaired financial assets the effective interest rate is applied to the net carrying amount of the financial asset (after deduction of the loss allowance).

i) Fair value hierarchy

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

Level 1

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

Valuation techniques

The Shire selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Shire are consistent with one or more of the following valuation approaches:

Market approach

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

Income approach

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

Cost approach

Valuation techniques that reflect the current replacement cost of the service capacity of an asset.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Shire gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

j) Impairment of assets

In accordance with Australian Accounting Standards the Shire's cash generating non-specialised assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. AASB 116) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

For non-cash generating specialised assets that are measured under the revaluation model, such as roads, drains, public buildings and the like, no annual assessment of impairment is required. Rather AASB 116.31 applies and revaluations need only be made with sufficient regularity to ensure the carrying value does not differ materially from that which would be determined using fair value at the end of the reporting period.

k) Initial application of accounting standards

During the current year, no new or revised Australian Accounting Standards and Interpretations were compiled, became mandatory and were applicable to its operations.

New accounting standards for application in future years

The following new accounting standards will have application to local government in future years:

- AASB 2020-1 Amendments to Australian Accounting Standards - Classification of Liabilities as Current or Non-current
- AASB 2020-3 Amendments to Australian Accounting Standards - Annual Improvements 2018-2020 and Other Amendments
- AASB 2021-2 Amendments to Australian Accounting Standards - Disclosure of Accounting Policies or Definition of Accounting Estimates
- AASB 2021-7 Amendments to Australian Accounting Standards - Effective Date of Amendments to AASB 10 and AASB 128 and Editorial Corrections

It is not expected these standards will have an impact on the financial report.

**SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

22. FUNCTION AND ACTIVITY

(a) Service objectives and descriptions

Shire operations as disclosed in this financial report encompass the following service orientated functions and activities.

Objective	Description
<p>Governance To provide a decision making process for the efficient allocation of scarce resources</p>	Includes the activities of elected members of Council and the administration support available to the Council for provision of governance of the district. Costs relating to the task of assisting elected members and ratepayers on matters which do not concern specific Shire services.
<p>General purpose funding To collect revenue to allow for the provision of services</p>	Rates, general purpose grants and interest revenue
<p>Law, order, public safety To provide services to help ensure a safer and environmentally conscious community</p>	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety, including emergency services
<p>Health To provide an operational framework for environmental and community health</p>	Inspection of food outlets and their control, mosquito control and maintenance of the Infant Health Clinic in Tambellup
<p>Education and welfare To provide services to the elderly, children and youth</p>	Assistance to the Broomehill and Tambellup Primary Schools, support of "A Smart Start" program.
<p>Housing To provide quality staff housing, accommodation for independently living seniors in the community and GROH housing for Police and Teachers</p>	Provision and maintenance of staff housing, GROH housing for Police and Teachers and the independently living seniors units in Broomehill and Tambellup.
<p>Community amenities To provide essential services required by the community</p>	Includes rubbish collection services, operation of the tip sites and waste transfer stations; administration of the Town Planning Schemes; maintenance of the cemeteries at Broomehill, Pindellup and Tambellup; maintenance of public conveniences; co-ordination of Drummuster collections and protection of the environment
<p>Recreation and culture To establish and effectively manage infrastructure and resources which will assist with the social wellbeing of the community</p>	Maintenance of public halls, recreation grounds, parks, gardens, reserves and playgrounds; operation of the Broomehill Library and support to the Tambellup CRC to manage the Tambellup Library; museums and other cultural facilities.
<p>Transport To provide safe, effective and efficient transport services to the community</p>	Construction and maintenance of streets, roads and bridges; cleaning and lighting of streets; maintenance of the Broomehill and Tambellup works depots; provision of Department of Transport licensing services to the community
<p>Economic services To assist in promoting the Shire and its economic wellbeing</p>	Tourism and area promotion; operation of the Broomehill caravan park; provision of rural services including noxious weed and vermin control; maintenance of standpipes and water supplies throughout the Shire; provision of building services
<p>Other property and services To monitor and control operating accounts</p>	Private works operations; public works overhead costs; plant operation costs and unclassified items.

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

22. FUNCTION AND ACTIVITY (Continued)

(b) Income and expenses

	2022	2022	2021
	Actual	Budget	Actual
	\$	\$	\$
Income excluding grants, subsidies and contributions			
Governance	7,364	12,600	1,150
General purpose funding	2,709,196	2,722,100	2,608,945
Law, order, public safety	85,979	79,900	77,731
Health	2,287	3,500	1,035
Housing	283,776	427,200	165,317
Community amenities	107,325	79,500	76,234
Recreation and culture	12,614	13,600	14,518
Transport	42,736	41,000	32,848
Economic services	63,515	79,000	49,513
Other property and services	13,744	15,000	8,089
	3,328,536	3,473,400	3,035,380
Grants, subsidies and contributions			
Governance	38,681	37,800	63,984
General purpose funding	2,304,179	898,500	1,867,982
Law, order, public safety	106,780	90,400	232,835
Education and welfare	30,000	188,800	94,225
Housing	116,189	53,500	55,448
Community amenities	0	54,500	4,529
Recreation and culture	325,611	758,500	76,981
Transport	1,163,261	1,773,700	2,187,608
Economic services	165,090	859,500	101,083
Other property and services	46,297	50,000	47,627
	4,296,088	4,765,200	4,732,302
Total Income	7,624,624	8,238,600	7,767,682
Expenses			
Governance	(649,962)	(612,800)	(659,503)
General purpose funding	(296,389)	(315,500)	(306,222)
Law, order, public safety	(284,892)	(338,600)	(293,481)
Health	(33,849)	(50,900)	(41,925)
Education and welfare	(130,376)	(99,500)	(46,341)
Housing	(240,078)	(224,200)	(294,829)
Community amenities	(449,216)	(463,800)	(429,151)
Recreation and culture	(1,403,483)	(1,347,300)	(1,161,378)
Transport	(2,770,734)	(3,137,500)	(2,807,118)
Economic services	(273,570)	(240,300)	(314,910)
Other property and services	88,394	(33,000)	(21,812)
Total expenses	(6,444,155)	(6,863,400)	(6,376,670)
Net result for the period	1,180,469	1,375,200	1,391,012

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

22. FUNCTION AND ACTIVITY (Continued)

	2022	2022	2021
	Actual	Budget	Actual
	\$	\$	\$
(c) Fees and Charges			
Governance	120	0	1,150
General purpose funding	6,248	5,500	5,147
Law, order, public safety	10,942	6,300	5,766
Health	2,287	3,500	1,035
Housing	178,416	209,000	165,317
Community amenities	107,325	79,500	76,234
Recreation and culture	12,615	13,600	14,517
Transport	17,622	18,200	18,185
Economic services	63,428	78,800	49,360
Other property and services	3,200	5,000	5,801
	402,203	419,400	342,512
(d) Total Assets			
Governance	1,777,651	1,579,159	
Law, order, public safety	931,941	878,105	
Health	97,430	100,920	
Housing	3,460,000	6,269,644	
Community amenities	533,195	486,245	
Recreation and culture	10,431,047	9,310,755	
Transport	120,739,955	120,679,961	
Economic services	896,676	799,453	
Other property and services	1,142,300	1,035,271	
Unallocated	4,743,164	7,256,891	
	144,753,359	148,396,404	

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

23. RATING INFORMATION

(a) General Rates

RATE TYPE Rate Description	Basis of valuation	Rate in \$	Number of Properties	2021/22 Actual Rateable Value *	2021/22 Actual Rate Revenue	2021/22 Actual Interim Rates	2021/22 Actual Back Rates	2021/22 Actual Total Revenue	2021/22 Budget Rate Revenue	2021/22 Budget Interim Rate	2021/22 Budget Back Rate	2021/22 Budget Total Revenue	2020/21 Actual Total Revenue
GRV - Residential	Gross rental valuation	0.110689	244	2,104,804	232,900	702	0	233,602	232,900	0	0	232,900	223,814
GRV - Commercial	Gross rental valuation	0.110689	13	181,648	20,100	0	0	20,100	20,100	0	0	20,100	19,360
UV - Rural	Unimproved valuation	0.00726	357	325,765,500	2,366,599	255	0	2,366,854	2,366,300	0	0	2,366,300	2,281,210
UV - Mining	Unimproved valuation	0.00726	0	0	0	2,458	0	2,458	0	0	0	0	0
Sub-Total			614	328,051,952	2,619,599	3,415	0	2,623,014	2,619,300	0	0	2,619,300	2,524,384
Minimum payment		Minimum											
		\$											
GRV - Residential	Gross rental valuation	515	121	112,753	62,300	0	0	62,300	62,300	0	0	62,300	60,390
GRV - Commercial	Gross rental valuation	515	2	3,688	1,000	0	0	1,000	1,000	0	0	1,000	990
UV - Rural	Unimproved valuation	515	39	1,728,500	20,000	0	0	20,000	20,000	0	0	20,000	15,840
UV - Mining	Unimproved valuation	515	9	81,601	4,600	0	0	4,600	4,600	0	0	4,600	2,324
Sub-Total			171	1,926,542	87,900	0	0	87,900	87,900	0	0	87,900	79,544
			785	329,978,494	2,707,499	3,415	0	2,710,914	2,707,200	0	0	2,707,200	2,603,928
Discounts on general rates (Refer note 23(c))								(110,905)				(95,000)	(97,866)
Concessions on general rates (Refer note 23(c))								(3,299)				(4,000)	(3,198)
Total amount raised from general rates								2,596,710				2,608,200	2,502,864
* Rateable value is based on the value of properties at the time the rate is raised.													
(b) Rates (excluding general rates)													
		Rate in											
Ex-gratia Rates													
CBH receival points					82,127	0	0	82,127	80,000	0	0	80,000	78,968
Sub-Total			0	0	82,127	0	0	82,127	80,000	0	0	80,000	78,968
Total amount raised from rates (excluding general rates)								82,127				80,000	78,968
(c) Total Rates													
								2,678,837				2,688,200	2,581,832

The entire balance of rates revenue has been recognised at a point in time in accordance with AASB 1058 *Income for not-for-profit entities*.

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

23. RATING INFORMATION (Continued)

(c) Discounts, Incentives, Concessions, & Write-offs

Rates Discounts

Rate or Fee Discount Granted	Type	Discount %	Discount \$	2022 Actual \$	2022 Budget \$	2021 Actual \$	Circumstances in which Discount is Granted
General Rate		5.00%		110,905	95,000	97,866	Rates and charges paid in full within 28 days from date of issue of rate notice.
				110,905	95,000	97,866	

Waivers or Concessions

Rate or Fee and Charge to which the Waiver or Concession is Granted	Type	Waiver/ Concession	Discount %	Discount \$	2022 Actual \$	2022 Budget \$	2021 Actual \$
General Rates - GRV	Concession	Concession	100.00%		3,299	4,000	3,198
					3,299	4,000	3,198
Total discounts/concessions (Note 23)					114,204	99,000	101,064

Rate or Fee and Charge to which the Waiver or Concession is Granted	Circumstances in which the Waiver or Concession is Granted and to whom it was available	Objects of the Waiver or Concession	Reasons for the Waiver or Concession
General Rates - GRV	Community organisations apply annually for a rate concession.	To support the Tambellup Business Centre and Tambellup Golf Club.	Both facilities are owned by local not for profit community organisations and are available for use year round by the entire community.

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

23. RATING INFORMATION (Continued)

(d) Interest Charges & Instalments

Instalment Options	Date Due	Instalment Plan Admin Charge	Instalment Plan Interest Rate	Unpaid Rates Interest Rate
		\$	%	%
Option One				
Single full payment	29/09/2021	0	0.00%	11.00%
Option Two				
First instalment	29/09/2021	0	5.50%	11.00%
Second instalment	29/11/2021	10	5.50%	11.00%
Option Three				
First instalment	29/09/2021	0	5.50%	11.00%
Second instalment	29/11/2021	10	5.50%	11.00%
Third instalment	31/01/2022	10	5.50%	11.00%
Fourth instalment	29/03/2022	10	5.50%	11.00%

	2022 Actual	2022 Budget	2021 Actual
	\$	\$	\$
Interest on unpaid rates	17,255	16,500	15,337
Interest on instalment plan	3,350	3,300	3,299
Charges on instalment plan	1,560	1,500	1,380
	22,165	21,300	20,016

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

24. RATE SETTING STATEMENT INFORMATION

		2021/22 Budget	2020/21
	2021/22 (30 June 2022 Carried Forward)	(30 June 2022 Carried Forward)	(30 June 2021 Carried Forward)
Note	\$	\$	\$
(a) Non-cash amounts excluded from operating activities			
The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Rate Setting Statement in accordance with <i>Financial Management Regulation 32</i> .			
Adjustments to operating activities			
Less: Profit on asset disposals	9(b) (123,100)	(235,600)	0
Less: Fair value adjustments to financial assets at fair value through profit and loss	(3,996)	0	(2,588)
Add: Loss on disposal of assets	9(b) 120,931	119,200	101,024
Add: Depreciation	9(a) 2,124,570	1,991,700	2,003,328
Non-cash movements in non-current assets and liabilities:			
Pensioner deferred rates	1,480	0	(4,098)
Employee benefit provisions	9,101	0	595
Inventory	54,000	0	0
Non-cash amounts excluded from operating activities	2,182,986	1,875,300	2,098,261
(b) Surplus/(deficit) after imposition of general rates			
The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with <i>Financial Management Regulation 32</i> to agree to the surplus/(deficit) after imposition of general rates.			
Adjustments to net current assets			
Less: Reserve accounts	26 (1,794,391)	(1,426,000)	(1,634,581)
Add: Current liabilities not expected to be cleared at end of year			
- Current portion of borrowings	12 131,805	127,500	127,575
- Employee benefit provisions	454,995	0	462,996
Total adjustments to net current assets	(1,207,591)	(1,298,500)	(1,044,010)
Net current assets used in the Rate Setting Statement			
Total current assets	4,596,162	1,797,500	7,066,825
Less: Total current liabilities	(1,799,966)	(499,000)	(5,513,769)
Less: Total adjustments to net current assets	(1,207,591)	(1,298,500)	(1,044,010)
Net current assets used in the Rate Setting Statement	1,588,605	0	509,046

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

25. BORROWINGS

(a) Borrowings

Purpose	Note	Actual						Budget				
		Principal at 1 July 2020	New Loans During 2020-21	Principal Repayments During 2020-21	Principal at 30 June 2021	New Loans During 2021-22	Principal Repayments During 2021-22	Principal at 30 June 2022	Principal at 1 July 2021	New Loans During 2021-22	Principal Repayments During 2021-22	Principal at 30 June 2022
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Tambellup Admin Building		68,417	0	(21,562)	46,855	0	(22,783)	24,072	46,854	0	(22,800)	24,054
GROH Housing		966,772	0	(58,666)	908,106	0	(59,762)	848,344	908,106	0	(59,700)	848,406
Tambellup Pavilion		1,030,013	0	(43,278)	986,735	0	(45,030)	941,705	986,736	0	(45,000)	941,736
Total		2,065,202	0	(123,506)	1,941,696	0	(127,575)	1,814,121	1,941,696	0	(127,500)	1,814,196

Borrowing Interest Repayments

Purpose	Note	Function and activity	Loan Number	Institution	Interest Rate	Actual for year ending	Budget for year ending	Actual for year ending
						30 June 2022	30 June 2022	30 June 2021
						\$	\$	\$
Tambellup Admin Building		Governance	95	WATC*	5.48%	(2,490)	(3,000)	(3,799)
GROH Housing		Housing	100	WATC*	1.86%	(22,802)	(17,700)	(24,313)
Tambellup Pavilion		Recreation and culture	99	WATC*	4.01%	(45,099)	(40,800)	(47,291)
Total						(70,391)	(61,500)	(75,403)
Total Interest Repayments	2(b)					(70,391)	(61,500)	(75,403)

* All loans are with the WA Treasury Corporation

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

26. RESERVE ACCOUNTS

	2022 Actual Opening Balance	2022 Actual Transfer to	2022 Actual Transfer (from)	2022 Actual Closing Balance	2022 Budget Opening Balance	2022 Budget Transfer to	2022 Budget Transfer (from)	2022 Budget Closing Balance	2021 Actual Opening Balance	2021 Actual Transfer to	2021 Actual Transfer (from)	2021 Actual Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by council												
(a) Leave reserve	111,718	50,321	(46,954)	115,085	111,718	50,900	(120,900)	41,718	112,775	50,293	(51,350)	111,718
(b) Plant Replacement Reserve	197,797	403,300	(435,361)	165,736	197,797	402,900	(423,000)	177,697	324,387	300,844	(427,434)	197,797
(c) Building Reserve	356,659	350,832	(166,000)	541,491	356,659	401,000	(266,000)	491,659	355,734	925	0	356,659
(d) IT Reserve	63,540	5,182	0	68,722	63,540	5,500	(15,000)	54,040	53,401	10,139	0	63,540
(e) Tambellup Rec Ground & Pavilion Reserve	62,502	5,185	(15,000)	52,687	62,502	5,500	0	68,002	57,353	5,149	0	62,502
(f) Broomehill Rec Complex Reserve	104,732	22,152	(4,500)	122,384	104,733	9,100	0	113,833	95,883	8,849	0	104,732
(g) Building Maintenance Reserve	44,373	8,906	0	53,279	44,373	22,300	(27,500)	39,173	22,315	22,058	0	44,373
(h) Sandalwood Villas Reserve	103,519	10,304	0	113,823	103,519	10,500	0	114,019	93,276	10,243	0	103,519
(i) Broomehill Synthetic Bowling Green Reserve	83,987	8,847	0	92,834	83,987	8,900	0	92,887	75,192	8,795	0	83,987
(j) Refuse Sites Post Closure Mgt Reserve	37,038	5,110	0	42,148	37,038	5,300	0	42,338	31,955	5,083	0	37,038
(k) Lavieville Lodge Reserve	90,980	10,268	0	101,248	90,980	10,300	0	101,280	80,770	10,210	0	90,980
(l) Townscape Plan Implementation Reserve	296,402	833	(61,352)	235,883	296,403	3,600	(300,000)	3	272,694	23,708	0	296,402
(m) Tambellup Synthetic Bowling Green Reserve	30,626	7,595	0	38,221	30,626	7,800	0	38,426	23,066	7,560	0	30,626
(n) Tourism & Economic Development Reserve	50,708	142	0	50,850	50,708	300	0	51,008	50,576	132	0	50,708
	1,634,581	888,977	(729,167)	1,794,391	1,634,583	943,900	(1,152,400)	1,426,083	1,649,377	463,988	(478,784)	1,634,581

All reserves are supported by cash and cash equivalents and financial assets at amortised cost and are restricted within equity as Reserves - cash/financial assets backed.

In accordance with Council resolutions or adopted budget in relation to each reserve account, the purpose for which the reserves are set aside and their anticipated date of use are as follows:

Name of Reserve	Anticipated date of use	Purpose of the reserve
(a) Leave reserve	Ongoing	- to be used to meet the Councils Long Service Leave liability for its employees.
(b) Plant Replacement Reserve	Ongoing	- to be used for the purchase of plant and equipment in accordance with the Plant Replacement Program.
(c) Building Reserve	Ongoing	- to be used to finance replacement, major repair or construction of new Shire buildings, and costs associated with subdivision of land.
(d) IT Reserve	Ongoing	- to be used for the replacement or upgrade of computer hardware and software.
(e) Tambellup Rec Ground & Pavilion Reserve	Ongoing	- to be used to maintain and develop sport and recreational facilities at the Tambellup Recreation Ground and Pavilion.
(f) Broomehill Rec Complex Reserve	Ongoing	- to be used for works at the Broomehill Recreation Complex in agreeance with the Complex Management Committee.
(g) Building Maintenance Reserve	Ongoing	- to be used to fund building maintenance requirements for all Shire owned buildings.
(h) Sandalwood Villas Reserve	Ongoing	- to be utilised towards upgrade and maintenance of the 6 units at Sandalwood Villas.
(i) Broomehill Synthetic Bowling Green Reserve	10+ years	- to be used for the future replacement of the synthetic bowling green at the Broomehill Recreational Complex.
(j) Refuse Sites Post Closure Mgt Reserve	20+ years	- to meet the financial requirements for the closure of the Broomehill and Tambellup landfill sites when their useful life expires.
(k) Lavieville Lodge Reserve	Ongoing	- to be utilised towards upgrade and maintenance of the 4 units at Lavieville Lodge.
(l) Townscape Plan Implementation Reserve	2019-2023	- to be used for implementation of the Townscape Plans for the Broomehill and Tambellup townsites.
(m) Tambellup Synthetic Bowling Green Reserve	10+ years	- to be used for the future replacement of the synthetic bowling green at the Tambellup Sportsground.
(n) Tourism & Economic Development Reserve	Ongoing	- to be used to progress tourism and economic development opportunities in the Shire.

**SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

27. MAJOR LAND TRANSACTIONS

The Shire was not party to any major land transactions during the financial year ended 30 June 2021 and 30 June 2022.

28. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS

The Shire did not participate in any major trading undertakings during the financial year ended 30 June 2021 and 30 June 2022.

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

29. CORRECTION OF PRIOR PERIOD ERROR

During the revaluation of land and buildings at 30 June 2022, it was identified that the valuation for the Tambellup Hall was overlooked and has not been taken up in the accounts as at 30 June 2017 at the correct value. Therefore, a prior period adjustment was required to reflect the correct valuation of the Tambellup Hall. The net effect of the prior period adjustments for the financial reporting periods ending 30 June 2020 and 30 June 2021 are as follows:-

Statement of Financial Position (Extract)	As previously Reported			As previously Reported		
	Actual 30 June 2021	Increase/ (Decrease)	30 June 2021 (Restated)	Actual 30 June 2020	Increase/ (Decrease)	30 June 2020 (Restated)
	\$	\$	\$	\$	\$	\$
Property, plant and equipment	20,111,273	1,393,800	21,505,073	19,879,997	1,424,100	21,304,097
Total Non-Current assets	139,935,779	1,393,800	141,329,579	138,627,296	1,424,100	140,051,396
Total assets	147,002,604	1,393,800	148,396,404	143,483,931	1,424,100	144,908,031
Net assets	139,652,346	1,393,800	141,046,146	138,231,034	1,424,100	139,655,134
Retained earnings	40,324,022	(121,200)	40,202,822	38,887,914	(90,900)	38,797,014
Revaluation Surplus	97,693,743	1,515,000	99,208,743	97,693,743	1,515,000	99,208,743
Total equity	139,652,346	1,393,800	141,046,146	138,231,034	1,424,100	139,655,134

	As previously Reported 2021	Increase/ (Decrease)	2021 (Restated)
	\$	\$	\$

Statement of Comprehensive Income (extract)

By Nature or Type

Depreciation	(1,973,028)	(30,300)	(2,003,328)
Net Result	1,421,312	(30,300)	1,391,012
Total Comprehensive Income	1,421,312	(30,300)	1,391,012

Statement of Changes in Equity (extract)

Net result for the year	1,421,312	(30,300)	1,391,012
Revaluation Surplus	97,693,743	1,515,000	99,208,743
Total Equity	139,652,346	1,393,800	141,046,146

Note 7(a): Property Plant & Equipment (extract)

Balance 30 June 2020	19,879,997	1,424,100	21,304,097
Depreciation	(654,151)	(30,300)	(684,451)
Balance 30 June 2021	20,111,273	1,393,800	21,505,073
Gross Balance amount 30 June 2021	21,650,030	1,515,000	23,165,030
Accumulated Depreciation	(1,538,751)	(121,200)	(1,659,951)

Note 9: Depreciation (extract)

Buildings Specialised	193,882	30,300	224,182
Total	1,973,028	30,300	2,003,328

Note 14: Revaluation Surplus (extract)

Land and Buildings	4,942,834	1,515,000	6,457,834
Total	97,693,743	1,515,000	99,208,743

Note 15: Notes to the Cash Flow Statement (extract)

Net Result	1,421,312	(30,300)	1,391,012
Depreciation	1,973,028	30,300	2,003,328

Note 22: Function and Activity (extract)

(b) Income and expenses

Expenses

Recreation and Culture	1,131,078	30,300	1,161,378
Total expenses	6,346,370	30,300	6,376,670
Net result	1,421,312	(30,300)	1,391,012

(d) Total assets

Recreation and Culture	7,916,955	1,393,800	9,310,755
Total assets	147,002,604	1,393,800	148,396,404

Note 24: Rate Setting Statement Information (extract)

Depreciation	(1,973,028)	(30,300)	(2,003,328)
Non cash amounts excluded from operating activities	2,067,961	30,300	2,098,261



Auditor General

INDEPENDENT AUDITOR'S REPORT 2022 Shire of Broomehill-Tambellup

To the Councillors of the Shire of Broomehill-Tambellup

Opinion

I have audited the financial report of the Shire of Broomehill-Tambellup (Shire) which comprises:

- the Statement of Financial Position at 30 June 2022, the Statement of Comprehensive Income by Nature or Type, Statement of Changes in Equity, and Statement of Cash Flows and Rate Setting Statement for the year then ended
- Notes comprising a summary of significant accounting policies and other explanatory information.

In my opinion, the financial report is:

- based on proper accounts and records
- presents fairly, in all material respects, the results of the operations of the Shire for the year ended 30 June 2022 and its financial position at the end of that period
- in accordance with the *Local Government Act 1995* (the Act) and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards.

Basis for opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial report section below.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of Matter – Restatement of comparative balances

I draw attention to Note 29 to the financial report which states that the amounts reported in the previously issued 30 June 2021 financial report have been restated and disclosed as comparatives in this financial report. My opinion is not modified in respect of this matter

Other information

The Chief Executive Officer (CEO) is responsible for the preparation and the Council for overseeing the other information. The other information is the information in the entity's annual report for the year ended 30 June 2022, but not the financial report and my auditor's report.

My opinion on the financial report does not cover the other information and, accordingly, I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I did not receive the other information prior to the date of this auditor's report. When I do receive it, I will read it and if I conclude that there is a material misstatement in this information, I am required to communicate the matter to the CEO and Council and request them to correct the misstated information. If the misstated information is not corrected, I may need to retract this auditor's report and re-issue an amended report.

Responsibilities of the Chief Executive Officer and Council for the financial report

The Chief Executive Officer of the Shire is responsible for:

- preparation and fair presentation of the financial report in accordance with the requirements of the Act, the Regulations and Australian Accounting Standards
- managing internal control as required by the CEO to ensure the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the CEO is responsible for:

- assessing the Shire's ability to continue as a going concern
- disclosing, as applicable, matters related to going concern
- using the going concern basis of accounting unless the State Government has made decisions affecting the continued existence of the Shire.

The Council is responsible for overseeing the Shire's financial reporting process.

Auditor's responsibilities for the audit of the financial report

As required by the *Auditor General Act 2006*, my responsibility is to express an opinion on the financial report. The objectives of my audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.

A further description of my responsibilities for the audit of the financial report is located on the Auditing and Assurance Standards Board website. This description forms part of my auditor's report and can be found at https://www.auasb.gov.au/auditors_responsibilities/ar4.pdf.

My independence and quality control relating to the report on the financial report

I have complied with the independence requirements of the *Auditor General Act 2006* and the relevant ethical requirements relating to assurance engagements. In accordance with ASQC 1 *Quality Control for Firms that Perform Audits and Reviews of Financial Reports and Other Financial Information, and Other Assurance Engagements*, the Office of the Auditor General maintains a comprehensive system of quality control including documented policies and

procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

Matters relating to the electronic publication of the audited financial report

This auditor's report relates to the financial report of the Shire of Broomehill-Tambellup for the year ended 30 June 2022 included in the annual report on the Shire's website. The Shire's management is responsible for the integrity of the Shire's website. This audit does not provide assurance on the integrity of the Shire's website. The auditor's report refers only to the financial report. It does not provide an opinion on any other information which may have been hyperlinked to/from the annual report. If users of the financial report are concerned with the inherent risks arising from publication on a website, they are advised to contact the Shire to confirm the information contained in the website version.

A handwritten signature in black ink, appearing to read 'NRaniga'.

Nayna Raniga
Acting Senior Director Financial Audit
Delegate of the Auditor General for Western Australia
Perth, Western Australia
3 April 2023

Tambellup Office 46-48 Norrish St, Tambellup 6320
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MINUTES

Bush Fire Advisory Committee

22 March 2023

**Minutes of the Bush Fire Advisory Committee Meeting
held at the Tambellup Community Pavillion on 22 March 2023**

TABLE OF CONTENTS

1.	OPENING	1
2.	ATTENDANCE & APOLOGIES	1
3.	CONFIRMATION OF PREVIOUS MEETING MINUTES	1
3.1	CONFIRMATION OF MINUTES OF MEETING HELD 13 OCTOBER 2022	1
4.	BUSINESS ARISING FROM PREVIOUS MINUTES	1
5.	REPORTS	2
5.1	BRIGADE REPORTS	2
5.2	CHIEF BUSH FIRE CONTROL OFFICER REPORT	3
5.3	COMMUNITY EMERGENCY SERVICES MANAGER REPORT	3
5.4	DEPARTMENT OF FIRE & EMERGENCY SERVICES REPORT	4
5.5	CHIEF EXECUTIVE OFFICERS REPORT	4
5.6	RANGER REPORT	4
6.	MATTERS FOR DECISION	6
6.1	ENDORSEMENT OF BRIGADE FIRE CONTROL OFFICERS AND FIRE WEATHER OFFICERS	6
7.	MATTERS FOR DISCUSSION/INFORMATION	7
7.1	SIGN AT BROOMEHILL CENTRAL BRIGADE FIRE STATION	7
7.2	FIRE BREAK ORDER CHANGES / INCLUSIONS	8
7.3	BUSH FIRE BRIGADE LOCAL LAW	11
7.4	MINIMUM TRAINING REQUIREMENTS – PROPOSED CHANGES TO COUNCIL POLICY	12
8.	GENERAL BUSINESS	13
8.1	PROTECTIVE BURNING OF REFUSE SITE AREAS – KIM OLIVER	13
8.2	BRIGADE MEMBERSHIP UPDATES – CINDY PEARCE	13
8.3	BUSH FIRE MITIGATION PROGRAM UPDATE – EMILEE PEET	13
8.4	BROOMEHILL REFUSE SITE FIRE – DECEMBER 2022	13
8.5	DFES FINANCIAL CONTRIBUTION TO SHIRE FIRE CONTROL	13
9.	NEXT MEETING AND CLOSURE	13

This document is available in other formats on request for people with a disability.

1. OPENING

The Committee Chair, Cr White, declared the meeting open at 6.03pm.

2. ATTENDANCE & APOLOGIES

Attendance:

Cr Michael White	(Committee Chair) Shire President
Kim Oliver	Chief Bush Fire Control Officer
Michael Altus	Deputy Chief Bush Fire Control Officer
Rhys Brown	Deputy Chief Bush Fire Control Officer
Craig Dewar	Fire Control Officer - Broomehill East
Brant Dennis	Fire Control Officer - Broomehill West
Andrew Webster	Fire Control Officer - Broomehill Central
Al Clarke	Fire Control Officer - Tambellup East
Nick Lockyer	Fire Control Officer - Tambellup West
Laurie Hull	Fire Control Officer - VFES Unit Tambellup

Observers:

Anthony Middleton	Chief Executive Officer
Cindy Pearce	Community Emergency Services Manager
Stephanie Swain	Senior Ranger
Emelee Peet	Bush Fire Risk Coordinator
Jed Herbert	Tambellup West Brigade
Wes Bailye	DFES Area Officer Great Southern

Apologies:

Nil.

3. CONFIRMATION OF PREVIOUS MEETING MINUTES

3.1 CONFIRMATION OF MINUTES OF MEETING HELD 13 OCTOBER 2022

OFFICER RECOMMENDATION/COMMITTEE DECISION:

Moved Laurie Hull, seconded Nick Lockyer that the minutes of the Bush Fire Advisory Committee Meeting held on 13 October 2022 be accepted as a true and correct record.

CARRIED

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

5. REPORTS

5.1 BRIGADE REPORTS

Broomehill Central Brigade – Andy Webster

- Has been a quiet season; and
- One (1) fire in a pine plantation and one (1) fire in the Broomehill Tip.

Broomehill East Brigade – Craig Dewar

- Meeting held 14 March 2023 at the Henry Jones building - seven (7) people attended;
- Two (2) fires for the season (as per Broomehill Central Brigade report above);
- Brigade is encouraging everyone to attend training courses; and
- Craig is standing down as Captain so thank you to everyone involved.

Tambellup West Brigade – Nick Lockyer

- Has been a quiet season – only Wellsteads Header fire; and
- Nick is standing down as Captain and Jed Herbert taking over.

Broomehill West Brigade – Brant Dennis

Season 2022/23 was very quiet. One permit was issued in November for protective burning.

We had 2 fires in BH West that required attendance. The first was on the 8th of December when a lightning strike from the previous night lit up a pine plantation on Tom and Ed Andersons Dunura property.

This presented a unique circumstance for me and others who had not previously had any experience with pine trees burning. The fire was well attended with great support from all Brigades. BH West had 18 units attend. The fire was supported with aircraft, and we feel that was an ineffective result which will be good knowledge for further fires in bush. The use of a bulldozer for an effective break was very effective and helped stop further bush from being burnt.

We had a backburn on the 11th of December to make the fire ground safe which was well attended and successful. A big thank you to Kim Oliver and all who attended the fire and monitoring that followed.

Our only other major fire was on the 22nd of December at Warralee, Andrew and Donna Woithe's farm. This fire was the result of a header failure and was quickly contained. This fire was also very well attended with 10 BH West units attending. Thank you to all who helped.

We had a mild Summer with only 2 harvest and movement of vehicle bans.

Thank you to all BH West radio holders for your efforts and to Brendon Boyle and Andrew Gibbons for operating our fast fills.

Brant Dennis

BH West Captain

Tambellup East Brigade – Al Clarke

- Two (2) permits were issued;
- Had two (2) pole top fires;
- Some units attended a fire in Cranbrook;
- A WhatsApp group has been set up for Tambellup East BFB; and
- We are looking at using our cash reserves to purchase radios.

5.2 CHIEF BUSH FIRE CONTROL OFFICER REPORT

October 2022 – March 2023

The season for the brigade started off with a protective burn around the Broomehill Primary school. It all went well and was good to meet and work with a few of the Broomehill brigade.

Having 4 fires in the Broomehill area in December had me thinking it was going to be an extremely busy fire season, but it has turned out quite the opposite. A total of 8 fires have been attended by brigade members, 2 of which were harvester fires, 2 pole top, 1 lightening in a pine plantation, 1 in Broomehill rubbish tip and 2 small fires.

The fire at Anderson/Woithes in the pine plantation threw in a few challenges that we hadn't experienced before. This was a good chance to use the water bombers to slow the spread of the fire enabling us to put a break in with the bulldozer. It was great to receive an email from the Forest Products Commission team complimenting us on the job that was done, a credit to Brant and all that helped over the 3 days. A job well done.

Another out of the ordinary fire was experienced a couple of days before Christmas with the Broomehill rubbish tip going up in smoke. The decision was made to cover the burning material with the spoil from the hole using a bulldozer. Thanks to Craig, Andy and those involved for your prompt response in getting things under control.

The new Fire Danger Rating System hasn't created too many headaches, although we have had very mild weather and haven't had to use it all that often. Next year we need to use the CSIRO calculator instead of using it and the McArthur, so we are all on the same page.

A few of us meet with the Flat Rocks wind farm in early December along with the Kojonup chiefs to review and update their fire plan so they could submit it to council.

The 2 farmers that have not been complying to conditions of permits, were contacted and received an email explaining the restrictions the brigade has put in place for them to adhere to.

Thanks to all that have attended training courses and a big thankyou to everyone for your support and attendance at fires throughout the season, particularly Cindy, Michael and Rhys for your help. I look forward to working with you all over the next twelve months.

CBFCO

Kim Oliver

5.3 COMMUNITY EMERGENCY SERVICES MANAGER REPORT

Training:

- A FCO Course is scheduled for Friday morning 28 April to be held in Katanning at the Community Room (old shire office) if you haven't yet completed the training or you're requiring an update as per the Shires SOP please let me know ASAP. Rural Fire

Awareness Training needs to be scheduled in over the winter period, with dates to be scheduled shortly.

Membership:

- Brigade Membership Lists were distributed a number of weeks ago to FCOs so updates can be completed. Please get them back to me ASAP.

5.4 DEPARTMENT OF FIRE & EMERGENCY SERVICES REPORT

Laurie Hull – Tambellup VFES

- Quiet around town;
- The unit has assisted other fires from the five (5) brigades;
- Attended water bombing course. The takeaway point is that it is good to have a scribe to assist record keeping for water bomber activity.

Area Officer Wes Bailye– Report

- Has been providing flood assistance in the Eastern States and Fitzroy Crossing;
- There have been a couple of fires of note around Ravensthorpe;
- Suggested two (23) proposed burns for Tambellup (next door to Mick Trezona and east of the CBH bin); and
- Has just ran a successful sectors commander course.

5.5 CHIEF EXECUTIVE OFFICERS REPORT

Anthony introduced Emelee Peet, Bush Fire Risk Coordinator and gave a run-down of her role at the Shire and the proposed Bush Fire Risk Management plan that will be produced, with the Committee members input and assistance.

5.6 RANGER REPORT

Total number of properties within the town site of Tambellup and Broomehill for the 2022/2023 season that were sent compliance orders – **51**

Total number of properties that voluntarily complied within the timeframe allocated to them – **35**

Total number of properties still yet to comply – **2** (Recently issued compliance orders after regrowth over December)

Total number of properties that failed to comply and works have been completed by council – **14 (This is also the infringement amount issued to land owners)**

This year is noted to have a much higher rate of non-compliance in the community, with the total number of compliance orders sent for the 2021-2022 fire season being 32 for both Broomehill and Tambellup town sites.

This is largely due to the fact of larger blocks on the outskirts of Broomehill yet within the gazetted town site boundary being owned by non-locals who may have arranged a contractor to complete the work in September/October and have not realised the property has re-grown after initial slashing with the late wet season in 2022.

The late wet season has posed challenges to compliance as everything was still wet and boggy in November, which prevented land owners placing tractors with slasher attachments into their paddocks.

Many of the 'out of town' landowners have been encouraged to seek opportunities to have sheep placed on their land for grazing for the upcoming fire season in 2022/2024 to prevent the issue from reoccurring. I have started creating a contact list of farmers who are happy to place their sheep onto land for grazing and be contacted by land owners to discuss arrangements privately. **(Please feel free to add yourself onto this list if you also have sheep and are happy to relocate them for grazing)**

Hoping that next year will not see as high of a non-compliance rate.

As this is my first Fire season for the Broomehill-Tambellup Shire, I have started my enforcement method with a clean slate. All properties that were sent a compliance order this year are recorded onto a spreadsheet. Any properties that are identified to be non-compliant again next season (and owner details are still the same) will receive an immediate infringement rather than a compliance order, as they had been reminded of their legal obligations the season prior.

Shire road verges were also noted to be very high and thick in the southern end of Broomehill particularly around McGuire, Nelson and Spencer roads. This matter was referred to the depot who advised they had not sprayed those verges in 2022 due to budget limitations. I have recommended that these verges be considered in the spray schedule for next season. The majority of the thick verges on Nelson road were removed with machinery in December 2022.

6. MATTERS FOR DECISION

6.1 ENDORSEMENT OF BRIGADE FIRE CONTROL OFFICERS AND FIRE WEATHER OFFICERS

The Committee is required to endorse the appointment of Brigade Fire Control Officers and Fire Weather Officers for the 2023/2024 bushfire season.

Fire Control Officers and Fire Weather Officers for the Shire of Broomehill-Tambellup are appointed on an annual basis, in accordance with Section 38 of the *Bush Fires Act 1954*. The Chief and Deputy Chief Bush Fire Control Officers are appointed by the Bush Fire Advisory Committee for a two year term. This will next be required for the 2024/2025 fire season. Brigade Fire Control Officers are nominated by the respective Brigade annually. In 2022 All FCO's were appointed as Fire Weather Officers for the first time. Under the new process all FCO's are gazetted as Fire Weather Officers so they are able to approve permits under a HIGH FDR after consultation with the Chief Bush Fire Control Officer.

The Department of Fire and Emergency Services has requested that the Community Emergency Services Manager be appointed as a Fire Control Officer. This assists brigades with on ground operations, administration and compliance.

'Council Policy 6.2 Appointment of Bush Fire Control Officer sets out the requirements for a person to be appointed as FCO. The Councils endorsement of these appointments is required.

OFFICER RECOMMENDATION/COMMITTEE DECISION

The meeting resolved as follows:

That it be recommended to the Council that the following appointments be made for the 2023/2024 year:

Fire Control Officers:

Broomehill East Brigade -	Josh Holmes
Broomehill West Brigade -	Brant Dennis
Broomehill Central Brigade -	Andrew Webster
Tambellup East Brigade -	Chris Rumble
Tambellup West Brigade -	Jedd Herbert
Tambellup Volunteer Fire & Emergency Service –	Laurie Hull
Ranger -	Stephanie Swain
CESM -	Cindy Pearce

Fire Weather Officers:

Broomehill East Brigade -	Josh Holmes
Broomehill West Brigade -	Brant Dennis
Broomehill Central Brigade -	Andrew Webster
Tambellup East Brigade -	Chris Rumble
Tambellup West Brigade -	Jedd Herbert
Chief Bush Fire Control Officer -	Kim Oliver
Deputy Chief Bush Fire Control Officer -	Michael Altus
Deputy Chief Bush Fire Control Officer -	Rhys Brown

Attachment 5.1.1 Policy No. 6.2 - Appointment of Bush Fire Control Officers

7. MATTERS FOR DISCUSSION/INFORMATION

7.1 SIGN AT BROOMEHILL CENTRAL BRIGADE FIRE STATION

BH Central Brigade members have asked if a sign can be erected in the front garden of the Broomehill Central Bush Fire Station similar to the signage that is in place near Kendenup on the Albany Hwy and at other locations across the State.

PROHIBITED BURNING SEASON
NO FIRES

RESTRICTED BURNING SEASON
PERMITS REQUIRED

The signage would be changed at the commencement of each period, with the signage being removed from its frame during the open burning season. Having this signage in place will ensure the community and travellers are aware of burning restrictions for the shire.

As we are all aware burning can currently be conducted after 6pm and out by 11pm on days of Moderate during the Prohibited Burning Period if heaps are less than 1 cubic metre (which we don't advertise widely). Having the signage in place will also assist in educating the local community and travellers.



**PROHIBITED BURNING
SEASON
NO FIRES**



**RESTRICTED BURNING
SEASON
PERMITS REQUIRED**

OFFICER RECOMMENDATION/COMMITTEE DECISION

The meeting resolved as follows:

That it be recommended to the Council that signage be installed at the Broomehill Fire Station and on the Tambellup Railway Reserve informing the community of the current fire season.

7.2 FIRE BREAK ORDER CHANGES / INCLUSIONS

- a) Submitted by BH Central – Water supply on site when slashing.
With the regrowth of grass over the summer period do we now include in the Fire Break Notice that all slashing of dried or dead vegetation requires a water supply to be available either as a fire unit or from a reticulated source and when would we set this procedure in place, eg do we include a date – being the 1 November, or a curing rate.

- b) Submitted by Chief Bush Fire Control Officer – Kim Oliver
Date Changes for the “Prohibited and Restricted Burning Period”.

Currently the commencement dates for the Restricted Burning Period are as follows:

- 19 September - 1 November
- 15 February – 15 April

Proposed new dates

- 1 October – 1 November
- 15 March – 15 April

Changing the current dates to the above proposed dates would bring the Shire in line with our neighbouring Shires. In the past no permits to burn have been issued in February as the weather is not favourable for burning. Starting the Restricted Burning Period later in the year from the 1 October will reduce the workload on the FCOs with permit issuing and allow agricultural burning activities to take place without a Permit when there is still green grass and moisture in the ground.

- c) Submitted by Chief Bush Fire Control Officer – Kim Oliver
Propose the addition of Boxing Day as a ‘Harvest Only Ban’.
- d) Submitted by CESM – Cindy Pearce
Reduce the fire hazard on rural properties close to town that have paddocks with 1 metre high grass though is outside of the Special Rural Area with limited or no stock and is not cropped. Currently under the *Bush Fire Act 1954* if an FCO believes a property is a fire hazard under Section 33 of the *Bush Fire Act 1954*, the shire has the authority to place a notice on the property owner to have the fire hazard reduced, similar to what occurred to the absentee landowners on Greenhills South Rd when Ian Cunningham was Chief. Having this incorporated in the Fire Break Notice gives that extra authority in the Rural areas when its required. Though we need to make sure it doesn’t impinge on cropping etc with the wording.
- e) Submitted by Chief Bush Fire Control Officer - Kim Oliver
That a Fire Unit or a reticulated water source connected to a hose is in attendance when the following activities are being carried out.
- Track raking
 - Stubble crunching
 - Slashing of blocks

- f) Submitted by CESM – Cindy Pearce
With the new updates to the Fire Danger Rating we can now include Moderate back into the Fire Break Notice as permits and burning can only be conducted under a Fire Danger Rating of Moderate.
- g) Submitted by CEO – Anthony Middleton
The Flat Rocks Wind Farm have requested a review of their fire break requirements around each turbine as contained within their approved “Bush Fire Management Plan” dated September 2022. The CEO recommends that the Fire Break Order is the best place to make these requirements. The current requirement is for a 60m radius break around each turbine, of grass maintained to less than 100mm.

Attachment 6.2.1 Shire of Broomehill-Tambellup 2022-2023 Information Brochure and Fire Break Order

OFFICER RECOMMENDATION/COMMITTEE DECISION

Moved Al Clark, seconded Craig Dewar that it be recommended to the Council that the Fire Break Order be amended as follows:

- a) On page 13, section 8, delete:
*“OPERATIONS OF CHAFF CUTTING PLANTS
(Regulation 39)
During the Restricted and Prohibited Burning Times, a fire extinguisher together with a container holding no less than 400 litres of water must be provided at the site where any chaff cutting plant is operating. A Brigade Fire Control Officer may make any other conditions which must be carried out by the operator.”*
- And replace with:
*“FIRE UNIT ON SITE
That a Fire Unit of a minimum of 400 litres or a reticulated water source connected to a hose is in attendance when the following activities are being carried out:*
- *Track raking*
 - *Stubble crunching*
 - *Slashing of blocks”*
- b) The dates for the Prohibited and Restricted Burning Period be changed from:
- *19 September - 1 November*
 - *15 February – 15 April*
- New dates to be as follows:
- *1 October – 1 November*
 - *15 March – 15 April*
- c) The addition of Boxing Day as a ‘Harvest Only Ban’;
- d) Insert the following as a new point 3.4 of part one on page 7:
“If the CEO in conjunction with the local Fire Control Officer deem any land zoned farming to be an additional fire hazard to the regulations under 3.1 – “Land Zoned Farming, Homestead, Buildings, Haystacks, Bulk Fuel Drums and Liquid Petroleum” a Section 33 notice will be issued.”
- e) On page 12, section 2, delete:
“3. The fire may not be lit on a Sunday or public holiday”
- f) Renumber the point on page 12, section 2, as a), b), c) and i), ii) and iii) etc for ease of understanding;

- g) Changes be made to incorporate the updates to the Fire Danger Rating system as permits and burning can only be conducted under a Fire Danger Rating of Moderate; and
- h) Add in a new section in 'Part One – Fire Break Order' being the fire prevention requirement for all wind turbines in the Shire, as follows:

“Wind Turbine Firebreaks

The fire break requirements for all wind turbines in the Shire of Broomehill-Tambellup is in accordance with the individual Bush Fire Management Plan, as approved at the time of development approval, unless expressly amended by the Council.”

CARRIED UNANIMOUSLY

7.3 BUSH FIRE BRIGADE LOCAL LAW

Local Governments that establish Bush Fire Brigades are required also to adopt an associated Bush Fire Brigades Local Law – ref Section 41(1) of the *Bush Fire Act 1954*. Independent legal advice from WALGA and DFES confirms the same, with the following relevant consequences if a Bush Fire Local Law is not adopted;

- Bush Fire Brigade membership under section 41 *Bush Fire Act 1954* is likely to be invalid
- Duties of Bush Fire Brigades Officers under section 43 *Bush Fire Act 1954* is likely to be invalid
- The powers of BFB Officers relevant to preventing, controlling and extinguishing a bush fire under section 44 *Bush Fire Act 1954* is likely to be invalid.

The attached Local Law for Bush Fire Brigades which meets the legal requirements by Local Government to support Bush Fire Brigade members, was adopted in 2020 and gazetted 5 March 2021.

Attachment 6.3.1 Shire of Broomehill-Tambellup Bush Fire Brigades Local Law 2020

This information was noted by the Committee.

7.4 MINIMUM TRAINING REQUIREMENTS – PROPOSED CHANGES TO COUNCIL POLICY

Please find attached a draft Shire Council agenda item proposing changes to the Council Policy to include a minimum training requirement for all active bush fire volunteers.

Before this agenda item is presented to the Council, the CEO would like the Committee's comments and feedback to be incorporated.

Attachment 5.2.1 Draft Shire Council Agenda Item 10.1

This information was noted by the Committee who were in agreement of the proposed changes.

The Committee discussed the merits of online versus in-person training and it was resolved that in-person training is preferred, however, on occasion due to timelines and compliance online may be necessary.

8. GENERAL BUSINESS

8.1 PROTECTIVE BURNING OF REFUSE SITE AREAS – KIM OLIVER

The meeting resolved to wait until the production of the Bush Fire Risk Management Plan prior to undertaking protective burns at the refuse sites as funding may be available to assist and/or other higher priority areas identified.

8.2 BRIGADE MEMBERSHIP UPDATES – CINDY PEARCE

Please return membership update requests to Cindy Pearce as soon as possible.

8.3 BUSH FIRE MITIGATION PROGRAM UPDATE – EMILEE PEET

Covered in item 4.5.

8.4 BROOMEHILL REFUSE SITE FIRE – DECEMBER 2022

The Broomehill East Brigade raised a question regarding the issuing of breathing apparatus for brigade members.

The CESM advised that Farmer Response Bush Fire Brigades cannot be issued with breathing apparatus (as it does not fit the purpose of the brigade, level of training, etc) and that VFRS Katanning should have been called for this incident.

8.5 DFES FINANCIAL CONTRIBUTION TO SHIRE FIRE CONTROL

The Broomehill East Brigade raised a question regarding when is the Shire financially responsible for contractors used in fire fighting and when is the DFES financially responsible for contractors used in fire fighting?

The CESM advised that if the Shire does not have the plant resources (e.g. Dozer), ring the CESM who will contact the DFES Area Officer. If approved, DFES will then fund the contractor.

9. NEXT MEETING AND CLOSURE

The next meeting is scheduled for October 2023, with the date to be confirmed.

There being no further business to discuss, the Chair, CR White, declared the meeting closed at 8.17pm.