

# SHIRE OF BROOMEHILL – TAMBELLUP

Minutes of an Ordinary Meeting of the Council of the Shire of Broomehill-Tambellup held in the Tambellup Council Chambers on Thursday 20<sup>th</sup> May 2010 commencing at 4.00pm.

## 1. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

<b>Present:</b>	Cr BG Webster	President
	Cr KW Crosby	Deputy President
	Cr MJ Bowman	
	Cr GM Sheridan	
	Cr MR Turner	
	Cr M Sadler	
	Cr SJF Thompson	
	Cr EK Schlueter	
	Cr DCN Kempin	
	JM Trezona	Chief Executive Officer
	VN Webster	Acting Manager Administration & Customer Services
	GC Brigg	Manager of Works
	KP O'Neill	Finance Officer

**Apologies:** Nil

**Leave of Absence:**  
Nil

## 2. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The President welcomed Councillors and staff and declared the meeting open at 4.00pm.

## 3. RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

## 4. PUBLIC QUESTION TIME

No members of the public were present.

## 5. APPLICATION FOR LEAVE OF ABSENCE

Nil

## 6. DECLARATION OF INTEREST

Cr GM Sheridan declared a Financial Interest in Item 10.5.

Cr MR Turner declared a Financial Interest in Item 10.7.

## 7. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Council received a petition from the younger community members of Broomehill regarding the installation of a "Fun Box" at the Broomehill Skate Park.

**8. CONFIRMATION OF PREVIOUS MEETING MINUTES**

8.1 ORDINARY MEETING OF COUNCIL MINUTES 15 APRIL 2010

***100501***

*Moved Cr Bowman, seconded Cr Kempin*

*“That the minutes of the Ordinary Meeting of Council held on the 15<sup>th</sup> April 2010 be confirmed as a true and accurate record of proceedings.”*

***CARRIED 9/0***

**9. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

**10. MATTERS FOR DECISION**

**10.1 FINANCIAL STATEMENTS FOR APRIL 2010**


---

<b>Program:</b>	<b>Other Property and Services</b>	
<b>Attachment:</b>	<b>Monthly Financial Statements for April 2010</b>	
<b>File Ref:</b>	<b>Nil</b>	
<b>Author:</b>	<b>KP O’Neill</b>	<b>Finance Officer</b>
<b>Date:</b>	<b>12<sup>th</sup> May 2010</b>	
<b>Disclosure of Interest:</b>	<b>Nil</b>	

---

**Summary:** Attached are the monthly financial statements for April 2010.

**Background:** Section 6.4 of the Local Government Act 1995 and Financial Management Regulation 34 state that a monthly statement of financial activity, reporting on the revenue and expenditure for that month, is to be prepared and presented at an ordinary meeting of Council within 2 months after the end of the month to which the statement relates. The Regulations state the required content of the financial report.

**Comment:** Councillors will recall the financial workshop held with Ron Back prior to the April Council meeting, where the content of our monthly financial report was discussed. The information presented in the report has been amended following this workshop.

For Councillors information:-

- The comments on page 1 of the report, and identified by roman numerals, are made in relation to the variances on the Statement of Financial Activity on page 9.
- The comments on page 2 of the report, and identified alphabetically, are made in relation to the variances on the Income Statement by Nature and Type on page 10.
- The comments on pages 3 through to 8 are notes relating to Operating and Capital items for Council information, which are reported on pages 18 through to 23.

It has been suggested that graphs be included in the report showing the actual monthly position against cumulative budget. It would not be beneficial to introduce the graphs into the reports at this late stage of the financial year. The graphs will be included from the commencement of the new financial year to report on our expected incomings and outgoings over the full year.

**Consultation:** Nil

**Statutory**

**Environment:** Local Government Act 1995 Section 6.4, Financial Management Regulation 34

**Policy Implications:** Nil

**Financial**

**Implications:** The report represents the financial position of the Council at the end of the previous month.

**Strategic**

**Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Council Resolution:** *100502*

*Moved Cr Kempin, seconded Cr Sadler*

*“That the Financial Report for the period ending 30<sup>th</sup> April 2010 be received.”*

**CARRIED 9/0**

**Reason For Change to  
Recommendation:**

**10.2 CREDITORS ACCOUNTS PAID APRIL 2010**


---

<b>Program:</b>	<b>Other Property and Services</b>	
<b>Attachment:</b>	<b>List of Payments for April 2010</b>	
<b>File Ref:</b>	<b>Nil</b>	
<b>Author:</b>	<b>KP O’Neill</b>	<b>Finance Officer</b>
<b>Date:</b>	<b>12<sup>th</sup> May 2010</b>	
<b>Disclosure of Interest:</b>	<b>Nil</b>	

---

**Summary:** Attached is a list of payments made from the Municipal and Trust Funds during April 2010.

**Background:** The Local Government Act 1995 – Financial Management Regulation 13 states that a list of accounts paid under delegated authority by the CEO is to be prepared each month, providing sufficient information to identify the transactions. The list is to be presented to the Council at the next ordinary meeting after the list is prepared.

**Comment:** SUMMARY

Municipal Fund	\$687,861.20
Trust Fund	\$23,511.35
Credit Cards	\$393.23
<u>TOTAL</u>	<u>\$307,831.92</u>

**Consultation:** Nil

**Statutory Environment:** Local Government Act 1995 – Financial Management Regulation 13

**Policy Implications:** Nil

**Financial Implications:** List of payments made during the previous month

**Strategic Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Council Resolution:** *100503*

*Moved Cr Turner, seconded Cr Sheridan*

*“That the list of Creditors accounts paid during April 2010, being:-*

- Municipal Fund cheques numbered 916 to 951 inclusive, electronic payments numbered EFT1151 to EFT1217 inclusive and totalling \$687,861.20;*
- Trust fund cheques numbered 146 to 155 inclusive totalling \$23,511.35; and*
- Credit card expenses totalling \$393.23;*

*be adopted.”*

**CARRIED 9/0**

---

**Reason For Change to  
Recommendation:**

**10.3 SHIRE REPRESENTATIVE ON WAADC COMMITTEE**


---

<b>Program:</b>	<b>ECONOMIC SERVICES</b>	
<b>Attachment:</b>	<b>Nil</b>	
<b>File Ref:</b>	<b>ADM0251</b>	
<b>Author:</b>	<b>JM Trezona</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>22 April 2010</b>	
<b>Disclosure of Interest:</b>	<b>Nil</b>	

---

**Summary:** WAADC - The Western Australian Agribusiness Development Centre Committee are requesting a Shire Representative on their committee.

**Background:** The Committee of WAADC held a Planning Meeting on the 16<sup>th</sup> March 2010 to discuss the future of the Agribusiness Centre located on Tambellup West Road. Crs Webster, Crosby and Schlueter, along with the CEO attended this meeting. As the Agribusiness Centre is now an asset of the community, the committee feels that it would benefit the Agribusiness Centre to have Council representation on this committee.

**Comment:** For Council consideration and discussion.

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** This issue has no financial implications for Council

**Strategic Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Officer Resolution:** *“That Council nominates Cr ..... to be Councils representative on the committee of the Western Australian Agribusiness Development Centre.”*

**Council Resolution:** **100504**

*Moved Cr Crosby, seconded Cr Kempin*

*“That Council nominates Cr Sadler to be Councils representative on the committee of the Western Australian Agribusiness Development Centre.”*

**CARRIED 9/0**

**Reason For Change to Recommendation:**

## 10.4 HIDDEN TREASURES OF THE GREAT SOUTHERN – REQUEST FOR FINANCIAL SUPPORT 2010-2011 AND 2011-2012 AND APPOINTMENT OF COUNCIL DELEGATE

---

<b>Program:</b>	Economic Services	
<b>Attachment:</b>	Copy of Letter requesting support, Chairperson’s Activities Report for 2009-2010, Financial Report	
<b>File Ref:</b>	ADM0136	
<b>Author:</b>	JM Trezona	Chief Executive Officer
<b>Date:</b>	22 <sup>nd</sup> April 2010	
<b>Disclosure of Interest:</b>	Nil	

---

**Summary:** Council to consider a request from the Hidden Treasures of the Great Southern Committee for financial support in 2010-2011 and 2011-2012 and to consider a delegate to represent Council on the Committee.

**Background:** The Hidden Treasures Committee have written to Council requesting consideration for financial support of \$2,500 annually for the next two financial years.

The Committee also request Council give consideration to appointing a delegate to the Committee, who can either be a Councillor or Community person.

**Comment:** The Hidden Treasures Committee is extremely proactive in promoting the Great Southern area and attracting visitors into our Shire.

Council’s annual assistance provides some surety to the Committee and enables them to plan for the longer term.

Council has previously (December 2009 ) appointed Di Holly and Kristy Boyle as its representatives on the committee with Cr Schlueter as proxy.

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** Provision to be made in the 2010-2011 and 2011-2012 budgets.

**Strategic Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority



**Council Resolution:**     **100505**

*Moved Cr Thompson, seconded Cr Schlueter*

*“That Council make provision in the 2010-2011 and 2011-2012 Annual Budgets for a contribution to the Hidden Treasures of the Great Southern of \$2,500 per year.”*

**CARRIED 8/1**

**Reason For Change to  
Recommendation:**

The Finance Officer KP O’Neill retired from the meeting at 4.15pm.

## 10.5 AMALGAMATION AND RE-SUBDIVISION OF LOTS 3, 3454, 4314 AND 6930 WARRENUP ROAD, BORDERDALE

<b>Program:</b>	<b>Planning</b>
<b>Attachment:</b>	<b>Copy of Subdivision Plan and Applicant Submission</b>
<b>File Ref:</b>	<b>S141915</b>
<b>Author:</b>	<b>Gray &amp; Lewis                      Landuse Planners</b>
<b>Date:</b>	<b>3<sup>rd</sup> May 2010</b>
<b>Disclosure of Interest:</b>	<b>Gray &amp; Lewis receive planning fees for advice to the Shire and therefore declare a Financial Interest – Section 5.65 of Local Government Act 1995. Cr Sheridan declared a Financial Interest in this matter as he is the land owner and left the meeting at 4.15pm.</b>

**Summary:** An application has been lodged with the Western Australian Planning Commission (WAPC) to amalgamate and re-subdivide Lots 3, 3454, 4314 and 6930 Warrenup Road, Borderdale.

The WAPC has referred the application to the Shire for recommendation and comment.

The report recommends that the Shire support the application and recommend that it be approved by the WAPC.

**Background:** The lots are zoned ‘Farming’ under the Shire of Tambellup Town Planning Scheme No 2.

An objective of the Farming zone is ‘to ensure the continuation of broad hectare farming as the principle landuse in the District and encouraging where appropriate the retention and expansion of agricultural activities’.

Clause 6.6.4 of the Scheme outlines provisions relating to subdivision and allows it where the lots are for farm adjustment and the erection of dwellings is restricted.

**Comment:** Description of Application  
The subdivision plan shows the existing and proposed lots. The application essentially amalgamates 4 existing lots and re-subdivides them into 2 larger lots shown as A and B.

A summary of the existing and proposed lot sizes are included below;

Existing Lot	Existing lot area	Proposed Lot	Proposed Lot area
4314	185.42ha	B	Forms part of Lot B - 260.4ha
3454	40.489ha	A	Forms part of Lot A – 271ha
6930	118.72ha	A & B	Northern portion forms part of Lot A (271ha) and southern portion forms part of Lot B (260.4ha)
3	165.43ha	A	Forms part of Lot A – 271ha

In support of the application, the applicant has lodged correspondence which is included as an attachment.

#### WAPC Policy DC 3.4

The Commission has a Policy applicable to rural land and has a general presumption against subdivision.

Notwithstanding the above, the Policy also sets out a number of circumstances where subdivision is not considered to be fragmentation of rural land or result in a loss of character.

The Policy allows for the realignment of lot boundaries for farming purposes and / or for access to landlocked lots, with no increase in the number of lots.

#### Road Access

Existing Lot 4314 is the only lot that currently has direct frontage to a constructed road being Warrenup Road. All of the other existing lots are landlocked.

Under the proposed subdivision Lot B will have access to Warrenup Road. Proposed Lot A will have official frontage to existing unconstructed road reserves.

It is recommended that the WAPC be advised that the Shire has no intention of constructing any further road reserves in this area and that the applicant may consider providing proposed Lot A with an easement / access connection to Warrenup Road. In the event that proposed Lot A is sold in the future, any purchaser should be advised that no constructed road access is to be provided by the Shire.

#### Conclusion

It is recommended that the application be supported for the following reasons:

- The number of lots will be reduced as part of the application from four lots to two larger lots which will still be used for continued agriculture.
- The average lot size for the subdivision area based on existing cadastra is 127.5ha. The average lot size after amalgamation / re-subdivision is 265.7ha.
- The new boundaries appear to better relate to the land and the applicant has indicated that they also relate to farm practices.
- The application does not conflict with the Shire's Scheme objectives as it will allow for continued agricultural use.

Accordingly it is recommended that Council support the application.

#### **Consultation:**

The WAPC has referred the application to Water Corporation, Western Power, Department for Industry and Resources, Department for Water and Department of Conservation and Environment.

#### **Statutory**

#### **Environment:**

Shire of Tambellup Town Planning Scheme No 2.

**Policy Implications:** Nil. Council should note that the WAPC is undertaking a review of State Planning Policy 2.5 relating to rural land and Development Control Policy 3.4 relating to subdivision of rural land. Gray & Lewis will endeavour to keep the Shire informed when the review progresses.

**Financial Implications:** This issue has no financial implications for Council

**Strategic Implications:** The Shire's Plan does not impact on this application.

**Voting Requirements:** Simple Majority

**Council Resolution:** *100506*

*Moved Cr Crosby, seconded Cr Bowman*

*“That Council advise the Western Australian Planning Commission that:*

- 1. It recommends approval of the application (WAPC 141915) for amalgamation and re-subdivision of Lots 3, 3454, 4314 and 6930 Warrenup Road, Borderdale subject to the following condition;*
  - i. The owner(s) provide a written undertaking to the Shire confirming that they will advise any prospective purchaser that Lot A does not have constructed road access and that the Shire has no plans to construct any further roads in the area.*
  - ii. Proposed Lot A appears to have access to unconstructed road reserves and the Shire seeks to advise that it has no plans or future intentions to construct the unconstructed roads. It is recommended that WAPC encourage the owner/applicant to consider providing an access/easement connection between Lot A and Warrenup Road. This would provide access to a constructed road in the event that Lot A is sold in the future.”*

*CARRIED 8/0*

**Reason For Change to Recommendation:**

Cr Sheridan returned to the meeting at 4.16pm.

**10.6 A6087 PLANNING LOT 395 CHILLICUP ROAD, BROOMEHILL**


---

<b>Program:</b>	<b>Economic Services</b>
<b>Attachment:</b>	<b>Block Plan</b>
<b>File Ref:</b>	<b>A6087</b>
<b>Author:</b>	<b>D Baxter</b> <b>Building Surveyor</b>
<b>Date:</b>	<b>4<sup>th</sup> May 2010</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

---

**Summary:** Mr Neil Tears is applying to Council to have approval to construct a 270m<sup>2</sup> residence and garage at Lot 394 Chillicup Road, Broomehill Village.

**Background:** Mr Tears has supplied a block plan and plans for this property.

**Comment:** Mr Tears is the builder for this project.

**Consultation:** All documentation has been supplied by the builder for the planning application to proceed.

**Statutory Environment:** There will be no environmental impact to this location as it complies with the standards of Residential Development.

**Policy Implications:** The Shire of Broomehill Town Planning Scheme No 1 requires that Council give planning permission for any development that is to be undertaken in the Rural Residential Zones within the Shire.

**Financial Implications:** This issue has no financial implications for Council

**Strategic Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Council Resolution:** *100507*

*Moved Cr Schlueter, seconded Cr Kempin*

*“That Council:*

- 1. Grants Planning Approval to Mr Neil Tears to construct a 270m<sup>2</sup> residence and garage at Lot 394 Chillicup Road, Broomehill Village.*
- 2. That the residence and garage be constructed in keeping with the approved drawing that will be issued for this project once the application has been approved.*
- 3. That Mr Neil Tears only uses this structure as a residence and for residential purposes.”*

*CARRIED 9/0*

**Reason For Change to Recommendation:**

## 10.7 PLANNING APPLICATION – LOT 397 CHILLICUP ROAD BROOMEHILL

---

<b>Program:</b>	<b>Planning</b>
<b>Attachment:</b>	<b>Site Plan</b>
<b>File Ref:</b>	<b>A6090</b>
<b>Author:</b>	<b>Gray &amp; Lewis                      Landuse Planners</b>
<b>Date:</b>	<b>12<sup>th</sup> May 2010</b>
<b>Disclosure of Interest:</b>	<b>Gray &amp; Lewis receive planning fees for advice to the Shire therefore declare a Financial Interest – Section 5.65 of <i>Local Government Act 1995</i>. Cr Turner declared a Financial Interest in this matter as she is the land owner and left the meeting at 4.20pm.</b>

---

**Summary:** An application has been lodged for construction of a dam on Lot 397 Chillicup Road, Broomehill.

This report recommends that the dam be conditionally approved.

**Background:** The subject property is zoned ‘Rural Residential’ under the Shire of Broomehill Town Planning Scheme No 1 (‘the Scheme’).

**Comment:** Under Clause 5.5 of the Scheme the setbacks applied to development in the Rural Residential zone are 15m front, and 10m side and rear.

The owner proposes to locate a dam on Lot 397 with a 6 metre front setback (in lieu of 15 metres) and side setback of 10 metres. The setbacks have been assuming the north point on the map is correct, as the applicant has not shown the road location.

Council has discretion to vary setbacks under Clause 5.2.2 of the Scheme however Council must be satisfied that:

- (a) approval of the proposed development would be consistent with the orderly and proper planning of the locality and the preservation of amenities of the locality;
- (b) the non compliance will not have any adverse effect upon the occupiers or users of the development or the inhabitants of the locality or upon the likely future development of the locality.

Gray & Lewis has examined aerial photography for this area (not up to date), and a number of the lots contain dams with varying setbacks.

The proposed dam on Lot 397 Chillicup Road is supported as it will provide water supply for general lot maintenance, and is consistent with established development in the area as the majority of surrounding lots have already been developed with dams.

Although a setback variation is proposed it is not considered that it will have any adverse impact as dams visible on properties in the area likely contribute towards the rural character of the locality.

If Council has any reservations regarding the view of the dam from the street, then an additional condition can be imposed to require installation of tree planting along a portion of the Chillicup Road frontage.

**Consultation:** No consultation has been undertaken in regards to this application. As a variation is proposed Council has discretion to advertise the application if it wishes to seek broad public comment.

**Statutory**

**Environment:** The proposed dam requires planning approval under the Shires Scheme as;

- Clause 5.1.1 of the Scheme requires all development to have planning consent unless it is exempted in Clause 5.1.2.
- Clause 5.1.2 lists examples of development which are exempt from planning approval and dams are not listed as being exempt.
- There are specific provisions in the Scheme pertaining to the ‘Rural Residential’ zone under Clause 5.12. Clause 5.12.5 (b) requires planning approval for all development in the Rural Residential zone, including a single house.

**Policy Implications:** Nil

**Financial**

**Implications:** The Shire pays planning fees to Gray & Lewis for planning advice.

**Strategic**

**Implications:** Nil

**Voting Requirements:** Simple Majority

**Council Resolution:** *100508*

*Moved Cr Thompson, seconded Cr Sheridan*

*“That Council;*

*1. Approve the application for a dam lodged by Melanie Turner on Lot 397 Chillicup Road, Broomehill subject to the following condition;*

*(i) The dam is to be constructed in a manner to prevent any possible seepage onto an adjoining road or property.”*

*CARRIED 8/0*

**Reason For Change to Recommendation:**

Cr Turner returned to the meeting at 4.23pm.

## 10.8 PLANNING APPLICATION – LOT 391 CHILLICUP ROAD BROOMEHILL

---

<b>Program:</b>	<b>Planning</b>
<b>Attachment:</b>	<b>Site Plan</b>
<b>File Ref:</b>	<b>A6072</b>
<b>Author:</b>	<b>Gray &amp; Lewis                      Landuse Planners</b>
<b>Date:</b>	<b>12<sup>th</sup> May 2010</b>
<b>Disclosure of Interest:</b>	<b>Gray &amp; Lewis receive planning fees for advice to the Shire therefore declare a Financial Interest – Section 5.65 of <i>Local Government Act 1995</i>. Cr Turner declared a proximity interest in this matter as she is a land owner adjoining to Lot 391 Chillicup Road and left the meeting at 4.24pm.</b>

---

**Summary:** An application has been lodged for construction of a dam on Lot 391 Chillicup Road, Broomehill.

This report recommends that the dam be conditionally approved.

**Background:** The subject property is zoned ‘Rural Residential’ under the Shire of Broomehill Town Planning Scheme no 1 (‘the Scheme’).

**Comment:** Under Clause 5.5 of the Scheme the setbacks applied to development in the Rural Residential zone are 15m front, and 10m side and rear.

The owner proposes to locate a dam on Lot 391 24 metres from Chillicup Road, and 27 metres from the road reserve to the south.

Lot 391 Chillicup Road is located within the streetblock generally bound by Nelson Street to the north, Spencer Road to the west, and Chillicup Road to the east.

Gray & Lewis has examined aerial photography for this area (not up to date), and all of the lots contain a dam with the exception of Lot 391 and possibly Lot 389.

The proposed dam on Lot 391 Chillicup Road is supported as it will provide water supply for general lot maintenance, and is consistent with established development in the area as the majority of surrounding lots have already been developed with dams.

**Consultation:** No consultation has been undertaken in regards to this application.

**Statutory Environment:** The proposed dam requires planning approval under the Shires Scheme as;

- Clause 5.1.1 of the Scheme requires all development to have planning consent unless it is exempted in Clause 5.1.2.
- Clause 5.1.2 lists examples of development which are exempt from planning approval and dams are not listed as being exempt.
- There are specific provisions in the Scheme pertaining to the ‘Rural Residential’ zone under Clause 5.12. Clause 5.12.5 (b) requires planning approval for all development in the Rural Residential zone, including a single house.



**Policy Implications:** Nil

**Financial Implications:** The Shire pays planning fees to Gray & Lewis for planning advice.

**Strategic Implications:** Nil.

**Voting Requirements:** Simple Majority

**Council Resolution:** *100509*

*Moved Cr Schlueter, seconded Cr Thompson*

*“That Council;*

*1. Approve the application for a dam lodged by Michael Murray on Lot 391 Chillicup Road, Broomehill subject to the following conditions;*

*(i) The dam is to be constructed in a manner to prevent any possible seepage onto an adjoining road or property.”*

*CARRIED 8/0*

**Reason For Change to Recommendation:**

Cr Turner returned to the meeting at 4.25pm.



**Voting Requirements:** Simple Majority

**Committee Resolution:** *‘That the Committee recommends to Council the attached Building Maintenance Schedule be included as the basis for the Building Maintenance Budget for the 2010-2011 draft budget document.’*

**Council Resolution:** **100510**

*Moved Cr Kempin, seconded Cr Schlueter*

*“That the Committee recommends to Council the attached Building Maintenance Schedule as amended be included as the basis for the Building Maintenance Budget for the 2010-2011 draft budget document.”*

**CARRIED 9/0**

**Reason For Change to Recommendation:**

---

**10.10 BUILDING COMMITTEE - TAMBELLUP PAVILION REDEVELOPMENT**


---

<b>Program:</b>	<b>Recreation and Culture</b>		
<b>Attachment:</b>	<b>Nil</b>		
<b>File Ref:</b>	<b>ADM0019</b>		
<b>Author:</b>	<b>JP Bentley</b>	<b>Manager</b>	<b>Administrative and Customer Services</b>
<b>Date:</b>	<b>29<sup>th</sup> April 2010</b>		
<b>Disclosure of Interest:</b>	<b>Nil</b>		

---

**Summary:** To consider matters related to the redevelopment of the Tambellup Pavilion.

**Background:** Council, as part of the Royalties for Regions Program (R4R) is undertaking a redevelopment of the Tambellup Pavilion including the change rooms, kitchen and the toilets and patron areas.

Due to the deferral of the funding through the R4R program and the requirement for the Council to now provide a Five Year Forward Capital Works Program, the works are unlikely to take place until later in the 2010-2011 financial year (post Christmas).

Currently the change rooms phase of the project has been commenced with painting of the toilets and all door frames completed, replacement of the cisterns and toilet seats, refurbishment of other plumbing, tap ware, mirrors and basins and the replacement of the ceiling tiles.

In addition the external fascias and eaves have been repaired and prepared for painting, security screens have been installed and the change room clothes hooks have been removed due to the dangerous nature of the setup. The external painting of these surfaces will also soon be completed.

**Comment:** As part of the R4R arrangements, 35% of each Councils funding is allocated to a regional fund for projects of regional significance. It could be argued that an expanded redevelopment of the pavilion could fall into this category.

This may then provide an opportunity for Council to seek further funding from the SCRFF fund or other sources for further redevelopment of the pavilion such as replacing the roof for instance. A very rough estimated for this project would be in the vicinity of \$160,000.

**Consultation:** Chief Executive Officer

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial**

**Implications:** Potential overall project cost of \$160,000 and the effect financially would depend on the level of external funding acquired.

**Strategic**

**Implications:** Councils Strategic Directions Plan for the Future has a Strategic Objective – People and Community with an Action to “ensure recreation and sporting amenities and groups are available and supported.”

**Voting Requirements:** Simple Majority

**Officer Resolution:** *“That the Committee make recommendation to Council that investigations be undertaken to ascertain if the expansion of the Pavilion redevelopment project can be funded with the assistance of external sources.”*

**Council Resolution:** **100511**  
(Committee Resolution)

*Moved Cr Kempin, seconded Cr Crosby*

*“That the Committee make recommendation to Council that investigations be undertaken to ascertain if the expansion of the Pavilion redevelopment project can be funded with the assistance of external sources and that representatives from the sporting groups be approached to ascertain community input into the refurbishment of the interior of the building.”*

**CARRIED 9/0**

**Reason For Change to Recommendation:**

The Committee resolved that sporting groups and users of the pavilion should be approached to have initial input into the refurbishment of the building interior.

**10.11 BUILDING COMMITTEE - LOT 328 GNOWANGERUP ROAD**


---

<b>Program:</b>	<b>Housing</b>		
<b>Attachment:</b>	<b>Extract from the Housing and Land Strategy</b>		
<b>File Ref:</b>	<b>ADM0008</b>		
<b>Author:</b>	<b>JP Bentley</b>	<b>Manager</b>	<b>Administrative &amp; Customer Services</b>
<b>Date:</b>	<b>29<sup>th</sup> April 2010</b>		
<b>Disclosure of Interest:</b>	<b>Nil</b>		

---

**Summary:** The Committee to consider what action should be taken with Lot 328 Gnowangerup-Tambellup Road, Tambellup and make recommendation to the Council.

**Background:** The former Shire of Tambellup entered into an arrangement thirty five years ago with the Government Employees Housing Authority (GEHA) regarding the house at Lot 328 Gnowangerup-Tambellup Road where GEHA leased the premises form housing police officers transferring to Tambellup for work.

Recently the body which has replaced GEHA, Government Regional Officers Housing Authority (GROH) has contacted council staff to advise that the house is no longer required and would like to pay out the lease. The payout requirements have been provided to GROH and a final payment will be forth coming in the near future.

Council adopted a Land and Housing Strategy which had the following comment regarding this property:

*“The Housing Committee recommended that the Council seek to remove itself from residential tenancies outside of staff requirements. This property is currently leased to GEHA until January 2011.*

*It is recommended that the house be disposed of as soon as practical thereafter or that alternative plans be investigated.*

*The Committee recommended that the Council write to GEHA seeking what intentions the organisation may have at the expiry of the lease.”*

A copy of the entry within the strategy regarding this property is attached.

**Comment:** In its current form the house is at a standard below that which Council would normally maintain for staff housing. Work required to bring this property up to a reasonable standard is as follows:

- Renovate kitchen – approximately \$10,500. The kitchen cupboards are old and in ordinary condition and there is a drawer missing.
- Renovate bathroom – approximately \$6,000. The bathroom requires modernising – new tap ware, vanity replacement and a resurfacing of the walls.
- Replace lounge carpet and floor coverings – approximately

- \$3,500. The carpet has significant burning in front of tile fire and the lino in the kitchen area will require replacement.
- Rebuild shelving in linen cupboard – approximately \$2,500. The shelving is in extremely poor condition and requires replacement.
  - RE-install air conditioning and replace window – approximately \$2,000. The air conditioning was poorly installed and a window removed and boarded up around the unit.
  - Partial internal paint – approximately \$3,000. Skirtings, kitchen, laundry and other as required.
  - Upgrade internal wiring – approximately \$3,500. The previous tenant complained of electrical issues during their last days at the house. Electrical upgrade will be required.
  - Re-run water supply – approximately \$3,000. The water supply to the property burst on a number of occasions. It would be prudent to upgrade the incoming pipework.
  - Clean up yard – approximately \$2,500.

An approximate total required to upgrade the premises is \$36,500 without undertaking a full renovation of the house. Such capital costs are unlikely to be recovered through a sale or rental arrangement for the property.

There are a number of options available to Council regarding this property:

- **Outright sale as is by tender**  
Council is currently in the process of selling 7 Howard Street by private treaty which may prejudice the sale of another property if demand is not high.
- **Outright sale by tender after minor refurbishment**  
Council could undertake some internal fit out of the property in hope of increasing the return for the property from sale. As stated above, the refurbishment of the property would cost approximately \$36,500 with no guarantee of achieving a significant return for the property.
- **Retain and refurbish for staff housing**  
Council could refurbish this house to a higher standard and retain it for staff housing. Costs would be approximately \$36,500.
- **Demolish and subdivide for future development**  
Council may wish to consider a multi unit development on this site in the future as either staff housing or external residential rental accommodation. The building could then be demolished and the property would require minimal care until development occurred.
- **Demolish and incorporate into future Senior Citizens housing plans**  
Given that the adjacent lot is a Senior Citizens housing lot,

there is scope to incorporate this cleared lot into a future multi unit development.

These are a few suggestions which could be relevant for this property, however the Committee will need to give a recommendation to Council as to what is considered the best outcome regarding this property in its opinion.

The Committee may wish to visit the property to further assess its position.

**Consultation:** Chief Executive Officer

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** There has been no long term financial plan taking into consideration the disposal or otherwise of this property. Sale of the property would result in income which would normally be applied to the Building Reserve for future house purchases. Demolition of the building on the property would result in costs between \$10,000 and \$20,000 for the proper demolition and removal of debris.

**Strategic Implications:** This issue forms a part of Council adopted Housing and Land Strategy. A copy of the reference to this house is attached.

**Voting Requirements:** Simple Majority

**Officer Resolution:** *“That it be recommended to Council that the following course of action be taken in relation to the property at Lot 328 Gnowangerup-Tambellup Road:*

- 
- 
- ”

**Committee Resolution:** BC100504

*Moved Cr Kempin, seconded Cr Turner*

*“That it be recommended to Council that the following course of action be taken in relation to the property at Lot 328 Gnowangerup-Tambellup Road:*

- *The existing house be demolished*
- *The block be subdivided in two; and then*
- *The block closest to the Police Station be considered for sale; and*
- *The block adjacent to the proposed Aged Accommodation development be incorporated into the plan if required.”*

*CARRIED 3/0*

**Council Resolution:** 100512



*Moved Cr Turner, seconded Cr Thompson*

*“That Council takes the following course of action in relation to the property at Lot 328 Gnowangerup-Tambellup Road:*

- The existing house to be demolished after the plan of subdivision is approved by Council;*
- That block be subdivided into two;*
- Once of the blocks to be considered for sale;*
- The other block to be incorporated into the proposed Aged Accommodation development if required.”*

**CARRIED 9/0**

**Reason For Change to Recommendation:**

## 10.12 APPOINTMENT OF DUAL FIRE CONTROL OFFICERS – SHIRE OF GNOWANGERUP

---

<b>Program:</b>	Law Order & public Safety	
<b>Attachment:</b>	Nil	
<b>File Ref:</b>	ADM0244	
<b>Author:</b>	JM Trezona	Chief Executive Officer
<b>Date:</b>	10 <sup>th</sup> May 2010	
<b>Disclosure of Interest:</b>	Nil	

---

**Summary:** The Shire of Gnowangerup seeks the appointment of Dual Fire Control Officers.

**Background:** The Shire of Gnowangerup seeks the appointment of the following Dual Fire Control Officers to respond to incidents within the Shire of Broomehill-Tambellup for the coming 2010-2011 season:

Michael Lance – Gnowangerup Brigade  
Rob Hitsert – Borden Brigade

**Comment:**

**Consultation:** Nil

**Statutory**

**Environment:** Bush Fires Act 1954 section 40

**Policy Implications:** Nil

**Financial**

**Implications:** This issue has no financial implications for Council

**Strategic**

**Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Council Resolution:** *100513*

*Moved Cr Kempin, seconded Cr Schlueter*

*“That Council approves the registration of Michael Lance and Rob Hitsert as Dual Fire Control Officers for the Shire of Gnowangerup for the coming 2010-2011 fire season.”*

**CARRIED 9/0**

**Reason For Change to Recommendation:**

**10.13 LEADERSHIP FORUM – REQUEST FOR SPONSORSHIP**

<b>Program:</b>	<b>Governance</b>	
<b>Attachment:</b>	<b>Nil</b>	
<b>File Ref:</b>	<b>ADM0061</b>	
<b>Author:</b>	<b>JM Trezona</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>10<sup>th</sup> May 2010</b>	
<b>Disclosure of Interest:</b>	<b>Nil</b>	

**Summary:** Southern Regions Community Leadership Inc is seeking sponsorship for the coming Southern Regions Forum.

**Background:** The annual Leadership Forum is run largely by volunteers and is designed to provide a motivating and learning experience for other volunteers in local communities. This year the forum is to be held in Waroona.

All Shires in the southern regions have been asked to give consideration to providing \$500 per year for the next three years to assist towards the annual forum. In return for the sponsorship the Shire is entitled to nominate two community people to attend the forum at no further cost.

**Comment:** Strong leaders make for a thriving community. If Council determines to provide the requested sponsorship, members will need to be put forward names of community members who would benefit from being given the opportunity to attend this forum.

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** Council to make provision in the coming 2010-2011 budget and future budgets to cover the sponsorship.

**Strategic Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Officer Resolution:** *“That Council does / does not provide three years sponsorship of \$500 per annum to the Southern Regions Community Leadership Inc annual conference.”*

**Council Resolution:** *100514*

*Moved Cr Thompson, seconded Cr Bowman*

*“That Council does not provide three years sponsorship of \$500 per annum to the Southern Regions Community Leadership Inc annual conference.”*

**CARRIED 5/4**

---

**Reason For Change to  
Recommendation:**

**10.14 WALGA ANNUAL SUBSCRIPTIONS FOR 2010/2011**


---

<b>Program:</b>	<b>Governance</b>	
<b>Attachment:</b>	<b>Nil</b>	
<b>File Ref:</b>	<b>ADM0041</b>	
<b>Author:</b>	<b>KP O'Neill</b>	<b>Finance Officer</b>
<b>Date:</b>	<b>11<sup>th</sup> May 2010</b>	
<b>Disclosure of Interest:</b>	<b>Nil</b>	

---

**Summary:** Council to consider the annual membership subscriptions paid to the Western Australian Local Government Association (WALGA) for the 2010/2011 financial year.

**Background:** Council subscribed in the 2009/2010 year for a number of services, which included:-

- Annual Association Membership Subscription;
- The Complete Guide to the Local Government Act Update Service;
- Local Laws Service;
- Roman II Pavement Management System License Fees;
- Tax Service; and
- Workplace Solutions Services.

As part of the membership, Council also receives the following complimentary manuals:-

- One set of updates for the full suite of the “Complete Guide to the Local Government Act” resource materials on CD-ROM and in replacement pages for printed manuals;
- Two printed copies and one CD-ROM of the Western Australian Local Government Directory;
- Desk Calendar pads (based on the number of Councillors and Executives as listed in the Directory);
- The weekly newsletter, Local Government News and the monthly magazine, Western Councillor;
- Access to a variety of discounts on a broad range of goods and services through our Local Government preferred supplier contracts.

For Council to avail themselves of these services, they must be a member of WALGA.

**Comment:** WALGA have stated that it is their intention to contain overall increases in membership subscriptions to no more than 4.5% and the forecast subscriptions have been calculated on this basis. The forecast membership subscriptions for 2010/2011 are:-

- Association Membership Subscription - \$5,761;
- Complete Guide to the Local Government Act Update Service - \$480;
- Local Laws Service - \$470;
- Roman II Pavement Management System License Fees - \$4,888;
- Tax Service - \$1,060;
- Workplace Solutions Services - \$2,035.

The indicative annual subscription to WALGA for 2010/2011 is approximately \$16,163 inclusive of GST, which is still subject to their annual budget deliberations.

WALGA are also offering the following additional services that Council, at this time, do not subscribe to:-

*Procurement Consultancy Services –*

- Free copy of the new Procurement Handbook (value of \$1,500) and complimentary access to all updates;
- Free telephone advisory service to assist with procurement enquiries and compliance with tender regulations;
- Free newsletters on contemporary procurement issues in the Local Government Sector;
- Access to WALGA's comprehensive library of procurement resources, including specifications;
- 10% discount off the price of all engagements with the Procurement Consultancy Service.

The approximate cost for this service is \$1,500 (ex GST).

*The Complete Guide to the Local Government Act –*

Additional copies and ingoing of complete guides for Elected Members and Officers available in electronic and manual formats, including Practice Notes, Forms and Proformas and the Councillors Manual.

The cost is given as this service is required.

*Information and Communication Technology Services (ICT) –*

Provides expert advice and services (including a specialised consulting service) in relation to ICT infrastructure, with a particular emphasis on online services. The cost is given on application.

The subscription for ICT was cancelled following Councils amalgamation, as another contractor was engaged to provide these services.

<b>Consultation:</b>	Nil
<b>Statutory Environment:</b>	Nil
<b>Policy Implications:</b>	Nil
<b>Financial Implications:</b>	Provision will be made in the 2010/2011 Budget for payment of WALGA Annual Subscriptions.
<b>Strategic Implications:</b>	This issue is not dealt with in the Plan
<b>Voting Requirements:</b>	Simple Majority

**Council Resolution:**     **100515**

*Moved Cr Bowman, seconded Cr Schlueter*

*“That Council makes provision in the 2010/2011 Budget for the following subscriptions to the Western Australian Local Government Association:-*

- Annual Association Membership Subscription;*
- The Complete Guide to the Local Government Act Update Service;*
- Local Laws Service;*
- Roman II Pavement Management System License Fees;*
- Tax Service; and*
- Workplace Solutions Services.”*

**CARRIED 9/0**

**Reason For Change to  
Recommendation:**

**10.15 SOUTHERN LINK VROC – STRATEGIC PLAN**


---

<b>Program:</b>	<b>Governance</b>	
<b>Attachment:</b>	<b>Copy of Strategic Plan</b>	
<b>File Ref:</b>	<b>ADM0298</b>	
<b>Author:</b>	<b>JM Trezona</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>11 May 2010</b>	
<b>Disclosure of Interest:</b>	<b>Nil</b>	

---

**Summary:** Council to endorse the Southern Link VROC Strategic Plan

**Background:** The Southern Link VROC had previously agreed to develop a strategic plan that represented the agreed direction into the future.

The four CEO's had a series of meetings to develop a draft that was considered and adopted at the last VROC meeting held on 28 April 2010. Councillors had previously been issued with a draft to provide any comments that they wished to have considered before the final adoption.

Out of the plan a list of priority projects was agreed upon. The Strategic Plan and list of agreed regional projects has been forwarded to the Great Southern Development Commission for funding consideration through the 35% regional component of the Royalties for regions Country Local Government Fund.

The first review of the plan is to be undertaken in November 2010.

**Comment:** The Strategic Plan and priority listing requires Council endorsement.

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** This issue has no financial implications for Council

**Strategic Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Council Resolution:** *100516*

*Moved Cr Sheridan, seconded Cr Schlueter*

*“That Council endorses the Southern Link VROC Strategic Plan and Priority Projects list as attached.”*

**CARRIED 9/0**

**Reason For Change to Recommendation:**



**10.16 VOTING DELEGATES FOR WALGA ANNUAL GENERAL MEETING**

---

<b>Program:</b>	<b>Governance</b>	
<b>Attachment:</b>	<b>Nil</b>	
<b>File Ref:</b>	<b>ADM0159</b>	
<b>Author:</b>	<b>JM Trezona</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>12<sup>th</sup> May 2010</b>	
<b>Disclosure of Interest:</b>	<b>Nil</b>	

---

**Summary:** Registration of delegates for the Western Australian Local Government Association’s (WALGA) Annual General Meeting is required.

**Background:** The 2010 AGM of WALGA will be held as part of the Local Government Convention on Saturday 7<sup>th</sup> August 2010.

All member Councils are entitled to be represented by two voting delegates at the AGM, Voting delegates may be either elected members or serving officers. Councils seeking to exercise their voting entitlements must ensure that their voting delegates are appropriately registered. Registrations must be returned to WALGA by Monday 14<sup>th</sup> July 2010.

**Comment:** Council will need to nominate its delegates to the Annual General Meeting.

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** This issue has no financial implications for Council

**Strategic Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Officer Resolution:** *“That Councils registered delegates to the 2010 Annual General Meeting of the Western Australian Local Government Association be .....*”

**Council Resolution:** *100517*

*Moved Cr Thompson, seconded Cr Sadler*

*“That Councils registered delegates to the 2010 Annual General Meeting of the Western Australia Local Government Association be Crs Kempin and Schlueter.”*

**CARRIED 9/0**

**Reason For Change to  
Recommendation:**

---

**10.17 WATER AGREEMENT – SHIRE AND TAMBELLUP PRIMARY SCHOOL**


---

**Program:** Recreation  
**Attachment:** Copy of Agreement  
**File Ref:** ADM0072  
**Author:** JM Trezona Chief Executive Officer  
**Date:** 11<sup>th</sup> May 2010  
**Disclosure of Interest:** Nil

---

**Summary:** Council to consider a draft agreement between the Shire of Broomehill-Tambellup and the Tambellup Primary School, for access to non potable water for the school oval.

**Background:** Council and the Tambellup Primary School have been working together to gain access to the water in the Water Corporation's No 1 Jam Creek Road Tambellup.

Council has entered into a five year agreement with the Water Corporation for the use of the water from the No. 1 dam. Council has also agreed that the Tambellup Primary School can have access to the water supply to reticulate their new grassed oval. An agreement between the Shire and the school for this access has been drafted.

**Comment:** A draft agreement is attached for member's consideration. A copy has also been forwarded to the Principal at the Tambellup Primary School for any comments.

The school has responded in writing and proposed that the following be amended.

***Page 1 second paragraph***

*The School acknowledges that the use of the water is for the reticulation of the school oval and if additional water is required for any other purpose the school will need to negotiate with Council.*

***Proposed amendment***

*The school acknowledges that if required by the Shire it will restrict its water use to maintaining the school oval only. It is understood that this may occur at times of peak demand by the Shire.*

As the water supply is non potable staff considered that the clause be included as a safety measure to ensure that over time the use of the water did not change and be utilised for purposes that posed a risk to the students and staff at the school. It would also act as a control on the use of the water.

From discussion with Mr Michael White who has been representing the Tambellup P & C in this matter, it seems that the school may be considering also utilising the water to reticulate the school gardens as well as through the toilets.

---

<b>Consultation:</b>	The draft agreement is attached. Council will need to determine if the agreement needs to be amended or endorse it in its current form. Council needs to consider the proposed amendment as put forward by the School. Nil
<b>Statutory Environment:</b>	Nil
<b>Policy Implications:</b>	Nil
<b>Financial Implications:</b>	This issue has no financial implications for Council
<b>Strategic Implications:</b>	This issue is not dealt with in the Plan
<b>Voting Requirements:</b>	Simple Majority
<b>Officer Resolution:</b>	<i>“That Council signs and seals the agreement/as amended between the Shire of Broomehill-Tambellup and the Tambellup Primary School for access to a non potable water supply to reticulate the school oval.”</i>
<b>Council Resolution:</b>	<i>100518</i>  <i>Moved Cr Bowman, seconded Cr Turner</i>  <i>“That Council signs and seals the agreement as between the Shire of Broomehill-Tambellup and the Tambellup Primary School for access to a non potable water supply to reticulate the school oval.”</i>  <i>CARRIED 9/0</i>
<b>Reason For Change to Recommendation:</b>	

---

**10.18 TECHNICAL SERVICES COMMITTEE - MOONIES HILL ROAD**


---

**Program:** Transport  
**Attachment:** Maps  
**File Ref:** RD223  
**Author:** JM Trezona Chief Executive Officer  
**Date:** 6<sup>th</sup> May 2010  
**Disclosure of Interest:** Nil

---

**Summary:** Council to consider the long term future of a portion of Moonies Hill Road, Tambellup.

**Background:** Council recently undertook a road inspection across the Shire which included travelling down Moonies Hill Road. A close inspection was done on the section of Moonies Hill Road between Gittins Road and Tambellup West Road.

The former Shire of Tambellup closed this section of road to all heavy vehicles in 2006 after a twelve month trial period. All land owners along the road were consulted and advised of Councils decision.

The road is used as the preferred access for two land holders who reside along the road. There is an alternative access for both these land holders provided along Gittins Road. Gittins Road is a far superior road to the section of Moonies Hill Road that is being considered in this report.

**Comment:** The section of road is in poor condition. It appears to have never been constructed properly and may have possibly just ‘evolved’ over time. The years of maintenance grading, lack of gravel re-sheeting has resulted in the road being considerably lower than the surrounding terrain. This has resulted in the road experiencing areas that “blow out”, little or no adequate table drains and the road acting as the drain. The flatness of the area does not lend itself readily for the water to be taken away swiftly from the road.

To achieve a road that reduces Councils risk and provides a standard trafficable surface with adequate drainage would require considerable construction and import of road building material to raise the road even to the level of the surrounding terrain.

Members may wish to consider the following in terms of addressing this matter:

- Do nothing except basic maintenance with a view to implementing temporary closures when the road is unsafe or not passable due to flooding or poor surface conditions
- Budget to upgrade the road to an appropriate standard. The approximate length of the road is 4.5kms
- Close the road to all traffic under the Local Government Act with land holder access being gained from Gittins Road.

#### **LANDHOLDER ACCESS**

The attached map shows the properties that adjoin the section of road under discussion. Councillors will notice that the land marked in blue

has access from the Tambellup West Road and Paul Valley Road. There are four gates on Moonies Hill Road being two lots of two opposite each other, shown marked by the pink cross. These appear to be for access between the two paddocks.

The property marked yellow has two locked gates onto Moonies Hill Road. Judging by the vegetation including trees growing in front of them they are used very infrequently. The current land owners gain access to their property from Paul Valley Road and it appears that access to the property on Moonies Hill is from their property and not the road. This land forms the northern boundary of their property.

The property marked red also has two gates onto Moonies Hill Road. These are also shown marked by pink crosses. Again if the Council determines to close the section of road, access to the land can be gained internally or Tambellup West Road.

If Council determines to close the road the travel distance by road from Tambellup town for the two landholders who reside on Moonies Hill Road will increase by 3.6kms and 2.3kms.

A further issue not related to the condition of the road is the intersection of Moonies Hill Road and Tambellup West Road. Tambellup West Road is a sealed road with a speed limit of 110km/hr past that juncture. Vision for traffic leaving Moonies Hill Road and turning east is limited to less than 100m and consideration should be given to improving the intersection.

For Council consideration and discussion.

**Consultation:**

Council will need to consult with adjoining land holders on the matter.

**Statutory  
Environment:**

Council has two options in terms of road closures. It can permanently close a road under the *Land Administration Act 1997* or close a road for less than 4 weeks or more than 4 weeks under the *Local Government Act 1995*.

**LAND ADMINISTRATION ACT 1997**

**58. Closure of Roads**

(1) *When a local government wishes a road in its district to be closed permanently, the local government may, subject to subsection (3), request the Minister to close the road.*

(2) *When a local government resolves to make a request under subsection (1), the local government must in accordance with the regulations, prepare and deliver the request to the Minister.*

(3) *A local government must not resolve to make a request under subsection (1) until a period of 35 days has elapsed from the publication in a newspaper circulating in its district of notice of motion for that resolution, and the local government has considered any objections made to it within that period concerning the proposals set out in that notice.*

(4) *On receiving a request delivered to him or her under subsection (2), the Minister may, if he or she is satisfied that the relevant local government has complied with the requirements*

- of  
subsections (2) and (3) –
- a) *By order, grant the request;*
  - b) *Direct the relevant local government to reconsider the*
  - c) *request, having regard to such matters as he or she thinks fit to mention in that direction; or*
  - d) *Refuse the request.*
- (5) *If the Minister grants a request under subsection (4) -*
- a) *The road concerned is closed on and from the day on which the relevant order is registered; and*
  - b) *Any rights suspended under subsection 55(3)(a) cease to be so suspended.*
- (6) *When a road is closed under this section, the land comprising the former road -*
- a) *Becomes unallocated Crown Land; or*
  - b) *If a lease continues to subsist in that land by virtue of section 57(2), remains Crown Land.*

The Land Administration Regulations 1998 state that:

**9. Preparation and delivery by local government of request to close a road permanently.**

*For the purposes of preparing and delivering under section 58(2) of the Act a request to the Minister to close a road permanently, a local government must include with the request –*

- a) *Written confirmation that the local government has resolved to make the request, details of the date when the relevant resolution was passed and any other information relating to that resolution that the Minister may require;*
- b) *Sketch plans showing the location of the road and the proposed future disposition of the land comprising the road after it has been closed;*
- c) *Copies of any submissions relating to the request that, after complying with the requirement to publish the relevant notice of motion under section 58(3) of the Act, the local government has received and the local governments comments on those submissions;*
- d) *A copy of the relevant notice of motion referred to in paragraph (c);*
- e) *Any other information the local government considers relevant to the Minister’s consideration of the request; and*
- f) *Written confirmation that the local government has complied with section 58(2) and (3) of the Act*

**LOCAL GOVERNMENT ACT 1995**

**3.50. Closing certain thoroughfares to vehicles**

- (1) *A local government may close any thoroughfare that it manages to the passage of vehicles, wholly or partially, for a period not exceeding 4 weeks.*

- (1a) A local government may, by local public notice, order that a thoroughfare that it manages is wholly or partially closed to the passage of vehicles for a period exceeding 4 weeks.
- (2) The order may limit the closure to vehicles of any class, to particular times, or to such other case or class of case as may be specified in the order and may contain exceptions.
- (4) Before it makes an order wholly or partially closing a thoroughfare to the passage of vehicles for a period exceeding 4 weeks or continuing the closure of a thoroughfare, the local government is to —
- (a) give local public notice of the proposed order giving details of the proposal, including the location of the thoroughfare and where, when, and why it would be closed, and inviting submissions from any person who wishes to make a submission;
- (b) give written notice to each person who —
- (i) is prescribed for the purposes of this section; or
- (ii) owns land that is prescribed for the purposes of this section;
- and
- (c) allow a reasonable time for submissions to be made and consider any submissions made.
- (5) The local government is to send to the Commissioner of Main Roads appointed under the Main Roads Act 1930 a copy of the contents of the notice required by subsection (4)(a).
- (6) An order under this section has effect according to its terms, but may be revoked by the local government, or by the Minister, by order of which local public notice is given.
- [(7) deleted]
- (8) If, under subsection (1), a thoroughfare is closed without giving local public notice, the local government is to give local public notice of the closure as soon as practicable after the thoroughfare is closed.
- (9) The requirement in subsection (8) ceases to apply if the thoroughfare is reopened.

### **3.51. Affected owners to be notified of certain proposals**

- (1) In this section —
- person having an interest**, in relation to doing anything, means a person who —
- (a) is the owner of the land in respect of which that thing is done, or any land that is likely to be adversely



- affected by doing that thing;*
- (b) is shown on the title to any of the land mentioned in paragraph (a) as holding an interest in any of that land; or*
  - (c) is prescribed for the purposes of this section.*
- (2) This section applies to —*
- (a) fixing or altering the level of, or the alignment of, a public thoroughfare; or*
  - (b) draining water from a public thoroughfare or other public place onto adjoining land.*
- (3) Before doing anything to which this section applies, a local government is to —*
- (a) give notice of what is proposed to be done giving details of the proposal and inviting submissions from any person who wishes to make a submission; and*
  - (b) allow a reasonable time for submissions to be made and consider any submissions made.*
- (4) The notice is to be given —*
- (a) in writing to each person having an interest; and*
  - (b) if any land is likely to be adversely affected by the doing of the thing, by local public notice.*

**Policy Implications:** Nil

**Financial Implications:** Council will need to allow about \$50,000/km (ball park estimate) to upgrade the road to an acceptable standard. The section of road under consideration is approximately 4.5kms in length equating to an estimated \$225,000.  
If Council determines to close the road there will be costs associated with advertising.

**Strategic Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Council Resolution:** *100519*  
(Committee and Officer Resolution)

*Moved Cr Sadler, seconded Cr Crosby*

*“That as per the requirements of the Local Government Act 1995 sections 3.50 and 3.51 Council advertises its proposal to close the portion of Moonies Hill Road between the western boundary of Location 2481 and Tambellup West Road.”*

**CARRIED 9/0**

**Reason For Change to Recommendation:**

## 10.19 TECHNICAL SERVICES COMMITTEE - PLANT REPLACEMENT PROGRAM

---

<b>Program:</b>	<b>Transport</b>	
<b>Attachment:</b>	<b>Draft 10 Year Plant Replacement Program</b>	
<b>File Ref:</b>	<b>Nil</b>	
<b>Author:</b>	<b>JM Trezona</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>6<sup>th</sup> May 2010</b>	
<b>Disclosure of Interest:</b>	<b>Nil</b>	

---

**Summary:** Council to review its Plant Replacement Program for the coming 2010-2011 budget.

**Background:** A draft Ten Year Plant Replacement Program for the Shire of Broomehill-Tambellup has been developed for Council consideration.

The plan has been developed to give Council an overview of the future requirements of the organisation. It also includes estimates for future replacement costs. The plan will be utilised to develop the 2010-2011 budget.

**Comment:** Councillors will note that provision has been made for the purchase of an additional utility for the Works Mechanic. The present method of getting the mechanic to attend to onsite works is inefficient with someone having to leave a job to provide transport to the site.

The draft plan is presented for Council perusal and discussion.

**Consultation:** Manager of Works  
Finance Officer

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** Once a Plant Replacement Program is adopted, provision will be made in the annual budget for the purchase / changeover of plant.

**Strategic Implications:** Maintaining a modern fleet of plant and equipment allows Council to better deliver the identified outcomes identified in its plan – “*Strategic Directions – A Plan for the Future 2009-2019.*”

**Voting Requirements:** Simple Majority

**Officer Resolution:** “*That Council adopts the Ten Year Replacement Program for the Shire of Broomehill-Tambellup as presented / amended.*”

**Council Resolution:**        **100520**  
(Committee and Officer Resolution)

*Moved Cr Sadler, seconded Cr Kempin*

*“That Council adopts the Ten Year Replacement Program for the Shire of Broomehill-Tambellup as presented.”*

**CARRIED 9/0**

**Reason For Change to  
Recommendation:**



### **Road Clearing and Widening**

Broomehill-Tambellup Shire has approximately 1,000km of road. Attached is a list of all the roads detailing the total lengths and a surface report which helps explain how much bitumen and gravel there is within the road network. Ninety percent of the roads require clearing to help make roads safe as well as making it easier to maintenance grade. As the vegetation slowly grows towards the centre of the road the grader drivers continually move further in to minimize damage to their machines which results in the road surface narrowing until traffic has difficulty passing each other.

Other problems are re growth has been left so long they have turned into trees and are now in the table drains and not allowing graders to keep drains and back slopes clean. This will necessitate the vegetation having to be cleared as opposed to pruning. Historical costs of road widening from the last twelve months is as follows:

- 5 kilometres of clearing on the Broomehill-Kojonup Road cost approximately \$50,000.
- 5 kilometres of clearing on the Tambellup West Road cost approximately \$50,000.
- 3.5 kilometres on the clearing on the Gnowangerup Road cost approximately \$50,000.
- 3 kilometres on the Brassey Road cost approximately \$23,000.

Council currently owns a tree saw which is fitted to the front of the Volvo loader. The tree saw to date has been under utilised in vegetation pruning across the Shire.

It is recommended that the Regional Roads, Broomehill-Kojonup, Tambellup West and Gnowangerup Road be a priority to clear. The Broomehill-Kojonup Road averages 180 vehicles per day and carries twice the traffic of the next busiest road which is the Gnowangerup Tambellup Road. On the Broomehill-Kojonup Road, vegetation is very close to the edges of the bitumen in many places. The bitumen is only 6.2 metres wide. This road and other regional roads carry a 110km per hour speed zones and traffic is trying to pass each other on narrow sections making them a high priority for clearing. Another issue is graders currently don't have enough room to shoulder the bitumen.

### **Bitumen Road Shoulders**

Good shoulders on bitumen roads important to keep bitumen edges from breaking away and narrowing the road. Wider shoulders are also needed on our regional roads as Councils does not have enough material on them when traffic is passing each other. On the Broomehill-Kojonup Road, bitumen including shoulders only makes 7 meter width in total, remembering this carries and average of 180 vehicles per day at high speed. Graders no longer have enough material to grade up to the bitumen edge.

Gravelling shoulders two years in advance on regional roads would be beneficial before sealing. Some of the fills along the edge of the road (Broomehill-Kojonup) are over three metres. Machinery does not have enough room to work along these areas. Gaining Maximum Density will be difficult if carrying out our compaction is part of the sealing

process. Putting gravel out earlier with normal rains and traffic will not only reduce costs but will also minimise the risk of failures by gaining density naturally.

### **Culverts**

The Shire currently has over 1,600 culverts within the road network. During road inspections it has become apparent that the majority of our culverts need clearing and cleaning of the silt away from the inlet and outlet sides. Any silt reduces the flow of water through the pipes or culverts. Any reduction in this flow such as trees within the flow area can change the direction of the water flow resulting in erosion to the road edges and water gouging behind the headwalls. If water gets behind the headwall it usually finds the least resistant path which is under the pipe where compaction is low. If silted on the upstream side, water may top the road resulting in the road washing out during heavier rains. This work is difficult as these waterways stay damp for long periods of time. Council only has larger machinery like loaders and backhoes to carry out this work. Council and staff need to make sure a culvert cleaning program is carried out on a regular basis.

### **Gravel Carting**

Many of Councils roads need gravel. A large percentage of the roads have recently been driven by the Works Supervisor, John Farmer and the Manager of Works. John was a great source of information and was able to advise that some of the roads haven't had any gravel work for some time. There are limitations in getting gravel onto the roads as this year demonstrates with the trucks being tied up just about exclusively with funded capital works.

For Council consideration and decision.

<b>Consultation:</b>	Chief Executive Officer Works Supervisor
<b>Statutory Environment:</b>	Nil
<b>Policy Implications:</b>	Nil
<b>Financial Implications:</b>	Costings for the prioritised projects will be done for inclusion in the 2010-2011 budget and future budgets.
<b>Strategic Implications:</b>	This issue is not dealt with in the Strategic Plan
<b>Voting Requirements:</b>	Simple Majority

**Council Resolution:** **100521**  
(Committee and Officer Resolution)

*Moved Cr Crosby, seconded Cr Thompson*

*‘That Council endorses the Ten Year Resealing Program for the Shire of Broomehill-Tambellup as presented.’*

**Council Resolution:**  
(Committee and Officer Resolution)

*“That Council endorses the Road Clearing Program for the Shire of Broomehill-Tambellup as presented.”*

**Council Resolution:**  
(Committee and Officer Resolution)

*“That Council endorses the Gravel Re-sheeting program for the Shire of Broomehill-Tambellup as presented.”*

*CARRIED 9/0 En Bloc*

**Reason For Change to Recommendation:**

---

**10.21 TECHNICAL SERVICES COMMITTEE - FUNCTIONAL ROAD HIERARCHY**


---

**Program:** Transport  
**Attachment:** Maps showing the classification of roads as per the Functional Road Hierarchy  
**File Ref:**  
**Author:** JM Trezona Chief Executive Officer  
**Date:** 11<sup>th</sup> May 2010  
**Disclosure of Interest:** Nil

---

**Summary:** Council to provide a priority to its roads that are classified as Access Roads under the Functional Road Hierarchy.

**Background:** Main Roads Western Australia (MRWA) have developed a Functional Road Hierarchy for the Great Southern Region that Councils have been utilising for some time. The attached maps show the Primary, Regional Distributor, Local Distributor and Access Roads as per the Functional Road Hierarchy.

**Comment:** In order to assist staff better plan and program works and maintenance on the roads it is appropriate to further prioritise the category – “Access Roads”. It is recommended that the roads be further categorised by

- Importance ie. road train route, school bus route
- Traffic volume
- Road type
- Purpose

The Technical Services Committee prioritised the roads as per the attached map.

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** The additional categories will allow for better planning and further budgeting.

**Strategic Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Committee Resolution:** 100508

*Moved Cr Thompson, seconded Cr Crosby*

*“That Council adopts the priorities as per the attached map for the Functional Road Hierarchy class – Access Roads in the Shire of Broomehill-Tambellup.”*

*CARRIED 4/0*



**Council Resolution:**        **100522**

*Moved Cr Sheridan, seconded Cr Crosby*

*“That Council adopts the priorities as per the amended attached map for the Functional Road Hierarchy class – Access Roads in the Shire of Broomehill-Tambellup.”*

**CARRIED 9/0**

**Reason For Change to  
Recommendation:**

**10.22****REGIONAL ROAD GROUP FUNDING ALLOCATION**


---

<b>Program:</b>	<b>Transport</b>
<b>Attachment:</b>	<b>Copy of agenda item for next RRG meeting</b>
<b>File Ref:</b>	<b>ADM0168</b>
<b>Author:</b>	<b>JM Trezona</b> <b>Chief Executive Officer</b>
<b>Date:</b>	<b>11<sup>th</sup> May 2010</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

---

**Summary:** Council to consider its view on a Notice of Motion for the next Regional Road Group (RRG) meeting from the City of Albany.

**Background:** The City of Albany presented a late item at the March RRG meeting that has been deferred to the next meeting scheduled for July 2010. The item relates to the allocation of funds across the Great Southern Regional Road Group with particular reference to the capping of 20% of the funding pool. The RRG Policy and Procedures Manual for the Great Southern includes the following:

*2.3 Maximum Council Allocations*

*The maximum allowable funding allocation in any one financial year for an individual Council is 20% of the pool funds.*

The City of Albany for some time now, has argued against this clause.

**Comment:** The City of Albany is recommending:

- *That the GSRRG rescind motion of 21 October 2002 that implemented the capping system*
- *That the GSRRG apply the allocation of funds in terms of the original guidelines detailed in the State Funds to Local Government Agreement*
- *That the GSRRG revisit and reprioritise the 2010-2011 funding allocations in line with the above recommendations*

The attached agenda item and notice of motion is naturally biased to the City of Albany view. They have based their argument on the following.

- 65% of the population of the Great Southern is in Albany with greater than 66% of traffic movements
- Due to the 20% capping they have to fund a “*great proportion of their own roads programme through rates*”
- They dispute the priority given to some projects
- The current situation is not sustainable for the City of Albany
- The current arrangement is unfair on the City’s ratepayers
- They believe that the policies and procedures are structured to disadvantage the City as they have the greatest population of the region.

The report also appears to be based on some misinformation surrounding the way funding is to be allocated. Andrew Duffield reiterated at the last meeting that the State Funds to Local Government Agreement does not provide the detail on how each RRG is to allocate the funding. The only reference made is that the funds are to be spent on the “*greatest priority of the region*”. If memory serves me correctly each RRG was to develop a method of determining the priority. For our region this is clearly outlined in the Great Southern Regional Road Group Policy and Procedures Manual.

Also attached for Council information is a copy of the various arrangements including capping and minimum amounts that is adopted by the other RRG's around the State.

If Council supports the City of Albany in the removal of the capping do they wish to consider recommending any further amendments to the Policies and Guidelines? With the current method of prioritising projects, if the capping was to be removed it is likely that some Council's in this RRG may have difficulty in getting projects funded through the RRG.

Council needs to determine if it supports the City of Albany and its recommendations to remove the 20% capping and support the redistribution of funds for the 2010-2011 financial year.

For Council discussion.

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** Successful projects received funding through the RRG. Indicative estimates for the 2010-2011 financial year indicate that 20% of the pool will be \$840,663. Councils will need to contribute an additional one third of the funds to the projects ie\$420,332.

**Strategic Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Officer Resolution:** *“That Council advises its Regional Road Group delegates that it does/does not support the recommendation from the City of Albany to*

- *Rescind the decision to implement a 20% capping system for Regional Road Group funding allocations*
- *Revisit and prioritise the 2010-2011 funding allocations in line with any changes made to the allocation process.”*

**Council Resolution:** **100523**

*Moved Cr Turner, seconded Cr Bowman*

*“That Council advises its Regional Road Group delegates that it does not support the recommendation from the City of Albany to*

- *Rescind the decision to implement a 20% capping system for Regional Road Group funding allocations*
- *Revisit and prioritise the 2010-2011 funding allocations in line with any changes made to the allocation process.”*

**CARRIED 9/0**

**Reason For Change to**

**Recommendation:**

**10.23****BROOMEHILL VILLAGE HERITAGE PRECINCT**

---

<b>Program:</b>	<b>Recreation and Culture</b>
<b>Attachment:</b>	<b>Nil</b>
<b>File Ref:</b>	<b>ADM0314</b>
<b>Author:</b>	<b>PA Hull</b> <b>Community Grants Officer</b>
<b>Date:</b>	<b>13<sup>th</sup> May 2010</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

---

**Summary:** Planning is to commence to establish a Heritage Precinct in Broomehill Village.

**Background:** In January 2010 an application was submitted to the Great Southern Development Commission (GSDC) for funding to engage a consultant to develop a concept plan for the creation of a Heritage Precinct in the Broomehill townsite.

The concept plan will outline improvements to streetscapes and facilities to connect and link the heritage buildings in the Broomehill town centre as identified in the 'Broomehill Four Buildings Conservation Plan' prepared by the former Broomehill Council in 2003. It will also suggest ways in which interpretive elements can be incorporated within the townscape to draw together important aspects of the history of the town.

The total project cost was estimated at \$12,000, which included audit and administration costs. The GSDC, through the Royalties for Regions Regional Grants Program, has approved \$6000 towards the project.

The intention at the time of making application, on the advice of the Regional heritage Consultant, was to approach the Heritage Council of WA for a matching contribution to enable the project to commence. We have since been advised there is currently no funding available, and that the appropriate funding round opens in January 2011.

A condition of the GSDC funding, prior to the drafting of their funding agreement, is that we are able to provide written evidence indicating sufficient funding from other sources has been obtained to enable the project to proceed. At present we are unable to provide this evidence.

Further enquiries to Lotterywest have indicated funding may be available under their Cultural Heritage program. Staff will prepare an application to cover the amount required to enable the concept planning stage to proceed, and also allow for a more in depth interpretive plan to be developed. The normal lead time required for Lotterywest grants is four months, however we have been advised this period may be able to be shortened in this case.

**Comment:** As with all funding submissions, there is no guarantee that the Lotterywest application will be successful in this instance. To enable the initial concept planning to commence, provision could be made in the draft budget to cover the amount required.  
If the Lotterywest application is successful, this provision will not be required.

**Consultation:** Russell Pritchard – Great Southern Development Commission  
Helen Munt – Heritage Council of WA  
Faye Baxter – Lotterywest

**Statutory**

**Environment:** Nil

**Policy Implications:** Nil

**Financial**

**Implications:** The cost of the concept planning stage was estimated to be \$12,000, which included \$2,000 for audit and administration costs. Taking into account the GSDC contribution of \$6,000, and approximately \$1500 administration costs (in kind), provision of \$4,500 in the draft budget would enable this stage of the project to proceed.

**Strategic**

**Implications:** Strategic Objective 3 – Managing the Built and Natural Environment: a key action is to ‘protect, manage and enhance the community’s environment’.

**Voting Requirements:** Simple Majority

**Council Resolution:** *100524*

*Moved Cr Turner, seconded Cr Thompson*

*“That provision of \$4,500 is made in the 2010/2011 draft budget to enable concept planning for the Broomehill Village Heritage Precinct to proceed, to be utilized if the proposed Lotterywest funding application is unsuccessful.”*

**CARRIED 8/1**

**Reason For Change to Recommendation:**

**10.24 RECOGNITION OF ACHIEVEMENTS BY LOCAL RESIDENTS**


---

<b>Program:</b>	<b>Governance</b>	
<b>Attachment:</b>	<b>Nil</b>	
<b>File Ref:</b>	<b>Nil</b>	
<b>Author:</b>	<b>Cr BG Webster</b>	<b>Shire President</b>
<b>Date:</b>	<b>13<sup>th</sup> May 2010</b>	
<b>Disclosure of Interest:</b>	<b>Nil</b>	

---

**Summary:** Council to consider a method of recognising outstanding achievements at the highest level by local residents.

**Background:** The district of the Shire of Broomehill-Tambellup has over the years produced many clever and talented people who have achieved excellence at the highest level in their chosen field or sport.

It would be appropriate for Council to consider a way of recognising this achievement. Council may wish to restrict the fields for consideration to academic achievement and sporting achievement. For example our district has produced some very talented sportsmen who reached the highest peak in their sport – AFL football, representing Australia in cricket.

**Comment:** Council has recently refurbished two of its parks – Diprose Park and Holland Park. Suggestions might be to have either of the following at one, or both of the relevant park

- a wall with plaques attached
- engraved paving stones laid in paved areas

Alternatively Council may wish to recognise the achievements in a different manner.

If Council is in agreement it will need to determine the criteria and the process for nominations as well as how the successful nominees will be recognised.

For Council consideration.

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** Provision can be made in future budgets for any costs associated with the project.

**Strategic Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Council Resolution:**     **100525**

*Moved Cr Bowman, seconded Cr Schlueter*

*“That Council refers the proposal to the Planning and Economic Services Committee to develop the criteria, nomination process and type of display / recording for recognising the achievements of residents of the Broomehill-Tambellup district.”*

**CARRIED 9/0**

**Reason For Change to  
Recommendation:**



**10.25 DISABILITY ACCESS AND INCLUSION PLAN 2009-2010**


---

<b>Program:</b>	<b>Education and Welfare</b>	
<b>Attachment:</b>	<b>Copy of draft Plan</b>	
<b>File Ref:</b>	<b>ADM0124</b>	
<b>Author:</b>	<b>JM Trezona</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>17 May 2010</b>	
<b>Disclosure of Interest:</b>	<b>Nil</b>	

---

**Summary:** Council to endorse the draft Disability Access and Inclusion Plan 2009-2010 as presented.

**Background:** The Disability Services Act (1993) requires all Local Governments to develop and implement a Disability Access and Inclusion Plan (DAIP) to ensure that people with disabilities have equal access to its facilities and services.  
Other legislation underpinning access and inclusion includes the Western Australia Equal Opportunity Act (1984) and the Commonwealth Disability Discrimination Act 1992 (DDA), both of which make discrimination on the basis of a person's disability unlawful.

**Comment:** As a result of the formation of the Shire of Broomehill-Tambellup, Council is required to prepare a new Disability Access and Inclusion Plan. The new plan has been prepared by John Gilfellow, and reflects the outcomes and strategies as outlined in the previous Plans developed by the former Shires of Broomehill and Tambellup.

A draft copy is attached for Councils comment and endorsement.

The Plan is to be fully reviewed in 2010-2011.

**Consultation:** John Gilfellow: Disability Services Commission

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** This issue has no financial implications for Council

**Strategic Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Council Resolution:** *100526*

*Moved Cr Bowman, seconded Cr Thompson*

*“That Council endorses the 2009-2010 draft Disability Access and Inclusion with a review to be undertaken in 2010-2011.”*

**CARRIED 9/0**

---

**Reason For Change to  
Recommendation:**

**10.26 TAMBELLUP LIGHTING UPGRADE PROJECT**


---

<b>Program:</b>	<b>Recreation and Culture</b>	
<b>Attachment:</b>	<b>Copy of Letter from Tambellup Hockey Club</b>	
<b>File Ref:</b>	<b>ADM0089</b>	
<b>Author:</b>	<b>JM Trezona</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>19<sup>th</sup> May 2010</b>	
<b>Disclosure of Interest:</b>	<b>Nil</b>	

---

**Summary:** Council to consider request for permission to upgrade lighting at the Tambellup Oval.

**Background:** The Tambellup Hockey Club has written seeking Councils approval and support to upgrade oval lighting at the Sports ground in Tambellup. They state the two existing light towers do not provide sufficient light for night training to be undertaken safely, and the installation of a further two towers and upgrade of lights to 50 lux will enable compliance with current Australian standards for hockey lighting (Grass Roots Club Level).  
The Hockey Club has consulted with other Oval users groups, including the Tambellup Cricket Club, Tambellup Junior Football Club and Auskick members, who are supportive of the proposal.  
The club has also consulted the Department for Sport and Recreation to determine the project's eligibility under the Community Sporting and Recreation Facilities Funding program (CSRFF) Small Grants round, which opens in July 2010, and will submit an application if approval is granted by Council.

**Comment:** At this stage the Hockey Club are not seeking a financial contribution from Council, however if the project goes ahead they may request assistance with in-kind works.  
Council will need to consider whether the current power supply at the Pavilion and Oval will be adequate to support the upgraded lighting facilities as proposed by the Hockey Club.

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** Provision would need to be made in the 2010/2011 draft budget for upgrade to the Oval and Pavilion power supply if required.

**Strategic Implications:** Strategic Objective 2 – People and Community: Ensure recreation and sporting opportunities are available and supported.

**Voting Requirements:** Simple Majority

**Officer Resolution:** *“That Council does/does not grant permission for the Tambellup Hockey Club to proceed with the upgrade of Oval lighting at the Tambellup Sports Ground.”*

**Council Resolution:** *100527*

*Moved Cr Bowman, seconded Cr Kempin*

*“That Council supports the Tambellup Hockey Club with in principle support for the proposed installation of two further lighting towers on the Tambellup Sporting Oval. The support is given subject to detailed plans being provided for Council approval prior to the commencement of the project and qualified confirmation that the current power supply to the oval is able to support the additional lighting.”*

**CARRIED 9/0**

**Reason For Change to Recommendation:**

**12.1 PLANT REPORT FOR APRIL 2010**

**Program:** Transport  
**Attachment:** Nil  
**File Ref:** Nil  
**Author:** GC Brigg Manager of Works  
**Date:** 12<sup>th</sup> May 2010  
**Disclosure of Interest:** Nil

Reg No.	Description	Kms/Hrs	Year of Manufacture	Year of Purchase	Changeover	Comments
BH000	Nissan Murano		2009	2009		OK
BH00	Ford Ranger Dual Cab	9000	2010	2010		OK
BH002	ISUZU 6 Wheel Tipper	30000	2008	2008	7 yrs / 250,000km	30k service due
BH003	Isuzu NPR 300 crew cab truck	8500	2009	2004	5 yrs / 100,000km	Broken lamp cover FRH
BH004	Cat 12M	100	2009	2009		100hr filter change
BH005	Bomag Multi-Tyred Roller	4240	2002	2002	7 yrs / 8,000hrs	Service due tyre repair
BH006	Volvo 710	4500	2004	2004	7 yrs / 8,000hrs	4500hr service due
BH007	John Deere Ride on Mower		2003	2003	5 yrs / 5,000 hrs	OK
BH008	VOLVO L70D Loader	5300	2001	2001	7 yrs / 8,000 hrs	Steering repairs
BH009	Toyota Hilux	3962	2009			OK
BH010	6x4 Fuel Trailer		1981	1981		Repair pump wiring
BH012	Isuzu Fire Truck	5000	1995	2004		OK
BH013	John Deere 315SG Backhoe	2058	2003	2003	10 yrs / 8,000 hrs	Tyre repair
BH813	Multi Tyre Roller		1960	1980	8 yrs / 8,000 hrs	OK
OTA	Holden Statesman		2010	2009		Repair front park sensor
TA052	Toyota Hilux 4x4	6562	2009			Stone chip w/screen

TA001	Ford Ranger Dual Cab	8500	2009			Fit trip meter
ITA	Ford Ranger Dual Cab	17000	2009	2009	1 yr /40,000kms	OK
TA1880	Isuzu Gigamax Truck	29000	2008	2008	5 yrs /250,000km	30,000k service due
TA092	Isuzu Gigamax Truck	51225	2007	2007	5 yrs /250,000km	OK
TA386	Mitsubishi Fuso Truck	56154	2007	2007	5 yrs /250,000km	Replace windscreen
TA18	12H Grader	3351	2006	2006	7 yrs /8,000 hrs	OK
TA281	930G Loader	2269	2007	2007	7 yrs /8,000 hrs	OK
TA392	Tractor Mower	1900			5 yrs /5,000 hrs	OK
TA417	John Deere Gator	33	2009			Water leak (warranty repair)
IDDA893	CAT vibe Roller	313	2009			OK
TA017	Isuzu Tipper	27000	2009			Seatbelt (warranty again)
TA219	Multipac Multi-tyred Roller	7493		2004	7 yrs /8,000 hrs	Air con needs service legs need rebuilding
TA1196	Large Roller					OK
TA2015	Vibrating Roller			1977	7 yrs /8,000 hrs	OK
	Slasher				10 yrs	OK
XTR579	Road Broom				10 yrs	Repair drive shaft, new brooms
	Mobile Fuel Tanker				10 yrs	OK
IDCF535	TORO 3500D	140	2009	2009		OK
TA005	John Deere Tractor 6330	690	2008	2008	10 yrs /8,000 hrs	OK

**RECEIVED**

**12.2 WORKS AND MAINTENANCE REPORT FOR APRIL 2010**


---

<b>Program:</b>	<b>Transport</b>	
<b>Attachment:</b>	<b>Nil</b>	
<b>File Ref:</b>	<b>Nil</b>	
<b>Author:</b>	<b>GC Brigg</b>	<b>Manager of Works</b>
<b>Date:</b>	<b>12<sup>th</sup> May 2010</b>	
<b>Disclosure of Interest:</b>	<b>Nil</b>	

---

**Broomehill**

- Currently transferring water from the town dam to the Recreation Complex.
- Gates have been repaired and fitted to the playground at Holland Park.
- New railway crossing is underway and pipes have been extended. The line is being shut for a week from the 24<sup>th</sup> May and we have booked contactors to asphalt the crossing while the line is closed.
- A new pit at the refuse site has been installed by Kojonup Shire's excavator.
- Construction crew, have been building up footpaths around the university block. This work will be completed this month.
- Still waiting on pipes to complete under drainage to take water from around the power transformer at the university block..
- New picnic setting has been installed in the existing gazebo and the construction of the new gazebo will take place next week.

**Tambellup**

- Diprose Park is almost complete. We have some small areas to tidy up.
- We are experiencing plenty of trouble from park users with vandalism to the toilets. People starting to break the garden edge blocks and also jumping on garden plants and breaking them off. Two new concrete pots are ready to be installed at the park. These pots are made from our own mould and we hope to have many more pots made this year for streetscape work in both towns. The new grass is starting to take root and hopefully staff will be able to scale back the watering from scheme water.
- Thinkwater have completed an inspection on the proposed line from the No 1 dam, Jam Creek Road and should be able to commence work within the next 2 weeks when materials arrive.
- The existing pit at the refuse sit has been filled in and a new pit has been opened.

**Roads**

- The reseal is complete on the Tieline Road. This was a 4.4 kilometre section.
- Seven millimeter reseal has been completed on the 1.3 km section on the Tambellup West Road. Shoulder work is almost complete.
- Construction crew have completed 1.4 km of road widening on the Tambellup West road. This section was primer sealed and will need a reseal within 12 to 18 months. This decision came as the weather has turned too cool to carry out a prime and seal.
- The first 2.4 km shoulder widening on the Tambellup West Road has been resealed as the first seal oxidized within a 3 month period. At the time of sealing R&R Contracting weren't available for some time. We used Pioneer to carry out this seal work. I have been checking seal on a regular basis and found that a reseal was needed to as stone, was starting to strip.
- I checked all possibilities of spray technique and only conclusion is poor quality bitumen. I have carried out a hot C170 seal with 4% cutter to try and penetrate the oxidized bitumen.
- All Regional Roads Group funding has been exhausted. This work will run approximately \$15,000 – \$20,000 over budget. This work has exceeded original SLK finishes as follows:

1. Reseal on Broomehill-Kojonup Road 400 metres past finishing point as project would have finished on a bend which needed resealing.
2. Clearing on Broomehill-Kojonup Road original finish was SLK 14.30. Now finishes 16.00
3. Widen and seal Broomehill-Kojonup Road SLK finish was 14.30 and now finishes 15.20
4. Tambellup West Road was scheduled to finish at 20.80 after length was reduced in the RRG projects. This work was extended and now finishes at 22.20

- Maintenance graders are working in the mid western part of the shire moving towards the south western corner. This will start the 3rd grade for the year.
- When wet weather sets in all three graders will start maintenance grading again.
- Maintenance crew, have carried out bitumen patching, sign replacement, and guidepost replacement.
- They have also repositioned entry signs to appropriate positions.
- Grader maintenance is currently up. Graders will total over 1,000 hours each this year.
- The total hours accumulated by the three graders this year will total around the same as four graders accumulated in previous years.

### **Plant**

- Volvo grader steering has been repaired. CJD Volvo took three weeks to arrive to carry out this work.
- New Caterpillar grader is going well and the operator is now final trimming with this machine. I find this a good achievement as the operator has a whole new driving experience with joysticks.
- We are currently resource sharing with Kojonup Shire and Katanning Shire and supplying trucks.

Plant productivity is up approximately 20%. Last year saw a total of all plant hours just over 10,000 hours. Current 2009-2010 year should total over 12,000 hours for all plant.

**RECEIVED**



---

**12.3 BUILDING SURVEYORS REPORT FOR APRIL 2010**

---

<b>Program:</b>	<b>Economic Services</b>
<b>Attachment:</b>	<b>BSR Report and Activity Statement</b>
<b>File Ref:</b>	<b>ADM0076</b>
<b>Author:</b>	<b>D Baxter</b> <b>Building Surveyor</b>
<b>Date:</b>	<b>4<sup>th</sup> May 2010</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

---

**Summary:** Attached are the BSR Report and the Activity Statement for the month of April 2010 that have been sent to all the relevant authorities that are required by legislation.

**Background:** These reports advise of the building approvals and the activity of the Building Surveyor for the month of April 2010.

**Comment:**

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** This issue has no financial implications for Council

**Strategic Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Officer Resolution:** *No recommendation required – Councillor information only*

**Reason For Change to Recommendation:**

---

**12.4 LIBRARY REPORT – APRIL 2010**

---

**Program:** Recreation and Culture  
**Attachment:** Library Report – April 2010  
**File Ref:** ADM 0097  
**Author:** JM Trezona Chief Executive Officer  
**Date:** 13<sup>th</sup> May 2010  
**Disclosure of Interest:** Nil

---

**Summary:** Attached is a Library Report prepared by Colleen Brown, Library Officer for Broomehill and Tambellup, outlining the activities of both libraries within each town.

**Background:** This report outlines the activities of both Broomehill and Tambellup libraries for the month of January and February 2010.

**Comment:** For Council Information

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** This issue has no financial implications for Council

**Strategic Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Officer Resolution:** *No recommendation required – Councillor information only.*

**Reason For Change to Recommendation:**

- 
- 13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL**  
Nil
- 14. DATE OF NEXT MEETING**  
17 June 2010
- 15. CLOSURE**  
There being no further business the President thanked Councillors and staff for their attendance and declared the meeting closed at 6.07pm.



















