

## SHIRE OF BROOMEHILL - TAMBELLUP

Minutes of the Ordinary Meeting of Council of the Shire of Broomehill - Tambellup held in the Tambellup Council Chambers on Thursday 21<sup>st</sup> April 2011 commencing at 4.12pm.

### 1. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

<b>Present:</b>	Cr BG Webster	President
	Cr KW Crosby	Deputy President
	Cr MJ Bowman	
	Cr GM Sheridan	
	Cr MR Turner	
	Cr M Sadler	
	Cr SJF Thompson	
	Cr EK Schlueter	
	Cr DCN Kempin	
	JM Trezona	Chief Executive Officer
	VN Webster	Manager Administration & Customer Service
	GC Brigg	Works Manager

**Apologies:** Nil

**Leave of Absence:**  
Nil

### 2. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The President welcomed Councillors and staff and declared the meeting open at 4.12pm.

### 3. RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

### 4. PUBLIC QUESTION TIME

Nil

### 5. APPLICATION FOR LEAVE OF ABSENCE

Nil

### 6. DECLARATION OF INTEREST

Cr Bowman declared a Proximity Interest in Item 10.9  
Cr Schlueter declared a Financial Interest in Item 10.10

### 7. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

**8. CONFIRMATION OF PREVIOUS MEETING MINUTES**

8.1 ORDINARY MEETING OF COUNCIL MINUTES 17<sup>TH</sup> MARCH 2011

*110401*

*Moved Cr Thompson, seconded Cr Sadler*

*“That the minutes of the Ordinary Meeting of Council held on the 17<sup>th</sup> March 2011 be confirmed as a true and accurate record of proceedings.”*

**CARRIED 9/0**

**9. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

**10. MATTERS FOR DECISION**

**10.1 FINANCIAL STATEMENTS FOR MARCH 2011**


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<b>Program:</b>	<b>Other Property and Services</b>	
<b>Attachment:</b>	<b>Monthly Financial Statements for March 2011</b>	
<b>File Ref:</b>	<b>Nil</b>	
<b>Author:</b>	<b>KP O’Neill</b>	<b>Finance Officer</b>
<b>Date:</b>	<b>5 April 2011</b>	
<b>Disclosure of Interest:</b>	<b>Nil</b>	

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**Summary:** A monthly financial report is to be prepared at the end of each month in accordance with the provisions of Regulation 34 of the Local Government (Financial Management) Regulations 1996.

The report is to be presented to an ordinary meeting of Council within 2 months after the end of the month to which the report relates.

**Background:** Notes have been provided throughout the statements for Councillors information and comment.

**Comment:** Points to note from the March 2011 report:-

- Grant funding of \$23,884 has been sourced from Lotterywest to install new play equipment and a shade structure at the Tambellup Infant Health Building. The grant application was made on behalf of the Tambellup Family Playgroup Inc. Payment has been made for the play equipment and shade structure, and a small section of roll out lawn will be laid in the coming months. The grant funding will be received on completion of the project.

**Consultation:** Nil

**Statutory Environment:** Local Government Act 1995 – Financial Management Regulation 34

**Policy Implications:** Nil

**Financial Implications:** The report represents the financial position of the Council at the end of the previous month.

**Strategic Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Council Resolution:** *110402*

*Moved Cr Bowman, seconded Cr Schlueter*

*“That the Financial Statements for the period ending 31 March 2011 be adopted.”*

**CARRIED 9/0**

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**Reason For Change to  
Recommendation:**

**10.2 CREDITORS ACCOUNTS PAID MARCH 2011**


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<b>Program:</b>	<b>Other Property and Services</b>	
<b>Attachment:</b>	<b>List of Payments for March 2011</b>	
<b>File Ref:</b>	<b>Nil</b>	
<b>Author:</b>	<b>KP O'Neill</b>	<b>Finance Officer</b>
<b>Date:</b>	<b>5 April 2011</b>	
<b>Disclosure of Interest:</b>	<b>Nil</b>	

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**Summary:** Attached is a list of payments made from the Municipal and Trust Funds during March 2011.

**Background:** The Local Government Act 1995 – Financial Management Regulation 13 states that a list of accounts paid under delegated authority by the CEO is to be prepared each month, providing sufficient information to identify the transactions. The list is to be presented to the Council at the next ordinary meeting after the list is prepared.

**Comment:** SUMMARY

Municipal Fund	\$319,888.63
Trust Fund	\$3,430.00
Credit Cards	\$1,785.11
<b>TOTAL</b>	<b>\$325,103.74</b>

**Consultation:** Nil

**Statutory Environment:** Local Government Act 1995 – Financial Management Regulation 13

**Policy Implications:** Nil

**Financial Implications:** List of payments made during the previous month

**Strategic Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Council Resolution: 110403**

*Moved Cr Sheridan, seconded Cr Thompson*

*“That the list of accounts paid during March 2011, represented by:-*

- Municipal Fund cheques numbered 1248 to 1268 and 1531 to 1533 inclusive and electronic payments numbered EFT2039 to EFT2059 and EFT2063 to EFT2100 inclusive and totalling \$319,888.63;*
- Trust Fund electronic payments EFT2060 to EFT2062 and totalling \$3,430.00;*
- Credit Card payments totalling \$1,785.11;*

*be adopted.”*

**CARRIED 9/0**

**Reason For Change to Recommendation:**

**10.3 CONSTITUTIONAL RECOGNITION OF LOCAL GOVERNMENT**

<b>Program:</b>	<b>Governance</b>	
<b>Attachment:</b>	<b>Nil</b>	
<b>File Ref:</b>	<b>ADM0357</b>	
<b>Author:</b>	<b>JM Trezona</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>30 March 2011</b>	
<b>Disclosure of Interest:</b>	<b>Nil</b>	

**Summary:** The Australian Local Government Association (ALGA) has requested that all Local Governments formally resolve to support the conduct of the referendum to recognise local government in the Australian Constitution.

**Background:** There is a long history of debate on Constitutional recognition for Local Government in Australia, with referendums having previously been put before the voters in 1974 and 1988, with both being defeated.

During 2008 the ALGA adopted a strategic approach aimed at securing a referendum which involved a number of different actions including a state wide forum to determine a state Local Government position and a National Constitution summit in December 2008:

In 2009-10 ALGA focused advocacy around national political forums, political parties and key influential academics, while State Associations built up state profiling campaigns to improve the image and perception of their local government jurisdictions.

The ALGA Board further refined the national position in 2010 to focus specifically on financial recognition and the Western Australian Local Government Association (WALGA) position was also aligned to this focus.

**Comment:** Whilst the Federal Government has said that it will run a referendum, their willingness to do so in any sort of reasonable time frame will be heavily influenced by their perceptions of its likely success. WALGA have advised that a major factor in their perceptions will be the degree to which the conversation reflects broad community engagement.

It is important that local community support is marshalled to ensure that community ownership is injected into the campaign. If the campaign is seen purely as one being run by and for the local government system, then success will be difficult to achieve.

**Consultation:** WALGA

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial****Implications:**

There may be some minor printing and postage costs associated in any campaign to get community support for the proposal.

**National Campaign:** these are not defined at this stage and will depend largely on the willingness of the Federal Government to fund “YES” and “NO” campaigns. A full range of funding options needs to be developed by ALGA and WALGA before the specific implications for councils will be known.

**Strategic****Implications:**

This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Council Resolution:** *110404*

*Moved Cr Kempin, seconded Cr Turner*

***“That Council***

- *supports the ALGA campaign for the Constitutional recognition of local government;*
- *calls on the Federal Government to conduct a referendum to achieve the Constitutional recognition of local government at the 2013 federal election;*
- *develop a local level campaign, in support of the national campaign, to inform the local community and garner its support;*
- *acknowledge that funding implications need to be considered as part of the ongoing financial planning process.”*

**CARRIED 9/0**

**Reason For Change to Recommendation:**



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**10.4 LOCAL GOVERNMENT CONVENTION – WALGA AGM**

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<b>Program:</b>	<b>Governance</b>
<b>Attachment:</b>	<b>2011 Local Government Convention General Information</b>
<b>File Ref:</b>	<b>ADM0159</b>
<b>Author:</b>	<b>JM Trezona</b> <b>Chief Executive Officer</b>
<b>Date:</b>	<b>14 April 2011</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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**Summary:**                      The Annual General Meeting of the Western Australian Local Government Association (WALGA) will be held on Saturday 6<sup>th</sup> August 2011.

**Background:**                      The Local Government Convention will be held at the Perth Convention Exhibition Centre from 4<sup>th</sup> to 7<sup>th</sup> August 2011. The convention incorporates the following events:

- Annual General Meeting WALGA
- Conference Plenary Sessions
- Special Focus Groups

On Saturday 6<sup>th</sup> August, the Annual General Meeting will be held commencing at 1.00pm.

*Submission of Motions*

Member Local Governments are invited to submit motions for inclusion on the Agenda for consideration at the 2011 Annual General Meeting of the WALGA. Motions should be submitted in writing to the Chief Executive Officer of WALGA.

The closing date for submission of motions is **Monday 13<sup>th</sup> June 2011**. It should be noted that any motions proposing alterations or amendments to the Constitution of WALGA must be submitted by Monday 6<sup>th</sup> June 2011 in order to satisfy the sixty day notice requirements.

The following guidelines should be followed by members in the formulation of motions:

- Motions should focus on policy matters rather than issues which could be dealt with by the WALGA State Council with minimal delay;
- Due regard should be given to the relevance of the motion to the total membership and to Local Government in general. Some motions are of a localised or regional interest and might be better handled through other forums;
- Due regard should be given to the timeliness of the motion – will it still be relevant come the Local Government Convention or would the matter be better handled immediately by the Association;
- The likely political impact of the motion should be carefully considered;
- Due regard should be given to the educational value to Members – ie. does awareness need to be raised on the particular matter;

- The potential media interest of the subject matter should be considered;
- Annual General Meeting motions submitted by Member Local Governments must be accompanied by fully researched and documented supporting comment.

#### Emergency Motions

No motion shall be acceptable for debate at the Annual General Meeting after the closing date unless the Association President determines that it is of an urgent nature, sufficient to warrant immediate debate and the member Councils resolve accordingly at the meeting. Conference Standing Orders set out the details.

#### **Comment:**

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** Provision will be made in the 2011-2012 budget for members to attend the conference.

**Strategic Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Officer Resolution:** *“That Councillors put forward items that they wish to have included in the Agenda for the Annual General Meeting of the Western Australian Local Government Association to be held on Saturday 6<sup>th</sup> August 2011.”*

*Council discussed the Annual General Meeting of the Western Australian Local Government Association and had no recommendations to put forward at this time.*

#### **Reason For Change to Recommendation:**

**10.5 ASSOCIATION HONOURS 2011**


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<b>Program:</b>	<b>Governance</b>
<b>Attachment:</b>	<b>List of Association Honours Policy</b>
<b>File Ref:</b>	<b>ADM0159</b>
<b>Author:</b>	<b>JM Trezona                      Chief Executive Officer</b>
<b>Date:</b>	<b>12 April 2011</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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**Summary:** The Western Australian Local Government Association (WALGA) is calling for nominations for the 2011 Association Honours.

**Background:** Nominations for the 2011 WALGA Honours Program are now open and members of local governments, zones and state councillors are invited to submit nominations.

There are five categories:

Local Government Medal – recognises outstanding achievement and significant contribution by elected members and officers to the Association and/or to Local Government. *Available for nomination by State Councillors.*

Life Membership – Recognises the long and outstanding service of elected members and officers to the Association and/or to Local Government. *Available for nomination by State Councillors, Zones and Local Governments.*

Certificate of Appreciation – recognises personal commitment, eminent service and contribution to Local Government or the Association. *Available for nomination by State Councillors and Local Government Zones.*

Long and Loyal Service Award – this Honour recognises elected members who have provided long service of a high degree as an executive member of the Association for eight or more years, or as an elected member for twelve or more years. *Available for nomination by State Councillors, Zones and Local Governments.*

Distinguished Service Award – recognises elected members who have provided distinguished service to the community through their Local Government. *Available for nomination by State Council Members, Zones and Member Local Governments.*

**Comment:** Does Council wish to make a nomination for Association Honours?

For Council discussion and comment.

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** This issue has no financial implications for Council

**Strategic**

**Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

Officer Resolution: *“That Council nominates ..... for a ..... Associations Honour.”*

*Council discussed the Western Australian Local Government Honours 2011 and had no nominations to make for 2011.*

**Reason For Change to Recommendation:**

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**10.6 NORTHERN COUNTRY ZONE OF WALGA – NO 3 STATE BARRIER FENCE**


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**Program:** Economic Services  
**Attachment:** Map  
**File Ref:** ADM0061  
**Author:** JM Trezona Chief Executive Officer  
**Date:** 12 April 2011  
**Disclosure of Interest:** Nil

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**Summary:** Council to consider making a contribution to the upgrade of the No 3 State Barrier Fence.

**Background:** The Northern Country Zone of WALGA has written to all rural Local Governments seeking a contribution of \$3,000 towards the upgrade of the No 3 State Barrier Fence.

The fence currently helps to protect a large portion of farm lands in Western Australia from the encroachment of migrating emus from the pastoral regions. The fence is currently constructed to Emu Proof standard and the proposed upgrade is to bring it up to wild dog standard.

The upgrade will include the installation of a lap wire which will help prevent kangaroos from burrowing under the fence thus allowing dogs to enter through the holes.

The State Government has supplied the materials with the assistance of Royalties for Regions but expect that the upgrade will be done by interested parties such as Local Governments and Farmers.

**Comment:** Does Council wish to make a contribution towards the upgrade of the No 3 State Barrier Fence?

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** Time allows for Council to consider a provision in the 2011-2012 budget should the members determine to agree to making a contribution.

**Strategic Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Officer Resolution:**            *“That Council agrees to include a provision of \$3,000 for consideration in the 2011-2012 draft budget to assist in the upgrade of the No 3 State Barrier Fence.”*

**Council Resolution:**        *110405*

*Moved Cr Thompson, seconded Cr Turner*

*“That Council defers making a decision to assist in the upgrade of the No 3 State Barrier Fence until further information is obtained from the Northern Country Zone of WALGA.”*

**CARRIED 9/0**

**Reason For Change to  
Recommendation:**

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**10.7 GREAT SOUTHERN 500 CLASSIC CAR RACE**

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<b>Program:</b>	<b>Economic Services</b>
<b>Attachment:</b>	<b>Copy of letter from Ash Severin</b>
<b>File Ref:</b>	<b>ADM0061</b>
<b>Author:</b>	<b>PA Hull</b> <b>Community Services Officer</b>
<b>Date:</b>	<b>30 March 2011</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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**Summary:** Council to consider a request for support for the ‘Great Southern 500’ motor event.

**Background:** A letter has been received from the organisers of a proposed motor event seeking support for the proposal. The event will be styled on the ‘Genevieve 500’ motor event held in 1992, a motor race for cars built pre-1919. The route took the cars from Forrest Chase in Perth, along the Great Southern and Albany Highways through to Albany. It is proposed the new event will follow the same route, be open to any vehicle over 50 years in age, and will be held on a bi-annual basis, with the inaugural event to be held in November 2012. The race will run as a timed stage event, with time and distance trials being undertaken in the week before the event. The event will also be a fund raiser for the Royal Flying Doctor Service, which will receive \$500 from every competitor’s entry fee. The organisers are seeking early indications of support for the proposal from Local Governments along the route.

**Comment:** The original ‘Genevieve 500’ event was a great success, which resulted in increased publicity and economic benefits for the region, and individual towns along the route. Unfortunately the main organiser of the event died in an accident in 1993 and the event was never reprised. If the event gets off the ground, it is intended that the organisers will work with community working groups established in each Shire along the route to ensure each community gets the maximum benefit from the exposure the event will bring. At this stage the organisers are only seeking Councils in-principle support for the proposal to assist with the overall development of the project. Financial support may be requested at a later stage.

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** This issue has no financial implications for Council at this time.

**Strategic**

**Implications:** Tourism is a key point in Strategic Objective 4: Promote and Support Sustainable Development. Promotion of our district through events tourism can assist with economic development of the community.

**Voting Requirements:** Simple Majority

**Council Resolution:** *110406*

*Moved Cr Schlueter, seconded Cr Sadler*

*“That Council indicates its in-principle support for the proposed ‘Great Southern 500’ Classic Car Race.”*

**CARRIED 8/1**

**Reason For Change to Recommendation:**



**10.8 AUSTRALIAN ROAD GROUP MEMBERSHIP**


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<b>Program:</b>	<b>Transport</b>
<b>Attachment:</b>	<b>Copy of AARG letter and report</b>
<b>File Ref:</b>	<b>ADM0356</b>
<b>Author:</b>	<b>JM Trezona                      Chief Executive Officer</b>
<b>Date:</b>	<b>5 April 2011</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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**Summary:** Council has received an invitation to become a member of the Australian Rural Road Group Inc (ARRG). This report recommends becoming a member.

**Background:** A letter of invitation has been received from the ARRG for Council to join the group. The primary focus is to promote the allocation of additional Federal Government funding towards rural local roads.

The objectives of the group are as follows:

- To secure new, on-going Government funding for the local rural road network, which is essential to support sustainable agriculture production for Australia
- To collate and disseminate data that will assist agriculturally productive Local Government areas in Australia to obtain funding for their local rural roads networks
- To work cooperatively with both industry and community bodies that recognise and support the importance of the local road network to the Australian economy and lifestyle

**Comment:** The group was established in June 2010 and gave an address at the National Roads Forum held in Bunbury in October 2010. A copy of the correspondence is attached for Councillors information.

Council is invited to join with membership costing \$100 per annum. ARRG is also requesting a voluntary \$900 contribution in order to support the included report and the ongoing work of the group.

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** Council's provision for subscriptions in the budget has been fully expended however should Council wish to take up the membership the cost can be offset by the current under expenditure of approximately \$4,000 in Conference Expenses.

**Strategic Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Council Resolution:** *110407*

*Moved Cr Sadler, seconded Cr Schlueter*

*“That Council agrees to become a member of the Australian Rural Road Group Inc. Further Council also agrees to contribute \$900 to assist with the work of the group.”*

**CARRIED 9/0**

**Reason For Change to Recommendation:**

**10.9 ROADS 2025 – GREAT SOUTHERN REGION**


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<b>Program:</b>	<b>Transport</b>
<b>Attachment:</b>	<b>Map, extracts from the Roads 2025 Review by the GSTWG, Road Counts</b>
<b>File Ref:</b>	<b>RD208 &amp; RD41</b>
<b>Author:</b>	<b>JM Trezona                      Chief Executive Officer</b>
<b>Date:</b>	<b>15 April 2011</b>
<b>Disclosure of Interest:</b>	<b>Cr Bowman declared a Proximity Interest in this matter as he has land that adjoins Beejenup Road and left the meeting at 4.37pm.</b>

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**Summary:** Council to consider if a portion Beejenup Road should be included in Roads 2025.

**Background:** Council representatives and the CEO recently attended a Regional Road Group meeting in Ravensthorpe. One of the items raised by the Main Roads Officers was the need for some local governments to check the roads that had been flagged for inclusion in Roads 2025.

The Broomehill-Tambellup Council has the following roads highlighted on the draft map that was circulated.

- Broomehill-Kojonup Road
- Tieline Road
- Beejenup Road - between Gnowangerup-Tambellup Road and Toolbrunup Road

The following roads were not included on the map

- Tambellup West Road
- Gnowangerup-Tambellup Road
- Pootenup Road
- Toolbrunup Road

The error seems to have arisen out of the amalgamation of the two shires and the re-issuing of the Council identification number. All roads were given the former Shire of Broomehill Council id number and the Tambellup number was deleted however it seemed that this did not happen across the board. In consultation with Main Roads officers in Albany this matter should now have been rectified and the roads included as part of Roads 2025.

The matter did highlight the proposed “Gnowangerup Pootenup Route” - Pootenup, Toolbrunup, Beejenup and Gnowangerup-Tambellup Roads.

**Comment:** Council has not formally made the usual application for Beejenup Road to be considered as part of 2025. Its inclusion has come about as part of a Technical Working Group exercise in 2009 (copy attached) that identified the need for a link between the Gnowangerup-Tambellup Road and the Pootenup/Toolbrunup Roads.

The purpose of this report is for Council to determine if Beejenup Road is the correct link road to have in Roads 2025 or if Pallinup South is better. Council’s current road counter information indicates that more traffic is carried along the Pallinup South Road than the Beejenup Road. Vehicle counts taken in June last

year show a daily average of 44 vehicles per day on Pallinup compared to 17 per day on Beejenup for the exact same period. Detailed copies of road counts are included for Councillor information.

<b>Vehicle classes 26 Apr – 25 Jun 2010</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>
Pallinup South Road	1766	87	483	173	32	18	38	17	37	13	24	0
Beejenup Road	656	76	246	11	6	12	12	9	28	13	0	1

The topography of the area may also lend to heavy vehicles choosing the flatter Pallinup Road route over the hillier Beejenup Road route. Councillors may also be able to draw on local knowledge to determine which route is utilised more.

It is an opportune time for Council to consider a change as the Technical Working Group will be meeting in the coming months to determine the final outcome of Roads 2025.

For Council discussion.

**Consultation:** Manager of Works  
Main Roads Albany

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** If either road is accepted onto Roads 2025 it provides an opportunity for the road to be eligible for 2:1 funding through the Regional Road Group.

At this time there are no financial implications.

**Strategic Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Council Resolution:** **110408**

*Moved Cr Kempin, seconded Cr Sheridan*

*“That Council requests Main Roads WA to include the Pallinup South Road in Roads 2025 as the preferred route in the proposed “Gnowangerup Pootenup Route” and remove the section of Beejenup Road between Gnowangerup-Tambellup and Toolbrunup Roads.”*

**CARRIED 8/0**

**Reason For Change to Recommendation:**

Cr Bowman returned to the meeting at 4.45pm.

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**10.10 TAMBELLUP COMMUNITY RESOURCE CENTRE -  
MANAGEMENT FEE 2011/2012**

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**Program:** Recreation & Culture  
**Attachment:** Proposed 2011/2012 Budget for Library Management  
**File Ref:** ADM0111/CLAF  
**Author:** KP O'Neill Finance Officer  
**Date:** 11 April 2011  
**Disclosure of Interest:** Cr Schlueter declared a Financial Interest in this matter as she is an employee of the Tambellup Community Resource Centre and left the meeting at 4.45pm.

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**Summary:** Council to consider the management fee payable to the Tambellup Community Resource Centre for the 2011/2012 financial year.

**Background:** Council has an agreement with the Tambellup Community Resource Centre (CRC) for the management of the Tambellup Public Library. The agreement was reviewed in April 2010 and came into effect from 1 July 2010.

Clause 2 of the agreement states

*“The agreement will commence with funding of \$25,500 in the 2010/2011 Budget.”*

Clause 3 of the agreement states

*“The minimum annual increase in the funding amount will be the equivalent of December CPI.”*

The Tambellup CRC have submitted their budget for operating the library for the 2011/2012 year, in accordance with Clause 5 of the agreement. A copy of their budget is attached for Council information and discussion.

The Tambellup CRC have forecast the revenue for operations of the library to be \$26,005 with \$25,925 being the management fee paid by Council. Their forecast operating expenditure has been estimated at \$32,030 which will result in an operating loss of \$6,025.

Council needs to determine the management fee payable to the Tambellup CRC, which will be included in the 2011/2012 budget deliberations.

**Comment:** In accordance with Clause 3 of the agreement, an increase equivalent to the December 2010 CPI of 2.6% would see the management fee increase to \$26,163 for 2011/2012. This would see a shortfall in the forecast expenditure of \$5,867 for the year.

An examination of the income and expenses for the library for 2010/2011 shows additional expenditure in the following areas:-

- An allocation of \$1,607 for administrative fees, which have not previously been included in the budget;

- Purchase of book trolleys and a scanner, which have been identified as unbudgeted and exceed the allocation by \$1,336.

The budget for 2011/2012 includes line items for:-

- Administrative fee of \$1,800 (includes a portion of the Auditors costs);
- Equipment Expenses / Replacement of \$2,000 which includes bookshelves and computer upgrades;
- Memberships of \$250 to Writing WA and Public Libraries WA;
- Visiting Author expenses \$600;
- An increase in Librarian employment expenses of \$2,120.

Overall the expenditure has increased from \$5,858 from the 2010/11 Budget to the 2011/12 Budget.

Clause 6 of the agreement states:-

*“Funding for items over and above the annual operating costs should be submitted to the Council by the 31<sup>st</sup> May. If items arise throughout the year, a request for funding is to be submitted, in writing, to the Council for their consideration.”*

The inclusion of this clause was to encourage the Tambellup CRC to request Council assistance in purchasing additional equipment if required, and to avoid utilising the funding that is provided for operations of the library for purchases such as shelving and computer equipment.

The management fee that the Council pays is a component of the Council’s budget. Council’s budget is a forecast of the anticipated expenditure and income of public funds and as such must be transparent, open and accountable. Council may wish to remind the CRC management committee of its process if occasions arise when they need to purchase unbudgeted items that they require the Council to pay for.

<b>Consultation:</b>	Chief Executive Officer Manager Administrative and Customer Services
<b>Statutory Environment:</b>	Nil
<b>Policy Implications:</b>	Nil
<b>Financial Implications:</b>	Provision for payment of the management fee to the Tambellup CRC will be made in the 2011/2012 Annual Budget.
<b>Strategic Implications:</b>	This issue is not dealt with in the Strategic Plan
<b>Voting Requirements:</b>	Simple Majority

**Council Resolution: 110409**

*Moved Cr Thompson, seconded Cr Turner*

*“That Council increases the management fee for 2011/2012 by the December 2010 CPI of 2.6% to \$26,200 and agrees to include payment of the Tambellup CRC administration fee of \$1,800. Provision will be made in the 2011/2012 for a total of \$28,000 for the management fee payable to the Tambellup Community Resource Centre for management of the Tambellup Public Library.*

*“That Council makes an additional one-off provision in the 2011/2012 Budget of \$2,000 to assist with purchase of shelving and computer upgrades for the Tambellup Public Library.”*

**CARRIED 8/0**

**Reason For Change to Recommendation:**

Cr Schlueter returned to the meeting at 4.50pm.



**10.11 BROOMEHILL RECREATION COMPLEX COMMITTEE**


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<b>Program:</b>	<b>Recreation &amp; Culture</b>	
<b>Attachment:</b>	<b>Copy of preliminary budget</b>	
<b>File Ref:</b>	<b>ADM0286</b>	
<b>Author:</b>	<b>JM Trezona</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>15 April 2011</b>	
<b>Disclosure of Interest:</b>	<b>Nil</b>	

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**Summary:** Council to consider making provision in the 2011-2012 budget for the upgrade of the Bowling green at the Broomehill Recreational Complex.

**Background:** The Broomehill Complex Committee have started the process to install a synthetic bowling green at the Broomehill Complex to replace the existing grass greens.

The Committee proposes to make an application to the next round of Community Sporting and Recreation Facilities Funding (CSRFF) for a grant to assist with the process. An initial quote of \$241,000 has been obtained.

A copy of the Committee's preliminary budget has been provided and is included as part of this report.

**Comment:** The committee advise that if the grant application to CSRFF is not successful the project will not go ahead at this time.

The request to Council is as follows

- A request to utilise \$35,000 from the Broomehill Recreation Complex Reserve. The purpose of the reserve is *"to be used for works at the Broomehill Recreation Complex in agreeance with the management Committee of the Broomehill Recreation Complex Inc.* The reserve currently has a balance of \$63,131.58
- A provision of \$40,000 in the coming 2011-2012 budget

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** Council has the opportunity to make provision in the coming 2011-2012 budget is it so determines.

**Strategic Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Council Resolution: 110410**

*Moved Cr Turner, seconded Cr Sheridan*

*“That Council advises the Broomehill Recreation Complex Committee Inc that it will make provision for consideration in the draft 2011-2012 budget of*

- \$40,000 from general revenue for the installation of a synthetic Bowling Green at the Broomehill Complex*
- \$35,000 from the Broomehill Recreation Complex Reserve towards to the installation of a synthetic Bowling Green at the Broomehill Recreation Complex*

*with the availability of the funds subject to the success of a CSRFF funding application to be submitted in the latter half of 2011.”*

**CARRIED 9/0**

**Reason For Change to Recommendation:**

**10.12 WANDOO ROAD**


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<b>Program:</b>	<b>Transport</b>	
<b>Attachment:</b>	<b>Plan of area</b>	
<b>File Ref:</b>	<b>RD94</b>	
<b>Author:</b>	<b>JM Trezona</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>22 March 2011</b>	
<b>Disclosure of Interest:</b>	<b>Nil</b>	

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**Summary:** The purpose of this report is to recommend that Council agrees to meet the differential costs of the proposed land swap for Wandoo Road.

**Background:** The proposed closure of a portion of unmade road reserve that borders on the northern side of Location 1959 Wandoo Road Broomehill West has been “creeping” along for a considerable amount of time. The current landowner of Location 1959 has recently given written in principle agreement to the taking of land from Lot 1959 in exchange for the land that is the subject of the road closure.

The Department of Regional Development and Lands (RDL) have written to Council advising that they have received a valuation from Landgate Valuation Services advising a rate of \$35,000 per hectare applies to each area. As there is a difference in areas and therefore value, if the landowner is agreeable, the land exchange could be deemed to be of equal value by RDL.

To progress this matter RDL seeks Councils determination on whether the Shire is prepared to meet the differential costs if the landowner is not in agreement to an equal exchange. The affected areas of land would then be the subject to survey. Additionally RDL assumes that Council will meet all statutory costs associated should this scenario eventuate.

**Comment:** The attached map shows the estimated area and the estimated differential. Should the owner of Lot 1959 not agree to a land exchange it would be in the best interests of completing the project to agree to pay the differential and accept the costs.

For Council discussion and decision.

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** An estimate of the differential is 1,600m<sup>2</sup>. Using RDL’s per hectare value equates to a \$ value of \$5,600. Survey and statutory costs are estimated at a further \$5,000.

**Strategic Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Council Resolution:** *110411*

(Committee Resolution:)

*Moved Cr Kempin, seconded Cr Bowman*

*“That Council advises the Department of Regional Development and Lands that it agrees to meet the differential costs should the owner of Lot 1959 not be in agreement to an equal land exchange between the closure of the existing road reserve and the resumption of land to create the new section of road.”*

**CARRIED 9/0**

**Reason For Change to Recommendation:**

**10.13 FUNCTIONAL ROAD HIERARCHY**

<b>Program:</b>	<b>Transport</b>	
<b>Attachment:</b>	<b>Prioritised List of Roads &amp; Maps</b>	
<b>File Ref:</b>	<b>ADM0315</b>	
<b>Author:</b>	<b>GC Brigg</b>	<b>Manager of Works</b>
<b>Date:</b>	<b>23 March 2011</b>	
<b>Disclosure of Interest:</b>	<b>Nil</b>	

**Summary:** Council to undertake a review of its road hierarchy.

**Background:** Attached is the functional road hierarchy for the Shire of Broomehill-Tambellup. The list of all roads within the Shire has previously been prioritised by the Council and is now presented for review. The roads have been split into rural and town streets and a priority of 1, 2 or 3 has been assigned to each road. The exception to this is those roads, which are listed below, that have been identified as part of the Main Roads WA Functional Road Hierarchy

1 - Broomehill Kojonup Road	3 - Flat Rocks Road
5 - Tie Line Road	12 - North Greenhill Road
37 - Tie Line North Road	40 - O'Neill Road
41 - Beejenup Road (part)	46 - Pindellup Road
58 - Warrenup Road	203 - Paul Valley Road
205 - Toolbrunup Road	212 - Pootenup Road
217 - Johnson Road (part)	247 - Newton Road
294 - Gnowangerup Tambellup Road	297 - Tambellup West Road

**Comment:** The priority assigned to each road seems to be appropriate however local knowledge may suggest otherwise. The attached maps provide a visual interpretation of the current Road Hierarchy and may highlight some anomalies in the prioritising. The road hierarchy assists Councillors and staff in setting the priorities for its road construction program and road maintenance program. For Council consideration and endorsement.

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** The road hierarchy assists Councillors and staff in prioritising projects for the annual budget process.

**Strategic**

**Implications:** The Shire of Broomehill-Tambellup Strategic Directions – A Plan for the Future has a strategic objective of managing the built and natural environment. It includes actions to develop best practice principals, review our road building practices and reviewing of our road network.

**Voting**

**Requirements:** Simple Majority

**Council**

**Resolution:** *110412*

(Committee Resolution:)

*Moved Cr Thompson, seconded Cr Crosby*

*“That Council endorses the Functional Road Hierarchy for the Shire of Broomehill-Tambellup as presented.”*

*CARRIED 9/0*

**Reason For  
Change to  
Recommendation:**

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**10.14 PLANT REPLACEMENT PROGRAM**

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<b>Program:</b>	<b>Transport</b>
<b>Attachment:</b>	<b>Copy of proposed Plant Replacement program</b>
<b>File Ref:</b>	<b>ADM0303</b>
<b>Author:</b>	<b>GC Brigg</b> <b>Manager of Works</b>
<b>Date:</b>	<b>24 March 2011</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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**Summary:** Council to review its Ten Year Plant Replacement Program as part of the 2011-2012 budget process.

**Background:** A Ten Year Plant Replacement Program for the Shire of Broomehill-Tambellup has been developed and was previously endorsed by Council in May 2010.

The plan has been developed to give Council an overview of the future requirements of the organisation. It also includes estimates for future replacement costs. The plan will be utilised to develop the 2011-2012 budget.

**Comment:** The plan has been updated to reflect the changes to the plant and at the same time extending the program one more year. You will also note that in doing a comparison with the current year's program there are a number of recommended changes.

Amendments have been made to the replacement times to maximise the benefit to the Shire and to accommodate Councils budget. Currently we try to change the large plant items over every 7 years/8,000 hours. This effectively spreads the impact however there are still occasional instances where the Council is faced with purchasing two major plant items in one financial year. At present Council owns 11 items of plant with a value in excess of \$200,000

- 3 tips trucks
- 3 graders
- 2 loaders
- 2 rollers – 1 pneumatic tyred and 1 Vibe roller
- 1 Jetpatcher
- 1 backhoe

Council's attention is drawn to the Volvo Loader and the John Deere backhoe. Council previously determined to offer the Volvo Loader for sale with a view to utilising the funds to purchase a skid steer. The Volvo loader was advertised but not sold so no further action has been taken to purchase a skid steer. Members may wish to consider an alternative and dispose of the Volvo loader and the backhoe and purchase one item of plant that serves a combined purpose. The Volvo loader and backhoe will both be due for replacement shortly.

Following Councils practice of changing its large plant items over at 7 years, the coming budget sees the Volvo grader due for replacement in the 2011-2012 financial year. The grader recently had \$30,000 spent on

it and has just completed 5,250 hours.

Council staff recently obtained an indicative trade in value for the machine which came in at \$65,000. Considering the age and hours on the machine if Council were to push the replacement out one more year, it is likely there will be minimum impact on the trade in value.

Should the replacement of the Volvo grader be deferred for a year it provides Council with the opportunity to bring forward the replacement of one of its trucks. This will allow Council to consider larger units such as an 8x4 tippers.

At present there is a definite need to be able to increase our capacity in the area of gravel carting and resheeting. Council controls just over 750km of dirt roads with 500kms of these being gravelled. If we are to resheet these roads every 20 years we need to be able to do 25kms per year. Over the last three years we have only achieved an average of 7kms per year. This year will see us achieve 10kms. If we are to maintain good gravel roads we need to increase the amount of resheeting per annum.

Should Council determine to purchase a larger unit consideration can then be given to including an item such as a quad dog in the plant replacement program.

The draft plan is presented for Council consideration and discussion.

**Consultation:**

Nil

**Statutory**

**Environment:**

Nil

**Policy Implications:**

Nil

**Financial**

**Implications:**

An indicative funding budget is included at the bottom of the plant replacement program which indicates where the funding will be accessed from. Provision will be made in the coming 2011-2012 and future budgets to cover the proposed plant replacement.

**Strategic**

**Implications:**

Maintaining a modern fleet of plant and equipment allows Council to better deliver the identified outcomes identified in its plan – “*Strategic Directions – A Plan for the Future 2009-2019.*”

**Voting Requirements:**

Simple Majority

**Officer Resolution:**

“*That Council endorses the Ten Year plant Replacement program for the Shire of Broomehill-Tambellup as presented.*”



**Council Resolution:**        **110413**  
(Committee Resolution:)

*Moved Cr Crosby, seconded Cr Thompson*

*“That Council endorses the Ten Year Plant Replacement program for the Shire of Broomehill-Tambellup with the following amendment*

- *The replacement of the Volvo 710 grader be deferred to the 12/13 financial year*
- *The replacement of the Isuzu Gigamax Truck be brought forward into the 2011-2012 financial year with a view to upgrading to an 8 wheel unit.*

**CARRIED 9/0**

**Reason For Change to  
Recommendation:**

**10.15 PROPOSED FIVE YEAR CONSTRUCTION PROGRAM**


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<b>Program:</b>	<b>Transport</b>	
<b>Attachment:</b>	<b>Copy of Draft Program</b>	
<b>File Ref:</b>	<b>ADM0310</b>	
<b>Author:</b>	<b>GC Brigg</b>	<b>Manager of Works</b>
<b>Date:</b>	<b>24 March 2011</b>	
<b>Disclosure of Interest:</b>	<b>Nil</b>	

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**Summary:** Council to consider a proposed Five Year Road construction program.

**Background:** Attached is a draft of the Five Year Road Construction program for the Shire of Broomehill-Tambellup. The proposed program is divided into sections that will be funded through the Regional Road Group (RRG), Roads to Recovery (R2R), Black Spot Program and Councils own revenue sources.

**Comment:** Council has previously undertaken exercises in setting resealing and re-sheeting priorities for its road network across the Shire. This has been the main driver in the listing of the projects in the five year program.

Members need to be aware that certain assumptions have been made

- RRG projects will receive 2:1 funding for the projects if successful
- If funding is not successful adjustments will need to be made. Projects not successful in one year will be resubmitted for the next round of funding.
- The RRG projects listed for 2011-2012 have been funded
- The current round of R2R funding finishes in the 2014-2015 year
- We have naively assumed that there will be another round or R2R

2010-2011 has been a good year in terms of projects being completed. The only project, that may not be completed this financial year is Greenhills Road widening and gravel re-sheeting. This is a council funded project and money not spent will carry onto projects slightly over budget. Greenhills Road will carry over to the 2011-2012 financial year and it is proposed that the works are completed with R2R funds.

At this stage with the proposed construction program and normal road maintenance and winter grading program, any additional road side pruning will not be included in the road budget for 2011-2012. The only way to include roadside pruning would be to utilise a contractor which would put considerable pressure on the budget. The construction program will include approximately 20kms of roadside pruning as part of that program however there will be not additional pruning on any of the lower priority roads across the Shire.

For Council discussion and endorsement.

**Consultation:** While staff has presented a “best guess” on the timing of funding success for RRG projects the Committee want to ensure that every effort is made to see if the project for the reconstruction of the Tambellup West Road – SLK 4.90 to 8.60 can be achieved earlier in the program.

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** Provision will be made in the coming 2011-2012 budget to undertake the approved works for the coming financial year. These works will be assisted with funding from RRG, R2R and the Black Spot Program.

**Strategic Implications:** Nil

**Voting Requirements:** Simple Majority

**Council Resolution:** *110414*  
(Committee Resolution:)

*Moved Cr Bowman, seconded Cr Sheridan*

*“That Council endorses the 2011-2012 to 2015-2016 Road Construction Program for the Shire of Broomehill-Tambellup.”*

**CARRIED 9/0**

**Reason For Change to Recommendation:**

**10.16 MOONIES HILL ROAD**


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<b>Program:</b>	<b>Transport</b>	
<b>Attachment:</b>	<b>Report on Moonies Hill Road</b>	
<b>File Ref:</b>	<b>RD223</b>	
<b>Author:</b>	<b>GC Brigg</b>	<b>Manager of Works</b>
<b>Date:</b>	<b>25 March 2011</b>	
<b>Disclosure of Interest:</b>	<b>Nil</b>	

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**Summary:** Council to consider a report on the eastern end of Moonies Hill Road.

**Background:** Council considered closing a portion of Moonies Hill Road between the western boundary of Location 2481 and the Tambellup West Road at its August 2010 meeting. The proposal was to close the road to traffic under the Local Government Act 1995. The closure motion was lost.

Moonies Hill Road and its condition, was again raised at the annual electors meeting. A report on the required works and costs to bring the road up to the minimum standard as per Council's policy is attached for member's consideration.

**Comment:** Council to consider the report and determine what course of action it wishes to take.

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Policy 4.1 Road Construction and Maintenance – Minimum Standards

**Financial Implications:** Moonies Hill Road attracts the lowest priority of 3 on Council Road Hierarchy. The estimated cost to bring the 4.2km section of road to the minimum standard is approximately \$181,700. The road would not be eligible for Regional Road Group funding. Council may determine to utilise Roads to Recovery funds or fund works from general revenue.

**Strategic Implications:** Nil

**Voting Requirements:** Simple Majority

**Committee Resolution:** *“That the report on Moonies Hill Road be referred to the April 2011 meeting of Council with a view to reconsidering the proposed closure of the road under the Local Government Act 1995.”*

**Council Resolution:**        **110415**  
(Committee Resolution:)

*Moved Cr Sadler, seconded Cr Crosby*

*“That this matter be deferred until a review of all Category 3 Roads within the Shire has been undertaken and the matter be reconsidered at the Ordinary Meeting of Council in June 2011.”*

**CARRIED 9/0**

**Reason For Change to  
Recommendation:**        Nil

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## 10.17 STANDARD OPERATING PROCEDURES FOR BUSHFIRE BRIGADES

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**Program:** Law, Order & Public Safety  
**Attachment:** Copy of Standard Operating Procedures  
**File Ref:** ADM0111  
**Author:** PA Hull Community Services Officer  
**Date:** 23 March 2011  
**Disclosure of Interest:** Nil

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**Summary:** Council to review the Standard Operating Procedures (SOP) and Standard Administration Procedures for Bushfire Brigades.

**Background:** The SOP provides the Broomehill and Tambellup Bushfire Brigade volunteers with basic information that will assist in reducing the risk that is presented for those who fight fires. The SOP also lists the responsibilities of certain fire officers and procedures that are required to be followed.

Council adopted the current SOP in December 2009. An annual review of the document will ensure it is updated and continues to be relevant to the Broomehill and Tambellup communities.

**Comment:** The document was forwarded to key brigade personnel for their feedback prior to Councils consideration. No changes were required to be made.

**Consultation:** Chief Fire Control Officer  
Deputy Chief Fire Control Officers  
Brigade Fire Captains

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** This issue has no financial implications for Council

**Strategic Implications:** This issue is not dealt with in the Strategic Plan

**Voting Requirements:** Simple Majority

**Council Resolution:** *110416*

(Committee Resolution:)

*Moved Cr Kempin, seconded Cr Sheridan*

*“That the 2010-2011 Standard Operating Procedures for Bush Fire Brigades be endorsed as presented.”*

**CARRIED 9/0**

**Reason For Change to Recommendation:**

**10.18 DEVELOPMENT ASSESSMENT PANELS**


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<b>Program:</b>	<b>Planning</b>	
<b>Attachment:</b>	<b>Copy of Planning Bulletin 106/2011</b>	
<b>File Ref:</b>	<b>ADM0317</b>	
<b>Author:</b>	<b>JM Trezona</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>21 April 2011</b>	
<b>Disclosure of Interest:</b>	<b>Nil</b>	

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**Summary:** The WA Planning Commission has recently released Planning Bulletin 106 which provides an overview of the new provisions relating to the introduction of Development Assessment Panels (DAP's).

This report is presented for Council to note the information contained in the Planning Bulletin and also to nominate 2 Councillors and 2 Alternate members to be the Shire of Broomehill-Tambellup's representatives for appointment by the Minister onto the Great Southern Joint DAP.

**Background:** The State Government has been pursuing amendments to the planning system to improve its efficiency. The Introduction of DAP's is part of the amendment. DAP's are scheduled to become operational on the 1 July 2011. The Shire is located in the Great Southern Joint Development Assessment Panel which consists of the following local governments:

- City of Albany
- Shire of Broomehill-Tambellup
- Shire of Cranbrook
- Shire of Denmark
- Shire of Gnowangerup
- Shire of Jerramungup
- Shire of Katanning
- Shire of Kent
- Shire of Kojonup
- Shire of Plantagenet
- Shire of Woodanilling

**Comment:** The major elements of the *Planning and Development (Development Assessment Panels) Regulations 2011* are as follows:

*Part 1 Preliminary*

This part advises when the regulations commence and define the terms used in the regulations.

*Part 2 Development Applications and Determinations*

This part sets out the types and application/assessment process for applications. The types can be defined as follows:

- **Mandatory DAP applications**  
A development (which is not an excluded application) where the estimated cost of the development is \$7m or more.
- **Optional DAP applications**  
A development (which is not an excluded application) where the estimated cost of development is more than \$3m but less than

\$7m and which has not been delegated to the DAP by Council.  
An applicant may also elect to refer an application of this type to the DAP for a determination.

All applications with a value of \$7 million or more are subject to mandatory referral of decision making powers.

It should be noted that irrespective of the estimated cost there are exempted uses that will still only be determined by Council. These uses are:

- The construction of a single dwelling.
- The construction of less than 10 dwellings or multiple dwellings, including aged and/or dependent persons dwellings.
- The construction of carports, patios, outbuildings or incidental development.

Irrespective of the value of the development all applications will need to be lodged with Council and where the application is subject to a DAP decision there is a requirement to notify the DAP secretariat of the application.

#### *Part 3 Delegation to DAP's*

This part enables Council to delegate to a DAP to determine an application (see optional DAP applications above).

#### *Part 4 DAP's*

This part sets out the requirements for DAP membership (both local government and specialist members) and their appointment by the Minister etc. It also contains details on meetings and DAP member conduct.

The Joint DAP will consist of 5 members with one presiding member, two specialist members and 2 local government members. The local government's membership will depend on the location of the development applications being determined at the time.

If the Council fails to nominate 2 representatives, the Minister will have the power to appoint 2 members to the DAP to represent the interests of the local community. These alternative representatives must be eligible to vote in elections for that local area and have relevant knowledge or experience that, in the opinion of the Minister, will enable them to represent the interests of their local community.

The period of appointment for DAP members is 2 years. At the expiration of two years, the Council will be required to nominate 2 local government members as well as 2 alternate members. The same individuals may be re-nominated for the position but the regulations require this to be undertaken every 2 years.

Following appointment, all DAP members will be required to undertake training on the Western Australian DAP legal framework and planning decision-making. DAP members cannot sit on a DAP and determine applications until they have attended training. It is understood that a DAP training manual will be provided, which will include the DAP



regulations, the Standing Orders, Code of Conduct and DAP member procedures manual. The timing and location of this training for local government members of the DAP has not yet been established.

#### *Part 5 Administration*

This part sets out the administrative process for DAP's including support of DAP's, enforcement provisions, powers of the Minister and reporting requirements for the Department of Planning.

The timing of meetings has not yet been established but indications are that frequency would be determined by the number of applications being referred. Local Government representatives would only need to attend meetings when an application is being considered from the Shire. In the advertising for specialist members it was identified that they may be required to travel on short notice and it is likely that this would also apply to local government members. At this stage the agenda for a DAP meeting is to be made public at least 5 days before the meeting.

It should be noted that the presiding member can consent to the meeting being attended remotely by telephone or other method of instantaneous communication. It is uncertain at this stage if this will apply to the panel members.

#### *Part 6 Miscellaneous*

This part contains the transitional arrangements and Department for Planning review of fees and regulations (required after 2 years of operation).

There are also 3 schedule to deal with (Schedule 1) applications fees, (Schedule 2) sitting fees for DAP members and (Schedule 3) Forms.

Applications to be determined by DAP's will need to pay an additional fee over and above the fee that is currently charged by the Shire for a development application. This fee will be used to cover the costs of administering the new process. If the Council refers an application to a DAP, then the Council will be responsible to pay that fee.

#### **Consultation:**

Nil

#### **Statutory**

#### **Environment:**

*Planning and Development Act 2005 and Regulations  
Planning and Development (Development Assessment Panels)  
Regulations 2011*

#### **Policy Implications:**

Nil

#### **Financial**

#### **Implications:**

The fees required to be paid by an applicant for the DAP process are in addition to the fees currently levied by Council for the consideration of a Development Application.

**Strategic**

**Implications:** This issue is not dealt with in the Strategic Plan

**Voting Requirements:** Simple Majority

**Council Resolution:** *110417*

*Moved Cr Schlueter, seconded Cr Kempin*

*“That Council*

- 1. Notes the information contained within Planning Bulletin 106/2011*
- 2. Nominates Councillors Thompson and Webster as the Shire of Broomehill-Tambellup’s representatives on the Great Southern Joint Development Assessment Panel*
- 3. Nominates Councillors Turner and Sheridan as alternate members on the Great Southern Joint Development Assessment Panel*
- 4. Submits the nominees to the Minister for Planning for approval.”*

**CARRIED 9/0**

**Reason For Change to Recommendation:**

**12.1 PLANT REPORT FOR MARCH 2011**

**Program:** Transport  
**Attachment:** Nil  
**File Ref:** Nil  
**Author:** GC Brigg Manager of Works  
**Date:** 14 April 2011  
**Disclosure of Interest:** Nil

Reg No.	Description	Kms/Hrs	Year of Manufacture	Year of Purchase	Changeover	Comments
BH000	Nissan Murano		2010	2010		OK
BH00	Ford Ranger Dual Cab	13000	2010	2010		OK
BH002	ISUZU 6 Wheel Tipper	58558	2008	2008	7 yrs / 250,000km	OK
BH003	Isuzu NPR300 Crew Cab Truck	31000	2009		5 yrs / 100,000km	30k Service done, cracked mudguard
BH004	CAT 12M	1045	2009	2009		1000hr Service done
BH005	Bomag Multi-Tyred Roller	5000	2002	2002	7 yrs / 8,000hrs	OK
BH006	Volvo 710	5260	2004	2004	7 yrs / 8,000 hrs	250hr Service done
BH007	John Deere Ride on Mower		2003	2003	5 yrs / 5,000 hrs	Deck and blower repairs
BH008	VOLVO L70D Loader	6000	2001	2001	7 yrs / 7,000 hrs	6000hr Service done
BH009	Toyota Hilux	16000	2009			OK
BH010	6x4 Fuel Trailer		1981	1981		New Pump
BH012	Isuzu Fire Truck	6000	1995	2004		OK
BH013	John Deere 315SG Backhoe	2398	2003	2003	10 yrs / 8,000 hrs	Hydraulic oil leaks
OTA	Holden Caprice		2010	2010		Air conditioner seal replaced New carpet installed

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TA052	Toyota Hilux 4x4	17760	2009			OK
TA001	Ford Ranger Dual Cab	16000	2009			OK
ITA	Ford Territory				1 yr / 40,000 kms	
TA1880	Isuzu Gigamax Truck	58235	2008	2008	5 yrs / 250,000 km	Headlight broken
TA092	Isuzu Gigamax Truck	77691	2007	2007	5 yrs / 250,000 km	New tyres fitted
TA386	Mitsubishi Fuso Truck	71400	2007	2007	5 yrs / 250,000 km	Due service
TA18	12H Grader	4430	2006	2006	7 yrs / 8,000 hrs	OK
BH014	Ford Ranger Single Cab	14900	2010			OK
TA281	930G Loader	3174	2007	2007	7 yrs / 8,000 hrs	3000 hr service, temp sensor, bucket repairs
TA392	Tractor Mower	2079			5 yrs / 5,000 hrs	Deck repairs
TA417	John Deere Gator	206	2009			OK
BH001	CAT Vibe Roller	717	2009			OK
TA017	Isuzu Tipper	51000	2009			Wheel alignment and new tyre
TA219	Multipac Multi-tyred Roller	7520		2004	7 yrs / 8,000 hrs	Water pump leak
	Slasher				10 years	Broken wheel
XTR579	Road Broom				10 years	OK
TA06	Jet Patcher Isuzu	84000	2007	2010		New belt and rollers
IDCF535	TORO 3500D	200	2009	2009		OK
TA005	John Deere Tractor 6330	947	2008	2008	10 years / 8,000 hrs	OK

**RECEIVED**

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**12.2 WORKS AND MAINTENANCE REPORT FOR MARCH 2011**

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<b>Program:</b>	<b>Transport</b>	
<b>Attachment:</b>	<b>Nil</b>	
<b>File Ref:</b>	<b>Nil</b>	
<b>Author:</b>	<b>GC Brigg</b>	<b>Manager of Works</b>
<b>Date:</b>	<b>14 April 2011</b>	
<b>Disclosure of Interest:</b>	<b>Nil</b>	

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**Broomehill**

- Gardeners have replaced seedlings at the office gardens.
- Plants have been replaced at the Rest Stop.
- Plants have been replaced that were stolen from the office gardens.
- Kerbing and footpaths are finished around university block.
- Designing rain gardens for drainage within the university block.
- Slab poured for the picnic setting in the playground in Holland Park.
- Currently installing solar bollard lighting along the railway footpath.
- Bollards and chains installed and finished along the railway footpath.
- Community workers continuing help sand and paint equipment at the museum.
- Slab poured for the automatic gate at the dump.
- Automatic gate to be installed.

**Tambellup**

- New pump is required at the Jam Creek Dam. Thinkwater is currently working on a floating pump as depth of suction is too great for standard multistage vertical pumps.
- Western Power repaired power lines to the pump at number 1 dam.
- Damage to reticulation within the gardens is still continuing. Currently replacing with pop up sprinkler systems to help minimize the damage.
- Removed all soil from within the rose garden in the rail reserve. Soil is poor and fungus proved hard to treat.
- Community workers have been raking and whipper snipping around town.
- Lunch room and office in depot is complete. Work to start on depot toilets.
- Oval sprayed for Back Beetle.

**Roads**

- Construction crew completed 10km of gravel resheeting on Pallinup South Road. This project is complete. Project was funded by R2R.
- Currently repairing Jam Creek Road as gravel is breaking up.
- Work has started on Pootenup-Hassell Road intersection. This project will continue for the next couple of weeks.
- New culverts were placed in White Road.
- Maintenance crew working on signage and guide posts.
- CRS ordered for bitumen repairs with the Jetpatcher.
- Trevor Terry will be here this month to prioritize RRG projects for the 12-13 year.
- Maintenance graders have been working in the south western and north western parts of the shire. Graders have had to repair roads after storms.

## **Plant**

- New Caterpillar roller delivery won't take place until August 2011.
- Jetpatcher has been repaired and is ready to work. Denmark Manager of Works is currently on long service leave and will organize Jetpatcher work on his return. Albany Manager of Works is trying to set a period of time we can work.
- First of the Isuzu tippers have gone to Albany for body repairs.
- Tree grabs have also gone to Evertrans for repairs.
- Ford Katanning have found it difficult to price vehicle changeovers for the 11-12 year with the introduction of new models that will arrive later this year. Ford, haven't released any pricing as yet.

**RECEIVED**

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**12.3 BUILDING SURVEYORS REPORT FOR MARCH 2011**

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<b>Program:</b>	<b>Economic Services</b>
<b>Attachment:</b>	<b>BSR Report and Activity Statement</b>
<b>File Ref:</b>	<b>ADM0076</b>
<b>Author:</b>	<b>D Baxter</b> <b>Building Surveyor</b>
<b>Date:</b>	<b>5 April 2011</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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**Summary:** Attached are the BSR Report and the Activity Statement for the month of March 2011 that have been sent to all the relevant authorities that are required by legislation.

**Background:** These reports advise of the building approvals and the activity of the Building Surveyor for the month of March 2011.

**Comment:** These reports confirm the activity of the Building Surveyor.

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** This issue has no financial implications for Council.

**Strategic Implications:** This issue is not dealt with in the Plan.

**Voting Requirements:** Simple Majority

**Officer Resolution:** *“Council discussed the Officers Report.”*

**Reason For Change to Recommendation:**

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**12.4 BUILDING MAINTENANCE PROGRAM**

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<b>Program:</b>	<b>Various</b>
<b>Attachment:</b>	<b>Building Maintenance Program for March 2011</b>
<b>File Ref:</b>	<b>Nil</b>
<b>Author:</b>	<b>VN Webster                      Manager Administrative and Customer Service</b>
<b>Date:</b>	<b>15 April 2011</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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**Summary:** Update of the Building Maintenance Program for 2010-2011

**Background:**

**Comment:** The Building Maintenance Program is updated on a regular basis and presented for Councils information, comment and discussion if required.

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** Provision has been made in the 2010-2011 budget to meet the building maintenance program costs.

**Strategic Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Officer Resolution:** *“Council discussed the Officers Report.”*

**Reason For Change to Recommendation:**



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**12.5 LIBRARY REPORT – FEBRUARY AND MARCH 2011**

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**Program:** Recreation & Culture  
**Attachment:** Library Report – February and March 2011  
**File Ref:** ADM0097  
**Author:** JM Trezona Chief Executive Officer  
**Date:** 5 April 2011  
**Disclosure of Interest:** Nil

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**Summary:** Attached is a Library Report prepared by Colleen Brown, Library Officer for Broomehill and Tambellup, outlining the activities of both libraries within each town.

**Background:** This report outlines the activities of both Broomehill and Tambellup libraries for the months of February and March 2011.

**Comment:** For Council information.

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** This issue has no financial implications for Council

**Strategic Implications:** This issue is not dealt with in the Plan

**Voting Requirements:** Simple Majority

**Officer Resolution:** *“Council discussed the Officers Report.”*

**Reason For Change to Recommendation:**

12.6

**TAMBELLUP INDEPENDENT LIVING SENIORS ACCOM**

**TAMBELLUP INDEPENDENT LIVING SENIORS  
ACCOMMODATION (TILSA)**

**APRIL 2011 COUNCIL MEETING**

**MONTH OVERVIEW**

Our R4R grant was finalised and delivered on 10 March. A Regional Development Australia Fund (RDAF) grant application round has been opened.

**FUNDING**

With our R4R grant finished we now have to wait until June to find out the outcome. On 11 March a Regional Development Australia Fund (RDAF) grant opened which is a national program with a funding pool of \$1 billion. Projects must enhance the economic development and liveability of their communities, which fits in with the TILSA's plans and the minimum application amount is \$500,000. This grant closes on 13 May 2011. I will be working closely with Pam once again to secure a successful application.

On the backburner I will be gathering prices for the communal workshop and BBQ area and sourcing Lotterywest funding to cover this addition. (This is an optional extra to the project)

**RENTAL / SALE TERMS**

I will be continuing to accumulate different rent/leasing options and subdivision requirements for sale so we are able to work out what will be the most viable option for council once the homes are built. Our main aim is to maintain ownership of all 6 units but depending on the final grant/cost outcome a decision will be made then.

*Attached – draft plan of 6 homes with 'communal workshop/BBQ' area.*

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**13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL**

Nil

**14. DATE OF NEXT MEETING**

19<sup>th</sup> May 2011

**15. CLOSURE**

There being no further business the President thanked Councillors and staff for their attendance and declared the meeting closed at 6.35pm.