



MINUTES

Ordinary Council Meeting

21 August 2025

SHIRE OF BROOMEHILL-TAMBELLUP

**Minutes of the Ordinary Meeting of the Council of the Shire of Broomehill-Tambellup
held in the Council Chambers, 46-48 Norrish Street, Tambellup
on 21 August 2025 commencing at 4.33pm.**



**Karen Callaghan
Chief Executive Officer**

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Strategic Community Plan 2023-2033

‘People Power’



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**Minutes of the Ordinary Council Meeting held in the Council Chambers,
46-48 Norrish Street, Tambellup on 21 August 2025.**

1. DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Presiding Member, Cr White declared the meeting open at 4.33pm and welcomed members of the public who were in attendance.

2. ATTENDANCE

Councillors

Cr ME White	President
Cr DT Barritt	Deputy President
Cr CJ Letter	
Cr SH Penny	
Cr CM Dewar	
Cr JL Wills	

Staff

KP Callaghan	Chief Executive Officer (CEO)
PA Hull	Strategic Support and Projects Officer
P Vlahov	Manager of Works

Leave of Absence

Cr SJ Robinson

Apologies

Nil.

Visitors

Mr N. Gadsby
Mr M. Gilfedder

3. DISCLOSURE OF INTEREST

Nil.

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

5. PUBLIC QUESTION TIME

Question 1 – N. Gadsby

At the July 2025 Council meeting, the Council resolved to contact Main Roads WA to review the speed limits for McGuire Road. Have there been any developments on this matter?

Response – Chief Executive Officer

Following the July 2025 meeting, I wrote to Main Roads WA (MRWA) providing them with Council's decision. MRWA responded promptly and outlined the circumstances under which a speed limit review may occur. As McGuire Road is unsealed and not within a built-up area, it is not eligible for a speed limit review.

Note: The matter was presented to the June 2025 Council meeting

Question 2 – Mr Gilfedder

What triggered this issue? Did Council consult other residents on McGuire Road to seek feedback?

Mr Gilfedder commented that the broader issue may relate to dust generated from vehicles using the unsealed road.

Response – Chief Executive Officer

A resident contacted the administration in February and also raised the issue with an elected member regarding speed on McGuire Road. Administration acted on this request. No other residents were consulted at the time.

Question 3 – Mr Gilfedder

Where is the nearest gazetted speed sign located?

Response – Manager of Works

In accordance with MRWA directives, the speed limit in built-up areas is 50km/h unless otherwise signposted. Outside built-up areas, the default is "drive to conditions" with a maximum of 110km/h. McGuire Road is designated as an open road. The Shire has no jurisdiction in setting speed zones or installing speed signage – this responsibility rests with MRWA.

Question 4 – Mr Gilfedder

Are there any "Drive to Conditions" signs (black circle with a diagonal line)?

Response – Manager of Works

No, there are no such signs on McGuire Road, which is common in rural areas. MRWA is responsible for managing road signage. Local governments may make requests; however, the final decision rests with MRWA.

Question 5 – Mr M. Gilfedder

With regard to the recently issued rates notices, what is the adjustment in the rate in the dollar?

Response – Chief Executive Officer

The Finance Manager has recently left the Shire and would have been the best person to provide a detailed explanation.

Response – Shire President

This year the Council increased its rates by 4.5% for the Shire of Broomehill – Tambellup. Noting that this year Gross Rental Value (GRV) properties (town) are revalued every five years, and Unimproved Value (UV) properties (rural/farming) are revalued annually. This year the GRV was reviewed which has resulted in the significant increase.

This is the information provided by the previous Finance Manager.

For the 2024/2025 financial year:

- The total rates revenue increased from approximately \$3.117 million after applying the increase of 4.5% ($\approx$ \$57,900)
- Landgate provides property valuations for GRV townsite and UV rural categories. Both categories had a revaluation in 2025/2026. Overall valuations the increase in the GRV properties was 64.87% and UV properties 29.7%
- GRV properties are revalued every 5 years and UV properties are revalued annually
- Both categories had a revaluation for 2025 – 2026
- While valuations impact the rate in the dollar, Council adjusts this rate to ensure the overall budgeted revenue target is achieved.
- When valuations remain unchanged, the rate in the dollar typically stays steady.

Mr M Gilfedder thanked the Shire President for his response and explanation and noted that the information regarding the rates in the dollar had been unclear.

Response – Chief Executive Officer

Thanked Mr Gilfedder for his feedback and would look into improving how this information could be provided.

The Shire President closed question time

6. PRESENTATIONS/PETITIONS/DEPUTATIONS

Nil.

7. APPLICATION FOR LEAVE OF ABSENCE

Nil.

8. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil.

9. CONFIRMATION OF MINUTES

9.1 ORDINARY COUNCIL MEETING 24 JULY 2025

Moved Cr Wills, seconded Cr Penny that the minutes of the Ordinary Meeting of Council held on 24 July 2025 be confirmed as a true and accurate record of proceedings.

CARRIED 6/0

For: Cr Letter, Cr Dewar, Cr Penny, Cr White, Cr Barritt, Cr Wills

Motion No: 074/25

10. KEY PILLAR 1: BROOMEHILL-TAMBELLUP POINT OF DIFFERENCE

Nil.

11. KEY PILLAR 2: BROOMEHILL-TAMBELLUP ECONOMY**11.1 CROWDEN STREET UPGRADE - DESIGN**

ATTACHMENT(S)	11.1.1 Crowden St Design – Amended August 2025 11.1.2 Crowden St Design – Aerial August 2025
FILE NO	RD251
AUTHOR	Peter Vlahov, Manager of Works
DATE	7 August 2025
DISCLOSURE OF INTEREST	

STRATEGIC IMPLICATIONS	
Strategic Community Plan 2023-2033	Corporate Business Plan 2024 -2028
Community Outcomes	Corporate Actions
Key Pillar: BT Economy	
8. Enjoyed Built Environments 8.2 Tambellup Railway Precinct development This is the development of the Tambellup Railway Precinct including toilets, accommodation at the old Railway Station, signage, banner poles and EV charging options.	No specific corporate initiative.

SUMMARY

The Council is requested to consider an amended design for streetscaping of Crowden St.

BACKGROUND

The streetscaping of Crowden St was considered as part of the broader development of the Railway Precinct between Norrish St and Great Southern Highway, and through to the Tambellup Sportsground. The design for improvements was endorsed by the Council at the December 2023 Ordinary Council Meeting as follows:

That:

1. *The design for Crowden Street improvements, as attached, be adopted;*
2. *The scope of works for the Crowden Street upgrade includes:*
 - a. *Straighten the alignment of the centre line of the road from Norrish Street to East Terrace;*
 - b. *Planting of street trees, with root barriers and tree guards, in the centre of Crowden Street. (Note the exact location of each tree will be placed by the Manager of Works in order to meet Australian Standards, sight lines, safe distances from driveways and intersections and to avoid services.)*
 - c. *Change the intersection of Crowden Street and Henry Street to give Crowden Street right of way;*

- d. Widen Crowden Street from Taylor Street to East Terrace to allow for:
 - i. The realigned centre line of the road, complete with street tree installations;*
 - ii. New parking adjacent to Diprose Park; and*
 - iii. Drainage, kerbing and other required road infrastructure.**
- e. Installation of bollards to the old caravan park entry on East Terrace to create a major pedestrian entry to the Youth Centre and Sporting facilities.*

CARRIED 7/0
Motion No 145/23

On further investigation it was determined that the planting of trees in the centre of Crowden St was not achievable without creating potential safety hazards, and at the May 2024 Ordinary Council Meeting, an amended design was presented and endorsed as follows:

- 1. That Council Motion No.145/23, from the December 2023 Ordinary Council meeting be revoked to enable an alternative location for street trees.*
- 2. The alternative design for Crowden Street improvements, as presented, be adopted, with the scope of works for the Crowden Street upgrade to include:
 - a. Straighten the alignment of the centre line of the road from Norrish Street to East Terrace;*
 - b. Planting of street trees in nibs, with root barriers and tree guards, along Crowden Street. (Note the exact location of each tree will be placed by the Manager of Works in order to meet Australian Standards, sight lines, safe distances from driveways and intersections and to avoid services.)*
 - c. Change the intersection of Crowden Street and Henry Street to give Crowden Street right of way;*
 - d. Widen Crowden Street from Taylor Street to East Terrace to allow for:
 - i. The realigned centre line of the road, complete with street tree installations;*
 - ii. New parking adjacent to Diprose Park; and*
 - iii. Drainage, kerbing and other required road infrastructure.**
 - e. Installation of bollards to the old caravan park entry on East Terrace to create a major pedestrian entry to the Youth Centre and Sporting facilities.**

CARRIED 7/0
Motion No: 053/24

COMMENT

Subsequent site investigations have identified that critical water infrastructure is located in the road reserve on the south side of Crowden Street, rather than under the footpath as expected. This prevents the planting of street trees on this side of the street without impacting the infrastructure.

Street tree planting on the north side of Crowden Street can proceed as planned. An amended design (Attachments 11.1.1 and 11.1.2) is presented for the Council's consideration.

Enhancements to the southern side will instead be achieved through the inclusion of street furniture as part of the maintenance program, with the future landscaping of the Tambellup Caravan Park further improving the visual amenity of the area.

The amended design only changes the location of street trees. All other elements of the project remain unchanged. If Council supports the amended design, Motion No. 053/24 will need to be revoked and replaced with a new determination.

CONSULTATION

Chief Executive Officer

STATUTORY ENVIRONMENT

Nil.

FINANCIAL IMPLICATIONS

\$25,000 has been allocated in the 2025-2026 budget for the landscape and improvement of Crowden Street.

Budget allocations for road maintenance each year include footpath and street tree maintenance.

POLICY IMPLICATIONS

Nil.

RISK MANAGEMENT IMPLICATIONS

This item has been evaluated against the Shire's Risk Assessment and Acceptance Criteria. The level of risk is considered "Low" and can be managed by existing procedures and resources.

ASSET MANAGEMENT IMPLICATIONS

Street trees require ongoing maintenance to ensure they remain safe and healthy.

Road and footpath surfaces will be monitored to ensure there is no impact from the trees.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr Dewar, seconded Cr Barritt:

1. That Council Motion No. 053/24, from the May 2024 Ordinary Council Meeting, be revoked to enable an alternative location for street trees.
2. The amended design for Crowden Street improvements, as presented, be adopted, with the scope of works for the Crowden Street upgrade to include:
 - a. Straighten the alignment of the centre line of the road from Norrish Street to East Terrace;
 - b. Planting of street trees in nibs, with root barriers and tree guards, to the north side of Crowden Street. (Note the exact location of each tree will be placed by the Manager of Works in order to meet Australian Standards, sight lines, safe distances from driveways and intersections and to avoid services.)
 - c. Change the intersection of Crowden Street and Henry Street to give Crowden Street right of way;
 - d. Widen Crowden Street from Taylor Street to East Terrace to allow for:
 - i. The realigned centre line of the road, complete with street tree installations;
 - ii. New parking adjacent to Diprose Park; and
 - iii. Drainage, kerbing and other required road infrastructure.
 - e. Installation of bollards to the old caravan park entry on East Terrace to create a major pedestrian entry to the Youth Centre and sporting facilities.

CARRIED 6/0

For: Cr Letter, Cr Dewar, Cr Penny, Cr White, Cr Barritt, Cr Wills

Motion No: 075/25

11.2 LOT 1 (NO 269) JAM CREEK ROAD, BOBALONG - PROPOSED SUBDIVISION (WAPC REFERENCE: 201933)

ATTACHMENT(S)	11.2.1 Lot 1 (No 269) Jam Creek Road Subdivision Plan
FILE NO	S201933
AUTHOR	Liz Bushby, Town Planning Innovations Pty Ltd
DATE	12 August 2025
DISCLOSURE OF INTEREST	

STRATEGIC IMPLICATIONS	
Strategic Community Plan 2023-2033	Corporate Business Plan 2024 -2028
Community Outcomes	Corporate Actions
Key Pillar: BT Economy	
No specific community outcomes	No specific corporate initiative

SUMMARY

The Council to consider a referral by the Western Australian Planning Commission (WAPC) seeking the Shire's comments and a recommendation on the proposed subdivision (WAPC Reference: 201933). WAPC is the determining authority for the application.

BACKGROUND

Over several years negotiations have taken place regarding the possible purchase of the Water Corporation's Jam Creek Road dam and catchment assets by the Shire. The dam is known as Tambellup No. 1 dam.

At the Ordinary Meeting held on the 18 April 2024, Council generally supported purchase of the dam, associated land, catchment and other assets, subject to a future subdivision. A report was referred to the Ordinary Council Meeting held on 20 March 2025, to consider a Contract of Sale prepared for the Water Corporation. The Council resolved to approve the Contract of Sale.

Since the Contract was signed, the Shire has engaged a surveyor to lodge a subdivision application to the WAPC, to facilitate creation of a lot (containing the dam) for purchase by the Shire.

The WAPC is required to consult with the Shire as a referral agency, even though the Shire is actively pursuing the subdivision.

COMMENT

The application will result in existing Lot 1 being subdivided into two separate lots – refer to Attachment 11.2.1.

Proposed Lot 1 will have an approximate area of 23.6 hectares and will contain the existing dam and a shed. An easement will provide the Water Corporation with access to an existing pipeline. The Shire proposes to purchase Lot 1 as the non-potable water supply is used to irrigate sporting and other facilities.

Proposed Lot 2 will have an approximate area of 23.8 hectares and will continue to be used by the Water Corporation for the provision of bore water, used to supply potable water.

Legal access to both lots is proposed through the creation of a new road reserve that connects from Jam Creek Road.

CONSULTATION

The WAPC has referred the application to the Department of Primary Industries and Regional Development, Western Power, the Department of Biodiversity, Conservation and Attractions, the Water Corporation and the Shire.

Comments are requested by the 21 August 2025. TPI has advised the WAPC of the August Council meeting date.

STATUTORY ENVIRONMENT

Planning and Development Act 2005 – Section 142, Part 10, Division 2 sets out the consultation requirements for subdivision.

Section 143, Part 10, Division 2 sets out the WAPC's duties when dealing with a plan of subdivision.

Shire of Tambellup Town Planning Scheme No 2 (the Scheme) – Existing Lot 1 is a Local Scheme reserve for 'public purpose'.

FINANCIAL IMPLICATIONS

Nil.

POLICY IMPLICATIONS

Nil.

RISK MANAGEMENT IMPLICATIONS

This item has been evaluated against the Shire's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

ASSET MANAGEMENT IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr Penny, seconded Cr Barritt that the Council recommends to the Western Australian Planning Commission that approval for application (No 201933) to subdivide Lot 1 (No 269) Jam Creek Road, Bobalong into two lots be granted, subject to the following conditions:

1. Creation of a 20-metre road reserve from Jam Creek Road to provide road frontage to the proposed lots to the satisfaction of the Shire;
2. An easement being provided on the Certificate of Title for proposed Lot 1, to the benefit of the Water Corporation to allow access to existing water supply infrastructure.

CARRIED 6/0

For: Cr Letter, Cr Dewar, Cr Penny, Cr White, Cr Barritt, Cr Wills

Motion No: 076/25

11.3 LOT 1 (NO 10) JOURNAL STREET AND LOT 50 (NO 12) JOURNAL STREET, BROOMEHILL VILLAGE - PROPOSED AMALGAMATION (WAPC REFERENCE: 202057)

ATTACHMENT(S)	11.3.1 Lodging House Approval – Lot 1 and Lot 50 Journal Street 11.3.2 Amalgamation Plan - Lot 1 and Lot 50 Journal Street
FILE NO	S202057; A1042
AUTHOR	Liz Bushby, Town Planning Innovations Pty Ltd
DATE	12 August 2025
DISCLOSURE OF INTEREST	

STRATEGIC IMPLICATIONS	
Strategic Community Plan 2023-2033	Corporate Business Plan 2024 -2028
Community Outcomes	Corporate Actions
Key Pillar: BT Economy	
No specific community outcomes	No specific corporate initiative

SUMMARY

The Council to consider a referral by the Western Australian Planning Commission (WAPC) seeking the Shire's comments and a recommendation on the proposed amalgamation of two lots (WAPC Reference: 202057). WAPC is the determining authority for the application.

BACKGROUND

The Shire granted planning approval for a lodging house on Lot 1 and Lot 50 Journal Street, Broomehill Village, on 20 December 2010 (Attachment 11.3.1). Conditions of the planning approval required the lots to be amalgamated within 18 months, or an alternative time period agreed to in writing by the Chief Executive Officer. The amalgamation was required as the existing building traverses two lot boundaries.

The lots have not been amalgamated, and the owners did not seek any extension of time to achieve compliance.

The owners enquired about registering the lodging house on the State Short Term Rental Accommodation (STRA) register in early 2025. Lodging houses do not need to be registered, however the enquiry brought the non-compliance with the 2010 planning approval to the Shires' attention.

The Shire wrote to the owners on 22 May 2025, advising them of the need to apply to amalgamate the two lots, to comply with their existing planning approval. The Shire wrote to the owners again on 3 July 2025, requesting that they lodge an application to the WAPC to amalgamate the two lots.

This amalgamation application is proposed to comply with an existing planning approval, for continued operation of the lodging house on one consolidated lot.

COMMENT

Existing Lot 1 has an area of approximately 2226m², and existing Lot 50 has an approximate area of 1052m².



The proposed amalgamation will result in one lot with an area of 3278m² – refer Attachment 11.3.2.

CONSULTATION

The WAPC has referred the application to the Department of Primary Industries and Regional Development, Western Power, the Department of Biodiversity, Conservation and Attractions, the Water Corporation, Main Roads WA and the Shire.

Comments are requested by the 18 September 2025.

STATUTORY ENVIRONMENT

Planning and Development Act 2005 – Section 142, Part 10, Division 2 sets out the consultation requirements for subdivision.

Section 143, Part 10, Division 2 sets out the WAPC's duties when dealing with a plan of subdivision.

Shire of Broomehill Town Planning Scheme No 1 (the Scheme) – Existing Lot 1 and 50 are zoned Town Centre.

FINANCIAL IMPLICATIONS

Nil.

POLICY IMPLICATIONS

Nil.

RISK MANAGEMENT IMPLICATIONS

This item has been evaluated against the Shire's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

ASSET MANAGEMENT IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr Dewar, seconded Cr Letter that the Council recommends that the Western Australian Planning Commission unconditionally approve the application (No 202057) to amalgamate Lots 1 and 50 Journal Street, Broomehill Village.

CARRIED 6/0

For: Cr Letter, Cr Dewar, Cr Penny, Cr White, Cr Barritt, Cr Wills

Motion No: 077/25

11.4 RESERVE 9053, LOT 38 (NO 30) HENRY STREET, TAMBELLUP - PROPOSED DISPOSAL OF CROWN LAND

ATTACHMENT(S)	Nil
FILE NO	A394
AUTHOR	Liz Bushby, Town Planning Innovations Pty Ltd
DATE	12 August 2025
DISCLOSURE OF INTEREST	

STRATEGIC IMPLICATIONS	
Strategic Community Plan 2023-2033	Corporate Business Plan 2024 -2028
Community Outcomes	Corporate Actions
Key Pillar: BT Economy	
No specific community outcomes	No specific corporate initiative

SUMMARY

The Council to consider a referral by the Department of Planning, Lands and Heritage (DPLH) seeking the Shire's comments on the proposed disposal of Reserve 9053.

BACKGROUND

Reserve 9053 is known as Lot 38 (No 30) Henry Street in Tambellup. The reserve report in Landgate indicates that the reserve was originally gazetted in 1904, for the purpose of a 'methodist church site'.

The site was listed on the Shire's Municipal Inventory adopted in 1998, and is noted in the Shire's Heritage Survey (prepared in 2023) as a Category 3 Place:

LEVELS of SIGNIFICANCE	DESCRIPTION	DESIRED OUTCOME
Category 1 Exceptional significance	Essential to the heritage of the locality Rare or outstanding example.	REGISTER OF HERITAGE PLACES The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place Refer to Heritage Council.
Category 2 Considerable significance	Very important to the heritage of the locality. High degree of integrity/authenticity	HERITAGE LIST Conservation of the place is highly desirable. Any alterations or extensions should reinforce the significance of the place.

Category 3 Some/Moderate significance	Contributes to the heritage of the locality. Some altered or modified elements, not necessarily detracting from the overall significance of the item.	NO CONSTRAINTS Conservation of the place is desirable. Contributes to the heritage of the locality. Has some altered or modified elements, not necessarily detracting from the overall significance of the item. Any alterations or extensions should reinforce the significance of the place. Original fabric should be retained where possible.
Category 4 Little significance	Has elements or values worth noting for community interest but otherwise makes little contribution	NO CONSTRAINTS Contributes to the history of the locality. Photographically record prior to any major development or demolition. Recognise and interpret the site.

As a Category 3 Place, the site is not currently included on the Shire's Heritage List and is not subject to statutory heritage requirements. However, should a planning application be submitted and approved, any development will be conditional upon preparing documentation and a photographic record of the site prior to works commencing, or if retention is not feasible.

COMMENT

DPLH has received a request for the disposal of Reserve 9053 from the Uniting Church in Australia Property Trust (the Proponent). The Proponent currently holds a 999-year lease over the land for church purposes.

Prior to disposing of any land as a freehold lot, DPLH has sought comment from the Shire.



Above: Location Plan

Having regard that the land contains an existing church, and the application for disposal has been made by the Uniting Church, TPI recommends that it generally be supported.

CONSULTATION

DPLH has requested comments be provided by the Shire.

STATUTORY ENVIRONMENT

Land Administration Act 1997 – Section 14 requires consultation with the local government before the Minister exercises any powers in relation to crown land.

Shire of Tambellup Town Planning Scheme No 2 (the Scheme) – The land is a local scheme reserve for public purposes.

FINANCIAL IMPLICATIONS

Nil.

POLICY IMPLICATIONS

Nil.

RISK MANAGEMENT IMPLICATIONS

This item has been evaluated against the Shire's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

ASSET MANAGEMENT IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr Letter, seconded Cr Dewar that the Council provides no objection to the Department of Planning, Lands and Heritage regarding the proposed disposal of Reserve 9053, known as Lot 38 (No 30) Henry Street, Tambellup, however advises that:

- the property was previously listed on the Shire's Municipal Inventory from 1998; and
- the property is noted on the Shire's Heritage Survey as a Category 3 Place.

CARRIED 6/0

For: Cr Letter, Cr Dewar, Cr Penny, Cr White, Cr Barritt, Cr Wills

Motion No: 078/25

12. KEY PILLAR 3: BROOMEHILL-TAMBELLUP LIFESTYLE**12.1 OFF-LEASH DOG PARK PROPOSAL IN TAMBELLUP**

ATTACHMENT(S)	12.1.1 Proposed Off-Leash Dog Park - Survey 12.1.2 Proposed Off-Leash Dog Park - Survey Responses
FILE NO	ADM0693
AUTHOR	Pam Hull, Strategic Support and Projects Officer
DATE	4 August 2025
DISCLOSURE OF INTEREST	

STRATEGIC IMPLICATIONS	
Strategic Community Plan 2023-2033	Corporate Business Plan 2024 -2028
Community Outcomes	Corporate Actions
Key Pillar: BT Lifestyle	
9. Unique Interactions 9.2 Anytime Gardens, Parks and Play A community-driven parks and play upgrade, on top of projects unfolding in Outcomes 7 and 8, including painting and planting. A community 'Beautification Team' is formed, with funding allocated.	No specific corporate action.

SUMMARY

Council is requested to consider community feedback on the proposal to establish an off-leash dog park in Tambellup, and to determine whether to proceed with the project at this time.

BACKGROUND

During an in-person community consultation held in March 2024, the Council was asked to consider establishing an off-leash dog park in Tambellup. This followed a dog attack at the Tambellup Oval, witnessed by the Shire Ranger, involving two dogs being exercised off-leash in a public space.

Under the *Dog Act 1976*, all dogs must be leashed in public places unless within a designated off-leash area. Even in such areas, dog owners must maintain effective control, which includes keeping dogs nearby, ensuring they respond to verbal commands, and having a lead readily available.

Currently, there are no designated off-leash areas within the Tambellup townsite.

To assess community interest and support, an online survey was conducted and the results are presented for the Council's consideration.

COMMENT

An area of approximately 4,300m² within Reserve 19797 (Tambellup Sports Ground) was identified as a potential location for an off-leash dog park. Although not a designated off-leash area, many residents currently exercise their dogs at this location.

The survey invited feedback on:

1. Level of support for an off-leash dog park at Tambellup Sports Ground
2. Anticipated frequency of use
3. Preferred features (e.g. fencing, bins, water)
4. Concerns about the proposed development
5. Suggestions to improve safety or enjoyment
6. Dog ownership status
7. Place of residence

The survey was open for six weeks during June and July 2025. It was promoted through Topics, social media, the Shire website, and hard copies were made available to those without online access. A total of 24 responses were received.

Key findings:

- 60% of respondents supported the concept of a dog park
- 75% indicated they would use it only occasionally or not at all
- There was strong opposition to the proposed location at the Sports Ground due to its primary recreational use by children and families
- Alternative sites suggested included the old showgrounds, land near the Lions Information Bay, and along the Heritage Trail
- Commonly supported features included secure fencing, shaded areas, water access, and waste disposal facilities

Although there is moderate interest in an off-leash dog park, the feedback suggests limited usage, and substantial concerns regarding the proposed location. The level of demand and the suitability of the Tambellup Sports Ground do not currently justify proceeding with the project.

CONSULTATION

Community survey (online and hard copy)
Chief Executive Officer
Senior Management Team

STATUTORY ENVIRONMENT

Dog Act 1976

FINANCIAL IMPLICATIONS

Nil.

POLICY IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

This item has been evaluated against the Shire's Risk Assessment and Acceptance Criteria. The level of risk is considered to be "Low" and can be managed by existing procedures and with current resources.

ASSET MANAGEMENT IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr Penny, seconded Cr Wills that the Council:

1. Receives the community feedback regarding the proposed development of an off-leash dog park in Tambellup; and
2. Determines not to proceed with development at the Tambellup Sports Ground, noting community concerns and the limited anticipated use of the facility.

CARRIED 6/0

For: Cr Letter, Cr Dewar, Cr Penny, Cr White, Cr Barritt, Cr Wills

Motion No: 079/25

13. KEY PILLAR 4: BROOMEHILL-TAMBELLUP SHIRE SUPPORT

Nil.

14. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil.

15. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

16. QUESTIONS FROM MEMBERS WITHOUT NOTICE

Cr Letter noted there are no financial statements or payment reports included in this month's agenda – are there any formal requirements of the Council in this respect?

The CEO advised there was nothing required. The July and August 2025 financial statements and listing of payments are being prepared by the appointed external consultant and will be presented to the September 2025 Ordinary Council Meeting.

17. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil.

18. CLOSURE

There being no further business to discuss, the Presiding Member, Cr White declared the meeting closed at 5.07pm.