

# SHIRE OF BROOMEHILL-TAMBELLUP

## MONTHLY FINANCIAL REPORT

For the Period Ended 30 June 2016

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**SHIRE OF BROOMEHILL-TAMBELLUP**  
**Financial Report**  
**for the period 1 July 2015 to 30 June 2016**

**Operating Revenue & Expenditure**

**GENERAL PURPOSE FUNDING**

Cash and Investments

At 30<sup>th</sup> June, Council holds \$1,063,901 in restricted cash in its Municipal Fund. The funds are held for a specific project/purpose and may only be utilized towards the projects for which they were originally intended.

Detailed information on the Grants and Contributions received, and held as restricted cash, is shown at Note 7.

Council's individual allocation from the Country Local Government Fund 2012/13 pool has been transferred into a Term Deposit, and will be drawn upon as the funds are required. This has been allocated to the following projects –

Tambellup Pavilion	\$194,889
Bhill Admin Building – Solar Energy	\$50,000
Tambellup Hall – roofing repairs, ablutions upgrade	\$80,000
Broomehill Hall – fitout under stage area	\$50,000

The application to the Great Southern Development Commission for funding to assist with redevelopment of the Tambellup Pavilion was successful, and the GSDC has paid the grant of \$200,000 to Council. These funds have also been transferred into a Term Deposit to be drawn upon when they are required.

Further detail in relation to the above investments is shown at Note 4: Cash and Investments

Rate Revenue

Rates were levied on 24 July 2015 –

Rates	\$2,184,880.94
ESL	\$54,400.00
Rubbish	<u>\$59,210.00</u>
	<b>\$2,298,490.94</b>

The discount period ended on 21 August 2015, and a total of \$78,562 in discount has been granted (budget (\$77,000)). At the end of June, 92.11% in rates and charges had been collected.

Further detail on rates outstanding is shown at Note 5: Receivables

General Purpose Funding

Council receives Financial Assistance Grants (FAGS) each year from the WA Local Government Grants Commission (WALGGC). The allocations are determined by WALGGC taking into consideration a number of factors which includes population, demographics, location, road network etc. The grants are paid in quarterly instalments in August, November, February and May each year.

An advance instalment of FAGS was paid on 30 June 2015 equating to approximately 50% of Council's allocation for 2015/16. The remainder of the allocation for the 2015/16 year was spread over the four quarterly payments.

The WALGGC did not make any advance instalments to local governments of their 2016/17 allocations.

**GOVERNANCE**

General Administration

Expenditure associated with the administrative functions of the Council are allocated into this program, and are then distributed across the whole organisation as a percentage of the estimated time spent by staff performing their duties (ie: time spent on Fire Brigade matters is allocated to Other Law, Order & Public Safety).

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**Financial Report**  
**for the period 1 July 2015 to 30 June 2016**

**Operating Revenue & Expenditure**

**LAW, ORDER & PUBLIC SAFETY**

Fire Prevention

Revenue shown is from the annual ESL charge which is levied with the rates each year. The ESL Levy was increased for 2015/16 to \$68 per assessment. The levy is paid to FESA in quarterly instalments during the year and this is shown as an expense.

ESL grant funding is received in quarterly instalments and is used to purchase items such as protective clothing and equipment for brigade members, bushfire injury insurance.

Animal Control

Council engages the services of the Ranger from the Shire of Kojonup who attends the Broomehill and Tambellup townsites as required.

**HOUSING**

Staff Housing

Maintenance of Staff Housing is allocated to this program, then distributed to the program in which the staff are employed (ie Parks & Gardens staff housing expenses are allocated to Recreation & Culture, Admin staff to General Administration etc).

Other Housing

Operations and maintenance for the 6 units at Sandalwood Villas and the 4 units at Lavieville Lodge is reported under this program.

A contribution of around \$45,000 has been received from the former Tambellup Senior Citizens Unit Management Committee Inc. upon their dissolution and transfer of Lavieville Lodge to the Shire. These funds have been transferred into a reserve for the specific purpose of future maintenance to the Lavieville Lodge units.

**COMMUNITY AMENITIES**

Household Refuse

Revenue shown is from the annual Household and Commercial collection charges levied with rates each year. Expenditure relates to the costs associated with engaging Contractors to undertake the rubbish and recycling collections and maintenance to the Broomehill and Tambellup tips.

Transfer Stations

Provision for the payment of costs to Warren Blackwood Waste for management of both the Broomehill and Tambellup transfer stations.

In 2015 Council tendered for the provision of waste collection services and operation of the two transfer stations. Warren Blackwood Waste were successful in their submission and were awarded a contract for a 5 year period, which commenced 1 February 2016, with the option of a 2yr + 2yr extension.

Other Community Amenities

Included under this heading is maintenance to the Broomehill, Pindellup and Tambellup cemeteries.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**Financial Report**  
**for the period 1 July 2015 to 30 June 2016**

**Operating Revenue & Expenditure**

**RECREATION & CULTURE**

Public Halls & Civic Centres

Maintenance of Councils public buildings, including the Town Halls and recreation facilities. Revenue is shown from the hiring of these facilities.

Redevelopment of the Tambellup Pavilion has been carried over into the 2015/16 budget to commence during this year. Grant funding of \$700,000 has been confirmed from the Department of Sport and Recreation (CSRFF). Council is holding \$200,000 from the Great Southern Development Commission and \$194,889 from the 2012/13 Country Local Government Fund towards the project. Other sources of funding are still being explored and applied for, however Council made provision in the 2015/16 budget to raise a loan for \$1.5million should we not be successful in attracting additional grant funding.

Council has been successful in its application for Federal Funding through the 'National Stronger Regions Fund' and will receive \$950,000 towards the Pavilion project. This funding will reduce the amount of the loan Council intends to raise to see the project to fruition.

Demolition of the existing facility was undertaken in the last days of June, and construction of the new building and bowling green will be carried over into the 2016/2017 budget.

Other Recreation and Sport

Includes maintenance to all parks, gardens and reserves within the Shire. Maintenance and upkeep of the Broomehill and Tambellup ovals.

Libraries

Provision is made for the payment of the management fee to the Tambellup CRC to provide the library service in Tambellup.

**TRANSPORT**

Road Construction

Revenue shown is the grant funding that Council will be receiving towards road construction projects for the year. Funding sources for the road construction program include the Regional Road Group, Roads to Recovery, MRWA Commodity Routes. Expenditure on road construction is shown in the capital section.

Federal Funds are provided through the Department of Infrastructure and Transport under the Roads to Recovery (R2R) Program. The program runs for a five year period, and the current program ends 30 June 2019.

In 2015/2016, all local governments are set to receive a double allocation from the R2R pool. Councils allocation is \$579,300. In addition to this, further funding has been allocated to R2R in the 2015/16 Federal Budget which is the result of reintroduction of CPI linked fuel excise. This measure will see additional funding provided through Roads to Recovery for the 2015/16 and 2016/17 years.

In 2015/16, Councils total allocation from Roads to Recovery is \$827,700. Expenditure of this funding is shown in the capital section, and has been allocated to the following projects:-

- Punchmirup North Road – gravel sheet 9.16kms;
- Norrish Road – gravel sheet 5.00kms;
- Toolbrunup Road – gravel sheet 3.00kms; and
- Townscape – footpath upgrades, kerbing and drainage.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**Financial Report**  
**for the period 1 July 2015 to 30 June 2016**

**Operating Revenue & Expenditure**

**TRANSPORT**

Council, at its December 2015 meeting, reallocated \$248,400 of its Roads to Recovery Funding from the Townscape project and will utilise \$47,600 of the funds to seal and kerb a section of Taylor Street in Tambellup, and the balance of \$200,800 will be utilised towards the 1/3 required for the Main Roads Regional Road Group projects. The additional Roads to Recovery funding is required to be expended by 30 June 2016 and cannot be carried over into future years. Townscape projects do not fit within the criteria of the Roads to Recovery programme.

By reallocating Roads to Recovery to the Road Group projects, it frees up Council's own funds for implementation of the Townscape project. Council resolved to establish a new Townscape Implementation Reserve with the \$200,800 so the funds will be available in future years to implement the Townscape Plans.

*Council has been successful in obtaining additional funding of \$175,829 from the Regional Road Group to extend the works scheduled on Pallinup South Road. Council is required to match 1/3 of this amount (\$87,915), and at the February 2016 meeting reallocated Roads to Recovery funds from the Punchmirup Road sheeting to achieve this.*

Bridge Maintenance

Funding of \$154,700 is carried over from the previous year. Funding from the WA Local Government Grants Commission was received in 2014/2015 to undertake repairs to Bridge 4233 on Broomehill-Kojonup Road (\$174,000) and Bridge 4241 on Pallinup Road (\$290,000). The refurbishment works will be undertaken by Main Roads WA on behalf of Council. MRWA have requested that the funding be carried over into 2015/2016 as the works could not be complete by 30 June 2015.

Traffic Control

Provision of police licensing services from the Broomehill and Tambellup offices. Revenue is received from the commissions paid by the Department of Transport to continue to provide this service to the community.

**ECONOMIC SERVICES**

Tourism & Area Promotion

This heading includes maintenance of both the Broomehill and Tambellup caravan parks. Council has agreed to provide a contribution to the Hidden Treasures Committee of \$4,000.

Building Control

The Building Surveyor is contracted from the Shire of Cuballing and visits Broomehill and Tambellup twice monthly, or more regularly if required.

Other Economic Services

Water and electricity charges for the standpipes throughout the Shire are allocated under this heading, as is maintenance to the Community Bank and Railway buildings.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**Financial Report**  
**for the period 1 July 2015 to 30 June 2016**

**Operating Revenue & Expenditure**

**OTHER PROPERTY & SERVICES**

Public Works Overheads

Public Works Overheads is expenditure relating to the Works Crew (ie insurances, protective clothing, superannuation etc). Expenses such as insurance and protective clothing are incurred during the first few months in the new year, however the costs are allocated through the payroll to the various jobs undertaken by the Works Crew over the full twelve months. These costs are monitored throughout the year to ensure the correct rates are applied.

Plant Operation Costs

Plant Operation costs is expenditure relating to the maintenance and operation of Councils plant items. Expenses such as insurance and vehicle registrations are incurred during the first few months in the new year, however the costs are allocated through the payroll to the various jobs undertaken by the Works Crew over the full twelve months. These costs are monitored throughout the year to ensure that the correct rates are applied to the plant items.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**Financial Report**  
**for the period 1 July 2015 to 30 June 2016**

**Capital Revenue & Expenditure**

**GOVERNANCE**

Plant Replacement

Holden Caprice OTA has been changed over twice, the net cost for both is \$5,636.

Holden Colorado 7 BH000 has been changed over twice, the net cost for both is \$6,300.

Broomehill Admin Building – Solar Energy

The photovoltaic system has been installed on the Broomehill Admin Building for a total cost of \$9,990.91. Councils allocation from the CLGF was used to carry out the installation. Council will need to consider a variation to the CLGF Agreement to reallocate the balance of funds.

**HOUSING**

New Executive Residence

Howard + Heaver Architects have been engaged as project managers to oversee construction of the residence. The tender was awarded to Wauters Enterprises who are progressing with the construction.

**COMMUNITY AMENITIES**

Stormwater Harvesting projects

The projects funded by the Regional allocation from the Country Local Government Fund are complete. There was a balance of \$37,664 in unspent grant funding which was transferred back to VROC grants held in the Trust Fund for reallocation within the VROC partners. This funding was required to be fully expended by 31 March and the acquittal reports are presently being prepared.

**RECREATION & CULTURE**

Broomehill Hall – refurb under stage area

This work is complete and the total cost is \$8,000. Councils allocation from the CLGF was used to carry out the refurb. Council will need to consider a variation to the CLGF Agreement to reallocate the balance of funds.

Tambellup Hall – repair roof, upgrade ablutions

The ablutions have been complete and a contractor has been engaged to undertake the roof repairs. These works are funded by Councils allocation from the CLGF.

Tambellup Pavilion Redevelopment

Howard + Heaver Architects have provided concept designs and have been engaged as project managers to oversee construction. Tenders were awarded at the May Council meeting.

Broomehill Museum

The 2 windows on the western side of the building have finally been replaced! The work was undertaken by Prandi Builders.

Plant Replacement

The Toro 360 mower has been changed over, the net changeover being \$27,500 which is slightly higher than budgeted.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**Financial Report**  
**for the period 1 July 2015 to 30 June 2016**

**Capital Revenue & Expenditure**

**TRANSPORT**

Machinery Shed

Construction of the new machinery shed at the Tambellup Depot is now complete, with Monash Electrical wiring up the shed and installing exterior security lights at the end of April. Construction of the shed is funded by a transfer from the Building Reserve.

Plant Replacement

Council has taken delivery of the new Caterpillar 12M grader, the net cost being \$260,300 which is fully funded by a transfer from the Plant Reserve.

The Isuzu Giga truck was sold at auction through Pickles Auctions and Council received proceeds from the sale of \$75,045.

The 16,000 litre water tank has been fabricated by Allroads Motor Body Builders.

An Isuzu FRR850 was purchased from Albany City Motors in February, and fabrication of the body was done by Allroads. The total cost was \$111,278 which is a saving of \$8,722 on our budget estimate of \$120,000.

Road Construction

Completion of the Commodity Route funded Beejenup Road gravel sheeting and Roads to Recovery funded Punchmirup North Road gravel sheeting will be carried over into the 2016/17 budget.

**RESERVE TRANSFERS**

Transfers have been made to (and from) the following reserves, in accordance with the 2015/16 Budget. Further detail on the Reserve Funds is shown at note 8. *Cash Backed Reserves*.

All interest earned on Reserves is reinvested. Total interest earned on Reserves to date is \$31,412, which is higher than budgeted due to the Pavilion funds not being drawn down on.

Council included in the 2015/16 Budget closure of the Broomehill Village Hall Reserve once the balance was transferred from the Reserve. The amount shown above represents the closing balance of this account. The funds have been expended on maintenance of the Broomehill Hall, which includes painting of the front wall and repairs to the verandah.



**SHIRE OF BROOMEHILL-TAMBELLUP**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**By Nature or Type**  
**For the Period Ended 30 June 2016**

Note	Amended Budget 2015/16	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	
<b>Operating Revenues</b>						
	2,105,000	2,105,000	2,103,803.72	(1,196)	(0.1%)	
	1,271,500	1,271,500	1,243,596.22	(27,904)	(2.2%)	
9	3,000	3,000	2,998.87	(1)	(0.0%)	
	256,900	256,900	237,419.12	(19,481)	(8.2%)	
	0	0	0.00	0		
	67,400	67,400	78,939.34	11,539	14.6%	▲
	86,400	86,400	92,179.88	5,780	6.3%	
<b>Total</b>	<b>3,790,200</b>	<b>3,790,200</b>	<b>3,758,937.15</b>	<b>(31,263)</b>		
<b>Operating Expense</b>						
	(1,885,600)	(1,885,600)	(1,855,290.80)	30,309	1.6%	
	(1,501,800)	(1,501,800)	(1,343,562.56)	158,237	11.8%	▼
	(171,000)	(171,000)	(158,262.78)	12,737	8.0%	
	(1,052,200)	(1,052,200)	(1,040,462.67)	11,737	1.1%	
	(12,100)	(12,100)	(12,800.20)	(700)	(5.5%)	
	(170,500)	(170,500)	(153,447.46)	17,053	11.1%	▼
9	(155,800)	(155,800)	(165,307.69)	(9,508)	(5.8%)	
	(75,600)	(75,600)	(108,891.24)	(33,291)	(30.6%)	▲
<b>Total</b>	<b>(5,024,600)</b>	<b>(5,024,600)</b>	<b>(4,838,025.40)</b>	<b>186,575</b>		
<b>Funding Balance Adjustment</b>						
	1,052,200	1,052,200	1,040,462.67	(11,737)	(1.1%)	
9	152,800	152,800	162,308.82	9,509	5.9%	
	0	0	0.00	0		
<b>Net Operating</b>	<b>(29,400)</b>	<b>(29,400)</b>	<b>123,683.24</b>	<b>153,083</b>		
<b>Capital Revenues</b>						
7	3,391,300	3,391,300	1,346,520.59	(2,044,779)	(151.9%)	▼
9	946,700	946,700	980,458.31	33,758	3.4%	
	1,200,000	1,200,000	0.00	(1,200,000)	(100.0%)	▼
	0	0	0.00	0		
	0	0	0.00	0		
9	1,244,200	1,244,200	666,278.65	(577,921)	(86.7%)	▼
<b>Total</b>	<b>6,782,200</b>	<b>6,782,200</b>	<b>2,993,257.55</b>	<b>(3,788,942)</b>		
<b>Capital Expenses</b>						
	0	0	0.00	0		
11	(4,374,600)	(4,374,600)	(512,469.33)	3,862,131	753.6%	▼
11	(1,532,100)	(1,532,100)	(1,465,654.29)	66,446	4.5%	
11	0	0	0.00	0		
11	(1,942,800)	(1,942,800)	(1,201,798.31)	741,002	61.7%	▼
11	(199,500)	(199,500)	(130,494.93)	69,005	52.9%	▼
	(49,700)	(49,700)	(49,648.20)	52	0.1%	
	(50,000)	(50,000)	0.00	50,000	100.0%	▼
8	(674,600)	(674,600)	(684,250.99)	(9,651)	(1.4%)	
<b>Total</b>	<b>(8,823,300)</b>	<b>(8,823,300)</b>	<b>(4,044,316.05)</b>	<b>4,778,984</b>		
<b>Net Capital</b>	<b>(2,041,100)</b>	<b>(2,041,100)</b>	<b>(1,051,058.50)</b>	<b>990,042</b>		
<b>Total Net Operating + Capital</b>	<b>(2,070,500)</b>	<b>(2,070,500)</b>	<b>(927,375.26)</b>	<b>1,143,125</b>		
Opening Funding Surplus(Deficit)	2,070,500	2,070,500	2,070,512.04	12	0.0%	
<b>Closing Funding Surplus(Deficit)</b>	<b>0</b>	<b>0</b>	<b>1,143,136.78</b>	<b>1,143,137</b>		
	<b>0</b>	<b>0</b>	<b>0.00</b>			

**SHIRE OF BROOMEHILL-TAMBELLUP  
STATEMENT OF FINANCIAL ACTIVITY**

**By Reporting Program**

**For the Period Ended 30 June 2016**

Note	Amended Budget 2015/16	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	
<b>Operating Revenues</b>						
	61,900	61,900	42,609.68	(19,290)	(45.27%)	▼
	3,078,000	3,078,000	3,083,773.34	5,773	0.19%	
	91,400	91,400	104,974.11	13,574	12.93%	▲
	1,100	1,100	944.91	(155)	(16.41%)	
	8,400	8,400	12,543.51	4,144	33.03%	
	118,300	118,300	96,483.67	(21,816)	(22.61%)	▼
	74,200	74,200	77,731.30	3,531	4.54%	
	1,761,500	1,761,500	63,440.19	(1,698,060)	(2676.63%)	▼
	1,832,800	1,832,800	1,500,920.12	(331,880)	(22.11%)	▼
	54,900	54,900	47,933.33	(6,967)	(14.53%)	
	99,000	99,000	74,103.58	(24,896)	(33.60%)	▼
<b>Total</b>	<b>7,181,500</b>	<b>7,181,500</b>	<b>5,105,457.74</b>	<b>(2,076,042)</b>		
<b>Operating Expense</b>						
	(712,900)	(712,900)	(590,481.10)	122,419	20.73%	▼
	(249,000)	(249,000)	(240,927.08)	8,073	3.35%	
	(215,200)	(215,200)	(202,750.52)	12,449	6.14%	
	(56,200)	(56,200)	(46,411.86)	9,788	21.09%	
	(24,700)	(24,700)	(17,843.51)	6,856	38.43%	
	(90,100)	(90,100)	(84,973.95)	5,126	6.03%	
	(393,400)	(393,400)	(401,755.74)	(8,356)	(2.08%)	
	(895,800)	(895,800)	(848,137.04)	47,663	5.62%	
	(2,140,600)	(2,140,600)	(2,253,079.15)	(112,479)	(4.99%)	
	(217,500)	(217,500)	(198,195.07)	19,305	9.74%	
	(29,200)	(29,200)	46,529.62	75,730	(162.76%)	
<b>Total</b>	<b>(5,024,600)</b>	<b>(5,024,600)</b>	<b>(4,838,025.40)</b>	<b>186,575</b>		
<b>Funding Balance Adjustment</b>						
	1,052,200	1,052,200	1,040,462.67	(11,737)	(1.13%)	
	152,800	152,800	162,308.82	9,509	5.86%	
<b>Net Operating</b>	<b>3,361,900</b>	<b>3,361,900</b>	<b>1,470,203.83</b>	<b>(1,891,696)</b>		
<b>Capital Revenues</b>						
	946,700	946,700	980,458.31	33,758	3.44%	
	1,200,000	1,200,000	0.00	(1,200,000)	(100.00%)	▼
	0	0	0.00	0		
	0	0	0.00	0		
	1,244,200	1,244,200	666,278.65	(577,921)	(86.74%)	▼
<b>Total</b>	<b>3,390,900</b>	<b>3,390,900</b>	<b>1,646,736.96</b>	<b>(1,744,163)</b>		
<b>Capital Expenses</b>						
		0	0.00	0		
	(4,374,600)	(4,374,600)	(512,469.33)	3,862,131	753.63%	▼
	(1,532,100)	(1,532,100)	(1,465,654.29)	66,446	4.53%	
	0	0	0.00	0		
	(1,942,800)	(1,942,800)	(1,201,798.31)	741,002	61.66%	▼
	(199,500)	(199,500)	(130,494.93)	69,005	52.88%	▼
	(49,700)	(49,700)	(49,648.20)	52	0.10%	
	(50,000)	(50,000)	0.00	50,000	100.00%	▼
	(674,600)	(674,600)	(684,250.99)	(9,651)	(1.41%)	
<b>Total</b>	<b>(8,823,300)</b>	<b>(8,823,300)</b>	<b>(4,044,316.05)</b>	<b>4,778,984</b>		
<b>Net Capital</b>	<b>(5,432,400)</b>	<b>(5,432,400)</b>	<b>(2,397,579.09)</b>	<b>3,034,821</b>		
<b>Total Net Operating + Capital</b>	<b>(2,070,500)</b>	<b>(2,070,500)</b>	<b>(927,375.26)</b>	<b>1,143,125</b>		
Opening Funding Surplus(Deficit)	2,070,500	2,070,500	2,070,512.04	12	0.00%	
<b>Closing Funding Surplus(Deficit)</b>	<b>0</b>	<b>0</b>	<b>1,143,136.78</b>	<b>1,143,137</b>		
	<b>0</b>	<b>0</b>	<b>0.00</b>			

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**BALANCE SHEET**  
For the Period Ended 30 June 2016

	Actual 2015/16	C/fwd 1 July 2015
<b>CURRENT ASSETS</b>		
Cash	2,206,941.54	3,156,810.40
Receivables	315,706.35	608,080.84
Inventories - Stock on Hand	24,742.66	32,823.81
TOTAL CURRENT ASSETS	2,547,390.55	3,797,715.05
<b>CURRENT LIABILITIES</b>		
Creditors and Provisions	463,951.54	838,089.51
Borrowings	0.00	49,648.20
TOTAL CURRENT LIABILITIES	463,951.54	887,737.71
<b>NET CURRENT ASSETS</b>	<b>2,083,439.01</b>	<b>2,909,977.34</b>
<b>NON-CURRENT ASSETS</b>		
Receivables	42,641.08	42,641.08
Inventories - Land Held for Resale	240,000.00	240,000.00
Financial Assets	175,864.74	175,864.74
Property, Plant and Equipment	14,434,369.31	14,076,857.91
Infrastructure Assets	111,209,616.45	110,439,940.79
TOTAL NON-CURRENT ASSETS	126,102,491.58	124,975,304.52
<b>NON-CURRENT LIABILITIES</b>		
Creditors and Provisions	59,957.12	59,957.12
Borrowings	203,984.24	203,984.24
TOTAL NON-CURRENT LIABILITIES	263,941.36	263,941.36
<b>NET ASSETS</b>	<b>127,921,989.23</b>	<b>127,621,340.50</b>
<b>EQUITY</b>		
Accumulated Surplus	28,798,171.29	28,515,494.90
Reserves - Asset Revaluation	97,856,903.52	97,856,903.52
Reserves - Cash Backed	1,266,914.42	1,248,942.08
TOTAL EQUITY	<b>127,921,989.23</b>	<b>127,621,340.50</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**By Nature or Type**  
**For the Period Ended 30 June 2016**

**1: REPORT ON SIGNIFICANT VARIANCES**

	Variance	
	Timing	Permanent
<b>OPERATING REVENUE</b>		
<b>Interest Earnings</b>		
Interest earned on the Reserve funds has been higher than anticipated, which can be attributed to funds not being drawn upon from the Building Reserve for the construction of the executive residence, and the Tambellup Pavilion Reserve for the new pavilion.		■
<b>OPERATING EXPENSE</b>		
<b>Materials &amp; Contracts</b>		
Provision was made to engage external consultants to provide assistance for various requirements including asset management, Roman2, townscape planning etc and payment for their services has not been as high as anticipated to date.		■
It should be noted that creditor invoices relating to June expenditure are still coming in, and will be allocated back into June.	■	
<b>Insurance Expenses</b>		
The Insurance premiums for Councils buildings have been lower than anticipated.		■
<b>Other Expenditure</b>		
Councils Stormwater Harvesting projects are complete, and a surplus of funds was unexpended in the vicinity of \$37,600. As the project completion deadline for the funding was 31 December 2015, the surplus funds were required to be transferred to the Trust Fund for redistribution within the VROC.		■
<b>CAPITAL REVENUE</b>		
<b>Grants, Subsidies and Contributions</b>		
Grant funding for the Tambellup Pavilion was not received during 2015/16 and has been carried over into the 2016/17 budget.		■
<b>Proceeds from New Debentures</b>		
Council budgeted to raise a loan for \$1.5million for the Tambellup Pavilion. As construction had barely commenced by the end of June, the funds were not required. This has been carried over into the 2016/17 year, and the loan will be raised when the grant funding has been exhausted.		■
<b>CAPITAL EXPENDITURE</b>		
<b>Land and Buildings</b>		
Wauters Enterprises have been awarded the tender for construction of the Executive Residence, which is well underway. Completion of construction will need to be carried into the 2016/17 budget. This is fully funded by the Building Reserve.		■
Construction of the new Tambellup Pavilion and bowling green has been carried over into the 2016/17 budget for completion.		■
<b>Infrastructure - Other</b>		
The CLGF funded Stormwater Harvesting projects are complete, and Council did not expend all of its allocated grant funding. The surplus funds required to be transferred back to the Trust Fund for redistribution within the VROC.		■

**SHIRE OF BROOMEHILL-TAMBELLUP  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 By Nature or Type  
 For the Period Ended 30 June 2016**

**1: REPORT ON SIGNIFICANT VARIANCES**

**CAPITAL EXPENDITURE**

**Payment of Self Supporting Loan**

The St John Ambulance Sub Centre requested Council's assistance by way of a self supporting loan for their new sub-centre, should the funds be required. They did not request the loan to be raised during 2015/16, and provision has been made in the 2016/17 budget should this assistance be requested.

Variance	
Timing	Permanent
	■

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**By Reporting Program**  
**For the Period Ended 30 June 2016**

**1: REPORT ON SIGNIFICANT VARIANCES**

	Variance	
	Timing	Permanent
<b>OPERATING REVENUES</b>		
<b>Governance</b>		
An application has been submitted to Lotterywest to purchase a generator backup for the Tambellup Admin Building. Provision has been included to purchase a generator for \$20,000 and will be funded 50/50 between Council and Lotterywest. This has been carried over for inclusion in the 2016/17 budget.		■
<b>Law, Order &amp; Public Safety</b>		
Council received an advance instalment of its first quarter 2016/17 ESL Grant allocation. Additional revenue was received from DFES for mitigation works on vacant blocks in both the Broomehill and Tambellup townsites.		■
<b>Housing</b>		
The budget was prepared on a higher occupancy of the units at Sandalwood Villas. The variance is the result of only 3 units being occupied.		■
<b>Recreation &amp; Culture</b>		
Grant funding for the Tambellup Pavilion from Dept Sport and Recreation, and the National Stronger Regions fund (totalling \$1.65million) was not received in 2015/16 and has been carried over into the 2016/17 budget.		■
<b>OPERATING EXPENSE</b>		
<b>Governance</b>		
Provision was made to engage external consultants to provide assistance for various requirements surrounding Integrated Planning (mainly asset management) and payments for their services has not been as high as anticipated to date.		■
<b>CAPITAL REVENUE</b>		
<b>Proceeds from New Debentures</b>		
Council budgeted to raise a loan for \$1.5million for the Tambellup Pavilion. As construction had barely commenced by the end of June, the funds were not required. This has been carried over into the 2016/17 year, and the loan will be raised when the grant funding has been exhausted.		■
<b>Transfer from Reserves</b>		
The total transfer from Reserves is less than budgeted due to the construction of the Executive Residence not being complete (fully funded by the Building Reserve) and the Pavilion barely commenced by the end of June.	■	
<b>CAPITAL EXPENDITURE</b>		
<b>Land and Buildings</b>		
Wauters Enterprises have been awarded the tender for construction of the Executive Residence, which is well underway. Completion of construction will need to be carried into the 2016/17 budget. This is fully funded by the Building Reserve.		■
Construction of the new Tambellup Pavilion and bowling green has been carried over into the 2016/17 budget for completion.		■

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**By Reporting Program**  
**For the Period Ended 30 June 2016**

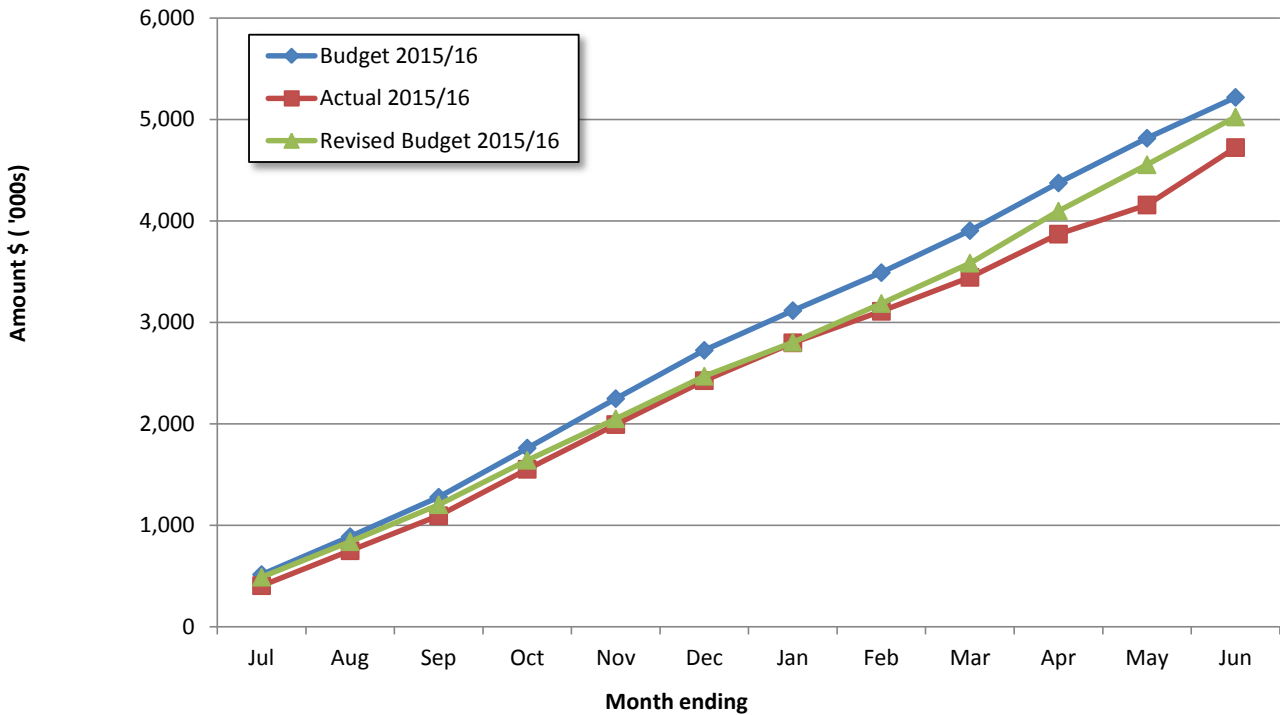
**1: REPORT ON SIGNIFICANT VARIANCES**

	Variance	
	Timing	Permanent
<b>CAPITAL EXPENDITURE</b>		
<b>Infrastructure - Other</b>		
The CLGF funded Stormwater Harvesting projects are complete, and Council did not expend all of its allocated grant funding. The surplus funds required to be transferred back to the Trust Fund for redistribution within the VROC.		■
<b>Payment of Self Supporting Loan</b>		
The St John Ambulance Sub Centre requested Council's assistance by way of a self supporting loan for their new sub-centre, should the funds be required. They did not request the loan to be raised during 2015/16, and provision has been made in the 2016/17 budget should this assistance be requested.		■

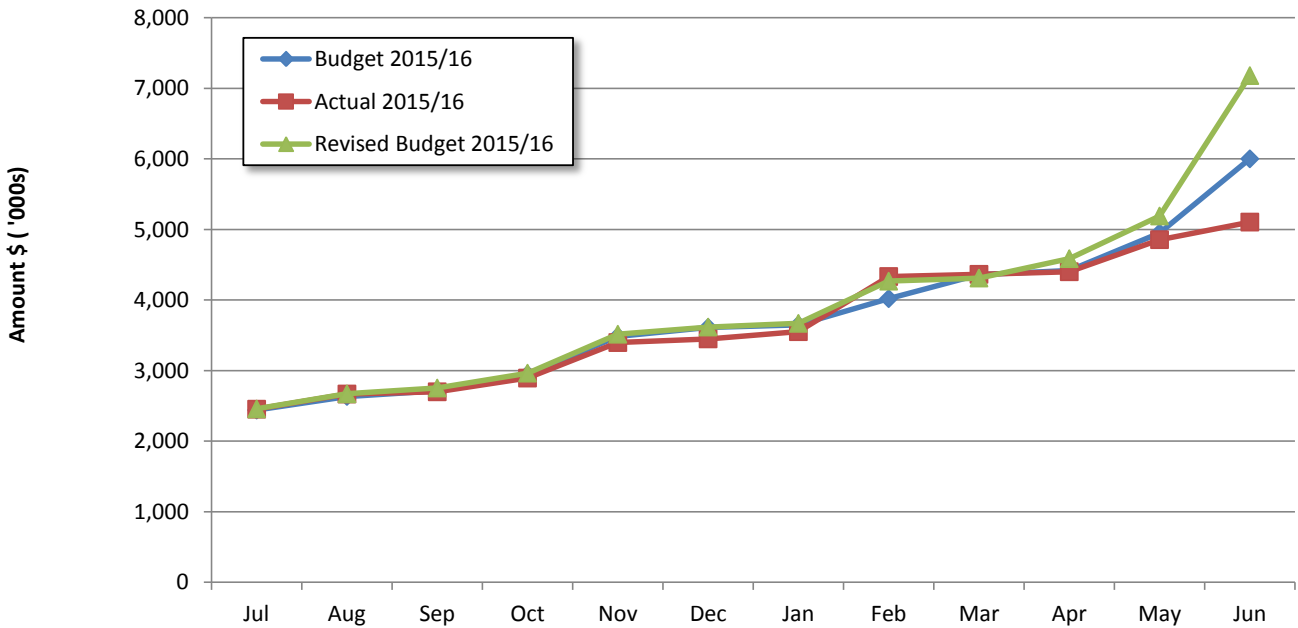
**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2016**

**2: Graphical Representation - Source Statement of Financial Activity**

**Budget Operating Expenses -v- YTD Actual**



**Budget Operating Revenues -v- Actual**

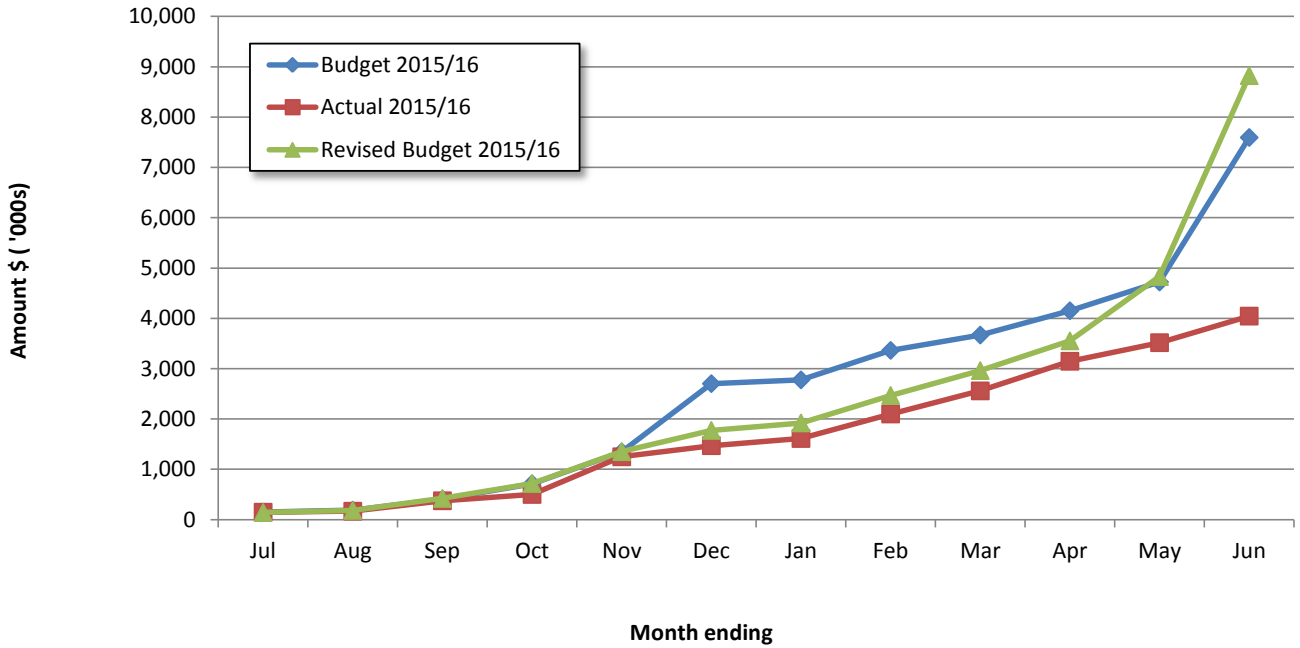




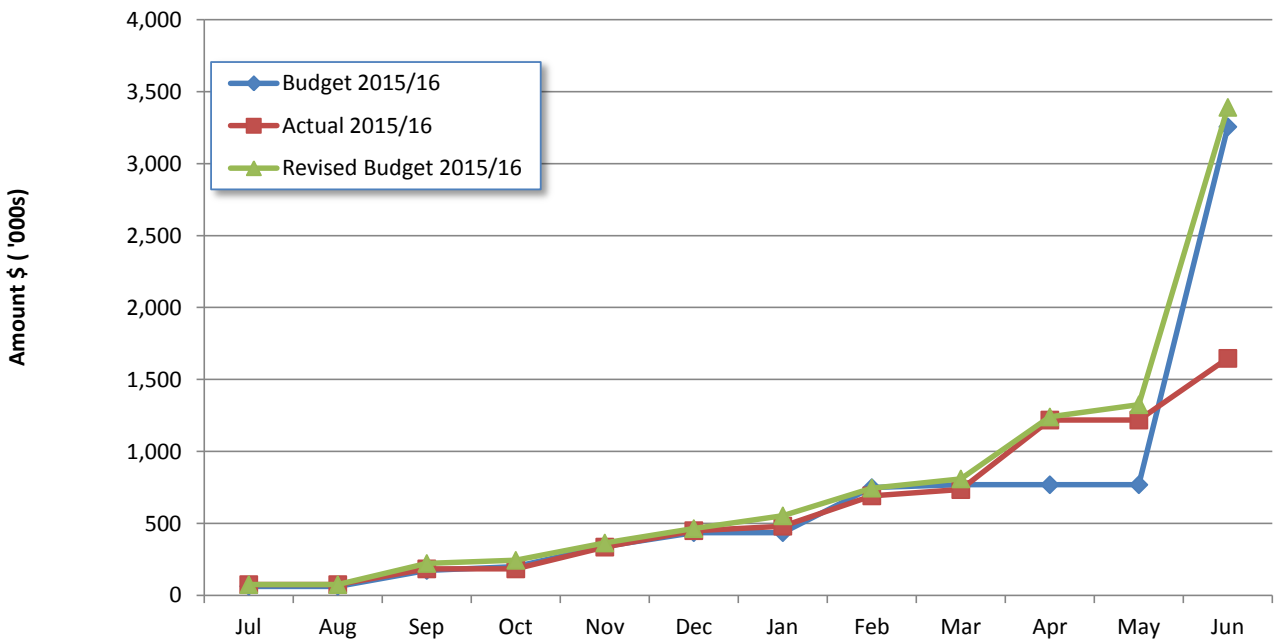
**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2016**

**2: Graphical Representation - Source Statement of Financial Activity**

**Budget Capital Expenses -v- Actual**



**Budget Capital Revenue -v- Actual**



**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2016**

**3: NET CURRENT FUNDING POSTION**

	Note	Actual 2015/16	C/fwd 1 July 2015
		\$	\$
<b>Current Assets</b>			
Cash Unrestricted		(123,874.28)	705,911.42
Cash Restricted - Unspent Grants	7	1,063,901.40	1,201,956.90
Cash Restricted - Reserves	8	1,266,914.42	1,248,942.08
Receivables - Rates and Rubbish	5	193,309.72	203,674.82
Receivables - Other	5	26,491.51	396,883.07
Inventories		24,742.66	32,823.81
Accruals and Provisions		7,903.15	7,522.95
		2,459,388.58	3,797,715.05
<b>Less: Current Liabilities</b>			
Payables		(35,779.54)	(158,130.66)
Net GST & PAYG		28,908.55	(232,097.45)
Accruals and Provisions		(42,466.39)	(88,032.82)
		(49,337.38)	(478,260.93)
Less: Cash Restricted - Reserves	8	(1,266,914.42)	(1,248,942.08)
<b>Net Current Funding Position</b>		<b>1,143,136.78</b>	<b>2,070,512.04</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2016**

**4: CASH AND INVESTMENTS**

	Ref	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total \$	Institution	Maturity Date
<b>(a) Cash Deposits</b>								
Municipal Fund	133 904 987		(125,374.28)	522,422.47		397,048.19	Bendigo	
Trust Fund	133 905 067				365,334.43	365,334.43	Bendigo	
Cash on Hand			1,500.00			1,500.00		On Hand
<b>(b) Term Deposits</b>								
1 Reserve Funds	1974870	2.60%		1,266,914.42		1,266,914.42	Bendigo	27/09/2016
2 VROC CLGF - Aged Accommodation	1978411	1.85%			794,738.75	794,738.75	Bendigo	29/07/2016
3 CLGF 2012/13	1969245	2.30%		335,955.86		335,955.86	Bendigo	22/08/2016
4 GSDC Grant - Pavilion	1971854	2.60%		205,523.07		205,523.07	Bendigo	23/09/2016
<b>Total</b>			<b>(123,874.28)</b>	<b>2,330,815.82</b>	<b>1,160,073.18</b>	<b>3,367,014.72</b>		

**Comments/Notes - Investments****1 Reserve Funds**

Councils Reserve Funds are held collectively in one investment. Further detail in relation to Councils Reserve Funds are shown in Note 9.

**2 Southern Link VROC - CLGF Aged Accommodation**

The VROC Country Local Government Funds relate to the amounts that have been designated to the Shires of Cranbrook and Kojonup for construction of Aged Accommodation units.

**3 Country Local Government Fund 2012/13**

Councils allocation from the 2012/13 CLGF has been invested until such time as the funds are required.

**4 Great Southern Development Commission - Regional Grants Scheme**

The GSDC have provided funding towards redevelopment of the Tambellup Pavilion. The funds have been invested until such time as they are required.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2016**

**5: RECEIVABLES**

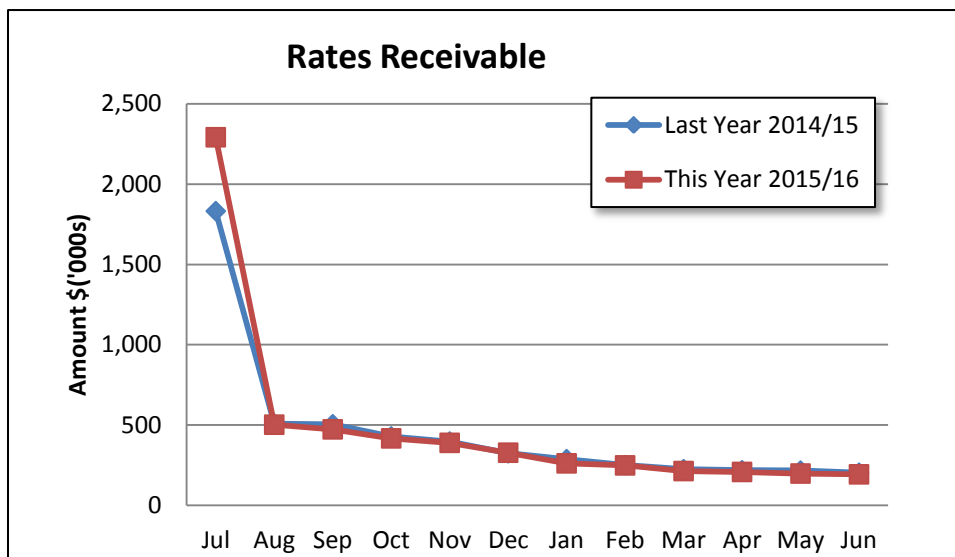
**Rates & Rubbish**

Opening Arrears Previous Years  
 Rates Levied this year  
Less Collections to date  
 Equals Current Outstanding

Actual 2015/16	c/fwd 1 July 2015
\$	\$
203,674.82	182,580.61
2,245,338.99	2,127,118.91
(2,255,704.09)	(2,106,024.70)
<b>193,309.72</b>	<b>203,674.82</b>
<b>193,309.72</b>	<b>203,674.82</b>
92.11%	91.18%

**Net Rates Collectable**

% Collected



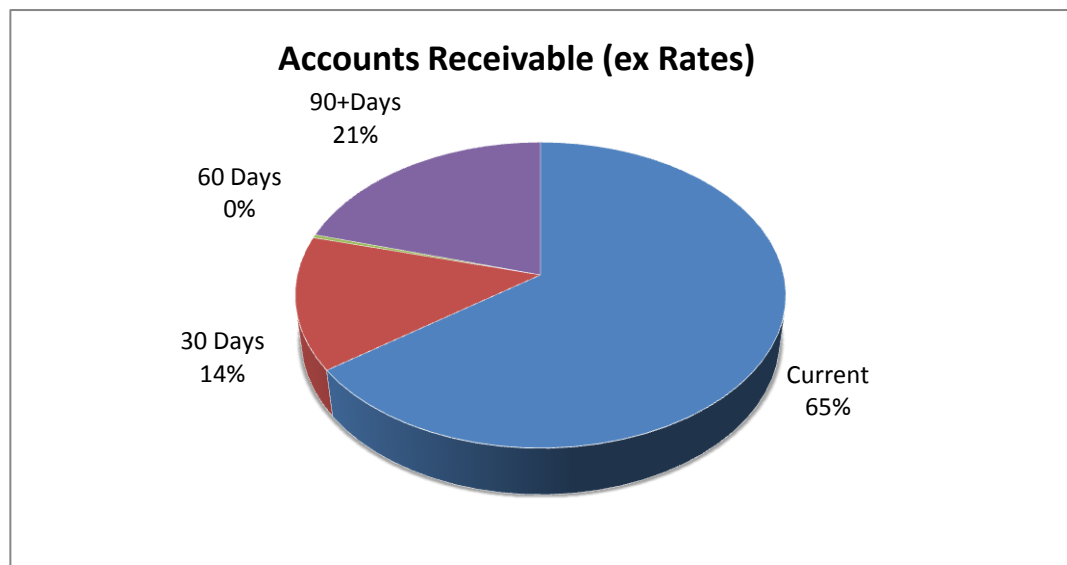
Comments/Notes - Receivables Rates and Rubbish

**Accounts Receivable**

Sundry Debtors  
 Pensioner Rebates  
 Emergency Services Levy

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Sundry Debtors	10,834.99	4,437.84	106.90	6,465.36
Pensioner Rebates	-			
Emergency Services Levy	9,646.42			
	<b>20,481.41</b>	<b>4,437.84</b>	<b>106.90</b>	<b>6,465.36</b>
		<b>Total Outstanding</b>		<b>31,491.51</b>

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables General

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2016**

**6: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption.

GL Account Code	Description	Council Res	Classification	Increase in Available Cash	Decrease in Available Cash	Balance
	<b>Balanced Budget Adopted - 16 July 2015</b>	<b>150713</b>		\$	\$	\$ 0
	<b>Budget Review as at 31 January 2016</b>	<b>160216</b>				0
03002.73	Ex Gratia Rates		Operating Revenue	7,700		7,700
03240.85	Interest on Investments - Municipal Fund		Operating Revenue	6,000		13,700
04001.73	Members - Reimbursements		Operating Revenue	11,400		25,100
04202.79	Admin General - Other Sundry Income		Operating Revenue	6,500		31,600
04301.07	Admin General - Recruitment Costs		Operating Expenses		(19,000)	12,600
04120.74	VROC - Reimbursements		Operating Revenue	16,500		29,100
04126.16	Asset Management Plan - Contract Services		Operating Expenses	10,000		39,100
05021.73	Other Fire Prevention - Contributions		Operating Revenue	2,000		41,100
05103.13	ESL Grant Clothing & Equip - Minor Equip		Operating Expenses		(3,500)	37,600
05121.13	Fire Prevention - Minor Equipment		Operating Expenses		(2,000)	35,600
05121.60	Fire Prevention - Insurances		Operating Expenses	1,500		37,100
08002.74	A Smart Start - Reimbursements		Operating Revenue	7,900		45,000
08104.01	A Smart Start - Salaries & Wages		Operating Expenses		(7,200)	37,800
08104.02	A Smart Start - Superannuation		Operating Expenses		(700)	37,100
09001.74	Staff Housing - Reimbursements		Operating Revenue	1,000		38,100
09126.16	Lavieville Lodge - Contract Services		Operating Expenses		(1,500)	36,600
11007.72	Tambellup Pavilion - Grants Non Operating		Capital Revenue	950,000		986,600
11152.74	Other Recreation & Sport - Reimbursements		Operating Revenue	4,600		991,200
11153.71	Kidsport - Grants Operating		Operating Revenue	12,000		1,003,200
11253.16	Kidsport - Contract Services		Operating Expenses		(12,000)	991,200
12159.71	Direct Grant - Grants Operating		Operating Revenue	10,600		1,001,800
12250.16	Maintenance Other - Contract Services		Operating Expenses		(30,000)	971,800
12250.17	Maintenance Other - Professional Services		Operating Expenses	30,000		1,001,800
12228.16	Roman Road Inventory - Contract Services		Operating Expenses	20,000		1,021,800
14100.74	Public Works Overheads - Reimbursements		Operating Revenue		(35,000)	986,800
04351	Asset Disposals - Plant & Equipment (Exec vehicles)		Capital Revenue	42,700		1,029,500
04351	Asset Purchases - Plant & Equipment (Exec vehicles)		Operating Expenses		(25,800)	1,003,700
CAP9	Tambellup Pavilion - Redevelopment		Capital Expenses		(600,000)	403,700
CAP25	Broomehill Museum - windows		Capital Expenses	1,900		405,600

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2016**

**6: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption.

GL Account Code	Description	Council Res	Classification	Increase in Available Cash	Decrease in Available Cash	Balance
				\$	\$	\$
12300	Asset Disposal - Isuzu Gigamax BH002		Capital Revenue	5,000		<b>410,600</b>
12300	Asset Disposal - Plant & Equipment (light vehicles)		Capital Revenue	437,500		<b>848,100</b>
12300	Asset Purchases - Plant & Equipment (light vehicles)		Capital Revenue		(429,400)	<b>418,700</b>
RR17	Taylor Street - seal & kerbing		Capital Expenses		(47,600)	<b>371,100</b>
R2R	Townscape - footpaths upgrades, kerb		Capital Expenses	248,400		<b>619,500</b>
Reserves	Transfers to Reserve		Capital Expenses		(200,800)	<b>418,700</b>
Loans	Proceeds from New Loans		Capital Revenue		(350,000)	<b>68,700</b>
Surplus	Carried Forward 1 July 2015		Opening Surplus(Deficit)		(68,700)	<b>0</b>
	<b>February 2016 Ordinary Meeting</b>					
RR14	Punchmirup North Road	<b>160306</b>	Capital Expenses	87,900		<b>87,900</b>
12004.72	Regional Road Group Grants	<b>160306</b>	Capital Revenue	175,800		<b>263,700</b>
RG30	Pallinup South Road	<b>160306</b>	Capital Expenses		(263,700)	<b>0</b>
<b>Closing Funding Surplus (Deficit)</b>				<b>2,096,900</b>	<b>(2,096,900)</b>	<b>0</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2016**

**7: GRANTS AND CONTRIBUTIONS**

Program/Provider	Purpose	c/fwd 1 July 2015	Received 2015/16	Expended 2015/16	Closing Balance
		\$	\$	\$	\$
<b>GOVERNANCE</b>					
Department of Local Govt	Amalgamation (Bhill & Tamb)	51,505.52	0.00	0.00	51,505.52
Department of Local Govt	Strategic Community Planning	10,325.87	0.00	0.00	10,325.87
Country Local Govt Fund 2012/13	Solar Energy - Broomehill Admin Building	50,000.00	0.00	(9,990.91)	40,009.09
<b>COMMUNITY AMENITIES</b>					
Country Local Govt Fund - Regional	Stormwater Harvesting - TA Oval	87,064.69	0.00	(87,064.69)	0.00
Country Local Govt Fund - Regional	Stormwater Harvest - infrastructure CBH dam	77,450.54	0.00	(77,450.54)	0.00
<b>RECREATION &amp; CULTURE</b>					
Country Local Govt Fund 2012/13	Broomehill Hall - Building Improvements	50,000.00	0.00	(8,000.00)	42,000.00
Country Local Govt Fund 2012/13	Tambellup Hall - Building Improvements	80,000.00	0.00	(30,613.64)	49,386.36
Country Local Govt Fund 2012/13	Tambellup Pavillion - Redevelopment	194,889.00	0.00	0.00	194,889.00
Great Southern Development Commission	Tambellup Pavillion - Redevelopment	200,000.00	0.00	0.00	200,000.00
Dept Sport & Recreation	Kidsport Program	0.00	12,000.00	(5,971.00)	6,029.00
Dept Sport & Recreation	CSRFF - Broomehill Rec Complex Storeroom	0.00	8,439.00	(8,439.00)	0.00
Broomehill Rec Complex	1/3 contribution towards storeroom	0.00	8,439.59	(8,439.59)	0.00
<b>TRANSPORT</b>					
WA Local Govt Grants Commission	Bridge Funding	309,333.00	0.00	0.00	309,333.00
Dept Infrastructure & Regional Development	Roads to Recovery Funding 2014/15	91,388.28	0.00	(91,388.28)	0.00
Dept Infrastructure & Regional Development	Roads to Recovery Funding 2015/16	0.00	827,700.00	(667,276.44)	160,423.56
Main Roads WA	Regional Road Group funding	0.00	431,942.00	(431,942.00)	0.00
Main Roads WA	Commodity Route funding 2014/15	0.00	32,000.00	(32,000.00)	0.00
Main Roads WA	Commodity Route funding	0.00	38,000.00	(38,000.00)	0.00
<b>TOTALS</b>		<b>1,201,956.90</b>	<b>1,358,520.59</b>	<b>(1,496,576.09)</b>	<b>1,063,901.40</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2016**

**8: CASH BACKED RESERVES**

	YTD Actual 2015/16	Amended Budget 2015/16
<b>(a) Leave Reserve</b>		
<i>To be used to meet the Councils Long Service Leave liability for its employees.</i>		
Opening Balance	76,711.32	76,900
Amount Set Aside / Transfer to Reserve	30,000.00	30,000
Amount Used / Transfer from Reserve	(3,299.68)	(49,200)
Interest Received	2,377.22	1,500
	<b>105,788.86</b>	<b>59,200</b>
<b>(b) Plant Reserve</b>		
<i>To be used to assist with purchase of major plant items.</i>		
Opening Balance	73,609.15	73,600
Amount Set Aside / Transfer to Reserve	230,000.00	230,000
Amount Used / Transfer from Reserve	(260,300.00)	(270,000)
Interest Received	4,142.33	1,500
	<b>47,451.48</b>	<b>35,100</b>
<b>(c) Building Reserve</b>		
<i>To be used to finance replacement of Council buildings, and costs associated with subdivision and development of land.</i>		
Opening Balance	499,380.52	492,500
Amount Set Aside / Transfer to Reserve	100,000.00	100,000
Amount Used / Transfer from Reserve	(252,973.02)	(500,000)
Interest Received	13,710.29	9,000
	<b>360,117.79</b>	<b>101,500</b>
<b>(d) Computer Reserve</b>		
<i>To be used for the replacement or upgrade of computer hardware and software.</i>		
Opening Balance	26,583.56	26,600
Amount Set Aside / Transfer to Reserve	10,000.00	10,000
Amount Used / Transfer from Reserve	0.00	0
Interest Received	818.21	500
	<b>37,401.77</b>	<b>37,100</b>
<b>(e) Tambellup Recreation Ground &amp; Pavilion Reserve</b>		
<i>To be used to maintain and develop sport and recreational facilities at the Tambellup Recreation Ground and Pavilion.</i>		
Opening Balance	389,011.50	388,800
Amount Set Aside/Transfer to Reserve	0.00	0
Amount Used/Transfer from Reserve	(133,146.95)	(388,000)
Interest Received	9,846.55	8,000
	<b>265,711.10</b>	<b>8,800</b>
<b>(f) Broomehill Recreation Complex Reserve</b>		
<i>To be used for works at the Broomehill Recreation Complex in agreeance with the Management Committee of the Broomehill Recreation Complex Inc.</i>		
Opening Balance	53,640.37	53,700
Amount Set Aside/Transfer to Reserve	8,600.00	8,600
Amount Used/Transfer from Reserve	(8,439.59)	(9,000)
Interest Received	1,482.50	1,500
	<b>55,283.28</b>	<b>54,800</b>



**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2016**

**8: CASH BACKED RESERVES**

	YTD Actual 2015/16	Amended Budget 2015/16
<b>(g) Broomehill Village Hall Replacement Reserve</b> <i>To be used for the replacement of the existing Broomehill Village Hall or refurbishment of the existing facility.</i>		
Opening Balance	8,034.42	8,000
Amount Set Aside/Transfer to Reserve	0.00	0
Amount Used/Transfer from Reserve	(8,119.41)	(8,000)
Interest Received	84.99	0
	<b>0.00</b>	<b>0</b>
<b>(h) Building Maintenance Reserve</b> <i>To be used to fund building maintenance requirements for all Council owned buildings</i>		
Opening Balance	51,372.26	51,300
Amount Set Aside/Transfer to Reserve	0.00	0
Amount Used/Transfer from Reserve	0.00	(20,000)
Interest Received	1,299.82	1,000
	<b>52,672.08</b>	<b>32,300</b>
<b>(i) Sandalwood Villas Reserve</b> <i>To be utilised towards maintenance of the 6 units at Sandalwood Villas</i>		
Opening Balance	38,717.95	37,300
Amount Set Aside/Transfer to Reserve	7,951.46	11,300
Amount Used/Transfer from Reserve	0.00	0
Interest Received	980.37	800
	<b>47,649.78</b>	<b>49,400</b>
<b>(j) Broomehill Synthetic Bowling Green Replacement Reserve</b> <i>To be used for the future replacement of the synthetic bowling green at the Broomehill Recreational Complex.</i>		
Opening Balance	26,835.28	26,800
Amount Set Aside/Transfer to Reserve	8,600.00	8,600
Amount Used/Transfer from Reserve	0.00	0
Interest Received	804.50	500
	<b>36,239.78</b>	<b>35,900</b>
<b>(k) Refuse Sites Post Closure Management Reserve</b> <i>To meet the financial requirements for the closure of the Broomehill and Tambellup landfill sites when their useful life expires.</i>		
Opening Balance	5,045.75	5,000
Amount Set Aside/Transfer to Reserve	5,000.00	5,000
Amount Used/Transfer from Reserve	0.00	0
Interest Received	199.41	100
	<b>10,245.16</b>	<b>10,100</b>
<b>(l) Lavieville Lodge Reserve</b> <i>To be utilised towards maintenance of the 4 units at Lavieville Lodge</i>		
Opening Balance	0.00	0
Amount Set Aside/Transfer to Reserve	45,541.00	45,000
Amount Used/Transfer from Reserve	0.00	0
Interest Received	372.00	900
	<b>45,913.00</b>	<b>45,900</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2016**

**8: CASH BACKED RESERVES****(m) Townscape Plan Implementation Reserve**

*To be utilised for implementation of the Townscape Plans for the Broomehill and Tambellup townsites*

	YTD Actual 2015/16	Amended Budget 2015/16
Opening Balance	0.00	0
Amount Set Aside/Transfer to Reserve	200,800.00	200,800
Amount Used/Transfer from Reserve	0.00	0
Interest Received	1,640.34	0
	<b>202,440.34</b>	<b>200,800</b>

**Total Cash Backed Reserves**

<b>1,266,914.42</b>	<b>670,900</b>
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**Summary of Transfers To and (From) Cash Backed Reserves****Transfers to Reserves**

Leave Reserve	32,377.22	31,500
Plant Reserve	234,142.33	231,500
Building Reserve	113,710.29	109,000
Computer Reserve	10,818.21	10,500
Tambellup Rec Ground & Pavilion Reserve	9,846.55	8,000
Broomehill Rec Complex Reserve	10,082.50	10,100
Broomehill Village Hall Replacement Reserve	84.99	0
Building Maintenance Reserve	1,299.82	1,000
Sandalwood Villas Reserve	8,931.83	12,100
Broomehill Synthetic Bowling Green Replacement Reserve	9,404.50	9,100
Refuse Sites Post Closure Management Reserves	5,199.41	5,100
Lavieville Lodge Reserve	45,913.00	45,900
Townscape Plan Implementation Reserve	202,440.34	200,800
	<b>684,250.99</b>	<b>674,600</b>

**Transfers from Reserves**

Leave Reserve	(3,299.68)	(49,200)
Plant Reserve	(260,300.00)	(270,000)
Building Reserve	(252,973.02)	(500,000)
Computer Reserve	0.00	0
Tambellup Rec Ground & Pavilion Reserve	(133,146.95)	(388,000)
Broomehill Rec Complex Reserve	(8,439.59)	(9,000)
Broomehill Village Hall Replacement Reserve	(8,119.41)	(8,000)
Building Maintenance Reserve	0.00	(20,000)
Sandalwood Villas Reserve	0.00	0
Broomehill Synthetic Bowling Green Replacement Reserve	0.00	0
Refuse Sites Post Closure Management Reserves	0.00	0
Lavieville Lodge Reserve	0.00	0
Townscape Plan Implementation Reserve	0.00	0
	<b>(666,278.65)</b>	<b>(1,244,200)</b>

**Total Transfer to/(from) Reserves**

<b>17,972.34</b>	<b>(569,600)</b>
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*All of the above reserve accounts are supported by money held in financial institutions.*

**Comments - Cash Backed Reserves**

Councils Reserves are held collectively in one investment with the Bendigo Bank.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2016**

**9: ASSET DISPOSALS**

The following assets have been disposed of during the period under review:

	Net Book Value		Sale Proceeds		Profit(Loss)	
	YTD Actual 2015/16	Amended Budget 2015/16	YTD Actual 2015/16	Amended Budget 2015/16	YTD Actual 2015/16	Amended Budget 2015/16
<b>PLANT &amp; EQUIPMENT</b>						
<i><b>Governance</b></i>						
Holden Caprice - OTA	40,111.18	41,500	39,472.73	39,500	(638.45)	(2,000)
Holden Caprice - OTA	42,014.18	0	38,970.55	0	(3,043.63)	0
Holden Colorado - BH000	35,236.23	36,600	33,636.36	33,600	(1,599.87)	(3,000)
Holden Colorado - BH000	36,186.83	38,600	31,288.64	33,600	(4,898.19)	(5,000)
<i><b>Recreation &amp; Culture</b></i>						
Toro 360 Mower	35,164.42	28,200	15,650.00	15,000	(19,514.42)	(13,200)
<i><b>Transport</b></i>						
Caterpillar 12H Grader - TA18	139,842.71	139,800	80,000.00	80,000	(59,842.71)	(59,800)
Isuzu Gigamax Truck - BH002	110,291.25	109,800	75,045.45	80,000	(35,245.80)	(29,800)
6x4 Fuel Trailer	0.00	700	0.00	500	0.00	(200)
Ford Ranger Dual Cab - 1TA	43,255.90	43,000	40,989.16	40,900	(2,266.74)	(2,100)
Ford Ranger Dual Cab - 1TA	43,647.98	43,600	43,905.43	43,900	257.45	300
Ford Ranger Dual Cab - 1TA	44,791.39	44,800	46,818.18	46,900	2,026.79	2,100
Toyota Hilux Dual Cab - 1TA	43,622.47	43,600	43,409.09	41,000	(213.38)	(2,600)
Toyota Hilux Dual Cab - 1TA	44,877.19	43,600	42,318.18	41,000	(2,559.01)	(2,600)
Holden Colorado Utility - TA052	31,355.73	31,400	24,545.45	24,500	(6,810.28)	(6,900)
Ford Ranger Dual Cab - TA001	40,661.01	40,100	38,181.82	38,200	(2,479.19)	(1,900)
Holden Colorado Dual Cab - TA001	40,503.01	40,500	38,181.82	38,200	(2,321.19)	(2,300)
Toyota Hilux Dual Cab - TA001	45,845.91	45,000	43,636.36	44,000	(2,209.55)	(1,000)
Toyota Hilux Dual Cab - TA001	44,297.58	45,000	43,181.82	44,000	(1,115.76)	(1,000)
Holden Colorado Utility - BH009	28,559.31	28,400	21,818.18	21,800	(6,741.13)	(6,600)
Holden Colorado Dual Cab - BH00	33,538.76	33,500	28,090.91	28,000	(5,447.85)	(5,500)
Toyota Hilux dual cab - BH00	37,667.95	39,500	35,909.09	38,000	(1,758.86)	(1,500)
Holden Colorado Utility - BH014	34,086.68	34,000	29,090.91	29,000	(4,995.77)	(5,000)
Toyota Landcruiser dual cab - BH003	56,075.99	56,000	56,590.91	56,600	514.92	600
Toyota Landcruiser dual cab - BH003	57,696.82	57,300	56,090.91	55,000	(1,605.91)	(2,300)
Toyota Hilux single cab - TA005	33,436.65	35,000	33,636.36	33,500	199.71	(1,500)
	<b>1,142,767.13</b>	<b>1,099,500</b>	<b>980,458.31</b>	<b>946,700</b>	<b>(162,308.82)</b>	<b>(152,800)</b>

**Summary**

Profit on Asset Disposals  
Loss on Asset Disposals

YTD Actual 2015/16	Amended Budget 2013/2014
2,998.87	3,000
(165,307.69)	(155,800)
<b>(162,308.82)</b>	<b>(152,800)</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2016**

**10: OPERATING REVENUE AND EXPENSE**

	Amended Budget Revenue 2015/16	Amended Budget Expense 2015/16	Actual Revenue 2015/16	Actual Expense 2015/16
<b>GENERAL PURPOSE FUNDING</b>				
Rate Revenue	2,173,500	(187,900)	2,165,320.96	(181,647.89)
General Purpose Funding	860,000	0	861,327.00	0.00
Other General Purpose Funding	44,500	(61,100)	57,125.38	(59,279.19)
<b>TOTAL GENERAL PURPOSE FUNDING</b>	<b>3,078,000</b>	<b>(249,000)</b>	<b>3,083,773.34</b>	<b>(240,927.08)</b>
<b>GOVERNANCE</b>				
Members Of Council	27,400	(635,600)	16,761.50	(540,780.75)
Administration General	9,000	0	9,089.43	0.00
Other Governance	25,500	(77,300)	16,758.75	(49,700.35)
<b>TOTAL GOVERNANCE</b>	<b>61,900</b>	<b>(712,900)</b>	<b>42,609.68</b>	<b>(590,481.10)</b>
<b>LAW, ORDER &amp; PUBLIC SAFETY</b>				
Fire Prevention	87,500	(176,600)	100,890.30	(174,978.52)
Animal Control	3,900	(32,100)	4,083.81	(25,615.39)
Other Law, Order & Public Safety	0	(6,500)	0.00	(2,156.61)
<b>TOTAL LAW,ORDER &amp; PUBLIC SAFETY</b>	<b>91,400</b>	<b>(215,200)</b>	<b>104,974.11</b>	<b>(202,750.52)</b>
<b>HEALTH</b>				
Maternal & Infant Health	600	(12,900)	590.91	(11,176.22)
Health Inspection & Administration	500	(31,200)	354.00	(16,740.42)
Preventative Services - Pest Control	0	(12,100)	0.00	(18,495.22)
Other Health	0	0	0.00	0.00
<b>TOTAL HEALTH</b>	<b>1,100</b>	<b>(56,200)</b>	<b>944.91</b>	<b>(46,411.86)</b>
<b>EDUCATION &amp; WELFARE</b>				
Other Education	8,400	(14,700)	12,543.51	(17,843.51)
Other Welfare	0	(10,000)	0.00	0.00
<b>TOTAL EDUCATION &amp; WELFARE</b>	<b>8,400</b>	<b>(24,700)</b>	<b>12,543.51</b>	<b>(17,843.51)</b>
<b>HOUSING</b>				
Staff Housing	1,000	0	1,107.94	(230.81)
Other Housing	117,300	(90,100)	95,375.73	(84,743.14)
<b>TOTAL OTHER HOUSING</b>	<b>118,300</b>	<b>(90,100)</b>	<b>96,483.67</b>	<b>(84,973.95)</b>
<b>COMMUNITY AMENITIES</b>				
Household Refuse	63,700	(244,400)	63,558.89	(241,238.11)
Protection Of The Environment	2,000	(2,000)	3,181.68	(2,948.77)
Town Planning & Regional Development	4,000	(55,700)	4,928.00	(52,208.63)
Other Community Amenities	4,500	(40,700)	6,062.73	(60,833.06)
Public Conveniences	0	(47,200)	0.00	(44,527.17)
Urban Stormwater Drainage	0	(3,400)	0.00	0.00
Sewerage	0	0	0.00	0.00
<b>TOTAL COMMUNITY AMENITIES</b>	<b>74,200</b>	<b>(393,400)</b>	<b>77,731.30</b>	<b>(401,755.74)</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2016**

**10: OPERATING REVENUE AND EXPENSE**

	Amended Budget Revenue 2015/16	Amended Budget Expense 2015/16	Actual Revenue 2015/16	Actual Expense 2015/16
<b>RECREATION &amp; CULTURE</b>				
Public Halls & Civic Centres	1,677,000	(172,600)	26,505.38	(150,651.13)
Other Sport & Recreation	84,400	(628,300)	36,423.54	(610,304.03)
Libraries	100	(67,700)	511.27	(69,653.86)
Other Culture	0	(27,200)	0.00	(17,528.02)
Television Rebroadcasting	0	0	0.00	0.00
<b>TOTAL RECREATION &amp; CULTURE</b>	<b>1,761,500</b>	<b>(895,800)</b>	<b>63,440.19</b>	<b>(848,137.04)</b>
<b>TRANSPORT</b>				
Road Construction	1,661,800	0	1,329,642.00	0.00
Streets Roads Bridges & Depot Maint	147,800	(2,082,700)	147,858.87	(2,196,349.24)
Traffic Control	23,200	(57,900)	23,419.25	(56,729.91)
<b>TOTAL TRANSPORT</b>	<b>1,832,800</b>	<b>(2,140,600)</b>	<b>1,500,920.12</b>	<b>(2,253,079.15)</b>
<b>ECONOMIC SERVICES</b>				
Rural Services	0	(3,100)	0.00	(4,042.93)
Tourism & Area Promotion	15,200	(100,500)	13,529.85	(87,478.96)
Building Control	14,200	(58,300)	12,121.50	(64,071.21)
Other Economic Services	25,500	(55,600)	22,281.98	(42,601.97)
<b>TOTAL ECONOMIC SERVICES</b>	<b>54,900</b>	<b>(217,500)</b>	<b>47,933.33</b>	<b>(198,195.07)</b>
<b>OTHER PROPERTY &amp; SERVICES</b>				
Private Works	25,000	(22,600)	31,562.79	(44,437.52)
Public Works Overhead	35,000	(3,300)	53.20	40,327.04
Plant Operation Costs	35,000	(300)	32,055.47	43,984.36
Workers Compensation	0	0	6,432.12	(6,432.12)
Salaries & Wages	0	0	0.00	16,087.86
Unclassified	4,000	(3,000)	4,000.00	(3,000.00)
<b>TOTAL OTHER PROPERTY &amp; SERVICES</b>	<b>99,000</b>	<b>(29,200)</b>	<b>74,103.58</b>	<b>46,529.62</b>
<b>TOTAL OPERATING</b>	<b>7,181,500</b>	<b>(5,024,600)</b>	<b>5,105,457.74</b>	<b>(4,838,025.40)</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2016**

**11: CAPITAL DISPOSALS AND ACQUISITIONS**

		Amended Budget Revenue 2015/16	Amended Budget Expense 2015/16	Actual Revenue 2015/16	Actual Expense 2015/16
<b>GOVERNANCE</b>					
Holden Statesman Sedan - OTA (CEO)	P&E	39,500	(42,200)	39,472.73	(42,200.00)
Holden Statesman Sedan - OTA (CEO)	P&E	0	0	38,970.55	(41,879.64)
Holden Colorado Wagon - BH000 (MCS)	P&E	33,600	(36,300)	33,636.36	(36,300.00)
Holden Colorado Wagon - BH000 (MCS)	P&E	33,600	(36,300)	31,288.64	(34,925.00)
Broomehill Admin Building - solar energy	P&E	0	(50,000)	0.00	(9,990.91)
Tambellup Admin Building - generator backup	P&E	0	(20,000)	0.00	0.00
		<b>106,700</b>	<b>(184,800)</b>	<b>143,368.28</b>	<b>(165,295.55)</b>
<b>HOUSING</b>					
20 Henry Street - Laundry/bathroom renovation	L&B	0	(15,000)	0.00	0.00
Executive Residence 63 Taylor St Tambellup	L&B	0	(400,000)	0.00	(155,973.02)
		<b>0</b>	<b>(415,000)</b>	<b>0.00</b>	<b>(155,973.02)</b>
<b>COMMUNITY AMENITIES</b>					
Stormwater Harvesting - Tamb Oval	I-P	0	(87,000)	0.00	(54,656.41)
Stormwater Harvesting - Bhill CBH catchment to Complex	I-P	0	(77,500)	0.00	(69,435.61)
Stormwater Harvesting - Tanks at Tamb Oval	I-P	0	0	0.00	(5,026.91)
		<b>0</b>	<b>(164,500)</b>	<b>0.00</b>	<b>(129,118.93)</b>
<b>RECREATION &amp; CULTURE</b>					
Broomehill Hall - refurb under stage area	L&B	0	(50,000)	0.00	(8,000.00)
Tambellup Hall - repair roof, upgrade ablutions	L&B	0	(80,000)	0.00	(30,613.64)
Tambellup Pavilion - redevelopment	L&B	0	(3,600,000)	0.00	(149,568.06)
Broomehill Rec Complex - storage room	L&B	0	(27,000)	0.00	(25,318.18)
Broomehill RSL Hall - sliding door/access ramp/paving	L&B	0	(7,500)	0.00	(6,600.00)
Broomehill RSL Hall - replace patio	L&B	0	(5,500)	0.00	(5,000.00)
Diprose Park - soft fall under junior playground	I-P	0	(25,000)	0.00	0.00
Diprose Park - shade structure over junior playground	L&B	0	(21,000)	0.00	0.00
Tambellup CRC - repair ceiling in reception area	L&B	0	(6,000)	0.00	0.00
Tambellup CRC - development of rear yard	L&B	0	(10,000)	0.00	(10,000.00)
Broomehill Museum - replace 2 windows west side	L&B	0	(17,600)	0.00	(17,590.91)
Subdivision Costs - No1 Dam	L&B	0	(10,000)	0.00	0.00
<b>Plant Replacement</b>					
Toro 360 Mower	P&E	15,000	(40,000)	15,650.00	(43,150.00)
		<b>15,000</b>	<b>(3,899,600)</b>	<b>15,650.00</b>	<b>(295,840.79)</b>
<b>TRANSPORT</b>					
<b>Buildings</b>					
Machinery Shed - Tambellup Depot	L&B	0	(100,000)	0.00	(103,805.52)
Tambellup Depot - Washdown Bay	L&B	0	(20,000)	0.00	0.00
<b>Plant Replacement</b>					
Caterpillar 12H Grader TA18	P&E	80,000	(350,000)	80,000.00	(340,300.00)
Isuzu Gigamax BH002	P&E	80,000	0	75,045.45	0.00
Water Tank	P&E	0	(65,000)	0.00	(63,896.74)
NEW 6 tonne Truck	P&E	0	(120,000)	0.00	(111,278.39)
6x4 Fuel Trailer	P&E	500	(20,000)	0.00	(19,608.26)
Ford Ranger Wildtrak 1TA	P&E	40,900	(43,700)	40,989.16	(43,716.44)
Ford Ranger Wildtrak 1TA	P&E	43,900	(44,800)	43,905.43	(44,814.52)
Toyota Hilux SR5 Dual Cab 1TA	P&E	46,900	(43,600)	46,818.18	(43,636.36)
Toyota Hilux SR5 Dual Cab 1TA	P&E	41,000	(46,000)	43,409.09	(44,318.18)
Toyota Hilux SR5 Dual Cab 1TA	P&E	41,000	(46,700)	43,636.36	(44,909.09)
Toyota Fortuner Wagon 1TA	P&E	0	0	42,318.18	(45,454.55)
Holden Colorado Utility TA052	P&E	24,500	(31,200)	24,545.45	(31,206.36)
Ford Ranger Utility TA001	P&E	38,200	(40,600)	38,181.82	(40,567.00)
Toyota Hilux SR5 Dual Cab TA001	P&E	38,200	(45,900)	38,181.82	(45,909.09)

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2016**

**11: CAPITAL DISPOSALS AND ACQUISITIONS**

		Amended Budget Revenue 2015/16	Amended Budget Expense 2015/16	Actual Revenue 2015/16	Actual Expense 2015/16
<b>TRANSPORT</b>					
<i>Plant Replacement (continued)</i>					
Toyota Hilux SR5 Dual Cab TA001	P&E	44,000	(46,000)	43,181.82	(44,772.73)
Toyota Hilux SR5 Dual Cab TA001	P&E	44,000	(46,000)	0.00	0.00
Holden Colorado Utility BH009	P&E	21,800	(28,600)	21,818.18	(28,600.00)
Ford Ranger Dual Cab BH00	P&E	28,000	(38,000)	28,090.91	(38,090.91)
Toyota Hilux Dual Cab BH00	P&E	38,000	(42,000)	35,909.09	(39,090.91)
Holden Colorado Utility BH014	P&E	29,000	(36,600)	29,090.91	(36,630.12)
Toyota Landcruiser Dual Cab BH003	P&E	56,600	(57,700)	56,590.91	(57,727.27)
Toyota Landcruiser Dual Cab BH003	P&E	55,000	(58,000)	56,090.91	(57,681.82)
Toyota Hilux Utility TA005	P&E	33,500	(35,000)	33,636.36	(35,000.00)
Portable Traffic Lights	P&E		(7,900)	0.00	0.00
Sundry Plant	P&E	0	(14,000)	0.00	0.00
<i>Footpaths</i>					
Taylor St East (south of Gnow-Tamb Rd)	I-R	0	(20,000)	0.00	0.00
Journal St (west of Henry Jones Building)	I-R	0	(50,000)	0.00	0.00
<i>Road Construction</i>					
<b>Regional Road Group</b>					
Gnowangerup-Tambellup Rd - reseal	I-R	0	(173,900)	0.00	(175,531.60)
Toolbrunup Rd - stabilise patches & seal	I-R	0	(162,200)	0.00	(167,068.42)
Pallinup South Rd - construct & seal	I-R	0	(367,100)	0.00	(343,836.42)
<b>Roads to Recovery</b>					
Pindellup Rd - widen & resheet	I-R	0	(85,000)	0.00	(81,242.68)
Punchmirup North Rd - gravel sheet	I-R	0	(153,300)	0.00	(85,879.68)
Norrish Rd - gravel sheet	I-R	0	(146,400)	0.00	(143,531.72)
Toolbrunup Rd - gravel sheet	I-R	0	(117,900)	0.00	(118,443.81)
Taylor Street - seal & kerb	I-R	0	(47,600)	0.00	(40,975.04)
<b>Commodity Routes</b>					
Nardlah Rd - gravel resheet / reseal 900m	I-R	0	(32,000)	0.00	(19,070.36)
Beejenup Rd - gravel sheet	I-R		(123,400)	0.00	(26,218.58)
<b>Council Funds</b>					
Townscape - footpath upgrades, kerbing & drainage	I-R	0	0	0.00	0.00
<b>Bridgeworks</b>					
Broomehill -Kojonup Rd - bridge 4233	I-R	0	(174,000)	0.00	0.00
Pallinup Rd - bridge 4241	I-R	0	(290,000)	0.00	0.00
		<b>825,000</b>	<b>(3,370,100)</b>	<b>821,440.03</b>	<b>(2,562,812.57)</b>
<b>ECONOMIC SERVICES</b>					
Banner Poles - Tourist Layby Broomehill	I-P	0	(5,500)	0.00	0.00
Signage - Tourist Info Bays Bhill & Tamb	I-P	0	(4,500)	0.00	(1,376.00)
Tambellup Railway Station - replace gutters & fascia	L&B	0	(5,000)	0.00	0.00
		<b>0</b>	<b>(15,000)</b>	<b>0.00</b>	<b>(1,376.00)</b>
<b>TOTAL</b>					
		<b>946,700</b>	<b>(8,049,000)</b>	<b>980,458.31</b>	<b>(3,310,416.86)</b>
<b>LAND HELD FOR RESALE</b>					
	LR	0	0	0	0.00
<b>LAND &amp; BUILDINGS</b>					
	L&B	0	(4,374,600)	0.00	(512,469.33)
<b>PLANT &amp; EQUIPMENT</b>					
	P&E	946,700	(1,532,100)	980,458.31	(1,465,654.29)
<b>FURNITURE &amp; EQUIPMENT</b>					
	F&E	0	0	0.00	0.00
<b>INFRASTRUCTURE - ROADS</b>					
	I-R	0	(1,942,800)	0.00	(1,201,798.31)
<b>INFRASTRUCTURE - PARKS</b>					
	I-P	0	(199,500)	0.00	(130,494.93)
		<b>946,700</b>	<b>(8,049,000)</b>	<b>980,458.31</b>	<b>(3,310,416.86)</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2016**

**11: CAPITAL DISPOSALS AND ACQUISITIONS**

	Amended Budget Revenue 2015/16	Amended Budget Expense 2015/16	Actual Revenue 2015/16	Actual Expense 2015/16
<b>RESERVE TRANSFERS - from/(to)</b>				
Leave Reserve	49,200	(31,500)	3,299.68	(32,377.22)
Plant Replacement Reserve	270,000	(231,500)	260,300.00	(234,142.33)
Building Reserve	500,000	(109,000)	252,973.02	(113,710.29)
Computer Reserve	0	(10,500)	0.00	(10,818.21)
Tambellup Rec Ground & Pavilion Reserve	388,000	(8,000)	133,146.95	(9,846.55)
Broomehill Rec Complex Reserve	9,000	(10,100)	8,439.59	(10,082.50)
Broomehill Village Hall Replacement Reserve	8,000	0	8,119.41	(84.99)
Building Maintenance Reserve	20,000	(1,000)	0.00	(1,299.82)
Sandalwood Villas Reserve	0	(12,100)	0.00	(8,931.83)
Broomehill Synthetic Bowling Green Replacement Reserve	0	(9,100)	0.00	(9,404.50)
Refuse Sites Post Closure Management Reserve	0	(5,100)	0.00	(5,199.41)
Lavieville Lodge Reserve	0	(45,900)	0.00	(45,913.00)
Townscape Plan Implementation Reserve	0	(200,800)	0.00	(202,440.34)
	<b>1,244,200</b>	<b>(674,600)</b>	<b>666,278.65</b>	<b>(684,250.99)</b>
<b>LOANS</b>				
Loan Repayments	0	(49,700)	0.00	(49,648.20)
Proceeds from New Loans	1,200,000	0	0.00	0.00
Self Supporting Loans	0	0	0.00	0.00
Payment of Self Supporting Loan	0	(50,000)	0.00	0.00
	<b>1,200,000</b>	<b>(99,700)</b>	<b>0.00</b>	<b>(49,648.20)</b>
<b>TOTAL CAPITAL</b>	<b>3,390,900</b>	<b>(8,823,300)</b>	<b>1,646,736.96</b>	<b>(4,044,316.05)</b>



**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2016**

**11: TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows -

Description	Opening Balance 1 July 2015	Amount Received	Amount Paid	Closing Balance
Hall Bonds	1,875.00	6,025.00	(6,500.00)	<b>1,400.00</b>
Key Bonds	1,100.00	800.00	(1,600.00)	<b>300.00</b>
Equipment Bonds	0.00	300.00	(200.00)	<b>100.00</b>
House Bonds	880.00	1,280.00	(1,280.00)	<b>880.00</b>
Nomination Deposits	0.00	240.00	(240.00)	<b>0.00</b>
Prepaid Cemetery Fees	588.00	0.00	0.00	<b>588.00</b>
Hidden Treasures	9,794.94	39,040.03	(20,749.30)	<b>28,085.67</b>
Broomehill Liaison Group	1,243.74	0.00	0.00	<b>1,243.74</b>
Fire Prevention	3,800.97	0.00	0.00	<b>3,800.97</b>
Youth Support Donations	130.00	0.00	0.00	<b>130.00</b>
Tourism Donations	43.83	0.00	0.00	<b>43.83</b>
Roadwise	329.18	0.00	0.00	<b>329.18</b>
University Block - Building Retention Bonds	2,456.49	0.00	0.00	<b>2,456.49</b>
Planning Approval Bond	5,000.00	0.00	0.00	<b>5,000.00</b>
Southern Link VROC	1,988,411.98	74,268.69	(1,267,941.92)	<b>794,738.75</b>
YMCA - A Smart Start Program	391,876.10	25,609.65	(106,059.76)	<b>311,425.99</b>
Broomehill Dramatic Society	0.00	3,917.86	(500.00)	<b>3,417.86</b>
Wauters Enterprises - Retention Exec. House	0.00	4,566.70	0.00	<b>4,566.70</b>
Unclaimed Monies (2003)	1,566.00	0.00	0.00	<b>1,566.00</b>
	<b>2,409,096.23</b>	<b>156,047.93</b>	<b>(1,405,070.98)</b>	<b>1,160,073.18</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**Municipal Fund & Trust Fund Payments for the month ending 30 June 2016**  
**Presented to Council on 21 July 2016**

*Local Government (Financial Management) Regulations 1996 - No. 12 & No. 13*

Chq/EFT	Date	Name	Description	Municipal Fund	Trust Fund
3161	01/06/2016	DEPARTMENT OF TRANSPORT	New registration for Holden Caprice OTA	95.50	
3162	07/06/2016	DEPARTMENT OF TRANSPORT	Registration for Broomehill Fire Truck to 30 June 2017	82.10	
3163	08/06/2016	DEPARTMENT OF TRANSPORT	New registration for Toyota Hilux 1TA	89.90	
3164	10/06/2016	PETTY CASH	Petty Cash reimbursement - Broomehill & Tambellup Offices	754.45	
3165	10/06/2016	AUSTRALIA POST	Postage BT Times June 2016	70.00	
3166	10/06/2016	SYNERGY	Electricity usage and charges 27/02/16 to 05/05/16	629.40	
3167	10/06/2016	TAMBELLUP DELI	Fuel BH000 & OTA, newspapers, groceries, Sports Program May 2016	344.09	
3168	10/06/2016	WATER CORPORATION	Jam Ck Rd Standpipe Water usage 24/03/16 to 27/05/16	539.14	
3169	17/06/2016	GREAT SOUTHERN FUEL SUPPLIES	13,040lts Diesel for TA Depot, 7,000lts Diesel for BH Depot	22,927.96	
3170	17/06/2016	SYNERGY	Electricity usage 25/04/16 to 24/05/16 Street lights, Anderson Bore, Fairfield Tower	3,341.45	
3171	17/06/2016	TELSTRA	Mobile charges CEO 02/05/16 to 01/06/16	71.20	
3172	17/06/2016	DEPARTMENT OF TRANSPORT	New registration for Toyota Hilux TA001	82.70	
3173	22/06/2016	SHIRE OF KOJONUP	Recoup from VROC CLGF funding - Aged Accom.	70,544.68	
3174	22/06/2016	CANCELLED		-	
3175	22/06/2016	CANCELLED		-	
3176	22/06/2016	CANCELLED		-	
3177	22/06/2016	CANCELLED		-	
3178	22/06/2016	CANCELLED		-	
3179	24/06/2016	J BLACKWOOD & SON	Cleaning products	270.33	
3180	24/06/2016	SYNERGY	Electricity usage 09/04/16 to 08/06/16	330.65	
3181	24/06/2016	TELSTRA	Telephone usage to 01/06/16 Service charges to 01/07/16	2,205.56	
3182	24/06/2016	WATER CORPORATION	Water usage to 13/06/16 annual charges to 30/06/16 - various	6,619.20	
3183	24/06/2016	WATSON'S LIQUID WASTE DISPOSAL	Pump out Septic Tank. 1 Janus St	970.00	
3184	28/06/2016	DEPARTMENT OF TRANSPORT	New registration for Toyota Landcruiser dual cab BH003	73.90	
3185	28/06/2016	GREAT SOUTHERN FUEL SUPPLIES	200Lt Truckwash	743.49	
3186	28/06/2016	TAMBELLUP DELI	Sports Program food & water (funded)	172.80	
3187	30/06/2016	J BLACKWOOD & SON	Cleaning products	128.00	

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**Municipal Fund & Trust Fund Payments for the month ending 30 June 2016**  
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*Local Government (Financial Management) Regulations 1996 - No. 12 & No. 13*

Chq/EFT	Date	Name	Description	Municipal Fund	Trust Fund
3188	30/06/2016	KATANNING INTERNATIONAL RULES BASKETBALL ASSOC.	Kidsport subs	80.00	
3189	30/06/2016	SHIRE OF BROOMEHILL-TAMBELLUP	Transfer to Trust Fund - building retention on progress claims for construction of Exec Residence (Wauters)	8,932.20	
3190	30/06/2016	WATER CORPORATION	Water usage to 13/06/16 annual charges to 30/06/16 Greenhills Rd Standpipe	79.52	
3191	30/06/2016	WATSON'S LIQUID WASTE DISPOSAL	2nd Pump out of Septic tank. 1 Janus St	745.00	
3192	30/06/2016	GARRY SHERIDAN	Councillor Payments - January to June 2016	8,134.80	
3193	30/06/2016	MICHAEL BATCHELOR	Councillor Payments - January to June 2016	5,043.64	
3194	30/06/2016	CONSTRUCTION TRAINING FUND	Construction Training Fund Levy for June 2016	88.22	
EFT7849	10/06/2016	AARON PARNELL	Lavieville Grounds Maintenance 5.5hrs May 2016	220.00	
EFT7850	10/06/2016	ALBANY SECURITY SUPPLIES	Shire lock for rear storage shed at CRC	462.00	
EFT7851	10/06/2016	ARGOS FIRE SAFETY	2 x Fire Extinguishers for TA Hall	445.50	
EFT7852	10/06/2016	BEST OFFICE SYSTEMS	Minimum Charge Bhill copier 24/04/16 to 24/05/16	49.50	
EFT7853	10/06/2016	BKW CO-OP	WANDRRA - AGRN696 - Pallet of Cement x 2 for drainage works	955.00	
EFT7854	10/06/2016	CALTEX STAR CARD	Fuel usage 1TA May 2016	209.00	
EFT7855	10/06/2016	DEPARTMENT OF FIRE & EMERGENCY SERVICES	2015/2016 ESLB 4th Qtr Contribution	5,433.20	
EFT7856	10/06/2016	GOOP TRADING T/as Broomehill Post Office & Hardware	BH Admin Postage May 2016	67.45	
EFT7857	10/06/2016	GREAT SOUTHERN TOYOTA	Service Kit for BH014	177.37	
EFT7858	10/06/2016	HANSON CONSTRUCTIONS MATERIALS	14mm aggregate - Toolbrunup Road	5,843.83	
EFT7859	10/06/2016	KJB PLUMBING & GAS	Inspect all properties for relief valves & stormwater discharge	427.50	
EFT7860	10/06/2016	KOJONUP TYRE SERVICE	Tyre, tube & fitting for Roller/ Statement fee	1,275.80	
EFT7861	10/06/2016	KRISTY BOYLE	Preparation of June 2016 BT Times	302.50	
EFT7862	10/06/2016	LEASECHOICE PTY LTD	Photocopier charges 24/03/16 to 26/04/16	158.27	
EFT7863	10/06/2016	LINCOLNS	Interim Planning Audit for year end 30/06/16	5,500.00	
EFT7864	10/06/2016	MARIE SHERIDAN	Catering for May 2016 Council Meeting	380.00	
EFT7865	10/06/2016	PEP BUILDING IMPROVEMENTS	Bhill RSL - Remove and replace Patio, re-pave concrete area to incorporate ramp into sliding door	9,803.20	
EFT7866	10/06/2016	SKIPPERS TRUCKS	Hose & fittings for TA092	37.59	

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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Chq/EFT	Date	Name	Description	Municipal Fund	Trust Fund
EFT7867	10/06/2016	SOUTHERN TOOL AND FASTENER CO	Chainsaw Bar & Chain	561.00	
EFT7868	10/06/2016	STATION MOTORS HOLDEN	Changeover Holden Caprice Sedan OTA	3,200.00	
EFT7869	10/06/2016	TAMBELLUP G & T MOTORS	Fuel, Workshop supplies, Tube/Labour, Tyre, Beacon & Globe	941.00	
EFT7870	10/06/2016	TRUCK CENTRE WA PTY LTD	Filter Drier for BHT125	286.34	
EFT7871	10/06/2016	WAUTERS ENTERPRISES PTY LTD	Progress Claim - construction of Exec Residence Taylor St	34,367.85	
EFT7872	10/06/2016	WESTRAC EQUIPMENT PTY LTD	Service Kit for BH006	537.57	
EFT7873	10/06/2016	CANCELLED		-	
EFT7874	10/06/2016	ALBANY SECURITY SUPPLIES	2 x New Locks for TA Depot new Shed/ BH Crib Room	848.00	
EFT7875	10/06/2016	COALCLIFF PLANT HIRE	WANDRRA - AGRN696 - road train of 300mm rock for drainage works	17,529.81	
EFT7876	10/06/2016	COURIER AUSTRALIA	Freight - Mower blades/ Library/ Pavilion signs/ parts	286.97	
EFT7877	10/06/2016	HANSON CONSTRUCTIONS MATERIALS	7.5mm aggregate - Toolbrunup Road	3,123.89	
EFT7878	10/06/2016	KJB PLUMBING & GAS	RPZ Valve Testing BH Depot	165.00	
EFT7879	10/06/2016	LANDGATE	Rural UV Interim Valuations	79.00	
EFT7880	10/06/2016	RON WRIGHT	Maintenance Grading - various roads	11,497.75	
EFT7881	10/06/2016	STAPLES AUSTRALIA P/L	Stationery supplies	684.99	
EFT7882	10/06/2016	TYREPOWER KATANNING	Tyre repair to Hire Roller	124.00	
EFT7883	10/06/2016	WA CONTRACT RANGER SERVICES PTY LTD	Ranger Services 26/05/16 & 02/06/16	958.37	
EFT7884	10/06/2016	WARREN BLACKWOOD WASTE	Transfer Station Management & refuse collections May 2016	17,174.04	
EFT7885	10/06/2016	WESTRAC EQUIPMENT PTY LTD	Chain for BH005	1,174.82	
EFT	14/06/2016	SALARIES & WAGES	Payroll for fortnight ending 10 June 2016	50,608.05	
EFT7886	17/06/2016	A. LAURINO & CO	Construction of Storeroom at BH Rec. Complex	27,850.00	
EFT7887	17/06/2016	ALLROAD MOTOR BODY BUILDERS	Fabricate Steel Fuel Tank for new fuel trailer	8,469.09	
EFT7888	17/06/2016	BORDEN FOOTBALL CLUB INC	Kidsport Vouchers x 5	150.00	
EFT7889	17/06/2016	BROOMEHILL HOCKEY CLUB	Kidsport Vouchers x 6	300.00	
EFT7890	17/06/2016	COALCLIFF PLANT HIRE	Hire Side-Tipper - Norrish Road	1,347.50	
EFT7891	17/06/2016	GRAY & LEWIS	Town Planning Consulting Services May 2016	680.63	
EFT7892	17/06/2016	GRAY CARTER	Water Truck Hire - Toolbrunup & Pallinup Sth Roads	11,550.00	
EFT7893	17/06/2016	GREAT SOUTHERN TOYOTA	Changeover Toyota Fortuner/Toyota Hilux 1TA	3,450.00	

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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Chq/EFT	Date	Name	Description	Municipal Fund	Trust Fund
EFT7894	17/06/2016	KATANNING NETBALL ASSOCIATION	Kidsport Vouchers x 18	1,515.00	
EFT7895	17/06/2016	KJB PLUMBING & GAS	Alter relief valve drains away from building 38 Ivy St	524.50	
EFT7896	17/06/2016	KLEENHEAT GAS	LPG bulk 190Kg vap cyl Facility Fee - Tambellup Hall	290.95	
EFT7897	17/06/2016	LANDMARK	Cement, Solfac, 20Lt Talstar, 1000Lt NPK, bags bulk Betta Grow	6,241.67	
EFT7898	17/06/2016	MONASH ELECTRICAL SERVICES	Tamb Depot - upgrade meter box, install security lighting to all sheds, wiring for new machinery shed	16,403.59	
EFT7900	17/06/2016	SHIRE OF CUBALLING	Building Services May 2016	3,635.95	
EFT7901	17/06/2016	SOUTHERN TOOL AND FASTENER CO	Stihl Blower/ Socket Set, Barrow tyre	648.60	
EFT7902	17/06/2016	THE WORKWEAR GROUP	Admin uniforms	205.00	
EFT7903	17/06/2016	WESTERN POWER	Connect power to new shed - Tamb Depot	500.00	
EFT7904	17/06/2016	WESTRAC EQUIPMENT PTY LTD	Set of Brushes for Broom	1,611.52	
EFT7905	17/06/2016	GRAY CARTER	WANDRRA - AGRN 696 roadworks as per tender	36,767.50	
EFT7906	17/06/2016	RIVERHILL CONTRACTING	WANDRRA - AGRN 696 drainage works as per tender	46,134.00	
EFT7907	17/06/2016	SHIRE OF BROOMEHILL-TAMBELLUP	Payroll deductions	300.00	
EFT7908	17/06/2016	CHILD SUPPORT AGENCY	Payroll deductions	330.04	
EFT7909	17/06/2016	LGRCE UNION	Payroll deductions	61.50	
EFT7910	17/06/2016	SOUTHERN ABORIGINAL CORPORATION	Payroll deductions	340.00	
EFT7911	17/06/2016	EDWARD JOHN FARMER	Refund credit on rate assessment A357	700.00	
EFT7912	21/06/2016	AUSTRALIAN TAXATION OFFICE	Business Activity Statement for May 2016	10,920.00	
EFT7913	22/06/2016	SHIRE OF CRANBROOK	Recoup from VROC CLGF funding - Aged Accom.	121,847.45	
EFT7914	24/06/2016	BURGESS RAWSON	Water usage Norrish St Toilets 05/04/16 to 13/06/16	208.59	
EFT7915	24/06/2016	COALCLIFF PLANT HIRE	Hire Side-Tipper - Norrish Road	962.50	
EFT7916	24/06/2016	COURIER AUSTRALIA	Freight - parts & storeroom shelving	43.79	
EFT7917	24/06/2016	GREAT SOUTHERN TOYOTA	Fuel Element Assy TA001/ Part returned for Credit	23.27	
EFT7918	24/06/2016	HEWER CONSULTING SERVICES	WANDRRA Administration / Project Management	16,007.48	
EFT7919	24/06/2016	JTAGZ PTY LTD	Dog/ Cat registration Tags for 2017-2021	330.00	
EFT7920	24/06/2016	LEASECHOICE PTY LTD	Photocopier charges 26/04/16 to 27/05/16	1,260.52	
EFT7921	24/06/2016	MR FIX IT MT BARKER	Check Air-con in Archive Room BH	539.00	

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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Chq/EFT	Date	Name	Description	Municipal Fund	Trust Fund
EFT7922	24/06/2016	RECHARGE-IT (Danai Pty Ltd)	Refill printer cartridges	578.00	
EFT7923	24/06/2016	SOUTH WEST PRINT GROUP	Printing Fire Break Order booklet & Tip Cards for 2016/17	1,881.00	
EFT7924	24/06/2016	WA LOCAL GOVERNMENT ASSOCIATION	Registratins for Councillor Training	214.50	
EFT7925	24/06/2016	WESTRAC EQUIPMENT PTY LTD	Oil Seal & O Ring for Roller	35.35	
EFT7926	24/06/2016	WPC CIVIL PTY LTD	Stabilisation & Kerbing - Taylor St	40,429.40	
EFT	28/06/2016	SALARIES & WAGES	Payroll for fortnight ending 24 June 2016	52,269.05	
EFT7927	28/06/2016	SHIRE OF BROOMEHILL-TAMBELLUP	Payroll deductions	300.00	
EFT7928	28/06/2016	CHILD SUPPORT AGENCY	Payroll deductions	330.04	
EFT7929	28/06/2016	LGRCE UNION	Payroll deductions	61.50	
EFT7930	28/06/2016	SOUTHERN ABORIGINAL CORPORATION	Payroll deductions	340.00	
EFT7931	28/06/2016	COALCLIFF PLANT HIRE	Hire Side-Tipper - Norrish Road	577.50	
EFT7932	28/06/2016	COURIER AUSTRALIA	Freight on Library, Seal, O Ring, Cleaning order	69.20	
EFT7933	28/06/2016	GREAT SOUTHERN TOYOTA	Changeover Toyota Hilux TA001	1,828.35	
EFT7934	28/06/2016	JUDY STEWART	Reimburse J. Stewart Mobile charges 16/05/16 to 15/06/16	73.00	
EFT7935	28/06/2016	KATANNING PANEL BEATING	Supply & fit Windscreen	346.50	
EFT7936	28/06/2016	KATANNING STOCK & TRADING	Plumbing fittings for Septic. 1 Janus St	27.50	
EFT7937	28/06/2016	LW HULL	Roadside spraying Flat Rocks/Pindellup, apply NPK to TA Oval	1,111.50	
EFT7938	28/06/2016	MONASH ELECTRICAL SERVICES	Upgrade Switchboard at BH Depot	2,203.74	
EFT7939	28/06/2016	NOVUS AUTOGLASS REPAIRS & REPLACEMENT	Repair Windscreen Chip TA001	88.00	
EFT7940	28/06/2016	RON WRIGHT	Hire Side-Tipper - road construction projects	34,798.50	
EFT7941	28/06/2016	WA CONTRACT RANGER SERVICES PTY LTD	Ranger Services 09/06/16 & 15/06/16	935.00	
EFT7942	28/06/2016	WESTRAC EQUIPMENT PTY LTD	O Ring for Roller	2.52	
EFT7943	29/06/2016	SHIRE OF CRANBROOK	Recoup from VROC CLGF funding - Aged Accom.	100,829.34	
EFT7944	29/06/2016	SHIRE OF BROOMEHILL-TAMBELLUP	Transfer to Municipal Fund- recoups from Shires of Cranbrook and Kojonup from VROC funding for Aged Accom		273,114.10
EFT7945	29/06/2016	SHIRE OF BROOMEHILL-TAMBELLUP	Transfer to Municipal Fund - recoup from A Smart Start funding held for wages & super for Program Co-ordinators		12,293.51

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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Chq/EFT	Date	Name	Description	Municipal Fund	Trust Fund
EFT7946	30/06/2016	SHIRE OF BROOMEHILL-TAMBELLUP	Transfer GST portion on refund from YMCA for unspent A Smart Start grant funding		2,328.15
EFT7947	30/06/2016	SHIRE OF BROOMEHILL-TAMBELLUP	Recoup for GST on Hidden Treasures transactions for 2015/16 for inclusion on June 2016 BAS	1,594.16	
EFT7948	30/06/2016	BEST OFFICE SYSTEMS	Minimum charge 23/05/16 to 23/06/16	49.50	
EFT7949	30/06/2016	COURIER AUSTRALIA	Freight on Cleaning order/ Fire Break Order Booklets	41.59	
EFT7950	30/06/2016	CANCELLED		-	
EFT7951	30/06/2016	GRAY CARTER	WANDRRA - AGRN 696 roadworks as per tender	30,885.25	
EFT7952	30/06/2016	HOWARD + HEAVER ARCHITECTS	Architectural Services - Tambellup Pavilion	18,063.22	
EFT7953	30/06/2016	KEYBROOK UTILITY SERVICES	Removal of Asbestos fence - 63 Taylor St	3,300.00	
EFT7954	30/06/2016	KJB PLUMBING & GAS	Remove gas piping etc. Infant Health Centre	125.00	
EFT7955	30/06/2016	MARIE SHERIDAN	Cater for Council Meeting June 2016	380.00	
EFT7956	30/06/2016	PRANDI BUILDERS	Quoting for draft budget - building mtce projects	638.00	
EFT7957	30/06/2016	RIVERHILL CONTRACTING	WANDRRA - AGRN 696 drainage works as per tender	19,206.00	
EFT7958	30/06/2016	RON WRIGHT	Side tipper hire Pallinup Sth Rd / WANDRRA AGRN 696 - loader hire for gravel screening, pushing up gravel	104,604.50	
EFT7959	30/06/2016	SHIRE OF CUBALLING	Building Certification fees - Tamb Depot Mezzanine floor	783.30	
EFT7960	30/06/2016	SOUTH WEST PRINT GROUP	Rates Notices for 2016-2017	604.00	
EFT7961	30/06/2016	ST JOHN AMBULANCE TAMBELLUP SUB-CENTRE	First Aid kits for depots	60.00	
EFT7962	30/06/2016	TYREPOWER KATANNING	Fit H/Duty Tube, refit tyre Multi Roller	199.00	
EFT7963	30/06/2016	WAUTERS ENTERPRISES PTY LTD	Progress Claim - Exec Residence	54,060.93	
EFT7964	30/06/2016	CRAIG DENNIS	Councillor Payments - January to June 2016	3,500.00	
EFT7965	30/06/2016	MARK PAGANONI	Councillor Payments - January to June 2016	3,500.00	
EFT7966	30/06/2016	MICHAEL WHITE	Councillor Payments - January to June 2016	3,500.00	
EFT7967	30/06/2016	SCOTT THOMPSON	Councillor Payments - January to June 2016	3,750.00	
EFT7968	30/06/2016	TREVOR PROUT	Councillor Payments - January to June 2016	3,500.00	
DD4204.1	14/06/2016	WA SUPER	Payroll deductions	11,919.57	
DD4204.2	14/06/2016	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	67.78	

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**Municipal Fund & Trust Fund Payments for the month ending 30 June 2016**  
**Presented to Council on 21 July 2016**

*Local Government (Financial Management) Regulations 1996 - No. 12 & No. 13*

Chq/EFT	Date	Name	Description	Municipal Fund	Trust Fund
DD4204.3	14/06/2016	MTAA SUPER	Superannuation contributions	194.72	
DD4219.1	28/06/2016	WA SUPER	Payroll deductions	11,855.19	
DD4219.2	28/06/2016	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	56.49	
DD4219.3	28/06/2016	MTAA SUPER	Superannuation contributions	194.72	
DD4219.4	28/06/2016	REST SUPERANNUATION	Superannuation contributions	194.72	
				<b>1,148,392.81</b>	<b>287,735.76</b>

**CREDIT CARDS**

	Description	Amount
14/06/2016	May 2016	
	Refreshments for Council meetings & office kitchen	408.27
	Message Media - SMS fire brigades, road closures etc	172.10
	Fuel BH000	291.77
	Registration, Accommodation & Meals - LGMA Course MCS	284.90
	Card Fees	8.00
<b>Total Credit Cards</b>		<b>1,165.04</b>





## 4. Consideration of Executive and Member Motions

### 4.1 Amendments to the WALGA Constitution (01-001-01-0001)

Executive Member to move:

#### ***Special Majority Required***

#### **MOTION**

**That the WALGA Constitution be amended as follows:**

1. In Clause 5(7)(b) of the Constitution for “sub-clause 5(9)” read “sub-clause 5(11)”.
2. Clause 10 (2) of the Constitution be amended with the last sentence to read:  
“The President shall exercise a casting vote only, in the event of there being an equality of votes in respect of a matter considered by the State Council but excluding an election held in accordance with Clause 16.”
3. Clause 10 of the Constitution be amended by inserting as sub-clause (9):  
“(9) State Council shall adopt Standing Orders that will apply to all meetings.”
4. Clause 14(4a) and Clause 20 of the Constitution be amended by inserting as sub-clause (h) and sub-clause (j), respectively:  
“is a Councillor of an Ordinary Member that has been peremptorily suspended under Section 8.15C (2)(c) of the Local Government Act 1995”
5. Clause 16(2)(b) of the Constitution be amended to read:  
“(b) representatives are to vote on the matter by secret ballot.”
6. Clause 17 of the Constitution be amended by inserting as sub-clause (5):  
“(5) Where the incumbent President seeks and is re-elected for a consecutive term, that person shall not hold office beyond two (2) full consecutive terms.”

#### **IN BRIEF**

- Amendments to the WALGA Constitution that were resolved by State Council in March 2016.
- Finalisation of WALGA’s periodic governance review that focused on consistency among governance documents.

#### **SECRETARIAT COMMENT**

In accordance with Clause 29 of the Western Australian Local Government Association (WALGA) Constitution, amendments to the Constitution must be agreed to by a special majority of State Council and by a special majority at an Annual General Meeting of WALGA. The Motion, above, was resolved by a special majority at the 2 March 2016 meeting of State Council.

The proposed amendments are outcomes of WALGA’s periodic governance review which commenced in July 2015 with the release of a discussion paper for feedback from the Local Government sector. A total of 15 responses were received from individual Local Governments, with composite responses from the Great Eastern, Central Country and East Metropolitan Zones, representing a total of 53 responses from Member Councils. The 2015 Review focused on ensuring consistency between the Constitution, Corporate Governance Charter and Standing Orders.



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The proposed amendments are as follows:

**1. Technical Wording Amendment – Clause 5(7)(b)**

It is recommended that:

*In Clause 5(7)(b) of the Constitution for “sub-clause 5(9)” read “sub-clause 5(11)”.*

Clause 5(7) should refer to sub-clause 5(11) as this relates to the process for application to join WALGA as an Associate Member, as does clause 5(7).

**2. Clarify that a Casting Vote does not apply to an Election – Clause 10(2)**

It is recommended that:

*Clause 10 (2) of the Constitution be amended with the last sentence to read:*

*“The President shall exercise a casting vote only, in the event of there being an equality of votes in respect of a matter considered by the State Council but excluding an election held in accordance with Clause 16.”*

This recommendation is to explicitly state that the President shall not be entitled to a casting vote if there is an equality of votes relating to an election in accordance with Clause 16.

**3. State Council to Adopt Standing Orders – Clause 10(9)**

It is recommended that:

*Clause 10 of the Constitution be amended by inserting as sub-clause (9):*

*“(9) State Council shall adopt Standing Orders that will apply to all meetings.”*

State Council resolved to amend the Constitution to include a clause that State Council will adopt Standing Orders to recognise the importance of meeting procedures in the efficient operation of State Council.

**4. Suspension of Elected Members – Clause 14(4a) and Clause 20**

It is recommended that:

*Clause 14(4a) and Clause 20 of the Constitution be amended by inserting as sub-clause (h) and sub-clause (j), respectively:*

*“is a Councillor of an Ordinary Member that has been peremptorily suspended under Section 8.15C (2)(c) of the Local Government Act 1995”*

There is a requirement to clarify that an Elected Member who has been peremptorily suspended under Section 8.15C(2)(c) of the Local Government Act (where a Council is also suspended) becomes ineligible to be a Zone delegate during this period of suspension.



As a result, a consequential amendment is required to Clause 20 'Vacation of Office' which applies to State Councillors and Deputy State Councillors.

## 5. Election Procedure – Clause 16(2)(b)

*Clause 16(2)(b) of the Constitution be amended to read:*

*“(b) representatives are to vote on the matter by secret ballot.”*

Clause 16 of the Constitution refers to the election process and must follow the procedure set out under sub-clause (2).

Currently, sub-clause (2)(b) states the following (emphasis added):

*“(b) representatives or delegates are to vote on the matter by secret ballot;”*

The reference to 'delegates' in sub-clause (2)(b) is erroneous. The definition of both 'Delegate' and 'Representative' is set out in Clause 2(1) of the Constitution (emphasis added):

*“**Delegate**” means a councillor or officer nominated or appointed to represent an Ordinary Member and exercise voting entitlements at General Meetings of the Association pursuant to clauses 22 and 23 of this Constitution, or on a Zone pursuant to clause 14 of this Constitution;*

*“**Representative**” means a member on the State Council elected or appointed by the country and metropolitan constituencies in accordance with the provisions of sub-clause 9(1) and 9(3);*

The definition of 'delegate' identifies that they are representatives of an Ordinary Member and limits their voting entitlement to General Meetings of the Association and Zone meetings. The reference to a 'delegate' in sub-clause (2)(b) is therefore inappropriate with only a 'representative', being a country or metropolitan constituency appointee to State Council, entitled to vote in an election conducted under Clause 16(2)(b).

## 6. Presidential Term Limit – Clause 17

It is recommended that:

*Clause 17 of the Constitution be amended by inserting as sub-clause (5):*

*“(5) Where the incumbent President seeks and is re-elected for a consecutive term, that person shall not hold office beyond two (2) full consecutive terms.”*

The President and Deputy President are elected by State Council for two year terms following the election of State Councillors by the Zones. Following a State Councillor's election as President, the Zone that elected that State Councillor is entitled to elect a replacement State Councillor to maintain that Zone's representation around the State Council table.

WALGA's original discussion paper on the governance review canvassed the issue of term limits for the President and Deputy President as currently, there is a two term limit on the position of Deputy President with no limit for the position of President.



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There was a majority view, amongst submissions from Local Governments and Zones, that Clause 17 of the Constitution should be amended to align the terms served by the President and Deputy President, with the President to serve a maximum of two full consecutive terms to achieve consistency with the Deputy President as currently defined in Clause 18(4).



## 4.2 Natural Disaster Recovery Support Funding (05-001-03-0029)

Shire of Dardanup to move:

### MOTION

**Request that WALGA State Council investigates the development and implementation of Natural Disaster Recovery Support Funding that will provide advice and financial support for Local Governments affected by the impacts of natural disasters that meet the Western Australia Natural Disaster and Recovery Arrangements (WANDRRA) criteria.**

#### IN BRIEF

- Process to receive funding is difficult.
- Government response is slow.
- New source of funding is required.

### MEMBER COMMENT

The Western Australia Natural Disaster and Recovery Arrangements (WANDRRA) is jointly funded by the State and Commonwealth Governments and administered by the Department of the Premier and Cabinet (DPC), with assistance from other agencies. Through WANDRRA, the Western Australian and Commonwealth Governments provide help to people who have suffered the direct impact of a proclaimed natural disaster event.

Assistance is provided via a range of relief measures to assist communities to recover from an eligible natural disaster event including: bushfire; cyclone; earthquake; flood; landslide; meteorite strike; storm; storm surge; tornado or tsunami.

The Department of the Premier and Cabinet will activate WANDRRA if it is one of the ten events mentioned above; and the anticipated cost of eligible measures will exceed \$240,000.

Who Can Receive Assistance?

The relief measures are intended to provide assistance for the recovery of communities and are available for:

- Individuals and families Small Business
- Primary Producers
- Local Government
- State Government Agencies

It is evident that the experience of Local Governments in this situation has found that the financial support and response through WANDRRA is not satisfactory. There is not a lot of financial support or advice for the Local Governments that are impacted to recover infrastructure and for community rebuilding.

The process to receive funding is difficult to address and it takes a long time to develop the assistance application and to get feedback on how the application is progressing.

There is also a gap in responses, and a lack of recognition and understanding of the demands on Local Government staff time that has to be diverted to the recovery, the ongoing commitment, plus



initial cost demands. The response by government is slow and the problem is that the Council must deal with the problem immediately.

Councils cannot get definitive answers on claims making the management of the process more difficult and the strain on the budget and resources challenging.

It is proposed that this gap in the provision of financial support and advice for affected local governments be filled by an industry sponsored initiative that involves WALGA setting up a fund to be available to provide support for local government.

The source of funding for the initiative is a matter for State Council to consider and canvass support from member Councils; however, the Association has been very successful in developing a strong business model that has not required member subscriptions to increase for many years.

Sources of funding for the initiative may include:

- Profits from the existing business model (e.g. Training);
- Increased subscriptions to accumulate capital in a reserve fund; and
- A levy on all member Councils.

WALGA may also consider presenting the business model to the Premier for consideration to match any funding that the Natural Disaster Recovery Support Funding was to accumulate.

## **SECRETARIAT COMMENT**

The Commonwealth Government has established and administers the Natural Disaster Relief and Recovery Arrangements (NDRRA) to provide financial assistance to the States for relief and recovery after a declared natural disaster event. The Commonwealth provides for partial reimbursement of the costs incurred by the States, provided the State's measures are as set out in the Federal NDRRA Determination and certain financial thresholds have been met. Under this arrangement the Commonwealth has delegated responsibility for identifying the type and level of assistance required for natural disasters to the States. The States are not limited to the guidance and conditions provided under the NDRRA Determination and can provide assistance beyond this scope, although these costs are not being eligible for reimbursement from the Commonwealth. The Western Australia Natural Disaster and Relief and Recovery Arrangements (WANDRRA) were established by the Western Australian Government in line with the NDRRA Determination.

It is generally acknowledged that the relationship between the NDRRA and the WANDRRA is inconsistent and not meeting the needs of Local Governments.

The provision of funds from the State Government to Local Governments through WANDRRA for disaster recovery has been on average \$30 million per year between 2010/2011 and 2014/15, of which about \$28m per year was for reconstructing roads.

Department of Premier and Cabinet and Main Roads WA staff provide "advice" to Local Governments affected by disasters. However, because all decision-making in relation to funding eligibility under NDRRA is by Emergency Management Australia in Canberra, issues are often referred and responses slow. Furthermore, these advisors are primarily acting in the interests of the State, rather than Local Government.



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In establishing an arrangement that provides funding support to Local Governments impacted by disasters, careful consideration would need to be given to its structure if the intent was that at least some of the costs incurred would ultimately be recovered from the NDRRA and the WANDRRA.

The Australian Local Government Association (ALGA) has continued to advocate, on behalf of WALGA and other State Associations, for more funding, support and conditions for natural disaster relief and recovery for Local Governments. In January 2016 the ALGA prepared a 2016-2017 Submission to the Federal Government Budget that included advocacy for natural disaster recovery funding. This submission recommended that the Federal Government:

- maintain the levels of support for the Natural Disaster Relief and Recovery Arrangements (NDRRA);
- fund a targeted disaster mitigation program at a level of \$200 million per annum; and
- include betterment funding as a core element of the NDRRA.



## 4.3 Non Operational Rail Corridors (05-009-03-0037)

Shire of Bridgetown-Greenbushes Delegate to move:

### MOTION

**That the Public Transport Authority and Brookfield Rail work with WALGA and any interested Local Governments in developing a policy and/or procedures in order to facilitate third party use of non-operational rail corridors, in particular uses that demonstrate a clear community benefit.**

### MEMBER COMMENT

#### IN BRIEF

- Brookfield Rail has a lease over an extensive network of rail infrastructure in Western Australia
- This lease includes non-operational rail corridors, where in some cases rail use hasn't occurred for 20 years or more.
- There is potential for the non-operational rail corridors to be used by local governments or other third parties for a community benefit however to date it has proven difficult to get Brookfield Rail and the Public Transport Authority to recognise this potential.
- A policy to facilitate such uses should be developed with input from interested local governments

Brookfield Rail has a lease until 2049 on 5,100km of rail infrastructure throughout the southern half of Western Australia. It is responsible for maintaining the network and granting access to operators.

Over the last few years the Shire of Bridgetown-Greenbushes has experienced frustrations dealing with Brookfield Rail on issues concerning the non-operational rail corridor, including:

- Refusal to allow minor landscaping;
- Refusal to allow minor encroachments of services (power) into the corridor;
- Refusal to allow formalised pedestrian crossings on the rail line even though the rail line hasn't been operational for approximately 25 years;
- Restrictions on community use of the service roads either side of the rail line, specifically as trails, but at the same time allow indiscriminate and uncontrolled vehicular use of the same roads; and
- Inconsistent requirements for and maintenance of signage on rail crossings and failure to progress rail interface agreement for management of rail crossings in the rail corridor.

Consultation with other south west local governments indicates similar concerns, including:

- Non-operational rail corridors detract from townscapes and essentially divide town sites with ugly deteriorating infrastructure;
- Non-operational rail corridors accumulate rubbish that is unsightly; and
- Non-operational rail corridors that do not have vegetation managed appropriately do present a source of significant fire fuel that under the right conditions would significantly contribute as entry points for wild fire into town sites.

Our motion focuses on the need for the Public Transport Authority to develop a policy framework for third party access to non-operational rail corridors for the purpose of allowing the corridors to be developed for appropriate community use. Such a policy should be developed in consultation with interested local governments.





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In many of the non-operational rail corridors rail use has been non-existent for upwards of 20 years. There is no rail freight task foreseeable in the short, medium or long term future that would warrant the capital investment to bring the rail back up to standard. Permanent closure of the rail corridors would be short-sighted however the use restrictions should be minimised. If the rail was to ever re-open there should be an obligation on the end user to cease the use and return infrastructure back to original condition.

### **SECRETARIAT COMMENT**

The rail network subject to the Brookfield Rail lease includes nearly 1,300km of rail corridors and track that is non-operational. The Public Transport Authority (PTA) publicly claims that it has a “light touch” approach to managing the lease with Brookfield Rail, providing the company opportunity “quiet use and enjoyment of the network by the lessee.”<sup>1</sup> The PTA have indicated that there is an express clause in the lease agreement to this effect. This approach by the PTA has been strongly criticised in a number of inquiries and by the Western Australian Auditor General<sup>2</sup>.

The PTA have strongly resisted proposals that would impact on rail corridors, even with soft infrastructure (parks and playgrounds) and in situations where the rail services ceased more than two decades ago.

Identifying and promoting the potential benefits to Brookfield Rail from supporting the use of non-operational rail corridors presents an opportunity for these State-owned assets to be utilised for the benefit of Western Australians.

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<sup>1</sup> The Management of Western Australia’s Freight Rail Network 2014 Economics and Industry Standing Committee Inquiry Report No 3 Parliament of Western Australia

<sup>2</sup> Management of the Rail Freight Network Lease, Twelve Years Down the Track 2013 Auditor General’s Report



## 4.4 Planning Systems Review (05-047-01-0014)

City of South Perth Delegate to move:

### MOTION

**1. Request the Western Australian Local Government Association to advocate for an independent review of decision making in the Western Australian Planning System, including the roles of local government, delegated authorities, Joint Development Assessment Panels and State Administrative Tribunal appeal processes that gives consideration to:**

**1.1 How the aspirations or values of the community are incorporated into the decision making framework;**

**1.2 Improvements to the statutory framework, including Local Planning Schemes, that would improve the transparency, certainty and consistency of the decision making process;**

**1.3 Ensure that decision making occurs at appropriate levels that promotes good and efficient decisions for the community;**

**1.4 Ensure that Local Governments have a third party right to present local community views to the State Administrative Tribunal;**

**1.5 The erosion of the roles of Local Government in planning for their communities.**

**2. In the event that the State Government is unwilling to pursue an independent review of the decision-making process, request the Western Australian Local Government Association to engage with members and advocate for practical reforms that will ensure greater accountability, transparency and procedural fairness for ratepayers through the Joint Development Assessment Panel's decision making processes.**

### MEMBER COMMENT

The Local Government sector has raised concerns including the erosion of the roles of local Government and the decisions being made by JDAPs, whereby poor planning outcomes are resulting and the communities are left blaming the local council representatives who are the minority on the JDAPs. Issues such as having a majority of government appointees on JDAPs is perceived to be creating a culture of lack of care and limited responsibility for the outcomes of planning decisions upon the community or the longer term ramifications.

JDAPs are not required to look at any other aspects other than the application before it. This is perceived to be leading to decisions being made that will adversely impact on broader community future planning outcomes.

A number of metropolitan local government Mayors at recent forums have outlined a range of issues being encountered by JDAPs.

### IN BRIEF

- Issues arising from decisions of Joint Development Assessment Panels needs to be addressed.
- Issues arising from State Administrative Tribunal need to be addressed.
- Local Government Planning Policies are being disregarded in decision making.
- The Planning System is no longer providing for the voice of communities to be effectively heard.
- The State Government continues to support and protect its reforms leaving the LG sector to deal with community dissatisfaction.
- An Independent review will seek to provide a strong basis for improved advocacy in the lead up to a State election.



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The key issue raised are:

- Chair of JDAPs are not independent.
- Council Policies are not being considered in deliberations.
- Council Reporting Officers are having to make a recommendation and an alternative recommendation which enables the JDAPs to be selective in their decision making.
- JDAPs are taking longer and costing the community more.
- Developers are using JDAPs to put through incomplete and inferior planning applications.

Some local governments are now questioning what could be done to raise the profile of this issue and as a result recently the City of Vincent passed a resolution on the matter. The City of Belmont is also considering a report regarding the issues they are experiencing and will be sending all their community complaints to the Department of Planning (DoP) for their review.

The City of South Perth recently dealt with a 29 storey tower development through its JDAP which resulted in Supreme Court action by local residents. The developer subsequently re-submitted an application for a 44 storey building on the same site which has led to issues with the State Administrative Tribunal excluding the City of South Perth from a directions hearing stating the City of South Perth was not a party to the action.

The common theme being reiterated by many local governments dealing with JDAPs, SAT and the WA planning system functions in general, is that communities are being disengaged from the decisions and believe leveraging broader community support will be the only way the local government can get a commitment from the State Government to look at its planning decision making processes.

The planning system should be focussed on good decisions. Whilst consideration to abolishing the JDAPs system has been called for, this gives no guarantee in and of itself that the decisions would be better. Clearly, locally elected Councillors have a far better understanding of the impacts of developments on the community than appointed persons, however, in some circumstances, the added expertise may be warranted for some decisions.

By way of an example, some Local Authorities in WA represent less than 1000 people and deal with relatively few applications per year. If an application for major infrastructure was applied for, understandably, the Council may not be able to gauge how their planning scheme should be applied, or what appropriate conditions may be applied, due to a lack of familiarity with the system. On the other hand, very large local authorities such as Stirling manage a population 40% of the State of Tasmania, but are not allowed to deal with a \$2 million shed, if the applicant seeks a JDAP determination. The system put in place by the State is a one size fits all planning system, rather than one that supports decision making at the appropriate level.

As has been pointed out by the State Government and numerous developer lobbies, the JDAPs are bound by the Local Planning Schemes, which whilst approved by the Minister, in most cases have been drafted by the local authorities. This would be the most appropriate place to start any review of the planning decision process. Much of the issue comes from planning schemes, which give significant amounts of discretion, with little guidance on how it should be applied. For example if a scheme simply says that the height of a development can be increased, but gives no reason as the circumstances in which this variation can happen, of course there will be debate about whether it was appropriate if that discretion is applied.



Clearly the elected members have a better understanding of the strategic intent of certain provisions of their planning schemes and this knowledge should be respected and clearly articulated. There is significant context set out in the strategic plans of the local governments that should be incorporated into the decision making process.

The advent of JDAPs was largely due to criticism by the development industry that some Councils were anti-development and incorrectly refusing applications, forcing the need for review at State Administrative Tribunal (SAT). Whilst this analysis is debatable, the other reforms that occurred over the same period were changes to the Local Government Act, which allows for the Minister for Local Government to suspend Councils or individual Councillors and mandate training to assist in their decision making.

Local Governments through their lead body WALGA would recommend that any review of decision making not be limited to the JDAPs system, but should look at how better decisions can be made across all levels of decisions in the planning system, from Ministerial decisions down to delegate decisions by officers and also the appeal processes undertaken by SAT.

A previous parliamentary inquiry was held into the functionality of the regulations surrounding JDAPs, however the scope of the review did not allow for a true investigation into the need for such a mechanism. The parliamentary inquiry was not seen by the Local Government sector as being broad enough to deal with all the issues being experienced and also not seen as being truly independent nor giving voice to the community. Further review will find improvements to the planning system which will benefit the community and developers alike.

In conclusion, if the Local Government Industry wants to see real changes in JDAPS and SAT they must also look at the planning system as whole. All Local Governments must be prepared to support reforms across the entire system otherwise the issues surrounding JDAPS will continue unless fair compromise between State and Local Government can be reached.

It is fair to say that if the State Government does not agree to partner with Local Government to undertake an independent and thorough review of the entire planning system then the loggery will continue.

## **SECRETARIAT COMMENT**

Since 2009, the WA Planning Commission have been pursuing a reform process aimed at improving the land use planning and development approvals system in WA. *Planning Makes It Happen - a blueprint for planning reform* set out 11 key strategic priorities and a forward work program that included 22 actions for the State.

In September 2013, the Minister for Planning released *Planning makes it happen: phase two* outlining a range of additional projects and process improvements aimed at streamlining the approval processes. The State's reform documents are located <http://www.planning.wa.gov.au/Planning-makes-it-happen.asp>



The current State priority reforms outlined in *Phase Two* include the following: -

<b>What</b>	<b>Why</b>
Review of the Metropolitan Region Scheme	Consistent planning frameworks. Appropriate level of decision making.
Improve amendment process for region planning schemes	Simplify application processes. Fast track land supply.
Concurrent amendment of region and local planning schemes	Simplify application processes. Fast track land supply.
Improve local planning scheme review process	Consistency across local governments. Simplify planning processes. Fast track housing approvals.
Improve local planning scheme amendment process	Improve application processes. Fast track land supply.
Streamline structure plan process	Simplify application processes. Fast track land supply.
Private certification of development applications	Fast track housing approvals.
Standardise delegations of local government development decisions	Consistency across local governments. Appropriate level of decision making.
Electronic application system	Improve customer service – easier, faster applications and tracking of progress.
Design and development	Deliver quality development as the urban form of towns and cities across WA changes.
Review the role of the Western Australian Planning Commission (WAPC)	Ensure strategic leadership and good quality decision making.
Improve the function of the Infrastructure Coordinating Committee (ICC)	Improve coordination of infrastructure planning and delivery.
Funding of region planning schemes	Improve regional land acquisition and infrastructure provision.



## 4.5 Abolitions of DAPS (05-047-01-0016)

City of Subiaco Delegate to move:

### MOTION

That WALGA:

1. **Advocates for the abolition of Development Assessment Panels (DAPs) on the basis that:**
  - 1.1. **DAPs by means of their majority unelected membership are not democratic bodies representing the ratepayers and accordingly do not reflect the aspirations or values of the community;**
  - 1.2. **DAPs represent a significant erosion of planning powers by elected representatives who have been given a mandate by ratepayers to make these decisions; and**
  - 1.3. **Previous decisions made by the Joint Development Assessment Panel have gone well beyond the purpose, intent and application of relevant Local Planning Scheme and Policies adopted by each local council; and**
2. **Advocates for consideration of the following reforms, in the event that DAPs remain in place, to ensure greater accountability, transparency and procedural fairness for ratepayers through the Panel's assessment and decision making processes:**
  - 2.1. **Abolishing the current opt-in mechanism which allows applicants to choose either elected Councils or the DAP as the decision maker in favour of a Ministerial call-in power for projects of state or regional significance, with a minimal value of \$20 million, as has been adopted in the eastern states;**
  - 2.2. **Requiring equal membership on the DAP between Local Government and Appointed Specialist members with an independent chair approved by both State and Local Governments;**
  - 2.3. **Requiring the DAP to set the meeting date for consideration of the development applications no later than five working days after the application being received to enable inclusion within the community consultation process;**
  - 2.4. **Requiring the DAP agenda and local government report and recommendation to be published no less than ten business days prior to the scheduled meeting date;**
  - 2.5. **Requiring a minimum of five business days between publishing the DAP agenda and the date by which ratepayers can make public presentations to the DAP, to provide more time to prepare a formal response;**
  - 2.6. **Mandating that respondents to the development application can nominate e-mail or Australia Post as their preferred contact method for information and requiring the local government to contact registered respondents throughout the process as deadlines are reached;**
  - 2.7. **Providing a public template for ratepayers to assist with the preparation of feedback as part of the Community consultation process;**
  - 2.8. **Requiring any changes to a development application between the community consultation period and final proposal for decision by the DAP to be published on the local government's website and to notify all respondents to the original community consultation of those changes;**
  - 2.9. **Removing the need for the local government to obtain the applicant's consent for further consultation or an extension of time to report the applicant's development proposal to a DAP meeting for determination; and**

### IN BRIEF

- That WALGA advocate for the abolition of Development Assessment Panel (DAPs).



**2.10. Providing a Local Government aggrieved by a DAP decision a right of review at the State Administrative Tribunal.**

**3. Advise the Minister for Planning of its concerns with the actions and decisions of the Development Assessment Panels.**

**MEMBER COMMENT**

1. Following the lead of the City of Vincent, a version of this motion has been passed by the following councils:
  - 1.1. Vincent, Mosman Park, Nedlands, Cambridge, Subiaco, Stirling, Bayswater, South Perth, Belmont, Cottesloe, Claremont, Peppermint Gove, and Victoria Park.
2. The following Councils are working up support for this motion:
  - 2.1. Swan, Gosnells, Cockburn and Kwinana.
3. The following local communities have been adversely affected by a DAP/SAT decision or have concerns over the loss of amenity from proposed development to be approved by the DAP:
  - 3.1. Ascot, Alfred Cove, Applecross, Bayswater, Broome, Carine, Claremont, Como, Cottesloe, Daglish, Dalkeith, Dianella, Floreat, Guildford, Gwelup, Kensington, Mandurah, Maylands, Mount Hawthorn, Mount Lawley, North Beach, North Perth, Scarborough, South Perth, Subiaco Town Centre, Subiaco East, Subiaco West, Swanbourne, Wembley, and Woodlands.
4. The communities affected by DAP development applications have raised the following concerns in their submissions to their local council:
  - 4.1. The process of updating Local Planning Schemes, costing hundreds of thousands of dollars, will not stop the DAP system from considering development applications (DA) which do not comply with these schemes and policies.
  - 4.2. All ambit claims (DA) must be presented to a DAP regardless of their extreme non-compliance, costing ratepayer's councils valuable time and money preparing a Responsible Authority Report.
  - 4.3. The decisions made by unelected DAP panel members are unaccountable and untouchable. The Minister has backed every controversial decision raised by the community, and they cannot be voted out at the next election.
  - 4.4. Developers can appeal DAP decisions at State Administrative Tribunal (SAT), a flawed system which does not give affected parties a seat at the table to defend their amenity rights.
  - 4.5. The only avenue of appeal is to the Supreme Court costing ratepayers or residents hundreds of thousands of dollars.
  - 4.6. The use of discretionary clauses by the DAP/SAT system has created uncertainty and a loss of trust in the planning system. The uncertainty prevents homebuyers from knowing exactly what the rules are that govern the area / suburb / community where they may wish to invest in, buy their home, raise their family or retire. The uncertainty for those already settled concerns what changes to their living environment may be summarily visited on them. Since the residents are afforded no rights of appeal against such decisions, they are effectively left just to "hope" that they won't have to face such a decision.
  - 4.7. Changing Local Planning Schemes and policies offers no hope of controlling discretion to approve any development. Discretion exists in other State Government planning/development, policy and regulations such as:
    - 4.7.1. Residential Design Codes (R-Codes) Part 2 – Judgement of merit which allows the DAP/SAT to use Design Principles (a subjective view) to approve any non-complying development. If the DAP exercise its judgement based on



- objectives and design principles, as the decision maker it can ignore the deemed to comply provisions, ref. 2.5.1 Exercise of judgement.
- 4.7.2. R-Codes Part 5 – Design principles and their use are problematic for local planning schemes and policies. The State Government put in place a subjective list of design principles which are futuristic, a one size fits all approach, and open to subjective views and discretionary powers by the DAP.
- 4.7.3. Local councils adopting Centre Activity Structure Plans are high level subjective documents which inadvertently impose significant change to the interpretation of local town planning schemes and policies. These Centre Activity Structure Plans are used by developers and their legal team to argue Judgement of merit for their development, and have unintended consequences for communities such as those affected by the State Government’s plans to redevelop Western Australia’s football ovals such as:
- 4.7.3.1. Claremont Football Oval;
  - 4.7.3.2. Bassendean Football Oval;
  - 4.7.3.3. Midland Football Oval; and
  - 4.7.3.4. Subiaco Football Oval.
- 4.8 These undemocratic decisions will have irreversible consequences for Western Australia’s local communities, in the City and in regional towns

## SECRETARIAT COMMENT

The current WALGA position regarding Development Assessment Panel (DAPs) is for a full and comprehensive cost benefit analysis of the DAP system to be conducted to assess the net benefit of DAPs (State Council March 2015). At this meeting, State Council also resolved that if the cost benefit analysis isn’t undertaken, then the following improvements should be made to the operation of the system:

1. That the minimum monetary threshold for an application to be eligible for consideration by a DAP be increased to at least \$30 million.
2. That the DAP system be amended to be an opt-in only process, so that when an application does meet the minimum monetary threshold, the proponent still has to elect to have the application determined by a DAP. This will identify individual Local Governments that are unable to adequately satisfy applicant expectations and allow the industry to determine the relevance of DAPs.
3. That a procedure similar to that in NSW be introduced to ‘call in’ a development application where it has state or regional significance and should be determined by a DAP, even if it is below the monetary threshold.
4. That DAPs be permitted to process development applications that are below the new minimum monetary threshold, providing the application has been ‘called in’ as having either state or regional significance or referred by a Local Government.
5. That a system be introduced to temporarily remove the planning powers of a Council due to ongoing poor performance and DAPs be utilised to process development applications that cannot be dealt with under delegated authority during the suspension period.
6. That the Parliamentary Committee investigate specific examples of DAP decisions provided by Local Government members, in order to consider the transparency of the meeting process.





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7. That the Department of Planning's proposed changes to the regulations as a result of their internal review of DAPs in 2013, be put on hold until a cost-benefit analysis of DAPs has been undertaken and the outcomes of this Parliamentary review are finalised.

WALGA President, Cr Lynne Craigie and senior staff met with the new Minister for Planning and Disability Services, Hon Donna Faragher MLC on Wednesday, 25 May 2016. The Association advised the Minister about the disappointment of the recent Parliamentary Committee's review of DAPs which failed to actually address fundamental problems with DAPs, as well as the concerns from the sector and increasing dissatisfaction with the role of DAPs within the planning system. The Minister expressed her willingness to work with the sector to consider improvements to the DAPs system.

The Association is currently in the process of reviewing all decisions made by DAPs and when complete will present a report to State Council examining the performance and effectiveness of the DAP system across its full five years of operation. It is intended that this report will examine all of the issues raised in the numerous member's resolutions to abolish DAP's, including the appropriateness of DAP's development cost thresholds and the transparency of the decision making system. As part of the review, the Association will be seeking member's feedback on their experiences with DAP's, via a survey, and will also collate development application processing information from Local Governments to enable a direct comparison of the effectiveness of the DAP system compared to Local Government performance.



## 4.6 Introduction of Container Deposit Scheme (CDS) (05-050-02-0001)

Shire of Dandaragan Delegate to move:

### MOTION

That WALGA:

1. **Continue to actively advocate for the implementation of a Container Deposit Scheme in Western Australia; and**
2. **Include the implementation of a Container Deposit Scheme in the Association's Election Platform.**

### IN BRIEF

- WALGA has advocated for a CDS over a number of years
- In 2008 WALGA established a Policy Statement in support of Container Deposit Legislation
- A CDS will assist in litter reduction and improve resource recovery

### MEMBER COMMENT

WALGA has been advocating for a CDS to be implemented throughout Western Australia for a number of years. In 2008, WALGA established a Policy Statement in support of Container Deposit Legislation (CDL).

CDL has been in place in South Australia since the 1975, which imposed a deposit on a range of beverage containers. The deposit is included in the retail price of the item and refunded when the container is returned to the collection point.

Local Government has significant investment in kerbside recycling programs and landfill operations of which beverage containers make up a large percentage of material. An additional issue is that roadside litter and drainage debris consist of a higher proportion of beverage containers as well.

The introduction of CDL would provide an incentive for community organisations, individuals and the packaging companies themselves, to take responsibility for the lifecycle of their waste.

### SECRETARIAT COMMENT

The motion is consistent with current WALGA Policy.



## 4.7 Declared Pest Plant C3 Review by DAFWA (05-046-03-0015)

Shire of Dardanup to move:

### MOTION

**Request that WALGA lobby the Minister for Agriculture and Food WA to ensure that the Biosecurity and Agriculture Management Act 2007 (BAM Act) review results in the Act giving the Department of Agriculture and Food WA the responsibility to control, manage and facilitate the eradication of pest plants and weeds, including Cotton Bush, and that the Department be adequately funded to undertake eradication programs for all species that have the potential to negatively impact on the production of agriculture in Western Australia, including but not limited to Cotton Bush, wild dogs, cane toads, skeleton weed, Blackberry and Patterson's Curse.**

### IN BRIEF

- Request for WALGA to lobby the Minister for Agriculture and Food WA to ensure that the BAM Act review results in the Act giving the DAFWA the responsibility to control, manage and facilitate the eradication of pest plants and weeds, including Cotton Bush
- Department be adequately funded to undertake eradication programs

### MEMBER COMMENT

The Biosecurity and Agriculture Management Act 2007 (BAM Act) is scheduled for review in 2017.

A number of Local Governments have endorsed and contributed financially to Regional Biosecurity Groups. It is evident that the Department of Agriculture and Food (WA) has limited resources and over the last twenty years the Department's budget has steadily declined and the ability to manage biosecurity in Western Australia has suffered because of it.

It is requested that WALGA lobby the Minister for Agriculture and Food WA to ensure that the BAM Act review results in the Act giving the Department of Agriculture and Food WA the responsibility to control, manage and facilitate the eradication of pest plants and weeds, including Cotton Bush.

It is also requested that the Department be adequately funded to undertake eradication programs for all species that have the potential to negatively impact on the production of agriculture in Western Australia, including but not limited to Cotton Bush, wild dogs, cane toads, Skeleton Weed, Blackberry and Patterson's Curse.

### SECRETARIAT COMMENT

The Association will be making a comprehensive submission to the review of the Biosecurity and Agriculture Management Act 2007, and will advocate the submission recommendations to the Minister for Agriculture and Food, the Director General of DAFWA and the State Biosecurity Council.



## 4.8 Renewable Energy (05-028-04-0009)

City of Bunbury to move:

### MOTION

**That the Western Australian Local Government Association advocates for reforms to the parameters applied by the WA Government regarding generation of energy through renewable sources by local governments, either individually or in partnership with private sector specifically seeking a fixed feed in tariff for extended periods to enable effective business planning and funding arrangements.**

### IN BRIEF

- WALGA to advocate for changes to the rules and regulations governing feed in tariffs for renewable energy, providing for a guaranteed fixed feed in tariffs over an extended period.

### MEMBER COMMENT

Local government typically incurs significant annual electricity costs in providing services to the community, ie. recreation centres, street lighting, community facilities etc.

As has been demonstrated in other areas of Australia, local governments are moving to become more reliant on renewable energy sources and on a small scale this is effective, however for local governments to invest substantial funding into renewable energy sources there is a need for long term agreements and arrangements to ensure the viability of the investment. Where a local government may seek to offset its electricity usage through the provision of renewable energy sources, the rules governing the rate of feed in tariff vary depending on the amount of electricity being generated through renewable sources and the location of the facilities, making it difficult to develop a business case to justify investment in.

A fixed feed in tariff for local government in this regard would provide certainly for local governments looking to either partly or fully offset their energy use through renewable sources, demonstrating leadership in implementing measures to tackle climate change and reliance on fossil fuel power generation.

### SECRETARIAT COMMENT

The City of Bunbury's proposal - *to simplify the current arrangements and provide certainty for local governments that are looking to invest in renewable technology* - seems logical as a way to encourage greater take up of renewables.

At the moment there are a range of different feed in tariffs for both residential and non-residential customers, depending on the amount of electricity being generated and/or the time at which this occurs.

There are a number of "unknowns" at this stage, which warrant investigation and report prior to advocating a specific position, such as;

- what implications the proposal would have for the broader market;
- the implications of the market transition to the Australian Energy Regulator;
- the likely rate/time frame for any set tariff.



## 4.9 Reducing Regulatory Burden on Local Government (05-099-03-0001)

Shire of Toodyay Delegate to move:

### MOTION

**That all new legislation, regulation or quasi-regulation imposed on Local Government be accompanied by an independent regulatory impact assessment including the opportunity for input from the Local Government sector.**

### MEMBER COMMENT

In May 2015 the State Government launched a project to launch the Reinvigorating Regulatory Reform Project. The plan purports to support four actions:

- Cutting red tape;
- Progressive deregulation and regulatory reform;
- Improving regulatory assessment;
- Ensuring success through communication and engagement.

One of the priority areas for improvement was releasing administrative burden.

Placing additional regulatory or compliance burdens on Local Government increases the cost of Local Governments performing their functions and ultimately, increases the cost to the community and business. Any increase in the cost of doing business for Local Government will in due course be funded by increased rates or reduced levels of service.

Recently the State Government conducted a series of workshops with Local Governments to seek to improve the Integrated Planning and Reporting Process which now forms part of the compliance requirement for Local Government. During that process the Department was unable to answer:

- The increased cost to the sector of the new provisions; and
- Whether a regulatory burden assessment was completed prior to implementation, and if the assessment was done, what was the outcome?

Gather any group of elected members or Local Government employees together and they will be able to list new compliance requirements imposed in the last five years. The list will be long, but will include:

- Integrated Planning and Reporting Framework;
- Regulation 17 of the Local Government (Audit) Regulations
- New deemed provisions in all Local Planning Schemes;
- Changes to Planning for Bushfire Protection;
- Introduction of Fair Value Accounting for Assets;
- Changes to reporting requirements for gifts;
- Introduction of My Council website;

### INBRIEF

- The State Government is committed to red tape reduction.
- Increased Local Government compliance requirements have not been subject to the same level of scrutiny.
- All new legislation, regulation or quasi-regulation should be subject to a regulatory impact assessment.



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- Introduction of Registered Biosecurity Groups (while reducing State Government services); and
  - Changes to compliance and reporting requirements for rates.

Many of these changes are important and worthwhile and have been embraced by the sector. Others are clearly reactions to political issues of the day, but will remain as requirements long after the issues have passed.

The State Government has recently reformed the compliance requirements for incorporated associations, providing three levels of reporting reflective of the level of risk to the community. This is good reform and represents the risk based approach which is also a feature of the red tape reduction policy. It is curious that the same risk based approach cannot be applied to Local Government instead of a single prescriptive one size fits all approach.

If efforts to reduce red tape are genuine and serious, all new legislation, regulation and quasi-regulation (circulars, guidelines etcetera) which impose or potentially impose a cost to the Local Government sector should be accompanied by an independent and publicly released impact assessment to quantify both the compliance cost and the estimated benefit.

Any new burden on business would be subject to this kind of assessment. There seems to be a lack of appreciation that any new cost to Local Government ends up being a cost to the community and business.

## **SECRETARIAT COMMENT**

WALGA supports the concepts of reduced red tape and unwarranted compliance.



## 4.10 Most Accessible Regional City in Australia Awards (01-006-04-0001)

City of Bunbury to move:

### MOTION

**That the Western Australian Local Government Association:**

#### IN BRIEF

- Introduce an annual awards program coinciding with LG Week to acknowledge local governments promoting and improving accessibility in Western Australia

1. **Develop assessment criteria to formally recognise the contribution that Western Australian local governments are taking to promote and improve accessibility within their jurisdictions.**
2. **Conduct an annual awards process coinciding with Local Government Week to recognise local governments nominated for work undertaken in no. 1 above based on metropolitan, Regional and remote categories.**
3. **Nominate the winning local government from each category for the National Awards for Local Government – Disability Access and Inclusion Awards conducted by the Department of Infrastructure and Regional Development.**

### MEMBER COMMENT

The City of Bunbury's first objective in the Community and Culture Key Priority Area of its Strategic Community Plan is to Establish Bunbury as the most accessible regional city in Australia by 2020, by providing services and information that are accessible and inclusive for community members of all abilities.

The City recognises access and inclusion as being a key component in enhancing community well-being and the quality of life for the people who live and work in Bunbury, and considers this philosophy to be applicable to all local governments throughout Western Australia.

It is suggested that making provision for such awards in Western Australia can then naturally feed into the national awards for Disability Access and Inclusion administered by the Federal Department of Infrastructure and Regional Development, where no Western Australian local government has ever been successful in winning that category.

### SECRETARIAT COMMENT

The Association has held annual awards in the past in respect to specific issues such as Biodiversity awards.



## 4.11 Discussion Paper Excessive Force (01-003-02-0001)

Shire of Bridgetown-Greenbushes Delegate to move:

### MOTION

**That WALGA, recognising that a significant role of local government is to lobby and advocate to higher levels of government on matters of concern to local constituents, advocate to the State Government for a discussion paper to be prepared on the issue of decriminalising the use of excessive force by members of the public when such force is effected in the course of defending family and property from intruders.**

### IN BRIEF

- There have, in recent years, been some well publicised incidents of property owners being charged for causing injury to intruders in the course of defending family and property.
- This is an issue of concern to the broader community and it has been raised at many community forums across the State.
- Local Government has an advocacy role to take on matters of concern raised by the community even when they are not directly related to local government service provision.
- The Motion is merely seeking the development of a discussion paper in order to allow widespread debate of this issue in the community.

### MEMBER COMMENT

It is accepted that some local governments will query the merits of the subject matter of this Motion being on the WALGA AGM agenda. This was an argument debated by the Shire of Bridgetown-Greenbushes councillors when the Motion was proposed. However it is our belief that the subject matter is appropriate for consideration by local governments and at the WALGA AGM as it falls under the “advocacy” role that the local government sector plays. There are many issues outside the direct control of local government that are of interest to the sector and that the sector, either individually or collectively, seeks to have input into.

The issue of decriminalising the use of excessive force in the defence of family and property has been raised at the local community level, including at many community forums throughout the State.

How are members of the public expected to lobby for Government to consider and review this issue? Individually approaching Members of Parliament is unlikely to generate momentum for this issue to be added to the ever-increasing list of judicial reviews, statutory reviews, etc. Alternatively individual members of the public could band together to instigate petitions to the government on this issue. History however would question the effectiveness of such an approach. By raising the issue at the WALGA AGM and hopefully having the Motion carried would add weight to the issue with the decision being reflective of an overall community wish for this issue to be discussed.

The Motion is not seeking an immediate change to the criminal code or other related legislation. Such a Motion would be presumptuous and would ignore the processes required to effect legislative change. The Motion instead seeks the development of a discussion paper in order to allow widespread debate, from the community level to the judicial level, on the issues concerning the use of force by property owners when defending family and property.

There have, in recent years, been some well publicised incidents of property owners being charged for causing injury to intruders in the course of defending family and property.





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The motion deliberately uses the term “excessive force” as that is the term often used when persons are charged after causing injury to intruders in the course of defending family and property. Even if a property owner uses “appropriate” force the reality is that if injury or death is caused to the intruder the judicial determination would be that the force used in defending family or property was excessive in the circumstances.

The Motion isn’t condoning the use of excessive force – it is simply seeking some discussion on the issue as it is an issue of concern to the broader community.

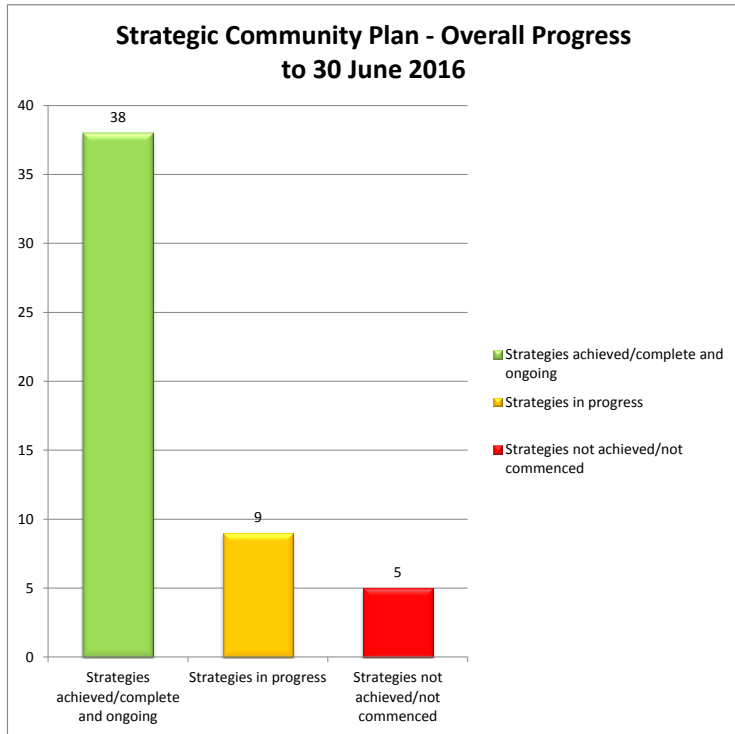
### **SECRETARIAT COMMENT**

The Association currently does not have a policy position on “excessive force”.

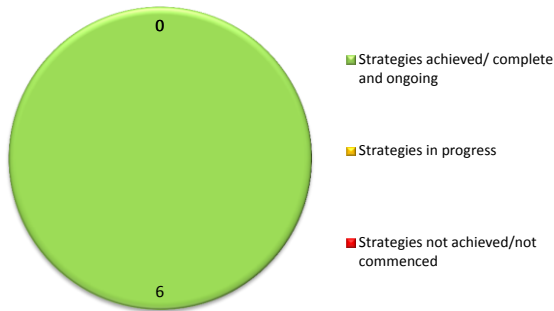
SHIRE OF BROOMEHILL-TAMBELLUP  
STRATEGIC COMMUNITY PLAN 2012-2022 - PROGRESS REPORT TO 30 JUNE 2016

**Short Term** 1-4 years (Corporate Plan 2012-2015)  
**Medium Term** 5-8 Years (Corporate Plan 2016-2019)  
**Long Term** 8-12 years (Corporate Plan 2020-2024)

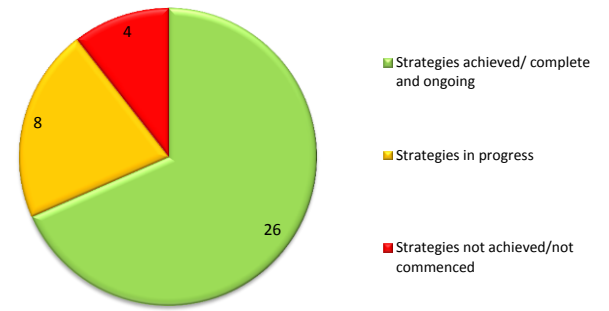
Strategies achieved/complete and ongoing  
Strategies in progress  
Strategies not achieved/not commenced



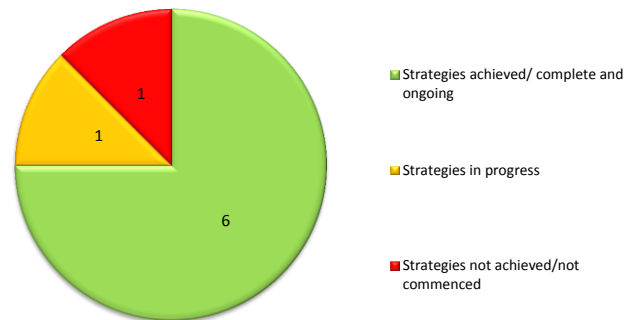
### Strategic Area: Civic Leadership



### Strategic Area: Social



### Strategic Area: Economic






**SHIRE OF BROOMEHILL-TAMBELLUP**  
**STRATEGIC COMMUNITY PLAN 2012-2022 - PROGRESS REPORT TO 30 JUNE 2016**

<b>Short Term</b>	1-4 years (Corporate Plan 2012-2015)		Strategies achieved/complete and ongoing
<b>Medium Term</b>	5-8 Years (Corporate Plan 2016-2019)		Strategies in progress
<b>Long Term</b>	8-12 years (Corporate Plan 2020-2024)		Strategies not achieved/not commenced

Community Aspiration	Our Commitment	Strategies – what will we do?	Progress against strategies - to June 2016	Measures – how will you know our progress?	Measure - achieved?	Comments
<b>Civic Leadership</b>						
<b>C1 - Being Well Governed</b>						
C.1.1	Implement a community communications strategy to encourage greater community involvement in Shire decision making <b>(Short Term)</b>	1 · Develop and implement a community engagement strategy 2 · Council updates and information published in monthly newsletter 3 · Encourage community engagement through alternative communications methods eg mailouts, workshops, forums	The Community Engagement Strategy has been developed and was adopted by Council - April 2013. Complete.  Monthly reports of Council activity and information are published in the BT Times which is posted to Councils website. Complete/ongoing.  Community engagement - Pavilion - Feasibility Study, sporting groups (through committee), concept plans public forums x 2. Waste Transfer station review - mailout. Complete for the life of this plan and ongoing.	· New community engagement strategy is developed and implemented  · Residents are satisfied with Council communications (community survey)  · Complete strategies/tasks by 2016	✓  x  x	Survey not commenced. To be done prior to review of strategic plan
C.1.2	Advocate in the interests of residents and local business on issues of importance to the community <b>(short term)</b>	4 · Lobby stakeholders	Complete for the life of this plan and ongoing	· Stakeholders lobbied  · Residents are satisfied with Council's leadership (community survey)  · Complete strategies/tasks by 2016	✓  x  x	Survey not commenced. To be done prior to review of strategic plan
C.1.3	Provide leadership for the community through transparent, accountable and representative local government <b>(short term)</b>	5 · Make agendas, minutes and council documents available to residents 6 · Councillor inductions/development	Complete/ongoing  Ongoing	· Agendas, minutes and council documents are available to the public within statutory timeframes · Continuous improvement in annual compliance return · Unqualified audit · Residents are satisfied with the Shire as a governing body (community survey) · Complete strategies/tasks by 2016	✓  ✓  ✓  x  x	Achieved -2013, 2014, 2015  Survey not commenced. To be done prior to review of strategic plan

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**STRATEGIC COMMUNITY PLAN 2012-2022 - PROGRESS REPORT TO 30 JUNE 2016**




**Short Term** 1-4 years (Corporate Plan 2012-2015)  
**Medium Term** 5-8 Years (Corporate Plan 2016-2019)  
**Long Term** 8-12 years (Corporate Plan 2020-2024)

 Strategies achieved/complete and ongoing  
 Strategies in progress  
 Strategies not achieved/not commenced

Community Aspiration	Our Commitment	Strategies – what will we do?	Progress against strategies - to June 2016	Measures – how will you know our progress?	Measure - achieved?	Comments
<b>Social</b>						
<b>S 1 - Strengthening Community Spirit</b>						
S 1.1	Advocate for enhanced service provision from government and community agencies to enhance the support services available to local families and individuals ( <b>short term</b> )	7 8 · Identify existing services and gaps · Lobby stakeholders to maintain and enhance existing state support services	<p>April 2014 - Meeting with Janelle Price - Dept Communities re RDA Regional Childrens Services Plan.</p> <p><b>2015:</b>            March 2015 - Regional Early Years Network committees are being established, with local representation. Local committees will be formed with school, parent, playgroup and Shire representation to liaise with regional committees about services, funding and programs available to communities. Council role is advisory only. Ongoing.            Initial discussions with local agencies regarding the establishment of an afterschool activity program to mitigate against anti social behaviour of young children in Tambellup.            Funding avenues to establish an after school centre are being explored in conjunction regional with service providers. in the meantime a program of short duration after school activities has commenced. Ongoing.</p> <p><b>2016:</b>            - Funding secured by Amity Health through DSR to employ a coordinator for after school and holiday activities. Shire BT involved at advisory committee level.            - Shire BT partnered with Wirrpanda Foundation to auspice funding application to Office of Crime Prevention for indigenous youth sports program. Funding (and program delivery) has been extended to February 2017.            - No further action with Regional Early Years Network            - Council is managing funding on behalf of the 'A Smart Start' program. 'A Smart Start' has in recent years been delivered by Perth-based YMCA of WA, funded by Royalties for Regions through the GSDC. Delivery will now be undertaken by a regional committee, working with a Project Officer and a Coordinator. Funding for these positions has been secured through the GSDC, with the Shire being the employing agency.  <i>Ongoing.</i></p>	<ul style="list-style-type: none"> <li>Stakeholders for additional required services are identified</li> <li>Stakeholders are lobbied as required</li> <li>Complete strategies/tasks by 2016</li> </ul>	<p>✓</p> <p>✓</p> <p>✓</p>	
S 1.2	Identify and support a community organisation that has the ability to give local youth a voice on youth issues ( <b>short term</b> )	9 · Youth are consulted and respond to issues	Tambellup CRC/Amity Health activities coordinator appointed and funded. Ongoing liaison	<ul style="list-style-type: none"> <li>Research, report and action a suitable community group</li> <li>Complete strategies/tasks by 2016</li> </ul>	<p>✓</p> <p>✓</p>	
S 1.3	Favourably consider an approach from the community to support the establishment of community gardens in the Shire ( <b>short term</b> )	10 · Respond to approaches by community groups	Strategy promoted through BT Times -April 2015 - no community approach.	<ul style="list-style-type: none"> <li>Research, report and action a suitable site and interested community members</li> <li>Complete strategies/tasks by 2016</li> </ul>	<p>x</p> <p>x</p>	

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**STRATEGIC COMMUNITY PLAN 2012-2022 - PROGRESS REPORT TO 30 JUNE 2016**

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**Long Term** 8-12 years (Corporate Plan 2020-2024)




 Strategies achieved/complete and ongoing  
 Strategies in progress  
 Strategies not achieved/not commenced

**S 1 - Strengthening Community Spirit**

S 1.4	Favourably consider an approach from the community to participate in the annual Clean-up Australia Day initiative ( <b>short term</b> )	11	· Respond to approaches by community groups	Strategy promoted through BT Times -April 2015. Feb 2016 - Tambellup CWA coordinating, requested Council support through provision of bags.  2016: Regular CWA walks/cleanups of specific areas in the townsite are conducted.	· Organise and communicate with key stakeholders  · Complete strategies/tasks by 2016	✓  ✓	
S 1.5	Favourably consider an approach from the community to support the establishment of "Men's Sheds" within the Shire ( <b>short term</b> )	12	· Respond to approaches by community groups	The Tambellup Mens Shed was established a number of years ago as an initiative of Great Southern Aboriginal Health. The program also includes mens health education, delivered by health workers. No other community approaches have been received.  2016: Unsure whether the Tambellup Mens Shed is still in operation. Strategy promoted through BT Times - April 2015. No further community approaches.	· Research, report and action a suitable site and interested community members  · Complete strategies/tasks by 2016	x  x	
S 1.6	Partner with the community to support the creation of community driven progress associations in Broomehill and Tambellup ( <b>short term</b> )	13	· Respond to approaches by community groups	The Tambellup Cropping Group is active, and has indicated support for the Pavilion project, however the nature of that support has not been confirmed. No Council support of the group has been requested. No single organisation in Broomehill, however Council liaises with BH Rec Complex Committee and individuals regarding initiatives for the Broomehill community	· Facilitate active associations  · Complete strategies/tasks by 2016	✓  ✓	

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**STRATEGIC COMMUNITY PLAN 2012-2022 - PROGRESS REPORT TO 30 JUNE 2016**

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 Strategies achieved/complete and ongoing  
 Strategies in progress  
 Strategies not achieved/not commenced

Community Aspiration	Our Commitment		Strategies – what will we do?	Progress against strategies - to June 2016	Measures – how will you know our progress?	Measure - achieved?	Comments
<b>Social</b>							
<b>S 2 - Maintaining a Country Lifestyle</b>							
S 2.1	Engage with the Department of Health to include Broomehill in the existing Katanning to Tambellup HACC bus service for Broomehill seniors ( <b>short term</b> )	14	· Representation to HACC to expand existing bus service	HACC contacted - Fortnightly service to Tambellup, no clients in Broomehill at present. People wishing to access this service must be HACC clients, ie must have been assessed by the Regional Assessment Service) and must be either a senior, or have a medical or physical disability with no transport options. Councils involvement may be to obtain the relevant information from HACC to promote locally. Complete.	· Negotiate bus service arrangements with HACC · Complete strategies/tasks by 2016	✓ ✓	
S 2.2	Implement Shire of Broomehill-Tambellup Removal of Refuse, Rubbish and Disused Materials Local Law 2012 to improve the aesthetic appeal of Tambellup and Broomehill ( <b>short term</b> )	15	· Action local law requirements	Local Law has been adopted. Enforcement is ongoing. Complete for this life of this plan and ongoing.	· Residents are satisfied with enforcement of local laws (community survey) · Complete strategies/tasks by 2016	x x	Survey not commenced. To be done prior to review of strategic plan
S 2.3	Encourage the retention of remnant vegetation in the Shire ( <b>short term</b> )	16	· Actively encourage the retention of remnant vegetation within the district	Complete for the life of this plan and ongoing.	· Extent of remnant vegetation in the Shire is maintained · Complete strategies/tasks by 2016	✓ ✓	
S 2.4	Provide leadership on the use of renewable energy by maximising the Shire's use of renewable energy in its operations ( <b>medium term</b> )	17	· Investigate with a view to installing solar energy facilities on shire facilities	Solar energy system installed at Broomehill Admin office. Complete	· Number of shire facilities with solar energy facilities · Complete strategies/tasks by 2016	✓ ✓	
S 2.5	Encourage the installation of renewable energy generation technologies in the Shire ( <b>medium term</b> )	18	· Support proponents in the establishment of renewable energy generation technologies in the Shire	Complete for the life of this plan and ongoing.	· Respond to planning applications in a timely manner · Complete strategies/tasks by 2018	✓ ✓	




**SHIRE OF BROOMEHILL-TAMBELLUP**  
**STRATEGIC COMMUNITY PLAN 2012-2022 - PROGRESS REPORT TO 30 JUNE 2016**

<b>Short Term</b>	1-4 years (Corporate Plan 2012-2015)		Strategies achieved/complete and ongoing
<b>Medium Term</b>	5-8 Years (Corporate Plan 2016-2019)		Strategies in progress
<b>Long Term</b>	8-12 years (Corporate Plan 2020-2024)		Strategies not achieved/not commenced

Community Aspiration	Our Commitment		Strategies – what will we do?	Progress against strategies - to June 2016	Measures – how will you know our progress?	Measure - achieved?	Comments
<b>Social</b>							
<b>S 3 - Living in a Safe Community</b>							
S 3.1	Encourage greater community support and participation in the Roadwise Community Committee to provide advice to the Shire on road safety ( <b>short term</b> )	19	<ul style="list-style-type: none"> <li>Promote benefits and encourage participation in the Roadwise Committee.</li> </ul>	Roadwise promoted within the community through participation in 'White Ribbon' and 'Blessing of the Roads' campaigns. Ongoing.	<ul style="list-style-type: none"> <li>Community participation and perceived value of Roadwise (community survey)</li> <li>Complete strategies/tasks by 2016</li> </ul>	<p><b>x</b></p> <p><b>x</b></p>	Survey not commenced. To be done prior to review of strategic plan
S 3.2	Review existing and future recreation venues, particularly those used by youth, to maximise safe access to and from each facility ( <b>short term</b> )	20	<ul style="list-style-type: none"> <li>Review facilities to meet needs</li> </ul>	Desktop review of recreation venue access completed.	<ul style="list-style-type: none"> <li>Residents are satisfied with recreation venues (community survey)</li> </ul>	<b>x</b>	Survey not commenced. To be done prior to review of strategic plan
		21	<ul style="list-style-type: none"> <li>Identify target customers</li> </ul>				
		22	<ul style="list-style-type: none"> <li>Increased community involvement in recreation facilities</li> </ul>		<ul style="list-style-type: none"> <li>Complete strategies/tasks by 2016</li> </ul>	<b>x</b>	
S 3.3	Source internal and external funding to increase the implementation of the footpath plan for Tambellup and Broomehill ( <b>short term</b> )	23	<ul style="list-style-type: none"> <li>Identify funding sources</li> </ul>	Footpath networks are assessed yearly and projects identified for inclusion in the annual budget. Dept. Transport funding criteria has changed, requiring a minimum project cost of \$60,000, with funding on \$ for \$ basis. This has restricted the number of projects eligible for funding. Complete for the life of this plan and ongoing.	<ul style="list-style-type: none"> <li>Footpath plans are implemented</li> </ul>	<p>✓</p>	
		24	<ul style="list-style-type: none"> <li>Review facilities to meet needs</li> </ul>		<ul style="list-style-type: none"> <li>Residents are satisfied with transport networks (community survey)</li> <li>Complete strategies/tasks by 2016</li> </ul>	<p><b>x</b></p> <p><b>x</b></p>	Survey not commenced. To be done prior to review of strategic plan
S 3.4	Provide monthly updates to the community on road maintenance undertaken in the previous month ( <b>short term</b> )	25	<ul style="list-style-type: none"> <li>Report to Council</li> </ul>	Monthly works reports are included in Council agenda. Works updates and maintenance grading maps are submitted to BT Times monthly, which is uploaded to the Shire's website. Complete/ongoing	<ul style="list-style-type: none"> <li>Residents are satisfied with transport networks (community survey)</li> </ul>	<b>x</b>	Survey not commenced. To be done prior to review of strategic plan
		26	<ul style="list-style-type: none"> <li>Prepare schedule for community newsletter/website</li> </ul>		<ul style="list-style-type: none"> <li>Complete strategies/tasks by 2016</li> </ul>	<b>x</b>	
S 3.5	Advocate for the installation of warning signals at railway crossings in Broomehill ( <b>long term</b> )	27	<ul style="list-style-type: none"> <li>Lobby state agency to effect change</li> </ul>	Main Roads WA has advised that works to install warning lights and signals at the Tie Line Rd crossing are scheduled for 2018/2019. Complete	<ul style="list-style-type: none"> <li>Lobbying of state agency</li> </ul>	<p>✓</p>	

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**STRATEGIC COMMUNITY PLAN 2012-2022 - PROGRESS REPORT TO 30 JUNE 2016**

**Short Term** 1-4 years (Corporate Plan 2012-2015)  
**Medium Term** 5-8 Years (Corporate Plan 2016-2019)  
**Long Term** 8-12 years (Corporate Plan 2020-2024)

 Strategies achieved/complete and ongoing  
 Strategies in progress  
 Strategies not achieved/not commenced

Community Aspiration	Our Commitment		Strategies – what will we do?	Progress against strategies - to June 2016	Measures – how will you know our progress?	Measure - achieved?	Comments
<b>Social</b>							
<b>S 4 - Staying Active and Being Entertained</b>							
S 4.1	Undertake a feasibility study to upgrade the sporting pavilion in Tambellup as a multipurpose building with private function and meeting facilities ( <b>short term</b> )	28 29 30	<ul style="list-style-type: none"> <li>Review facilities to meet needs</li> <li>Identify target customers</li> <li>Seek funding opportunities</li> </ul>	Funding confirmed, construction works commenced June 2016.	<ul style="list-style-type: none"> <li>Feasibility study completed and presented to Council</li> <li>Complete strategies/tasks by 2016</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> <li>✓</li> <li>✓</li> </ul>	
S 4.2	Review the location, design and amenity of the existing skate park facility in Broomehill ( <b>short term</b> )	31 32	<ul style="list-style-type: none"> <li>Research, design facility</li> <li>Seek funding opportunities</li> </ul>	Not commenced - to be determined through survey	<ul style="list-style-type: none"> <li>Residents are satisfied with recreation venues (community survey)</li> <li>Complete strategies/tasks by 2016</li> </ul>	<ul style="list-style-type: none"> <li>x</li> <li>x</li> </ul>	Survey not commenced. To be done prior to review of strategic plan
S 4.3	Refurbish the Broomehill shire office to provide enhanced library services, customer service and space for a local government archive ( <b>short term</b> )	33 34	<ul style="list-style-type: none"> <li>Upgrade facilities</li> <li>Identify funding sources</li> </ul>	Complete	<ul style="list-style-type: none"> <li>Residents are satisfied with library and information services (community survey)</li> <li>Complete strategies/tasks by 2016</li> </ul>	<ul style="list-style-type: none"> <li>x</li> <li>x</li> </ul>	Survey not commenced. To be done prior to review of strategic plan
S 4.4	Explore options with private bus contractors to establish a user-pay charter bus service within the Shire ( <b>short term</b> )	35 36	<ul style="list-style-type: none"> <li>Investigate transport options</li> <li>Identify customer needs</li> </ul>	Council provides financial support to the Great Southern Development Commission sponsored 'Runaway Bus' which operates during the January holidays, offering day trips to Albany for youth aged 13-18 March 2015 - A number of private contract bus services are available and active within the region for charter, eg Narrogin Coachlines, Kojonup Bus Service, Busy Blue Bus (Albany). Community enquiries should be directed directly to the company concerned. Complete.	<ul style="list-style-type: none"> <li>Options for user-pay charter bus service are presented to the community</li> <li>Complete strategies/tasks by 2016</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> <li>✓</li> </ul>	



**SHIRE OF BROOMEHILL-TAMBELLUP**  
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<b>Medium Term</b>	5-8 Years (Corporate Plan 2016-2019)		Strategies in progress
<b>Long Term</b>	8-12 years (Corporate Plan 2020-2024)		Strategies not achieved/not commenced

**S 4 - Staying Active and Being Entertained**

S 4.5	Create a process for the local community to explore and present to the Shire suggestions for new or enhanced local recreation and entertainment events and/or facilities ( <b>short term</b> )	37	<ul style="list-style-type: none"> <li>· Facilitate community advisory groups</li> </ul>	<p>Council advertises its feedback process to the community in the BT Times. Through 2013-2014 Council supported a number of community events and facilities - Anzac services in both towns, Australia Day events in both towns, the construction of a nature playground in Tambellup, the GSDC Holiday Runaway Bus, and the Broomehill and Tambellup Primary Schools to assist with transport for swimming lessons.</p> <p>2015 - Following approaches from the community, Council is supporting a number of new ventures including the Wirrpanda Foundation Kids Sports Program (sponsored funding application and assistance with administration of funding), Tambellup Twilight Tunes (in kind support), the Broomehill Maggie Dent seminar (financial contribution).</p> <p>Information in BT Times re potential for Council support for new events, focus on other than financial support.</p> <p>Complete for the life of this plan and ongoing.</p>	<ul style="list-style-type: none"> <li>· Process is created and communicated</li> <li>· Complete strategies/tasks by 2016</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> <li>✓</li> </ul>	
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**SHIRE OF BROOMEHILL-TAMBELLUP**  
**STRATEGIC COMMUNITY PLAN 2012-2022 - PROGRESS REPORT TO 30 JUNE 2016**




<b>Short Term</b>	1-4 years (Corporate Plan 2012-2015)
<b>Medium Term</b>	5-8 Years (Corporate Plan 2016-2019)
<b>Long Term</b>	8-12 years (Corporate Plan 2020-2024)

	Strategies achieved/complete and ongoing
	Strategies in progress
	Strategies not achieved/not commenced

Community Aspiration	Our Commitment		Strategies – what will we do?	Progress against strategies - to June 2016	Measures – how will you know our progress?	Measure - achieved?	Comments
<b>Social</b>							
<b>S 5 - Being Healthy</b>							
S 5.1	Advocate for enhanced service provision from government and community health providers to enhance health services available to local families and individuals ( <b>short term</b> )	38	· Lobby stakeholders to maintain and enhance existing State health services	Opportunities to lobby stakeholders taken as presented. Completed for the life fo this plan and ongoing.	· Lobbying of stakeholders  · Complete strategies/tasks by 2016	✓  ✓	
S 5.2	Construct six independent living units in Tambellup to meet local community needs ( <b>short term</b> )	39	· Plan and construct living units in Tambellup	Complete	· Independent living units are constructed in Tambellup	✓	
S 5.3	Develop and implement a region wide Total Waste Management Plan as a part of the Southern Link VROC group ( <b>short term</b> )	40	· Liaise with VROC member councils to develop plan	Joint Waste Tender was awarded to Warren Blackwood Waste, who are now managing all waste serevices in the Shire. The VROC has endorsed a new Strategic Plan. The new plan does not reference the regional Total Waste Management Plan. Complete for the life of this plan.	· Development of plan by VROC  · Complete strategies/tasks by 2016	x  x	
S 5.4	Investigate strategies to increase the volume and water pressure in the Broomehill townsite ( <b>short term</b> )	41	· Liaise with water authorities for appropriate outcome	The Water Corp has upgraded its infrastructure, and the India St standpipe has been relocated to Cemetery Rd. Complete.	· Successful negotiations with Water Corporation and increase in water volume and pressure  · Complete strategies/tasks by 2016	✓  ✓	
S 5.5	Monitor local community demand for additional independent living units in Tambellup and Broomehill ( <b>medium term</b> )	42	· Research community demands for additional independent living units in the district	April 2014 - Res 7996 Journal St Broomehill - requested Management Order be granted to the Shire for the purpose of future aged accommodation. No enquiries received. Funding in 2015/2016 budget for feasibility study - carried over to 2016/2016	· Number of enquiries for additional independent living accommodation  · Complete strategies/tasks by 2018	x  x	
S 5.6	Advocate for the reinstatement of a small town sewerage system funding program while investigating alternative funding solutions to install sewerage in Broomehill ( <b>long term</b> )	43  44	· Lobby appropriate State agencies for options  · Seek funding opportunities	President and CEO - scheduled meeting with Director General of Water Corporation in August 2014 to discuss. CEO has also met with the GSDC to discuss.  2016: Not a state priority at this time.	· Lobbying of State agencies	✓	

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**Long Term** 8-12 years (Corporate Plan 2020-2024)

 Strategies achieved/complete and ongoing  
 Strategies in progress  
 Strategies not achieved/not commenced

Community Aspiration	Our Commitment		Strategies – what will we do?	Progress against strategies - to June 2016	Measures – how will you know our progress?	Measure - achieved?	Comments
<b>Economic</b>							
<b>E 1 - Building Prosperity</b>							
E 1.1	Develop and implement a buy local policy to support local businesses ( <b>short term</b> )	45	· Council to investigate the adoption of policy	Council adopted the Purchasing Policy in May 2014. Complete.	· Council policy is adopted · Complete strategies/tasks by 2016	✓ ✓	
E 1.2	Support the Tambellup Business Centre to enhance local business access to professional business services and advice ( <b>short term</b> )	46 47	· Council to work with the Tambellup Business Centre as · Refer enquiries to the Tambellup Business Centre	Council appoints a representative to the Tambellup Business Centre Committee after Council elections. Enquiries are referred as	· Council continues to support the Tambellup Business Centre committee · Complete strategies/tasks by 2016	✓ ✓	
E 1.3	Participate and support <i>Hidden Treasures of the Great Southern</i> to increase local tourism ( <b>short term</b> )	48 49	· Support tourist opportunities  · Seek business opportunities	Council makes budget allocation to support Hidden Treasures each year. The Shire of Broomehill-Tambellup also manages the finances of the group. A delegate has been nominated by Council to the committee. Complete and ongoing.	· Shire of Broomehill-Tambellup is an active participant and supporter of Hidden Treasures of the Great Southern  · Complete strategies/tasks by 2016	✓ ✓	
E 1.4	Develop a strategy to attract and retain skilled people in the local area ( <b>short term</b> )	50	· Consult with the community to establish skills needed	Not commenced	· Development of Council strategy · Complete strategies/tasks by 2016	x x	
E 1.5	Encourage the establishment of a local light industrial base by favourably considering approaches from existing or new businesses that wish to build on the existing underutilised industrial blocks in the Shire ( <b>short term</b> )	51	· Review planning impediments	No approaches to date. Enquiries received have not been followed through by proponents.	· Number of approaches favourably considered · Complete strategies/tasks by 2016	x x	
E 1.6	Advocate, on behalf of the businesses and residents, with government and telecommunications providers to ensure the community benefits from advances in technology ( <b>short term</b> )	52	· Lobby stakeholders to improve the communication networks	Planning applications approved for towers constructed in Broomehill and Tambellup to facilitate improved internet access.	· Residents are satisfied with Council's leadership in lobbying of stakeholders (community survey) · Complete strategies/tasks by 2016	x x	Survey not commenced. To be done prior to review of strategic plan



Department of  
Agriculture and Food



Regional  
Development  
Australia  
GREAT SOUTHERN WA



An Australian Government Initiative

# Mapping food production and processing in the Great Southern Region of Western Australia

## Project Contacts

Nikki Poulish  
Specialised Food Centre  
Department of Agriculture and Food Western Australia  
444 Albany Hwy, Albany WA 6330  
Tel: (08) 9892 8444  
Email: [nikki.poulish@agric.wa.gov.au](mailto:nikki.poulish@agric.wa.gov.au)

Simon Lyas  
Regional Development Australia Great Southern  
PO Box 716, Albany WA 6330  
Tel: (08) 9842 5800  
Email: [eo@rdagreatsouthern.com.au](mailto:eo@rdagreatsouthern.com.au)

## Overview

The 'Mapping food production and processing in the Great Southern Region of Western Australia' project (the project) is an initiative developed by the Department of Agriculture and Food Western Australia (DAFWA) in conjunction with Regional Development Australia Great Southern Western Australia Incorporated (RDA).

Food production and processing information will be compiled from existing current reports and data sources, and surveys of producers and processors will complement this to obtain a comprehensive status of food production and processing for the region.

The project will cover all 11 local government areas within the Great Southern Region of Western Australia (refer to appendix one).

It is the first activity of DAFWA's Specialised Food Centre, part of the Food Industry Innovation project funded by the state government's Royalties for Regions Program. The Specialised Food Centre seeks to enhance the viability and growth of the agrifood sector through the identification of value-adding opportunities, which requires a detailed understanding of the current and future capacity of regional food production and processing.



## Project rationale

Through consultation with a number of Great Southern stakeholders, a collaborative approach to a food production and processing survey was identified as an effective method to obtain this information, and a project outline has been developed. A number of reports commissioned and investigations undertaken by these initial stakeholders have indicated that this work is required within the region including;

- *Great Southern Regional Blueprint* (Great Southern Development Commission, 2015) - agriculture identified as a regional imperative
- *Great Southern Regional Food System* report (unpublished, Curtin University, 2016) - up-to-date database of all stakeholders in the value-chain a key recommendation
- *Summary Report* from the Great Southern Food Hub (now Great Southern Food Network) stakeholder meetings (Nick Rose and Jennifer Alden, 2015)
- background research for the development of the skilled migration research project (Australian Research Council)
- background research for the Albany Innovation Centre project
- background research for the Great Southern Digital Strategy (Regional Development Australia Great Southern)

## Project benefits

The information collected in the project will benefit the region through informing future investment, matching with market opportunity and creating confidence in decision making around food and food projects produced and processed in the region. Specifically, it will contribute directly to the agrifood sector in the Great Southern by:

- producing a comprehensive list of regional food producers and processors and other stakeholders in the value-chain
- identifying the current and future capacity of food producers and processors
- identify gaps in production and processing within the region
- identifying opportunities for regional collaboration to support the agrifood industry
- matching capacity with market opportunities to identify areas for value-adding
- providing an overview of producer and processor data to the Great Southern Food Network for the development of a regional food strategy
- assisting the development of regional agritourism opportunities through data to develop food trails and link likeminded operators
- linking to the Great Southern Digital Strategy (Regional Development Australia Great Southern) to digitally map regional producers and processors
- informing other potential research projects such as the skilled migration research project (Australian Research Council) and the Albany Innovation Centre project.

The project will run as a pilot or model with the project structure, project roll-out and project learnings to be openly shared with other regions within Western Australia allowing replication of the project with regionally specific information.

## Project aims

The primary purpose of the project is to ascertain the current and future capacity of the region's intensive and extensive food production and food processing capabilities, where gaps in the information currently available are noted.

Potential collaborative opportunities will be identified in these studies, contributing to a collaboration feasibility study for second stage activities in the Specialised Food Centre.

The secondary aim is to create a 'live' map and database (such as Dibble, Taste Trails or Australian Regional Food Guide) that can be used to promote and support local foods for local consumption and agritourism.

## Project scope

### In scope

Activities in food production, processing and throughput from wholesale and retail outlets in the Great Southern Region, that contribute to state government's Agrifood 2025+ initiative to double the value of agriculture\*, are in scope.

[\*Note: Doubling the value of sales from WA's agrifood sector between 2013 and 2025 by broadening the base of the state's economy; through the development and application of appropriate business models; novel and better-targeted products; a focus on larger and more demanding markets; agrifood businesses becoming more attractive to investors; more efficient value chains; increased business skills; more strategic linkages between market needs and production; and a better targeted innovation system.]

In scope activities will include:

- producers
  - cropping (extensive agriculture), horticulture (fruit, vegetables, nuts, native foods etc.),
  - livestock (dairy, eggs and meat) – extensive, intensive and free range, apiculture and
  - fishing and aquaculture (inland, river and ocean)
- processors
- retail and wholesale outlets that sell Great Southern product
- farmers markets and home delivery fresh food services (Great Southern)
- existing and potential food-based agritourism opportunities.

The project will look at both intensive and extensive food production systems.

Processors based within the region that use local produce, and a percentage of non-local produce will still be included as this will be important for agritourism scope.

The Great Southern Region is defined according to the Great Southern Development Commission boundaries including 11 local government areas - City of Albany, Shire of Broomehill-Tambellup, Shire of Cranbrook, Shire of Denmark, Shire of Gnowangerup, Shire of Jerramungup, Shire of Katanning, Shire of Kojonup, Shire of Kent, Shire of Plantagenet and the Shire of Woodanilling.

## Out of scope

Any food or food product that has not been produced or processed in the Great Southern is out of scope.

For example; a tomato sauce that is labelled and packaged in the Great Southern, but contains no Great Southern grown ingredients and none of the sauce ingredients have been processed within the region. Note: food that is either produced and/or processed in the Great Southern would remain in scope.

Non-food based agricultural production such as silviculture (tree farming), pastures and feed grade grain are out of scope.

End users of food and food products such as restaurants and private consumers will not be surveyed.

## Project methodology

### Stage 1: Desktop research

Comprehensive desktop research will be undertaken as the initial project task to avoid replication of existing data.

Information sources will include:

- existing statistics – Australian Bureau of Statistics (ABS), Australian Bureau of Agricultural and Resource Economics and Sciences (ABARES)
- existing databases – Department of Agriculture and Food WA (DAFWA) Client Resource Information System (CRIS) database, DAFWA sensitive sites database (<https://www.agric.wa.gov.au/grains/sensitive-sites-western-australia>)
- regional agricultural production reports such as Great Southern Development Commission (GSDC), GHD, Regional Development Australia (RDA), City of Albany, local government, and Cooperative Bulk Handling (CBH)
- examples of successful food producer and processor surveys and food strategy projects.

### Stage 2: Survey

The aim is to survey every producer and processor in the Great Southern region (or obtain their data through other means). The steps to survey will include:

- survey design – questions will be developed in consultation with stakeholders (biometrician and M&E input) with survey designed for use electronically or on paper. Online survey engines will be assessed and selected (Survey Monkey, DAFWA etc.)
- pilot survey – an initial pilot survey will be conducted over a two week period across a cross section of survey groups to proof survey design
- conduct survey – survey will be available in a variety of formats (online, hard copy) and can be conducted online, face to face, by phone or in focus groups. Regional groups such as grower groups will be contacted to assess their potential ability to assist in data gathering.

### **Stage 3: Collation of data and information**

### **Stage 4: Reporting**

Compile reports – final report and individual reports as negotiated with stakeholders

### **Stage 5: Live Database**

The development of a database that can be updated by food processors and producers themselves is the vision. Incorporation of this stage is dependent on additional funding from stakeholders.

### **Stage 6: Communication**

Report and information communicated with stakeholders.

## **Stakeholder identification**

- **Local government areas (11)** – City of Albany, Shire of Broomehill-Tambellup, Shire of Cranbrook, Shire of Denmark, Shire of Gnowangerup, Shire of Jerramungup, Shire of Katanning, Shire of Kent, Shire of Kojonup, Shire of Plantagenet and the Shire of Woodanilling.
- **Regional organisations** – Regional Development Australia Great Southern Western Australia Incorporated (RDA), Great Southern Development Commission (GSDC), South Coast Natural Resource Management (SCNRM), Great Southern Food Network, Port of Albany.
- **State-wide organisations** – Department of Agriculture and Food WA (DAFWA), Department of Regional Development, Department of Fisheries, Department of Water, Water Corporation, Tourism WA, Cooperative Bulk Handling (CBH), Meat and Livestock Australia (MLA), Grains Research and Development Corporation (GRDC), University of Western Australia, Department of Health.
- **Producer groups** – Albany Region Commercial Horticulturalists, Gillamii Centre, Great Southern Livestock Producers Association, Stirlings to Coast Farmers, Broomehill-Tambellup Farmers, North Stirlings Pallinup NRM, Southern Dirt, Fitzgerald Biosphere Group, Wilson Inlet Catchment Group, Katanning Landcare, Oyster Harbour Catchment Group.
- **Producers** – (highlight if also processors) all individual and corporate producers surveyed – aquaculture/ocean, cropping, horticulture, livestock.
- **Processors** – (highlight if also producers) all private and corporate processors surveyed – aquaculture/ocean, cropping, horticulture, livestock.
- **Wholesalers and retailers** – Great Southern food-hub, farmers markets, community markets, wholesalers, warehousing, retailers, chambers of commerce and industry (CCI).
- **Other links** – locations, tours, festivals and events (agritourism): Taste Great Southern, Food for Thought Festival, Festival of the Sea.



## Project budget

### Timeframe

The project is to be undertaken over an eight month period, to be completed in 2016.

Apr	develop project scope
May	finalise project scope, inform and invite stakeholders to participate
Jun	sign contracts/ advertise for employee (RDA)
Jun	recruit/ develop delivery model/ desktop research
Jul-Sep	survey
Oct	compilation/ reporting
Oct	Sustainable Economic Growth in Regional Australia (SEGRA) conference presentation
Nov	final reporting and communications

### Costs

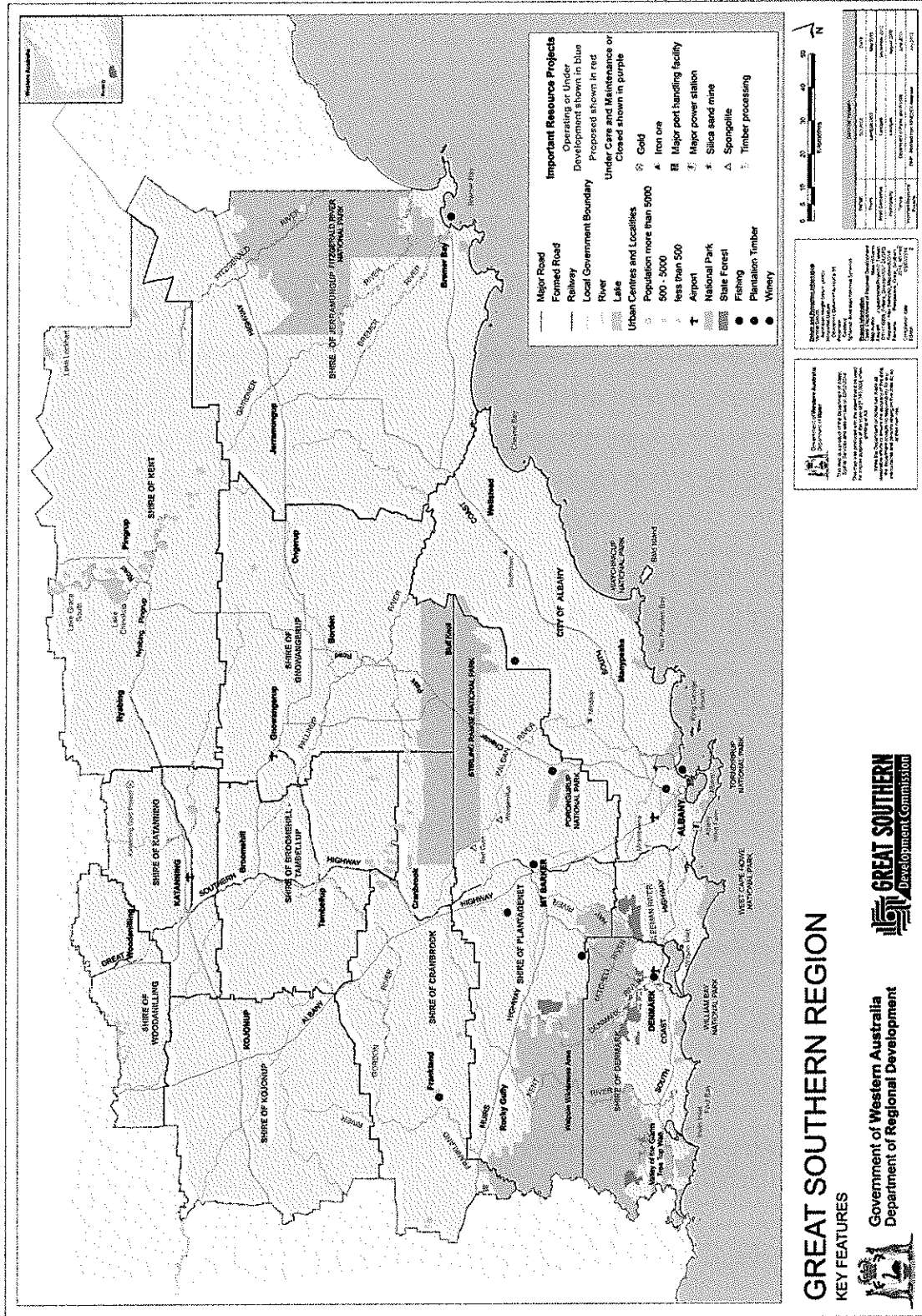
The project is targeting a minimum cash budget of \$60,000 plus additional in kind support to achieve the primary goal of the project, with any additional finance raised allowing the project to pursue its secondary goal of live database and mapping.

Other stakeholders are invited to assist with cash or in kind support for the project.

Item	Organisation	Cash budget	In kind
	<b>DAFWA</b>	<b>\$20,000</b>	<b>\$20,000</b>
	<b>RDA</b>	<b>\$20,000</b>	<b>\$5,000</b>
	<b>Other organisations</b>	<b>x</b>	<b>x</b>
Coordinate results	DAFWA		x
Staff recruitment/ management	RDA		x
Office space	DAFWA/RDA		x
Laptop/phone	RDA		x
Transport (car)	DAFWA		x
Conduct survey	DAFWA/RDA	x	x
	Local grower groups		x
	Local government		x
Seeking additional financial support from stakeholders		\$20,000	x
<b>BUDGET stage 1-4</b>		<b>\$60,000</b>	<b>x</b>
<b>BUDGET stage 5-6</b>		<b>\$27,000</b>	
Digital strategy	RDA/ DAFWA	x	x
Launch and promotion	RDA/ DAFWA	x	x
<b>TOTAL BUDGET</b>		<b>\$80,000</b>	

# Appendix 1

Map of the 11 local government areas that comprise the Great Southern Region of Western Australia



Source: Great Southern Development Commission

## Appendix 2

### Example survey questions and categories

All questions must fall within the project scope, however some non-production and processing questions that will context the project may still be included.

Survey questions and design will be checked by biometrician and monitoring and evaluation specialists to ensure statistical validity and effectiveness of data output.

Targeted surveys will be developed for producers, processors, producer/processors and retail/wholesalers to streamline the survey process for participants. Some example questions are listed below;

#### Client data

- Permissions – OK to share/publish contact details for future online regional profile and mapping? This will not to be linked with any business data, only type of produce, location and contact details will be used
- Name
- Business name
- Contact details (phone/email/website)
- Location (address)
- Location numbers
- Business ownership – percent local, regional, state, national, overseas
- Size of property
- Number of staff employed currently, at future capacity, seasonally

#### Production

Check annual production data sources to eliminate questioning where data already exists.

- Commodities produced – note scale and intensity of production for each
- Current production (area, tonnes, \$\$) for each
- Potential production (area, tonnes, \$\$) for each
- What is the current and potential seasonality of your production (year round)
- Are you currently producing under any quality assurance programs or have a plan to do so? (HACCP, MSA, ISO9001 etc.)
- Are you producing under any other accreditation scheme (organic certification etc.)
- Crops: Are any of the crops you are producing genetically modified (GMO) crops?
- Livestock: are there any specific requirements or exclusions from your feed sources (Do you use organic, nutrient fortified or genetically modified feed sources?)
- What are your perceived limitations to production?

## **Producer/processor and distribution of product**

- Do you engage in any processing or value adding to your product?
- Where is raw product processed? (postcode)
- Where do you sell your produce (local, state, interstate, international)?
  - percentage to each destination classification
  - which countries do you sell to
- Do you sell to wholesale or retail outlets OR do you run your own retail or wholesale outlet currently?
- Do you undertake any packaging, processing, branding, labelling on farm or off site to individually identify your produce?
- Do you have a future interest in running your own retail or wholesale outlet?
- If a local food processing, warehousing or wholesaling facility were to start up would you be interested in utilising the facility?
- If local shared accredited kitchen facilities were available, would you make use of them?
- Do you have capacity for any on farm processing?
- Growth plans: do you plan to expand / diversify or value-add your operations?
- Barriers to growth: what needs to happen to make it possible for your business vision to succeed – employment, regulation, infrastructure, market research etc.?
- What are your limitations to processing and distribution?
- Are you export ready? (licences in place, accreditation)

## **Logistics**

- How do you transport your produce (own transport, contract)
- Do you have warehousing facilities? Do you have capacity for increased production with your current facilities?

## **Opportunities**

- Do you currently collaborate with anyone else in the value chain for better business outcomes? How? Details? (logistics, transport, research, training, market development)
- What are the constraints for collaboration?
- What do you see as the greatest opportunities for business growth/regional development in your industry
- Can you see any opportunities for new 'value-added' products that can be produced locally?

## Secondary project aims: Value add opportunity through online regional food mapping tool

- What are the regional opportunities/challenges in your industry?
- What factors do you identify with a food system (production, processing, waste management, food security, land use, exports, retail, community needs, other)?
- What are the top three priorities in the Great Southern food system?
- Are you interested in participating in the development of a regional food strategy?
  
- Do you have an interest in or see links to your business through agritourism?
- Do you see a benefit in producing 'live mapping tools' for consumers to locate food production, food outlets and food processing
  - Map to be supported by producer database which can be updated by each producer to keep their data up to date/live
  - Investigate national, regional and local mapping tool options such as
    - **Taste Trail** – national online website with both profile listing and mapping that has a free basic listing or cost per producer for advanced listings <http://www.tastetrails.com.au/>
    - **Australian Regional Food Guide** – national online website with free profile listing <http://www.australianregionalfoodguide.com.au/>
    - **Dibble** – a region specific app based tool with both profile and mapping that charges an initial region set up costs and an ongoing annual cost per region <https://dibble.com.au>
    - **Fantastic Local Food** – local database with annual cost per producer <https://www.facebook.com/fantasticlocalfood>
    - **Find Albany** [www.findalbany.com.au](http://www.findalbany.com.au)
    - Potential regional group web housing for map
    - Other alternatives

## Important disclaimers

The Chief Executive Officer of the Department of Agriculture and Food and the State of Western Australia accept no liability whatsoever by reason of negligence or otherwise arising from the use or release of this information or any part of it.

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Regional Development Australia Great Southern WA, the Australian Government, its officers, employees or agents are not liable for any damage or loss whatsoever which may occur as a result of action taken or not taken, as the case may be, in respect of any representation, statement, opinion or advice referred to herein. Any representation, statement or opinion expressed or implied is made in good faith.

<b>Delegation Number</b>	<b>3.1</b>
Legislative Power to Delegate	Local Government Act 1995 - s5.42
Legislative Power or Duty Delegated	Local Government Act 1995 – s3.18(1)
Delegation Subject	<b>Approval for heavy vehicles to use local roads under the Accredited Mass Management Scheme</b>
Delegate	Chief Executive Officer
Sub-delegate	Nil

Delegation:

The Chief Executive Officer is delegated authority to determine applications from trucking companies for access to local roads under the Accredited Mass Management Scheme (AMMS) to comply with heavy vehicle access condition CA07 where it is applicable.

Condition CA07 states

*All operators must carry written approval from the Local Authority permitting use of the road*

Applicants seeking approval must hold the appropriate approvals to operate under the AMMS.

All approvals expire at 30 June each year.

Adoption/Review:

**Adopted** by the Council at its Ordinary Meeting held on 21 July 2016

**Amended**

DRAFT



# VIETNAM VETERANS ASSOCIATION OF AUSTRALIA® W. A. Branch Incorporated

Web Site: <http://www.vvaawa.org.au>

ABN 51 940 820 438

**Address for Correspondence:**  
38 Kalgoorlie Street.  
Mount Hawthorn. W.A.6016.

29<sup>th</sup> June 2016.

Joanne Trezona.  
Chief Executive Officer.  
Shire of Broomehill - Tambellup.

Good morning Joanne,

I am contacting the Shire of Broomehill - Tambellup in regards to a project the Vietnam Veterans Association of Australia Western Australian Branch Inc [V.V.A.A. W.A.] is arranging as part of the Commemoration of the Vietnam War and the 50<sup>th</sup> Anniversary of the Battle of Long Tan.

The V.V.A.A. W.A. are proposing a Commemorative Service at the Grave Sites of those Western Australian soldiers killed in action during the war in South Vietnam.

This proposal is an extension of the Commemorative Service that has been held at the Perth War Cemetery and adjoining Karrakatta Cemetery, on the 18<sup>th</sup> of August, since 2006.

With 2016 being the designated year of Commemoration for the Vietnam War, during the Centenary of ANZAC period and the 50<sup>th</sup> Anniversary of the Battle of Long Tan, the V.V.A.A. W.A. believe it fitting that this tribute and recognition of our fallen be conducted this year.

It is planned, with the co-operation and involvement of Shire Councils, RSL Sub Branches, Communities and families members of those soldiers who paid the supreme sacrifice in Vietnam be recognised with a wreath laying at the grave sites within Western Australia.

This proposed Commemoration will take place on the 12<sup>th</sup> of August, 2016, at 2.00pm.

I have contacted the Kojonup RSL Sub Branch, as that RSL Sub Branch is closest to Tambellup

The commemoration at Tambellup Cemetery will be dedicated to;

5713981 Private. Brian David Waters. 6 RAR. KIA 17<sup>th</sup> February 1967.

Should you wish to provide Tea, Coffee or other refreshments following the Service that would be at your discretion?

Wreaths will be purchased and distributed to all locations, along with a draft Order of Service, by the V.V.A.A. W.A. prior to the 12<sup>th</sup> of August.

In anticipation of you positive consideration, support and response.

Yours sincerely,

Richard Williams.

President.

Contact.

HONOUR THE DEAD BUT FIGHT LIKE HELL FOR THE LIVING

SHIRE OF BROOMEHILL- TAMBELLUP RECEIVED
05 JUL 2016
Rec No: _____
File No: _____
GDA: _____
Action By: _____



● Page 2

E-mail; [president@vvaawa.org.au](mailto:president@vvaawa.org.au) .

Phone; 0424 368 670.

## SHIRE OF BROOMEHILL-TAMBELLUP

## BUILDING SURVEYOR

Month: JUNE

DATE	DUTIES CARRIED OUT	From	To	Hrs	Kms		
2/06/2016	Collection and recording of building data for the Building Commission.	9.00	9.30	0.50			
2/06/2016	Read up on new rules for swimming pools as specified by Kott Gunning Lawyers.	10.00	10.30	0.50			
2/06/2016	Read up and studied the implications of the new amended bush fire maps and the requirements to comply with them.	10.00	10.30	0.50			
9/06/2016	Shire visit. Retrieved information and investigated an illegal structure being constructed to the south of the town of Tambellup. Processed information relevant to this issue and got the right information concerning this. Continued to process other applications as information came to the office.	8.00	17.00	9.00	365		
10/06/2016	Processed a BA21 for an illegal construction on the Great Souther Highway Tambellup.	8.30	9.45	1.25			
14/06/2016	Attended training by the Building Commission concerning new registration procedures for building activity.	8.00	13.00	1.25			
16/06/2016	Gave out advice on the requirements to construct a dwelling in the Shire of Broomehill-Tambellup.	11.00	11.30	0.50			
21/06/2016	Started to deal with a demolition enquiry for the Tambellup Sporting Pavillion and got extra information for the office.	13.30	15.00	1.50			
22/06/2016	Attended a Seminar in Perth of the Windows Association of Australia for continued professional development and keeping up with legislation concerning the installation of windows and doors for Bush /Fire and Energy Efficiency.	6.00	18.00	3.00	100		
23/06/2016	Responded to an email after getting information from an Engineer concerning the loading of shelving in the shire depot.	11.00	11.45	0.75			
24/06/2016	Shire visit. Checked on projects in the Shire and found out information for rate payers. Processed and issued a demolition permit for the Tambellup Sports Pavillion to be demolished. Started to process the application for a new dwelling on South Pallinup Road.	8.00	17.00	9.00	339		
27/06/2016	Processed an application to build a new house at 374 South Pallinup Road, Tambellup. This building application is now ready for issue.	10.00	11.45	1.75			
28/06/2016	Printed and got ready to issue the Building Permit for 374 South Pallinup Road.	9.30	10.45	1.25			
30/06/2016	Dropped off the application at the Broomehill office for the new dwelling on South Pallinup Road, Tambellup.	9.15	9.30	0.25			
30/06/2016	Compiled end of month and end of year reports for Building Activity in Broomehill-Tambellup.	11.00	12.00	1.00			
<b>TOTALS</b>						32.00	804

Broomehill-Tambellup	0007	32.00	\$99.00	\$3,168.00	0008	804	\$0.95	\$763.80	\$3,931.80	
Authorised by Darryle Baxter MAIBS <i>D Baxter MAIBS</i> Principal Building Surveyor Date 30-6-2016										

**SHIRE OF BROOMEHILL-TAMBELLUP - Yearly Activity Month Ending June 2016**

Building permit number	Approval date	Unique property identifier	Site lot number	Site street name	Site suburb name	Nature of work	Approval value	Floor area
BHT 201516029	Demolition Permit 24-6-2016	R 19757	300	EAST TERRACE	TAMBELLUP	DEMOLISH SPORT GROUND PAVILLION	\$ 52,484.51	660
BHT 201516030	27/06/2016	A 621	4075	SOUTH PALLINUP ROAD	TAMBELLUP	BUILD FARM HOUSE	\$ 400,000.00	345
							\$ 452,484.51	

## SHIRE OF BROOMEHILL-TAMBELLUP - Final Yearly Activity for 2015-2016

Building permit number	Approval date	Unique property identifier	Site lot number	Site street name	Site suburb name	Nature of work	Approval value	Floor area
BHT 201516001	2/07/2015	A 173	294	NORRISH STREET	TAMBELLUP	CONSTRUCT PATION AND ENCLOSE	\$ 19,500.00	83.2
BHT201516002	7/07/2015	A 6033	437	NARDLAH ROAD	BROOMEHILL	CONSTRUCT F/GLASS BELOW GROUND S/POOL AND FENCE	\$ 43,175.00	55
BHT 201516003	23/07/2015	A 6103	375	SPENCER ROAD	BROOMEHILL VILLAGE	CONSTRUCT DOMESTIC GARAGE	\$ 4,800.00	48
BHT 201516004	30/07/2015	A 6011	253	BROOMEHILL GNOWANGERUP ROAD	BROOMEHILL EAST	PELLET SHED FOR PRIMARY PRODUCTION ON FARM	N/A	792
BHT 201516005	30/07/2015	A 6011	253	BROOMEHILL GNOWANGERUP ROAD	BROOMEHILL EAST	PELLET SHED FOR PRIMARY PRODUCTION ON FARM	N/A	792
BHT 201516006	6/08/2015	A 763	35	PALOMAR ROAD	BROOMEHILL	CONSTRUCT FARM MACHERY SHED	\$ 318,000.00	2000
BHT 201516007	25/08/2015	A 473	144	ROURKE STREET	TAMBELLUP	PATIO	\$ 19,000.00	72
BHT 201516008	25/08/2015	A 466	140	ROURKE STREET	TAMBELLUP	SKILLION EXTENSION TO DOMESTIC SHED	\$ 4,500.00	36
BHT 201516009	4/09/2015	A 2045	221	KEITH STREET	BROOMEHILL VILLAGE	DOMESTIC SHED	\$ 15,000.00	54
BHT 201516010	14/09/2015	A 5039	4776	BIGNELL ROAD	BROOMEHILL EAST	INSTALL SWIMMING POOL AND FENCE	\$ 42,000.00	41
BHT 201516011	23/09/2015	A 7741	630	LAVAROCK STREET	BROOMEHILL VILLAGE	CONSTRUCT PATIO / CAR PORT	\$ 3,500.00	36
BHT 201516012	CDC 25/09/2015 BP 29-9-2015	A 4110	692	TIE LINE ROAD	BROOMEHILL VILLAGE	CONSTRUCT STORE ROOM AT RECREATIONAL CENTRE	\$ 27,000.00	18.3
BHT 201516013	23/10/2015	A 2018	256	LEATHLEY STREET	BROOMEHILL VILLAGE	RELOCATE SEA CONTAINER AND SECURE AND ROOF	\$ 5,000.00	33.6
BHT 201516014	23/10/2015	A 305	579	GNOWANGERUP TAMBELLUP ROAD	TAMBELLUP	INSTALL SWIMMING POOL AND FENCE	\$ 45,000.00	42.2
BHT 201516015	20/11/2015	A 3056	8828	MOORE ROAD	BROOMEHILL	NEW DWELLING	\$ 600,000.00	667
BHT 201516016	10/11/2015	A 220	25	CROWDEN ROAD	TAMBELLUP	BUILD ABOVE GROUND SWIMMING POOL AND FENCE	\$ 6,000.00	24
BHT 201516017	20/11/2015	A 590	679	INDIA STREET	BROOMEHILL VILLAGE	DOMESTIC SHED	\$ 15,000.00	54
BHT 201516018	1/12/2015	A 7744	0.3861	MINDORA ROAD	BROOMEHILL WST	BUILD BELOW GROUND SWIMMING POOL AND FENCE	\$ 43,369.00	34
BHT 201516019	1/12/2015	A 707	205	ETNA ROAD	BROOMEHILL WEST	CONSTRUCT	\$ 34,318.00	220
BHT 201516020	22/01/2016	A 182	4	GEORGE STREET	TAMBELLUP	INSTALL SPAR POOL AND FENCE	\$ 3,000.00	3.4
BHT 201516021	22/01/2016	A 675	100	BEEJENUP ROAD	TAMBELLUP	CONSTRUCT FARM SHED	\$ 15,000.00	121.5
BHT 201516022	19/02/2016	A 4074	547	TIE LINE ROAD	BROOMEHILL VILLAGE	CONSTRUCT CARAVAN SHELTER	\$ 5,000.00	36
BHT 201516023	19/02/2016	A 6099	406	McGUIRE ROAD	BROOMEHILL VILLAGE	EXTEND DOMESTIC SHED	\$ 5,000.00	108
BHT 201516024	8/03/2016	A 264	1	NORRISH STREET	TAMBELLUP	CONSTRUCT STORAGE SHED	\$ 19,790.00	47.35
BHT 201516025	8/03/2016	A 264	1	NORRISH STREET	TAMBELLUP	CONSTRUCT PATIO-GAZEBO	\$ 15,400.00	57
BHT 201516026	CDC 14-3-2016 BP 17-3-2016	A 229	275	TAYLOR STREET	TAMBELLUP	CONSTRUCT DWELLING	\$ 499,661.00	245
BHT 201516027	CBC 23-5-16 BA10 23-5-16	A 4074	46	DONALD STREET	TAMBELLUP	ACKNOWLEDGEMENT OF MEZZANINE DECK TO STRUCTURE	\$ 19,000.00	60
BHT 201516028	CBC 23-5-16 BA10 23-5-16	A 165	48	GORDON STREET	TMABELLUP	ACKNOWLEDGEMENT OF MEZZANINE DECK TO STRUCTURE	\$ 15,000.00	40
BHT 201516029	Demolition Permit 24-6-2016	R 19757	300	EAST TERRACE	TAMBELLUP	DEMOLISH SPORT GROUND PAVILLION	\$ 52,484.51	660
BHT 201516030	27/06/2016	A 621	4075	SOUTH PALLINUP ROAD	TAMBELLUP	BUILD FARM HOUSE	\$ 400,000.00	345
							\$ 2,294,497.51	

Description of Works	BUDGET 2015/2016	OPERATING	CAPITAL	Accepted Quote (yet to be paid)	Actual 2015-16	Variance (budget to quote/actual)	COMMENT
<b>GOVERNANCE</b>							
<b>BH Administration Building</b>							
Photovoltaic system to roof							Completed - grant funded
General Maintenance	2,500	2,500	0		1,870		Removal of roof safe fixtures; fire equipment check; repairs to safe door; gutter cleaning; repairs to airconditioner; RCD testing; termite inspection
<b>Total</b>	<b>2,500</b>	<b>2,500</b>	<b>0</b>		<b>1,870</b>	<b>630</b>	
<b>TA Administration Building</b>							
General Maintenance	3,000	3,000	0		1,699		Vacuum cleaner head; barrels for locks & installation; fire equipment check; gutter cleaning; RCD testing; termite inspection; shelving; replace fluoro cover in storeroom; replace globes t/out admin office and repair external sensor lights
<b>Total</b>	<b>3,000</b>	<b>3,000</b>	<b>0</b>		<b>1,699</b>	<b>1,301</b>	
<b>HEALTH</b>							
<b>TA Infant Health Clinic</b>							
General Maintenance	1,500	1,500	0		665		Fire equipment check & service; gutter cleaning; termite inspection; <i>extend drainage away from building; remove gas piping</i>
<b>Total</b>	<b>1,500</b>	<b>1,500</b>	<b>0</b>		<b>665</b>	<b>835</b>	
<b>STAFF HOUSING</b>							
<b>20 Henry Street</b>							
Renovation bathroom/laundry	15,000		15,000				C/Over from 2014-15 - contract awarded
General Maintenance	2,000	2,000			763		Upgrade security - windows & doors; gutter cleaning; paint ceiling; termite inspection; <i>drainage and relief valve inspections</i>
<b>Total</b>	<b>17,000</b>	<b>2,000</b>	<b>15,000</b>		<b>763</b>	<b>16,237</b>	



Description of Works	BUDGET 2015/2016	OPERATING	CAPITAL	Accepted Quote (yet to be paid)	Actual 2015-16	Variance (budget to quote/actual)	COMMENT
<b>27 East Terrace</b>							
Replace/repair front door	1,000	1,000					Repair completed, varnish to be applied
Paint window surrounds	1,000	1,000			1,034		Completed
Re-wad ceiling in kitchen/living area	1,200	1,200					Contract awarded
General Maintenance	2,000	2,000			2,344		Upgrade security - windows & doors; replace gas tubing to gas bottles; replace flyscreens & frames; pest control; gutter cleaning; termite inspection;
<b>Total</b>	<b>5,200</b>	<b>5,200</b>	<b>0</b>		<b>2,344</b>	<b>2,856</b>	
<b>18 Henry Street</b>							
General Maintenance	2,000	2,000			482		Pest control; gutter cleaning; termite inspection
<b>Total</b>	<b>2,000</b>	<b>2,000</b>	<b>0</b>		<b>482</b>	<b>1,518</b>	
<b>38 Ivy Street</b>							
Replace carpet in passage	1,600	1,600			1,600		Completed
General Maintenance	2,000	2,000			4,241		Upgrade security - windows & doors; pest control; gutter cleaning; replace shower head; repair blinds; ballast for septic system; repair leach drain; joiner for septic; termite inspection; replace passage carpet with vinyl planking; repairs to garage roller door; <i>inspect drainage and relief valves; alter relief valve drains</i>
<b>Total</b>	<b>3,600</b>	<b>3,600</b>	<b>0</b>		<b>4,241</b>	<b>-641</b>	
<b>11 Lavarock Street</b>							
General Maintenance	2,000	2,000			1,518		Upgrade security - windows & doors; pest control; gutter cleaning; repair stove; termite inspection; replace kitchen fluoro; <i>inspect drainage and relief valves</i>
<b>Total</b>	<b>2,000</b>	<b>2,000</b>	<b>0</b>		<b>1,518</b>	<b>482</b>	
<b>1 Janus Street</b>							
External Painting	1,200	1,200			1,155		Completed
General Maintenance	2,000	2,000			2,667		Upgrade security - windows & doors; keys cut; pest control; gutter cleaning; keys cut; termite inspection; external woodwork paint; <i>empty septic tanks; plumbing fittings</i>
<b>Total</b>	<b>3,200</b>	<b>3,200</b>	<b>0</b>		<b>2,667</b>	<b>533</b>	



Description of Works	BUDGET 2015/2016	OPERATING	CAPITAL	Accepted Quote (yet to be paid)	Actual 2015-16	Variance (budget to quote/actual)	COMMENT
<b>OTHER HOUSING</b>							
<b>Unit 1, Sandalwood Villas</b>							
General Maintenance	1,000	1,000			501		% Check issue with southern side electrical gate; pest control; gutter cleaning; termite inspection; RCD testing; <i>relief valve drainage inspection</i>
<b>Total</b>	<b>1,000</b>	<b>1,000</b>	<b>0</b>		<b>501</b>	<b>499</b>	
<b>Unit 2, Sandalwood Villas</b>							
General Maintenance	1,000	1,000			611		% Check issue with southern side electrical gate; pest control; gutter cleaning; termite inspection; RCD testing; reset HWS temp; <i>relief valve drainage inspection</i>
<b>Total</b>	<b>1,000</b>	<b>1,000</b>	<b>0</b>		<b>611</b>	<b>389</b>	
<b>Unit 3, Sandalwood Villas</b>							
General Maintenance	1,000	1,000			501		% Check issue with southern side electrical gate; pest control; gutter cleaning; termite inspection; RCD testing; <i>relief valve drainage inspection</i>
<b>Total</b>	<b>1,000</b>	<b>1,000</b>	<b>0</b>		<b>501</b>	<b>499</b>	
<b>Unit 4, Sandalwood Villas</b>							
General Maintenance	1,000	1,000			611		% Check issue with southern side electrical gate; pest control; gutter cleaning; termite inspection; RCD testing; repairs to HWS; <i>relief valve drainage inspection</i>
<b>Total</b>	<b>1,000</b>	<b>1,000</b>	<b>0</b>		<b>611</b>	<b>389</b>	
<b>Unit 5, Sandalwood Villas</b>							
General Maintenance	1,000	1,000			501		% Check issue with southern side electrical gate; pest control; gutter cleaning; termite inspection; RCD testing; <i>relief valve drainage inspection</i>
<b>Total</b>	<b>1,000</b>	<b>1,000</b>	<b>0</b>		<b>501</b>	<b>499</b>	



Description of Works	BUDGET 2015/2016	OPERATING	CAPITAL	Accepted Quote (yet to be paid)	Actual 2015-16	Variance (budget to quote/actual)	COMMENT
<b>Unit 6, Sandalwood Villas</b>							
General Maintenance	1,000	1,000			501		% Check issue with southern side electrical gate; pest control; gutter cleaning; termite inspection; RCD testing; <i>relief valve drainage inspection</i>
<b>Total</b>	<b>1,000</b>	<b>1,000</b>	<b>0</b>		<b>501</b>	<b>499</b>	
<b>Unit 1, Lavieville Lodge</b>							
General Maintenance	1,000	1,000	0		762		Pest control; gutter cleaning; install RCD; repair earthing issue; aircon service; termite inspection; RCD testing; <i>relief valve drainage inspection</i>
<b>Total</b>	<b>1,000</b>	<b>1,000</b>	<b>0</b>		<b>762</b>	<b>238</b>	
<b>Unit 2, Lavieville Lodge</b>							
General Maintenance	1,000	1,000	0		1,210		Replace sink plug baskets; pest control; gutter cleaning; repair earthing issue; install soft nightlight; aircon service; termite inspection; RCD testing; <i>relief valve drainage inspection</i>
<b>Total</b>	<b>1,000</b>	<b>1,000</b>	<b>0</b>		<b>1,210</b>	<b>-210</b>	
<b>Unit 3, Lavieville Lodge</b>							
General Maintenance	1,000	1,000	0		763		Pest control; gutter cleaning; install RCD; repair earthing issue; aircon service; termite inspection; RCD testing; <i>relief valve drainage inspection</i>
<b>Total</b>	<b>1,000</b>	<b>1,000</b>	<b>0</b>		<b>763</b>	<b>237</b>	
<b>Unit 4, Lavieville Lodge</b>							
General Maintenance	1,000	1,000	0		772		Replace toilet seat; pest control; gutter cleaning; install RCD; repair earthing issue; aircon service; termite inspection; RCD testing; <i>relief valve drainage inspection</i>
<b>Total</b>	<b>1,000</b>	<b>1,000</b>	<b>0</b>		<b>772</b>	<b>228</b>	
<b>COMMUNITY AMENITIES</b>							
<b>Holland Park Toilets</b>							
General Maintenance	3,000	3,000			2,064		Baby Change Facility sign & freight for same; investigate issue with auto night light; light globes; gutter cleaning; toilet roll dispensers; replace tap; modify locks; replace toilet roll holders; submersible pump for septic & installation; find RCD fault and wire in new septic pump
<b>Total</b>	<b>3,000</b>	<b>3,000</b>	<b>0</b>		<b>2,064</b>	<b>936</b>	



Description of Works	BUDGET 2015/2016	OPERATING	CAPITAL	Accepted Quote (yet to be paid)	Actual 2015-16	Variance (budget to quote/actual)	COMMENT
<b>Diprose Park Toilets</b>							
General Maintenance	3,000	3,000			538		Gutter cleaning; replace urinal cistern; termite inspection
<b>Total</b>	<b>3,000</b>	<b>3,000</b>	<b>0</b>		<b>538</b>	<b>2,462</b>	
<b>Norrish Street (disabled access) Public Toilets</b>							
General Maintenance	3,000	3,000			1,122		Toilet roll dispenser; 2 x syringe disposal units; pair of tongs; repair leaking toilets; clear blocked pipes; gutter cleaning; repair tap; termite inspections
<b>Total</b>	<b>3,000</b>	<b>3,000</b>	<b>0</b>		<b>1,122</b>	<b>1,878</b>	
<b>RECREATION &amp; CULTURE</b>							
<b>BH Hall</b>							
Painting front wall (brickwork painted 14/15, woodwork in 15/16)	2,000	2,000			1,780		Completed
Front verandah repairs	5,000	5,000			3,047		Completed (CLGF/RES funded)
General Maintenance	5,000	5,000			440		Fire equipment check; gutter cleaning; termite inspection
<b>Total</b>	<b>12,000</b>	<b>12,000</b>	<b>0</b>		<b>5,267</b>	<b>6,733</b>	
<b>TA Hall</b>							
Install gas piping from main cylinder to southern side (heaters)	3,600	3,600			3,318		Completed
Install RCD's to light circuits	2,600	2,600			2,283		Completed
Renovation of ablutions (CAPITAL WORKS)							Final touches to be completed - facilities are functional
General Maintenance	5,000	5,000			4,739		Clear basin drain blockage; disconnect & remove roof floodlights; fire equipment check; repair toilet; replace kitchen utensils; replace corroded pipe; gutter cleaning; urn; incidentals; secure broken louvres; erect fence for gas bottle; oven lighter; service fire extinguishers; repair leaking tap; replace window; block vent near gas cylinder; replace electrical switch cover; termite inspection; repair cistern inlet valve; <i>relief valve drainage inspection; replace two fire extinguishers; replace missing tap</i>
<b>Total</b>	<b>11,200</b>	<b>11,200</b>	<b>0</b>		<b>10,340</b>	<b>860</b>	
<b>BH Recreation Complex</b>							
External painting (woodwork)	6,700	6,700			6,433		Completed
General Maintenance	3,000	3,000			502		Fire equipment check; gutter cleaning; service fire extinguishers; termite inspection and treatment;
<b>Total</b>	<b>9,700</b>	<b>9,700</b>	<b>0</b>		<b>6,935</b>	<b>2,765</b>	
<b>TA Pavilion</b>							
General Maintenance	3,000	3,000			2,044		Repair toilet leak; fire equipment check; replace shower rose; gutter cleaning; window replacement; service fire extinguishers; improve bar roller door security; replace window
<b>Total</b>	<b>3,000</b>	<b>3,000</b>	<b>0</b>		<b>2,044</b>	<b>956</b>	

Description of Works	BUDGET 2015/2016	OPERATING	CAPITAL	Accepted Quote (yet to be paid)	Actual 2015-16	Variance (budget to quote/actual)	COMMENT
<b>BH RSL Hall</b>							
Install access ramp to sliding door & pave surrounds	5,000		5,000				C/Over from 2014-15 - contract awarded - a/c to be paid
Replace sliding door	2,500		2,500		2,688		Completed
Replace patio - including verandah beams	5,500		5,500				Contract awarded - works completed - a/c to be paid
General Maintenance	2,500	2,500			248		Gutter cleaning; termite inspection
<b>Total</b>	<b>15,500</b>	<b>2,500</b>	<b>13,000</b>		<b>2,936</b>	<b>12,564</b>	
<b>Tambellup RSL Hall</b>							
General Maintenance	500	500			158		Gutter cleaning
<b>Total</b>	<b>500</b>	<b>500</b>	<b>0</b>		<b>158</b>	<b>342</b>	
<b>Tambellup Youth Centre</b>							
General Maintenance	500	500			818		Fire equipment check; install tap to kitchen sink; gutter cleaning; service fire extinguisher; RCD testing; termite inspection
<b>Total</b>	<b>500</b>	<b>500</b>	<b>0</b>		<b>818</b>	<b>-318</b>	
<b>Tambellup CRC &amp; Library</b>							
Repair ceiling in reception area	6,000		6,000				C/Over from 2014-15
General Maintenance	2,500	2,500			865		Fire equipment check; gutter cleaning; service fire extinguishers; termite inspection; lock for new structure; relief valve drainage inspection
<b>Total</b>	<b>8,500</b>	<b>2,500</b>	<b>6,000</b>		<b>865</b>	<b>7,635</b>	
<b>BH Museum</b>							
Repair (seal & paint raw asbestos in lean-to walls)	1,000	1,000					C/Over from 2014-15 work awarded
Replace mortar - loose bricks, lintel & repair lean-to walls	4,000	4,000					C/Over from 2014-15 work awarded
Replace 2 windows on west side	19,300		19,300		17,591		Completed
General Maintenance	2,000	2,000			508		Gutter cleaning; termite inspection; quoting for budget purposes
<b>Total</b>	<b>26,300</b>	<b>7,000</b>	<b>19,300</b>		<b>18,099</b>	<b>8,201</b>	
<b>TA Station Masters Building - Museum</b>							
Painting Exterior Woodwork, Oil Verandah Floor	3,600	3,600					Contract awarded
Supply & Erect fence at rear of Station Master's Residence					2,691		Account received & paid - 2014/15 work
General Maintenance	2,000	2,000			1,105		Fire equipment check; gutter cleaning; service fire extinguisher; termite inspection; repairs to awning, paving and verandah; relief valve drainage inspection
<b>Total</b>	<b>5,600</b>	<b>5,600</b>	<b>0</b>		<b>3,796</b>	<b>1,804</b>	

Description of Works	BUDGET 2015/2016	OPERATING	CAPITAL	Accepted Quote (yet to be paid)	Actual 2015-16	Variance (budget to quote/actual)	COMMENT
<b>ECONOMIC SERVICES</b>							
<b>BH Caravan Park</b>							
General Maintenance	3,000	3,000			3,602		Repair door to men's toilet; fire equipment check; unblock drain; repair broken stormwater drain; replace shower curtain; gutter cleaning; parts & repairs to industrial washing machine; service fire extinguisher; repair cistern; install gazebo lights; termite inspection; check and test dryer
<b>Total</b>	<b>3,000</b>	<b>3,000</b>	<b>0</b>		<b>3,602</b>	<b>-602</b>	
<b>TA Caravan Park</b>							
General Maintenance	2,000	2,000			561		Gutter cleaning; replace window pane; service fire extinguisher
<b>Total</b>	<b>2,000</b>	<b>2,000</b>	<b>0</b>		<b>561</b>	<b>1,439</b>	
<b>TA Railway Station Building</b>							
Repair ridge capping, replace broken tiles	600	600			720		Completed
Replace Gutter & Fascia	5,000		5,000				Contract awarded
General Maintenance	2,000	2,000			1,767		Replace window panes x 2; gutter cleaning; replace glass in two door panels; termite inspection; <i>quoting for budget purposes</i>
<b>Total</b>	<b>7,600</b>	<b>2,600</b>	<b>5,000</b>		<b>2,487</b>	<b>5,113</b>	
<b>Bendigo Bank</b>							
Replace verandah posts, associated woodwork & paint	0				6,000		C/Over from 2014-15 completed
General Maintenance	2,500	2,500			1,691		Gutter cleaning; termite inspection; install stormwater downpipe under footpath to verge; <i>relief valve drainage check</i>
<b>Total</b>	<b>2,500</b>	<b>2,500</b>	<b>0</b>		<b>7,691</b>	<b>-5,191</b>	
<b>TOTAL BUILDING MAINTENANCE</b>	<b>166,900</b>	<b>108,600</b>	<b>58,300</b>	<b>0</b>	<b>92,305</b>		

## BROOMEHILL-TAMBELLUP LIBRARY REPORT JUNE 2016

### New Members

Tambellup 1                      Broomehill 1

### The Sunday Times Little Book Club ([www.thelittlebigbookclub.com.au](http://www.thelittlebigbookclub.com.au))

0-2 Wiggle and the Whale by Roger Priddy  
 2-3 I Love Me by Sally Morgan and Ambelin Kwaymullina  
 4-5 Eve and Elly by Mike Dumbleton and Lara Wood

### Statistics

#### Tambellup *Issues*

58 Books      A  
 19 DVD        A  
     CD        A  
 6 LP          A  
     Games     J  
 21 Books     J  
 9 DVD        J  
     CD        J  
 4 Renewals A&J  
     E Resources  
 2 Better Beginnings Resource Kit

#### Broomehill *Issues*

36 Books      A  
 23 DVD        A  
     9 CD        A  
     3 LP        A  
 10 Books     J  
     7 DVD     J  
     0 CD        J  
 51 Renewals A&J  
     0 Better Beginnings Resource Kit  
 16 E Resources

**Regional LP Bulk Loan** (exchanged every 4 Months) New Units available 1st May 2016.

**The State Library Book Exchange** arrived at Tambellup 1st June 2016 and Broomehill 23rd June 2016.

**LB55'S** (Damaged or Lost Stock we are charged for by The State Library )

Tambellup 1      Broomehill 0

#### Monthly Inter Library Loan (ILL's) Statistics report for BROOMEHILL

Month	Z3950	Requester (Broomehill)			Responder (Other Libraries)			
	Searches	Requests	Shipped Ind.	Received	Requests	Shipped	Not Supplied	Expired
June	8	8	7	6	5	5	0	0

#### Monthly Inter Library Loan (ILL's) Statistics report for TAMBELLUP

Month	Z3950	Requester (Tambellup)			Responder (Other Libraries)			
	Searches	Requests	Shipped Ind.	Received	Requests	Shipped	Not Supplied	Expired
June	28	17	22	32	3	3	0	0