



# MINUTES

Local Emergency Management  
Committee

13 February 2024

**Minutes of the Local Emergency Management Committee Meeting held in the  
Tambellup Council Chambers, 46-48 Norrish St, Tambellup on 13 February 2024.**

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**Minutes of the Local Emergency Management Committee Meeting held in the Tambellup Council Chambers, 46-48 Norrish St, Tambellup on 13 February 2024.**

**1. ATTENDANCE AND APOLOGIES**

Cr Michael White	President, Shire of Broomehill-Tambellup (Chair)
Karen Callaghan	CEO, Shire of Broomehill-Tambellup
Sgt David Swain	Tambellup Police
Emelee Peet	Bushfire Risk Planning Coordinator
Debra Bearcroft	Broomehill Primary School
Charlotte Powis	District Emergency Management Advisor, DFES
Mandy Hanna	Gnowangerup SES
Jack Day	Flat Rocks Wind Farm
Andrew Ferres	Flat Rocks Wind Farm
Grace Jones	Tambellup Community Resource Centre
Trevor Prout	Tambellup St John Ambulance
Michelle Carrington	WA Country Health Service
Sharon Austin	Department of Communities
Melanie Haymont	Community Preparedness Advisor, DFES
Cindy Pearce	Community Emergency Services Manager
Kay Squibb	Shire of Broomehill-Tambellup
John Paul Collins	Department of Primary Industry & Regional Development
Stephanie Swain	Ranger Services, Shire of Broomehill-Tambellup
Pam Hull	Shire of Broomehill-Tambellup (Minutes)

**Apologies:**

Cindy Veitch	Tambellup Primary School
Derek Jones	District Officer – Rural (Great Southern), DFES

**2. CONFIRMATION OF PREVIOUS MEETING MINUTES**

**2.1 CONFIRMATION OF THE MINUTES OF THE COMMITTEE MEETING HELD 15 AUGUST 2023**

Moved David Swain, seconded Cindy Pearce

That the Minutes of the Local Emergency Management Committee Meeting of 15 August 2023 be accepted as a true and correct record.

**CARRIED**

**3. BUSINESS ARISING FROM PREVIOUS MINUTES**

David Swain advised the meeting that he has been transferred to Mt Barker, however was still intending to deliver the proposed land search exercise in the Stirlings mid-2024, and would incorporate Mt Barker resources into the exercise.

**4. MATTERS FOR DECISION**

**4.1 REVIEW OF POST-INCIDENT AND POST-EXERCISE REPORTS**

Nil

**4.2 LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS 2021 – MINOR REVIEW**

The Local Emergency Management Arrangements (LEMA) were adopted in September 2021 and provide the framework for a suite of plans that will enable the Shire and community to deal with identified emergencies should they arise.

The LEMA was adopted by the Council in September 2021. A minor review and update of the document has been completed by Shire staff to ensure that the information presented is accurate.

The reviewed document is attached for the Committee's consideration and endorsement if appropriate.

[Attachment 4.2.1 Local Emergency Management Arrangements \(September 2021\)](#)

**Committee Resolution:**

**Moved David Swain, seconded Stephanie Swain**

**That the reviewed Local Emergency Management Arrangements 2021, as presented, be endorsed.**

**CARRIED**



# **Local Emergency Management Arrangements**

**SEPTEMBER 2021**

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**SHIRE OF BROOMEHILL-TAMBELLUP  
LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS**

These arrangements have been produced and issued under the authority of S. 41(1) of the *Emergency Management Act 2005*, endorsed by the Broomehill-Tambellup Local Emergency Management Committee and the Council of the Shire of Broomehill-Tambellup. The Arrangements have been tabled for noting with the Great Southern District Emergency Management Committee and State Emergency Management Committee.

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**Cr Mark Paganoni**

**Chair**

**Broomehill-Tambellup Local Emergency Management Committee**

**30 September 2021**

**Endorsed by Council**

**Resolution No. 211003**

**21 October 2021**

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**Distribution**

<b>Distribution List</b>	
<b>Organisation</b>	<b>No. Copies</b>
<b>Shire of Broomehill-Tambellup</b>	
Chief Executive Officer	1
Manager of Finance and Administration	1
Manager of Works	1
Community Emergency Services Manager	1
Strategic Support & Projects Officer (LEMC Administration)	1
Chief Bushfire Control Officer	1
Bushfire Risk Planning Coordinator	1
Local Government Libraries – Broomehill & Tambellup	2
Shire Administration Offices	2
<b>Local Emergency Management Committee</b>	
LEMC Chairperson - Shire President	1
OIC - Tambellup Police (Local Emergency Coordinator)	1
St John Ambulance Sub Centre Tambellup	1
Tambellup Volunteer Fire and Emergency Service	1
Broomehill Red Cross	1
Tambellup Community Resource Centre	1
WA Country Health Service - Tambellup Health Centre	1
District Emergency Management Advisor	1
District Emergency Management Committee (DEMC)	1
Department of Communities (Emergency Relief & Support Coordinator)	1
Tambellup Primary School	1
Broomehill Primary School	1
Department of Primary Industries & Regional Development (Agriculture and Food)	1



## **Glossary of Terms**

For additional information in regards to the Glossary of Terms, refer to the current State EM Glossary or the WA Emergency Risk Management procedure.

**ACT** – refers to the *Emergency Management Act 2005*.

**AUSTRALASIAN INTERSERVICE INCIDENT MANAGEMENT SYSTEM (AIIMS)** – A nationally adopted structure to formalise a coordinated approach to emergency management.

**COMBAT AGENCY** – A public authority, or other person, may be prescribed by the regulations to be a Combat Agency who or which, because of the agency's functions under any written law or specialized knowledge, expertise and resources, is responsible for performing an emergency management activity prescribed by the regulations in relation to that agency [s.6(2) of the EM Act]. A Combat Agency undertakes response tasks at the request of the Controlling Agency in accordance with their legislative responsibilities or specialised knowledge.

**COMMUNITY EMERGENCY RISK MANAGEMENT** – See **RISK MANAGEMENT**.

**COMPREHENSIVE APPROACH** – The development of emergency and disaster arrangements to embrace the aspects of prevention, preparedness, response, and recovery (PPRR). PPRR are aspects of emergency management, not sequential phases. *Syn.* 'disaster cycle', 'disaster phases' and 'PPRR'

**CONTROLLING AGENCY** – an agency nominated to control the response activities to a specified type of emergency.

**COORDINATION** – The bringing together of organisations and elements to ensure an effective response, primarily concerned with the systematic acquisition and application of resources (organisation, manpower and equipment) in accordance with the requirements imposed by the threat or impact of an emergency. Coordination relates primarily to resources, and operates, vertically, within an organisation, as a function of the authority to command, and horizontally, across organisations, as a function of the authority to control. *See also* **CONTROL** and **COMMAND**.

**DISTRICT** – means an area of the State that is declared to be a district under section 2.1 *Local Government Act 1995*.

**EMERGENCY** – An event, actual or imminent, which endangers or threatens to endanger life, property or the environment, and which requires a significant and coordinated response.

**EMERGENCY MANAGEMENT** – The management of the adverse effects of an emergency including:

- a. Prevention – the mitigation or prevention of the probability of the occurrence of and the potential adverse effects of an emergency.
- b. Preparedness – preparation for response to an emergency

- c. Response – the combating of the effects of an emergency, provision of emergency assistance for casualties, reduction of further damage and help to speed recovery and
- d. Recovery – the support of emergency affected communities in the reconstruction and restoration of physical infrastructure, the environment and community, psychosocial and economic wellbeing.

**EMERGENCY MANAGEMENT AGENCY** – A hazard management agency (HMA), a combat agency or a support organisation as prescribed under the provisions of *the Emergency Management Act 2005*.

**EMERGENCY RISK MANAGEMENT** – A systematic process that produces a range of measures which contribute to the well-being of communities and the environment.

**EVACUATION CENTRE** – Location where temporary accommodation is actually available for emergency affected persons containing the usual amenities necessary for living and other welfare services as appropriate.

**HAZARD**

- (a) a cyclone, earthquake, flood, storm, tsunami or other natural event
- (b) a fire
- (c) a road, rail or air crash
- (d) a plague or an epidemic
- (e) a terrorist act as defined in The Criminal Code section 100.1 set out in the Schedule to the *Criminal Code 1995* of the Commonwealth
- (f) any other event, situation or condition that is capable or causing or resulting in
  - (i) loss of life, prejudice to the safety or harm to the health of persons or animals or
  - (ii) destruction of, or damage to, property or any part of the environment;and is prescribed by *Emergency Management Regulations 2006*

**HAZARD MANAGEMENT AGENCY (HMA)** – A public authority or other person, prescribed by regulations because of that agency’s functions under any written law or because of its specialised knowledge, expertise and resources, to be responsible for the emergency management or an aspect of emergency management of a hazard for a part or the whole of the State.

**INCIDENT** – An event, accidentally or deliberately caused, which requires a response from one or more of the statutory emergency response agencies.

**INCIDENT SUPPORT GROUP (ISG)** – A group of agency/organisation liaison officers convened and chaired by the Incident Controller to provide agency specific expert advice and support in relation to operational response to the incident.

**LIFELINES** – The public facilities and systems that provide basic life support services such as water, energy, sanitation, communications and transportation. Systems or networks that provide services on which the well-being of the community depends.

**LOCAL EMERGENCY COORDINATOR (LEC)** - That person designated by the Commissioner of Police to be the Local Emergency Coordinator with responsibility for ensuring that the roles and functions of the respective Local Emergency Management Committee are performed, and assisting the Hazard Management Agency in the provision of a coordinated multi-agency response during *Incidents and Operations*.

**LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC)** – means a committee established under section 38 of the *Emergency Management Act 2005*.

**MUNICIPALITY** – Means the district of the Shire of Broomehill-Tambellup

**OPERATIONAL AREA (OA)** – The area defined by the Operational Area Manager for which they have overall responsibility for the strategic management of an emergency. This area may include one or more Incident Areas.

**PREVENTION** – Regulatory and physical measures to ensure that emergencies are prevented, or their effects mitigated. Measures to eliminate or reduce the incidence or severity of emergencies. *See also* **COMPREHENSIVE APPROACH**.

**PREPAREDNESS** – Arrangements to ensure that, should an emergency occur, all those resources and services which are needed to cope with the effects can be efficiently mobilised and deployed. Measures to ensure that, should an emergency occur, communities, resources and services are capable of coping with the effects. *See also* **COMPREHENSIVE APPROACH**.

**RESPONSE** – Actions taken in anticipation of, during, and immediately after an emergency to ensure that its effects are minimised and that people affected are given immediate relief and support. Measures taken in anticipation of, during and immediately after an emergency to ensure its effects are minimised. *See also* **COMPREHENSIVE APPROACH**.

**RECOVERY** – The coordinated process of supporting emergency-affected communities in reconstruction of the physical infrastructure and restoration of emotional, social, economic and physical well-being.

**RISK** – A concept used to describe the likelihood of harmful consequences arising from the interaction of hazards, communities and the environment.

- The chance of something happening that will have an impact upon objectives. It is measured in terms of consequences and likelihood.
- A measure of harm, taking into account the consequences of an event and its likelihood. For example, it may be expressed as the likelihood of death to an exposed individual over a given period.
- Expected losses (of lives, persons injured, property damaged, and economic activity disrupted) due to a particular hazard for a given area and reference period. Based on mathematical calculations, risk is the product of hazard and vulnerability

**RISK MANAGEMENT** – The systematic application of management policies, procedures and practices to the tasks of identifying, analysing, evaluating, treating and monitoring risk.

**RISK REGISTER** – A register of the risks within the local government, identified through the Community Emergency Risk Management process.

**RISK STATEMENT** – A statement identifying the hazard, element at risk and source of risk.

**SUPPORT ORGANISATION** – A public authority or other person who or which, because of the agency's functions under any written law or specialized knowledge, expertise and resources is responsible for providing support functions in relation to that agency.

**TREATMENT OPTIONS** – A range of options identified through the emergency risk management process, to select appropriate strategies' which minimize the potential harm to the community.

**VULNERABILITY** – The degree of susceptibility and resilience of the community and environment to hazards. \*The degree of loss to a given element at risk or set of such elements resulting from the occurrence of a phenomenon of a given magnitude and expressed on a scale of 0 (no damage) to 1 (total loss).

**General Acronyms Used in these Arrangements**

<b>BFS</b>	Bush Fire Service
<b>CEO</b>	Chief Executive Officer
<b>Communities</b>	Department of Communities
<b>DPIRD</b>	Department of Agriculture & Food WA
<b>DBCA</b>	Department of Biodiversity, Conservation and Attractions
<b>DEMC</b>	District Emergency Management Committee
<b>ECC</b>	Emergency Coordination Centre
<b>DFES</b>	Department of Fire and Emergency Services
<b>FRS</b>	Fire and Rescue Service
<b>HMA</b>	Hazard Management Agency
<b>ISG</b>	Incident Support Group
<b>LEC</b>	Local Emergency Coordinator
<b>LEMA</b>	Local Emergency Management Arrangements
<b>LEMC</b>	Local Emergency Management Committee
<b>LRC</b>	Local Recovery Coordinator
<b>LRCC</b>	Local Recovery Coordinating Committee
<b>SEC</b>	State Emergency Coordinator
<b>SEMC</b>	State Emergency Management Committee
<b>SES</b>	State Emergency Service
<b>SEWS</b>	Standard Emergency Warning Signal
<b>SOP</b>	Standard Operating Procedures
<b>VFES</b>	Volunteer Fire & Emergency Service
<b>WAPOL</b>	WA Police



## **PART 1 INTRODUCTION**

### **1.1. Authority**

These arrangements have been prepared in accordance with s. 41(1) of the *Emergency Management Act 2005* and endorsed by the Broomehill-Tambellup Local Emergency Management Committee and approved by the Shire of Broomehill-Tambellup.

### **1.2. Community Consultation**

These Arrangements have been developed in consultation with the Broomehill-Tambellup LEMC as representatives of the respective communities and agencies.

### **1.3. Document Availability**

Copies of the Shire of Broomehill-Tambellup Local Emergency Management Arrangements can be found at:

- Shire of Broomehill-Tambellup Administration Offices:
  - 46-48 Norrish St, Tambellup
  - 30360 Great Southern Highway, Broomehill
- Broomehill Public Library
- Tambellup Public Library, Tambellup Community Resource Centre

Or alternatively online at [www.shirebt.wa.gov.au/documents/council-publications](http://www.shirebt.wa.gov.au/documents/council-publications)

### **1.4. Area Covered (Context)**

The Shire of Broomehill-Tambellup is situated in the Great Southern area southwest of Perth and north of Albany. It is bordered by the Shires of Gnowangerup to the east, Cranbrook to the south, Kojonup to the west and Katanning to the north. The Broomehill townsite is approximately 300 km by road south southwest of Perth (via Katanning) and 140 km from Albany. The townsite of Tambellup is 120 km north of the coastal City of Albany and 20 km south of Broomehill.

The Shire has a total area of 281,300 ha, (2,813 km<sup>2</sup>) consisting of agricultural and pastoral land, Crown land and reserves and the townsites of Broomehill and Tambellup. The population of the Shire is estimated at 1144 people (ABS Census 2016), with Broomehill townsite estimated at 251 people and 375 for the Tambellup townsite. 11.5% of the population (131 people) identifies as Aboriginal. The primary administration centre for the Shire is located at Tambellup with a satellite office maintained at Broomehill.

[Please refer to Appendix 8 – Maps and Demographics for a map of the area covered.](#)

### **Climate**

Rainfall is mainly during the winter and spring months and averages 470 mm. Temperatures range from moderate in winter up to 40°C plus in the summer. Burning Restrictions occur between October and April each year to prevent fires occurring in the district during the summer season.

## **Local Industries**

Business and industry within Broomehill-Tambellup is based upon traditional broadacre agriculture pursuits and support services. Within the rural sector a range of support and contract services such as agriculture supplies, mechanical, shearing, mulesing, spraying, super spreading, hay cutting, canola swathing and harvesting are available.

Each town has a Primary School catering for students in kindergarten to Year 6, with school bus services available to secondary school in Katanning.

Basic health services are available at the Tambellup Health Centre three days per week, with visiting doctor from Gnowangerup one day fortnightly.

Other businesses in Tambellup include the bank (Tuesdays/Thursdays), post office, convenience store with fuel, hotel and the Community Resource Centre.

Services available in Broomehill include the post office, and a café/restaurant. The Broomehill Village Caravan Park caters for caravan and camping, with short stay cabin accommodation available.

Based on the 2015-2016 census conducted by the Australian Bureau of Statistics, the Gross Regional Product (GRP) of the Broomehill-Tambellup LG is \$77 million.

The ABS amalgamates the gross value of agricultural production (GVAP) for the statistical area (SA2) of Kojonup, which includes the shires of Kojonup, Broomehill-Tambellup and Cranbrook. The GVAP for the Kojonup statistical area for the period 2015-2016 was estimated to be \$368 million (*ABARES Australian Agricultural Census 2015-16*)

Based on the proportion of the cleared agricultural area within the Broomehill-Tambellup LG relative to the cleared agricultural area within the Kojonup statistical area, it is estimated that the GVAP for Broomehill-Tambellup was \$116 million for 2015-2016. Of this it is estimated that \$83 million is attributed to the grains industry while \$32 million is derived from livestock sales and livestock products (primarily wool/meat). (*Catchment scale land use profiles by local government areas 2015-16 (ABARES)*)

### **1.5. Aim**

The aim of the Shire of Broomehill-Tambellup Local Emergency Management Arrangements is to set out local emergency management arrangements within the Shire. This document is to assist in the coordination of major emergencies and is not intended to provide procedures or directions to HMA's.

### **1.6. Purpose**

The purpose of these emergency management arrangements is to set out:

- a) the local government's policies for emergency management;
- b) the roles and responsibilities of public authorities and other persons involved in emergency management in the local government district;

- c) provisions about the coordination of emergency operations and activities relating to emergency management performed by the persons mentioned in paragraph b);
- d) a description of emergencies that are likely to occur in the local government district;
- e) strategies and priorities for emergency management in the local government district;
- f) other matters about emergency management in the local government district prescribed by the regulations; and
- g) other matters about emergency management in the local government district the local government considers appropriate. (s.41(2) of the Emergency Management Act 2005 (EM Act)).

### **1.7. Scope**

These arrangements are to ensure there are suitable plans in place to deal with the identified emergencies should they arise. It is not the intent of this document to detail the procedures for HMA's in dealing with an emergency. These should be detailed in the HMA's individual plan.

Furthermore:

- a) This document applies to the local government district of the Shire of Broomehill-Tambellup;
- b) This document covers areas where the Shire of Broomehill-Tambellup (Local Government) provides support to HMA's in the event of an incident;
- c) This document details the Shire of Broomehill-Tambellup's (LG) capacity to provide resources in support of an emergency, while still maintaining business continuity; and
- d) Shire of Broomehill-Tambellup's (LG) responsibility in relation to recovery management.

These arrangements are to serve as a guide to be used at the local level. Incidents may arise that require action or assistance from district, state or federal level.

## **PART 2 RELATED DOCUMENTS AND ARRANGEMENTS**

### **2.1. Local Emergency Management Policies**

- Policy 1.1.13 – Public Relations – Press Releases
- Policy 1.3.1- Shire Owned Equipment at a Wildfire
- Policy 1.3.2 – Bushfire Control Officers and Volunteers
- Policy 3.5 - Roadside Burning

### **2.2. Existing Plans & Arrangements**

<b>Document</b>	<b>Owner</b>	<b>Location</b>	<b>Date</b>
Broomehill-Tambellup Evacuation Plan	Shire of Broomehill-Tambellup /WAPOL	Shire Administration and Tambellup Police	2015
Broomehill-Tambellup Local Emergency Relief & Support Plan	Shire of Broomehill-Tambellup /Department of Communities	Shire Administration and Department of Communities	2023
Broomehill-Tambellup Recovery Plan	Shire of Broomehill-Tambellup	Shire Administration	2021
Broomehill-Tambellup Plan for Animal Welfare in Emergencies	Shire of Broomehill-Tambellup	Shire Administration	2022
Broomehill Primary School Emergency & Critical Incident Management Plan	Broomehill Primary School	Broomehill Primary School	2021
Broomehill Primary School Standalone Bush Fire Plan	Broomehill Primary School	Broomehill Primary School	2023-2024
Tambellup Primary School Emergency & Critical Incident Management Plan	Tambellup Primary School	Tambellup Primary School	2021
Tambellup Primary School Standalone Bushfire Plan	Tambellup Primary School	Tambellup Primary School	2022-2023
Chemical Stock Manifest	Nutrien	In red manifest box, Donald St Tambellup	2024
Standard Operating Procedures for Bushfire Brigades	Shire of Broomehill-Tambellup	Shire Administration, Chief, Deputy Chief, Brigade Fire Control Officers, Community Emergency Services Manager Shire website	2023

### **2.3. Agreements, Understandings & Commitments**

<b>Parties to the Agreement</b>		<b>Summary of the Agreement</b>	<b>Special Considerations</b>
Department of Communities	Coles Supermarkets	Opening up after hours to provide food for the welfare centre	Please contact the Manager. Purchase order required.

## 2.4 Special Considerations

The following special considerations that are likely to impact on the availability of volunteers and the successful implementation of these emergency management arrangements in times of emergency:

Description	Time of Year	Impact/Number of People
School holidays	April, July, September, December-January	Reduced number of volunteers in the community, increased visitors to/through the Shire
Seasonal farming activities: Seeding	May/June	Reduced availability of volunteers in the community
Harvest	November/December	Reduced availability of volunteers in the community, increased risk of fire
Bush Fire season	October – April	Increased risk of fire and reliance on volunteers for fire response
Christmas holidays	December/January	Many residents are away, resulting in reduction of number of volunteers
Easter holidays	March/April	Many residents are away, resulting in reduction of number of volunteers

## 2.5 Resources

The Shire maintains a list of resources that may be available in the event of an emergency. This list is reviewed and amended on a regular basis.

[Please refer to Appendix 1– Resources register](#)

## **PART 3 ROLES AND RESPONSIBILITIES**

### **3.1 Local roles and responsibilities**

<b>Local role</b>	<b>Description of responsibilities</b>
Local government	The responsibilities of the Shire of Broomehill-Tambellup are defined in s.36 of The Act.
Local emergency coordinator	The responsibilities of the LEC are defined in s.36 of The Act. <i>The LEC is the Officer in Charge – Tambellup Police.</i>
Local recovery coordinator	To ensure the development and maintenance of effective recovery management arrangements for the local government. In conjunction with the local recovery committee to implement a post incident recovery action plan and manage the recovery phase of the incident. <i>The Local Recovery Coordinator is the Chief Executive Officer of the Shire of Broomehill-Tambellup (or as delegated).</i>
LG liaison officer	During an evacuation where a local government facility is utilised by Department of Communities, provides advice, information and resources regarding the operation of the facility. <i>The LG Liaison Officer is the Strategic Support &amp; Projects Officer of the Shire of Broomehill-Tambellup (or as delegated).</i>
LG liaison officer (to the ISG/IMT)	During a major emergency the liaison officer attends ISG meetings to represent the local government, provides local knowledge input and provides details contained in the LEMA. <i>The LG Liaison Officer to the ISG/IMT is the Chief Executive Officer of the Shire of Broomehill-Tambellup (or as delegated).</i>
Local government – Incident management	<ul style="list-style-type: none"> <li>• Ensure planning and preparation for emergencies is undertaken</li> <li>• Implementing procedures that assist the community and emergency services deal with incidents</li> <li>• Ensuring that all personnel with emergency planning and preparation, response and recovery responsibilities are properly trained in their role</li> <li>• Keep appropriate records of incidents that have occurred to ensure continual improvement of the Shires’ emergency response capability.</li> <li>• Liaise with the incident controller (provide liaison officer)</li> <li>• Participate in the ISG and provide local support</li> <li>• Where an identified evacuation centre is a building owned and operated by the local government, provide a liaison officer to support Department of Communities.</li> </ul>

### 3.2 LEMC roles and responsibilities

The Shire of Broomehill-Tambellup has established a Local Emergency Management Committee (LEMC) under section 38(1) of the Emergency Management Act 2005 to oversee, plan and test the local emergency management arrangements.

The LEMC includes representatives from agencies, organisations and community groups that are relevant to the identified risks and emergency management arrangements for the community.

The LEMC is not an operational committee but rather the organisation established by the local government to assist in the development of local emergency management arrangements for its district.

The LEMC plays a vital role in assisting our communities become more prepared for major emergencies by:

- Developing, enhancing and testing preparedness planning from a multi-agency perspective having local knowledge of hazards, demographic and geographic issues, they provide advice to Hazard Management Agencies to develop effective localised hazard plans;
- providing a multi-agency forum to analyse and treat local risk;
- providing a forum for multi-agency stakeholders to share issues and learnings to ensure continuous improvement.

The LEMC membership must include at least one local government representative and the Local Emergency Coordinator. Relevant government agencies and other statutory authorities will nominate their representatives to be members of the LEMC.

The term of appointment of LEMC members shall be determined by the local government in consultation with the parent organisation of the members.

Local role	Description of responsibilities
LEMC Chair	Provide leadership and support to the LEMC to ensure effective meetings and high levels of emergency management planning and preparedness for the local government district is undertaken. <i>The LEMC Chair is the President of the Shire of Broomehill-Tambellup.</i>
LEMC Executive Officer	Provide executive support to the LEMC by: <ul style="list-style-type: none"> <li>• Provide secretariat support including: <ul style="list-style-type: none"> <li>○ Meeting agenda;</li> <li>○ Minutes and action lists;</li> <li>○ Correspondence;</li> <li>○ Maintain committee membership contact register;</li> </ul> </li> <li>• Coordinate the development and submission of committee documents in accordance with legislative and policy requirements including;</li> </ul>

Local role	Description of responsibilities
	<ul style="list-style-type: none"> <li>○ Annual Report;</li> <li>○ Annual Business Plan;</li> <li>○ Maintain Local Emergency Management Arrangements;</li> <li>● Facilitate the provision of relevant emergency management advice to the Chair and committee as required; and</li> <li>● Participate as a member of sub-committees and working groups as required.</li> </ul> <p><i>The LEMC Executive Officer is the Chief Executive Officer of the Shire of Broomehill-Tambellup (or as delegated.)</i></p>

### 3.3 Agency roles and responsibilities

In the event of an emergency, the local government will need to liaise with a range of state agencies who will be involved in the operational aspects of the emergency. The following table summarises the key roles.

Agency roles	Description of responsibilities
Controlling Agency	<p>A Controlling Agency is an agency nominated to control the response activities to a specified type of emergency.</p> <p>The function of a Controlling Agency is to:</p> <ul style="list-style-type: none"> <li>● undertake all responsibilities as prescribed in Agency specific legislation for Prevention and Preparedness;</li> <li>● control all aspects of the response to an incident.</li> </ul> <p>During Recovery the Controlling Agency will ensure effective transition to recovery</p>
Hazard Management Agency	<p>A hazard management agency is 'to be a public authority or other person who or which, because of that agency's functions under any written law or specialised knowledge, expertise and resources, is responsible for emergency management, or the prescribed emergency management aspect, in the area prescribed of the hazard for which it is prescribed.' [EM Act 2005 s4]</p> <p>The HMAs are prescribed in the <a href="#">Emergency Management Regulations 2006</a>.</p> <p>Their function is to:</p> <ul style="list-style-type: none"> <li>● Undertake responsibilities where prescribed for these aspects [EM Regulations]</li> <li>● Appointment of Hazard Management Officers [s55 Act]</li> <li>● Declare / Revoke Emergency Situation [s 50 &amp; 53 Act]</li> <li>● Coordinate the development of the State Hazard Plan (Westplan) for that hazard [State EM Policy section 1.5]</li> <li>● Ensure effective transition to recovery by Local Government</li> </ul>



Combat Agency	A combat agency as prescribed under subsection (1) of the Emergency Management Act 2005 is to be a public authority or other person who or which, because of the agency's functions under any written law or specialised knowledge, expertise and resources, is responsible for performing an emergency management activity prescribed by the regulations in relation to that agency.
Support Organisation	A public authority or other person who or which, because of the agency's functions under any written law or specialised knowledge, expertise and resources is responsible for providing support functions in relation to that agency. (State EM Glossary)

## **PART 4 MANAGING RISK**

### **4.1 Emergency Risk Management**

Risk management is a critical component of the emergency management process. Building a sound understanding of the hazards and risks likely to impact the community enable local governments and LEMCs to work together to implement treatments. This process helps to build the capacity and resilience of the community and organisations which enable them to better prepare for, respond to and recover from a major emergency. The process and mandate for local governments to undertake risk management is detailed in State EM Policy section 3.2.

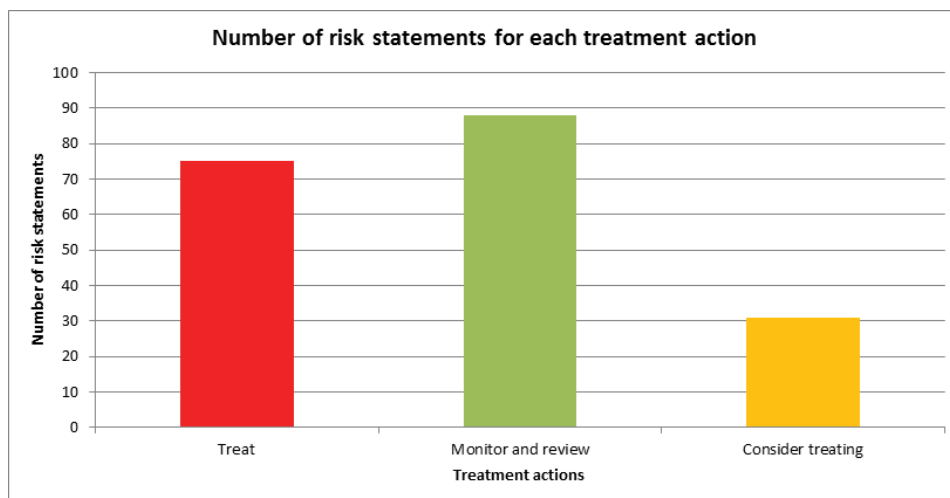
### **4.2 Risk Register and Critical Infrastructure**

A Risk Assessment has been completed in accordance with State Emergency Management Policy 3.2.6, during two workshops conducted with the assistance of the District Emergency Management Officer. The workshops consisted of two parts: workshop one held on 22 August 2017 as a planning workshop to identify the hazards, and workshop two on 27 March 2018 to conduct the risk assessment process.

The following hazards were identified as most likely to occur within the district:

- Fire
- Heatwave
- Hazardous Materials Incident (HAZMAT/Chemical substance)
- Flood

A total of 194 risk statements were examined across the four hazards, with 75 statements rating at the extreme or high level (requiring treatment actions to be considered).



The Broomehill-Tambellup LEMC is required to complete two further stages to continue the risk management process for the Shire of Broomehill Tambellup:

- Step 1: 31 risks have been identified as 'Consider Treating', this means the LEMC will need to consider each risk and determine if it will either 'Treat' the risk or 'Monitor and Review' the risk.

- Step 2: Treat Risks – this will be the process of determining and selecting treatments for the identified risks which require treatment.

It is anticipated these stages will be completed during 2021-2022. The Risk Register will be updated and circulated to all stakeholders on completion.

The Broomehill-Tambellup LEMC in consultation with the community will conduct a review of the risk analysis for the communities every 5 years in accordance with SEMP 2.9.

[Please refer to Appendix 3 – Risk Register.](#)

The emergency risk assessment process has identified a list of infrastructure within the local government area that if affected by a hazard would have a negative and prolonged impact on the community.

[Please refer to Appendix 4 – Critical Infrastructure.](#)

#### **4.3 Risks – Emergencies Likely to Occur in local area**

<b>Hazard</b>	<b>Controlling Agency</b>	<b>HMA</b>	<b>Local Combat Role</b>	<b>Local Support Role</b>	<b>State Hazard Plan (Westplan)</b>	<b>Local Plan (Date)</b>
Air Transport Accident	WA Police	WA Police	St John VFES/SES	Communities	Crash Emergency	No
Earthquake	DFES	DFES	VFES/SES St John	Communities	Earthquake	No
Animal and Plant Biosecurity	DPIRD	DPIRD	DPIRD	LG	Animal and Plant Biosecurity	No
Hazardous Material Incident	DFES	DFES	VFES/SES St John	LG Communities	HAZMAT	No
Human Epidemic	WA Health	WA Health	St John	Communities	Human Epidemic	No
Rail Transport Accident	Arc Infrastructure	Arc Infrastructure	St John VFES	LG	Crash Emergency	No
Road Transport Accident	WA Police	WA Police	VFES St John	Communities LG	Crash Emergency	No
Storm Damage	DFES	DFES	VFES/SES St John	Communities LG	Storm	No

<b>Hazard</b>	<b>Controlling Agency</b>	<b>HMA</b>	<b>Local Combat Role</b>	<b>Local Support Role</b>	<b>WESTPLAN/State Hazard plan</b>	<b>Local Plan (Date)</b>
Fire	DFES	DFES	VFES BFB DBCA St John	Communities LG	Fire	No
Heatwave	WA Health	WA Health	St John	Communities	Heatwave	No
Energy Supply Disruption	Western Power	Public Utilities Office	Western Power		Electricity Supply Disruption	No

These arrangements are based on the premise that the Controlling Agency responsible for the above risks will develop, test and review appropriate emergency management plans for their hazard.

## **PART 5 COORDINATION OF EMERGENCY OPERATIONS**

It is recognised that the HMA's and Combat agencies may require Shire of Broomehill-Tambellup resources and assistance in emergency management. The Shire of Broomehill-Tambellup is committed to providing assistance/support if the required resources are available through the Incident Support Group when and if formed.

### **5.1 Incident Support Group (ISG)**

The ISG is convened by the Controlling Agency appointed Incident Controller to assist in the overall coordination of services and information during a major incident. Coordination is achieved through clear identification of priorities by agencies sharing information and resources.

#### **Role**

The role of the ISG is to provide support to the incident management team. The ISG is a group of people represented by the different agencies who may have involvement in the incident.

#### **Triggers for an ISG**

The triggers for an incident support group are defined in State EM Policy 5.2.2 'Operational Management' and State EM Plan section 5.1. These are;

- a) where an incident is designated as "Level 2" or higher;
- b) multiple agencies need to be coordinated.

#### **Membership of an ISG**

The Incident Support Group is made up of agencies /representatives that provide support to the Controlling Agency. Emergency Management Agencies may be called on to be liaison officers on the Incident Support Group.

The recovery coordinator should be a member of the ISG from the onset, to ensure consistency of information flow and transition into recovery.

The representation on this group may change regularly depending upon the nature of the incident, agencies involved and the consequences caused by the emergency.

Agencies supplying staff for the ISG must ensure that the representative(s) have the authority to commit resources and/or direct tasks.

#### **Frequency of Meetings**

Frequency of meetings will be determined by the Incident Controller and will generally depend on the nature and complexity of the incident. As a minimum, there should be at least one meeting per or incident. Coordination is achieved through clear identification of priorities and goals by agencies sharing information and resources.

## 5.2 Location of ISG Meetings

The Incident Support Group meets during an emergency and provides a focal point for a coordinated approach. The following table identifies suitable locations where they can meet within the District.

**Location One      Shire of Broomehill-Tambellup Administration Office**  
**Address            46-48 Norrish St, Tambellup 6320**

	Name	Phone (Work)	Phone (Mobile)
1 <sup>st</sup> Contact	CEO	9825 3555	0423 109425
2 <sup>nd</sup> Contact	Manager Finance and Administration	9825 3555	0409 762212

**Location Two      Broomehill Central Bushfire Brigade Station**  
**Address            Great Southern Hwy, Broomehill 6318**  
*\*In consultation with Broomehill Central Bushfire Brigade*

	Name	Phone	Phone
1 <sup>st</sup> Contact	CEO	9825 3555	0423 109425
2 <sup>nd</sup> Contact	Community Emergency Services Manager		0417 071567

## 5.3 Media Management and Public Information.

Communities threatened or impacted by emergencies have an urgent and vital need for information and direction. Such communities require adequate, timely information and instructions in order to be aware of the emergency and to take appropriate actions to safeguard life and property. The provision of this information is the responsibility of the **Controlling Agency**.

### **Public Warning Systems**

During times of an emergency one of the most critical components of managing an incident is getting information out to the public in a timely and efficient manner. This section highlights local communication strategies.

### **Shire Systems**

**All communications emanating from the Shire of Broomehill-Tambellup are to be approved by the Shire President or CEO prior to broadcast.**

- SMS Messaging Service

The Shire of Broomehill-Tambellup has in place an SMS system for notification of harvest bans and road closures. Residents are able to register their mobile phone number to receive notifications. The Shire's Bushfire Brigades and LEMC members are set up in the

Shire's SMS system. The Shire of Broomehill-Tambellup manages this system with multiple staff having access, including remote and after hours access.

All Volunteer Bushfire Brigades and the Tambellup Volunteer Fire and Emergency Service have SMS paging systems operational through DFES. These are activated in an emergency through the '000' service, or through DFES Regional Office in Albany – phone 9845 5000.

While the SMS systems are able to be used for other emergency-related purposes, effectiveness in some areas of the shire is limited by inconsistent mobile coverage.

- **Recorded Phone Message (Harvest Ban Hotline) – 9825 1042**  
A recorded phone message service is utilised by the Shire when Harvest and Vehicle Movement Bans are imposed through fire danger periods. The phone number for this service is well circulated within the Broomehill and Tambellup communities, and to neighbouring shires. In the event of an emergency this service will be utilised to provide updated information to the community. The service is managed by the Shire of Broomehill-Tambellup with multiple staff having access, including remote and after hours access.
- **Shire Website – [www.shirebt.wa.gov.au](http://www.shirebt.wa.gov.au)**  
The Shire's website will also be utilised to provide relevant information and updates to the public in a timely manner. The website is maintained by Shire staff with multiple staff having access, including remote and after hours access.
- **Social Media**  
The Shire maintains a Facebook page, which will be utilised to provide time-sensitive information and updates to the public. The page is maintained by Shire staff with multiple staff having access, including remote and after hours access.
- **Community notice boards:**
  - Corner India and Journal St Broomehill
  - Tambellup Post Office, Norrish St Tambellup.

### **DFES Public Information Line**

DFES operates a public information phone line and website ([www.emergency.wa.gov.au](http://www.emergency.wa.gov.au)) for natural hazards. Access to this is via the DFES Duty Officer – 9845 5000.

### **Radio**

ABC Radio will broadcast community alerts as a priority. ABC transmits on 558AM & 630AM, and digitally via the Listen app which can be downloaded for Apple and Android devices.

ABC Statewide Perth	Ph 13 99 94	Fax 08 9220 2911
ABC South Coast Albany	Ph 9842 4011	Fax 08 9842 4099
ABC Bunbury	Ph 9792 2711	

**Television**

GWN (Bunbury)	08 9721 4466 (phone)	08 9792 2932 (fax)
WIN (Bunbury)	08 9721 9900 (phone)	08 9721 9609 (fax)

**5.4 Arrangements**

State EM Policy section 5.12, State EM Plan section 5.4 and 6.10 and State EM Recovery Procedures 1-2 outline the responsibilities for funding during multi-agency emergencies. While recognising the above, the Shire of Broomehill-Tambellup is committed to expending such necessary funds within its current budgetary constraints as required to ensure the safety of its residents and visitors. The Chief Executive Officer should be approached immediately an emergency event requiring resourcing by the Shire of Broomehill-Tambellup occurs to ensure the desired level of support is achieved.



## **PART 6 EVACUATION AND EMERGENCY RELIEF AND SUPPORT**

### **6.1 Evacuation**

The Controlling Agency will make decisions on evacuation and ensure that community members have appropriate information to make an informed decision as to whether to stay or go during an emergency.

The decision to evacuate will only be made by a Controlling Agency or an authorised officer when the members of the community at risk do not have the capability to make an informed decision or when it is evident that loss of life or injury is imminent.

### **Management**

The responsibility for managing evacuation rests with the Controlling Agency. The Controlling Agency is responsible for planning, communicating and effecting the evacuation and ensuring the welfare of the evacuees is maintained. The Controlling Agency is also responsible for ensuring the safe return of evacuees. These aspects also incorporate the financial costs associated with the evacuation unless prior arrangements have been made. In most cases the WA Police may be the 'combat agency' for carrying out the evacuation.

**Whenever evacuation is being considered the Department of Communities must be consulted during the planning stages.** This is because Communities has responsibility under State Arrangements for coordinating the provision of emergency relief and support.

[Please refer to Appendix 5 – Evacuation Plan](#)

### **6.2 At Risk Groups**

The following table identifies groups within the Shire of Broomehill-Tambellup community which may need assistance or special consideration during an evacuation;

<b>Organisation</b>	<b>Number of People</b>	<b>Contact</b>	<b>Address &amp; Phone</b>	<b>Evacuation Plan in place?</b>
Tambellup Primary School	50	Principal	Taylor St, Tambellup Phone: 9825 5000	Yes
Broomehill Primary School	50	Principal	Hassell St, Broomehill Phone: 9824 0500	Yes
Lavieville Independent Living Units - Tambellup	Up to 8	Shire	George St, Tambellup	No
Sandalwood Independent Living Units - Tambellup	Up to 12	Shire	Taylor St, Tambellup	No
Holland Court Independent Living Units – Broomehill	Up to 8	Shire	Javelin St Broomehill	No
Aboriginal community	Varies	Refer to Appendix 2 – Contacts.		

Broomehill Village Caravan Park (visitors to the community)	Varies	Shire	Morgan Rd, Broomehill	No
Tambellup Daycare	Up to 8	Caitlin Willmott	Crowden St, Tambellup Phone: 0459 445994	Yes
Broomehill Playgroup (Old RSL)	Varies	President	Journal St, Broomehill Phone: 0448 541297	No
Tambellup Playgroup (Old Kindy Building)	Varies	Principal	Tambellup Primary School, Howard St, Tambellup Phone: 9825 0500	Yes

### Routes & Maps

Should a major emergency occur the following highways/roads could be blocked and alternative arrangements will have to be implemented to allow community and emergency vehicle access:

#### Roads - Tambellup

Tambellup West Road  
Gnowangerup - Tambellup Road  
Great Southern Highway

#### Roads – Broomehill

Broomehill - Kojonup Road  
Tieline Road  
Broomehill-Jerramungup Road  
Great Southern Highway

These routes will become the priority for repair.

[Please refer to Appendix 8 – Maps & Demographics.](#)

### 6.3 **Emergency Relief and Support**

The Department of Communities has the role of managing emergency relief and support. The Department of Communities has developed a Local Emergency Relief and Support Plan for the Shire of Broomehill-Tambellup.

[Please refer to Appendix 7 – Local Emergency Relief and Support Plan.](#)

#### 6.3.1 **Evacuation Centre Coordinator**

The Evacuation Centre Coordinator is appointed by the Department of Communities District Director to:

- a. Establish, chair and manage the activities of the Local Emergency Relief and Support Group where determined appropriate by the District Director;
- b. Prepare, promulgate, test and maintain the Local Emergency Relief and Support Plan;

- c. Represent the department and the emergency relief and support function on the Local Emergency Management Committee and Local Recovery Committee;
- d. Establish and maintain the Evacuation Centre;
- e. Ensure personnel and organisations are trained and exercised in their welfare responsibilities;
- f. Coordinate the provision of emergency relief and support services during response and recovery phases of an emergency; and
- g. Represent the department on the Incident Management Group when required

### **6.3.2 Local Government Liaison Officer**

The Local Government Liaison Officer is nominated by the Local Government to coordinate emergency relief and support response during emergencies and liaise with the Evacuation Centre Coordinator.

Local Government should appoint a liaison officer. This role will provide assistance to the Evacuation Centre, including the management of emergency evacuation centres such as building opening, closing, security and maintenance.

It is important to identify the initial arrangements for emergency relief and support to occur, particularly in remote areas, where it may take some time for Department of Communities to arrive.

### **6.4 Register.Find.Reunite**

When a large scale emergency occurs and people are evacuated or become displaced, one of the areas the Department of Communities has responsibility for is recording who has been displaced and placing the information onto a National Register. This primarily allows friends or relatives to locate each other. Because of the nature of the work involved Department of Communities have reciprocal arrangements with the Red Cross to assist with the registration process.

A number of Red Cross members in Broomehill and surrounding districts have completed training to assist with registrations. [Refer to Appendix 2 – Contacts.](#)

### **6.5 Animals (including assistance animals)**

Animals (with the exception of assistance animals) are not permitted to enter a welfare centre.

[Please refer to Appendix 9 – Plan for Animal Welfare in Emergencies](#)

Arrangements have been made with a number of landowners in the shire for the use of portable stockyards if required.

[Please refer to Appendix 1 – Resource Register.](#)

### **6.6 Evacuation Centres**

[Please refer to Appendix 7 – Local Emergency Relief and Support Plan](#) for a list of pre-determined primary and secondary welfare centre locations.

## **PART 7 RECOVERY**

Managing recovery is a legislated function of local government and the Local Recovery Management Plan is a compulsory sub-plan of the LEMA.

[Please refer to Appendix 6 – Local Recovery Management Plan](#)

### **Local recovery coordinator**

Local governments are required to nominate a local recovery coordinator. Local Recovery Coordinators are to advise and assist local government and coordinate local recovery activities as outlined in State EM Policy section 6, State EM Plan section 6 and State EM Recovery Procedures 1-4.

A Local Recovery Coordinator has been appointed. [Please refer to Appendix 2 – Contacts.](#)

## **PART 8 EXERCISING, REVIEWING AND REPORTING**

### **8.1 The Aim of Exercising**

Testing and exercising is essential to ensure that the emergency management arrangements are workable and effective. Testing and exercising is also important to ensure that individuals and organisations remain aware of what is required of them during an emergency response situation.

The exercising of a HMA's response to an incident is a HMA responsibility however it could be incorporated into the LEMC exercise.

Exercising the emergency management arrangements will allow the local government to:

- Test the effectiveness of the local arrangements
- Bring together members of emergency management agencies and give them knowledge of, and confidence in, their roles and responsibilities
- Help educate the community about local arrangements and programs
- Allow participating agencies an opportunity to test their operational procedures and skills in simulated emergency conditions
- Test the ability of separate agencies to work together on common tasks, and to assess effectiveness of co-ordination between them.

### **8.2 Frequency of Exercises**

State EM Policy section 4.8, State EM Plan 4.7 and State EM Preparedness Procedure 19 outline the State's arrangements for EM exercising, including the requirement for local governments to exercise on an annual basis. Additionally, LEMAs must be validated through exercise or activation within 12 months of any significant amendments made through a comprehensive or targeted review (State EM Policy section 1.5.10).

### **8.3 Types of Exercises**

Some examples of exercises types include:

- Desktop/Discussion
- A phone tree recall exercise
- Opening and closing procedures for evacuation centres or any facilities that might be operating in an emergency
- Operating procedures of an Emergency Coordination Centre
- Locating and activating resources on the Emergency Resources Register

### **8.4 Reporting of Exercises**

Each local government reports their exercise schedule to the relevant DEMC prior to the start of the calendar year for inclusion in the DEMC report to the SEMC State Exercise Coordination Team (SECT).

Once local government exercises have been completed, post-exercise reports should be forwarded to the DEMC to be included in reporting to the SECT as soon as practicable.

## **PART 9 REVIEW OF LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS**

### **9.1. Review of Local Emergency Management Arrangements**

The Local Emergency Management Arrangements (LEMA) shall be reviewed in accordance with State EM Policy section 2.5 and amended or replaced whenever the local government considers it appropriate (s.42 of the EM Act). However, according to State EM Preparedness Procedure 8, the LEMA (including recovery plans) are to be reviewed and amended in the following situations:

- after an event or incident requiring the activation of an Incident Support Group or an incident requiring significant recovery coordination; and
- an entire review is undertaken every five (5) years, as risks might vary due to climate, environment and population changes.

Contact lists are reviewed quarterly. Arrangements will also be reviewed following an exercise.

### **9.2 Review of Local Emergency Management Committee Positions**

The local government, in consultation with the parent organisation of members shall determine the term and composition of LEMC positions.

### **9.3 Review of Resources Register**

The Executive Officer shall have the resources register checked and updated on an annual basis, but ongoing amendments may occur at any LEMC meeting.

### **9.4 Annual Reporting**

The annual report of the LEMC is to be completed and submitted to the DEMC within 2 weeks of the end of the financial year for which the annual report is prepared. The LEMC is required to submit a signed hard copy of the annual report to the Executive Officer of the DEMC.

The information provided by the LEMC annual report is collated into the SEMC Annual Report which is tabled in Parliament.

The SEMC will issue the annual report template.

## **APPENDICES**

**Appendix 1: Resource Register**



**Appendix 2: Contacts**

**Appendix 3: Risk Register**

**Appendix 4: Critical Infrastructure**

**Appendix 5: Evacuation Plan**

**Appendix 6: Recovery Plan**

**Appendix 7: Local Emergency Relief and Support Plan**

## **Appendix 7.1 DFES Operational Circular – Strengthening Telecommunications Against Natural Disaster (STAND)**

### **Activation Process**

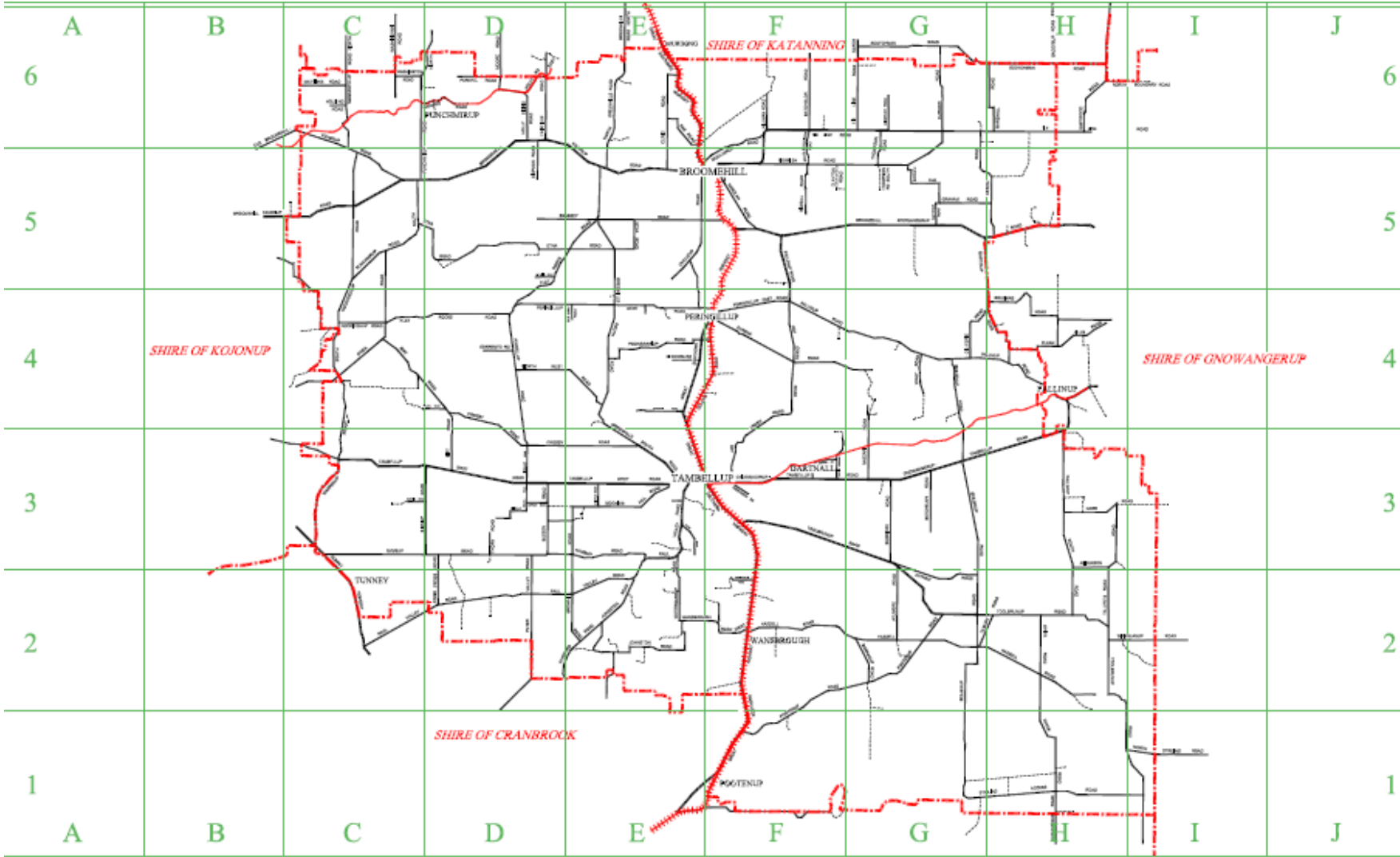
## **Appendix 7.2 COVID-19 Evacuation Centre Guide**



## **Appendix 7.3 COVID-19 Signage – Minimum Screening Requirements**

**Appendix 8: Maps and Demographics**

Appendix 8.1 Shire of Broomehill-Tambellup – District map



SHIRE OF BROOMEHILL-TAMBELLUP  
FIRE MAP

SEAL ED ROAD	—————	ROADWAY	———
PAVED ROAD	—————	SHIRE BOUNDARY	———
PUBLIC ROAD	———	CHURCH AND MEMORIAL	———
RAILWAY	———		



PLAN PREPARED BY  
DEVELOPMENT CARTOGRAPHICS  
GARDNER DRIVE, GARDNER WA 6272  
TEL: 08 9422 1111 FAX: 08 9422 1111  
WWW.DCARTO.COM

**Appendix 8.2 School Bus Routes** (updated annually)

## **Appendix 8.3 Tambellup Flood Mapping (1982)**

## Demographics – Shire of Broomehill-Tambellup

Source: Australian Bureau of Statistics 2016, 2021 data: [www.abs.gov.au](http://www.abs.gov.au)

Age	Census 2016	Census 2021
0-4 years	107	63
5-14 years	166	167
15-24 years	97	99
25-54 years	435	368
55-64 years	173	180
65 and over	168	174
Total population	1146	1051
Median age	39	41

At the 2021 Census, the median age of people in Broomehill-Tambellup (S) (Local Government Area) was 41 years. Children aged 0 - 14 years made up 21.9% of the population and people aged 65 years and over made up 16.6% of the population.

**Appendix 9: Plan for Animal Welfare in Emergencies**

## 5. MATTERS FOR DISCUSSION/INFORMATION

### 5.1 REVIEW OF CONTACTS AND RESOURCES

The Committee is required to review the contacts and resources list included in the Local Emergency Management Arrangements (LEMA) 2021.

Amendments will be noted, updated in the LEMA and circulated to the LEMC with minutes of this meeting. Agencies should ensure their respective copies of the LEMA are updated.

[Attachment 5.1.1](#)      [Resource Register](#)

[Attachment 5.1.2](#)      [Contacts Register](#)



**ATTACHMENT NOT FOR CIRCULATION**

## 5.2 RISK REVIEW – RISK TREATMENTS REGISTER

In 2017 and 2018 the Shire of Broomehill-Tambellup undertook a risk assessment of hazards likely to impact within the Shire. This included the hazards of.

- Fire (bushfire)
- Heatwave
- Hazardous Materials; and
- Flood

The risk assessment process analysed 194 risk statements across the four hazards. From these risk statements, 75 risks were identified as requiring treatments and 31 required to be considered for treating. A summary of the 75 risk statements with an 'Extreme' or 'High' risk level (requiring treatment) is attached to this agenda for information.

The LEMC has commenced the process of workshopping each risk area, to identify possible treatments. These have been collated into a register which will be updated following each workshop.

The register will be included in LEMC agendas as a standard item, to monitor progress towards implementation of strategies. Agencies should note actions assigned and provide an update at the meeting.

[Attachment 5.2.1 Risk Treatments Register – February 2024](#)

[Attachment 5.2.2 Summary Risk Analysis – Extreme and High Risk Level](#)

**Committee Resolution:**

**Moved Stephanie Swain, seconded Charlotte Powis**

**That updates to the Risk Treatment Register dated February 2024 be noted.**

**CARRIED**

**LOCAL EMERGENCY MANAGEMENT COMMITTEE  
RISK TREATMENT REGISTER - FEBRUARY 2024**

HAZARD ASSESSED: FIRE (SEPTEMBER 2022)					
Risk Treatment Option	Owner	Strategies	Progress Update	Status	
A	Promotion of bushfire preparedness	Local Government	1. Encourage individuals and households to have bushfire ready plans	Shire to participate in pre-season DFES campaign program via social media.	Ongoing
			2. Conduct workshops for people remaining on-farm during a fire	Planning in progress - September 2023 to be confirmed (DFES delivery) <b>Sept 2023 postponed - lack of numbers. Consider for pre season 2024</b>	Ongoing
			3. Promotion of business continuity planning and resources to local business		Not commenced
			4. Publish 'tear-out' list of local emergency contacts in Topics	Fire contacts to be published monthly from September- April.	Ongoing
			5. Promote bushfire safe farm practices pre-season - e.g. cleaning down machines	Promote pre season fire extinguisher maintenance through Topics and social media	Not commenced
B	Promotion of school-based programs	Schools	1. Tambellup PS and Broomehill PS to consider using DFES Bushfire Patrol program	Source information from DFES re Bushfire Patrol program <a href="https://www.dfes.wa.gov.au/education/schools-and-young-people">https://www.dfes.wa.gov.au/education/schools-and-young-people</a>	
			2. Brigade visits to schools		
C	Enhance bushfire compliance measures	Local Government	1. Review firebreak notice requirements for on-farm hazard separation zones	2023-2024 Fire Break Notice update: Requirements include: - firebreaks around homesteads, buildings, fuel installations, hay stacks - plantation boundary and compartment fire breaks - registered on and off loading areas maintained free of flammable material - use of Oxyacetelene, arc welding, angle grinders and other power equipment during restricted burning period require the site to be cleared of flammable material <b>To be reviewed April 2024 for 2024-2025 Fire Break Order</b>	Ongoing
			2. Investigate aerial firebreak inspection program	<b>For discussion at BFAC - CESM</b>	
			3. Offer property bushfire hazard inspections to owners	Clear concise information on landowner responsibilities to be included in Topics, social media <b>Done October 2023 - Ranger</b>	Complete /ongoing
D	Enhance bushfire response strategies	Local Government	1. Implement Bushfire Mitigation Program (includes increased hazard reduction burning)	UCL slashing program to be undertaken between October and December Burn prescriptions for various lots around the Broomehill and Tambellup townsites have been approved. <b>Hazard reduction to be undertaken at refuse sites Tambellup PS - Stand Alone Bushfire Plan to be submitted by 31 August 2023 - to next LEMC meeting for information.</b>	Ongoing

**LOCAL EMERGENCY MANAGEMENT COMMITTEE  
RISK TREATMENT REGISTER - FEBRUARY 2024**

HAZARD ASSESSED: FIRE (SEPTEMBER 2022)					
Risk Treatment Option	Owner	Strategies	Progress Update	Status	
		2. Include local St John Ambulance on incident notifications	To allow for backup from the region if local volunteers are involved in the incident. Rather than automatically notifying St John at every incident, consider weather conditions/temperature/wind triggers prior to automatic notification. <i>Shire BT LEMC SMS list has been set up - contacts to be confirmed</i>	Complete	
		3. Incorporate potential use of Shire's Community Bus in LEMA for evacuation of aged/infirm.	<i>Broomehill Recreational Complex Committee has acquired a bus - arrangements for use are to be confirmed. Tambellup - no bus available at present.</i>	Ongoing	
		4. Seek information from Western Power on their program to reduce the risk of pole-top fires.	2021/2022: The Shire experienced 15 pole top fires during January and February. Western Power advised mitigation plans included replacement of 259 insulators, replacement or reinforcement of 135 poles and correction of pole top defects on 13 poles. 2022/2023 - only one pole top fire reported, however Western Power 'notes that pole top fires are highly dependent on local short-term weather conditions and can vary significantly from year to year'.	Complete	
E	Wind Farm	Local Government	1. Provide information session to BFBs on fire risk, management, and mitigation for the windfarm.	CESM - new Standard Operating Procedure developed, to be communicated to BFBs pre season.	Complete

### 5.3 BROOMEHILL PRIMARY SCHOOL – STAND ALONE BUSH FIRE PLAN 2023-2024

Due to its proximity to native vegetation, the Broomehill Primary School is on the Department of Education Bushfire Zone register, and as such, is required to prepare a detailed plan of how the school is to prepare and respond to a catastrophic fire danger rating alert or to a bushfire event.

Broomehill Primary School has provided the following documents for the Committee's information:

- Broomehill Primary School Standalone Bushfire Plan 2023-2024

The document is reviewed annually.

**Attachment 5.3.1 Broomehill Primary School Stand Alone Bush Fire Plan 2023-2024**

**Committee Resolution:**

**Moved Debra Bearcroft, seconded Cindy Pearce**

**That the Broomehill Primary School Stand Alone Bushfire Plan 2023-2024 be noted.**

**CARRIED**

**ATTACHMENT NOT FOR CIRCULATION**

#### 5.4 STATE SUPPORT PLAN – NOTIFICATION OF TERMINOLIGY UPDATES

The Department of Communities has advised of updates to the State Support Plan – Emergency Relief and Support, specifically pertaining to terminology used within the document.

Most of the changes will be reflected in the next review of the Local Emergency Welfare Plan however changes to position titles at the LEMC level have been incorporated into the current Contacts update.

For information only.

[Attachment 5.4.1](#)      [Email - State Support Plan - Notification of Terminology Updates](#)

**From:** [Anthony Middleton](#)  
**To:** [Pam Hull](#)  
**Subject:** FW: State Support Plan - Notification of Terminology Updates  
**Date:** Friday, 24 November 2023 1:31:25 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
**Importance:** High

**From:** Sharon Austin <  
**Sent:** Wednesday, November 22, 2023 4:25 PM  
**To:** Anthony Middleton <ceo@shirebt.wa.gov.au>  
**Subject:** State Support Plan - Notification of Terminology Updates  
**Importance:** High

Good Afternoon Anthony,

I am writing to you as a key stakeholder of the Department to bring to your attention recent updates that have been incorporated into our **State Support Plan**, specifically pertaining to Emergency Relief and Support. These amendments involve changes in the terminology used within the document (see Table below). Could you please forward this advice to the Chair of your LEMC Committee. This will also discuss further at your next LEMC Meeting.

Please do not hesitate to contact me if you require further clarification or if you have any questions regarding the updated terminology.

Previous Terminology	Updated Terminology (approved as of 4 October 2023)
Welfare	Emergency Relief and Support
Welfare functional areas <ul style="list-style-type: none"> <li>• emergency accommodation</li> <li>• emergency catering</li> <li>• emergency clothing and personal requisites</li> <li>• personal services</li> <li>• registration and reunification</li> <li>• financial assistance.</li> </ul>	Functional domains <ul style="list-style-type: none"> <li>• emergency accommodation</li> <li>• emergency food</li> <li>• emergency clothing and personal requisites</li> <li>• personal support services</li> <li>• registration and reunification</li> <li>• financial assistance.</li> </ul>
Welfare Centre/Local Welfare Emergency Coordination Centre	Evacuation Centre
State Welfare Emergency Committee	State Emergency Relief and Support Committee
State Welfare Emergency Committee - Operations	State Emergency Relief and Support Committee - Operations
Emergency Welfare Coordination Groups	Emergency Relief and Support Coordination Groups
Local Emergency Welfare Plan	Local Emergency Relief and Support Plan
Local Welfare Emergency Committee	Local Emergency Relief and Support Coordination Group
Local Welfare Emergency Coordination Centre	Evacuation Centre

Previous Terminology	Updated Terminology (approved as of 4 October 2023)
State Welfare Incident Coordination Centres	State Emergency Relief and Support Incident Coordination Centres
State Welfare Coordinator	State Relief and Support Coordinator
State Welfare Centre	State Evacuation Centre
Welfare Emergency Controller	Emergency Relief and Support Coordinator
State Welfare Centre Database	State Evacuation Centre Database
Local Welfare Coordinator	Evacuation Centre Coordinator
Welfare agencies	Partner agencies
Welfare Coordinator (SHP – Crash Emergency)	Airport Emergency Relief and Support Coordinator
Support Agency Welfare Liaison Officer	Liaison Officers
Local Welfare Liaison Officer	Local Government Liaison Officer

Kind Regards

**Sharon**

Sharon Austin  
 A/District Emergency Services Officer | Great Southern  
 Emergency Relief and Support  
 Department of Communities  
 M  
 W communities.wa.gov.au



Government of Western Australia  
Department of Communities



## 5.5 TELSTRA – NEW SUPPORT INITIATIVES

In November 2023 Telstra advised of additional support initiatives available to support the community during what was predicted to be a challenging season, including:

- *‘Extra data automatically granted for postpaid mobile customers in a disaster affected area.*
- *The upgrade of 1000 payphones in disaster-prone areas, with free Wi-Fi, USB charging and backup power.*
- *Reaffirming our commitment to emergency roaming, and our intent to conduct a simulation within our own network as a first step to demonstrate it’s possible.*
- *Launch of the Telstra Response Team – a new way to identify our teams on the ground or at the end of our dedicated disaster assistance line.*
- *Trialling portable satellite technology that can help local communities connect when mobile and fixed connections are down in a disaster area.*
- *This is in addition to the temporary infrastructure, generators and disaster recovery experts we deploy to help keep our customers and the community connected to Australia’s largest mobile network’.*

These initiatives aside, severe storm events on 16 January 2024 through the north east Perth metro area and Central Wheatbelt region saw damage incurred to power and telecommunications infrastructure, resulting in widespread extended outages of up to a week of both services. The following updates provided to DFES by Telstra and Optus on 17 January 2024 indicate the significance of the events:

### **‘Event Description**

*Severe storms including severe thunderstorms passed over the North East of Perth mid afternoon Tuesday (16/1), which brought heavy, locally intense rainfall and damaging winds, creating widespread AC mains power outages in the Central Wheatbelt Region of WA.*

*Loss of power to 124 network sites has resulted in a high number of Telstra fixed and mobile services impacted.*

**Restoration efforts:** *Power technicians equipped with portable generators are being deployed to strategic priority sites when and where it is safe to do so. Telstra technicians will attend to other technology faults in the same manner.*



### **Services Impacted**

**Please note: this information is current as of the approximate time this email has been sent. Authorities should liaise with Telstra’s Emergency Services Liaison Officers (ESLOs) should real-time advice be required**

**Telstra NBN voice and data services:** *up to 741 Telstra NBN customers located in Coondle West, Cunderdin, Lower Chittering Valley, Maida Vale, Mundaring, Toodyay, Wongan Hills, Wundowie North and York are unable to make and/or receive calls or establish an internet connection.*

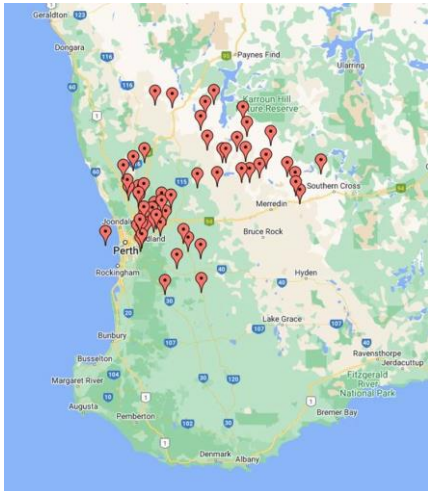
**Telstra fixed line services:** *up to 287 Telstra fixed line voice customers located in Badgerin Rock, Bakers Hill, Bodallin, Bulyee, Dale River, Dukin, Karloning, Kondut East, Korrellocking, Kununoppin, Rolling Green, Toodyay, Trayning, Westonia, Wundowie and Yilgarn South are unable to make and/or receive calls.*

**Telstra ADSL services:** up to **380** Telstra ADSL customers located in Dowerin, Goomalling, Mount Helena, Mukinbudin, Wooroloo, and Wyalkatchem are unable to establish an internet connection.

**Telstra Mobile:** Loss of mobile coverage provided by 58 x 3G, 58 x 4G and 4 x 5G base stations across **64** physical sites (see map for locations below).

Ongoing impact remains under assessment.

The map below depicts Telstra’s impacted mobile base stations:



## Notification of Major Service Disruption

As at 09:00hrs, 17 Jan 2024

<b>Status of event:</b>	Initial
<b>Date first notified:</b>	9am 17 Jan 2024
<b>Nature of event:</b>	Severe Weather in WA – Power outages
<b>Location of event/incident:</b>	State: WA Region/s: Central Wheatbelt and Eastern WA
<b>Details of event, if known:</b>	Loss of multiple sites due to power outages caused by severe weather.
<b>Services impacted:</b>	33 mobile sites down
<b>Estimated time to resolve:</b>	12.00 WA time – 17 Jan
<b>Next update expected:</b>	3pm (once update from power companies for restoration received)
<b>Actions undertaken:</b>	Local Optus Field Ops team is working with local authorities to ensure access to sites is only being undertaken where safe to do so.  Generators deployed where available and possible.

While these particular incidents will be reviewed by the State Emergency Management Committee, the implications of extended loss of power to telecommunications sites to

local emergency operations can be significant. This ranges from communications providing emergency updates to the community (currently achieved by SMS, social media updates, Emergency WA website), to operational communications directly related to the management of the emergency (including interagency communications, notification of Harvest and Vehicle Movement Bans, incident notification and response, brigade WhatsApp communications, SMS, mobile network, access to online mapping).

The Committee is asked to consider this issue with a view to participation in a discussion exercise at the next meeting. Provided for information at this stage.

**Discussion:**

- David Swain noted a number of Wheatbelt Shires are looking to utilise Starlink to enable emergency incident control centres to operate.
- Charlotte Powis noted the DFES regional office has a portable Starlink kit which can be deployed if required during an incident.
- Applications to the Australian Government's Disaster Ready Fund are open now with three more rounds proposed. This may present an opportunity to fund any initiatives considered by the LEMC.
- NBN has a muster truck available for deployment to communities dealing with an emergency.
- To be included in LEMC (resources) – availability of satellite phones in the Shire.
- To include in the discussion exercise – if communications are down, how is the LEMC activated? (In the Shire of Katanning – if communications are down when an incident kicks off, the LEMC automatically convenes at the Shire office).

## 6. AGENCY UPDATES

### **David Swain - Tambellup Police:**

Darren Gill is acting in the Sgt role but is on leave at present and is likely to be leaving soon. Katanning Police are providing additional support and backup. Gnowangerup is fully staffed, Kojonup has some vacancies and Katanning has a new OIC. Overall, staffing is a little light on, but local capability is ok with support from surrounding stations.

### **Emelee Peet - Bushfire Risk Planning Coordinator:**

Currently writing the Bushfire Risk Management Plan for the Shire of Broomehill-Tambellup, nearly ready to send to the CEO and CESM for initial review. The draft plan will also be circulated to the LEMC and Bushfire Advisory Committee (BFAC) for comment, then sent to the Office for Bushfire Risk Management.

### **Debra Bearcroft – Broomehill Primary School:**

The Critical Incident Plan has been reviewed. 50% of staff have undertaken their first aid training. A defibrillator has been purchased as mandated and will be installed at the school. Evacuation and lockdown drills are scheduled. The school is fortunate to have an engaged parent group this year who have attended the welcome BBQ and parent/teacher information sessions. A very resilient, engaged group who are active in school life.

### **Charlotte Powis - District Emergency Management Advisor:**

The DEMA position has been vacant for a year since Adam Smith's departure – Charlotte has recently been appointed. The role provides support for 27 local governments and their emergency management arrangements and manages the District Emergency Management Committee.

The LEMA review has concluded with objectives to be rolled out over the next 18 months. (This will coincide with the review of the Shire BT LEMA).

A LEMC Handbook is available, to be circulated to the committee, with a presentation to a future meeting if required.

Noted the Disaster Ready Fund is open for applications.

Introduced Mel Haymont, Community Preparedness Adviser.

### **Mandy Hanna - Gnowangerup SES:**

Has attended to provide the LEMC with an overview of the support provided by SES. The Unit has had eight callouts to date this year, all fire related. The SES provides support through water bomber reloading, and is looking for volunteers who might be able to assist in this activity. The SES is the combat agency for natural hazards including earthquake and flood, and is conducting a community awareness exercise to inform the community of their role in this space (especially dispelling the notion that SES can direct people to leave damaged premises).

The SES would like to participate in a communications exercise as they have equipment that may be useful in a communications outage.

### **Jack Day, Andrew Ferres - Flat Rocks Wind Farm**

The pending transition to operations phase will see some changes to fire management infrastructure on site – to be communicated to all stakeholders. Jack will continue to be the main contact for the Wind Farm (see contacts list).

The construction phase will end soon, with demobilisation of construction equipment to be undertaken in March. The availability of a fire appliance onsite is still being resolved.

### **Trevor Prout - Tambellup St John Ambulance:**

Volunteer skills modules training has commenced and will be ongoing, with 'trainer' training weekend in Bremer Bay scheduled. Still needing volunteers.

**Michelle Carrington - WA Country Health Service:**

Tambellup Health Centre - A COVID outbreak has occurred in Tambellup, with non-availability of free RAT kits being an issue. A Hep C spike was noted last year, and community engagement and communications around this have increased.

**Melanie Haymont, Community Preparedness Advisor – DFES:**

New to the role, commencing last week. Available to assist with preparedness programs for the community, through events, provision of resources, attendance at brigade meetings to share information, etc. Please contact if anything is required.

**Sharon Austin – Department of Communities:**

Report as attached – Attachment 6.1.

**Cindy Pearce – Community Emergency Services Manager:**

Several small fires were experienced through harvest, well controlled by the brigades. Total Fire Bans and Harvest and Vehicle Movement Bans have been imposed as required. A Rural Fire Awareness course is scheduled for 27 February 2024, with 18 people currently registered. Mitigation works to Broomehill unallocated crown land to be finalised this week.

**John Paul Collins – Department of Primary Industries and Regional Development:**

Report as attached – Attachment 6.2.

**Pam Hull – Shire BT, Tambellup Volunteer Fire & Emergency Service:**

Shire BT – nothing to add.

Tambellup VFES - DFES has completed an upgrade to the Tambellup fire station providing new male and female ablutions, a tunic room with appropriate air filtration to deal with contaminants from PPE, and breathing apparatus cleaning station. Contractors have done a good job, and members are now in the process of painting the training room.

**Stephanie Swain – Ranger Services**

Fire compliance:

- Rate of non-compliance consistent with previous years
- 30% of non-compliant were repeat offenders – these have been sent infringements on inspection
- 50% were not compliant after the second inspection.
- Need to consider how the Shire can get these works completed (use of contractors).

**Derek Jones – DFES Operations**

Report as attached – Attachment 6.3.

# Emergency Relief and Support

## LEMC Background Information – 3<sup>rd</sup> quarter 2023-2024

### ERS Capability Audit

- Department of Communities (Communities) recently engaged Nous Group to audit the capability and capacity of the Emergency Relief and Support (ERS) sector across Western Australia (WA) to ensure that it can meet the relief and recovery needs of WA people now and in the future.
- The project focused on establishing a baseline of how well equipped the State is to prepare for, respond to, and recovery from emergencies and critical events in the six functional areas of ERS that Communities is responsible for.
- The findings have presented valuable insights and opportunities to increase the current emergency relief and support services to respond during an emergency event more effectively.
- A new internal capability framework is being developed to assist with bridging some of the gaps identified from the audit.

### Kimberley Floods

#### Overarching

- Following Ex-Tropical Cyclone Ellie in January 2023, the Fitzroy Valley experienced a 1-in-100-year flood event.
- Department of Communities continues to support Fitzroy Valley residents impacted by the January 2023 floods under the State Emergency Management arrangements, across Social and Built Recovery Domains.

#### Social Domain

- Department of Communities, Emergency Relief and Support Team leads the people component of Recovery, classified in the State Recovery Structure under the Social Domain.
- Department of Communities has undertaken preparedness activities to increase resilience of temporary accommodation infrastructure including:
  - Ensuring that all Humanihut accommodation in Bungardi and Tarunda are at the one-in-50-year flood level.

## Kimberley Floods

- Working with Humanihut in the preparedness phase to strengthen evacuation procedures in Bungardi and Tarunda, and
- Supporting the transition of individuals in Phase 1 temporary accommodation into Phase 2 temporary accommodation or to return to their home

## Built Domain

- Department of Communities supports Government agency partners Main Roads WA and Department of Finance under the Built Domain.
- Department of Communities has established a housing works program to repair and rebuild flood damaged dwellings that are government-owned or managed or on Crown reserves managed by the Aboriginal Lands Trust or other management bodies.
- Department of Communities is supporting families whose homes require either major refurbishment or rebuild with transitional accommodation ahead of the wet season.
- Transitional accommodation includes more family friendly demountable accommodation that allows more space between families and is built to the 1-in-50-year flood level.
- Each transitional accommodation unit comprises a custom-built amenity module, a bathroom/bedroom module and a deck/veranda module. As of 30 August 2023, based on community consultation the Department of Communities is providing 44 transitional accommodation units across Bungardi, DarIngunaya, Loanbun, Burawa, Galeru Gorge, Karnparmi and Yurabi Road.

## ERS new permanent structure

- Communities received sustained funding to enhance Emergency Relief and Support capacity across WA. The funding was critical to enable Communities to meet its legislated responsibilities under the State Emergency Management Arrangements.
- The changes will help improve service delivery, with a focus on additional resourcing to regions within WA.
- The ERS Directorate structure is comprised of three functional streams and ERS Executive Services:
- ERS Executive Services
- Stream 1 is responsible for Regional Response and Coordination
  - Immediate Response
  - Metropolitan and Regional Preparedness
  - Stakeholder engagement

## ERS new permanent structure

- Regional Training
- Locally led Recovery
- Special Projects
  
- Stream 2 is responsible for Strategy and Capability
  - Capability Mapping, Intelligence and Reporting
  - Monitoring and Evaluation
  - Stakeholder Engagement and Specialist Practice
  - Training and Development
  - Recovery
  - National and State Level Committees
  - DRFA and Special Projects
  
- Stream 3 is responsible for Business Services
  - Human Resources including the coordination of Emergency Response Teams and Surge Workforce personnel.
  - Finance
  - Business Support and Administration
  - ERS Systems
  - Procurements, Grants, and Contracting
  - Logistics
  - Disaster Response Hotline
  - DRFA Acquittals

## Local EM Information

- The Disaster Relief Hotline was operating during the power outages caused by storms in Great Southern/Wheatbelt and Goldfields in mid-January. The Hotline was available to anyone affected by the storms.
- There was an Emergency Fire in Albany on Monday 24/01 at Vancouver Peninsula, Albany. The fire caused sixteen people to be evacuated.



<b>Agency Name:</b>	Department of Primary Industries and Regional Development		<b>Date:</b> 11 December 2023
<b>Report prepared by:</b>	Helen Kent	<b>Position:</b>	Emergency Preparedness Coordinator – Incident & Emergency Management Branch
<b>LEMC and DEMC report: December 2023</b>			
<b>Prevention/mitigation activities:</b>			
DPIRD undertakes prevention/mitigation strategies in line with its role as the hazard management agency for animal and plant biosecurity.			
<b>Surveillance program to protect the WA bee industry</b>			
Western Australia has strong biosecurity and surveillance measures in place to protect the State's bee industry from exotic pests and diseases including the bee parasite, varroa mite.			
Varroa mite was first detected in the Port of Newcastle in New South Wales in June 2022. The national eradication response is now moving to a management phase after it was deemed no longer technically feasible to eradicate.			
WA undertakes State and national bee pest surveillance programs which include extensive surveillance at ports and airports, considered to be the highest risk entry points for bees and bee parasites.			
The surveillance program is coordinated by the Department of Primary Industries and Regional Development (DPIRD) in WA with the support of volunteer beekeepers and covers Fremantle, Kwinana, Perth Airport, Bunbury, Albany, Esperance, Geraldton and Derby.			
As part of the program, there are 40 sentinel hives in place at key locations across the State which act as an early warning system to detect exotic bees and signs of bee parasites. There are also 34 catch boxes located across Bunbury, Fremantle and Geraldton. Plans are underway to expand the sentinel hive program to monitor additional industrial areas and freight hubs across the Perth metropolitan area.			

Floral sweeps using butterfly nets to capture bees for identification are also routinely undertaken at Fremantle, Bunbury and Geraldton ports to monitor for exotic bees and mites.

WA has strict border quarantine to reduce the risk of varroa mite and other bee pests and disease entering the State. Bees, bee products including honey and other apiary products and beekeeping equipment are not permitted to be brought in without meeting import conditions and or treatments.

It is also a legal requirement for all beekeepers including hobbyists in WA to be registered with DPIRD. This is vitally important so that they can be contacted quickly in the case of pest or disease detection.

Beekeepers are also encouraged to check their own hives regularly and report anything unusual immediately by calling the Exotic Plant Pest hotline 1800 084 881

### **DPIRD responses**

**Declared incidents** which DPIRD is managing:

- Eight (8) declared level 1 and 2 incidents in relation to plant pests/diseases and aquatic pests/diseases
- Nil animal pest/disease incidents

### **Red dwarf honey bee**

DPIRD is investigating the detection of the exotic pest red dwarf honey bee (*Apis florea*) discovered on the Burrup Peninsula near Karratha. Red dwarf honey bees are known to be a vector for numerous exotic bee pests, including brood diseases, internal and external mites, and bee viruses.

The department is calling on the State's beekeepers and land managers to monitor their area for any unusual bees or nests.

### **Quarantine Area**

A **Quarantine Area** (QA) has been declared for the Burrup Peninsula in the Pilbara to support a biosecurity response to eradicate Red dwarf honey bee. Bee keepers with hives, equipment or those who have collected swarms on the peninsula are not permitted to move them outside the Quarantine Area to prevent the pest from spreading.

Affected bee keepers are asked to contact DPIRD's Pest and Disease Information Service (PaDIS) to advise of hives in the area. Workers, residents, businesses and visitors to the Quarantine Area are required to report observations of unusual bees to the PaDIS hotline or via the department's **MyPestGuide® Reporter** app to support surveillance

## Impact

Red dwarf honey bees are social bees which live in colonies of at least 3,000 insects. They migrate, swarm, and abscond readily, making them a major threat for exotic incursions and to the Australian environment.

One of the major risks for Australia is that red dwarf honey bee (*Apis florea*) is host to a range of bee brood diseases, parasites, and viruses that may impact European honey bees.

The red dwarf honey bee can carry Eugarroa mite (*Eugarroa sinhai*) a close relatives to the destructive Varroa mites. The species can also carry Tropilaelaps mites (*Tropilaelaps clareae*) which is a known pest of European honey bees.

Red dwarf honey bees may also compete with other bees for floral resources.

### What to look for:

Red dwarf honey bees are characterised by their external nesting habits. Their nest is made up of an exposed single horizontal comb less than 25 centimetres wide that is built around and attached to tree branches or other support, including buildings and shipping containers.

The pest is easily distinguished from European honey bees by their small size in comparison to the European honey bee, being just 7-10 millimeters in length. They have a red/brown abdomen with black and white bands

Look for unusual bees that look smaller than European honey bees or colonies with exposed combs.



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MyPestGuide®

- [MyPestGuide® Reporter app](#)
- [mypestguide.agric.wa.gov.au](http://mypestguide.agric.wa.gov.au)

## Queensland fruit fly

Strict requirements for moving of fruit and fruiting vegetables in Bayswater and Belmont have now been lifted, with residents now subject to the same movement conditions as those in the broader Quarantine Area.

Residents are encouraged to continue good garden and waste disposal hygiene to help prevent future outbreaks of this significant pest, which could devastate the State's fruit and vegetable industries.

The Quarantine Area continues to be in place and includes Perth, Belmont, Gosnells, Kalamunda, Vincent, Joondalup, Swan, Wanneroo, Melville, Canning, Bayswater, South Perth, Subiaco, Stirling, Nedlands, Bassendean, Belmont, Claremont, Victoria Park, Cambridge and Mundaring.

While Bayswater and Belmont residents are no longer required to cook, freeze, process or solarise host fruit or fruiting vegetables before disposal, these measures are still highly recommended to prevent this or other pests taking hold in the area. Similarly, these residents do not have to remove fallen fruit every three days but are encouraged to do so to maintain good garden hygiene. Requirements for commercial horticulture businesses in the Quarantine Area remain and DPIRD officers continue to liaise with growers and provide assistance where required.

The new Quarantine Area Notice is in place until Tuesday, 5 December 2023 and will be reviewed as the biosecurity response progresses. The community is encouraged to remain vigilant to support the biosecurity response.

### Response

The biosecurity response has made good progress and the program is being modified to the next phase of the campaign.

- Baiting and property inspections have ceased
- Monitoring and surveillance is to continue

For updated information on the new requirements the visit the Qfly biosecurity response DPIRD webpage [www.agric.wa.gov.au/qflyupdate](http://www.agric.wa.gov.au/qflyupdate). Reports of suspected Qfly should still be made to DPIRD's Pest and Disease Information Service on 9368 3080, email [padis@dpiird.wa.gov.au](mailto:padis@dpiird.wa.gov.au) or via the MyPestGuide Reporter app.

### Polyphagous shot-hole borer – no update since last report

Polyphagous shot-hole borer (PSHB) *Euwallacea fornicatus* is a beetle native to Southeast Asia. The beetle attacks a wide range of plants by tunnelling into trunks, stems and branches.

DPIRD continues to respond to the confirmed detections of an exotic beetle Polyphagous Shot-Hole Borer in the Perth metropolitan area.

Response activities include:

- Conducting surveillance to determine the distribution of PSHB
- Containing the pest to prevent further spread to non-infested regions within Western Australia
- Providing advice and information to residents, industry and other stakeholders
- Ensuring that all response activities are conducted safely, consistently and efficiently

To stop the spread, a Quarantine Area Notice (QAN) is in place to support the Department of Primary Industries and Regional Development's ongoing surveillance program to determine the spread of the pest.

The Quarantine Area covers 25 local government areas. The new areas added to the expanded QAN on 21 March 2023 are:

- Beckenham, Canning Vale, Huntingdale, Kenwick, Langford, Maddington and Thornlie in the City of Gosnells
- Duncraig, Greenwood, Marmion, Sorrento and Warwick in the City of Joondalup
- Alexander Heights, Girrawheen, Koondoola and Marangaroo in the City of Wanneroo
- Ballajura, Beechboro, Bennett Springs, Dayton, Hazelmere, Kiara, Lockridge, Malaga, Middle Swan, Midland, Viveash, West Swan and Woodbridge in the City of Swan
- Forrestfield, High Wycombe, Perth Airport and Wattle Grove in the City of Kalamunda

Link to information about [Polyphagous shot-hole borer | Agriculture and Food](#)

### **State alerts and investigations**

DPIRD is investigating one (1) pest/disease.

### **National alerts & investigations**

DPIRD, and other state jurisdictions, continue to monitor reported outbreaks of African swine fever, Lumpy skin disease and Foot and mouth disease in other countries.

Information regarding Foot and Mouth Disease prevention is available on the WA government website:

[Foot-and-mouth disease advice for Western Australians \(www.wa.gov.au\)](#)

Information is also available on the DPIRD website:

[Foot-and-mouth disease: prevention and preparedness | Agriculture and Food](#)

**Important: There are, currently, no known incidences of these emergency animal diseases in Australia.**

### **Emergency animal disease preparedness included in the 2023-2024 State Budget:**

The WA State government announced \$10.4 Million, in the State Budget, to enhance preparedness for Emergency Animal Disease (EAD).

**Key activities include:**

- enhancing EAD preparedness by focussed incident management training, emergency disease exercises and finalising policies and procedures for incident response.
- enhancing communications with industry and community stakeholders to increase awareness of Emergency Animal Diseases and improve preparedness and likelihood of early disease detection and reporting.
- building and developing a veterinary reserve and enhancing veterinary student exposure to rural veterinary opportunities.
- enhancing veterinary capacity
- enhancing the diagnostic laboratory capability and capacity by upgrading the laboratory information management system, including automation of tasks and enhanced sample tracking and security.

**Natural hazards – DPIRD support responsibilities and Disaster Recovery Funding Arrangements WA****Severe Tropical Cyclone Seroja (Disaster Recovery Funding Arrangements WA - DRFAWA)****Incident details:**

11 April 2021: Severe Tropical Cyclone Seroja crossed just south of Kalbarri around 8pm Australian Western Standard Time (AWST).

Impacts at Kalbarri and the nearby town of Northampton were severe with many buildings sustaining significant damage, mostly consisting of lost roofs but other structures were destroyed. Many locations recorded maximum wind gusts greater than 125km/h with the highest being 170km/h from Meanarra Tower near Kalbarri.

DPIRD is managing Disaster Recovery Funding Arrangements WA assistance to primary producers impacted by TC Seroja

Application details for the Primary Producer Recovery Grants Category B and C as at – 30 October 2023

<b>DRFA Measures</b>	<b>Submitted applications</b>	<b>Under assessment</b>	<b>Approved</b>	<b>Approved \$</b>
Category B	65	1	56	\$1,451,629.39 (Expended)
Category C	185	31	147	\$3,077,276.35 (Expended)

DPIRD is providing support to affected communities, in relation to its areas of responsibility, in the recovery from the January flooding in the west Kimberley.

- The State Support Plan – Animal Welfare in Emergencies was formally activated on 9 January 2023 and remained activated until 3 May 2023 to provide support to the local government in relation to the coordination of animal welfare.

Recovery:

- Substantive Wheatbelt Development Commission CEO, Rob Cossart, has been appointed as the State Recovery Coordinator for the Kimberley floods.
- The State recovery structure, across the four recovery environments of Social, Economic, Built and Natural environment, has been formalised with appropriate State Government agencies leading the domains:
  - Social: Department of Communities
  - Economic: DPIRD
  - Built: Department of Treasury and Main Roads WA
  - Natural environment: Department of Environmental and RegulationDPIRD has appointed liaison officers to sit on the social, built and natural environments State-level domains.

- The Shire of Derby West Kimberley has established its local recovery group and relevant subcommittees which are:
  - Media
  - Getting Home
  - Cadjebut Airport
  - Pastoral
  - Social/Wellbeing

DPIRD has provided a departmental representative on the Shire of Derby West Kimberley's local recovery group and relevant subcommittees.

DPIRD has secured funding for an Industry Recovery Officer to be embedded with the Kimberley Pilbara Cattleman's Association (KPCA).

- Dedicated DPIRD web page for affected primary producers outlining available assistance: [Kimberley flood recovery | Agriculture and Food](#)

## Disaster Recovery Funding Arrangements WA (DRFAWA):

Support measures are designed to assist in meeting the needs of primary producers whose assets or primary production business has/have been affected by a disaster for which DRFAWA has been invoked.

Category B - Assistance measures for primary producers may include grants for:

- Professional advice
- Reimbursement of fees (maximum \$1,500) to obtain professional advice directly related to addressing issues arising from the declared natural disaster event
- Freight subsidy (reimbursement)  
Primary producers can claim a maximum of 50% of the costs to the producer of transporting any of the following items as a direct result of a natural disaster:
  - Livestock;
  - Fodder or water for livestock; or
  - Building or fencing equipment or machinery.
- Fencing (for livestock producers only)  
Primary producers can claim 100% of the costs associated with any of the following:
  - restoration/replacement of fencing (to pre-disaster standard) where the fencing has been deliberately dismantled or damaged due to counter disaster operations activities undertaken in order to combat the eligible natural disaster event; and/or
  - reimbursement of the costs of materials only (to pre-disaster standard) to repair/replace boundary fencing damaged/lost as a direct result of the eligible natural disaster event. The measure is only available where the fencing adjoins a major road/rail transport corridor and where the roaming of livestock may present a danger to the travelling public (i.e., the aim being to preserve public safety).

The applicant must demonstrate to DPIRD's satisfaction that, at the time of the natural disaster event, the property was being used to hold or agist livestock.

- Expression of interest for interest subsidy on a new loan to recover  
An interest rate subsidy may be available to primary producers for new loans:
  - to repair/replace assets lost or damaged / repair damage caused by the natural disaster event
  - for carry on purposes to implement the next season's production program
  - or to replace livestock lost in the disaster for which the assistance measures under the DRFAWA have been activated

Link to further information regarding available funding and relevant conditions: <https://www.agric.wa.gov.au/emergency-response/disaster-recovery-funding-arrangements>

Category D – Exceptional circumstances:  
Freight Assistance Program



- Purposes: The Commonwealth and WA State Government jointly funded Freight Subsidy Program is to assist with the ongoing exceptional freight requirements for businesses impacted by ex Tropical Cyclone Ellie (DRFA AGRN1044).
- Eligible applicants: Businesses located in, or delivering to, the four (4) DRFAWA activated local government districts which are the Shire of Broome, Shire of Derby West Kimberley, Shire of Halls Creek and the Shire of Wyndham East Kimberley
- Funding duration: All claims must be submitted no later than two (2) months after a suitable road connection is re-established. Claims may be backdated for all freight movement that occurred on, or after, 1 January 2023
- DPIRD is the designated delivery agency for this funding

FAQs including details of eligibility: [Publications \(dfes.wa.gov.au\)](https://dfes.wa.gov.au)

**Applications received** (as at November 2023):

<b>DRFA Measures</b>	<b>Submitted applications</b>	<b>Under assessment</b>	<b>Approved</b>	<b>Approved \$</b>
Category B (AGRN 1044 – Ex TC Ellie)	5	1	3	\$ 49,875.70 (ex GST)
Category D (AGRN 1044 – Ex TC Ellie & AGRN 1059 – TC Ilsa)	220	1	206	\$ 4,935,212.11 (ex GST)

**Severe Tropical Cyclone Ilsa – 9 April 2023**

Incident details:

Severe Tropical Cyclone Ilsa crossed the east Pilbara coast as a category 5 cyclone just before midnight on Thursday, 13 April 2023.

Incident impacts have included:

- Destruction of Pardoo Roadhouse
- Damage/losses on pastoral stations

Local government districts subject to DRFAWA proclamation: Shire of Broome, Shire of East Pilbara and Town of Port Hedland

### Disaster Recovery Funding Arrangements WA:

Category B: Assistance measures for primary producers may include grants for:

- Interest rate subsidy may be available to primary producers for new loans to repair/replace assets that have been damaged or destroyed
- Freight subsidy - reimbursement (livestock, fodder or water for livestock and building or fencing or machinery)
- Fencing subsidy (where fencing adjoins a major road/rail transport corridor)

Applications received (as at November 2023):

(Shire of Broome, Town of Port Hedland and Shire of East Pilbara)

DRFA Measures	Submitted applications	Under assessment	Approved	Approved \$
Category B (AGRN 1059 – TC Ilsa)	3	1	2	\$90,000 (ex-GST)

### Category D – Primary Producer Grants

Grants of up to \$75,000 are available to assist pastoralists with out-of-pocket clean-up and reinstatement costs incurred as a direct result of the flooding associated with Ex TC Ellie and TC Ilsa. The grant covers activities such as the removal and disposal of debris, damaged infrastructure and equipment, deceased livestock; salvaging crops; and repairing damaged infrastructure and equipment.

Note: Cat D for TC Ilsa is being administered under AGRN1044 and expenditure is included in Category D noted in the section relating to Ex TC Ellie (Kimberley floods).

### DPIRD training

#### DPIRD staff emergency management training

Biosecurity Emergency Response Training Australia:

Relevant DPIRD staff are currently completing the Certificate IV in Public Safety (Biosecurity Emergency Response Leadership).

DPIRD emergency management two-day workshop:

The DPIRD Incident and Emergency Management Branch will be delivering emergency response training to its first response teams, and District and Local Emergency Management Committee representatives in their operational role as an Incident Support Group (ISG) and/or Operational Area Support Group (OASG).

Sessions include:

- FRT activation, functional roles and responsibilities
- Role of the District and Local Emergency Management Committee representatives as ISG/OASG liaison officer
- An overview of DPIRD's animal welfare in emergencies role and responsibilities
- Use of DPIRD information and mapping systems during incidents and emergencies
- Hybrid desktop/functional emergency management exercise

#### **Animal Health Australia and Plant Health Australia online training:**

DPIRD staff are encouraged to undertake suitable online training which is available on the Animal Health Australia (AHA) and Plant Health Australia (PHA) websites.

Links to AHA and PHA:

[Home - Animal Health Australia](#)

[Plant Health Australia](#)

#### **DPIRD preparedness for the 2023-2024 natural hazards heightened threat period**

See attachment 1

#### **DPIRD's role in emergency management**

DPIRD plays an important role in emergency management in Western Australia.

- Hazard Management Agency (HMA) for animal and plant biosecurity with responsibilities across prevention/mitigation, preparedness, response and recovery. Link to State Hazard Plan – Animal and Plant Biosecurity: [State Hazard Plan Animal and Plant Biosecurity \(www.wa.gov.au\)](#)
- Provision of support to other HMAs by:
  - coordinating animal welfare for other hazard emergencies including during bushfires, cyclones and floods;

- contributing to the Controlling Agency's impact statement in relation to impacts to primary producers, and other economic impacts through its regional development commissions across the state
- managing eligible assistance for primary producers under the Disaster Recovery Funding Arrangements WA and providing advice to primary producers in relation to this funding
- providing professional expertise to primary industry producers and small business in a regional context

### **Animal Welfare in Emergencies**

Local governments are encouraged to develop a plan for animal welfare in emergencies (PAWE) which forms part of the local emergency management arrangements (LEMA).

For tools and resources to assist local governments to develop a local PAWE [click here](#) and for assistance in completing the PAWE template, speak to your LEMC or DEMC representative/s.

## DPIRD Preparedness for the 2023-2024 Natural Hazards Heightened Threat Period

The Department of Primary Industries and Regional Development (DPIRD) has existing initiatives in place, and also undertakes additional activities, to assist in organisational preparedness for the natural hazards heightened threat period.

### State Support Plan – Animal Welfare in Emergencies

The State Emergency Management Committee (SEMC) has formally assigned the role and responsibility for coordinating animal welfare in emergencies to the Department of Primary Industries and Regional Development.

The owner or person responsible for caring for an animal (the carer) is responsible for the welfare of that animal. The owner or carer's ability to address animal welfare issues may be hampered, or prevented, due to the nature of the emergency. In these circumstances, local arrangements, such as the local government's plan for animal welfare in emergencies (PAWE), may assist. If local arrangements do not exist, are inadequate or have been exhausted, the controlling agency or hazard management agency (HMA) may determine the need to access the arrangements under the State Support Plan.

The controlling agency or hazard management agency (HMA) may determine the need to activate the arrangements under the State Support Plan where:

- animal welfare is beyond the capacity and capability of the owners or carers, and
- any local or district arrangements are no longer sufficient or effective; or
- no local or district arrangements exists.

In addition, DPIRD may recommend activation of the State Support Plan to the Incident Controller.

Approval to activate the State Support Plan – Animal Welfare in Emergencies is by the DPIRD Executive Director - Biosecurity.

Note: DPIRD may support local arrangements for animal welfare prior to the activation of the State Support Plan through the provision of advice, communication and providing connection to animal welfare stakeholders or service providers.

DPIRD's responsibilities may include:

- liaise with the relevant controlling agency or HMA as a liaison officer and/ or member of the incident support group (ISG) or operational area support group (OASG);
- coordinates the activation of the DPIRD internal operational plan in line with this Plan;
- contribute to public information released during the emergency;
- provide situational reports to the CAWE on animal welfare in the emergency;

- establish the Animal Welfare in Emergences (AWEG) to consult on actions undertaken by DPIRD in coordinating animal welfare services for an emergency;
- liaise with the local government and other organisations to coordinate response activities including:
  - providing support and advice on transportation for evacuating animals;
  - identifying the availability of locations to house evacuated animals;
  - managing displaced or stray animals; assisting owners and carers to obtain Restricted Access Permits, where applicable;
  - assessing and triaging impacted animals;
  - identifying/administering treatment;
  - performing/assisting with transportation for euthanasia or perform on-site; advising on/arranging for disposal of deceased animals;
  - identifying/providing emergency food / water / shelter; and
  - identifying and reuniting animals with their owners or carers.
- Coordinate arrangements to best utilise volunteers and donations relevant to DPIRD animal categories;
- coordinate the reporting and future investigation of animal welfare complaints arising as a consequence of the emergency;
- liaise with and advise Local Government and other organisations about suitable temporary containment and other welfare needs of animals.

## **Business Continuity Plan**

DPIRD has a business continuity plan to assist in maintaining delivery of its critical functions.

## **DPIRD First Response Teams**

DPIRD has first response teams (FRTs) to assist with a response in relation to its role as the HMA for animal and plant biosecurity incidents and emergencies, and its support responsibilities in relation to animal welfare in emergencies.

The DPIRD first response teams (FRTs) provide the Department with teams across the State, which may be activated to undertake required actions in relation to response and recovery.

## **Emergency management training**

DPIRD has an ongoing schedule to deliver emergency management training and exercises.

### **Biosecurity Emergency Response Training Australia**

Relevant DPIRD staff are currently completing the Certificate IV in Public Safety (Biosecurity Emergency Response Leadership).

## **DPIRD emergency management workshop for DEMC/LEMC representatives and FRT members**

The DPRID Incident and Emergency Management Branch (IEMB) will be delivering emergency response training to its district and local emergency management committee (DEMC/ LEMC) representatives, and first response teams across the state.

Sessions include:

- FRT activation, functional roles and responsibilities
- DEMC and LEMC representatives' operational role on an ISG and/or an OASG
- Use of DPIRD information and mapping systems during incidents and emergencies
- Hybrid desktop/functional emergency management exercise

## **On call arrangements**

DPIRD appoints on call officers during the DPIRD heightened threat period – 1 November to 31 March, annually.

### **Incident and Emergency Management Branch On Call Coordinator:**

The Incident and Emergency Management Branch (IEMB) staff undertake the role of On Call Coordinator from 1 November to 31 March, annually.

The IEMB On Call Coordinator supports local DPIRD staff;

- by monitoring weather conditions, and incidents and emergencies across the state
- in their role on an Incident Support Group (ISG) or Operational Area Support Group (OASG);
- who undertake a role on a First Response Team.

### **Regionally based on call officers:**

Regionally based on call officers fulfil this function from 25 December 2023 to 15 January 2024.

Regionally based officers:

- monitor weather conditions, and incidents and emergencies in their region
- are the Department's Liaison Officer on an ISG or OASG

DPIRD on call operates:

Monday to Sunday – **7am to 8pm**

### **Important Disclaimer**

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## Broomehill-Tambellup – LEMC February 2024

### DFES Report

#### 1. Regional Update

- Regional staff and volunteers have been busy since Oct – primarily out of region (fingers crossed – more recently in region too)
- Assistance to fires and floods in Kimberley and also in Goldfields Midlands as well as metropolitan area.

#### 2. Emergency WA – Upgrade – Update

- Emergency WA is the central public warning messaging system in WA.
- Upgrade became a significant project as other agencies came on board.
- New functionality will include; phone app, nationally consistent warnings, translated messaging to accommodate multi-national community, watch zones, integration with other devices.
- Aiming for mid 2024 roll out of new website.
- Filling the niche requirement of the public needing to know more.

#### 3. Australian Fire Danger Rating System

- First year last summer. Mild summer so full impact not yet apparent.
- Discussion forum planned for this week to assist gazetted fire weather officers manage permit approval/postponement when FDR reaches 'high'
- Some tweaking remains ongoing.

#### 4. Heat Wave Warnings

- As climate change encroaches there is increased awareness of impact of heat waves have on vulnerable people.
- Given heat waves are a relatively new phenomena and much of the Great Southern has minimal exposure to extended hot spells & combined with power outage (Eg recent storms and impact in Kalgoorlie) how would we go?

Derek Jones

District Officer – Rural (Great Southern)

13 February 2024



**7. GENERAL BUSINESS**

Debra Bearcroft noted that the new banners in Broomehill and Tambellup look fantastic. Pam Hull advised that the banner poles were available for promotion of community events.

**8. NEXT MEETING AND CLOSE**

The next meeting is scheduled for May 2024, with the date to be confirmed.

There being no further business, Cr White thanked everyone for their attendance and declared the meeting closed at 10.38am.



# **Local Emergency Management Arrangements**

**SEPTEMBER 2021**

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**SHIRE OF BROOMEHILL-TAMBELLUP  
LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS**

These arrangements have been produced and issued under the authority of S. 41(1) of the *Emergency Management Act 2005*, endorsed by the Broomehill-Tambellup Local Emergency Management Committee and the Council of the Shire of Broomehill-Tambellup. The Arrangements have been tabled for noting with the Great Southern District Emergency Management Committee and State Emergency Management Committee.

---

**Cr Mark Paganoni**

**Chair**

**Broomehill-Tambellup Local Emergency Management Committee**

**30 September 2021**

**Endorsed by Council**

**Resolution No. 211003**

**21 October 2021**

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**Distribution**

<b>Distribution List</b>	
<b>Organisation</b>	<b>No. Copies</b>
<b>Shire of Broomehill-Tambellup</b>	
Chief Executive Officer	1
Manager of Finance and Administration	1
Manager of Works	1
Community Emergency Services Manager	1
Strategic Support & Projects Officer (LEMC Administration)	1
Chief Bushfire Control Officer	1
Bushfire Risk Planning Coordinator	1
Local Government Libraries – Broomehill & Tambellup	2
Shire Administration Offices	2
<b>Local Emergency Management Committee</b>	
LEMC Chairperson - Shire President	1
OIC - Tambellup Police (Local Emergency Coordinator)	1
St John Ambulance Sub Centre Tambellup	1
Tambellup Volunteer Fire and Emergency Service	1
Broomehill Red Cross	1
Tambellup Community Resource Centre	1
WA Country Health Service - Tambellup Health Centre	1
District Emergency Management Advisor	1
District Emergency Management Committee (DEMC)	1
Department of Communities (Emergency Relief & Support Coordinator)	1
Tambellup Primary School	1
Broomehill Primary School	1
Department of Primary Industries & Regional Development (Agriculture and Food)	1

**Amendment Record**

No.	Date	Amendment Details	By
1	Pre – 2003	Initial Plan	OIC Tambellup
2	Dec 2003	Re-issue	
3	Aug 2008	Draft Complete re-write	Shire
4	July 2010	Adoption of new Plan	Shire
5	May 2016	Draft review of Arrangements	Shire
6	May 2016	Adoption of revised document	Shire
7	August 2021	Draft review of Arrangements	Shire
8	October 2021	Adoption of revised document	Shire
9	January 2024	Minor review	Shire



## **Glossary of Terms**

For additional information in regards to the Glossary of Terms, refer to the current State EM Glossary or the WA Emergency Risk Management procedure.

**ACT** – refers to the *Emergency Management Act 2005*.

**AUSTRALASIAN INTERSERVICE INCIDENT MANAGEMENT SYSTEM (AIIMS)** – A nationally adopted structure to formalise a coordinated approach to emergency management.

**COMBAT AGENCY** – A public authority, or other person, may be prescribed by the regulations to be a Combat Agency who or which, because of the agency’s functions under any written law or specialized knowledge, expertise and resources, is responsible for performing an emergency management activity prescribed by the regulations in relation to that agency [s.6(2) of the EM Act]. A Combat Agency undertakes response tasks at the request of the Controlling Agency in accordance with their legislative responsibilities or specialised knowledge.

**COMMUNITY EMERGENCY RISK MANAGEMENT** – See **RISK MANAGEMENT**.

**COMPREHENSIVE APPROACH** – The development of emergency and disaster arrangements to embrace the aspects of prevention, preparedness, response, and recovery (PPRR). PPRR are aspects of emergency management, not sequential phases. *Syn.* ‘disaster cycle’, ‘disaster phases’ and ‘PPRR’

**CONTROLLING AGENCY** – an agency nominated to control the response activities to a specified type of emergency.

**COORDINATION** – The bringing together of organisations and elements to ensure an effective response, primarily concerned with the systematic acquisition and application of resources (organisation, manpower and equipment) in accordance with the requirements imposed by the threat or impact of an emergency. Coordination relates primarily to resources, and operates, vertically, within an organisation, as a function of the authority to command, and horizontally, across organisations, as a function of the authority to control. *See also* **CONTROL** and **COMMAND**.

**DISTRICT** – means an area of the State that is declared to be a district under section 2.1 *Local Government Act 1995*.

**EMERGENCY** – An event, actual or imminent, which endangers or threatens to endanger life, property or the environment, and which requires a significant and coordinated response.

**EMERGENCY MANAGEMENT** – The management of the adverse effects of an emergency including:

- a. Prevention – the mitigation or prevention of the probability of the occurrence of and the potential adverse effects of an emergency.
- b. Preparedness – preparation for response to an emergency

- c. Response – the combating of the effects of an emergency, provision of emergency assistance for casualties, reduction of further damage and help to speed recovery and
- d. Recovery – the support of emergency affected communities in the reconstruction and restoration of physical infrastructure, the environment and community, psychosocial and economic wellbeing.

**EMERGENCY MANAGEMENT AGENCY** – A hazard management agency (HMA), a combat agency or a support organisation as prescribed under the provisions of *the Emergency Management Act 2005*.

**EMERGENCY RISK MANAGEMENT** – A systematic process that produces a range of measures which contribute to the well-being of communities and the environment.

**EVACUATION CENTRE** – Location where temporary accommodation is actually available for emergency affected persons containing the usual amenities necessary for living and other welfare services as appropriate.

#### **HAZARD**

- (a) a cyclone, earthquake, flood, storm, tsunami or other natural event
- (b) a fire
- (c) a road, rail or air crash
- (d) a plague or an epidemic
- (e) a terrorist act as defined in The Criminal Code section 100.1 set out in the Schedule to the *Criminal Code 1995* of the Commonwealth
- (f) any other event, situation or condition that is capable or causing or resulting in
  - (i) loss of life, prejudice to the safety or harm to the health of persons or animals or
  - (ii) destruction of, or damage to, property or any part of the environment;
 and is prescribed by *Emergency Management Regulations 2006*

**HAZARD MANAGEMENT AGENCY (HMA)** – A public authority or other person, prescribed by regulations because of that agency’s functions under any written law or because of its specialised knowledge, expertise and resources, to be responsible for the emergency management or an aspect of emergency management of a hazard for a part or the whole of the State.

**INCIDENT** – An event, accidentally or deliberately caused, which requires a response from one or more of the statutory emergency response agencies.

**INCIDENT SUPPORT GROUP (ISG)** – A group of agency/organisation liaison officers convened and chaired by the Incident Controller to provide agency specific expert advice and support in relation to operational response to the incident.

**LIFELINES** – The public facilities and systems that provide basic life support services such as water, energy, sanitation, communications and transportation. Systems or networks that provide services on which the well-being of the community depends.

**LOCAL EMERGENCY COORDINATOR (LEC)** - That person designated by the Commissioner of Police to be the Local Emergency Coordinator with responsibility for ensuring that the roles and functions of the respective Local Emergency Management Committee are performed, and assisting the Hazard Management Agency in the provision of a coordinated multi-agency response during *Incidents and Operations*.

**LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC)** – means a committee established under section 38 of the *Emergency Management Act 2005*.

**MUNICIPALITY** – Means the district of the Shire of Broomehill-Tambellup

**OPERATIONAL AREA (OA)** – The area defined by the Operational Area Manager for which they have overall responsibility for the strategic management of an emergency. This area may include one or more Incident Areas.

**PREVENTION** – Regulatory and physical measures to ensure that emergencies are prevented, or their effects mitigated. Measures to eliminate or reduce the incidence or severity of emergencies. *See also* **COMPREHENSIVE APPROACH**.

**PREPAREDNESS** – Arrangements to ensure that, should an emergency occur, all those resources and services which are needed to cope with the effects can be efficiently mobilised and deployed. Measures to ensure that, should an emergency occur, communities, resources and services are capable of coping with the effects. *See also* **COMPREHENSIVE APPROACH**.

**RESPONSE** – Actions taken in anticipation of, during, and immediately after an emergency to ensure that its effects are minimised and that people affected are given immediate relief and support. Measures taken in anticipation of, during and immediately after an emergency to ensure its effects are minimised. *See also* **COMPREHENSIVE APPROACH**.

**RECOVERY** – The coordinated process of supporting emergency-affected communities in reconstruction of the physical infrastructure and restoration of emotional, social, economic and physical well-being.

**RISK** – A concept used to describe the likelihood of harmful consequences arising from the interaction of hazards, communities and the environment.

- The chance of something happening that will have an impact upon objectives. It is measured in terms of consequences and likelihood.
- A measure of harm, taking into account the consequences of an event and its likelihood. For example, it may be expressed as the likelihood of death to an exposed individual over a given period.
- Expected losses (of lives, persons injured, property damaged, and economic activity disrupted) due to a particular hazard for a given area and reference period. Based on mathematical calculations, risk is the product of hazard and vulnerability

**RISK MANAGEMENT** – The systematic application of management policies, procedures and practices to the tasks of identifying, analysing, evaluating, treating and monitoring risk.

**RISK REGISTER** – A register of the risks within the local government, identified through the Community Emergency Risk Management process.

**RISK STATEMENT** – A statement identifying the hazard, element at risk and source of risk.

**SUPPORT ORGANISATION** – A public authority or other person who or which, because of the agency's functions under any written law or specialized knowledge, expertise and resources is responsible for providing support functions in relation to that agency.

**TREATMENT OPTIONS** – A range of options identified through the emergency risk management process, to select appropriate strategies' which minimize the potential harm to the community.

**VULNERABILITY** – The degree of susceptibility and resilience of the community and environment to hazards. \*The degree of loss to a given element at risk or set of such elements resulting from the occurrence of a phenomenon of a given magnitude and expressed on a scale of 0 (no damage) to 1 (total loss).

**General Acronyms Used in these Arrangements**

<b>BFS</b>	Bush Fire Service
<b>CEO</b>	Chief Executive Officer
<b>Communities</b>	Department of Communities
<b>DPIRD</b>	Department of Agriculture & Food WA
<b>DBCA</b>	Department of Biodiversity, Conservation and Attractions
<b>DEMC</b>	District Emergency Management Committee
<b>ECC</b>	Emergency Coordination Centre
<b>DFES</b>	Department of Fire and Emergency Services
<b>FRS</b>	Fire and Rescue Service
<b>HMA</b>	Hazard Management Agency
<b>ISG</b>	Incident Support Group
<b>LEC</b>	Local Emergency Coordinator
<b>LEMA</b>	Local Emergency Management Arrangements
<b>LEMC</b>	Local Emergency Management Committee
<b>LRC</b>	Local Recovery Coordinator
<b>LRCC</b>	Local Recovery Coordinating Committee
<b>SEC</b>	State Emergency Coordinator
<b>SEMC</b>	State Emergency Management Committee
<b>SES</b>	State Emergency Service
<b>SEWS</b>	Standard Emergency Warning Signal
<b>SOP</b>	Standard Operating Procedures
<b>VFES</b>	Volunteer Fire & Emergency Service
<b>WAPOL</b>	WA Police

## **PART 1 INTRODUCTION**

### **1.1. Authority**

These arrangements have been prepared in accordance with s. 41(1) of the *Emergency Management Act 2005* and endorsed by the Broomehill-Tambellup Local Emergency Management Committee and approved by the Shire of Broomehill-Tambellup.

### **1.2. Community Consultation**

These Arrangements have been developed in consultation with the Broomehill-Tambellup LEMC as representatives of the respective communities and agencies.

### **1.3. Document Availability**

Copies of the Shire of Broomehill-Tambellup Local Emergency Management Arrangements can be found at:

- Shire of Broomehill-Tambellup Administration Offices:
  - 46-48 Norrish St, Tambellup
  - 30360 Great Southern Highway, Broomehill
- Broomehill Public Library
- Tambellup Public Library, Tambellup Community Resource Centre

Or alternatively online at [www.shirebt.wa.gov.au/documents/council-publications](http://www.shirebt.wa.gov.au/documents/council-publications)

### **1.4. Area Covered (Context)**

The Shire of Broomehill-Tambellup is situated in the Great Southern area southwest of Perth and north of Albany. It is bordered by the Shires of Gnowangerup to the east, Cranbrook to the south, Kojonup to the west and Katanning to the north. The Broomehill townsite is approximately 300 km by road south southwest of Perth (via Katanning) and 140 km from Albany. The townsite of Tambellup is 120 km north of the coastal City of Albany and 20 km south of Broomehill.

The Shire has a total area of 281,300 ha, (2,813 km<sup>2</sup>) consisting of agricultural and pastoral land, Crown land and reserves and the townsites of Broomehill and Tambellup. The population of the Shire is estimated at 1144 people (ABS Census 2016), with Broomehill townsite estimated at 251 people and 375 for the Tambellup townsite. 11.5% of the population (131 people) identifies as Aboriginal. The primary administration centre for the Shire is located at Tambellup with a satellite office maintained at Broomehill.

[Please refer to Appendix 8 – Maps and Demographics for a map of the area covered.](#)

### **Climate**

Rainfall is mainly during the winter and spring months and averages 470 mm. Temperatures range from moderate in winter up to 40°C plus in the summer. Burning Restrictions occur between October and April each year to prevent fires occurring in the district during the summer season.

## Local Industries

Business and industry within Broomehill-Tambellup is based upon traditional broadacre agriculture pursuits and support services. Within the rural sector a range of support and contract services such as agriculture supplies, mechanical, shearing, mulesing, spraying, super spreading, hay cutting, canola swathing and harvesting are available.

Each town has a Primary School catering for students in kindergarten to Year 6, with school bus services available to secondary school in Katanning.

Basic health services are available at the Tambellup Health Centre three days per week, with visiting doctor from Gnowangerup one day fortnightly.

Other businesses in Tambellup include the bank (Tuesdays/Thursdays), post office, convenience store with fuel, hotel and the Community Resource Centre.

Services available in Broomehill include the post office, and a café/restaurant. The Broomehill Village Caravan Park caters for caravan and camping, with short stay cabin accommodation available.

Based on the 2015-2016 census conducted by the Australian Bureau of Statistics, the Gross Regional Product (GRP) of the Broomehill-Tambellup LG is \$77 million.

The ABS amalgamates the gross value of agricultural production (GVAP) for the statistical area (SA2) of Kojonup, which includes the shires of Kojonup, Broomehill-Tambellup and Cranbrook. The GVAP for the Kojonup statistical area for the period 2015-2016 was estimated to be \$368 million (*ABARES Australian Agricultural Census 2015-16*)

Based on the proportion of the cleared agricultural area within the Broomehill-Tambellup LG relative to the cleared agricultural area within the Kojonup statistical area, it is estimated that the GVAP for Broomehill-Tambellup was \$116 million for 2015-2016. Of this it is estimated that \$83 million is attributed to the grains industry while \$32 million is derived from livestock sales and livestock products (primarily wool/meat). (*Catchment scale land use profiles by local government areas 2015-16 (ABARES)*)

### 1.5. Aim

The aim of the Shire of Broomehill-Tambellup Local Emergency Management Arrangements is to set out local emergency management arrangements within the Shire. This document is to assist in the coordination of major emergencies and is not intended to provide procedures or directions to HMA's.

### 1.6. Purpose

The purpose of these emergency management arrangements is to set out:

- a) the local government's policies for emergency management;
- b) the roles and responsibilities of public authorities and other persons involved in emergency management in the local government district;

- c) provisions about the coordination of emergency operations and activities relating to emergency management performed by the persons mentioned in paragraph b);
- d) a description of emergencies that are likely to occur in the local government district;
- e) strategies and priorities for emergency management in the local government district;
- f) other matters about emergency management in the local government district prescribed by the regulations; and
- g) other matters about emergency management in the local government district the local government considers appropriate. (s.41(2) of the Emergency Management Act 2005 (EM Act)).

### **1.7. Scope**

These arrangements are to ensure there are suitable plans in place to deal with the identified emergencies should they arise. It is not the intent of this document to detail the procedures for HMA's in dealing with an emergency. These should be detailed in the HMA's individual plan.

Furthermore:

- a) This document applies to the local government district of the Shire of Broomehill-Tambellup;
- b) This document covers areas where the Shire of Broomehill-Tambellup (Local Government) provides support to HMA's in the event of an incident;
- c) This document details the Shire of Broomehill-Tambellup's (LG) capacity to provide resources in support of an emergency, while still maintaining business continuity; and
- d) Shire of Broomehill-Tambellup's (LG) responsibility in relation to recovery management.

These arrangements are to serve as a guide to be used at the local level. Incidents may arise that require action or assistance from district, state or federal level.



## **PART 2 RELATED DOCUMENTS AND ARRANGEMENTS**

### **2.1. Local Emergency Management Policies**

- Policy 1.1.13 – Public Relations – Press Releases
- Policy 1.3.1- Shire Owned Equipment at a Wildfire
- Policy 1.3.2 – Bushfire Control Officers and Volunteers
- Policy 3.5 - Roadside Burning

### **2.2. Existing Plans & Arrangements**

<b>Document</b>	<b>Owner</b>	<b>Location</b>	<b>Date</b>
Broomehill-Tambellup Evacuation Plan	Shire of Broomehill-Tambellup /WAPOL	Shire Administration and Tambellup Police	2015
Broomehill-Tambellup Local Emergency Relief & Support Plan	Shire of Broomehill-Tambellup /Department of Communities	Shire Administration and Department of Communities	2023
Broomehill-Tambellup Recovery Plan	Shire of Broomehill-Tambellup	Shire Administration	2021
Broomehill-Tambellup Plan for Animal Welfare in Emergencies	Shire of Broomehill-Tambellup	Shire Administration	2022
Broomehill Primary School Emergency & Critical Incident Management Plan	Broomehill Primary School	Broomehill Primary School	2021
Broomehill Primary School Standalone Bush Fire Plan	Broomehill Primary School	Broomehill Primary School	2023-2024
Tambellup Primary School Emergency & Critical Incident Management Plan	Tambellup Primary School	Tambellup Primary School	2021
Tambellup Primary School Standalone Bushfire Plan	Tambellup Primary School	Tambellup Primary School	2022-2023
Chemical Stock Manifest	Nutrien	In red manifest box, Donald St Tambellup	2024
Standard Operating Procedures for Bushfire Brigades	Shire of Broomehill-Tambellup	Shire Administration, Chief, Deputy Chief, Brigade Fire Control Officers, Community Emergency Services Manager Shire website	2023

### **2.3. Agreements, Understandings & Commitments**

<b>Parties to the Agreement</b>		<b>Summary of the Agreement</b>	<b>Special Considerations</b>
Department of Communities	Coles Supermarkets	Opening up after hours to provide food for the welfare centre	Please contact the Manager. Purchase order required.

## 2.4 Special Considerations

The following special considerations that are likely to impact on the availability of volunteers and the successful implementation of these emergency management arrangements in times of emergency:

Description	Time of Year	Impact/Number of People
School holidays	April, July, September, December-January	Reduced number of volunteers in the community, increased visitors to/through the Shire
Seasonal farming activities: Seeding	May/June	Reduced availability of volunteers in the community
Harvest	November/December	Reduced availability of volunteers in the community, increased risk of fire
Bush Fire season	October – April	Increased risk of fire and reliance on volunteers for fire response
Christmas holidays	December/January	Many residents are away, resulting in reduction of number of volunteers
Easter holidays	March/April	Many residents are away, resulting in reduction of number of volunteers

## 2.5 Resources

The Shire maintains a list of resources that may be available in the event of an emergency. This list is reviewed and amended on a regular basis.

[Please refer to Appendix 1– Resources register](#)

## **PART 3 ROLES AND RESPONSIBILITIES**

### **3.1 Local roles and responsibilities**

<b>Local role</b>	<b>Description of responsibilities</b>
Local government	The responsibilities of the Shire of Broomehill-Tambellup are defined in s.36 of The Act.
Local emergency coordinator	The responsibilities of the LEC are defined in s.36 of The Act. <i>The LEC is the Officer in Charge – Tambellup Police.</i>
Local recovery coordinator	To ensure the development and maintenance of effective recovery management arrangements for the local government. In conjunction with the local recovery committee to implement a post incident recovery action plan and manage the recovery phase of the incident. <i>The Local Recovery Coordinator is the Chief Executive Officer of the Shire of Broomehill-Tambellup (or as delegated).</i>
LG liaison officer	During an evacuation where a local government facility is utilised by Department of Communities, provides advice, information and resources regarding the operation of the facility. <i>The LG Liaison Officer is the Strategic Support &amp; Projects Officer of the Shire of Broomehill-Tambellup (or as delegated).</i>
LG liaison officer (to the ISG/IMT)	During a major emergency the liaison officer attends ISG meetings to represent the local government, provides local knowledge input and provides details contained in the LEMA. <i>The LG Liaison Officer to the ISG/IMT is the Chief Executive Officer of the Shire of Broomehill-Tambellup (or as delegated).</i>
Local government Incident management	<ul style="list-style-type: none"> <li>• Ensure planning and preparation for emergencies is undertaken</li> <li>• Implementing procedures that assist the community and emergency services deal with incidents</li> <li>• Ensuring that all personnel with emergency planning and preparation, response and recovery responsibilities are properly trained in their role</li> <li>• Keep appropriate records of incidents that have occurred to ensure continual improvement of the Shires' emergency response capability.</li> <li>• Liaise with the incident controller (provide liaison officer)</li> <li>• Participate in the ISG and provide local support</li> <li>• Where an identified evacuation centre is a building owned and operated by the local government, provide a liaison officer to support Department of Communities.</li> </ul>

### 3.2 LEMC roles and responsibilities

The Shire of Broomehill-Tambellup has established a Local Emergency Management Committee (LEMC) under section 38(1) of the Emergency Management Act 2005 to oversee, plan and test the local emergency management arrangements.

The LEMC includes representatives from agencies, organisations and community groups that are relevant to the identified risks and emergency management arrangements for the community.

The LEMC is not an operational committee but rather the organisation established by the local government to assist in the development of local emergency management arrangements for its district.

The LEMC plays a vital role in assisting our communities become more prepared for major emergencies by:

- Developing, enhancing and testing preparedness planning from a multi-agency perspective having local knowledge of hazards, demographic and geographic issues, they provide advice to Hazard Management Agencies to develop effective localised hazard plans;
- providing a multi-agency forum to analyse and treat local risk;
- providing a forum for multi-agency stakeholders to share issues and learnings to ensure continuous improvement.

The LEMC membership must include at least one local government representative and the Local Emergency Coordinator. Relevant government agencies and other statutory authorities will nominate their representatives to be members of the LEMC.

The term of appointment of LEMC members shall be determined by the local government in consultation with the parent organisation of the members.

Local role	Description of responsibilities
LEMC Chair	Provide leadership and support to the LEMC to ensure effective meetings and high levels of emergency management planning and preparedness for the local government district is undertaken. <i>The LEMC Chair is the President of the Shire of Broomehill-Tambellup.</i>
LEMC Executive Officer	Provide executive support to the LEMC by: <ul style="list-style-type: none"> <li>• Provide secretariat support including: <ul style="list-style-type: none"> <li>○ Meeting agenda;</li> <li>○ Minutes and action lists;</li> <li>○ Correspondence;</li> <li>○ Maintain committee membership contact register;</li> </ul> </li> <li>• Coordinate the development and submission of committee documents in accordance with legislative and policy requirements including;</li> </ul>

Local role	Description of responsibilities
	<ul style="list-style-type: none"> <li>○ Annual Report;</li> <li>○ Annual Business Plan;</li> <li>○ Maintain Local Emergency Management Arrangements;</li> <li>● Facilitate the provision of relevant emergency management advice to the Chair and committee as required; and</li> <li>● Participate as a member of sub-committees and working groups as required.</li> </ul> <p><i>The LEMC Executive Officer is the Chief Executive Officer of the Shire of Broomehill-Tambellup (or as delegated.)</i></p>

### 3.3 Agency roles and responsibilities

In the event of an emergency, the local government will need to liaise with a range of state agencies who will be involved in the operational aspects of the emergency. The following table summarises the key roles.

Agency roles	Description of responsibilities
Controlling Agency	<p>A Controlling Agency is an agency nominated to control the response activities to a specified type of emergency.</p> <p>The function of a Controlling Agency is to:</p> <ul style="list-style-type: none"> <li>● undertake all responsibilities as prescribed in Agency specific legislation for Prevention and Preparedness;</li> <li>● control all aspects of the response to an incident.</li> </ul> <p>During Recovery the Controlling Agency will ensure effective transition to recovery</p>
Hazard Management Agency	<p>A hazard management agency is 'to be a public authority or other person who or which, because of that agency's functions under any written law or specialised knowledge, expertise and resources, is responsible for emergency management, or the prescribed emergency management aspect, in the area prescribed of the hazard for which it is prescribed.' [EM Act 2005 s4]</p> <p>The HMAs are prescribed in the <a href="#">Emergency Management Regulations 2006</a>.</p> <p>Their function is to:</p> <ul style="list-style-type: none"> <li>● Undertake responsibilities where prescribed for these aspects [EM Regulations]</li> <li>● Appointment of Hazard Management Officers [s55 Act]</li> <li>● Declare / Revoke Emergency Situation [s 50 &amp; 53 Act]</li> <li>● Coordinate the development of the State Hazard Plan (Westplan) for that hazard [State EM Policy section 1.5]</li> <li>● Ensure effective transition to recovery by Local Government</li> </ul>

Combat Agency	A combat agency as prescribed under subsection (1) of the Emergency Management Act 2005 is to be a public authority or other person who or which, because of the agency's functions under any written law or specialised knowledge, expertise and resources, is responsible for performing an emergency management activity prescribed by the regulations in relation to that agency.
Support Organisation	A public authority or other person who or which, because of the agency's functions under any written law or specialised knowledge, expertise and resources is responsible for providing support functions in relation to that agency. (State EM Glossary)

## **PART 4 MANAGING RISK**

### **4.1 Emergency Risk Management**

Risk management is a critical component of the emergency management process. Building a sound understanding of the hazards and risks likely to impact the community enable local governments and LEMCs to work together to implement treatments. This process helps to build the capacity and resilience of the community and organisations which enable them to better prepare for, respond to and recover from a major emergency. The process and mandate for local governments to undertake risk management is detailed in State EM Policy section 3.2.

### **4.2 Risk Register and Critical Infrastructure**

A Risk Assessment has been completed in accordance with State Emergency Management Policy 3.2.6, during two workshops conducted with the assistance of the District Emergency Management Officer. The workshops consisted of two parts: workshop one held on 22 August 2017 as a planning workshop to identify the hazards, and workshop two on 27 March 2018 to conduct the risk assessment process.

The following hazards were identified as most likely to occur within the district:

- Fire
- Heatwave
- Hazardous Materials Incident (HAZMAT/Chemical substance)
- Flood

A total of 194 risk statements were examined across the four hazards, with 75 statements rating at the extreme or high level (requiring treatment actions to be considered).



The Broomehill-Tambellup LEMC is required to complete two further stages to continue the risk management process for the Shire of Broomehill Tambellup:

- Step 1: 31 risks have been identified as ‘Consider Treating’, this means the LEMC will need to consider each risk and determine if it will either ‘Treat’ the risk or ‘Monitor and Review’ the risk.

- Step 2: Treat Risks – this will be the process of determining and selecting treatments for the identified risks which require treatment.

It is anticipated these stages will be completed during 2021-2022. The Risk Register will be updated and circulated to all stakeholders on completion.

The Broomehill-Tambellup LEMC in consultation with the community will conduct a review of the risk analysis for the communities every 5 years in accordance with SEMP 2.9.

[Please refer to Appendix 3 – Risk Register.](#)

The emergency risk assessment process has identified a list of infrastructure within the local government area that if affected by a hazard would have a negative and prolonged impact on the community.

[Please refer to Appendix 4 – Critical Infrastructure.](#)

#### **4.3 Risks – Emergencies Likely to Occur in local area**

<b>Hazard</b>	<b>Controlling Agency</b>	<b>HMA</b>	<b>Local Combat Role</b>	<b>Local Support Role</b>	<b>State Hazard Plan (Westplan)</b>	<b>Local Plan (Date)</b>
Air Transport Accident	WA Police	WA Police	St John VFES/SES	Communities	Crash Emergency	No
Earthquake	DFES	DFES	VFES/SES St John	Communities	Earthquake	No
Animal and Plant Biosecurity	DPIRD	DPIRD	DPIRD	LG	Animal and Plant Biosecurity	No
Hazardous Material Incident	DFES	DFES	VFES/SES St John	LG Communities	HAZMAT	No
Human Epidemic	WA Health	WA Health	St John	Communities	Human Epidemic	No
Rail Transport Accident	Arc Infrastructure	Arc Infrastructure	St John VFES	LG	Crash Emergency	No
Road Transport Accident	WA Police	WA Police	VFES St John	Communities LG	Crash Emergency	No
Storm Damage	DFES	DFES	VFES/SES St John	Communities LG	Storm	No



<b>Hazard</b>	<b>Controlling Agency</b>	<b>HMA</b>	<b>Local Combat Role</b>	<b>Local Support Role</b>	<b>WESTPLAN/State Hazard plan</b>	<b>Local Plan (Date)</b>
Fire	DFES	DFES	VFES BFB DBCA St John	Communities LG	Fire	No
Heatwave	WA Health	WA Health	St John	Communities	Heatwave	No
Energy Supply Disruption	Western Power	Public Utilities Office	Western Power		Electricity Supply Disruption	No

These arrangements are based on the premise that the Controlling Agency responsible for the above risks will develop, test and review appropriate emergency management plans for their hazard.

## **PART 5 COORDINATION OF EMERGENCY OPERATIONS**

It is recognised that the HMA's and Combat agencies may require Shire of Broomehill-Tambellup resources and assistance in emergency management. The Shire of Broomehill-Tambellup is committed to providing assistance/support if the required resources are available through the Incident Support Group when and if formed.

### **5.1 Incident Support Group (ISG)**

The ISG is convened by the Controlling Agency appointed Incident Controller to assist in the overall coordination of services and information during a major incident. Coordination is achieved through clear identification of priorities by agencies sharing information and resources.

#### **Role**

The role of the ISG is to provide support to the incident management team. The ISG is a group of people represented by the different agencies who may have involvement in the incident.

#### **Triggers for an ISG**

The triggers for an incident support group are defined in State EM Policy 5.2.2 'Operational Management' and State EM Plan section 5.1. These are;

- a) where an incident is designated as "Level 2" or higher;
- b) multiple agencies need to be coordinated.

#### **Membership of an ISG**

The Incident Support Group is made up of agencies /representatives that provide support to the Controlling Agency. Emergency Management Agencies may be called on to be liaison officers on the Incident Support Group.

The recovery coordinator should be a member of the ISG from the onset, to ensure consistency of information flow and transition into recovery.

The representation on this group may change regularly depending upon the nature of the incident, agencies involved and the consequences caused by the emergency.

Agencies supplying staff for the ISG must ensure that the representative(s) have the authority to commit resources and/or direct tasks.

#### **Frequency of Meetings**

Frequency of meetings will be determined by the Incident Controller and will generally depend on the nature and complexity of the incident. As a minimum, there should be at least one meeting per or incident. Coordination is achieved through clear identification of priorities and goals by agencies sharing information and resources.

## 5.2 Location of ISG Meetings

The Incident Support Group meets during an emergency and provides a focal point for a coordinated approach. The following table identifies suitable locations where they can meet within the District.

**Location One      Shire of Broomehill-Tambellup Administration Office**  
**Address            46-48 Norrish St, Tambellup 6320**

	Name	Phone (Work)	Phone (Mobile)
1 <sup>st</sup> Contact	CEO	9825 3555	0423 109425
2 <sup>nd</sup> Contact	Manager Finance and Administration	9825 3555	0409 762212

**Location Two      Broomehill Central Bushfire Brigade Station**  
**Address            Great Southern Hwy, Broomehill 6318**  
*\*In consultation with Broomehill Central Bushfire Brigade*

	Name	Phone	Phone
1 <sup>st</sup> Contact	CEO	9825 3555	0423 109425
2 <sup>nd</sup> Contact	Community Emergency Services Manager		0417 071567

## 5.3 Media Management and Public Information.

Communities threatened or impacted by emergencies have an urgent and vital need for information and direction. Such communities require adequate, timely information and instructions in order to be aware of the emergency and to take appropriate actions to safeguard life and property. The provision of this information is the responsibility of the **Controlling Agency**.

### **Public Warning Systems**

During times of an emergency one of the most critical components of managing an incident is getting information out to the public in a timely and efficient manner. This section highlights local communication strategies.

### **Shire Systems**

**All communications emanating from the Shire of Broomehill-Tambellup are to be approved by the Shire President or CEO prior to broadcast.**

- SMS Messaging Service

The Shire of Broomehill-Tambellup has in place an SMS system for notification of harvest bans and road closures. Residents are able to register their mobile phone number to receive notifications. The Shire's Bushfire Brigades and LEMC members are set up in the

Shire's SMS system. The Shire of Broomehill-Tambellup manages this system with multiple staff having access, including remote and after hours access.

All Volunteer Bushfire Brigades and the Tambellup Volunteer Fire and Emergency Service have SMS paging systems operational through DFES. These are activated in an emergency through the '000' service, or through DFES Regional Office in Albany – phone 9845 5000.

While the SMS systems are able to be used for other emergency-related purposes, effectiveness in some areas of the shire is limited by inconsistent mobile coverage.

- **Recorded Phone Message (Harvest Ban Hotline) – 9825 1042**  
A recorded phone message service is utilised by the Shire when Harvest and Vehicle Movement Bans are imposed through fire danger periods. The phone number for this service is well circulated within the Broomehill and Tambellup communities, and to neighbouring shires. In the event of an emergency this service will be utilised to provide updated information to the community. The service is managed by the Shire of Broomehill-Tambellup with multiple staff having access, including remote and after hours access.
- **Shire Website – [www.shirebt.wa.gov.au](http://www.shirebt.wa.gov.au)**  
The Shire's website will also be utilised to provide relevant information and updates to the public in a timely manner. The website is maintained by Shire staff with multiple staff having access, including remote and after hours access.
- **Social Media**  
The Shire maintains a Facebook page, which will be utilised to provide time-sensitive information and updates to the public. The page is maintained by Shire staff with multiple staff having access, including remote and after hours access.
- **Community notice boards:**
  - Corner India and Journal St Broomehill
  - Tambellup Post Office, Norrish St Tambellup.

### **DFES Public Information Line**

DFES operates a public information phone line and website ([www.emergency.wa.gov.au](http://www.emergency.wa.gov.au)) for natural hazards. Access to this is via the DFES Duty Officer – 9845 5000.

### **Radio**

ABC Radio will broadcast community alerts as a priority. ABC transmits on 558AM & 630AM, and digitally via the Listen app which can be downloaded for Apple and Android devices.

ABC Statewide Perth	Ph 13 99 94	Fax 08 9220 2911
ABC South Coast Albany	Ph 9842 4011	Fax 08 9842 4099
ABC Bunbury	Ph 9792 2711	

**Television**

GWN (Bunbury)	08 9721 4466 (phone)	08 9792 2932 (fax)
WIN (Bunbury)	08 9721 9900 (phone)	08 9721 9609 (fax)

**5.4 Arrangements**

State EM Policy section 5.12, State EM Plan section 5.4 and 6.10 and State EM Recovery Procedures 1-2 outline the responsibilities for funding during multi-agency emergencies. While recognising the above, the Shire of Broomehill-Tambellup is committed to expending such necessary funds within its current budgetary constraints as required to ensure the safety of its residents and visitors. The Chief Executive Officer should be approached immediately an emergency event requiring resourcing by the Shire of Broomehill-Tambellup occurs to ensure the desired level of support is achieved.

## **PART 6 EVACUATION AND EMERGENCY RELIEF AND SUPPORT**

### **6.1 Evacuation**

The Controlling Agency will make decisions on evacuation and ensure that community members have appropriate information to make an informed decision as to whether to stay or go during an emergency.

The decision to evacuate will only be made by a Controlling Agency or an authorised officer when the members of the community at risk do not have the capability to make an informed decision or when it is evident that loss of life or injury is imminent.

### **Management**

The responsibility for managing evacuation rests with the Controlling Agency. The Controlling Agency is responsible for planning, communicating and effecting the evacuation and ensuring the welfare of the evacuees is maintained. The Controlling Agency is also responsible for ensuring the safe return of evacuees. These aspects also incorporate the financial costs associated with the evacuation unless prior arrangements have been made. In most cases the WA Police may be the 'combat agency' for carrying out the evacuation.

**Whenever evacuation is being considered the Department of Communities must be consulted during the planning stages.** This is because Communities has responsibility under State Arrangements for coordinating the provision of emergency relief and support.

[Please refer to Appendix 5 – Evacuation Plan](#)

### **6.2 At Risk Groups**

The following table identifies groups within the Shire of Broomehill-Tambellup community which may need assistance or special consideration during an evacuation;

<b>Organisation</b>	<b>Number of People</b>	<b>Contact</b>	<b>Address &amp; Phone</b>	<b>Evacuation Plan in place?</b>
Tambellup Primary School	50	Principal	Taylor St, Tambellup Phone: 9825 5000	Yes
Broomehill Primary School	50	Principal	Hassell St, Broomehill Phone: 9824 0500	Yes
Lavieville Independent Living Units - Tambellup	Up to 8	Shire	George St, Tambellup	No
Sandalwood Independent Living Units - Tambellup	Up to 12	Shire	Taylor St, Tambellup	No
Holland Court Independent Living Units – Broomehill	Up to 8	Shire	Javelin St Broomehill	No
Aboriginal community	Varies	Refer to Appendix 2 – Contacts.		

Broomehill Village Caravan Park (visitors to the community)	Varies	Shire	Morgan Rd, Broomehill	No
Tambellup Daycare	Up to 8	Caitlin Willmott	Crowden St, Tambellup Phone: 0459 445994	Yes
Broomehill Playgroup (Old RSL)	Varies	President	Journal St, Broomehill Phone: 0448 541297	No
Tambellup Playgroup (Old Kindy Building)	Varies	Principal	Tambellup Primary School, Howard St, Tambellup Phone: 9825 0500	Yes

### Routes & Maps

Should a major emergency occur the following highways/roads could be blocked and alternative arrangements will have to be implemented to allow community and emergency vehicle access:

#### Roads - Tambellup

Tambellup West Road  
Gnowangerup - Tambellup Road  
Great Southern Highway

#### Roads – Broomehill

Broomehill - Kojonup Road  
Tieline Road  
Broomehill-Jerramungup Road  
Great Southern Highway

These routes will become the priority for repair.

[Please refer to Appendix 8 – Maps & Demographics.](#)

### 6.3 **Emergency Relief and Support**

The Department of Communities has the role of managing emergency relief and support. The Department of Communities has developed a Local Emergency Relief and Support Plan for the Shire of Broomehill-Tambellup.

[Please refer to Appendix 7 – Local Emergency Relief and Support Plan.](#)

#### 6.3.1 **Evacuation Centre Coordinator**

The Evacuation Centre Coordinator is appointed by the Department of Communities District Director to:

- a. Establish, chair and manage the activities of the Local Emergency Relief and Support Group where determined appropriate by the District Director;
- b. Prepare, promulgate, test and maintain the Local Emergency Relief and Support Plan;

- c. Represent the department and the emergency relief and support function on the Local Emergency Management Committee and Local Recovery Committee;
- d. Establish and maintain the Evacuation Centre;
- e. Ensure personnel and organisations are trained and exercised in their welfare responsibilities;
- f. Coordinate the provision of emergency relief and support services during response and recovery phases of an emergency; and
- g. Represent the department on the Incident Management Group when required

### **6.3.2 Local Government Liaison Officer**

The Local Government Liaison Officer is nominated by the Local Government to coordinate emergency relief and support response during emergencies and liaise with the Evacuation Centre Coordinator.

Local Government should appoint a liaison officer. This role will provide assistance to the Evacuation Centre, including the management of emergency evacuation centres such as building opening, closing, security and maintenance.

It is important to identify the initial arrangements for emergency relief and support to occur, particularly in remote areas, where it may take some time for Department of Communities to arrive.

### **6.4 Register.Find.Reunite**

When a large scale emergency occurs and people are evacuated or become displaced, one of the areas the Department of Communities has responsibility for is recording who has been displaced and placing the information onto a National Register. This primarily allows friends or relatives to locate each other. Because of the nature of the work involved Department of Communities have reciprocal arrangements with the Red Cross to assist with the registration process.

A number of Red Cross members in Broomehill and surrounding districts have completed training to assist with registrations. [Refer to Appendix 2 – Contacts.](#)

### **6.5 Animals (including assistance animals)**

Animals (with the exception of assistance animals) are not permitted to enter a welfare centre.

[Please refer to Appendix 9 – Plan for Animal Welfare in Emergencies](#)

Arrangements have been made with a number of landowners in the shire for the use of portable stockyards if required.

[Please refer to Appendix 1 – Resource Register.](#)

### **6.6 Evacuation Centres**

[Please refer to Appendix 7 – Local Emergency Relief and Support Plan](#) for a list of pre-determined primary and secondary welfare centre locations.



## **PART 7 RECOVERY**

Managing recovery is a legislated function of local government and the Local Recovery Management Plan is a compulsory sub-plan of the LEMA.

[Please refer to Appendix 6 – Local Recovery Management Plan](#)

### **Local recovery coordinator**

Local governments are required to nominate a local recovery coordinator. Local Recovery Coordinators are to advise and assist local government and coordinate local recovery activities as outlined in State EM Policy section 6, State EM Plan section 6 and State EM Recovery Procedures 1-4.

A Local Recovery Coordinator has been appointed. [Please refer to Appendix 2 – Contacts.](#)

## **PART 8 EXERCISING, REVIEWING AND REPORTING**

### **8.1 The Aim of Exercising**

Testing and exercising is essential to ensure that the emergency management arrangements are workable and effective. Testing and exercising is also important to ensure that individuals and organisations remain aware of what is required of them during an emergency response situation.

The exercising of a HMA's response to an incident is a HMA responsibility however it could be incorporated into the LEMC exercise.

Exercising the emergency management arrangements will allow the local government to:

- Test the effectiveness of the local arrangements
- Bring together members of emergency management agencies and give them knowledge of, and confidence in, their roles and responsibilities
- Help educate the community about local arrangements and programs
- Allow participating agencies an opportunity to test their operational procedures and skills in simulated emergency conditions
- Test the ability of separate agencies to work together on common tasks, and to assess effectiveness of co-ordination between them.

### **8.2 Frequency of Exercises**

State EM Policy section 4.8, State EM Plan 4.7 and State EM Preparedness Procedure 19 outline the State's arrangements for EM exercising, including the requirement for local governments to exercise on an annual basis. Additionally, LEMAs must be validated through exercise or activation within 12 months of any significant amendments made through a comprehensive or targeted review (State EM Policy section 1.5.10).

### **8.3 Types of Exercises**

Some examples of exercises types include:

- Desktop/Discussion
- A phone tree recall exercise
- Opening and closing procedures for evacuation centres or any facilities that might be operating in an emergency
- Operating procedures of an Emergency Coordination Centre
- Locating and activating resources on the Emergency Resources Register

### **8.4 Reporting of Exercises**

Each local government reports their exercise schedule to the relevant DEMC prior to the start of the calendar year for inclusion in the DEMC report to the SEMC State Exercise Coordination Team (SECT).

Once local government exercises have been completed, post-exercise reports should be forwarded to the DEMC to be included in reporting to the SECT as soon as practicable.

## **PART 9 REVIEW OF LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS**

### **9.1. Review of Local Emergency Management Arrangements**

The Local Emergency Management Arrangements (LEMA) shall be reviewed in accordance with State EM Policy section 2.5 and amended or replaced whenever the local government considers it appropriate (s.42 of the EM Act). However, according to State EM Preparedness Procedure 8, the LEMA (including recovery plans) are to be reviewed and amended in the following situations:

- after an event or incident requiring the activation of an Incident Support Group or an incident requiring significant recovery coordination; and
- an entire review is undertaken every five (5) years, as risks might vary due to climate, environment and population changes.

Contact lists are reviewed quarterly. Arrangements will also be reviewed following an exercise.

### **9.2 Review of Local Emergency Management Committee Positions**

The local government, in consultation with the parent organisation of members shall determine the term and composition of LEMC positions.

### **9.3 Review of Resources Register**

The Executive Officer shall have the resources register checked and updated on an annual basis, but ongoing amendments may occur at any LEMC meeting.

### **9.4 Annual Reporting**

The annual report of the LEMC is to be completed and submitted to the DEMC within 2 weeks of the end of the financial year for which the annual report is prepared. The LEMC is required to submit a signed hard copy of the annual report to the Executive Officer of the DEMC.

The information provided by the LEMC annual report is collated into the SEMC Annual Report which is tabled in Parliament.

The SEMC will issue the annual report template.

## **APPENDICES**

**Appendix 1: Resource Register**

**Appendix 2: Contacts**

**Appendix 3: Risk Register**

**Appendix 4: Critical Infrastructure**



**Appendix 5: Evacuation Plan**

**Appendix 6: Recovery Plan**

**Appendix 7: Local Emergency Relief and Support Plan**

## **Appendix 7.1 DFES Operational Circular – Strengthening Telecommunications Against Natural Disaster (STAND)**

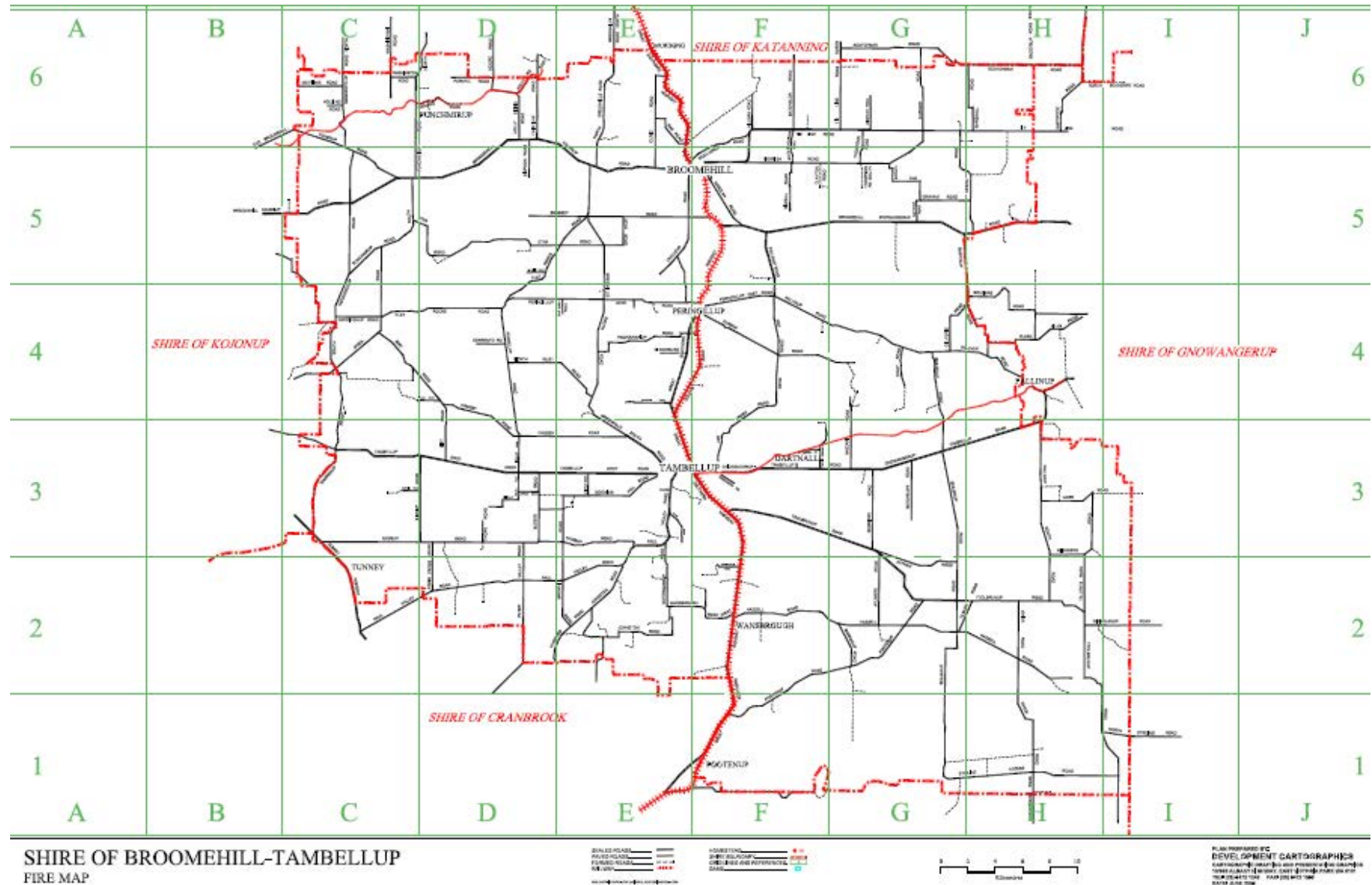
### **Activation Process**

## Appendix 7.2 COVID-19 Evacuation Centre Guide

## Appendix 7.3 COVID-19 Signage – Minimum Screening Requirements

**Appendix 8: Maps and Demographics**

Appendix 8.1 Shire of Broomehill-Tambellup – District map





**Appendix 8.2 School Bus Routes** (updated annually)

## Appendix 8.3 Tambellup Flood Mapping (1982)

## Demographics – Shire of Broomehill-Tambellup

Source: Australian Bureau of Statistics 2016, 2021 data: [www.abs.gov.au](http://www.abs.gov.au)

Age	Census 2016	Census 2021
0-4 years	107	63
5-14 years	166	167
15-24 years	97	99
25-54 years	435	368
55-64 years	173	180
65 and over	168	174
Total population	1146	1051
Median age	39	41

At the 2021 Census, the median age of people in Broomehill-Tambellup (S) (Local Government Area) was 41 years. Children aged 0 - 14 years made up 21.9% of the population and people aged 65 years and over made up 16.6% of the population.

**Appendix 9: Plan for Animal Welfare in Emergencies**

# LOCAL PLANNING POLICY NO. 3

## Heritage Places



Shire of Broomehill Town Planning Scheme No. 1

Shire of Tambellup Town Planning Scheme No. 2

### 1. POLICY PURPOSE

To provide guidance on the assessment of proposals for works affecting a heritage protected place contained in the Shire of Broomehill Tambellup Heritage List.

### 2. POLICY BASIS AND AIMS

This Policy has been prepared in accordance with Division 2, Part 2, Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

The Policy aims:

- To conserve and protect places of cultural heritage significance.
- To ensure that developments do not adversely impact the significance of heritage places.
- To ensure that heritage significance is given due weight in local planning decision making.
- To provide certainty to landowners and community about the planning processes for identification and protection of places identified in the Heritage List.
- Clarify the required accompanying material that may be required for development applications in accordance with clauses 63(1)(d) and 63(3), Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

### 3. APPLICATION

This Policy applies to all heritage protected places within the local government boundary of the Shire of Broomehill Tambellup that are contained in the Shire's adopted Heritage List.

This policy also applies to any works affecting a local heritage protected place on the Heritage List that requires development approval.

The Policy does not address Aboriginal Cultural Heritage.

### 4. USE OF TERMS

The terms used in this policy have common meanings and include those defined in the *Planning and Development Act 2005*, *Planning and Development (Local Planning Schemes) Regulations 2015*, and the *Heritage Act 2018*.

## 5. POLICY PROVISIONS

### 5.1 DEVELOPMENT CONTROL PRINCIPLES

In considering any planning applications in relation to a local heritage protected place, the Shire will apply and give due regard to the development control principles set out in this policy and *State Planning Policy 3.5 - Historic Heritage Conservation (SPP3.5)*.

### 5.2 HERITAGE LIST – LEVELS OF SIGNIFICANCE

The Heritage List is a statutory list of places, derived from the Local Heritage Survey, and identified by the Shire Council as worthy of conservation. Additional planning controls apply to places on the Heritage List.

The Shire of Broomehill Tambellup Heritage List only includes heritage protected places that are of Exceptional Significance (Category 1- State Register) and Considerable significance (Category 2).

The cultural heritage significance of a place will be taken from the relevant entry in the Heritage List, or other Heritage Assessment endorsed by Council.

The desired outcome for the level of significance of a place will be considered in the assessment of any development application as per Table 1 below.

LEVEL OF SIGNIFICANCE	DESCRIPTION	DESIRED OUTCOME
<b>Exceptional significance</b> <b>HERITAGE LIST</b> <u>Category 1 (LHS)</u>	Essential to the heritage of the locality Rare or outstanding example.	The place should be retained and conserved unless there is no feasible and prudent alternative to doing otherwise.  Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan (if one exists).
<b>Considerable significance</b> <b>HERITAGE LIST</b> <u>Category 2 (LHS)</u>	Very important to the heritage of the locality. High degree of integrity/authenticity.	Conservation of the place is highly desirable. Any alterations or extensions should reinforce the significance of the place.

### 5.3 HERITAGE ASSESSMENTS AND HERITAGE IMPACT STATEMENTS

Heritage Assessments and Heritage Impact Statements are two different documents each with its own specific purpose:

- The purpose of a Heritage Assessment is to assess the cultural heritage significance of a place by examining the documentary and physical evidence, assessing the values of the place and defining a statement of significance.
- The purpose of a Heritage Impact Statement is to consider the impact of a specific proposal (e.g. development) on the cultural heritage significance of a heritage protected place or area. If sufficient Heritage Assessment information is not available for the preparation of a Heritage Impact Statement, then this will also be required.

---

Heritage Assessments and Heritage Impacts Statements shall be undertaken by a qualified heritage professional in accordance with state government guidelines.

#### 5.4. ACCOMPANYING MATERIAL FOR DEVELOPMENT APPLICATIONS

##### 5.4.1 Heritage Impact Statements

Where a Development Application proposes significant modification to a heritage protected place on the Heritage List, applicants are encouraged to submit a Heritage Impact Statement. A Heritage Impact Statement may be required for any development proposal with potential to have a moderate or significant impact on heritage significance or a heritage protected place.

A Heritage Impact Statement will be required where, in the opinion of the Chief Executive Officer, this is necessary to inform assessment of the development application.

Any Heritage Impact Statement shall be consistent with the guidelines produced by the Heritage Council of Western Australia.

Heritage Impact Statements will not usually be requested for the following types of development for places listed as Category 2 on the Heritage List:

- a) Small scale new structures which are not attached to the primary structure/building (such as outbuildings) and which are located out of the front setback area.
- b) Ancillary structures added to buildings (such as timber patios, sails, carports, pergolas) which are located out of the front setback area.
- c) Fixtures to buildings (such as antennae, aerials, air conditioning units, solar panels, signs), which do not face the street and where the installation would not involve any significant structural alteration to the building.
- d) Non-structural internal changes.
- e) Dividing fences.

##### 5.4.2 Demolition Applications

A Heritage Assessment will be required for any development application proposing demolition of a heritage protected place contained on the Heritage List. The Heritage Assessment shall be at the proponents cost.

If structural failure is cited as a justification for the demolition of significant fabric, the Chief Executive Officer may require that a structural condition assessment by a registered structural engineer with relevant heritage experience be provided.

Demolition will not necessarily be approved if the local government forms the view that structural inadequacy is a result of the place not being properly maintained, as defined in clause 13(1) Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Demolition will not necessarily be approved based primarily on the grounds that redevelopment is a more attractive proposition.

#### 5.5 Archival record

If the proposed demolition application of a place on the Heritage List is approved, a condition of approval may require the applicant to submit an archival record of the place, prior to the commencement of development.

An archival record may also be required as a condition of development for any proposed works that result in substantial alteration of a heritage protected place.

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The archival record is to be in accordance with relevant guidelines published by the Heritage Council of Western Australia.

## 6.0. REQUESTS FOR CHANGES TO THE HERITAGE LIST

The Shire may include a new place on the Heritage List where it considers that it needs to be heritage protected based on a Heritage Assessment provided by a nominator or owner.

## 7.0 RECORD OF COUNCIL POLICY APPROVAL AND STATUTORY BASIS

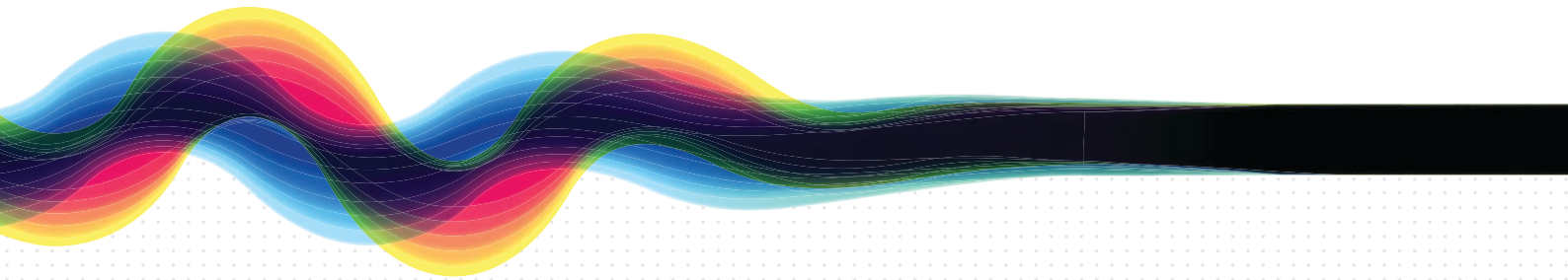
Legislation	Description
Statutory Legislation	This Local Planning Policy has been prepared in accordance with Clause 3(1) Schedule 2, Part 2 of the 'Deemed Provisions' of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> .
Adoption (initial)	This Local Planning Policy was adopted by the Council on <b>15 December 2023</b> for the purpose of conducting advertising to comply with Clause 4(1) Schedule 2, Part 2 of the 'Deemed Provisions' of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> .
Adoption (final)	This Local Planning Policy was adopted by Council on the _____ for final approval in accordance with Clause 4(3)(b) Schedule 3, Part 2 of the 'Deemed Provisions' of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> .
Version Control	Version 1.0 Draft
Scheduled Internal Review Date	12 months after operation.



# Flat Rocks Wind Farm: Local Scheme Amendment Request: Introduction of Special Control Area No.1 – Flat Rocks Wind Farm

Shire of Kojonup Town Planning Scheme No. 3 (District Planning Scheme)  
Shire of Broomehill Town Planning Scheme No. 1  
Shire of Tambellup Town Planning Scheme No. 2

March 2024 | 23-305



Prepared for:



**element.**  
the art and science of place

We acknowledge the Keneang and Koreng peoples of the Noongar nation as the Traditional Owners of the land on which the Shires of Kojonup and Broomehill-Tambellup are located. We acknowledge and respect their enduring culture, their contribution to the life of this State, and Elders, past and present.

Document ID: /Volumes/Graphics/2023/23-305 - Kojonup, Flat Rocks Wind Farm/01 InDesign Report/02 Final/00 InDesign

Issue	Date	Status	Prepared by	Approved by	Graphics	File
1	12.12.23	Draft Issue to the project team	Claire Willey	Matt Raymond	N/A	N/A
2	21.12.23	Draft Issue to the project team Updated Mapping	Claire Willey	Matt Raymond	N/A	N/A
3	31.01.24	Draft Issue to the project team	Claire Willey	Matt Raymond	SA	D
4	08.02.24	Draft Issue to the project team	Claire Willey	Matt Raymond	SA	D4
5	13.02.24	Draft Issue to the project team	Claire Willey	Matt Raymond	SA	D5
6	21.02.24	Draft Issue to the project team	Claire Willey	Matt Raymond	SA	D6
7	27.02.24	Final Issue to the project team	Claire Willey	Matt Raymond	SA	F1
8	05.03.24	Final Issue to the project team	Claire Willey	Matt Raymond	SA	F2
9	07.03.24	Final Issue to the project team	Claire Willey	Matt Raymond	SA	F3
10	11.03.24	Final Issue to the project team	Claire Willey	Matt Raymond	SA	F4

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# Executive Summary

Element Advisory Pty Ltd (**element**) and GHD on behalf of the Stage 1 Flat Rocks Wind Farm Operator, Enel Green Power Australia and Stage 2 Flat Rocks Wind Farm Operator and in consultation with Water Corporation, respectfully request the Shire of Kojonup and the Shire of Broomehill-Tambellup to initiate a local planning scheme amendment to introduce a Special Control Area (SCA) for the approved Flat Rocks Wind Farm.

The Flat Rocks Wind Farm is located across the local government boundaries of the Shire of Kojonup and Shire of Broomehill-Tambellup and was approved between 2011 and 2013. The introduction of a SCA requires an amendment to each of the respective Local Planning Schemes:

- Shire of Kojonup Town Planning Scheme (District Scheme) No. 3 (TPS3);
- Shire of Broomehill Town Planning Scheme No. 1 (TPS1); and
- Shire of Tambellup Town Planning Scheme No. 2 (TPS2).

The purpose of the local planning scheme amendment request is to support compatible land use and development around the approved Stage 1 and 2 Flat Rocks Wind Farm. The SCA seeks to provide greater certainty, transparency and dialogue between landowners and operators wishing to undertake development other than 'Extensive-agriculture' and minimise amenity impacts on new sensitive land uses proximate to the wind farm. The proposed SCA boundary reflects the conservative 35dB(A) noise contour established under each of the existing development approvals.

The proposed SCA is supported by the proposed draft Local Planning Policy – Flat Rocks Wind Farm which promotes early engagement on new development proposals between the wind farm operator and the community in order to achieve land use compatibility.

The proposed local planning scheme amendment is consistent with orderly and proper planning outcomes, responding to the State Planning Strategy (SPP) including SPP 2.5, the Western Australian Planning Commission (WAPC) Position Statement on Renewable Energy Facilities and consolidating the precedent example of a wind farm SCA.

The proposed local planning scheme amendment also reinforces the State Government's renewables mandate, supporting the State Energy Transformation Strategy and its overarching commitment, including most recently PoweringWA, to reduce carbon emissions, address climate change and transform the State's electricity generation, storage and transmission infrastructure.

The proposed scheme amendment will not impact either existing or proposed cropping or broadacre farming land uses, the predominant land use in the locality. Similarly, the proposal will not impact development approval exemptions for the SCA land given the extent of existing bushfire risk and limited frontage to constructed public roads. Acknowledging the landownership, existing vegetation and irregular noise impact mapping, the proposed draft local planning policy will help ensure development can be supported within the SCA where it is designed to minimise amenity impacts. In doing so, the SCA supports local development and the optimal function of renewable energy sources.

The request proposes textual and mapping amendments, being the introduction of:

- new land use definitions; 'Agriculture – extensive' to TPS1 (Broomehill) and TP3 (Kojonup);
- a SCA into Schedule 4 (TPS1), Schedule 4 (TPS2) and Schedule VIII (TPS3) to provide additional provisions for the SCA Land; and
- the SCA into Scheme Maps.

# Acronyms

<b>ARI</b>	Average Recurrence Interval
<b>BAL</b>	Bushfire Attack Level
<b>DPLH</b>	Department of Planning, Lands and Heritage
<b>DWER</b>	Department of Water and Environmental Regulation
<b>EPA</b>	Environmental Protection Authority
<b>JDAP</b>	Joint Development Assessment Panel
<b>LPP</b>	Local Planning Policy
<b>LPS</b>	Local Planning Scheme
<b>P&amp;D Act</b>	Planning and Development Act 2005
<b>SCA</b>	Special Control Area
<b>SPP</b>	State Planning Policy
<b>SWIS</b>	South West Interconnected System
<b>TPS</b>	Town Planning Scheme
<b>WAPC</b>	Western Australian Planning Commission

# Project Team

<b>Project Team</b>	<b>Discipline</b>
Enel Green Power Australia	Approved Stage 1 Wind Farm Operator
Water Corporation	Approved Stage 2 Wind Farm Operator
Moharich & More	Planning & Environmental Law
<b>element</b> GHD	Town Planning
Herring Storer	Acoustic Engineering





# 1. Introduction

This local planning scheme amendment ('scheme amendment') proposes the introduction of a Special Control Area (SCA) around the approved Flat Rocks Wind Farm and follows the conservative 35dB(A) noise contour established under the existing statutory development approvals. The land affected by the SCA includes both wind farm hosts and nearby landowners ('the SCA Land').

The proposed SCA Land is located within the Shire of Broomehill-Tambellup and Shire of Kojonup and is subject to three local planning schemes:

- Shire of Broomehill Town Planning Scheme No.1;
- Shire of Tambellup Town Planning Scheme No. 2; and
- Shire of Kojonup Town Planning Scheme No. 3.

On behalf of the Flat Rocks Wind Farm operators for Stage 1 and 2, we respectfully seek the partnership support of the Shire of Kojonup and Shire of Broomehill-Tambellup, together with the Department of Planning, Lands and Heritage (DPLH), the Western Australian Planning Commission (WAPC) and the Minister for Planning, to initiate the proposed scheme amendment for advertising.

## 1.1 Purpose

The purpose of the local scheme amendment request is to support compatible development around the approved Flat Rocks Wind Farm. It will provide greater certainty, transparency and dialogue between landowners and operators wishing to undertake development, other than 'Extensive-agriculture' and minimise amenity impacts on new sensitive land uses proximate to the wind farm.

The SCA area is informed by the approved Flat Rocks Wind Farm. It supports the ongoing achievement of development conditions that govern the operation of the wind farm, including endorsed management plans. It has been formulated to facilitate development that supports the operational efficiency of the Flat Rocks Wind Farm with minimal impact on local amenity.

The scheme amendment is supported by proposed draft Local Planning Policy - Flat Rocks Wind Farm which has been prepared to support open communication channels and collaboration between the wind farm and the local community. The local planning policy clarifies and guides the process for future development proposals located within the SCA, other than for broadacre farming and cropping which remains unaffected.

The intent of this scheme amendment aligns with the State Planning Strategy, State Energy Transformation Strategy and the State Government's overarching commitments, including PoweringWA, to reduce carbon emissions, address climate change and transform the State's electricity generation, storage and transmission infrastructure.

Importantly, the proposed scheme amendment will not require planning approval for existing or proposed cropping or broadacre farming land uses, the predominant land use in the locality. Similarly, given the extent of existing bushfire risk and limited frontage to constructed public roads in the proposed SCA, the impact on development approval exemptions is likely to be minimal. Acknowledging the landownership, existing vegetation and irregular noise impact mapping, the proposed draft local planning policy will help ensure development can be supported within the SCA where it is designed to minimise amenity impacts.

## 1.2 Scope and Content

This scheme amendment request forms part of a broader scheme amendment programme covering the approved Flat Rocks Wind Farm (now staged), located across the Shires of Kojonup and Broomehill-Tambellup, which are governed by the three applicable local planning schemes; Shire of Kojonup Town Planning Scheme (District Scheme) No.3 (TPS3), and Shire of Broomehill Town Planning Scheme No. 1 (TPS1) and Shire of Tambellup Town Planning Scheme No. 2 (TPS2).

The scheme amendment requests follow a long history of development approvals and subsequent amendments granted by the Shire of Kojonup and the relevant Joint Development Assessment Panel (JDAP) since 2011 and 2013 respectively.

The scheme amendment requests propose a combination of textual and mapping amendments, comprising the introduction of:

- new land use definitions; 'Agriculture – extensive' to TPS1 (Shire of Broomehill) and TP3 (Shire of Kojonup), and land use permissibility under the zoning tables;
- a Special Control Area (SCA) for the Flat Rocks Wind Farm into TPS1 Schedule 4 (Shire of Broomehill), TPS2 Schedule 4 (Shire of Tambellup) and TPS3 Schedule VIII (Shire of Kojonup); and
- the SCA boundary into respective Scheme Maps.

## 1.3 Requirement for a Local Planning Scheme Amendment

Division 3 of Part 5 – Local planning schemes of the *Planning and Development Act 2005* (as amended) (P&D Act) and Part 5 – *Planning and Development (Local Planning Schemes) Regulations 2015* (as amended) (the 'Regulations') set out the relevant mechanisms and processes for the preparation of a scheme amendment.

This request has been prepared in accordance with the requirements of the P&D Act and Regulations, on behalf of the Wind Farm Operators.

## 1.4 Pre-Lodgement Consultation

This scheme amendment request follows the prior grant of development approvals for the Flat Rocks Wind Farm. The conception, preparation and lodgement of this documentation follows knowledge sharing with key planning and environmental regulators including the Environmental Protection Authority (EPA) and DPLH.

The following stakeholders have participated in early consultation:

- Office of the Minister for Planning;
- Office of the Minister for Energy;
- Department of Planning, Lands and Heritage (DPLH);
- Environment Protection Authority (EPA);
- Shire of Kojonup; and
- Shire of Broomehill-Tambellup.

## 2. Scheme Amendment Request

### 2.1 Amendment Details

#### 2.1.1 New Definition: 'Agriculture-extensive'

In accordance with the land use terms defined at clause 38 of Schedule 1 - Model scheme provisions for local planning schemes under the Regulations (Model Provisions), the proposed scheme amendment request proposes to introduce the definition 'Agriculture-extensive' into Shire of Broomehill-Tambellup TPS1 and Shire of Kojonup TPS3. 'Agriculture-extensive' means:

*premises used for the raising of stock or crops including outbuildings and earthworks, but does not include agriculture — intensive or animal husbandry — intensive;*

The new definition is to be inserted into the zoning table of TPS1 and TPS3 and as a land use definition into Schedule 1 'Interpretations' under TPS1 and TPS3. Land use permissibility needs to be assigned to each zone under the zoning table. Agriculture-extensive is proposed to be a 'P' use under the Rural (TPS3) and Farming (TPS1) Zones respectively.

The inclusion of the land use definition into the interpretation schedule of the scheme ensures 'Agriculture-extensive' can be referenced in the proposed SCA schedule (Schedule 4 under TPS1 and TPS3) as exempt development; an existing land use, typical to the local area, that does not require additional development approval. The inclusion of this exempt development demonstrates that the SCA will not restrict or inhibit existing cropping or broadacre farming, allowing 'business as usual' to continue without interruption.

#### 2.1.2 New Schedule: Special Control Area No 1 – Flat Rocks Wind Farm (SCA1)

The SCA will be established in accordance with the Regulations and introduced under the Shire of Kojonup TPS3 Schedule VIII (TPS3), Shire of Broomehill TPS1 Schedule 4 and Shire of Tambellup TPS2 Schedule 4, as outlined in the below table and at Appendix A.

The SCA Schedule has been prepared following model scheme text provisions. It is set out to confirm the name, purpose and series of objectives. The additional provisions specify the notice requirements for development applications, including that notice be provided to the wind operator, and the scope of any submissions made by the wind operator in response. Finally, it sets out the relevant considerations to which a decision maker should have particular regard in determining development applications.

Shire of Kojonup TPS3 Schedule VIII

Name of area	Purpose	Objectives	Additional Provisions
SCA1	Wind Farm	<ul style="list-style-type: none"> <li>a. To identify land likely to be subject to noise, shadow-flicker or blade glint or any other off-site impacts from Wind Farm operations;</li> <li>b. To assist landowners to locate sensitive land uses to maximise the amenity and quiet enjoyment of their land;</li> <li>c. To maintain a buffer between Wind Farm operations and potential sensitive land uses;</li> <li>d. To ensure that the use and development of land within SCA1 is compatible with Wind Farm operations;</li> <li>e. To minimise impacts from Wind Farm operations on sensitive land uses.</li> <li>f. To support the operational efficiency of Wind Farms with minimal impact on the amenity of the area and contribute to the State's transformation towards renewable energy.</li> <li>g. To encourage informed engagement early in the planning process between renewable energy facility operators and the general public.</li> </ul>	<ul style="list-style-type: none"> <li>1. In this clause – <b>Deemed Provisions</b> means Schedule 2, <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>.</li> <li>2. Despite any other provision of the Scheme, development approval is required for all development, except for – <ul style="list-style-type: none"> <li>TPS3 (Kojonup)</li> <li>Agriculture – extensive</li> <li>Agroforestry</li> <li>Plantation</li> </ul> </li> <li>3. An application for development approval within SCA1 is an application to which clause 64(1)(b)(v) of the Deemed Provisions applies.</li> <li>4. In accordance with the requirements of clause 64(4)(b) of the Deemed Provisions, the local government is to provide notice of an application for development approval within SCA1 to – <ul style="list-style-type: none"> <li>a. the Wind Farm operator with turbines located within SCA1; and</li> <li>b. the owners of land upon which any turbines within SCA1 are located; and</li> <li>c. the owners and occupiers of land within SCA1 located within 200m of the proposed development, to the extent that they are not included in subclauses (a) or (b).</li> </ul> </li> <li>5. In determining an application for development approval, in addition to the matters listed in clause 67 of the Deemed Provisions and any other matters listed in this Scheme, the local government must have due regard to – <ul style="list-style-type: none"> <li>a. the objectives of SCA1;</li> <li>b. any submission made by the Wind Farm operator, including, where relevant, any recommendations to reduce the potential impact, such as – <ul style="list-style-type: none"> <li>i. appropriate re-siting of the proposed development; and</li> <li>ii. physical treatment and / or maintenance of the proposed building or curtilage where practical</li> </ul> </li> </ul> </li> </ul>

Name of area	Purpose	Objectives	Additional Provisions
			<ul style="list-style-type: none"> <li>c. any State Government agency policy or guidelines in respect to appropriate separation distances between Wind Farms and highly sensitive areas;</li> <li>d. any local planning policy prepared to support the SCA1 provisions;</li> <li>e. whether the proposed development would have a detrimental impact on the optimal operation of a Wind Farm now and in the future;</li> <li>f. the compatibility of the proposed development having regard to the amenity to be afforded the proposed development by reason of its proximity to an operating Wind Farm, and any mitigation strategies employed to ameliorate potential impacts.</li> </ul>

Shire of Broomehill TPS1 Schedule 4

Name of area	Purpose	Objectives	Additional Provisions
SCA1	Wind Farm	<ul style="list-style-type: none"> <li>a. To identify land likely to be subject to noise, shadow-flicker or blade glint or any other off-site impacts from Wind Farm operations;</li> <li>b. To assist landowners to locate sensitive land uses to maximise the amenity and quiet enjoyment of their land;</li> <li>c. To maintain a buffer between Wind Farm operations and potential sensitive land uses;</li> <li>d. To ensure that the use and development of land within SCA1 is compatible with Wind Farm operations;</li> <li>e. To minimise impacts from Wind Farm operations on sensitive land uses.</li> <li>f. To support the operational efficiency of Wind Farms with minimal impact on the amenity of the area and contribute to the State’s transformation towards renewable energy.</li> <li>g. To encourage informed engagement early in the planning process between renewable energy facility operators and the general public.</li> </ul>	<ul style="list-style-type: none"> <li>1. In this clause – <b>Deemed Provisions</b> means Schedule 2, <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>.</li> <li>2. Despite any other provision of the Scheme, development approval is required for all development, except for – <ul style="list-style-type: none"> <li>TPS1 (Broomehill)</li> <li>Agriculture - extensive</li> </ul> </li> <li>3. An application for development approval within SCA1 is an application to which clause 64(1)(b)(v) of the Deemed Provisions applies.</li> <li>4. In accordance with the requirements of clause 64(4) (b) of the Deemed Provisions, the local government is to provide notice of an application for development approval within SCA1 to – <ul style="list-style-type: none"> <li>a. the Wind Farm operator with turbines located within SCA1; and</li> <li>b. the owners of land upon which any turbines within SCA1 are located; and</li> <li>c. the owners and occupiers of land within SCA1 located within 200m of the proposed development, to the extent that they are not included in subclauses (a) or (b).</li> </ul> </li> <li>5. In determining an application for development approval, in addition to the matters listed in clause 67 of the Deemed Provisions and any other matters listed in this Scheme, the local government must have due regard to – <ul style="list-style-type: none"> <li>a. the objectives of SCA1;</li> <li>b. any submission made by the Wind Farm operator, including, where relevant, any recommendations to reduce the potential impact, such as – <ul style="list-style-type: none"> <li>i. appropriate re-siting of the proposed development; and</li> <li>ii. physical treatment and / or maintenance of the proposed building or curtilage where practical</li> </ul> </li> <li>c. any State Government agency policy or guidelines in respect to appropriate separation distances between Wind Farms and highly sensitive areas;</li> <li>d. any local planning policy prepared to support the SCA1 provisions;</li> <li>e. whether the proposed development would have a detrimental impact on the optimal operation of a Wind Farm now and in the future;</li> <li>f. the compatibility of the proposed development having regard to the amenity to be afforded the proposed development by reason of its proximity to an operating Wind Farm, and any mitigation strategies employed to ameliorate potential impacts.</li> </ul> </li> </ul>

## Shire of Tambellup TPS2 Schedule 4

Name of area	Purpose	Objectives	Additional Provisions		
SCA1	Wind Farm	<p>a. To identify land likely to be subject to noise, shadow-flicker or blade glint or any other off-site impacts from Wind Farm operations;</p> <p>b. To assist landowners to locate sensitive land uses to maximise the amenity and quiet enjoyment of their land;</p> <p>c. To maintain a buffer between Wind Farm operations and potential sensitive land uses;</p> <p>d. To ensure that the use and development of land within SCA1 is compatible with Wind Farm operations;</p> <p>e. To minimise impacts from Wind Farm operations on sensitive land uses.</p> <p>f. To support the operational efficiency of Wind Farms with minimal impact on the amenity of the area and contribute to the State's transformation towards renewable energy.</p> <p>g. To encourage informed engagement early in the planning process between renewable energy facility operators and the general public.</p>	<p>1. In this clause – <b>Deemed Provisions</b> means Schedule 2, <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>.</p> <p>2. Despite any other provision of the Scheme, development approval is required for all development, except for –</p> <table border="1" data-bbox="874 521 1171 602"> <tr> <td>TPS2 (Tambellup)</td> </tr> <tr> <td>Agriculture - extensive</td> </tr> </table> <p>3. An application for development approval within SCA1 is an application to which clause 64(1)(b)(v) of the Deemed Provisions applies.</p> <p>4. In accordance with the requirements of clause 64(4)(b) of the Deemed Provisions, the local government is to provide notice of an application for development approval within SCA1 to –</p> <ol style="list-style-type: none"> <li>the Wind Farm operator with turbines located within SCA1; and</li> <li>the owners of land upon which any turbines within SCA1 are located; and</li> <li>the owners and occupiers of land within SCA1 located within 200m of the proposed development, to the extent that they are not included in subclauses (a) or (b).</li> </ol> <p>5. In determining an application for development approval, in addition to the matters listed in clause 67 of the Deemed Provisions and any other matters listed in this Scheme, the local government must have due regard to –</p> <ol style="list-style-type: none"> <li>the objectives of SCA1;</li> <li>any submission made by the Wind Farm operator, including, where relevant, any recommendations to reduce the potential impact, such as – <ol style="list-style-type: none"> <li>appropriate re-siting of the proposed development; and</li> <li>physical treatment and / or maintenance of the proposed building or curtilage where practical</li> </ol> </li> <li>any State Government agency policy or guidelines in respect to appropriate separation distances between Wind Farms and highly sensitive areas;</li> <li>any local planning policy prepared to support the SCA1 provisions;</li> <li>whether the proposed development would have a detrimental impact on the optimal operation of a Wind Farm now and in the future;</li> <li>the compatibility of the proposed development having regard to the amenity to be afforded the proposed development by reason of its proximity to an operating Wind Farm, and any mitigation strategies employed to ameliorate potential impacts.</li> </ol>	TPS2 (Tambellup)	Agriculture - extensive
TPS2 (Tambellup)					
Agriculture - extensive					

### 2.1.3 New mapping overlay: Special Control Area – Flat Rocks Wind Farm

The introduction of SCAs into the town planning schemes as scheme amendments require both textual and mapping amendments. The SCA will be marked on the Scheme Map according to the legend on the Scheme Map. Scheme amendment mapping is attached with the proposed schedule in Appendix A and shown in Figure 1. The landholdings subject to the proposed SCA, some of which are wind farm host lots, are summarised in Appendix B.

## 2.2 Amendment Classification

The Regulations specify three different types of scheme amendments, being 'basic', 'standard' and 'complex'. Clause 35(2) of the Regulations requires a resolution of the local government specifying the type of amendment and the reasons for this classification.

A complex amendment is identified by the Regulations as meaning:

- a. an amendment that is not consistent with a local planning strategy for the scheme that has been endorsed by the WAPC;
- b. an amendment that is not addressed by any local planning strategy;
- c. an amendment relating to development that is of a scale, or will have an impact, that is significant relative to development in the locality;
- d. an amendment made to comply with an order made by the Minister under section 76 or 77A of the P&D Act; and
- e. an amendment to identify or amend a development contribution area or to prepare or amend a development contribution plan.

The proposed SCA No. 1 – Flat Rocks Wind Farm is considered to be a 'complex' amendment given its scale and that it is not contemplated in the Broomehill-Tambellup Local Planning Strategy.



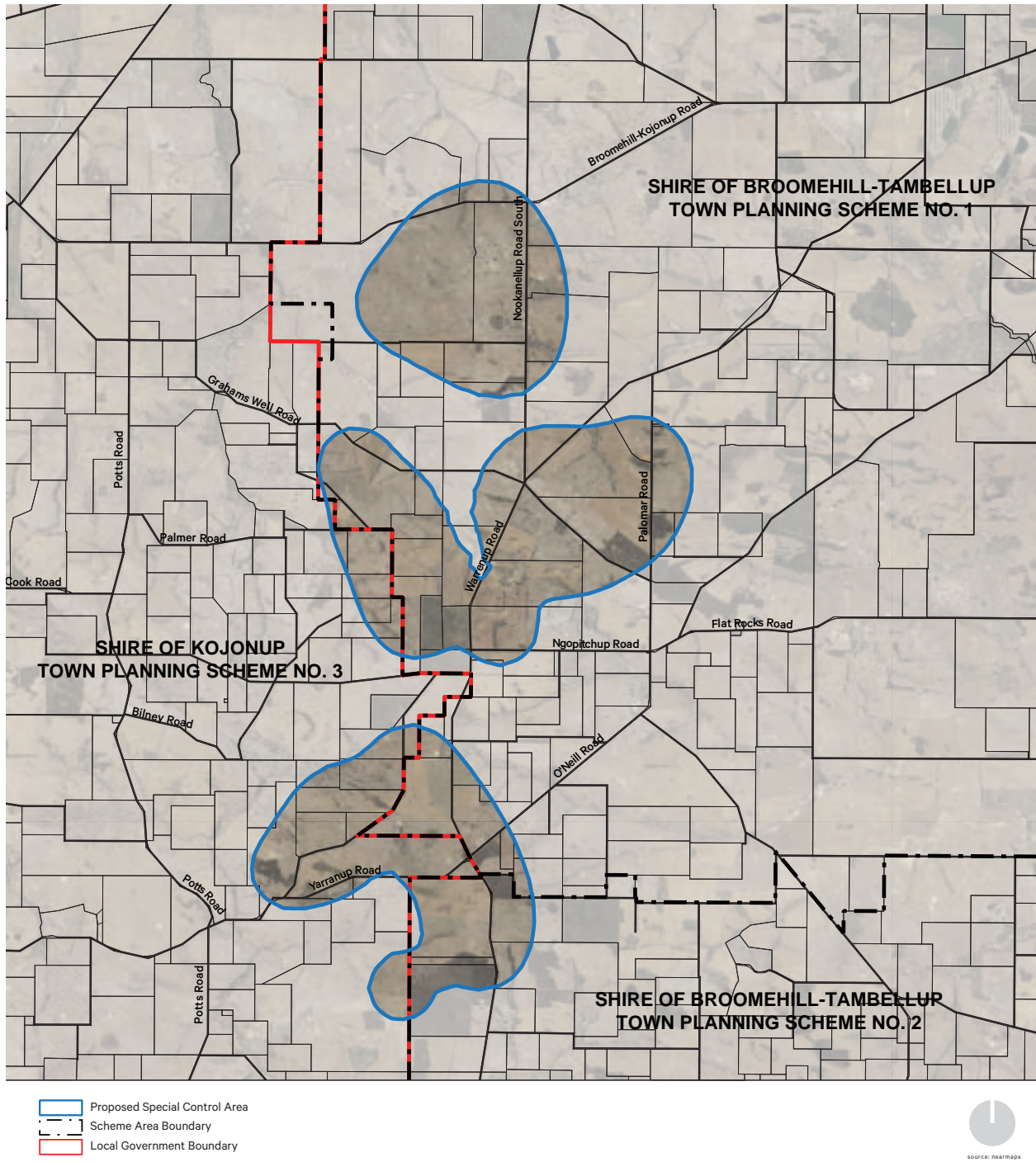
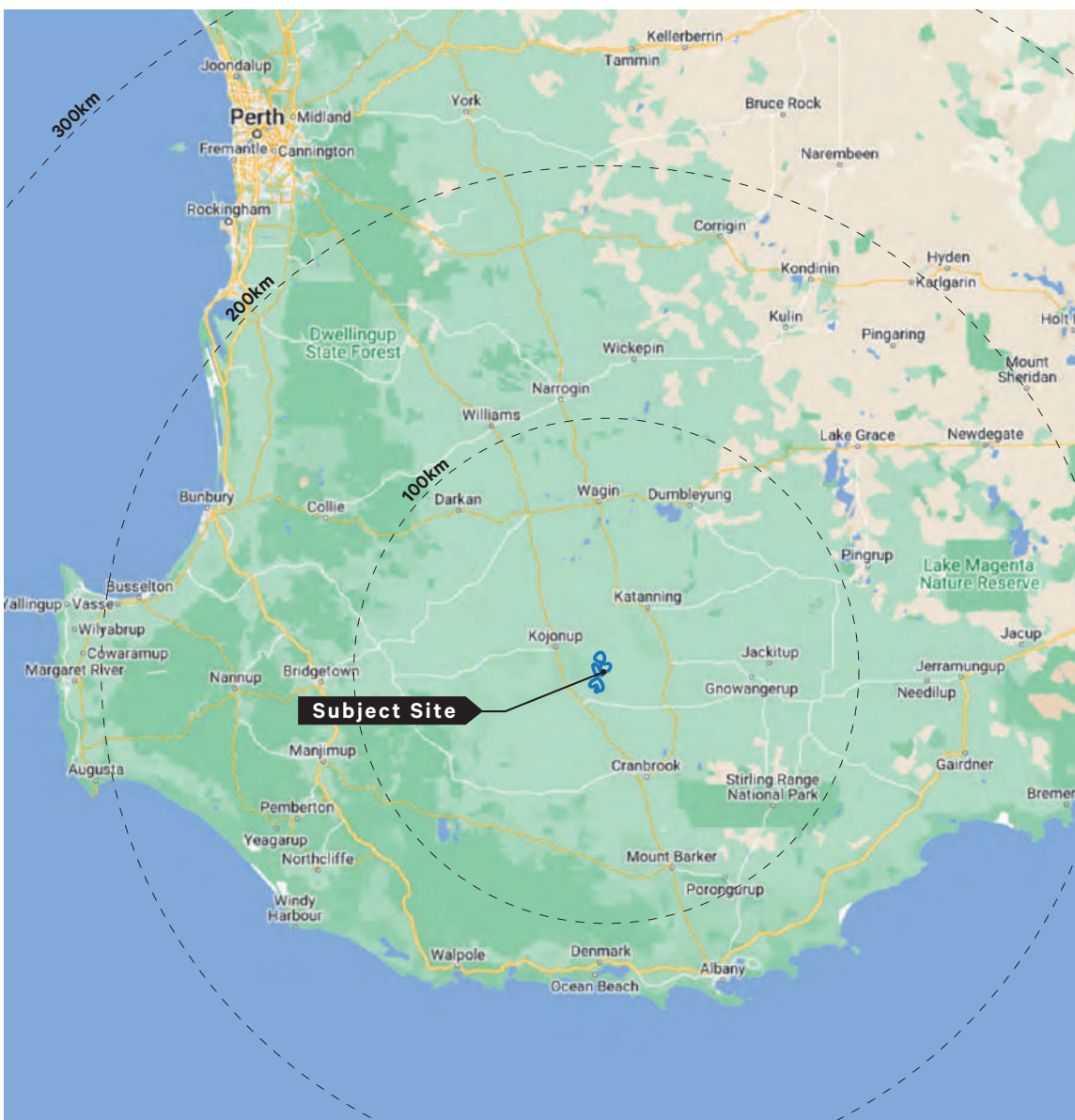


Figure 1. Flat Rocks Wind Farm Aerial with Local Government Area Boundary and Proposed SCA

# 3. Project Background

## 3.1 Site Location and Context

The Flat Rocks Wind Farm is a 150MW renewable energy development located over various rural lots adjacent to Bilney, Yarranup, Warrenup and Potts Roads in the Shires of Kojonup and Broomehill-Tambellup.



source: googlemaps

Figure 2. Approved Flat Rocks Wind Farm Location Plan

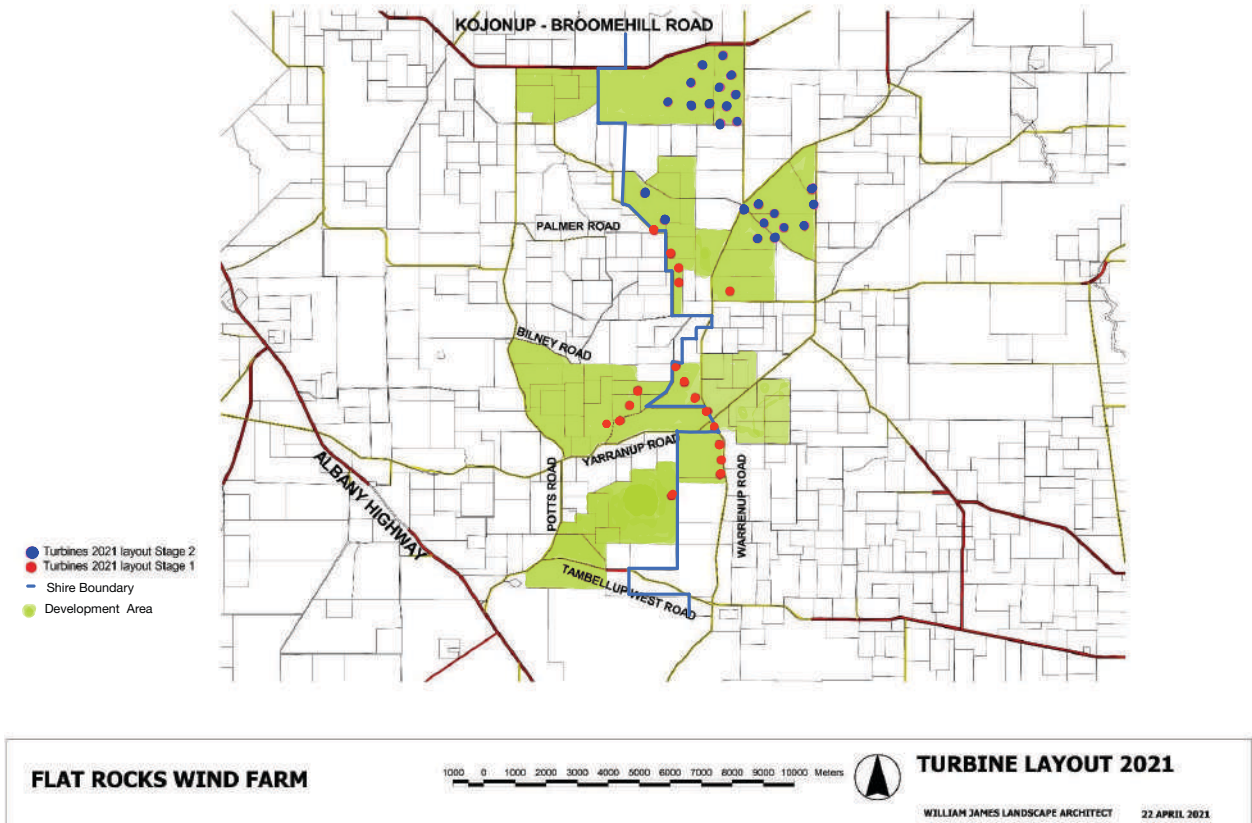


Figure 3. Flat Rocks Wind Farm Layout by Stage and Local Government Boundary

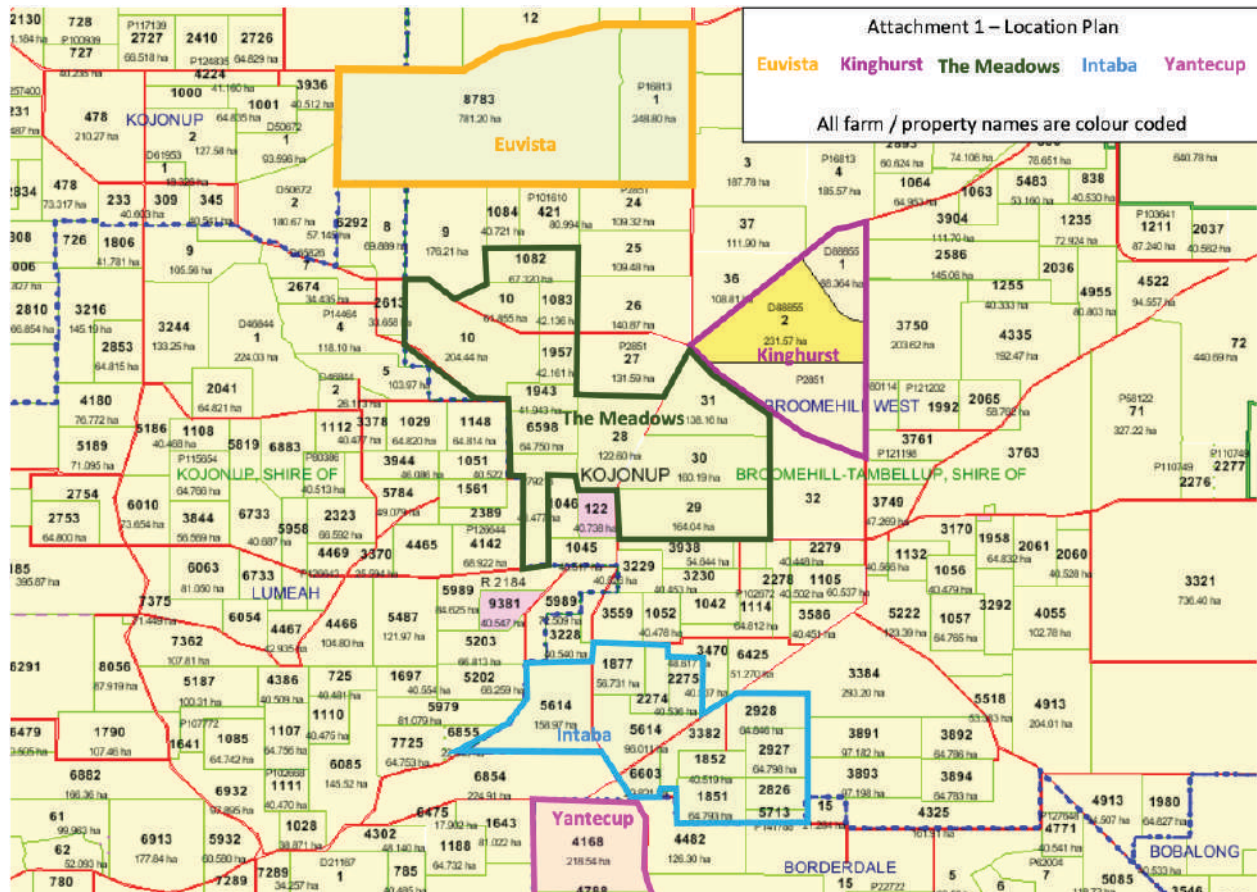


Figure 4. Flat Rocks Wind Farm Landownership by Farmholdings

The Flat Rocks Wind Farm is situated in a productive rural area traditionally used for cropping and grazing agricultural activities with scattered remnant vegetation, farmhouses and ancillary infrastructure (sheds, stockyards, silos, dams, fences, electricity transmission powerlines). Both sealed and unsealed roads connect the rural properties and wider community. The landscape is undulating and has been cleared for farming purposes.

## 3.2 Development Approval

The Flat Rocks Wind Farm project commenced in 2010. It was conditionally approved under two separate development approvals, allowing for a total of 74 wind turbines. The Shire of Kojonup first approved the western portion of the development (30 turbines) on 23 November 2011 whilst the balance of the wind farm (44 turbines) was approved by the Great Southern Joint Development Assessment Panel (as it was known, now Regional JDAP) on 19 July 2013. The approvals comprise wind turbines and subsidiary infrastructure including on-site access/service tracks, cabling (predominantly underground), operations and maintenance buildings, power substations and meteorological monitoring equipment (masts).

Several separate amendments have been subsequently approved by both the Shire of Kojonup and the Regional JDAP for the wind farm since 2013. Over the years, as wind turbine technology has become more efficient, the number of turbines required to generate power has decreased significantly, as have amenity (noise) impacts. Accordingly, the development approval has been amended over that time to reduce the number of turbines to approximately 44 turbines. The existing development approval permits up to 35 x 4.2MW turbines in the Shire of Broomehill-Tambellup and 9 x 4.2MW turbines approved in the Shire of Kojonup. The endorsed wind farm layout confirms 42 turbines in total; 35 in the Shire of Broomehill-Tambellup and 7 turbines in the Shire of Kojonup.

A summary of the dual development approvals and the subsequent amendments granted is provided below.

### Shire of Kojonup

Date	Purpose of Approval	Approval Summary
23 November 2011	Original Approval	<ul style="list-style-type: none"> <li>Approved subject to 28 conditions and 4 advice notes.</li> </ul>
15 September 2015	Amendment	<ul style="list-style-type: none"> <li>Extension granted to 21 December 2019.</li> </ul>
19 July 2016	Amendment	<ul style="list-style-type: none"> <li>Inclusion of additional lots which were omitted from approval (administrative error).</li> </ul>
1 December 2016	Amendment	<ul style="list-style-type: none"> <li>Approval of different wind turbine model.</li> <li>Harmonisation of conditions with Shire of Broomehill-Tambellup.</li> </ul>
28 September 2021	Amendment	<ul style="list-style-type: none"> <li>Extension granted to 30 November 2023.</li> <li>Approval of different wind turbine model.</li> </ul>
1 November 2022	Amendment	<ul style="list-style-type: none"> <li>Amendment to condition 4, 21 and 29 and adding advice notes.</li> </ul>

### Shire of Broomehill-Tambellup

Date	Purpose of Approval	Approval Summary
19 July 2013	Original Approval	Approved subject to 27 conditions and 16 advice notes.
7 March 2017	Amendment	<ul style="list-style-type: none"> <li>Extension granted to 6 March 2022.</li> <li>Project design modification.</li> </ul>
6 December 2021	Amendment	<ul style="list-style-type: none"> <li>Extension granted to 6 March 2024.</li> <li>Increase number of wind turbines from 27 to 35.</li> <li>Set maximum height of turbines.</li> <li>Turbine 7 is to be located a minimum of 700m from the boundary location.</li> <li>Approval of different wind turbine model.</li> </ul>
6 December 2022	Amendment	Amendment to condition 4, 21 and 29 and advice note 9.

Figure 5. Flat Rocks Wind Farm Development Approval Summary

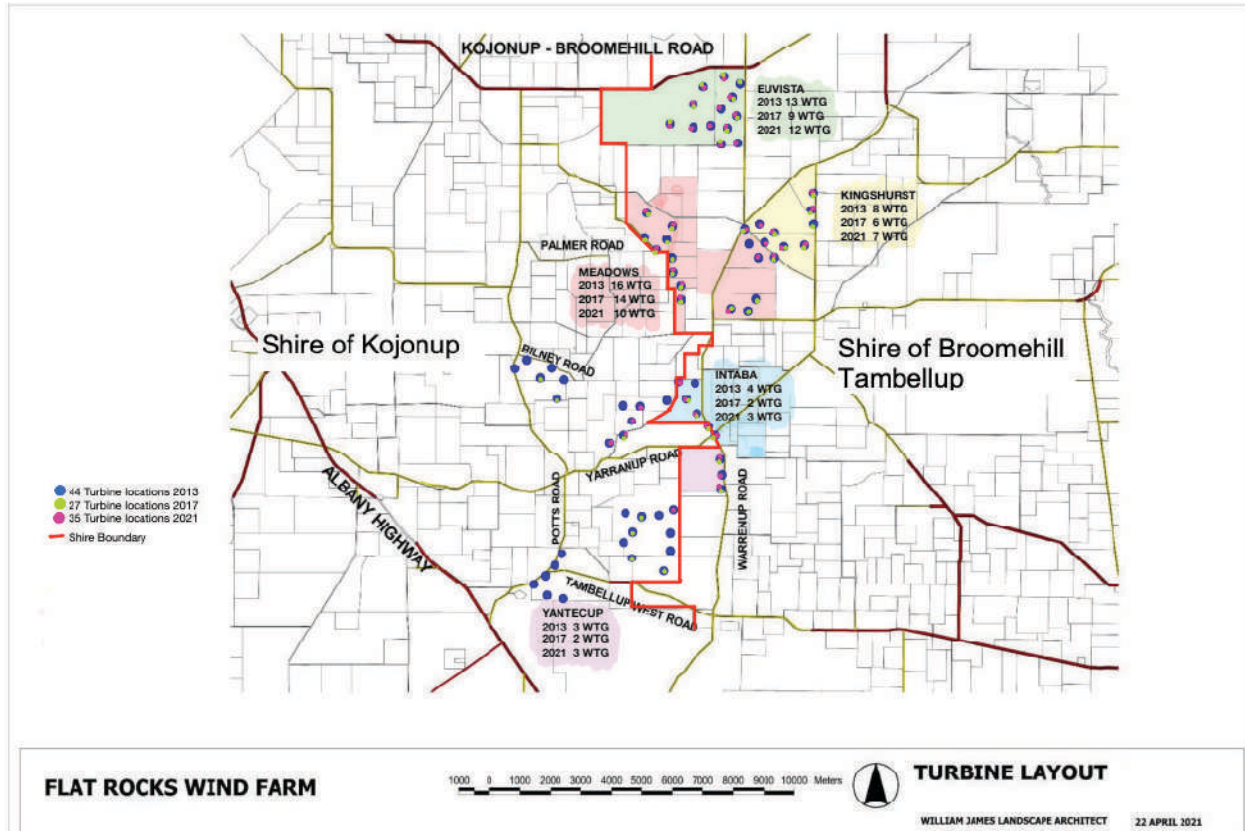


Figure 6. Flat Rocks Wind Farm Turbine Layout

### 3.3 Development Approval Conditions

The Flat Rocks Wind Farm development approvals are conditional.

In accordance with the development approval amendments dated 11 November 2022 (Shire of Kojonup Ref BD.BDA.8 Condition 4) and 6 December 2022 (JDAP Ref DP/12/01359 Condition 4), the development approvals allow for the flexible micro-siting of the turbines so long as the turbines are located:

- a. a minimum distance of 1 kilometre from any dwelling existing at the time of the issue of this planning approval, unless approval in writing is first granted from the owner of that dwelling to a closer location; and
- b. in accordance with the 'Flat Rocks Wind Farm Landscape and Visual Assessment'. This report requires, in order to satisfy visual amenity considerations, either relocation of specified wind turbines or in the alternative, the implementation of vegetation screening.

When development approvals are granted for wind farm projects, micro-siting is commonly permitted as a condition of development approval. The endorsed development plan provides a conceptual building envelope within which the turbine will be located. Variations in location might occur for geotechnical purposes, or to ensure compliance with other conditions (for example, in these approvals, condition 4 allows micro-siting to satisfy requirements in the Landscape and Visual Assessment report).

A series of management plans and operational conditions were also imposed to control the impact of the wind farm on the surrounding community, in accordance with relevant regulations and legislation.

Condition 29 represents the principal amenity (noise) control. It requires that:

- a. The Applicant shall ensure at all times that the operation of the wind farm complies with the following noise levels within a 30 metre curtilage of a dwelling:
  - a. Will not exceed 35dB(A) (LA90, 10 minutes); or
  - b. Will not exceed the background noise (LA90, 10 Minutes) by more than 5dB(A), whichever is the greater.

The Shire of Kojonup development approval also requires that the assessment of noise impact is to be performed in accordance with South Australia (SA) EPA Wind Farms Environmental Noise Guidelines (2021).

Condition 5 requires a new noise impact assessment to be submitted where the type of wind turbine is modified, demonstrating that Condition 29 is still met.

Condition 30 requires the wind farm to operate in accordance with various management plans for the life of the project. These include:

The Applicant is to implement the following approved plans, as they relate to the operational phase of the development, during the life of this development approval:

- a. the Fire Management Plan, required by condition 19;
- b. the Traffic Management Plan, required by condition 20;
- c. the Noise Impact Mitigation Management Plan, required by condition 21; and
- d. the Landscape Management Plan, required by condition 22.

A summary of the management plan conditions is included at Appendix C.

### 3.4 Development Stages

In addition, the development approvals also allow for staged completion. Condition 23 Shire of Kojonup Ref BD.BDA.8 (as amended) and JDAP Ref DP/12/01359 (as amended) requires the lodgement of a staging plan, together with the management plans, where development is to be undertaken in stages.

The Flat Rocks Wind Farm is divided into two stages (Stage 1 and 2). The stages also cross multiple local government boundaries.

Stage 1 of the wind farm includes 18 wind turbines, 6 of which are in the Shire of Kojonup. Stage 1 is undergoing construction and commissioning by Enel Green Power Australia with operations targeted to commence in Q2 2024. It represents a significant investment in the locality, with an estimated construction value of over \$200 million. The wind farm project has made additional investments into both Shires in the form of:

- RWFS1 Community Fund of \$ 2,250,000 has been established through annual funding contributions of \$75,000 per year for the life of the project. The aim of the fund is to support non-profit organisations around the Flat Rocks Wind Farm project area (shared across the Kojonup and Broomehill-Tambellup Shires) by funding projects that benefit the broader community; and
- Landscape contribution scheme by Enel Green Power Australia comprising a financial contribution to the value of \$30,000 that has been voluntarily offered by Enel Green Power Australia to near neighbours, being property owners who are directly adjacent to the Stage 1 host landowners.

Stage 2 is not yet operational but was purchased by the Water Corporation in 2022. Operations are anticipated to commence in 2027 to meet the net zero emissions target by 2035.

The staged boundaries of the wind farm are included at Figure 3 above.

# 4. Planning Framework

## 4.1 Planning Framework

The Flat Rocks Wind Farm is located across the local government boundaries of the Shire of Kojonup and Shire of Broomehill-Tambellup. In addition to the Deemed Provisions of the Regulations, development within the Shire of Kojonup is controlled under TPS3 whilst development in the Shire of Broomehill-Tambellup is controlled under Shire of Broomehill TPS1 and Shire of Tambellup TPS2.

### 4.1.1 Shire of Kojonup TPS3

The approved Flat Rocks Wind Farm is located in the Rural Zone. There are no existing SCAs in TPS3. The proposed SCA – Flat Rocks Wind Farm boundary is also wholly located in the Rural Zone under TPS3.

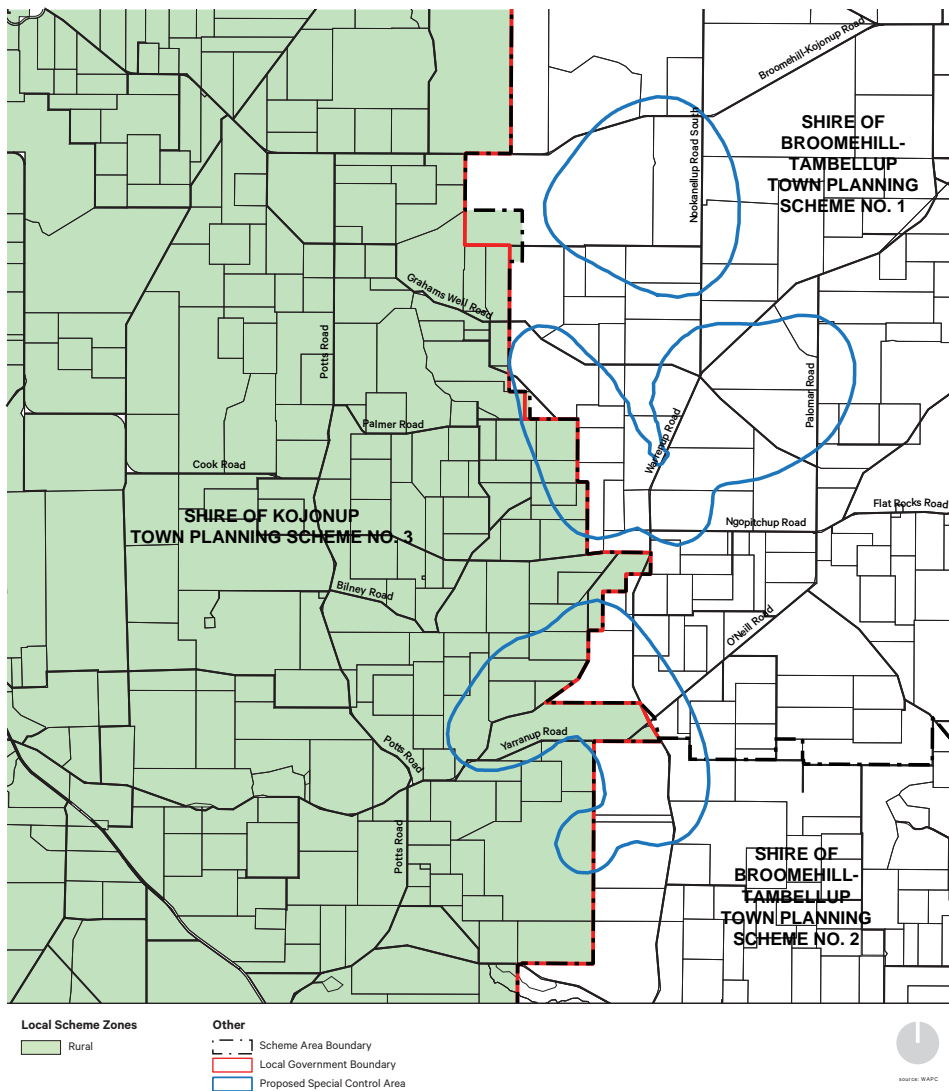


Figure 7. TPS3 Rural Zone mapping with SCA

### 4.1.1.1 TPS3 and Rural Zone Objectives

The objectives of TPS3 provided at clause 1.6 is to:

*“direct and control development in the Scheme Area in such a way as shall promote and safeguard health, safety, convenience and economic and general welfare of its inhabitants, the amenities of the area and the environment.”*

The objectives of the Rural Zone, as provided at clause 3.2.7 of TPS3, are:

- a. The zone shall consist of predominantly rural uses;
- b. To protect land from urban uses that may jeopardise the future use of that land for other planned purposes which are compatible with the zoning;
- c. To protect the land from closer development which would detract from the rural character and amenity of the area;
- d. To prevent any development which may affect the viability of a holding; and
- e. To provide for limited commercial accommodation opportunities in a rural environment consistent with the Council’s policy for ‘Farmstay’, ‘Bed and Breakfast Accommodation’ and ‘Chalet’ facilities.

### 4.1.1.2 Land Use Considerations

The following land uses are permitted in the Rural Zone. Under the Shire of Kojonup TPS3, ‘Wind farm’ is a ‘use not listed.’ It is also noted that TPS3 does not include a general definition that reflects the traditional use of rural land in the locality; cropping or broadacre farming.

Zones	7	
<b>RURAL</b>		
Agroforestry	P	<b>‘P’</b> means that the use is permitted provided it complies with the relevant standards and requirements laid down in the Schemes and all conditions (if any) imposed by the Council in granting planning consent.
Plantation	P	
Rural Pursuit	P	<b>‘AA’</b> means that the Council may, at its discretion, permit the use.
Stockyard	IP	<b>‘SA’</b> means that the Council may, at its discretion, permit the use after notice of application has been given in accordance with Clause 6.2.
Wayside Stall	AA	
Intensive Agriculture	AA	<b>‘IP’</b> means that a use is not permitted unless it is determined by the Council to be incidental to the predominant use.

Figure 8. Extract of TPS3 - Land Use Permissibility - Rural Zone

### 4.1.1.3 Development Approval Requirements and Considerations

Pursuant to clause 5.1.1 of TPS3, read together with clause 60 of the Deemed Provisions, a person may not commence or carry out development of any zoned land under the Scheme unless they have first applied for and obtained the development approval of the Council under the Scheme. Pursuant to clause 5.1.2 of TPS3, read together with clause 61 of the Deemed Provisions, development approval is not required for:

- a. The development of land in a local reserve, where such land is held by the Council or vested in a public authority;
  - i. for the purpose for which the land is reserved under the Scheme; or
  - ii. in the case of land vested for a public utility, for any purpose for which such land may be lawfully used by that authority.
- b. The erection of a boundary fence except as otherwise required by the Scheme;
- c. The erection on a lot of a single dwelling house, including ancillary outbuildings, in a zone where the proposed use is designated with the symbol ‘P’ in the cross-reference to that zone in the Zoning Table, except where the single dwelling house is not the first erected on the lot;
- d. The carrying out of any works on, in, over or under a street or road by a public authority acting pursuant to the provisions of any Act;
- e. The carrying out of works for the maintenance, improvement or other alteration of any building, being works which affect only the interior of the building or which do not materially affect the external appearance of the building; and
- f. The carrying out of works urgently necessary in the public safety or for the safety or security of plant or equipment or for the maintenance of essential services.



An extract of Clause 61 of the Regulations is provided at Appendix D.

The Shire Council, pursuant to clauses 5.13 and 5.14 has relatively broad discretion to control development in the rural zone and development of 'other structures'; an out-building; carport or garage; pergola; shade house or conservatory; shed or workshop; any accommodation designed to house livestock, including a kennel, stable, aviary, fowl house and pigeon loft.

### 4.1.2 Shire of Broomehill TPS1

A portion of the approved Flat Rocks Wind Farm known as Euvista, The Meadows, Kinghurst and Intaba is located in the Farming zone under the Shire of Broomehill TPS1. The proposed SCA – Flat Rocks Wind Farm boundary is also wholly located in the Farming Zone under TPS1. A small Parks and Recreation Reserve and portion of a gravel pit are located within the SCA boundary.

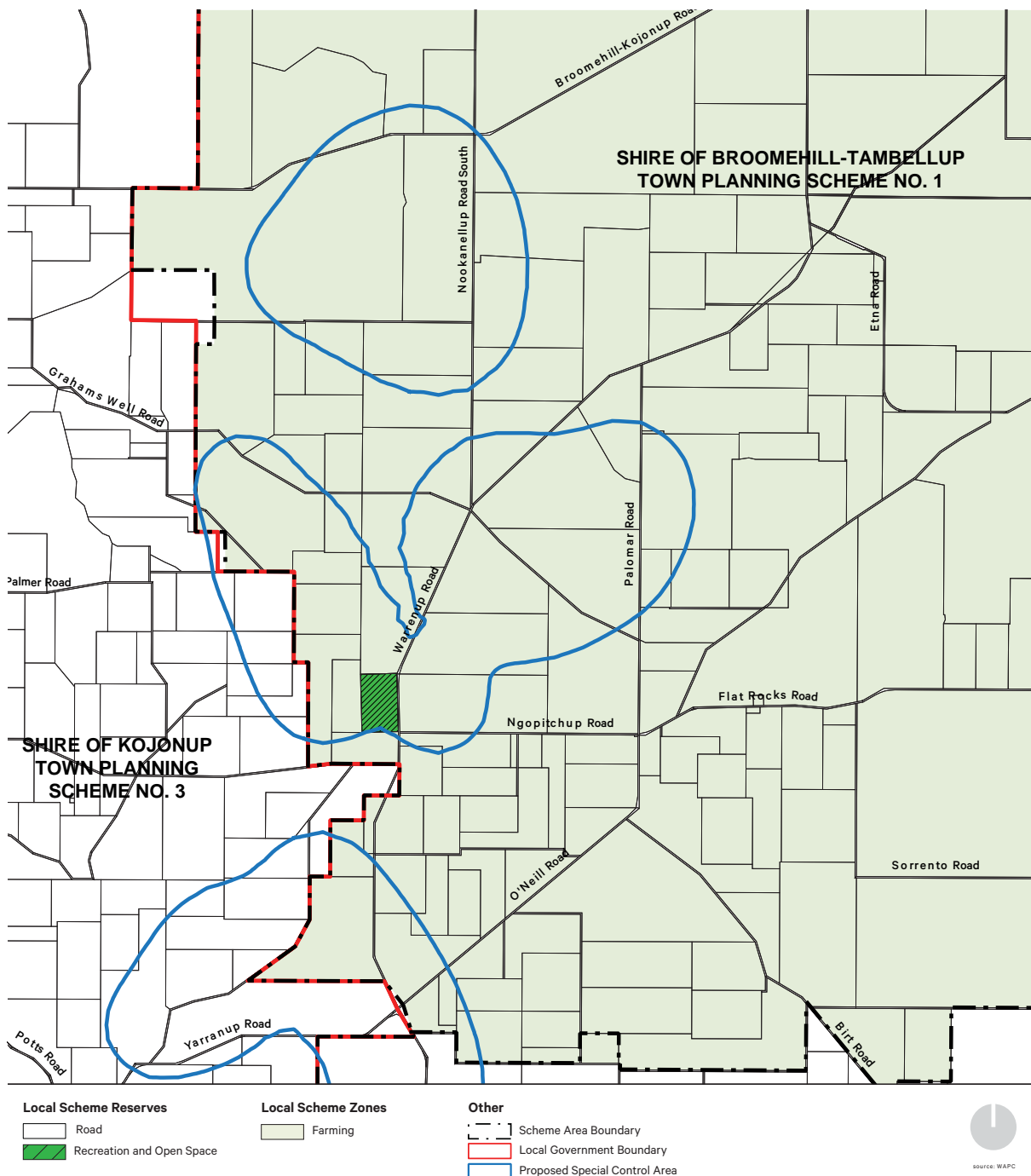


Figure 9. TPS3 Farming Zone mapping with SCA

#### 4.1.2.1 TPS1 and Farming Zone Objectives

The objectives of TPS1 provided at clause 1.6 is:

- a. to zone the Scheme Area for the purposes described in the Scheme;
- b. to secure the amenity health and convenience of the Scheme Area and the residents thereof;
- c. to make provisions as to the nature and location of buildings and the size of lots when used for certain purposes;
- d. the preservation of places of natural beauty, of historic buildings, and objects of historical and scientific interest; and
- e. to make provision for other matters necessary or incidental to Town Planning and housing.

The objectives of the Farming Zone, as provided at clause 5.13 of TPS1, are:

- a. The Council intends the predominant form of rural activity in the Farming Zone will continue to be based on large farming units. It will generally be opposed to the fragmentation of farming properties through the process of subdivision;
- b. The Council may recommend approval for subdivision in the Farming Zone for use of the land for more intensive forms of rural production but only where the application as submitted to the Commission is accompanied by the following:
  - i. identification of soil types, availability and adequacy of water supply, and any areas of salt affected land;
  - ii. evidence of consultations by the proponent with Agriculture Western Australia on the suitability of the proposed lot(s) and lot size for the intended land use;
  - iii. the proponent entering into an Agreement with the Council to proceed with the intended land use;
  - iv. details of stream protection where appropriate; and
  - v. such other matters as may be requested by the Council.
- c. The Council does not recognise precedent resulting from subdivision created in the early days of settlement of the District as a reason for it to support further subdivision in the Farming Zone; and
- d. The Council will favourably consider applications for adjustment of lot boundaries where the application if approved will not result in the creation of one or more additional lots.

#### 4.1.2.2 Development Approval Requirements and Considerations

Pursuant to clause 5.13.2, the Council may, notwithstanding anything elsewhere appearing in the Scheme, permit the erection of not more than two dwellings per lot within the Farming Zone for private residential purposes associated with farm management of the lot. Where the Council is satisfied that justification exists for agricultural or farm management purposes, the Council may permit more than two dwellings on one property.

The following land uses are permitted in the Farming Zone.

USES	FARMING
1 abattoir	SA
2 aged or dependent persons dwelling	
3 caretaker's dwelling	AA
4 civic building	
5 consulting rooms	
6 dwelling	P
7 education establishment	AA
8 fuel depot	
9 home occupation	AA
10 hotel	
11 industry - cottage	P
12 industry - extractive	SA
13 industry - general	
14 industry - light	
15 industry - noxious	SA
16 industry - rural	P
17 motel	SA
18 motor vehicle repair	
19 office	
20 piggery	SA
21 poultry farm	SA
22 public recreation	AA
23 public utility	AA
24 residential building	
25 rural pursuit	P
26 service station	
27 shop	
28 tavern	
29 transport depot	SA
30 worship - place of	AA

"P" means that the use is permitted provided it complies with the relevant standards and requirements laid down in the Scheme and all conditions (if any) imposed by the Council in granting planning consent.

"AA" means that the Council may, at its discretion, permit the use.

"SA" means that the Council may, at its discretion, permit the use after notice of application has been given in accordance with clause 7.2.

Figure 10. Extract of TPS1 - Land Use Permissibility – Farming Zone

Under the Shire of Broomehill TPS1, 'Wind farm' is a 'use not listed.' It is noted that TPS1 does not include a general definition that reflects the traditional use of rural land in the locality; cropping or broadacre farming. In addition, TPS1 makes provision for potential noise sensitive land uses to be approved in the Farming Zone either with Council discretion, or with Council discretion following public advertising.

Pursuant to clause 5.1.1 of TPS1, read together with clause 60 of the Deemed Provisions, a person may not commence or carry out development of any zoned land unless they first have applied for and obtained the Council's development approval. Pursuant to clause 5.1.2 of TPS1, read together with clause 61 of the Deemed Provisions, development approval is not required for:

- a. the use of land in a reserve, where such land is held by the Council or vested in a public authority;
  - i. for the purpose for which the land is reserved under the Scheme; or
  - ii. in the case of land vested in a public authority, for any purpose for which such land may be lawfully used by that authority;
- b. the erection of a boundary fence except as otherwise required by the Scheme;
- c. the erection on a lot of a single house, including ancillary outbuildings except where the lot on which the single house is proposed does not have frontage to a constructed road in a dedicated road reserve in which case an application for development approval is required;
- d. the carrying out of any works on, in, over or under a street or road by a public authority acting pursuant to the provisions of any Act;
- e. the carrying out of works for the maintenance, improvement or other alteration of any building, being works which affect only the interior of the building or which do not materially affect the external appearance of the building; or
- f. the carrying out of works urgently necessary for public safety or for the safety or security of plant or equipment or for the maintenance of essential services.

### 4.1.3 Shire of Tambellup TPS2

A portion of the approved Flat Rocks Wind Farm known as Yantecup is located in the Farming Zone under the Shire of Tambellup TPS2. There are no existing SCAs in TPS2.

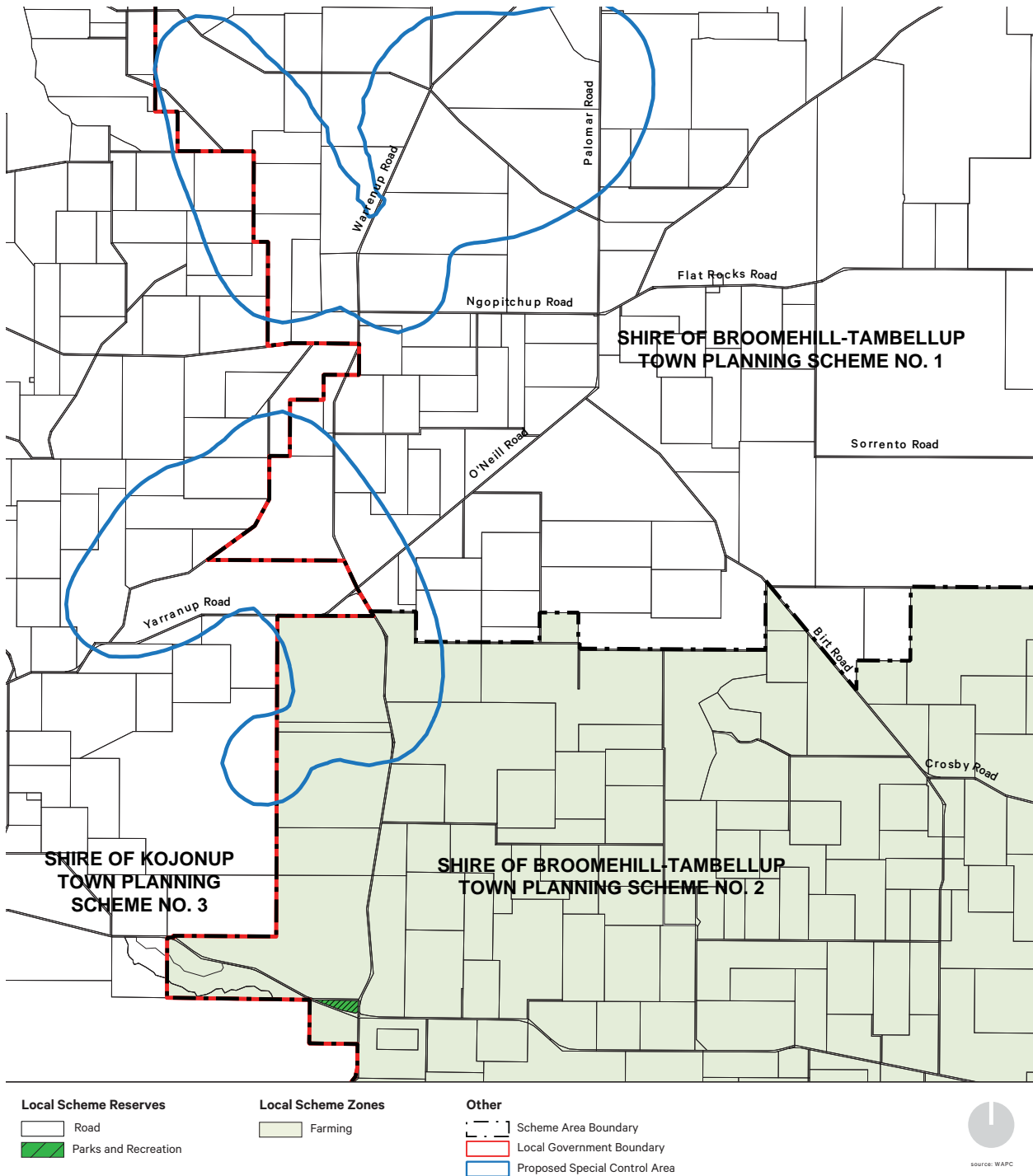


Figure 11. TPS2 Farming Zone mapping with SCA

### 4.1.3.1 TPS2 and Farming Zone Objectives

The objectives of TPS2, provided at clause 1.6, are:

- a. to zone the Scheme Area for the purposes described in the Scheme;
- b. to secure the amenity health and convenience of the Scheme Area and the residents thereof;
- c. to make provisions as to the nature and location of buildings and the size of lots when used for certain purposes;
- d. to make provisions for planning controls in flood prone areas in Tambellup;
- e. the preservation of heritage places; and
- f. to make provision for other matters necessary or incidental to Town Planning and housing.

The objectives of the Farming Zone are:

- a. to ensure the continuation of broad-hectare farming as the principal land use in the District and encouraging where appropriate the retention and expansion of agricultural activities;
- b. to consider non-rural uses where they can be shown to be of benefit to the District and not detrimental to the natural resources or the environment; and
- c. to allow for facilities for tourists and travellers, and for recreation uses.

### 4.1.3.2 Development Approval Requirements and Considerations

Under the Shire of Tambellup TPS2, 'Wind farm' is a 'use not listed.' TPS2 includes a land use that reflects broadacre farming / cropping common to the locality. The land use is 'Agriculture-extensive' and defined under Schedule 1 as:

*"means land or buildings used for the raising of stock or crops but does not include intensive agriculture or rural pursuit."*

In addition, TPS2 makes provision for potential noise sensitive land uses to be approved in the Farming Zone either with Council discretion, or with Council discretion following public advertising.

The following land uses are permitted in the Farming Zone.

USES	FARMING	
1 aged or dependent persons' dwelling	X	
2 agriculture-extensive	P	
3 ancillary accommodation	AA	
4 caretaker's dwelling	AA	
5 civic building	X	
6 club premises	AA	
7 consulting rooms	X	
8 dwelling	P	
9 education establishment	AA	
10 feedlot	SA	
11 fuel depot	X	
12 home business	AA	
13 home occupation	AA	
14 home office	P	
15 hotel	X	
16 industry – cottage	AA	
17 industry – extractive	AA	
18 industry – general	X	
19 industry – light	X	
20 industry – noxious	SA	
21 industry – rural	SA	
22 industry – service	X	
23 intensive agriculture	AA	
24 motel	X	
25 motor vehicle repair	X	
26 office	X	
27 piggery	SA	
28 plant nursery	AA	
29 poultry farm	SA	
30 public recreation	P	
31 public utility	AA	
32 residential building	SA	
33 restaurant	AA	
34 rural home business	AA	
35 rural pursuit	P	
36 service station	AA	
37 shop	X	
38 short-stay accommodation	AA	
39 tavern	X	
40 transport depot	SA	
41 veterinary centre	AA	

'P'	means that the use is permitted by the Scheme providing the use complies with the relevant development standards and the requirements of the Scheme;
'AA'	means that the use is not permitted unless the Council has exercised its discretion by granting planning approval;
'SA'	means that the use is not permitted unless the Council has exercised its discretion by granting planning approval after giving special notice in accordance with clause 8.3.1;
'X'	means a use that is not permitted by the Scheme.

Figure 12. Extract of TPS2 - Land Use Permissibility – Farming Zone

It is further noted that despite Dwelling being a ‘P’ use in the Farming Zone, the occupation of a transportable dwelling on a lot is not permitted pursuant to clause 7.6.1 of TPS2 unless Council is satisfied that the building is in a satisfactory condition and will not detrimentally affect the amenity of the area, or unless the building has been specifically constructed as a transportable dwelling.

#### 4.1.3.3 Development Approval Requirements and Considerations

In accordance with clause 6.6.3, the development requirements for the Farming zone are:

- a. Boundary setbacks for building: Front : 20.0m Rear : 15.0m Side : 15.0m;
- b. Clearing, except for establishing a firebreak under a regulation or by-law, access to a building site, the area of building or cash crops and not more than 2000sqm, unless the Council is satisfied clearing will not adversely affect the amenity, character and landscape qualities; and
- c. Feedlot whereby Council shall have regard to Guidelines for Environmental Protection as set out in the “Natural Guidelines for Beef Cattle Feedlots in Australia” and determine an application in accordance with the Scheme.

Pursuant to clause 7.7, approval is required for development of land abutting an unconstructed road or a lot which does not have frontage to a constructed road. Council may either:

- a. refuse the application until the road has been constructed or access by means of a constructed road is provided as the case may be; or
- b. grant the application subject to a condition requiring the applicant to pay a sum of money in or towards payment of the cost or estimated cost of construction of the road or part thereof and any other conditions it thinks fit to impose; or
- c. require such other arrangements are made for permanent access as shall be to the satisfaction of the Council.

Pursuant to clause 8.1 of TPS2, read together with clause 60 of the Deemed Provisions, a person may not commence or carry out development of any zoned land under the Scheme unless first having applied for and obtained development approval of the Council under the Scheme. Clause 8.1.2 of TPS2 read together with clause 61 of the Deemed Provisions makes the following exceptions for development approval:

- a. the use of land in a reserve, where such land is held by the Council or vested in a public authority;
  - i. for the purpose for which the land is reserved under the Scheme; or
  - ii. in the case of land vested in a public authority, for any purpose for which such land may be lawfully used by that authority.
- b. except as otherwise provided in the Scheme;
  - i. the use of land which is a permitted (“P”) use in the zone in which that land is situated provided it does not involve the carrying out of any building or other works;
  - ii. the erection on a lot of a single house including ancillary outbuildings in a zone where the use is a permitted (“P”) use in the zone in which that land is situated; and
  - iii. the erection of a boundary fence.
- c. the carrying out of any works on, in, over or under a street or road by a public authority acting pursuant to the provisions of any Act;
- d. the carrying out of works for the maintenance, improvement or other alteration of any building, being works which affect only the interior of the building or which do not materially affect the external appearance of the building;
- e. the carrying out of works urgently necessary for public safety or for the safety or security of plant or equipment or for the maintenance of essential services; and
- f. home office.

## 4.1.4 Planning and Development (Local Planning Schemes) Regulations 2015

Schedule 2 Deemed Provisions of the Regulations contains mandatory provisions which apply to all planning schemes as noted above.

### 4.1.4.1 Development Approval

As noted above, clause 60 of the Deemed Provisions of the Regulations requires development approval for any works on or use of land in the Scheme area unless not required under clause 61. An extract of Clause 61 exemptions is provided at Appendix D.

The Model Provisions also contains a definition of Wind farm being:

‘premises used to generate electricity by wind force and any associated turbine, building or other structure but does not include anemometers or turbines used primarily to supply electricity for a domestic property or for private rural use’.

### 4.1.4.2 Local Planning Policy

Clause 3 at Part 2 Division 2 – Local planning policies of the Regulations confirms a local government may make a local planning policy in respect of any matter related to the planning and development of the Scheme area. The procedure is set out at clause 4 under Part 2 Division 2 of the Regulations.

### 4.1.4.3 Bushfire Risk Management

Part 10A of the Deemed Provisions of the Regulations relates to bushfire management. Part 10A does not apply unless development is —

- a. the construction or use, or construction and use, of a single house or ancillary dwelling on a lot or lots with a total area of 1 100 m<sup>2</sup> or more; or
- b. the construction or use, or construction and use, of —
  - i. a habitable building other than a single house or ancillary dwelling; or
  - ii. a specified building.

The requirements in this Part are in addition to any provisions relating to development in a bushfire prone area that apply in a special control area.

Given the size of landholdings in SCA1, Part 10A of the Regulations may apply to applications proposing the development of sensitive land uses.

Clause 78D of the Regulations requires a Bushfire Attack Level (BAL) assessment for a development site before commencing any development if the development site is in a bushfire prone area and has been in a bushfire prone area for a period of at least 4 months.

Pursuant to clause 78D (3) Development approval is required to commence any development on a development site if —

- a. the bushfire attack level assessment calculates the bushfire attack level of the development site as BAL - 40 or BAL - Flame Zone; or
- b. a bushfire attack level assessment has not been prepared but a BAL contour map prepared in relation to the development site indicates that the bushfire attack level of the development site is BAL - 40 or BAL - Flame Zone; or
- c. because of the terrain of the development site it is not possible to calculate the bushfire attack level of the development site.

Clause 78D(3) applies in addition to any requirement in the Scheme for development approval to be obtained and despite any exemption in the Scheme from the requirement to obtain development approval.

### 4.1.5 State, Regional and Local Strategy

#### 4.1.5.1 State Planning Strategy 2050

The Strategy is a guide from which public and local authorities can express or frame their legislative responsibilities in land-use planning, land development, transport planning and related matters.

It provides a set of State planning principles, strategic goals and objectives. A key energy objective is ‘to enable secure, reliable, competitive and clean energy that meets the State’s growing demand’.

The strategy recognises population and economic growth is resulting in a greater demand on energy and infrastructure upgrades and replacement. Energy consumption for Western Australia (WA) has grown at an average of 5% per annum since 2006-07, whilst electricity consumption has increased at around 7% per annum. Demand for energy is expected to continue to grow due to ongoing industrial development, especially in the mining and mineral processing sectors. Global and domestic pressures are expected to cause further increases in the cost of fossil fuels. Consequently, the strategy promotes the establishment of a diverse energy supply mix, including renewable fuel sources which will help mitigate climate change impacts and reduce dependence on fossil fuels and greenhouse gas emissions.

Whilst various forms of renewable energy (wind; solar; wave; tidal; geothermal; biofuels) continue to be developed and integrated into the grid, most renewable energy is derived from wind (67%). The Strategy highlights the southern part of the State, including the Flat Rocks Wind Farm located in the Shire of Kojonup and Shire Broomehill-Tambellup, for ‘potential wind energy’.

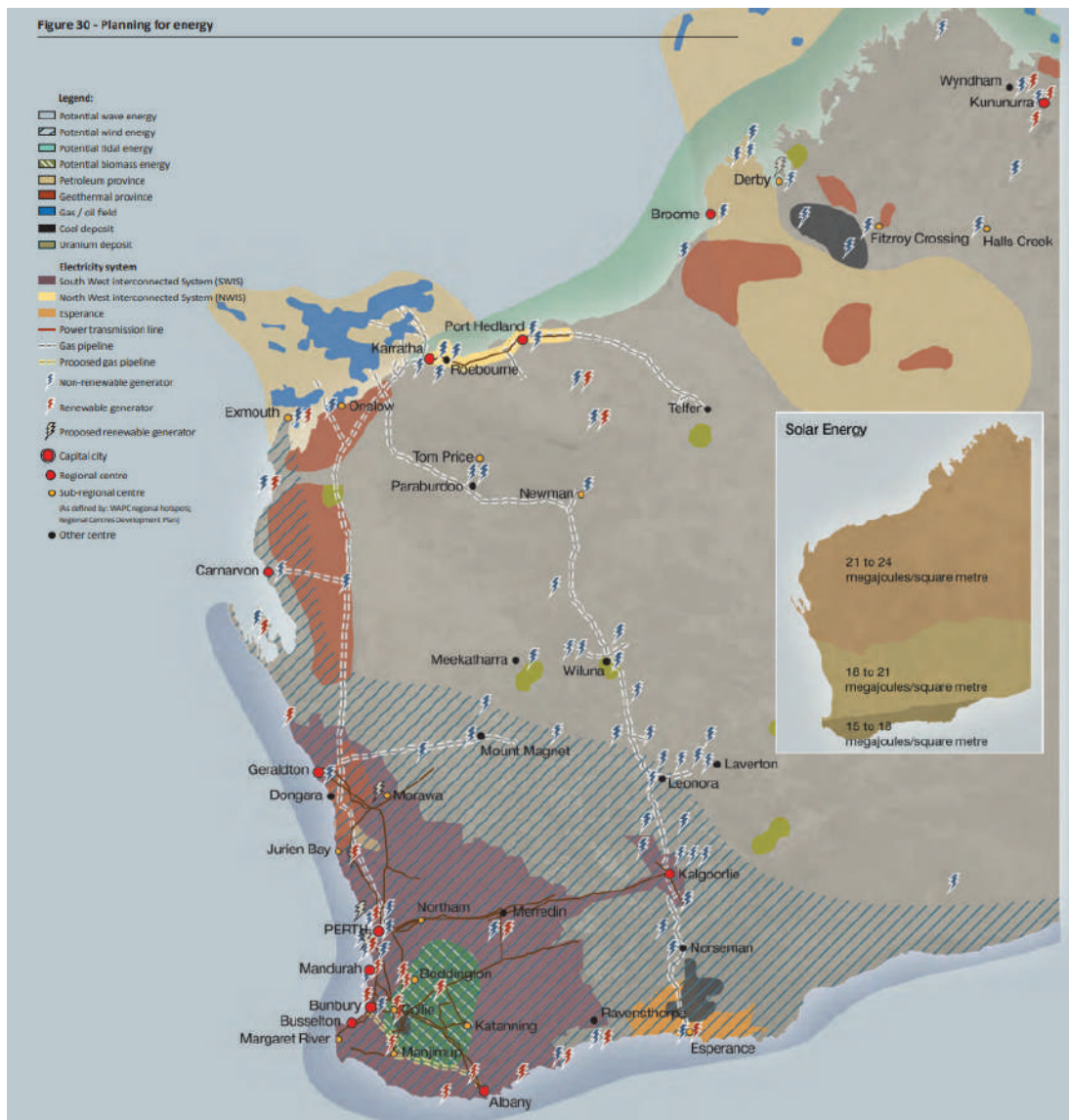


Figure 13. Extract of State Planning Strategy 2050 Figure 30 Planning for energy



#### 4.1.5.2 State Transformation Strategy

The State Transformation Strategy, prepared in 2019, recognises the WA energy sector is undergoing unprecedented change with renewable energy technologies rapidly improving, becoming cost competitive and being adopted by local consumers. With energy regulation and legislation now outdated, a modern approach is required to harness the opportunities and manage the risks of the ongoing energy transition.

The strategic vision is to provide safe, secure, reliable, low-emission power to WA households and businesses at the lowest sustainable cost, while allowing new technology to connect and giving people more control over their electricity use.

The strategy also recognises that Australia's Paris Agreement pledge to reduce carbon emissions to 26-28 per cent on 2005 levels by 2030 requires a contribution from every State. The strategy estimates over \$10 billion of investment will be required in the South West in the next decades for new generation, storage and network infrastructure, as we transition to the lower-emissions electricity supply of the future.

#### 4.1.5.3 Great Southern Regional Planning and Infrastructure Framework

The 2015 Great Southern Regional Planning and Infrastructure Framework provides an overall strategic context for land-use planning in the Great Southern. One of the regional initiatives to support the future economic development of the Great Southern is to 'plan for investment in renewable energy.' An initiative to support the delivery of essential service infrastructure is to 'give consideration to renewable energy projects as a further avenue for diversification'.

#### 4.1.5.4 Shire of Kojonup Local Planning Strategy

A local planning strategy has not been prepared for the Shire of Kojonup.

#### 4.1.5.5 Shire of Broomehill-Tambellup Local Planning Strategy

The Local Planning Strategy was prepared in 2014. The approved wind farm and proposed SCA, like the majority of the local government area, is identified for 'General Agriculture'.

The Local Planning Strategy aims to provide diverse housing types and designated land for housing to meet future needs. It seeks to provide residential and rural residential growth adjacent to the Broomehill and Tambellup settlements and where adequate servicing infrastructure is available. The Flat Rocks Wind Farm and SCA are proposed to the west of the established townships in the Shire of Broomehill-Tambellup.

The strategy refers to the introduction of a new SCA to control development in flood prone areas (based on the 100 year Average Recurrence Interval (ARI) flood plain) such as requiring minimum floor levels, restricted development in floodways and title notifications.

General agricultural areas are proposed to be protected for primary production under the strategy. Development controls are recommended requiring agricultural impact statements for land uses likely to conflict with agricultural activity. Support for diversification and development of new rural industries is also referenced, especially those that are complementary and add to the economic activity in the Shire. However, the above notwithstanding, development of tourism in conjunction with rural activities is supported. Holiday accommodation and tourism activities are recommended for inclusion as discretionary land uses where compatible and complementary with farming uses, in the General Agriculture area.

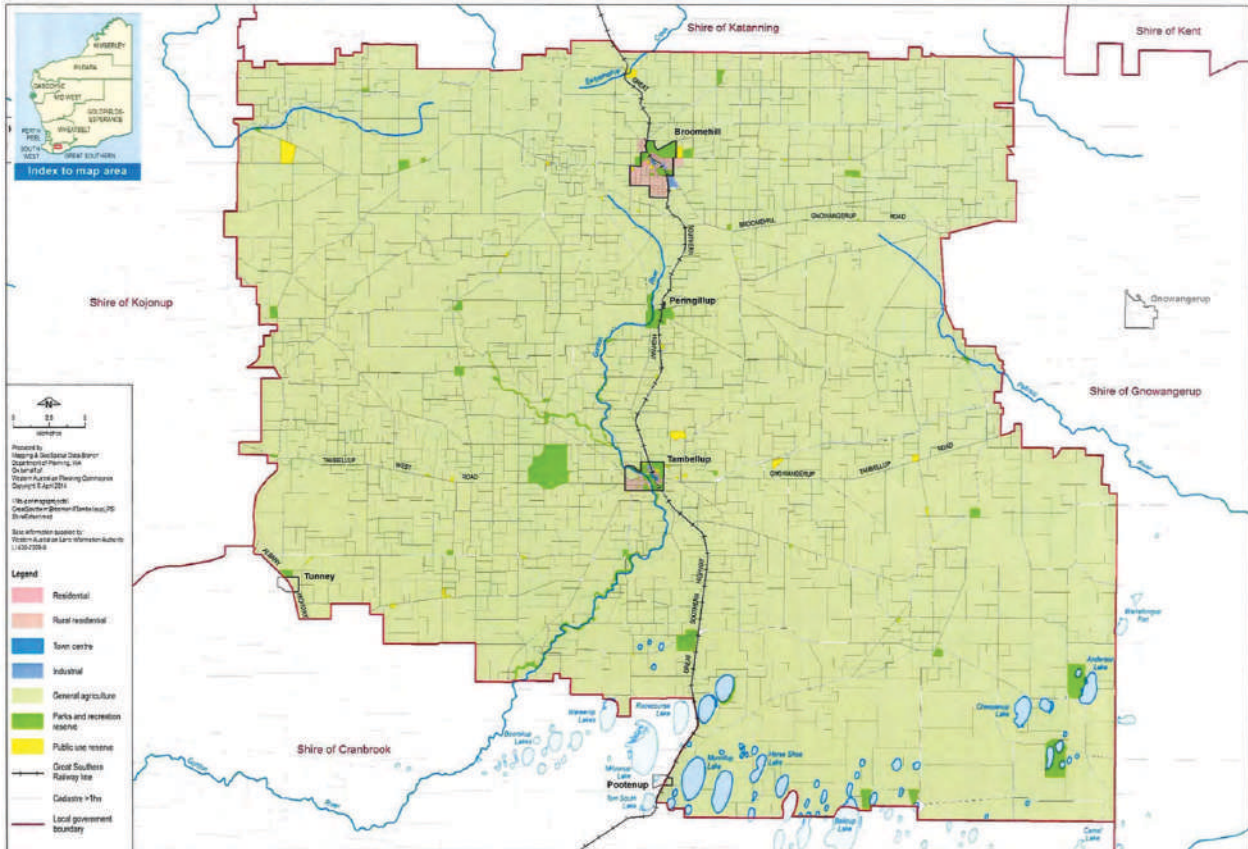


Figure 14. Shire of Broomehill-Tambellup Local Planning Strategy Map

## 4.1.6 State Planning Policy

### 4.1.6.1 State Planning Policy 2.5: Rural Planning

SPP 2.5 applies to rural land and rural land uses as well as land that may be impacted by rural land uses. SPP 2.5 seeks to protect and preserve WA's rural land assets due to the importance of their economic, natural resource, food production, environmental and landscape values. SPP 2.5 includes policy measures aimed at protecting rural land while encouraging a diversity of compatible rural land uses.

SPP 2.5 does not include any specific clauses relating to wind farms, other than a definition for Renewable energy. However, significantly, the policy makes reference to the use of SCAs as statutory buffers to manage offsite impacts.

SPP 2.5 aims to:

- a. support existing, expanded and future primary production through the protection of rural land, particularly priority agricultural land and land required for animal premises and/or the production of food;
- b. provide investment security for existing, expanded and future primary production and promote economic growth and regional development on rural land for rural land uses;
- c. outside of the Perth and Peel planning regions, secure significant basic raw material resources and provide for their extraction;
- d. provide a planning framework that comprehensively considers rural land and land uses, and facilitates consistent and timely decision-making;
- e. avoid and minimise land use conflicts;
- f. promote sustainable settlement in, and adjacent to, existing urban areas; and
- g. protect and sustainably manage environmental, landscape and water resource assets.

### 4.1.6.2 SPP 3.7: Planning in Bushfire Prone Areas

SPP 3.7 provides a framework in which to implement effective, risk-based land use planning and development outcomes to preserve life and reduce the impact of bushfire on property and infrastructure. The policy emphasises the need to identify and consider bushfire risks in decision-making at all stages of the planning and development process whilst achieving an appropriate balance between bushfire risk management measures, biodiversity conservation and environmental protection.

The policy applies to all land which has been designated as bushfire prone by the Fire and Emergency Services Commissioner as well as areas that may have not yet been designated as bushfire prone but are proposed to be developed in a way that introduces a bushfire hazard.

SPP 3.7 should be read in conjunction with the Deemed Provisions, Guidelines for Planning in Bushfire in Prone Areas and Australian Standard 3959: Construction of buildings in Bushfire Prone Areas. SPP3.7 and associated Guidelines for Planning in Bushfire Prone Areas apply to all land identified as Bushfire Prone.

Significant portions of the SCA area are bushfire prone. Bushfire Prone Areas are to be accompanied by a BAL assessment. Proposals may also be exempt from the provisions of SPP 3.7 where proposals are exempt under the Deemed Provisions or local planning scheme and do not:

- result in the intensification of development (or land use);
- result in an increase of residents or employees;
- involve the occupation of employees on site for any considerable amount of time; or
- result in an increase to the bushfire threat.

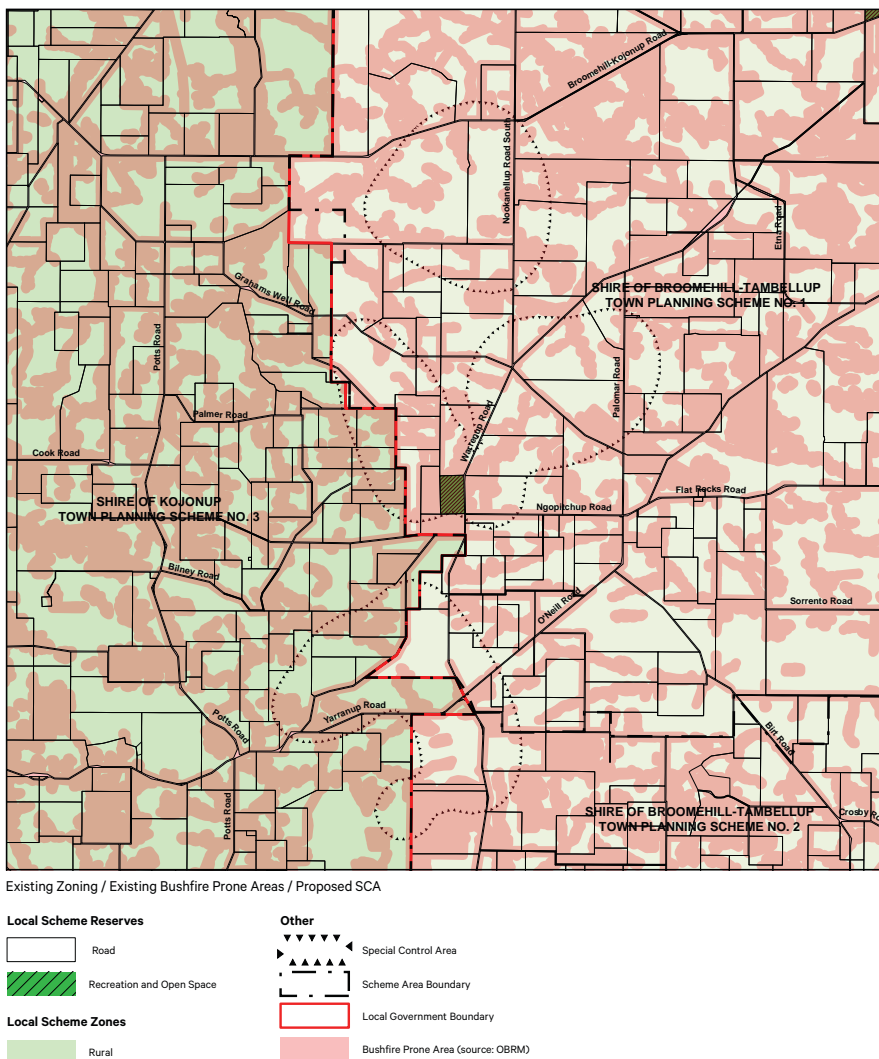


Figure 15. Bushfire Prone areas within the proposed SCA

### 4.1.6.3 WAPC Position Statement on Renewable Energy Facilities

The position statement guides the establishment of renewable energy facilities.

Renewable energy facilities in WA are principally wind turbine and solar array systems. They are defined in the position statement as:

*Premises used to generate energy from a renewable energy source and includes any building or other structure used in, or relating to, the generation of energy by a renewable resource. It does not include renewable energy electricity generation where the energy produced principally supplies a domestic and/or business premises and any on selling to the grid is secondary.*

Renewable energy is recognised for its capacity to enhance local economies whilst reducing carbon emissions aiding simultaneous industry growth, socio-economic, climate and environmental benefits to the State.

The position statement applies broadly to the preparation and assessment of planning instruments including region and local planning schemes, planning strategies, structure plans, subdivision and development applications in WA. It aims to:

- guide the establishment of renewable energy facilities to support the State Energy Transformation Strategy;
- facilitate appropriate development of renewable energy facilities while minimising any potential impact upon the environment, natural landscape, and urban areas; and
- encourage informed public engagement early in the renewable energy facility planning process.

Clause 5.2.2 identifies that SCAs may be applied within local planning schemes to create special provisions, for example to protect air flight paths, regionally or locally significant key views, or valued landscapes from incompatible land use or development. SCAs may indicate land use permissibility or provide direction on matters such as the location, terms of operation and mitigation such as setbacks and vegetation screening from sensitive land uses.

Sensitive land uses comprise land uses that are residential or institutional in nature, where people live or regularly spend extended periods of time. These include dwellings, short-stay accommodation, schools, hospitals and child care centres and generally exclude commercial or industrial premises.

Clause 5.2.3 Local planning policy contemplates the preparation of a local planning policy to provide specific development standards applicable to renewable energy facilities, and any other matters required to guide the local government in its decision making on a renewable energy facility.

Clause 5.3.1 Community consultation promotes early consultation with the community and stakeholders by the proponents to ensure that the proposal is compatible with existing land uses on and near the site.

Clause 5.3.4 Noise impact (wind turbine proposals) requires the preparation of an acoustic study by a qualified acoustic consultant and include the provision of suitable noise attenuation measures, where wind farm turbines are proposed within 1,500 metres of an existing or new noise sensitive premises (excluding caretaker dwellings).

Noise emissions from renewable energy facilities, including wind turbines, are required to meet the standards prescribed under the *Environmental Protection (Noise) Regulations 1997*. The SA Environmental Protection Authority – Wind Farms Environmental Noise Guidelines (2009) should also be referenced for assessment purposes. These guidelines acknowledge the potential for operation in the presence of higher wind-induced background noise levels.

## 4.1.7 Local Planning Policy

### 4.1.7.1 Shire of Kojonup - Tourist Accommodation in Rural Zoned Areas

The policy allows the development of tourist accommodation and activities/facilities within rural areas where the activity is considered complementary and incidental to the main agricultural activities undertaken on the farm. Accommodation is to be of a high and consistent standard. Applications that, in Council's opinion, would have an adverse impact on the existing rural amenity of an area and/or the continued use of an area for agriculture and rural pursuits, will be refused.

The policy is to be used when assessing proposals for use and development of tourist accommodation and activities/facilities within the rural zoned areas of the Shire. The policy makes conditional allowances for tourist accommodation in the rural zone such as Bed and Breakfast (limited to 6 persons), Holiday Accommodation (in accordance with a development plan, maximum of 3 bedrooms and 8 people with maximum of 4 accommodation units overall and possible Special Use Zone required) or Lodging House (to accommodate more than 6 tourists).

### 4.1.7.2 Shire of Kojonup - Ancillary Accommodation Units

The policy aims to accommodate the housing demands of large or extended families in conjunction with an established dwelling, whilst minimising any adverse impacts on neighbours.

The applicable development standards under the policy include that:

- a. The unit shall not exceed 100m<sup>2</sup> in internal floor area (excluding carports/garages and verandas/patios etc);
- b. The unit shall contain a maximum of 2 bedrooms; but a dual function of lounge/bed-sitting room would not be precluded by this requirement;
- c. The units are permitted in all zones that permit the development of a single house; and
- d. Unless approved by Council, the unit shall be located behind the main residence or at the rear of the lot.

# 5. Proposed Local Scheme Amendment

## 5.1 Overview of Amendment

The proposed scheme amendment supports compatible land use and development around the approved Flat Rocks Wind Farm. It will provide operational certainty for the wind farm whilst minimising amenity impacts on new development proximate to the wind farm.

It comprises a combination of textual and mapping amendments introducing:

- New land use definitions; 'Agriculture – extensive' to TPS1 (Broomehill) and TP3 (Kojonup);
- A Special Control Area (SCA) into Schedule 4 (TPS1), Schedule 4 (TPS2) and Schedule VIII (TPS3) (Appendix A); and
- Introduction of the SCA overlay into Scheme Maps (Appendix A).

The amendment request is further supported by a draft Local Planning Policy – Flat Rocks Wind Farm (Appendix E)

## 5.2 Amendment Rationale and Benefits

### 5.2.1 SCA as a Statutory Instrument

An SCA is a statutory instrument that creates special provisions in a local planning scheme, identifying a significant area and targeting issues relevant to that particular area.

SCAs are created as part of or introduced into Local Planning Schemes and may control and guide the process of development approval within a specific area. The purpose of the proposed SCA is broadly to ensure compatible development occurs within the SCA and to manage and protect the reasonable amenity of the SCA land, especially in relation to sensitive land uses such as residential dwellings.

SCAs are generally represented in Local Planning Schemes as a textual schedule setting out the purpose and objectives of the SCA, any specific development requirements, the process for referring applications to relevant agencies and matters to be taken into account in determining development proposals within the SCA.

SCAs are also depicted on the scheme map, extending over, and applying in addition to, any applicable land use zone and local or regional reserve.

Traditionally, SCAs have sought to protect infrastructure assets, such as a wastewater treatment facility, whose by-products (odour) may impact community amenity. Development applicants may be required to give notice to or abide by comments provided by a referral agency, such as the Water Corporation or the Department of Water and Environmental Regulation (DWER).

### 5.2.2 Wind Farm SCA Precedent – Merredin Case Study

SPP 2.5 makes reference to the possibility of creating statutory buffers in rural areas. There are many examples of SCA's designed to manage impacts associated with wastewater, waste or strategic infrastructure assets. To-date, there is only one wind farm in WA, the Merredin Wind Farm, known to be supported by a SCA; SCA4 in the Shire of Merredin Local Planning Scheme No. 6 (LPS6). LPS6 was gazetted in 2011.

The Merredin Wind Farm SCA, as provided at clause 5.5 of LPS6 has three objectives. These are to:

- identify land which may be affected by the Wind Farm;
- ensure that the use and development of land is compatible; and
- minimise impacts on residential and other sensitive uses.

Clause 5.5.3 of LPS6 requires development approval for all use and development including a single house in the SCA. All development applications are to be referred to the EPA and the local government is required to determine the applications based on advice received from the EPA.

Whilst the Merredin SCA sets an obvious precedent for the extension of SCAs to wind farm developments and its objectives remain relevant, the procedures and overall function of the Merredin SCA is somewhat outdated and inappropriately burdens the EPA. It is considered that alternative improved provisions can better explain the objectives, development approval process and key issues to be considered when determining development applications on SCA land.

### 5.2.3 State Government Mandate for Renewables

WA's primary energy reserves are rapidly transforming into green renewables. WA's industry and government is turning to renewable energy to decarbonise and achieve net zero greenhouse gas emissions by 2050 due to climate change challenges.

The replacement of coal and baseload gas-fired generation with renewables will aid our State's aims to decarbonise and achieve net zero emissions. Reliable and low emissions electricity supply can support electrification across other sectors, which currently use fossil-fuel energy sources.

According to Energy Policy WA, who advises the State Government on energy services, the expected demand for renewable energy supplied through the State's main electricity network (the South West Interconnected System (SWIS)), will increase significantly. In 2023 Energy Policy WA reported that:

*Initial modelling suggests that if 7.2 GW of new industrial loads were to connect to the SWIS by 2042, the level of electricity required could grow to be five times greater than it was in 2022.*

*Supplying this level of demand with electricity generated largely from renewable energy sources would require almost 10 times the amount of generation capacity currently on the SWIS<sup>1</sup>.*

In 2022, the WA Government released the SWIS Demand Assessment, which created a clear low-emissions electricity vision for the future of WA's SWIS. Least cost network augmentations, generation and storage augmentations and additions have been identified for increased SWIS demand. The assessment found that the SWIS may need around an additional 4,000km of new transmission lines and around 50GW of new renewable electricity and storage infrastructure to support increased demand over the next 20 years<sup>2</sup>.

The South West region of WA, including the locality of the Flat Rocks Wind Farm, has some of the world's best renewable energy resources.

PoweringWA is the State Government's latest initiative designed to help coordinate complex and large-scale projects across multiple government agencies and manage the scale, speed and complexity of WA's renewable energy and transmission developments by:

- streamlining development of individual transmission, renewable generation and storage projects by removing overlaps and filling any gaps in approvals and other government processes;
- proactively identifying, mitigating and managing impacts of the program with the WA community;
- providing clear information to the public on the infrastructure program and making sure that the need for the program is understood;
- providing opportunities for the public to provide input;
- ensuring that no particular community is unduly impacted;
- ensuring that the impact of the program on native forests, endangered habitats and areas of cultural significance is minimised;
- helping impacted communities and Aboriginal people realise value from the energy transformation; and
- identifying and helping resolve issues with the development and implementation of the infrastructure program, including supply chain and workforce development.<sup>3</sup>

The proposed SCA follows existing development approvals for the Flat Rocks Wind Farm and the ongoing investment in the staged delivery of the project. The SCA instrument; its objectives, procedures for notification and key determination considerations, closely reflect PoweringWA's mandate for community engagement and participation, protection from undue impact on amenity, heritage, environmental values and social and economic benefits from renewable energy.

1 State Government of WA, 'SWIS Demand Assessment' (Webpage October 2023) <<https://www.wa.gov.au/government/document-collections/swis-demand-assessment>>.

2 State Government of WA, 'SWIS Demand Assessment' (Webpage October 2023) <<https://www.wa.gov.au/government/document-collections/swis-demand-assessment>>.

3 State Government of WA 'PoweringWA' (webpage January 2024) <<https://www.wa.gov.au/organisation/energy-policy-wa/poweringwa>>.

## 5.2.4 Community Partnership

There is a growing role for wind farm SCAs in response to the State Government's mandate and climate change pressures to decarbonise and achieve net zero emissions via increased renewables feeding into the SWIS.

SCAs are statutory instruments that can help provide certainty for the community, especially for near neighbours who are not wind farm hosts. SCAs can help inform the spatial siting of compatible development proximate to wind farms and the scope of amenity impacts. They can also provide certainty for energy operators in regard to optimal output and assured legislative compliance.

Community partnership is also promoted in the SCA scheme amendment request by the draft Local Planning Policy – Flat Rocks Wind Farm encouraging:

- early and open dialogue between the Wind Farm operator on new development proposed in proximity to the wind farm. Proximity is defined by the conservative 35dB(A) noise contour which is the SCA boundary;
- knowledge sharing between landowners and the Wind Farm operator leading to shared solutions to minimise amenity impacts on sensitive land uses through potential relocation and potential offers to mitigate amenity impacts;
- complementary development that supports operational efficiency for Wind Farms and the transformation of the State's energy sector by building renewable energy sources;
- a more efficient, certain and transparent statutory approval process; and
- greater social cohesion for local communities.

## 5.2.5 Promoting Economic Benefits

There are a number of economic benefits that will flow from the Flat Rocks Wind Farm over the project lifecycle as noted at section 2.4 above. Locally, there will be royalties and lease payments made to landowners for the turbines to be constructed on their land. During the construction phase, a number of local businesses will benefit – local service providers including earthworks and civil contractors, businesses providing accommodation and food. During operation, ancillary supplies and services will be sourced through local businesses.

Regionally, the creation of this project will enhance the strength of the electricity grid, which will encourage new industry and projects, providing jobs for this region. As noted, Enel Green Power Australia has contracted with BHP to sell 100% of the output of Stage 1, generating approximately 315 GWh per year of renewable energy for twelve years. The energy generated under the agreement is enough to power both the Kalgoorlie nickel smelter and the Kambalda concentrator. BHP has contracts to provide green nickel to Ford, Toyota and Tesla for the manufacture of batteries. BHP is required under these contracts to provide what is considered to be 'green nickel' – that is, nickel that has been extracted and processed in a way that is environmentally sustainable.

## 5.3 Draft Local Planning Policy – Flat Rocks Wind Farm

The draft local planning policy has been prepared to encourage early engagement between applicants seeking planning consent (development approval) within the Flat Rocks Wind Farm SCA boundary in either the Shire of Kojonup or Shire of Broomehill-Tambellup, and the wind farm operator.

The local planning policy promotes shared knowledge of the potential for predominantly noise amenity impacts associated with wind turbines on sensitive development. It facilitates pre-emptive mitigation, including re-siting where necessary, to avoid adverse amenity impacts prior to lodgement of a development application. The policy is designed to work in tandem with the SCA, guiding applicants in the pre-lodgement phase of a development application, resulting in a more efficient and timely statutory assessment process. The draft Local Planning Policy - Flat Rocks Wind Farm is attached as Appendix E.



## 5.4 Environmental Considerations

### 5.4.1 Noise Impacts

During the development assessment phase, the Flat Rocks Wind Farm was considered for its potential to impact the amenity of surrounding landholdings, including noise impacts. The approved Flat Rocks Wind Farm is supported by an endorsed Noise Impact Mitigation Management Plan.

The premise of the Noise Impact Mitigation Management Plan informs the boundary of the SCA, which reflects the conservative 35 dB(A) noise contour.

According to the Western Australian Planning Position Statement: Renewable energy facilities - March 2020, the noise impact of proposed wind farms in WA should be assessed in accordance with the criteria and approach of assessing wind farms described in the EPA SA "Wind Farms – Environmental noise guidelines – July 2009, Updated November 2021" (the Guidelines).

Until such time as a formal policy is adopted in WA, the DWER endorses the criteria and approach of assessing wind farms based on background noise levels, as described in the Guidelines.

It should be noted that each of the acoustic reports lodged with the applications used these Guidelines as their basis, as did the DWER / EPA in its review. The Guidelines are the benchmark for assessment in WA, and are still referred to in the WAPC's more recent Position Statement: Renewable Energy Facilities.

The Guidelines recommend the following criteria for the assessment of noise levels associated with proposed wind farms:

The predicted equivalent noise level (LAeq,10 minutes), adjusted for tonality in accordance with the Guidelines, should not exceed:

- 35 dB(A), or
- 40 dB(A) in a primary production / rural industry zone, or
- the "Alternative Minimum Criteria" (Varying with Wind Speed); or
- the background noise (LA90,10 minutes) by more than 5 dB(A).

The criteria for background noise levels will vary with wind speed, as will wind turbine generated noise. The alternative minimum criterion, varying with wind speed, is listed below in Table 3.1. This conservative minimum criterion has been determined based on a comparison of background noise levels at a number of existing and proposed wind farm sites around Australia.

**The 35dB contour is a very conservative approach, in that it is calculated on the basis of the wind being at its most powerful, and blowing from all directions at once, which in reality is unachievable.**

**TABLE 3.1 – ALTERNATIVE MINIMUM CRITERIA (VARYING WITH WIND SPEED)**

	Wind Speed at 10m above ground level					
	≤ 5	6	7	8	9	≥ 10
Minimum Criteria LAeq [dB(A)]	35	37	38	40	41	43

Given the above, the most conservative criteria for assessment of noise impact associated with a wind farm would be 35 dB(A) – noting that the "background noise + 5 dB(A)" criteria is typically used for development approval purposes.

Hence, when ascertaining at what distance a proposed, new, noise sensitive use should consider an existing wind farm in the area, the 35 dB(A) contour is considered to be the most conservative level. It would capture all areas where the noise impacts of the wind farm could be considered of issue.

## 5.4.2 Other Amenity Impacts

### 5.4.2.1 Landscape and Visual Impact

The height of wind turbines and the associated downstream processing infrastructure has the potential to change the visual appearance of the landscape. The Flat Rocks Wind Farm is required to be sited in accordance with a Landscape and Visual Impact Assessment (LVIA) and operate in accordance with an endorsed Landscape Management Plan.

The final layout of the wind farm was informed by the recommendations of the LVIA, which in turn was guided by the general principle that effective screen planting is required in specific viewing locations to screen turbine hubs and blades.

In addition to properties identified as having landscape visual impacts which have dwelling-specific landscape plans, other adopted management measures include:

- Screening of O&M buildings with local species endemic to the area;
- Planting roadside vegetation along portions of Albany Highway to screen views of the wind turbines; and
- Offering all neighbours a contribution scheme (\$30k in value) to provide vegetation screening of infrastructure.

Notwithstanding the LVIA and Landscape Management Plan, the objectives of the SCA refer specifically to the need to identify whether land is likely to be affected by offsite impacts including blade glint.

### 5.4.2.2 Shadow Flicker and Blade Glint

Shadow flicker is also a common occurrence from wind turbines. Shadow flicker involves the modulation of light levels resulting from the periodic passage of a rotating wind turbine blade between the sun and an observer. A Shadow Flicker and Blade Glint Assessment was conducted as part of existing wind farm approvals by DNV in July 2021.

The assessment was undertaken in accordance with the WAPC Position Statement: Renewable energy facilities and Visual Landscape Planning in Western Australia as well as the Environment Protection and Heritage Commission Draft National Wind Farm Development Guidelines. It determined the potential for shadow flicker was limited; either to a small number of stakeholder dwellings or because the expected duration of shadow flicker did not exceed recommended guidelines. It also confirmed that mitigation strategies such as installing screening structures or tree planting can also reduce shadow flicker impact. Regarding blade glint, the assessment concluded that blade glint was not expected to cause an amenity impact given a non-reflective finish was proposed for the turbine blades.

The objectives of the SCA refer specifically to the need to identify whether land is likely to be subjected to offsite impacts such as shadow-flicker or blade glint.

## 5.5 Orderly and Proper Planning Considerations

### 5.5.1 Statutory Compliance

The objectives of the Rural or Farming Zone generally focus on supporting rural uses and protecting them from incompatible urban uses or uses that threaten rural character or the viability of productive land uses. That notwithstanding, discretionary commercial accommodation or residential dwellings or other non-rural land uses of benefit to the local district may be approved under the Rural or Farming Zone. Such development may be 'uses not defined' in the respective land use permissibility table of TPS1, TPS2 and TPS3. Other potentially sensitive, non rural (i.e. not agricultural) land uses may also be approved with Council discretion, either with or without advertising under each of the schemes subject to the SCA.

Support for development of tourism in conjunction with rural activities is supported under the Shire of Broomehill-Tambellup Local Planning Strategy. Holiday accommodation and tourism activities are recommended for inclusion as discretionary land uses where compatible and complementary with farming uses, in the General Agriculture area.

Whilst the Shire of Kojonup does not have a Local Planning Strategy, the Shire of Kojonup has local planning policies that support ancillary accommodation and tourist accommodation and activities/facilities within rural areas, within some limits, where considered complementary and incidental to the main agricultural activity.

The proposed SCA, as supported by the proposed draft local planning policy, will help to identify and minimise the potential for amenity impacts on sensitive land uses early. This would occur via knowledge sharing between the applicant (of the nature and scope of the proposed development) and the wind farm operator (of the potential for impact on the applicant's amenity). If an application for a sensitive land use (such as a single dwelling) was lodged, assessment would be undertaken to ensure there is no conflict between the proposed sensitive land use and the operation of the turbines. Early liaison supports a more efficient and streamlined statutory approval process.

The role of the SCA will also ensure the Flat Rocks Wind Farm can meet the ongoing conditions of development approval, such as the requirement under Condition 29. Condition 29 requires that:

- a. The Applicant shall ensure at all times that the operation of the wind farm complies with the following noise levels within a 30 metre curtilage of a dwelling:
  - i. Will not exceed 35dB(A) (LA90, 10 minutes); or
  - ii. Will not exceed the background noise (LA90, 10 Minutes) by more than 5dB(A), whichever is the greater.
- b. Assessment of noise impact is to be performed in accordance with SA EPA Wind Farms Environmental Noise Guidelines (2021).

The SCA ensures that notice of development applications other than broadacre farming and cropping be provided to the Flat Rocks Wind Farm operator and that the recommendations of the Flat Rocks Wind Farm operator be considered in determining such applications. These requirements will ensure the wind farm obligations under the existing development approval, including Condition 29 and Condition 22 with regard to management plans, can **at all times** be satisfied.

## 5.5.2 Development Approval Exemptions

Certain exemptions for development approval currently exist in the planning framework, including under clause 61 of the Deemed Provisions and where dwellings are identified as a P use under TPS1 and TPS2 in the Farming Zone, and may be exempted from development approval where a single dwelling is erected on a lot with road frontage.

Exemptions, where applicable and in the absence of a local planning policy, could result in the inappropriate granting of development approval for sensitive land uses in proximity to the Flat Rocks Wind Farm. Without required notice or opportunity for the wind farm operator to comment, sensitive land uses may be inadvertently subjected to amenity (noise) impacts. This could result in development approval compliance difficulties for the wind farm operator.

In light of the increased need and support for renewable energy projects, as identified in the State Planning Strategy 2050, the State Transformation Strategy and Great Southern Regional Planning and Infrastructure Framework, it is evident that land use compatibility is becoming increasingly important. The introduction of an SCA will provide the required framework and guidance to ensure amenity impacts are minimised on sensitive land uses proposed proximate to wind farms, and that the Flat Rocks Wind Farm can operate at optimal levels in compliance with development approvals.

### 5.5.2.1 Bushfire Limitations on Development Approvals Exemptions

Whilst it is possible that new sensitive land uses could be constructed proximate to the wind farm under development exemptions or with council discretion, the SCA land remains heavily affected by Bushfire Prone mapping (refer to Figure 16).

Deemed Provisions Clause 78D requires a bushfire attack level assessment for the development site before commencing any development if the development site is in a bushfire prone area and has been in a bushfire prone area for a period of at least 4 months.

Moreover, development approval is required under clause 78D (3) to commence any development on the development site if —

- a. the bushfire attack level assessment calculates the bushfire attack level of the development site as BAL - 40 or BAL - Flame Zone; or
- b. a bushfire attack level assessment has not been prepared but a BAL contour map prepared in relation to the development site indicates that the bushfire attack level of the development site is BAL - 40 or BAL - Flame Zone; or
- c. because of the terrain of the development site it is not possible to calculate the bushfire attack level of the development site.

Clause 78D(3) applies in addition to any requirement in this Scheme for development approval to be obtained; and despite any exemption in this Scheme from the requirement to obtain development approval.

The broad scope of bushfire prone mapping renders it more likely that development approval would be required on account of bushfire risk. To that end, the development approval trigger proposed under the SCA for land uses other than the broadacre farming and cropping does not propose to materially increase the scope and nature of development which will require development approval.

### 5.5.3 Strategic Policy Compliance

The precedence for an SCA to support the development and ongoing operations of a wind farm has been established under the Shire of Merredin LPS6. The proposed SCA amendment seeks to consolidate and update the objectives, notice requirements, and key considerations for development approval proximate to the wind farm, avoiding reliance on the EPA to review all development applications within the SCA boundary.

In addition, SPP 2.5 clearly establishes how to use SCAs as statutory buffers to manage offsite impacts. Early discussions with the DPLH and the EPA suggests there may be merit in establishing an SCA around the Flat Rocks Wind Farm, to identify a boundary, within which any development for land uses such as single houses must be assessed before approval will be granted. It does not however carte blanche extinguish development rights. Rather, if an application for a sensitive land use (such as a single dwelling) was lodged, further assessment would be undertaken to ensure that there is no conflict between the proposed sensitive land use and the operation of the wind farm.

Similarly, clause 5.2.2 of WAPC Position Statement on Renewable Energy Facilities recognises that SCAs may be applied within local planning schemes to create special provisions protecting against incompatible land use or development, including land use permissibility, or guiding the location, operation and mitigation requirements to protect sensitive land uses.

Moreover, clause 5.2.3 contemplates the preparation of a local planning policy to provide specific development standards applicable to renewable energy facilities, and any other matters required to guide the local government in its decision making on a renewable energy facility.

### 5.5.4 Inclusive Notice to Local Stakeholders

Other than an exemption reflecting broadacre farming and cropping practices, notice of development applications on the SCA land is proposed to be given to any wind farm operator, as well as the owners of land upon which any turbines are located, and owners and occupiers within 200m of the proposed development, in the SCA. These provisions limit notice to stakeholders most likely to be impacted by development, with stakeholders being broadly defined to include local residents and landowners together with the wind farm operators.

### 5.5.5 Burden of Wind Farm Impact Analysis

Both the proposed SCA schedule and draft Local Planning Policy – Flat Rocks Wind Farm proposes early engagement and dialogue between development applicants and the wind farm operator. The purpose is to ensure the sharing of knowledge, in particular the results of the Flat Rocks Wind Farm's noise modelling to ensure that sensitive development is sited and arranged to minimise amenity impacts. Early engagement is encouraged during the pre-lodgement application phase to ensure a streamlined notification and statutory assessment period. In this way, recommended adjustments which may include appropriate siting, physical treatment or maintenance of the building envelope or curtilage, can be incorporated into the final lodgement of the application.

The sharing of knowledge by the wind farm operator avoids applicants carrying the burden of demonstrating that the amenity impacts associated with the development have been minimised, particularly on sensitive land uses. The wind farm operator's consultants would undertake a review of development applications using its modelling software, at the cost of the wind farm operator. This would determine relative impact on amenity, providing advice to the relevant Shire on a solution based outcome. In doing so, the applicant and Shire benefits from the use of current and informed information, and avoids having to submit noise or other amenity impact modelling, at their own cost, in support of a development application. It also helps to ensure the wind farm operator continues to operate in compliance with the Flat Rocks Wind Farm development approval conditions.

## 5.5.6 Key Development Approval Considerations

When assessing development proposed in the SCA, decision makers will be required to give 'due regard' to the objectives of the SCA, submissions from the Wind Farm operator, local planning policy provisions, land use compatibility, mitigation strategies and the optimal operation of the Flat Rocks Wind Farm. The consideration of these due regard matters, in addition to clause 67 of the Deemed Provisions, are important for the achievement of compatible development in and around the Flat Rocks Wind Farm.

Whilst a large portion of the SCA land comprises the approved Flat Rocks Wind Farm, development proposed on non host land within the SCA can be considered against the matters set out in the SCA schedule. These matters can be considered flexibly according to the development application context.

Similarly, the proposed scheme amendment does not require planning approval for all land uses within the SCA area. In the Shire of Tambellup TPS2, the proposed SCA schedule exempts the existing land use 'Agriculture-extensive' from requiring planning approval. In the Shire of Broomehill TPS1 and Shire of Kojonup TPS3, the proposed textual amendments seek to introduce the 'Agriculture-extensive' land use as a land use under the local planning schemes, and exempt it from development approval. 'Agriculture-extensive' has been introduced into TPS1 and TPS3 to cover cropping and broadacre farming activity, the dominant farming land use in the locality. The proposed SCA schedule in TPS1, TPS2 and TPS3 confirms 'Agriculture-extensive' development can commence or continue without any impact associated with the SCA. Under the Shire of Kojonup TPS3, the proposed SCA schedule also confirms Agroforestry and Plantation land uses are exempt from planning approval.

In addition, the SCA does not narrow existing development approval exemptions or seek to sterilise the use and development of the SCA land by prohibiting the grant of development approval. A considerable portion of the proposed SCA land, even non host lots, contains lots greater than 1,100m<sup>2</sup> and is mapped as being bushfire prone (refer to Figure 16 Bushfire Prone Areas in the Proposed SCA). Land that is bushfire prone and either contains terrain for which it is not possible to calculate the bushfire attack level, or has a bushfire attack level assessment or a BAL contour map indicating a bushfire attack level of BAL-40 or BAL-Flame Zone, is not exempt from development approval pursuant to Part 10A of the Regulations clause 78D(3).

Similarly, the Shire of Broomehill-Tambellup Local Planning Schemes require planning approval for a single house on a lot without frontage to a constructed road in a dedicated road reserve (clause 5.1.1 and clause 5.1.2 of TPS1) or where development is proposed on land abutting an unconstructed road or a lot that does not have frontage to a constructed road (clause 7.2 of TPS2). In the Shire of Kojonup TPS3, the Farming Zone is limited to not more than two dwellings per lot for private residential purposes associated with farm management of the lot unless Council is satisfied there is justification for additional dwellings for agricultural or farm management purposes. In these instances, statutory planning approval is still required.

Noise impact mapping suggests some lots within the SCA will be potentially affected by the approved Flat Rocks Wind Farm. Figure 17 Noise Level Contour Mapping – December 2021 Approved Turbine Layout (Herring Storer Acoustics, December 2023) indicates the scope of potential impact. It is noted that the noise contours are conservative, irregular and in most cases only affect a portion of the lot area, leaving the balance of the lot free of amenity (noise) impact. Of the other lots wholly within the SCA, some contain remnant vegetation or are reserved for conservation and would be unlikely to support a sensitive land use. Others still comprise either multi-lot titles or form part of a family landholding where there is opportunity to alternatively site a sensitive land use. Multi-lot titles or large family landholdings are common in rural areas where multiple land parcels form a large farm unit, whilst only being managed out of one or two dwellings in the locality. In addition, the local planning policy by encouraging early engagement, promotes reasonable opportunity for landowners to work with the Wind Farm operator to accommodate sensitive land uses on the SCA land without reducing amenity.

The SCA provisions therefore seek to ensure optimal outcomes for all the community. Development can be supported within the SCA where it is designed to minimise and mitigate amenity impacts and at the same time, support the optimal function of a renewable energy source that holds significant value for the future of our communities.

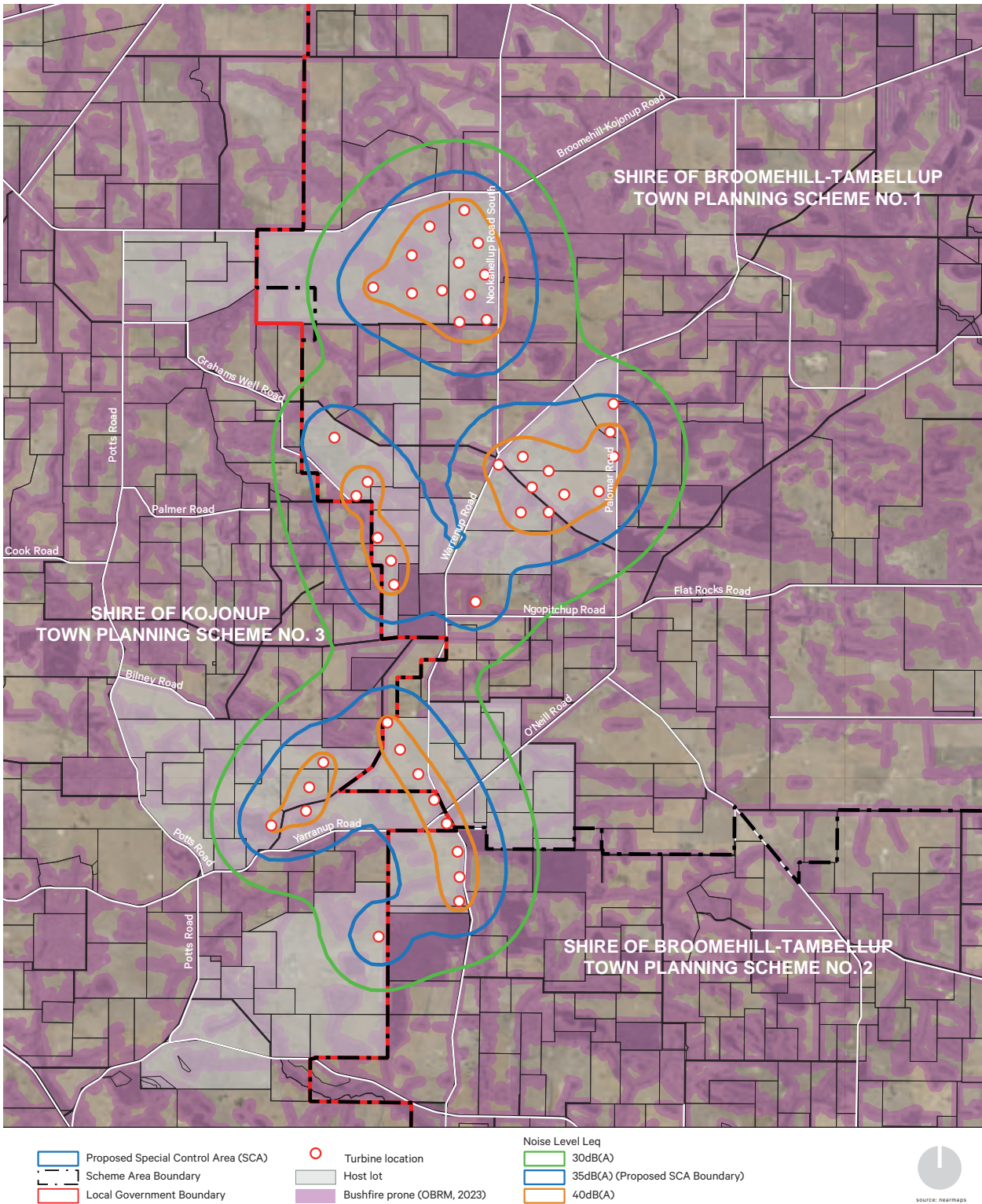


Figure 16. Bushfire Prone Areas in the Proposed SCA

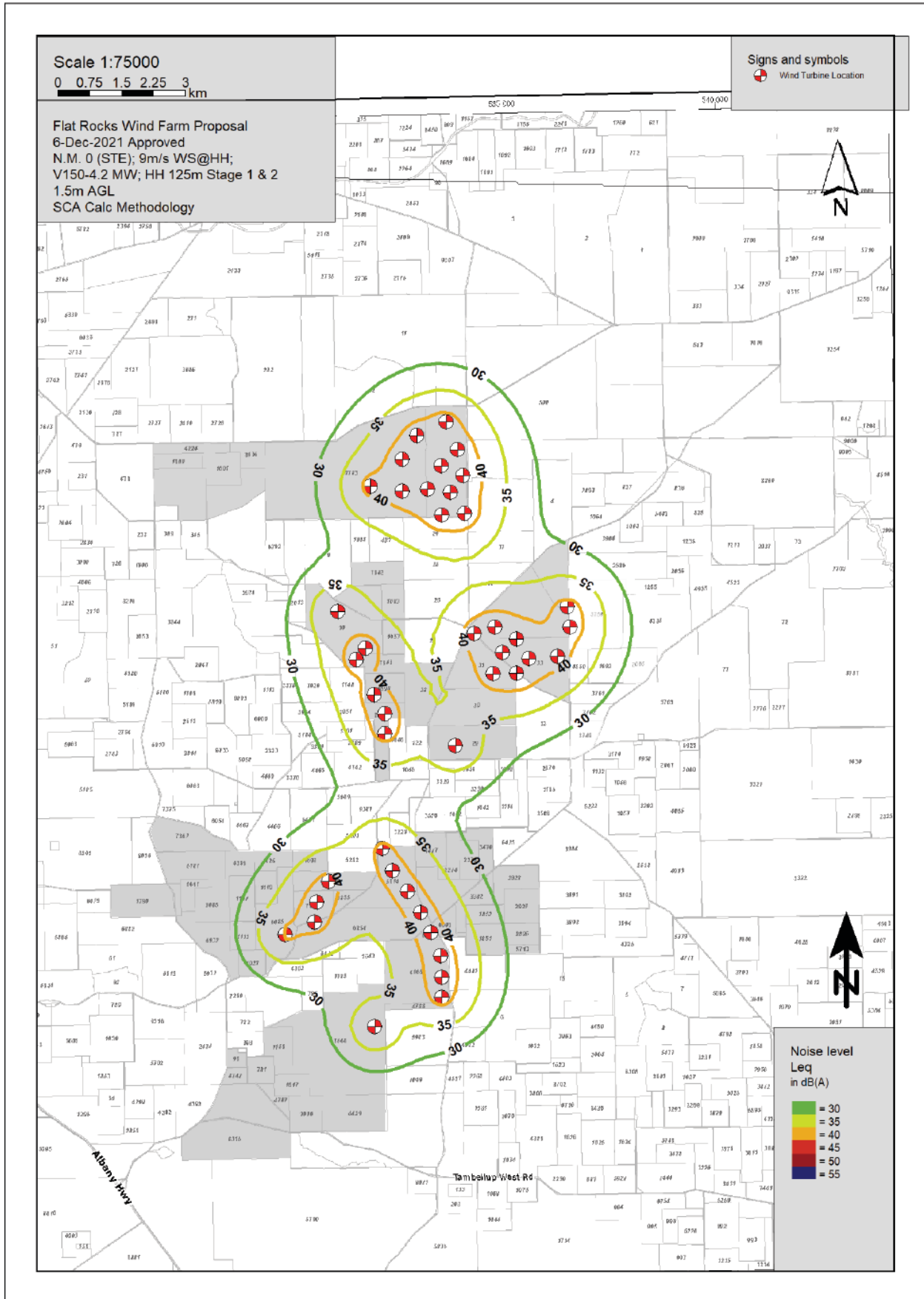


Figure 17. Noise Level Contour Mapping – December 2021 Approved Turbine Layout (Herring Storer Acoustics, December 2023)

## 6. Conclusion

The coordinated programme of requests to amend the Shire of Kojonup TPS3, and Shire of Broomehill-Tambellup TPS1 and TPS2 has been prepared by **element** and GHD on behalf of Enel Green Power Australia and in consultation with Water Corporation. The amendments seek to introduce an SCA around the approved Flat Rocks Wind Farm following the conservative 35dB(A) noise contour, as established in approved noise impact assessment reports and the management plan.

The proposed amendments have been prepared in accordance with Division 3 of Part 5 – Local planning schemes of the P&D Act and Part 5 of the Regulations. The proposed amendments support compatible land use and development around the approved Flat Rocks Wind Farm. They will provide greater certainty, transparency and dialogue between landowners and operators wishing to undertake development other than 'Agriculture-extensive'.

The proposed scheme amendment will not impact either existing or proposed cropping or broadacre farming land uses, the predominant land use in the locality. Similarly, the proposal will not materially impact development approval exemptions for the SCA land given the extent of existing bushfire risk and limited frontage to constructed public roads. Acknowledging the landownership, existing vegetation and irregular noise impact mapping, the proposed draft local planning policy will help ensure development can be supported within the SCA where it is designed to minimise amenity impacts. In doing so, the SCA supports local development and the optimal function of renewable energy sources.

The scheme amendments are considered to be consistent with orderly and proper planning and the strategic direction of the Federal and State Government as outlined in the strategy and policy documents relating to renewable energy and climate change.

The SCA follows existing development approvals and supports the ongoing achievement of development conditions that govern the operation of the wind farm, including established management plans. The amendment consolidates the existing SCA approach applied to the Merredin wind farm. It also follows the model scheme text provisions of the Regulations, setting out the objectives, notice requirements and key matters for determination of development applications within the SCA other than broadacre farming and cropping activities which will occur without interruption.

The scheme amendment also aligns and responds to the State Planning Strategy, State Energy Transformation Strategy and the State Government's overarching commitments, including PoweringWA, to reduce carbon emissions by 2050, address climate change and transform the State's electricity generation, storage and transmission infrastructure.

In light of the information provided within this report, we look forward to the favourable consideration of this scheme amendment by the Shire of Kojonup and Shire of Broomehill-Tambellup and the Western Australian Planning Commission.



# Appendix A: Scheme Amendment Schedule and Maps

## SCA1 – Wind Farm – v10

### xx. Special control areas

- (1) Special control areas are marked on the Scheme Map according to the legend on the Scheme Map.
- (2) The purpose, objectives and additional provisions that apply to each special control area is set out in the Table in Schedule x.

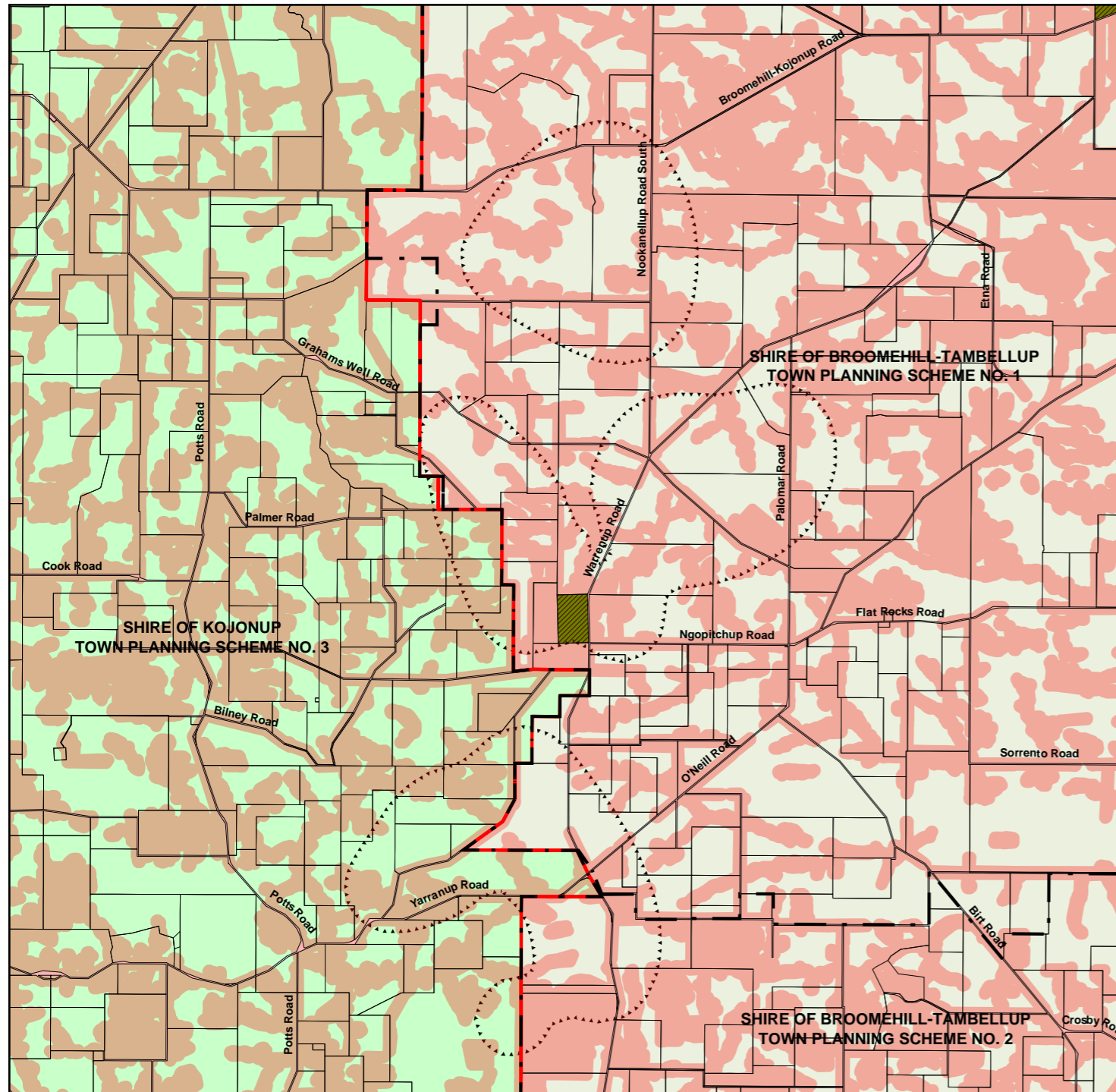
## SCHEDULE X

### Special control areas in Scheme area

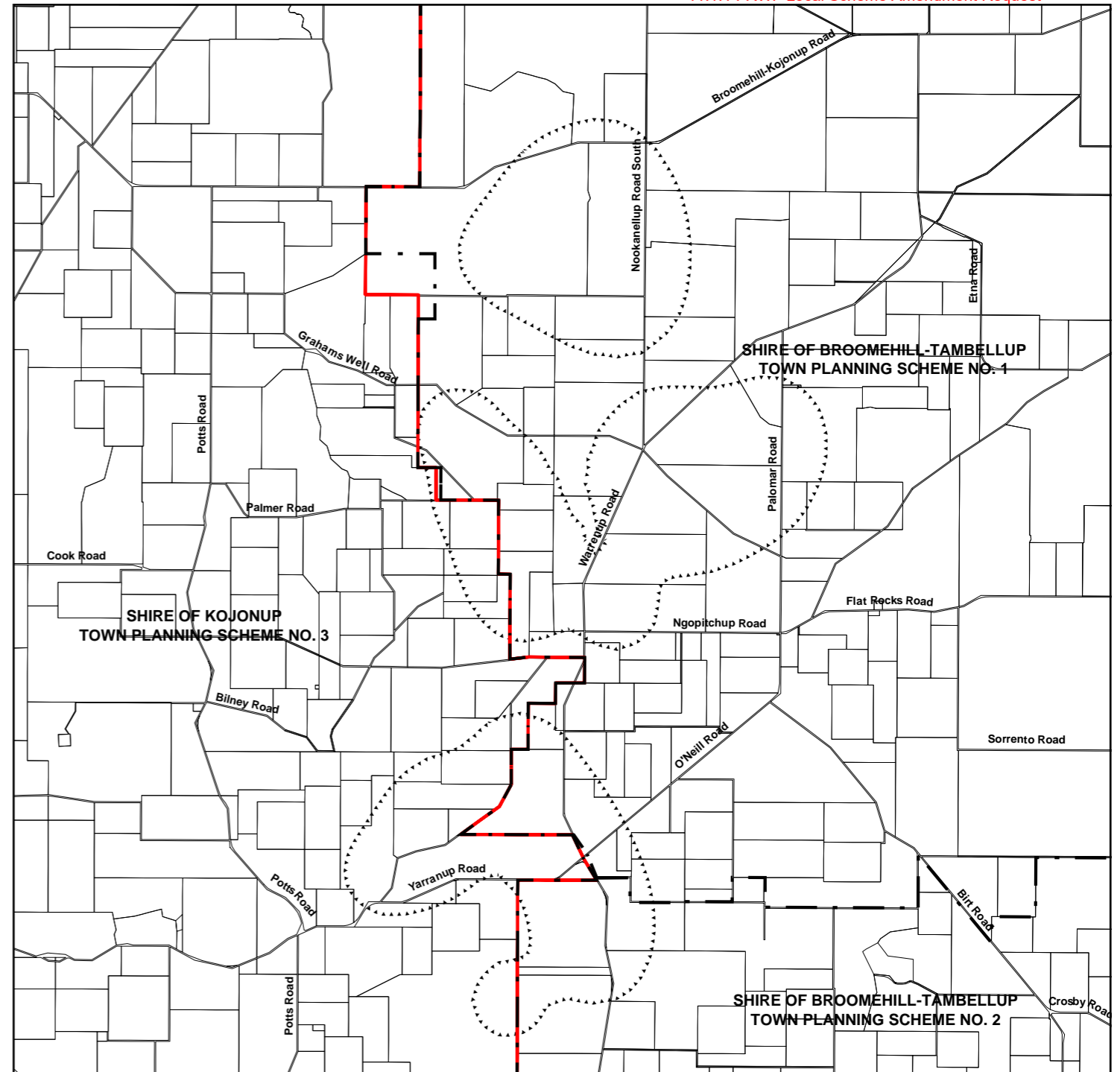
Name of area	Purpose	Objectives	Additional Provisions												
SCA1	Wind Farm	<p>(a) To identify land likely to be subject to noise, shadow-flicker or blade glint or any other off-site impacts from Wind Farm operations;</p> <p>(b) To assist landowners to locate sensitive land uses to maximise the amenity and quiet enjoyment of their land;</p> <p>(c) To maintain a buffer between Wind Farm operations and potential sensitive land uses;</p> <p>(d) To ensure that the use and development of land within SCA1 is compatible with Wind Farm operations;</p>	<p>(1) In this clause –</p> <p><b>Deemed Provisions</b> means Schedule 2, <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>.</p> <p>(2) Despite any other provision of the Scheme, development approval is required for all development, except for –</p> <table border="1" data-bbox="906 1352 1388 1720"> <thead> <tr> <th>LPS1 (Broomehill)</th> <th>LPS2 (Tambellup)</th> <th>LPS3 (Kojonup)</th> </tr> </thead> <tbody> <tr> <td>Agriculture - extensive</td> <td>Agriculture - extensive</td> <td>Agriculture – extensive1</td> </tr> <tr> <td></td> <td></td> <td>Agroforestry</td> </tr> <tr> <td></td> <td></td> <td>Plantation</td> </tr> </tbody> </table> <p>(3) An application for development approval within SCA1 is an application to which clause 64(1)(b)(v) of the Deemed Provisions applies.</p>	LPS1 (Broomehill)	LPS2 (Tambellup)	LPS3 (Kojonup)	Agriculture - extensive	Agriculture - extensive	Agriculture – extensive1			Agroforestry			Plantation
LPS1 (Broomehill)	LPS2 (Tambellup)	LPS3 (Kojonup)													
Agriculture - extensive	Agriculture - extensive	Agriculture – extensive1													
		Agroforestry													
		Plantation													

		<p>(e) To minimise impacts from Wind Farm operations on sensitive land uses.</p> <p>(f) To support the operational efficiency of Wind Farms with minimal impact on the amenity of the area and contribute to the State's transformation towards renewable energy.</p> <p>(g) To encourage informed engagement early in the planning process between renewable energy facility operators and the general public.</p>	<p>(4) In accordance with the requirements of clause 64(4)(b) of the Deemed Provisions, the local government is to provide notice of an application for development approval within SCA1 to –</p> <p>(a) the Wind Farm operator with turbines located within SCA1; and</p> <p>(b) the owners of land upon which any turbines within SCA1 are located; and</p> <p>(c) the owners and occupiers of land within SCA1 located within 200m of the proposed development, to the extent that they are not included in subclauses (a) or (b).</p> <p>(5) In determining an application for development approval, in addition to the matters listed in clause 67 of the Deemed Provisions and any other matters listed in this Scheme, the local government must have due regard to –</p> <p>(a) the objectives of SCA1;</p> <p>(b) any submission made by the Wind Farm operator, including, where relevant, any recommendations to reduce the potential impact, such as –</p> <p>(i) appropriate re-siting of the proposed development; and</p> <p>(ii) physical treatment and / or maintenance of the proposed building or curtilage where practical;</p> <p>(c) any State Government agency policy or guidelines in respect to appropriate separation distances between Wind Farms and highly sensitive areas;</p> <p>(d) any local planning policy prepared to support the SCA1 provisions;</p>
--	--	---	---

			<p>(e) whether the proposed development would have a detrimental impact on the optimal operation of a Wind Farm now and in the future;</p> <p>(f) the compatibility of the proposed development having regard to the amenity to be afforded the proposed development by reason of its proximity to an operating Wind Farm, and any mitigation strategies employed to ameliorate potential impacts.</p>
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Existing Zoning / Existing Bushfire Prone Areas / Proposed SCA

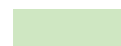
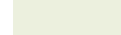


Proposed SCA


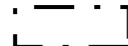


**Local Scheme Reserves**

-  Road
-  Recreation and Open Space

**Local Scheme Zones**

-  Rural
-  Farming

**Other**

-  Special Control Area
-  Scheme Area Boundary
-  Local Government Boundary
-  Bushfire Prone Area (source: OBRM)

# Proposed Scheme Amendment

Flat Rocks Wind Farm, Kojonup

# DRAFT

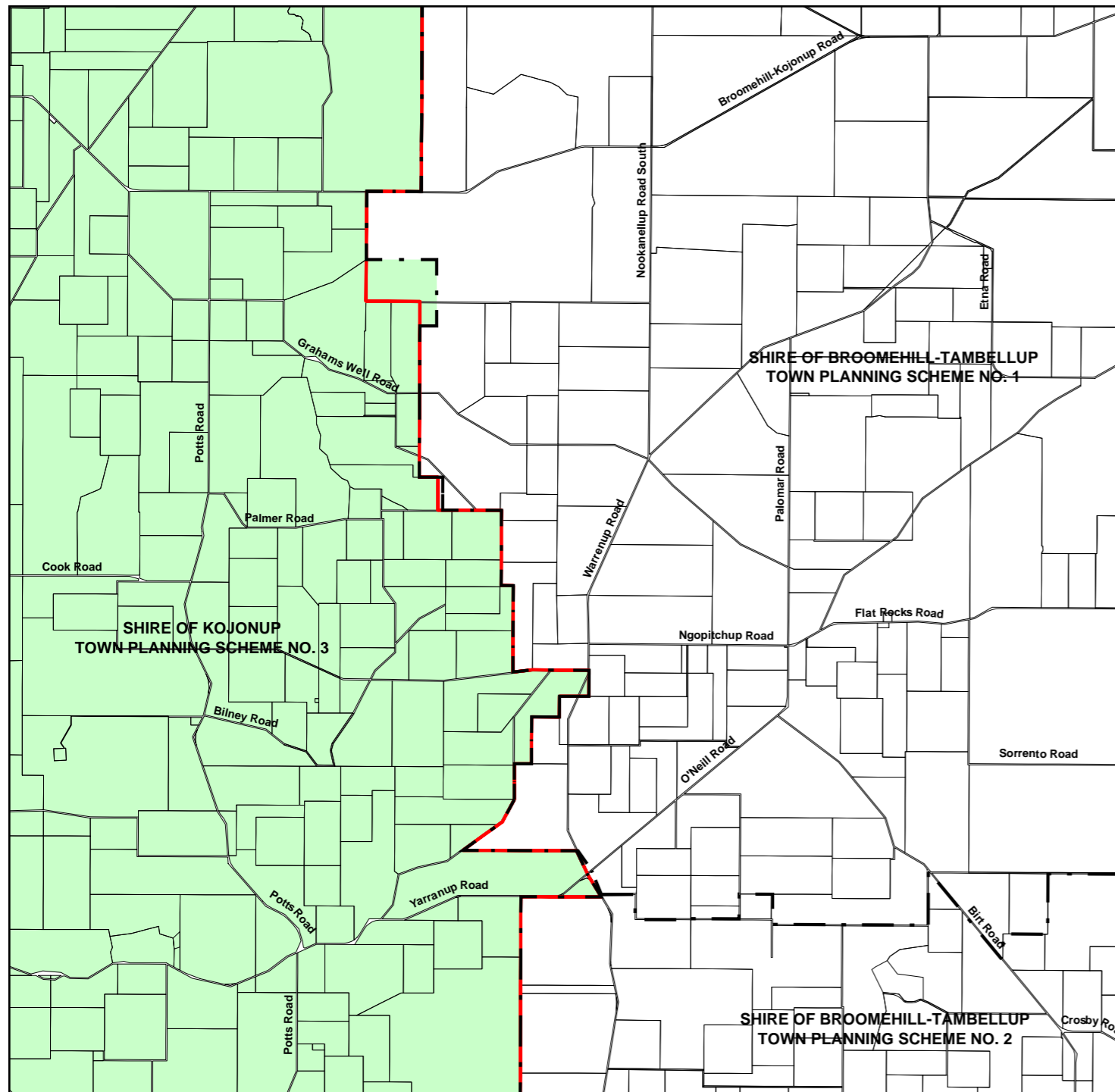


Date: 18 Dec 2023    Scale: 1:7500 @ A3    NTS @ A1  
 File: 23-305 RZ1-1 -    Staff: LC    Checked: CW  
 Revision:    A    Draft for review 07.09.23  
               B    Amended 18.12.23  
               -    -



# element.

Level 18, 191 St Georges Terrace, Perth Western Australia 6000.  
 PO Box 7375 Cloisters Square, Perth Western Australia 6850.  
 T. +61 8 9289 8300 | E. hello@elementwa.com.au elementwa.com.au



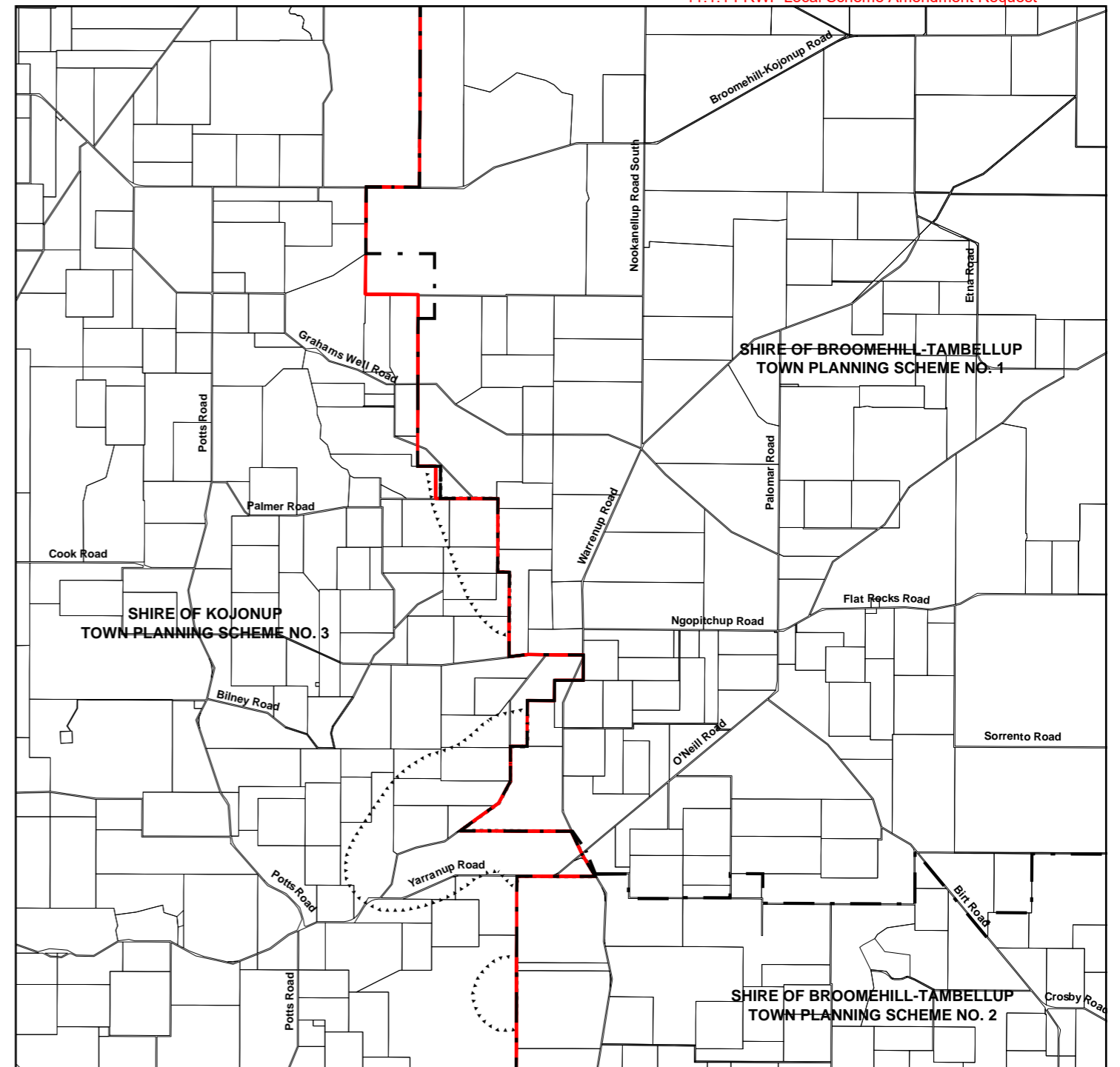
Existing Zoning

Local Scheme Zones

Rural

Other

- Special Control Area
- Scheme Area Boundary
- Local Government Boundary



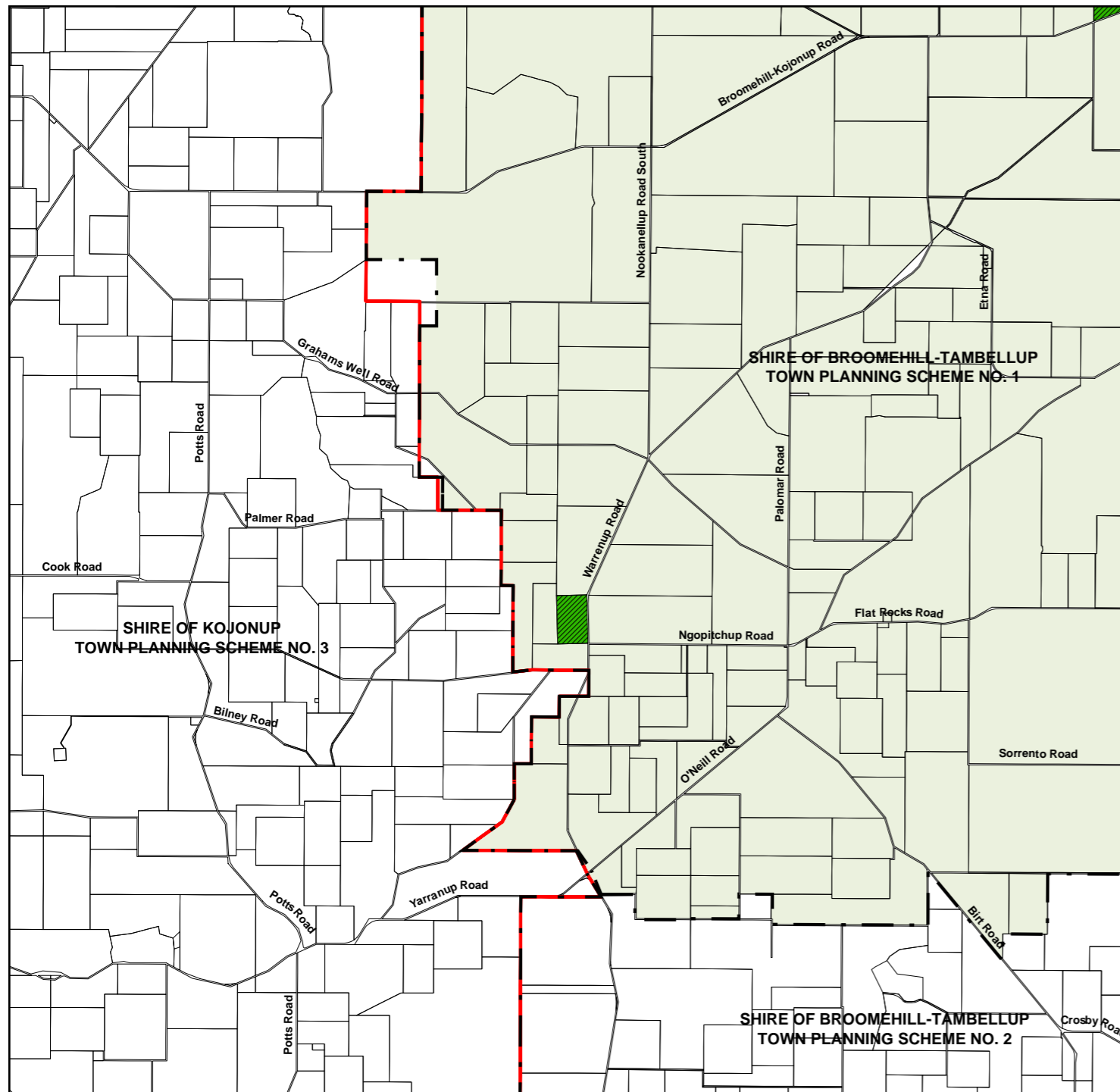
Proposed Zoning

PLANNING AND DEVELOPMENT ACT 2005





TOWN PLANNING SCHEME NO.3  
AMENDMENT NO. \_\_\_\_

DRAFT



Existing Zoning


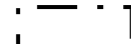

**Local Scheme Reserves**

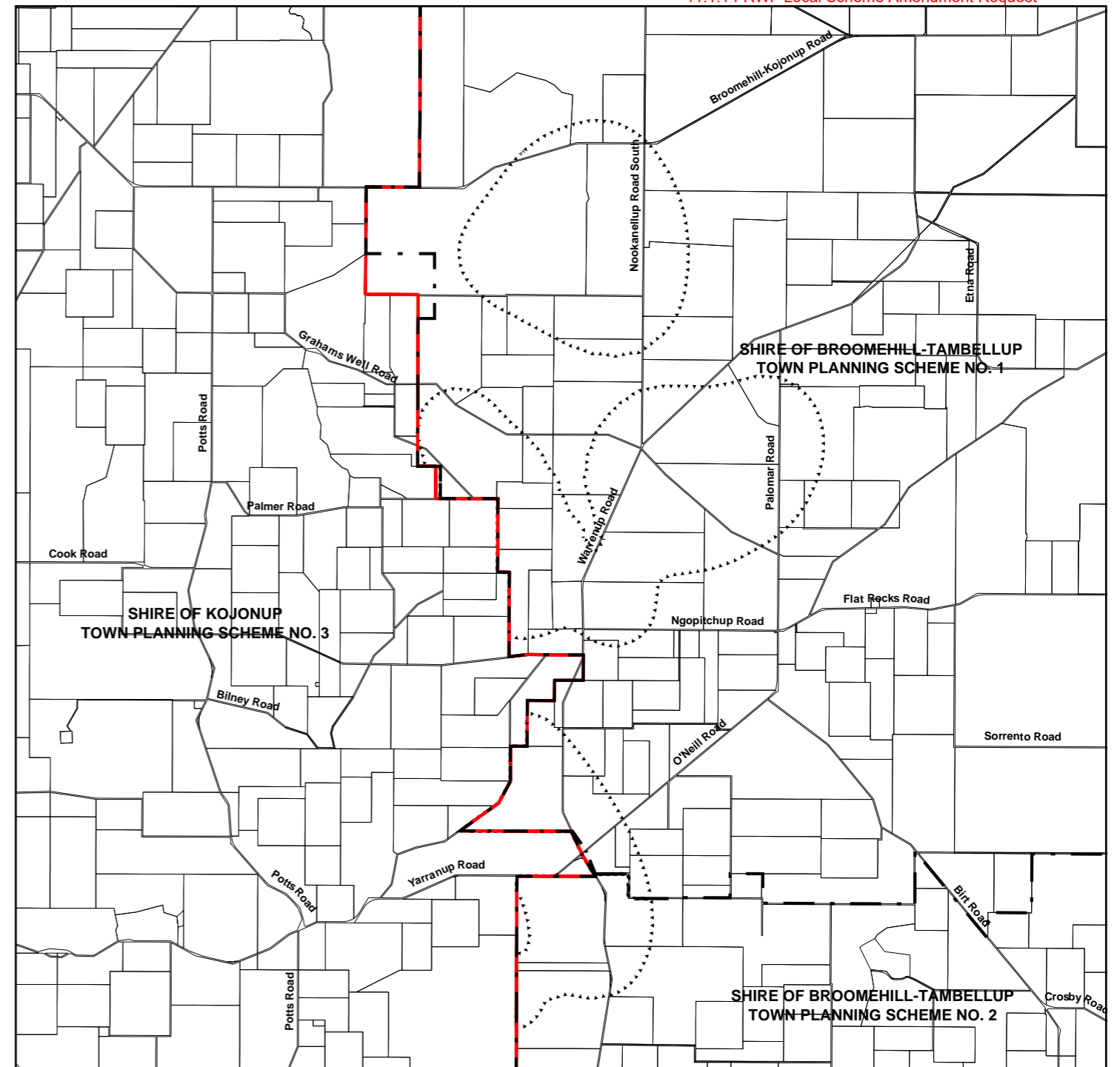
-  Road
-  Recreation and Open Space

**Local Scheme Zones**

-  Farming

**Other**

-  Special Control Area
-  Scheme Area Boundary
-  Local Government Boundary



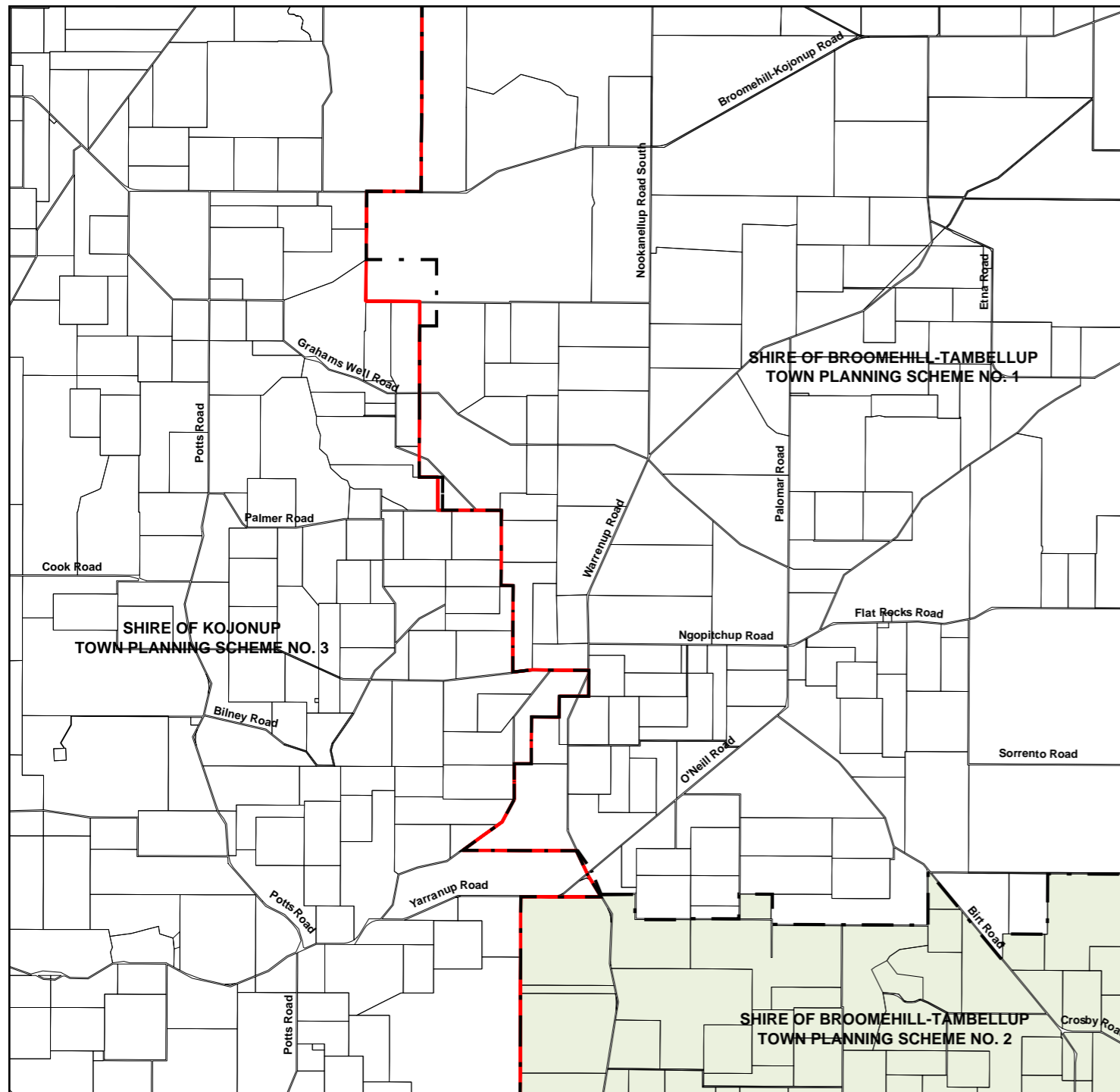
Proposed Zoning

PLANNING AND DEVELOPMENT ACT 2005



TOWN PLANNING SCHEME NO.1  
AMENDMENT NO. \_\_\_\_

DRAFT



Existing Zoning

Local Scheme Reserves

□ Road

Local Scheme Zones

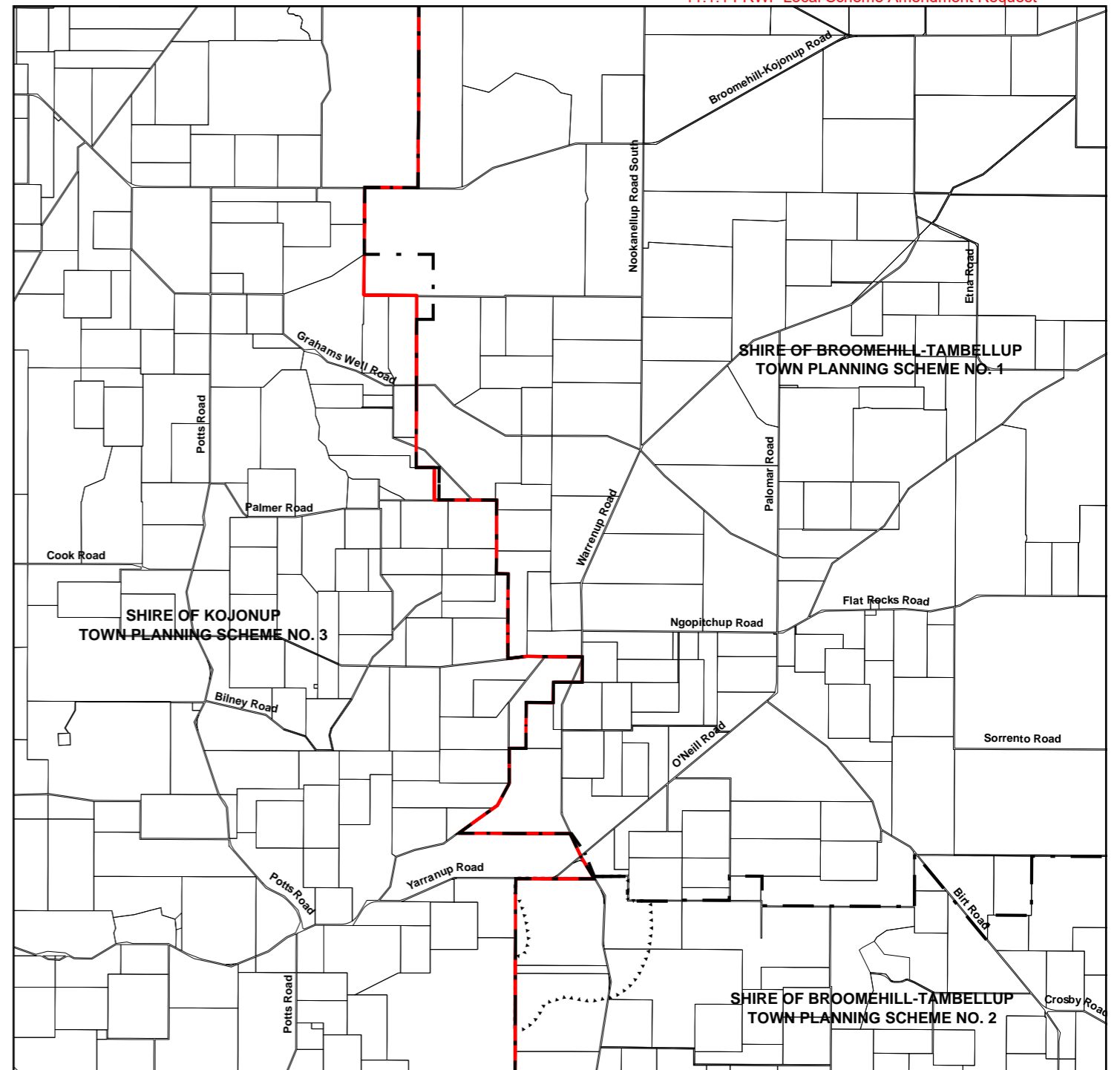
■ Farming

Other

▲▲▲▲▲ Special Control Area

▬ Scheme Area Boundary

▭ Local Government Boundary



Proposed Zoning

PLANNING AND DEVELOPMENT ACT 2005



TOWN PLANNING SCHEME NO.2  
AMENDMENT NO. \_\_\_\_

DRAFT



# Appendix B – Landholding Summary in the SCA

Survey number	Lot number	Title identifier	Registered Proprietor Name
80143	6475	1010/346	ATKINS, ELIZABETH MARY, ROBINSON'S YARRANUP PTY LTD
102674	1188	733/160	ATKINS, ELIZABETH MARY, ROBINSON'S YARRANUP PTY LTD
107868	1643	821/126	ATKINS, ELIZABETH MARY, ROBINSON'S YARRANUP PTY LTD
126281	4302	877/3	ATKINS, ELIZABETH MARY, ROBINSON'S YARRANUP PTY LTD
14464	4	1663/23	BAKER, GRAHAM HENRY ERIC & VIRGINIA ANN, REINKE, CLIVE ALEXANDER GARY
115656	2613	955/90	BAKER, GRAHAM HENRY ERIC & VIRGINIA ANN, REINKE, CLIVE ALEXANDER GARY
74503	500	2803/697	BIGNELL, MERLE
74503	500	2803/697	BIGNELL, MERLE
74503	500	2803/697	BIGNELL, MERLE
16813	2	1840/253	BIGNELL, PAUL MELVIN
14464	9	1663/26	BILNEY, ROGER FREDERICK & MAREE ROSALIND
16813	3	1840/254	BILNEY, ROGER FREDERICK & MAREE ROSALIND
21752	11	2097/798	BILNEY, ROGER FREDERICK & MAREE ROSALIND
2851	26	2230/183	BILNEY, ROGER FREDERICK & MAREE ROSALIND
2851	27	2230/183	BILNEY, ROGER FREDERICK & MAREE ROSALIND
2851	36	2230/183	BILNEY, ROGER FREDERICK & MAREE ROSALIND
2851	37	2230/183	BILNEY, ROGER FREDERICK & MAREE ROSALIND
2851	24	2230/184	BILNEY, ROGER FREDERICK & MAREE ROSALIND
2851	25	2230/184	BILNEY, ROGER FREDERICK & MAREE ROSALIND
101610	421	2230/184	BILNEY, ROGER FREDERICK & MAREE ROSALIND
101825	1084	2230/184	BILNEY, ROGER FREDERICK & MAREE ROSALIND
88855	2	2062/299	CAMPBELL-WILSON, BENJAMIN ROBERT & RANKIN, SARAH LEANNE
88855	1	2062/369	CAMPBELL-WILSON, BENJAMIN ROBERT & RANKIN, SARAH LEANNE
2851	33	2062/370	CAMPBELL-WILSON, BENJAMIN ROBERT & RANKIN, SARAH LEANNE
205494	8783	1765/927	CANT, ALEXANDER JOHN
16813	1	1840/252	CANT, ALEXANDER JOHN
138658	5979	1726/664	DOVERCOURT PTY LTD
80143	6854	1726/666	DOVERCOURT PTY LTD
112320	1851	1726/667	DOVERCOURT PTY LTD
110778	1852	1726/667	DOVERCOURT PTY LTD

Survey number	Lot number	Title identifier	Registered Proprietor Name
120539	3382	1726/667	DOVERCOURT PTY LTD
79213	6603	1726/667	DOVERCOURT PTY LTD
133067	5614	1726/668	DOVERCOURT PTY LTD
133067	5614	1726/668	DOVERCOURT PTY LTD
110732	1877	2109/13	DOVERCOURT PTY LTD
110738	2274	2109/13	DOVERCOURT PTY LTD
121199	3761	1001/625	M R C GRAZING CO PTY LTD
129444	3750	1730/819	M R C GRAZING CO PTY LTD
121202	1992	932/148	M R C GRAZING CO PTY LTD
80114	4550	982/60	M R C GRAZING CO PTY LTD
126301	4482	2767/189	MATAB NOMINEES PTY LTD
67153	6	2767/190	MATAB NOMINEES PTY LTD
101609	1045	2216/614	O'NEILL, EILEEN WENDY
101611	1046	2216/617	O'NEILL, EILEEN WENDY
133468	2586	1945/92	P A TUCKER PTY LTD
102673	1029	733/161	PALMER, IAN ROBERT
102658	1051	733/162	PALMER, IAN ROBERT
110748	1561	958/36	PALMER, IAN ROBERT
115655	2389	958/36	PALMER, IAN ROBERT
102659	1148	958/37	PALMER, IAN ROBERT
14464	5	1663/24	PALMER, IAN ROBERT & SUSAN MARGARET
21752	12	2097/799	PALMER, IAN ROBERT & SUSAN MARGARET
215174	9238	LR3003/231	RESERVE State Of WA
245600	122	LR3061/897	RESERVE State Of WA
138602	5983	1619/255	SHERIDAN, GARRY MAXWELL NEIL & PETER HERBERT
126280	4168	1112/404	THORN, GEOFFREY LAWRENCE & WENDY JEAN
127649	4788	1112/404	THORN, GEOFFREY LAWRENCE & WENDY JEAN
107865	1748	1207/251	THORN, GEOFFREY LAWRENCE & WENDY JEAN
102670	1028	1270/83	THORN, GEOFFREY LAWRENCE & WENDY JEAN
102665	1110	1270/83	THORN, GEOFFREY LAWRENCE & WENDY JEAN
107866	1697	1270/83	THORN, GEOFFREY LAWRENCE & WENDY JEAN
79333	6085	1270/83	THORN, GEOFFREY LAWRENCE & WENDY JEAN
80143	6855	1270/83	THORN, GEOFFREY LAWRENCE & WENDY JEAN
80143	7725	1270/83	THORN, GEOFFREY LAWRENCE & WENDY JEAN
14464	10	1663/27	THORN, GEOFFREY LAWRENCE & WENDY JEAN
14464	10	1663/27	THORN, GEOFFREY LAWRENCE & WENDY JEAN
80143	6474	2116/603	THORN, GEOFFREY LAWRENCE & WENDY JEAN
79216	6599	2122/77	THORN, GEOFFREY LAWRENCE & WENDY JEAN
79218	6598	2122/78	THORN, GEOFFREY LAWRENCE & WENDY JEAN
110745	1943	2122/80	THORN, GEOFFREY LAWRENCE & WENDY JEAN
110744	1957	2122/81	THORN, GEOFFREY LAWRENCE & WENDY JEAN
2851	28	2122/82	THORN, GEOFFREY LAWRENCE & WENDY JEAN
2851	29	2122/82	THORN, GEOFFREY LAWRENCE & WENDY JEAN
2851	30	2122/82	THORN, GEOFFREY LAWRENCE & WENDY JEAN

Survey number	Lot number	Title identifier	Registered Proprietor Name
2851	31	2122/82	THORN, GEOFFREY LAWRENCE & WENDY JEAN
120537	3229	2944/172	TONKIN, CAROLYN ANNE & IAN JAMES
121203	3559	2944/172	TONKIN, CAROLYN ANNE & IAN JAMES
126981	3938	2944/172	TONKIN, CAROLYN ANNE & IAN JAMES
121204	3228	2944/173	TONKIN, IAN JAMES
138656	5989	2944/173	TONKIN, IAN JAMES
129505	5202	549/58A	TONKIN, IAN JAMES
129506	5203	549/58A	TONKIN, IAN JAMES
126644	4142	549/67A	TONKIN, IAN JAMES
2851	32	549/69A	TONKIN, IAN JAMES

# Appendix C – Summary of Management Plan Conditions

<b>Shire of Kojonup / Shire of Broomehill-Tambellup</b>	
Development Layout Plan (Condition 17)	<p>Prior to commencing any works, the Applicant is to lodge a Development Layout Plan for approval by the local government. The Development Layout Plan must include the following detail-</p> <ul style="list-style-type: none"> <li>a) The location of access / egress points and service roads;</li> <li>b) The location of any cabling between wind turbines;</li> <li>c) The location of any fencing;</li> <li>d) Permanent buildings;</li> <li>e) Permanent car parking areas;</li> <li>f) Locations of the wind turbines, having regard to the restrictions in conditions 3 and 4 above;</li> <li>g) The location of any landscaping if required by condition 4(b).</li> </ul>
Construction Management Plan (Condition 18)	<p>Prior to commencing any work, the Applicant is to lodge a Construction Management Plan for approval by the local government. The Construction Management Plan must include the following detail-</p> <ul style="list-style-type: none"> <li>a) The location of temporary access / egress points and temporary service roads;</li> <li>b) The location of crane hardstand areas;</li> <li>c) Temporary buildings;</li> <li>d) Temporary car parking areas;</li> <li>e) The location of the concrete batching plant, water tanks and any construction compounds and materials storage / laydown areas;</li> <li>f) The location and extent of excavation required for the purpose of laying cabling;</li> <li>g) A timetable for the removal of temporary development after completion of the construction phase;</li> <li>h) The management of dust and other construction impacts;</li> <li>i) The management of weed infestations.</li> </ul>
Fire Management Plan (Condition 19)	<p>Prior to commencing any works, the Applicant is to lodge a Fire Management Plan for approval by the local government. The Fire Management Plan shall be prepared by a suitably qualified consultant and in the context of the construction and operational phases of the development address the following matters -</p> <ul style="list-style-type: none"> <li>a) identification and clear mopping of firebreaks, emergency ingress and egress points, water points, turnaround areas for fire truck, water sources, on site fire-fighting equipment;</li> <li>b) identification of on-site tracks for access by emergency fire vehicles, and the requirement for these tracks to be maintained to a trafficable standard at all times;</li> <li>c) Emergency procedures and personnel contacts;</li> <li>d) Consideration of activities on fire ban days;</li> <li>e) Notification for other agencies.</li> </ul>

Shire of Kojonup / Shire of Broomehill-Tambellup	
Traffic Management Plan (Condition 20)	<p>Prior to commencing any work, the Applicant is to lodge a Traffic Management Plan for approval by the local government. The Traffic Management Plan is to be prepared by a suitably qualified traffic consultant and in the context of the construction phase of the development is to include -</p> <ul style="list-style-type: none"> <li>a) Haulage routes;</li> <li>b) Heavy vehicle movements scheduling;</li> <li>c) Use of escort vehicles;</li> <li>d) Interaction with other road uses, for example, school bus routes;</li> <li>e) A Pre-Construction Road Condition Report along the proposed haulage routes, and the</li> <li>f) Obligation to prepare a Post-Construction Road Condition Report once construction is complete.</li> </ul>
Noise Impact Mitigation Plan (Condition 21)	<ul style="list-style-type: none"> <li>a) Prior to commencing any works, the Applicant is to lodge a Noise Impact Mitigation Management Plan for approval by the local government. The Noise Impact Mitigation Management Plan is to outline the process by which the Applicant will –</li> <li>b) Undertake post-commissioning testing to ensure compliance with condition 29, including testing at existing dwellings, based upon the testing procedures and analysis contained in the SA EPA Wind Farms Environmental Noise Guidelines (2021);</li> </ul> <p>Make arrangements with adjoining landowners regarding the construction of dwellings on land;</p> <ul style="list-style-type: none"> <li>c) Modify micro-siting to ensure compliance with condition 29;</li> <li>d) Modify the operation of the wind turbines to ensure compliance with condition 29;</li> <li>e) Manage complaints regarding noise impact during the operational phase of the development.</li> </ul>
Landscaping Plan (Condition 22)	<p>Prior to commencing any works, the Applicant is to lodge a Landscaping Plan for approval by the local government, in relation to the permanent buildings and car parking areas, and where vegetation screening is required by condition b). The Landscaping Plan is to be prepared by a suitably qualified landscape architect, and address the following matters -</p> <ul style="list-style-type: none"> <li>a) Identify, by numerical code, the species, quantity and anticipated mature dimensions of all plant Apes;</li> <li>b) Identify a schedule of maintenance required to ensure that the landscaping grows to its mature dimensions and can be maintained at that level.</li> </ul>

Appendix D: Planning & Development  
(Local Planning Scheme) Regulations  
2015 – Schedule 2 - Deemed Provisions:  
Clause 61 Development for which  
approval is not required

**Planning and Development (Local Planning Schemes) Regulations 2015****Schedule 2** Deemed provisions for local planning schemes**Part 7** Requirement for development approval**cl. 61**

	<b>Column 1 Works</b>	<b>Column 2 Conditions</b>
4.	The demolition or removal of a flagpole.	The works are not located in a heritage-protected place of a kind referred to in clause 1A(1)(a) to (e).
5.	Internal building work that does not materially affect the external appearance of the building.	Either — (a) neither the building nor any part of it is located in a heritage-protected place of a kind referred to in clause 1A(1)(a) to (e); or (b) the building, or a part of it, is located in a heritage-protected place of a kind referred to in clause 1A(1)(a), (c), (d) or (e), but the interior of the building is specified as not being of cultural heritage significance in the relevant register, order, agreement or list referred to in that clause.
6.	The erection of, or alterations or additions to, a single house on a lot.	(a) The R-Codes apply to the works. (b) The works comply with the deemed-to-comply provisions of the R-Codes. (c) The works are not located in a heritage-protected place.

**Planning and Development (Local Planning Schemes) Regulations 2015**

Deemed provisions for local planning schemes

**Schedule 2**

Requirement for development approval

**Part 7****cl. 61**

	<b>Column 1 Works</b>	<b>Column 2 Conditions</b>
7.	<p>The erection or installation of, or alterations or additions to, any of the following on the same lot as a single house or a grouped dwelling —</p> <p>(a) an ancillary dwelling;</p> <p>(b) an outbuilding;</p> <p>(c) an external fixture;</p> <p>(d) a boundary wall or fence;</p> <p>(e) a patio;</p> <p>(f) a pergola;</p> <p>(g) a verandah;</p> <p>(h) a deck;</p> <p>(i) a garage;</p> <p>(j) a carport.</p>	<p>(a) The R-Codes apply to the works.</p> <p>(b) The works comply with the deemed-to-comply provisions of the R-Codes.</p> <p>(c) The works are not located in a heritage-protected place.</p>
8.	<p>The installation of, or alterations or additions to, any of the following on the same lot as a single house or a grouped dwelling —</p> <p>(a) a swimming pool;</p> <p>(b) shade sails.</p>	<p>The works are not located in a heritage-protected place.</p>



**Planning and Development (Local Planning Schemes) Regulations 2015****Schedule 2** Deemed provisions for local planning schemes**Part 7** Requirement for development approval**cl. 61**

	<b>Column 1 Works</b>	<b>Column 2 Conditions</b>
9.	The temporary erection or installation of an advertisement.	<p>(a) The advertisement is erected or installed in connection with an election, referendum or other poll conducted under the <i>Commonwealth Electoral Act 1918</i> (Commonwealth), the <i>Referendum (Machinery Provisions) Act 1984</i> (Commonwealth), the <i>Electoral Act 1907</i>, the <i>Local Government Act 1995</i> or the <i>Referendums Act 1983</i>.</p> <p>(b) The primary purpose of the advertisement is for political communication in relation to the election, referendum or poll.</p> <p>(c) The advertisement is not erected or installed until the writ or writs have been issued or, for an election, referendum or poll under the <i>Local Government Act 1995</i>, until the 36<sup>th</sup> day before the day on which the election, referendum or poll is to be held.</p> <p>(d) The advertisement is removed no later than 48 hours after the election, referendum or poll is conducted.</p>

**Planning and Development (Local Planning Schemes) Regulations 2015**

Deemed provisions for local planning schemes

**Schedule 2**

Requirement for development approval

**Part 7****cl. 61**

	<b>Column 1 Works</b>	<b>Column 2 Conditions</b>
		(e) The advertisement is not erected or installed within 1.5 m of any part of a crossover or street truncation.
10.	The erection or installation of a sign of a class specified in a local planning policy or local development plan that applies to the works as not requiring development approval.	<p>(a) The sign complies with any requirements specified in the local planning policy or local development plan in relation to the exemption from the requirement for development approval.</p> <p>(b) The sign is not erected or installed within 1.5 m of any part of a crossover or street truncation.</p> <p>(c) The works are not located in a heritage-protected place.</p>
11.	Works to change an existing sign that has been erected or installed on land.	<p>(a) The erection or installation of the existing sign was the subject of development approval or was exempt from the requirement for development approval.</p> <p>(b) The changes do not alter the size or location of the existing sign or result in the sign containing any illumination, animation, movement or reflective, retro-reflective or fluorescent materials.</p>

**Planning and Development (Local Planning Schemes) Regulations 2015****Schedule 2** Deemed provisions for local planning schemes**Part 7** Requirement for development approval**cl. 61**

	<b>Column 1 Works</b>	<b>Column 2 Conditions</b>
		<p>(c) The sign is not used for advertising (other than the advertising of a business operated on the land).</p> <p>(d) The works are not located in a heritage-protected place.</p>
12.	The installation of a water tank.	<p>(a) The water tank is not installed in the street setback area of a building.</p> <p>(b) The volume of the water tank is no more than 5 000 L.</p> <p>(c) The height of the water tank is no more than —</p> <p>(i) for a tank fixed to a building — the height of the eaves of the building; or</p> <p>(ii) for a tank that is not fixed to a building and is more than 1 m from each boundary of the lot — 2.4 m; or</p> <p>(iii) for a tank that is not fixed to a building and is 1 m or less from a boundary of the lot — 1.8 m.</p> <p>(d) The works are not located in a heritage-protected place.</p>

**Planning and Development (Local Planning Schemes) Regulations 2015**

Deemed provisions for local planning schemes

**Schedule 2**

Requirement for development approval

**Part 7****cl. 61**

	<b>Column 1 Works</b>	<b>Column 2 Conditions</b>
13.	The erection or installation of a cubbyhouse.	<p>(a) The cubbyhouse is not erected or installed in the street setback area of a building.</p> <p>(b) The floor of the cubbyhouse is no more than 1 m above the natural ground level.</p> <p>(c) The wall height of the cubbyhouse is no more than 2.4 m above the natural ground level.</p> <p>(d) The building height of the cubbyhouse is no more than 3 m above the natural ground level.</p> <p>(e) The area of the floor of the cubbyhouse is no more than 10 m<sup>2</sup>.</p> <p>(f) The cubbyhouse is not erected or installed within 1 m of more than 1 boundary of the lot.</p>
14.	The erection or installation of a flagpole.	<p>(a) The height of the flagpole is no more than 6 m above the natural ground level.</p> <p>(b) The flagpole is no more than 200 mm in diameter.</p> <p>(c) The flagpole is not used for advertising.</p> <p>(d) There is no more than 1 flagpole on the lot.</p>

**Planning and Development (Local Planning Schemes) Regulations 2015****Schedule 2** Deemed provisions for local planning schemes**Part 7** Requirement for development approval**cl. 61**

	<b>Column 1 Works</b>	<b>Column 2 Conditions</b>
		(e) The works are not located in a heritage-protected place.
15.	The installation of solar panels on the roof of a building.	(a) The solar panels are parallel to the angle of the roof. (b) The works are not located in a heritage-protected place.
16.	Maintenance and repair works.	Either — (a) the works are not located in a heritage-protected place; or (b) the maintenance and repair works are of a kind referred to in the <i>Heritage Regulations 2019</i> regulation 41(1)(b) to (i).
17.	Temporary works.	The works are in existence for less than 48 hours, or a longer period agreed by the local government, in any 12-month period.
18.	Works that are urgently necessary for any of the following — (a) public safety; (b) the safety or security of plant or equipment; (c) the maintenance of essential services; (d) the protection of the environment.	The works are not located in a heritage-protected place of a kind referred to in clause 1A(1)(a), (b) or (d).

**Planning and Development (Local Planning Schemes) Regulations 2015**

Deemed provisions for local planning schemes

**Schedule 2**

Requirement for development approval

**Part 7****cl. 61**

	<b>Column 1 Works</b>	<b>Column 2 Conditions</b>
19.	Works that are wholly located on an area identified as a regional reserve under a region planning scheme.	
20.	Works specified in a local planning policy or local development plan that applies to the works as works that do not require development approval (other than works referred to in item 10).	The works comply with any requirements specified in the local planning policy or local development plan in relation to the exemption from the requirement for development approval.
21.	Works of a type identified elsewhere in this Scheme as works that do not require development approval.	The works comply with any requirements specified in this Scheme in relation to the exemption from the requirement for development approval.

Notes for this subclause:

1. Approval may be required from the Commission for development on a regional reserve under a region planning scheme.
  2. Section 157 of the Act applies in respect of the carrying out of works necessary to enable the subdivision of land if the Commission has approved a plan of the subdivision.
  3. Section 6 of the Act applies in respect of the carrying out of public works.
  4. Clause 1B sets out circumstances in which development is taken to comply with a deemed-to-comply provision of the R-Codes.
- (2) Development approval of the local government is not required for the following uses —
- (a) a use that is wholly located on an area identified as a regional reserve under a region planning scheme;

**Planning and Development (Local Planning Schemes) Regulations 2015****Schedule 2** Deemed provisions for local planning schemes**Part 7** Requirement for development approval**cl. 61**

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Note for this paragraph:

Approval may be required from the Commission for development on a regional reserve under a region planning scheme.

- (b) development that is a class P use in relation to the zone in which the development is located, if —
    - (i) the development has no works component; or
    - (ii) development approval is not required for the works component of the development;
  - (c) development that is an exempt class D use under subclause (3) in relation to the zone in which the development is located, if —
    - (i) the development has no works component; or
    - (ii) development approval is not required for the works component of the development;
  - (d) the use of premises as a home office;
  - (e) the use of premises as a drop-off refund point if —
    - (i) the premises are otherwise used as a shop (as defined in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 1 clause 38); or
    - (ii) the premises are not in a residential zone and the use of the premises as a drop-off refund point is an incidental use of the premises;
  - (f) temporary use that is in existence for less than 48 hours, or a longer period agreed by the local government, in any 12-month period;
  - (g) any other use specified in a local planning policy or local development plan that applies to the development as a use that does not require development approval;
  - (h) use of a type identified elsewhere in this Scheme as use that does not require development approval.
- (3) For the purposes of subclause (2)(c), a use of land is an exempt class D use in relation to the zone in which the land is located if —
- (a) the use is a class D use in relation to the zone; and
  - (b) the use is of a class set out in Column 1 of an item in the Table; and

**Planning and Development (Local Planning Schemes) Regulations 2015**

Deemed provisions for local planning schemes

**Schedule 2**

Requirement for development approval

**Part 7****cl. 61**

- (c) the zone is of a class set out in Column 2 of the Table opposite that item; and
- (d) if conditions are set out in Column 3 of the Table opposite that item — all of those conditions are satisfied in relation to the use.

**Table**

	<b>Column 1 Use</b>	<b>Column 2 Zones</b>	<b>Column 3 Conditions</b>
1.	Shop	Commercial, centre or mixed use zone	Net lettable area is no more than 300 m <sup>2</sup> .
2.	Restaurant/cafe	Commercial, centre or mixed use zone	Net lettable area is no more than 300 m <sup>2</sup> .
3.	Convenience store	Commercial, centre or mixed use zone	Store is not used for the sale of petroleum products.
4.	Consulting rooms	Commercial, centre or mixed use zone	No more than 60% of the glass surface of any window on the ground floor of the consulting rooms is obscured glass.
5.	Office	Commercial, centre or mixed use zone	Office is not located on the ground floor of a building.
6.	Liquor store — small	Commercial, centre or mixed use zone	Store is in the metropolitan region or Peel Region Scheme area.



**Planning and Development (Local Planning Schemes) Regulations 2015****Schedule 2** Deemed provisions for local planning schemes**Part 7** Requirement for development approval**cl. 61**

	<b>Column 1 Use</b>	<b>Column 2 Zones</b>	<b>Column 3 Conditions</b>
7.	Small bar	Commercial, centre or mixed use zone	(a) Small bar is in the metropolitan region or Peel Region Scheme area.  (b) The lot on which the small bar is located does not directly adjoin a residential zone.
8.	Recreation — private	Commercial, centre or mixed use zone  Light industry zone	(a) Premises are in the metropolitan region.  (b) Net lettable area of any indoor area of the premises is no more than 300 m <sup>2</sup> .  (c) No more than 60% of the glass surface of any window on the ground floor of a building on the premises is obscured glass.
9.	Home occupation	All zones	

- (4) A reference in Column 1 of the Table to subclause (3) to a class of land use is a reference to that use as defined in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 1 clause 38, whether or not —
- (a) the relevant definition is included in this Scheme; or
  - (b) this Scheme includes a different definition for that use; or

**Planning and Development (Local Planning Schemes) Regulations 2015**

Deemed provisions for local planning schemes

**Schedule 2**

Requirement for development approval

**Part 7****cl. 61A**

- 
- (c) this Scheme refers to that class of land use by a different name.
- (5) Subclause (2) has effect despite the zoning table for this Scheme.
- (6) Despite subclauses (1) and (2), an exemption under those subclauses does not apply to development if —
- (a) the development is undertaken in a special control area and the special provisions that apply to that area under this Scheme provide that development approval is required for the development; or
  - (b) the development is undertaken on land designated by an order made under the *Fire and Emergency Services Act 1998* section 18P as a bush fire prone area and development approval is required under clause 78D(3) for the development.
- (7) An exemption from the requirement for development approval that applies under this clause (other than an exemption under item 10 or 20 in the Table to subclause (1)) is not affected by any provision of a local planning policy or local development plan.
- (8) If development consists of both works and use of land —
- (a) subject to subclause (2)(b)(ii) and (c)(ii), any exemption under subclause (1) that applies to the works does not affect whether development approval is required for the use; and
  - (b) any exemption under subclause (2) that applies to the use does not affect whether development approval is required for the works.

[Clause 61 inserted: SL 2020/252 r. 70.]

**61A. Advice by local government that development approval not required for erection of, or alterations or additions to, single house**

- (1) This clause applies only if —
- (a) the Scheme area is wholly or partly in the metropolitan region or the Peel Region Scheme area; or

**Planning and Development (Local Planning Schemes) Regulations 2015****Schedule 2** Deemed provisions for local planning schemes**Part 7** Requirement for development approval**cl. 61A**

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- (b) the local government has made an election under subclause (5)(a) and has not revoked that election under subclause (5)(b).
- (2) An owner of a lot in the Scheme area who proposes to carry out works consisting of the erection of, or alterations or additions to, a single house on the lot may apply to the local government for written advice that the local government is satisfied that development approval of the local government is not required for the works because of an exemption under item 6 in the Table to clause 61(1).
- (3) An application under subclause (2) must be —
- (a) made in a manner and form approved by the Commission; and
  - (b) accompanied by any documents or other information required by the approved form; and
  - (c) accompanied by any fee for determining the application imposed by the local government under the *Planning and Development Regulations 2009*.
- (4) Within 14 days after an application under subclause (2) is made, the local government must —
- (a) provide advice to the applicant, in the manner and form approved by the Commission, that the local government is satisfied that development approval of the local government is not required for the works because of an exemption under item 6 in the Table to clause 61(1); or
  - (b) notify the applicant, in the manner and form approved by the Commission, that the local government is not satisfied as referred to in paragraph (a).
- (5) The local government may, by written notice given to the Commission and published in accordance with clause 87 —
- (a) elect to provide advice under this clause; or
  - (b) revoke an election under paragraph (a).

[Clause 61A inserted: SL 2020/252 r. 70.]

# Appendix E: Local Planning Policy – Flat Rocks Wind Farm

## Local Planning Policy – Flat Rocks Wind Farm

Title:	Local Planning Policy – Flat Rocks Wind Farm
Policy Number:	LPPx.xx

[insert logo]

### 1.0 Citation

This is a Local Planning Policy (**LPP**) prepared under Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*. This Policy may be cited as Local Planning Policy [x.xx] – Flat Rocks Wind Farm.

### 2.0 Application

This LPP applies to land within Special Control Area 1: Wind Farm (**SCA1**) in Local Planning Scheme No. x.

### 3.0 Purpose

The purpose of this LPP is to provide guidance to landowners seeking approval for development within SCA1.

### 4.0 Objectives

- (1) The LPP seeks to:
  - (a) Support the achievement of the SCA1 objectives through early consultation between landowners, the local government and the Wind Farm operator prior to the lodgement of a development application.
  - (b) Facilitate the review of proposed development applications by the Wind Farm Operator in order to establish potential amenity impacts and where required, provide opportunities for mitigation.
  - (c) Guide the preparation of documents that may be required to support the development assessment process.
- (2) The SCA1 objectives are set out below –
  - (a) To identify land likely to be subject to noise, shadow-flicker or blade glint or any other off-site impacts from Wind Farm operations;
  - (b) To assist landowners to locate sensitive land uses to maximise the amenity and quiet enjoyment of their land;
  - (c) To maintain a buffer between Wind Farm operations and potential sensitive land uses;

- (d) To ensure that the use and development of land within SCA1 is compatible with Wind Farm operations;
- (e) To minimise impacts from Wind Farm operations on sensitive land uses;
- (f) To support the operational efficiency of Wind Farms with minimal impact on the amenity of the area and to contribute to the State's transformation towards renewable energy;
- (g) To encourage informed engagement early in the planning process between renewable energy facility operators and the general public.

## 5.0 General Requirements

- (1) The SCA1 provisions in the LPS require that all development within the SCA, except for the use of land for 'Agriculture – extensive' / (and Agroforestry and Plantation<sup>1</sup>), must obtain development approval.
- (2) Any application for development approval is to be assessed having regard to the SCA1 objectives.
- (3) Technical information may be required to assess the potential impact of Wind Farm operations on proposed development and demonstrate the SCA1 objectives can be satisfied.
- (4) This technical information can be expensive and time consuming to collate. The Wind Farm operator can assist the Shire and landowners by providing technical information prior to the lodgement of a development application. Early consideration of technical information during the pre-lodgement stage aims to avoid delays in the assessment of any subsequent development application.
- (5) The recommended pre-lodgement process is set out below.

## 4.0 Pre-lodgement consultation for development applications in the SCA1 area

- (1) Landowners seeking development approval in SCA1 are strongly encouraged to engage in a pre-lodgement consultation process.
- (2) Pre-lodgement consultation comprises a series of steps that aim to ensure applications for development approval in SCA1, once lodged, can be determined expeditiously by minimising potential amenity impacts and limiting the need for landowners to provide additional information relating to Wind Farm operations.
- (3) The following process is not mandatory, but is strongly encouraged to avoid delays in the assessment of a development application.

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<sup>1</sup> Kojonup LPS3 only – remove for BT LPP

#### 4.1 Intention to lodge development application

- (1) A landowner proposing development within SCA1, for which approval is required, should submit a description of the proposal, including a map showing the proposed location, to the Shire. Proposals may be submitted electronically by email to [council@kojonup.wa.gov.au](mailto:council@kojonup.wa.gov.au) (or [mail@shirebt.wa.gov.au](mailto:mail@shirebt.wa.gov.au)) or in person.
- (2) At the pre-lodgement stage there is no requirement to lodge detailed development application plans. However, if preliminary development application plans are available, these will assist in understanding the proposal.

#### 4.2 Provision of proposed plans to Wind Farm operator

- (1) Once received, the Shire shall provide a copy of the proposal description and location map, together with any preliminary plans, to the relevant Wind Farm operator for comment and technical input.
- (2) The Wind Farm operator shall, within 21 days of receiving these documents, respond to the Shire in writing with technical advice regarding potential noise or other amenity impacts. The Shire will provide a full copy of the Wind Farm operator's response to the landowner.

#### 4.3 Meeting with Wind Farm operators

- (1) Where a follow up meeting would be helpful, the Shire will assist in facilitating a meeting between the landowner and the Wind Farm operator to discuss the proposed project.
- (2) In circumstances where the Wind Farm operator is concerned about the location of any proposed development, the follow up meeting will allow the landowner and Wind Farm operator to discuss the technical advice and consider improvements that would ensure the proposal can satisfy the SCA1 objectives.

#### 4.4 Solution-based design

- (1) Where amenity impacts are likely, the Wind Farm operator and landowners proposing development in SCA1 are encouraged to work collaboratively to identify improved design solutions.
- (2) Landowners may consider alternate locations and the Wind Farm operator may assist landowners to mitigate potential amenity impacts by undertaking works, or offering to reimburse landowners for works that would enable the development proposal to achieve the SCA1 objectives.
- (3) Mitigation may include, but is not limited to, an offer to –
  - (a) Pay for or plant a vegetation windrow to mask potential noise or shadow flicker impacts;

- (b) Pay for or construct an internal driveway or driveway extension that relocates the proposed development further away from a wind turbine.
- (4) The opportunity for solution-based design is an important feature of the pre-lodgement consultation process. Legally, conditions of planning approval cannot be imposed on third parties. This means that a decision maker is unable to approve a development application with a condition that requires the Wind Farm operator to undertake mitigation works.

#### 4.5 Confirmation of pre-lodgement consultation

- (1) Following pre-lodgement consultation, the landowner should finalise its application where it wishes to obtain development approval.
- (2) Where pre-lodgement consultation has occurred, development applications should be accompanied by a short explanation outlining –
- (a) The response received from the Wind Farm operator;
  - (b) Whether the proposed development has been modified to take into account any concerns raised by the Wind Farm operator;
  - (c) Where an agreement has been reached with the Wind Farm operator for works to be undertaken, a copy of that agreement.

## 5.0 Definitions

Term	Meaning

<b>Statutory basis:</b>	Local Planning Scheme No.#  Schedule 2, <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>	
<b>Versions:</b>	Version	Date adopted by Council
	v.1	[insert date]
<b>Next review due:</b>		



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**element.**  
the art and science of place

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[elementwa.com.au](http://elementwa.com.au)



LG Ref: IPA12112235  
DAP Ref: DP/12/01359  
Enquiries: (08) 6551 9919

Dr Sarah Rankin  
Moonies Hill Energy Pty Ltd  
PO Box 151,  
Kojonup WA 6395

Dear Dr Rankin

**REGIONAL JDAP - SHIRE OF BROOMEHILL-TAMBELLUP - DAP APPLICATION - IPA12112235 - DETERMINATION**

Property Location:	Flat Rocks Wind Farm - Various Lots in Intaba, Kinghurst and The Meadows Sites, Broomehill and Euvista and Yantecup Sites, Kojonup
Application Details:	74 Wind Turbines and Associated Infrastructure
Amendment Details:	Amend Conditions 4, 21, 29 & advice note 9

Thank you for your Form 2.3 Development Assessment Panel (DAP) application and plans submitted to the Shire of Broomehill-Tambellup on 27 October 2022 for the above-mentioned development.

The application was considered by the Regional JDAP at its meeting held on 6 December 2022, where in accordance with the provisions of the Shire of Broomehill-Tambellup Shire of Broomehill Town Planning Scheme No.1 and Shire of Tambellup Town Planning Scheme No.2, it was resolved to **approve** the application as per the attached notice of determination.

Should the applicant not be satisfied by this decision, an application may be made to amend or cancel this planning approval in accordance with regulation 17 and 17A of the *Planning and Development (Development Assessment Panels) Regulations 2011*.

Please also be advised that there is a right of review by the State Administrative Tribunal in accordance with Part 14 of the *Planning and Development Act 2005*. Such an application must be made within 28 days of the determination, in accordance with the *State Administrative Tribunal Act 2004*.

Should you have any queries with respect to the conditions of approval, please contact Ms Liz Bushby on behalf of the Shire of Broomehill-Tambellup on 0488 910 869.

Yours sincerely,

**DAP Secretariat**

8 December 2022

Encl. DAP Determination Notice  
Approved Plans

Cc: Ms Liz Bushby  
Shire of Broomehill-Tambellup



***Planning and Development Act 2005***

**Shire of Broomehill-Tambellup Shire of Broomehill Town Planning Scheme  
No.1 and Shire of Tambellup Town Planning Scheme No.2**

**Regional Joint Development Assessment Panel**

**Determination on Development Assessment Panel  
Application for Planning Approval**

**Property Location:** Flat Rocks Wind Farm - Various Lots in Intaba, Kinghurst and The Meadows Sites, Broomehill and Euvista and Yantecup Sites, Kojonup

**Application Details:** 74 Wind Turbines and Associated Infrastructure

**Amendment Details:** Amend Conditions 4, 21, 29 & advice note 9

In accordance with regulation 8 of the *Planning and Development (Development Assessment Panels) Regulations 2011*, the above application for planning approval was **granted** on 6 December 2022, subject to the following:

1. **Accept** that the DAP Application reference DP/12/01359 as detailed on the DAP Form 2 dated 27 October 2022 is appropriate for consideration in accordance with regulation 17 of the *Planning and Development (Development Assessment Panels) Regulations 2011*;
2. **Approve** DAP Application reference DP/12/01359 in accordance with Clause 68 of Schedule 2 (Deemed Provisions) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, and with the provisions of the Shire of Broomehill Town Planning Scheme No 1 and the Shire of Tambellup Town Planning Scheme No 2, for the proposed minor amendment to the approved wind farm on land known as 'Euvista', 'Intaba', 'Kinghurst', and 'the Meadows' subject to the following modified conditions:
  4. The wind turbines are to be micro-sited in accordance with the following restrictions –
    - (a) All wind turbines shall be located a minimum distance of 1 kilometre from any residential dwelling  ~~/ sensitive premises~~ existing at the time of the issue of this planning approval. unless approval in writing is first granted from the owner of that residential dwelling  ~~/ sensitive premises~~ to a closer location;
    - (b) The wind turbines shall be located in accordance with the 'Flat Rocks Wind Farm Landscape and Visual Assessment'. This report requires, in order to satisfy visual amenity considerations, either relocation of specified wind turbines or in the alternative, the implementation of vegetation screening.



21. Prior to commencing any works, the Applicant is to lodge a Noise Impact Mitigation Management Plan for approval by the local government. The Noise Impact Mitigation Management Plan is to outline the process by which the Applicant will –
- (a) Undertake post-commissioning testing to ensure compliance with condition 29, including testing at existing dwellings, based upon the testing procedures and analysis contained in the South Australian EPA Wind Farms Environmental Noise Guidelines (2021) ~~noise sensitive premises~~;
  - (b) Make arrangements with adjoining landowners regarding the construction of dwellings ~~noise sensitive premises~~ on land;
  - (c) Modify micro-siting to ensure compliance with condition 29;
  - (d) Modify the operation of the wind turbines to ensure compliance with condition 29;
  - (e) Manage complaints regarding noise impact during the operational phase of the development.
29. The Applicant shall ensure at all times that the operation of ~~each~~ the wind turbine farm complies with the following noise levels at dwellings ~~noise sensitive premises~~ –
- (a) Will not exceed 35dB(A) (LA90, 10 minutes) ; or
  - (b) Will not exceed the background noise (LA90, 10 minutes) by more than 5dB(A);

whichever is the greater. Assessment of noise impact is to be performed in accordance with South Australian EPA wind farms environmental noise guidelines (2021).

#### Amended Advice Notes

- g. The applicant is advised that:
- (i) There is potential for vacant lots adjacent to the proposed wind farm to be further developed with ~~sensitive buildings and residential dwellings~~.
  - (ii) Legislation in Western Australia requires that the wind farm comply with the Environmental Protection (Noise) Regulations 1997.
  - (iii) The applicant takes the commercial risk that future wind farm operations may need to be altered or modified to continue to comply with noise limitations.
  - (iv) It is recommended that the applicant prepare and submit acoustic compliance reports by a suitably qualified and independent acoustic engineer to demonstrate compliance with Condition 29 at key stages of development. This would provide compliance assurances to both the local government and surrounding landowners.

#### New Advice Notes (applicant)

- m. The term 'dwelling' in this approval has the same meaning as the Residential Design Codes Volume 1.



### **New Advice Notes (TPI)**

- n. All other conditions and requirements detailed on the previous approval dated 22 May 2017 shall remain unless altered by this application. The conditions and advice notes detailed on the original approval dated 26 July 2013 have all been replaced by revised re-numbered conditions and advice notes on the 2017 approval.

The advice note on the previous approval dated 22 May 2017 that refers to conditions and advice notes on the original approval dated 26 July 2013 is to be disregarded, and is replaced with advice note n.

All other conditions, footnotes and advice notes remain as per the DAPs' original decision from the SAT application finalised on 22 July 2013.

Where an approval has so lapsed, no development shall be carried out without further approval having first been sought and obtained, unless the applicant has applied and obtained Development Assessment Panel approval to extend the approval term under regulation 17(1)(a) or local government approval under regulation 17A of the *Planning and Development (Development Assessment Panels) Regulations 2011*.

**liz**

---

**From:** [redacted] <[redacted]@dwer.wa.gov.au>  
**Sent:** Monday, 27 November 2023 5:38 PM  
**To:** liz  
**Subject:** RE: Seek general advice on noise for wind farm policy - Liz Bushby [redacted]

Hi Liz

Tried to call you today but for now as a response to your queries:

1. Correct. The Noise Regulations apply at all times, including at any new dwelling built after the wind farm is developed.
2. Generally yes, correct, and to paraphrase:
  - a. The Noise Regulations protect 'rural premises' and other sensitive use land, such as public open space etc. If there is no building on the land, then higher assigned noise levels apply.
  - b. There is a 'highly sensitive area' defined in the Noise Regulations, which is an area within 15 metres from the building associated with the sensitive use (house, childcare centre, school, church... as listed in Schedule 1).  
So combining the above, if you have a large rural lot with a house on it and the rest is say paddocks for livestock, the most stringent assigned noise levels apply up to 15 metres of the house ('that's the highly sensitive' area) and the higher assigned noise levels apply every where else on the lot (the 'other than highly sensitive'). If the landowner decides to sub-divide or build a second dwelling on the lot, the most stringent assigned noise levels now also apply at that second house.
3. Nope, no idea where that came from. I am not aware of DWER noise branch doing this kind of consultation.
4. Correct, the latest SA Guideline is dated November 2021.

Also note the Shire of Williams draft policy refers to the *Environmental Protection (Noise) Regulations 2017* but this should be '1997'.

Hope this answers your queries but happy to discuss anyways.

Regards

Olivier Mallié

Senior Environmental Officer (Noise)  
Approvals Portfolio, Environmental Noise Branch

Department of Water and Environmental Regulation

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**From:** liz <liz@tpiplanning.com.au>

**Sent:** Friday, November 24, 2023 12:18 PM

**To:** Olivier Mallie <Olivier.Mallie@dwer.wa.gov.au>

**Subject:** Seek general advice on noise for wind farm policy - Liz Bushby - TPI - Shire of Williams

LG Ref: ADM 0582  
 DAP Ref: DAP/21/02104  
 Enquiries: (08) 6551 9919

Mr Stephen Carter  
 CLE Town Planning + Design

Dear Mr Carter

**REGIONAL JDAP - SHIRE OF BROOMEHILL-TAMBELLUP - DAP APPLICATION - ADM 0582 - DETERMINATION**

Property Location:	Lot 2, Lot 533 and Lot 535 (No.333) Nardlah Road, Broomehill
Application Details:	Proposed rural industry & associated rail infrastructure

Thank you for your Form 1 Development Assessment Panel (DAP) application and plans submitted to the Shire of Broomehill-Tambellup on 8 October 2021 for the above-mentioned development.

This application was considered by the Regional JDAP at its meeting held on 14 January 2022, where in accordance with the provisions of the Shire of Broomehill-Tambellup Town Planning Scheme No.2, it was resolved to **approve** the application as per the attached notice of determination.

Should the applicant not be satisfied by this decision, an application may be made to amend or cancel this planning approval in accordance with regulation 17 and 17A of the *Planning and Development (Development Assessment Panels) Regulations 2011*.

Please also be advised that there is a right of review by the State Administrative Tribunal in accordance with Part 14 of the *Planning and Development Act 2005*. Such an application must be made within 28 days of the determination, in accordance with the *State Administrative Tribunal Act 2004*.

Should you have any queries with respect to the conditions of approval, please contact Ms Liz Bushby on behalf of the Shire of Broomehill-Tambellup on 0488910869.

Yours sincerely,



**DAP Secretariat**

21 January 2022

Encl. DAP Determination Notice  
 Approved Plans

Cc: Ms Liz Bushby  
 Shire of Broomehill-Tambellup



***Planning and Development Act 2005***

**Shire of Broomehill-Tambellup Town Planning Scheme No.2**

**Regional Joint Development Assessment Panel**

**Determination on Development Assessment Panel  
Application for Planning Approval**

**Property Location:** Lot 2, Lot 533 and Lot 535 (No.333) Nardlah Road, Broomehill  
**Application Details:** Proposed rural industry & associated rail infrastructure

In accordance with regulation 8 of the *Planning and Development (Development Assessment Panels) Regulations 2011*, the above application for planning approval was **granted** on 14 January 2022, subject to the following:

1. **Note** the submissions in Attachment 7 and that the issues raised have been substantially addressed.
2. **Approve** DAP Application reference DAP/21/02104 in accordance with Clause 68 (2) of Schedule 2 (Deemed Provisions) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, and Clause 7.3.2 of the Shire of Broomehill Town Planning Scheme No. 1 subject to the following conditions and advice note:

**Conditions**

Substantial commencement

1. This decision constitutes planning approval for a rural Industry and associated rail infrastructure within Lots 2, 553 and 535 only and is valid for a period of 2 years from the date of approval. If the subject development is not substantially commenced within the specified period, the approval shall lapse and be of no further effect.

Approved documents and plans

2. All development and construction activities shall be contained within the boundaries of Lots 2, 553 and 535 Nardlah Road, Broomehill. This approval should not be construed as an approval for any development or works in the railway reserve to the immediate west of Lot 2, as that land does not form part of the application subject of this approval.
3. The proposed development within Lots 2, 553 and 535 shall be in accordance with the following plans:
  - (i) The Broomehill Site Plan dated 4 November 2021 (Plan No 3244-41-01);
  - (ii) Sheet 1 of 1 (Drawing Number 558-ENG-C1-DCO-0007), Revision F dated 08.09.21;
  - (iii) Sheets 1 to 6 (Drawing Number 558-ENG-ST-DGA-001) Revision A dated 06.09.21.

4. The development application report by CLE Town Planning and Design dated September 2021 and accompanying documentation (as amended), including;
  - (i) Transport Impact Statement prepared by SMEC;
  - (ii) Power Supply Upgrade Feasibility report;
  - (iii) Dust Management Plan prepared by CBH;
  - (iv) Lighting Report prepared by TECS;
  - (v) Clearing Plan prepared by CBH

together with any requirements and recommendations detailed thereon, are the approved as part of this application and shall form part of the development approval issued. The operator, CBH, shall implement the approved plans as they relate to the operational phase of the development, during the life of the development.

### Noise

5. The operator (CBH) shall ensure at all times that the operation of the development complies with and will not exceed with the following assigned noise levels at noise sensitive premises –
  - (i) LA10 45dBA during day hours; and
  - (ii) LA1 40dBA during evening hours; and
  - (iii) LA1 35dBA during night hours,

in accordance with Table 1 of the Noise Impact Assessment Report (SLR Ref: 675.30030-R01 Version 3.3 dated November 2021).
6. Noise mitigation measures are to be implemented to the satisfaction of the local government where required to demonstrate compliance with Condition 5 including and not limited to:
  - (i) Future short term noise monitoring of activities operational at night hours during major peak harvest seasons; and/or
  - (ii) Review activities that can be undertaken during day hours and minimise noise generating operations during night or evening hours; and /or
  - (iii) Implement a system to record, manage and report on complaints during the life of the development.
7. The operator shall implement the recommendations of the Noise Impact Assessment Report (SLR Ref: 675.30030-R01 Version 3.3 dated November 2021) including:
  - (i) Undertake, complete and lodge a separate short term noise monitoring survey to the local government. The survey of noise levels emitting from the development site shall be completed within 6 months of commencement of operations to determine post-operation noise levels at nearby sensitive receivers;
  - (ii) Monitoring should include any operations and activities that occur during the day, evening and night hours; and
  - (iii) Reduction in noise emissions through detailed design, commissioning and treatment of plant conveyor systems or individual fans; and
  - (iv) Vibration levels to comply with Australian Standard 2670.2:1990.

Drainage

8. The Operator (CBH) to lodge detailed drainage design drawings to the local government for separate approval prior to the commencement of development.

Construction

9. The operator (CBH) shall ensure at all times that construction noise is limited to between 7am and 7pm Monday to Saturday (excluding public holidays) and that the works are carried out in accordance with Australian Standard 2436:2010.
10. The Operator (CBH) is to lodge a Construction Management Plan for approval by the local government. The Construction Management Plan must include the following –
  - (a) Adequate space within the development site for the parking of construction vehicles, workers vehicles, loading areas, and for the delivery and storage of building materials;
  - (b) The location of any required hardstand areas or areas for specific construction activities;
  - (c) Temporary buildings;
  - (d) The location of any fenced construction compounds and materials storage / laydown areas;
  - (e) A general timetable for construction phases and the removal of temporary development after completion of the construction phase;
  - (f) The management of dust and other construction impacts;
  - (g) Watering capabilities and practices for dust management during/after clearing; and
  - (h) Limited hours for construction noise to ensure compliance with Condition 9;
  - (i) Haulage routes;
  - (j) A Pre-Construction Road Condition Report along the proposed haulage routes, and the obligation to prepare a Post-Construction Road Condition Report once construction is complete.

The Construction Management Plan is to be submitted to and approved by the local government prior to the commencement of any development, clearing or site works.

11. The Applicant is to implement the approved Construction Management Plan required by condition 10.
12. Any damage caused to the roads attributable to the construction phase of the development is to be rectified by the Operator to the standard identified in the Pre-Construction Road Condition Report.
13. The development approval also grants temporary development approval for the following –
  - (i) a construction workshop;
  - (ii) asphalt batching plant
  - (iii) any other construction related infrastructure

shown on the Construction Management Plan required by condition 10.

14. The silos are to be constructed utilising a light grey colour.

#### Lighting

15. Lighting shall be installed to pathways and car parking areas, be designed in accordance with the Australian Standards for the Control of Obtrusive Effects of Outdoor Lighting (AS4282) and shall be internally directed to the development. All floodlights shall be oriented to eliminate disturbance to occupants on the surrounding properties and all light spill shall be contained within Lots 2, 553 and 535 or any adjacent railway reserve.

#### **Advice Notes**

1. Any clearing may necessitate separate approval or a clearing permit from the Department of Water and Environmental Regulation.

Where an approval has so lapsed, no development shall be carried out without further approval having first been sought and obtained, unless the applicant has applied and obtained Development Assessment Panel approval to extend the approval term under regulation 17(1)(a) or local government approval under regulation 17A of the *Planning and Development (Development Assessment Panels) Regulations 2011*.



Our Ref: OCR231112063  
File No: ADM0582

23 November 2023

Co-Operative Bulk Handling  
LEVEL 6,240 ST GEORGES TCE  
PERTH WA 6000

[Aaron.Lohman@cbh.com.au](mailto:Aaron.Lohman@cbh.com.au)

Dear Aaron,

**APPLICATION TO MODIFY PLANNING CONDITION TO ALLOW CONSTRUCTION ON SUNDAYS – DAP APPROVAL FOR RAIL LOADING INFRASTRUCTURE AND RAIL SIDING WITHIN RAILWAY CORRIDOR, BROOMEHILL**

Thank you for your planning application seeking amendment to allow construction work on Sundays.

The matter was discussed by council at the Ordinary Council Meeting held on the 16 November 2023 and council resolved that:

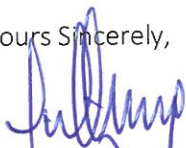
- A** Accept that the application lodged by CBH to revise modified condition 9 of the existing DAP approval dated the 21 January 2022 (Reference DP/21/02104) as detailed on the application form dated 24 October 2023 is appropriate for consideration in accordance with Clause 17 of the Planning and Development (Development Assessment Panels) Regulations 2011 and Clause 77 of the Planning and Development (Local Planning Schemes) Regulations 2015.
- B.** Approve the application lodged by CBH to amend the existing DAP approval dated the 21 January 2022 (Reference DP/21/02104) in accordance with Clause 77 of Schedule 2 (Deemed Provisions) of the Planning and Development (Local Planning Schemes) Regulations 2015 , and with the provisions of the Shire of Broomehill Town Planning Scheme No 1, for the proposed minor amendment to the approved rural industry and associated rail infrastructure on Lot 2, Lot 533 and Lot 535 (No 333) Nardlah Road, Broomehill subject to the following modified condition:
- 9. The operator (CBH) shall:**
- (a) Ensure that construction noise is:**
- (i) Limited to between 7am and 7pm Monday to Saturday (excluding Public Holidays) and**



- (ii) Limited to between 8am and 5pm on Sundays and is undertaken in compliance with a Noise Management Plan approved by the local government; and
- (b) The works are carried out in accordance with Australian Standard 2436:2010.9.

If you would like to discuss this any further, please don't hesitate to contact me.

Yours Sincerely,



Anthony Middleton  
CHIEF EXECUTIVE OFFICER

## TAMBELLUP RAILWAY PRECINCT TOWNSCAPE PLANS - COMMUNITY CONSULTATION PERIOD SEPTEMBER 2023-JANUARY 2024

Date	#/Source	What do you like most about the designs	What would you change	Any other suggestions	Officer comment
Dec-23	1/124Store	I like the natural materials in the designs		The metal silhouette cutouts of the service personnel on the memorial site, I think also should include service animals – horse, dog, donkey, pigeon and camel.	Suggestion noted.
Dec-23	2/124Store	The designs look great. Refreshing for our main street.	Speed up the Caravan Park. Its more important to the community.	Get the Caravan park done!	Comment noted.
Dec-23	3/124Store	Disappointed not to see a Noongar zone or any Noongar footprint.	Engage with the local Noongar community (local artists, elders). Put a waterpark here in the town, something small, one that shoots out the ground.	Where is the Noongar footprint, this town is a place where a lot of Noongar families connect with and have spent their whole life, recognition & opportunities.	Comment noted – Engagement with indigenous community can occur. Waterpark inclusion was considered in the previous townscape planning process and not supported by the community or Council.
Dec-23	4/124Store	Does not reflect the town at all	Water playground. Entry and exit to the town disgraceful.	Accommodation Caravan Park?? Where will they stay – Drive on by	Comments noted. Waterpark as per above.
Dec-23	5/124Store			*Make the water tower a look out with ladder *Where tractors are – make one a 'Going to Town' tractor to suit the Horsepower Highway with top hat and coat. *Permanent seating at war memorial.	Suggestions noted.
Dec-23	6/124Store			Re: long vehicle parking zone – keep bushes under 600mm high to increase vision of people leaving. Currently it's too high and you can't see, especially with one way arrows as shown.	Comments noted.
Jan-24	7/Web form	Not much. Dislike most of it.	1. Moving the public toilet to an area only accessible by foot and far removed from the dump point is ridiculous. Please renovate/redo the current public toilet block but leave it where it is. It is accessible to truckies, caravanners, general public and is right by the dump point so that you can wash your hands after dumping. The plan shows the new block hidden away and not easily accessible for disabled or elderly people who would need to walk  2. Hate the removal of so many mature trees in the town precinct. Tambellup has always been known for its wide shady streets and removing so many of them will make us look like any other urban concrete/bitumen jungle. We are a small country town, not a metro area.		Comments noted. 1. Location of new toilet block (est. 80m from existing toilets with path access from all areas) was considered with the view to creating a new pedestrian crossing over the railway line and enhancement of parking off Great Southern highway to draw people off the highway as well. The dump point (and tap) will be retained in its current location (long vehicle parking zone). The Council has endorsed the location for the new toilets. Directional signage from the highway, and the long vehicle parking zone can be installed.  2. Consider species and location of trees to be removed in relation to the concept plan – impacts on paving and road surfaces, shade, can any be retained? Ensure new plantings are reasonably mature specimens.

12.1.1 Railway Precinct Plans - feedback

Date	#/Source	What do you like most about the designs	What would you change	Any other suggestions	Officer comment
			<p>3. The removal of so many trees in front of the Museum area to be replaced with water-hungry lawn is not satisfactory. There are lovely play areas for children at Diprose Park and the Oval, we do not need another lawn area to guzzle more water.</p>		<p>3. The rationale for opening up the northern end of the site was to increase visibility of the Museum and promote its 'inclusion' in the precinct via paths, displays etc. Lawn areas also cater for visitors, people stopping to access the toilets and shop, room for travelling kids to have a run around.</p>
			<p>4. The street parking to be converted to 60 degree angle parking is fraught with danger. Being a rural area, most vehicles are SUV's and utes with canopies. Unless the street is wide enough to allow for a run-off of reversing lane to run behind the traffic lanes, reversing from angle parking is an accident waiting to happen. Keep our streets wide and open with parallel parking for those who need to park.</p>		<p>4. Angle parking at southern end of Norrish St (near 124 Store) does not appear to present any issues. Parallel parking is available along the length of the eastern side of Norrish St.</p>
			<p>5. The new bus pick up/drop off place will be very difficult for the Perth - Albany bus to negotiate such a tight U turn. Why not just leave the pick up/drop off spot opposite the station which has access for people safely without being in the main traffic flow.</p>		<p>5. Consider modifying the access and egress angles to the bus stop parking bay on Norrish St.</p>
			<p>6. Closing the loop road to service the station means the buildings on the station will no longer be viable for small business as there will be no vehicular access for customers/clients or visitors. Not very sensible.</p>		<p>6. Provision for trafficable access to the station is made at the northern end of the Pine Tree and Open Space zones through to the Station platform, with removable bollards of Norrish St. Proposed for businesses operating at the Station – client parking is available on Norrish St. Consider bollards or similar at southern end where the trafficable section joins pathways.</p>
			<p>7. Removal of the arbor outside the Museum (made from old historical telephone poles from the district) is unnecessary. Yes, it does need the paving re-done to prevent trip hazards but it is an interesting feature to our entry to the Museum.</p>		<p>7. Comment noted. Consider incorporating into design and refurbishing instead of removing.</p>



12.1.1 Railway Precinct Plans - feedback

Date	#/Source	What do you like most about the designs	What would you change	Any other suggestions	Officer comment
			<p>8. The mid-street planting on Crowden Street is an interesting concept. Please do not attempt to put planter boxes down the street (as in Clive St Katanning) They look ugly and close in the street to make it look so unsafe to drive down. Cranbrook has ground level paving around their mid-street planting. But why would you cut down the size of the street. In a previous life, Crowden Street was lined with Corymbia Ficifolia trees which spread large amounts of shade for parking and walking under and were a magnificent spectacle at this time of the year when they were all flowering. They are also an evergreen so no dry leafless stick-like trees in winter.</p>		<p>8. No provision for planter boxes. The Council has endorsed the design and tree species for Crowden St (December 2023 OCM). The suggested species was removed due to damage to the road and footpath surface and litter drop onto pedestrian areas. The chosen species has a columnar structure and will allow caravans and other large vehicles to pass through without damage to vehicle or tree.</p>
			<p>9. The busiest part of town is outside the 124 Store, Health Centre, CRC and Bank area. Why would you reduce the amount of parking in this area?</p>		<p>9. Currently 12 angle parking bays, plus parallel parking. Concept plans will reduce angle parking to 8 bays plus one compliant ACROD parking bay. Parallel parking outside the 124 store will be minimal (loss of potentially four bays) due to the width of the trafficable paved crosswalk.</p>
			<p>10. Narrowing the main thoroughfare to 7000mm to allow for angle parking is making the town look crowded. Please keep our wide open expanse along our streets.</p>		<p>10. The width of Norrish St will be retained at its current width, with the exception of the trafficable paved crosswalks at the War Memorial and 124 Store and a nib at teh Crowden St/Norrish St intersection. Angle parking opposite the Post Office, Hall and norther end of the site is created by reclaiming the garden beds on the west side of Norrish St, realigned parking loop opposite the Post Office for bus stop and parking loop opposite the Shire. The remainder of the parking loop opposite the Shire is incorporated into the open space design. The creation of the trafficable paved crosswalks (incorporating nibs onto the roadway) act as a passive traffic calming treatments and provide safe pedestrian routes.</p>
				<p>11. I like that the War Memorial area is maybe due for refurbishment.</p>	<p>11. Comment noted.</p>
				<p>12. I cannot see how the Heritage Trail Plans and the Bobtail Trail plans will fit within this Railway Precinct Concept. I think the H+H Architect had consumed a little too much fairy dust when planning this.</p>	<p>12. Heritage trail and Bobtail Trail interpretive signage to be incorporated into plan.</p>

12.1.1 Railway Precinct Plans - feedback

Date	#/Source	What do you like most about the designs	What would you change	Any other suggestions	Officer comment
				13. So many previous pathways and facilities are going to be scrapped to be replaced with new stuff. Absolute waste and mature trees being removed will change the landscape to its detriment.	13. Consider retaining existing pathways where possible – match surface treatments.
Jan-24	8/Facebook		Making provisions for a stand alone card operated fuel cell for Broomehill is more important in my view.		Comment noted. Not relevant to this consultation.
Jan-24	9/Mail		<p>1. I would not move the toilet block. Handy and popular in present location. Especially the ability to drive up to it. Refurbish if required.</p> <p>2. I would leave the drive through road at the railway station. Bollards at the museum end would be unpractical and reduce museum access.</p> <p>3. A combination of reduced road width and angle parking would create problems.</p> <p>4. There appears to be little shade in parking areas.</p>		<p>Comments noted.</p> <p>1. Location of new toilet block (est. 80m from existing toilets with path access from all areas) was considered with the view to creating a new pedestrian crossing over the railway line and enhancement of parking off Great Southern highway to draw people off the highway as well. The dump point (and tap) will be retained in its current location (long vehicle parking zone). The Council has endorsed the location for the new toilets. Directional signage from the highway, and the long vehicle parking zone can be installed.</p> <p>2. Provision for trafficable access to the station is made at the northern end of the Pine Tree and Open Space zones through to the Station platform, with removable bollards of Norrish St. Proposed for businesses operating at the Station – client parking is available on Norrish St. Consider bollards or similar at southern end where the trafficable section joins pathways. Parking for Museum volunteers/visitors is available on Norrish St with pathway access to the Museum. Alternatively off road parking can be accessed via driveway off Norrish St to the north of the Museum.</p> <p>3. Norrish St with is only reduced at the War Memorial, Crowden St/Norrish St intersectin to parking and 124 Store to create pedestrian routes. These measures will also act as traffic calming devices.</p> <p>4. Consider inclusion of suitable shade trees along parking areas?</p>

**From:**  
**To:**  
**Cc:**  
**Subject:** ICR24219566 - Re: Tambellup projects  
**Date:** Tuesday, 13 February 2024 1:55:19 PM

---

Hi Pam,

Please see my comments below, which I hope are helpful. The "fairy dust" comment was probably my favourite!

**3/124Store: Disappointed not to see a Noongar zone or any Noongar footprint.**

- In the design development process it would be great to explore the stories of the town further so we can interpret and present this information in playspaces, information boards, artistic sculptures, colours and materials. This initial design is more so about identifying the 'zones' of use, and the detail of what could happen within each zone would be developed in due course. Noongar community engagement and input would greatly strengthen the spaces, and provide opportunities for information, interpretation and story telling.

**4/124Store: Does not reflect the town at all**

- there are a number of people who use or pass through this area - locals coming to town for the shops / amenities, staff in the buildings in the street, visitors passing through, visitors stopping in town, tourists on buses, school children on buses, etc, so we have tried to consider all perspectives as to how these spaces could be used. We feel it is important to create spaces for both the local community and also visitors, and to cater for a range of demographics. We looked at the existing amenities in the space (toilets, railway buildings, museum, bus stop, etc) to see how they are accessed and how the link into the site. We assessed where these key aspects are within the site, and accentuated these zones for better use of the space, and how to better interconnect them. The precinct is vast, so we have concentrated the works into zones, with the idea that this would merge in with the existing surroundings and seamlessly blend in with the natural environment at the extremities of the site. The works will also likely take place in a staged process, so it is important to design to allow for some elements to occur one by one.

**7/Web form: Not much. Dislike most of it.**

- further more to the officer's comments, the new toilet block location is more central to the main parts of the precinct, and is closer to some of the other amenities ie: the playground, picnic tables, bus stop. Yes, the current location is convenient for caravaners and truckies etc, but not for the other amenities in the space, or children playing in the playground, or getting off the bus etc (also in terms of safety in proximity to these spaces, and being further from parking areas and driveways and vehicles.) It also better links to the other side of the railway line for large vehicles / tourists who may park on the west side. The future of the use of the railway buildings is unknown and could be used for a wide range of activities and uses, and the bathrooms being closer to this precinct could also be beneficial.

- The detailed design process would involve designing each of the spaces within the zones and we would identify which trees to retain and work around these existing features. We

would propose to retain a number of mature trees, especially where shade is needed (sitting spaces, playground spaces etc.) The current extent of trees can make some spaces very dark and undesirable, so making some openings will activate the spaces to be better utilized.

- There is no lawn or recreation space currently, and the consultation process indicated that kids play and kick a footy in the Shire office front courtyard as this is the only lawn and well lit open space in the centre of town. A new lawn area would encourage new activities in the town centre- kids and family general recreation space, ANZAC events, overflow space following events in the town hall (celebrations, funerals etc) picnic space etc.

#### **5. The new bus pick up/drop off place will be very difficult for the Perth - Albany bus to negotiate**

- Having a driveway cutting through the centre of the precinct divides the space, disconnects the various amenities and buildings, and makes it less safe for pedestrians using all the spaces. In the next stage of design we can determine the exact angles and widths etc of the driveway to ensure required circulation clearances for buses. Confirming vehicular access is maintained to the station buildings. This is designed for deliveries etc, but not general public vehicle access or parking.

#### **7. Removal of the arbor outside the Museum**

- It appears there are mixed opinions regarding the museum arbour. It can be incorporated in the design if this is the general consensus.

#### **9. The busiest part of town is outside the 124 Store, Health Centre, CRC and Bank area. Why would you reduce the amount of parking in this area?**

- There is a minimal reduction of bays in this area, due to creating a safe pedestrian crossing to link both sides of the road and encourage people to use the open space area, and link to the public toilets. We also require a disabled parking bay (which requires 2 bays, including 1 with a bollard.) An additional bay or two alongside the angled parking could be added to the plan if required.

#### **10. Narrowing the main thoroughfare to 7000mm to allow for angle parking is making the town look crowded. Please keep our wide open expanse along our streets.**

- The creation of the trafficable paved crosswalks (incorporating nibs onto the roadway) act as a passive traffic calming treatments and provide safe pedestrian routes. Furthermore- It was discussed that some vehicles race down the street at speed which can be dangerous and noisy. These trafficable walkways link both sides of the street- physically and visually, act as a safe crossing point, and reduce the speed of vehicles as it highlights a 'shared space' between drivers and pedestrians. The extra space around the wall memorial allows for safe egress around the memorial without needing to relocate it.

#### **12. I cannot see how the Heritage Trail Plans and the Bobtail Trail plans will fit within this Railway Precinct Concept.**

- we have identified the heritage trail and indicated that this could be linked into the new design, especially interfacing with the museum zone, including displaying some historic machinery etc to draw people to this end of the site.

**13. So many previous pathways and facilities are going to be scrapped to be replaced with new stuff.**

- some pathways can be retained. Some are cracked and damaged and would not comply with AS1428 compliance (trip hazards etc.) New paths will help to better link the spaces and will be compliant, and wide enough to suit a range of users- pedestrians walking, bikes, prams etc. New pathways also give scope for introducing colour and artwork- it could have interpretive stories or information within the pathways.

- we are retaining the gazebos and shade structures throughout.

- it also depends on the staging process and what works may occur concurrently as to where new or existing paths need to link to.

**9/Mail: 4. There appears to be little shade in parking areas.**

- Additional street trees could be added along side / between parking bays.

Any queries or if you require anything further, please let me know.

Regards,

Sarah

SARAH MOIR  
ASSOCIATE + SENIOR ARCHITECT  
H+H ARCHITECTS  
58 SERPENTINE RD ALBANY WA  
[WWW.HHARCHITECTS.COM.AU](http://WWW.HHARCHITECTS.COM.AU)

Please note, my working days are Tuesday, Wednesday, Thursday.

H+H Architects are committed to working towards a sustainable future. Please consider the environment before printing this e-mail. This email and any attachments may be confidential. If you are not the intended recipient please reply immediately and delete all copies including attachments. You should not copy it or use it for any purpose, nor disclose its contents to any other person.



12.3.1 Draft Tambellup Railway Precinct Plan

WAR MEMORIAL ZONE



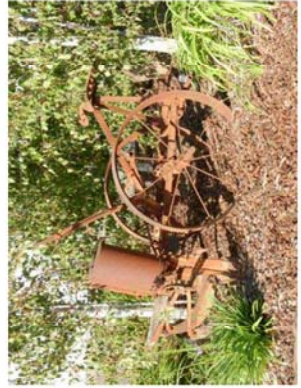
PINE TREE ZONE



OPEN SPACE ZONE



MUSEUM ZONE

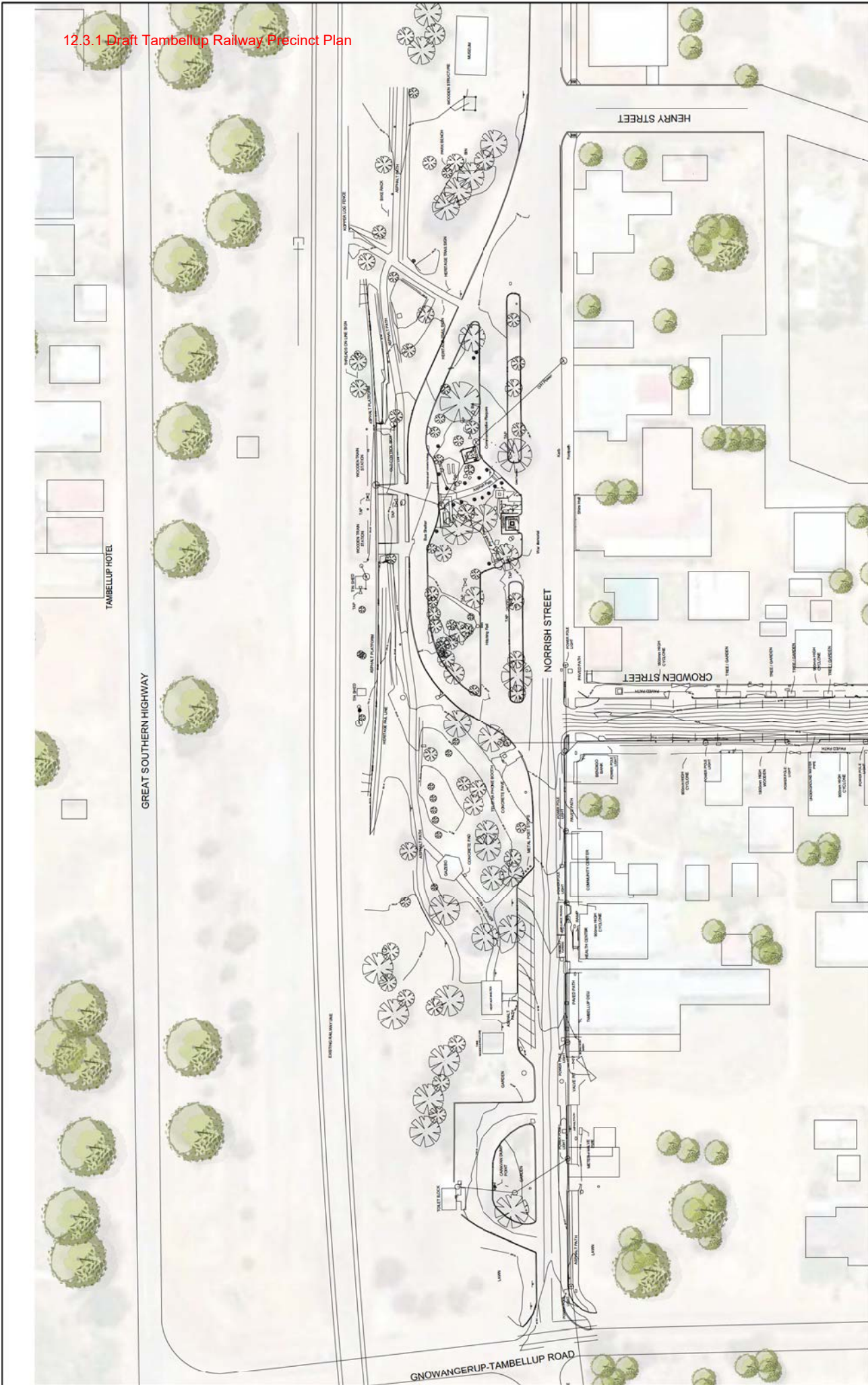


		ALWAYS KALGOORLIE BUSHMILLS 5718 ROAD		PROJECT TAMBELLUP RAILWAY PRECINCT CLIENT SHIRE OF BROOMHILL & TAMBELLUP		DRAWN BY CHECKED BY DATE 15/03/2023		SCALE 1:50 SHEET A.01 A	
NO	DATE	DESCRIPTION	APPROVED BY	DATE	DESCRIPTION	APPROVED BY	DATE	DESCRIPTION	APPROVED BY
1		PRELIMINARY DEVELOPMENT							
2		INSPIRATION							





12.3.1 Draft Tambellup Railway Precinct Plan



	H+H Architects 11/1111 KALGOORNE BARBARA 3515 1000	PROJECT: TAMBELLUP RAILWAY PRECINCT CLIENT: SHIRE OF BROOMHILLS & TAMBELLUP	DRAWN BY: ARCHITECTURE DATE: 15/03/2023
	SHEET NO: A.11 A DATE: 15/03/2023	SHEET TITLE: EXISTING SITE PLAN	SHEET NO: A.11 A DATE: 15/03/2023



12.3.1 Draft Tambellup Railway Precinct Plan



**LEGEND**

	PAVING TYPE 1 - TRAFFICABLE PAVED		TACTILE GROUND INDICATORS (FOR COMPLIANT WITH AS 1428)		EXISTING WATER		PROPOSED PLANTING GENERIC PROCESSED		SELECTED SPECIES FOR RETENTION AT SITE
	PAVING TYPE 2 - SELECTED BIOMIMETIC PAVEMENT TO MATCH EXISTING		NEW LANDSCAPED AREAS WITH BIOMIMETIC PAVING TO ALLOW TO RETAIN & REPLICATE EXISTING PLANTING. TOP SOIL BELONGS TO LANDSCAPED AREAS.		EXISTING FENCES		SELECTED SPECIES FOR NEW PLANTING (GENERIC SPECIES)		EXISTING TREE TO BE RETAINED
	PAVING TYPE 3 - EXISTING STREET/COMPOUND		SOFT LANDSCAPING WITH THICKNESS OF 100MM TO 150MM. NEW LAMINAR WITH NEW POLYMER ALLOY TO RESOLVE & REPLACE EXISTING POLE AND CONCRETE. DESIGN OF AREAS TO COMPLY WITH AS 1428.		NEW FENCES		PROPOSED PLANTING SPECIFIC PROCESSED		NEW TREE TO BE RETAINED
	NEW LANDSCAPED AREAS WITH BIOMIMETIC PAVING TO ALLOW TO RETAIN & REPLICATE EXISTING PLANTING. TOP SOIL BELONGS TO LANDSCAPED AREAS.		NEW LANDSCAPED AREAS WITH BIOMIMETIC PAVING TO ALLOW TO RESOLVE & REPLACE EXISTING POLE AND CONCRETE. DESIGN OF AREAS TO COMPLY WITH AS 1428.		NEW FENCES		PROPOSED PLANTING SPECIFIC PROCESSED		NEW TREE TO BE RETAINED
	NEW LANDSCAPED AREAS WITH BIOMIMETIC PAVING TO ALLOW TO RETAIN & REPLICATE EXISTING PLANTING. TOP SOIL BELONGS TO LANDSCAPED AREAS.		NEW LANDSCAPED AREAS WITH BIOMIMETIC PAVING TO ALLOW TO RESOLVE & REPLACE EXISTING POLE AND CONCRETE. DESIGN OF AREAS TO COMPLY WITH AS 1428.		NEW FENCES		PROPOSED PLANTING SPECIFIC PROCESSED		NEW TREE TO BE RETAINED





















# SHIRE OF BROOMEHILL-TAMBELLUP

## MONTHLY FINANCIAL REPORT

For the Period Ended 29 February 2024

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Statement of Financial Activity

- Note 1 Net Current Funding Position
- Note 2 Key Terms and Definitions - Nature or Type
- Note 3 Report on Significant Variances
- Note 4 Receivables
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- Note 7 Reporting Program Classifications
- Note 8 Operating Revenue and Expenditure (by Program)
- Note 9 Capital Revenue and Expenditure (by Program)

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 29 February 2024**

	Note	Budget 2023/24	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	
<b>OPERATING ACTIVITIES</b>							
<b>Revenue from Operating Activities</b>							
Rates		2,932,300	2,932,300	2,926,359	(5,941)	(0.2%)	
Grants, Subsidies and Contributions		365,600	247,325	315,618	68,293	21.6%	▲
Fees and Charges		427,800	310,631	312,753	2,122	0.7%	
Interest Earnings		86,200	48,164	82,946	34,782	41.9%	▲
Other Revenue		205,400	167,996	220,778	52,782	23.9%	▲
Profit on Asset Disposal		5,500	5,500	2,623	(2,877)	(109.7%)	
		<u>4,022,800</u>	<u>3,711,916</u>	<u>3,861,078</u>	<u>149,162</u>	<u>(21.5%)</u>	
<b>Expenditure from Operating Activities</b>							
Employee Costs		(2,464,500)	(1,673,979)	(1,521,083)	152,896	10.1%	▼
Materials and Contracts		(1,966,400)	(1,272,060)	(1,045,296)	226,764	21.7%	▼
Utilities Charges		(238,900)	(159,016)	(151,490)	7,526	5.0%	
Depreciation (Non-Current Assets)		(2,090,900)	(1,393,800)	(1,395,773)	(1,973)	(0.1%)	
Interest Expenses		(62,300)	(55,492)	(54,583)	909	1.7%	
Insurance Expenses		(208,900)	(208,900)	(202,100)	6,800	3.4%	
Other Expenditure		(95,300)	(70,741)	(57,598)	13,143	22.8%	▼
Loss on Asset Disposal		(131,100)	(131,100)	(31,415)	99,685	317.3%	▼
		<u>(7,258,300)</u>	<u>(4,965,088)</u>	<u>(4,459,337)</u>	<u>406,066</u>	<u>11.3%</u>	
<b>Non Cash Amounts excluded from operating activities</b>							
Add: Depreciation on assets		2,090,900	1,393,800	1,395,773	1,973	0.1%	
(Profit)/Loss on Asset Disposal		125,600	125,600	28,792	(96,808)	336.2%	
<b>Amount attributable to operating activities</b>		<b>(1,019,000)</b>	<b>266,228</b>	<b>826,306</b>	<b>460,393</b>	<b>67.8%</b>	
<b>INVESTING ACTIVITIES</b>							
<b>Inflows from investing activities</b>							
Capital Grants, Subsidies and Contributions	5	3,798,000	1,023,332	561,716	(461,616)	(82.2%)	▼
Proceeds from Disposal of Assets	9	659,000	424,000	360,909	(63,091)	(17.5%)	▼
		<u>4,457,000</u>	<u>1,447,332</u>	<u>922,625</u>	<u>(524,707)</u>	<u>(99.7%)</u>	
<b>Outflows from investing activities</b>							
Payments for property, plant and equipment	9	(2,088,000)	(997,661)	(774,237)	223,424	28.9%	▼
Payments for construction of infrastructure	9	(3,252,200)	(1,039,071)	(866,811)	172,260	19.9%	▼
		<u>(5,340,200)</u>	<u>(2,036,732)</u>	<u>(1,641,047)</u>	<u>395,685</u>	<u>48.7%</u>	
<b>Amount attributable to investing activities</b>		<b>(883,200)</b>	<b>(589,400)</b>	<b>(718,422)</b>	<b>(129,022)</b>	<b>(50.9%)</b>	
<b>FINANCING ACTIVITIES</b>							
<b>Inflows from financing activities</b>							
Transfer from Reserves	6	592,500	0	0	0		
		<u>592,500</u>	<u>0</u>	<u>0</u>	<u>0</u>		
<b>Outflows from financing activities</b>							
Repayment of Debentures		(110,700)	(55,100)	(79,617)	(24,517)	(30.8%)	▲
Transfer to Reserves	6	(695,600)	(30,700)	(59,310)	(28,610)	(48.2%)	▲
		<u>(806,300)</u>	<u>(85,800)</u>	<u>(138,927)</u>	<u>(53,127)</u>	<u>(79.0%)</u>	
<b>Amount attributable to financing activities</b>		<b>(213,800)</b>	<b>(85,800)</b>	<b>(138,927)</b>	<b>(53,127)</b>	<b>0.0%</b>	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>							
<b>Surplus or deficit at the start of the financial year</b>	1	2,116,000	2,116,000	2,102,674	(13,326)	(0.6%)	
Amount attributable to operating activities		(1,019,000)	266,228	826,306	560,078	67.8%	▲
Amount attributable to investing activities		(883,200)	(589,400)	(718,422)	(129,022)	18.0%	
Amount attributable to financing activities		(213,800)	(85,800)	(138,927)	(53,127)	38.2%	
<b>Surplus or deficit at the end of the reporting period</b>	1	<b>0</b>	<b>1,707,028</b>	<b>2,071,631</b>	<b>789,625</b>	<b>17.6%</b>	<b>▲</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 29 February 2024**

**1: NET CURRENT FUNDING POSITION**

	Note	Actual 2023/24	C/fwd Budget 30 June 2023	C/fwd 1 July 2023
		\$	\$	\$
<b>Current Assets</b>				
Cash and cash equivalents		2,140,579	2,524,900	2,524,856
Other financial assets - Reserves	6	2,196,934	2,137,600	2,137,623
Receivables - Rates and Rubbish	4	442,889	278,000	277,730
Receivables - Sundry debtors	4	204,530	270,100	255,460
Receivables - Other		0	0	2,502
Inventories		6,626	35,100	35,467
		<u>4,991,557</u>	<u>5,245,700</u>	<u>5,233,639</u>
<b>Less: Current Liabilities</b>				
Payables		(167,770)	(436,900)	(458,118)
Contract Liabilities - LRCIP		(505,223)	(505,200)	(505,223)
Contract Liabilities - Other Grants & Contributions		(50,000)	(50,000)	(30,000)
Borrowings - current		(79,617)	(110,800)	(110,769)
Employee related provisions		(382,567)	(476,800)	(382,567)
		<u>(1,185,177)</u>	<u>(1,579,700)</u>	<u>(1,486,677)</u>
Less: Cash Restricted - Reserves	6	(2,196,934)	(2,137,600)	(2,137,623)
Add: Current Liabilities not expected to be cleared at end of year				
- current portion of borrowings		79,617	110,800	110,769
- employee benefit provisions		382,567	476,800	382,567
		<u>(1,734,749)</u>	<u>(1,550,000)</u>	<u>(1,644,288)</u>
<b>Net Current Funding Position</b>		<u><b>2,071,631</b></u>	<u><b>2,116,000</b></u>	<u><b>2,102,674</b></u>

## 2: KEY TERMS AND DEFINITIONS - NATURE OR TYPE

### REVENUES

#### RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum payment, interim rates, back rates, ex-gratia rates, less discounts offered.

Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

#### GRANTS, SUBSIDIES AND CONTRIBUTIONS

All amounts received as grants, subsidies and contributions that are not capital grants.

#### CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

#### REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

#### FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees.

#### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### OTHER REVENUE / INCOME

Other revenue, which cannot be classified under the above headings, includes dividends, discounts, rebates etc.

#### PROFIT ON ASSET DISPOSAL

Gain on the disposal of assets including gains on the disposal of long-term investments.

### EXPENSES

#### EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

#### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses (such as telephone and internet charges), advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc.

#### UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water.

#### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

#### LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

#### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation and amortisation expenses raised on all classes of assets.

#### FINANCE COSTS

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

#### OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or levies including DFES levy and State taxes. Donations and subsidies made to community groups.



**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 29 February 2024**

**3: REPORT ON MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2023/24 year is \$10,000 or 10% whichever is greater.

**Explanation of variances**

<b>Nature or Type</b>	<b>Var \$</b>	<b>Var %</b>	<b>Timing</b>	<b>Permanent</b>
<b>REVENUE</b>				
<b>Grants, Subsidies and Contributions</b>	68,293	22%		x
While an estimate of the 23/24 allocation of Financial Assistance Grants was paid in advance in June 2023, the final allocation resulted in an increase which is paid in four quarterly instalments.				
<b>Interest Earnings</b>	34,782	42%		x
Interest earned on the Reserve Fund term deposit is higher than anticipated, due to the increase in interest rates. Interest earned on Reserve Funds are reinvested in each reserve.				
<b>Other Revenue</b>	52,782	24%	x	
Timing of wages reimbursement from a Workers Compensation claim.				
Recoup of debt collection costs against rate assessments is higher than budgeted.				
<b>EXPENDITURE</b>				
<b>Employee Costs</b>	152,896	10%	x	
Payment of leave entitlements in the works crew is lower than budgeted due to timing of staff taking leave.				
Administration employee costs aren't as high as budgeted.				
<b>Materials and Contracts</b>	226,764	22%	x	
Expenditure is not as high as anticipated, though as planned activities progress expenditure will be more relative to budget				
Allocation of Administration Costs across all programs is lower than budgeted, due to Admin employee costs being less than anticipated.				
<b>Other Expenditure</b>	13,143	23%	x	
Payment to DFES for ESL levied against rate assessments is lower than anticipated for this time of year.				
<b>Loss on Asset Disposal</b>	99,685	317%	x	
Losses on asset disposal are recognised when assets are removed from the asset register. The variance arises from the timing of changeover/disposal of various assets.				

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 29 February 2024**

**3: REPORT ON MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2023/24 year is \$10,000 or 10% whichever is greater.

**Explanation of variances**

<b>Nature or Type</b>	<b>Var \$</b>	<b>Var %</b>	<b>Timing</b>	<b>Permanent</b>
<b>INVESTING ACTIVITIES</b>				
<b>Capital Grants, Subsidies and Contributions</b>	(461,616)	-82%	x	
Progress payments for the first instalment of Regional Road Group funding have been received.				
A progress instalment from Flat Rocks One Wind Farm for the solar panels on the Tambellup Pavilion has been received.				
<b>Proceeds from Disposal of Assets</b>	(63,091)	-17%	x	
Variation is in relation to timing of changeover of plant and equipment				
<b>Payments for property, plant and equipment</b>	223,424	29%	x	
Variation is in relation to timing of changeover of plant and equipment. Building projects are underway.				
<b>Payments for construction of infrastructure</b>	172,260	20%	x	
Road construction program is underway, though expenditure is lower than anticipated for the time of year.				
<b>FINANCING ACTIVITIES</b>				
<b>Transfer to Reserves</b>	(28,610)	-48%		x
Interest earned on Reserve Funds is higher than the budget estimate. Interest earned on the investment is reinvested in each Reserve Fund				

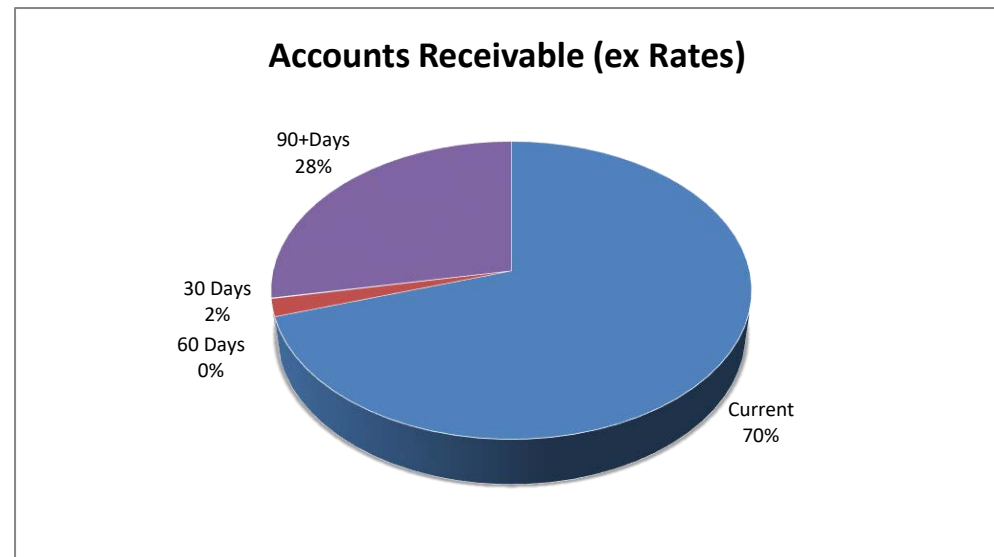
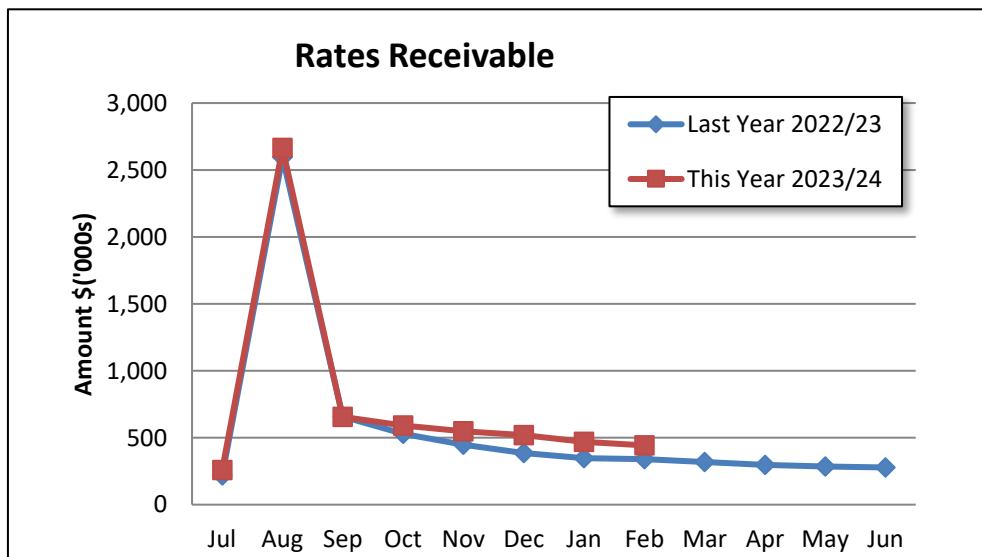
**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 29 February 2024**

**4: RECEIVABLES**

Rates & Rubbish	Actual 2023/24	c/fwd 1 July 2023
	\$	\$
Opening Arrears Previous Years	277,730	221,900
Rates Levied this year	3,042,952	2,888,889
Less Collections to date	(2,877,793)	(2,833,059)
Equals Current Outstanding	<b>442,889</b>	<b>277,730</b>
<b>Net Rates Collectable</b>	<b>442,889</b>	<b>277,730</b>
% Collected	86.66%	91.07%

Accounts Receivable	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Sundry Debtors	121,343	3,904	129	57,030
Pensioner Rebates	-			
Emergency Services Levy	22,124			
<b>Total Outstanding</b>	<b>143,466</b>	<b>3,904</b>	<b>129</b>	<b>57,030</b>

Amounts shown above include GST (where applicable)



**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 29 February 2024**

**5: GRANTS AND CONTRIBUTIONS**

	<b>Budget 2023/24</b>	<b>YTD Actual</b>
<b>Operating Grants &amp; Contributions</b>		
Governance	21,000	-
General purpose funding	-	68,862
Law, Order and Public Safety	86,100	37,241
Health	2,000	7,119
Education and welfare	35,000	-
Recreation and culture	37,500	4,780
Transport	184,000	197,617
	<b>365,600</b>	<b>315,618</b>
<b>Capital Grants &amp; Contributions</b>		
Education and welfare	120,000	-
Recreation and culture	365,000	8,155
Transport	2,422,000	544,286
Economic services	891,000	-
	<b>3,798,000</b>	<b>561,716</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 29 February 2024**

**6: RESERVE ACCOUNTS**

	Budget 2023/2024				Actual 2023/24			
	Opening Balance	Transfers To	Transfers From	Closing Balance	Opening Balance	Transfers To	Transfers From	Closing Balance
Leave Reserve	84,359	54,000	(107,500)	30,859	84,359	2,343	0	86,702
Plant Reserve	283,778	463,500	(405,000)	342,278	283,778	7,876	0	291,654
Building Reserve	731,427	20,000	(50,000)	701,427	731,427	20,296	0	751,723
Information Technology Reserve	60,630	6,900	0	67,530	60,630	1,684	0	62,314
Tambellup Rec Ground & Pavilion Reserve	75,086	7,400	0	82,486	75,086	2,082	0	77,168
Broomehill Rec Complex Reserve	126,271	12,600	0	138,871	126,271	3,505	0	129,777
Building Maintenance Reserve	84,230	2,200	0	86,430	84,230	2,337	0	86,567
Sandalwood Villas Reserve	127,863	14,000	0	141,863	127,863	3,547	0	131,409
Bhill Synthetic Bowling Green Reserve	104,728	11,900	0	116,628	104,728	2,906	0	107,635
Refuse Sites Post Closure Management Reserve	48,646	11,500	0	60,146	48,646	1,352	0	49,998
Lavieville Lodge Reserve	104,471	13,600	(30,000)	88,071	104,471	2,900	0	107,372
Townscape Plan Implementation Reserve	244,269	8,500	0	252,769	244,269	6,767	0	251,037
Tambellup Synthetic Bowling Green Reserve	47,078	9,000	0	56,078	47,078	1,305	0	48,383
Tourism & Economic Development Reserve	14,787	20,500	0	35,287	14,787	409	0	15,196
Energy Efficiency Reserve	0	20,000	0	20,000	0	0	0	0
Parks & Playgrounds Reserve	0	20,000	0	20,000	0	0	0	0
	<b>2,137,623</b>	<b>695,600</b>	<b>(592,500)</b>	<b>2,240,723</b>	<b>2,137,623</b>	<b>59,310</b>	<b>0</b>	<b>2,196,934</b>

In accordance with council resolutions in relation to each reserve account, the purpose for which the funds are set aside are as follows:

**Reserve name**

Leave Reserve	- to be used to meet the Councils Long Service Leave liability for its employees.
Plant Reserve	- to be used for the purchase of plant and equipment in accordance with the Plant Replacement Program.
Building Reserve	- to be used to finance replacement, major repair or construction of new Shire buildings, and costs associated with subdivision of land.
Information Technology Reserve	- to be used to purchase, replace or upgrade computer hardware, software and associated equipment
Tambellup Recreation Ground & Pavilion Reserve	- to be used to maintain and develop sport and recreational facilities at the Tambellup Recreation Ground and Pavilion.
Broomehill Recreation Complex Reserve	- to be used for works at the Broomehill Recreation Complex in agreeance with the Complex Management Committee
Building Maintenance Reserve	- to be used to fund building maintenance requirements for all Shire owned buildings.
Sandalwood Villas Reserve	- to be utilised towards upgrade and maintenance of the 6 units at Sandalwood Villas.
Broomehill Synthetic Bowling Green Reserve	- to be used for the future replacement of the synthetic bowling green at the Broomehill Recreational Complex.
Refuse Sites Post Closure Management Reserve	- to meet the financial requirements for the closure of the Broomehill and Tambellup landfill sites when their useful life expires
Lavieville Lodge Reserve	- to be utilised towards upgrade and maintenance of the 4 units at Lavieville Lodge.
Townscape Plan Implementation Reserve	- to be used for implementation of the Townscape Plans for the Broomehill and Tambellup townsites.
Tambellup Synthetic Bowling Green Reserve	- to be used for the future replacement of the synthetic bowling green at the Tambellup Sportsground
Tourism & Economic Development Reserve	- to be used to progress tourism & economic development opportunities in the Shire.
Energy Efficiency Reserve	- to be used towards energy efficiency initiatives on Shire properties
Parks & Playgrounds Reserve	- for improvements to parks and playgrounds in the Shire, including replacement or upgrade of playground equipment

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 29 February 2024**

**7: REPORTING PROGRAM CLASSIFICATIONS (FUNCTION/ACTIVITY)**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**GOVERNANCE**

**Objective:**

To provide a decision making process for the efficient allocation of scarce resources.

**Activities:**

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific Shire activities.

**GENERAL PURPOSE FUNDING**

**Objective:**

To collect revenue to allow for the provision of services

**Activities:**

Rates; general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

**Objective:**

To provide services to help ensure a safer and environmentally conscious community.

**Activities:**

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

**HEALTH**

**Objective:**

To provide an operational framework for environmental and community health.

**Activities:**

Inspection of food outlets and their control; mosquito control and maintenance of the Infant Health Clinic in Tambellup

**EDUCATION AND WELFARE**

**Objective:**

To provide services to the elderly, children and youth.

**Activities:**

Assistance to the Broomehill and Tambellup Primary Schools; support of the "A Smart Start" program.

**HOUSING**

**Objective:**

To provide and maintain staff housing, and accommodation for 'well aged' seniors in the Community.

**Activities:**

Provision and maintenance of staff housing; and the Independent Living Seniors accommodation in Tambellup.

**COMMUNITY AMENITIES**

**Objective:**

To provide services required by the Community.

**Activities:**

Rubbish collection services; operation of the tip sites and waste transfer stations; administration of the Town Planning Scheme; Cemetery maintenance at Broomehill, Tambellup and Pindellup cemeteries; public conveniences and protection of the environment.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 29 February 2024**

**7: REPORTING PROGRAM CLASSIFICATIONS (FUNCTION/ACTIVITY)**

**RECREATION AND CULTURE**

**Objective:**

To establish and effectively manage infrastructure and resources which will assist with the social well-being of the Community.

**Activities:**

Maintenance of public halls, recreation grounds, parks, gardens, reserves and playgrounds. Operation of the Broomehill Library and support to the Tambellup Community Resource centre for management of the Tambellup library. Museums and other cultural facilities.

**TRANSPORT**

**Objective:**

To provide safe, effective and efficient transport services to the Community.

**Activities:**

Construction and maintenance of streets, roads and bridges. Cleaning and lighting of streets; maintenance of the Broomehill and Tambellup works depots. Provision of the Department of Transport licensing services to the Community.

**ECONOMIC SERVICES**

**Objective:**

To assist in promoting the Shire and its economic wellbeing.

**Activities:**

Tourism and area promotion, including operation of the Broomehill Caravan Park. Provision of rural services which includes noxious weed control, vermin control and standpipes. Provision of Building Services.

**OTHER PROPERTY & SERVICES**

**Objectives:**

To monitor and control councils works overhead operating accounts.

**Activities:**

Private works operations; public works overhead costs; plant operation costs and unclassified items.

SHIRE OF BROOMEHILL-TAMBELLUP  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 29 February 2024

13.1.1 Financial report - February 2024

8: OPERATING REVENUE AND EXPENDITURE

		REVENUE			EXPENSE			
	Resp. Officer	Budget 2023/24	YTD Actual	%	Budget 2023/24	YTD Actual	%	
<b>GENERAL PURPOSE FUNDING</b>								
<b>Rate Revenue</b>								
03001	Revenue - Rate Income	MFA	2,966,700	2,970,332	100.12%	0	0	-
03002	Revenue - Rates Ex Gratia	MFA	89,600	89,682	100.09%	0	0	-
03005	Discount - Rates	MFA	(115,000)	(123,954)	107.79%	0	0	-
03011	Revenue - Admin Fee - Instalments	MFA	1,500	1,420	94.67%	0	0	-
03012	Revenue - Rates Penalty Interest	MFA	18,000	19,028	105.71%	0	0	-
03013	Revenue - Instalment Interest	MFA	3,300	3,601	109.13%	0	0	-
03014	Revenue - Interest on Deferred Rates	MFA	500	0	0.00%	0	0	-
03016	Revenue - Rate Enquiries	MFA	3,000	3,105	103.50%	0	0	-
03030	Revenue - Reimbursements	MFA	20,000	57,926	289.63%	0	0	-
03111	Expense - Rates Written Off	MFA	(9,000)	(9,702)	107.80%	0	0	-
03110	Expense - Rates General	MFA	0	0	-	(211,500)	(164,461)	77.76%
			<b>2,978,600</b>	<b>3,011,439</b>	101.10%	<b>(211,500)</b>	<b>(164,461)</b>	77.76%
<b>General Purpose Funding</b>								
03229	Revenue - FAGS General Purpose	MFA	0	38,942	-	0	0	-
03230	Revenue - FAGS Local Roads	MFA	0	29,921	-	0	0	-
			<b>0</b>	<b>68,862</b>	-	<b>0</b>	<b>0</b>	-
<b>Other General Purpose Funding</b>								
03239	Revenue - Other General Purpose	MFA	1,000	1,074	107.36%	0	0	-
03240	Revenue - Other General Purpose No GST	MFA	63,400	59,310	93.55%	0	0	-
03340	Expense - Other General Purpose Funding	MFA	0	0	-	(101,300)	(59,530)	58.77%
			<b>64,400</b>	<b>60,384</b>	93.76%	<b>(101,300)</b>	<b>(59,530)</b>	58.77%
	<b>TOTAL GENERAL PURPOSE FUNDING</b>		<b>3,043,000</b>	<b>3,140,685</b>	103.21%	<b>(312,800)</b>	<b>(223,991)</b>	71.61%
<b>GOVERNANCE</b>								
<b>Members of Council</b>								
04001	Revenue - Members of Council	MFA	15,000	0	0.00%	0	0	-
04101	Expense - Members of Council	MFA	0	0	-	(463,200)	(224,229)	48.41%
04102	Expense - Elections	CEO	0	0	-	(10,000)	(5,250)	52.50%
04103	Expense - Tambellup Admin Building & Chambers	MOW	0	0	-	(43,700)	(38,049)	87.07%
04104	Expense - Audit	MFA	0	0	-	(50,000)	(8,860)	17.72%
04106	Expense - Broomehill Admin Building & Chambers	MOW	0	0	-	(24,100)	(15,462)	64.16%
			<b>15,000</b>	<b>0</b>	0.00%	<b>(591,000)</b>	<b>(291,850)</b>	49.38%
<b>Administration General</b>								
04201	Revenue - Administration General	MFA	5,000	506	10.11%	0	0	-
04202	Revenue - Other Admin General	MFA	7,000	4,140	59.14%	0	0	-
04301	Expense - Administration General	MFA	0	0	-	(1,331,900)	(762,167)	57.22%
04330	Expense - Asset Depreciation	MFA	0	0	-	(41,500)	(34,620)	83.42%
04302	Expense - Administration Allocation	MFA	0	0	-	1,373,400	796,787	58.02%
			<b>12,000</b>	<b>4,646</b>	38.71%	<b>0</b>	<b>0</b>	



SHIRE OF BROOMEHILL-TAMBELLUP  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 29 February 2024

13.1.1 Financial report - February 2024

		REVENUE			EXPENSE		
	Resp. Officer	Budget 2023/24	YTD Actual	%	Budget 2023/24	YTD Actual	%
<b>8: OPERATING REVENUE AND EXPENDITURE</b>							
<b>Amalgamation</b>							
04105	Expense - Amalgamation	0	0	-	(32,200)	(2,307)	7.16%
		<b>0</b>	<b>0</b>	-	<b>(32,200)</b>	<b>(2,307)</b>	7.16%
<b>Other Governance</b>							
04119	Revenue - Broomehill Archive Repository	6,000	0	0.00%	0	0	-
04125	Expense - VROC	0	0	-	(5,000)	(600)	12.00%
04126	Expense - Strategic Resource Plan	0	0	-	(20,000)	0	0.00%
04129	Expense - Community Strategic Plan	0	0	-	(7,000)	0	0.00%
04130	Expense - Corporate Business Plan	0	0	-	(5,000)	(1,761)	35.22%
04132	Expense - Broomehill Archive Repository	0	0	-	(9,500)	(7,516)	79.11%
		<b>6,000</b>	<b>0</b>	0.00%	<b>(46,500)</b>	<b>(9,877)</b>	21.24%
<b>TOTAL GOVERNANCE</b>		<b>33,000</b>	<b>4,646</b>	14.08%	<b>(669,700)</b>	<b>(304,033.87)</b>	45.40%
<b>LAW, ORDER &amp; PUBLIC SAFETY</b>							
<b>Fire Prevention</b>							
05001	Revenue - ESL Grant	51,100	46,516	91.03%	0	0	-
05020	Revenue - ESL Collected	77,500	78,008	100.66%	0	0	-
05021	Revenue - Other Fire Prevention	37,100	4,739	12.77%	0	0	-
05022	Revenue - ESL Administration Fees	4,000	4,000	100.00%	0	0	-
05024	Revenue - ESL Penalty Interest	1,000	1,007	100.70%	0	0	-
05026	Revenue - Other Fire Prevention No GST	5,000	850	16.99%	0	0	-
05103	Expense - ESL Grant Clothing & Accessories	0	0	-	(10,000)	(7,777)	77.77%
05105	Expense - ESL Grant Maintenance Equipment	0	0	-	(10,000)	(1,093)	10.93%
05120	Expense - ESL Remitted	0	0	-	(77,500)	(46,746)	60.32%
05121	Expense - Fire Prevention Other	0	0	-	(94,100)	(72,821)	77.39%
05122	Expense - Fire Shed Tambellup	0	0	-	(600)	(456)	75.94%
05123	Expense - Community Emergency Services Manager	0	0	-	(20,000)	(10,231)	51.16%
05124	Expense - Jam Creek Rd Communications Tower	0	0	-	(1,300)	(236)	18.12%
05125	Expense - Fairfield Rd Communications Tower	0	0	-	(1,900)	(1,496)	78.75%
05126	Expense - Fire Shed Broomehill	0	0	-	(9,100)	(3,149)	34.60%
05130	Expense - Asset Depreciation	0	0	-	(44,600)	(29,971)	67.20%
		<b>175,700</b>	<b>135,119</b>	76.90%	<b>(269,100)</b>	<b>(173,976)</b>	64.65%
<b>Animal Control</b>							
05202	Revenue - Animal Control (No GST)	3,400	2,841	83.55%	0	0	-
05203	Revenue - Cat Control (No GST)	500	281	56.25%	0	0	-
05301	Expense - Animal Control	0	0	-	(51,400)	(32,220)	62.68%
05320	Expense - Asset Depreciation	0	0	-	(600)	(330)	54.92%
		<b>3,900</b>	<b>3,122</b>	80.05%	<b>(52,000)</b>	<b>(32,549)</b>	62.59%
<b>Other Law, Order &amp; Public Safety</b>							
05401	Revenue - Other Law, Order & Public Safety	500	209	41.82%	0	0	-
05452	Expense - Volunteer Services Callouts	0	0	-	(1,000)	(431)	43.07%
		<b>500</b>	<b>209</b>	-	<b>(1,000)</b>	<b>(431)</b>	43.07%
<b>TOTAL LAW, ORDER &amp; PUBLIC SAFETY</b>		<b>180,100</b>	<b>138,450</b>	76.87%	<b>(322,100)</b>	<b>(206,956)</b>	64.25%

SHIRE OF BROOMEHILL-TAMBELLUP  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 29 February 2024

13.1.1 Financial report - February 2024

8: OPERATING REVENUE AND EXPENDITURE

		REVENUE			EXPENSE			
	Resp. Officer	Budget 2023/24	YTD Actual	%	Budget 2023/24	YTD Actual	%	
<b>HEALTH</b>								
<b>Maternal &amp; Infant Health</b>								
07001	Revenue - Health	MFA	2,000	0	0.00%	0	0	-
07101	Expense - Health (Playgroup Building)	MOW	0	0	-	(7,700)	(4,650)	60.39%
07110	Expense - Asset Depreciation	MFA	0	0	-	(2,500)	(1,511)	60.45%
			<b>2,000</b>	<b>0</b>	0.00%	<b>(10,200)</b>	<b>(6,161)</b>	60.40%
<b>Health Inspection &amp; Admin</b>								
07121	Revenue - Health Inspection (No GST)	MFA	600	472	78.67%	0	0	-
07130	Expense - Health Inspection	CEO	0	0	-	(29,700)	(17,487)	58.88%
			<b>600</b>	<b>472</b>	78.67%	<b>(29,700)</b>	<b>(17,487)</b>	58.88%
<b>Preventative Services - Pest Control</b>								
07201	Revenue - Pest Control	MOW	2,000	7,119	355.96%	0	0	-
07301	Expense - Pest Control	MOW	0	0	-	(32,200)	(20,068)	62.32%
			<b>2,000</b>	<b>7,119</b>	355.96%	<b>(32,200)</b>	<b>(20,068)</b>	62.32%
	<b>TOTAL HEALTH</b>		<b>4,600</b>	<b>7,591</b>	165.03%	<b>(72,100)</b>	<b>(43,716)</b>	60.63%
<b>EDUCATION &amp; WELFARE</b>								
<b>Other Education</b>								
08001	Revenue - Education	MFA	300	0	0.00%	0	0	-
08101	Expense - Education	MFA	0	0	-	(4,300)	(4,300)	100.00%
08102	Expense - Broomehill Primary School	CEO	0	0	-	(1,000)	(1,040)	104.00%
08103	Expense - Tambellup Primary School	CEO	0	0	-	(1,300)	0	0.00%
			<b>300</b>	<b>0</b>	0.00%	<b>(6,600)</b>	<b>(5,340)</b>	80.91%
<b>Other Welfare</b>								
08201	Revenue - Other Welfare	SSPO	155,000	0	0.00%	0	0	-
08303	Expense - Youth Services	SSPO	0	0	-	(82,600)	(11,952)	14.47%
08304	Expense - Tambellup Youth Centre	MOW	0	0	-	(5,400)	(713)	13.20%
			<b>155,000</b>	<b>0</b>	0.00%	<b>(88,000)</b>	<b>(12,664)</b>	14.39%
	<b>TOTAL EDUCATION &amp; WELFARE</b>		<b>155,300</b>	<b>0</b>	0.00%	<b>(94,600)</b>	<b>(18,004)</b>	19.03%
<b>HOUSING</b>								
<b>Staff Housing</b>								
09106	Expense - Housing 18 Henry Street, Tambellup	MOW	0	0	-	(10,300)	(5,103)	49.55%
09107	Expense - Housing 63 Taylor Street, Tambellup	MOW	0	0	-	(13,800)	(16,094)	116.62%
09108	Expense - Housing 17 Taylor Street, Tambellup	MOW	0	0	-	(13,400)	(6,880)	51.34%
09109	Expense - Housing 21 Lathom Street, Broomehill	MOW	0	0	-	(23,400)	(9,177)	39.22%
09110	Expense - Housing 5 Leven Street, Broomehill	MOW	0	0	-	(12,700)	(7,612)	59.94%
09120	Expense - Housing 38 Ivy Street, Broomehill	MOW	0	0	-	(7,300)	(10,751)	147.28%
09300	Expense - Allocation of Housing Costs	MFA	0	0	-	78,900	55,618	70.49%
			<b>0</b>	<b>0</b>	0.00%	<b>(2,000)</b>	<b>0</b>	0.00%

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 29 February 2024**

13.1.1 Financial report - February 2024

		REVENUE			EXPENSE			
	Resp. Officer	Budget 2023/24	YTD Actual	%	Budget 2023/24	YTD Actual	%	
<b>8: OPERATING REVENUE AND EXPENDITURE</b>								
<b>Other Housing</b>								
09002	Revenue - Sandalwood Villas	MFA	52,000	36,880	70.92%	0	0	-
09003	Revenue - Lavieville Lodge	MFA	12,000	7,224	60.20%	0	0	-
09004	Revenue - Other Housing	MFA	99,000	66,700	67.37%	0	0	-
09007	Revenue - Holland Court	MFA	35,000	19,025	54.36%	0	0	-
09125	Expense - Sandalwood Villas	MOW	0	0	-	(48,700)	(41,164)	84.53%
09126	Expense - Lavieville Lodge	MOW	0	0	-	(33,600)	(26,630)	79.26%
09128	Expense - Lot 384 Parnell Street, Tambellup (GROH)	MOW	0	0	-	(19,600)	(11,338)	57.85%
09129	Expense - Lot 1/22 Taylor Street, Tambellup (GROH)	MOW	0	0	-	(17,600)	(9,371)	53.24%
09131	Expense - Lot 2/22 Taylor Street, Tambellup (GROH)	MOW	0	0	-	(17,600)	(9,094)	51.67%
09132	Expense - Holland Court	MOW	0	0	-	(27,100)	(13,905)	51.31%
			<b>198,000</b>	<b>129,829</b>	65.57%	<b>(164,200)</b>	<b>(111,503)</b>	67.91%
	<b>TOTAL HOUSING</b>		<b>198,000</b>	<b>129,829</b>	65.57%	<b>(166,200)</b>	<b>(111,503)</b>	67.09%
<b>COMMUNITY AMENITIES</b>								
<b>Household Refuse</b>								
10001	Revenue - Household Refuse	MFA	63,100	63,960	101.36%	0	0	-
10002	Revenue - Commercial Refuse	MFA	8,900	8,660	97.30%	0	0	-
10003	Revenue - Tip Site Charges	MFA	2,000	851	42.54%	0	0	-
10005	Revenue - Other Refuse Collection	MFA	1,000	218	21.82%	0	0	-
10076	Expense - Household Refuse	MOW	0	0	-	(68,700)	(41,741)	60.76%
10078	Expense - Tambellup Tip	MOW	0	0	-	(9,500)	(7,552)	79.50%
10079	Expense - Other Refuse Collection	MOW	0	0	-	(18,200)	(10,824)	59.47%
10080	Expense - Broomehill Tip	MOW	0	0	-	(14,500)	(11,453)	78.99%
10081	Expense - Transfer Station Tambellup	MOW	0	0	-	(80,100)	(44,684)	55.79%
10082	Expense - Transfer Station Broomehill	MOW	0	0	-	(80,100)	(44,690)	55.79%
10090	Expense - Asset Depreciation	MFA	0	0	-	(4,000)	(2,593)	64.83%
			<b>75,000</b>	<b>73,689</b>	98.25%	<b>(275,100)</b>	<b>(163,537)</b>	59.45%
<b>Protection Of Environment</b>								
10153	Revenue - Protection of the Environment	MOW	4,500	273	6.06%	0	0	-
10228	Expense - Drummuster	MOW	0	0	-	(4,500)	0	0.00%
			<b>4,500</b>	<b>273</b>	6.06%	<b>(4,500)</b>	<b>0</b>	0.00%
<b>Town Planning &amp; Regional Development</b>								
10301	Revenue - Town Planning	CEO	10,000	8,117	81.17%	0	0	-
10376	Expense - Town Planning	CEO	0	0	-	(78,600)	(32,919)	41.88%
			<b>10,000</b>	<b>8,117</b>	81.17%	<b>(78,600)</b>	<b>(32,919)</b>	41.88%
<b>Other Community Amenities</b>								
10451	Revenue - Other Community Amenities	MFA	10,000	3,608	36.08%	0	0	-
10526	Expense - Tambellup Cemetery	MOW	0	0	-	(65,200)	(22,391)	34.34%
10527	Expense - Broomehill Cemetery	MOW	0	0	-	(28,700)	(23,363)	81.41%
10528	Expense - Pindellup Cemetery	MOW	0	0	-	(1,800)	0	0.00%
10550	Expense - Asset Depreciation	MFA	0	0	-	(2,100)	(1,244)	59.22%
			<b>10,000</b>	<b>3,608</b>	36.08%	<b>(97,800)</b>	<b>(46,998)</b>	48.06%

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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		REVENUE			EXPENSE			
	Resp. Officer	Budget 2023/24	YTD Actual	%	Budget 2023/24	YTD Actual	%	
<b>8: OPERATING REVENUE AND EXPENDITURE</b>								
<b>Public Conveniences</b>								
10625	Expense - Diprose Park Public Toilets, Tambellup	MOW	0	0	-	(11,200)	(6,298)	56.23%
10626	Expense - Norrish Street Public Toilets, Tambellup	MOW	0	0	-	(32,800)	(19,786)	60.32%
10627	Expense - Holland Park Public Toilets, Broomehill	MOW	0	0	-	(21,200)	(9,038)	42.63%
10630	Expense - Asset Depreciation	MFA	0	0	-	(3,800)	(2,763)	72.70%
			<b>0</b>	<b>0</b>	-	<b>(69,000)</b>	<b>(37,885)</b>	54.91%
<b>TOTAL COMMUNITY AMENITIES</b>			<b>99,500</b>	<b>85,687</b>	86.12%	<b>(525,000)</b>	<b>(281,339)</b>	53.59%
<b>RECREATION &amp; CULTURE</b>								
<b>Public Halls &amp; Civic Centres</b>								
11001	Revenue - Broomehill Hall	MFA	500	357	71.45%	0	0	-
11002	Revenue - Broomehill Recreation Complex	MFA	157,500	0	0.00%	0	0	-
11005	Revenue - Tambellup Hall	MFA	103,000	977	0.95%	0	0	-
11007	Revenue - Tambellup Pavilion	MFA	20,000	8,155	40.77%	0	0	-
11076	Expense - Broomehill Hall	MOW	0	0	-	(22,100)	(14,344)	64.90%
11077	Expense - Broomehill Recreation Complex	MOW	0	0	-	(35,900)	(12,326)	34.33%
11078	Expense - Broomehill RSL Hall	MOW	0	0	-	(4,900)	(1,472)	30.04%
11080	Expense - Tambellup Hall	MOW	0	0	-	(30,400)	(20,619)	67.82%
11081	Expense - Tambellup RSL Hall	MOW	0	0	-	(1,100)	(890)	80.86%
11082	Expense - Former Tambellup Bowling Club	MOW	0	0	-	(800)	(648)	81.06%
11241	Expense - Tambellup Pavilion	MOW	0	0	-	(87,800)	(82,142)	93.56%
11190	Expense - Asset Depreciation	MFA	0	0	-	(139,600)	(92,801)	66.48%
			<b>281,000</b>	<b>9,489</b>	3.38%	<b>(322,600)</b>	<b>(225,241)</b>	69.82%
<b>Other Recreation &amp; Sport</b>								
11151	Revenue - Other Recreation & Sport	MFA	135,000	836	0.62%	0	0	-
11224	Expense - Other Parks, Gardens & Reserves	MOW	0	0	-	(57,500)	(30,886)	53.71%
11225	Expense - Parks, Gardens & Reserves	MOW	0	0	-	(715,100)	(437,245)	61.14%
11248	Expense - Water Supplies	MOW	0	0	-	(22,500)	(6,018)	26.74%
11270	Expense - Asset Depreciation	MFA	0	0	-	(132,600)	(74,950)	56.52%
			<b>135,000</b>	<b>836</b>	0.62%	<b>(927,700)</b>	<b>(549,098)</b>	59.19%
<b>Libraries</b>								
11301	Revenue - Broomehill Library	MFA	100	5	5.46%	0	0	-
11302	Revenue - Tambellup Library & CRC	MFA	0	3,944	-	0	0	-
11376	Expense - Broomehill Library	MFA	0	0	-	(74,700)	(42,485)	56.87%
11377	Expense - Tambellup Library & CRC	MFA	0	0	-	(74,100)	(57,215)	77.21%
11390	Expense - Asset Depreciation	MFA	0	0	-	(10,500)	(7,007)	66.73%
			<b>100</b>	<b>3,949</b>	3948.99%	<b>(159,300)</b>	<b>(106,707)</b>	66.98%

SHIRE OF BROOMEHILL-TAMBELLUP  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
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13.1.1 Financial report - February 2024

	Resp. Officer	REVENUE			EXPENSE			
		Budget 2023/24	YTD Actual	%	Budget 2023/24	YTD Actual	%	
<b>8: OPERATING REVENUE AND EXPENDITURE</b>								
<b>Other Culture</b>								
11451	Revenue - Other Culture	SSPO	0	0	-	0	0	-
11526	Expense - Broomehill Museum	MOW	0	0	-	(8,400)	(13,869)	165.11%
11527	Expense - Tambellup Museum (Station Masters Res)	MOW	0	0	-	(3,300)	(2,262)	68.54%
11528	Expense - Heritage Trail	SSPO	0	0	-	(22,500)	(7,150)	31.78%
11529	Expense - Toolbrunup School	MOW	0	0	-	(700)	(513)	73.21%
11531	Expense - Other Culture	SSPO	0	0	-	(15,000)	(14,573)	97.15%
11550	Expense - Asset Depreciation	MFA	0	0	-	(5,500)	(5,176)	94.11%
			<b>0</b>	<b>0</b>	0.00%	<b>(55,400)</b>	<b>(43,543)</b>	78.60%
<b>TOTAL RECREATION &amp; CULTURE</b>			<b>416,100</b>	<b>14,274</b>	3.43%	<b>(1,465,000)</b>	<b>(924,589)</b>	63.11%
<b>TRANSPORT</b>								
<b>Road Construction</b>								
12001	Revenue - Grants Roads to Recovery	MOW	853,300	0	0.00%	0	0	-
12004	Revenue - Grants Regional Road Group	MOW	806,000	444,286	55.12%	0	0	-
12007	Revenue - Local Roads & Community Infrastructure Program	MOW	662,700	0	0.00%	0	0	-
			<b>2,322,000</b>	<b>444,286</b>	19.13%	<b>0</b>	<b>0</b>	-
<b>Streets, Roads, Bridges &amp; Depot Maintenance</b>								
12156	Revenue - Grants Other	SSPO	100,000	100,000	100.00%	0	0	-
12159	Revenue - Direct Grant	MFA	184,000	197,617	107.40%	0	0	-
12160	Revenue - Profit on Sale of Assets	MFA	5,500	2,140	38.91%	0	0	-
12162	Revenue - Other Road Maintenance (No GST)	MFA	12,000	805	6.71%	0	0	-
12226	Expense - Road Maintenance	MOW	0	0	-	(976,800)	(786,446)	80.51%
12228	Expense - RAMM Road Inventory	MFA	0	0	-	(30,000)	(12,253)	40.84%
12250	Expense - Maintenance Other	MFA	0	0	-	(190,900)	(71,189)	37.29%
12251	Expense - Street Lighting	MFA	0	0	-	(35,000)	(20,644)	58.98%
12252	Expense - Tambellup Depot Maintenance	MOW	0	0	-	(42,400)	(39,777)	93.81%
12255	Expense - Broomehill Depot Maintenance	MOW	0	0	-	(18,400)	(8,163)	44.37%
12258	Expense - Asset Depreciation	MFA	0	0	-	(1,614,400)	(1,072,055)	66.41%
12259	Expense - Staff Housing Allocation	MFA	0	0	-	(36,800)	(28,809)	0.00%
12260	Expense - Gravel Pit Rehabilitation	MOW	0	0	-	(2,800)	(2,537)	90.62%
			<b>301,500</b>	<b>300,562</b>	99.69%	<b>(2,947,500)</b>	<b>(2,041,874)</b>	69.27%
<b>Traffic Control</b>								
12451	Revenue - Licensing	MFA	16,300	11,016	67.58%	0	0	-
12526	Expense - Licensing	MFA	0	0	-	(192,800)	(111,804)	57.99%
			<b>16,300</b>	<b>11,016</b>	67.58%	<b>(192,800)</b>	<b>(111,804)</b>	57.99%
<b>TOTAL TRANSPORT</b>			<b>2,639,800</b>	<b>755,864</b>	28.63%	<b>(3,140,300)</b>	<b>(2,153,678)</b>	68.58%

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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13.1.1 Financial report - February 2024

**8: OPERATING REVENUE AND EXPENDITURE**

**ECONOMIC SERVICES**

**Rural Services**

Resp. Officer	Budget 2023/24	YTD Actual	%	Budget 2023/24	YTD Actual	%	
13076 Expense - Rural Services	MOW	0	0	-	(1,500)	(6,725)	448.31%
		<b>0</b>	<b>0</b>	-	<b>(1,500)</b>	<b>(6,725)</b>	448.31%

**Tourism & Area Promotion**

13151 Revenue - Broomehill Caravan Park	MFA	91,000	59,847	65.77%	0	0	-
13156 Revenue - Other Tourism & Area Promotion	MFA	500	49	9.89%	0	0	-
13157 Revenue - Tambellup Caravan Park	CEO	850,000	0	0.00%	0	0	-
13226 Expense - Broomehill Caravan Park	MOW	0	0	-	(112,800)	(69,900)	61.97%
13229 Expense - Great Southern Treasures	CEO	0	0	-	(16,000)	(13,000)	81.25%
13232 Expense - Other Tourism & Area Promotion	SSPO	0	0	-	(89,200)	(51,796)	58.07%
13233 Expense - Tambellup Caravan Park	CEO	0	0	-	(20,000)	(6,169)	30.84%
13250 Expense - Asset Depreciation	MFA	0	0	-	(16,300)	(9,976)	61.20%
		<b>941,500</b>	<b>59,897</b>	6.36%	<b>(254,300)</b>	<b>(150,841)</b>	59.32%

**Building Control**

13301 Revenue - Building Services	MFA	1,500	3,694	246.29%	0	0	-
13302 Revenue - Construction Training Fund Levy	MFA	500	192	38.35%	0	0	-
13303 Revenue - Building Services Levy	MFA	1,000	2,108	210.85%	0	0	-
13305 Revenue - Commissions on Building Levies	MFA	100	53	53.00%	0	0	-
13376 Expense - Building Services	CEO	0	0	-	(42,200)	(18,628)	44.14%
13377 Expense - Construction Training Fund Levy	MFA	0	0	-	(500)	0	0.00%
13378 Expense - Building Services Levy	MFA	0	0	-	(1,000)	(1,221)	122.15%
		<b>3,100</b>	<b>6,048</b>	195.08%	<b>(43,700)</b>	<b>(19,850)</b>	45.42%

**Other Economic Services**

13451 Revenue - Other Economic Services	MFA	33,800	14,184	41.96%	0	0	-
13527 Expense - Standpipe & Bore Mtce	MOW	0	0	-	(52,200)	(40,563)	77.71%
13528 Expense - Railway Building	MOW	0	0	-	(9,300)	(5,609)	60.32%
13529 Expense - Community Bank	MOW	0	0	-	(8,300)	(2,966)	35.74%
13550 Expense - Asset Depreciation	MFA	0	0	-	(9,200)	(5,996)	65.18%
		<b>33,800</b>	<b>14,184</b>	41.96%	<b>(79,000)</b>	<b>(55,135)</b>	69.79%

**TOTAL ECONOMIC SERVICES**

		<b>978,400</b>	<b>80,129</b>	8.19%	<b>(378,500)</b>	<b>(232,551)</b>	61.44%
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**OTHER PROPERTY & SERVICES**

**Private Works**

14001 Revenue - Private Works	MFA	6,000	3,356	55.93%	0	0	-
14051 Expense - Private Works	MOW	0	0	-	(5,300)	(3,403)	64.21%
		<b>6,000</b>	<b>3,356</b>	55.93%	<b>(5,300)</b>	<b>(3,403)</b>	64.21%

**Public Works Overheads**

14101 Revenue - Public Works Overheads No GST	MFA	2,000	0	0.00%	0	0	-
14151 Expense - Public Works Overhead	MOW	0	0	-	(893,300)	(539,587)	60.40%
14152 Expense - Unallocated Wages	MOW	0	0	-	0	0	#DIV/0!
14153 Expense - Occ Health & Safety	MOW	0	0	-	(22,500)	(13,944)	61.97%
14154 Expense - Works Training	MOW	0	0	-	(37,500)	(12,736)	33.96%
14200 Expense - PWO Allocated	MFA	0	0	-	953,300	599,084	62.84%
		<b>2,000</b>	<b>0</b>	0.00%	<b>0</b>	<b>32,818</b>	0.00%

SHIRE OF BROOMEHILL-TAMBELLUP  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 29 February 2024

13.1.1 Financial report - February 2024

8: OPERATING REVENUE AND EXPENDITURE

		REVENUE			EXPENSE			
	Resp. Officer	Budget 2023/24	YTD Actual	%	Budget 2023/24	YTD Actual	%	
<b>Plant Operation Costs</b>								
14250	Revenue - Plant Operation	MFA	35,000	21,443	61.27%	0	0	-
14251	Expense - Plant Operation	MOW	0	0	-	(568,200)	(401,772)	70.71%
14300	Expense - Plant Operation Allocated	MFA	0	0	-	568,200	377,487	66.44%
14301	Expense - Plant Depreciation Recovered	MFA	0	0	-	0	160,767	-
			<b>35,000</b>	<b>21,443</b>	61.27%	<b>0</b>	<b>136,481</b>	-
<b>Salaries &amp; Wages</b>								
14551	Expense - Gross Wages & Salaries	CEO	0	0	-	(2,372,200)	(1,426,815)	60.15%
14600	Expense - Wages & Salaries Allocated	CEO	0	0	-	2,372,200	1,426,815	60.15%
			<b>0</b>	<b>0</b>	-	<b>0</b>	<b>0</b>	-
<b>Unclassified</b>								
14753	Expense - Unclassified	CEO	0	0	-	(50,000)	(14,207)	28.41%
14756	Expense - Lease Reserve 22607 Garrity St Tambellup	MFA	0	0	-	(5,000)	(4,800)	96.00%
14759	Expense - 50 Norrish Street, Tambellup	MOW	0	0	-	(21,200)	(19,219)	90.65%
			<b>0</b>	<b>0</b>	0.00%	<b>(76,200)</b>	<b>(38,226)</b>	50.17%
<b>Workers Compensation</b>								
14800	Revenue - Workers Compensation	MFA	30,000	40,840	136.13%		0	-
14851	Expense - Workers Compensation	MFA		0	-	(30,000)	(41,811)	139.37%
			<b>30,000</b>	<b>40,840</b>	136.13%	<b>(30,000)</b>	<b>(41,811)</b>	139.37%
<b>TOTAL OTHER PROPERTY &amp; SERVICES</b>			<b>73,000</b>	<b>65,639</b>	89.92%	<b>(111,500)</b>	<b>85,858</b>	-77.00%
<b>TOTAL OPERATING REVENUE / (EXPENSE)</b>			<b>7,820,800</b>	<b>4,422,794</b>	56.55%	<b>(7,257,800)</b>	<b>(4,414,501)</b>	60.82%

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 29 February 2024**

13.1.1 Financial report - February 2024

**9: CAPITAL REVENUE AND EXPENDITURE**

		REVENUE			EXPENSE				
Resp Officer	Class	Budget 2023/24	YTD Actual	%	Budget 2023/24	YTD Actual	%		
<b>GOVERNANCE</b>									
CAP152	Bhill Admin Building - enclose carport/install roller doors	MOW	BS	0	0	-	(30,000)	(17,470)	58.23%
CAP176	Tamb Admin Building - replace carpet throughout	MOW	BS	0	0	-	(20,000)	(17,800)	89.00%
<b>Plant Replacement</b>									
04353	Ford Everest Wagon - BHT150	MOW	P&E	45,000	47,273	105.05%	(60,000)	(66,251)	110.42%
04353	Ford Everest Wagon - BHT151	MOW	P&E	40,000	46,364	115.91%	(55,000)	(56,665)	103.03%
<b>Total</b>				<b>85,000</b>	<b>93,636</b>	110.16%	<b>(165,000)</b>	<b>(158,187)</b>	95.87%
<b>LAW, ORDER &amp; PUBLIC SAFETY</b>									
CAP187	Fast Fill Fire Unit - fire brigades (LGGS funding rec'd)	CEO	P&E	0	0	-	0	(9,275)	0.00%
<b>Total</b>				<b>0</b>	<b>0</b>	-	<b>0</b>	<b>(9,275)</b>	0.00%
<b>EDUCATION &amp; WELFARE</b>									
LR301	Tambellup Youth Centre - buildings upgrades/office	SSPO	BS	0	0	-	(150,000)	(2,750)	1.83%
LR302	Tambellup Youth Centre - extend seal (court surface/parking)	SSPO	I-O	0	0	-	(20,000)	0	0.00%
<b>Total</b>				<b>0</b>	<b>0</b>	-	<b>(170,000)</b>	<b>(2,750)</b>	1.62%
<b>HOUSING</b>									
CAP168	Lavieville Lodge - Unit 3 renovation	MOW	BNS	0	0	-	(30,000)	(30,160)	100.53%
<b>Total</b>				<b>0</b>	<b>0</b>	-	<b>(30,000)</b>	<b>(30,160)</b>	100.53%
<b>COMMUNITY AMENITIES</b>									
CAP177	Tambellup Cemetery - seating, bollards, parking	MOW	I-O	0	0	-	(15,000)	0	0.00%
<b>Total</b>				<b>0</b>	<b>0</b>	-	<b>(15,000)</b>	<b>0</b>	0.00%
<b>RECREATION &amp; CULTURE</b>									
CAP178	Broomehill Hall - repair internal cracks	MOW	BS	0	0	-	(30,000)	(19,500)	65.00%
CAP179	Broomehill Hall - improve accoustics	MOW	BS	0	0	-	(10,000)	0	0.00%
LR401	Tambellup Hall - roof	MOW	BS	0	0	-	(150,000)	(40,115)	26.74%
CAP172	Broomehill Rec Complex - landscaping new spectator area	MOW	I-P	0	0	-	(10,000)	0	0.00%
LR402	Broomehill Rec Complex - terracing in front of new pavilion	MOW	I-P	0	0	-	(160,000)	(3,613)	2.26%
CAP180	Tambellup Pavilion - solar panels	CEO	P&E	0	0	-	(33,000)	(2,836)	8.60%
CAP181	Diprose Park - replace playground/exercise equipment	MOW	I-P	0	0	-	(20,000)	0	0.00%
LR403	Gordon River facilities	MOW	I-P	0	0	-	(160,000)	0	0.00%
<b>Total</b>				<b>0</b>	<b>0</b>	-	<b>(573,000)</b>	<b>(66,065)</b>	11.53%
<b>TRANSPORT</b>									
CAP170	Tambellup Depot workshop - oil store	MOW	BS	0	0	-	(25,000)	0	0.00%
CAP174	Fuel Management System - Bhill & Tamb depot's	MOW	P&E	0	0	-	(20,000)	0	0.00%
<b>Plant Replacement</b>									
12300	Mack Truck - trade for prime mover - BHT125	MOW	P&E	100,000	100,000	100.00%	(285,000)	(285,000)	100.00%
12300	Caterpillar 12M Grader - 1TA	MOW	P&E	125,000	0	0.00%	(360,000)	0	0.00%
12300	Isuzu FRR600 truck - BH000	MOW	P&E	30,000	0	0.00%	(125,000)	0	0.00%
12300	Small ride-on mower	MOW	P&E	0	0	-	(10,000)	(8,000)	80.00%
12300	Plant trailer with electric brakes, winch	MOW	P&E	0	0	-	(10,000)	0	0.00%



**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 29 February 2024**

**9: CAPITAL REVENUE AND EXPENDITURE**

		REVENUE			EXPENSE				
Resp Officer	Class	Budget 2023/24	YTD Actual	%	Budget 2023/24	YTD Actual	%		
<b>Plant Replacement</b>									
12300	Ford Ranger Wildtrak with canopy - BHT152 (MOW)	MOW	P&E	37,000	48,182	130.22%	(52,000)	(57,277)	110.15%
12300	Ford Ranger Wildtrak - BHT153 (WS)	MOW	P&E	37,000	48,182	130.22%	(52,000)	(53,641)	103.16%
12300	Ford Ranger dual cab - BHT157	MOW	P&E	30,000	0	0.00%	(45,000)	0	0.00%
12300	Ford Ranger dual cab - BHT158	MOW	P&E	35,000	0	0.00%	(50,000)	0	0.00%
12300	Ford Ranger extra cab - BHT156	MOW	P&E	35,000	35,455	101.30%	(50,000)	(48,892)	97.78%
12300	Ford Ranger dual cab - BHT159	MOW	P&E	30,000	35,455	118.18%	(45,000)	(45,484)	101.08%
12300	Ford Ranger extra cab - BHT154	MOW	P&E	35,000	0	0.00%	(50,000)	0	0.00%
12161	Isuzu Jetpatcher	MOW	P&E	80,000	0	0.00%	0	0	-
<b>Townscape</b>									
CAP126	Streetscape - Tambellup (Crowden St footpaths/street trees)	MOW	I-F	0	0	-	(75,000)	0	0.00%
CAP127	Streetscape - Broomehill (paving in Museum grounds, west to India St)	MOW	I-F	0	0	-	(50,000)	(38,666)	77.33%
CAP182	Footpaths - Journal St (Annice to India northern side)	MOW	I-F	0	0	-	(13,500)	(14,091)	104.38%
CAP183	Footpaths - Crawford Street (GS Hwy to Saggers St)	MOW	I-F	0	0	-	(12,500)	(8,139)	65.12%
CAP184	Footpaths - Saggers Street (Tamb West Rd to Crawford St)	MOW	I-F	0	0	-	(10,500)	(7,239)	68.95%
LR404	Tambellup Railway Precinct	CEO	I-O	0	0	-	(400,000)	(20,128)	5.03%
CAP188	Parking - Broomehill Information Bay and Complex	MOW	I-R	0	0	-	(15,000)	0	0.00%
<b>Road Construction - Regional Road Group</b>									
RG64	Warrenup Rd - reconstruct gravel section to 7.0m, seal	MOW	I-R	0	0	-	(188,500)	(80,636)	42.78%
RG66	Gnowangerup Tambellup Road - Repair failed pavement reseal to 7m	MOW	I-R	0	0	-	(150,000)	(31,079)	20.72%
RG67	Broomehill-Kojonup Road - Repair failed pavement reseal to 7m	MOW	I-R	0	0	-	(150,000)	(36,140)	24.09%
RG68	Tieline Road - Repair failed sections, widen shoulders to 9m and reseal to	MOW	I-R	0	0	-	(225,000)	(240,690)	106.97%
RG69	Warrenup Road - Reconstruct gravel section to 7m two coat seal	MOW	I-R	0	0	-	(400,000)	(32,994)	8.25%
RG70	Tieline Road - Repair failed sections, widen shoulders to 9m and reseal to	MOW	I-R	0	0	-	(150,000)	(61,067)	40.71%
<b>Road Construction - Roads to Recovery</b>									
RR29	Chillicup Rd - seal Brassey to Morgan Rd	MOW	I-R	0	0	-	(289,100)	(255,046)	88.22%
RR30	Nelson Road - seal (McGuire to Chillicup)	MOW	I-R	0	0	-	(25,000)	(23,705)	94.82%
RR31	Crawford Street - reseal (both east & west)	MOW	I-R	0	0	-	(25,000)	0	0.00%
RR32	Bridge/Donald Street - construct & seal	MOW	I-R	0	0	-	(65,000)	(30,750)	47.31%
<b>Local Roads &amp; Community Infrastructure Program - Phase 2</b>									
LR1	Nymbup Road - repair & extend culverts	MOW	I-R	0	0	-	(20,000)	0	0.00%
LR14	Greenhills South Rd - widen, reconstruct, seal	MOW	I-R	0	0	-	(150,000)	(19,518)	13.01%
	Add back Job Depreciation		I-R	0	0	-	116,900	44,336	37.93%
	<b>Total</b>			<b>574,000</b>	<b>267,273</b>	-	<b>(3,476,200)</b>	<b>(1,353,847)</b>	38.95%
<b>ECONOMIC SERVICES</b>									
LR308	Broomehill Caravan Park - building upgrades/storage	MOW	BS	0	0	-	(41,000)	(13,118)	32.00%
CAP185	Broomehill Caravan Park - parking, gravel road to unpowered, extend 2 ba	MOW	I-O	0	0	-	(10,000)	0	0.00%
LR309	Tambellup Caravan Park - cabins	CEO	BS	0	0	-	(150,000)	0	0.00%
LR310	Tambellup Caravan Park - park infrastructure	CEO	I-O	0	0	-	(550,000)	(3,750)	0.68%
LR311	Tambellup Caravan Park - building upgrades	CEO	BS	0	0	-	(150,000)	0	0.00%
	<b>Total</b>			<b>0</b>	<b>0</b>	-	<b>(901,000)</b>	<b>(16,868)</b>	1.87%

SHIRE OF BROOMEHILL-TAMBELLUP  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 29 February 2024

13.1.1 Financial report - February 2024

9: CAPITAL REVENUE AND EXPENDITURE

OTHER PROPERTY & SERVICES

CAP186 61 Garrity Street - landscaping

TOTAL

BUILDINGS - NON SPECIALISED

BUILDINGS - SPECIALISED

PLANT & EQUIPMENT

INFRASTRUCTURE - ROADS

INFRASTRUCTURE - FOOTPATHS

INFRASTRUCTURE - PARKS & OVALS

INFRASTRUCTURE - OTHER

RESERVE TRANSFERS from / (to)

Leave Reserve

Plant Replacement Reserve

Building Reserve

Computer Reserve

Tambellup Recreation Ground & Pavilion Reserve

Broomehill Recreation Complex Reserve

Building Maintenance Reserve

Sandalwood Villas Reserve

Broomehill Synthetic Bowling Green Replacement Reserve

Refuse Sites Post Closure Management Reserve

Lavieville Lodge Reserve

Townscape Plan Implementation Reserve

Tambellup Bowling Green Replacement Reserve

Tourism and Economic Development Reserve

Energy Efficiency Reserve

Parks & Playgrounds Reserve

LOANS

00122 Loan Repayments

TOTAL CAPITAL

Resp Officer	Class	REVENUE			EXPENSE		
		Budget 2023/24	YTD Actual	%	Budget 2023/24	YTD Actual	%
MOW	I-P	0	0	-	(10,000)	(3,895)	38.95%
	<b>Total</b>	<b>0</b>	<b>0</b>	-	<b>(10,000)</b>	<b>(3,895)</b>	38.95%
		<b>659,000</b>	<b>360,909</b>	-	<b>(5,340,200)</b>	<b>(1,641,047)</b>	30.73%
	BNS	0	0		(30,000)	(30,160)	100.53%
	BS	0	0		(756,000)	(110,754)	14.65%
	P&E	659,000	360,909		(1,302,000)	(633,322)	48.64%
	I-R	0	0		(1,735,700)	(767,289)	44.21%
	I-F	0	0		(161,500)	(68,135)	42.19%
	I-P	0	0		(360,000)	(7,508)	2.09%
	I-O	0	0		(995,000)	(23,878)	2.40%
		<b>659,000</b>	<b>360,909</b>		<b>(5,340,200)</b>	<b>(1,641,047)</b>	30.73%
	MFA	107,500	0		(54,000)	(2,343)	
	MFA	405,000	0		(463,500)	(7,876)	
	MFA	50,000	0		(20,000)	(20,296)	
	MFA	0	0		(6,900)	(1,684)	
	MFA	0	0		(7,400)	(2,082)	
	MFA	0	0		(12,600)	(3,505)	
	MFA	0	0		(2,200)	(2,337)	
	MFA	0	0		(14,000)	(3,547)	
	MFA	0	0		(11,900)	(2,906)	
	MFA	0	0		(11,500)	(1,352)	
	MFA	30,000	0		(13,600)	(2,900)	
	MFA	0	0		(8,500)	(6,767)	
	MFA	0	0		(9,000)	(1,305)	
	MFA	0	0		(20,500)	(409)	
	MFA	0	0		(20,000)	0	
	MFA	0	0		(20,000)	0	
		<b>592,500</b>	<b>0</b>		<b>(695,600)</b>	<b>(59,310)</b>	
	MFA	0	0		(110,700)	(79,617)	
		<b>0</b>	<b>0</b>		<b>(110,700)</b>	<b>(79,617)</b>	
		<b>1,251,500</b>	<b>360,909</b>		<b>(6,146,500)</b>	<b>(1,779,974)</b>	

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**Municipal Fund & Trust Fund Payments for the month ending 29 February 2024**  
**Presented to Council on 21 March 2024**  
*Local Government (Financial Management) Regulations 1996 - r12 & r13*

Chq/EFT	Date Paid	Payee	Description	Amount
<b>CHEQUES</b>				
4406	13/02/2024	ORIGIN ENERGY	63 Taylor St TA - LPG Equipment Fee - Cyls Vapour 45Kg x 1	41.50
4407	22/02/2024	SYNERGY	Electricity Usage and Supply (incl Streetlights) - 25/10/23 to 24/01/2024	8,491.05
4408	22/02/2024	WATER CORPORATION	Water Usage Charges, Water Service Charges 14/12/23 to 14/02/24	20,487.86
<b>EFT</b>				
EFT16147	13/02/2024	124 TAMBELLUP STORE	Groceries & cleaning products Depot, Tamb Admin & Council meetings; newspapers; Fuel BHT150 & ULP for small plant	1,078.07
EFT16148	13/02/2024	ALBANY FORD	Changeover 5 vehicles - Ford Everest BHT150, Ford Everest BHT151, Ford Wildtrak BHT152, Ford Wildtrak BHT153, Ford Ranger BHT156	63,446.24
EFT16149	13/02/2024	AMPAC DEBT RECOVERY	Rates debt collection costs - W/E 31/01/24	6,441.25
EFT16150	13/02/2024	AMPOL CARD (prev Caltex Star Card)	January 2024 - Fuel BHT150, BHT151 & BHT152	1,340.18
EFT16151	13/02/2024	AUSTRALIA POST	Tambellup Postage - January 2024 inc Australia Day Flyer	105.12
EFT16152	13/02/2024	BREEZE CONNECT	Telephone Charges - January 2024 - 01/01/24 to 31/01/24	545.99
EFT16153	13/02/2024	GREAT SOUTHERN FUEL SUPPLIES	Magnatec 0W-30 D 20L x3 and Windscreen Washer x6	747.46
EFT16154	13/02/2024	HARVEY NORMAN ALBANY COMPUTERS AND ELECTRICAL	Mobile phone case and protector MOW	114.95
EFT16155	13/02/2024	INTEGRATED ICT	January 2024 - IT Support Managed Service Agreement, Service Desk and Remote Management & Monitoring; Microsoft 365 licenses, Security Services	3,163.71
EFT16156	13/02/2024	KAREN CALLAGHAN	Reimbursement - Relocation, Mobile Phone Costs, Pre Employment Medical	779.00
EFT16157	13/02/2024	KATANNING FURNISHINGS	Supply and install commercial carpet planks in Tamb Admin office	13,300.00
EFT16158	13/02/2024	KATANNING H HARDWARE	Crow Bar 1800x300 hex	125.95
EFT16159	13/02/2024	KATANNING STOCK AND TRADING	Paint, brushes, rollers, drop sheet, tool kit, washers, box, water grate	456.75
EFT16160	13/02/2024	KLOPPER CONTRACTING	Push and stock pile gravel	8,580.00
EFT16161	13/02/2024	LANDGATE CUSTOMER ACCOUNT	Mining Tenements valuations - M2024/01 - 05/12/23 to 03/01/24	43.50
EFT16162	13/02/2024	OFFICEWORKS	Com Dport HDMI Adaptor x2	61.91
EFT16163	13/02/2024	PATHWEST	Pre Employment Pathology Services - K Callaghan	49.50
EFT16164	13/02/2024	PEP BUILDING IMPROVEMENTS	Removal of 8 old banner poles & installation of 12 new poles BH and TA	4,800.00
EFT16165	13/02/2024	SIGNS PLUS	Staff Badge - CEO Karen Callaghan	29.00
EFT16166	13/02/2024	STANTEC AUSTRALIA PTY LTD	Tambellup Caravan Park - Sewer Extension design/approvals fee	4,125.00
EFT16167	13/02/2024	TAMBELLUP CRC	25% Annual Contracted Shire Payment - Library Services - 01/01/24 to 31/03/24	14,250.00
EFT16168	13/02/2024	TAMBELLUP G & T MOTORS	January 2024 Account - Jockey Wheel 150x50MM - BHT1649	69.40

## 13.2.2 List of Payments - February 2024

Chq/EFT	Date Paid	Payee	Description	Amount
EFT16169	13/02/2024	TAMBELLUP HOTEL	Council Meeting Refreshments	279.40
EFT16170	13/02/2024	TOOL KIT DEPOT	1 x 8.4 kva Generator - TA Tip	2,375.00
EFT16171	13/02/2024	TOWN PLANNING INNOVATIONS	General Planning Services - January 2024	41.25
EFT16172	13/02/2024	TRAFFIC FORCE	Traffic Management Plan Bhill/Koji Rd	1,574.10
EFT16173	13/02/2024	TYREPOWER KATANNING	Tyre Bridgestone 255/70R17 112T BHT158; Puncture Repair Grader 1TA	656.00
EFT16174	13/02/2024	WARREN BLACKWOOD WASTE	January 2024 - Management of Waste Transfer Stations & household refuse and recycling charges	19,413.24
EFT16175	13/02/2024	WEBSTER LOCAL CONTRACTING	Slashing Various Blocks Broomehill - fire mitigation	1,760.00
EFT16176	13/02/2024	WESTRAC EQUIPMENT PTY LTD	Rear Glass - Grader 1TA	880.24
EFT16177	13/02/2024	WITHERS AND ASSOCIATES PTY LTD	January 24 - Provision of Environmental Health Services	1,106.87
EFT16178	13/02/2024	WYWURRY ELECTRICAL	Various Electrical Works - TA Admin & Inf Health, Police House, Crawford St Basketball court, BH Depot	2,893.00
EFT16179	14/02/2024	AUSTRALIAN TAXATION OFFICE	BAS January 2024	13,746.00
EFT16180	22/02/2024	AARON PARNELL	Gardening at Lavieville Lodge to 19/02/24	357.50
EFT16181	22/02/2024	ABA SECURITY	Service Security System Tambellup Shire Office & Tamb Depot	1,163.32
EFT16182	22/02/2024	ALBANY 4WD & CAMPING CENTRE	Set of suspension Air bags - BHT156	782.00
EFT16183	22/02/2024	ALBANY FORD	Filters - Elem Asy Carb A/Clnr	283.15
EFT16184	22/02/2024	BOC LIMITED	Cylinder Rent - Depot - Oxygen x1, Dissolved Acetylene x2, Argoshield x1 - 29/12/23 to 28/01/24	51.70
EFT16185	22/02/2024	BURGESS RAWSON	Water Usage & service charges 14/12/23 to 14/02/24 - Tamb Railway building, Norrish St toilets,	1,339.67
EFT16186	22/02/2024	CAST-TECH GROUP	600mm pipes x16, 600 Headwall x2 - Greenhills Sth Rd	15,513.00
EFT16187	22/02/2024	COLAS WEST AUSTRALIA PTY LTD	Bitumen Sealing - Chillicup Rd; Tieline Rd; Nelson Rd	212,923.44
EFT16188	22/02/2024	DUGGINS	PPE - Blundstone Boots PVC and Hi Vis Vest	79.99
EFT16189	22/02/2024	GREAT SOUTHERN FUEL SUPPLIES	Biotrans QB 20L	137.03
EFT16190	22/02/2024	HERSEY'S SAFETY PTY LTD	Tape, Jerry Can, Funnel, Multi Wash Brush, Electrical Tape, Sunscreen, Magic Trees, Gloves	804.66
EFT16191	22/02/2024	JENNIFER BURRIDGE	Catering - OCM Meeting 15 Feb 2024	330.00
EFT16192	22/02/2024	KATANNING GLASS SUPPLIES	Supply and Install - Glass Window for Grader - 1TA	1,150.60
EFT16193	22/02/2024	KATANNING RETICULATION AND PUMP SUPPLY	Solenoids Replacement no 8 BH Oval, Complex - 29/11/23	1,694.67
EFT16194	22/02/2024	NP & NA EPIS	Sweep Town Streets Broomehill and Tambellup	2,627.90
EFT16195	22/02/2024	NUTRIEN AG SOLUTIONS LTD	BGCC Builders Choice Grey Cement 20kg x 56	665.28
EFT16196	22/02/2024	OFFICEWORKS	Mercury 4 Drawer Filing Cabinet Silver - Building envelope Archives	2,193.95
EFT16197	22/02/2024	QFH MULTIPARTS	Replace hyd.line - TA001	124.99
EFT16198	22/02/2024	RECHARGE-IT (Danai Pty Ltd)	Remanufactured HP CE285A Black Toner	81.00
EFT16199	22/02/2024	SHIRE OF KOJONUP	Contract Ranger Services - 16/08/23 to 30/01/24	12,801.78
EFT16200	22/02/2024	SOUTH REGIONAL TAFE	Operate Chainsaws - D Gale and G Eades	164.60
EFT16201	22/02/2024	T QUIP	Blade Flat, Proximity Switch & ASM - Mower	1,203.00

Chq/EFT	Date Paid	Payee	Description	Amount
EFT16202	22/02/2024	TELSTRA	Telephone Usage Charges to 01/02/24, Service Charges to 01/03/24	1,033.41
EFT16203	22/02/2024	THINKWATER ALBANY	Repairs to Solar System Broomehill CBH	4,594.25
EFT16204	22/02/2024	TRAFFIC FORCE	Traffic Management Plan - Warrenup Road No. 2	1,574.10
EFT16205	22/02/2024	TYREPOWER KATANNING	Puncture Repair BHT157 - Battery Mower BHT84 - Lube Spray	225.95
EFT16206	22/02/2024	WA LOCAL GOVERNMENT ASSOCIATION	Councillor training modules - Cr Robinson	2,706.00
EFT16207	22/02/2024	WEBSTER LOCAL CONTRACTING	Slashing & clearing non-compliant properties - on charged to property owners	4,334.00
EFT16208	22/02/2024	WESTRAC EQUIPMENT PTY LTD	Various Filters, Elements, Mirror, DEO 15W, Coolant	2,346.45
EFT16209	22/02/2024	WILSONS SIGN SOLUTIONS	Desk Name Plate - CEO Karen Callaghan	66.00
EFT16210	22/02/2024	WINC AUSTRALIA PTY LIMITED	Stationery Supplies	649.85
EFT	08/02/2024	SALARIES & WAGES	Employee Termination Pay	2,667.86
EFT	13/02/2024	SALARIES & WAGES	Wages fortnight ending 09 February 2024	58,937.42
EFT	27/02/2024	SALARIES & WAGES	Wages fortnight ending 23 February 2024	58,833.98
<b>DIRECT DEBIT</b>				
DD6940.2	08/02/2024	AMP SUPERANNUATION SAVINGS TRUST (SST)	Superannuation contributions	26.38
DD6943.1	13/02/2024	AWARE SUPER	Superannuation contributions	7,823.80
DD6943.2	13/02/2024	AUSTRALIAN RETIREMENT TRUST	Superannuation contributions	714.90
DD6943.3	13/02/2024	MERCER SUPER TRUST	Superannuation contributions	221.89
DD6943.4	13/02/2024	PANORAMA SUPER	Superannuation contributions	824.89
DD6943.5	13/02/2024	AUSTRALIAN SUPER	Superannuation contributions	1,309.43
DD6943.6	13/02/2024	SUPER DIRECTIONS FUND	Superannuation contributions	176.36
DD6943.7	13/02/2024	MACQUARIE SUPER CONSOLIDATOR II	Superannuation contributions	176.36
DD6943.8	13/02/2024	AMP SUPERANNUATION SAVINGS TRUST (SST)	Superannuation contributions	264.62
DD6943.9	13/02/2024	PRIME SUPER	Superannuation contributions	257.63
DD6943.10	13/02/2024	ANZ SMART CHOICE SUPER	Superannuation contributions	586.10
DD6943.11	13/02/2024	REST SUPERANNUATION	Superannuation contributions	274.65
DD6950.1	27/02/2024	AWARE SUPER	Superannuation contributions	7,295.15
DD6950.2	27/02/2024	AUSTRALIAN RETIREMENT TRUST	Superannuation contributions	714.90
DD6950.3	27/02/2024	MERCER SUPER TRUST	Superannuation contributions	262.98
DD6950.4	27/02/2024	PANORAMA SUPER	Superannuation contributions	824.89
DD6950.5	27/02/2024	AUSTRALIAN SUPER	Superannuation contributions	1,756.96
DD6950.6	27/02/2024	SUPER DIRECTIONS FUND	Superannuation contributions	186.16
DD6950.7	27/02/2024	MACQUARIE SUPER CONSOLIDATOR II	Superannuation contributions	182.24
DD6950.8	27/02/2024	AMP SUPERANNUATION SAVINGS TRUST (SST)	Superannuation contributions	264.62
DD6950.9	27/02/2024	PRIME SUPER	Superannuation contributions	257.63
DD6950.10	27/02/2024	ANZ SMART CHOICE SUPER	Superannuation contributions	586.10
DD6950.11	27/02/2024	REST SUPERANNUATION	Superannuation contributions	274.65
190	01/02/2024	BANK FEES	Overdraft Fee Municipal Fund	10.00

Chq/EFT	Date Paid	Payee	Description	Amount
190	14/02/2024	MESSAGE MEDIA	SMS messages fire brigades	284.90
190	26/02/2024	BANK FEES	Tyro EFTPOS Machine fees	223.98
190	27/02/2024	BANK FEES	FTS Fees - Creditors and Payroll bulk payments	29.66
<b>Total Municipal Fund</b>				<b><u>617,652.82</u></b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**Municipal Fund & Trust Fund Payments for the month ending 29 February 2024**  
**Presented to Council on 21 March 2024**  
*Local Government (Financial Management) Regulations 1996 - r12 & r13*

**BENDIGO BANK CREDIT CARDS**

Ref	Date Paid	Cardholder	Description	Amount
January	14/02/2024	Chief Executive Officer		
			Monthly Card Fee	4.00
				4.00
January	14/02/2024	Manager of Finance & Administration		
			Giftcard - A Middleton farewell	300.00
			Dept Transport - rego renewal BHT150 Ford Everest	233.30
			Dept Transport - plate change BHT156 Ford Ranger	18.90
			Dept Transport - rego & plate change/s BHT153 Ford wildtrak	268.10
			Dept Transport - plate change BHT152 Ford wildtrak	31.10
			Dept Transport - plate change/s BHT151 Ford Everest	50.00
			Adobe license renewal	347.82
			Aussie Broadband - NBN 21 Lathom & 16 Leven St	170.00
			Zoom - monthly subscription (Dec23)	50.74
			Fuel BHT151	193.00
			Monthly Card Fee	4.00
				1,666.96
			<b>Total Credit Cards</b>	<b>1,670.96</b>

**AMPOL FUEL CARDS**

Ref	Date Paid	Cardholder	Description	Amount
EFT16150	13/02/2024	Card 1 - Chief Executive Officer	Fuel - Ford Everest BHT150	327.24
		Card 2 - Manager of Finance & Administration	Fuel - Ford Everest BHT151	511.02
		Card 3 - Manager of Works	Fuel - Ford Ranger BHT152	501.92
			<b>Total Fuel Cards</b>	<b>1,340.18</b>
			<b>Total all Credit/Purchasing Cards</b>	<b>3,011.14</b>

**SHIRE OF BROOMEHILL-TAMBELLUP****BUDGET REVIEW REPORT****FOR THE PERIOD ENDED 29 FEBRUARY 2024**

*LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

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**SHIRE OF BROOMEHILL-TAMBELLUP**  
**STATEMENT OF BUDGET REVIEW**  
**FOR THE PERIOD ENDED 29 FEBRUARY 2024**

		Budget v Actual				
	Note	Adopted Budget (a)	Year to Date Actual	Predicted Variance (b) - (a)	Estimated Year at End Amount (b)	
		\$	\$	\$	\$	
<b>OPERATING ACTIVITIES</b>						
<b>Revenue from operating activities</b>						
General rates	4.1	2,932,300	2,926,359	(6,200)	2,926,100	▼
Grants, subsidies and contributions	4.2	365,600	315,618	114,400	480,000	▲
Fees and charges	4.3	427,800	312,753	15,500	443,300	▲
Interest revenue	4.4	86,200	82,946	23,600	109,800	▲
Other revenue	4.5	205,400	220,778	110,000	315,400	▲
Profit on asset disposals		5,500	2,623	0	5,500	
		<u>4,022,800</u>	<u>3,861,078</u>	<u>257,300</u>	<u>4,280,100</u>	
<b>Expenditure from operating activities</b>						
Employee costs	4.6	(2,464,500)	(1,521,083)	(40,200)	(2,504,700)	▲
Materials and contracts	4.7	(1,966,400)	(1,045,296)	(117,400)	(2,083,800)	▲
Utility charges	4.8	(238,900)	(151,490)	7,000	(231,900)	▼
Depreciation		(2,090,900)	(1,395,773)	0	(2,090,900)	
Finance costs		(62,300)	(54,583)	0	(62,300)	
Insurance	4.9	(208,900)	(202,100)	1,200	(207,700)	▼
Other expenditure	4.10	(95,300)	(57,598)	(1,000)	(96,300)	▲
Loss on asset disposals		(131,100)	(31,415)	0	(131,100)	
		<u>(7,258,300)</u>	<u>(4,459,337)</u>	<u>(150,400)</u>	<u>(7,408,700)</u>	
Non-cash amounts excluded from operating activities		2,216,500	1,424,565	0	2,216,500	
<b>Amount attributable to operating activities</b>		<u>(1,019,000)</u>	<u>826,306</u>	<u>106,900</u>	<u>(912,100)</u>	
<b>INVESTING ACTIVITIES</b>						
<b>Inflows from investing activities</b>						
Capital grants, subsidies and contributions	4.11	3,798,000	561,716	135,300	3,933,300	▲
Proceeds from disposal of assets		659,000	360,909	0	659,000	
		<u>4,457,000</u>	<u>922,625</u>	<u>135,300</u>	<u>4,592,300</u>	
<b>Outflows from investing activities</b>						
Purchase of land and buildings	4.12	(786,000)	(140,914)	(126,000)	(912,000)	▲
Purchase of plant and equipment	4.13	(1,302,000)	(633,322)	(9,300)	(1,311,300)	▲
Purchase and construction of infrastructure-roads		(1,735,700)	(767,289)	0	(1,735,700)	
Purchase and construction of infrastructure-other	4.14	(1,516,500)	(99,521)	(25,000)	(1,541,500)	▲
		<u>(5,340,200)</u>	<u>(1,641,047)</u>	<u>(160,300)</u>	<u>(5,500,500)</u>	
Non-cash amounts excluded from investing activities		0	0	0	0	
<b>Amount attributable to investing activities</b>		<u>(883,200)</u>	<u>(718,422)</u>	<u>(25,000)</u>	<u>(908,200)</u>	
<b>FINANCING ACTIVITIES</b>						
<b>Cash inflows from financing activities</b>						
Transfers from reserve accounts		592,500	0	0	592,500	
		<u>592,500</u>	<u>0</u>	<u>0</u>	<u>592,500</u>	
<b>Cash outflows from financing activities</b>						
Repayment of borrowings		(110,700)	(79,617)	0	(110,700)	
Transfers to reserve accounts	4.15	(695,600)	(59,310)	(68,600)	(764,200)	▼
		<u>(806,300)</u>	<u>(138,927)</u>	<u>(68,600)</u>	<u>(874,900)</u>	
<b>Amount attributable to financing activities</b>		<u>(213,800)</u>	<u>(138,927)</u>	<u>(68,600)</u>	<u>(282,400)</u>	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>						
<b>Surplus or deficit at the start of the financial year</b>	4.16	2,116,000	2,102,674	(13,300)	2,102,700	▼
Amount attributable to operating activities		(1,019,000)	826,306	106,900	(912,100)	▼
Amount attributable to investing activities		(883,200)	(718,422)	(25,000)	(908,200)	▲
Amount attributable to financing activities		(213,800)	(138,927)	(68,600)	(282,400)	▲
<b>Surplus or deficit after imposition of general rates</b>		<u>0</u>	<u>2,071,631</u>	<u>0</u>	<u>0</u>	

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT**  
**FOR THE PERIOD ENDED 29 FEBRUARY 2024**

**1 BASIS OF PREPARATION**

This budget review has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

**Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the budget review be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 Leases which would have required the Shire of Broomehill-Tambellup to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996, regulation 33A* prescribes contents of the budget review.

Accounting policies which have been adopted in the preparation of this budget review have been consistently applied unless stated otherwise. Except for cash flow and statement of financial activity, the budget review has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire of Broomehill-Tambellup controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

**Judgements and estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimation of fair values of provisions

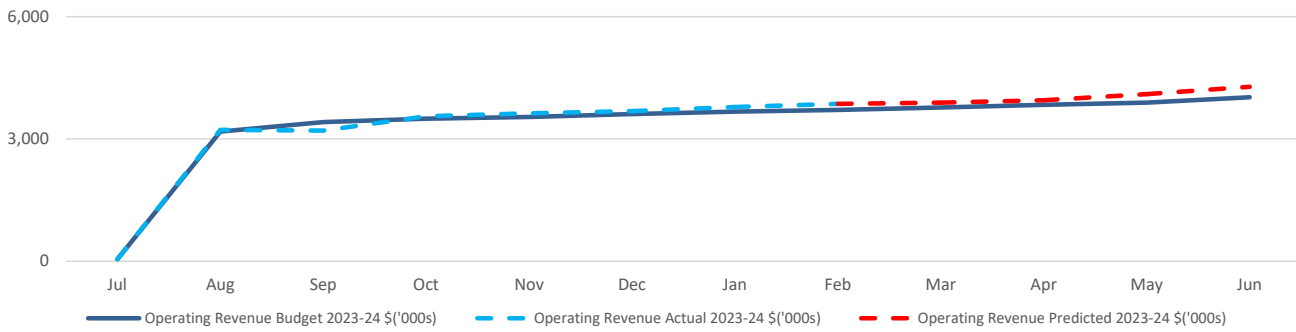
**SIGNIFICANT ACCOUNTING POLICES**

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

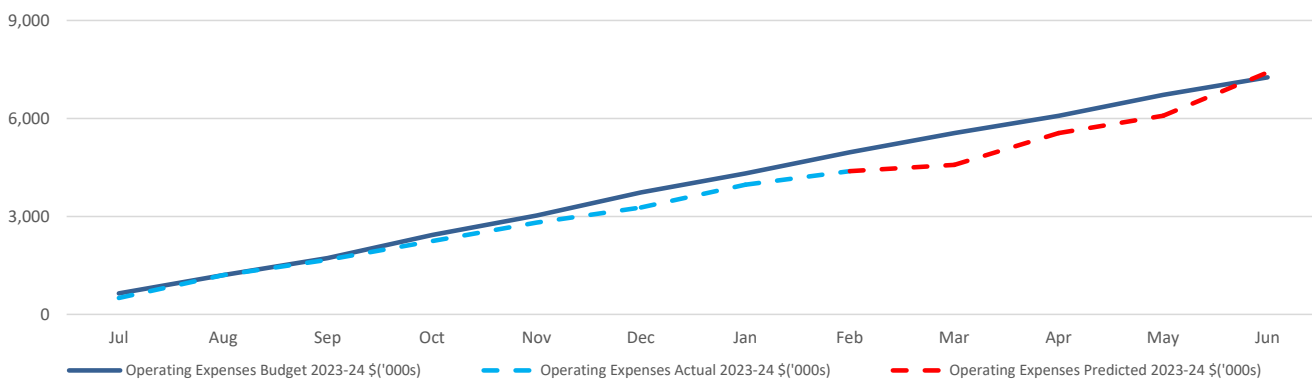
**SHIRE OF BROOMEHILL-TAMBELLUP**  
**SUMMARY GRAPHS - BUDGET REVIEW**  
**FOR THE PERIOD ENDED 29 FEBRUARY 2024**

**2 SUMMARY GRAPHS - BUDGET REVIEW**

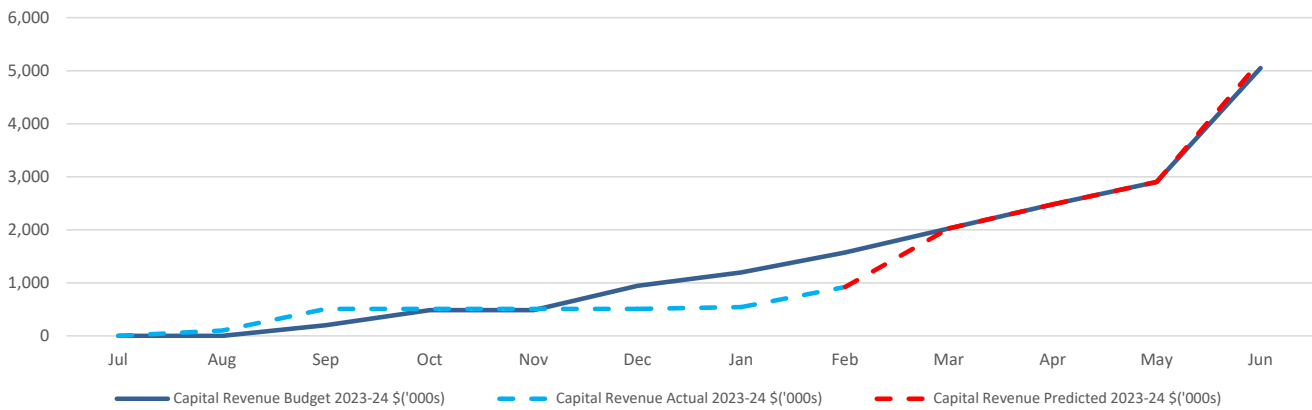
Operating Revenue



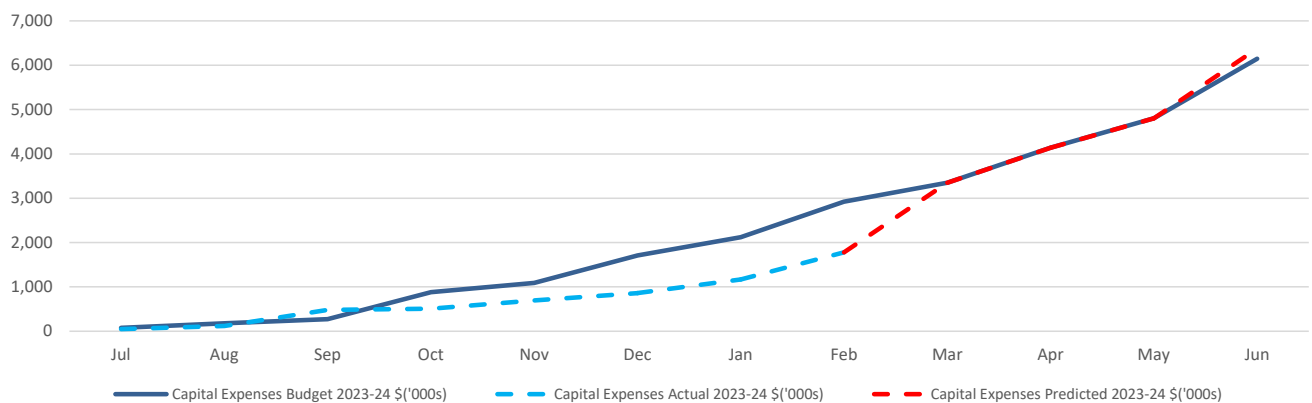
Operating Expenses



Capital Revenue



Capital Expenditure



This information is to be read in conjunction with the accompanying financial statements and notes.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE BUDGET REVIEW REPORT**  
**FOR THE PERIOD ENDED 29 FEBRUARY 2024**

**3 NET CURRENT FUNDING POSTION**  
**EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)**

	Audited Actual 30 June 2023	Adopted Budget 30 June 2024	Year to Date Actual 29 February 2024	Estimated Year at End Amount 30 June 2024
	\$	\$	\$	\$
<b>(a) Composition of estimated net current assets</b>				
<b>Current assets</b>				
Cash and cash equivalents	4,662,479	2,242,200	4,337,513	2,287,200
Trade and other receivables	535,350	519,000	647,419	519,000
Inventories	35,468	42,500	6,626	42,500
	5,233,297	2,803,700	4,991,558	2,848,700
<b>Less: current liabilities</b>				
Trade and other payables	(457,775)	(425,000)	(167,770)	(425,000)
Contract liabilities	(535,222)	(138,000)	(555,223)	(138,000)
Borrowings	(110,769)	(113,900)	(79,617)	(113,900)
Employee related provisions	(382,568)	(425,000)	(382,567)	(425,000)
Other provisions				
	(1,486,334)	(1,101,900)	(1,185,177)	(1,101,900)
<b>Net current assets</b>	3,746,963	1,701,800	3,806,381	1,746,800
Less: Total adjustments to net current assets	(1,644,286)	(1,701,800)	(1,734,750)	(1,746,800)
<b>Closing funding surplus / (deficit)</b>	2,102,677	0	2,071,631	0

**(b) Non-cash amounts excluded from operating activities**

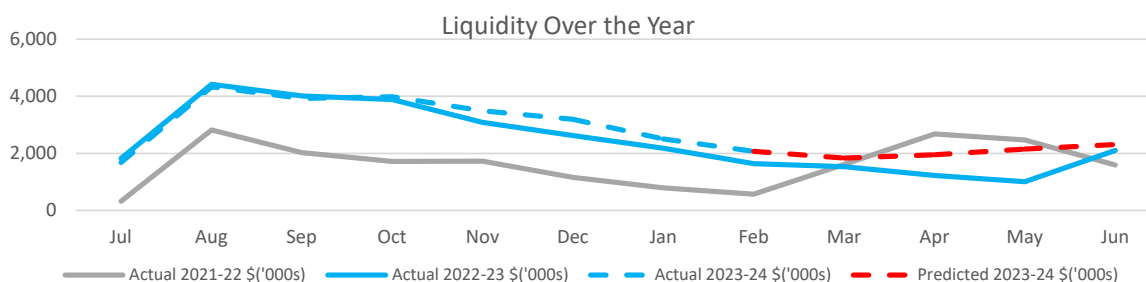
The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Audited Actual 30 June 2023	Adopted Budget 30 June 2024	Year to Date Actual 29 February 2024	Estimated Year at End Amount 30 June 2024
	\$	\$	\$	\$
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	(138,110)	(5,500)	(2,623)	(5,500)
Less: Fair value adjustments to financial assets at fair value through profit or loss	(3,686)	0	0	0
Add: Loss on disposal of assets	28,837	131,100	31,415	131,100
Add: Depreciation on assets	2,059,557	2,090,900	1,395,773	2,090,900
Non-cash movements in non-current assets and liabilities:				
Pensioner deferred rates	(5,086)			0
Employee benefit provisions	(60,092)			0
<b>Non-cash amounts excluded from operating activities</b>	1,881,420	2,216,500	1,424,565	2,216,500

**(c) Current assets and liabilities excluded from budgeted deficiency**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Audited Actual 30 June 2023	Adopted Budget 30 June 2024	Year to Date Actual 29 February 2024	Estimated Year at End Amount 30 June 2024
	\$	\$	\$	\$
<b>Adjustments to net current assets</b>				
Less: Reserve accounts	(2,137,623)	(2,240,700)	(2,196,934)	(2,285,700)
Add: Current liabilities not expected to be cleared at end of year				
- Current portion of borrowings	110,769	113,900	79,617	113,900
- Employee benefit provisions	382,568	425,000	382,567	425,000
<b>Total adjustments to net current assets</b>	(1,644,286)	(1,701,800)	(1,734,750)	(1,746,800)



**SHIRE OF BROOMEHILL-TAMBELLUP  
NOTES TO THE BUDGET REVIEW REPORT  
FOR THE PERIOD ENDED 29 FEBRUARY 2024**

**3 COMMENTS/NOTES - NET CURRENT FUNDING POSITION (CONTINUED)**

**SIGNIFICANT ACCOUNTING POLICIES**

**CASH AND CASH EQUIVALENTS**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities.

**FINANCIAL ASSETS AT AMORTISED COST**

The Shire of Broomehill-Tambellup classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

**TRADE AND OTHER RECEIVABLES**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for grants, contributions, reimbursements, and goods sold and services performed in the ordinary course of business.

Trade and other receivables are recognised initially at the amount of consideration that is unconditional, unless they contain significant financing components, when they are recognised at fair value.

Trade receivables are held with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire of Broomehill-Tambellup applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

**INVENTORIES**

**General**

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**CONTRACT ASSETS**

Contract assets primarily relate to the Shire of Broomehill-Tambellup's right to consideration for work completed but not billed at the end of the period.

**CONTRACT LIABILITIES**

Contract liabilities represent the Shire of Broomehill-Tambellup's obligation to transfer goods or services to a customer for which the Shire of Broomehill-Tambellup has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

**PROVISIONS**

Provisions are recognised when the Shire of Broomehill-Tambellup has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**CURRENT AND NON-CURRENT CLASSIFICATION**

An asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire of Broomehill-Tambellup's operational cycle. In the case of liabilities where the Shire of Broomehill-Tambellup does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire of Broomehill-Tambellup's intentions to release for sale.

**TRADE AND OTHER PAYABLES**

Trade and other payables represent liabilities for goods and services provided to the Shire of Broomehill-Tambellup prior to the end of the financial year that are unpaid and arise when the Shire of Broomehill-Tambellup becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

**PREPAID RATES**

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire of Broomehill-Tambellup recognises revenue for the prepaid rates that have not been refunded.

**EMPLOYEE BENEFITS**

**Short-Term Employee Benefits**

Provision is made for the Shire of Broomehill-Tambellup's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire of Broomehill-Tambellup's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the net current funding position. Shire of Broomehill-Tambellup's current obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the net current funding position.

**Other long-term employee benefits**

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire of Broomehill-Tambellup's obligations for long-term employee benefits where the Shire of Broomehill-Tambellup does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, are presented as current provisions in the net current funding position.

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE REVIEW OF THE ANNUAL BUDGET**  
**FOR THE PERIOD ENDED 29 FEBRUARY 2024**

**4 PREDICTED VARIANCES**

	<u>Variance</u>
	\$
<b>Revenue from operating activities</b>	
4.1 General rates Decrease in rate revenue as discount granted for prompt payment is higher than budgeted.	(6,200) ▼
4.2 Grants, subsidies and contributions Additional revenue from Financial Assistance Grants provided by the WA Local Government Grants Commission. The final allocation for 23/24 was not known at the time of preparing the budget. Funding has been provided by DFES to purchase a fast fill trailer for the Broomehill West Brigade.	114,400 ▲
4.3 Fees and charges Increase in revenue from occupancy at the Broomehill Caravan Park, minor increases in other Fees and Charges generally	15,500 ▲
4.4 Interest revenue Interest earned on Reserve funds is higher than budgeted as interest rates have increased	23,600 ▲
4.5 Other revenue Reimbursement of rates collection fees on-charged to property owners has increased, as has the reimbursement of wages for an ongoing workers compensation claim. Martinus Rail are providing compensation for disposal of soils from the Broomehill CBH development, this additional revenue will be transferred into the Broomehill Complex Reserve.	110,000 ▲
<b>Expenditure from operating activities</b>	
4.6 Employee costs Increase in payment for an ongoing workers compensation claim, which is offset by a reimbursement from the Shire's insurers for the same amount. Increase in Administration recruitment costs for appointment of the CEO.	(40,200) ▲
4.7 Materials and contracts Additional funds have been allocated to Town Planning for engagement of a Noise Monitoring Consultant, if required, and additional legal expenses that may arise. An increase in costs for rates debt collection, which is offset by revenue as these charges are on-charged to rate assessments.	(117,400) ▲
4.8 Utility charges Reduction as utility charges were not as high as anticipated.	7,000 ▼
4.9 Insurance Decrease based on actual costs.	1,200 ▼
4.10 Other expenditure Minor adjustments as required.	(1,000) ▲
<b>Inflows from investing activities</b>	
4.11 Capital grants, subsidies and contributions Increased contribution from the Tambellup Cropping Group for purchase of two cabins for the Tambellup Caravan Park.	135,300 ▲
<b>Outflows from investing activities</b>	
4.12 Purchase of land and buildings Increase in expenditure on the two cabins for the Tambellup Caravan Park which is based on quotes.	(126,000) ▲
4.13 Purchase of plant and equipment Funding has been provided by DFES to purchase a fast fill trailer for the Broomehill West Brigade.	(9,300) ▲
4.14 Purchase and construction of infrastructure-other The Council approved a contribution to the Broomehill Bowling Club for replacement of the synthetic bowling green.	(25,000) ▲
<b>Cash outflows from financing activities</b>	
4.15 Transfers to reserve accounts Increased transfer to the Broomehill Complex Reserve from funds provided by Martinus Rail for the disposal of spoils from the Broomehill CBH development. Interest earned on Reserve Funds is higher than budgeted, all interest earned is retained in each reserve account.	(68,600) ▼
4.16 <b>Surplus or deficit at the start of the financial year</b> The surplus carried forward was slightly less than anticipated at the time of preparing the budget.	(13,300) ▼

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE BUDGET REVIEW REPORT**  
**FOR THE PERIOD ENDED 29 FEBRUARY 2024**

**5 BUDGET AMENDMENTS**

GL Account Code	Description	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance	Comments
			\$	\$	\$	
	<b>Budget Adoption</b>	Opening Surplus(Deficit)			0	
SURPLUS	Opening Surplus	Opening Surplus(Deficit)		(13,300)	(13,300)	Surplus c/fwd lower than estimated
	<b>GENERAL PURPOSE FUNDING</b>				(13,300)	
03001.70	Rate Income	Operating Revenue	3,600		(9,700)	Interim rates levied after main billing run
03005.70	Discount - Rates	Operating Revenue		(9,000)	(18,700)	Increase in discount granted
03030.74	Reimbursements	Operating Revenue	45,000		26,300	Debt collection charges on-charged to assessments
03111.70	Rates Written Off	Operating Expenses		(800)	25,500	Adjustment for actual expense
03110.16	Rates General	Operating Expenses		(50,000)	(24,500)	Additional debt collection charges; costs for sale of Bhill roadhouse
03229.71	FAGS General Purpose	Operating Revenue	51,900		27,400	Allocations advised by WALGGC
03230.71	FAGS Local Roads	Operating Revenue	39,900		67,300	Allocations advised by WALGGC
03240.84	General Purpose Funding - interest on Reserves	Operating Revenue	23,600		90,900	Additional interest earned on investment
	<b>GOVERNANCE</b>				90,900	
04301.01	Administration - salaries & wages	Operating Expenses	7,000		97,900	Wages reallocated to Ranger Services
04301.03	Administration - workers compensation insurance	Operating Expenses		(2,200)	95,700	Adjustment for actual costs incurred
04301.07	Administration - recruitment costs	Operating Expenses		(15,000)	80,700	Increased allocation for appointment of CEO
04301.10	Administration - staff housing allocation	Operating Expenses		(2,100)	78,600	Admin staff housing mtce
04301.58	Administration - travel & accommodation	Operating Expenses		(2,000)	76,600	Increase in allocation for staff training travel & accom costs
'04301.60	Administration - insurances	Operating Expenses	5,000		81,600	Adjustment for actual costs incurred
04301.67	Administration - telephone expense	Operating Expenses	2,000		83,600	Adjustment for actual costs incurred
04129.16	Other Governance - Strategic Community Plan	Operating Expenses		(5,000)	78,600	Adjustment for actual costs incurred
	<b>LAW, ORDER &amp; PUBLIC SAFETY</b>				78,600	
05001.72	ESL Grant - non operating	Capital Revenue	9,300		87,900	DFES funding for fast fill trailer
05121.19	Other Fire Prevention - advertising & promotions	Operating Expenses		(2,000)	85,900	Fire Condition advisory signs
05121.60	Other Fire Prevention - insurances	Operating Expenses		(1,500)	84,400	Adjustment for actual costs incurred
05301.01	Animal Control - salaries & wages	Operating Expenses		(7,000)	77,400	Wages for employment of part-time Ranger
05301.16	Animal Control - contract services	Operating Expenses	5,000		82,400	Service agreement with Shire of Kojonup ends March 2024
05301.20	Animal Control - leasing & plant hire	Operating Expenses		(8,900)	73,500	Lease vehicle for Ranger
05301.99	Animal Control - public works overheads	Operating Expenses		(4,000)	69,500	Overheads for employment of Ranger
	<b>HEALTH</b>				69,500	
07201.71	Pest Control - grants operating	Operating Revenue	5,000		74,500	Dept Health funding for CLAG
07301.01	Pest Control - salaries & wages	Operating Expenses		(2,000)	72,500	Adjustment for actual costs incurred - mosquito management
07301.98	Pest Control - plant operation costs	Operating Expenses		(1,000)	71,500	Adjustment for actual costs incurred - mosquito management
07301.99	Pest Control - public works overheads	Operating Expenses		(1,500)	70,000	Adjustment for actual costs incurred - mosquito management
	<b>HOUSING</b>				70,000	
09107.01	Staff Housing 63 Taylor St - salaries & wages	Operating Expenses		(3,500)	66,500	Adjustment for actual costs - property mtce after vacate
09107.98	Staff Housing 63 Taylor St - plant operation costs	Operating Expenses		(500)	66,000	Adjustment for actual costs - property mtce after vacate
09107.99	Staff Housing 63 Taylor St - public works overheads	Operating Expenses		(3,000)	63,000	Adjustment for actual costs - property mtce after vacate
09110.01	Staff Housing 5 Leven St - salaries & wages	Operating Expenses		(1,000)	62,000	Adjustment for actual costs incurred
09110.98	Staff Housing 5 Leven St - plant operation costs	Operating Expenses		(200)	61,800	Adjustment for actual costs incurred

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE BUDGET REVIEW REPORT**  
**FOR THE PERIOD ENDED 29 FEBRUARY 2024**

**5 BUDGET AMENDMENTS**

GL Account Code	Description	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance	Comments
09110.99	Staff Housing 5 Leven St - public works overheads	Operating Expenses		(1,000)	60,800	Adjustment for actual costs incurred
09120.01	Staff Housing 18 Ivy St - salaries & wages	Operating Expenses		(1,000)	59,800	Adjustment for actual costs incurred
09120.98	Staff Housing 18 Ivy St - plant operation costs	Operating Expenses		(200)	59,600	Adjustment for actual costs incurred
09120.99	Staff Housing 18 Ivy St - public works overheads	Operating Expenses		(900)	58,700	Adjustment for actual costs incurred
09300.10	Staff Housing - allocation of housing costs	Operating Expenses	13,300		72,000	Increased allocation to other programs
<b>COMMUNITY AMENITIES</b>						72,000
10078.01	Tambellup Tip - salaries & wages	Operating Expenses		(1,000)	71,000	Adjustment for actual costs incurred
10078.98	Tambellup Tip - plant operation costs	Operating Expenses		(500)	70,500	Adjustment for actual costs incurred
10079.99	Tambellup Tip - public works overheads	Operating Expenses		(1,000)	69,500	Adjustment for actual costs incurred
10080.01	Broomehill Tip - salaries & wages	Operating Expenses		(1,000)	68,500	Adjustment for actual costs incurred
10080.98	Broomehill Tip - plant operation costs	Operating Expenses		(1,500)	67,000	Adjustment for actual costs incurred
10080.99	Broomehill Tip - public works overheads	Operating Expenses		(1,000)	66,000	Adjustment for actual costs incurred
10376.16	Town Planning - contract services	Operating Expenses		(30,000)	36,000	Increased provision to engage Noise Monitoring Consultant
10376.24	Town Planning - legal advice	Operating Expenses		(5,000)	31,000	Additional allocation for legal advice if required
10527.01	Broomehill Cemetery - salaries & wages	Operating Expenses		(3,000)	28,000	Adjustment for actual costs incurred
10527.98	Broomehill Cemetery - plant operation costs	Operating Expenses		(1,000)	27,000	Adjustment for actual costs incurred
10527.99	Broomehill Cemetery - public works overheads	Operating Expenses		(2,900)	24,100	Adjustment for actual costs incurred
<b>RECREATION &amp; CULTURE</b>						24,100
11241.60	Tamb Pavilion - insurances	Operating Expenses		(2,300)	21,800	Increase following revaluation of buildings from 30 June 2022
11224.16	Other Parks, Gardens & Reserves - contract services	Operating Expenses		(10,000)	11,800	Provision for Geocache Trail - Broomehill West Postie Run
11225.01	Parks, Gardens & Reserves - salaries & wages	Operating Expenses	16,000		27,800	Reallocation to other programs where PGR team works
11225.98	Parks, Gardens & Reserves - plant operation costs	Operating Expenses	11,500		39,300	Reallocation to other programs where PGR team works
11225.99	Parks, Gardens & Reserves - public works overheads	Operating Expenses	24,500		63,800	Reallocation to other programs where PGR team works
11302.71	Tambellup Library - grants operating	Operating Revenue	4,000		67,800	State Library funding to purchase digital equipment for both libraries
11376.13	Broomehill Library - minor equipment	Operating Expenses		(2,000)	65,800	Purchase of equipment from grant funding
11377.13	Tambellup Library - minor equipment	Operating Expenses		(2,000)	63,800	Purchase of equipment from grant funding
11526.01	Broomehill Museum - salaries & wages	Operating Expenses		(3,000)	60,800	Increased expenditure on grounds mtce & paving
11526.98	Broomehill Museum - plant operation costs	Operating Expenses		(1,500)	59,300	Increased expenditure on grounds mtce & paving
11526.99	Broomehill Museum - public works overheads	Operating Expenses		(2,500)	56,800	Increased expenditure on grounds mtce & paving
<b>TRANSPORT</b>						56,800
12159.71	Direct Grant	Operating Revenue	13,600		70,400	Allocation advised by MRWA/RRG
12252.01	Tambellup Depot - salaries & wages	Operating Expenses		(3,000)	67,400	Adjustment for actual costs incurred
12252.98	Tambellup Depot - plant operating costs	Operating Expenses		(1,500)	65,900	Adjustment for actual costs incurred
12252.99	Tambellup Depot - public works overheads	Operating Expenses		(1,500)	64,400	Adjustment for actual costs incurred
12259.10	Transport - staff housing allocation	Operating Expenses		(9,200)	55,200	Adjustment for actual costs incurred
<b>ECONOMIC SERVICES</b>						55,200
13076.01	Rural Services - salaries & wages	Operating Expenses		(2,000)	53,200	Adjustment for actual costs incurred
13076.98	Rural Services - plant operating costs	Operating Expenses		(1,700)	51,500	Adjustment for actual costs incurred
13076.99	Rural Services - public works overheads	Operating Expenses		(2,000)	49,500	Adjustment for actual costs incurred
13151.83	Broomehill Caravan Park - fees & charges	Operating Revenue	12,000		61,500	Increased occupancy at Caravan Park



**SHIRE OF BROOMEHILL-TAMBELLUP**  
**NOTES TO THE BUDGET REVIEW REPORT**  
**FOR THE PERIOD ENDED 29 FEBRUARY 2024**

**5 BUDGET AMENDMENTS**

GL Account Code	Description	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance	Comments
13157.81	Tambellup Caravan Pasrk - non-operating contributions	Capital Revenue	126,000		187,500	Increased contribution from Tambellup Cropping Group
13301.83	Building Services - fees & charges	Operating Revenue	2,500		190,000	Increase in building application fees
13303.83	Building Services Levy - fees & charges	Operating Revenue	1,000		191,000	Increase in fees
13378.59	Building Services - other sundry expenses	Operating Expenses		(1,000)	190,000	Increase in fees on-paid
<b>OTHER PROPERTY &amp; SERVICES</b>					190,000	
14151.03	Public Works Overheads - workers compensation insuranc	Operating Expenses		(5,000)	185,000	Adjustment for actual costs incurred
14151.13	Public Works Overheads - minor equipment	Operating Expenses		(500)	184,500	Adjustment for actual costs incurred
14151.17	Public Works Overheads - professional services	Operating Expenses		(2,000)	182,500	Additional expense for Consulting Engineer
14151.26	Public Works Overheads - computer & internet expense	Operating Expenses	2,000		184,500	Adjustment for actual costs incurred
14151.67	Public Works Overheads - telephone expense	Operating Expenses	5,000		189,500	Adjustment for actual costs incurred
14153.26	Occ Health & Safety - computer & internet expense	Operating Expenses		(5,000)	184,500	SiteDocs safety program license/subscription
14154.01	Works Training - salaries & wages	Operating Expenses	7,000		191,500	Reduction in wages allocated to training, based on actual
14200.99	Public Works Overheads Allocated	Operating Expenses		(700)	190,800	Decreased allocation to other programs
14300.98	Plant Operation Costs Allocated	Operating Expenses	100		190,900	Increased allocation to other programs
14800.74	Workers Compensation - reimbursements	Operating Revenue	20,000		210,900	Increased revenue from ongoing workers compensation claim
14851.06	Workers Compensation - employee provisions	Operating Expenses		(20,000)	190,900	Increased expense from ongoing workers compensation claim
14706.79	Unclassified - other sundry income	Operating Revenue	45,000		235,900	Martinus Rail payment for disposal of spoils - to Reserve
14759.01	50 Norrish St, Tambellup - salaries & wages	Operating Expenses		(2,500)	233,400	Costs to assist with demoliton of building
14759.98	50 Norrish St, Tambellup - plant operating costs	Operating Expenses		(2,000)	231,400	Costs to assist with demoliton of building
14759.99	50 Norrish St, Tambellup - public works overheads	Operating Expenses		(2,500)	228,900	Costs to assist with demoliton of building
<b>CAPITAL REVENUE &amp; EXPENDITURE</b>					228,900	
CAP187	Fast Fuill Fire Unit - Tamb West Brigade	Capital Expenses		(9,300)	219,600	Purchase of fast fill unit with DFES funding
CAP189	Broomehill Complex - bowling green resurfacing	Capital Expenses		(25,000)	194,600	Contribution to bowling green resurfacing
LR309	Tambellup Caravan Park - cabins	Capital Expenses		(126,000)	68,600	Increased cost based on quotes, funded by Tamb Cropping Group
<b>RESERVE TRANSFERS</b>					68,600	
15171.40	Transfer to Plant Replacement Reserve	Capital Expenses		(5,400)	63,200	Increase in interest earned
15172.40	Transfer to Building Reserve	Capital Expenses		(10,000)	53,200	Increase in interest earned
15177.40	Transfer to Information Technology Reserve	Capital Expenses		(600)	52,600	Increase in interest earned
15173.40	Transfer to Tambellup Recreation Ground & Pavilion Rese	Capital Expenses		(600)	52,000	Increase in interest earned
15179.40	Transfer to Broomehill Recreation Complex Reserve	Capital Expenses		(46,000)	6,000	Increase in interest earned, transfer of Martinus Rail contribution
15178.40	Transfer to Building Maintenance Reserve	Capital Expenses		(1,100)	4,900	Increase in interest earned
15181.40	Transfer to Sandalwood Villas Reserve	Capital Expenses		(1,100)	3,800	Increase in interest earned
15182.40	Transfer to Broomehill Synthetic Bowling Green Reserve	Capital Expenses		(900)	2,900	Increase in interest earned
15183.40	Transfer to Refuse Sites Post Closure Management Reser	Capital Expenses		(500)	2,400	Increase in interest earned
15184.40	Transfer to Lavieville Lodge Reserve	Capital Expenses		(600)	1,800	Increase in interest earned
15185.40	Transfer to Townscape Plan Implementation Reserve	Capital Expenses		(1,300)	500	Increase in interest earned
15169.40	Transfer to Tambellup Bowling Green Replacement Reser	Capital Expenses		(500)	0	Increase in interest earned
<b>Amended Budget Cash Position as per Council Resolution</b>			500,800	(500,800)	0	

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**2023/2024 BUDGET REVIEW**  
for the period 1 July 2023 to 29 February 2024

<b>GENERAL PURPOSE FUNDING</b>	<b>Resp Officer</b>	<b>Budget 2023/24</b>	<b>Actual YTD</b>	<b>% Budget Used</b>	<b>Revised Budget 2023/24</b>	<b>Variance</b>	<b>COMMENTS</b>
<b>RATES</b>							
<b>Revenue</b>							
<b>03001 Rate Income</b>							
70 Rates	MFA	2,966,700	2,970,332.35	100%	2,970,300	3,600	Interim rates levied after main billing run
<b>03002 Rates - Ex Gratia</b>							
70 Rates	MFA	89,600	89,682.17	100%	89,600	0	5% increase per rates, nil increase to CBH capacity
<b>03005 Discount - Rates</b>							
70 Rates	MFA	(115,000)	(123,954.08)	108%	(124,000)	(9,000)	
<b>03011 Admin Fee - Instalments</b>							
83 Fees & Charges	MFA	1,500	1,420.00	95%	1,500	0	
<b>03012 Rates Penalty Interest</b>							
86 Penalty Interest	MFA	18,000	19,028.06	106%	18,000	0	Penalty interest rate 11%
<b>03013 Instalment Interest</b>							
86 Penalty Interest	MFA	3,300	3,601.23	109%	3,300	0	Penalty interest rate 5.5%
<b>03014 Interest on Deferred Rates</b>							
86 Penalty Interest	MFA	500	0.00	0%	500	0	
<b>03016 Rate Enquiries</b>							
83 Fees & Charges	MFA	3,000	3,105.00	104%	3,000	0	
<b>03030 Reimbursements</b>							
74 Reimbursements	MFA	20,000	57,926.26	290%	65,000	45,000	Recoup legal fees on rate recovery
<b>03111 Expense - Rates Written Off</b>							
70 Rates	MFA	(9,000)	(9,701.56)	108%	(9,800)	(800)	TA Golf Club, TA Business Centre, BHV Co-op concessions - Mining tenement w/off
<b>TOTAL REVENUE - RATES</b>		<b>2,978,600</b>	<b>3,011,439.43</b>	<b>101%</b>	<b>3,017,400</b>	<b>38,800</b>	
<b>Expense</b>							
<b>03110 Expense - Rates General</b>							
14 Printing & Stationery	MFA	(500)	0.00	0%	(500)	0	Rate debt collection fees (on-charged), costs for sale of Bhill Roadhouse (not recoverable)
16 Contract Services	MFA	(20,000)	(60,477.84)	302%	(70,000)	(50,000)	Roadhouse (not recoverable)
23 Valuations & Title Searches	MFA	(10,000)	(400.90)	4%	(10,000)	0	
53 Subscriptions	MFA	(2,500)	0.00	0%	(2,500)	0	SLIP - Landgate mapping tool
96 Administration Allocated	MFA	(178,500)	(103,582.37)	58%	(179,500)	(1,000)	
<b>TOTAL EXPENSE - RATES</b>		<b>(211,500)</b>	<b>(164,461.11)</b>	<b>78%</b>	<b>(262,500)</b>	<b>(51,000)</b>	

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**2023/2024 BUDGET REVIEW**  
for the period 1 July 2023 to 29 February 2024

<b>GENERAL PURPOSE FUNDING</b>	<b>Resp Officer</b>	<b>Budget 2023/24</b>	<b>Actual YTD</b>	<b>% Budget Used</b>	<b>Revised Budget 2023/24</b>	<b>Variance</b>	<b>COMMENTS</b>	
<b>GENERAL PURPOSE FUNDING</b>								
<b>Revenue</b>								
<b>03229 Grants - FAGS General Purpose</b>								
71 Grants - Operating	MFA	0	38,941.50	-	51,900	51,900	100% of 23/24 allocation paid in June 2023; adjustment for final allocations paid quarterly in 23/24	
<b>03230 Grants - FAGS Local Roads</b>								
71 Grants - Operating	MFA	0	29,920.50	-	39,900	39,900		
<b>TOTAL REVENUE - GENERAL PURPOSE FUNDING</b>		<b>0</b>	<b>68,862.00</b>	<b>-</b>	<b>91,800</b>	<b>91,800</b>		
<b>OTHER GENERAL PURPOSE FUNDING</b>								
<b>Revenue</b>								
<b>03239 Other General Purpose Funding</b>								
83 Fees & Charges	MFA	1,000	1,073.55	107%	1,000	0	Eftpos fees	
<b>03240 Other General Purpose Funding - No GST</b>								
84 Interest On Investments - Reserves	MFA	63,400	59,310.03	94%	87,000	23,600		
<b>TOTAL REVENUE - OTHER GPF</b>		<b>64,400</b>	<b>60,383.62</b>	<b>94%</b>	<b>88,000</b>	<b>23,600</b>		
<b>Expense</b>								
<b>03340 Other General Purpose Funding</b>								
50 Bank Charges	MFA	(5,000)	(3,641.44)	73%	(5,000)	0		
59 Other Sundry Expenses	MFA	(200)	(112.99)	56%	(200)	0		
96 Administration Allocated	MFA	(96,100)	(55,775.12)	58%	(96,600)	(500)		
<b>TOTAL EXPENSE - OTHER GPF</b>		<b>(101,300)</b>	<b>(59,529.55)</b>	<b>59%</b>	<b>(101,800)</b>	<b>(500)</b>		
<b>REVENUE - GENERAL PURPOSE FUNDING</b>		<b>3,043,000</b>	<b>3,140,685.05</b>	<b>103%</b>	<b>3,197,200</b>	<b>154,200</b>		
<b>EXPENSE - GENERAL PURPOSE FUNDING</b>		<b>(312,800)</b>	<b>(223,990.66)</b>	<b>72%</b>	<b>(364,300)</b>	<b>(51,500)</b>		

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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for the period 1 July 2023 to 29 February 2024

<b>GOVERNANCE</b>	<b>Resp Officer</b>	<b>Budget 2023/24</b>	<b>Actual YTD</b>	<b>% Budget Used</b>	<b>Revised Budget 2023/24</b>	<b>Variance</b>	<b>COMMENTS</b>
<b>MEMBERS OF COUNCIL</b>							
<b>Revenue</b>							
<b>04001 Revenue - Members Of Council</b>							
73 Contributions	MFA	15,000	0.00	0%	15,000	0	LGIS contributions credit
<b>TOTAL REVENUE - MEMBERS OF COUNCIL</b>		<b>15,000</b>	<b>0.00</b>	<b>0%</b>	<b>15,000</b>	<b>0</b>	
<b>Expense</b>							
<b>04101 Expense - Members Of Council</b>							
13 Minor Equipment	MFA	(15,000)	(2,344.86)	16%	(15,000)	0	New devices as required, Chambers Furniture
14 Printing & Stationery	EXA	(500)	(146.36)	29%	(500)	0	
17 Professional Services	CEO	(5,000)	(2,000.00)	40%	(5,000)	0	CEO performance review
19 Advertising & Promotions	EXA	(3,000)	(1,146.09)	38%	(3,000)	0	
24 Legal Advice	CEO	(5,000)	0.00	0%	(5,000)	0	
26 Computer & Internet Expenses	MFA	(6,000)	(4,708.28)	78%	(6,000)	0	Data for Cr ipads / Docs on Tap subscription
49 Councillor Allowances	CEO	(3,500)	0.00	0%	(3,500)	0	ICT Allowance
52 Refreshments & Entertainment	EXA	(20,000)	(11,010.89)	55%	(20,000)	0	Council meetings, Community events
53 Subscriptions	CEO	(30,000)	(29,045.17)	97%	(30,000)	0	WALGA subs / LGPro Corporate M'ship
54 President & Deputy Allowances	CEO	(12,500)	0.00	0%	(12,500)	0	
55 Members Meeting Fees	CEO	(64,000)	0.00	0%	(64,000)	0	
56 Donations	CEO	(5,000)	(1,000.00)	20%	(5,000)	0	
57 Conference Expenses	CEO	(7,000)	(5,231.46)	75%	(7,000)	0	LG Convention registrations, Cr training
58 Travel & Accommodation	CEO	(5,000)	(1,870.30)	37%	(5,000)	0	LG Convention accommodation / Cr travel
59 Other Sundry Expenses	CEO	(2,000)	(1,000.00)	50%	(2,000)	0	
60 Insurances	MFA	(5,000)	(5,367.60)	107%	(5,000)	0	
96 Administration Allocated	MFA	(274,700)	(159,357.49)	58%	(276,100)	(1,400)	
<b>04103 Expense - Tambellup Admin Building</b>							
01 Salaries & Wages	MOW	(16,000)	(13,949.34)	87%	(16,000)	0	
15 Repairs & Maintenance	MOW	(5,000)	(3,497.12)	70%	(5,000)	0	
16 Contract Services	MOW	(1,500)	(1,236.97)	82%	(1,500)	0	
51 Interest On Loans	MFA	0	(36.50)	#DIV/0!	0	0	Loan 95 - matured 2022/23
59 Other Sundry Expenses	MOW	(200)	(98.00)	49%	(200)	0	
60 Insurances	MFA	(4,500)	(3,845.18)	85%	(4,500)	0	
65 Electricity & Gas	MFA	(5,000)	(2,151.62)	43%	(5,000)	0	
66 Water Charges	MFA	(1,500)	(462.29)	31%	(1,500)	0	
98 Plant Operating Costs		0	(418.75)	#DIV/0!	0	0	
99 Public Works Overhead	MOW	(10,000)	(12,101.91)	121%	(10,000)	0	

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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for the period 1 July 2023 to 29 February 2024

<b>GOVERNANCE</b>	<b>Resp Officer</b>	<b>Budget 2023/24</b>	<b>Actual YTD</b>	<b>% Budget Used</b>	<b>Revised Budget 2023/24</b>	<b>Variance</b>	<b>COMMENTS</b>
<b>MEMBERS OF COUNCIL</b>							
<b>Expense</b>							
<b>04106 Expense - Broomehill Admin Building</b>							
01 Salaries & Wages	MOW	(8,500)	(5,945.60)	70%	(8,500)	0	
15 Repairs & Maintenance	MOW	(5,000)	(2,026.60)	41%	(5,000)	0	
16 Contract Services	MOW	(1,500)	(230.00)	15%	(1,500)	0	
59 Other Sundry Expenses	MOW	(100)	(98.00)	98%	(100)	0	
60 Insurances	MFA	(1,500)	(576.78)	38%	(1,500)	0	
65 Electricity & Gas	MFA	(1,500)	(1,013.77)	68%	(1,500)	0	
66 Water Charges	MFA	0	(17.13)	#DIV/0!	0	0	
98 Plant Operating Costs	MOW	(500)	(256.25)	51%	(500)	0	
99 Public Works Overhead	MOW	(5,500)	(5,144.57)	94%	(5,500)	0	
<b>04102 Expense - Elections</b>							
17 Professional Services	CEO	(10,000)	(5,250.42)	53%	(10,000)	0	Council elections October 2023
<b>04104 Expense - Audit</b>							
17 Professional Services	MFA	(50,000)	(8,860.00)	18%	(50,000)	0	
<b>TOTAL EXPENSE - MEMBERS OF COUNCIL</b>		<b>(591,000)</b>	<b>(291,445.30)</b>	<b>49%</b>	<b>(592,400)</b>	<b>(1,400)</b>	
<b>ADMINISTRATION GENERAL</b>							
<b>Revenue</b>							
<b>04201 Revenue - Administration General</b>							
74 Reimbursements	MFA	5,000	22.73	0%	5,000	0	LGIS motor vehicle policy rebates
<b>04202 Revenue - Administration General (No GST)</b>							
74 Reimbursements	MFA	1,000	0.00	0%	1,000	0	
80 Rents	MFA	6,000	4,140.00	69%	6,000	0	
<b>TOTAL REVENUE - ADMINISTRATION GENERAL</b>		<b>12,000</b>	<b>4,645.72</b>	<b>39%</b>	<b>12,000</b>	<b>0</b>	
<b>Expense</b>							
<b>04301 Expense - Administration General</b>							
01 Salaries & Wages	CEO	(828,900)	(439,546.45)	53%	(821,900)	7,000	Reallocated to Ranger Services
02 Superannuation	MFA	(111,400)	(67,286.17)	60%	(111,400)	0	Super Guarantee increase to 11%
03 Workers Comp Insurance	MFA	(15,800)	(18,187.61)	115%	(18,000)	(2,200)	
04 Protective Clothing	MFA	(5,000)	(2,760.96)	55%	(5,000)	0	
05 Training & Education	MFA	(20,000)	(4,952.19)	25%	(20,000)	0	
07 Recruitment Costs And Subsidies	CEO	(3,000)	(17,711.07)	590%	(18,000)	(15,000)	CEO Recruitment
08 Fringe Benefits Tax	MFA	(10,000)	(4,553.00)	46%	(10,000)	0	
10 Staff Housing Allocation	MFA	(44,100)	(26,808.41)	61%	(46,200)	(2,100)	CEO / MFA / CSO housing
13 Minor Equipment	MFA	(20,000)	(10,689.91)	53%	(20,000)	0	Replace devices as required, office furniture
14 Printing & Stationery	MFA	(10,000)	(5,014.53)	50%	(10,000)	0	
15 Repairs & Maintenance	MFA	(2,000)	(36.29)	2%	(2,000)	0	
16 Contract Services	MFA	(5,000)	(850.91)	17%	(5,000)	0	
17 Professional Services	CEO	(35,000)	(10,971.17)	31%	(35,000)	0	LGIS Risk Co-ord / Consultants as required

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<b>ADMINISTRATION GENERAL</b>							
<b>Expense</b>							
<b>04301 Expense - Administration General continued</b>							
18 Postage & Freight	MFA	(4,000)	(3,288.33)	82%	(4,000)	0	
19 Advertising & Promotions	MFA	(3,000)	(650.32)	22%	(3,000)	0	
20 Leasing & Plant Hire	MFA	(14,000)	(8,590.48)	61%	(14,000)	0	Tamb photocopier
24 Legal Advice	CEO	(5,000)	0.00	0%	(5,000)	0	
26 Computer & Internet Expenses	MFA	(110,000)	(83,888.21)	76%	(110,000)	0	IT Support, Synergy licenses, new modules
41 Loss on Disposal of Assets	MFA	(15,700)	(4,722.09)	30%	(15,700)	0	
53 Subscriptions	MFA	(5,000)	(1,833.64)	37%	(5,000)	0	
57 Conference Expenses	CEO	(5,000)	(3,158.55)	63%	(5,000)	0	LG Convention / LG Pro conferences as arise
58 Travel & Accommodation	CEO	(5,000)	(5,780.12)	116%	(7,000)	(2,000)	Staff training / conferences
59 Other Sundry Expenses	CEO	(3,000)	(1,180.45)	39%	(3,000)	0	
60 Insurances	MFA	(45,000)	(36,129.90)	80%	(40,000)	5,000	
67 Telephone Expense	MFA	(7,000)	(3,576.46)	51%	(5,000)	2,000	
<b>04330 Expense - Asset Depreciation</b>							
30 Dep'n Land & Buildings	MFA	(23,200)	(21,583.65)	93%	(23,200)	0	
31 Dep'n Plant & Equipment	MFA	(15,300)	(9,295.59)	61%	(15,300)	0	
32 Dep'n Furniture & Equipment	MFA	(3,000)	(3,741.03)	125%	(3,000)	0	
<b>04302 Expense - Administration Allocation</b>							
96 Administration Allocated	MFA	1,373,400	796,787.49	58%	1,380,700	7,300	
<b>TOTAL EXPENSE - ADMINISTRATION GENERAL</b>		<b>0</b>	<b>0.00</b>	<b>0%</b>	<b>0</b>	<b>0</b>	
<b>AMALGAMATION</b>							
<b>Expense</b>							
<b>04105 Expense - Amalgamation</b>							
01 Salaries & Wages	CEO	(23,600)	(2,100.68)	9%	(23,600)	0	Town Planner wages & super for
02 Superannuation	CEO	(2,600)	(206.25)	8%	(2,600)	0	Consolidation of Town Planning Schemes
17 Professional Services	CEO	(6,000)	0.00	0%	(6,000)	0	
<b>TOTAL EXPENSE - AMALGAMATION</b>		<b>(32,200)</b>	<b>(2,306.93)</b>	<b>7%</b>	<b>(32,200)</b>	<b>0</b>	
<b>OTHER GOVERNANCE</b>							
<b>Revenue</b>							
<b>04119 Revenue - Broomehill Archive Repository</b>							
73 Contributions	MFA	6,000	0.00	0%	6,000	0	
<b>TOTAL REVENUE - OTHER GOVERNANCE</b>		<b>6,000</b>	<b>0.00</b>	<b>0%</b>	<b>6,000</b>	<b>0</b>	

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<b>GOVERNANCE</b>	<b>Resp Officer</b>	<b>Budget 2023/24</b>	<b>Actual YTD</b>	<b>% Budget Used</b>	<b>Revised Budget 2023/24</b>	<b>Variance</b>	<b>COMMENTS</b>
<b>OTHER GOVERNANCE</b>							
<b>Expense</b>							
<b>04125 Expense - VROC / Regional Collaboration</b>							
16 Contract Services	CEO	(5,000)	(600.00)	12%	(5,000)	0	
<b>04126 Expense - Strategic Resource Plan</b>							
16 Contract Services	MFA	(20,000)	0.00	0%	(20,000)	0	Asset Management / Financial Plan review
<b>04129 Expense - Strategic Community Plan</b>							
16 Contract Services	CEO	(7,000)	0.00	0%	(12,000)	(5,000)	Bi-ennial Community Survey
<b>04130 Expense - Corporate Business Plan</b>							
16 Contract Services	CEO	(5,000)	(1,760.91)	35%	(5,000)	0	Implement Corporate Plan initiatives
<b>04132 Expense - Broomehill Archive Repository</b>							
01 Salaries & Wages	MOW	(2,000)	(2,313.89)	116%	(2,000)	0	
15 Repairs & Maintenance	MOW	(2,000)	(1,373.69)	69%	(2,000)	0	
16 Contract Services	MOW	(500)	(332.72)	67%	(500)	0	
60 Insurances	MFA	(2,000)	0.00	0%	(2,000)	0	
65 Electricity & Gas	MFA	(2,000)	(1,520.66)	76%	(2,000)	0	
99 Public Works Overheads	MOW	(1,000)	(1,974.77)	197%	(1,000)	0	
<b>TOTAL EXPENSE - OTHER GOVERNANCE</b>		<b>(46,500)</b>	<b>(9,876.64)</b>	<b>21%</b>	<b>(51,500)</b>	<b>(5,000)</b>	
<b>REVENUE - GOVERNANCE</b>		<b>33,000</b>	<b>4,645.72</b>	<b>14%</b>	<b>33,000</b>	<b>0</b>	
<b>EXPENSE - GOVERNANCE</b>		<b>(669,700)</b>	<b>(303,628.87)</b>	<b>45%</b>	<b>(676,100)</b>	<b>(6,400)</b>	

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<b>LAW, ORDER &amp; PUBLIC SAFETY</b>	<b>Resp Officer</b>	<b>Budget 2023/24</b>	<b>Actual YTD</b>	<b>% Budget Used</b>	<b>Revised Budget 2023/24</b>	<b>Variance</b>	<b>COMMENTS</b>
<b>FIRE PREVENTION</b>							
<b>Revenue</b>							
<b>05001 Revenue - ESL Grant</b>							
71 Grants - Operating	MFA	51,100	37,240.50	73%	51,100	0	
72 Grants - Non Operating		0	9,275.00	#DIV/0!	9,300	9,300	Tamb West brigade - fast-fill trailer
<b>05020 Revenue - ESL Collected</b>							
79 Other Sundry Income	MFA	77,500	78,008.00	101%	77,500	0	ESL \$98 per assessment
<b>05021 Revenue - Other Fire Prevention</b>							
73 Contributions	MFA	35,000	0.00	0%	35,000	0	DFES contrib to mitigation vacant crown land
74 Reimbursements	MFA	2,000	4,738.64	237%	2,000	0	Firebreaks done & charged to property owners
83 Fees & Charges	MFA	100	0.00	0%	100	0	
<b>05022 Revenue - ESL Administration Fees</b>							
79 Other Sundry Income	MFA	4,000	4,000.00	100%	4,000	0	
<b>05024 Revenue - ESL Penalty Interest</b>							
86 Penalty Interest	MFA	1,000	1,007.01	101%	1,000	0	
<b>05026 Revenue - Other Fire Prevention (No GST)</b>							
82 Fines & Penalties	CEO	5,000	849.50	17%	5,000	0	
<b>TOTAL REVENUE - FIRE PREVENTION</b>		<b>175,700</b>	<b>135,118.65</b>	<b>77%</b>	<b>185,000</b>	<b>9,300</b>	
<b>Expense</b>							
<b>05103 Expense - ESL Grant Clothing &amp; Accessories</b>							
13 Minor Equipment	CESM	(10,000)	(7,696.94)	77%	(10,000)	0	ESL funded
15 Repairs & Maintenance	CESM	0	(80.25)	0%	0	0	
<b>05105 Expense - ESL Grant Maintenance Equipment</b>							
13 Minor Equipment	CESM	(10,000)	(1,092.74)	11%	(10,000)	0	ESL funded
<b>05120 Expense - ESL Remitted</b>							
59 Other Sundry Expenses	MFA	(77,500)	(46,746.00)	60%	(77,500)	0	
<b>05121 Expense - Fire Prevention Other</b>							
01 Salaries & Wages	MOW	(5,500)	(4,662.08)	85%	(5,500)	0	
14 Printing & Stationery	CEO	(1,800)	(1,628.17)	90%	(1,800)	0	
16 Contract Services	CEO	(2,500)	(6,312.64)	253%	(2,500)	0	Firebreaks done & charged to property owners
17 Professional Services	CEO	(14,000)	0.00	0%	(14,000)	0	Bushfire Risk Co-ordinator
18 Postage & Freight	CEO	(100)	0.00	0%	(100)	0	
19 Advertising & Promotions	CEO	(200)	(218.18)	109%	(2,200)	(2,000)	Fire condition advisory signs Bhill & Tamb
59 Other Sundry Expenses	CEO	(1,000)	(778.36)	78%	(1,000)	0	Catering for brigade training etc.
60 Insurances	MFA	(29,500)	(31,005.00)	105%	(31,000)	(1,500)	Brigade members & vehicles (ESL funded)
67 Telephone Expense	MFA	(3,000)	(1,934.77)	64%	(3,000)	0	Harvest ban hotline & sms
96 Administration Allocated	MFA	(27,500)	(15,935.77)	58%	(27,600)	(100)	
98 Plant Operating Costs	MOW	(3,000)	(4,003.75)	133%	(3,000)	0	
99 Public Works Overhead	MOW	(6,000)	(4,422.56)	74%	(6,000)	0	
<b>05122 Expense - Tambellup Fire Shed</b>							
59 Other Sundry Expenses	MOW	(100)	0.00	0%	(100)	0	
60 Insurances	MFA	(500)	(455.66)	91%	(500)	0	



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<b>FIRE PREVENTION</b>							
<b>Expense</b>							
<b>05123 Expense - Community Emergency Services Manager</b>							
16	Contract Services	CEO	(20,000)	(10,231.46)	51%	(20,000)	0 per MOU with Katanning, Woody & DFES
<b>05124 Expense - Jam Creek Road Communications Tower</b>							
01	Salaries & Wages	MOW	(200)	0.00	0%	(200)	0
15	Repairs & Maintenance	MOW	(500)	0.00	0%	(500)	0
60	Insurances	MFA	(300)	(235.50)	79%	(300)	0
98	Plant Operating Costs	MOW	(100)	0.00	0%	(100)	0
99	Public Works Overhead	MOW	(200)	0.00	0%	(200)	0
<b>05125 Expense - Fairfield Communications Tower</b>							
01	Salaries & Wages	MOW	(200)	(411.27)	206%	(200)	0
15	Repairs & Maintenance	MOW	(500)	0.00	0%	(500)	0
65	Electricity & Gas	MFA	(700)	(418.79)	60%	(700)	0
60	Insurances	MFA	(200)	(163.42)	82%	(200)	0
98	Plant Operating Costs	MOW	(100)	(75.00)	75%	(100)	0
99	Public Works Overhead	MOW	(200)	(382.72)	191%	(200)	0
<b>05126 Expense - Broomehill Fire Station</b>							
01	Salaries & Wages	MOW	(500)	(287.00)	57%	(500)	0
15	Repairs & Maintenance	MOW	(5,000)	(64.06)	1%	(5,000)	0
16	Contract Services	MOW	0	(170.00)	0%	0	
26	Computer & Internet Expenses	MFA	(600)	(580.01)	97%	(600)	0 ESL funded
60	Insurances	MFA	(1,000)	(961.30)	96%	(1,000)	0 ESL funded
65	Electricity & Gas	MFA	(1,300)	(733.97)	56%	(1,300)	0
66	Water Charges	MFA	(100)	0.00	0%	(100)	0
98	Plant Operating Costs	MOW	(100)	(50.00)	50%	(100)	0
99	Public Works Overhead	MOW	(500)	(272.66)	55%	(500)	0
<b>05130 Expense - Asset Depreciation</b>							
30	Dep'n Land & Buildings	MFA	(18,200)	(12,129.90)	67%	(18,200)	0
31	Dep'n Plant & Equipment	MFA	(26,400)	(17,840.77)	68%	(26,400)	0
<b>TOTAL EXPENSE - FIRE PREVENTION</b>			<b>(269,100)</b>	<b>(171,980.70)</b>	<b>64%</b>	<b>(272,700)</b>	<b>(3,600)</b>

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<b>ANIMAL CONTROL</b>							
<b>Revenue</b>							
<b>05202 Revenue - Dog Control (No Gst)</b>							
82 Fines & Penalties	CEO	400	0.00	0%	400	0	
83 Fees & Charges	MFA	3,000	2,840.63	95%	3,000	0	
<b>05203 Revenue - Cat Control (No Gst)</b>							
83 Fees & Charges	MFA	500	281.25	56%	500	0	
<b>TOTAL REVENUE - ANIMAL CONTROL</b>		<b>3,900</b>	<b>3,121.88</b>	<b>80%</b>	<b>3,900</b>	<b>0</b>	
<b>Expense</b>							
<b>05301 Expense - Animal Control</b>							
01 Salaries & Wages	MOW	0	0.00	#DIV/0!	(7,000)	(7,000)	Employment of part-time Ranger
13 Minor Equipment	MOW	(2,000)	(342.44)	17%	(2,000)	0	Incl. Pound maintenance
15 Repairs & Maintenance	MOW	0	(7.27)	0%	0	0	
16 Contract Services	CEO	(30,000)	(20,714.83)	69%	(25,000)	5,000	Service agreement with Shire of Kojonup
19 Advertising & Promotions	CEO	(200)	0.00	0%	(200)	0	
20 Leasing & Plant Hire	MOW	0	0.00	#DIV/0!	(8,900)	(8,900)	Lease vehicle for Ranger
96 Administration Allocated	MFA	(19,200)	(11,155.03)	58%	(19,300)	(100)	
99 Public Works Overhead	MOW	0	0.00	#DIV/0!	(4,000)	(4,000)	Employment of part-time Ranger
<b>05320 Expense - Asset Depreciation</b>							
30 Dep'n Land & Buildings	MFA	(200)	(143.13)	72%	(200)	0	
31 Dep'n Plant & Equipment	MFA	(400)	(186.39)	47%	(400)	0	
<b>TOTAL EXPENSE - ANIMAL CONTROL</b>		<b>(52,000)</b>	<b>(32,549.09)</b>	<b>63%</b>	<b>(67,000)</b>	<b>(15,000)</b>	
<b>OTHER LAW, ORDER &amp; PUBLIC SAFETY</b>							
<b>Revenue</b>							
<b>05401 Revenue - Other Law, Order &amp; Public Safety</b>							
79 Other Sundry Income	CEO	500	209.09	42%	500	0	Sale of abandoned vehicles
<b>TOTAL REVENUE - OTHER LAW, ORDER &amp; PUBLIC SAFETY</b>		<b>500</b>	<b>209.09</b>	<b>42%</b>	<b>500</b>	<b>0</b>	
<b>Expense</b>							
<b>05451 Expense - Other Law, Order &amp; Public Safety</b>							
16 Contract Services	CEO	(500)	0.00	0%	(500)	0	Abandoned Vehicles
<b>05452 Expense - Volunteer Services Callouts</b>							
01 Salaries & Wages	MOW	(500)	(359.74)	72%	(500)	0	
99 Public Works Overhead	MOW	(500)	(70.97)	14%	(500)	0	
<b>TOTAL EXPENSE - OTHER LAW, ORDER &amp; PUBLIC SAFETY</b>		<b>(1,500)</b>	<b>(430.71)</b>	<b>29%</b>	<b>(1,500)</b>	<b>0</b>	
<b>REVENUE - LAW, ORDER &amp; PUBLIC SAFETY</b>		<b>180,100</b>	<b>138,449.62</b>	<b>77%</b>	<b>189,400</b>	<b>9,300</b>	
<b>EXPENSE - LAW, ORDER &amp; PUBLIC SAFETY</b>		<b>(322,600)</b>	<b>(204,960.50)</b>	<b>64%</b>	<b>(341,200)</b>	<b>(18,600)</b>	

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<b>HEALTH</b>	<b>Resp Officer</b>	<b>Budget 2023/24</b>	<b>Actual YTD</b>	<b>% Budget Used</b>	<b>Revised Budget 2023/24</b>	<b>Variance</b>	<b>COMMENTS</b>
<b>MATERNAL &amp; INFANT HEALTH</b>							
<b>Revenue</b>							
<b>07001 Revenue - Maternal &amp; Infant Health</b>							
80 Rent	MFA	2,000	0.00	0%	2,000	0	Tambellup Family Daycare
<b>TOTAL REVENUE - MATERNAL &amp; INFANT HEALTH</b>		<b>2,000</b>	<b>0.00</b>	<b>0%</b>	<b>2,000</b>	<b>0</b>	
<b>Expense</b>							
<b>07101 Expense - Health (Infant Health Clinic)</b>							
01 Salaries & Wages	MOW	(500)	(518.14)	104%	(500)	0	
15 Repairs & Maintenance	MOW	(3,000)	(265.88)	9%	(3,000)	0	
16 Contract Services	MOW	0	(180.00)	#DIV/0!	0	0	
59 Other Sundry Expenses	MOW	(100)	(98.00)	98%	(100)	0	
60 Insurances	MFA	(500)	(621.00)	124%	(500)	0	
65 Electricity & Gas	MFA	(1,800)	(1,479.58)	82%	(1,800)	0	
66 Water Charges	MFA	(700)	(541.05)	77%	(700)	0	
67 Telephone Expense	MFA	(500)	(326.88)	65%	(500)	0	
98 Plant Operation Costs	MOW	(100)	(80.00)	80%	(100)	0	
99 Public Works Overhead	MOW	(500)	(489.21)	98%	(500)	0	
<b>07110 Expense - Asset Depreciation</b>							
30 Dep'n Land & Buildings	MFA	(2,000)	(1,184.99)	59%	(2,000)	0	
31 Dep'n Plant & Equipment	MFA	(500)	(326.17)	65%	(500)	0	
<b>TOTAL EXPENSE - MATERNAL &amp; INFANT HEALTH</b>		<b>(10,200)</b>	<b>(6,110.90)</b>	<b>60%</b>	<b>(10,200)</b>	<b>0</b>	
<b>HEALTH INSPECTION</b>							
<b>Revenue</b>							
<b>07120 Revenue - Health Inspection</b>							
83 Fees & Charges	MFA	0	0.00	0%	0	0	
<b>07121 Revenue - Health Inspection (No Gst)</b>							
82 Fines & Penalties	CEO	100	0.00	0%	100	0	
83 Fees & Charges	MFA	500	472.00	94%	500	0	
<b>TOTAL REVENUE - HEALTH INSPECTION</b>		<b>600</b>	<b>472.00</b>	<b>79%</b>	<b>600</b>	<b>0</b>	
<b>Expense</b>							
<b>07130 Expense - Health Inspection</b>							
16 Contract Services	CEO	(15,000)	(9,519.50)	63%	(15,000)	0	Contract Environmental Health Officer
24 Legal Advice	CEO	(1,000)	0.00	0%	(1,000)	0	
96 Administration Allocated	MFA	(13,700)	(7,967.86)	58%	(13,800)	(100)	
<b>TOTAL EXPENSE - HEALTH INSPECTION</b>		<b>(29,700)</b>	<b>(17,487.36)</b>	<b>59%</b>	<b>(29,800)</b>	<b>(100)</b>	

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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for the period 1 July 2023 to 29 February 2024

<b>HEALTH</b>	<b>Resp Officer</b>	<b>Budget 2023/24</b>	<b>Actual YTD</b>	<b>% Budget Used</b>	<b>Revised Budget 2023/24</b>	<b>Variance</b>	<b>COMMENTS</b>
<b>PREVENTATIVE SERVICES - PEST CONTROL</b>							
<b>Revenue</b>							
<b>07201 Revenue - Pest Control</b>							
71 Grants - Operating	MOW	2,000	7,119.26	356%	7,000	5,000	Dept Health funding for CLAG
<b>TOTAL REVENUE - PEST CONTROL</b>		<b>2,000</b>	<b>7,119.26</b>	<b>356%</b>	<b>7,000</b>	<b>5,000</b>	
<b>Expense</b>							
<b>07301 Expense - Pest Control</b>							
01 Salaries & Wages	MOW	(3,000)	(4,630.13)	154%	(5,000)	(2,000)	Mosquito control / fogging
05 Staff Training	MOW	(1,500)	0.00	0%	(1,500)	0	
13 Minor Equipment	MOW	0	(72.72)	#DIV/0!	0	0	
15 Repairs & Maintenance	MOW	(4,000)	(540.00)	14%	(4,000)	0	
16 Contract Services	MOW	(5,000)	0.00	0%	(5,000)	0	Contribution to CLAG
58 Travel & Accommodation	MOW	(1,000)	0.00	0%	(1,000)	0	
96 Administration Allocated	MFA	(13,700)	(7,967.86)	58%	(13,800)	(100)	
98 Plant Operating Costs	MOW	(1,000)	(1,702.00)	170%	(2,000)	(1,000)	
99 Public Works Overhead	MOW	(3,000)	(4,294.91)	143%	(4,500)	(1,500)	
<b>TOTAL EXPENSE - PEST CONTROL</b>		<b>(32,200)</b>	<b>(19,207.62)</b>	<b>60%</b>	<b>(36,800)</b>	<b>(4,600)</b>	
<b>REVENUE - HEALTH</b>		<b>4,600</b>	<b>7,591.26</b>	<b>165%</b>	<b>9,600</b>	<b>5,000</b>	
<b>EXPENSE - HEALTH</b>		<b>(72,100)</b>	<b>(42,805.88)</b>	<b>59%</b>	<b>(76,800)</b>	<b>(4,700)</b>	

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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<b>EDUCATION &amp; WELFARE</b>	<b>Resp Officer</b>	<b>Budget 2023/24</b>	<b>Actual YTD</b>	<b>% Budget Used</b>	<b>Revised Budget 2023/24</b>	<b>Variance</b>	<b>COMMENTS</b>
<b>OTHER EDUCATION</b>							
<b>Revenue</b>							
<b>08001 Revenue - Education</b>							
74 Reimbursements	MFA	300	0.00	0%	300	0	From Nurse Turner Award funds
<b>TOTAL REVENUE - OTHER EDUCATION</b>		<b>300</b>	<b>0.00</b>	<b>0%</b>	<b>300</b>	<b>0</b>	
<b>Expense</b>							
<b>08101 Expense - Education</b>							
56 Donations	CEO	(4,300)	(4,300.00)	100%	(4,300)	0	Annual contribution to A Smart Start
<b>08102 Expense - Broomehill Primary School</b>							
56 Donations	CEO	(1,000)	(1,040.00)	104%	(1,000)	0	Contrib to swimming lessons, Book Award
<b>08103 Expense - Tambellup Primary School</b>							
56 Donations	CEO	(1,000)	0.00	0%	(1,000)	0	
59 Other Sundry Expenses	MFA	(300)	0.00	0%	(300)	0	Nurse Turner Awards
<b>TOTAL EXPENSE - OTHER EDUCATION</b>		<b>(6,600)</b>	<b>(5,340.00)</b>	<b>81%</b>	<b>(6,600)</b>	<b>0</b>	
<b>OTHER WELFARE</b>							
<b>Revenue</b>							
<b>08201 Revenue - Other Welfare</b>							
71 Grants - Operating	SSPO	20,000	0.00	0%	20,000	0	Youth Great Southern; Youth Worker program
72 Grants - Non Operating	SSPO	120,000	0.00	0%	120,000	0	LRCIP3 for Youth Centre capital works
73 Contributions	SSPO	15,000	0.00	0%	15,000	0	Tamb Noongar Land Assoc; Youth Worker program
<b>TOTAL REVENUE - OTHER WELFARE</b>		<b>155,000</b>	<b>0.00</b>	<b>0%</b>	<b>155,000</b>	<b>0</b>	
<b>Expense</b>							
<b>08303 Expense - Youth Services</b>							
16 Contract Services	SSPO	(62,000)	0.00	0%	(62,000)	0	Youth Worker program (0.4FTE)
96 Administration Allocated	MFA	(20,600)	(11,951.82)	58%	(20,700)	(100)	
<b>08304 Expense - Tamb Youth Centre</b>							
01 Salaries & Wages	MOW	0	(184.50)	0%	0	0	
15 Repairs & Maintenance	MOW	(5,000)	(51.33)	1%	(5,000)	0	
16 Contract Services	MOW	(200)	(40.00)	20%	(200)	0	
60 Insurances	MFA	(200)	(211.50)	106%	(200)	0	
98 Plant Operating Costs	MOW	0	(31.25)	0%	0	0	
99 Public Works Overhead	MOW	0	(175.28)	0%	0	0	
<b>TOTAL EXPENSE - OTHER WELFARE</b>		<b>(88,000)</b>	<b>(12,645.68)</b>	<b>14%</b>	<b>(88,100)</b>	<b>(100)</b>	
<b>REVENUE - EDUCATION &amp; WELFARE</b>		<b>155,300</b>	<b>0.00</b>	<b>0%</b>	<b>155,300</b>	<b>0</b>	
<b>EXPENSE - EDUCATION &amp; WELFARE</b>		<b>(94,600)</b>	<b>(17,985.68)</b>	<b>19%</b>	<b>(94,700)</b>	<b>(100)</b>	

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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<b>HOUSING</b>	<b>Resp Officer</b>	<b>Budget 2023/24</b>	<b>Actual YTD</b>	<b>% Budget Used</b>	<b>Revised Budget 2023/24</b>	<b>Variance</b>	<b>COMMENTS</b>
<b>STAFF HOUSING</b>							
<b>Revenue</b>							
<b>09001 Revenue - Staff Housing</b>							
89 Profit on Disposal of Assets	MFA	0	0.00	0%	0	0	
<b>TOTAL REVENUE - OTHER HOUSING</b>		<b>0</b>	<b>0.00</b>	<b>0%</b>	<b>0</b>	<b>0</b>	
<b>Expense</b>							
<b>09106 Expense - Housing 18 Henry Street, Tambellup</b>							
01 Salaries & Wages	MOW	0	0.00	0%	0	0	
15 Repairs & Maintenance	MOW	(3,000)	(278.64)	9%	(3,000)	0	
16 Contract Services	MOW	(500)	0.00	0%	(500)	0	
30 Dep'n Land & Buildings	MFA	(3,600)	(1,930.66)	54%	(3,600)	0	
59 Other Sundry Expenses	MOW	(100)	(98.00)	98%	(100)	0	
60 Insurances	MFA	(1,300)	(1,522.68)	117%	(1,300)	0	
65 Electricity & Gas	MFA	0	(53.50)	0%	0	0	
66 Water Charges	MFA	(1,800)	(1,219.86)	68%	(1,800)	0	
98 Plant Operation Costs	MOW	0	0.00	0%	0	0	
99 Public Works Overheads	MOW	0	0.00	0%	0	0	
<b>09107 Expense - Housing 63 Taylor Street, Tambellup</b>							
01 Salaries & Wages	MOW	0	(3,271.51)	#DIV/0!	(3,500)	(3,500)	
15 Repairs & Maintenance	MOW	(3,000)	(2,956.14)	99%	(3,000)	0	
16 Contract Services	MOW	(500)	(198.00)	40%	(500)	0	
30 Dep'n Land & Buildings	MFA	(3,900)	(2,070.44)	53%	(3,900)	0	
59 Other Sundry Expenses	MOW	(100)	(98.00)	98%	(100)	0	
60 Insurances	MFA	(1,300)	(1,290.06)	99%	(1,300)	0	
65 Electricity & Gas	MOW	0	(396.06)	#DIV/0!	0	0	
66 Water Charges	MFA	(5,000)	(1,924.53)	38%	(5,000)	0	
98 Plant Operation Costs	MOW	0	(496.00)	#DIV/0!	(500)	(500)	
99 Public Works Overheads	MOW	0	(3,094.05)	#DIV/0!	(3,000)	(3,000)	
<b>09108 Expense - Housing 17 Taylor Street, Tambellup</b>							
01 Salaries & Wages	MOW	0	(134.48)	0%	0	0	
15 Repairs & Maintenance	MOW	(3,000)	(127.27)	4%	(3,000)	0	
16 Contract Services	MOW	(500)	(198.00)	40%	(500)	0	
30 Dep'n Land & Buildings	MFA	(4,800)	(3,162.30)	66%	(4,800)	0	
59 Other Sundry Expenses	MOW	(100)	(98.00)	98%	(100)	0	
60 Insurances	MFA	(1,500)	(1,205.46)	80%	(1,500)	0	
65 Electricity & Gas	MFA	0	0.00	0%	0	0	
66 Water Charges	MFA	(3,500)	(1,806.66)	52%	(3,500)	0	
98 Plant Operation Costs	MOW	0	(12.50)	0%	0	0	
99 Public Works Overheads	MOW	0	(127.75)	0%	0	0	

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<b>STAFF HOUSING</b>							
<b>Expense</b>							
<b>09109 Expense - Housing 21 Lathom St, Broomehill</b>							
01 Salaries & Wages	MOW	(1,500)	(1,077.05)	72%	(1,500)	0	
15 Repairs & Maintenance	MOW	(10,000)	(555.00)	6%	(10,000)	0	
16 Contract Services	MOW	(500)	(418.00)	84%	(500)	0	
30 Dep'n Land & Buildings	MFA	(5,000)	(3,328.71)	67%	(5,000)	0	
59 Other Sundry Expenses	MOW	(100)	(98.00)	98%	(100)	0	
60 Insurances	MFA	(2,000)	(1,268.90)	63%	(2,000)	0	
65 Electricity & Gas	MFA	(500)	(789.24)	158%	(500)	0	
66 Water Charges	MFA	(2,000)	(399.09)	20%	(2,000)	0	
98 Plant Operation Costs	MOW	(500)	(137.50)	28%	(500)	0	
99 Public Works Overheads	MOW	(1,300)	(1,023.21)	79%	(1,300)	0	
<b>09110 Expense - Housing 5 Leven St, Broomehill</b>							
01 Salaries & Wages	MOW	0	(1,141.47)	#DIV/0!	(1,000)	(1,000)	
15 Repairs & Maintenance	MOW	(3,000)	0.00	0%	(3,000)	0	
16 Contract Services	MOW	(500)	(220.00)	44%	(500)	0	
30 Dep'n Land & Buildings	MFA	(4,600)	(3,079.05)	67%	(4,600)	0	
59 Other Sundry Expenses	MOW	(100)	(98.00)	98%	(100)	0	
60 Insurances	MFA	(2,000)	(1,184.32)	59%	(2,000)	0	
65 Electricity & Gas	MFA	(500)	(306.73)	61%	(500)	0	
66 Water Charges	MFA	(2,000)	(188.40)	9%	(2,000)	0	
98 Plant Operation Costs	MOW	0	(193.75)	#DIV/0!	(200)	(200)	
99 Public Works Overheads	MOW	0	(1,084.40)	#DIV/0!	(1,000)	(1,000)	
<b>09120 Expense - Housing 18 Ivy Street, Broomehill</b>							
01 Salaries & Wages		0	(981.09)	#DIV/0!	(1,000)	(1,000)	
15 Repairs & Maintenance	MOW	(3,000)	(5,566.54)	186%	(3,000)	0	
16 Contract Services	MOW	(500)	(198.00)	40%	(500)	0	
30 Dep'n Land & Buildings	MFA	(2,000)	(1,031.88)	52%	(2,000)	0	
59 Other Sundry Expenses	MOW	(100)	(98.00)	98%	(100)	0	
60 Insurances	MFA	(700)	(835.36)	119%	(700)	0	
65 Electricity & Gas	MFA	0	(328.00)	#DIV/0!	0		
66 Water Charges	MFA	(1,000)	(480.36)	48%	(1,000)	0	
98 Plant Operation Costs		0	(187.50)	#DIV/0!	(200)	(200)	
99 Public Works Overheads		0	(932.06)	#DIV/0!	(900)	(900)	
<b>09300 Expense - Allocation Of Housing Costs</b>							
10 Staff Housing Allocation	MFA	78,900	55,617.66	70%	92,200	13,300	
<b>TOTAL EXPENSE - STAFF HOUSING</b>		<b>(2,000)</b>	<b>617.50</b>	<b>-31%</b>	<b>0</b>	<b>2,000</b>	

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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<b>HOUSING</b>	<b>Resp Officer</b>	<b>Budget 2023/24</b>	<b>Actual YTD</b>	<b>% Budget Used</b>	<b>Revised Budget 2023/24</b>	<b>Variance</b>	<b>COMMENTS</b>
<b>OTHER HOUSING</b>							
<b>Revenue</b>							
<b>09002 Revenue - Sandalwood Villas</b>							
80 Rents	MFA	52,000	36,880.00	71%	52,000	0	
<b>09003 Revenue - Lavieville Lodge</b>							
80 Rents	MFA	10,000	5,720.00	57%	10,000	0	
74 Reimbursements	MFA	2,000	1,503.75	75%	2,000	0	Electricity charges
<b>09004 Revenue - Other Housing</b>							
80 Rents	MFA	99,000	66,699.91	67%	99,000	0	GROH rentals
<b>09007 Revenue - Holland Court</b>							
80 Rents	MFA	35,000	19,025.00	54%	35,000	0	
<b>TOTAL REVENUE - OTHER HOUSING</b>		<b>198,000</b>	<b>129,828.66</b>	<b>66%</b>	<b>198,000</b>	<b>0</b>	
<b>OTHER HOUSING</b>							
<b>Expense</b>							
<b>09125 Expense - Sandalwood Villas</b>							
01 Salaries & Wages	MOW	(3,500)	(2,168.06)	62%	(3,500)	0	
15 Repairs & Maintenance	MOW	(7,000)	(4,386.95)	63%	(7,000)	0	Blinds for gazebo
16 Contract Services	MOW	(3,500)	(990.00)	28%	(3,500)	0	
30 Dep'n Land & Buildings	MFA	(13,000)	(15,012.70)	115%	(13,000)	0	
60 Insurances	MFA	(4,600)	(6,146.46)	134%	(4,600)	0	
65 Electricity & Gas	MFA	(1,500)	(604.32)	40%	(1,500)	0	
66 Water Charges	MFA	(12,000)	(9,001.01)	75%	(12,000)	0	
98 Plant Operating Costs	MOW	(100)	(498.50)	499%	(100)	0	
99 Public Works Overhead	MOW	(3,500)	(2,056.29)	59%	(3,500)	0	
<b>09126 Expense - Lavieville Lodge</b>							
01 Salaries & Wages	MOW	(2,000)	(2,787.23)	139%	(2,000)	0	Cleaning - furnished unit 2
15 Repairs & Maintenance	MOW	(5,000)	(2,447.68)	49%	(5,000)	0	
16 Contract Services	MOW	(7,000)	(3,017.00)	43%	(7,000)	0	
30 Dep'n Land & Buildings	MFA	(5,300)	(6,058.31)	114%	(5,300)	0	
60 Insurances	MFA	(2,000)	(2,170.54)	109%	(2,000)	0	
65 Electricity & Gas	MFA	(3,500)	(2,086.79)	60%	(3,500)	0	
66 Water Charges	MFA	(6,500)	(5,212.66)	80%	(6,500)	0	
98 Plant Operating Costs	MOW	(300)	(225.00)	75%	(300)	0	
99 Public Works Overhead	MOW	(2,000)	(2,490.19)	125%	(2,000)	0	



**SHIRE OF BROOMEHILL-TAMBELLUP**  
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for the period 1 July 2023 to 29 February 2024

<b>HOUSING</b>	<b>Resp Officer</b>	<b>Budget 2023/24</b>	<b>Actual YTD</b>	<b>% Budget Used</b>	<b>Revised Budget 2023/24</b>	<b>Variance</b>	<b>COMMENTS</b>
<b>OTHER HOUSING</b>							
<b>Expense</b>							
<b>09128 Expense - GROH Housing Lot 384 Parnell St, Tambellup</b>							
01	Salaries & Wages	MOW	0	(41.00)	0%	0	0
15	Repairs & Maintenance	MOW	(3,000)	(1,154.77)	38%	(3,000)	0
16	Contract Services	MOW	(500)	(220.00)	44%	(500)	0
30	Dep'n Land & Buildings	MFA	(5,300)	(3,495.18)	66%	(5,300)	0
51	Interest on Loans	MFA	(7,600)	(4,780.78)	63%	(7,600)	0
59	Other Sundry Expenses	MOW	(100)	(98.00)	98%	(100)	0
60	Insurances	MFA	(1,600)	(1,311.20)	82%	(1,600)	0
65	Electricity & Gas	MFA	0	0.00	0%	0	0
66	Water Charges	MFA	(1,500)	(188.40)	13%	(1,500)	0
99	Public Works Overhead	MOW	0	(38.95)	0%	0	0
<b>09129 Expense - GROH Housing Lot 1/22 Taylor St, Tambellup</b>							
15	Repairs & Maintenance	MOW	(3,000)	(234.00)	8%	(3,000)	0
16	Contract Services	MOW	(500)	(187.00)	37%	(500)	0
30	Dep'n Land & Buildings	MFA	(3,800)	(2,563.10)	67%	(3,800)	0
51	Interest on Loans	MFA	(6,400)	(4,069.63)	64%	(6,400)	0
59	Other Sundry Expenses	MOW	(100)	(49.00)	49%	(100)	0
60	Insurances	MFA	(1,200)	(1,142.02)	95%	(1,200)	0
65	Electricity & Gas	MFA	(100)	(83.00)	83%	(100)	0
66	Water Charges	MFA	(2,500)	(1,042.75)	42%	(2,500)	0
<b>09131 Expense - GROH Housing Lot 2/22 Taylor St, Tambellup</b>							
15	Repairs & Maintenance	MOW	(3,000)	0.00	0%	(3,000)	0
16	Contract Services	MOW	(500)	(187.00)	37%	(500)	0
30	Dep'n Land & Buildings	MFA	(3,800)	(2,563.10)	67%	(3,800)	0
51	Interest on Loans	MFA	(6,400)	(4,069.63)	64%	(6,400)	0
59	Other Sundry Expenses	MOW	(100)	(49.00)	49%	(100)	0
60	Insurances	MFA	(1,200)	(1,099.72)	92%	(1,200)	0
65	Electricity & Gas	MFA	(100)	(83.00)	83%	(100)	0
66	Water Charges	MFA	(2,500)	(1,042.75)	42%	(2,500)	0
<b>09132 Expense - Holland Court</b>							
01	Salaries & Wages	MOW	(1,000)	(41.00)	4%	(1,000)	0
15	Repairs & Maintenance	MOW	(3,000)	0.00	0%	(3,000)	0
16	Contract Services	MOW	(5,000)	(660.00)	13%	(5,000)	0
30	Dep'n Land & Buildings	MFA	(8,600)	(9,986.27)	116%	(8,600)	0
60	Insurance	MFA	(5,500)	(2,622.40)	48%	(5,500)	0
65	Electricity & Gas	MFA	(3,000)	(546.35)	18%	(3,000)	0
99	Public Works Overhead	MOW	(1,000)	(38.95)	4%	(1,000)	0
<b>TOTAL EXPENSE - OTHER HOUSING</b>			<b>(164,200)</b>	<b>(111,060.14)</b>	<b>68%</b>	<b>(164,200)</b>	<b>0</b>
<b>REVENUE - HOUSING</b>			<b>198,000</b>	<b>129,828.66</b>	<b>66%</b>	<b>198,000</b>	<b>0</b>
<b>EXPENSE - HOUSING</b>			<b>(166,200)</b>	<b>(110,442.64)</b>	<b>66%</b>	<b>(164,200)</b>	<b>2,000</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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for the period 1 July 2023 to 29 February 2024

<b>COMMUNITY AMENITIES</b>	<b>Resp Officer</b>	<b>Budget 2023/24</b>	<b>Actual YTD</b>	<b>% Budget Used</b>	<b>Revised Budget 2023/24</b>	<b>Variance</b>	<b>COMMENTS</b>
<b>REFUSE COLLECTION</b>							
<b>Revenue</b>							
<b>10001 Revenue - Household Refuse</b>							
77 Rubbish Collection Charges	MFA	63,100	63,960.00	101%	63,100	0	
<b>10002 Revenue - Commercial Refuse</b>							
77 Rubbish Collection Charges	MFA	8,900	8,660.00	97%	8,900	0	
<b>10003 Revenue - Tip Site Charges</b>							
83 Fees & Charges	MFA	2,000	850.88	43%	2,000	0	
<b>10005 Revenue - Other Refuse Collection</b>							
83 Fees & Charges	MFA	1,000	218.18	22%	1,000	0	
<b>TOTAL REVENUE - REFUSE COLLECTION</b>		<b>75,000</b>	<b>73,689.06</b>	<b>98%</b>	<b>75,000</b>	<b>0</b>	
<b>Expense</b>							
<b>10076 Expense - Household Refuse</b>							
01 Salaries & Wages	MOW	0	(60.71)	0%	0	0	
16 Contract Services	MOW	(55,000)	(33,615.00)	61%	(55,000)	0	Warren Blackwood Waste contract
96 Administration Allocated	MFA	(13,700)	(7,967.86)	58%	(13,800)	(100)	
99 Public Works Overhead	MOW	0	(57.67)	0%	0	0	
<b>10078 Expense - Tambellup Tip</b>							
01 Salaries & Wages	MOW	(1,000)	(1,488.54)	149%	(2,000)	(1,000)	
15 Repairs & Maintenance	MOW	(2,000)	(2,210.42)	111%	(2,000)	0	
16 Contract Services	MOW	(5,000)	(833.96)	17%	(5,000)	0	Fill trench & clean up
98 Plant Operating Costs	MOW	(500)	(1,030.00)	206%	(1,000)	(500)	
99 Public Works Overhead	MOW	(1,000)	(1,409.34)	141%	(2,000)	(1,000)	
<b>10079 Expense - Other Refuse Collection</b>							
01 Salaries & Wages	MOW	(5,000)	(2,981.90)	60%	(5,000)	0	
16 Contract Services	MOW	(6,000)	(3,896.47)	65%	(6,000)	0	
98 Plant Operating Costs	MOW	(2,000)	(775.00)	39%	(2,000)	0	
99 Public Works Overhead	MOW	(5,200)	(2,682.97)	52%	(5,200)	0	
<b>10080 Expense - Broomehill Tip</b>							
01 Salaries & Wages	MOW	(1,000)	(2,088.68)	209%	(2,000)	(1,000)	
15 Repairs & Maintenance	MOW	(2,000)	(51.33)	3%	(2,000)	0	Fencing panels for trench
16 Contract Services	MOW	(10,000)	(4,356.69)	44%	(10,000)	0	New trenches, compact & cover waste
98 Plant Operating Costs	MOW	(500)	(1,940.00)	388%	(2,000)	(1,500)	
99 Public Works Overhead	MOW	(1,000)	(1,971.48)	197%	(2,000)	(1,000)	
<b>10081 Expense - Transfer Station Tambellup</b>							
15 Repairs & Maintenance	MOW	(2,000)	0.00	0%	(2,000)	0	Transfer Station hut mtce as required
16 Contract Services	MOW	(78,000)	(44,607.08)	57%	(78,000)	0	Warren Blackwood Waste contract
60 Insurances	MFA	(100)	(76.90)	77%	(100)	0	
<b>10082 Expense - Transfer Station Broomehill</b>							
15 Repairs & Maintenance	MOW	(2,000)	0.00	0%	(2,000)	0	Transfer Station hut mtce as required
16 Contract Services	MOW	(78,000)	(44,607.08)	57%	(78,000)	0	Warren Blackwood Waste contract
60 Insurances	MFA	(100)	(82.68)	83%	(100)	0	

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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<b>COMMUNITY AMENITIES</b>	<b>Resp Officer</b>	<b>Budget 2023/24</b>	<b>Actual YTD</b>	<b>% Budget Used</b>	<b>Revised Budget 2023/24</b>	<b>Variance</b>	<b>COMMENTS</b>
<b>REFUSE COLLECTION</b>							
<b>Expense</b>							
<b>10090 Expense - Asset Depreciation</b>							
30 Dep'n Land & Buildings	MFA	(2,000)	(1,323.09)	66%	(2,000)	0	
33 Dep'n Infrastructure	MFA	(2,000)	(1,269.91)	63%	(2,000)	0	
<b>TOTAL EXPENSE - REFUSE COLLECTION</b>		<b>(275,100)</b>	<b>(161,409.76)</b>	<b>59%</b>	<b>(281,200)</b>	<b>(6,100)</b>	
<b>PROTECTION OF THE ENVIRONMENT</b>							
<b>Revenue</b>							
<b>10153 Revenue - Protection Of The Environment</b>							
74 Reimbursements	MOW	4,500	272.73	6%	4,500	0	
<b>TOTAL REVENUE - PROTECTION OF THE ENVIRONMENT</b>		<b>4,500</b>	<b>272.73</b>	<b>6%</b>	<b>4,500</b>	<b>0</b>	
<b>Expense</b>							
<b>10228 Expense - Drummuster</b>							
16 Contract Services	MOW	(4,500)	0.00	0%	(4,500)	0	
<b>TOTAL EXPENSE - PROTECTION OF THE ENVIRONMENT</b>		<b>(4,500)</b>	<b>0.00</b>	<b>0%</b>	<b>(4,500)</b>	<b>0</b>	
<b>TOWN PLANNING &amp; DEVELOPMENT</b>							
<b>Revenue</b>							
<b>10301 Revenue - Town Planning</b>							
83 Fees & Charges	CEO	10,000	8,117.01	81%	10,000	0	
<b>TOTAL REVENUE - TOWN PLANNING &amp; DEVELOPMENT</b>		<b>10,000</b>	<b>8,117.01</b>	<b>81%</b>	<b>10,000</b>	<b>0</b>	
<b>Expense</b>							
<b>10376 Expense - Town Planning</b>							
16 Contract Services	CEO	0	0.00	#DIV/0!	(30,000)	(30,000)	Noise Monitoring Consultant
17 Professional Services	CEO	(20,000)	(4,875.00)	24%	(20,000)	0	External Planning Consultant
24 Legal Advice	CEO	(10,000)	0.00	0%	(15,000)	(5,000)	
19 Advertising & Promotions	CEO	(500)	(156.00)	31%	(500)	0	
96 Administration Allocated	MFA	(48,100)	(27,887.58)	58%	(48,300)	(200)	
<b>TOTAL EXPENSE - TOWN PLANNING &amp; DEVELOPMENT</b>		<b>(78,600)</b>	<b>(32,918.58)</b>	<b>42%</b>	<b>(113,800)</b>	<b>(35,200)</b>	

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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for the period 1 July 2023 to 29 February 2024

<b>COMMUNITY AMENITIES</b>	<b>Resp Officer</b>	<b>Budget 2023/24</b>	<b>Actual YTD</b>	<b>% Budget Used</b>	<b>Revised Budget 2023/24</b>	<b>Variance</b>	<b>COMMENTS</b>
<b>OTHER COMMUNITY AMENITIES</b>							
<b>Revenue</b>							
<b>10451 Revenue - Other Community Amenities</b>							
83 Fees & Charges	MFA	10,000	3,607.90	36%	10,000	0	
<b>TOTAL REVENUE - OTHER COMMUNITY AMENITIES</b>		<b>10,000</b>	<b>3,607.90</b>	<b>36%</b>	<b>10,000</b>	<b>0</b>	
<b>Expense</b>							
<b>10526 Expense - Tambellup Cemetery</b>							
01 Salaries & Wages	MOW	(8,000)	(884.89)	11%	(8,000)	0	Remove old niche wall
15 Repairs & Maintenance	MOW	(1,000)	0.00	0%	(1,000)	0	
16 Contract Services	MOW	(5,000)	0.00	0%	(5,000)	0	Mulch & plants
17 Professional Services	MOW	(5,000)	0.00	0%	(5,000)	0	Survey Cemetery
59 Other Sundry Expenses	MOW	0	0.00	0%	0	0	
96 Administration Allocated	MFA	(34,300)	(19,919.68)	58%	(34,500)	(200)	
98 Plant Operating Costs	MOW	(3,500)	(486.00)	14%	(3,500)	0	
99 Public Works Overhead	MOW	(8,400)	(840.64)	10%	(8,400)	0	
<b>10527 Expense - Broomehill Cemetery</b>							
01 Salaries & Wages	MOW	(2,000)	(4,463.80)	223%	(5,000)	(3,000)	
15 Repairs & Maintenance	MOW	(1,000)	0.00	0%	(1,000)	0	
16 Contract Services	MOW	(2,000)	(304.78)	15%	(2,000)	0	
96 Administration Allocated	MFA	(20,600)	(11,951.82)	58%	(20,700)	(100)	
98 Plant Operating Costs	MOW	(1,000)	(1,400.00)	140%	(2,000)	(1,000)	
99 Public Works Overhead	MOW	(2,100)	(4,240.58)	202%	(5,000)	(2,900)	
<b>10528 Expense - Pindellup Cemetery</b>							
01 Salaries & Wages	MOW	(500)	0.00	0%	(500)	0	
15 Repairs & Maintenance	MOW	(500)	0.00	0%	(500)	0	
98 Plant Operating Costs	MOW	(300)	0.00	0%	(300)	0	
99 Public Works Overhead	MOW	(500)	0.00	0%	(500)	0	
<b>10550 Expense - Asset Depreciation</b>							
31 Dep'n Plant & Equipment	MFA	(500)	(332.83)	67%	(500)	0	
33 Dep'n Infrastructure	MFA	(1,600)	(910.69)	57%	(1,600)	0	
<b>TOTAL EXPENSE - OTHER COMMUNITY AMENITIES</b>		<b>(97,800)</b>	<b>(45,735.71)</b>	<b>47%</b>	<b>(105,000)</b>	<b>(7,200)</b>	

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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<b>COMMUNITY AMENITIES</b>	<b>Resp Officer</b>	<b>Budget 2023/24</b>	<b>Actual YTD</b>	<b>% Budget Used</b>	<b>Revised Budget 2023/24</b>	<b>Variance</b>	<b>COMMENTS</b>
<b>PUBLIC CONVENIENCES</b>							
<b>Expense</b>							
<b>10625 Expense - Diprose Park Public Toilets</b>							
01 Salaries & Wages	MOW	(4,500)	(3,223.04)	72%	(4,500)	0	
15 Repairs & Maintenance	MOW	(3,000)	(129.82)	4%	(3,000)	0	
16 Contract Services	MOW	(500)	(50.00)	10%	(500)	0	
60 Insurances	MFA	(200)	(132.66)	66%	(200)	0	
98 Plant Operating Costs	MOW	0	(12.50)	0%	0	0	
99 Public Works Overhead	MOW	(3,000)	(2,742.65)	91%	(3,000)	0	
<b>10626 Expense - Norrish Street Public Toilets</b>							
01 Salaries & Wages	MOW	(13,000)	(8,908.82)	69%	(13,000)	0	
15 Repairs & Maintenance	MOW	(5,000)	(244.24)	5%	(5,000)	0	
16 Contract Services	MOW	(500)	(50.00)	10%	(500)	0	
60 Insurances	MFA	(300)	(246.10)	82%	(300)	0	
65 Electricity & Gas	MFA	(2,000)	(1,322.41)	66%	(2,000)	0	
66 Water Charges	MFA	(3,500)	(1,508.63)	43%	(3,500)	0	
98 Plant Operating Costs	MOW	0	0.00	0%	0	0	
99 Public Works Overhead	MOW	(8,500)	(7,505.69)	88%	(8,500)	0	
<b>10627 Expense - Holland Park Public Toilets</b>							
01 Salaries & Wages	MOW	(9,500)	(4,712.48)	50%	(9,500)	0	
15 Repairs & Maintenance	MOW	(5,000)	(605.77)	12%	(5,000)	0	
16 Contract Services	MOW	(500)	(40.00)	8%	(500)	0	
60 Insurances	MFA	(200)	(226.88)	113%	(200)	0	
98 Plant Operating Costs	MOW	0	0.00	0%	0	0	
99 Public Works Overhead	MOW	(6,000)	(3,452.90)	.	(6,000)	0	
<b>10630 Expense - Asset Depreciation</b>							
30 Dep'n Land & Buildings	MFA	(3,800)	(2,762.76)	73%	(3,800)	0	
<b>TOTAL EXPENSE - PUBLIC CONVENIENCES</b>		<b>(69,000)</b>	<b>(37,877.35)</b>	<b>55%</b>	<b>(69,000)</b>	<b>0</b>	
<b>REVENUE - COMMUNITY AMENITIES</b>		<b>99,500</b>	<b>85,686.70</b>	<b>86%</b>	<b>99,500</b>	<b>0</b>	
<b>EXPENSE - COMMUNITY AMENITIES</b>		<b>(525,000)</b>	<b>(277,941.40)</b>	<b>53%</b>	<b>(573,500)</b>	<b>(48,500)</b>	

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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<b>RECREATION &amp; CULTURE</b>	<b>Resp Officer</b>	<b>Budget 2023/24</b>	<b>Actual YTD</b>	<b>% Budget Used</b>	<b>Revised Budget 2023/24</b>	<b>Variance</b>	<b>COMMENTS</b>
<b>PUBLIC HALLS &amp; CIVIC CENTRES</b>							
<b>Revenue</b>							
<b>11001 Revenue - Broomehill Hall</b>							
83 Fees & Charges	MFA	500	357.23	71%	500	0	
<b>11002 Revenue - Broomehill Recreation Complex</b>							
72 Grants - Non Operating	SSPO	150,000	0.00	0%	150,000	0	LRCIP4 - terracing front of new pavilion
73 Contributions	MFA	2,500	0.00	0%	2,500	0	
74 Reimbursements	MFA	0	0.00	0%	0	0	
83 Fees & Charges	MFA	5,000	0.00	0%	5,000	0	BRC Lease
<b>11005 Revenue - Tambellup Hall</b>							
72 Grants - Non Operating	SSPO	100,000	0.00	0%	100,000	0	LRCIP4 - roofing
83 Fees & Charges	MFA	3,000	977.28	33%	3,000	0	
<b>11007 Revenue - Tambellup Pavilion</b>							
72 Grants - Non Operating	CEO	15,000	8,154.55	54%	15,000	0	FRWF towards solar panels
83 Fees & Charges	MFA	5,000	0.00	0%	5,000	0	TCPA Lease
<b>TOTAL REVENUE - PUBLIC HALLS &amp; CIVIC CENTRES</b>		<b>281,000</b>	<b>9,489.06</b>	<b>3%</b>	<b>281,000</b>	<b>0</b>	
<b>Expense</b>							
<b>11076 Expense - Broomehill Hall</b>							
01 Salaries & Wages	MOW	(6,000)	(4,335.62)	72%	(6,000)	0	
15 Repairs & Maintenance	MOW	(5,000)	(156.60)	3%	(5,000)	0	
16 Contract Services	MOW	(1,000)	(300.00)	30%	(1,000)	0	
59 Other Sundry Expenses	MOW	(100)	(98.00)	98%	(100)	0	
60 Insurances	MFA	(4,200)	(4,902.60)	117%	(4,200)	0	
65 Electricity & Gas	MFA	(1,800)	(647.49)	36%	(1,800)	0	
98 Plant Operating Costs	MOW	0	(168.75)	#DIV/0!	0	0	
99 Public Works Overhead	MOW	(4,000)	(3,633.60)	91%	(4,000)	0	
<b>11077 Expense - Broomehill Recreation Complex</b>							
01 Salaries & Wages	MOW	(9,000)	(3,442.33)	38%	(9,000)	0	
15 Repairs & Maintenance	MOW	(5,000)	(222.71)	4%	(5,000)	0	
16 Contract Services	MOW	(5,000)	(252.38)	5%	(5,000)	0	
59 Other Sundry Expenses	MOW	(100)	(98.00)	98%	(100)	0	
60 Insurances	MFA	(3,300)	(3,729.80)	113%	(3,300)	0	
65 Electricity & Gas	MFA	(7,500)	(2,555.96)	34%	(7,500)	0	
98 Plant Operating Costs	MOW	0	(68.75)	#DIV/0!	0	0	
99 Public Works Overhead	MOW	(6,000)	(1,914.67)	32%	(6,000)	0	

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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<b>RECREATION &amp; CULTURE</b>	<b>Resp Officer</b>	<b>Budget 2023/24</b>	<b>Actual YTD</b>	<b>% Budget Used</b>	<b>Revised Budget 2023/24</b>	<b>Variance</b>	<b>COMMENTS</b>
<b>PUBLIC HALLS &amp; CIVIC CENTRES</b>							
<b>Expense</b>							
<b>11078 Expense - Broomehill RSL Hall</b>							
01 Salaries & Wages	MOW	0	(82.00)	0%	0	0	
15 Repairs & Maintenance	MOW	(3,000)	0.00	0%	(3,000)	0	
16 Contract Services	MOW	(200)	(150.00)	75%	(200)	0	
60 Insurances	MFA	(500)	(575.82)	115%	(500)	0	
65 Electricity & Gas	MFA	(1,000)	(556.23)	56%	(1,000)	0	
66 Water Charges	MFA	(200)	0.00	0%	(200)	0	
98 Plant Operating Costs	MOW	0	(18.75)	0%	0	0	
99 Public Works Overhead	MOW	0	(77.90)	0%	0	0	
<b>11080 Expense - Tambellup Hall</b>							
01 Salaries & Wages	MOW	(5,000)	(1,795.91)	36%	(5,000)	0	
15 Repairs & Maintenance	MOW	(5,000)	(2,002.67)	40%	(5,000)	0	
16 Contract Services	MOW	(1,000)	(300.00)	30%	(1,000)	0	
59 Other Sundry Expenses	MOW	(100)	(98.00)	98%	(100)	0	
60 Insurances	MFA	(12,000)	(11,920.06)	99%	(12,000)	0	
65 Electricity & Gas	MFA	(2,000)	(1,288.32)	64%	(2,000)	0	
66 Water Charges	MFA	(1,200)	(1,088.51)	91%	(1,200)	0	
67 Telephone Expense	MFA	(800)	(508.32)	64%	(800)	0	
98 Plant Operating Costs	MOW	0	(37.50)	#DIV/0!	0	0	
99 Public Works Overhead	MOW	(3,300)	(1,556.90)	47%	(3,300)	0	
<b>11081 Expense - Tambellup RSL Hall</b>							
01 Salaries & Wages	MOW	0	(220.31)	#DIV/0!	0	0	
15 Repairs & Maintenance	MOW	(500)	0.00	0%	(500)	0	
16 Contract Services	MOW	(500)	(50.00)	10%	(500)	0	
60 Insurances	MFA	(100)	(399.90)	400%	(100)	0	
98 Plant Operating Costs	MOW	0	(6.25)	0%	0	0	
99 Public Works Overhead	MOW	0	(209.29)	#DIV/0!	0	0	
<b>11082 Expense - Former Tambellup Bowling Club</b>							
01 Salaries & Wages	MOW	0	0.00	0%	0	0	
15 Repairs & Maintenance	MOW	0	0.00	0%	0	0	
16 Contract Services	MOW	(200)	(150.00)	75%	(200)	0	
60 Insurances	MFA	(100)	(57.68)	58%	(100)	0	
65 Electricity & Gas	MFA	(500)	(440.77)	88%	(500)	0	
98 Plant Operating Costs	MOW	0	0.00	0%	0	0	
99 Public Works Overhead	MOW	0	0.00	0%	0	0	

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<b>RECREATION &amp; CULTURE</b>	<b>Resp Officer</b>	<b>Budget 2023/24</b>	<b>Actual YTD</b>	<b>% Budget Used</b>	<b>Revised Budget 2023/24</b>	<b>Variance</b>	<b>COMMENTS</b>
<b>PUBLIC HALLS &amp; CIVIC CENTRES</b>							
<b>Expense</b>							
<b>11241 Expense - Tambellup Pavilion</b>							
01 Salaries & Wages	MOW	(10,000)	(7,908.22)	79%	(10,000)	0	
15 Repairs & Maintenance	MOW	(13,000)	(12,106.10)	93%	(13,000)	0	Handrails on steps to oval, coolroom repair
16 Contract Services	MOW	(1,000)	(250.00)	25%	(1,000)	0	
51 Interest on Loans	MFA	(41,900)	(41,626.08)	99%	(41,900)	0	
59 Other Sundry Expenses	MOW	(100)	(98.00)	98%	(100)	0	
60 Insurances	MFA	(4,800)	(7,123.20)	148%	(7,100)	(2,300)	
65 Electricity & Gas	MFA	(7,000)	(4,496.83)	64%	(7,000)	0	
66 Water Charges	MFA	(3,000)	(1,529.28)	51%	(3,000)	0	
98 Plant Operating Costs	MOW	(500)	(156.25)	31%	(500)	0	
99 Public Works Overhead	MOW	(6,500)	(6,754.60)	104%	(6,500)	0	
<b>11190 Expense - Asset Depreciation</b>							
30 Dep'n Land & Buildings	MFA	(139,600)	(92,800.52)	66%	(139,600)	0	
33 Dep'n Infrastructure	MFA	0	0.00	0%	0	0	
<b>TOTAL EXPENSE - PUBLIC HALLS &amp; CIVIC CENTRES</b>		<b>(322,600)</b>	<b>(224,967.43)</b>	<b>70%</b>	<b>(324,900)</b>	<b>(2,300)</b>	
<b>OTHER RECREATION &amp; SPORT</b>							
<b>Revenue</b>							
<b>11151 Revenue - Other Recreation &amp; Sport</b>							
71 Grants - Operating	SSPO	15,000	0.00	0%	15,000	0	DLGSC - Trails Planning project
72 Grants - Non Operating	SSPO	100,000	0.00	0%	100,000	0	LRCIP4 - Gordon River facilities BRC & TCPA Bowling Green Reserves/Grounds Mtce Bhill Complex
73 Contributions	MFA	20,000	836.08	4%	20,000	0	
<b>TOTAL REVENUE - OTHER RECREATION &amp; SPORT</b>		<b>135,000</b>	<b>836.08</b>	<b>1%</b>	<b>135,000</b>	<b>0</b>	
<b>Expense</b>							
<b>11224 Expense - Other Parks, Gardens And Reserves</b>							
16 Contract Services	SSPO	(30,000)	(14,950.00)	50%	(40,000)	(10,000)	Trails Planning project; Broomehill West Postie Run Geocache trail
96 Administration Allocated	MFA	(27,500)	(15,935.77)	58%	(27,600)	(100)	
<b>11225 Expense - Parks, Gardens And Reserves</b>							
01 Salaries & Wages	MOW	(244,700)	(142,640.19)	58%	(228,700)	16,000	
11 Fuel & Oil	MOW	(500)	0.00	0%	(500)	0	
15 Repairs & Maintenance	MOW	(30,000)	(4,568.91)	15%	(30,000)	0	
16 Contract Services	MOW	(30,000)	(15,111.90)	50%	(30,000)	0	
21 Chemicals	MOW	(3,000)	(4,079.50)	136%	(3,000)	0	
60 Insurance	MFA	(1,000)	(1,072.66)	107%	(1,000)	0	
65 Electricity & Gas	MFA	(6,500)	(3,941.31)	61%	(6,500)	0	
66 Water Charges	MFA	(10,000)	(7,345.06)	73%	(10,000)	0	
98 Plant Operating Costs	MOW	(134,200)	(92,674.00)	69%	(122,700)	11,500	
99 Public Works Overheads	MOW	(255,200)	(133,174.93)	52%	(230,700)	24,500	



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<b>OTHER RECREATION &amp; SPORT</b>							
<b>Expense</b>							
<b>11248 Expense - Water Supplies</b>							
01 Salaries & Wages	MOW	(5,000)	(1,121.77)	22%	(5,000)	0	
15 Repairs & Maintenance	MOW	0	0.00	#DIV/0!	0	0	
16 Contract Services	MOW	(5,000)	(727.84)	15%	(5,000)	0	Mtce to equipment as required
65 Electricity & Gas	MFA	(5,000)	(2,478.94)	50%	(5,000)	0	
66 Water Charges	MFA	(500)	(303.35)	61%	(500)	0	
98 Plant Operating Costs	MOW	(2,000)	(200.00)	10%	(2,000)	0	
99 Public Works Overheads	MOW	(5,000)	(1,065.69)	21%	(5,000)	0	
<b>11270 Expense - Asset Depreciation</b>							
30 Dep'n Land & Buildings	MFA	(1,500)	(1,007.74)	67%	(1,500)	0	
31 Dep'n Plant & Equipment	MFA	(25,700)	(16,545.21)	64%	(25,700)	0	
33 Dep'n Infrastructure	MFA	(105,400)	(57,397.46)	54%	(105,400)	0	
<b>TOTAL EXPENSE - OTHER RECREATION &amp; SPORT</b>		<b>(927,700)</b>	<b>(516,342.23)</b>	<b>56%</b>	<b>(885,800)</b>	<b>41,900</b>	
<b>LIBRARIES</b>							
<b>Revenue</b>							
<b>11301 Revenue - Broomehill Library</b>							
71 Grants - Operating	MFA	0	0.00	0%	0	0	
83 Fees & Charges	MFA	100	5.46	5%	100	0	
<b>11302 Revenue - Tambellup Library &amp; CRC</b>							
71 Grants - Operating	MFA	0	3,943.53	0%	4,000	4,000	State Library grant funds - digital devices & notice boards for both libraries
<b>TOTAL REVENUE - LIBRARIES</b>		<b>100</b>	<b>3,948.99</b>	<b>3949%</b>	<b>4,100</b>	<b>4,000</b>	
<b>Expense</b>							
<b>11376 Expense - Broomehill Library</b>							
13 Minor Equipment	MFA	0	0.00	#DIV/0!	(2,000)	(2,000)	Expend State Library grant
14 Printing & Stationery	MFA	(500)	(141.64)	28%	(500)	0	
15 Repairs & Maintenance	MFA	(1,000)	(18.18)	2%	(1,000)	0	Equipment / materials as required
16 Contract Services	MFA	(3,000)	(2,097.00)	70%	(3,000)	0	Library software licensing
18 Postage & Freight	MFA	(700)	(123.59)	18%	(700)	0	
26 Computer & Internet Expenses	MFA	(500)	(217.84)	44%	(500)	0	
59 Other Sundry Expenses	MFA	(200)	0.00	0%	(200)	0	
60 Insurances	MFA	(100)	(47.56)	48%	(100)	0	
96 Administration Allocated	MFA	(68,700)	(39,839.40)	58%	(69,000)	(300)	

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<b>RECREATION &amp; CULTURE</b>	<b>Resp Officer</b>	<b>Budget 2023/24</b>	<b>Actual YTD</b>	<b>% Budget Used</b>	<b>Revised Budget 2023/24</b>	<b>Variance</b>	<b>COMMENTS</b>
<b>LIBRARIES</b>							
<b>Expense</b>							
<b>11377 Expense - Tambellup Library &amp; Community Resource Centre</b>							
01 Salaries & Wages	MOW	0	(158.83)	#DIV/0!	0	0	
13 Minor Equipment	MOW	0	0.00	#DIV/0!	(2,000)	(2,000)	Expend State Library grant
14 Printing & Stationery	MOW	0	(42.50)	#DIV/0!	0	0	
15 Repairs & Maintenance	MOW	(5,000)	(6,225.33)	125%	(5,000)	0	Building mtce
16 Contract Services	CEO	(55,000)	(39,817.00)	72%	(55,000)	0	Library Management / software licensing
18 Postage & Freight	MFA	(300)	0.00	0%	(300)	0	
59 Other Sundry Expenses	MFA	(100)	(196.00)	196%	(100)	0	
60 Insurances	MFA	(2,500)	(3,158.10)	126%	(2,500)	0	
65 Electricity & Gas	MFA	(3,500)	(2,883.06)	82%	(3,500)	0	
66 Water Charges	MFA	(800)	(559.09)	70%	(800)	0	
96 Administration Allocated	MFA	(6,900)	(3,983.96)	58%	(6,900)	0	
<b>11390 Expense - Asset Depreciation</b>							
30 Dep'n Land & Buildings	MFA	(10,500)	(7,006.94)	67%	(10,500)	0	
<b>TOTAL EXPENSE - LIBRARIES</b>		<b>(159,300)</b>	<b>(106,691.92)</b>	<b>67%</b>	<b>(163,600)</b>	<b>(4,300)</b>	
<b>OTHER CULTURE</b>							
<b>Revenue</b>							
<b>11451 Revenue - Other Culture</b>							
72 Grants - Non Operating	CEO	0	0.00	#DIV/0!	0	0	
<b>TOTAL REVENUE - OTHER CULTURE</b>		<b>0</b>	<b>0.00</b>	<b>#DIV/0!</b>	<b>0</b>	<b>0</b>	
<b>Expense</b>							
<b>11526 Expense - Broomehill Museum</b>							
01 Salaries & Wages	MOW	(1,500)	(4,013.25)	268%	(4,500)	(3,000)	
15 Repairs & Maintenance	MOW	(1,000)	0.00	0%	(1,000)	0	
16 Contract Services	MOW	0	(140.00)	#DIV/0!	0	0	
56 Donations	MFA	(1,200)	0.00	0%	(1,200)	0	Contrib to Public Liability insurance
59 Other Sundry Expenses	MOW	(100)	(98.00)	98%	(100)	0	
60 Insurances	MFA	(1,000)	(1,367.92)	137%	(1,000)	0	
65 Electricity & Gas	MFA	(600)	(378.26)	63%	(600)	0	
66 Water Charges	MFA	(1,000)	(606.82)	61%	(1,000)	0	
98 Plant Operating Costs	MOW	(500)	(2,145.00)	429%	(2,000)	(1,500)	
99 Public Works Overhead	MOW	(1,500)	(3,812.59)	254%	(4,000)	(2,500)	
<b>11527 Expense - Tambellup Museum (Station Masters Res)</b>							
15 Repairs & Maintenance	MOW	(1,000)	0.00	0%	(1,000)	0	
16 Contract Services	MOW	(500)	(170.00)	34%	(500)	0	
56 Donations	MFA	(800)	(754.85)	94%	(800)	0	Contrib to Public Liability insurance
59 Other Sundry Expenses	MOW	(100)	0.00	0%	(100)	0	
60 Insurances	MFA	(700)	(807.50)	115%	(700)	0	
65 Electricity & Gas	MFA	(200)	(529.57)	265%	(200)	0	

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<b>OTHER CULTURE</b>							
<b>Expense</b>							
<b>11528 Expense - Heritage Trails</b>							
01 Salaries & Wages	MOW	(3,000)	0.00	0%	(3,000)	0	
15 Repairs & Maintenance	MOW	(5,000)	0.00	0%	(5,000)	0	Repair/replace existing signage
16 Contract Services	SSPO	(10,000)	(7,150.00)	72%	(10,000)	0	Outdoors Great Southern Service Agreement
98 Plant Operating Costs	MOW	(1,500)	0.00	0%	(1,500)	0	
99 Public Works Overhead	MOW	(3,000)	0.00	0%	(3,000)	0	
<b>11529 Expense - Toolbrunup School</b>							
16 Contract Services	MOW	(200)	0.00	0%	(200)	0	
59 Other Sundry Expenses	MOW	(100)	(98.00)	98%	(100)	0	
60 Insurances	MFA	(400)	(414.50)	104%	(400)	0	
<b>11531 Expense - Other Culture</b>							
17 Professional Services	SSPO	(15,000)	(14,572.50)	97%	(15,000)	0	Municipal Inventory review (25% paid 22/23)
<b>11550 Expense - Asset Depreciation</b>							
30 Dep'n Land & Buildings	MFA	(5,500)	(5,176.25)	94%	(5,500)	0	
<b>TOTAL EXPENSE - OTHER CULTURE</b>		<b>(55,400)</b>	<b>(42,235.01)</b>	<b>76%</b>	<b>(62,400)</b>	<b>(7,000)</b>	
<b>REVENUE - RECREATION &amp; CULTURE</b>		<b>416,100</b>	<b>14,274.13</b>	<b>3%</b>	<b>420,100</b>	<b>4,000</b>	
<b>EXPENSE - RECREATION &amp; CULTURE</b>		<b>(1,465,000)</b>	<b>(890,236.59)</b>	<b>61%</b>	<b>(1,436,700)</b>	<b>28,300</b>	

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<b>TRANSPORT</b>	<b>Resp Officer</b>	<b>Budget 2023/24</b>	<b>Actual YTD</b>	<b>% Budget Used</b>	<b>Revised Budget 2023/24</b>	<b>Variance</b>	<b>COMMENTS</b>
<b>ROAD CONSTRUCTION</b>							
<b>Revenue</b>							
<b>12001 Revenue - Grants Roads To Recovery</b>							
72 Grants - Non-Operating	MOW	853,300	0.00	0%	853,300	0	22/23 & 23/24 allocations
<b>12004 Revenue - Grants Regional Road Group</b>							
72 Grants - Non-Operating	MOW	806,000	444,286.34	55%	806,000	0	Incl carryover Warrenup Rd final claim
<b>12007 Revenue - Local Roads &amp; Community Infrastructure Program</b>							
72 Grants - Non-Operating	SSPO	662,700	0.00	0%	662,700	0	LRCIP 1&2 balance / LRCIP4 - Railway precinct
<b>TOTAL REVENUE - ROAD CONSTRUCTION</b>		<b>2,322,000</b>	<b>444,286.34</b>	<b>19%</b>	<b>2,322,000</b>	<b>0</b>	
<b>ROAD MAINTENANCE</b>							
<b>Revenue</b>							
<b>12156 Revenue - Grants Other</b>							
72 Grants - Non-Operating	MOW	100,000	100,000.00	100%	100,000	0	Drought Communities Program - final
<b>12158 Revenue - Rural Road Numbering</b>							
83 Grants - Operating	MFA	0	0.00	0%	0	0	
<b>12159 Revenue - Direct Grant</b>							
71 Grants - Operating	MFA	184,000	197,617.00	107%	197,600	13,600	
<b>12160 Revenue - Profit On Disposal Of Assets</b>							
89 Profit On Disposal Of Assets	MFA	5,500	2,139.86	39%	5,500	0	
<b>12162 Revenue - Other Road Maintenance (No GST)</b>							
80 Rents	MFA	12,000	805.00	7%	12,000	0	
<b>TOTAL REVENUE - ROAD MAINTENANCE</b>		<b>301,500</b>	<b>300,561.86</b>	<b>100%</b>	<b>315,100</b>	<b>13,600</b>	
<b>Expense</b>							
<b>12226 Expense - Road Maintenance</b>							
01 Salaries & Wages	MOW	(268,700)	(201,744.13)	75%	(268,700)	0	
15 Repairs & Maintenance	MOW	(10,000)	0.00	0%	(10,000)	0	Includes maintenance grading, bitumen patching, tree
16 Contract Services	MOW	(155,000)	(143,640.38)	93%	(155,000)	0	pruning, shoulder, drainage & culverts, signs & guideposts,
21 Chemicals	MOW	(5,000)	0.00	0%	(5,000)	0	footpath maintenance, roadside spraying etc.
25 Road Materials	MOW	(10,000)	(3,169.50)	32%	(10,000)	0	
60 Insurances	MFA	(12,000)	(11,632.90)	97%	(12,000)	0	Provision for contractors to assist if required & purchase of
98 Plant Operating Costs	MOW	(231,500)	(168,616.50)	73%	(231,500)	0	materials
99 Public Works Overhead	MOW	(284,600)	(188,183.30)	66%	(284,600)	0	
<b>12250 Expense - Maintenance Other</b>							
16 Contract Services	MOW	0	(672.73)	#DIV/0!	0	0	
41 Loss On Disposal Of Assets	MFA	(115,400)	(26,693.07)	23%	(115,400)	0	
96 Administration Allocated	MFA	(75,500)	(43,823.31)	58%	(75,900)	(400)	
<b>12228 Expense - RAMM Road Inventory</b>							
16 Contract Services	MFA	(30,000)	(12,252.87)	41%	(30,000)	0	RAMM subscription/updates for fair value
<b>12251 Expense - Street Lighting</b>							
65 Electricity & Gas	MFA	(35,000)	(20,644.00)	59%	(35,000)	0	

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<b>ROAD MAINTENANCE</b>							
<b>Expense</b>							
<b>12252 Expense - Tambellup Depot Maintenance</b>							
01	Salaries & Wages	MOW	(10,000)	(12,189.78)	122%	(13,000)	(3,000)
15	Repairs & Maintenance	MOW	(10,000)	(3,974.48)	40%	(10,000)	0
16	Contract Services	MOW	(2,000)	(653.32)	33%	(2,000)	0
59	Other Sundry Expenses	MOW	(200)	(1,015.08)	508%	(200)	0
60	Insurances	MFA	(2,500)	(2,598.38)	104%	(2,500)	0
65	Electricity & Gas	MOW	(6,000)	(4,893.73)	82%	(6,000)	0
66	Water Charges	MOW	(700)	(711.06)	102%	(700)	0
98	Plant Operating Costs	MOW	(500)	(1,813.50)	363%	(2,000)	(1,500)
99	Public Works Overhead	MOW	(10,500)	(11,175.34)	106%	(12,000)	(1,500)
<b>12255 Expense - Broomehill Depot Maintenance</b>							
01	Salaries & Wages	MOW	(5,000)	(2,471.97)	49%	(5,000)	0
15	Repairs & Maintenance	MOW	(5,000)	(847.33)	17%	(5,000)	0
16	Contract Services	MOW	(500)	(200.00)	40%	(500)	0
26	Computer & Internet expenses	MFA	0	(16.86)	#DIV/0!	0	0 Mobile service for security cameras
59	Other Sundry Expenses	MOW	(100)	(98.00)	98%	(100)	0
60	Insurances	MFA	(1,200)	(1,483.66)	124%	(1,200)	0
65	Electricity & Gas	MOW	(1,500)	(745.07)	50%	(1,500)	0
66	Water Charges	MOW	(100)	(51.34)	51%	(100)	0
98	Plant Operating Costs	MOW	(1,000)	(175.00)	18%	(1,000)	0
99	Public Works Overhead	MOW	(4,000)	(1,963.93)	49%	(4,000)	0
<b>12258 Expense - Asset Depreciation</b>							
30	Dep'n Land & Buildings	MFA	(15,700)	(10,609.37)	68%	(15,700)	0
31	Dep'n Plant & Equipment	MFA	(324,400)	(239,875.70)	74%	(324,400)	0
33	Dep'n Infrastructure	MFA	(1,274,300)	(821,570.06)	64%	(1,274,300)	0
<b>12259 Expense - Staff Housing Allocation</b>							
10	Staff Housing Allocation	MFA	(36,800)	(28,809.25)	78%	(46,000)	(9,200)
<b>12260 Expense - Gravel Pit Rehabilitation</b>							
01	Salaries & Wages	MOW	(1,000)	(769.52)	77%	(1,000)	0
98	Plant Operating Costs	MOW	(800)	(720.00)	90%	(800)	0
99	Public Works Overhead	MOW	(1,000)	(727.84)	73%	(1,000)	0
<b>TOTAL EXPENSE - ROAD MAINTENANCE</b>			<b>(2,947,500)</b>	<b>(1,971,232.26)</b>	<b>67%</b>	<b>(2,963,100)</b>	<b>(15,600)</b>

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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for the period 1 July 2023 to 29 February 2024

<b>TRANSPORT</b>	<b>Resp Officer</b>	<b>Budget 2023/24</b>	<b>Actual YTD</b>	<b>% Budget Used</b>	<b>Revised Budget 2023/24</b>	<b>Variance</b>	<b>COMMENTS</b>
<b>TRANSPORT OTHER</b>							
<b>Revenue</b>							
<b>12451 Revenue - Licensing</b>							
83 Fees & Charges	MFA	300	136.35	45%	300	0	Sale of Special Series number plates
87 Commissions	MFA	16,000	10,879.93	68%	16,000	0	
<b>TOTAL REVENUE - TRANSPORT OTHER</b>		<b>16,300</b>	<b>11,016.28</b>	<b>68%</b>	<b>16,300</b>	<b>0</b>	
<b>Expense</b>							
<b>12526 Expense - Licensing</b>							
67 Telephone Expense	MFA	(400)	(254.16)	64%	(400)	0	
96 Administration Allocated	MFA	(192,400)	(111,550.23)	58%	(193,600)	(1,200)	
<b>TOTAL EXPENSE - TRANSPORT OTHER</b>		<b>(192,800)</b>	<b>(111,804.39)</b>	<b>58%</b>	<b>(194,000)</b>	<b>(1,200)</b>	
<b>REVENUE - TRANSPORT</b>		<b>2,639,800</b>	<b>755,864.48</b>	<b>29%</b>	<b>2,653,400</b>	<b>13,600</b>	
<b>EXPENSE - TRANSPORT</b>		<b>(3,140,300)</b>	<b>(2,083,036.65)</b>	<b>66%</b>	<b>(3,157,100)</b>	<b>(16,800)</b>	

**SHIRE OF BROOMEHILL-TAMBELLUP**  
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<b>ECONOMIC SERVICES</b>	<b>Resp Officer</b>	<b>Budget 2023/24</b>	<b>Actual YTD</b>	<b>% Budget Used</b>	<b>Revised Budget 2023/24</b>	<b>Variance</b>	<b>COMMENTS</b>
<b>RURAL SERVICES</b>							
<b>Expense</b>							
<b>13076 Expense - Rural Services</b>							
01 Salaries & Wages	MOW	(500)	(2,109.66)	422%	(2,500)	(2,000)	
21 Chemicals	MOW	(200)	0.00	0%	(200)	0	
98 Plant Operating Costs	MOW	(300)	(1,771.00)	590%	(2,000)	(1,700)	
99 Public Works Overhead	MOW	(500)	(1,946.50)	389%	(2,500)	(2,000)	
<b>TOTAL EXPENSE - RURAL SERVICES</b>		<b>(1,500)</b>	<b>(5,827.16)</b>	<b>388%</b>	<b>(7,200)</b>	<b>(5,700)</b>	
<b>TOURISM &amp; AREA PROMOTION</b>							
<b>Revenue</b>							
<b>13151 Revenue - Caravan Park, Broomehill</b>							
72 Grants - Non Operating	SSPO	41,000	0.00	0%	41,000	0	LRCIP3 Bhill caravan park improvements
83 Fees & Charges	MFA	50,000	59,847.36	120%	62,000	12,000	
<b>13156 Revenue - Other Tourism &amp; Area Promotion</b>							
74 Reimbursements	MFA	500	0.00	0%	500	0	
79 Other Sundry Income	MFA	0	49.46	#DIV/0!	0	0	
<b>13157 Revenue - Caravan Park, Tambellup</b>							
72 Grants - Non Operating	SSPO	700,000	0.00	0%	700,000	0	LRCIP3 Tamb caravan park development
81 Contributions - Non Operating	CEO	150,000	0.00	0%	276,000	126,000	TA6320 Cropping Group towards development
<b>TOTAL REVENUE - TOURISM &amp; AREA PROMOTION</b>		<b>941,500</b>	<b>59,896.82</b>	<b>6%</b>	<b>1,079,500</b>	<b>138,000</b>	
<b>Expense</b>							
<b>13226 Expense - Caravan Park, Broomehill</b>							
01 Salaries & Wages	MOW	(55,000)	(31,246.11)	57%	(55,000)	0	
13 Minor Equipment	MOW	0	(243.00)	#DIV/0!	0	0	
15 Repairs & Maintenance	MOW	(10,000)	(2,671.87)	27%	(10,000)	0	
16 Contract Services	MOW	(2,500)	(1,398.90)	56%	(2,500)	0	
59 Other Sundry Expenses	MOW	(100)	(98.00)	98%	(100)	0	
60 Insurances	MFA	(1,200)	(1,082.42)	90%	(1,200)	0	
65 Electricity & Gas	MFA	(4,000)	(2,943.49)	74%	(4,000)	0	
66 Water Charges	MFA	(2,000)	(1,251.89)	63%	(2,000)	0	
67 Telephone Charges	MFA	(500)	(199.44)	40%	(500)	0	
98 Plant Operating Costs	MOW	(1,500)	(1,666.00)	111%	(1,500)	0	
99 Public Works Overhead	MOW	(36,000)	(26,127.96)	73%	(36,000)	0	
<b>13229 Expense - Great Southern Treasures - General Funds</b>							
16 Contract Services	CEO	(3,000)	0.00	0%	(3,000)	0	Treasures projects
56 Donations	CEO	(13,000)	(13,000.00)	100%	(13,000)	0	Annual contribution

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<b>ECONOMIC SERVICES</b>	<b>Resp Officer</b>	<b>Budget 2023/24</b>	<b>Actual YTD</b>	<b>% Budget Used</b>	<b>Revised Budget 2023/24</b>	<b>Variance</b>	<b>COMMENTS</b>
<b>TOURISM &amp; AREA PROMOTION</b>							
<b>Expense</b>							
<b>13232 Expense - Other Tourism &amp; Area Promotion</b>							
19 Advertising & Promotions	SSPO	(10,000)	(1,457.00)	15%	(10,000)	0	Incl Holland Track brochure update
16 Contract Services	CEO	(10,500)	(10,500.00)	100%	(10,500)	0	Topics production by Tamb CRC
96 Administration Allocated	MFA	(68,700)	(39,839.40)	58%	(69,000)	(300)	
<b>13233 Expense - Caravan Park, Tambellup</b>							
15 Repairs & Maintenance	CEO	0	(10.91)	#DIV/0!	0	0	
17 Professional Services	CEO	(20,000)	(6,157.95)	31%	(20,000)	0	Planning for development
<b>13250 Expense - Asset Depreciation</b>							
30 Dep'n Land & Buildings	MFA	(11,100)	(7,423.04)	67%	(11,100)	0	
33 Dep'n Infrastructure	MFA	(5,200)	(2,552.58)	49%	(5,200)	0	
<b>TOTAL EXPENSE - TOURISM &amp; AREA PROMOTION</b>		<b>(254,300)</b>	<b>(149,869.96)</b>	<b>59%</b>	<b>(254,600)</b>	<b>(300)</b>	
<b>BUILDING SERVICES</b>							
<b>Revenue</b>							
<b>13301 Revenue - Building Services</b>							
83 Fees & Charges	MFA	1,500	3,694.38	246%	4,000	2,500	
<b>13302 Revenue - Construction Training Fund Levy</b>							
83 Fees & Charges	MFA	500	191.75	38%	500	0	
<b>13303 Revenue - Building Services Levy</b>							
83 Fees & Charges	MFA	1,000	2,108.46	211%	2,000	1,000	
<b>13305 Revenue - Commissions on Building Levies</b>							
87 Commissions	MFA	100	53.00	53%	100	0	
<b>TOTAL REVENUE - BUILDING SERVICES</b>		<b>3,100</b>	<b>6,047.59</b>	<b>195%</b>	<b>6,600</b>	<b>3,500</b>	
<b>Expense</b>							
<b>13376 Expense - Building Services</b>							
01 Salaries & Wages	CEO	(19,600)	(5,948.88)	30%	(19,600)	0	Casual Building Surveyor
02 Superannuation	CEO	(2,000)	(727.53)	36%	(2,000)	0	
96 Administration Allocated	MFA	(20,600)	(11,951.82)	58%	(20,700)	(100)	
<b>13377 Expense - Construction Training Fund Levy</b>							
59 Other Sundry Expenses	MFA	(500)	0.00	0%	(500)	0	
<b>13378 Expense - Building Services Levy</b>							
59 Other Sundry Expenses	MFA	(1,000)	(1,221.45)	122%	(2,000)	(1,000)	
<b>TOTAL EXPENSE - BUILDING SERVICES</b>		<b>(43,700)</b>	<b>(19,849.68)</b>	<b>45%</b>	<b>(44,800)</b>	<b>(1,100)</b>	



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<b>ECONOMIC SERVICES</b>	<b>Resp Officer</b>	<b>Budget 2023/24</b>	<b>Actual YTD</b>	<b>% Budget Used</b>	<b>Revised Budget 2023/24</b>	<b>Variance</b>	<b>COMMENTS</b>
<b>OTHER ECONOMIC SERVICES</b>							
<b>Revenue</b>							
<b>13451 Revenue - Other Economic Services</b>							
72 Grants - Non Operating	SSPO	0	0.00	0%	0	0	
74 Reimbursements	MFA	5,000	831.08	17%	5,000	0	
80 Rents	MFA	8,800	5,493.36	62%	8,800	0	Bendigo Bank
83 Fees & Charges	MFA	20,000	7,859.67	39%	20,000	0	Sale of standpipe water
<b>TOTAL REVENUE - OTHER ECONOMIC SERVICES</b>		<b>33,800</b>	<b>14,184.11</b>	<b>42%</b>	<b>33,800</b>	<b>0</b>	
<b>Expense</b>							
<b>13527 Expense - Standpipe &amp; Bore Mtce</b>							
01 Salaries & Wages	MOW	(500)	(365.57)	73%	(500)	0	
15 Repairs & Maintenance	MOW	(3,000)	0.00	0%	(3,000)	0	
16 Contract Services	MOW	(5,000)	(3,639.18)	73%	(5,000)	0	
65 Electricity & Gas	MFA	(8,000)	(3,535.87)	44%	(8,000)	0	
66 Water Charges	MFA	(35,000)	(32,561.17)	93%	(35,000)	0	
98 Plant Operating Costs	MOW	(200)	(75.00)	38%	(200)	0	
99 Public Works Overhead	MOW	(500)	(341.59)	68%	(500)	0	
<b>13528 Expense - Railway Building</b>							
01 Salaries & Wages	MOW	0	0.00	0%	0	0	
15 Repairs & Maintenance	MOW	(5,000)	0.00	0%	(5,000)	0	
16 Contract Services	MOW	(2,000)	(2,702.60)	135%	(2,000)	0	
60 Insurances	MFA	(1,000)	(1,201.62)	120%	(1,000)	0	
65 Electricity & Gas	MFA	(500)	(440.77)	88%	(500)	0	
66 Water Charges	MFA	(800)	(1,264.34)	158%	(800)	0	
98 Plant Operating Costs	MOW	0	0.00	0%	0	0	
99 Public Works Overhead	MOW	0	0.00	0%	0	0	
<b>13529 Expense - Community Bank</b>							
01 Salaries & Wages	MOW	0	(205.00)	#DIV/0!	0	0	
15 Repairs & Maintenance	MOW	(5,000)	(94.28)	2%	(5,000)	0	
16 Contract Services	MOW	(500)	(150.00)	30%	(500)	0	
60 Insurances	MFA	(800)	(961.30)	120%	(800)	0	
66 Water Charges	MFA	(2,000)	(1,310.89)	66%	(2,000)	0	
98 Plant Operating Costs	MOW	0	(31.25)	#DIV/0!	0	0	
99 Public Works Overhead	MOW	0	(194.75)	#DIV/0!	0	0	
<b>13550 Expense - Asset Depreciation</b>							
30 Dep'n Land & Buildings	MFA	(4,700)	(3,142.30)	67%	(4,700)	0	
31 Dep'n Plant & Equipment	MFA	(500)	(352.82)	71%	(500)	0	
33 Dep'n Infrastructure	MFA	(4,000)	(2,501.05)	63%	(4,000)	0	
<b>TOTAL EXPENSE - OTHER ECONOMIC SERVICES</b>		<b>(79,000)</b>	<b>(55,071.35)</b>	<b>70%</b>	<b>(79,000)</b>	<b>0</b>	
<b>REVENUE - ECONOMIC SERVICES</b>		<b>978,400</b>	<b>80,128.52</b>	<b>8%</b>	<b>1,119,900</b>	<b>(110,500)</b>	
<b>EXPENSE - ECONOMIC SERVICES</b>		<b>(378,500)</b>	<b>(230,618.15)</b>	<b>61%</b>	<b>(385,600)</b>	<b>(7,100)</b>	

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<b>OTHER PROPERTY &amp; SERVICES</b>	<b>Resp Officer</b>	<b>Budget 2023/24</b>	<b>Actual YTD</b>	<b>% Budget Used</b>	<b>Revised Budget 2023/24</b>	<b>Variance</b>	<b>COMMENTS</b>
<b>PRIVATE WORKS</b>							
<b>Revenue</b>							
<b>14001 Revenue - Private Works</b>							
83 Fees & Charges	MFA	6,000	3,356.00	56%	6,000	0	
<b>TOTAL REVENUE - PRIVATE WORKS</b>		<b>6,000</b>	<b>3,356.00</b>	<b>56%</b>	<b>6,000</b>	<b>0</b>	
<b>Expense</b>							
<b>14051 Expense - Private Works</b>							
01 Salaries & Wages	MOW	(1,500)	(791.28)	53%	(1,500)	0	
16 Contract Services	MOW	0	0.00	0%	0	0	
96 Administration Allocated	MFA	(1,400)	(796.81)	57%	(1,400)	0	
98 Plant Operating Costs	MOW	(1,000)	(765.00)	77%	(1,000)	0	
99 Public Works Overhead	MOW	(1,400)	(750.12)	54%	(1,400)	0	
<b>TOTAL EXPENSE - PRIVATE WORKS</b>		<b>(5,300)</b>	<b>(3,103.21)</b>	<b>59%</b>	<b>(5,300)</b>	<b>0</b>	
<b>PUBLIC WORKS OVERHEADS</b>							
<b>Revenue</b>							
<b>14100 Revenue - Public Works Overheads</b>							
74 Reimbursements	MFA	0	0.00	0%	0	0	
<b>14101 Revenue - Public Works Overheads No GST</b>							
74 Reimbursements	MFA	2,000	0.00	0%	2,000	0	
<b>TOTAL REVENUE - PUBLIC WORKS OVERHEADS</b>		<b>2,000</b>	<b>0.00</b>	<b>0%</b>	<b>2,000</b>	<b>0</b>	
<b>Expense</b>							
<b>14151 Expense - Public Works Overheads</b>							
01 Salaries & Wages	MOW	(148,800)	(87,128.46)	59%	(148,800)	0	
02 Superannuation	MFA	(192,400)	(123,010.39)	64%	(192,400)	0	Super Guarantee increase to 11%
03 Workers Comp Insurance	MFA	(30,000)	(35,241.47)	117%	(35,000)	(5,000)	
04 Protective Clothing	MOW	(18,000)	(12,112.20)	67%	(18,000)	0	
06 Employee Provisions	MFA	(300,000)	(159,746.74)	53%	(300,000)	0	Annual, long service & sick leave
07 Recruitment Costs And Subsidies	MOW	(3,000)	(285.00)	10%	(3,000)	0	
08 Fringe Benefits Tax	MFA	(8,000)	(4,553.00)	57%	(8,000)	0	
09 Allowances	MFA	(32,000)	(22,283.60)	70%	(32,000)	0	Adverse Working Conditions - per Award
13 Minor Equipment	MOW	(2,000)	(2,296.41)	115%	(2,500)	(500)	
16 Contract Services	MOW	0	(44.00)	#DIV/0!	0	0	
17 Professional Services	MOW	(2,000)	(4,077.27)	204%	(4,000)	(2,000)	Consultant Engineering - future road projects
26 Computer & Internet Expenses	MOW	(4,000)	(1,195.27)	30%	(2,000)	2,000	
57 Conference Expenses	MOW	(1,000)	0.00	0%	(1,000)	0	
58 Travel & Accommodation	MOW	(500)	(56.14)	11%	(500)	0	
59 Other Sundry Expenses	MOW	(5,000)	(3,387.84)	68%	(5,000)	0	
60 Insurances	MFA	(500)	(458.76)	92%	(500)	0	
61 Licenses	MOW	(800)	(1,139.55)	142%	(800)	0	MDL renewals for staff

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<b>OTHER PROPERTY &amp; SERVICES</b>	<b>Resp Officer</b>	<b>Budget 2023/24</b>	<b>Actual YTD</b>	<b>% Budget Used</b>	<b>Revised Budget 2023/24</b>	<b>Variance</b>	<b>COMMENTS</b>
<b>PUBLIC WORKS OVERHEADS</b>							
<b>Expense</b>							
<b>14151 Expense - Public Works Overheads continued</b>							
67 Telephone Expense	MFA	(8,000)	(2,802.06)	35%	(3,000)	5,000	
96 Administration Allocated	MFA	(137,300)	(79,678.75)	58%	(138,100)	(800)	
<b>14153 Expense - Occ Health &amp; Safety</b>							
01 Salaries & Wages	MOW	(15,000)	(7,776.32)	52%	(15,000)	0	
16 Contract Services	MOW	(5,000)	(456.00)	9%	(5,000)	0	Safety equipment as required
26 Computer & Internet Expenses	MOW	0	(5,146.36)	#DIV/0!	(5,000)	(5,000)	Site Docs safety program
59 Other Sundry Expenses	MOW	(2,000)	0.00	0%	(2,000)	0	
98 Plant Operating Costs	MOW	(500)	(343.75)	69%	(500)		
<b>14154 Expense - Works Training</b>							
01 Salaries & Wages	MOW	(25,000)	(7,910.36)	32%	(18,000)	7,000	
05 Training & Education	MOW	(10,000)	(4,308.52)	43%	(10,000)	0	
58 Travel & Accommodation	MOW	(2,000)	(97.23)	5%	(2,000)	0	
98 Plant Operating Costs	MOW	(500)	(262.50)	53%	(500)	0	
99 Public Works Overheads	MOW	0	0.02	0%	0	0	
<b>14200 Expense - PWO Allocated</b>							
99 Public Works Overhead	MFA	953,300	599,084.26	63%	952,600	(700)	Allocation of costs across all programs
<b>TOTAL EXPENSE - PUBLIC WORKS OVERHEADS</b>		<b>0</b>	<b>33,230.08</b>	<b>#DIV/0!</b>	<b>0</b>	<b>0</b>	
<b>PLANT OPERATION</b>							
<b>Revenue</b>							
<b>14250 Revenue - Plant Operation</b>							
74 Reimbursements	MFA	30,000	21,443.12	71%	30,000	0	Fuel Tax credits
79 Other Sundry Income	MOW	5,000	0.00	0%	5,000	0	Sale of surplus equipment
<b>TOTAL REVENUE - PLANT OPERATION</b>		<b>35,000</b>	<b>21,443.12</b>	<b>61%</b>	<b>35,000</b>	<b>0</b>	
<b>Expense</b>							
<b>14251 Expense - Plant Operation</b>							
01 Salaries & Wages	MOW	(80,000)	(54,277.38)	68%	(80,000)	0	
11 Fuel & Oil	MOW	(220,000)	(157,931.21)	72%	(220,000)	0	
13 Minor Equipment	MOW	(20,000)	(6,816.12)	34%	(20,000)	0	Minor tools & equipment as required
15 Repairs & Maintenance	MOW	(100,000)	(63,297.98)	63%	(100,000)	0	
16 Contract Services	MOW	(5,000)	0.00	0%	(5,000)	0	
60 Insurances	MFA	(43,000)	(44,966.06)	105%	(43,000)	0	

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<b>OTHER PROPERTY &amp; SERVICES</b>	<b>Resp Officer</b>	<b>Budget 2023/24</b>	<b>Actual YTD</b>	<b>% Budget Used</b>	<b>Revised Budget 2023/24</b>	<b>Variance</b>	<b>COMMENTS</b>
<b>PLANT OPERATION</b>							
<b>Expense</b>							
<b>14251 Expense - Plant Operation</b>							
61 Licenses	MFA	(15,000)	(10,128.29)	68%	(15,000)	0	
96 Administration Allocated	MFA	(13,700)	(7,967.78)	58%	(13,800)	(100)	
98 Plant Operating Costs	MOW	(1,000)	(5,545.50)	555%	(1,000)	0	
99 Public Works Overhead	MOW	(70,500)	(50,841.63)	72%	(70,500)	0	
<b>14300 Expense - Plant Operation Allocated</b>							
98 Plant Operating Costs	MFA	568,200	377,486.75	66%	568,300	100	Allocation of costs across all programs
<b>TOTAL EXPENSE - PLANT OPERATION</b>		<b>0</b>	<b>(24,285.20)</b>	<b>#DIV/0!</b>	<b>0</b>	<b>0</b>	
<b>WORKERS COMPENSATION</b>							
<b>Revenue</b>							
<b>14800 Revenue - Workers Compensation</b>							
74 Reimbursements	MFA	30,000	40,840.26	136%	50,000	20,000	Ongoing Workers Comp case
<b>TOTAL REVENUE - WORKERS COMPENSATION</b>		<b>30,000</b>	<b>40,840.26</b>	<b>136%</b>	<b>50,000</b>	<b>20,000</b>	
<b>Expense</b>							
<b>14851 Expense - Workers Compensation</b>							
06 Employee Provisions	MFA	(30,000)	(41,811.48)	139%	(50,000)	(20,000)	Ongoing Workers Comp case
<b>TOTAL EXPENSE - WORKERS COMPENSATION</b>		<b>(30,000)</b>	<b>(41,811.48)</b>	<b>139%</b>	<b>(50,000)</b>	<b>(20,000)</b>	
<b>SALARIES &amp; WAGES</b>							
<b>Expense</b>							
<b>14551 Expense - Gross Wages &amp; Salaries</b>							
01 Salaries & Wages	CEO	(2,372,200)	(1,426,815.00)	60%	(2,372,200)	0	
<b>14600 Expense - Wages &amp; Salaries Allocated</b>							
01 Salaries & Wages	CEO	2,372,200	1,426,815.00	60%	2,372,200	0	
<b>TOTAL EXPENSE - SALARIES &amp; WAGES</b>		<b>0</b>	<b>0.00</b>	<b>#DIV/0!</b>	<b>0</b>	<b>0</b>	

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**2023/2024 BUDGET REVIEW**  
for the period 1 July 2023 to 29 February 2024

<b>OTHER PROPERTY &amp; SERVICES</b>	<b>Resp Officer</b>	<b>Budget 2023/24</b>	<b>Actual YTD</b>	<b>% Budget Used</b>	<b>Revised Budget 2023/24</b>	<b>Variance</b>	<b>COMMENTS</b>
<b>UNCLASSIFIED</b>							
<b>Revenue</b>							
<b>14706 Revenue - Unclassified</b>							
79 Other Sundry Revenue	MFA	0	0.00	0%	45,000	45,000	CBH contribution to take spoils from development (transfer into Reserve)
<b>TOTAL REVENUE - UNCLASSIFIED</b>		<b>0</b>	<b>0.00</b>	<b>#DIV/0!</b>	<b>45,000</b>	<b>45,000</b>	
<b>Expense</b>							
<b>14753 Expense - Unclassified</b>							
16 Contract Services	CEO	(50,000)	(14,207.00)	28%	(50,000)	0	Youth Engagement Strategy, Economic Devel. Strategy & Tamb Railway Precinct Planning
59 Other Sundry Expenses	CEO	0	0.00	0%	0		
<b>14755 Expense - Asset Depreciation</b>							
30 Dep'n Land & Buildings	MFA	0	(499.26)	0%	0	0	
<b>14756 Expense - Lease Reserve 22607 Tambellup</b>							
16 Contract Services	MFA	(5,000)	(4,800.00)	96%	(5,000)	0	
<b>14759 Expense - 50 Norrish St, Tambellup</b>							
01 Salaries & Wages	MOW	0	(2,404.84)	#DIV/0!	(2,500)	(2,500)	
16 Contract Services	MOW	(20,000)	(10,487.18)	52%	(20,000)	0	Demolition & asbestos removal(Bldg Res)
59 Other Sundry Expenses	MOW	0	(98.00)	#DIV/0!	0	0	
66 Water Charges	MOW	(1,200)	(951.67)	79%	(1,200)	0	
98 Plant Operation Costs	MOW	0	(1,987.50)	#DIV/0!	(2,000)	(2,000)	
99 Public Works Overheads	MOW	0	(2,284.60)	#DIV/0!	(2,500)	(2,500)	
<b>TOTAL EXPENSE - UNCLASSIFIED</b>		<b>(76,200)</b>	<b>(37,720.05)</b>	<b>50%</b>	<b>(83,200)</b>	<b>(7,000)</b>	
<b>REVENUE - OTHER PROPERTY &amp; SERVICES</b>		<b>73,000</b>	<b>65,639.38</b>	<b>90%</b>	<b>138,000</b>	<b>65,000</b>	
<b>EXPENSE - OTHER PROPERTY &amp; SERVICES</b>		<b>(111,500)</b>	<b>(73,689.86)</b>	<b>66%</b>	<b>(138,500)</b>	<b>(27,000)</b>	

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**2023/2024 BUDGET REVIEW**  
for the period 1 July 2023 to 29 February 2024

13.3.1 Mid Year Budget Review

<b>CAPITAL REVENUE and EXPENDITURE</b>		Resp Officer	Class	Budget Revenue 2023/24	Budget Expense 2023/24	Actual YTD Revenue	Actual YTD Expense	Revised Budget Revenue 2023/24	Revised Budget Expense 2023/24	Variance Revenue	Variance Expense	COMMENT
<b>GOVERNANCE</b>												
CAP152	Bhill Admin Building - enclose carport/install roller doors	MOW	BS	0	(30,000)	0.00	(17,470.46)	0	(30,000)	0	0	Building Reserve
CAP176	Tamb Admin Building - replace carpet throughout	MOW	BS	0	(20,000)	0.00	(17,800.00)	0	(20,000)	0	0	
<b>Plant Replacement</b>												
04353	Ford Everest Wagon - BHT150	MOW	P&E	45,000	(60,000)	47,272.73	(66,250.77)	45,000	(60,000)	0	0	Plant Reserve
04353	Ford Everest Wagon - BHT151	MOW	P&E	40,000	(55,000)	46,363.64	(56,665.45)	40,000	(55,000)	0	0	Plant Reserve
<b>Total</b>				<b>85,000</b>	<b>(165,000)</b>	<b>93,636.37</b>	<b>(158,186.68)</b>	<b>85,000</b>	<b>(165,000)</b>	<b>0</b>	<b>0</b>	
<b>EDUCATION &amp; WELFARE</b>												
LR301	Tambellup Youth Centre - buildings upgrades/office	SSPO	BS	0	(150,000)	0.00	(2,750.00)	0	(150,000)	0	0	LRCIP3 \$100k
LR302	Tambellup Youth Centre - extend seal (court surface/parking)	SSPO	I-O	0	(20,000)	0.00	0.00	0	(20,000)	0	0	LRCIP3 \$20k
<b>Total</b>				<b>0</b>	<b>(170,000)</b>	<b>0.00</b>	<b>(2,750.00)</b>	<b>0</b>	<b>(170,000)</b>	<b>0</b>	<b>0</b>	
<b>LAW, ORDER &amp; PUBLIC SAFETY</b>												
CAP187	Fast Fill Fire Unit - fire brigades	CEO	P&E	0	0	0.00	(9,275.00)	0	(9,300)	0	(9,300)	LGGS Funding rec'd for full amc
<b>Total</b>				<b>0</b>	<b>0</b>	<b>0.00</b>	<b>(9,275.00)</b>	<b>0</b>	<b>(9,300)</b>	<b>0</b>	<b>(9,300)</b>	
<b>HOUSING</b>												
CAP168	Lavieville Lodge - Unit 3 renovation	MOW	BNS	0	(30,000)	0.00	(30,160.32)	0	(30,000)	0	0	Reserve - carry over from 22/2:
<b>Total</b>				<b>0</b>	<b>(30,000)</b>	<b>0.00</b>	<b>(30,160.32)</b>	<b>0</b>	<b>(30,000)</b>	<b>0</b>	<b>0</b>	
<b>COMMUNITY AMENITIES</b>												
CAP177	Tambellup Cemetery - seating, bollards, parking	MOW	I-O	0	(15,000)	0.00	0.00	0	(15,000)	0	0	
<b>Total</b>				<b>0</b>	<b>(15,000)</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>(15,000)</b>	<b>0</b>	<b>0</b>	
<b>RECREATION &amp; CULTURE</b>												
CAP178	Broomehill Hall - repair internal cracks	MOW	BS	0	(30,000)	0.00	(19,500.00)	0	(30,000)	0	0	
CAP179	Broomehill Hall - improve accoustics	MOW	BS	0	(10,000)	0.00	0.00	0	(10,000)	0	0	
LR401	Tambellup Hall - roof	MOW	BS	0	(150,000)	0.00	(40,115.32)	0	(150,000)	0	0	LRCIP4 \$100K
CAP172	Broomehill Rec Complex - landscaping new spectator area	MOW	I-P	0	(10,000)	0.00	0.00	0	(10,000)	0	0	carry over from 22/23
LR402	Broomehill Rec Complex - terracing in front of new pavilion	MOW	I-P	0	(160,000)	0.00	(3,613.00)	0	(160,000)	0	0	LRCIP4 \$150K
	Broomehill Rec Complex - contrib to Bowling Green resurfacing	MOW	I-P	0	0	0.00	0.00	0	(25,000)	0	(25,000)	
CAP180	Tambellup Pavilion - solar panels	CEO	P&E	0	(33,000)	0.00	(2,836.36)	0	(33,000)	0	0	FRWF \$15k
CAP181	Diprose Park - replace playground/exercise equipment	MOW	I-P	0	(20,000)	0.00	0.00	0	(20,000)	0	0	
LR403	Gordon River facilities	MOW	I-P	0	(160,000)	0.00	0.00	0	(160,000)	0	0	LRCIP4 \$100K
<b>Total</b>				<b>0</b>	<b>(573,000)</b>	<b>0.00</b>	<b>(66,064.68)</b>	<b>0</b>	<b>(598,000)</b>	<b>0</b>	<b>(25,000)</b>	
<b>TRANSPORT</b>												
CAP170	Tambellup Depot workshop - oil store	MOW	BS	0	(25,000)	0.00	0.00	0	(25,000)	0	0	carry over from 22/23
CAP174	Fuel Management System - Bhill & Tamb depot's	MOW	P&E	0	(20,000)	0.00	0.00	0	(20,000)	0	0	carry over from 22/23
<b>Plant Replacement</b>												
12300	Mack Truck - trade for prime mover - BHT125	MOW	P&E	100,000	(285,000)	100,000.00	(285,000.00)	100,000	(285,000)	0	0	Tender awarded 21/22, deliver
12300	Caterpillar 12M Grader - 1TA	MOW	P&E	125,000	(360,000)	0.00	0.00	125,000	(360,000)	0	0	Plant Reserve
12300	Isuzu FRR600 truck - BH000	MOW	P&E	30,000	(125,000)	0.00	0.00	30,000	(125,000)	0	0	Plant Reserve
12300	Small ride-on mower	MOW	P&E	0	(10,000)	0.00	(8,000.00)	0	(10,000)	0	0	Plant Reserve
12300	Plant trailer with electric brakes, winch	MOW	P&E	0	(10,000)	0.00	0.00	0	(10,000)	0	0	Plant Reserve
12300	Ford Ranger Wildtrak with canopy - BHT152 (MOW)	MOW	P&E	37,000	(52,000)	48,181.82	(57,277.44)	37,000	(52,000)	0	0	Plant Reserve
12300	Ford Ranger Wildtrak - BHT153 (WS)	MOW	P&E	37,000	(52,000)	48,181.82	(53,641.07)	37,000	(52,000)	0	0	Plant Reserve
12300	Ford Ranger dual cab - BHT157	MOW	P&E	30,000	(45,000)	0.00	0.00	30,000	(45,000)	0	0	Plant Reserve

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**2023/2024 BUDGET REVIEW**  
for the period 1 July 2023 to 29 February 2024

<b>CAPITAL REVENUE and EXPENDITURE</b>		Resp Officer	Class	Budget Revenue 2023/24	Budget Expense 2023/24	Actual YTD Revenue	Actual YTD Expense	Revised Budget Revenue 2023/24	Revised Budget Expense 2023/24	Variance Revenue	Variance Expense	COMMENT
<b>TRANSPORT</b>												
12300	Ford Ranger dual cab - BHT158	MOW	P&E	35,000	(50,000)	0.00	0.00	35,000	(50,000)	0	0	Plant Reserve
12300	Ford Ranger extra cab - BHT156	MOW	P&E	35,000	(50,000)	35,454.55	(48,892.03)	35,000	(50,000)	0	0	Plant Reserve
12300	Ford Ranger dual cab - BHT159	MOW	P&E	30,000	(45,000)	35,454.55	(45,484.06)	30,000	(45,000)	0	0	Plant Reserve
12300	Ford Ranger extra cab - BHT154	MOW	P&E	35,000	(50,000)	0.00	0.00	35,000	(50,000)	0	0	Plant Reserve
12161	Isuzu Jetpatcher	MOW	P&E	80,000	0	0.00	0.00	80,000	0	0	0	Plant Reserve
<b>Townscape</b>												
CAP126	Streetscape - Tambellup (Crowden St footpaths/street trees)	MOW	I-F	0	(75,000)	0.00	0.00	0	(75,000)	0	0	
CAP127	Streetscape - Broomehill (paving in Museum grounds, west to India St)	MOW	I-F	0	(50,000)	0.00	(38,665.55)	0	(50,000)	0	0	
CAP182	Footpaths - Journal St (Annice to India northern side)	MOW	I-F	0	(13,500)	0.00	(14,090.91)	0	(13,500)	0	0	
CAP183	Footpaths - Crawford Street (GS Hwy to Saggars St)	MOW	I-F	0	(12,500)	0.00	(8,139.41)	0	(12,500)	0	0	
CAP184	Footpaths - Saggars Street (Tamb West Rd to Crawford St)	MOW	I-F	0	(10,500)	0.00	(7,239.41)	0	(10,500)	0	0	
LR404	Tambellup Railway Precinct	CEO	I-O	0	(400,000)	0.00	(20,128.19)	0	(400,000)	0	0	LRCIP4 \$345,300
CAP188	Parking - Broomehill Information Bay and Complex	MOW	I-R	0	(15,000)	0.00	0.00	0	(15,000)	0	0	
<b>Road Construction - Regional Road Group</b>												
RG64	Warrenup Rd - reconstruct gravel section to 7.0m, seal	MOW	I-R	0	(188,500)	0.00	(80,635.68)	0	(188,500)	0	0	Carry over from 22/23
RG66	Gnowangerup Tambellup Road - Repair failed pavement reseal to 7m	MOW	I-R	0	(150,000)	0.00	(31,079.12)	0	(150,000)	0	0	
RG67	Broomehill-Kojonup Road - Repair failed pavement reseal to 7m	MOW	I-R	0	(150,000)	0.00	(36,139.65)	0	(150,000)	0	0	
RG68	Tieline Road - Repair failed sections, widen shoulders to 9m and reseal to 7r	MOW	I-R	0	(225,000)	0.00	(240,690.45)	0	(225,000)	0	0	
RG69	Warrenup Road - Reconstruct gravel section to 7m two coat seal	MOW	I-R	0	(400,000)	0.00	(32,994.06)	0	(400,000)	0	0	
RG70	Tieline Road - Repair failed sections, widen shoulders to 9m and reseal to 7r	MOW	I-R	0	(150,000)	0.00	(61,066.64)	0	(150,000)	0	0	
<b>Road Construction - Roads to Recovery</b>												
RR29	Chillicup Rd - seal Brassey to Morgan Rd	MOW	I-R	0	(289,100)	0.00	(255,046.30)	0	(289,100)	0	0	
RR30	Nelson Road - seal (McGuire to Chillicup)	MOW	I-R	0	(25,000)	0.00	(23,704.99)	0	(25,000)	0	0	
RR31	Crawford Street - reseal (both east & west)	MOW	I-R	0	(25,000)	0.00	0.00	0	(25,000)	0	0	
RR32	Bridge/Donald Street - construct & seal	MOW	I-R	0	(65,000)	0.00	(30,750.44)	0	(65,000)	0	0	
<b>Local Roads &amp; Community Infrastructure Program - Phase 2</b>												
LR1	Nymbup Road - repair & extend culverts	MOW	I-R	0	(20,000)	0.00	0.00	0	(20,000)	0	0	
LR14	Greenhills South Rd - widen, reconstruct, seal	MOW	I-R	0	(150,000)	0.00	(19,518.17)	0	(150,000)	0	0	
	Add back Job Depreciation		I-R	0	116,900	0.00	44,336.25	0	116,900	0	0	
	<b>Total</b>			<b>574,000</b>	<b>(3,476,200)</b>	<b>267,272.74</b>	<b>(1,353,847.32)</b>	<b>574,000</b>	<b>(3,476,200)</b>	<b>0</b>	<b>0</b>	
<b>ECONOMIC SERVICES</b>												
LR308	Broomehill Caravan Park - building upgrades/storage	MOW	BS	0	(41,000)	0.00	(13,118.29)	0	(41,000)	0	0	LRCIP3
CAP185	Broomehill Caravan Park - parking, gravel road to unpowered, extend 2 bays	MOW	I-O	0	(10,000)	0.00	0.00	0	(10,000)	0	0	
LR309	Tambellup Caravan Park - cabins	CEO	BS	0	(150,000)	0.00	0.00	0	(276,000)	0	(126,000)	Tamb Cropping Group
LR310	Tambellup Caravan Park - park infrastructure	CEO	I-O	0	(550,000)	0.00	(3,750.00)	0	(550,000)	0	0	LRCIP3
LR311	Tambellup Caravan Park - building upgrades	CEO	BS	0	(150,000)	0.00	0.00	0	(150,000)	0	0	LRCIP3
	<b>Total</b>			<b>0</b>	<b>(901,000)</b>	<b>0.00</b>	<b>(16,868.29)</b>	<b>0</b>	<b>(1,027,000)</b>	<b>0</b>	<b>(126,000)</b>	
<b>OTHER PROPERTY &amp; SERVICES</b>												
CAP186	61 Garrity Street - landscaping	MOW	I-P	0	(10,000)	0.00	(3,894.82)	0	(10,000)			
	<b>Total</b>			<b>0</b>	<b>(10,000)</b>	<b>0.00</b>	<b>(3,894.82)</b>	<b>0</b>	<b>(10,000)</b>	<b>0</b>	<b>0</b>	
<b>TOTAL</b>				<b>659,000</b>	<b>(5,340,200)</b>	<b>360,909.11</b>	<b>(1,641,047.11)</b>	<b>659,000</b>	<b>(5,500,500)</b>	<b>0</b>	<b>(160,300)</b>	

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**2023/2024 BUDGET REVIEW**  
for the period 1 July 2023 to 29 February 2024

13.3.1 Mid Year Budget Review

<b>CAPITAL REVENUE and EXPENDITURE</b>		Resp Officer	Class	Budget Revenue 2023/24	Budget Expense 2023/24	Actual YTD Revenue	Actual YTD Expense	Revised Budget Revenue 2023/24	Revised Budget Expense 2023/24	Variance Revenue	Variance Expense	COMMENT
BUILDINGS - NON SPECIALISED			BNS	0	(30,000)	0.00	(30,160.32)	0	(30,000)	0	0	
BUILDINGS - SPECIALISED			BS	0	(756,000)	0.00	(110,754.07)	0	(882,000)	0	(126,000)	
PLANT & EQUIPMENT			P&E	659,000	(1,302,000)	360,909.11	(633,322.18)	659,000	(1,311,300)	0	(9,300)	
FURNITURE & EQUIPMENT			F&E	0	0	0.00	0.00	0	0	0	0	
INFRASTRUCTURE - ROADS			I-R	0	(1,735,700)	0.00	(767,289.25)	0	(1,735,700)	0	0	
INFRASTRUCTURE - FOOTPATHS			I-F	0	(161,500)	0.00	(68,135.28)	0	(161,500)	0	0	
INFRASTRUCTURE - PARKS & OVALS			I-P	0	(360,000)	0.00	(7,507.82)	0	(385,000)	0	(25,000)	
INFRASTRUCTURE - WATER SUPPLY			I-W	0	0	0.00	0.00	0	0	0	0	
INFRASTRUCTURE - OTHER			I-O	0	(995,000)	0.00	(23,878.19)	0	(995,000)	0	0	
				<b>659,000</b>	<b>(5,340,200)</b>	<b>360,909.11</b>	<b>(1,641,047.11)</b>	<b>659,000</b>	<b>(5,500,500)</b>	<b>0</b>	<b>(160,300)</b>	
<b>RESERVE TRANSFERS from / (to)</b>												
Leave Reserve			MFA	107,500	(54,000)	0.00	(2,342.75)	107,500	(54,000)	0	0	
Plant Replacement Reserve			MFA	405,000	(463,500)	0.00	(7,876.37)	405,000	(468,900)	0	(5,400)	
Building Reserve			MFA	50,000	(20,000)	0.00	(20,295.89)	50,000	(30,000)	0	(10,000)	
Computer Reserve			MFA	0	(6,900)	0.00	(1,684.40)	0	(7,500)	0	(600)	
Tambellup Recreation Ground & Pavilion Reserve			MFA	0	(7,400)	0.00	(2,081.79)	0	(8,000)	0	(600)	
Broomehill Recreation Complex Reserve			MFA	0	(12,600)	0.00	(3,505.23)	0	(58,600)	0	(46,000)	
Building Maintenance Reserve			MFA	0	(2,200)	0.00	(2,336.82)	0	(3,300)	0	(1,100)	
Sandalwood Villas Reserve			MFA	0	(14,000)	0.00	(3,546.74)	0	(15,100)	0	(1,100)	
Broomehill Synthetic Bowling Green Replacement Reserve			MFA	0	(11,900)	0.00	(2,906.19)	0	(12,800)	0	(900)	
Refuse Sites Post Closure Management Reserve			MFA	0	(11,500)	0.00	(1,352.27)	0	(12,000)	0	(500)	
Lavieville Lodge Reserve			MFA	30,000	(13,600)	0.00	(2,900.26)	30,000	(14,200)	0	(600)	
Townscape Plan Implementation Reserve			MFA	0	(8,500)	0.00	(6,767.26)	0	(9,800)	0	(1,300)	
Tambellup Bowling Green Replacement Reserve			MFA	0	(9,000)	0.00	(1,304.82)	0	(9,500)	0	(500)	
Tourism and Economic Development Reserve			MFA	0	(20,500)	0.00	(409.24)	0	(20,500)	0	0	
Energy Efficiency Reserve			MFA	0	(20,000)	0.00	0.00	0	(20,000)	0	0	
Parks & Playgrounds Reserve			MFA	0	(20,000)	0.00	0.00	0	(20,000)	0	0	
				<b>592,500</b>	<b>(695,600)</b>	<b>0.00</b>	<b>(59,310.03)</b>	<b>592,500</b>	<b>(764,200)</b>	<b>0</b>	<b>(68,600)</b>	
<b>LOANS</b>												
00122	Loan Repayments		MFA	0	(110,700)	0.00	(79,617.03)	0	(110,700)	0	0	
				<b>0</b>	<b>(110,700)</b>	<b>0.00</b>	<b>(79,617.03)</b>	<b>0</b>	<b>(110,700)</b>	<b>0</b>	<b>0</b>	
<b>TOTAL CAPITAL</b>				<b>1,251,500</b>	<b>(6,146,500)</b>	<b>360,909.11</b>	<b>(1,779,974.17)</b>	<b>1,251,500</b>	<b>(6,375,400)</b>	<b>0</b>	<b>(228,900)</b>	



**SHIRE OF BROOMEHILL-TAMBELLUP**  
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for the period 1 July 2023 to 29 February 2024

13.3.1 Mid Year Budget Review

<b>RESERVE FUNDS</b>	<b>Budget 2023/24</b>	<b>Actual YTD</b>	<b>Revised Budget 2023/24</b>	<b>COMMENT</b>
<b>(a) Leave Reserve</b>				
Opening Balance	84,400	84,359.38	84,400	
Amount Set Aside/Transfer to Reserve	50,000	0.00	50,000	For future leave entitlements
Amount Used/Transfer from Reserve	(107,500)	0.00	(107,500)	Leave due in 2023/24
Interest Received	4,000	2,342.75	4,000	
	<b>30,900</b>	<b>86,702.13</b>	<b>30,900</b>	
<b>(b) Plant Reserve</b>				
Opening Balance	283,800	283,777.81	283,800	
Amount Set Aside/Transfer to Reserve	457,500	0.00	457,500	per Plant Replacement Program
Amount Used/Transfer from Reserve	(405,000)	0.00	(405,000)	Changeovers scheduled in 2023/24
Interest Received	6,000	7,876.37	11,400	
	<b>342,300</b>	<b>291,654.18</b>	<b>347,700</b>	
<b>(c) Building Reserve</b>				
Opening Balance	731,400	731,426.67	731,400	
Amount Set Aside/Transfer to Reserve	0	0.00	0	
Amount Used/Transfer from Reserve	(50,000)	0.00	(50,000)	Bhill Admin security/50 Norrish St demolition
Interest Received	20,000	20,295.89	30,000	
	<b>701,400</b>	<b>751,722.56</b>	<b>711,400</b>	
<b>(d) Information Technology Reserve</b>				
Opening Balance	60,600	60,629.73	60,600	
Amount Set Aside/Transfer to Reserve	5,000	0.00	5,000	
Amount Used/Transfer from Reserve	0	0.00	0	
Interest Received	1,900	1,684.40	2,500	
	<b>67,500</b>	<b>62,314.13</b>	<b>68,100</b>	
<b>(e) Tambellup Recreation Ground &amp; Pavilion Reserve</b>				
Opening Balance	75,000	75,086.41	75,000	
Amount Set Aside/Transfer to Reserve	5,000	0.00	5,000	
Amount Used/Transfer from Reserve	0	0.00	0	
Interest Received	2,400	2,081.79	3,000	
	<b>82,400</b>	<b>77,168.20</b>	<b>83,000</b>	
<b>(f) Broomehill Recreation Complex Reserve</b>				
Opening Balance	126,200	126,271.36	126,200	
Amount Set Aside/Transfer to Reserve	8,600	0.00	53,600	CBH contribution to Reserve
Amount Used/Transfer from Reserve	0	0.00	0	
Interest Received	4,000	3,505.23	5,000	
	<b>138,800</b>	<b>129,776.59</b>	<b>184,800</b>	
<b>(g) Building Maintenance Reserve</b>				
Opening Balance	84,200	84,229.69	84,200	
Amount Set Aside/Transfer to Reserve	0	0.00	0	
Amount Used/Transfer from Reserve	0	0.00	0	
Interest Received	2,200	2,336.82	3,300	
	<b>86,400</b>	<b>86,566.51</b>	<b>87,500</b>	

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**2023/2024 BUDGET REVIEW**  
for the period 1 July 2023 to 29 February 2024

13.3.1 Mid Year Budget Review

<b>RESERVE FUNDS</b>	<b>Budget 2023/24</b>	<b>Actual YTD</b>	<b>Revised Budget 2023/24</b>	<b>COMMENT</b>
<b>(h) Sandalwood Villas Reserve</b>				
Opening Balance	127,800	127,862.53	127,800	
Amount Set Aside/Transfer to Reserve	10,000	0.00	10,000	
Amount Used/Transfer from Reserve	0	0.00	0	
Interest Received	4,000	3,546.74	5,100	
	<b>141,800</b>	<b>131,409.27</b>	<b>142,900</b>	
<b>(i) Broomehill Bowling Green Replacement Reserve</b>				
Opening Balance	104,700	104,728.37	104,700	
Amount Set Aside/Transfer to Reserve	8,600	0.00	8,600	
Amount Used/Transfer from Reserve	0	0.00	0	
Interest Received	3,300	2,906.19	4,200	
	<b>116,600</b>	<b>107,634.56</b>	<b>117,500</b>	
<b>(j) Refuse Sites Post Closure Management Reserve</b>				
Opening Balance	48,600	48,645.77	48,600	
Amount Set Aside/Transfer to Reserve	10,000	0.00	10,000	
Amount Used/Transfer from Reserve	0	0.00	0	
Interest Received	1,500	1,352.27	2,000	
	<b>60,100</b>	<b>49,998.04</b>	<b>60,600</b>	
<b>(k) Lavieville Lodge Reserve</b>				
Opening Balance	104,500	104,471.30	104,500	
Amount Set Aside/Transfer to Reserve	10,000	0.00	10,000	
Amount Used/Transfer from Reserve	(30,000)	0.00	(30,000)	Unit 3 Renovation
Interest Received	3,600	2,900.26	4,200	
	<b>88,100</b>	<b>107,371.56</b>	<b>88,700</b>	
<b>(l) Townscape Plan Implementation Reserve</b>				
Opening Balance	244,200	244,269.34	244,200	
Amount Set Aside/Transfer to Reserve	0	0.00	0	
Amount Used/Transfer from Reserve	0	0.00	0	
Interest Received	8,500	6,767.26	9,800	
	<b>252,700</b>	<b>251,036.60</b>	<b>254,000</b>	
<b>(m) Tambellup Bowling Green Replacement Reserve</b>				
Opening Balance	47,000	47,078.48	47,000	
Amount Set Aside/Transfer to Reserve	7,500	0.00	7,500	
Amount Used/Transfer from Reserve	0	0.00	0	
Interest Received	1,500	1,304.82	2,000	
	<b>56,000</b>	<b>48,383.30</b>	<b>56,500</b>	
<b>(n) Tourism and Economic Development Reserve</b>				
Opening Balance	14,800	14,786.64	14,800	
Amount Set Aside/Transfer to Reserve	20,000	0.00	20,000	
Amount Used/Transfer from Reserve	0	0.00	0	
Interest Received	500	409.24	500	
	<b>35,300</b>	<b>15,195.88</b>	<b>35,300</b>	
<b>(o) Energy Efficiency Reserve</b>				
Opening Balance	0	0.00	0	
Amount Set Aside/Transfer to Reserve	20,000	0.00	20,000	
Amount Used/Transfer from Reserve	0	0.00	0	
Interest Received	0	0.00	0	
	<b>20,000</b>	<b>0.00</b>	<b>20,000</b>	

**SHIRE OF BROOMEHILL-TAMBELLUP**  
**2023/2024 BUDGET REVIEW**  
for the period 1 July 2023 to 29 February 2024

13.3.1 Mid Year Budget Review

<b>RESERVE FUNDS</b>	<b>Budget 2023/24</b>	<b>Actual YTD</b>	<b>Revised Budget 2023/24</b>	<b>COMMENT</b>
<b>(p) Parks &amp; Playgrounds Reserve</b>				
Opening Balance	0	0.00	0	
Amount Set Aside/Transfer to Reserve	20,000	0.00	20,000	
Amount Used/Transfer from Reserve	0	0.00	0	
Interest Received	0	0.00	0	
	<b>20,000</b>	<b>0.00</b>	<b>20,000</b>	
<b>Total Cash Backed Reserves</b>	<b>2,240,300</b>	<b>2,196,933.51</b>	<b>2,308,900</b>	
<b>Summary of Transfers To and (From)</b>				
<b>Cash Backed Reserves</b>				
<b>Transfers to Reserves</b>				
Leave Reserve	54,000	2,342.75	54,000	
Plant Reserve	463,500	7,876.37	468,900	
Building Reserve	20,000	20,295.89	30,000	
Information Technology Reserve	6,900	1,684.40	7,500	
Tambellup Rec Ground & Pavilion Reserve	7,400	2,081.79	8,000	
Broomehill Rec Complex Reserve	12,600	3,505.23	58,600	
Building Maintenance Reserve	2,200	2,336.82	3,300	
Sandalwood Villas Reserve	14,000	3,546.74	15,100	
Broomehill Bowling Green Replacement Reserve	11,900	2,906.19	12,800	
Refuse Sites Post Closure Management Reserve	11,500	1,352.27	12,000	
Lavieville Lodge Reserve	13,600	2,900.26	14,200	
Townscape Plan Implementation Reserve	8,500	6,767.26	9,800	
Tambellup Bowling Green Replacement Reserve	9,000	1,304.82	9,500	
Tourism and Economic Development Reserve	20,500	409.24	20,500	
Energy Efficiency Reserve	20,000	0.00	20,000	
Parks & Playgrounds Reserve	20,000	0.00	20,000	
	<b>695,600</b>	<b>59,310.03</b>	<b>764,200</b>	
<b>Transfers from Reserves</b>				
Leave Reserve	(107,500)	0.00	(107,500)	
Plant Reserve	(405,000)	0.00	(405,000)	
Building Reserve	(50,000)	0.00	(50,000)	
Information Technology Reserve	0	0.00	0	
Tambellup Rec Ground & Pavilion Reserve	0	0.00	0	
Broomehill Rec Complex Reserve	0	0.00	0	
Building Maintenance Reserve	0	0.00	0	
Sandalwood Villas Reserve	0	0.00	0	
Broomehill Bowling Green Replacement Reserve	0	0.00	0	
Refuse Sites Post Closure Management Reserve	0	0.00	0	
Lavieville Lodge Reserve	(30,000)	0.00	(30,000)	
Townscape Plan Implementation Reserve	0	0.00	0	
Tambellup Bowling Green Replacement Reserve	0	0.00	0	
Tourism and Economic Development Reserve	0	0.00	0	
Energy Efficiency Reserve	0	0.00	0	
Parks & Playgrounds Reserve	0	0.00	0	
	<b>(592,500)</b>	<b>0.00</b>	<b>(592,500)</b>	
<b>Total Transfer to/(from) Reserves</b>	<b>103,100</b>	<b>59,310.03</b>	<b>171,700</b>	

*All of the above reserve accounts are supported by money held in financial institutions.*

## RESERVE FUNDS

In accordance with Council resolutions in relation to each reserve account, the purpose for which the funds are set aside is as follows:-

### **Leave Reserve**

To be used to meet the Shires Long Service Leave liability for its employees.

### **Plant Reserve**

To be used to fund purchase of plant and equipment in accordance with the Plant Replacement Program.

### **Building Reserve**

To be used to finance replacement, major repair or construction of new Shire buildings, and costs associated with subdivision and development of land.

### **Information Technology Reserve**

To be used to purchase, replace or upgrade computer hardware, software and associated equipment.

### **Tambellup Recreation Ground & Pavilion Reserve**

To be used to maintain and develop sport and recreational facilities at the Tambellup Recreation Ground and Pavilion.

### **Broomehill Recreation Complex Reserve**

To be used for works at the Broomehill Recreation Complex in agreeance with the Management Committee of the Broomehill Recreation Complex Inc.

### **Building Maintenance Reserve**

To be used to fund building maintenance requirements for all Shire owned buildings.

### **Sandalwood Villas Reserve**

To be utilised towards maintenance of the 6 units at Sandalwood Villas

### **Broomehill Bowling Green Replacement Reserve**

To be used for the future replacement of the synthetic bowling green at the Broomehill Recreational Complex.

### **Refuse Sites Post Closure Management Reserve**

To meet the financial requirements for the closure of the Broomehill and Tambellup landfill sites when their useful life expires.

### **Lavieville Lodge Reserve**

To be utilised towards upgrade and maintenance of the 4 units at Lavieville Lodge

### **Townscape Plan Implementation Reserve**

To be used for implementation of the Townscape Plans for the Broomehill and Tambellup townsites.

### **Tambellup Bowling Green Replacement Reserve**

To be used for the future replacement of the synthetic bowling green at the Tambellup sports ground.

### **Tourism and Economic Development Reserve**

To be used to progress tourism and economic development opportunities in the Shire, which includes activities such as development of a Caravan Park in Tambellup and a Holland Track Interpretive Centre in Broomehill.

### **Energy Efficiency Reserve**

To be used towards energy efficiency initiatives on Shire properties

### **Parks & Playgrounds Reserve**

For improvements to parks and playgrounds in the Shire, including replacement or upgrade of playground equipment.