

**Corporate Business Plan 2024 - 2028**  
**Quarterly Report - 1 April - 30 June 2025**

13.3.1 CBP Quarterly report - April-June 2025

**Key Pillar 1: Point of Difference**

**1. A Distinct BT Brand**

| Outcome                                                                                                                                    | Actions                                                                                                                        | Funding Type | Duration |       |       |       | Key Performance Indicators                                                                                                                  | Accountable Unit                         | Status      | Comment                                                                                                                                                                                                                                                                                                      |
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|                                                                                                                                            |                                                                                                                                |              | 24/25    | 25/26 | 26/27 | 27/28 |                                                                                                                                             |                                          |             |                                                                                                                                                                                                                                                                                                              |
| <b>1.1 Identity</b><br>Continual commitment to promote Broomehill-Tambellup as a region driven by community spirit.                        | Develop, adopt and implement a Corporate Communications Strategy and Corporate Style Guide.                                    |              | ✓        | ✓     |       |       | Deliver a Corporate Communications Strategy and Corporate Style Guide by June 2025.                                                         | Office of the Chief Executive Officer    | In progress | Benchmarking against similar local governments and best practice guidelines is currently underway to inform the development of both documents. This process is helping to shape the structure, tone, and visual identity elements to ensure consistency and professionalism in all corporate communications. |
|                                                                                                                                            |                                                                                                                                | Operational  |          |       |       |       | Ensure a 5% annual increase in social media engagement and website traffic from June 2025 to June 2026.                                     |                                          | Not started |                                                                                                                                                                                                                                                                                                              |
| <b>1.2 Brand Spotlight</b><br>Exploration of holding an event to affirm Broomehill-Tambellup as the region driven by community spirit.     | Develop, adopt and implement an Events Strategy.                                                                               | Operational  |          |       |       |       | Coordinate a community forum by June 2025.                                                                                                  | Organisational and Community Development | Complete    | Community forum held in Broomehill April 2025.                                                                                                                                                                                                                                                               |
|                                                                                                                                            | Investigate coordination of a community forum to consider options for events.                                                  |              |          | ✓     | ✓     |       | Deliver an Events Strategy by June 2026.                                                                                                    |                                          | Not started |                                                                                                                                                                                                                                                                                                              |
| <b>1.3 Storytelling and Communications</b><br>Community and Shire-driven collection and promotion of 'local legends or legendary stories'. | Collaborate with the Broomehill Heritage Group and The Corner Shop Museum to explore avenues for publication of local stories. | Operational  |          |       | ✓     | ✓     | Schedule quarterly meetings with Broomehill Heritage Group and The Corner Shop to develop local story pathways.                             | Organisational and Community Development | In progress | The Broomehill Heritage Group is proposing to publish the Oral History Project interviews in a book. Assisting with the collection of photos of interviewees. The Cornershop Museum will assist in the development of materials and locations to establish a geocache trail in Tambellup.                    |
| <b>1.4 Piggy-back Brand</b><br>Working strongly with partnerships to piggy-back Broomehill-Tambellup on partners' brands.                  | Develop, adopt and implement a Partnership Engagement Strategy.                                                                |              |          |       |       |       | Deliver a Partnership and Engagement Strategy by June 2026.                                                                                 | Office of the Chief Executive Officer    | Not started |                                                                                                                                                                                                                                                                                                              |
|                                                                                                                                            |                                                                                                                                | Operational  |          | ✓     | ✓     | ✓     | Ensure an increase in new partnerships developed by June 2027, which assists the Shire to deliver its strategic and operational objectives. |                                          | Not started |                                                                                                                                                                                                                                                                                                              |

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**2. A United Community**

| Outcome                                                                                                                                                                                                                                                          | Actions                                                                                                                                                       | Funding Type        | Duration |       |       |       | Key Performance Indicators                                                                                     | Accountable Unit                         | Status      | Comment                                                                                                                                                                                                                                                                                                                                                                                                           |
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|                                                                                                                                                                                                                                                                  |                                                                                                                                                               |                     | 24/25    | 25/26 | 26/27 | 27/28 |                                                                                                                |                                          |             |                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>2.1 Wellbeing and Safety</b><br>The community and Shire working more boldly to provide advanced wellbeing programs for all ages. This also includes further development of neighbourhood safety programs, facilities and products and a Youth Centre upgrade. | Develop, adopt and implement a Health, Wellbeing and Safety Strategy and Plan.<br><br>Develop, adopt and implement a Tambellup Youth Precinct Five Year Plan. |                     |          |       |       |       | Deliver a Health, Wellbeing, and Safety Strategy and Plan by June 2027.                                        | Organisational and Community Development | Not started |                                                                                                                                                                                                                                                                                                                                                                                                                   |
|                                                                                                                                                                                                                                                                  |                                                                                                                                                               | Operational and New | ✓        | ✓     | ✓     | ✓     | Deliver a Tambellup Youth Precinct Five Year Plan by March 2025.                                               |                                          | In progress | Plans for the redevelopment of the existing facility have been prepared ready for quoting. Planning for the wider precinct will be completed in conjunction with local consultation and discussions with external funding bodies. Preparation of a funding submission to Lotterywest has commenced.                                                                                                               |
|                                                                                                                                                                                                                                                                  |                                                                                                                                                               |                     |          |       |       |       | Ensure an 80% completion to date rate on milestones in the Tambellup Youth Precinct Five Year Plan.            | Office of the Chief Executive Officer    | Not started |                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>2.2 Volunteering</b><br>Assisting and growing new-age BT-spirit, volunteering models and celebrating the spirit created through volunteering. This includes school and youth volunteering 'action-oriented' programs to develop the volunteers-of-the-future. | Support the promotion of volunteering opportunities.                                                                                                          |                     | ✓        | ✓     | ✓     | ✓     | Ensure the ongoing promotion of volunteering opportunities are listed on the Shire's social media and website. | Organisational and Community Development | Complete    | Volunteering opportunities with emergency services are highlighted on the Shire's website at <a href="https://www.shirebt.wa.gov.au/shire-services/fire-and-emergency-management/volunteering.aspx">https://www.shirebt.wa.gov.au/shire-services/fire-and-emergency-management/volunteering.aspx</a> . Other opportunities will be promoted through the Shire's social media as they arise. Complete and ongoing. |
|                                                                                                                                                                                                                                                                  |                                                                                                                                                               | Operational         |          |       |       |       | Include in the Workforce Plan the consideration of Shire volunteer placements.                                 |                                          | Not started |                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>2.3 Community Creativity</b><br>The Shire, partners and community forming a 'BT Community Chest', being four grant rounds per year.                                                                                                                           | Develop, adopt and implement a Community Grants Guideline.                                                                                                    | Operational and New | ✓        |       |       |       | Deliver a Community Grants Guideline by February 2025.                                                         | Finance and Administration               | In progress | Draft guidelines to be reviewed by the Senior Management Team and then presented to the Council in August 2025 for consideration.                                                                                                                                                                                                                                                                                 |

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**3. An Appreciated Culture**

| Outcome                                                                                                                                                                                                                                                                                                      | Actions                                                                                                                                                                                                                                                       | Funding Type        | Duration |       |       |       | Key Performance Indicators                                                   | Accountable Unit                         | Status      | Comment |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|----------|-------|-------|-------|------------------------------------------------------------------------------|------------------------------------------|-------------|---------|
|                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                               |                     | 24/25    | 25/26 | 26/27 | 27/28 |                                                                              |                                          |             |         |
| <b>3.1 Community Reconciliation</b><br>A community-wide and celebrated Reconciliation Action Process to enable the Broomehill-Tambellup region to be even more spirited and renowned to achieve the vision of 'a region driven by community spirit'.                                                         | Develop, adopt and implement a Reconciliation Action Plan.                                                                                                                                                                                                    |                     |          |       |       |       | Deliver a Reconciliation Action Plan by December 2027.                       | Organisational and Community Development | Not started |         |
|                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                               | Operational and New |          | ✓     | ✓     | ✓     | Implement 25% of the actions in the Reconciliation Action Plan by June 2028. |                                          | Not started |         |
| <b>3.2 History Appreciation</b><br>Working with partners to complete the Municipal Inventory Review program and subsequent storytelling, and actioning specific heritage works in the future.                                                                                                                | Develop, adopt and implement a Heritage Strategy and Plan which includes but is not limited to the:<br>Broomehill Four Buildings Conservation Plan<br>Tambellup Conservation Plans of Five Significant Places<br>Broomehill Heritage Precinct Five Year Plan. |                     |          |       |       |       | Deliver a Heritage Strategy and Plan by June 2027.                           | Organisational and Community Development | Not started |         |
|                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                               | Operational and New |          |       | ✓     | ✓     | Implement 25% of the actions in the Heritage Plan by June 2028.              |                                          | Not started |         |
| <b>3.3 Open to All Campaign</b><br>Four-year campaign which actively encourages adherence to community values to better build an inclusive environment for all people by encouraging all businesses, groups, clubs and Shire to take the 'Open to All' pledge and maintain a safe and welcoming environment. | Develop, adopt and implement an Open to All Campaign and Plan.                                                                                                                                                                                                |                     |          |       |       |       | Deliver an Open to All Campaign and Plan by June 2027.                       | Organisational and Community Development | Not started |         |
|                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                               | Operational         |          |       | ✓     | ✓     | Implement the actions of the Open to All Plan by June 2028.                  |                                          | Not started |         |
| <b>3.4 Colour</b><br>Community-driven colouring-in focus on art in the region as a means to increase community spirit in a unique Broomehill-Tambellup manner                                                                                                                                                | Develop, adopt and implement a Placemaking Strategy and Plan.                                                                                                                                                                                                 |                     |          |       |       |       | Deliver a Placemaking Strategy and Plan by June 2027.                        | Office of the Chief Executive Officer    | Not started |         |
|                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                               | Operational and New |          |       | ✓     | ✓     | Implement 25% of the actions in the Placemaking Plan by June 2028.           |                                          | Not started |         |
| <b>3.5 Recreation</b><br>Community and Shire recreation program that stimulates community spirit and maximises interaction                                                                                                                                                                                   | Develop, adopt and implement a Community Development Strategy and Plan.                                                                                                                                                                                       |                     |          |       |       |       | Deliver a Community Development Strategy and Plan by June 2027.              | Organisational and Community Development | Not started |         |
|                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                               | Operational and New |          | ✓     | ✓     | ✓     | Implement 25% of the actions in the Community Development Plan by June 2028. |                                          | Not started |         |

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Key Pillar 2: Economy

4. Versatile Accommodation

| Outcome                                                                                                                                                                                                                          | Actions                                                                      | Funding Type        | Duration |       |       |       | Key Performance Indicators                                                                         | Accountable Unit                      | Status      | Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
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|                                                                                                                                                                                                                                  |                                                                              |                     | 24/25    | 25/26 | 26/27 | 27/28 |                                                                                                    |                                       |             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>4.1 Broomehill Short Stay Accommodation Renewal</b><br>Building of more short-stay accommodation in both Broomehill and Tambellup.                                                                                            | <b>Implement the Broomehill Caravan Park Five Year Plan.</b>                 | Operational and New | ✓        | ✓     | ✓     | ✓     | Ensure an 80% completion to date rate on milestones in the Broomehill Caravan Park Five Year Plan. | Office of the Chief Executive Officer | In progress | Project plans are currently being mapped against works completed to date, providing a clear picture of progress and areas requiring attention. As part of this process, future milestones are being reviewed to ensure appropriate resources and funding is allocated, and clear lines of accountability are established. This alignment will support timely delivery and improved tracking of progress against the Plan.                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>4.2 Tambellup Short Stay Accommodation Development</b><br>Developing the Tambellup Caravan Park and creating cabin style accommodation for workers and visitors. This also requires exploring further RV and camping options. | <b>Develop, adopt and implement a Tambellup Caravan Park Five Year Plan.</b> |                     | ✓        | ✓     | ✓     | ✓     | Deliver a Tambellup Caravan Park Five Year Plan by March 2025.                                     | Office of the Chief Executive Officer | In progress | Three cabins were successfully delivered to the Tambellup Caravan Park site on 18 June 2025.<br><br>They have been positioned on prepared pads and are now ready for the next stage of construction, which includes:<br>Utility connections;<br>Installation of a prefabricated laundry;<br>Paving of car bays;<br>Construction of cabin steps; and<br>Installation of fencing and commencement of landscaping.<br><br>The power connection remains a key impediment to completion, with current advice indicating a potential delay of 3–6 months. A formal letter has been issued to the Minister for Energy requesting intervention and support to expedite the process.<br><br>The CEO will develop the broader Project Implementation Plan for the Caravan Park later in the year once key staffing vacancies have been filled. |
|                                                                                                                                                                                                                                  |                                                                              | Operational and New |          |       |       |       | Ensure an 80% completion to date rate on milestones in the Tambellup Caravan Park Five Year Plan.  |                                       | Not started |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

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| <b>4.3 Quality House and Land Options</b><br>Expediting house and land releases, and investing in quality Shire or community-owned houses.                                                                                                      | Review, adopt and implement a revised Housing and Land Strategy and Plan, which includes new builds for key worker accommodation. | Operational  |          |       | ✓     | ✓     | ✓                                                                                                                                                                              | Deliver a revised Housing and Land Strategy and Plan by June 2026.      | Office of the Chief Executive Officer | Not started                                                                                                                                                                                                                                                                                                                                                    |  |
| <b>4.4 Accommodation of the Future Project</b><br>The Shire and the community coming together to plan the housing needs of the future using strong data, good research and a community spirit to solve two-to-six year housing needs .          |                                                                                                                                   |              |          |       |       |       |                                                                                                                                                                                | Implement 30% of the actions in the Housing and Land Plan by June 2028. |                                       | Not started                                                                                                                                                                                                                                                                                                                                                    |  |
| <b>5. Healthy Existing Businesses</b>                                                                                                                                                                                                           |                                                                                                                                   |              |          |       |       |       |                                                                                                                                                                                |                                                                         |                                       |                                                                                                                                                                                                                                                                                                                                                                |  |
| Outcome                                                                                                                                                                                                                                         | Actions                                                                                                                           | Funding Type | Duration |       |       |       | Key Performance Indicators                                                                                                                                                     | Accountable Unit                                                        | Status                                | Comment                                                                                                                                                                                                                                                                                                                                                        |  |
|                                                                                                                                                                                                                                                 |                                                                                                                                   |              | 24/25    | 25/26 | 26/27 | 27/28 |                                                                                                                                                                                |                                                                         |                                       |                                                                                                                                                                                                                                                                                                                                                                |  |
| <b>5.1 Telecommunications</b><br>The advocacy for improvement of black spots, and assisting community members to share telecommunication hot spots.                                                                                             | Undertake an analysis of mobile and internet black spots in the Shire.                                                            | Operational  | ✓        |       |       |       | Report on the findings to the Great Southern Development Commission to ensure they are in a position to advocate for additional communication towers in the Shire effectively. | Finance and Administration                                              | Complete                              | A report outlining key findings on current communications infrastructure and coverage gaps within the Shire has been submitted to the Great Southern Development Commission. This ensures the Commission is well-equipped with evidence-based insights to advocate for the installation of additional communication towers across priority areas in the Shire. |  |
| <b>5.2 Tambellup Business Enterprise Centre Activation</b><br>Maximisation and promotion of the Tambellup Business Enterprise Centre. Maximisation requires creative community minds and a partnership between BEC, Shire and community groups. | Develop, adopt and implement an Economic Development Strategy and Plan.                                                           | Operational  |          | ✓     | ✓     | ✓     | Deliver an Economic Development Strategy and Plan by June 2026.                                                                                                                | Office of the Chief Executive Officer                                   | Not started                           |                                                                                                                                                                                                                                                                                                                                                                |  |
| <b>5.3 Business Support</b><br>Stimulate business interaction through events, education, sharing and celebrating. This is the Shire supporting a ‘shop local’ philosophy.                                                                       |                                                                                                                                   |              |          |       |       |       | Implement 30% of the actions in the Economic Development Plan by June 2028.                                                                                                    |                                                                         | Not started                           |                                                                                                                                                                                                                                                                                                                                                                |  |
| <b>5.4 Tambellup School Maximisation Program</b><br>Maximisation of the Tambellup School through out-of-hours adult learning and extra-community activity.                                                                                      | Investigate the potential for use of the Tambellup School for out of hours activites.                                             | Operational  | ✓        |       |       |       | Report to the Council by November 2024, any potential out of hours activities which could be undertaken.                                                                       | Organisational and Community Development                                | Complete                              | The Principal has advised the Department of Education policy 'The Community Use of Public School Facilities ' contains numerous requirements that present significant barriers to after-hours use of the facilities by the community and as such, the preference is for alternative options to be considered, e.g. the Community Resource Centre.              |  |
| <b>6. Attracted New Businesses</b>                                                                                                                                                                                                              |                                                                                                                                   |              |          |       |       |       |                                                                                                                                                                                |                                                                         |                                       |                                                                                                                                                                                                                                                                                                                                                                |  |
| Outcome                                                                                                                                                                                                                                         | Actions                                                                                                                           | Funding Type | Duration |       |       |       | Key Performance Indicators                                                                                                                                                     | Accountable Unit                                                        | Status                                | Comment                                                                                                                                                                                                                                                                                                                                                        |  |
|                                                                                                                                                                                                                                                 |                                                                                                                                   |              | 24/25    | 25/26 | 26/27 | 27/28 |                                                                                                                                                                                |                                                                         |                                       |                                                                                                                                                                                                                                                                                                                                                                |  |
| <b>6.1 Trade Incentive</b><br>Community members and Shire enabling tradespeople to be attracted to Broomehill and Tambellup through unique and extraordinary programs.                                                                          | Develop, adopt and implement an Economic Development Strategy and Plan.                                                           |              |          | ✓     | ✓     | ✓     | Deliver an Economic Development Strategy and Plan by June 2026.                                                                                                                | Office of the Chief Executive Officer                                   | Not started                           |                                                                                                                                                                                                                                                                                                                                                                |  |
|                                                                                                                                                                                                                                                 |                                                                                                                                   | Operational  |          |       |       |       | Implement 30% of the actions in the Economic Development Plan by June 2028.                                                                                                    |                                                                         | Not started                           |                                                                                                                                                                                                                                                                                                                                                                |  |

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| <b>6.2 Noongar Business Development</b><br>Noongar community members increasing their confidence in business progress, through partners and community support, to develop minor or major business concepts.                                     | Provision of Shire network support channels for noongar business development    | Operational         |          | ✓     | ✓     | ✓     | Ensure the ongoing promotion of Shire network support channels to the noongar community.                          | Organisational and Community Development | Not started |                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>6.3 Visitation Stopover Services</b><br>The community and Shire investing in stopover improvements to ensure visitors and local have access to basic provisions.                                                                             | Complete an audit of all exisiting Shire signage.                               |                     |          | ✓     | ✓     | ✓     | Report on the findings of the Shire signage audit to the Council by <b>June December 2026</b>                     | Infrastructure and Assets                | In progress | The audit of signage has been completed and development of the Signage Plan has commenced.                                                                                                                                                                                                                                                                                                                                              |
|                                                                                                                                                                                                                                                 | Develop, adopt and implement a Signage Plan.                                    |                     |          |       |       |       | Deliver a Signage Plan by March 2027.                                                                             |                                          | Not started |                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|                                                                                                                                                                                                                                                 |                                                                                 | Operational         |          |       |       |       | Implement 40% of the actions in the Signage Plan by June 2028.                                                    |                                          | Not started |                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>6.4 New Business</b><br>Making it easy for any new business to be attracted to the area such as a supportive Town Planning Scheme, commercial and industrial land development and encouraging value-adding to current business and industry. | Develop, adopt and implement a Local Planning Strategy.                         |                     |          | ✓     | ✓     | ✓     | Deliver a Local Planning Strategy by December 2025.                                                               | Office of the Chief Executive Officer    | In progress | A town planner has been appointed to develop the Local Planning Strategy in partnership with the Department of Planning, Lands and Heritage. As the Strategy must be informed by the new amalgamated Town Planning Scheme, its development will follow the completion of that Scheme. Accordingly, the timeframes for the Local Planning Strategy require adjustment to align with the delivery of the amalgamated Scheme in June 2027. |
|                                                                                                                                                                                                                                                 | Amalgamate the Town Planning Schemes.                                           | Operational         |          |       |       |       | Deliver an amalgamated Town Planning Scheme by June 2027.                                                         |                                          | In progress | The Department of Planning, Lands and Heritage Report of Review, which outlines the plan to amalgamate the Schemes and progress the Strategy, is being prepared for the OCM for endorsement. The project is progressing well, and current timeframes remain on track for delivery by June 2027.                                                                                                                                         |
| Key Pillar 3: Lifestyle                                                                                                                                                                                                                         |                                                                                 |                     |          |       |       |       |                                                                                                                   |                                          |             |                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 7. Celebrated Natural Environments                                                                                                                                                                                                              |                                                                                 |                     |          |       |       |       |                                                                                                                   |                                          |             |                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Outcome                                                                                                                                                                                                                                         | Actions                                                                         | Funding Type        | Duration |       |       |       | Key Performance Indicators                                                                                        | Accountable Unit                         | Status      | Comment                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|                                                                                                                                                                                                                                                 |                                                                                 |                     | 24/25    | 25/26 | 26/27 | 27/28 |                                                                                                                   |                                          |             |                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>7.1 Gordon River Advancement</b><br>Upgrading of the Gordon River site, including BBQ stand, grasslands, toilets, benches, children play, signage, storytelling of its historical significance and possible event organisation.              | Implement the Gordon River Walk Trail and Facilities Five Year Plan.            | Operational and New | ✓        | ✓     | ✓     | ✓     | Ensure an 80% completion to date rate on milestones in the Gordon River Walk Trail and Facilities Five Year Plan. | Office of the Chief Executive Officer    | In progress | A BBQ and solar lighting has been installed. A bitumen seal to the carpark has also been completed, and kerbing has also been installed.                                                                                                                                                                                                                                                                                                |
| <b>7.2 Indigenous Significance Sites</b><br>Identification and celebration of significant Noongar sites, for private and community recognition, storytelling and heritage preservation.                                                         | Work with the community to develop a register of significant sites and stories. | Operational         | ✓        | ✓     | ✓     | ✓     | Deliver an Indigenous Significant Site Register by September 2028.                                                | Organisational and Community Development | Not started |                                                                                                                                                                                                                                                                                                                                                                                                                                         |

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| 7.3 Boot Rock Reserve<br>Beautification and recognition of the Boot Rock Reserve including public access, preservation of native flora, weed clearing and restoration works for wildflower walks.                                                                 | Develop, adopt and implement a master plan which also incorporates the Boot Rock Reserve Management Plan.                                                                                       |                     |          |       |       |       | Deliver a Boot Rock Reserve Master Plan by June 2026.                                                                               | Organisational and Community Development | Not started |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
|                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                 | Operational         |          | ✓     | ✓     | ✓     | Implement 30% of the Boot Rock Reserve Master Plan Actions by September 2028.                                                       |                                          | Not started |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| 7.4 Tambellup Water Reserve<br>Beautification and recognition of Tambellup Water Reserve, with focus on flora hotspot and weed clearing.                                                                                                                          | Develop, adopt and implement a master plan for the conservation and rehabilitation of flora and fauna.                                                                                          |                     |          |       |       |       | Deliver a Tambellup Water Reserve Master Plan by September 2026.                                                                    | Organisational and Community Development | Not started |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
|                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                 | Operational         |          | ✓     | ✓     | ✓     | Implement 30% of the Tambellup Water Reserve Master Plan Actions by December 2028.                                                  |                                          | Not started |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| 8. Enjoyed Built Environments                                                                                                                                                                                                                                     |                                                                                                                                                                                                 |                     |          |       |       |       |                                                                                                                                     |                                          |             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Outcome                                                                                                                                                                                                                                                           | Actions                                                                                                                                                                                         | Funding Type        | Duration |       |       |       | Key Performance Indicators                                                                                                          | Accountable Unit                         | Status      | Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |
|                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                 |                     | 24/25    | 25/26 | 26/27 | 27/28 |                                                                                                                                     |                                          |             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| 8.1 Broomehill Heritage Precinct Renewal<br>The renewal of the Broomehill Heritage Precinct including footpaths, seating, interpretive panels, photo opportunity sites, static machinery displays, and advocacy with Coolgardie to support and promote the Track. | Develop, adopt and implement a Heritage Strategy and Plan which includes but is not limited to the: Broomehill Four Buildings Conservation Plan<br>Broomehill Heritage Precinct Five Year Plan. |                     |          |       |       |       | Deliver a Heritage Strategy and Plan by June 2027.                                                                                  | Organisational and Community Development | Not started |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
|                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                 | Operational and New |          | ✓     | ✓     | ✓     | Implement 25% of the actions in the Heritage Plan by June 2028.                                                                     |                                          | Not started |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| 8.2 Tambellup Railway Precinct Development<br>Development of the Tambellup Railway Precinct including toilets, accommodation at the old Railway Station, signage, banner poles and EV charging options.                                                           | Develop, adopt and implement the Tambellup Railway Precinct Townscape Five Year Plan.                                                                                                           |                     | ✓        | ✓     | ✓     | ✓     | Deliver a Tambellup Railway Precinct Townscape Five Year Plan by June 2027.                                                         | Office of the Chief Executive Officer    | In progress | Council has endorsed the extension of the timeframe for delivery of the Tambellup Railway Precinct Townscape Five Year Plan to June 2027. This adjustment ensures sufficient time is allowed for comprehensive planning that takes into account regulatory requirements and the need for meaningful consultation with the Public Transport Authority. The revised timeframe will support a well-considered and strategically aligned plan for the precinct's future development. |  |
|                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                 | Operational and New |          |       |       |       | Ensure an 80% completion to date rate on milestones in the Tambellup Railway Precinct Townscape Five Year Plan.                     |                                          | Not started |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| 8.3 Tambellup Civic and Community Precinct Exploration<br>Exploration of the potential use of the old butcher and general store area, along the east side of Norrish Street, Tambellup, as a civic and community precinct.                                        | Investigate existing land as an expanded civic and community precinct.                                                                                                                          | New                 | ✓        | ✓     |       |       | Report to the Council by September 2026, on any potential land which could be utilised as an expanded civic and community precinct. | Office of the Chief Executive Officer    | Not started |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |

**Corporate Business Plan 2024 - 2028**  
**Quarterly Report - 1 April - 30 June 2025**

13.3.1 CBP Quarterly report - April-June 2025

**9. Unique Interactions**

| Outcome                                                                                                                                                                                                                                                                                             | Actions                                                              | Funding Type        | Duration |       |       |       | Key Performance Indicators                                                                                                          | Accountable Unit                         | Status      | Comment                                                                                                                                                                                                                                                                        |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|---------------------|----------|-------|-------|-------|-------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|-------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                                                                                                                                                                                                                     |                                                                      |                     | 24/25    | 25/26 | 26/27 | 27/28 |                                                                                                                                     |                                          |             |                                                                                                                                                                                                                                                                                |
| <b>9.1 Anytime Trails and Adventure</b><br>An extraordinary trails program, to the level of trails being a Broomehill-Tambellup talking point. Some regional trails being linked with Noongar storytelling, highlighted by signage, plaques and digital support.                                    | Develop, adopt and implement a Trails Masterplan                     |                     |          |       |       |       | Deliver a Trails Masterplan by October 2024.                                                                                        | Organisational and Community Development | Complete    | Local Trails Masterplan adopted by Council - July 2024                                                                                                                                                                                                                         |
|                                                                                                                                                                                                                                                                                                     |                                                                      | Operational and New | ✓        | ✓     | ✓     | ✓     | Implement 30% of the actions in the Trails Masterplan by June 2027.                                                                 |                                          | In progress | Project 1 West Broomehill Postie Run GeoTrail launched December 2024. Costings for 2025/2026 projects are included in the budget.                                                                                                                                              |
| <b>9.2 Anytime Gardens, Parks and Play</b><br>A community-driven parks and play upgrade, on top of projects unfolding in Outcomes 7 and 8, including painting and planting. A community 'Beautification Team' is formed, with funding allocated.                                                    | Complete an audit on all Shire parks and playground equipment.       |                     |          |       |       |       | Report on the findings of the Shire parks and playground equipment audit to the Council by June 2025.                               | Infrastructure and Assets                | In progress | An audit of all playground equipment has been completed by the Shire's WHS Officer in conjunction with KidSafe. The data has been captured on the Shire's online safety platform, and a report will be generated to present to the Council at the August 2025 Council Meeting. |
|                                                                                                                                                                                                                                                                                                     | Develop, adopt and implement a Parks and Playgrounds Five Year Plan. |                     |          | ✓     | ✓     | ✓     | Deliver a Parks and Playgrounds Five Year Plan by March 2026.                                                                       |                                          | Not started |                                                                                                                                                                                                                                                                                |
|                                                                                                                                                                                                                                                                                                     | Operational and New                                                  |                     |          |       |       |       | Implement 30% of the actions in the Parks and Playgrounds Five Year Plan by June 2028.                                              |                                          | Not started |                                                                                                                                                                                                                                                                                |
| <b>9.3 Community Shared Experiences</b><br>An internal events program, specifically designed to build community spirit (such as art experiences, quiz nights, dances, multicultural events, even social enterprise) where all and any community members come together to practice community spirit. | Support coordination and promotion of community driven events.       | Operational         | ✓        | ✓     | ✓     | ✓     | Ensure the ongoing support and promotion on the Shire's social media, website and through other resources, community driven events. | Organisational and Community Development | Complete    | Community events are listed on the "Events" page of the Shire's website and shared through social media when information is available. Complete and ongoing.                                                                                                                   |

**Key Pillar 4: Support**

**10. Grown Shire Leadership**

| Outcome                                                                                                                                             | Actions                                                           | Funding Type | Duration |       |       |       | Key Performance Indicators                                 | Accountable Unit                      | Status   | Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|--------------|----------|-------|-------|-------|------------------------------------------------------------|---------------------------------------|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                                                                     |                                                                   |              | 24/25    | 25/26 | 26/27 | 27/28 |                                                            |                                       |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>10.1 Community Engagement Program</b><br>Pre-planned, twice per year engagement program to build strong interaction between community and Shire. | Investigate and schedule a biannual community engagement program. | Operational  | ✓        | ✓     | ✓     | ✓     | Deliver at least two community engagement events per year. | Office of the Chief Executive Officer | Complete | Two community engagement sessions have been scheduled for 11 April and 24 October 2025 to ensure community needs, expectations, and feedback are actively heard and considered in Council planning and decision-making. This KPI is considered complete however, community engagement events will continue to be scheduled each year to maintain regular dialogue with residents and stakeholders and to maintain the Shire's ongoing commitment to transparent and responsive governance. |



| Corporate Business Plan 2024 - 2028                                                                                                                                                                                                                                                |                                                                                                                                      |              |          |       |       |       |                                                                                                                                                                               | 13.3.1 CBP Quarterly report - April-June 2025 |             |                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|--------------|----------|-------|-------|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Quarterly Report - 1 April - 30 June 2025                                                                                                                                                                                                                                          |                                                                                                                                      |              |          |       |       |       |                                                                                                                                                                               |                                               |             |                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>10.2 Community Training and Development</b><br>Shire sponsored shared learnings (such as community impact, leadership programs, guest speakers, junior Council program, and Councillors attraction program). A new 'Legacy Grants' program for community members to learn about | Support coordination and promotion of community directed training and development opportunities.                                     | Operational  | ✓        | ✓     | ✓     | ✓     | Ensure the ongoing support and promotion on the Shire's social media, website and through other resources, community directed training and development opportunities.         | Organisational and Community Development      | Complete    | The CRC promotes community training opportunities through Topics. Opportunities are shared through the Shire's social media. Complete and ongoing.                                                                                                                                                                                                                                                                                             |
| <b>10.3 Contribution to the Environment</b><br>Contribution to the environment.                                                                                                                                                                                                    | Develop, adopt and implement a Sustainability Strategy.                                                                              | Operational  |          |       |       | ✓     | Deliver a Sustainability Strategy by June 2028.                                                                                                                               | Office of the Chief Executive Officer         | Not started |                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>10.4 Workforce Development</b><br>The Shire and local businesses supporting traineeships and work experience programs.                                                                                                                                                          | Review, adopt and implement a new Workforce Plan.                                                                                    |              | ✓        | ✓     |       |       | Deliver a Workforce Plan by December 2024.                                                                                                                                    | Office of the Chief Executive Officer         | In progress | The timeframe for delivery of the Workforce Plan was aligned with the CEO's Key Performance Indicators and scheduled for completion by June 2025.<br><br>A slight delay has occurred due to key staff leaving, and a further review and realignment of roles and responsibilities is underway.                                                                                                                                                 |
|                                                                                                                                                                                                                                                                                    |                                                                                                                                      | Operational  |          |       |       |       | Implement 50% of the actions in the Workforce Plan by September 2025.                                                                                                         |                                               | Not started |                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 11. Delivered Shire Trust and Performance                                                                                                                                                                                                                                          |                                                                                                                                      |              |          |       |       |       |                                                                                                                                                                               |                                               |             |                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Outcome                                                                                                                                                                                                                                                                            | Actions                                                                                                                              | Funding Type | Duration |       |       |       | Key Performance Indicators                                                                                                                                                    | Accountable Unit                              | Status      | Comment                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|                                                                                                                                                                                                                                                                                    |                                                                                                                                      |              | 24/25    | 25/26 | 26/27 | 27/28 |                                                                                                                                                                               |                                               |             |                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>11.1 Monitoring and Reporting</b><br>The Shire workforce scoring all Strategic Community Plan pieces of work with a traffic light scoring system, and passing these results to all community members, quarterly.                                                                | Develop and implement a traffic light dashboard reporting system for all Corporate Business Plan initiatives.                        | Operational  | ✓        | ✓     | ✓     | ✓     | Provide quarterly traffic light dashboard progress against the Corporate Business Plan deliverables via the Ordinary Council Meeting, Topics, social media and Shire website. | Office of the Chief Executive Officer         | Complete    | The traffic light reporting system for the Corporate Business Plan is now in place and actively used to provide quarterly progress updates. Reports are presented through Ordinary Council Meetings and published on the Shire's website, with links shared via social media channels and included in Topics. This KPI is considered complete, and quarterly reporting will continue as part of ongoing governance and transparency practices. |
| <b>11.2 Financial Sharing</b><br>Releasing financial trends and results quarterly, transparently indicating where funds come from for each piece of work. The Shire is working well with the community to develop new revenue options to achieve community-driven pieces of        | Investigate new ways of publicly reporting financial activity including the promotion of projects and initiatives for the community. | Operational  | ✓        | ✓     | ✓     | ✓     | Ensure the circulation of financial data through various mediums is aligned to contemporary reporting trends.                                                                 | Finance and Administration                    | Complete    | Financial information is circulated monthly through the Council Meeting minutes, Benchmarking against other LGAs has been taken and the Shire is aligned to conetmporary reporting practices.                                                                                                                                                                                                                                                  |
| <b>11.3 Workforce Satisfaction</b><br>Advancing workforce satisfaction through reconciliation progress, celebrating milestone achievements, developing a sense of pride and confidence, and the workforce contributing to pieces of 'People Power' at any time.                    | Investigate formal and informal staff engagement opportunites and implement.                                                         |              |          |       |       |       | Deliver a Workforce Engagement Plan by December 2024.                                                                                                                         | Office of the Chief Executive Officer         | In progress | Finalising concurrent to the Workforce Plan at 10.4.                                                                                                                                                                                                                                                                                                                                                                                           |
|                                                                                                                                                                                                                                                                                    |                                                                                                                                      |              | ✓        | ✓     | ✓     | ✓     | Implement 100% of the actions in the Workforce Plan by April 2025.                                                                                                            |                                               | In progress | Finalising concurrent to the Workforce Plan at 10.4.                                                                                                                                                                                                                                                                                                                                                                                           |
|                                                                                                                                                                                                                                                                                    |                                                                                                                                      | Operational  |          |       |       |       | Undertake staff satisfaction surveys every two years from 2025.                                                                                                               |                                               | Not started |                                                                                                                                                                                                                                                                                                                                                                                                                                                |

| Corporate Business Plan 2024 - 2028                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                          |              |          |       |       |       |                                                                                                                                                    |                                          |             |                                                                                                                                                                                                               |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|--------------|----------|-------|-------|-------|----------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|-------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Quarterly Report - 1 April - 30 June 2025                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                          |              |          |       |       |       |                                                                                                                                                    |                                          |             |                                                                                                                                                                                                               |
| 13.3.1 CBP Quarterly report - April-June 2025                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                          |              |          |       |       |       |                                                                                                                                                    |                                          |             |                                                                                                                                                                                                               |
| <b>11.4 Community Revenue</b><br>The Shire and community working creatively together to build new revenue streams for community-driven ‘People Power’ activities.                                                                                                                                                                                                                                              | Support coordination and promotion of community driven revenue opportunities.                                                            | Operational  | ✓        | ✓     | ✓     | ✓     | Ensure the ongoing support and promotion on the Shire's social media, website and through other resources, community driven revenue opportunities. | Organisational and Community Development | Complete    | Community events, which provide an opportunity for fund raising, are promoted on the Shire's website 'Events' module and through social media.                                                                |
| 12. Collected Region-wide Knowledge                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                          |              |          |       |       |       |                                                                                                                                                    |                                          |             |                                                                                                                                                                                                               |
| Outcome                                                                                                                                                                                                                                                                                                                                                                                                        | Actions                                                                                                                                  | Funding Type | Duration |       |       |       | Key Performance Indicators                                                                                                                         | Accountable Unit                         | Status      | Comment                                                                                                                                                                                                       |
|                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                          |              | 24/25    | 25/26 | 26/27 | 27/28 |                                                                                                                                                    |                                          |             |                                                                                                                                                                                                               |
| <b>12.1 Community Data</b><br>Inspiring the community to collect and release specific data important to the community. Data is being used to attract funding, developing greater community and partner engagement.                                                                                                                                                                                             | Investigate the collection of data from a range of sources to support funding opportunities, trend analysis and reporting opportunities. | Operational  | ✓        | ✓     | ✓     | ✓     | Monitor relevant local, regional, and state third party data sources to support informed decision making.                                          | Finance and Administration               | Complete    | Items are complete. Monitoring of these sources is now embedded as an ongoing practice to ensure informed, evidence-based decisions and to support continuous improvement and best practice across the Shire. |
| <b>12.2 Shire Data</b><br>Collecting and releasing specific data on Shire-related activities (such as health provisions, roads, safety, traffic measures). Data is being used to drive advocacy and attract support.                                                                                                                                                                                           |                                                                                                                                          |              |          |       |       |       |                                                                                                                                                    |                                          | Complete    |                                                                                                                                                                                                               |
| <b>12.3 Celebrating Milestones</b><br>The Shire and their partners, like the Community Resource Centre, using mediums, like ‘Topics’, reinforcing factual storytelling, with data, to instil BT identity and celebrate community spirit. All community members will be increasing awareness of all activities, successes, data and uniqueness of BT, so as to spread united messages to external stakeholders. |                                                                                                                                          |              |          |       |       |       |                                                                                                                                                    |                                          | Complete    |                                                                                                                                                                                                               |
| <b>12.4 Digital Literacy</b><br>Helping the community to become ICT savvy, and supporting staff in the new ICT systems.                                                                                                                                                                                                                                                                                        | Develop, adopt and implement an ICT Strategy and Plan                                                                                    |              |          | ✓     | ✓     | ✓     | Deliver an ICT Strategy and Plan by June 2026.                                                                                                     | Finance and Administration               | Not started |                                                                                                                                                                                                               |
|                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                          | Operational  |          |       |       |       | Implement 30% of the actions in the ICT Plan by June 2028.                                                                                         |                                          | Not started |                                                                                                                                                                                                               |