

SHIRE OF BROOMEHILL-TAMBELLUP

MONTHLY FINANCIAL REPORT

For the Period Ended 30 June 2022

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SHIRE OF BROOMEHILL-TAMBELLUP
STATEMENT OF FINANCIAL ACTIVITY
By Nature or Type
For the Period Ended 30 June 2022

	Note	Revised Budget 2021/22	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	
Operating Revenues							
Rate Revenue		2,675,200	2,675,200	2,678,836.98	3,637	0.1%	
Grants, Subsidies and Contributions		1,356,200	1,356,200	2,734,896.41	1,378,696	50.4%	▲
Profit on Asset Disposal	10	235,600	235,600	123,099.48	(112,501)	(91.4%)	▼
Fees and Charges		468,600	468,600	402,202.77	(66,397)	(16.5%)	▼
Interest Earnings		29,400	29,400	25,096.21	(4,304)	(17.1%)	
Other Revenue		100,800	100,800	90,303.51	(10,496)	(11.6%)	▼
Total		4,865,800	4,865,800	6,054,435.36	1,188,635		
Operating Expense							
Employee Costs		(2,285,700)	(2,285,700)	(2,143,372.21)	142,328	6.6%	
Materials and Contracts		(1,875,000)	(1,875,000)	(1,364,934.03)	510,066	37.4%	▼
Utilities Charges		(246,700)	(246,700)	(231,520.24)	15,180	6.6%	
Depreciation (Non-Current Assets)		(1,991,700)	(1,991,700)	(2,090,154.47)	(98,454)	(4.7%)	
Interest Expenses		(61,500)	(61,500)	(70,390.59)	(8,891)	(12.6%)	
Insurance Expenses		(188,100)	(188,100)	(179,422.88)	8,677	4.8%	
Loss on Asset Disposal	10	(119,200)	(119,200)	(69,190.63)	50,009	72.3%	▼
Other Expenditure		(91,200)	(91,200)	(86,477.90)	4,722	5.5%	
Total		(6,859,100)	(6,859,100)	(6,235,462.95)	623,637		
Funding Balance Adjustment							
Add Back Depreciation		1,991,700	1,991,700	2,090,154.47	98,454	4.7%	
(Profit)/Loss on Asset Disposal	10	(116,400)	(116,400)	(53,908.85)	62,491	(115.9%)	
Movement Provisions and Accruals		0	0	(11,726.10)	(11,726)	0.0%	
Net Operating		(118,000)	(118,000)	1,843,491.93	1,961,492		
Capital Revenues							
Grants, Subsidies and Contributions	8	2,355,900	2,355,900	1,818,969.53	(536,930)	(29.5%)	▼
Proceeds from Disposal of Assets	10	1,246,500	1,246,500	835,000.01	(411,500)	(49.3%)	▼
Transfer from Reserves	9	1,179,400	1,179,400	726,382.00	(453,018)	(62.4%)	▼
Total		4,781,800	4,781,800	3,380,351.54	(1,401,448)		
Capital Expenses							
Land Held for Resale		0	0	0.00	0	0.0%	
Land and Buildings	12	(1,074,500)	(1,074,500)	(285,702.52)	788,797	276.1%	▼
Plant and Equipment	12	(1,131,500)	(1,131,500)	(785,176.15)	346,324	44.1%	▼
Furniture and Equipment	12	(40,000)	(40,000)	(14,091.80)	25,908	183.9%	▼
Infrastructure - Roads	12	(1,783,100)	(1,783,100)	(1,363,971.00)	419,129	30.7%	▼
Infrastructure - Other	12	(1,390,500)	(1,390,500)	(399,678.42)	990,822	247.9%	▼
Repayment of Debentures	12	(127,500)	(127,500)	(127,575.53)	(76)	(0.1%)	
Transfer to Reserves	9	(893,900)	(893,900)	(886,191.37)	7,709	0.9%	
Total		(6,441,000)	(6,441,000)	(3,862,386.79)	2,578,613		
Net Capital		(1,659,200)	(1,659,200)	(482,035.25)	1,177,165		
Total Net Operating + Capital		(1,777,200)	(1,777,200)	1,361,456.68	3,138,657		
Opening Funding Surplus(Deficit)		1,777,200	1,777,200	509,045.42	(1,268,155)	(249.1%)	
Closing Funding Surplus(Deficit)	4	0	0	1,870,502.10	1,870,502		

SHIRE OF BROOMEHILL-TAMBELLUP
STATEMENT OF FINANCIAL ACTIVITY
By Reporting Program
For the Period Ended 30 June 2022

	Note	Revised Budget 2021/22	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	
Operating Revenues							
Governance		50,400	50,400	46,045.00	(4,355)	(9.46%)	
General Purpose Funding		3,618,300	3,618,300	5,013,374.46	1,395,074	27.83%	▲
Law, Order and Public Safety		174,500	174,500	192,758.57	18,259	9.47%	
Health		3,500	3,500	2,286.60	(1,213)	(53.07%)	▼
Education and Welfare		100,300	100,300	30,000.00	(70,300)	(234.33%)	▼
Housing		557,700	557,700	399,965.34	(157,735)	(39.44%)	▼
Community Amenities		164,000	164,000	107,324.82	(56,675)	(52.81%)	▼
Recreation and Culture		367,100	367,100	338,225.41	(28,875)	(8.54%)	
Transport		1,313,900	1,313,900	1,463,774.97	149,875	10.24%	▲
Economic Services		800,500	800,500	228,605.11	(571,895)	(250.17%)	▼
Other Property and Services		71,500	71,500	51,044.61	(20,455)	(40.07%)	▼
Total		7,221,700	7,221,700	7,873,404.89	651,705		
Operating Expense							
Governance		(578,300)	(578,300)	(580,921.94)	(2,622)	(0.45%)	
General Purpose Funding		(315,500)	(315,500)	(292,612.24)	22,888	7.82%	
Law, Order and Public Safety		(315,800)	(315,800)	(280,079.95)	35,720	12.75%	▼
Health		(50,900)	(50,900)	(33,150.28)	17,750	53.54%	▼
Education and Welfare		(129,500)	(129,500)	(130,088.96)	(589)	(0.45%)	
Housing		(220,200)	(220,200)	(193,613.01)	26,587	13.73%	▼
Community Amenities		(483,800)	(483,800)	(443,781.59)	40,018	9.02%	
Recreation and Culture		(1,363,300)	(1,363,300)	(1,284,336.61)	78,963	6.15%	
Transport		(3,106,500)	(3,106,500)	(2,687,585.24)	418,915	15.59%	▼
Economic Services		(257,300)	(257,300)	(271,713.22)	(14,413)	(5.30%)	
Other Property and Services		(38,000)	(38,000)	(37,579.91)	420	1.12%	
Total		(6,859,100)	(6,859,100)	(6,235,462.95)	623,637		
Funding Balance Adjustment							
Add back Depreciation		1,991,700	1,991,700	2,090,154.47	98,454	4.71%	
(Profit)/Loss on Asset Disposal	10	(116,400)	(116,400)	(53,908.85)	62,491	(115.92%)	
Movement Provisions and Accruals		0	0	(11,726.10)	(11,726)		
Net Operating		2,237,900	2,237,900	3,662,461.46	1,424,561		
Capital Revenues							
Proceeds from Disposal of Assets	10	1,246,500	1,246,500	835,000.01	(411,500)	(49.28%)	▼
Transfer from Reserves	9	1,179,400	1,179,400	726,382.00	(453,018)	(62.37%)	▼
Total		2,425,900	2,425,900	1,561,382.01	(864,518)		
Capital Expenses							
Land Held for Resale		0	0	0.00	0	0.00%	
Land and Buildings	12	(1,074,500)	(1,074,500)	(285,702.52)	788,797	276.09%	▼
Plant and Equipment	12	(1,131,500)	(1,131,500)	(785,176.15)	346,324	44.11%	▼
Furniture and Equipment	12	(40,000)	(40,000)	(14,091.80)	25,908	183.85%	▼
Infrastructure Assets - Roads	12	(1,783,100)	(1,783,100)	(1,363,971.00)	419,129	30.73%	▼
Infrastructure Assets - Other	12	(1,390,500)	(1,390,500)	(399,678.42)	990,822	247.90%	▼
Repayment of Debentures		(127,500)	(127,500)	(127,575.53)	(76)	(0.06%)	
Transfer to Reserves	9	(893,900)	(893,900)	(886,191.37)	7,709	0.87%	
Total		(6,441,000)	(6,441,000)	(3,862,386.79)	2,578,613		
Net Capital		(4,015,100)	(4,015,100)	(2,301,004.78)	1,714,095		
Total Net Operating + Capital		(1,777,200)	(1,777,200)	1,361,456.68	3,138,657		
Opening Funding Surplus(Deficit)		1,777,200	1,777,200	509,045.42	(1,268,155)	(249.12%)	
Closing Funding Surplus(Deficit)	4	0	0	1,870,502.10	1,870,502		

SHIRE OF BROOMEHILL-TAMBELLUP
BALANCE SHEET
For the Period Ended 30 June 2022

	Actual 2021/22	C/fwd 1 July 2021
CURRENT ASSETS		
Cash	4,141,034.90	4,534,240.14
Receivables	731,034.39	2,592,685.02
Inventories - Stock on Hand	17,472.71	15,817.47
TOTAL CURRENT ASSETS	4,889,542.00	7,142,742.63
CURRENT LIABILITIES		
Creditors and Provisions	1,701,406.07	5,462,112.03
Borrowings	131,804.80	127,575.53
TOTAL CURRENT LIABILITIES	1,833,210.87	5,589,687.56
NET CURRENT ASSETS	3,056,331.13	1,553,055.07
NON-CURRENT ASSETS		
Receivables	82,273.30	64,950.49
Inventories - Land Held for Resale	216,000.00	216,000.00
Financial Assets	73,808.00	73,808.00
Property, Plant and Equipment	19,729,652.72	20,150,037.69
Infrastructure Assets	119,828,742.75	119,430,983.52
TOTAL NON-CURRENT ASSETS	139,930,476.77	139,935,779.70
NON-CURRENT LIABILITIES		
Creditors and Provisions	14,204.10	22,368.11
Borrowings	1,682,315.82	1,814,120.62
TOTAL NON-CURRENT LIABILITIES	1,696,519.92	1,836,488.73
NET ASSETS	141,290,287.98	139,652,346.04
EQUITY		
Accumulated Surplus	41,802,154.24	40,324,021.67
Reserves - Asset Revaluation	97,693,742.83	97,693,742.83
Reserves - Cash Backed	1,794,390.91	1,634,581.54
TOTAL EQUITY	141,290,287.98	139,652,346.04

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2022

1: (a) Nature or Type Classifications

REVENUES

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, facility hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Includes rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments and interest on rate arrears.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2022

1: (a) Nature or Type Classifications

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, information technology and communications expenses, advertising, memberships, periodicals, publications, hire expenses, rental, leases, postage and freight etc.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas, telephone or water services.

Insurance

All insurance premiums - excluding worker's compensation which is included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2022

1: (b) Reporting Program Classifications (Function / Activity)

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE

Objective:

To provide a decision making process for the efficient allocation of scarce resources.

Activities:

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific Shire activities.

GENERAL PURPOSE FUNDING

Objective:

To collect revenue to allow for the provision of services

Activities:

Rates; general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Objective:

To provide services to help ensure a safer and environmentally conscious community.

Activities:

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

Objective:

To provide an operational framework for environmental and community health.

Activities:

Inspection of food outlets and their control; mosquito control and maintenance of the Infant Health Clinic in Tambellup

EDUCATION AND WELFARE

Objective:

To provide services to the elderly, children and youth.

Activities:

Assistance to the Broomehill and Tambellup Primary Schools; support of the "A Smart Start" program.

HOUSING

Objective:

To provide and maintain staff housing, and accommodation for 'well aged' seniors in the Community.

Activities:

Provision and maintenance of staff housing; and the Independent Living Seniors accommodation in Tambellup.

COMMUNITY AMENITIES

Objective:

To provide services required by the Community.

Activities:

Rubbish collection services; operation of the tip sites and waste transfer stations; administration of the Town Planning Scheme; Cemetery maintenance at Broomehill, Tambellup and Pindellup cemeteries; public conveniences and protection of the environment.

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2022

1: (b) Reporting Program Classifications (Function / Activity)

RECREATION AND CULTURE

Objective:

To establish and effectively manage infrastructure and resources which will assist with the social well-being of the Community.

Activities:

Maintenance of public halls, recreation grounds, parks, gardens, reserves and playgrounds. Operation of the Broomehill Library and support to the Tambellup Community Resource centre for management of the Tambellup library. Museums and other cultural facilities.

TRANSPORT

Objective:

To provide safe, effective and efficient transport services to the Community.

Activities:

Construction and maintenance of streets, roads and bridges. Cleaning and lighting of streets; maintenance of the Broomehill and Tambellup works depots. Provision of the Department of Transport licensing services to the Community.

ECONOMIC SERVICES

Objective:

To assist in promoting the Shire and its economic wellbeing.

Activities:

Tourism and area promotion, including operation of the Broomehill Caravan Park. Provision of rural services which includes noxious weed control, vermin control and standpipes. Provision of Building Services.

OTHER PROPERTY & SERVICES

Objectives:

To monitor and control councils works overhead operating accounts.

Activities:

Private works operations; public works overhead costs; plant operation costs and unclassified items.

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
by Reporting Program
For the Period Ended 30 June 2022

2: REPORT ON SIGNIFICANT VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2021/22 year is \$10,000 or 10% whichever is greater.

	Variance	
	Timing	Permanent
OPERATING REVENUES		
General Purpose Funding An advance payment of 22/23 Financial Assistance Grants from the WA Grants Commission, equivalent to approximately 75% of the coming years allocation was received in April.		■
Education & Welfare Funding allocated to the Tambellup Youth Centre from the Local Roads and Community Infrastructure Program Phase 3 has not yet been received.	■	
Housing Rental income from Lavieville Lodge and Sandalwood Villas is lower than budgeted due to vacancies over the year. The estimated profit on disposal of 27 East Tce Tambellup will be carried over into 22/23 as this property is due for settlement in July.	■	■
Community Amenities Funding allocated to the Broomehill & Tambellup cemeteries from the Local Roads and Community Infrastructure Program Phase 3 has not yet been received.	■	
Transport Local Roads & Commuity Infrastructure Program funding held in the balance sheet has been transferred to revenue as expenditure is incurred on the projects		■
Economic Services Funding allocated to the proposed Tambellup caravan park from the Local Roads and Community Infrastructure Program Phase 3 has not yet been received.	■	
Other Property & Services Revenue under this heading is not as high as anticipated		■
OPERATING EXPENSE		
Law Order & Public Safety Ranger Services expense is lower than budgeted due to the change in staffing and use of a contract ranger from the Shire of Kojonup.		■
Health Expenditure relating to the Environmental Health Officer and health inspections is lower than anticipated. Pest Control expenditure for mosquito control is lower than expected.		■
Housing Maintenance expenditure on a number of staff houses and seniors accommodation is lower than budgeted.		■
Transport Road maintenance expenditure is lower than budgeted due to staff turnover, absences due to illness and contractor availability during the year.		■

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
by Reporting Program
For the Period Ended 30 June 2022

2: REPORT ON SIGNIFICANT VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

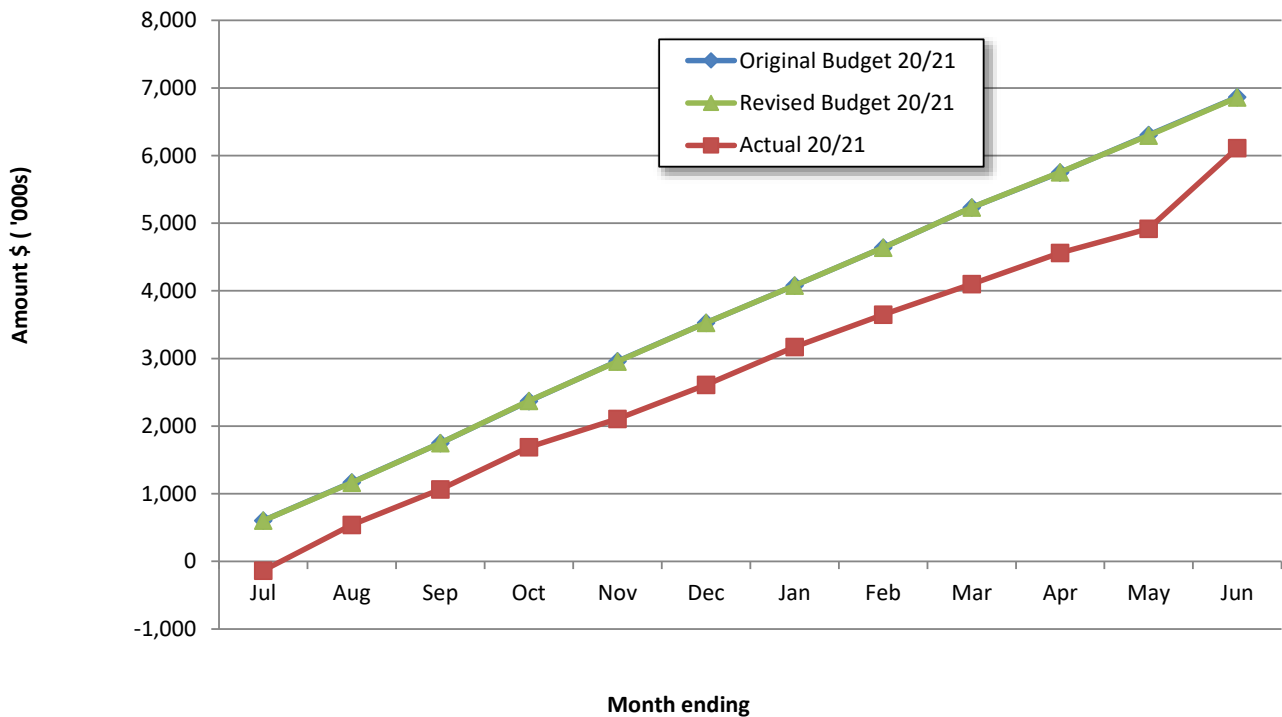
The material variance adopted by Council for the 2021/22 year is \$10,000 or 10% whichever is greater.

	Variance	
	Timing	Permanent
CAPITAL REVENUE		
Proceeds from Disposal of Assets		
The house at 27 East Tce, Tambellup has sold and will settle on 21 July		■
Changeover of the Mack Truck has been delayed with delivery not expected until later in 2022.	■	
Sale of the Jetpatcher did not occur as budgeted.	■	
All have been carried over into the 2022/23 budget		
Transfer from Reserves		
A transfer from the Townscape Reserve was lower than budgeted due to projects not commencing.		■
CAPITAL EXPENSE		
Land & Buildings		
Internal renovation to the Tambellup Admin building has not commenced. Further consultation is required on design to gain the best outcome from the renovation.		■
It is planned to enclose the underneath of the Broomehill Admin building for security of staff and restrict access. This has not yet commenced and will be carried over into the 22/23 Budget	■	
Plant & Equipment		
Changeover of the Mack Truck has been delayed with delivery not expected until later in 2022.	■	
Infrastructure - Roads		
The Tieline Rd job (funded by RRG) will be carried over to 22/23 for completion.		■
A number of road construction projects, funded by LRCIP Phase 2, will be carried over into the 22/23 budget.		■
Infrastructure - Other		
Projects will be carried over into the 22/23 budget for completion.		■
All projects are grant funded.		

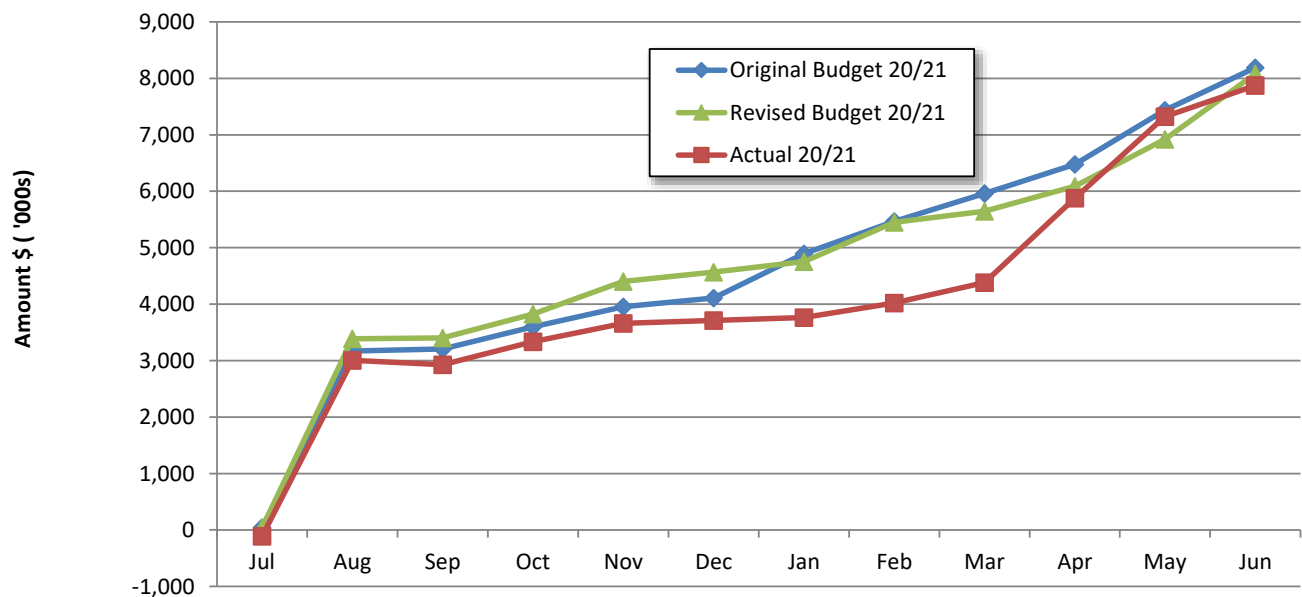
SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2022

3: Graphical Representation - Source Statement of Financial Activity

Budget Operating Expenses -v- YTD Actual

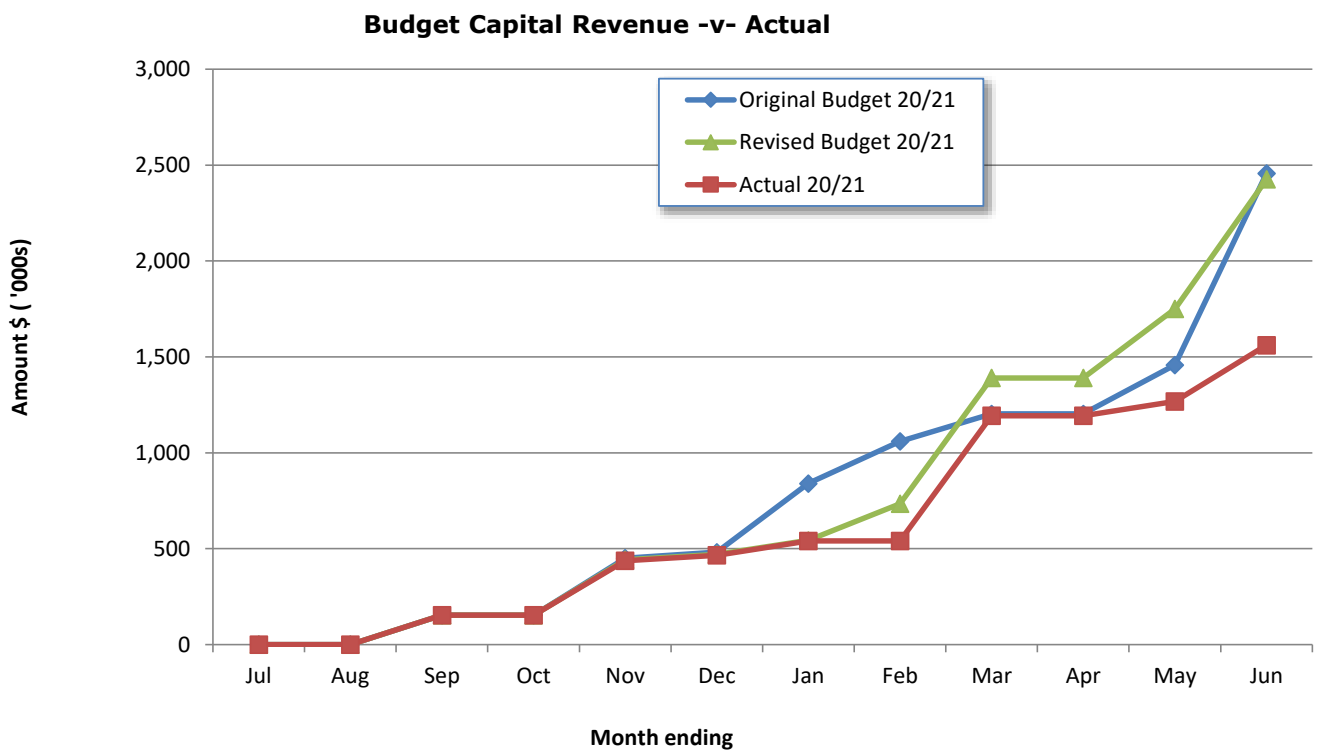
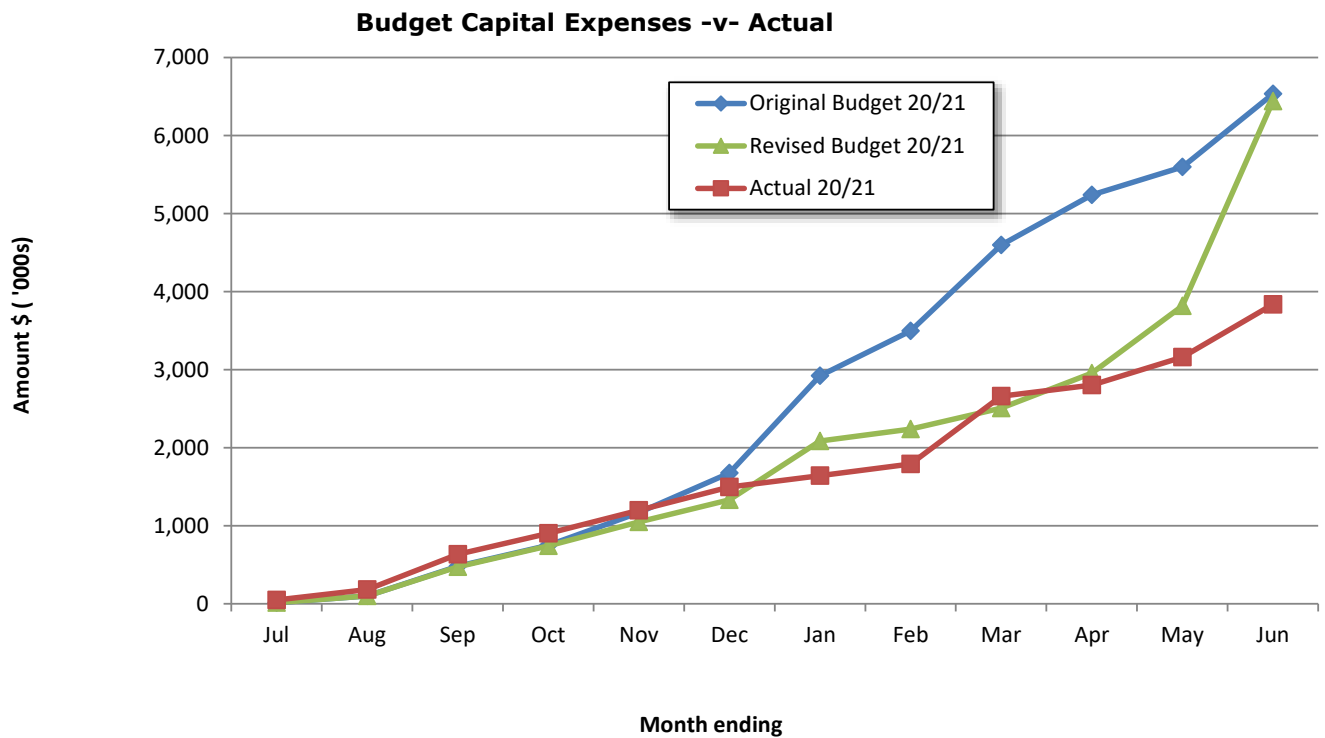


Budget Operating Revenues -v- Actual



SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2022

3: Graphical Representation - Source Statement of Financial Activity



SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2022

4: NET CURRENT FUNDING POSTION

	Note	Actual 2021/22	C/fwd 1 July 2021
		\$	\$
Current Assets			
Cash Unrestricted		1,652,690.53	291,055.91
Cash Restricted - Other Payables		693,953.46	2,608,602.69
Cash Restricted - Reserves	9	1,794,390.91	1,634,581.54
Receivables - Rates and Rubbish	6	220,612.51	234,727.59
Receivables - Other	6	198,334.41	2,130,981.34
Inventories		17,472.71	15,817.47
Accruals and Provisions		268,508.42	151,059.51
		4,845,962.95	7,066,826.05
Less: Current Liabilities			
Payables		(264,164.08)	(2,077,874.03)
Net GST & PAYG		(14,415.42)	(31,578.50)
Other Payables - Bonds & Deposits		(9,390.00)	(7,150.00)
Other Payables - Building Retention Bonds		(82,551.55)	(98,372.25)
Other Payables - Great Sthn Housing Initiative		0.00	(1,339,583.68)
Other Payables - DCP		(489,864.54)	(815,548.31)
Other Payables - LRCIP		(96,999.15)	(332,800.23)
Other Payables - Sundry		(15,148.22)	(15,148.22)
Borrowings - current		(131,804.80)	(127,575.53)
Accruals and Provisions		(685,294.06)	(668,140.23)
		(1,789,631.82)	(5,513,770.98)
Less: Cash Restricted - Reserves	9	(1,794,390.91)	(1,634,581.54)
Add: Current Liabilities not expected to be cleared at end of year			
- current portion of borrowings		131,804.80	127,575.53
- employee benefit provisions		476,757.08	462,996.36
		(1,185,829.03)	(1,044,009.65)
Net Current Funding Position		1,870,502.10	509,045.42

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2022

5: CASH AND INVESTMENTS

	Ref	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total \$	Institution	Maturity Date
(a) Cash Deposits								
Municipal Fund	133 904 987		1,652,690.53	693,953.46		2,346,643.99	Bendigo	
Trust Fund	133 905 067				0.00	0.00	Bendigo	
Cash on Hand			1,500.00			1,500.00		
(b) Term Deposits								
Reserve Funds	4050128	3.10%		1,794,390.91		1,794,390.91	Bendigo	21/12/2022
Total			1,654,190.53	2,488,344.37	0.00	4,142,534.90		

Comments/Notes - Investments

a) Cash Deposits

The balance reported for the Municipal Fund is the reconciled closing balance of the bank account at the end of the period. The closing balance takes into account unrepresented items at the end of the reporting period.

Monies held in the Trust Fund have been reclassified following guidance from the Office of the Auditor General and now held as a current liability.

b) Term Deposits

Reserve Funds

Councils Reserve Funds are held collectively in one investment. Further detail in relation to Councils Reserve Funds are shown in Note 9.

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2022

6: RECEIVABLES

Rates & Rubbish

Opening Arrears Previous Years
 Rates Levied this year
Less Collections to date
 Equals Current Outstanding

Net Rates Collectable

% Collected

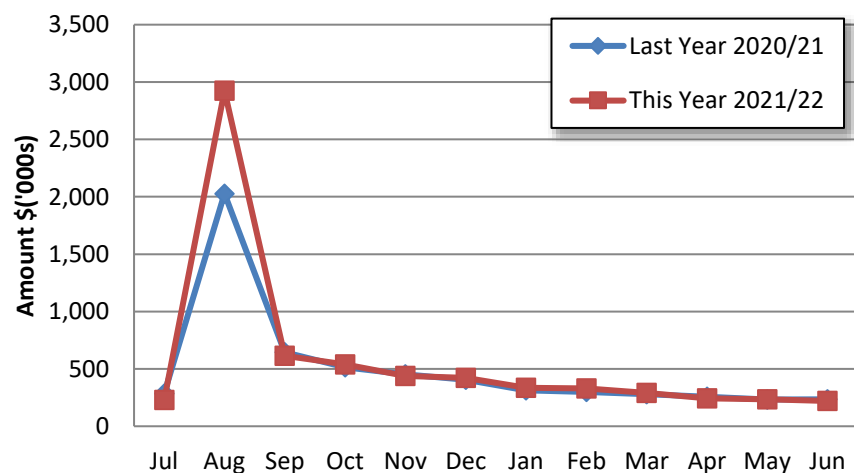
Actual 2021/22	c/fwd 1 July 2021
\$	\$
234,727.59	303,494.79
2,771,849.96	2,664,864.27
(2,785,965.04)	(2,733,631.47)
220,612.51	234,727.59
 220,612.51	 234,727.59
92.66%	92.09%

Accounts Receivable

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Sundry Debtors	153,320.62	2,818.36	11.01	31,459.59
Pensioner Rebates	1,977.08			
Emergency Services Levy	13,747.75			
	169,045.45	2,818.36	11.01	31,459.59
		Total Outstanding		203,334.41

Amounts shown above include GST (where applicable)

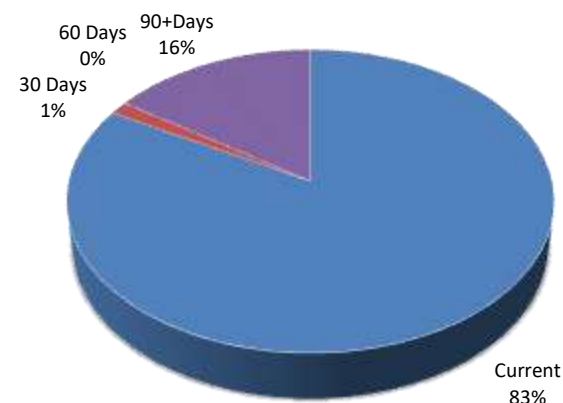
Rates Receivable



Comments/Notes - Receivables Rates and Rubbish

The variance shown in August relates to the timing of raising rates in each financial year.

Accounts Receivable (ex Rates)



Comments/Notes - Receivables General

CURRENT - invoices were raised in June for MRWA final claims from Regional Road Group; Broomehill Complex & Tambellup Pavilion Committees for lease amounts & contributions to bowling green replacement reserves; and DFES for mitigation works in the townsites

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2022

7: BUDGET AMENDMENTS

Amendments to original budget since budget adoption.

Council Resolution	GL or JOB	Revenue / (Expense)	Description	Comment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
S210801			Balanced Budget Adopted				0
			CAPITAL EXPENDITURE				0
S210901	CAP144	Capital Expense	Holland Track Interpretive Centre	Reallocate Drought Communities Program funding	32,000	0	32,000
S210901	CAP159	Capital Expense	Broomehill Rec Complex accessibility upgrades	Reallocate Drought Communities Program funding	0	(32,000)	0
M210913	CAP161	Capital Expense	Tambellup Town Square development	Reallocate Drought Communities Program funding	370,000	0	370,000
M210913	CAP153	Capital Expense	Tambellup Youth Centre	Reallocate Drought Communities Program funding	80,000		450,000
M210913	CAP127	Capital Expense	Broomehill Townscape	Reallocate Drought Communities Program funding	0	(450,000)	0
		OPENING SURPLUS/(DEFICIT)		Treatment of DCP & LRCIP unspent funds	952,600		952,600
		GENERAL PURPOSE FUNDING					952,600
048/22	03002.70	Operating Revenue	Rates - Ex Gratia	Increase in CBH ex-gratia rates per tonnage advised	2,000		954,600
048/22	03005.70	Operating Revenue	Discount - Rates	Increase take up of discount		(15,000)	939,600
048/22	03229.71	Operating Revenue	FAGS General Purpose	Allocations advised by WALGGC		(44,300)	895,300
048/22	03230.71	Operating Revenue	FAGS Local Roads	Allocations advised by WALGGC	55,000		950,300
		GOVERNANCE					950,300
048/22	04101.19	Operating Expenses	Members - advertising & promotions	Second advertising for Local Laws less than expected	5,000		955,300
048/22	04101.24	Operating Expenses	Members - legal advice	Legal advice for building contracts lower than expected	25,000		980,300
048/22	04102.17	Operating Expenses	Elections - professional services	2021 Election costs lower than estimate provided	4,500		984,800
048/22	04301.07	Operating Expenses	Admin General - recruitment costs and subsidies	Additional expense incurred for CEO recruitment		(10,000)	974,800
048/22	04301.17	Operating Expenses	Admin General - professional services	Contract temp CEO expense not utilised	10,000		984,800
		LAW, ORDER & PUBLIC SAFETY					984,800
048/22	05026.82	Operating Revenue	Other Fire Prevention - fines & penalties	Fines issued following property inspections	4,200		989,000
048/22	05121.67	Operating Expenses	Other Fire Prevention - telephone expense	Communications with Brigade members		(2,000)	987,000
048/22	05301.01	Operating Expenses	Animal Control - salaries & wages	Contract Ranger from Shire of Kojonup	20,000		1,007,000
048/22	05301.16	Operating Expenses	Animal Control - contract services	Contract Ranger from Shire of Kojonup		(5,000)	1,002,000
048/22	05301.98	Operating Expenses	Animal Control - plant operating costs	Contract Ranger from Shire of Kojonup	2,800		1,004,800
048/22	05301.99	Operating Expenses	Animal Control - public works overheads	Contract Ranger from Shire of Kojonup	7,000		1,011,800
		EDUCATION & WELFARE					1,011,800
048/22	08002.74	Operating Revenue	A Smart Start Program - reimbursements	Program funding now held in surplus at 1 July		(38,500)	973,300
048/22	08201.72	Capital Revenue	Other Welfare - grants non-operating	DCP funds reallocated to Broomehill townscape		(80,000)	893,300
048/22	08201.73	Operating Revenue	Other Welfare - contributions	Additional funding - Noongar Farm for Youth Worker program	30,000		923,300
048/22	08303.16	Operating Expenses	Youth Services - contract services	Extension of Youth Worker program to June 2022		(30,000)	893,300
		HOUSING					893,300
048/22	09001.72	Capital Revenue	Staff Housing - grants non-operating	Balance of BBRF funds for housing project	77,000		970,300
048/22	09128.15	Operating Expenses	GROH Housing 15 Parnell St - repairs & mtce	Building mtce allowance not required	3,000		973,300

7: BUDGET AMENDMENTS

Amendments to original budget since budget adoption.

Council Resolution	GL or JOB	Revenue / (Expense)	Description	Comment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
048/22	09129.15	Operating Expenses	GROH Housing 1/22 Taylor St - repairs & mtce	Building mtce allowance not required	3,000		976,300
048/22	09131.15	Operating Expenses	GROH Housing 2/22 Taylor St - repairs & mtce	Building mtce allowance not required	3,000		979,300
048/22	09132.16	Operating Expenses	Holland Court - contract services	Building mtce allowance not required	3,000		982,300
048/22	09132.60	Operating Expenses	Holland Court - insurances	Insurance premiums for 21/22		(5,300)	977,000
048/22	09132.65	Operating Expenses	Holland Court - electricity & gas	Electricity for grounds, pumps & units when vacant		(2,700)	974,300
	COMMUNITY AMENITIES						974,300
048/22	10301.83	Operating Revenue	Town Planning - fees & charges	Additional revenue from planning fees	30,000		1,004,300
048/22	10376.17	Operating Expenses	Town Planning - professional services	External Town Planning advice		(20,000)	984,300
	RECREATION & CULTURE						984,300
048/22	11002.72	Capital Revenue	Broomehill Recreation Complex - grants non-operating	Unspent DCP funds brought forward in surplus		(118,000)	866,300
048/22	11007.73	Operating Revenue	Tambellup Pavilion - contributions	Towards trophy cabinets	12,500		878,800
048/22	11241.16	Operating Expenses	Tambellup Pavilion - contract services	Additional costs incurred for trophy cabinets		(16,000)	862,800
048/22	11151.72	Capital Revenue	Other Recreation & Sport - grants non-operating	Unspent DCP funds brought forward in surplus		(299,500)	563,300
	TRANSPORT						563,300
048/22	12007.72	Capital Revenue	LRCIP - grants non-operating	Unspent LRCIP funds brought forward in surplus		(332,800)	230,500
048/22	12156.72	Capital Revenue	Grants Other - grants non-operating	Unspent DCP funds brought forward in surplus		(168,000)	62,500
048/22	12226.11	Operating Expenses	Road Maintenance - fuel & oil	Decreased expenditure	1,500		64,000
048/22	12226.16	Operating Expenses	Road Maintenance - contract services	Decreased expenditure	9,500		73,500
048/22	12228.16	Operating Expenses	RAMM Road Inventory - contract services	Decreased expenditure - no extenal consult to update data	20,000		93,500
	ECONOMIC SERVICES						93,500
048/22	13151.83	Operating Revenue	Broomehill Caravan Park - fees & charges	Constant bookings for new cabins & park	15,000		108,500
048/22	13226.01	Operating Expenses	Broomehill Caravan Park - salaries & wages	Additional wages - increased usage of facility		(15,000)	93,500
048/22	13226.99	Operating Expenses	Broomehill Caravan Park - public works overheads	Additional allocation - increased usage of facility		(7,000)	86,500
048/22	13229.16	Operating Expenses	Great Southern Treasures - contract services	Bookeeping handed over to Shire of Kojonup		(15,000)	71,500
048/22	13451.72	Capital Revenue	Other Economic Services - grants non-operating	Unspent DCP funds brought forward in surplus		(153,000)	(81,500)
048/22	13527.66	Operating Expenses	Standpipe & Bore Mtce - water charges	Lesser usage from standpipes than anticipated	20,000		(61,500)
	OTHER PROPERTY & SERVICES						(61,500)
048/22	14101.73	Operating Revenue	Public Works Overheads - contributions	Employment subsidy - cleaner	6,500		(55,000)
048/22	14758.06	Operating Expenses	Covid-19 Response - employee provisions	Approved use of covid leave per Pandemic Plan		(5,000)	(60,000)
	CAPITAL REVENUE & EXPENDITURE						(60,000)
048/22	04251	Capital Expenses	Ford Everest BHT150 - net changeover	Plant Replacement Program - funded by Plant Reserve		(4,400)	(64,400)
048/22	04251	Capital Expenses	Ford Everest BH000 - net changeover	Plant Replacement Program - funded by Plant Reserve	8,800		(55,600)
048/22	12300	Capital Expenses	Isuzu Truck BH002 - net changeover	Plant Replacement Program - funded by Plant Reserve		(12,800)	(68,400)
048/22	12300	Capital Expenses	Mack Truck BHT125 - net changeover	Plant Replacement Program - funded by Plant Reserve		(15,000)	(83,400)
048/22	12300	Capital Expenses	Ford Ranger 1TA - net changeover	Plant Replacement Program - funded by Plant Reserve		(9,800)	(93,200)
048/22	12300	Capital Expenses	Ford Ranger BH00 - net changeover	Plant Replacement Program - funded by Plant Reserve	3,700		(89,500)
048/22	12300	Capital Expenses	Ford Ranger BH003 - net changeover	Plant Replacement Program - funded by Plant Reserve	4,200		(85,300)

7: BUDGET AMENDMENTS

Amendments to original budget since budget adoption.

[illegible]

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2022

8: GRANTS AND CONTRIBUTIONS

Program/Provider	Purpose	c/fwd 1 July 2021	Received 2021/22	Expended 2021/22	Closing Balance
HOUSING					
Building Better Regions Fund	GSHI - Staff Housing	0.00	114,403.68	(114,403.68)	0.00
RECREATION & CULTURE					
Drought Communities Program	Various townscape & recreation projects	815,548.31	0.00	(325,683.77)	489,864.54
WA Cricket Association	Broomehill Rec Complex - new spectator pavilion	0.00	9,000.00	(9,000.00)	0.00
TRANSPORT					
Main Roads WA	Regional Road Group 2021/22	0.00	252,000.00	(252,000.00)	0.00
Main Roads WA	Black Spot Funding 2021/22	0.00	130,000.00	(130,000.00)	0.00
Dept Infrastructure, Regional Develop...	Roads to Recovery	0.00	404,100.00	(404,100.00)	0.00
Local Roads & Community Infrastructure Prog	Phase 1 allocation	145,830.29	220,481.00	(366,311.29)	0.00
Local Roads & Community Infrastructure Prog	Phase 2 allocation	186,969.94	0.00	(89,970.79)	96,999.15
ECONOMIC SERVICES					
Building Better Regions Fund	GSHI - Broomehill Caravan Park	0.00	127,500.00	(127,500.00)	0.00
TOTALS		1,148,348.54	1,257,484.68	(1,818,969.53)	586,863.69

Comments - Grants and Contributions

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2022

9. CASH BACKED RESERVES

	Revised Budget 2021/22				Actual 2021/22			
	Opening Balance	Transfers To	Transfers From	Closing Balance	Opening Balance	Transfers To	Transfers From	Closing Balance
Leave Reserve	111,718	50,900	(120,900)	41,718	111,717.60	50,321.11	(46,954.00)	115,084.71
Plant Reserve	197,797	402,900	(450,000)	150,697	197,796.62	400,515.13	(432,576.00)	165,735.75
Building Reserve	356,659	351,000	(266,000)	441,659	356,659.30	350,832.60	(166,000.00)	541,491.90
Information Technology Reserve	63,540	5,500	(15,000)	54,040	63,539.60	5,184.79	(15,000.00)	53,724.39
Tambellup Rec Ground & Pavilion Reserve	62,502	5,500	0	68,002	62,502.37	5,181.66	0.00	67,684.03
Broomehill Rec Complex Reserve	104,733	9,100	0	113,833	104,732.69	8,904.97	0.00	113,637.66
Building Maintenance Reserve	44,373	22,300	(27,500)	39,173	44,372.87	22,151.98	(4,500.00)	62,024.85
Sandalwood Villas Reserve	103,519	10,500	0	114,019	103,519.15	10,303.31	0.00	113,822.46
Bhill Synthetic Bowling Green Reserve	83,987	8,900	0	92,887	83,987.10	8,846.77	0.00	92,833.87
Refuse Sites Post Closure Management Reserve	37,038	5,300	0	42,338	37,037.77	5,110.49	0.00	42,148.26
Lavieville Lodge Reserve	90,980	10,300	0	101,280	90,980.08	10,268.21	0.00	101,248.29
Townscape Plan Implementation Reserve	296,403	3,600	(300,000)	3	296,402.53	832.77	(61,352.00)	235,883.30
Tambellup Synthetic Bowling Green Reserve	30,626	7,800	0	38,426	30,625.93	7,595.24	0.00	38,221.17
Tourism & Economic Development Reserve	50,708	300	0	51,008	50,707.93	142.34	0.00	50,850.27
	1,634,583	893,900	(1,179,400)	1,349,083	1,634,581.54	886,191.37	(726,382.00)	1,794,390.91

In accordance with council resolutions in relation to each reserve account, the purpose for which the funds are set aside are as follows:

Reserve name

Leave Reserve	- to be used to meet the Councils Long Service Leave liability for its employees.
Plant Reserve	- to be used for the purchase of plant and equipment in accordance with the Plant Replacement Program.
Building Reserve	- to be used to finance replacement, major repair or construction of new Shire buildings, and costs associated with subdivision of land.
Information Technology Reserve	- to be used to purchase, replace or upgrade computer hardware, software and associated equipment
Tambellup Recreation Ground & Pavilion Reserve	- to be used to maintain and develop sport and recreational facilities at the Tambellup Recreation Ground and Pavilion.
Broomehill Recreation Complex Reserve	- to be used for works at the Broomehill Recreation Complex in agreeance with the Complex Management Committee
Building Maintenance Reserve	- to be used to fund building maintenance requirements for all Shire owned buildings.
Sandalwood Villas Reserve	- to be utilised towards upgrade and maintenance of the 6 units at Sandalwood Villas.
Broomehill Synthetic Bowling Green Reserve	- to be used for the future replacement of the synthetic bowling green at the Broomehill Recreational Complex.
Refuse Sites Post Closure Management Reserve	- to meet the financial requirements for the closure of the Broomehill and Tambellup landfill sites when their useful life expires
Lavieville Lodge Reserve	- to be utilised towards upgrade and maintenance of the 4 units at Lavieville Lodge.
Townscape Plan Implementation Reserve	- to be used for implementation of the Townscape Plans for the Broomehill and Tambellup townsites.
Tambellup Synthetic Bowling Green Reserve	- to be used for the future replacement of the synthetic bowling green at the Tambellup Sportsground

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2022

10. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

	Budget 2021/22				Actual 2021/22			
	Net Book Value	Sale Proceeds	Profit	Loss	Net Book Value	Sale Proceeds	Profit	Loss
By program:								
<i>Governance</i>								
Ford Ranger XLT dual cab - OTA	30,400	43,000	12,600	0	29,119.71	36,363.64	7,243.93	0.00
CEO Vehicle - OTA	50,600	43,000	0	(7,600)	0.00	0.00	0.00	0.00
Ford Everest Wagon - BH000	50,600	43,000	0	(7,600)	49,752.88	42,727.27	0.00	(7,025.61)
Ford Everest Wagon - BH000	50,600	43,000	0	(7,600)	0.00	0.00	0.00	0.00
<i>Housing</i>								
11 Lavarock Street, Broomehill	126,200	185,000	58,800	0	125,458.98	180,000.00	54,541.02	0.00
20 Henry Street, Tambellup	131,200	190,000	58,800	0	129,181.22	180,000.00	50,818.78	0.00
27 East Terrace, Tambellup	89,400	190,000	100,600	0	0.00	0.00	0.00	0.00
<i>Transport</i>								
Isuzu FRR850 - trade for 6 wheeler - BH002	69,700	72,000	2,300	0	64,504.25	75,000.00	10,495.75	0.00
Mack Truck - trade for prime mover - BHT125	131,500	100,000	0	(31,500)	0.00	0.00	0.00	0.00
Isuzu NLR55 light tipper - BH009	32,200	23,000	0	(9,200)	0.00	0.00	0.00	0.00
Ford Ranger XLT with canopy - 1TA	47,500	37,000	0	(10,500)	48,657.50	36,363.64	0.00	(12,293.86)
Ford Ranger XLT with canopy - 1TA	0	0	0	0	44,727.10	39,090.91	0.00	(5,636.19)
Ford Ranger Wildtrak - TA001	48,300	42,000	0	(6,300)	48,254.40	43,181.82	0.00	(5,072.58)
Ford Ranger Wildtrak - TA001	48,300	42,000	0	(6,300)	47,889.59	42,272.73	0.00	(5,616.86)
Ford Ranger dual cab - BH00	38,000	30,000	0	(8,000)	37,801.83	28,181.82	0.00	(9,620.01)
Ford Ranger dual cab - BH003	47,000	40,000	0	(7,000)	48,512.97	37,272.73	0.00	(11,240.24)
Ford Ranger extra cab - BH014	38,000	31,000	0	(7,000)	39,027.84	30,909.09	0.00	(8,118.75)
Ford Ranger dual cab - TA052	35,600	31,000	0	(4,600)	35,494.69	32,727.27	0.00	(2,767.42)
Ford Ranger dual cab - TA005	32,500	30,000	0	(2,500)	32,708.20	30,909.09	0.00	(1,799.11)
Isuzu Jetpatcher	83,500	80,000	0	(3,500)	0.00	0.00	0.00	0.00
Dual axle fuel trailer	7,500	10,000	2,500	0	0.00	0.00	0.00	0.00
	1,188,600	1,305,000	235,600	(119,200)	781,091.16	835,000.01	123,099.48	(69,190.63)
By Class:								
Land and Buildings	346,800	565,000	218,200	0	254,640.20	360,000.00	105,359.80	0.00
Plant and Equipment	841,800	740,000	17,400	(119,200)	526,450.96	475,000.01	17,739.68	(69,190.63)
	1,188,600	1,305,000	235,600	(119,200)	781,091.16	835,000.01	123,099.48	(69,190.63)

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2022

11: OPERATING REVENUE AND EXPENSE

	Budget Revenue 2021/22	Budget Expense 2021/22	Actual Revenue 2021/22	Actual Expense 2021/22
GENERAL PURPOSE FUNDING				
Rate Revenue	2,751,500	(244,500)	2,710,495.36	(223,317.03)
General Purpose Funding	858,500	0	2,297,390.00	0.00
Other General Purpose Funding	10,600	(71,000)	5,489.10	(69,295.21)
TOTAL GENERAL PURPOSE FUNDING	3,620,600	(315,500)	5,013,374.46	(292,612.24)
GOVERNANCE				
Members Of Council	19,000	(591,000)	8,596.76	(569,706.91)
Administration General	27,400	0	29,866.52	3,115.00
Other Governance	4,000	(21,800)	7,581.72	(14,330.03)
TOTAL GOVERNANCE	50,400	(612,800)	46,045.00	(580,921.94)
LAW, ORDER & PUBLIC SAFETY				
Fire Prevention	163,600	(235,500)	189,148.55	(222,265.57)
Animal Control	6,700	(102,100)	3,610.02	(57,814.38)
Other Law, Order & Public Safety	0	(1,000)	0.00	0.00
TOTAL LAW,ORDER & PUBLIC SAFETY	170,300	(338,600)	192,758.57	(280,079.95)
HEALTH				
Maternal & Infant Health	1,200	(11,500)	2,000.00	(11,246.40)
Health Inspection & Administration	2,300	(24,800)	286.60	(17,119.45)
Preventative Services - Pest Control	0	(14,600)	0.00	(4,784.43)
TOTAL HEALTH	3,500	(50,900)	2,286.60	(33,150.28)
EDUCATION & WELFARE				
Other Education	38,800	(45,100)	0.00	(41,800.75)
Other Welfare	100,000	(54,400)	30,000.00	(88,288.21)
TOTAL EDUCATION & WELFARE	138,800	(99,500)	30,000.00	(130,088.96)
HOUSING				
Staff Housing	258,200	0	219,763.48	3,305.00
Other Housing	222,500	(224,200)	180,201.86	(196,918.01)
TOTAL OTHER HOUSING	480,700	(224,200)	399,965.34	(193,613.01)
COMMUNITY AMENITIES				
Household Refuse	63,500	(270,000)	62,067.77	(252,073.91)
Protection Of The Environment	4,500	(4,500)	0.00	0.00
Town Planning & Regional Development	8,000	(87,100)	41,081.31	(111,272.48)
Other Community Amenities	58,000	(41,800)	4,175.74	(18,935.58)
Public Conveniences	0	(60,400)	0.00	(61,499.62)
TOTAL COMMUNITY AMENITIES	134,000	(463,800)	107,324.82	(443,781.59)

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2022

11: OPERATING REVENUE AND EXPENSE

	Budget Revenue 2021/22	Budget Expense 2021/22	Actual Revenue 2021/22	Actual Expense 2021/22
RECREATION & CULTURE				
Public Halls & Civic Centres	352,500	(266,300)	206,682.41	(275,013.95)
Other Sport & Recreation	399,500	(880,500)	120,312.53	(891,824.86)
Libraries	100	(142,100)	1,515.47	(86,355.34)
Other Culture	20,000	(58,400)	9,715.00	(31,142.46)
TOTAL RECREATION & CULTURE	772,100	(1,347,300)	338,225.41	(1,284,336.61)
TRANSPORT				
Road Construction	1,438,200	0	1,242,382.08	0.00
Streets Roads Bridges & Depot Maint	358,300	(3,009,400)	206,747.53	(2,622,518.57)
Transport - Other	18,200	(128,100)	14,645.36	(65,066.67)
TOTAL TRANSPORT	1,814,700	(3,137,500)	1,463,774.97	(2,687,585.24)
ECONOMIC SERVICES				
Rural Services	0	(1,500)	0.00	(1,012.63)
Tourism & Area Promotion	728,000	(97,100)	166,087.95	(161,485.38)
Building Control	15,200	(51,200)	2,850.40	(36,803.57)
Other Economic Services	195,300	(90,500)	59,666.76	(72,411.64)
TOTAL ECONOMIC SERVICES	938,500	(240,300)	228,605.11	(271,713.22)
OTHER PROPERTY & SERVICES				
Private Works	5,000	(3,500)	3,200.91	(8,245.86)
Public Works Overhead	2,000	0	6,652.00	0.01
Plant Operation Costs	50,000	0	39,644.70	0.00
Workers Compensation	0	0	0.00	0.00
Salaries & Wages	0	0	0.00	0.00
Unclassified	8,000	(29,500)	1,547.00	(29,334.06)
TOTAL OTHER PROPERTY & SERVICES	65,000	(33,000)	51,044.61	(37,579.91)
TOTAL OPERATING	8,188,600	(6,863,400)	7,873,404.89	(6,235,462.95)

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2022

12: CAPITAL DISPOSALS AND ACQUISITIONS

GOVERNANCE

Administration PC's upgrade
 Bhill Admin Building - enclose carport/install roller doors
 Tamb Admin Building - internal renovation/office fitout

Plant Replacement

Ford Ranger XLT dual cab - OTA
 Ford Everest Wagon - BH000

EDUCATION & WELFARE

Tambellup Youth Centre - buildings upgrades/office
 Tambellup Youth Centre - extend seal court surface

HOUSING

Staff housing - 21 Lathom St, Broomehill - works per contract
 Staff housing - 21 Lathom St, Broomehill additional works
 Staff housing - 5 Leven St, Broomehill - works per contract
 Staff housing - 5 Leven St, Broomehill additional works
 Sale of 11 Lavarock Street, Broomehill
 Sale of 20 Henry Street, Tambellup
 Sale of 27 East Terrace, Tambellup
 Holland Court Units (defects funded by retention)

COMMUNITY AMENITIES

Broomehill Cemetery - gazebo, bench seating (installation)
 Broomehill Cemetery - Improvements
 Tambellup Cemetery - Improvements

RECREATION & CULTURE

Broomehill Hall - security upgrades windows/doors
 Broomehill Hall - internal acoustics
 Tambellup Hall - internal improvements
 Broomehill RSL Hall - toilet upgrades
 Broomehill Rec Complex upgrades
 Broomehill Rec Complex - spectator pavilion
 Holland Park - nature play
 Town Square development - Tambellup
 Broomehill Museum - machinery shed roof & walls

TRANSPORT

Plant Replacement

Isuzu FRR850 - trade for 6 wheeler - BH002
 Mack Truck - trade for prime mover - BHT125
 Isuzu NLR55 light tipper - BH009
 Ford Ranger XLT with canopy - 1TA
 Ford Ranger Wildtrak - TA001
 Ford Ranger dual cab - BH00
 Ford Ranger dual cab - BH003
 Ford Ranger extra cab - BH014
 Ford Ranger dual cab - TA052
 Ford Ranger dual cab - TA005
 Plant Trailer
 Isuzu Jetpatcher
 Dual axle fuel trailer
 Sundry Plant

	Revised Budget Revenue 2021/22	Revised Budget Expense 2021/22	Actual Revenue 2021/22	Actual Expense 2021/22
F&E	0	(15,000)	0.00	(13,454.53)
BS	0	(30,000)	0.00	0.00
BS	0	(100,000)	0.00	0.00
P&E	36,300	(58,700)	36,363.64	(58,653.63)
P&E	42,700	(51,900)	42,727.27	(51,871.75)
Total	79,000	(255,600)	79,090.91	(123,979.91)
BS	0	(50,000)	0.00	0.00
I-O	0	(20,000)	0.00	0.00
Total	0	(70,000)	0.00	0.00
BNS	0	(50,000)	0.00	(127,650.98)
BNS	0	(20,000)	0.00	0.00
BNS	0	(46,000)	0.00	(101,495.04)
BNS	0	(20,000)	0.00	0.00
BNS	185,000	0	180,000.00	0.00
BNS	190,000	0	180,000.00	0.00
BNS	190,000	0	0.00	0.00
BNS	0	0	0.00	(3,017.30)
Total	565,000	(136,000)	360,000.00	(232,163.32)
I-O	0	(12,000)	0.00	(4,200.00)
I-O	0	(20,000)	0.00	0.00
I-O	0	(30,000)	0.00	0.00
Total	0	(62,000)	0.00	(4,200.00)
BS	0	(8,500)	0.00	0.00
BS	0	(46,000)	0.00	0.00
BS	0	(35,000)	0.00	0.00
BS	0	(19,000)	0.00	(4,514.20)
I-P	0	(168,000)	0.00	(171,820.65)
BS	0	(110,000)	0.00	0.00
I-P	0	(100,000)	0.00	(101,700.00)
I-P	0	(109,500)	0.00	(2,899.78)
BS	0	(20,000)	0.00	0.00
Total	0	(616,000)	0.00	(280,934.63)
P&E	70,000	(200,800)	75,000.00	(206,136.38)
P&E	100,000	(285,000)	0.00	0.00
P&E	23,000	(45,000)	0.00	0.00
P&E	75,500	(100,300)	75,454.55	(100,279.42)
P&E	84,000	(99,000)	85,454.55	(99,374.13)
P&E	28,200	(36,500)	28,181.82	(36,454.98)
P&E	37,300	(47,100)	37,272.73	(52,648.59)
P&E	30,900	(45,100)	30,909.09	(45,125.88)
P&E	32,700	(41,500)	32,727.27	(41,521.39)
P&E	30,900	(50,600)	30,909.09	(50,610.00)
P&E	0	(50,000)	0.00	(42,500.00)
P&E	80,000	0	0.00	0.00
P&E	10,000	0	0.00	0.00
P&E	0	(20,000)	0.00	0.00

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2022

12: CAPITAL DISPOSALS AND ACQUISITIONS

		Revised Budget Revenue 2021/22	Revised Budget Expense 2021/22	Actual Revenue 2021/22	Actual Expense 2021/22
TRANSPORT					
<i>Townscape</i>					
Town/Streetscape works - Tambellup	I-P	0	(64,000)	0.00	(61,352.76)
Town/Streetscape works - Broomehill	I-P	0	(654,000)	0.00	(14,759.78)
<i>Regional Road Group</i>					
Broomehill-Kojonup Rd - repair failed pavement	I-R	0	(135,000)	0.00	(147,024.79)
Tambellup West Rd - repair failed pavement BT02	I-R	0	(75,000)	0.00	(46,342.48)
Tambellup West Rd - repair failed pavement BT03	I-R	0	(51,000)	0.00	(58,778.25)
Tieline Rd - repair failed pavement	I-R	0	(165,000)	0.00	(106,151.58)
<i>Black Spot</i>					
Tieline / Norrish Road - widen & seal curve	I-R	0	(210,900)	0.00	(209,288.50)
<i>Roads to Recovery</i>					
Toolbrunup Road - reconstruct & extend seal to Tallents Rd	I-R	0	(404,100)	0.00	(404,089.77)
<i>Local Roads & Community Infrastructure Program</i>					
<i>Phase 1</i>					
Journal Street - widen seal, kerb & footpath (PO to C/Park)	I-R	0	(63,200)	0.00	(63,743.70)
Kerbing - town streets	I-R	0	(6,000)	0.00	(7,377.28)
Beejenup Road - resheeting - slk 6.20 to 7.44	I-R	0	(24,200)	0.00	(4,113.81)
Birt Road - resheeting 2-3kms	I-R	0	(6,000)	0.00	(26,492.04)
Paul Valley Road - resheeting 2-3kms	I-R	0	(58,800)	0.00	(60,360.10)
Yetermerup Road - resheeting 2-3kms	I-R	0	(60,000)	0.00	(76,735.91)
Stirling Access Road - resheeting 2-3kms	I-R	0	(60,000)	0.00	(102,659.25)
Flat Rocks Road - resheeting 2-3kms	I-R	0	(83,500)	0.00	(81,893.30)
<i>Phase 2</i>					
Nymbup Road - repair & extend culverts	I-R	0	(20,000)	0.00	(745.11)
ETNA Road - repair & extend culverts	I-R	0	0	0.00	(1,653.91)
Broomehill Primary School - car park	I-R	0	(87,700)	0.00	(88,588.41)
Broomehill Fire Shed - car park	I-R	0	(1,400)	0.00	(1,464.33)
Emergency Management Incident Control Centre	F&E	0	(25,000)	0.00	(637.27)
Greenhills South Rd - widen, reconstruct, seal	I-R	0	(150,000)	0.00	(1,745.98)
<i>Phase 3</i>					
Beejenup Rd - reconstruct & seal corners	I-R	0	(60,000)	0.00	0.00
Flat Rocks Rd - enrichment seal	I-R	0	(40,000)	0.00	0.00
Paul Valley Rd - enrichment seal	I-R	0	(50,000)	0.00	0.00
Great Stn Hwy (Crawford -Tamb West) tree removal	I-R	0	(20,000)	0.00	0.00
Great Stn Hwy (Crawford -Tamb West) footpaths/barriers	I-R	0	(20,000)	0.00	0.00
Beejenup Rd - resheeting	I-R	0	(70,000)	0.00	0.00
Add back Job Depreciation	I-R	0	138,700	0.00	125,277.50
Total		602,500	(3,547,000)	395,909.10	(2,115,371.58)
ECONOMIC SERVICES					
Holland Track Interpretive Centre	BS	0	(85,000)	0.00	(19,025.00)
Broomehill Caravan Park - building upgrades/storage	BS	0	(30,000)	0.00	0.00
Broomehill Caravan Park - extend bays	I-O	0	(40,000)	0.00	0.00
Tambellup Caravan Park - cabins	BS	0	(325,000)	0.00	0.00
Tambellup Caravan Park - infrastructure	I-O	0	(100,000)	0.00	0.00
Tambellup Caravan Park - building upgrades	BS	0	(80,000)	0.00	0.00
Water efficiencies - Tambellup	I-W	0	(25,000)	0.00	0.00
Water efficiencies - Broomehill	I-W	0	(13,000)	0.00	(12,749.49)
Water tanks adjacent to standpipes (3 locations)	I-W	0	(35,000)	0.00	(30,195.96)
Total		0	(733,000)	0.00	(61,970.45)
OTHER PROPERTY & SERVICES					
Purchase of 50 Norrish Street, Tambellup	LF	0	0	0.00	(30,000.00)
Total		0	0	0.00	(30,000.00)
TOTAL		1,246,500	(5,419,600)	835,000.01	(2,848,619.89)

SHIRE OF BROOMEHILL-TAMBELLUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2022

12: CAPITAL DISPOSALS AND ACQUISITIONS

	Revised Budget Revenue 2021/22	Revised Budget Expense 2021/22	Actual Revenue 2021/22	Actual Expense 2021/22
LAND HELD FOR RESALE				
LR	0.00	0.00	0.00	0.00
LAND - FREEHOLD				
LF	0.00	0.00	0.00	(30,000.00)
BUILDINGS - NON SPECIALISED				
BNS	565,000.00	(136,000.00)	360,000.00	(232,163.32)
BUILDINGS - SPECIALISED				
BS	0.00	(938,500.00)	0.00	(23,539.20)
PLANT & EQUIPMENT				
P&E	681,500.00	(1,131,500.00)	475,000.01	(785,176.15)
FURNITURE & EQUIPMENT				
F&E	0.00	(40,000.00)	0.00	(14,091.80)
INFRASTRUCTURE - ROADS				
I-R	0.00	(1,783,100.00)	0.00	(1,363,971.00)
INFRASTRUCTURE - FOOTPATHS				
I-F	0.00	0.00	0.00	0.00
INFRASTRUCTURE - PARKS & OVALS				
I-P	0.00	(1,095,500.00)	0.00	(352,532.97)
INFRASTRUCTURE - WATER SUPPLY				
I-W	0.00	(73,000.00)	0.00	(42,945.45)
INFRASTRUCTURE - OTHER				
I-O	0.00	(222,000.00)	0.00	(4,200.00)
	1,246,500	(5,419,600)	835,000.01	(2,848,619.89)
RESERVE TRANSFERS from/(to)				
Leave Reserve	120,900	(50,900)	46,954.00	(50,321.11)
Plant Replacement Reserve	450,000	(402,900)	432,576.00	(400,515.13)
Building Reserve	266,000	(351,000)	166,000.00	(350,832.60)
Computer Reserve	15,000	(5,500)	15,000.00	(5,184.79)
Tambellup Rec Ground & Pavilion Reserve	0	(5,500)	0.00	(5,181.66)
Broomehill Rec Complex Reserve	0	(9,100)	0.00	(8,904.97)
Building Maintenance Reserve	27,500	(22,300)	4,500.00	(22,151.98)
Sandalwood Villas Reserve	0	(10,500)	0.00	(10,303.31)
Broomehill Synthetic Bowling Green Replacement Reserve	0	(8,900)	0.00	(8,846.77)
Refuse Sites Post Closure Management Reserve	0	(5,300)	0.00	(5,110.49)
Lavieville Lodge Reserve	0	(10,300)	0.00	(10,268.21)
Townscape Plan Implementation Reserve	300,000	(3,600)	61,352.00	(832.77)
Tambellup Synthetic Bowling Green Replacement Reserve	0	(7,800)	0.00	(7,595.24)
Tourism & Economic Development Reserve	0	(300)	0.00	(142.34)
	1,179,400	(893,900)	726,382.00	(886,191.37)
LOANS				
Loan Repayments	0	(127,500)	0.00	(127,575.53)
	0	(127,500)	0.00	(127,575.53)
TOTAL CAPITAL	2,425,900	(6,441,000)	1,561,382.01	(3,862,386.79)

10.02 Creditor Accounts Paid June 2022

SHIRE OF BROOMEHILL-TAMBELLUP
Municipal Fund & Trust Fund Payments for the month ending 30 June 2022
Presented to Council on 21 July 2022
Local Government (Financial Management) Regulations 1996 - No. 12 & No. 13

Chq/EFT	Date	Name	Description	Municipal Fund	Trust Fund
CHEQUES					
4294	13/06/2022	SYNERGY	Streetlights - electricity charges to 01/06/2022	2,616.64	
4295	24/06/2022	SYNERGY	Tamb Oval/Pavilion; Pallinup Rd bore - electricity charges to 20/06/22	1,492.06	
4296	24/06/2022	WATER CORPORATION	Tambellup houses, buildings & parks; standpipes - water service charges to 30/06/22 usage to 14/06/22	13,445.92	
EFT's					
EFT14564	02/06/2022	GLENYARRA FARMS	Gravel extraction 5,000m3 - Tieline Road projects	11,000.00	
EFT14565	02/06/2022	RAY WHITE ALBANY	Deposit for purchase of 50 Norrish Street, Tambellup	5,000.00	
EFT14566	02/06/2022	THE NARDLAH SUPERANNUATION FUND	Gravel extraction 5,000m3 - Tieline Road projects	11,000.00	
EFT14567	13/06/2022	124 TAMBELLUP STORE	May 2022 - Newspapers, Groceries, Fuel and Catering	772.86	
EFT14568	13/06/2022	ALBANY CITY MOTORS	Oil Filter x3, Fuel Filter x3	535.33	
EFT14569	13/06/2022	ALBANY FORD	Ford Oil Filters x10, Ford Elem Asy FU FLTR x5	895.90	
EFT14570	13/06/2022	ALBANY YOUTH SUPPORT	Provision of Youth Outreach Services to 07/06/22 per Agreement	7,333.33	
EFT14571	13/06/2022	AMPAC DEBT RECOVERY (WA) PTY LTD	Rates debt collection costs - week end 20/05/22 & 31/05/22	1,253.92	
EFT14572	13/06/2022	AMPOL CARD	Fuel - May 2022 BH000 & 1TA	601.27	
EFT14573	13/06/2022	BEST OFFICE SYSTEMS	Tamb copier - Konica Minolta staple refills	337.50	
EFT14574	13/06/2022	BETTA HOME LIVING KATANNING HOUSE AND HOME	Westec aircon remote controls x 2 - 20 Henry Street	98.00	
EFT14575	13/06/2022	BOC LIMITED	Cylinder Rent - Depot - May22 - Oxygen x1, Dissolved Acetylene x2, Argoshield x1	52.53	
EFT14576	13/06/2022	BUNNINGS ALBANY	C/TIP External Surface Gard 16mm, Storage Container 45L, Broom cobweb - Tambellup Hall	72.61	
EFT14577	13/06/2022	BAREFOOT CLOTHING MANUFACTURERS WA	ShireBT embroidered clothing - polo's & jackets	215.00	
EFT14578	13/06/2022	CHILD SUPPORT AGENCY	Payroll deductions	335.81	
EFT14579	13/06/2022	CORSIGN WA Pty Ltd	Signs - Bus & Disabled Parking Only, Exit, Entry, Muster Point x4	235.40	
EFT14580	13/06/2022	GREAT SOUTHERN FUEL SUPPLIES	18,880L Diesel delivered	36,858.01	
EFT14581	13/06/2022	GREAT SOUTHERN PAVING	Surface Correction Failures - Broomehill-Kojonup Rd & Taylor St	67,959.00	
EFT14582	13/06/2022	IT VISION AUSTRALIA PTY LTD	Rates Service - Monthly Fee - May 2022 as per proposal	4,125.00	
EFT14583	13/06/2022	J BLACKWOOD & SON	Part Order - cleaning products	36.17	
EFT14584	13/06/2022	KATANNING H HARDWARE	Gate hinge - 20 Henry Street	18.45	
EFT14585	13/06/2022	KATANNING STOCK AND TRADING	T Hinge & 2 Piece Padlock - Tamb Pavilion	84.25	
EFT14586	13/06/2022	LANDGATE	Rural UV General revaluation; interim valuation schedules	8,294.15	
EFT14587	13/06/2022	PATHWEST	Drug screening - new employees during 2021/22	280.00	
EFT14588	13/06/2022	PERFECT COMPUTER SOLUTIONS PTY LTD	IT Support - update mail exchange; network settings for PC; monthly monitoring	510.00	
EFT14589	13/06/2022	RAY FORD SIGNS	Update Council Honour Board on site Tamb Admin Office	348.72	

Chq/EFT	Date	Name	Description	Municipal Fund	Trust Fund
EFT14590	13/06/2022	RESONLINE	Broomehill Caravan Park Online Booking System - May 2022	122.10	
EFT14591	13/06/2022	RICK DUNN	Refund Broomehill Caravan Park Cabin Bond	200.00	
EFT14592	13/06/2022	SHIRE OF KOJONUP	Contract Ranger Services 04/04/22 to 10/05/22	4,256.00	
EFT14593	13/06/2022	SOUTHERN TOOL AND FASTENER CO	Dep Centre Wheel, Orange 261M/14kg, Fiskars Forrest Axe, Bumper Strip, Edger Blade, Chainsaw stone	442.41	
EFT14594	13/06/2022	TAMBELLUP G & T MOTORS	May 2022 - Xtra Gold Cooling System Treatment & Tyre Plug	33.65	
EFT14595	13/06/2022	TOLL TRANSPORT PTY LTD	Freight to 05/06/2022	26.10	
EFT14596	13/06/2022	TOWN PLANNING INNOVATIONS	Town Planning Services - May 2022	577.50	
EFT14597	13/06/2022	TYREPOWER KATANNING	Bridgestone 265/60R18 tyre fitted and balanced - TA001	497.00	
EFT14598	13/06/2022	WARREN BLACKWOOD WASTE	May 2022 - Management of Waste Transfer Stations; household refuse & recycling collection	18,254.48	
EFT14599	13/06/2022	WESTERN STABILISERS PTY LTD (Corrigin)	Cement Stabilisation - Tie Line Road	35,449.30	
EFT14600	13/06/2022	WESTRAC EQUIPMENT PTY LTD	Part Order - Strip Wear x 12 BH006 grader; filters, lube, elements, oil kit, coolant kit TA281 loader; filters BH001 roller & BHT92 skid steer	1,936.50	
EFT14601	13/06/2022	WINC AUSTRALIA PTY LIMITED	Winc A4 Paper x15 box, Winc Scissors, Mrbg Desk Stapler Half Strip, Winc Staples x3, Mini Arch Box x15	598.66	
EFT14602	13/06/2022	WORKWEAR GROUP	Admin uniforms	996.54	
EFT14603	13/06/2022	WURTH AUSTRALIA PTY LTD	Butane Gas Refill 100ml x 6 pkts; pocket tape measures	108.83	
EFT14604	13/06/2022	WYWURRY ELECTRICAL	Replace Septic Pump inc Materials - Holland Park Toilets	237.80	
EFT14605	13/06/2022	ZONE 50 ENGINEERING SURVEYS	Cadastral survey of Broomehill Hotel boundaries forr intersection project; Tieline Rd design, survey & set out	6,496.05	
EFT14606	15/06/2022	AUSTRALIAN TAXATION OFFICE	Business Activity Statement for May 2022	32,342.00	
EFT14607	21/06/2022	TAYLOR, NOTT & MOLINARI	Balance - purchase of 50 Norrish Street, Tambellup	26,559.64	
EFT14608	24/06/2022	AARON PARNELL	Gardening at Lavieville Lodge to 14/06/22	250.00	
EFT14609	24/06/2022	ACORN TREES AND STUMPS (GREENWOOD)	Supply 3 Man Tree Crew with 24m EWP - Tieline/Norrish Rd	2,970.00	
EFT14610	24/06/2022	ALLWORK CIVIL	Stone block work & civil works -inc materials- Toolbrunup Rd	3,003.00	
EFT14611	24/06/2022	AMPAC Debt Recovery (WA) Pty Ltd	Rates debt collection costs - week ending 17/06/22	807.43	
EFT14612	24/06/2022	AUSQ TRAINING	Training Deposit - Basic Worksite Traffic Management and Traffic Controller - Group Booking	1,500.00	
EFT14613	24/06/2022	BAREFOOT CLOTHING MANUFACTURERS WA	ShireBT embroidered clothing	47.10	
EFT14614	24/06/2022	BUNNINGS ALBANY	Snap hook Zenith x 4 packs - fuel trailer BHT1626	11.80	
EFT14615	24/06/2022	BURGESS RAWSON	Norrish Street Toilets - Water Account to June 2022	290.34	
EFT14616	24/06/2022	CHILD SUPPORT AGENCY	Payroll deductions	335.81	
EFT14617	24/06/2022	DAVID MEYER	Refund Broomehill Cabin Fees and Bond - cancelled booking	1,400.00	
EFT14618	24/06/2022	DAVIS BULLDOZING AND EARTHMOVING	Stockpile Gravel at Bradshaw Pit x 5000m3 - Tieline Road	31,134.00	
EFT14619	24/06/2022	ELITE STEEL FABRICATION	Fabricate Plant Trailer with Ramps, Tandem Axle rated to 9 tonne, Inspected & Licensed	48,317.50	
EFT14620	24/06/2022	GREAT SOUTHERN PAVING	Surface Correction Works - Tambellup West Road	45,850.00	
EFT14621	24/06/2022	IT VISION AUSTRALIA PTY LTD	Rates Service - Monthly Fee - June 2022 as per proposal	4,125.00	
EFT14622	24/06/2022	J BLACKWOOD & SON	Part Order - cleaning products	124.08	

Chq/EFT	Date	Name	Description	Municipal Fund	Trust Fund
EFT14623	24/06/2022	KATANNING FURNISHINGS	Repair blind - Unit 4 Lavieville Lodge	30.00	
EFT14624	24/06/2022	KOJONUP TYRE SERVICE	Supply & Fit Kumho Tyres - 295/80R 22.5 x 4 - BHT0 truck	3,388.00	
EFT14625	24/06/2022	LW HULL	Spray for Broadleaf - Broomehill and Tambellup Ovals	530.00	
EFT14626	24/06/2022	OFFICEWORKS	Stationery Cabinets x 2 - Youth Centre	958.00	
EFT14627	24/06/2022	PATHWEST	Drug screening - new employees	70.00	
EFT14628	24/06/2022	QFH MULTIPARTS	GERR 33010 - 2420 LPBARB 1/4m x 1 1/2 - BHT125 truck	73.15	
EFT14629	24/06/2022	RECHARGE-IT (Danai Pty Ltd)	Remanufactured HP 85A Black Toner Cartridge	81.00	
EFT14630	24/06/2022	SHIRE OF CRANBROOK	BBRF Final Payment - GSHI Project	20,603.00	
EFT14631	24/06/2022	SHIRE OF KENT	BBRF Final Payment - GSHI Project	192,761.00	
EFT14632	24/06/2022	SHIRE OF KOJONUP	BBRF Final Payment - GSHI Project	364,594.00	
EFT14633	24/06/2022	SOUTH REGIONAL TAFE	Training - Fire Supression SKS and Fire Warden SKS - S Lane	88.10	
EFT14634	24/06/2022	SOUTHERN TOOL AND FASTENER CO	Part Order - Fiskars Forrest Axe	174.50	
EFT14635	24/06/2022	SPEEDY ROCKS PTY LTD	Refund Broomehill Caravan Park Cabin Bond	200.00	
EFT14636	24/06/2022	T QUIP	SHS 3/8 UNC x 2, Blades 27 Inch Atomic Pan Deck x12 - BHT84	468.95	
EFT14637	24/06/2022	TELSTRA	Phone usage charges to 01/06/2022 - service charges to 01/07/2022	2,142.17	
EFT14638	24/06/2022	TOLL TRANSPORT PTY LTD	Freight to 12/06/22	22.08	
EFT14639	24/06/2022	TYREPOWER KATANNING	Century 67EF MF Ultra Hi Performance Battery x 2	418.00	
EFT14640	24/06/2022	WESTRAC EQUIPMENT PTY LTD	Alternator G - TA281 loader	2,068.09	
EFT14641	24/06/2022	WILSONS SIGN SOLUTIONS	Supply Desk Name Plate Insert - CEO Anthony Middleton	66.00	
EFT14642	24/06/2022	BENDIGO BANK	Reserve Transfers in accordance with the 2021/22 Budget	236,363.00	
EFT	07/06/2022	SALARIES & WAGES	Payroll fortnight ending 3 June 2022	62,465.63	
EFT	21/06/2022	SALARIES & WAGES	Payroll fortnight ending 17 June 2022	63,156.22	
EFT	29/06/2022	SALARIES & WAGES	Termination Pay	6,852.45	
DIRECT DEBITS					
DD6537.1	07/06/2022	AWARE SUPER	Superannuation contributions	10,433.81	
DD6537.2	07/06/2022	AMP SUPERANNUATION SAVINGS TRUST (SST)	Superannuation contributions	469.40	
DD6537.3	07/06/2022	MACQUARIE SUPER CONSOLIDATOR II	Superannuation contributions	161.32	
DD6537.4	07/06/2022	NETWEALTH SUPERANNUATION	Superannuation contributions	120.04	
DD6537.5	07/06/2022	AUSTRALIAN SUPER	Superannuation contributions	524.01	
DD6537.6	07/06/2022	COLONIAL FIRST STATE FIRSTCHOICE WHOLESALE PERSONAL SUPER	Superannuation contributions	291.33	
DD6537.7	07/06/2022	PRIME SUPER	Superannuation contributions	253.39	
DD6537.8	07/06/2022	ANZ SMART CHOICE SUPER	Superannuation contributions	238.40	
DD6544.1	21/06/2022	AWARE SUPER	Superannuation contributions	10,473.15	
DD6544.2	21/06/2022	AMP SUPERANNUATION SAVINGS TRUST (SST)	Superannuation contributions	442.67	
DD6544.3	21/06/2022	MACQUARIE SUPER CONSOLIDATOR II	Superannuation contributions	156.11	
DD6544.4	21/06/2022	NETWEALTH SUPERANNUATION	Superannuation contributions	150.05	
DD6544.5	21/06/2022	AUSTRALIAN SUPER	Superannuation contributions	601.87	
DD6544.6	21/06/2022	COLONIAL FIRST STATE FIRSTCHOICE WHOLESALE PERSONAL SUPER	Superannuation contributions	291.33	
DD6544.7	21/06/2022	PRIME SUPER	Superannuation contributions	253.39	
DD6544.8	21/06/2022	ANZ SMART CHOICE SUPER	Superannuation contributions	238.40	

Chq/EFT	Date	Name	Description	Municipal Fund	Trust Fund
DD6553.1	21/06/2022	AWARE SUPER	Superannuation contributions	605.77	
DD6553.2	29/06/2022	AWARE SUPER	Payroll deductions	201.92	
170	01/06/2022	BANK FEES	Overdraft Fee Municipal Fund	10.00	
170	14/06/2022	AUSSIE BROADBAND	NBN service - 17 Taylor St	79.00	
170	14/06/2022	AUSSIE BROADBAND	NBN service - Bhill & Tamb offices	158.00	
170	14/06/2022	AUSSIE BROADBAND	NBN service - U3 Sandalwood Villas	70.00	
170	15/06/2022	WESTNET	Broomehill Library monthly subscription	29.95	
170	15/06/2022	MESSAGE MEDIA	SMS Messaging - fire brigades, Councillors	152.79	
170	20/06/2022	3E ADVANTAGE	Tamb Photocopier monthly print management fee	1,398.10	
170	30/06/2022	BANK FEES	Tyro EFTPOS Machine fees	137.65	
170	30/06/2022	BANK FEES	FTS Fees - Creditors and Payroll bulk payments	28.77	
				1,430,652.41	

CREDIT CARDS			Description	Amount
May	14/06/2022	Chief Executive Officer	Nil purchases	
			Total CEO	-
May	14/06/2022	Manager Finance & Administration	Preview Mats - archive binders & sleeves for photo's	84.93
			Officeworks - supplies for emergency evac centre kits	111.39
			Worksafe - High Risk Work licence K Farmer	78.00
			Lush Garden Gallery - gift voucher T Standish CEO recruitment	200.00
			Aussie Broadband - nbn 21 Lathom St & 16 Leven St	158.00
			Bunnings - 'security cameras in use' signage	83.80
			Zoom - monthly fee	46.18
			Monthly Card Fee	4.00
			Total MFA	766.30
May	14/06/2022	Governance & Executive Assistant	Woolworths - refreshments & catering for Council meeting, staff bereavement & office kitchen	504.77
			Johns Bakery - catering for Council meeting	38.00
			Monthly Card Fee	4.00
			Total EXA	546.77
			Total Credit Cards	1,313.07

Rob Stewart

From: Bushfire Volunteers <comms@bushfire.org.au>
Sent: Friday, 24 June 2022 1:25 PM
To: Rob Stewart
Subject: News from Bushfire Volunteers association

[View this email in your browser](#)



Bushfire Volunteers Association – Going Forward

A Position Brief Outlining Key Concerns Regarding the WALGA's

Future Management of Volunteer Bushfire Brigades in W.A.

1. Background

Over many decades in Western Australia, communities throughout the State have experienced the destructive consequences of fire and its negative impact upon on landscape, the productive potential of the land, i.e. agriculture, destruction of homes and infrastructure as well as the social dislocation which can often be traumatic and long-lived.

These experiences galvanised grass-root actions from individuals and their community on preparedness to mitigate the impact from fire. It is from these community-based actions that the Volunteer Bush Fire Brigades (VBFB) evolved.

Importantly, to this very day, VBFBs operate around a nucleus of individuals from their respective communities, all of whom volunteer their time, energy and respective skills to be prepared and ready to respond to fire emergency as well as monitor and manage risk.

In Western Australia, 111 Local Governments manage 563 Volunteer Bushfire Brigades with 20 000 participant volunteers. The Volunteer Bush Fire Service represents the largest volunteer emergency service by a significant margin.

And, its evolution has gone beyond just responding to bush/grass fire. Now, structural fires, motor vehicle accidents and search and rescue have been included within the remit, especially in areas where time for other emergency service response can be elongated due to geography and distance.

Significantly, VBFBs are a community asset that appropriately sits within the Local Government Authority (LGA) framework. Under this arrangement, LGAs are responsible for administering the *Bushfires Act* and carry out activities such as inspecting fire breaks and issuing burning permits but a BFB's work can often go further than that.

It is worthy of note that the existence and activity of local VBFBs often provides a further value-add in that it encourages and supports the establishment of firefighting equipment and resources held by private landowners as well as other risk mitigation activity, i.e. establishment of on-farm water points, further enhancing local preparedness.

Apart from underpinning an important emergency response mechanism, VBFBs have become important community focal points, integral to social bonding and a community identity, promoting volunteerism through example, contributing to fund-raising, education and assisting vulnerable groups, i.e., the elderly.

VBFBs are borne from the community and by their nature, strengthen community resilience and their engagement on the issues of preparedness. This context is both the value and sustainment of an important response mechanism.

As recognised in WA Local Government Association's (WALGA) *Arrangements for Management of Volunteer Bush Fire Brigades: Proposed Advocacy Position*, May 2022, "The localised culture and history of BFBs in WA has had a large influence on the way that local governments engage with and manage BFBs. Many BFBs operate in an independent and self-sufficient way, which Local Governments encourage and support, as this contributes to expansion of the volunteer network in the local community, while also building community networks and resilience.

Communities, and therefore Local Governments, have a significant interest in volunteering and BFBs, with some Local Governments very involved in the establishment, management and operation of their local BFBs."

The strength of the VBFB mechanism is its community values and connections which augments the overall emergency response of Western Australia.

2. Objections to the Status Quo

In recent years, the call for change to the oversight and operational management of VBFBs has focussed on alternatives to the current Emergency Services Levy (ESL) management and Local LGA management framework that Brigades sit within, i.e. *Ferguson Report* (2016) and the *Economic Regulation Authority Review of the ESL* (2017). Nevertheless, it appears the key drivers to this question are less about the operational management and more about the financial and resource impost upon LGAs, the key considerations being:

- a. The rising cost of insurance and the public liability risk, as further embedded by;
- b. *The Work Health and Safety Act 2020*, enacted in 2022;
- c. The limited scope to fund administrative and operational cost of Brigades from the ESL;
- d. The gap in funding new technology, equipment and standards for Volunteer Bush Fire Brigades which must be met by Local Government.

In 2021, WALGA undertook what is referred to as an "*Emergency Management Survey in 2021*" on questions about the level of satisfaction with current arrangements for VBFBs.

The findings were drawn from 104 LGAs with the following groups within the WALGA network, identified as:

- 36 Chief Executive Officers
- 18 Community Emergency Services Managers

- 50 Local Government officers

The survey results were recorded as follows:

- 93% were not wholly satisfied with the current arrangements for the management of BFBs; and
- 51% expressed that their Local Government does not support the requirements for Local Governments to manage BFBs.

Apart from a lack of definition around what the results refer to in terms of implications to the LGAs, it also raises questions about the balance of the catchment group and furnished percentages.

Questions, for example, may relate to the delegation, or the historic interaction and therefore understanding of the VBFB network of a general LGA officer or, a Community Emergency Service Manager who is in fact a Department of Fire and Emergency Services (DFES) employee or, under a joint contract.

Interestingly, the survey did not incorporate responses from the wider stakeholder group also engaged with the support, operation and management of VBFBs such as councillors and the VBFBs themselves.

It is respected that this was a WALGA survey directed at its own constituents but despite this aspect, the VBFB response mechanism is more complicated and varied than represented by the survey catchment group as outlined above. The consultation appears to be upon a very narrow base. Therefore, the question should be asked; Is the survey subjective and balanced? The consultative methodology should be re-visited.

3. Acknowledgement

It is acknowledged by Bushfire Volunteers that there is a cost associated with maintaining preparedness and response capability. Points a, b, c, and especially d, being valid influencers upon the financial constraints experienced by all LGAs.

It is understood and accepted that the fiscal constraints applied to the VBFBs creates a gap that might only be met by further costs to the ratepayers. The Bushfire Volunteer's position is that these circumstances are not acceptable and are created by an arbitrary application of ESL funds with a nett loss to LGAs and VBFBs alike.

The remedy requires an examination of the transparency of decisions behind ESL budget allocations, with a particular analysis of the decision matrix used by the DFES Commissioner to meet the resource requirements of LGAs and VBFBs across the State.

4. Response to WALGAs Options for future management of VBFBs

Following is the Bushfire Volunteers response to the four options identified for the future management of VBFBs, as outlined in WALGA's *Arrangements for Management of Volunteer Bush Fire Brigades: Proposed Advocacy Position*, May 2022 (Page 8):

1. **Status quo** - continue with the current arrangements for management of (V)BFBs whereby the majority are managed by Local Government and transfer arrangements are negotiated on an ad hoc basis between DFES and Local Governments (or their (V)BFBs).

Bushfire Volunteer's Position - IN PART SUPPORTED – WALGA in conjunction with the Bushfire Volunteers Association jointly advocate to continue with the current arrangements for LGA management of VBFBs. There must be additional support provided by the State Government's ESL (*managed independently from DFES*) where the rules for funding eligibility are the same for all agencies who benefit from the ESL, with respect to increased funding and better access to funded independent service providers for training resources and other support, fully funded by ESL.

2. **Improvements** - continue with the current arrangements for Local Government management of (V)BFBs with additional support provided by the State Government with respect to increased funding and better access to training resources and other support.

Bushfire Volunteer's Position - SUPPORTED WITH AMENDMENT - WALGA in conjunction with the Bushfire Volunteer Association jointly advocate to continue with the current arrangements for LGA management of VBFBs with additional support provided by the State Government ESL (*managed independently from DFES*) where the rules for funding eligibility are the same for all agencies who benefit from the ESL, with respect to increased funding and better access to funded independent service providers for training resources and other support, fully funded by ESL.

3. **Hybrid Model** - LGAs continues to manage (V)BFBs where they have the capacity, capability and resources to do so; however, where they do not have the capacity, capability and resources, responsibility for management of BFBs is transferred to DFES.

Bushfire Volunteer's Position - NOT SUPPORTED – The effectiveness and efficiency of the VBFB response model relies on the proven agility and adaptive ability of the community asset of VBFBs to embrace geography, rapid response capability and the management of risk.

Adopting a Hybrid model undermines the overall preparedness of community based VBFBs by effectively splitting the response mechanism, compounded by diminishing clarity associated with decisions of the funding of resources.

4. **Transfer** - Responsibility for management of all (V)BFBs is transferred to the State Government, consistent with the arrangements in other States and Territories.

Bushfire Volunteer's Position - NOT SUPPORTED

5. **Bushfire Volunteer's Position and Response to the proposed WALGA Management of Bush Fire Brigades recommendations.**

Following is the Bushfire Volunteer's response to the three options identified for the future management of VBFBs, as outlined in WALGA's *Arrangements for Management of (Volunteer) Bush Fire Brigades: Proposed Advocacy Position*, May 2022 (Page 9).

1. The WALGA Advocacy Position advocates that the State Government must provide for:

- a. A clear pathway for LGAs to transfer responsibility for the management of (V)BFBs to the State Government when ongoing management is beyond the capacity, capability and resources of the LGA.

Bushfire Volunteer's Position - NOT SUPPORTED – remove the DFES from direct management of funds – establish an independent board supported by a small secretariat independent to DFES, with equality of rules for all those that have access to the fund, incorporating process for needs-based assessment against emergency, prevention, preparedness, response and recovery requirements of VBFBs.

- b. The co-design of a suite of relevant guidelines and materials to assist those LGAs that manage (V)BFB.

Bushfire Volunteer's Position - NOT SUPPORTED – under the current structure VBFBs and LGAs can (and do) design their own training to suit their environment and community needs – Centralised DFES training may not take into account specific and unique LGA requirements.

- c. Mandatory and minimum training requirements for (+V)BFB volunteers supported by a universally accessible training program managed DFES.

Bushfire Volunteer's Position - NOT SUPPORTED – A centralist training regime is not necessarily adaptive or responsive to LGA or VBFB requirements, funding should not be restrictive permitting LGAs to provide relevant and targeted training to the VBFB community asset, conducted by qualified external trainers. This is an important point to supporting volunteers and volunteerism within the community. Historically, well- funded

community-based training with LGA oversight has proven to be successful in building the community asset, as well as the capability of volunteers.

- d. The recognition of prior learning, experience, and competency of VBFB volunteers.

Bushfire Volunteer's Position - SUPPORTED but should be overseen by the responsible LGA. The current *Bushfire Act* framework enables LGA to RPL their volunteers currently. This permits targeted local community recognition relevant to a particular LGA and community. Under the current arrangements, the LGA can be responsible for RPL of volunteers that is reflective of community and local operational area needs.

2. That a Working Group comprising representatives of WALGA and DFES be established to develop a process and timeline for the transfer of responsibility for (V)BFBs in accordance with 1(a).

Bushfire Volunteer's Position - NOT SUPPORTED – the focus should be upon bolstering the current structure and adequately funding the LGA and VBFB response mechanism.

3. Where management of (V)BFBs is transferred to DFES in accordance with 1(a), DFES should be resourced to undertake the additional responsibility.

Bushfire Volunteer's Position - NOT SUPPORTED – This option takes away an important community-based asset, associated activity and funding. Transferring VBFBs to the State is replicating what has been built by communities across Western Australia under a bureaucratic banner. This is without necessarily supporting a host of community benefits that have been supportive of LGAs or, guaranteeing response capability over time. This option is not in line with the *Ferguson Report* (2016) or other recent reports.

6. Bushfire Volunteers Association Recommendations

On analysis of the WALGA *Emergency Management Survey*, it appears the questions and responses require a greater definition as the dichotomy of response can leave the matter more open ended than definitive. Naturally more discussion can be facilitated on what the real message of the survey results mean. A justified conclusion can be drawn that dissatisfaction relates to the administrators views on funding and resourcing. The following recommendations address this long-established concern.

WALGA, jointly with the Bushfire Volunteers to advocate for:

- I. The continuation of the current arrangements for LGA management of VBFBs with additional support provided by the State Government ESL (managed independently from DFES) where the rules for funding eligibility are the same for all agencies who benefit from the ESL, with respect to increased funding and better access to funded independent service providers for training resources and other support, fully funded by ESL.
- II. The arbitrary ESL fund decision making power held by the DFES Commissioner be withdrawn and transitioned to a suitably qualified independent board with equal numbers of representatives local Government, Bushfire Association, State Government.
- III. That funding decisions are based on established guidelines (*established by an independent board above*), incorporating process for needs-based assessment against emergency, prevention, preparedness, response and recovery requirements of Volunteer Bush Fire Brigades.

- IV. **An independent review is conducted into the resource needs required by Local Government to appropriately manage the Volunteer Bush Fire Brigade Resource to augment preparedness and the mitigation of risk.**

- V. **An independent social audit is conducted to qualify the contribution that is made to community by Volunteer Bush Fire Brigades and assess the impact of a changed management arrangement upon those social factors (to be reconciled against proposed management of Brigades)**

7. Bushfire Association Position Summary

The Bushfire Volunteer's position is that the current management structure and all the benefits of the VBFBs sitting within LGAs provides a substantial community asset, with local control, local decision making, and the subsequent local benefits.

The position is that structurally, the emergency response mechanism is proven to work well and provide for the needs of the community, having evolved and adapted over time and clearly, retaining the values and expertise of an independently motivated volunteer entity to meet the emergency response objectives.

The primary driver for the call to change current structure and establish alternative arrangements is primarily driven by resourcing gaps, state agency staff and centralised bodies that want centralised control and funding. These are factors which are not necessarily contributing positively to the maintenance of the VBFBs within the LGA.

Importantly, it is the Bushfire Volunteer position that the narrative for change is underpinned by the funding issues. A shift in the oversight of Bush Fire Brigades does not address the funding solution or, the guarantee required to maintain an effective community response mechanism over time.

Our recommendations above address the funding orientation so that there is a more equitable distribution of the ESL to support the excellent work to date by LGAs and the VBFB community.

For further Association Contact;

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Arrangements for Management of Volunteer Bush Fire Brigades: Proposed Advocacy Position

May 2022



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Acknowledgement

The WA Local Government Association (WALGA) acknowledges the Traditional Owners of the land and pays respects to Elder's past, and present. WALGA acknowledges the continuing knowledge and cultural practices that they bring to the Local Government and Emergency Management sectors to support resilient and sustainable land management on WA landscapes.



Executive Summary

Western Australian Local Governments have extensive roles and responsibilities prescribed in the State Emergency Management Framework (State Framework) across the emergency management activities of prevention, preparedness, response, and recovery. Relevantly, pursuant to the *Bush Fires Act 1954*, Local Governments have responsibility for bushfire and the management of volunteer Bush Fire Brigades (BFBs).

This Paper proposes a new Advocacy Position on the management of BFBs to guide the Association's emergency management advocacy on behalf of Local Government, and in particular its engagement with the State Government on the development of the *Consolidated Emergency Services Act* which is expected to be released for stakeholder consultation in early 2023.

How to Comment on This Paper

Local Governments are encouraged to provide a written response to this Paper or to complete the [survey](#). Formal Council resolutions will assist the Association understand the sentiment of the sector on this important issue.

The Paper outlines the proposed Advocacy Position, followed by the background and rationale for the new position.

Questions are provided at the end of the Paper to guide feedback.

For further information please contact WALGA's Resilient Communities Policy Manager, Susie Moir via 9213 2058 or smoir@walga.asn.au

Feedback should be provided in response to the questions via email to em@walga.asn.au by **5pm Friday 8 July 2022**.

Introduction

This Paper seeks Local Government's views on a new WALGA Advocacy Position on the management of volunteer bush fire brigades (BFBs).

WALGA Advocacy Positions guide WALGA's policy, advocacy and capacity building activities and support a consistent and whole-of-sector approach.

The introduction of the *Work Health and Safety Act 2020* has shone a spotlight on Local Government responsibilities for managing BFBs. In addition, the State Government is currently drafting the *Consolidated Emergency Services Act*, which consolidates the *Fire Brigades Act 1942*, *Bush Fires Act 1954* and *Fire and Emergency Services Act 1998* into a single piece of legislation, anticipated to be released as a Green Bill in early 2023. Therefore consultation on a new Advocacy Position with respect to management of BFBs is timely.

In 2012, 2019 and 2021, WALGA undertook comprehensive consultation with Local Government in relation to emergency management matters.

In 2021 WALGA undertook a comprehensive [Local Government Emergency Management Survey](#) to ascertain the sector's sentiment with respect to their emergency management responsibilities. 104 Local Governments responded to the Survey. Responses were provided by:

- 36 Chief Executive Officers
- 18 Community Emergency Services Managers
- 50 Local Government officers

As part of the survey Local Governments were asked about their level of satisfaction with current arrangements for managing BFBs. 92 Local Governments (69 of which manage BFBs) provided the following feedback:

- 93% were not wholly satisfied with the current arrangements for the management of BFBs; and
- 51% expressed that their Local Government does not support the requirements for Local Governments to manage BFBs.

These Survey responses reinforce that it is timely to engage with the sector on this issue.

WALGA has been undertaking a process to update our Advocacy Positions, and as a result has prepared eight new Advocacy Position Statements relating to Emergency Management, which will be considered at the July 2022 State Council meeting, as listed in Appendix 1. These new Advocacy Positions are based on previous State Council endorsed submissions, recommendations from significant reviews and inquiries, and information and priorities captured in sector-wide consultations.

A comprehensive Advocacy Position regarding the *Consolidated Emergency Services Act*, is outlined in Appendix 1, Advocacy Position 8.4.

Background

FESA (now the Department of Fire and Emergency Services (DFES)) was established in 1999 for the purpose of improving coordination of the State's emergency services, replacing the Fire Brigades and Bush Fires Boards¹. DFES provides strategic leadership for emergency services across WA. DFES manages the career fire and rescue service, as well as a number of volunteer emergency services: Volunteer Fire and Emergency Services (VFES); Volunteer Fire and Rescue Service (VFRS); State Emergency Services (SES); and Marine Rescue Western Australia.

Around Australia:

- WA is the only State in Australia in which Local Governments manage bushfire volunteers (pursuant to the *Bush Fire Act 1954*).
- In New South Wales, the NSW Rural Fire Service, which makes up the world's largest firefighting volunteer services, is managed by the NSW Government².
- Similarly, the Victorian Government manages the Country Fire Authority which manages regional fire services in Victoria³.
- In South Australia, the *Fire and Emergency Services Act 2005* (SA) provides for the South Australian Country Fire Service (SACFS) being established as a body corporate, currently managing 14,000 volunteers. The SACFS is responsible to the Minister for Emergency Services⁴.
- In Queensland, the *Fire and Emergency Services Act 1990* (Qld) provides for the establishment of rural fire brigades, with the Commissioner responsible for the efficiency of rural fire brigades⁵.
- The Tasmanian Fire Service sits under the State Fire Commission, established under the *Fire Service Act 1979*⁶, with more than 200 fire brigades across Tasmania, 350 career firefighters and 5000 volunteers.
- The ACT Rural Fire Service sits under the ACT Emergency Services Agency⁷ and is responsible for all bush and grass fires in rural ACT areas, through 450 volunteers in eight brigades.
- Bushfires NT is a division of the Department of Environment, Parks and Water Security, which is responsible for administration of the *Bushfires Management Act 2016*⁸. The Minister appoints members of the Bushfires Council and regional bushfires committees.

¹ <https://www.dfes.wa.gov.au/site/about-us/corporate-information/corporate-history/corporate-history.html>

² <https://www.rfs.nsw.gov.au/about-us/history>

³ <https://www.cfa.vic.gov.au/about-us/who-we-are>

⁴ [Part B 2015 South Australian Country Fire Service.pdf \(audit.sa.gov.au\)](#)

⁵ [Fire and Emergency Services Act 1990 \(legislation.qld.gov.au\)](#)

⁶ [TFSAnnualReport2021.pdf \(fire.tas.gov.au\)](#)

⁷ [Emergencies Act 2004 | Acts](#)

⁸ [Legislation Database \(nt.gov.au\)](#)

Current Arrangements in WA

In Western Australia 111 Local Governments manage 563 BFBs involving approximately 20,000 volunteers. The Bush Fire Service is the largest volunteer emergency service by a significant margin:

- Bush Fire Service: 19,639 volunteers
- Fire and Rescue Service: 2,486 volunteers
- State Emergency Services: 2001 volunteers
- Volunteer Fire and Emergency Services: 926 volunteers
- Emergency Services Cadet Corps: 2,261 volunteers
- Marine Rescue Service: 1,559 volunteers⁹.

The number of BFBs managed by Local Governments varies from one up to 20. For example, the Shire of Cranbrook, which has a population of 1000 people, annual revenue of \$8 million and 29 employees manages 11 BFBs. The City of Mandurah, population 88,000, annual revenue of \$116 million and 678 employees, manages one BFB.

DFES also manages some BFBs. This includes seven bushfire brigades within the Kimberley and seven bushfire brigades within the Pilbara regions, under Memorandums of Understanding (MOU) with relevant Local Governments which make DFES responsible for the day-to-day management of the BFB and all response activities, excluding in relation to land tenure managed by the Department of Biodiversity, Conservation and Attractions.

Under this arrangement, Local Governments maintain responsibility for administering the *Bushfires Act* and carry out activities such as inspecting fire breaks and issuing burning permits.

The Local Government Grants Scheme (LGGS) Manual ([Appendix 1](#)) outlines five different 'profiles' for Bush Fire Brigades, as follows:

- Farmer Response Rural Brigades
- Pastoral Emergency Management
- Rural Brigades
- Settlement Brigades (Rural/Semi Rural)
- Urban Brigades (Defensive/Structural/Breathing Apparatus).

Considerations for Future Bush Fire Brigade Management Arrangements

Local Government Views

As part of WALGA's 2021 Emergency Management Survey, Local Governments were asked about their level of satisfaction with current arrangements for managing BFBs. 92 Local Governments (69 of which manage BFBs) provided the following feedback:

- 93% were not wholly satisfied with the current arrangements for the management of BFBs; and
- 51% expressed that their Local Government does not support the requirements for Local Governments to manage BFBs.

⁹ DFES Volunteering, April 2022

Detailed comments provided in the WALGA survey indicated a strong preference for the State Government to be responsible for all emergency management matters in Western Australia, including the management of BFBs.

Recommendations of Previous Reviews

Over the years there have been many calls for transformational change to the State Emergency Management Framework, in particular rural fire management.

The [Ferguson Report](#) on the 2016 Waroona Bushfire recommended that the State Government establish a rural fire service to address perceived issues in rural fire management, including insufficient capacity and unsuitable governance to deliver rural fire services. In 2017 the State Government hosted a bushfire mitigation summit at which a number of options were considered by stakeholders: a rural fire service operated within DFES; a rural fire service operated within DFES with autonomy; and a dedicated rural fire service that operated independently. Options to transfer the management of all BFBs under one umbrella – DFES or other – were also explored.

The 2017 [Economic Regulation Authority Review of the Emergency Services Levy \(ESL\)](#) considered the extent to which the ESL should be available to fund the administrative and/ or operational costs of a rural fire service, although it was outside the terms of reference for the ERA to examine the merits of a rural fire service or form a view on the best model of a rural fire service¹⁰. A number of Local Governments provided submissions to the ERA Review that supported the creation of a rural fire service¹¹.

Work Health and Safety Act 2020

The requirements of the *Work Health and Safety Act 2020*, enacted in March 2022, have heightened concerns in the sector regarding risk and liability in the management of BFBs, resourcing requirements and training and competency.

The shared responsibility for the health and safety of BFB volunteers adds further complexity to the management of BFBs and responsibilities. Local Governments, DFES, and in some cases the Department of Biodiversity, Conservation and Attractions (DBCA), have a shared duty of care to BFB volunteers due to Controlling Agency activities at incidents, and funding mechanisms (LGGS) for BFB operations and capital equipment.

DFES has a role as the lead fire and emergency services agency in WA for preparing training resources and standard operating procedures. DFES is currently developing additional resources suited to each of the above BFB 'profiles', specifically the management and training of BFBs. These additional resources will be discussed further with the sector in the coming months.

Whether the management structure for BFBs could be aligned to reflect the current operations of different brigade 'profiles', as provided in the LGGS Manual and outlined on Page 5 of this Paper, would require further discussion between DFES and the Local Government sector. This could allow for scalability of BFBs depending on location, resources and capabilities.

¹⁰ [ERA Review of the ESL, 2017, pg 185](#)

¹¹ [ERA ESL Review – summary of submissions to issues paper and draft report](#)

Volunteer Insurance

Local Governments are responsible for providing compensation for injury caused to present and former BFB volunteers as a result of their duties. The commercial insurance market ceased writing injury insurance for volunteers in 2012, therefore a self-insurance mutual scheme was implemented to ensure that Local Governments continue to meet this obligation.

Since 2012, due to the high cost of claims, the aggregate limit of liability has increased from \$250,000 to \$750,000. In addition, the annual cost of insurance has nearly doubled (92%) from \$47.50 to \$91.20 per volunteer, and it is expected that this trend will continue¹².

Sector Capacity, Capability and Resourcing

Local Governments vary in their capability, capacity, and resources to manage BFBs, as well as their other extensive legislative responsibilities and requirements¹³.

By way of overview, Local Governments in Western Australia:

- vary in size from less than 1.5 to over 370,000 square kilometres;
- have populations of just over 100 to more than 220,000 people;
- employ fewer than 10 to over 1000 staff; and
- have revenue (2019-20) ranging from just over \$2 million to just over \$225 million¹⁴.

Bush Fire Service and Volunteerism

The localised culture and history of BFBs in WA has had a large influence on the way that Local Governments engage with and manage BFBs. Many BFBs operate in an independent and self-sufficient way, which Local Governments encourage and support, as this contributes to expansion of the volunteer network in the local community, while also building community networks and resilience.

Communities, and therefore many Local Governments, have a significant interest in volunteering and BFBs, with some Local Governments very involved in the establishment, management and operation of their local BFBs. Therefore it is essential that any future management arrangements, including the transfer of responsibility for management of BFBs to the State Government, should be a voluntary process available to Local Governments that do not have the capacity, capability or resources to manage BFBs. It is also essential that the integrity of the Bush Fire Service is maintained, whatever the arrangements for the management of BFBs.

¹² Data provided by LGIS, 17 May 2022

¹³ 2021 Local Government Emergency Management Capability report - SEMC

¹⁴ [Department of Local Government, Sport and Cultural Industries](#)

Options for future management of BFBs

Four options are identified for the future management of BFBs:

1. Status quo - continue with the current arrangements for management of BFBs whereby the majority are managed by Local Government and transfer arrangements are negotiated on an ad hoc basis between DFES and Local Governments (or their BFBs).
2. Improvements - continue with the current arrangements for Local Government management of BFBs with additional support provided by the State Government with respect to increased funding and better access to training resources and other support.
3. Hybrid Model - Local Government continues to manage BFBs where they have the capacity, capability and resources to do so; however where they do not have the capacity, capability and resources, responsibility for management of BFBs is transferred to DFES.
4. Transfer - Responsibility for management of all BFBs is transferred to the State Government, consistent with the arrangements in other States and Territories.

Proposed Position

Based on the feedback received from Local Governments in the WALGA Emergency Management Survey and the other considerations outlined above, it is considered appropriate for the Association to **support a hybrid model** for the management of BFBs.

A hybrid model would enable the continued management of BFBs by those Local Governments with capacity, capability and resources to do so, while providing a framework for the transfer of the management of BFBs to the State Government where a Local Government does not.

Whatever the arrangements for future management of BFBs, it is apparent that Local Governments with responsibility for management of BFBs require **additional support and resourcing** which should be provided by the State Government, including:

- development of a suite of guidelines and resources to assist Local Governments in their management of BFBs, particularly with respect to the discharge of obligations under the *Work Health and Safety Act 2021*;
- expansion of the Community Emergency Services Manager Program (CESM) so that every Local Government with responsibility for managing BFBs has access to the Program if they wish to participate;
- universal access to DFES training for BFBs; and
- development of mandatory and minimum training requirements including recognition of competency for volunteers.

Based on the previous commentary, the following Advocacy Position is proposed:

Management of Bush Fire Brigades

1. The Association advocates that the State Government must provide for:

- a) A clear pathway for Local Governments to transfer responsibility for the management of Bush Fire Brigades to the State Government when ongoing management is beyond the capacity, capability and resources of the Local Government;**
 - b) The co-design of a suite of relevant guidelines and materials to assist those Local Governments that manage Bush Fire Brigades;**
 - c) Mandatory and minimum training requirements for Bush Fire Brigade volunteers supported by a universally accessible training program managed by the Department of Fire and Emergency Services (DFES); and**
 - d) The recognition of prior learning, experience and competency of Bush Fire Brigade volunteers.**
- 2. That a Working Group comprising representatives of WALGA and DFES be established to develop a process and timeline for the transfer of responsibility for Bush Fire Brigades in accordance with 1(a).**
- 3. Where management of Bush Fire Brigades is transferred to DFES in accordance with 1(a), DFES should be resourced to undertake the additional responsibility.**

How to Provide a Response to this Paper and Proposed Position

WALGA strongly encourages all Local Governments, and particularly those with responsibility for managing Bush Fire Brigades to provide a response to this Paper and the proposed Advocacy Position. Council endorsed responses are preferred but not essential.

The following questions are provided for Local Governments to consider:

1. Does your Local Government manage BFBs?
2. Does your Local Government support the proposed Advocacy Position on arrangements for the management of Bush Fire Brigades? Why or why not?
3. Does your Local Government have any further suggestions or changes to the proposed Advocacy Position?
4. For Local Governments that manage BFBs, is your Local Government's preference to continue to manage BFBs or to transfer responsibility to the State Government?
5. Is your response endorsed by Council? If so, please include the Council paper and resolution.
6. Do you have any further comments to make?

Responses can be provided by way of written submission or by completion of the online [survey](#).

Please provide written submissions by **5pm Friday 8 July 2022** to em@walga.asn.au (Subject line: Bush Fire Brigade Advocacy Position).

WALGA will review the feedback received and prepare a report for consideration by WALGA Zones and State Council in September 2022.

APPENDIX ONE - Proposed Emergency Management Advocacy Position Statements

(Positions to be considered at July 2022 State Council Meeting)

8 Emergency Management

Local Governments in Western Australia play a significant role in emergency management. Both Commonwealth and State Government policy identify Local Government as a key player in community disaster resilience, preparedness and response. Local Governments however face a few challenges in addressing their emergency management responsibilities, and these challenges differ greatly across the State.

8.1 Emergency Management Principles

1. The State Government bears fundamental responsibility for emergency management and has the role of providing strategic guidance, support and services for emergency management activities in Western Australia.
2. The State Government should provide financial and resourcing support as necessary to enable Local Governments to adequately deliver their extensive emergency management roles and responsibilities under the State Emergency Management Framework.
3. The Local Government Sector should be engaged as a partner in policy and legislative reviews that impact Local Government emergency management roles and responsibilities.

8.2 State Emergency Management Framework

Local Governments are supported to undertake their emergency management responsibilities by a simple and streamlined State Emergency Management Framework with the primary objectives of:

1. Protecting people, the economy, and the natural environment from disasters;
2. Supporting communities in preventing, preparing for, responding to and recovering from emergencies;
3. Clearly outlining roles, responsibilities and accountabilities for Local Government and other emergency management stakeholders;
4. Scalability and adaptability that supports Local Governments of varied capacity and capability; and
5. Supporting agency interoperability through common systems and approaches to key activities including data management, communications, and hazard management.

8.3 Sustainable Grant Funding Model for Emergency Management

Local Government should be empowered to discharge its emergency management responsibilities through sustainable grant funding models that support a shared responsibility and all hazards approach to prevention, preparedness, response and recovery from natural disasters. A sustainable grant funding model for Local Government emergency management:

1. empowers Local Governments to undertake proactive approaches to preparedness, prevention, response and recovery;

2. supports the resilience of local communities through capacity-building activities and programs;
3. is responsive to the variations in Local Government resourcing and context
4. develops the skills, capacity and capability of the emergency management workforce; and
5. is consistent, flexible, timely, accessible, scalable, strategic and the guidance provided is comprehensive.

8.4 Consolidated Emergency Services Act

1. The Association advocates for the development of a Consolidated Emergency Services Act to provide a comprehensive and contemporary legislative framework to support the effective delivery of emergency services in Western Australia. The Legislation should clearly define the roles and responsibilities of all emergency management stakeholders including Local Government.
2. The Local Government sector seeks ongoing engagement in the scoping and co-design of the Act and associated Regulations and supporting materials such as Guidelines and fact sheets.
3. The Association advocates for DFES to undertake a full costing analysis of the new Act and to provide to Local Government details of the cost implications prior to the release of any Exposure Draft Bill.
4. Any new or increased responsibilities placed on Local Government by the Consolidated Emergency Services Act must be accompanied by funding and resource support to enable Local Governments to adequately discharge those responsibilities.
5. The Association recognises that in addition to the Consolidated Emergency Services Act, the Regulations and other supporting materials that are developed to support it provide a key resource for Local Governments in understanding and discharging their legislative obligations.
6. The Association advocates for the Act to provide clear guidelines for the process for transferring responsibility for bushfire incident response from Local Government to DFES.

8.5 Resource Sharing

Local Governments and the Association support resource sharing across the Local Government Sector for the purpose of emergency management, to support Local Governments to undertake effective and timely response and recovery to emergencies as well as conduct business as usual. The Association will endeavour to facilitate support to the sector in undertaking resource sharing arrangements.

8.6 Lessons Learnt Management

The Association advocates for the implementation of a transparent and contemporary assurance framework for emergency management lessons management overseen by the State Emergency Management Committee. Findings from inquiries and reviews, and progress on implementation of recommendations, should be publicly reported regularly and consistently.

8.7 Emergency Services Levy

Local Government requests the implementation of the recommendations from the 2017 Economic Regulation Authority (ERA) Review of the Emergency Services Levy, which supported increased transparency and accountability in the administration and distribution of the ESL through:

1. Expansion of the ESL to fund Local Government emergency management activities across prevention, preparedness and response.
2. Administration of the ESL by an independent organisation that is funded through consolidated revenue, with regular independent reviews of expenditure and assessment of the effectiveness of ESL funding expenditure to support prevention, preparedness and response activities.
3. The ESL administration fee should recompense Local Governments for the complete cost of administering the ESL.
4. Public disclosure of the allocation and expenditure of the ESL.
5. Public disclosure by the State Government on the progress of implementation of each of the ERA Review recommendations.
6. A review of the role, responsibilities and reporting arrangements of the Community Emergency Services Manager (CESM) Program.

8.8 Local Government Grants Scheme (LGGS)

Local Government supports:

1. A full, independent review of the LGGS to investigate and analyse how ESL funds are allocated to Local Government via the LGGS;
2. A redesign of the LGGS to remove the ineligible and eligible list and create a sustainable, modern, equitable grants program that funds Local Government emergency management activities across prevention, preparedness and response
3. An audit of existing buildings, facilities, appliances, vehicles, and major items of equipment for both Local Government Volunteer Bushfire Brigades (BFB) and State Emergency Services (SES) to inform the preparation of a Comprehensive Asset Management Plan and to guide future funding requests;
4. in the interim, an immediately increase in the quantum of State Government funding to enable the provision of funding of operating and capital grant applications in full, to provide all resources necessary for the safe and efficient operation of Local Government Bushfire Brigades, in accordance with obligations of the Work Health and Safety 2020 legislation.

8.9 Expansion of the Community Emergency Services Manager (CESM) Program

That the Association advocates for an expansion of the Community Emergency Service Manager (CESM) Program, as follows:

1. All Local Governments should have the option of participating in the CESM Program.
2. The full cost of the CESM Program should be funded through the Emergency Services Levy.

8.10 Management of Bush Fire Brigades

To be developed.

INFOPAGE



To: All Local Governments **From:** Susie Moir, Resilient Communities Policy Manager

Date: 20 May 2022

Reference: 05-024-02-0059SM **Priority:** High

Subject: Proposed Advocacy Position on Arrangements for Management of Volunteer Bushfire Brigades

Operational Area:	CEO, Emergency Management
Key Issues:	- The Association is consulting the Local Government sector on a proposed Advocacy Position on the arrangements for management of volunteer Bush Fire Brigades. - Responses to the proposed Advocacy Position Paper are requested by 8 July 2022. - Sector feedback will inform a final position to be considered by WALGA State Council in September 2022.
Action Required:	- Local Governments are encouraged to provide a written response or submit a response through the survey. - A formal Council resolution will assist the Association understand the sentiment of the sector.

Background

Western Australian Local Governments have extensive roles and responsibilities embedded in the State Emergency Management Framework across the emergency management spectrum of prevention, preparedness, response, and recovery. Under the *Bush Fires Act 1954*, Local Governments have responsibility for bushfire and the management of volunteer Bush Fire Brigades (BFBs). 111 Local Governments manage 563 BFBs involving approximately 20,000 volunteers.

As part of WALGA's 2021 Emergency Management Survey, Local Governments were asked about their level of satisfaction with current arrangements for managing BFBs. 92 Local Governments (69 of which manage BFBs) provided the following feedback:

- 93% were not wholly satisfied with the current arrangements for the management of BFBs; and
- 51% expressed that their Local Government does not support the requirements for Local Governments to manage BFBs.

The State Government is currently drafting the *Consolidated Emergency Services Act* (CES Act), which consolidates the *Fire Brigades Act 1942*, *Bush Fires Act 1954* and *Fire and Emergency Services Act 1998* into a single piece of legislation, anticipated to be released as a Green Bill for consultation in early 2023.

The introduction of the *Work Health and Safety Act 2020* has also shone a spotlight on Local Government responsibilities for managing volunteer BFBs.

Comment

The development of the CES Act represents a important and timely opportunity for the sector to determine its position on the management of volunteer BFBs. An endorsed advocacy position will guide the Association in its engagement with the State Government on this issue.

WALGA has prepared the attached proposed Advocacy Position for the sector's consideration.

An six week period for sector consultation is designed to enable Local Governments to engage with relevant stakeholders, including volunteers, and for Councils to consider their position. Feedback on the proposed position will be reviewed and inform a final position to be considered by WALGA State Council in September 2022.

Further information

Please contact WALGA's Resilient Communities Policy Manager, Susie Moir smoir@walga.asn.au or 9213 2058.



Plan for Animal Welfare in Emergencies 2022

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CERTIFICATE OF APPROVAL

The Shire of Broomehill-Tambellup Plan for Animal Welfare in Emergencies has been prepared in conjunction with the Shire of Broomehill-Tambellup Local Emergency Management Committee (LEMC) to address the Shire's legislative responsibility under Section 41 (4) of the *Emergency Management Act 2005*.

The Plan for Animal Welfare in Emergencies (PAWE) forms one part of a suite of documents collectively referred to as the Local Emergency Management Arrangements (LEMA). This plan has been endorsed and noted by the following entities:

Date: 14 June 2022

LEMC Chairperson
Cr Michael White
Shire President – Shire of Broomehill-Tambellup

Endorsed by the Council – Shire of Broomehill-Tambellup
Resolution No.
Date:

VERSION CONTROL

Suggestions and comments from the community and stakeholders can help improve this document.

Feedback can include:

- What you do or do not like about the document;
- Unclear or incorrect expression;
- Out of date information or practices;
- Inadequacies; or
- Errors, omissions or suggested improvements.

To forward feedback, copy the relevant section of these arrangements, mark the area of proposed change/s and forward it to:

The Chairperson
Local Emergency Management Committee
Shire of Broomehill-Tambellup
46-48 Norrish Street
TAMBELLUP WA 6395

The Chairperson will refer any correspondence to the LEMC for consideration and or approval. Amendments promulgated are to be certified in the below table when updated.

No	Date	Amendment details	By
1	05/04/2022	Initial Draft for LEMC consideration	Stephanie SWAIN
2	14/6/2022	Final version – endorsed by LEMC	Pam Hull

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ACRONYMS

The following acronyms are used throughout this document:

The Act	Emergency Management Act 2005
AOC	Animal Operations Centre
AWC	Animal Welfare Coordinator (Shire of Kojonup Senior Ranger)
AWT	Animal Welfare Team
CEO	Chief Executive Officer
CESM	Community Emergency Services Manager
DBCA	Department of Biodiversity, Conservation & Attractions
DEMC	District Emergency Management Committee
DFES	Department of Fire & Emergency Services
DPIRD	Department of Primary Industries & Regional Development
DOC	Department of Communities
ECC	Emergency Coordination Centre
HMA	Hazard Management Agency
IC	Incident Controller
IMT	Incident Management Team
ISG	Incident Support Group
LEC	Local Emergency Coordinator
LEMA	Local Emergency Management Arrangements
LEMC	Local Emergency Management Committee
LGA	Local Government Authority
LRC	Local Recovery Coordinator
LRCC	Local Recovery Coordination Committee
OIC	Officer in Charge
OASG	Operational Area Support Group
OEM	Office of Emergency Management
PAWE	Plan for Animal Welfare in Emergencies
RSPCA	Royal Society of Prevention of Cruelty to Animals
WALGA	Western Australian Local Government Association
WAPOL	Western Australian Police

GLOSSARY OF TERMS

The following terminology has been used within this document with the following meaning implied:

Agency	A Government agency, including Commonwealth, State or Local Government Authority.
Animal	Companion animals, pets, livestock including horses and poultry, wildlife, birds and fish.
Animal Welfare	How an animal is coping with the conditions in which it lives. An animal is in a good state of welfare if (as indicated by scientific evidence) it is healthy, comfortable, well nourished, safe, able to express innate behaviour, and if it is not suffering from unpleasant states such as pain, fear, and distress. Good animal welfare requires disease prevention and veterinary treatments, appropriate shelter, management, nutrition, humane handlings and humane slaughter/killing.
Biosecurity	The protection of the economy, the environment, social amenity or human health from negative impacts associated with the entry, establishment or spread of animal or plant pests and disease, or invasive plant and animal species.
Companion Animal	Any non-human vertebrate animal kept for the purpose of companionship, recreation, protection or work with the following exclusions: - Animals kept exclusively for agricultural production on premises legally zoned or licensed for agricultural activities; - Horses kept solely for racing purposes (under Racing Act Provisions); or - Any class, group, type or species declared as being exempt.
Fodder	Feed for livestock such as hay, or pre-prepared feedstuffs designed specifically for livestock.
Livestock	Animals not normally contained or permitted inside a family residence and would normally stay outside on the property: - Any animal being kept for the purpose of primary production, including but not limited too; cattle, sheep, pigs, poultry, ratites, buffalo, camels, alpacas, goats and deer; or - Horses, including where used for recreation; or - Any animals prescribed as livestock.
Pets	Small, domesticated animals who are portable and would normally accompany the family when they leave the property, including dogs, cats, rabbits, rodents, fish and tame birds.
Salvage For Slaughter	The processing of animals through an abattoir. Livestock impacted by an emergency suitable for salvage slaughter are those that do not show signs of distress and are fit enough to be transported.
Support Agency	Any agency which provides services, personnel, or material to support or assist a control agency or affected persons.
Triage	The process of determining the priority of veterinary treatment based on the severity of an animal's condition. This rations veterinary treatment efficiently when resources are insufficient for all to be treated immediately.
Wildlife	Any vertebrate animal indigenous to Australia, some non-indigenous vertebrates (deer and game birds declared to be wildlife, any terrestrial invertebrates listed as threatened), does not include fish within the meaning of the Fisheries Act 1995

1 INTRODUCTION

1.1 PURPOSE

The owner or person responsible for caring for an animal (the carer) is responsible for the welfare of that animal, however the owner's ability to carry out this responsibility may be difficult or impossible during and following an emergency event.

The National Planning Principles for Animals in Disasters (NPPAD) identifies that including animal welfare considerations in general emergency response arrangements and recognising the support and role of local and state governments, may help improve outcomes for both animals and their owners or carers and may also greatly improve the recovery of the community and economy.

The connection between people and their animals can be strong and diverse. Emergency events that impact on animals can affect communities on a range of levels including economically, socially, psychologically and culturally.

In responding to an emergency, the primary aim is to protect the safety of people: to fulfil this aim, it is important that the following factors are considered:

- People's bonds with their animals may influence their decision-making and behaviour during an emergency (e.g. refusing to relocate to a safer place if they cannot take their animals with them);
- People will often put themselves at risk for animals in emergencies even if those animals are not their own. This can lead to dangerous or fatal consequences; and
- The human-animal bond can strongly influence how well people prepare for emergencies and comply with emergency response directions, such as evacuation orders.

1.2 OBJECTIVES

This plan aims to;

- Provide support and assistance to the Local Emergency Management Arrangements;
- Provide activation mechanisms;
- Provide guidance in relation to responsibilities and tasks;
- Coordinate the function and outline the management structure of animal welfare arrangements;
- Enhance public safety and community resilience through effective planning and management of animals during an emergency event;
- Ensure better consideration of animals and protect them from suffering both during and immediately following an emergency event;
- Assist with reuniting owners and animals both during and after an emergency event;
- Ensure the safety of both animals, the community, road users and emergency services personnel, by impounding stray or wandering animals; and
- Assist to increase community confidence in, and awareness of, animal welfare arrangements and considerations during an emergency.

1.3 SCOPE

This Plan for Animal Welfare in Emergencies (PAWE) should be read in conjunction with the State Support Plan – Animal Welfare in Emergencies National Planning Principles for Animals in Disasters, the Shire’s Local Emergency Management Arrangements (LEMA), Adverse Events Management Plan and Risk Register.

The Shire of Broomehill-Tambellup PAWE applies to:

- The municipality of the Shire of Broomehill-Tambellup
- All animal owners within the Shire of Broomehill-Tambellup
- The following types of animals:
 - Livestock
 - Domestic livestock
 - Pets

This plan focusses primarily on domestic pets and small hobby farmers as the management of livestock rests with local farmers who are expected to have their own plans in place for emergencies and are better placed to manage these animals. This also applies to production businesses such as Piggeries, Poultry etc.

The following types of animals are outside the scope of this plan:

- Wildlife (DPIRD can provide advice regarding suitable temporary containment and other wildlife welfare needs)
- Feral animals
- Privately owned animals in wildlife parks or zoos. (DPIRD coordinates the welfare services for Perth Zoo and other private wildlife parks.)

The following hazards are outside the scope of this plan:

- Animal and Plant Biosecurity (please refer to State Hazard Plan – Animal and Plant Biosecurity)

The geographical area covered by these arrangements is the Shire of Broomehill-Tambellup, inclusive of the localities of Broomehill Village, Broomehill East, Broomehill West, Tambellup townsite, Bobalong, Dartnall, Borderdale, Moonies Hill, Wansbrough and Lake Toolbrunup.

2 PREPAREDNESS

2.1 ROLES AND RESPONSIBILITIES - SUMMARY

Name of Agency	Preparedness role/responsibilities
Owner/Carer	• Is responsible for the welfare of their animals and should consider preparedness for, response to and recovery from an emergency. • Will be encouraged to develop an Emergency Plan that takes into account the safety and wellbeing of their animals. • Animal owners are encouraged to have appropriate items such as transportable kennels/boxes, leashes, bedding, litter catchment, food and suitable transport on standby. • If animal owners do not have private vehicles, then their Emergency Plan should include arrangements with other residents to transport them and their pets to the evacuation point.
Local Government (Shire of Broomehill-Tambellup)	• Has developed and will maintain a local PAWE for its district. • Considers animal welfare in emergencies as an integral part of any community resilience programs or messaging. • Considers any high risk groups that may need to evacuate early (i.e. kennel zones, boarding facilities, stables) as this information will identify priority roads to remain open to assist evacuation or give indicators to alert areas to consider early evacuation. • Will engage with WALGA on local animal welfare issues in emergencies through their representative on the Committee of Animal Welfare in Emergencies (CAWE).
Department of Primary Industry and Regional Development (DPIRD)	• Coordinates and supports the development and implementation of plans, policies and procedures for the coordination of animal welfare in emergencies. • Chairs the Committee for Animal Welfare in Emergencies (CAWE). • Promotes public awareness and community engagement to improve preparedness for animal welfare in emergencies; • Promotes and supports LEMCs and controlling agencies for the inclusion of animal welfare considerations in emergency plans.
Committee for Animal Welfare in Emergencies (CAWE)	• Establishes networks and collaboration between the agencies and organisations that are essential to the effective provision of animal welfare support services in the event of an emergency • Has been established (and chaired) by DPIRD to provide a forum to address the maintenance of the State Support Plan (SSP) – Animal Welfare and its underlying arrangements, and to assist in maintaining capacity at a State level.
The Department of Biodiversity Conservations and Attractions (DBCA)	• Identifies considerations relating to wildlife welfare in emergencies; • Coordinates the provision of animal welfare services to animals in the Perth Zoo and advises owners or carers of wildlife and wildlife parks. • Maintains membership on the CAWE. • Develops and maintains an internal emergency animal welfare operational plan, including the Oiled Wildlife Response Plan; and • Develops and maintains lists of potential support personnel available to assist with their responsibilities under the State Support Plan – Animal Welfare, as applicable.
WALGA	• Represents Local Governments on the CAWE.

2.2 RISK PROFILE

The following risks have been identified through the SEMC State Risk Project as ‘priority hazards’ in the Shire of Broomehill-Tambellup:

- Fire
- Storm
- Flood
- Traffic Accident
- Heatwave
- Earthquake
- Pandemic

2.3 COMMUNITY PREPAREDNESS STRATEGIES

Animal owners or carers have responsibility for their animals’ wellbeing and safety, including during an emergency. They should ensure that they have an Emergency Plan in place that includes consideration for the safety and welfare of their animals, including:

- Will the animal be evacuated or remain onsite?
- Is transportation adequate and available to relocate the animal, under potential logistical constraints (i.e. road closures, window of safe evacuation)?
- Are suitable areas and adequate provisions available for animals left on a property to minimise the risk of harm (i.e. area at lowest risk of hazard impact, sufficient food and water access for prolonged absence)?
- Can their animals be identified (i.e. companion animal / horse microchipping, National Livestock Identification System, microchipping and registration of dogs and cats)?
- How prepared are they for a self-sufficient recovery and for how long?

Further advice is available from the DPIRD website under Animal Welfare in Emergencies.

Owners or carers are responsible for the costs associated with the provision of private services, such as veterinary clinics, shelters, or food suppliers.

The Shire’s strategies targeted to developing community resilience and educating owners or carers on their responsibility for their animals in emergencies are based on the preparedness material available on the DPIRD Animal Welfare in emergencies webpage.

In the lead up to an incident and prior to any formal activation the Shire will:

- Escalate all community messaging via social media, SMS, town site signage and Emergency WA.
- Have standby staffing arrangements in place including pre-training in animal handling. Sensitivity will be required when selecting staff on the basis of their beliefs, e.g. Muslim people are dissuaded from being in contact with dogs.
- Ensure resource pre-positioning such as: pre-planned teams, access to suitable animal housing, food etc.
- All public information should include animal welfare considerations where relevant.

2.4 COMMUNITY PREPAREDNESS COMMUNICATION PLAN

The Shire will provide communication on Animal Welfare during emergencies via its website, radio, on Facebook and within the monthly community newsletter 'Topics'.

Prior to Winter and Summer seasons further information can be sourced from the DPIRD, DFES and Red Cross websites.

Face to face communications (with Farmers Groups, Schools etc.) and at local events such as Agricultural Shows and Field Days should be undertaken. Hard copies of this information will also be provided in written and alternative formats at the Shire office.

2.5 NUMBER OF REGISTERED CATS AND DOGS IN THE SHIRE OF BROOMEHILL-TAMBELLUP

The estimated number of registered dogs: 287

The estimated number of registered cats: 80

These numbers will assist in the Incident Controller in determining the possible numbers of domestic animals that may require evacuation and ongoing management.

3 RESPONSE

3.1 RESPONSE ROLES AND RESPONSIBILITIES – SUMMARY

Name of Agency	Preparedness role/responsibilities
Owner/Carer	• Are responsible for the welfare of their animals and should consider preparedness for, response to and recovery from an emergency. • Are expected to enact their Emergency Plan at the appropriate time. • Are responsible for costs incurred through private services such as through private service providers, such as veterinary clinics, shelters, food suppliers
Local Government (Shire of Broomehill-Tambellup)	• Activate the Local Government PAWE. • Liaise with the relevant controlling agency or HMA as a liaison officer and/or member of the ISG or OASG; • Advise IC of any areas that, due to animal-related activities (such as kennel or cattery zones) may require early evacuation (if required). • Liaise with DPIRD to provide a coordinated approach to animal welfare response actions. • Assist in the restraint of stray stock animals (where practicable) • Assist in the capture and restraint of stray domestic animals (where practicable) • Assist in the identification and reunification with owners of stray domestic animals. • Support DPIRD in the management of disposal of deceased animals.
Department of Primary Industry and Regional Development (DPIRD)	• Coordinate the provision of animal welfare services to support the owner or carer or local arrangements for the animal categories of livestock, domestic animals and companion animals. • Liaise with the relevant controlling agency or HMA as a liaison officer and/or member of the ISG or OASG; • Contribute to public information released during the emergency; • The DPIRD Incident and Emergency Management Branch (see Critical Contacts list) will be a centralized point of contact to provide advice and assistance to ensure animal welfare is considered during emergencies; • Provide situational reports to the CAWE. If the capability of the owner or carer and any local arrangements is not sufficient or effective then DPIRD will liaise with the Local Government and other organisations to coordinate response activities including: • Liaison with and advise Local Government and other organisations about suitable temporary containment and other welfare needs of animals. • Provide support and advice on transportation for evacuating animals. • Identify the availability of locations to house evacuated animals. • Identify/provide emergency food / water / shelter. • Manage displaced or stray animals. • Identify and reuniting animals with their owners or carers. • Assess and triage impacted animals and identify/administer treatment. • Perform/assist with transportation for euthanasia or perform on-site. • Activate the Animal Welfare Team (AWT) if required.

Name of Agency	Preparedness role/responsibilities
Animal Welfare Team (AWT)	• Advise DPIRD of potential and actual animal welfare issues or requests; • Where possible, provide advice, services and/or resources, on behalf of their represented organisation or sector, in response to issues or requests, • Where requested, provide a representative to attend the ISG / OASG as appropriate
HMA	• The Controlling Agency's Incident Controller will have due consideration for animal welfare issues during the management of the incident.
Department of Communities	• Where appropriate, provide input to information for the public and media relating to alternative animal housing arrangements; • If known, advise evacuees presenting at centres of alternative animal housing arrangements; • Convey information provided by Local Government or DPIRD relating to animal welfare to people in welfare centres; and • Liaise with Local Government or DPIRD in relation to reuniting owners with their animals.
WALGA	• May be the initial Local Government representative on the Animal Welfare Team (AWT) (if formed).
DFES	• Use their Emergency WA Messaging Service

3.2 RESPONSE ACTIVITIES

Animal welfare should be considered as an integral part of emergency management response.

The incident management structure in place for other emergencies also applies to emergencies involving animals.

This section documents the response activities that are specific to animal welfare considerations. Local Government's response activities will be performed within their capability and capacity.

3.2.1 PLAN ACTIVATION

Activation of this plan will be determined by the Incident Controller (IC) of the relevant Hazard Management Agency (HMA), or the Local Emergency Coordinator (LEC), in charge of the incident.

To activate this plan the IC or LEC will contact the Shire of Broomehill-Tambellup through the Chief Executive Officer (CEO) and advise of the need to commence the plan activation. The CEO will then mobilise the Animal Welfare Coordinator (AWC – Shire of Kojonup Senior Ranger) to implement the plan.

Triggers for plan activation may include such circumstances as:

- Major emergencies such as fire, flood, drought, animal disease outbreak;
- Opening of a Welfare Centre; and/or
- Large scale carcass disposal requirements

In the case of a large emergency event, an Animal Welfare Team (AWT) may also be appointed by the AWC. The AWT will consist of all persons assisting with the enactment of the Shire of Broomehill-Tambellup Plan for Animal Welfare in Emergencies (PAWE).

Appointment/allocation of roles within the AWT shall be identified and recorded in the appropriate format for reference as required;

- Animal Welfare Coordinator Form (Appendix 2)
- Animal Welfare Team (Appendix 3)

3.2.2 TRANSPORTATION AND EVACUATION ROUTE OPTIONS

The owner or carer has the responsibility to determine, where possible, if their animals will be evacuated or remain on location and plan for how this will be achieved.

In an emergency, DPIRD will liaise with the controlling agency or HMA and the Local Government to provide information on potential resources and advice on evacuating with animals.

This may include:

- Early evacuation consideration for those travelling with large animal carriers;
- Road closures, safe alternatives and suitability for traffic; and
- Transport services or volunteer options
- Arrangements with transport organisations (professional or private)

3.2.3 TEMPORARY EVACUATION CENTRES/SHELTERS FOR ANIMALS

Animal Operations Centre (AOC)

The coordination of this plan shall occur from a centralised location, which will be known during the incident at the Animal Operations Centre (AOC). This may be the:

- Emergency Coordination Centre (ECC)
- Shire of Broomehill-Tambellup Pound
- Any other location identified by the AWC dependant on time, place and circumstance.

Pet Animal Shelter (PAS)

The PAS is the primary housing facility for the shelter of pets that have been rescued, found roaming, or impounded for other reasons during an emergency. Animals are not allowed into Evacuation/Welfare centres with the exception of assistance/service animals. As such, residents must be urged to seek alternative shelter for their animals with friends/family in areas not affected by the emergency event.

The Shire of Broomehill-Tambellup Dog Pound, located at the Shire Works Depot on Bridge Street Tambellup, is the nominated PAS. A Public Display List as outlined in Appendix 8 will be available to the public for viewing outside the nominated PAS 24 hours a day. This list will be updated by the AWT as required.

If due to the nature or size of the event, the PAS is unavailable or insufficient, the AWC shall appoint a secondary or replacement PAS until the emergency event is over. The operational functions of the PAS can be viewed in Appendix 5.

Livestock Animal Shelter (LAS)

Livestock are a risk to themselves as much as to emergency responders during an emergency event if left uncontained/unrestrained. In consultation with the AOC the AWC will identify the nearest appropriate property or paddock in which to temporarily hold/detain the livestock.

During periods of sufficient staff resourcing attempts may be made to identify and contact the owners of the livestock to advise them of the location of their animals and request they make alternate arrangements for them, where safe to do so.

In the instance where the livestock owner cannot be contacted, arrangements should then be made to transport and impound the livestock at the LAS. This will be at a suitable area as appointed by the AWC.

The functions of the LAS are set out in Appendix 6.

3.2.4 STRAY ANIMALS

Escaped or released animals evading a hazard can pose a risk to people, other animals, property or themselves. Stray animals will require containment or impoundment.

The powers to manage the movement of animals during emergencies, including containment or impoundment, are available under legislation. Please refer to State Support Plan (SSP) – Animal Welfare Section 3.4.4 Managing Displaced or Stray Animals and the State Hazard Support Plan – Animals and Plant Biosecurity for details.

The AWC will be responsible for managing stray animals. Additionally under the SSP Police are also authorised to manage the movement of stray animals.

Local Government staff authorised under the *Dog Act 1976* and *Cat Act 2011* are also able to pick up animals.



3.2.5 REUNIFICATION OF ANIMALS TO OWNERS OR CARERS

Owners or carers should ensure their animals can be identified through appropriate up to date identification systems such as microchipping and the National Livestock Identification System. Further information on Animal Identification is available on the DPIRD website.

DPIRD will coordinate with Local Government for the identification and reunification of displaced or stray livestock and domestic animals during or as soon as practicable after an emergency.

If owners or carers are located within welfare centres, DPIRD will liaise with Department of Communities to reunite owners with their animals during or as soon as practicable after an emergency. For further information on lost animals, see the DPIRD website.

Unclaimed and surrender implications, may be different from Local Government business as usual policy i.e. extension on how long a stray animal will remain in Local Government custody. The CEO will be required to inform the AWT on this matter.

3.2.6 ACCESS TO PROPERTIES

Where animals are not evacuated, timely assessment and the application of treatment, routine care, euthanasia and deceased animal disposal, where applicable, is critical.

Access to impacted and restricted areas to undertake the assessment and management of animals is at the discretion of the Incident Controller. Entry into emergency-affected areas may be restricted for a number of reasons. For community safety, road closures will often be set up which delay people's return to their properties and any animals remaining there. Animal owners or carers should not attempt to access the area unless permission has been given by the HMA controlling the emergency.

In some situations, residents/property owners may be able to enter an affected area earlier than the general public in order to protect their property and attend to non-evacuated animals (proof of identity or property ownership will be required).

Where access to impacted areas may not be permitted to residents/property owners or the general public for a protracted time, DPIRD will liaise with the controlling agency or HMA in relation to the issue of Restricted Access Permits to address animal welfare considerations.

Restricted Access Permits may be issued in accordance with the State Emergency Management Plan section 5.3.3 'Traffic Management' during emergencies. This will be coordinated by the Incident Controller.

3.2.7 ANIMAL WELFARE ASSESSMENT, TRIAGE AND TREATMENT

Where access is permitted to owners or carers, all effort will be made by those persons to undertake the assessment of impacted animals in their charge, and initiate ongoing management.

Where access permits have been coordinated, it will also coordinate the following:

- Assessment of impacted animals;
- Prioritisation of (triage) the welfare needs of animals; and
- The provision of a welfare assessment to assist the controlling agency or HMA to include animal welfare considerations in ongoing response and recovery operations.

DPIRD will liaise with the Shire and other organisations to:

- Determine the local veterinary capacity to meet animal treatment needs;
- Identify capacity gaps in animal treatment; and
- Coordinate actions to address capacity gaps, including:
 - Providing additional support for local veterinary practices;
 - Directing owners and carers to local veterinary practices; or liaising with veterinary practices adjoining impacted areas to assist with animal treatment needs
 - Facilitating contact with volunteer veterinary surgeons and veterinary nurses;
 - Establishing triage sites for assessment and treatment including euthanasia of seriously injured animals.

The Shire, if required, will request local veterinarians to establish a triage facility at a location determined by the Incident Controller.

3.2.8 EUTHANASIA, SALVAGE FOR SLAUGHTER AND DISPOSAL

When an animal is identified as needing to be immediately euthanised or sent for salvage slaughter, every effort will be made to contact the owner/carer of the animal and consult with them. Where this is not possible and the animal is suffering, the owner/carer will be notified as soon as possible of the outcome.

It is the responsibility of the person in charge of the animals at the time to arrange for the humane destruction or salvage slaughter of emergency affected animals where the animals will continue to suffer if they remain alive, or where the animals have little or no chance of survival. In situations where the owners cannot be found, indemnity for immediate humane destruction in their absence is provided by the *Animal Welfare Act 2002*.

Wildlife emergency plans and protocols from DBCA detail the procedures for the euthanasia of wildlife. Under the Bushfire Protocols (which can be applied in other emergency events also) the triage veterinarian is responsible for assessing the need for immediate humane destruction.

Whilst it is prohibited to destroy native wildlife under the *Wildlife Conservation Act 1950*, registered veterinary practitioners and appropriately accredited officers and volunteers who destroy wildlife in accordance with the *Animal Welfare Act 2002* are exempt.

Western Australian legislation provides the following powers for officers to euthanise an animal:

- An inspector appointed by the Chief Executive Officer of DPIRD under the *Animal Welfare Act 2002* may humanely destroy an animal where it is reasonably believed to be suffering so severely that destroying it would be the humane thing to do (Section.41 *Animal Welfare Act 2002*); and
- During a state of emergency, for the purpose of emergency management, an authorised officer appointed by the State Emergency Coordinator may contain, remove or destroy an animal in the emergency area (Section. 75 *Emergency Management Act 2005*).

Disposal

In order to reduce the risk to human health and to avoid adversely affecting morale of emergency personnel and the community, it is critical that animal carcasses are disposed of in a timely manner. The critical need to minimise the risks associated with disposal including biosecurity, environmental contamination and/or the spread of disease mean that it is essential approved disposal methods be adhered to at all times.

There are a number of carcass disposal options available including disposal at an appropriately licensed landfill site, knackeries and rendering facilities, as well as high temperature incineration. Disposal on private and government owned sites such as unlicensed/decommissioned landfill sites may be allowed subject to Section 30A of the *Environmental Protection Act*. However, this will require the development of a site management plan.

The Shire will make available an Animal Disposal area at a location nominated by the AWC in consultation with the Manager of Works.

3.2.9 EXOTIC DISEASES

The HMA for exotic animal diseases is the Department of Primary Industries & Regional Development (DPIRD).

Such diseases have been experienced in the past decade with Swine Flu and Avian Influenza.

The WA State Exotic Disease Controller will be the Chief Veterinary Officer from DPIRD who shall coordinate the response to exotic diseases using the AUSVET Plan.

The AUSVET Plan provides guidance for;

- Identification of the disease;
- Quarantine of stock and property;
- Euthanasia and disposal of infected stock; and
- Movement or standstill or; stock, machinery, produce and people.

The Shire of Broomehill-Tambellup may be requested by the WA State Exotic Disease Controller to assist in operations implemented once an exotic disease has been confirmed.

3.2.10 EMERGENCY SUPPLIES

Emergencies may affect the supply and quality of water, pastures and other sources of food usually available to animals. This is particularly significant for non-evacuated animals located within the impacted area.

During the response phase, DPIRD will coordinate, in liaison with the controlling agency or HMA, the provision of emergency food and water by:

- Identifying animals requiring access to food and water as part of the welfare assessment within the impacted area;
- Liaising with local organisations to identify evacuated animals requiring access to emergency food and water;
- Identifying potential sources of food and water including depots, distribution centres and water; and
- Coordinating donations of food and other resources.

The allocation of food and water will aim to meet animals' basic nutritional requirements. In situations where the minimum requirements of an animal are unlikely to be met, consideration should be given to the agistment, temporary rehousing, rehoming, sale, adoption or euthanasia of an impacted animal, where relevant.

The capacity of either a LAS or a PAS may also be significantly affected. During the response phase, DPIRD will coordinate, in liaison with the controlling agency or HMA, the provision of additional emergency shelter.

The AWT will coordinate the dispersion of food etc. to both abandoned animals and those at the Evacuation Centre.

3.2.11 PSYCHOLOGICAL WELLBEING SUPPORT

Psychological Wellbeing Support Services will be nominated by the Incident Controller.

3.3 PUBLIC INFORMATION

The Controlling Agency for the incident has the primary responsibility for public information for that event and will be coordinating with other relevant agencies.

Local Governments will need to provide the Controlling Agency with local information for inclusion in the general messaging for the emergency, such as:

- Animals will be allowed in designated areas adjacent to welfare centres but will need to be leashed and contained
- Information for people who wish to offer volunteer assistance or make donations.
- During the incident, enquiries relating to animal welfare will be managed locally by the HMA.
- Inquiries during Recovery will be managed by Local Government.

The HMA is responsible for the management of public information during an emergency. DPIRD will provide relevant information to the HMA.

3.4 SITUATION AND INTELLIGENCE

A critical contact list is located in Appendix 1.

The information that is utilised for emergency response activities (i.e. hazard size / severity / location, predictions, road closures) should be analysed for animal welfare considerations.

The Shire will develop new policy to ensure that animal welfare issues are considered when preparing relevant public information material.

3.5 FINANCIAL MANAGEMENT

Any expenditure in relation to:

- Animal supplies;
- Veterinary expenses;
- Any other items deemed necessary for the function of the animal shelter/s

shall be authorised via purchase order by the Chief Executive Officer, Manager of Finance and Administration or Manager of Works prior to purchasing.

These expenses shall be recorded in the Animal Emergency Expenditure Form (Annexure 10). Financial management is inclusive of all acquisition, distribution and accounting for funds.

3.6 INSURANCE

Under the *Emergency Management Act 2005*, liability insurance shall be provided for by the HMA for the event to cover all workers and volunteers working in the IMT structure and under the direction of the IC of the HMA.

3.7 DATA MANAGEMENT

The AWC shall be responsible for effective and controlled data management when this plan is activated. All relevant forms shall be completed, copied, registered into Synergy and the originals secured for future reference as and when required.

3.8 VOLUNTEER AND DONATIONS MANAGEMENT

During emergencies, additional resources and services may become available through charity/community groups and may include volunteering and donations of goods. DPIRD will coordinate.

Unmanaged donations and volunteers can pose a hindrance to response activities and communication with the public as to when, where and what to donate. This communication needs to be timely and consistent. Every effort will be made to redirect volunteers and donations to suitable and established animal welfare service providers, and relevant animal related organisations.

DPIRD will coordinate the updating of public messaging to provide consistent information for volunteering and donating and to promote the safety of individuals and responders. All recovery

activities in relation to volunteers and donations should be coordinated through the Local Recovery Coordination Group to avoid duplication of efforts (State Support Plan – 3.4.12)

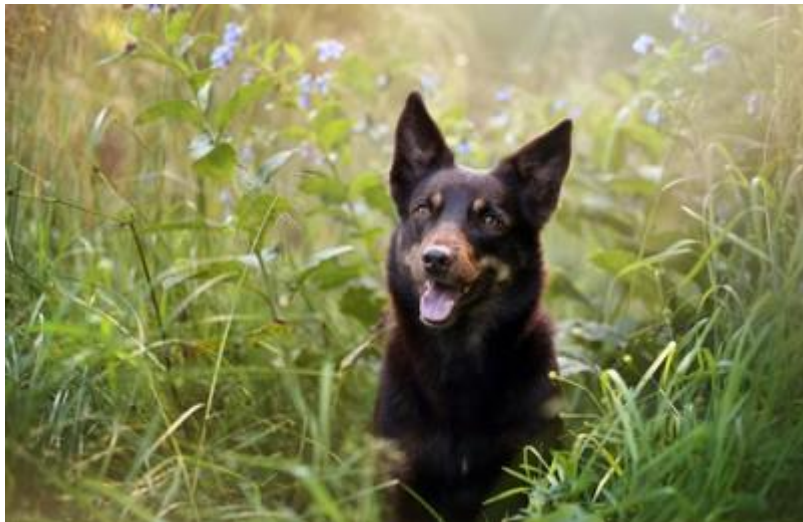
3.9 ESCALATION TO STATE SUPPORT PAWE

Escalation to the State Support PAWE is in accordance with the State Support Plan – Animal Welfare in Emergencies section 3.2 Plan Activation Procedures:

The Controlling Agency or HMA may determine the need to activate the arrangements under this plan.

If an ISG, or OASG, has been established and includes a DPIRD representative, the Incident Controller may make a request to the DPIRD ISG/OASG representative to activate this Plan.

DPIRD may recommend to the Incident Controller to activate this plan. Approval to activate the plan is by the Executive Director, Biosecurity, DPIRD.



4 RECOVERY

Many of the response activities relating to animal welfare will transition into the Recovery phase of the incident response. All effort will be made to return responsibility for animal welfare to the owner or carer, however, it is important to be aware of the challenges that may prohibit an owner or carer from doing this such as restricted access, loss of critical services and infrastructure and temporary accommodation options that do not permit animals.

Ongoing community communication is very important and the impacts to psychological or emotional wellbeing should be considered in all communication whether it relates directly to animal welfare or not. Communication with animal owners and the general public should avoid statements such as “no lives lost” or “no or minimal asset loss” as these can have an impact on those that have lost animals or lost livelihoods relating to animal industries.

Local Governments have the responsibility for recovery and should consider the impact of animal loss on the community both socially and economically.

4.1 RECOVERY ROLES AND RESPONSIBILITIES

Local Government is responsible for managing recovery following an emergency affecting the community in its district under section 36(b) of the *Emergency Management Act 2005*. Many of the activities covered under section 3 of this plan will continue into the recovery phase of emergency management. During this time, DPIRD will coordinate to return the responsibility for ongoing animal welfare activities back to the Local Government and the owners and carers of animals.

Name of Agency	Preparedness role/responsibilities
Owner/Carer	Owners/Carers are responsible for their animals.
Local Government (Shire of Broomehill- Tambellup)	• Include animal welfare considerations in any recovery plan. • Liaise with DPIRD to transition the ongoing animal welfare activities back to the control of Local Government and the owner or carer. • Ensure that all relevant agencies are included in the Recovery process. • Review the effectiveness of their respective PAWE.
Department of Primary Industry and Regional Development (DPIRD)	• Coordinate the reporting and future investigation of animal welfare complaints arising as a consequence of the emergency. • Advise on and arrange for the disposal of deceased animals. • Assist owners and carers to obtain Restricted Access Permits, where applicable. • Liaise with relevant agencies to transfer responsibility for ongoing animal welfare activities back to Local Government and the owner or carer. • Provide advice to the controlling agency or HMA and Local Government on animal welfare considerations, as part of the Recovery Plan. • Participate in post-emergency debriefs and reviews, as requested.
HMA	• Liaise with DPIRD to include animal welfare considerations into the Recovery Plan. • Include animal welfare in post-emergency debriefs and reviews. • Ensure that public announcements include the location of Animal Evacuation Centres and state the owners' respective responsibilities in respect to the care of their animals.

Name of Agency	Preparedness role/responsibilities
Department of Biodiversity, Conservation and Attractions (DBCA)	• Assist DPIRD in providing animal welfare advice for the recovery plan; • Participate in post-emergency debriefs and reviews, as requested; • Participate as a member of the CAWE in reviewing this Plan; and • Review the effectiveness of the DBCA operational plan.
Department of Communities	• Consider animal welfare to the extent possible during the coordination of Welfare Services
WALGA	• Ensure Local Government is represented on the CAWE, via the WALGA member, to participate in reviewing this Plan
DFES	• Provide alerts and warnings through Emergency WA

4.2 DEBRIEFING/FINAL REPORTING

At the end of any activation of this plan, the AWC is required to facilitate a debriefing session for all workers and volunteers who assisted during the event. The AWC is also responsible for preparing a full report on the event, inclusive of a debriefing report to be provided to both the LEMC and the CEO.



APPENDIX 1 – CONTACT LIST

Not for Publication

Not for Publication

APPENDIX 2 – ANIMAL WELFARE COORDINATOR FORM



ANIMAL WELFARE COORDINATOR (AWC) FORM

CONSIDERATIONS				
		DATE	TIME	INITIAL
Who is the AWC?				
AWC appointed by:				
What is the threat?				
Is an AOC required?	Yes ☐ No ☐			
Does the event cross council boundaries?	Yes ☐ No ☐			
Where is the AOC?				
Is an AWT required?	Yes ☐ No ☐			

MEMBERS OF THE AWT – FIRST 24 HOURS (ATTACH SECOND SHEET IF REQUIRED)				
NAME	AGENCY	TIME IN	TIME OUT	SIGNED

OTHER AWC ROLE REQUIREMENTS				
		DATE	TIME	INITIAL
Priority / High risk residents notified?	Yes ☐ No ☐			
Prepare written briefing on daily operations of AWT/PAS/LAS				
Prepare written briefing on expenditures				
Debrief conducted				

APPENDIX 3 – ANIMAL WELFARE TEAM



ANIMAL WELFARE TEAM (AWT) FORM

AWT CONSIDERATIONS – TO BE COMPLETED WITHIN FIRST 24 HOURS

		DATE	TIME	INITIAL
Who is the AWC?				
What is the threat?				
PAS Location:				
LAS Location:				
Where is the AOC?				
Is an AWT required?	Yes ☐ No ☐			

MEMBERS OF THE AWT – FIRST 24 HOURS (ATTACH SECOND SHEET IF REQUIRED)

NAME	AGENCY	TIME IN	TIME OUT	SIGNED

RESCUE DETAILS

	DATE	TIME	INITIAL
Number of Dogs Rescued/relocated/assisted:			
Number of Cats Rescued/relocated/assisted:			
Number of Livestock Rescued/relocated/assisted:			
Notes to AWC:			

APPENDIX 4 – ANIMAL RESCUE FORM



ANIMAL RESCUE FORM

EMERGENCY RESCUE INFORMATION			
DATE		HAZARD	FIRE ☐
TIME			FLOOD ☐
			STORM ☐
			OTHER ☐ _____
RESCUE LOCATION		PEN NUMBER	
HOLDING LOCATION			
REASON FOR COLLECTION:			

ANIMAL DESCRIPTION			
SPECIES:	☐ DOG ☐ CAT ☐ HORSE ☐ SHEEP ☐ OTHER: _____	SEX:	☐ MALE ☐ FEMALE
BREED:		STERILISED:	☐ YES ☐ NO
COLOUR:		M/CHIP:	☐ YES ☐ NO
MARKINGS:		M/CHIP #	
AGE:	☐ < 6 MONTHS ☐ < 3 YEARS ☐ 3 + YEARS ☐ ELDERLY	REGISTERED:	☐ YES ☐ NO

OWNER DETAILS
NAME:
ADDRESS:
CONTACT NUMBER:
EMAIL:
NOTES:

Shire of
Broomehill
Tambellup
looking forward

[illegible]

APPENDIX 5 – ESTABLISHMENT OF A PET ANIMAL SHELTER (PAS)

Operation of the PAS must include the following tasks:

- Identify each assisted/rescued animal with an ID Number;
- Keep records of all animals in shelter or temporary transit by completing the Animal Rescue Form;
- Ensure animals have fresh water daily;
- Ensure animals are fed at least once daily;
- Ensure animals are exercised at least once daily;
- Secure animals safely in a pen/crate or enclosed location;
- Facilitate the rapid reunion between animal and owner;
- Ensure the Animal Rescue Public Display List is clearly displayed outside the PAS for 24 hour access;
- Ensure the Animal Rescue Public Display List is sent through to the Shire of Broomehill-Tambellup Media Officer daily for publication in print and electronic media.

APPENDIX 6 – ESTABLISHMENT OF A LIVESTOCK ANIMAL SHELTER (LAS)

Operations of the LAS must include the following assessments/activities:

- Identify each rescued/assisted animal with an ID Number;
- Keep records of all animals in shelter or temporary transit by completing the Animal Rescue Form;
- Ensure animals have fresh water daily;
- Ensure animals are fed at least once daily;
- Ensure animals are able to exercise;
- Secure livestock in a safe, temporary location;
- Facilitate the rapid reunion between animal and owner.

[illegible]

Shire of
Broomehill
Tambellup
looking forward

[illegible]

Shire of
Broomehill
Tambellup
looking forward

[illegible]

SHIRE OF BROOMEHILL-TAMBELLUP CORPORATE BUSINESS PLAN 2018/2019 - 2021/2022 QUARTERLY REPORT FINANCIAL YEAR 2021/2022												
OUR VISION				Building prosperity and community spirit through individual commitment, partnerships and collaboration to enhance our way of life								
OUR OVERARCHING GOAL				To have a peaceful and friendly rural lifestyle with thriving towns								
OUR HORIZONS				Horizon 1 FY 2018/19 - 2021/22 - next four years Horizon 2 FY 2022/23 - 2027/28 - next 5 -10 years after horizon 1 is achieved								
				OPERATIONAL IMPLEMENTATION						ACTION STATUS		APRIL-JUNE 2022 ACTION UPDATE COMMENTS
OUR KEY RESULT AREAS and OBJECTIVES (extract from Strategic Community Plan)	OUR STRATEGIES (extract from Strategic Community Plan)			OUR ACTIONS (extract from Corporate Business Plan) Note, these should be broad activities required to: 1) Achieve a target 2) Create a critical success factor 3) Overcome a barrier			ACTION DELIVERY TIMELINE			ON TRACK		
										MONITOR		
										HOLD		
										COMPLETED		
1. OUR PEOPLE										Responsibility		
1.1	Our community is safe, connected, harmonious and inclusive	S1.1.1	Promote inclusive community participation and engagement in Council and community events and activities	A1.1.1.1	Utilise a range of media to promote Shire and community events and activities	✓	✓	✓	EXA/SSPO	Topics, website, Facebook, mail out flyers, noticeboards, paid newspaper advertising utilised to circulate information to the community. Public Health Planning survey distributed electronically via website/Facebook link, printed copies at key locations.		
			A1.1.1.2	Review Disability Access and Inclusion Plan and improve outcomes	✓	✓	✓	SSPO	Accessibility upgrade at Broomehill Rec Complex complete. Footpath upgrade on Norrish St incorporates accessible entrance to 124 Tambellup Store.			
		S1.1.2	Encourage and support opportunities for development and participation of our youth	A1.1.2.1	Liaise with organisations and agencies (including CRC, schools, support agencies) for delivery of youth activities and programs in Broomehill and Tambellup	✓	✓	✓	SSPO	Support and promotion of CRC and library youth activities. Ongoing support of South Coast NRM Strong & Proud program. Shire participation on Interagency Group. Continuation of youth support program with Albany Youth Support Assn.		
			A1.1.2.2	Liaise with and support neighbouring Councils in developing youth activities and programs	✓	✓	✓	SSPO	Cross promotion of Broomehill-Tambellup and neighbouring Shire youth events on Facebook			
		S1.1.3	Promote and support activities that enhance the community's sense of safety and wellbeing	A1.1.3.1	Liaise with and continue to support volunteer emergency services (including Bushfire Brigades, St John Ambulance, Tambellup Volunteer Fire & Emergency Service)	✓	✓	✓	CEO/SSPO	Council delegate & admin support for Bushfire Advisory Committee Admin support to CESM Council Policy 2.9 - Emergency Service Leave Ongoing liaison with Brigades re changes to WHS legislation, training requirements. Appointments of Fire Control Officers endorsed. 2022/2023 Fire Break Order endorsed. Standard Operating Procedures reviewed.		
				A1.1.3.2	Coordinate the activities and resources of the Local Emergency Management Committee	✓	✓	✓	SSPO	Local Emergency Management Committee meeting held June 2022. Endorsement of Plan for Animal Welfare in Emergencies. Staff attendance at regional Emergency Management Forum - focus was Communicating in Emergencies.		
				A1.1.3.3	Provide community education on risks as identified by the Local Emergency Management Committee and mitigation strategies	✓	✓	✓	CESM	Ongoing bushfire related information in Topics, Facebook. Promotion of the upcoming introduction of he Australian Fire Danger Rating System.		
1.2	Our community has services and facilities that meet our needs and expectations	S1.2.1	Support agencies to enhance locally delivered services and activities for all members of the community	A1.2.1.1	Identify requirements and advocate to improve local service provision	✓	✓	✓	SSPO	Ongoing participation in Interagency Group which considers issues including agency provision of social support and welfare services, housing, youth programs, education and transition to employment. Coordinated by the Tambellup CRC. Local Public Health Plan survey compiled by consultant and promoted through website, Facebook, Topics, mailed flyer. Public Wi-Fi service commenced in Tambellup town centre.		
				A1.2.1.2	Support agency delivery of services and activities	✓	✓	✓	SSPO	Ongoing liaison with agencies - Inc. WA Country Health Service, Aboriginal Health, Mental Health, Police, CRC, Palmerston, Albany Youth Support Association to ensure and support appropriate service delivery.		
		S1.2.2	Provide and promote accessible services and facilities for youth	A1.2.2.1	Identify requirements and implement/advocate to improve local service provision	✓	✓	✓	SSPO	Successful application to YOUTH Great Southern for funds to continue the Youth Worker program while working with Albany Youth Support Association to identify and secure alternative longer term funding.		
				A1.2.2.2	Support and facilitate upgrade of youth facilities	✓	✓	✓	CEO/SSPO	Local Roads & Community Infrastructure Program Round 3 - upgrades to Tambellup Youth Centre - extent of works to be determined and confirmed through the 2022/2023 budget process.		
		S1.2.3	Advocate for quality internet and mobile infrastructure to enable access by all residents	A1.2.3.1	Liaise with service providers and advocate for infrastructure upgrades where required	✓	✓	✓	CEO	Ongoing discussion with Superloop re access to Council-owned or other facilities to support access to high speed broadband service. At this time access to the Fairfield Tower will not proceed - Superloop is negotiating with Western Power to access their tower at the same site.		
				A1.2.3.2	Support external funding applications for communications infrastructure	✓	✓	✓	CEO	Nil this quarter		
1.3	Our community provides opportunities to enhance local employment	S1.3.1	Investigate work experience, traineeship and apprenticeship opportunities within the Shire	A1.3.1.1	Investigate and initiate Shire Mechanical apprenticeship				CEO/SSPO	Action deleted - July 2020 CBP review		
				A1.3.1.2	Investigate and initiate traineeship program – works/admin	✓		✓	CEO/SSPO	Nil this quarter		
		S1.3.2	Advocate for Work-ready and skills development programs to be delivered in the community for youth and the unemployed	A1.3.2.1	Partner with the Tambellup CRC and others to develop and implement programs across shire	✓	✓	✓	SSPO	Early discussions with CRC/Youth Worker about training opportunities for youth through TAFE as a component of other programs. To be confirmed. Youth Worker is also providing support to youth needing to obtain Learners Permit, documentation including Tax File number, Medicare cards etc.		

SHIRE OF BROOMEHILL-TAMBELLUP CORPORATE BUSINESS PLAN 2018/2019 - 2021/2022 QUARTERLY REPORT FINANCIAL YEAR 2021/2022													
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OUR OVERARCHING GOAL				To have a peaceful and friendly rural lifestyle with thriving towns									
OUR HORIZONS				Horizon 1 FY 2018/19 - 2021/22 - next four years Horizon 2 FY 2022/23 - 2027/28 - next 5 -10 years after horizon 1 is achieved									
				OPERATIONAL IMPLEMENTATION							ACTION STATUS		APRIL-JUNE 2022 ACTION UPDATE COMMENTS
OUR KEY RESULT AREAS and OBJECTIVES (extract from Strategic Community Plan)		OUR STRATEGIES (extract from Strategic Community Plan)		OUR ACTIONS (extract from Corporate Business Plan) Note, these should be broad activities required to: 1) Achieve a target 2) Create a critical success factor 3) Overcome a barrier		ACTION DELIVERY TIMELINE							
						FY 20/21	FY 21/22	↗					
1.4	Organisations in our community demonstrate strong leadership and commitment	S1.4.1	Provide support to our community groups to achieve outcomes that benefit the community	A1.4.1.1	Support and encourage community groups to plan and deliver events, programs and services	✓	✓	✓	SSPO	Support for community organisations to host ANZAC Day services Financial contributions - Broomehill Primary School (bus hire, annual book prize), Tambellup Aboriginal Community (contribution towards attendance at NAIDOC netball carnival). Broomehill Village Cooperative - waiving of hall hire fees for AGM, collection of rubbish after busy bee at Imperial Hotel Promotion of CRC Taste Great Southern Market Day			
				A1.4.1.2	Maintain facilities and infrastructure utilised by community groups	✓	✓	✓	MOW	Sporting facilities, parks, community buildings maintained - regular and scheduled maintenance activities.			
1.5	Our Shire demonstrates strong leadership, effective governance and efficient service delivery to our community	S1.5.1	Promote excellence in governance, compliance, regulation, reporting, customer service and delivery of outcomes that are in the best interests of our residents	A1.5.1.1	Promote and coordinate participation in Councillor training opportunities for Elected Members	✓	✓	✓	EXA	Training promoted monthly to Councillors - including core modules and other courses, e.g. Development Assessment Panels. Register maintained, published on website as required per <i>LG Act 1995</i> .			
				A1.5.1.2	Review and communicate Council's Customer Service Charter	✓			EXA	Review completed. Customer Service Charter is on Shire's website for public information.			
				A1.5.1.3	Demonstrate a high standard of legislative compliance and effective internal controls	✓	✓	✓	CEO/MFA/SSPO/MOW/EXA	Local Law review progressing - amendment local laws and new Parking Local Law advertised for public comment, to be presented to the July 2022 Council meeting. Tambellup Caravan Park proposal - noted as a major business undertaking and Council has endorsed the preparation of the business case. Rolling Policy review schedule continues.			
				A1.5.1.4	Demonstrate sound financial planning and management	✓	✓	✓	MFA	Monthly financials presented to Council.			
				A1.5.1.5	Ensure transparency of Council decision making through effective communication with residents	✓	✓	✓	CEO	Agendas and minutes of all meetings available for public perusal - hard copy and on the Shire's website. Summary of Council decisions from meetings and other relevant information published in Topics. Website and Facebook used to convey time-sensitive information and seek public feedback. Topics, flyers and in-person meetings are also utilised to seek feedback.			
				A1.5.1.6	Effectively manage organisational risk	✓	✓	✓	ALL MANAGERS	Monitoring completion of Drought Communities Program and Local Roads & Community Infrastructure projects.			
		S1.5.2	Engage effectively with residents and other stakeholders	A1.5.2.1	Conduct biennial Community Perceptions Survey	✓		✓	CEO/SSPO	Survey delivered July/August 2021 by Catalyse, in conjunction with Shires of Katanning and Kojonup. Senior staff attended a presentation by Catalyse on the regional outcomes. Report and presentation by Catalyse to February 2022 Council meeting. The data will inform the review of the Strategic Community Plan due 2022.			
				A1.5.2.2	Promote engagement opportunities widely, and utilise a range of engagement methods to increase and encourage participation	✓	✓	✓	SSPO	Feedback methods are promoted monthly in Topics. Local Public Health survey promoted through Topics, website and Facebook, printed copies available, flyer reminder to go out early in July.			
				A1.5.2.3	Collaborate with regional partners and other organisations on matters of importance to the community	✓	✓	✓	CEO	Ongoing participation in WALGA Great Southern Zone, Southern Link VROC, lead organisation in Great Southern Housing Initiative (project completed June 2022). Represented on regional committees including Great Southern Recreation Advisory Group, Regional Roads Group, Great Southern Treasures, Outdoors Great Southern Trails project working group. Collaboration with Tambellup Interagency working group, Tambellup Youth Steering working group (Strong & Proud program, youth worker program). Established CLAG (Continguous Local Authority Group) with Shires of Gnowangerup and Katanning for mosquito control. Partner in Bush Fire Risk Management Program (Shires of Katanning, Kojonup)			
		S1.5.3	Attract and retain a quality workforce to enable effective delivery of services	A1.5.3.1	Identify and prioritise staff training needs annually	✓	✓	✓	CEO/MFA/MOW	In conjunction with staff performance reviews - due September 2022. Ad hoc training conducted as need and opportunity arise (new staff).			
				A1.5.3.2	Conduct biennial staff satisfaction survey		✓	✓	CEO/SSPO	Staff survey due March 2022. To be commenced.			
				A1.5.3.3	Ensure ongoing implementation and commitment to continual improvement in workplace health and safety	✓	✓	✓	CEO/MOW	OSH committee meets bimonthly. Monthly administration and toolbox meetings. Senior staff have attended webinars regarding the impending introduction of new Work Health and Safety legislation and the impacts for employees and volunteers.			
				A1.5.3.4	Maintain quality staff housing	✓	✓	✓	MOW	Maintenance program completed as per annual inspection checklist/budget provision and reactively as required.			

SHIRE OF BROOMEHILL-TAMBELLUP CORPORATE BUSINESS PLAN 2018/2019 - 2021/2022 QUARTERLY REPORT FINANCIAL YEAR 2021/2022												
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				OPERATIONAL IMPLEMENTATION						ACTION STATUS		APRIL-JUNE 2022 ACTION UPDATE COMMENTS
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						FY 20/21	FY 21/22	↗		MONITOR		
										HOLD		
										COMPLETED		
2. OUR ECONOMY												
2.1	Our community provides a unique tourism and visitor experience	S2.1.1	Build and promote the brands of our towns	A2.1.1.1	Review information signage across the Shire	✓				MOW/SSPO	Broomehill townsite directional signage to be reviewed in conjunction with Townscape works (Drought Communities Program project)	
				A2.1.1.2	Promote the towns and Shire through tourism media where appropriate	✓	✓	✓		SSPO	Ongoing inclusion on Great Southern Treasures website, advertising in tourism media when opportunities arise	
		S2.1.2	Support the development of initiatives, events or local experiences aimed at attracting visitors to our community	A2.1.2.1	Provide in kind support and venues to local organisations that deliver whole of community events	✓	✓	✓		CEO/SSPO	Nil this quarter	
		S2.1.3	Develop and support options for short stay visitor accommodation	A2.1.3.1	Investigate provision of short stay accommodation at Broomehill Caravan Park	✓				CEO	Broomehill Caravan Park cabins complete.	
				A2.1.3.2	Investigate establishment of a Caravan Park in Tambellup	✓	✓			CEO	Amendment to Town Planning Scheme advertised to change zoning of former Bowling Club to permit use as caravan/camping ground. Submissions closed 20 May 2022. Council has approved the preparation of a Business Plan to support the proposal to develop a caravan park in Tambellup. Contribution from Tambellup Cropping Group is confirmed.	
		S2.1.4	Promote and support local and regional tourism initiatives	A2.1.4.1	Continue to support Great Southern Treasures/regional tourism organisations	✓	✓	✓		CEO/SSPO	Budget provision for 2021/22 Great Southern Treasures contribution Council delegates nominated to Great Southern Treasures committee Budget provision and in kind support for implementation of Outdoors Great Southern trails projects in Broomehill and Tambellup - progressing.	
				A2.1.4.2	Participate in regional tourism events where appropriate	✓	✓	✓		CEO/SSPO	2022 Bloom Festival call for events circulated via Facebook, website, Topics	
		2.2	A stable population base is important to the sustainability of our community	S2.2.1	Develop and support options for diversity in housing across all generations	A2.2.1.1	Develop key worker housing in Broomehill and Tambellup	✓				CEO
A2.2.1.2	Develop independent living units in Broomehill					✓				CEO	Great Southern Housing Initiative - Holland Court units are complete, all four units tenanted.	
S2.2.2	Market and promote the Shire as a destination for a visit or for relocation for an enhanced lifestyle			A2.2.2.1	Participate in regional marketing events and initiatives	✓	✓	✓		CEO/SSPO	Great Southern Treasures - ongoing	
S2.2.3	Explore opportunities to release or sell land for residential development			A2.2.3.1	Review and implement Housing and Land Strategy	✓	✓	✓		CEO/MFA	East Terrace house has been listed for sale; Henry St house has been sold	
S2.2.4	Support and promote local educational options and health services			A2.2.4.1	Continue financial and in kind support of A Smart Start Great Southern and local schools	✓	✓	✓		CEO	Broomehill Primary School - contribution towards bus hire and annual book prize. A Smart Start Great Southern - ongoing provision of HR and financial management (in kind), annual budget contribution.	
				A2.2.4.2	Advocate to WA Country Health Services to maintain/increase levels of service available at Tambellup Health Centre	✓	✓	✓		CEO	Ongoing liaison with WA Country Health Service re services available and utilised, particularly in relation to COVID-19. Promotion of COVID-19 vaccination clinics - May, July 2022.	
2.3	Our Shire actively supports existing local business and encourages new business ventures	S2.3.1	Encourage and facilitate appropriate development in the Shire	A2.3.1.1	Advocate for the identification and release of light industrial land in the Shire	✓	✓	✓		CEO	Nil this quarter	
				A2.3.1.2	Continue to support the Tambellup Business Centre	✓	✓	✓		CEO	Council delegate appointed to Tambellup Business Centre Management Committee. Rates concession granted 2021/2022.	
		S2.3.2	Develop and implement policies and initiatives to support local businesses	A2.3.2.1	Expand support for local business by the application of Buy Local and Regional Price Preference principles within Council's Purchasing Policy	✓	✓	✓		CEO/MFA/MOW	Opportunities are explored to increase local content in day to day purchasing and capital works projects.	
				A2.3.2.2	Ensure the Local Planning Scheme and Local Planning Strategy enable expansion of businesses	✓	✓	✓		CEO	Funding approved to support the review of Municipal Inventories to convert to Local Heritage Survey, creation of Heritage List and preparation of a Local Planning Policy.	
		S2.3.3	Advocate for improved telecommunications infrastructure in the region for industry and the community	A2.3.3.1	Liaise with local and regional stakeholders, service providers and advocate for infrastructure upgrades where required	✓	✓	✓		CEO	Ongoing liaison with Superloop re high speed broadband to Tambellup and Broomehill.	

SHIRE OF BROOMEHILL-TAMBELLUP CORPORATE BUSINESS PLAN 2018/2019 - 2021/2022
QUARTERLY REPORT FINANCIAL YEAR 2021/2022

OUR VISION	Building prosperity and community spirit through individual commitment, partnerships and collaboration to enhance our way of life
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		OPERATIONAL IMPLEMENTATION				ACTION STATUS		APRIL-JUNE 2022 ACTION UPDATE COMMENTS
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			FY 20/21	FY 21/22	↗		ON TRACK	
							MONITOR	
							HOLD	
							COMPLETED	

3. OUR PLACES										
3.1	The history, heritage and culture of our communities is reflected in attractive townscapes	S3.1.1	Investigate and implement options for cultural interpretation	A3.1.1.1	Consolidate existing tourism based plans for Broomehill and implement	✓	✓		SSPO	Drought Communities Program project - development of townsite heritage trail in Broomehill in progress (working with Broomehill Heritage Group)
				A3.1.1.2	Explore options for the development of a Holland Track Interpretive Centre	✓	✓		SSPO	Drought Communities Program project - design of Interpretation panels underway in consultation with Broomehill Heritage Group.
				A3.1.1.3	Collaborate with and provide support to local history groups	✓	✓	✓	SSPO	Provision and ongoing maintenance of venues for heritage group collections and operations, financial support through reimbursement of Public Liability premiums. Working with Broomehill Heritage Group to determine future use of machinery shed at museum. Support finalisation and transmittal of Oral History Project to Battye Library.
				A3.1.1.4	Review Tambellup Heritage Trail information signage	✓	✓		SSPO	Regional Trails Masterplan project - in progress. Cornershop Museum is working with consultant researcher to develop signage content.
		S3.1.2	Develop, maintain and enhance town streetscapes and public areas	A3.1.2.1	Continue implementation of townscaping program in Broomehill and Tambellup	✓	✓		MOW	Drought Communities Program project - Broomehill Townscape Project. Contractors will commence at the beginning of July 2022.
				A3.1.2.2	Develop and implement a maintenance program for public areas, cemeteries	✓	✓	✓	MOW	Budget provision for ongoing maintenance and upgrades, requirements monitored and actioned. Tambellup: refurbishment of War Memorial prior to ANZAC Day.
3.2	Our community and Council are environmentally aware and engaged	S3.2.1	Provide effective management of waste in the Shire	A3.2.1.1	Investigate implementation of a three-bin waste system	✓	✓		CEO	Nil this quarter. Unlikely to be progressed in the life of this Plan.
				A3.2.1.2	Investigate alternative locations for landfill sites	✓	✓	✓	CEO	Nil this quarter
				A3.2.1.3	Continue to support the Drum Muster program in Broomehill and Tambellup	✓	✓	✓	MOW	Collection completed October 2021 by Tambellup P & C. 21 participants, 3877 containers collected with 30 containers rejected. Increased number of containers recycled compared to last years data. Drum Muster Inspector training conducted for P&C members.
		S3.2.2	Investigate and support innovative solutions for sustainable energy and water use	A3.2.2.1	Explore and implement energy and water saving initiatives to all Shire properties	✓	✓	✓	CEO	Drought Communities Program project: New tank and standpipe installation completed at Broomehill Town Dam. Tambellup Depot tank and standpipe to be completed.
				A3.2.2.2	Explore and initiate community education programs e.g. Waterwise, recycling	✓	✓	✓	SSPO	Nil this quarter
		S3.2.3	Provide effective environmental management of Council's land and reserves	A3.2.3.1	Undertake weed control on road reserves in the Shire	✓	✓	✓	MOW	Budget allocation for roadside spraying - completed for 2021/2022.
				A3.2.3.2	Manage vegetation in agricultural corridors	✓	✓	✓	MOW	Budget allocation for roadside pruning program - completed for 2021/2022.
3.3	Our transport networks are safe and efficient	S3.3.1	Maintain a program of ongoing improvements to our transport networks	A3.3.1.1	Maintain 10 year Roads Program	✓	✓	✓	MOW	Construction jobs carried over to 2022/2023: Tieline Rd (x 2 jobs Regional Road Group), Toolbrunup Rd (Roads 2 Recovery - seal to be completed) Local Roads & Community Infrastructure Phase 1 and 2 jobs mostly complete.
				A3.3.1.2	Continue to work collaboratively with regional stakeholders to secure external funding for road improvements	✓	✓	✓	MOW	Applications for Regional Roads Group, Roads to Recovery and Blackspot projects for 22/23 approved, 23/24 submissions are ready to submit Ongoing collaboration with Regional Roads Group and officer representation on Technical Working Group.
				A3.3.1.3	Collaborate with key stakeholders to enable appropriate RAV rating changes	✓	✓	✓	MOW	Ongoing consultation with stakeholders. Works to intersection Journal St/Great Southern Hwy included in BH Townscape project to upgrade to RAV7 - Drought Communities Program project.
				A3.3.1.4	Develop and implement a Footpath Program for both towns	✓	✓	✓	MOW	Budget allocation for footpath maintenance and/or replacement. Local Roads and Community Infrastructure Program Round 3 projects proposed include removal of trees and installation of footpath on Garrity St (Great Southern Highway)
3.4	Our Council facilities and infrastructure are managed sustainably to meet current and future needs	S3.4.1	Implement a program of maintenance, servicing and renewal of Council assets to maximise life and performance	A3.4.1.1	Develop and implement sustainable levels of service for all Council facilities and public spaces	✓	✓	✓	MFA/MOW	Strategic Resource Plan 2019-2039 endorsed by Council April 2019. 2 year desktop review scheduled - April 2021
				A3.4.1.2	Review and implement the Asset Management Strategy	✓	✓	✓	MFA/MOW	Strategic Resource Plan 2019-2039 endorsed by Council April 2019. 2 year desktop review scheduled - April 2021
				A3.4.1.3	Continue to implement the Housing and Land Strategy to lower the average age of Council housing	✓	✓	✓	MFA	Great Southern Housing Initiative has provided new staff housing, older housing stock to be sold.

LOCAL GOVERNMENT ACT 1995

SHIRE OF BROOMEHILL-TAMBELLUP

**ACTIVITIES IN THOROUGHFARES AND PUBLIC PLACES AND
TRADING AMENDMENT LOCAL LAW 2022**

Under the powers conferred by the *Local Government Act 1995* and under all other powers enabling it, the Council of the Shire of Broomehill-Tambellup resolved on XXXXXX 2022 to make the following local law.

PART 1 - PRELIMINARY

1. Citation

This local law may be cited as the *Shire of Broomehill-Tambellup Activities in Thoroughfares and Public Places and Trading Amendment Local Law 2022*.

2. Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

3. Principal local law

This local law amends the *Shire of Broomehill-Tambellup Activities in Thoroughfares and Public Places and Trading Local Law 2020* as published in the *Government Gazette* on 5 March 2021.

PART 2 – AMENDMENTS

4. Clause 2.4 amended

Delete clause 2.4 and replace with the following:

2.4 Permit required

(1) Where it is likely that works on a lot will involve vehicles leaving a thoroughfare and entering the lot, the person responsible for the works shall obtain a permit for the construction of a temporary crossing to protect the existing carriageway, kerb, drains and footpath, where –

- (a) a crossing does not exist; or
- (b) a crossing does exist, but the nature of the vehicles and their loads is such that they are likely to cause damage to the crossing.

(2) The ***person responsible for the works*** in subclause (1) is to be taken to be

–

- (a) The person named on the building permit issued under the *Building Act 2011*, if one has been issued in relation to the works; or
 - (b) the registered proprietor of the lot, if no building permit has been issued under the *Building Act 2011* in relation to the works.
- (3) If the local government approves an application for a permit for the purpose of subclause (1), the permit is taken to be issued on the condition that until such time as the temporary crossing is removed, the permit holder shall keep the temporary crossing in good repair and in such a condition so as not to create any danger or obstruction to persons using the thoroughfare.

5. Clause 2.8(2) amended

In clause 2.8(2) delete subclause 2.8(2)(c) and replace with the following:

- (c) the installation of an acceptable material, being all forms of loose aggregate materials such as pebbles, stones, crushed brick and gravel materials that are no larger than 50mm and no smaller than 20mm in diameter and contained within the verge area at all times; or

6. Clause 5.16 amended

(1) Clause 5.16(b)(i) is deleted.

(2) In clause 5.16(b) replace the dash with a full stop.

7. Clause 6.7(2) amended

After clause 6.7(2)(c) insert the following:

- (d) in the case of a trader, carry on trading from a public place, unless there is adequate parking for customers' vehicles reasonably close to the place of trading.

8. Clause 6.11(1) amended

After 6.11(1)(c) insert the following:

- (d) be solely responsible for all and any costs associated with the removal, alteration, repair, reinstatement or reconstruction of any part of the public place arising from the conduct of the Facility.
-

Dated xxxxxxxxx 2022

The Common Seal of the }
Shire of Broomehill-Tambellup }
was affixed by authority of a }
resolution of the Council in the }
presence of: }

CR MICHAEL WHITE
SHIRE PRESIDENT

ANTHONY MIDDLETON
CHIEF EXECUTIVE OFFICER

LOCAL GOVERNMENT ACT 1995

CEMETERIES ACT 1986

SHIRE OF BROOMEHILL-TAMBELLUP

CEMETERIES AMENDMENT LOCAL LAW 2022

Under the powers conferred by the *Local Government Act 1995* and under all other powers enabling it, the Council of the Shire of Broomehill-Tambellup resolved on XXXXXX 2022 to make the following local law.

PART 1 - PRELIMINARY

1. Citation

This local law may be cited as the *Shire of Broomehill-Tambellup Cemeteries Amendment Local Law 2022*.

2. Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

3. Principal local law

This local law amends the *Shire of Broomehill-Tambellup Cemeteries Local Law 2020* as published in the *Government Gazette* on 5 March 2021.

PART 2 – AMENDMENTS

4. Clause 8.8 inserted

After clause 8.7 insert the following:

8.8 Exhumation of a body

A person wishing to exhume a body from a Shire of Broomehill-Tambellup public cemetery must complete an Application for Exhumation form.

Dated XXXXXXXXXX 2022

The Common Seal of the }
Shire of Broomehill-Tambellup }
was affixed by authority of a }
resolution of the Council in the }
presence of: }

CR MICHAEL WHITE
SHIRE PRESIDENT

ANTHONY MIDDLETON
CHIEF EXECUTIVE OFFICER

LOCAL GOVERNMENT ACT 1995

CAT ACT 2011

SHIRE OF BROOMEHILL-TAMBELLUP

HEALTH AMENDMENT LOCAL LAW 2022

Under the powers conferred by the *Local Government Act 1995* and under all other powers enabling it, the Council of the Shire of Broomehill-Tambellup resolved on XXXXXX 2022 to make the following local law.

PART 1 - PRELIMINARY

1. Citation

This local law may be cited as the *Shire of Broomehill-Tambellup Health Amendment Local Law 2022*.

2. Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

3. Principal local law

This local law amends the *Shire of Broomehill-Tambellup Health Local Law 2020* as published in the *Government Gazette* on 5 March 2021.

PART 2 – AMENDMENTS

4. Clause 5.2.4 amended

Delete clause 5.2.4(6) and replace with the following:

- (6) A person may keep more than 2 cats on premises used for veterinary purposes or as a pet shop.

5. Clause 5.6.2 amended

Clause 5.6.2 is amended as follows:

- (a) In clause 5.6.2(1) replace the semi colon (;) with a full stop (.)
- (b) In clause 5.6.2(2) delete the semi colon (;) and 'and', and replace with a full stop (.)

6. Clause 6.1.4 amended

Delete clause 6.1.4 and replace with the following:

6.1.4 Officer may give Notice directing Measures to be Taken

Where in the opinion of an EHO, flies are prevalent or are breeding on any premises, the EHO may give to the owner or occupier of the premises notice in writing directing him or her to take, within the time specified in the notice, such measures as in the opinion of the EHO are necessary to—

- (a) control the prevalence;
 - (b) effect the eradication; or
 - (c) effectively prevent the breeding;
- of flies.

7. Clause 8.1.3 amended

Delete clause 8.1.3(c)(i) and replace with the following:

- (i) the fee as fixed from time to time by the local government under Sections 6.16 to 6.19 of the *Local Government Act 1995*; and

8. Clause 8.1.5 amended

Delete clause 8.1.5(b) and replace with the following:

- (b) pay the fee as fixed from time to time by the local government under Sections 6.16 to 6.19 of the Local Government Act 1995 at the time of making each application for renewal.

9. Clause 8.1.7 amended

Delete clause 8.1.7 and replace with the following:

8.1.7 Revocation of Registration

- (1) The local government may revoke a registration upon any one or more of the following grounds—
 - (a) that the lodging house has not, to the satisfaction of the local government, been kept free from vectors of disease or in a clean, wholesome and sanitary condition;
 - (b) that the keeper has—
 - (i) been convicted of an offence against this local law in respect of the lodging house;
 - (ii) not complied with a requirement of this Part; or
 - (iii) not complied with a condition of registration;
 - (c) that the local government, having regard to a report from the Police Service, is satisfied that the keeper or manager is not a fit and proper person; and
 - (e) that, by reason of alterations or additions or neglect to repair and renovate, the condition of the lodging house is such as to render it, in the opinion of an EHO, unfit to remain registered;
- (2) Before revoking the registration of a lodging house under this clause, the local government shall give notice to the keeper requiring him or her, within a time specified in the notice, to show cause why the registration should not be revoked.
- (3) Whenever the local government revokes the registration of a lodging house, it shall give the keeper notice of the revocation and the registration shall be revoked as from the date on which the notice is served on the keeper.

10. Part 11: Objections and Appeals

Following Part 10 - Offences and Penalties, add the following:

PART 11 – OBJECTIONS AND APPEALS

11.1 Objection and appeal rights

Division 1 of Part 9 of the *Local Government Act 1995* applies to a decision under this local law to grant, renew, vary or cancel an approval.

11. Schedule 1 amended

In the Schedule header, remove reference to the *Health (Miscellaneous Provisions) Act 1911*.

13. Schedule 2 amended

In the Schedule header, remove reference to the *Health (Miscellaneous Provisions) Act 1911*.

14. Schedule 3 amended

In the Schedule header, remove reference to the *Health (Miscellaneous Provisions) Act 1911*.

15. Schedule 4 amended

In the Schedule header, remove reference to the *Health (Miscellaneous Provisions) Act 1911*.

16. Schedule 5 amended

In the Schedule header, remove reference to the *Health (Miscellaneous Provisions) Act 1911*.

17. Schedule 6 amended

In the Schedule header, remove reference to the *Health (Miscellaneous Provisions) Act 1911*.

18. Schedule 7 amended

In the Schedule header, remove reference to the *Health (Miscellaneous Provisions) Act 1911*.

19. Schedule 8 amended

In the Schedule header, remove reference to the *Health (Miscellaneous Provisions) Act 1911*.

20. Schedule 9 amended

In the Schedule header, remove reference to the *Health (Miscellaneous Provisions) Act 1911*.

Dated xxxxxxxx 2022

The Common Seal of the }
Shire of Broomehill-Tambellup }
was affixed by authority of a }
resolution of the Council in the }
presence of: }

CR MICHAEL WHITE
SHIRE PRESIDENT

ANTHONY MIDDLETON
CHIEF EXECUTIVE OFFICER

WASTE AVOIDANCE AND RESOURCE RECOVERY ACT 2007

LOCAL GOVERNMENT ACT 1995

SHIRE OF BROOMEHILL-TAMBELLUP

WASTE AMENDMENT LOCAL LAW 2022

Under the powers conferred on it by the *Waste Avoidance and Resource Recovery Act 2007*, the *Local Government Act 1995* and under all other enabling powers, the Council of the Shire of Broomehill-Tambellup resolved on the XXXX 2022 to make the following local law.

PART 1 - PRELIMINARY

1. Citation

This local law may be cited as the *Shire of Broomehill-Tambellup Waste Amendment Local Law 2022*.

2. Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

3. Principal local law

This local law amends the *Shire of Broomehill-Tambellup Waste Local 2020* as published in the *Government Gazette* on 5 March 2021.

PART 2 – AMENDMENTS

4. Short title amended

In clause 1.1, after 'Local' insert 'Law'.

5. Clause 2.7 amended

Clause 2.7(c) is deleted and subsequent clauses are renumbered.

6. Schedule 2 amended

Item 14 is deleted and subsequent items and associated clauses are renumbered.

Dated day of 2022

The Common Seal of the }
Shire of Broomehill-Tambellup }
was affixed by authority of a }
resolution of the Council in the }
presence of: }

CR MICHAEL WHITE
SHIRE PRESIDENT

ANTHONY MIDDLETON
CHIEF EXECUTIVE OFFICER

CONSENTED TO:



A/CHIEF EXECUTIVE OFFICER
DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION

DATED THIS 11 OF July 2022



PARKING AND PARKING FACILITIES LOCAL LAW 2022

Local Government Act 1995

LOCAL GOVERNMENT ACT 1995

SHIRE OF BROOMEHILL-TAMBELLUP

PARKING AND PARKING FACILITIES LOCAL LAW 2022

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LOCAL GOVERNMENT ACT 1995

SHIRE OF BROOMEHILL-TAMBELLUP

PARKING AND PARKING FACILITIES LOCAL LAW 2022

Under the powers conferred by the *Local Government Act 1995* and under all other powers enabling it, the Council of the Shire of Broomehill-Tambellup resolved on XXXXXXXX to make the following local law.

PART 1 - PRELIMINARY

1.1 Citation

This local law may be cited as the *Shire of Broomehill-Tambellup Parking and Parking Facilities Local Law 2022*.

1.2 Commencement

This local law comes into operation 14 days after the date of publication in the *Government Gazette*.

1.3 Interpretation

In this local law unless the context otherwise requires –

Act means the *Local Government Act 1995*;

authorised person means a person appointed by the local government under section 9.10 of the Act, to perform any of the functions of an authorised person under this local law;

authorised vehicle means a vehicle authorised by the local government, CEO, authorised person or by any written law to park on a thoroughfare or parking facility;

bicycle has the meaning given to it by the Code;

bicycle path has the meaning given to it by the Code;

bus has the meaning given to it by the Code;

bus embayment has the meaning given to it by the Code;

bus stop has the meaning given to it by the Code;

bus zone has the meaning given to it by the Code;

caravan means a vehicle that is fitted or designed to allow human habitation and which is drawn by another vehicle, or which is capable of self-propulsion;

carriageway means a portion of thoroughfare that is improved, designed or ordinarily used for vehicular traffic and includes the shoulders, and areas, including embayments, at the side or centre of the carriageway, used for the stopping or parking of vehicles; and where a thoroughfare has two or more of those portions divided by a median strip, the expression means each of those portions, separately;

centre in relation to a carriageway, means a line or a series of lines, marks or other indications –

- (a) for a two-way carriageway – placed so as to delineate vehicular traffic travelling in different directions; or
- (b) in the absence of any such lines, marks or other indications – the middle of the main, travelled portion of the carriageway;

children's crossing has the meaning given to it by the Code;

CEO means the Chief Executive Officer of the local government;

Code means the *Road Traffic Code 2000*;

commercial vehicle means a motor vehicle constructed for the conveyance of goods or merchandise, or for the conveyance of materials used in any trade, business, industry or work whatsoever, other than a motor vehicle for the conveyance of passengers, and includes any motor vehicle that is designed primarily for the carriage of persons, but which has been fitted or adapted for the conveyance of the goods, merchandise or materials referred to, and is in fact used for that purpose;

disability parking permit means a current document issued by the National Disability Service (ACN 008 445 485), consisting of –

- (a) an Australian Disability Parking Permit; and
- (b) an ACROD Parking Program Card;

district means the district of the local government;

driver means any person driving or in control of a vehicle;

edge line for a carriageway means a line marked along the carriageway at or near the far left or the far right of the carriageway;

emergency vehicle has the meaning given to it by the Code;

footpath has the meaning given to it by the Code;

GVM (which stands for gross vehicle mass) has the meaning given to it by the Code;

Loading Zone means a parking stall which is set aside for use by commercial vehicles if there is a sign referable to that stall marked 'Loading Zone';

local government means the Shire of Broomehill-Tambellup;

mail zone has the meaning given to it by the Code;

median strip has the meaning given to it by the Code;

motorcycle has the meaning given to it by the Code;

motor vehicle means a self-propelled vehicle that is not operated on rails; and the expression includes a trailer, semi-trailer or caravan while attached to a motor vehicle, but does not include a power assisted pedal cycle;

no parking area has the meaning given to it by the Code;

no parking sign means a sign with the words 'no parking' in red letters on a white background, or the letter 'P' within a red annulus and a red diagonal line across it on a white background;

no stopping area has the meaning given to it by the Code;

no stopping sign means a sign with the words 'no stopping' or 'no standing' in red letters on a white background or the letter 'S' within a red annulus and a red diagonal line across it on a white background;

occupier has the meaning given to it by the Act;

owner

- (a) where used in relation to a vehicle licensed under the Road Traffic Act, means the person in whose name the vehicle has been registered under that Road Traffic Act;
- (b) where used in relation to any other vehicle, means the person who owns, or is entitled to possession of that vehicle; and
- (c) where used in relation to land, has the meaning given to it by the Act;

park, in relation to a vehicle, means to permit a vehicle, whether attended or not by any person, to remain stationary except for the purpose of –

- (a) avoiding conflict with other traffic; or
- (b) complying with the provisions of any law; or
- (c) taking up or setting down persons or goods (maximum of 2 minutes);

parking area has the meaning given to it by the Code;

parking facilities includes land, buildings, shelters, parking stalls and other facilities open to the public generally for the parking of vehicles and signs, notices and facilities used in connection with the parking of vehicles;

parking region means the area described in Schedule 1;

parking stall means a section or part of a thoroughfare or of a parking station which is marked or defined by painted lines, metallic studs, coloured bricks or pavers or similar devices for the purpose of indicating where a vehicle may be parked;

parking station means any land, or structure provided for the purpose of accommodating vehicles;

pedestrian crossing has the meaning given to it by the Code;

public place means any place to which the public has access whether or not that place is on private property;

reserve means any land:

- (a) which belongs to the local government;
- (b) of which the local government is the management body under the *Land Administration Act 1997*; or
- (c) which is an 'otherwise unvested facility' within section 3.53 of the Act;

Regulations means the *Local Government (Functions and General) Regulations 1996*

Road Traffic Act means the *Road Traffic Act 1974*;

Schedule means a Schedule to this local law;

shared zone has the meaning given to it by the Code;

sign includes a traffic sign, inscription, road marking, mark, structure or device approved by the local government on which may be shown words, numbers, expressions or symbols, and which is placed on or near a thoroughfare or within a parking station or reserve for the purpose of prohibiting, regulating, guiding, directing or restricting the parking of vehicles;

special purpose vehicle has the meaning given to it by the Code;

stop in relation to a vehicle means to stop a vehicle and permit it to remain stationary, except for the purposes of avoiding conflict with other traffic or of complying with the provisions of any law;

symbol includes any symbol specified by Australian Standard 1742.11-1999 and any symbol specified from time to time by Standards Australia for use in the regulation of parking and any reference to the wording of any sign in this local law shall be also deemed to include a reference to the corresponding symbol;

taxi means an 'on demand passenger transport service' as per the *Transport (Road Passenger Services) Act 2018*;

taxi zone has the meaning given to it by the Code;

thoroughfare has the meaning given to it by the Act;

traffic island has the meaning given to it by the Code;

trailer means any vehicle without motive power of its own, designed for attachment to a motor vehicle for the purpose of being towed, but does not include the rear portion of an articulated vehicle, or a side car;

vehicle has the meaning given to it by the Code; and

verge means the portion of a thoroughfare which lies between the boundary of a carriageway and the adjacent property line but does not include a footpath.

1.4 Application of Particular Definitions

- (1) For the purposes of the application of the definitions 'no parking area' and 'parking area' an arrow inscribed on a traffic sign erected at an angle to the boundary of the carriageway is deemed to be pointing in the direction in which it would point, if the signs were turned at an angle of less than 90 degrees until parallel with the boundary.
- (2) Unless the context otherwise requires, where a term is used, but not defined, in this local law, and that term is defined in the Road Traffic Act or in the Code, then the term shall have the meaning given to it in that Act or the Code.

1.5 Application and pre-existing signs

- (1) Subject to subclause (2), this local law applies to the parking region.
- (2) This local law does not apply to a parking facility or a parking station that is not occupied by the local government, unless the local government and the owner or occupier of that facility or station have agreed in writing that this local law will apply to that facility or station.
- (3) The agreement referred to in subclause (2) may be made on such terms and conditions as the parties may agree.
- (4) A sign that –
 - (a) was erected by the local government or the Commissioner of Main Roads prior to the coming into operation of this local law; and
 - (b) relates to the parking of vehicles within the parking region, shall be deemed for the purposes of this local law to have been erected by the local government under the authority of this local law.
- (5) An inscription or symbol on a sign referred to in subclause (4) operates and has effect according to its tenor, and where the inscription or symbol relates to the stopping of vehicles, it shall be deemed for the purposes of this local law to operate and have effect as if it related to the parking of vehicles.
- (6) The provisions of Parts 2 and 3 do not apply to a bicycle parked at a bicycle rail or bicycle rack.

1.6 Classes of vehicles

For the purpose of this local law, vehicles are divided into classes as follows –

- (a) buses;
- (b) commercial vehicles;
- (c) motorcycles and bicycles;
- (d) taxis; and
- (e) all other vehicles.

1.7 Part of thoroughfare to which sign applies

Where under this local law the parking of vehicles in a thoroughfare is controlled by a sign, the sign shall be read as applying to that part of the thoroughfare which –

- (a) lies beyond the sign;
- (b) lies between the sign and the next sign beyond that sign; and
- (c) is on that side of the thoroughfare nearest to the sign.

1.8 Powers of the local government

The local government may, by resolution, prohibit or regulate by signs or otherwise, the stopping or parking of any vehicle or any class of vehicles in any part of the parking region but must do so consistently with the provisions of this local law.

PART 2 - PARKING STALLS AND PARKING STATIONS

2.1 Determination of parking stalls and parking stations

- (1) The local government may by resolution constitute, determine and vary –
 - (a) parking stalls;
 - (b) parking stations;
 - (c) permitted time and conditions of parking in parking stalls and parking stations which may vary with the locality;
 - (d) permitted classes of vehicles which may park in parking stalls and parking stations;
 - (e) permitted classes of persons who may park in specified parking stalls or parking stations; and
 - (f) the manner of parking in parking stalls and parking stations.

- (2) Where the local government makes a determination under subsection (1) it shall erect signs to give effect to the determination.

2.2 Vehicles to be within parking stall on thoroughfare

- (1) Subject to subclause (2), (3) and (4), a person shall not park a vehicle in a parking stall in a thoroughfare otherwise than –
 - (a) parallel to and as close to the kerb as is practicable;
 - (b) wholly within the stall; and
 - (c) headed in the direction of the movement of traffic on the side of the thoroughfare in which the stall is situated.
- (2) Subject to subclause (3) where a parking stall in a thoroughfare is set out otherwise than parallel to the kerb, then a person must park a vehicle in that stall wholly within it.
- (3) If a vehicle is too long or too wide to fit completely within a single parking stall then the person parking the vehicle shall do so within the minimum number of parking stalls needed to park that vehicle.
- (4) A person shall not park a vehicle partly within and partly outside a parking area.

2.3 Parking prohibitions and restrictions

- (1) A person shall not –
 - (a) park a vehicle so as to obstruct an entrance to, or an exit from a parking station, or an access way within a parking station;
 - (b) except with the permission of the local government or an authorised person park a vehicle on any part of a parking station contrary to a sign referable to that part;
 - (c) permit a vehicle to park on any part of a parking station, if an authorised person directs the driver of such vehicle to move the vehicle; or
 - (d) park or attempt to park a vehicle in a parking stall in which another vehicle is parked but this paragraph does not prevent the parking of a motorcycle and a bicycle together in a stall marked 'M/C', if the bicycle is parked in accordance with subclause (2).
- (2) No person shall park any bicycle –
 - (a) in a parking stall other than in a stall marked 'M/C'; and
 - (b) in such stall other than against the kerb.

- (3) Notwithstanding the provisions of subclause (1)(b) a driver may park a vehicle in a permissive parking stall or station (except in a parking area for persons with a disability) for twice the length of time allowed, provided that –
 - (a) the driver's vehicle displays a disability parking permit; and
 - (b) a person with a disability to which that disability parking permit relates is either the driver of or a passenger in the vehicle.

PART 3 - PARKING GENERALLY

3.1 Restrictions on parking in particular areas

- (1) Subject to subclause (2), a person shall not park a vehicle in a thoroughfare or part of a thoroughfare, or part of a parking station –
 - (a) if by a sign it is set apart for the parking of vehicles of a different class;
 - (b) if by a sign it is set apart for the parking of vehicles by persons of a different class; or
 - (c) during any period when the parking of vehicles is prohibited by a sign.
- (2)
 - (a) This subclause applies to a driver if –
 - (i) the driver's vehicle displays a disability parking permit; and
 - (ii) a person with a disability to which the disability parking permit relates is either the driver of the vehicle or a passenger in the vehicle.
 - (b) The driver may park a vehicle in a thoroughfare or a part of a thoroughfare or part of a parking station, except in a thoroughfare or a part of a thoroughfare or part of a parking station to which a disabled parking sign relates for twice the period indicated on the sign.

- (3) A person shall not park a vehicle:
 - (a) in a no parking area;
 - (b) in a parking area, except in accordance with both the signs associated with the parking area and with this local law;
 - (c) in a stall marked 'M/C' unless it is a motorcycle without a sidecar or a trailer, or it is a bicycle.
- (4) A person shall not park a motorcycle without a sidecar or a trailer, or a bicycle in a parking stall unless the stall is marked 'M/C'.
- (5) A person shall not, without the prior permission of the local government, the CEO, or an authorised person, park a vehicle in an area designated by a sign stating 'Authorised Vehicles Only'.

3.2 Parking vehicle on a carriageway

- (1) A person parking a vehicle on a carriageway other than in a parking stall shall park it –
 - (a) in the case of a two-way carriageway, so that it is as near as practicable to and parallel with, the left boundary of the carriageway and headed in the direction of the movement of traffic on the side of the thoroughfare on which the vehicle is parked;
 - (b) in the case of a one-way carriageway, so that it is as near as practicable to and parallel with either boundary of the carriageway and headed in the direction of the movement of traffic on the side of the thoroughfare on which the vehicle is parked;
 - (c) so that at least 3 metres of the width of the carriageway lies between the vehicle and the farther boundary of the carriageway, or any continuous line or median strip, or between the vehicle and a vehicle parked on the farther side of the carriageway;
 - (d) so that the front and the rear of the vehicle respectively is not less than 1 metre from any other vehicle, except a motorcycle without a trailer, or a bicycle parked in accordance with this local law; and
 - (e) so that it does not obstruct any vehicle on the carriageway,unless otherwise indicated on a parking regulation sign or markings on the roadway.
- (2) In this clause, 'continuous dividing line' means –
 - (a) a single continuous dividing line only;

- (b) a single continuous dividing line to the left or right of a broken dividing line; or
- (c) 2 parallel continuous dividing lines.

3.3 When parallel and right-angled parking apply

Where a traffic sign associated with a parking area is not inscribed with the words 'angle parking' (or with an equivalent symbol depicting this purpose), then unless a sign associated with the parking area indicates, or marks on the carriageway indicate, that vehicles have to park in a different position, where the parking area is:

- (a) adjacent to the boundary of a carriageway, a person parking a vehicle in the parking area shall park it as near as practicable to and parallel with that boundary; and
- (b) at or near the centre of the carriageway, a person parking a vehicle in that parking area shall park it at approximately right angles to the centre of the carriageway.

3.4 When angle parking applies

- (1) This clause does not apply to:
 - (a) a passenger vehicle or a commercial vehicle with a mass including any load, of over 3 tonnes; or
 - (b) a person parking either a motor cycle without a trailer or a bicycle.
- (2) Where a sign associated with a parking area is inscribed with the words 'angle parking' (or with an equivalent symbol depicting this purpose), a person parking a vehicle in the area shall park the vehicle at an angle of approximately 45 degrees to the centre of the carriageway unless otherwise indicated by the inscription on the parking sign or by marks on the carriageway.

3.5 General prohibitions on parking

- (1)
 - (a) This clause does not apply to a vehicle parked in a parking stall nor to a bicycle in a bicycle rack.
 - (b) Subclauses (2)(c), (e) and (g) do not apply to a vehicle which parks in a bus embayment.
- (2) Subject to any law relating to intersections with traffic control signals a person shall not park a vehicle so that any portion of the vehicle is –
 - (a) between any other stationary vehicles and the centre of the carriageway;
 - (b) on or adjacent to a median strip;

- (c) obstructing a right of way, private drive or carriageway or so close as to deny a vehicle reasonable access to or egress from the right of way, private drive or carriageway;
- (d) alongside or opposite any excavation, works, hoarding, scaffolding or obstruction on the carriageway, if the vehicle would obstruct traffic;
- (e) on or within 10 metres of any portion of a carriageway bounded by a traffic island;
- (f) on any footpath or pedestrian crossing;
- (g) between the boundaries of a carriageway and any double longitudinal line consisting of two continuous lines or between a double longitudinal line consisting of a continuous line and a broken or dotted line and the boundary of a carriageway nearer to the continuous line, unless there is a distance of at least 3 metres clear between the vehicle and the double longitudinal line;
- (h) on an intersection, except adjacent to a carriageway boundary that is not broken by an intersecting carriageway;
- (i) within 1 metre of a fire hydrant or fire plug, or of any sign or mark indicating the existence of a fire hydrant or fire plug;
- (j) within 3 metres of a public letter pillar box, unless the vehicle is being used for the purposes of collecting postal articles from the pillar box; or
- (k) within 10 metres of the nearer property line of any thoroughfare intersecting the thoroughfare on the side on which the vehicle is parked,

unless a sign or markings on the carriageway indicate otherwise.

- (3) A person shall not park a vehicle so that any portion of the vehicle is within 10 metres of the departure side of –
 - (a) a sign inscribed with the words ‘Bus Stop’ or ‘Hail Bus Here’ (or with equivalent symbols depicting these purposes) unless the vehicle is a bus stopped to take up or set down passengers; or
 - (b) a children’s crossing or pedestrian crossing.
- (4) A person shall not park a vehicle so that any portion of the vehicle is within 20 metres of the approach side of –
 - (a) a sign inscribed with the words ‘Bus Stop’ or ‘Hail Bus Here’ (or with equivalent symbols depicting these purposes) unless the vehicle is a bus stopped to take up or set down passengers;

(b) a children's crossing or pedestrian crossing.

- (5) A person shall not park a vehicle so that any portion of the vehicle is within 20 metres of either the approach side or the departure side of the nearest rail of a railway level crossing.

3.6 Authorised person may order vehicle on thoroughfare to be moved

The driver of a vehicle shall not park that vehicle on any part of a thoroughfare in contravention of this local law after an authorised person has directed the driver to move it.

3.7 Authorised person may mark tyres

- (1) An authorised person may mark the tyres of a vehicle parked in a parking facility with chalk or any other non-indelible substance for a purpose connected with or arising out of his or her duties or powers.
- (2) A person shall not remove a mark made by an authorised person so that the purpose of the affixing of such a mark is defeated or likely to be defeated.

3.8 No movement of vehicles to avoid time limitation

- (1) Where the parking of vehicles in a parking facility is permitted for a limited time, a person shall not move a vehicle within the parking facility so that the total time of parking exceeds the maximum time allowed for parking in the parking facility.
- (2) Where the parking of vehicles in a thoroughfare is permitted for a limited time, a person shall not move a vehicle along that thoroughfare so that the total time of parking exceeds the maximum time permitted, unless the vehicle has first been removed from the thoroughfare for at least 2 hours.

3.9 No parking of vehicles exposed for sale and in other circumstances

A person shall not park a vehicle on any portion of a thoroughfare –

- (a) for the purpose of exposing it for sale;
- (b) if that vehicle is not licensed under the Road Traffic Act;
- (c) if that vehicle is a trailer or a caravan unattached to a motor vehicle; or
- (d) for the purpose of effecting repairs to it, other than the minimum repairs necessary to enable the vehicle to be moved to a place other than a thoroughfare.

3.10 Parking on private land

- (1) In this clause a reference to 'land' does not include land –
- (a) which belongs to the local government;

- (b) of which the local government is the management body under the *Land Administration Act 1997*;
 - (c) which is an 'otherwise unvested facility' within section 3.53 of the Act; or
 - (d) which is the subject of an agreement referred to in clause 1.5(2).
- (2) A person shall not park a vehicle on land without the consent of the owner or occupier of the land on which the vehicle is parked.
 - (3) Where the owner or occupier of the land, by a sign referable to that land or otherwise, consents to the parking of vehicles of a specified class or classes on the land for a limited period, a person shall not park a vehicle on the land otherwise than in accordance with the consent.

3.11 Parking on reserves

No person other than an employee of the local government in the course of his or her duties or a person authorised by the local government shall drive or park a vehicle upon or over any portion of a reserve other than upon an area specifically set aside for that purpose.

3.12 Suspension of parking limitations for urgent, essential or official duties

- (1) Where by a sign the parking of vehicles is permitted for a limited time on a portion of a thoroughfare or parking facility, the local government, the CEO or an authorised person may, subject to the Code, permit a person to park a vehicle in that portion of the thoroughfare or parking facility for longer than the permitted time in order that the person may carry out urgent, essential or official duties.
- (2) Where permission is granted under subclause (1), the local government, the CEO or an authorised person may prohibit the use by any other vehicle of that portion of the thoroughfare or parking facility to which the permission relates, for the duration of that permission.

PART 4 – PARKING AND STOPPING GENERALLY

4.1 No stopping and no parking signs, and yellow edge lines

- (1) No stopping

A driver shall not stop on a length of carriageway, or in an area, to which a 'no stopping' sign applies.
- (2) No parking

A driver shall not stop on a length of carriageway or in an area to which a 'no parking' sign applies, unless the driver is –

- (a) dropping off, or picking up, passengers or goods;
- (b) does not leave the vehicle unattended; and
- (c) completes the dropping off, or picking up, of the passengers or goods within 2 minutes of stopping and drives on.

unattended, in relation to a vehicle, means that the driver has left the vehicle so that the driver is more than 3 metres from the closest point of the vehicle.

- (3) No stopping on a carriageway with yellow edge lines

A driver shall not stop at the side of a carriageway marked with a continuous yellow edge line.

PART 5 – STOPPING IN ZONES FOR PARTICULAR VEHICLES

5.1 Stopping in a loading zone

A person shall not stop a vehicle in a loading zone unless it is:

- (a) a motor vehicle used for commercial or trade purposes engaged in the picking up or setting down of goods; or
- (b) a motor vehicle taking up or setting down passengers,

but, in any event, shall not remain in that loading zone:

- (c) for longer than a time indicated on the 'loading zone' sign; or
- (d) longer than 30 minutes (if no time is indicated on the sign).

5.2 Stopping in a taxi zone or a bus zone

- (1) A driver shall not stop in a taxi zone, unless the driver is driving a taxi.
- (2) A driver shall not stop in a bus zone unless the driver is driving a public bus, or a bus of a type that is permitted to stop at the bus zone by information on or with the 'bus zone' sign applying to the bus zone.

5.3 Stopping in a mail zone

A person shall not stop a vehicle in a mail zone.

5.4 Other limitations in zones

A person shall not stop a vehicle in a zone to which a traffic sign applies if stopping the vehicle would be contrary to any limitation in respect to classes of persons or vehicles, or specific activities allowed, as indicated by additional words on a traffic sign that applies to the zone.

PART 6 – OTHER PLACES WHERE STOPPING IS RESTRICTED

6.1 Stopping in a shared zone

A driver shall not stop in a shared zone unless –

- (a) the driver stops at a place on a length of carriageway, or in an area, to which a parking control sign applies and the driver is permitted to stop at that place under this local law;
- (b) the driver stops in a parking bay and the driver is permitted to stop in the parking bay under this local law;
- (c) the driver is dropping off, or picking up, passengers or goods; or
- (d) the driver is engaged in door-to-door delivery or collection of goods, or in the collection of waste or garbage.

6.2 Double parking

- (1) A driver shall not stop a vehicle so that any portion of the vehicle is between any other stopped vehicle and the centre of the carriageway.
- (2) This clause does not apply to –
 - (a) a driver stopped in traffic; or
 - (b) a driver angle parking on the side of the carriageway or in a median strip parking area, in accordance with this local law.

6.3 Stopping near an obstruction

A driver shall not stop on a carriageway near an obstruction on the carriageway in a position that further obstructs traffic on the carriageway.

6.4 Stopping on a bridge or in a tunnel, etc.

- (1) A driver shall not stop a vehicle on a bridge, causeway, ramp or similar structure unless –
 - (a) the carriageway is at least as wide on the structure as it is on each of the approaches and a traffic sign does not prohibit stopping or parking; or
 - (b) the driver stops at a place on a length of carriageway, or in an area, to which a parking control sign applies and the driver is permitted to stop at that place under this local law.
- (2) A driver shall not stop a vehicle in a tunnel or underpass unless –

- (a) the carriageway is at least as wide in the tunnel or underpass as it is on each of the approaches and a traffic sign does not prohibit stopping or parking; or
- (b) the driver of a motor vehicle stops at a bus stop, or in a bus zone or parking area marked on the carriageway, for the purpose of setting down or taking up passengers.

6.5 Stopping on crests, curves, etc.

- (1) Subject to subclause (2), a driver shall not stop a vehicle on, or partly on, a carriageway, in any position where it is not visible to the driver of an overtaking vehicle, from a distance of 50 metres within a built-up area, and from a distance of 150 metres outside a built-up area.
- (2) A driver may stop on a crest or curve on a carriageway that is not in a built-up area if the driver stops at a place on the carriageway, or in an area, to which a parking control sign applies and the driver is permitted to stop at that place under this local law.

6.6 Stopping near a fire hydrant etc

- (1) A driver shall not stop a vehicle so that any portion of the vehicle is within 1 metre of a fire hydrant or fire plug, or of any sign or mark indicating the existence of a fire hydrant or fire plug, unless –
 - (a) the driver is driving a public bus, and the driver stops in a bus zone or at a bus stop and does not leave the bus unattended; or
 - (b) the driver is driving a taxi, and the driver stops in a taxi zone and does not leave the taxi unattended.
- (2) In this clause a driver leaves the vehicle ‘unattended’ if the driver leaves the vehicle so the driver is over 3 metres from the closest point of the vehicle.

6.7 Stopping at or near a bus stop

- (1) A driver shall not stop a vehicle so that any portion of the vehicle is within 20 metres of the approach side of a bus stop, or within 10 metres of the departure side of a bus stop, unless –
 - (a) the vehicle is a public bus stopped to take up or set down passengers; or
 - (b) the driver stops at a place on a length of carriageway, or in an area, to which a parking control sign applies and the driver is permitted to stop at that place under this local law.
- (2) In this clause –

- (a) distances are measured in the direction in which the driver is driving; and
- (b) a trailer attached to a public bus is deemed to be a part of the public bus.

6.8 Stopping on a path, median strip, or traffic island

The driver of a vehicle (other than a bicycle or an animal) shall not stop so that any portion of the vehicle is on a path, traffic island or median strip, unless the driver stops in an area, to which a parking control sign applies and the driver is permitted to stop at that place under this local law.

6.9 Stopping on verge

- (1) A person shall not –
 - (a) stop a vehicle (other than a bicycle);
 - (b) stop a commercial vehicle or bus, or a trailer or caravan unattached to a motor vehicle; or
 - (c) stop a vehicle during any period when the stopping of vehicles on that verge is prohibited by a sign adjacent and referable to that verge,so that any portion of it is on a verge.
- (2) Subclause (1)(a) does not apply to the person if he or she is the owner or occupier of the premises adjacent to that verge, or is a person authorised by the occupier of those premises to stop the vehicle so that any portion of it is on the verge.
- (3) Subclause (1)(b) does not apply to a commercial vehicle when it is being loaded or unloaded with reasonable expedition with goods, merchandise or materials collected from or delivered to the premises adjacent to the portion of the verge on which the commercial vehicle is parked, provided no obstruction is caused to the passage of any vehicle or person using a carriageway or a path.

6.10 Obstructing access to and from a path, driveway, etc.

- (1) A driver shall not stop a vehicle so that any portion of the vehicle is in front of a path, in a position that obstructs access by vehicles or pedestrians to or from that path, unless –
 - (a) the driver is dropping off, or picking up, passengers; or
 - (b) the driver stops in a parking stall and the driver is permitted to stop in the parking stall under this local law.

- (2) A driver shall not stop a vehicle on or across a driveway or other way of access for vehicles travelling to or from adjacent land, unless –
 - (a) the driver is dropping off, or picking up, passengers; or
 - (b) the driver stops in a parking stall and the driver is permitted to stop in the parking stall under this local law.

6.11 Stopping near a letter box

A driver shall not stop a vehicle so that any portion of the vehicle is within 3 metres of a public letter box, unless the driver –

- (a) is dropping off, or picking up, passengers or mail; or
- (b) stops at a place on a length of carriageway, or in an area, to which a parking control sign applies and the driver is permitted to stop at that place under this local law.

6.12 Stopping on a carriageway – heavy and long vehicles

- (1) A person shall not park a vehicle or any combination of vehicles that, together with any projection on, or load carried by, the vehicle or combination of vehicles, is 7.5 metres or more in length or exceeds a GVM of 4.5 tonnes –
 - (a) on a carriageway in a built-up area, for any period exceeding 1 hour, unless engaged in the picking up or setting down of goods; or
 - (b) on a carriageway outside a built-up area, except on the shoulder of the carriageway, or in a truck bay or other area set aside for the parking of goods vehicles.
- (2) Nothing in this clause mitigates the limitations or condition imposed by any other clause or by any local law or traffic sign relating to the parking or stopping of vehicles.

6.13 Stopping on a carriageway with a bicycle parking sign

The driver of a vehicle (other than a bicycle) shall not stop on a length of carriageway to which a 'bicycle parking' sign applies, unless the driver is dropping off, or picking up, passengers.

6.14 Stopping on a carriageway with motor cycle parking sign

The driver of a vehicle shall not stop on a length of carriageway, or in an area, to which a 'motor cycle parking' sign applies, or an area marked 'M/C' unless –

- (a) the vehicle is a motor cycle; or
- (b) the driver is dropping off, or picking up, passengers.

PART 7 - MISCELLANEOUS

7.1 Removal of notices on vehicle

A person, other than the driver of the vehicle or a person acting under the direction of the driver of the vehicle, shall not remove from the vehicle any notice put on the vehicle by an authorised person.

7.2 Unauthorised signs and defacing of signs

A person shall not without the authority of the local government –

- (a) mark, set up or exhibit a sign purporting to be or resembling a sign marked, set up or exhibited by the local government under this local law;
- (b) remove, deface or misuse a sign or property, set up or exhibited by the local government under this local law or attempt to do any such act; or
- (c) affix a board, sign, placard, notice or other thing to or paint or write upon any part of a sign set up or exhibited by the local government under this local law.

7.3 Signs must be complied with

An inscription or symbol on a sign operates and has effect according to its tenor and a person contravening the direction on a sign commits an offence under this local law.

7.4 General provisions about signs

- (1) A sign marked, erected, set up, established or displayed on or near a thoroughfare is, in the absence of evidence to the contrary presumed to be a sign marked, erected, set up, established or displayed under the authority of this local law.
- (2) The first three letters of any day of the week when used on a sign indicate that day of the week.

7.5 Special purpose and emergency vehicles

Notwithstanding anything to the contrary in this local law, the driver of –

- (a) a special purpose vehicle may, only in the course of his or her duties and when it is expedient and safe to do so, stop, or park the vehicle in any place, at any time; and
- (b) an emergency vehicle may, in the course of his or her duties and when it is expedient and safe to do so or where he or she honestly and reasonably believes that it is expedient and safe to do so, stop, or park the vehicle at any place, at any time.

7.6 Vehicles not to obstruct a public place

- (1) A person shall not leave a vehicle, or any part of a vehicle, in a public place so that it obstructs the use of any part of that public place without the permission of the local government or unless authorised under any written law.
- (2) A person will not contravene subclause (1) where the vehicle is left for a period not exceeding 24 hours.

PART 8 - PENALTIES

8.1 Offences and penalties

- (1) Any person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law that person is prohibited from doing, commits an offence.
- (2) An offence against any provision of this local law is a prescribed offence for the purposes of section 9.16(1) of the Act.
- (3) Any person who commits an offence under this local law shall be liable, upon conviction, to a penalty not exceeding \$1,000, and if the offence is of a continuing nature, to an additional penalty not exceeding \$100 for each day or part of a day during which the offence has continued.
- (4) The amount appearing in the final column of Schedule 2 directly opposite a clause specified in that Schedule is the modified penalty for an offence against that clause.

8.2 Form of notices

For the purposes of this local law:

- (a) Where the vehicles is involved in the commission of an offence, the form of the notice referred to in section 9.13 of the Act is that of Form 1 in Schedule 1 of the Regulations;
- (b) the form of the infringement notice referred to in section 9.17 of the Act is that of Form 2 in Schedule 1 of the Regulations; and
- (c) the form of the notice referred to in section 9.20 of the Act is that of Form 3 in Schedule 1 of the Regulations.

Schedule 1 - Parking region

The parking region is the whole of the district, but excludes the following portions of the district:

1. the approach and departure prohibition areas of all existing and future traffic control signal installations as determined by the Commissioner of Main Roads;
2. prohibition areas applicable to all existing and future bridges and subways as determined by the Commissioner of Main Roads; and
3. any road which comes under the control of the Commissioner of Main Roads unless the control of parking and parking facilities on that road is carried out subject to the control and direction of the Commissioner of Main Roads or has been delegated by the Commissioner to the local government.

Schedule 2 – Prescribed offences
[Clause 8.1]

ITEM NO.	CLAUSE NO.	NATURE OF OFFENCE	MODIFIED PENALTY \$
1	2.2	Failure to park wholly within parking stall	40
2	2.2(4)	Failure to park wholly within parking area	40
3	2.3(1)(a)	Causing obstruction in parking station	50
4	2.3(1)(b)	Parking contrary to sign in parking station	50
5	2.3(1)(c)	Parking contrary to directions of authorised person	50
6	2.3(1)(d)	Parking or attempting to park a vehicle in a parking stall occupied by another vehicle	40
7	3.1(1)(a)	Parking wrong class of vehicle	40
8	3.1(1)(b)	Parking by persons of a different class	45
9	3.1(1)(c)	Parking during prohibited period	45
10	3.1(3)(a)	Parking in no parking area	50
11	3.1(3)(b)	Parking contrary to signs or limitations	40
12	3.1(3)(c)	Parking vehicle in motor cycle only area	40
13	3.1(4)	Parking motor cycle in stall not marked 'M/C'	40
14	3.1(5)	Parking without permission in an area designated for 'Authorised Vehicles Only'	45
15	3.2(1)(a)	Failure to park on the left of two-way carriageway	40
16	3.2(1)(b)	Failure to park on boundary of one-way carriageway	40
17	3.2(1)(a) or 3.2(1)(b)	Parking against the flow of traffic	45

18	3.2(1)(c)	Parking when distance from farther boundary less than 3 metres	45
19	3.2(1)(d)	Parking closer than 1 metre from another vehicle	40
20	3.2(1)(e)	Causing obstruction	50
21	3.3(b)	Failure to park at approximate right angle	40
22	3.4(2)	Failure to park at an appropriate angle	40
23	3.5(2)(a) and 6.2	Double parking	45
24	3.5(2)(b)	Parking on or adjacent to a median strip	40
25	3.5(2)(c)	Denying access to private drive or right of way	45
26	3.5(2)(d)	Parking beside excavation or obstruction so as to obstruct traffic	50
27	3.5(2)(e)	Parking within 10 metres of traffic island	45
28	3.5(2)(f)	Parking on footpath/pedestrian crossing	50
29	3.5(2)(g)	Parking contrary to continuous line markings	45
30	3.5(2)(h)	Parking on intersection	45
31	3.5(2)(i)	Parking within 1 metre of fire hydrant or fire plug	50
32	3.5(2)(j)	Parking within 3 metres of public letter box	45
33	3.5(2)(k)	Parking within 10 metres of intersection	45
34	3.5(3)(a) or (b)	Parking vehicle within 10 metres of departure side of bus stop, children's crossing or pedestrian crossing	50
35	3.5(4)(a) or (b)	Parking vehicle within 20 metres of approach side of bus stop, children's crossing or pedestrian crossing	50
36	3.5(5)	Parking vehicle within 20 metres of approach side or departure side of railway level crossing	50

37	3.6	Parking contrary to direction of authorised person	50
38	3.7(2)	Removing mark of authorised person	55
39	3.8	Moving vehicle to avoid time limitation	40
40	3.9(a)	Parking in thoroughfare for purpose of sale	40
41	3.9(b)	Parking unlicensed vehicle in thoroughfare	40
42	3.9(c)	Parking a trailer/caravan on a thoroughfare	40
43	3.9(d)	Parking in thoroughfare for purpose of repairs	40
44	3.10(1) or (2)	Parking on land that is not a parking facility without consent	55
45	3.10(3)	Parking on land not in accordance with consent	40
46	3.11	Driving or parking on reserve	40
47	4.1(1)	Stopping contrary to a 'no stopping' sign	40
48	4.1(2)	Parking contrary to a 'no parking' sign	40
49	4.1(3)	Stopping within continuous yellow lines	40
50	5.1	Stopping unlawfully in a loading zone	40
51	5.2	Stopping unlawfully in a taxi zone or bus zone	40
52	5.3	Stopping unlawfully in a mail zone	40
53	5.4	Stopping in a zone contrary to a sign	40
54	6.1	Stopping in a shared zone	40
55	6.3	Stopping near an obstruction	45
56	6.4	Stopping on a bridge or tunnel	40
57	6.5	Stopping on crests/curves etc	55
58	6.6	Stopping near fire hydrant	55

LOCAL PLANNING POLICY NO 1

Sea Containers



Shire of Broomehill Town Planning Scheme No. 1

Shire of Tambellup Town Planning Scheme No 2

1. POLICY PURPOSE

The purpose of this Policy is to outline the development standards in regards to the location and use of sea containers within the Shire of Broomehill Tambellup.

2. POLICY BASIS AND AIMS

This Policy has been prepared in accordance with Division 2, Part 2, Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

The *Planning and Development (Local Planning Schemes) Regulations 2015* are referred to as 'the Regulations' in this Policy.

The Policy is aimed at:

- Preserving the character and amenity of the Broomehill and Tambellup townsites;
- Safeguarding the visual impact on streetscapes throughout the local government area and adjacent properties by virtue of design, location, materials and finish of sea containers.
- To maintain the existing rural and semi-rural character and landscape amenity within the local government area.

3. APPLICATION

This Policy applies to all land within the local government boundary of the Shire of Broomehill Tambellup.

The Policy does not address the placement of transportable dwellings, relocated dwellings, railway carriages, or transportable offices, habitable buildings, or the type of building commonly referred to as a 'Donga'.

4. REQUIREMENT FOR PLANNING APPROVAL

Any sea container that is '*an enclosed non-habitable structure that is detached from any dwelling*' is construed as an outbuilding as defined in the 'State Planning 7.3 : Residential Design Codes'.

Any sea container that is not associated with residential development, and is proposed to be used for storage on a lot in the Rural Residential zone, Special Rural zone, or Farming zone is construed as a 'storage shed'.

Any sea container that is proposed to be used for storage on a lot in the Light Industrial or Industrial zone is best described as 'warehouse / storage', as defined in the Regulations.

A sea container is not deemed to be exempted from Planning Approval under Clause 5.1.2 c) of the Scheme of Broomehill Town Planning Scheme No 1 (TPS 1) or Clause 8.1.2 b)(ii) of the Shire of Tambellup Town Planning Scheme No 2 (TPS 2).

5. EXEMPTION FROM PLANNING APPROVAL

Any sea container proposed to be placed on a lot that is zoned Residential under the TPS 1 or TPS 2, and that complies with the 'deemed to comply' requirements for outbuildings under 'State Planning 7.3 : Residential Design Codes' is exempt from the need for development approval in accordance with Clause 61(1)(a)(b) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

The exemption does not apply to any sea container / outbuilding that is not ancillary to an existing dwelling on the same lot, or is proposed to be used for habitable purposes.

6. GENERAL REQUIREMENTS

The following general requirements apply to all land within the Shire of Broomehill Tambellup, unless otherwise specified in the Policy:

- 6a) A development application will be required to be submitted for determination prior to locating a sea container on-site, with the exception of sea containers on a lot in a Residential zone that complies with the Residential Design Codes (refer Clause 5);
- 6b) In all zones, an owner can write to the Shire and seek an exemption from the requirement for planning approval for any temporary sea container that will be on site for any period less than 48 hours, or a longer period agreed to in writing by the Shire, not exceeding 12 months. The Shire recognises that sea containers may be used temporarily to transport materials, when owners move into a new property, and for storage during construction.

A sea container must not be placed on any property prior to the issue of a building permit for construction of development on the same lot, and must be removed within the time period stipulated by the Shire in writing.

- 6c) Sea containers will not be supported in the Town Centre or on a vacant lot in the Residential zone unless the container is being temporarily used in conjunction with approved building works, or under other exceptional circumstances.
- 6d) Sea containers are not to be stacked vertically, with the exception of the Light Industrial and Industrial zone (subject to approval or a granted exemption).
- 6e) No portion of any sea container is permitted to be located over septic tanks and/or leach drains or utilities.
- 6f) The Shire may limit the term of any development approval and request removal of any sea container where that approval has lapsed.
- 6g) Setbacks will be assessed in accordance with the requirements of the relevant zone under TPS 1 and TPS 2. Where there is conflict between the setback requirements and a provision of this Policy, this Policy will prevail.

7. SEA CONTAINERS IN A RESIDENTIAL, SPECIAL RURAL OR RURAL RESIDENTIAL ZONE

The Shire has discretion to consider development applications for sea containers in a Residential, Special Rural or Rural Residential zone, subject to the following requirements:

- 7a) All external walls of any container are to be painted or clad in new materials within 3 months of any approval; and /or
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- 7b) The container shall be suitably screened and/or fenced from view of any road frontage and neighbouring lot to the satisfaction of the local government; and
 - 7c) Containers are to be located to the side or rear of an existing dwelling or existing outbuilding. A container will not be permitted within the front setback area or forward of an established building line.
 - 7d) Sea containers proposed on vacant lots will generally not be supported. The Shire may consider a temporary approval if a dwelling is proposed to be constructed within 15 months.
 - 7e) A maximum of one sea container will be considered on a Residential zoned lot. A maximum of 2 sea containers may be considered for any lot zoned Special Rural or Rural Residential.

8. SEA CONTAINERS IN A RURAL ZONE

The Shire has discretion to consider development applications for sea containers on any lot in a Rural zone, subject to the following requirements:

- 8a) The container is not proposed in a location on any lot that is highly visible from a public road or public place, especially along major tourist routes (unless screening is proposed); and
- 8b) Where there is an existing dwelling, outbuilding or other structure on the lot, the container is located to the side or rear of any existing building/structure (where practical); and
- 8c) A maximum of 2 sea containers may be considered on any one lot in the Rural zone unless otherwise approved by the Shire Council.

9. SEA CONTAINERS IN A LIGHT INDUSTRIAL OR INDUSTRIAL ZONE

The Shire has discretion to consider development applications for sea containers on any lot in a Light Industrial or Industrial zone, subject to the following requirements:

- 9a) The container is not proposed in a location on any lot that is highly visible from a public road or public place, (unless it is screened); and
- 9b) Where there is an existing building or structure on the lot, the container is located to the side or rear of any existing building/structure (if practical); and
- 9c) The placement of sea containers shall not interfere with car parking, vehicle accessways and / or any required truck loading bays.
- 9d) Container(s) shall not be stacked vertically unless otherwise approved by the Shire.

10. INTERPRETATION

For the purpose of this policy, a sea container is described as a rectangular shaped metal transportable structure designed for the storage and transport of goods from one location to another by road, rail and sea or modified for temporary or permanent use on a lot, where the structural integrity remains intact.

11. RECORD OF COUNCIL POLICY APPROVAL

Legislation	Description
Statutory Legislation	This Local Planning Policy has been prepared in accordance with Clause 3(1) Schedule 3, Part 2 of the 'Deemed Provisions' of the Planning and Development (Local Planning Schemes) Regulations 2015.
Adoption (initial)	This Local Planning Policy was adopted by Council on the 21 April 2022 for the purpose of conducting advertising to comply with Clause 4(1) Schedule 3, Part 2 of the 'Deemed Provisions' of the Planning and Development (Local Planning Schemes) Regulations 2015.
Adoption (final)	This Local Planning Policy was adopted by Council on the _____ for final approval in accordance with Clause 4(3)(b) Schedule 3, Part 2 of the 'Deemed Provisions' of the Planning and Development (Local Planning Schemes) Regulations 2015.
Version Control	Version 1.0 Draft
Scheduled Internal Review Date	12 months after operation.



Disability Access and Inclusion Plan (DAIP) Progress Report 2021/2022

[A Western Australia for Everyone: State Disability Strategy 2020-2030](#) (the Strategy) sets the foundation for building a more inclusive Western Australia. The Strategy intends to protect, uphold and advance the rights of people with disability living in Western Australia. The vision of the Strategy is that people with disability, and those who share their lives, are engaged and feel empowered to live as they choose in a community where everyone belongs.

The Strategy references the role of Disability Access and Inclusion Plans (DAIPs) as an important way of ensuring that public authorities continue to improve access and inclusion outcomes for people with disability.

Collecting information about the effectiveness of DAIPs through a Progress Report is a requirement of the [Disability Services Act 1993](#). The information will be used by the Minister for Disability Services to report to the Western Australian Parliament in by December 2022.

DAIP progress report due date is **Friday 29 July 2022**.

To send completed Progress Reports, or for enquiries, email:
statedisabilitystrategy@communities.wa.gov.au

Reporting guidelines

- You need to answer all questions.
- Submit a Word version of your report to statedisabilitystrategy@communities.wa.gov.au
- An activity is an action or initiative which advanced your DAIP strategies over the reporting period. In most cases, activities will have been completed within the reporting period. Where ongoing key actions or established practices have significantly progressed, you may consider these relevant to your report.
- Detail as many activities as you consider appropriate. The description of an activity should include:
 - Why the activity was implemented.
 - What was done.
 - The outcome or impact of the activity, and any learnings associated with the activity.
 - Where possible, include evidence such as direct quotes or feedback, quantitative/qualitative data and photos or other imagery. Permission from individuals featured in photos should be sought and made available upon request.
- Key areas of interest for the 2021/2022 Reporting period include:
 - Disability employment - In particular, any available data about the number of people with disability employed in your organisation, and where activities have increased the rate of employment under DAIP Outcome 7.
 - How the influence of your DAIP extends outside your organisation- For example activities led by agents or contractors of your organisation, or by other external parties. Please include such activities in the most appropriate outcome area.
 - Examples of innovation - Where you have adopted new approaches or techniques to enhance or safeguard access and inclusion or improved the capacity to implement and evaluate DAIP activities.

Progress Report 2021/2022

Your details

Name of public authority: **SHIRE OF BROOMEHILL-TAMBELLUP**
Name of contact person: **PAM HULL**
Phone number: **9825 3555**
Email: **projects@shirebt.wa.gov.au**

1. General services and events

DAIP Outcome 1: People with disability have the same opportunities as other people to access the services of, and any events organised by, a public authority.

This outcome area is about enhancing or ensuring that all people can access your organisations public events and general services.

- a. Describe your activities below: **The Shire of Broomehill-Tambellup conducted a bulk waste kerbside collection in June 2022. Residents who were unable to move heavy or large objects to the kerb for collection were invited to contact the Shire, with staff then able to attend and provide this assistance.**
- b. If you have no activities to report, please briefly detail why: **N/A**

2. Buildings and facilities

DAIP Outcome 2: People with disability have the same opportunities as other people to access the buildings and other facilities of a public authority.

This outcome area is about enhancing or ensuring accessibility in the planning, design, and improvement of built infrastructure.

- a. Describe your activities below: **The Shire has undertaken work in a number of areas to improve accessibility:**
- **Broomehill Recreational Complex Accessibility Upgrade:**
The Broomehill Recreational Complex provides sporting and social facilities for the Broomehill and wider community. The main Complex building is located at the highest point of an embankment to provide viewing for sports played on the Oval, which is set significantly lower. Paths from the carpark constructed of brick paving were narrow, had deteriorated and were unsafe,

and access to the Oval has for many years been via a set of steep, narrow steps that restricted access and did not comply with current design standards.

The Shire, in consultation with the Broomehill Recreational Complex Management Committee, initiated the design and construction of new paths, stairs and ramps that comply with standards, and make the task of getting to and from the carpark and oval significantly easier for all patrons.

While the final touches to the project are still to be completed, the accessibility upgrade has been completed and has been well received.

Photos:



1. Broomehill Recreational Complex carpark/oval access - before



2. Broomehill Oval access – before



3. Broomehill Recreational Complex carpark/oval access – after



4. Broomehill Oval access – after

- Tambellup Townscape works

Replacement of paving in Tambellup's main street continued during 2021-2022. Disability access to businesses situated on the street has been an ongoing issue, as the age of the buildings meant easy access was not a consideration during their construction.

The opportunity was taken to ensure the levels of the new paving were matched to the entry of local businesses to remove steps and improve access for customers.

New ramps were installed as part of the works outside key facilities, including the Tambellup Health Centre and general store.

Markings for the ACROD bay at the Tambellup Health Centre were refreshed.



5. *Norrish St, Tambellup – new paving to business entry level, to remove step.*

- Broomehill Townscape works

The Shire had received feedback from a number of residents with impaired mobility who were experiencing difficulty accessing footpaths from the street in the Broomehill town centre. To address this, new ramps were installed to footpaths near the Broomehill Post Office. The Shire has since received positive feedback from residents in appreciation of these works.

A new footpath was constructed on Journal St, which carries high numbers of heavy vehicles through the townsite daily. The new path provides a connecting link from accessible paths at the Broomehill Caravan Park to the town centre.

b. If you have no activities to report, please briefly detail why: **N/A**

3. Information and Communication

DAIP Outcome 3: People with disability receive information from a public authority in a format that will enable them to access the information as readily as other people are able to access it.

This outcome area is about enhancing and ensuring that information and communications are inclusive and accessible.

- a. Describe your activities below: **No specific activities to report**
- b. If you have no activities to report, please briefly detail why: **Actions contained within this outcome are considered business as usual and ongoing. No new activities were commenced in 2021-2022.**

4. Quality of service

DAIP Outcome 4: People with disability receive the same level and quality of service from the staff of a public authority as other people receive from the staff of that public authority.

This outcome area is about enhancing and ensuring that the quality and range of your services and processes are consistent, inclusive, or readily adjust to people's needs.

- a. Describe your activities below: **No specific activities to report**
- b. If you have no activities to report, please briefly detail why: **Actions contained within this outcome are considered business as usual and ongoing. No new activities were commenced in 2021-2022.**

5. Complaints and safeguarding

DAIP Outcome 5: People with disability have the same opportunities as other people to make complaints to a public authority.

This outcome area is about enhancing and ensuring that complaints mechanisms effectively receive and address complaints from any members of the community, staff or customers.

- a. Describe your activities below: **No specific activities to report**

- b. If you have no activities to report, please briefly detail why: **Actions contained within this outcome are considered business as usual and ongoing. No new activities were commenced in 2021-2022.**

6. Consultation and engagement

DAIP Outcome 6: People with disability have the same opportunities as other people to participate in any public consultation by a public authority.

This outcome is about enhancing and ensuring consultation and engagement strategies consider the ways in which all people can participate to inform information, strategies, or decision-making processes of an organisation.

- a. Describe your activities below: **The Shire conducted its biennial Community Perceptions Survey in August 2021. 13% of respondents identified as living with disability, compared to 22% in 2019. The survey was available in hard copy and online formats. Respondents were invited to contact a nominated staff member, or the survey coordinator if assistance was required.**
- b. If you have no activities to report, please briefly detail why:

7. Employment, people, and culture

DAIP Outcome 7: People with disability have the same opportunities as other people to obtain and maintain employment with a public authority.

This outcome is about your organisation's activity in directly employing people with disability; and enhancing the recruitment and maintenance of the employment of people with disability.

- a. Describe your activities below: **The employment of one works staff member who is on the autism spectrum continued during 2021-2022. COVID-19 presented some challenges in the Shire's ability to provide consistent and effective supervision, and in consultation with the staff members parents, it was decided his hours would be reduced for a period. He has since returned to his pre-COVID-19 arrangements, working on a casual basis with the Shire's Parks and Gardens team.**
- b. If you have no activities to report, please briefly detail why:

- c. Does your organisation have any supplementary data to share about the rate of disability employment as a proportion of your workforce, including any targets?

No.

General feedback

If you have anything else you wish to share about your organisation's experiences, please include below:

Thank you for completing the 2021/2022 DAIP Progress Report.

DISABILITY ACTION AND INCLUSION PLAN 2020-2025
IMPLEMENTATION PLAN - PROGRESS REPORT 2021-2022

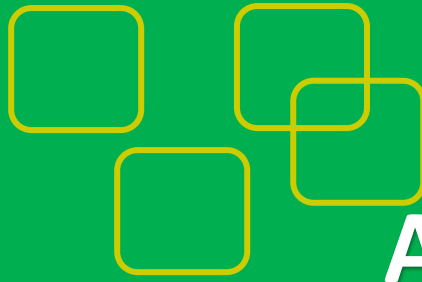
Outcome 1: People with disability have the same opportunities as other people to access the services of, and any events organised, by the Shire of Broomehill-Tambellup.					
Strategy		Task	Task Timeline	Responsibility	2021-2022 actions
1.1	Ensure that people with disability are consulted on their need for services and the accessibility of current services.	- Review feedback mechanisms for use by all services, provided or funded. - Review consultation guidelines for all future reviews of services.	Ongoing	Strategic Support & Projects Officer	Feedback mechanisms promoted monthly in Topics
1.2	Monitor Shire services to ensure equitable access and inclusion.	- Conduct systematic reviews of the accessibility of Shire services. - Rectify identified barriers and provide feedback to consumers.	Ongoing	Strategic Support & Projects Officer	June 2022 Bulk waste collection - assistance provided to residents with disability or elderly, on request.
1.3	Develop links between the DAIP and other Shire plans and strategies.	Incorporate the objectives and strategies of the DAIP into the Shire's existing planning processes, particularly the Strategic Community Plan.	Ongoing	All managers	Strategic plan: Objective 1.1 CBP: Action 1.1.1.2 Both plans are due to be reviewed 2022.
1.4	Ensure that events, whether provided or funded, are accessible to people with disability.	Ensure all events are planned using the Accessible Events checklist.	Ongoing	Executive & Governance Assistant	Checklist available to staff - Y:\Disability Access & Inclusion Plans
1.5	Improve access to the information in the library.	Provide large print books for relevant community members	Ongoing	Library Services	Large print, audio books, promotion of online services offered by State Library of WA
Outcome 2: People with disability have the same opportunities as other people to access the buildings and other facilities of the Shire of Broomehill-Tambellup.					
Strategy		Task	Task Timeline	Responsibility	2021-2022 actions
2.1	Ensure that all buildings and facilities meet the standards for access and any demonstrated additional need.	- Undertake inspections to identify access barriers to buildings and facilities. - Prioritise and make a submission to Council to commence work on rectifying identified barriers.	Annually	Building Services	Tambellup Hall assessment completed - modifications required to Lesser Hall access ramp and doors, accessible toilet. For further consideration. Broomehill Complex accessibility upgrade complete.

Continued Outcome 2: People with disability have the same opportunities as other people to access the buildings and other facilities of the Shire of Broomehill-Tambellup.

Strategy		Task	Task Timeline	Responsibility	2021-2022 actions
2.2	Ensure that all new or redevelopment works provide access to people with disability, where practicable.	Ensure that the legal requirements for access are met in all plans for new or redeveloped buildings and facilities, including footpath upgrades.	Ongoing	Building Services	Town Centre upgrade in Tambellup included replacement of paving on Norrish St and shaping of footpath to eliminate the step into the 124 Store. New ramps installed at Health Centre and outside 124 Store, Broomehill Post Office. New footpath on Journal St linking caravan park to town centre.
		Ensure that no development application is signed off without a declaration that it meets the legal requirements.			
		Ensure that key staff are trained and kept up to date with the legal requirements.			Building Surveyor - ongoing
2.3	Ensure that ACROD parking meets the needs of people with disability in terms of quantity and location.	Undertake an audit of ACROD bays and implement a program to rectify any non-compliance.	Annually	Manager of Works	Markings for ACROD bay at Health Centre have been refreshed. (Townscape project - 2021)
		Consider the need for additional bays at some locations.			Nil additional bays required
2.4	Advocate to local businesses and tourist venues the requirements for, and benefits flowing from, the provision of accessible venues.	Provide information (available on the DSC website), on the needs of people with disability and of legal requirements and best practice.	Ongoing	Strategic Support & Projects Officer	Link on website
		Promote access to business.			Link on website
		Make access information available on the Shire's website.			Link on website
2.5	Ensure that all recreational areas are accessible.	Conduct audit of halls, sports pavilions and playgrounds.	Annually	Building Services	Tambellup Hall assessment completed - modifications required to Lesser Hall access ramp and doors, accessible toilet. For further consideration. Handrails to Tambellup Oval steps not completed.
		Develop and implement a program of progressive upgrade, taking into consideration feedback from the community.			Broomehill Complex accessibility upgrade completed. Handrails to Tambellup Oval steps not completed - to be followed up. Tambellup Hall works to be considered for future budget provision.

Outcome 3: People with disability receive information from the Shire of Broomehill-Tambellup in a format that will enable them to access the information, as readily as other people are able to access it.					
Strategy		Task	Task Timeline	Responsibility	2021-2022 actions
3.1	Ensure that the community is aware that Shire information is available in alternative formats upon request.	• Ensure that all documents carry a notation that it is available in alternative formats on request.	Ongoing	All staff	On all documents
		• Publicise the availability of other formats in the local newsletter.		Strategic Support & Projects Officer	In Topics - Shire Notes monthly. Noted on website (Council Meetings)
3.2	Improve employee awareness of accessible information needs and how to provide information in other formats.	• Ensure information relating to State Government Access Guidelines for Information, Services and Facilities is up to date and available to staff on the Shire’s internal records system	Annually	Strategic Support & Projects Officer	In Shared Data/Disability Access and Inclusion Plan
3.2	Ensure that the Shire’s website meets contemporary good practice.	• Monitor website to ensure content complies with the W3C web content guidelines.	Ongoing	Strategic Support & Projects Officer	New website 2020 -compliant. Market Creations (developer) monitors for ongoing compliance
		• Budget for and provide interpreters to significant events on request.		Executive & Governance Assistant	Nil required 2021-2022
		• Make budget provision for interpreters and advertise the availability of the service.		Executive & Governance Assistant	Nil required 2021-2022
Outcome 4: People with disability receive the same level and quality of service from the employees of the Shire of Broomehill-Tambellup as other people receive.					
Strategy		Task	Task Timeline	Responsibility	2021-2022 actions
4.1	Ensure that Elected Members and employees are aware of access needs and can provide appropriate services.	• Determine training needs of Elected members and employees and conduct training as required	Ongoing	Chief Executive Officer	Nil training conducted.
4.2	Improve community awareness of disability and access issues.	• All public documents state that they are available in different formats	Ongoing	All Managers	Ongoing - all documents
Outcome 5: People with disability have the same opportunities as other people to make complaints to the Shire of Broomehill-Tambellup.					
Strategy		Task	Task Timeline	Responsibility	2021-2022 actions
5.1	Ensure that grievance mechanisms are accessible for people with disability and are acted upon.	• Review current grievance mechanisms and implement any recommendations.	Ongoing	Strategic Support & Projects Officer	As per Policy, Customer Service Charter
		• Develop other methods of making complaints, such as web-based forms.			Web form to be considered
		• Promote accessible complaints mechanisms to the community.			Feedback mechanisms promoted monthly in Topics

Outcome 6: People with disability have the same opportunities as other people to participate in any public consultation by the Shire of Broomehill-Tambellup.					
Strategy		Task	Task Timeline	Responsibility	2021-2022 actions
6.1	Ensure that people with disability are actively consulted about the DAIP and any other significant planning processes.	Consult people with disability in a range of different consultation mediums, e.g. focus group, interviews, surveys.	Ongoing	Strategic Support & Projects Officer	Community Perceptions Survey conducted August 2021. 13% of respondents identified as living with disability, compared to 22% in 2019. While no specific consultation with people with disability was conducted, the survey was available in multiple formats.
		Develop a register of people to provide comment on access and inclusion issues.			To be developed
6.2	Ensure that people with disability are aware of and can access other established consultative processes.	Ensure agendas, minutes and other documents are available on request in alternative formats and are published on the Shire’s website.	Ongoing	Executive & Governance Assistant	Ongoing - all documents
Outcome 7: People with disability have the same opportunities as other people to obtain and maintain employment with the Shire of Broomehill-Tambellup.					
Strategy		Task	Task Timeline	Responsibility	2021-2022 actions
7.1	Use inclusive recruitment practices and improve methods of attracting, recruiting and retaining people with disability.	Monitor Diversity Questionnaire feedback for disability requirements/changing needs.	Annually	Strategic Support & Projects Officer	Ongoing
		Job advertisements are in an accessible format (e.g.; 12 or 14 pt., Arial) and include reference to the Shire being an Equal Opportunity Employer.	Ongoing	All Managers	
		Ensure interview venues are accessible.			
		Consider job flexibility with regard to location and work hours.			
		Ensure job descriptions contain sufficient detail of tasks and skills required.			
		Consult with Disability Employment Services (providing a free service for employers) for advice, when applicable.			
		Ensure development opportunities are available.			
7.2	Ensure policies and procedures are regularly reviewed	Occupational Health and Safety Policy	Annually	All Managers	To be reviewed following introduction of new WHS legislation 1 July 2022.
		Workplace accessibility			OSH Building inspections - annual
		Procedures manual			Ongoing - Works and Administration



Annual Budget

for the year ended 30 June 2023



SHIRE OF BROOMEHILL-TAMBELLUP
Supporting Information for the Annual Budget
for the year ended 30 June 2023

BUDGET SUMMARY by PROGRAM	Budget 2022/23	Actual YTD	Amended Budget 2021/22
<u>OPERATING REVENUE</u>			
Governance	31,500	36,816.15	50,400
General Purpose Funding	3,285,800	5,013,374.46	3,618,300
Law, Order & Public Safety	178,200	192,758.57	174,500
Health	6,800	2,286.60	3,500
Education & Welfare	30,300	30,000.00	30,300
Housing	302,000	285,561.66	440,700
Community Amenities	88,500	107,324.82	114,000
Recreation & Culture	46,600	55,704.76	56,100
Transport	226,300	210,233.11	208,500
Economic Services	79,400	69,330.62	98,000
Other Property & Services	62,000	51,044.61	71,500
	4,337,400	6,054,435.36	4,865,800
<u>OPERATING EXPENSE</u>			
Governance	(615,700)	(584,036.94)	(578,300)
General Purpose Funding	(300,000)	(292,612.24)	(315,500)
Law, Order & Public Safety	(289,300)	(280,079.95)	(315,800)
Health	(63,400)	(33,150.28)	(50,900)
Education & Welfare	(104,700)	(130,088.96)	(129,500)
Housing	(233,000)	(193,613.01)	(220,200)
Community Amenities	(485,900)	(443,781.59)	(483,800)
Recreation & Culture	(1,386,300)	(1,284,336.61)	(1,363,300)
Transport	(3,190,300)	(2,687,585.24)	(3,106,500)
Economic Services	(350,600)	(271,713.22)	(257,300)
Other Property & Services	(96,200)	(34,464.91)	(38,000)
	(7,115,400)	(6,235,462.95)	(6,859,100)
Adjustment for Non Cash Revenue and Expenses			
Depreciation of Assets	2,087,500	2,090,154.47	1,991,700
(Profit) / Loss on Sale of Assets	57,100	(53,908.85)	(116,400)
Movement in Provisions and Accruals	0	(11,726.10)	0
Capital Revenue and Expenses			
Purchase of Land Held for Resale	0	0.00	0
Purchase of Land & Buildings	(644,500)	(285,702.52)	(1,074,500)
Purchase of Plant & Equipment	(1,241,000)	(785,176.15)	(1,131,500)
Purchase of Furniture & Equipment	(25,000)	(14,091.80)	(40,000)
Purchase of Infrastructure Assets - Roads	(1,707,300)	(1,363,971.00)	(1,783,100)
Purchase of Infrastructure Assets - Other	(1,283,000)	(399,678.42)	(1,390,500)
Proceeds from Disposal of Assets	846,000	835,000.01	1,246,500
Grants & Contributions for the Development of Assets	3,012,300	1,818,969.53	2,355,900
Debt Management			
Repayment of Debentures	(131,800)	(127,575.53)	(127,500)
Reserves and Restricted Funds			
Transfers to Reserves	(786,900)	(886,191.37)	(893,900)
Transfers from Reserves	724,100	726,382.00	1,179,400
	1,870,500	509,045.42	1,777,200
ADD Surplus / (Deficit) 1 July C/Fwd	0	1,870,502.10	0
Surplus / (Deficit) Year to Date			

SHIRE OF BROOMEHILL-TAMBELLUP
Supporting Information for the Annual Budget
for the year ended 30 June 2023

GENERAL PURPOSE FUNDING	Resp Officer	Budget 2022/23	Actual YTD	Amended Budget 2020/21	COMMENTS
RATES					
Revenue					
03001 Rate Income					
70 Rates	MFA	2,819,300	2,710,914.96	2,707,200	4% increase applied to rate revenue
03002 Rates - Ex Gratia					
70 Rates	MFA	85,300	82,126.52	82,000	Nil increase to CBH tonnage capacity
03005 Discount - Rates					
70 Rates	MFA	(110,000)	(110,905.00)	(110,000)	
03011 Admin Fee - Instalments					
83 Fees & Charges	MFA	1,500	1,560.00	1,500	
03012 Rates Penalty Interest					
86 Penalty Interest	MFA	15,000	16,269.24	15,000	Penaty interest rate 7%
03013 Instalment Interest					
86 Penalty Interest	MFA	3,300	3,349.81	3,300	Instalment interest rate 5.5%
03014 Interest on Deferred Rates					
86 Penalty Interest	MFA	500	0.00	500	
03016 Rate Enquiries					
83 Fees & Charges	MFA	3,000	3,690.00	3,000	
03030 Reimbursements					
74 Reimbursements	MFA	30,000	6,789.33	40,000	Recoup legal fees on rate recovery
03111 Expense - Rates Written Off					
70 Rates	MFA	(4,000)	(3,299.50)	(4,000)	
TOTAL REVENUE - RATES		2,843,900	2,710,495.36	2,738,500	
Expense					
03110 Expense - Rates General					
14 Printing & Stationery	MFA	(500)	0.00	(500)	
16 Contract Services	MFA	(30,000)	(17,602.74)	(40,000)	Ampac debt collection fees
23 Valuations & Title Searches	MFA	(10,000)	(9,471.69)	(10,000)	
53 Subscriptions	MFA	(2,500)	(2,186.36)	(2,500)	Landgate mapping tools
96 Administration Allocated	MFA	(167,900)	(194,056.24)	(191,500)	
TOTAL EXPENSE - RATES		(210,900)	(223,317.03)	(244,500)	

SHIRE OF BROOMEHILL-TAMBELLUP
Supporting Information for the Annual Budget
for the year ended 30 June 2023

GENERAL PURPOSE FUNDING	Resp Officer	Budget 2022/23	Actual YTD	Amended Budget 2020/21	COMMENTS
GENERAL PURPOSE FUNDING					
Revenue					
03229 Grants - FAGS General Purpose					
71 Grants - Operating	MFA	319,900	1,346,344.00	527,600	Advance of approx 75% paid in 2021/22
03230 Grants - FAGS Local Roads					
71 Grants - Operating	MFA	93,800	951,046.00	341,600	Advance of approx 75% paid in 2021/22
TOTAL REVENUE - GENERAL PURPOSE FUNDING		413,700	2,297,390.00	869,200	
OTHER GENERAL PURPOSE FUNDING					
Revenue					
03239 Other General Purpose Funding					
83 Fees & Charges	MFA	1,000	997.70	1,000	
03240 Other General Purpose Funding - No GST					
84 Interest On Investments - Reserves	MFA	27,200	4,491.37	9,600	
TOTAL REVENUE - OTHER GPF		28,200	5,489.10	10,600	
Expense					
03340 Other General Purpose Funding					
50 Bank Charges	MFA	(5,000)	(4,461.38)	(7,000)	
59 Other Sundry Expenses	MFA	(200)	(148.40)	(200)	
96 Administration Allocated	MFA	(83,900)	(64,685.43)	(63,800)	
TOTAL EXPENSE - OTHER GPF		(89,100)	(69,295.21)	(71,000)	
REVENUE - GENERAL PURPOSE FUNDING		3,285,800	5,013,374.46	3,618,300	
EXPENSE - GENERAL PURPOSE FUNDING		(300,000)	(292,612.24)	(315,500)	

SHIRE OF BROOMEHILL-TAMBELLUP
Supporting Information for the Annual Budget
for the year ended 30 June 2023

GOVERNANCE	Resp Officer	Budget 2022/23	Actual YTD	Amended Budget 2020/21	COMMENTS
MEMBERS OF COUNCIL					
Revenue					
04001 Revenue - Members Of Council					
73 Contributions	MFA	15,000	4,775.06	15,000	LGIS member experience rebate
74 Reimbursements	MFA	4,000	3,821.70	4,000	
TOTAL REVENUE - MEMBERS OF COUNCIL		19,000	8,596.76	19,000	
Expense					
04101 Expense - Members Of Council					
13 Minor Equipment	MFA	(5,000)	(4,392.72)	(6,000)	New devices for Councillors as required
14 Printing & Stationery	EXA	(500)	(101.17)	(500)	
17 Professional Services	CEO	(3,000)	(2,000.00)	(3,000)	CEO performance review
19 Advertising & Promotions	EXA	(3,000)	(721.15)	(5,000)	
24 Legal Advice	CEO	(15,000)	(9,270.00)	(25,000)	Lavan Legal - Contract issues Bhill housing
26 Computer & Internet Expenses	MFA	(6,000)	(5,019.30)	(6,000)	Data for Cr ipads / Docs on Tap subscription
49 Councillor Allowances	CEO	(3,500)	(3,500.00)	(3,500)	ITC Allowance
52 Refreshments & Entertainment	EXA	(15,000)	(10,513.13)	(18,000)	
53 Subscriptions	CEO	(25,000)	(23,418.00)	(22,000)	WALGA subs / LGPro Corporate M'ship
54 President & Deputy Allowances	CEO	(12,500)	(2,500.00)	(2,500)	
55 Members Meeting Fees	CEO	(64,000)	(52,000.00)	(52,000)	
56 Donations	CEO	(5,000)	(700.00)	(5,000)	
57 Conference Expenses	CEO	(7,000)	(4,684.09)	(7,000)	LG Convention registrations
58 Travel & Accommodation	CEO	(5,000)	(2,512.25)	(5,000)	LG Convention accommodation / Cr travel
59 Other Sundry Expenses	CEO	(3,000)	(2,132.36)	(3,000)	
60 Insurances	MFA	(5,000)	(4,768.63)	(4,400)	
96 Administration Allocated	MFA	(258,300)	(388,112.54)	(255,200)	
04103 Expense - Tambellup Admin Building					
01 Salaries & Wages	MOW	(11,500)	(9,508.48)	(11,500)	
15 Repairs & Maintenance	MOW	(5,000)	(2,177.43)	(5,000)	
16 Contract Services	MOW	(1,500)	(1,466.58)	(1,000)	
51 Interest On Loans	MFA	(1,500)	(2,490.05)	(3,000)	Loan 95 - matures 2023
59 Other Sundry Expenses	MOW	(200)	(176.00)	(200)	
60 Insurances	MFA	(4,000)	(4,065.88)	(4,000)	
65 Electricity & Gas	MFA	(5,000)	(3,032.88)	(6,000)	
66 Water Charges	MFA	(800)	(685.90)	(800)	
99 Public Works Overhead	MOW	(6,500)	(8,393.01)	(6,500)	
04106 Expense - Broomehill Admin Building					
01 Salaries & Wages	MOW	(4,000)	(4,257.61)	(3,500)	
15 Repairs & Maintenance	MOW	(5,000)	(3,903.39)	(5,000)	
16 Contract Services	MOW	(1,500)	(1,470.74)	(1,000)	
59 Other Sundry Expenses	MOW	(100)	(88.00)	(100)	
60 Insurances	MFA	(1,500)	(1,273.74)	(1,500)	
65 Electricity & Gas	MFA	(1,500)	(1,229.23)	(3,000)	
66 Water Charges	MFA	0	(18.97)	0	
98 Plant Operating Costs	MOW	0	(20.00)	0	
99 Public Works Overhead	MOW	(2,000)	(3,655.27)	(2,000)	
04102 Expense - Elections					
17 Professional Services	CEO	(2,000)	(5,448.41)	(5,500)	Provision if required
04104 Expense - Audit					
17 Professional Services	MFA	(40,000)	0.00	(40,000)	
TOTAL EXPENSE - MEMBERS OF COUNCIL		(529,400)	(569,706.91)	(522,700)	

SHIRE OF BROOMEHILL-TAMBELLUP
Supporting Information for the Annual Budget
for the year ended 30 June 2023

GOVERNANCE	Resp Officer	Budget 2022/23	Actual YTD	Amended Budget 2020/21	COMMENTS
ADMINISTRATION GENERAL					
Revenue					
04201 Revenue - Administration General					
74 Reimbursements	MFA	7,000	9,387.14	11,500	LGIS good driver rebates
89 Profit on Disposal of Assets	MFA	0	7,243.93	12,600	
04202 Revenue - Administration General (No GST)					
72 Grants - Non Operating	MFA	0	9,228.85	0	
74 Reimbursements	MFA	1,500	3,886.60	3,300	
04203 Revenue - FOI Applications					
83 Reimbursements	MFA	0	120.00	0	
TOTAL REVENUE - ADMINISTRATION GENERAL		8,500	29,866.52	27,400	
Expense					
04301 Expense - Administration General					
01 Salaries & Wages	CEO	(789,600)	(778,132.88)	(780,300)	
02 Superannuation	MFA	(105,800)	(97,077.34)	(101,000)	Super Guarantee increase to 10.5%
03 Workers Comp Insurance	MFA	(15,800)	(15,075.21)	(15,000)	
04 Protective Clothing	MFA	(5,000)	(4,964.07)	(5,000)	
05 Training & Education	CEO/MFA	(10,000)	(10,268.66)	(10,000)	
07 Recruitment Costs And Subsidies	CEO	(5,000)	(21,313.97)	(20,000)	Staff recruitment if required
08 Fringe Benefits Tax	MFA	(10,000)	(12,438.22)	(10,000)	
09 Allowances	CEO	0	(5,182.30)	(5,000)	
10 Staff Housing Allocation	MFA	(51,500)	(83,871.43)	(55,700)	CEO / MFA housing
13 Minor Equipment	MFA	(5,000)	(6,708.97)	(5,000)	
14 Printing & Stationery	MFA	(10,000)	(8,028.03)	(10,000)	
15 Repairs & Maintenance	MFA	(2,000)	(2,796.10)	(500)	
16 Contract Services	CEO/MFA	(15,000)	(16,053.18)	(5,000)	Inc. external rates contract to Aug22
17 Professional Services	CEO/MFA	(40,000)	(28,700.55)	(30,000)	LGIS Risk Co-ord / fair value revals
18 Postage & Freight	MFA	(4,000)	(2,428.70)	(4,000)	
19 Advertising & Promotions	MFA	(3,000)	(6,436.08)	(1,000)	
20 Leasing & Plant Hire	MFA	(14,000)	(18,209.42)	(21,000)	Tamb photocopier
24 Legal Advice	CEO	(5,000)	(3,259.43)	(5,000)	
26 Computer & Internet Expenses	MFA	(85,000)	(67,497.73)	(65,000)	IT Support, Synergy licenses, new modules
41 Loss on Disposal of Assets	MFA	(13,000)	(7,025.61)	(22,800)	
53 Subscriptions	MFA	(5,000)	(2,313.64)	(5,000)	
57 Conference Expenses	CEO/MFA	(3,000)	(3,093.74)	(3,000)	LG Convention / LG Pro conferences as arise
58 Travel & Accommodation	CEO/MFA	(3,000)	(750.84)	(3,000)	for staff training / conferences
59 Other Sundry Expenses	CEO	(3,000)	(2,552.69)	(3,000)	
60 Insurances	MFA	(30,000)	(29,067.47)	(27,000)	
67 Telephone Expense	MFA	(10,000)	(10,953.61)	(12,000)	
98 Plant Operation Costs	MFA	0	(4,160.00)	(5,000)	
99 Public Works Overheads	MFA	0	7.98	0	
04330 Expense - Asset Depreciation					
30 Dep'n Land & Buildings	MFA	(31,000)	(31,099.90)	(31,000)	
31 Dep'n Plant & Equipment	MFA	(14,200)	(14,119.69)	(13,000)	
32 Dep'n Furniture & Equipment	MFA	(3,500)	(3,529.78)	(3,500)	
04302 Expense - Administration Allocation					
96 Administration Allocated	MFA	1,291,400	1,290,593.36	1,276,800	
TOTAL EXPENSE - ADMINISTRATION GENERAL		0	0.00	0	

SHIRE OF BROOMEHILL-TAMBELLUP
Supporting Information for the Annual Budget
for the year ended 30 June 2023

GOVERNANCE	Resp Officer	Budget 2022/23	Actual YTD	Amended Budget 2020/21	COMMENTS
AMALGAMATION					
Expense					
04105 Expense - Amalgamation					
16 Contract Services	CEO	0	0.00	(23,800)	Chamber/office furniture
17 Professional Services	CEO	(33,800)	0.00	(10,000)	Consolidation of Town Planning Schemes
TOTAL EXPENSE - AMALGAMATION		(33,800)	0.00	(33,800)	
OTHER GOVERNANCE					
Revenue					
04119 Revenue - Broomehill Archive Repository					
73 Contributions	MFA	4,000	7,581.72	4,000	
TOTAL REVENUE - OTHER GOVERNANCE		4,000	7,581.72	4,000	
Expense					
04125 Expense - VROC / Regional Collaboration					
16 Contract Services	CEO	(5,000)	0.00	(5,000)	
04126 Expense - Strategic Resource Plan					
16 Contract Services	MFA	(5,000)	0.00	(3,000)	Review of Plan due 2022
04129 Expense - Strategic Community Plan					
16 Contract Services	CEO/SSPO	(30,000)	(7,246.00)	(7,000)	Review of Plan due 2022
04130 Expense - Corporate Business Plan					
16 Contract Services	CEO/SSPO	(5,000)	0.00	0	Review of Plan due 2022
04132 Expense - Broomehill Archive Repository					
01 Salaries & Wages	MOW	(1,000)	(1,136.87)	(200)	
15 Repairs & Maintenance	MOW/MFA	(500)	(18.18)	(1,000)	
16 Contract Services	MOW/MFA	(1,500)	(1,492.14)	(500)	
60 Insurances	MFA	(2,000)	(1,910.60)	(2,000)	
65 Electricity & Gas	MFA	(2,000)	(1,843.84)	(3,000)	
99 Public Works Overheads	MOW	(500)	(682.40)	(100)	
TOTAL EXPENSE - OTHER GOVERNANCE		(52,500)	(14,330.03)	(21,800)	
REVENUE - GOVERNANCE		31,500	46,045.00	50,400	
EXPENSE - GOVERNANCE		(615,700)	(584,036.94)	(578,300)	

SHIRE OF BROOMEHILL-TAMBELLUP
Supporting Information for the Annual Budget
for the year ended 30 June 2023

LAW, ORDER & PUBLIC SAFETY	Resp Officer	Budget 2022/23	Actual YTD	Amended Budget 2020/21	COMMENTS
FIRE PREVENTION					
Revenue					
05001 Revenue - ESL Grant					
71 Grants - Operating	MFA/CESM	59,000	62,929.00	49,900	
05020 Revenue - ESL Collected					
79 Other Sundry Income	MFA	73,200	69,256.00	68,600	ESL \$93 per assessment
05021 Revenue - Other Fire Prevention					
73 Contributions	MFA/CESM	30,000	33,310.77	35,000	DFES contrib to mitigation Crown/Vacant land
74 Reimbursements	MFA/CESM	2,000	2,940.00	2,000	Mitigation done & on-charged to property ow
83 Fees & Charges	MFA	100	81.84	100	
05022 Revenue - ESL Administration Fees					
79 Other Sundry Income	MFA	4,000	4,000.00	4,000	
05024 Revenue - ESL Penalty Interest					
86 Penalty Interest	MFA	1,000	985.79	1,000	
05026 Revenue - Other Fire Prevention (No GST)					
79 Other Sundry Income	MFA	0	795.15	0	
82 Fines & Penalties	CEO/CESM	5,000	7,250.00	7,200	
TOTAL REVENUE - FIRE PREVENTION		174,300	189,148.55	167,800	
Expense					
05103 Expense - ESL Grant Clothing & Accessories					
13 Minor Equipment	CESM	(10,000)	(12,280.65)	(12,000)	CESM liaise with brigade members
05105 Expense - ESL Grant Maintenance Equipment					
13 Minor Equipment	CESM	(10,000)	(562.65)	(10,000)	CESM liaise with brigades
15 Repairs & Maintenance	CESM	0	(469.02)	0	
05120 Expense - ESL Remitted					
59 Other Sundry Expenses	MFA	(73,200)	(69,256.00)	(68,600)	
05121 Expense - Fire Prevention Other					
01 Salaries & Wages	MOW	(5,500)	(5,148.65)	(5,500)	
14 Printing & Stationery	CEO/CESM	(1,500)	(1,725.76)	(1,500)	
15 Repairs & Maintenance	CEO/CESM	0	(200.00)		
16 Contract Services	CEO/CESM	(2,500)	(2,768.55)	(1,500)	
18 Postage & Freight	CEO/CESM	(100)	0.00	(100)	
19 Advertising & Promotions	CEO/CESM	(200)	(181.82)	(200)	
59 Other Sundry Expenses	CEO/CESM	(1,000)	(1,575.89)	(1,000)	
60 Insurances	MFA	(29,500)	(25,941.60)	(24,500)	Brigade member/vehicle insurance
67 Telephone Expense	MFA	(7,000)	(7,922.50)	(8,000)	Harvest ban hotline & sms
96 Administration Allocated	MFA	(25,800)	(19,405.62)	(25,500)	
98 Plant Operating Costs	MOW	(3,000)	(2,500.00)	(3,000)	
99 Public Works Overhead	MOW	(5,500)	(4,633.77)	(5,500)	
05122 Expense - Tambellup Fire Shed					
15 Repairs & Maintenance	MOW	0	0.00	(500)	
59 Other Sundry Expenses	MOW	(100)	0.00	(100)	
60 Insurances	MFA	(500)	(445.80)	(500)	
05123 Expense - Community Emergency Services Manager					
16 Contract Services	CEO	(20,000)	(15,602.72)	(20,000)	per MOU with Katanning, Woody & DFES
05124 Expense - Jam Creek Road Communications Tower					
01 Salaries & Wages	MOW	(200)	(286.90)	(200)	
15 Repairs & Maintenance	MOW	(500)	0.00	(500)	
60 Insurances	MFA	(300)	(214.70)	(300)	
98 Plant Operating Costs	MOW	(100)	(70.00)	(100)	
99 Public Works Overhead	MOW	(200)	(258.21)	(200)	

SHIRE OF BROOMEHILL-TAMBELLUP
Supporting Information for the Annual Budget
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LAW, ORDER & PUBLIC SAFETY	Resp Officer	Budget 2022/23	Actual YTD	Amended Budget 2020/21	COMMENTS
<i>FIRE PREVENTION continued</i>					
05125 Expense - Fairfield Communications Tower					
01 Salaries & Wages	MOW	(200)	(354.27)	(200)	
15 Repairs & Maintenance	MOW	(500)	0.00	(500)	
65 Electricity & Gas	MFA	(700)	(1,061.07)	(700)	
60 Insurances	MFA	(200)	(194.10)	(200)	
98 Plant Operating Costs	MOW	(100)	(60.00)	(100)	
99 Public Works Overhead	MOW	(200)	(318.84)	(200)	
05126 Expense - Broomehill Fire Station					
01 Salaries & Wages	MOW	(500)	(867.60)	(500)	
15 Repairs & Maintenance	MOW	(5,000)	(1,464.30)	(5,000)	
60 Insurances	MFA	(1,500)	(1,393.84)	(1,000)	
65 Electricity & Gas	MFA	(1,000)	(990.15)	(800)	
66 Water Charges	MFA	(100)	(3.65)	(500)	
98 Plant Operating Costs	MOW	(100)	(220.00)	(100)	
99 Public Works Overhead	MOW	(500)	(462.16)	(500)	
05130 Expense - Asset Depreciation					
30 Dep'n Land & Buildings	MFA	(16,900)	(16,856.24)	(9,500)	
31 Dep'n Plant & Equipment	MFA	(26,400)	(26,339.84)	(28,400)	
TOTAL EXPENSE - FIRE PREVENTION		(250,600)	(222,265.57)	(237,500)	
ANIMAL CONTROL					
Revenue					
05201 Revenue - Animal Control (No Gst)					
71 Grants - Operating	CEO	0	0.00	3,500	
05202 Revenue - Dog Control (No Gst)					
82 Fines & Penalties	CEO	400	400.00	200	
83 Fees & Charges	MFA	3,000	2,966.27	2,500	
05203 Revenue - Cat Control (No Gst)					
83 Fees & Charges	MFA	500	243.75	500	
TOTAL REVENUE - ANIMAL CONTROL		3,900	3,610.02	6,700	
Expense					
05301 Expense - Animal Control					
01 Salaries & Wages	MOW	0	(14,727.99)	(15,000)	
05 Training & Education	MOW	0	0.00	(5,000)	
13 Minor Equipment	MOW	(2,000)	(21.80)	(3,000)	
16 Contract Services	CEO	(22,000)	(6,508.25)	(5,000)	Service agreement with Shire of Kojonup
19 Advertising & Promotions	CEO	(200)	0.00	(200)	
96 Administration Allocated	MFA	(12,900)	(19,405.62)	(38,300)	
98 Plant Operating Costs	MOW	0	(2,205.00)	(2,200)	
99 Public Works Overhead	MOW	0	(14,463.33)	(8,000)	
05320 Expense - Asset Depreciation					
30 Dep'n Land & Buildings	MFA	(200)	(202.42)	(200)	
31 Dep'n Plant & Equipment	MFA	(400)	(279.97)	(400)	
TOTAL EXPENSE - ANIMAL CONTROL		(37,700)	(57,814.38)	(77,300)	
OTHER LAW, ORDER & PUBLIC SAFETY					
Expense					
05452 Expense - Volunteer Services Callouts					
01 Salaries & Wages	MOW	(500)	0.00	(500)	
99 Public Works Overhead	MOW	(500)	0.00	(500)	
TOTAL EXPENSE - OTHER LAW, ORDER & PUBLIC SAFETY		(1,000)	0.00	(1,000)	
REVENUE - LAW, ORDER & PUBLIC SAFETY		178,200	192,758.57	174,500	
EXPENSE - LAW, ORDER & PUBLIC SAFETY		(289,300)	(280,079.95)	(315,800)	

SHIRE OF BROOMEHILL-TAMBELLUP
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HEALTH	Resp Officer	Budget 2022/23	Actual YTD	Amended Budget 2020/21	COMMENTS
MATERNAL & INFANT HEALTH					
Revenue					
07001 Revenue - Maternal & Infant Health					
80 Rent	MFA	2,000	2,000.00	1,200	Tambellup Family Daycare
TOTAL REVENUE - MATERNAL & INFANT HEALTH		2,000	2,000.00	1,200	
Expense					
07101 Expense - Health (Infant Health Clinic)					
01 Salaries & Wages	MOW	(500)	(656.99)	(500)	
15 Repairs & Maintenance	MOW	(5,000)	(2,178.57)	(3,000)	Install carpet to main room
59 Other Sundry Expenses	MOW	(100)	(88.00)	(100)	
60 Insurances	MFA	(500)	(491.92)	(500)	
65 Electricity & Gas	MFA	(1,800)	(1,520.33)	(1,200)	
66 Water Charges	MFA	(700)	(563.80)	(1,300)	
67 Telephone Expense	MFA	0	(490.32)	(500)	
96 Administration Allocated	MFA	0	(1,293.68)	(1,300)	
98 Plant Operation Costs	MOW	(100)	(100.00)	(100)	
99 Public Works Overhead	MOW	(500)	(591.30)	(500)	
07110 Expense - Asset Depreciation					
30 Dep'n Land & Buildings	MFA	(2,000)	(1,999.96)	(2,000)	
31 Dep'n Plant & Equipment	MFA	(500)	(489.93)	(500)	
TOTAL EXPENSE - MATERNAL & INFANT HEALTH		(11,700)	(11,246.40)	(11,500)	
HEALTH INSPECTION					
Revenue					
07120 Revenue - Health Inspection					
83 Fees & Charges	MFA	500	0.00	800	
07121 Revenue - Health Inspection (No Gst)					
82 Fines & Penalties	CEO	100	50.60	500	
83 Fees & Charges	MFA	500	236.00	1,000	
TOTAL REVENUE - HEALTH INSPECTION		1,100	286.60	2,300	
Expense					
07130 Expense - Health Inspection					
16 Contract Services	CEO	(7,000)	(4,182.36)	(10,000)	Service agreement with Plantagenet for EHO
24 Legal Advice	CEO	(2,000)	0.00	(2,000)	
96 Administration Allocated	MFA	(10,300)	(12,937.09)	(12,800)	
TOTAL EXPENSE - HEALTH INSPECTION		(19,300)	(17,119.45)	(24,800)	
PREVENTATIVE SERVICES - PEST CONTROL					
Revenue					
07201 Revenue - Pest Control					
71 Grants - Operating	VOW/SSPC	3,700	0.00	0	Dept Health funding for CLAG
TOTAL REVENUE - PEST CONTROL		3,700	0.00	0	
Expense					
07301 Expense - Pest Control					
01 Salaries & Wages	MOW	(3,000)	(1,679.36)	(3,000)	Mosquito control / fogging
05 Staff Training	MOW	(1,000)	0.00	0	Mosquito Management course
15 Repairs & Maintenance	MOW	(3,000)	0.00	(5,000)	
16 Contract Services	VOW/SSPC	(7,500)	0.00	0	Equipment purchased with CLAG funding
58 Travel & Accommodation	MOW	(1,000)	0.00	0	
96 Administration Allocated	MFA	(12,900)	(1,293.68)	(2,600)	
98 Plant Operating Costs	MOW	(1,000)	(300.00)	(1,000)	
99 Public Works Overhead	MOW	(3,000)	(1,511.39)	(3,000)	
TOTAL EXPENSE - PEST CONTROL		(32,400)	(4,784.43)	(14,600)	
REVENUE - HEALTH		6,800	2,286.60	3,500	
EXPENSE - HEALTH		(63,400)	(33,150.28)	(50,900)	

SHIRE OF BROOMEHILL-TAMBELLUP
Supporting Information for the Annual Budget
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EDUCATION & WELFARE	Resp Officer	Budget 2022/23	Actual YTD	Amended Budget 2020/21	COMMENTS
OTHER EDUCATION					
Revenue					
08001 Revenue - Education					
74 Reimbursements	MFA	300	0.00	300	From Nurse Turner Award funds
TOTAL REVENUE - OTHER EDUCATION		300	0.00	300	
Expense					
08101 Expense - Education					
56 Donations	CEO	(4,300)	(4,300.00)	(4,300)	Annual contribution to A Smart Start
08102 Expense - Broomehill Primary School					
56 Donations	CEO	(1,000)	(1,040.00)	(1,000)	Contrib to swimming lessons, Book Award
08103 Expense - Tambellup Primary School					
56 Donations	CEO	(1,000)	0.00	(1,000)	
59 Other Sundry Expenses	MFA	(300)	(200.00)	(300)	Nurse Turner Awards
08104 Expense - A Smart Start Program (GSDC Funded)					
01 Salaries & Wages	MFA	(23,700)	(32,798.03)	(35,000)	GSDC funding c/fwd in surplus
02 Superannuation	MFA	(2,500)	(3,067.57)	(3,500)	
TOTAL EXPENSE - OTHER EDUCATION		(32,800)	(41,800.75)	(45,100)	
OTHER WELFARE					
Revenue					
08201 Revenue - Other Welfare					
71 Grants - Operating	SSPO	20,000	0.00	0	Youth Great Southern; Youth Worker program
72 Grants - Non Operating	SSPO	120,000	0.00	70,000	LRCIP3 for Youth Centre capital works
73 Contributions	SSPO	10,000	30,000.00	30,000	Tamb Noongar Land Assoc; Youth Worker prog
TOTAL REVENUE - OTHER WELFARE		150,000	30,000.00	100,000	
Expense					
08303 Expense - Youth Services					
16 Contract Services	SSPO	(60,000)	(86,666.62)	(80,000)	Youth Worker program; continuation to Mar23
96 Administration Allocated	MFA	(6,500)	0.00	0	
08304 Expense - Tamb Youth Centre					
15 Repairs & Maintenance	MOW	(5,000)	(1,294.03)	(4,000)	Replace aircon
16 Contract Services	MOW	(200)	(168.26)	(200)	
60 Insurances	MFA	(200)	(159.30)	(200)	
TOTAL EXPENSE - OTHER WELFARE		(71,900)	(88,288.21)	(84,400)	
REVENUE - EDUCATION & WELFARE		150,300	30,000.00	100,300	
EXPENSE - EDUCATION & WELFARE		(104,700)	(130,088.96)	(129,500)	

SHIRE OF BROOMEHILL-TAMBELLUP
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HOUSING	Resp Officer	Budget 2022/23	Actual YTD	Amended Budget 2020/21	COMMENTS
STAFF HOUSING					
Revenue					
09001 Revenue - Staff Housing					
72 Grants - Non Operating	MFA/SSPO	0	114,403.68	117,000	BBRF Final payment
89 Profit on Disposal of Assets	MFA/SSPO	92,000	105,359.80	218,200	27 East Tce - settlement due 21/07/22
TOTAL REVENUE - OTHER HOUSING		92,000	219,763.48	335,200	
Expense					
09101 Expense - Housing 20 Henry St, Tambellup					
01 Salaries & Wages	MOW	0	(155.73)	0	Property sold in 21/22
15 Repairs & Maintenance	MOW	0	(1,125.15)	(1,500)	
16 Contract Services	MOW	0	(6,305.41)	(5,000)	
30 Dep'n Land & Buildings	MFA	0	(2,019.10)	(2,300)	
59 Other Sundry Expenses	MOW	0	(88.00)	(100)	
60 Insurances	MFA	0	(895.26)	(1,000)	
66 Water Charges	MFA	0	(1,375.21)	(1,000)	
99 Public Works Overheads	MOW	0	(77.87)	0	
09104 Expense - Housing 27 East Tce, Tambellup					
15 Repairs & Maintenance	MOW	0	(470.00)	(1,500)	Settlement due 21/7/2022
16 Contract Services	MOW	(5,000)	(372.09)	(5,000)	Sale costs
30 Dep'n Land & Buildings	MFA	0	(1,399.93)	(1,500)	
59 Other Sundry Expenses	MOW	0	(88.00)	(100)	
60 Insurances	MFA	0	(729.86)	(800)	
65 Electricity & Gas	MFA	0	(167.70)	0	
66 Water Charges	MOW	0	(1,729.39)	(2,500)	
09106 Expense - Housing 18 Henry Street, Tambellup					
01 Salaries & Wages	MOW	0	(59.23)	0	
15 Repairs & Maintenance	MOW	(5,000)	(4,620.32)	(11,000)	
16 Contract Services	MOW	(500)	(471.09)	(500)	
30 Dep'n Land & Buildings	MFA	(2,400)	(2,399.95)	(2,400)	
59 Other Sundry Expenses	MOW	(100)	(88.00)	(100)	
60 Insurances	MFA	(1,300)	(1,304.14)	(1,300)	
65 Electricity & Gas	MFA	0	(39.00)	0	
66 Water Charges	MFA	(1,800)	(1,806.65)	(1,800)	
98 Plant Operation Costs	MOW	0	(20.00)	0	
99 Public Works Overheads	MOW	0	(53.31)	0	
09107 Expense - Housing 63 Taylor Street, Tambellup					
01 Salaries & Wages	MOW	0	(704.15)	0	
15 Repairs & Maintenance	MOW	(5,000)	(4,889.16)	(5,000)	
16 Contract Services	MOW	(500)	(296.52)	(500)	
30 Dep'n Land & Buildings	MFA	(2,800)	(2,799.91)	(2,800)	
59 Other Sundry Expenses	MOW	(100)	(88.00)	(100)	
60 Insurances	MFA	(1,300)	(1,109.44)	(1,300)	
66 Water Charges	MFA	(5,000)	(6,762.26)	(3,500)	
98 Plant Operation Costs	MOW	0	(100.00)	0	
99 Public Works Overheads	MOW	0	(606.65)	0	
09108 Expense - Housing 17 Taylor Street, Tambellup					
01 Salaries & Wages	MOW	0	(540.28)	0	
15 Repairs & Maintenance	MOW	(5,000)	(4,765.42)	(5,000)	
16 Contract Services	MOW	(500)	(361.57)	0	
30 Dep'n Land & Buildings	MFA	(14,500)	(14,519.82)	(14,500)	
59 Other Sundry Expenses	MOW	(100)	(88.00)	(100)	
60 Insurances	MFA	(1,500)	(1,002.36)	(2,500)	
65 Electricity & Gas	MFA	(1,000)	(1,493.85)	(1,000)	
66 Water Charges	MFA	(3,500)	(2,509.71)	(3,500)	
99 Public Works Overheads	MOW	0	(486.25)	0	

SHIRE OF BROOMEHILL-TAMBELLUP
Supporting Information for the Annual Budget
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HOUSING	Resp Officer	Budget 2022/23	Actual YTD	Amended Budget 2020/21	COMMENTS
STAFF HOUSING					
Expense					
09109 Expense - Housing 21 Lathom St, Broomehill					
01 Salaries & Wages	MOW	(1,500)	(4,109.41)	0	
15 Repairs & Maintenance	MOW	(5,000)	(7,357.78)	(5,000)	
16 Contract Services	MOW	(500)	(585.49)	0	
30 Dep'n Land & Buildings	MFA	(12,000)	(11,936.34)	(14,000)	
59 Other Sundry Expenses	MOW	(100)	(88.00)	(100)	
60 Insurances	MFA	(2,000)	0.00	(2,500)	
65 Electricity & Gas	MFA	(500)	(451.04)	(500)	
66 Water Charges	MFA	(2,000)	(1,981.54)	(2,000)	
98 Plant Operation Costs	MOW	(500)	(1,210.00)	0	
99 Public Works Overheads	MOW	(1,300)	(3,356.46)	0	
09110 Expense - Housing 5 Leven St, Broomehill					
01 Salaries & Wages	MOW	0	(3,943.38)	0	
15 Repairs & Maintenance	MOW	(5,000)	(8,515.74)	(5,000)	
16 Contract Services	MOW	(500)	(559.09)	0	
30 Dep'n Land & Buildings	MFA	(11,000)	(11,117.54)	(13,000)	
59 Other Sundry Expenses	MOW	(100)	(88.00)	(100)	
60 Insurances	MFA	(2,000)	0.00	(2,500)	
65 Electricity & Gas	MFA	(500)	(78.00)	(500)	
66 Water Charges	MFA	(2,000)	(2,059.94)	(2,000)	
98 Plant Operation Costs	MOW	0	(1,253.00)	0	
99 Public Works Overheads	MOW	0	(3,549.06)	0	
09120 Expense - Housing 18 Ivy Street, Broomehill					
15 Repairs & Maintenance	MOW	(5,000)	(63.50)	(5,000)	Repair tiles in kitchen/dining floor
16 Contract Services	MOW	(500)	(471.09)	0	
30 Dep'n Land & Buildings	MFA	(1,800)	(1,799.93)	(1,800)	
59 Other Sundry Expenses	MOW	(100)	(88.00)	(100)	
60 Insurances	MFA	(700)	(603.40)	(700)	
66 Water Charges	MFA	(1,000)	(422.34)	(1,000)	
09121 Expense - Housing 11 Lavarock Street, Broomehill					
01 Salaries & Wages	MOW	0	(907.90)	0	Property sold in 21/22
15 Repairs & Maintenance	MOW	0	(292.60)	(1,500)	
16 Contract Services	MOW	0	(6,027.53)	(5,000)	
30 Dep'n Land & Buildings	MFA	0	(741.34)	(2,200)	
59 Other Sundry Expenses	MOW	0	(88.00)	(100)	
60 Insurances	MFA	0	(690.92)	(800)	
66 Water Charges	MFA	0	(342.03)	(1,800)	
98 Plant Operation Costs	MOW	0	(40.00)	0	
99 Public Works Overheads	MOW	0	(695.20)	0	
09122 Expense - Housing 1 Janus Street, Broomehill					
16 Contract Services	MFA	0	(7,909.52)	(15,000)	
09300 Expense - Allocation Of Housing Costs					
10 Staff Housing Allocation	MFA	112,500	157,711.85	161,400	
TOTAL EXPENSE - STAFF HOUSING		0	3,305.00	0	
OTHER HOUSING					
Revenue					
09002 Revenue - Sandalwood Villas					
80 Rents	MFA	52,000	40,960.00	50,000	
09003 Revenue - Lavieville Lodge					
80 Rents	MFA	10,000	7,600.00	13,000	
74 Reimbursements	MFA	2,000	1,235.21	3,500	Electricity charges
09004 Revenue - Other Housing					
74 Reimbursements	MFA	0	0.00	10,000	
80 Rents	MFA	99,000	99,776.51	99,000	GROH rentals
09007 Revenue - Holland Court					
74 Reimbursements	MFA	0	550.14		
80 Rents	MFA	47,000	30,080.00	47,000	
TOTAL REVENUE - OTHER HOUSING		210,000	180,201.86	222,500	

SHIRE OF BROOMEHILL-TAMBELLUP
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HOUSING	Resp Officer	Budget 2022/23	Actual YTD	Amended Budget 2020/21	COMMENTS
OTHER HOUSING					
Expense					
09125 Expense - Sandalwood Villas					
01 Salaries & Wages	MOW	(3,500)	(1,544.47)	(3,500)	
15 Repairs & Maintenance	MOW	(7,000)	(1,737.84)	(7,000)	Blinds for gazebo
16 Contract Services	MOW	(3,500)	(3,626.44)	(3,500)	
30 Dep'n Land & Buildings	MFA	(23,000)	(22,499.91)	(23,000)	
60 Insurances	MFA	(4,600)	(4,566.24)	(4,600)	
65 Electricity & Gas	MFA	(1,500)	(831.40)	(1,500)	
66 Water Charges	MFA	(12,000)	(11,947.87)	(12,000)	
98 Plant Operating Costs	MOW	(100)	(185.00)	(100)	
99 Public Works Overhead	MOW	(3,500)	(1,300.05)	(3,500)	
09126 Expense - Lavieville Lodge					
15 Repairs & Maintenance	MOW	(5,000)	(2,943.84)	(5,000)	
16 Contract Services	MOW	(7,000)	(5,325.40)	(7,000)	
30 Dep'n Land & Buildings	MFA	(8,500)	(8,592.94)	(8,000)	
60 Insurances	MFA	(2,000)	(1,739.14)	(2,000)	
65 Electricity & Gas	MFA	(3,500)	(2,493.85)	(3,500)	
66 Water Charges	MFA	(6,500)	(6,998.07)	(6,500)	
09127 Expense - GSHI Project Administration					
16 Contract Services	MFA	0	0.00	(10,000)	
09128 Expense - GROH Housing Lot 384 Parnell St, Tambellup					
01 Salaries & Wages	MOW	0	(88.84)	0	
15 Repairs & Maintenance	MOW	(5,000)	(1,486.00)	(2,000)	
16 Contract Services	MOW	(500)	(185.57)	0	
30 Dep'n Land & Buildings	MFA	(14,000)	(14,095.15)	(14,000)	
51 Interest on Loans	MFA	(8,200)	(8,437.40)	(6,500)	
59 Other Sundry Expenses	MOW	(100)	(88.00)	(100)	
60 Insurances	MFA	(1,600)	(1,051.02)	(1,600)	
65 Electricity & Gas	MFA	0	0.00	(500)	
66 Water Charges	MFA	(1,500)	(268.97)	(1,500)	
99 Public Works Overhead	MOW	0	(79.96)	0	
09129 Expense - GROH Housing Lot 1/22 Taylor St, Tambellup					
15 Repairs & Maintenance	MOW	(5,000)	0.00	(2,000)	
16 Contract Services	MOW	(500)	(273.57)		
30 Dep'n Land & Buildings	MFA	(12,000)	(11,867.82)	(12,000)	
51 Interest on Loans	MFA	(6,900)	(7,182.04)	(5,600)	
59 Other Sundry Expenses	MOW	(100)	(44.00)	(100)	
60 Insurances	MFA	(1,200)	(2,824.97)	(1,200)	
65 Electricity & Gas	MFA	(100)	(78.00)	(500)	
66 Water Charges	MFA	(2,500)	(1,488.73)	(2,500)	
09131 Expense - GROH Housing Lot 2/22 Taylor St, Tambellup					
15 Repairs & Maintenance	MOW	(5,000)	(208.00)	(2,000)	
16 Contract Services	MOW	(500)	(273.57)		
30 Dep'n Land & Buildings	MFA	(12,000)	(11,790.81)	(12,000)	
51 Interest on Loans	MFA	(6,900)	(7,182.04)	(5,600)	
59 Other Sundry Expenses	MOW	(100)	(44.00)	(100)	
60 Insurances	MFA	(1,200)	(2,824.97)	(1,200)	
65 Electricity & Gas	MFA	(100)	(78.00)	(500)	
66 Water Charges	MFA	(2,500)	(1,488.73)	(2,500)	

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HOUSING	Resp Officer	Budget 2022/23	Actual YTD	Amended Budget 2020/21	COMMENTS
OTHER HOUSING					
Expense					
09132 Expense - Holland Court					
01 Salaries & Wages	MOW	(1,000)	(85.01)	(3,000)	
15 Repairs & Maintenance	MOW	(3,000)	(1,197.75)	(3,000)	
16 Contract Services	MOW	(5,000)	(1,054.08)	(2,000)	
30 Dep'n Land & Buildings	MFA	(36,000)	(36,045.26)	(26,000)	
60 Insurance	MFA	(5,500)	(5,322.94)	(5,300)	
65 Electricity & Gas	MFA	(3,000)	(3,373.84)	(2,700)	
98 Plant Operating Costs	MOW	0	0.00	(700)	
99 Public Works Overhead	MOW	(800)	(76.51)	(2,800)	
TOTAL EXPENSE - OTHER HOUSING		(233,000)	(196,918.01)	(220,200)	
REVENUE - HOUSING		302,000	399,965.34	557,700	
EXPENSE - HOUSING		(233,000)	(193,613.01)	(220,200)	

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COMMUNITY AMENITIES	Resp Officer	Budget 2022/23	Actual YTD	Amended Budget 2020/21	COMMENTS
REFUSE COLLECTION					
Revenue					
10001 Revenue - Household Refuse					
77 Rubbish Collection Charges	MFA	55,100	52,510.00	53,000	
10002 Revenue - Commercial Refuse					
77 Rubbish Collection Charges	MFA	8,900	8,425.00	8,500	
10003 Revenue - Tip Site Charges					
83 Fees & Charges	MFA	1,000	432.76	1,000	
10005 Revenue - Other Refuse Collection					
83 Fees & Charges	MFA	1,000	700.01	1,000	
TOTAL REVENUE - REFUSE COLLECTION		66,000	62,067.77	63,500	
Expense					
10076 Expense - Household Refuse					
16 Contract Services	MOW	(52,000)	(52,758.00)	(52,000)	Warren Blackwood Waste contract
96 Administration Allocated	MFA	(9,000)	(19,405.62)	(19,200)	
10078 Expense - Tambellup Tip					
01 Salaries & Wages	MOW	(1,000)	(556.98)	(2,000)	
15 Repairs & Maintenance	MOW	0	(57.73)	0	
16 Contract Services	MOW	(5,000)	(493.06)	(1,000)	Tyre disposal
98 Plant Operating Costs	MOW	(500)	(280.00)	(2,000)	
99 Public Works Overhead	MOW	(900)	(487.74)	(2,000)	
10079 Expense - Other Refuse Collection					
01 Salaries & Wages	MOW	(5,000)	(7,533.68)	(8,000)	
16 Contract Services	MOW	(6,000)	(5,837.37)	(6,000)	
98 Plant Operating Costs	MOW	(2,000)	(3,298.00)	(5,000)	
99 Public Works Overhead	MOW	(4,500)	(6,780.23)	(7,000)	
10080 Expense - Broomehill Tip					
01 Salaries & Wages	MOW	(1,000)	(865.36)	(1,000)	
15 Repairs & Maintenance	MOW	0	(127.67)	0	
16 Contract Services	MOW	(5,000)	(493.06)	(1,000)	Tyre disposal
98 Plant Operating Costs	MOW	(500)	(774.50)	(500)	
99 Public Works Overhead	MOW	(900)	(778.83)	(1,000)	
10081 Expense - Transfer Station Tambellup					
15 Repairs & Maintenance	MOW	(5,000)	(26.44)	(5,000)	Bldg maintenance - rising damp/mould
16 Contract Services	MOW	(74,000)	(73,835.69)	(74,000)	Mgt - Warren Blackwood Waste contract
60 Insurances	MFA	(100)	(60.18)	(100)	
10082 Expense - Transfer Station Broomehill					
15 Repairs & Maintenance	MOW	(5,000)	0.00	(5,000)	Bldg maintenance - rising damp/mould
16 Contract Services	MOW	(74,000)	(73,835.69)	(74,000)	Mgt - Warren Blackwood Waste contract
60 Insurances	MFA	(100)	(60.18)	(100)	
10090 Expense - Asset Depreciation					
30 Dep'n Land & Buildings	MFA	(1,800)	(1,749.86)	(1,800)	
33 Dep'n Infrastructure	MFA	(2,000)	(1,978.04)	(2,300)	
TOTAL EXPENSE - REFUSE COLLECTION		(255,300)	(252,073.91)	(270,000)	

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COMMUNITY AMENITIES	Resp Officer	Budget 2022/23	Actual YTD	Amended Budget 2020/21	COMMENTS
PROTECTION OF THE ENVIRONMENT					
Revenue					
10153 Revenue - Protection Of The Environment					
74 Reimbursements	MOW	4,500	0.00	4,500	
TOTAL REVENUE - PROTECTION OF THE ENVIRONMENT		4,500	0.00	4,500	
Expense					
10228 Expense - Drummuster					
16 Contract Services	MOW	(4,500)	0.00	(4,500)	
TOTAL EXPENSE - PROTECTION OF THE ENVIRONMENT		(4,500)	0.00	(4,500)	
TOWN PLANNING & DEVELOPMENT					
Revenue					
10301 Revenue - Town Planning					
83 Fees & Charges	CEO	10,000	41,081.31	38,000	
TOTAL REVENUE - TOWN PLANNING & DEVELOPMENT		10,000	41,081.31	38,000	
Expense					
10376 Expense - Town Planning					
17 Professional Services	CEO	(30,000)	(30,415.75)	(30,000)	External Planning Consultant
24 Legal Advice	CEO	(15,000)	0.00	0	
19 Advertising & Promotions	CEO	(500)	0.00	(500)	
96 Administration Allocated	MFA	(34,900)	(80,856.73)	(76,600)	
TOTAL EXPENSE - TOWN PLANNING & DEVELOPMENT		(80,400)	(111,272.48)	(107,100)	
OTHER COMMUNITY AMENITIES					
Revenue					
10451 Revenue - Other Community Amenities					
72 Grants - Non Operating	MFA/SSPO	0	0.00	50,000	
83 Fees & Charges	MFA	8,000	4,175.74	8,000	
TOTAL REVENUE - OTHER COMMUNITY AMENITIES		8,000	4,175.74	58,000	
Expense					
10526 Expense - Tambellup Cemetery					
01 Salaries & Wages	MOW	(2,500)	(941.42)	(5,000)	
15 Repairs & Maintenance	MOW	(1,000)	(84.44)	(1,000)	
16 Contract Services	MOW	(2,000)	(1,357.60)	(2,000)	
96 Administration Allocated	MFA	(31,000)	(6,468.54)	(6,400)	
98 Plant Operating Costs	MOW	(1,000)	(300.00)	(2,000)	
99 Public Works Overhead	MOW	(2,000)	(847.29)	(4,500)	
10527 Expense - Broomehill Cemetery					
01 Salaries & Wages	MOW	(2,000)	(145.78)	(3,000)	Widen gateway
15 Repairs & Maintenance	MOW	(5,000)	0.00	(1,000)	
16 Contract Services	MOW	(1,000)	(60.00)	(1,000)	
96 Administration Allocated	MFA	(24,500)	(6,468.54)	(6,400)	
98 Plant Operating Costs	MOW	(1,000)	(20.00)	(2,000)	
99 Public Works Overhead	MOW	(1,800)	(131.20)	(2,500)	
10528 Expense - Pindellup Cemetery					
01 Salaries & Wages	MOW	(500)	0.00	(500)	
15 Repairs & Maintenance	MOW	(500)	0.00	(500)	
98 Plant Operating Costs	MOW	(300)	0.00	(300)	
99 Public Works Overhead	MOW	(500)	0.00	(500)	
10550 Expense - Asset Depreciation					
31 Dep'n Plant & Equipment	MFA	(500)	(499.93)	(700)	
33 Dep'n Infrastructure	MFA	(1,600)	(1,610.84)	(2,500)	
TOTAL EXPENSE - OTHER COMMUNITY AMENITIES		(78,700)	(18,935.58)	(41,800)	

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COMMUNITY AMENITIES	Resp Officer	Budget 2022/23	Actual YTD	Amended Budget 2020/21	COMMENTS
PUBLIC CONVENIENCES					
Expense					
10625 Expense - Diprose Park Public Toilets					
01 Salaries & Wages	MOW	(4,500)	(4,245.00)	(4,500)	
15 Repairs & Maintenance	MOW	(3,000)	(528.19)	(4,000)	
16 Contract Services	MOW	(500)	(162.01)	(500)	
60 Insurances	MFA	(200)	(106.20)	(200)	
99 Public Works Overhead	MOW	(2,500)	(4,192.57)	(2,500)	
10626 Expense - Norrish Street Public Toilets					
01 Salaries & Wages	MOW	(13,000)	(12,256.88)	(13,000)	
15 Repairs & Maintenance	MOW	(8,000)	(1,003.59)	(3,000)	
16 Contract Services	MOW	(500)	(283.71)	(500)	
60 Insurances	MFA	(300)	(343.14)	(200)	
65 Electricity & Gas	MFA	(2,000)	(1,901.15)	(1,500)	
66 Water Charges	MFA	(2,000)	(1,345.37)	(2,000)	
98 Plant Operating Costs	MOW	0	(20.00)	0	
99 Public Works Overhead	MOW	(7,000)	(11,698.50)	(7,000)	
10627 Expense - Holland Park Public Toilets					
01 Salaries & Wages	MOW	(9,500)	(7,474.08)	(9,500)	
15 Repairs & Maintenance	MOW	(5,000)	(4,129.08)	(3,000)	
16 Contract Services	MOW	(500)	(644.94)	(500)	
60 Insurances	MFA	(200)	(168.16)	(200)	
99 Public Works Overhead	MOW	(4,500)	(7,237.19)	(4,500)	
10630 Expense - Asset Depreciation					
30 Dep'n Land & Buildings	MFA	(3,800)	(3,759.86)	(3,800)	
TOTAL EXPENSE - PUBLIC CONVENIENCES		(67,000)	(61,499.62)	(60,400)	
REVENUE - COMMUNITY AMENITIES		88,500	107,324.82	164,000	
EXPENSE - COMMUNITY AMENITIES		(485,900)	(443,781.59)	(483,800)	

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RECREATION & CULTURE	Resp Officer	Budget 2022/23	Actual YTD	Amended Budget 2020/21	COMMENTS
PUBLIC HALLS & CIVIC CENTRES					
Revenue					
11001 Revenue - Broomehill Hall					
72 Grants - Non Operating	MFA/SSPO	0	0.00	46,000	
83 Fees & Charges	MFA	500	287.22	500	
11002 Revenue - Broomehill Recreation Complex					
72 Grants - Non Operating	MFA/SSPO	0	171,820.65	20,000	
73 Contributions	MFA	2,500	0.00	2,500	
74 Reimbursements	MF	5,000	0.00	5,000	
81 Contributions - Non Operating	MFA	0	9,000.00	110,000	
83 Fees & Charges	MFA	5,000	5,000.00	5,000	BRC Lease
11004 Revenue - Other					
83 Fees & Charges	MFA	0	18.18	0	
11005 Revenue - Tambellup Hall					
72 Grants - Non Operating	MFA/SSPO	0	0.00	35,000	
74 Reimbursements	MFA	0	(350.00)	0	
83 Fees & Charges	MFA	3,000	2,195.45	3,000	
11007 Revenue - Tambellup Pavilion					
73 Contributions	MFA	2,500	13,612.73	15,000	
83 Fees & Charges	MFA	5,000	5,098.18	5,000	TCPA Lease
TOTAL REVENUE - PUBLIC HALLS & CIVIC CENTRES		23,500	206,682.41	247,000	
Expense					
11076 Expense - Broomehill Hall					
01 Salaries & Wages	MOW	(6,000)	(8,094.62)	(2,000)	
15 Repairs & Maintenance	MOW	(5,000)	(496.39)	(5,000)	
16 Contract Services	MOW	(1,000)	(1,363.15)	(1,000)	
59 Other Sundry Expenses	MOW	(100)	(88.00)	(100)	
60 Insurances	MFA	(3,700)	(3,752.16)	(3,700)	
65 Electricity & Gas	MFA	(1,200)	(1,060.61)	(800)	
98 Plant Operating Costs	MOW	0	(20.00)	0	
99 Public Works Overhead	MOW	(3,500)	(7,609.18)	(1,500)	
11077 Expense - Broomehill Recreation Complex					
01 Salaries & Wages	MOW	(9,000)	(5,804.80)	(9,000)	
15 Repairs & Maintenance	MOW	(8,000)	(3,889.13)	(8,000)	
16 Contract Services	MOW	(5,000)	(1,461.31)	(5,000)	
59 Other Sundry Expenses	MOW	(100)	(88.00)	(100)	
60 Insurances	MFA	(2,900)	(2,908.84)	(2,900)	
65 Electricity & Gas	MFA	(7,500)	(7,616.50)	(6,000)	
99 Public Works Overhead	MOW	(5,000)	(5,482.75)	(5,000)	
11078 Expense - Broomehill RSL Hall					
15 Repairs & Maintenance	MOW	(3,000)	(114.74)	(3,000)	
16 Contract Services	MOW	(200)	(208.26)	(200)	
60 Insurances	MFA	(500)	(447.82)	(500)	
65 Electricity & Gas	MFA	(600)	(788.03)	(600)	
66 Water Charges	MFA	(200)	(13.65)	(200)	
11080 Expense - Tambellup Hall					
01 Salaries & Wages	MOW	(5,000)	(2,722.55)	(6,000)	
15 Repairs & Maintenance	MOW	(5,000)	(2,031.44)	(8,000)	
16 Contract Services	MOW	(1,000)	(2,281.45)	(1,000)	
59 Other Sundry Expenses	MOW	(100)	(88.00)	(100)	
60 Insurances	MFA	(9,900)	(9,910.56)	(9,900)	
65 Electricity & Gas	MFA	(1,500)	(1,330.81)	(1,500)	
66 Water Charges	MFA	(1,200)	(1,157.61)	(1,200)	
67 Telephone Expense	MFA	(800)	(762.48)	(800)	
99 Public Works Overhead	MOW	(3,000)	(2,861.34)	(3,500)	

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RECREATION & CULTURE	Resp Officer	Budget 2022/23	Actual YTD	Amended Budget 2020/21	COMMENTS
<i>PUBLIC HALLS & CIVIC CENTRES continued</i>					
11081 Expense - Tambellup RSL Hall					
15 Repairs & Maintenance	MOW	(500)	0.00	(500)	
16 Contract Services	MOW	(500)	(961.59)	(100)	
60 Insurances	MFA	(100)	(115.06)	(100)	
11082 Expense - Former Tambellup Bowling Club					
16 Contract Services	MOW	(200)	(268.26)	(200)	
60 Insurances	MFA	(100)	(53.10)	(100)	
65 Electricity & Gas	MFA	(500)	(629.18)	(500)	
11241 Expense - Tambellup Pavilion					
01 Salaries & Wages	MOW	(7,000)	(6,825.67)	(7,000)	
15 Repairs & Maintenance	MOW	(10,000)	(9,421.66)	(10,000)	Handrails on steps to oval
16 Contract Services	MOW	(1,000)	(16,899.24)	(17,000)	
51 Interest on Loans	MFA	(43,800)	(45,099.06)	(40,800)	
59 Other Sundry Expenses	MOW	(100)	(88.00)	(100)	
60 Insurances	MFA	(4,800)	(4,707.30)	(4,800)	
65 Electricity & Gas	MFA	(7,000)	(7,024.91)	(7,000)	
66 Water Charges	MFA	(3,000)	(2,059.19)	(3,000)	
99 Public Works Overhead	MOW	(4,000)	(5,912.89)	(4,000)	
11190 Expense - Asset Depreciation					
30 Dep'n Land & Buildings	MFA	(100,200)	(100,254.62)	(100,200)	
33 Dep'n Infrastructure	MFA	(300)	(200.04)	(300)	
TOTAL EXPENSE - PUBLIC HALLS & CIVIC CENTRES		(273,100)	(275,013.95)	(282,300)	

SHIRE OF BROOMEHILL-TAMBELLUP
Supporting Information for the Annual Budget
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RECREATION & CULTURE	Resp Officer	Budget 2022/23	Actual YTD	Amended Budget 2020/21	COMMENTS	
OTHER RECREATION & SPORT						
Revenue						
11151 Revenue - Other Recreation & Sport						
72 Grants - Non Operating	MFA/SPPO	0	101,700.00	80,000	BRC & TCPA Bowling Green Reserves	
73 Contributions	MFA	20,000	18,612.53	20,000		
TOTAL REVENUE - OTHER RECREATION & SPORT		20,000	120,312.53	100,000		
Expense						
11224 Expense - Other Parks, Gardens And Reserves						
96 Administration Allocated	MFA	(28,400)	0.00	0		
11225 Expense - Parks, Gardens And Reserves						
01 Salaries & Wages	MOW	(244,700)	(227,231.88)	(224,300)	Mtce to equipment as required	
11 Fuel & Oil	MOW	(1,000)	0.00	(1,000)		
15 Repairs & Maintenance	MOW	(30,000)	(27,217.35)	(30,000)		
16 Contract Services	MOW	(30,000)	(33,084.76)	(30,000)		
21 Chemicals	MOW	(5,000)	(3,730.36)	(10,000)		
60 Insurance	MFA	(1,000)	(1,461.30)	(1,000)		
65 Electricity & Gas	MFA	(6,500)	(6,486.38)	(6,000)		
66 Water Charges	MFA	(12,000)	(9,763.71)	(15,000)		
98 Plant Operating Costs	MOW	(158,700)	(200,119.50)	(161,300)		
99 Public Works Overheads	MOW	(220,400)	(223,828.11)	(220,400)		
11248 Expense - Water Supplies						
01 Salaries & Wages	MOW	(5,000)	(2,298.16)	(5,000)		
15 Repairs & Maintenance	MOW	(1,500)	(22.73)	(1,500)		
16 Contract Services	MOW	(5,000)	(5,960.76)	(15,000)		
65 Electricity & Gas	MFA	(5,000)	(5,088.45)	(4,500)		
66 Water Charges	MFA	(500)	(285.83)	(2,500)		
98 Plant Operating Costs	MOW	(2,000)	(900.00)	(2,000)		
99 Public Works Overheads	MOW	(4,500)	(2,068.49)	(4,500)		
11270 Expense - Asset Depreciation						
30 Dep'n Land & Buildings	MFA	(2,000)	(1,905.72)	(2,000)		
31 Dep'n Plant & Equipment	MFA	(26,400)	(26,351.78)	(26,400)		
33 Dep'n Infrastructure	MFA	(98,600)	(98,529.60)	(98,600)		
11271 Expense - Staff Housing Allocation						
10 Staff Housing Allocation	MFA	0	(15,489.99)	(19,500)		
TOTAL EXPENSE - OTHER RECREATION & SPORT		(888,200)	(891,824.86)	(880,500)		

SHIRE OF BROOMEHILL-TAMBELLUP
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RECREATION & CULTURE		Resp Officer	Budget 2022/23	Actual YTD	Amended Budget 2020/21	COMMENTS
LIBRARIES						
Revenue						
11301 Revenue - Broomehill Library						
71	Grants - Operating	MFA	3,000	0.00	0	Genealogy workshop / Library tech upgrade
83	Fees & Charges	MFA	100	15.47	100	
11302 Revenue - Tambellup Library & CRC						
71	Grants - Operating	MFA	0	1,500.00	0	
TOTAL REVENUE - LIBRARIES			3,100	1,515.47	100	
Expense						
11376 Expense - Broomehill Library						
14	Printing & Stationery	MFA	(500)	(463.45)	(500)	
15	Repairs & Maintenance	MFA	(1,000)	0.00	(1,000)	Equipment / materials as required
16	Contract Services	MFA	(6,000)	(2,235.00)	(3,000)	Library software licensing/ grant expend
18	Postage & Freight	MFA	(700)	(445.46)	(700)	
26	Computer & Internet Expenses	MFA	(500)	(326.80)	(500)	
59	Other Sundry Expenses	MFA	(200)	0.00	(200)	
60	Insurances	MFA	(100)	(43.34)	(100)	
96	Administration Allocated	MFA	(65,900)	(12,937.09)	(63,800)	
11377 Expense - Tambellup Library & Community Resource Centre						
15	Repairs & Maintenance	MOW	(4,000)	(591.74)	(4,000)	
16	Contract Services	CEO	(50,000)	(47,153.05)	(43,000)	Library Management per Service Agreement
18	Postage & Freight	MFA	(300)	(299.63)	(300)	
59	Other Sundry Expenses	MFA	(100)	(88.00)	(100)	
60	Insurances	MFA	(2,300)	(2,248.70)	(2,300)	
65	Electricity & Gas	MFA	(3,500)	(3,225.97)	(4,000)	
66	Water Charges	MFA	(800)	(1,046.29)	(800)	
96	Administration Allocated	MFA	(6,500)	(3,881.06)	(6,400)	
11390 Expense - Asset Depreciation						
30	Dep'n Land & Buildings	MFA	(11,400)	(11,369.76)	(11,400)	
TOTAL EXPENSE - LIBRARIES			(153,800)	(86,355.34)	(142,100)	

SHIRE OF BROOMEHILL-TAMBELLUP
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RECREATION & CULTURE	Resp Officer	Budget 2022/23	Actual YTD	Amended Budget 2020/21	COMMENTS
OTHER CULTURE					
Revenue					
11451 Revenue - Other Culture					
71 Grants - Operating	SSPO	0	9,715.00	0	Heritage Consultancy Grant - Muni Inventory
72 Grants - Non Operating	MFA/SSPO	20,000	0.00	20,000	LRCIP3 - Bhill Museum machinery shed
TOTAL REVENUE - OTHER CULTURE		20,000	9,715.00	20,000	
Expense					
11526 Expense - Broomehill Museum					
15 Repairs & Maintenance	MOW	(5,000)	(256.31)	(5,000)	
16 Contract Services	MOW	0	(2,566.26)	0	
56 Donations	MFA	(1,200)	(1,108.13)	(1,400)	Contrib to Public Liability insurance
59 Other Sundry Expenses	MOW	(100)	(88.00)	(100)	
60 Insurances	MFA	(1,000)	(1,012.48)	(1,000)	
65 Electricity & Gas	MFA	(600)	(682.71)	(600)	
11527 Expense - Tambellup Museum (Station Masters Res)					
15 Repairs & Maintenance	MOW	(5,000)	(1,685.89)	(5,000)	
56 Donations	MFA	(800)	(754.85)	(800)	Contrib to Public Liability insurance
59 Other Sundry Expenses	MOW	(100)	0.00	(100)	
60 Insurances	MFA	(700)	(637.04)	(700)	
65 Electricity & Gas	MFA	(200)	(689.54)	(200)	
66 Water Charges	MFA	0	0.00	(500)	
11528 Expense - Heritage Trails					
01 Salaries & Wages	MOW	(3,000)	0.00	(7,000)	
15 Repairs & Maintenance	MOW/SSPO	(2,000)	0.00	(2,000)	Repair signage
16 Contract Services	SSPO	(22,000)	(15,400.00)	(15,000)	Signage - Yoorn (Bobtail) Trail project
98 Plant Operating Costs	MOW	(1,500)	0.00	(6,000)	
99 Public Works Overhead	MOW	(2,500)	0.00	(7,000)	
11529 Expense - Toolbrunup School					
16 Contract Services	MOW	(200)	0.00	(200)	
59 Other Sundry Expenses	MOW	(100)	(88.00)	(100)	
60 Insurances	MFA	(400)	(334.36)	(400)	
11531 Expense - Other Culture					
17 Professional Services	SSPO	(19,500)	0.00	0	Municipal Inventory review
11550 Expense - Asset Depreciation					
30 Dep'n Land & Buildings	MFA	(5,300)	(5,229.21)	(5,300)	
TOTAL EXPENSE - OTHER CULTURE		(71,200)	(31,142.46)	(58,400)	
REVENUE - RECREATION & CULTURE					
		66,600	338,225.41	367,100	
EXPENSE - RECREATION & CULTURE					
		(1,386,300)	(1,284,336.61)	(1,363,300)	

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TRANSPORT	Resp Officer	Budget 2022/23	Actual YTD	Amended Budget 2020/21	COMMENTS
ROAD CONSTRUCTION					
Revenue					
12001 Revenue - Grants Roads To Recovery					
72 Grants - Non-Operating	MOW/MFA	404,100	404,100.00	404,100	
12002 Revenue - Grants Black Spot					
72 Grants - Non-Operating	MOW/MFA	0	130,000.00	107,300	
12004 Revenue - Grants Regional Road Group					
72 Grants - Non-Operating	MOW/MFA	842,000	252,000.00	284,000	
12007 Revenue - Local Roads & Community Infrastructure Program					
72 Grants - Non-Operating	MOW/MFA	148,900	456,282.08	310,000	Balance of Phase 2
TOTAL REVENUE - ROAD CONSTRUCTION		1,395,000	1,242,382.08	1,105,400	
ROAD MAINTENANCE					
Revenue					
12156 Revenue - Grants Other					
72 Grants - Non-Operating	MOW/SSPC	481,300	11,159.78	0	Drought Communities Program funds
12159 Revenue - Direct Grant					
71 Grants - Operating	MFA	180,100	167,497.00	167,500	
12160 Revenue - Profit On Disposal Of Assets					
89 Profit On Disposal Of Assets	MFA	10,000	10,495.75	4,800	
12162 Revenue - Other Road Maintenance (No GST)					
80 Rents	MFA	18,000	17,595.00	18,000	
TOTAL REVENUE - ROAD MAINTENANCE		689,400	206,747.53	190,300	
Expense					
12226 Expense - Road Maintenance					
01 Salaries & Wages	MOW	(292,700)	(237,233.04)	(296,700)	Includes maintenance grading, bitumen patching, tree pruning, shoulder, drainage & culverts, signs & guideposts, footpath maintenance, roadside spraying etc.
15 Repairs & Maintenance	MOW	0	(172.55)	0	
16 Contract Services	MOW	(165,000)	(55,204.20)	(165,000)	
21 Chemicals	MOW	(5,000)	0.00	(10,000)	
25 Road Materials	MOW	(10,000)	(1,888.36)	(20,000)	
60 Insurances	MFA	(11,500)	(10,603.96)	(11,500)	Provision for contractors to assist if required & purchase of materials
98 Plant Operating Costs	MOW	(261,400)	(193,630.26)	(237,700)	
99 Public Works Overhead	MOW	(288,200)	(213,510.87)	(290,200)	
12250 Expense - Maintenance Other					
41 Loss On Disposal Of Assets	MFA	(146,100)	(62,165.02)	(96,400)	
96 Administration Allocated	MFA	(81,400)	(142,307.91)	(173,100)	
12228 Expense - RAMM Road Inventory					
16 Contract Services	CEO/MFA	(30,000)	(7,022.35)	(10,000)	RAMM subscription/updates for fair value
12251 Expense - Street Lighting					
65 Electricity & Gas	MFA	(30,000)	(28,874.28)	(30,000)	
12252 Expense - Tambellup Depot Maintenance					
01 Salaries & Wages	MOW	(10,000)	(8,100.63)	(15,000)	
15 Repairs & Maintenance	MOW	(15,000)	(12,162.24)	(25,000)	
16 Contract Services	MOW	(2,000)	(934.60)	(2,000)	
59 Other Sundry Expenses	MOW	(200)	(176.00)	(200)	
60 Insurances	MFA	(2,500)	(2,118.68)	(2,000)	
65 Electricity & Gas	MOW	(6,000)	(6,024.12)	(4,500)	
66 Water Charges	MOW	(700)	(638.82)	(800)	
98 Plant Operating Costs	MOW	(500)	(116.00)	(1,500)	
99 Public Works Overhead	MOW	(9,000)	(7,947.35)	(12,000)	
12255 Expense - Broomehill Depot Maintenance					
01 Salaries & Wages	MOW	(3,000)	(2,767.68)	(3,000)	
15 Repairs & Maintenance	MOW	(5,000)	(889.46)	(5,000)	
16 Contract Services	MOW	(500)	(741.59)	(500)	
59 Other Sundry Expenses	MOW	(100)	(88.00)	(100)	
60 Insurances	MFA	(1,200)	(1,022.04)	(1,000)	
65 Electricity & Gas	MOW	(1,500)	(930.49)	(1,500)	
66 Water Charges	MOW	(100)	(114.14)	(100)	
98 Plant Operating Costs	MOW	(800)	(65.00)	(800)	
99 Public Works Overhead	MOW	(2,000)	(1,933.19)	(2,000)	

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TRANSPORT	Resp Officer	Budget 2022/23	Actual YTD	Amended Budget 2020/21	COMMENTS
TRANSPORT continued					
12258 Expense - Asset Depreciation					
30 Dep'n Land & Buildings	MFA	(17,900)	(17,872.23)	(17,500)	
31 Dep'n Plant & Equipment	MFA	(290,500)	(290,421.05)	(254,000)	
33 Dep'n Infrastructure	MFA	(1,255,500)	(1,255,372.38)	(1,208,300)	
12259 Expense - Staff Housing Allocation					
10 Staff Housing Allocation	MFA	(61,000)	(58,350.43)	(76,200)	
12260 Expense - Gravel Pit Rehabilitation					
01 Salaries & Wages	MOW	(1,000)	(405.08)	(1,000)	
16 Contract Services	MOW	0	0.00	(2,000)	
98 Plant Operating Costs	MOW	(800)	(350.00)	(800)	
99 Public Works Overhead	MOW	(1,000)	(364.57)	(1,000)	
TOTAL EXPENSE - ROAD MAINTENANCE		(3,009,100)	(2,622,518.57)	(2,978,400)	
TRANSPORT OTHER					
Revenue					
12451 Revenue - Licensing					
83 Fees & Charges	MFA	200	27.27	200	
87 Commissions	MFA	18,000	14,618.09	18,000	
TOTAL REVENUE - TRANSPORT OTHER		18,200	14,645.36	18,200	
Expense					
12526 Expense - Licensing					
67 Telephone Expense	MFA	(400)	(381.24)	(400)	
96 Administration Allocated	MFA	(180,800)	(64,685.43)	(127,700)	
TOTAL EXPENSE - TRANSPORT OTHER		(181,200)	(65,066.67)	(128,100)	
REVENUE - TRANSPORT		2,102,600	1,463,774.97	1,313,900	
EXPENSE - TRANSPORT		(3,190,300)	(2,687,585.24)	(3,106,500)	

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ECONOMIC SERVICES	Resp Officer	Budget 2022/23	Actual YTD	Amended Budget 2020/21	COMMENTS
RURAL SERVICES					
Expense					
13076 Expense - Rural Services					
01 Salaries & Wages	MOW	(500)	(370.86)	(500)	
21 Chemicals	MOW	(200)	(243.00)	(200)	
98 Plant Operating Costs	MOW	(300)	(65.00)	(300)	
99 Public Works Overhead	MOW	(500)	(333.77)	(500)	
TOTAL EXPENSE - RURAL SERVICES		(1,500)	(1,012.63)	(1,500)	
TOURISM & AREA PROMOTION					
Revenue					
13151 Revenue - Caravan Park, Broomehill					
72 Grants - Non Operating	MFA/SSPO	41,000	127,500.00	127,500	LRCIP3 Bhill caravan park improvements
83 Fees & Charges	MFA	40,000	37,899.30	40,000	
13156 Revenue - Other Tourism & Area Promotion					
74 Reimbursements	MFA	500	646.91	500	
79 Other Sundry Income	MFA	0	41.74	0	
13157 Revenue - Caravan Park, Tambellup					
72 Grants - Non Operating	MFA/SSPO	700,000	0.00	350,000	LRCIP3 Tamb caravan park development
81 Contributions - Non Operating	CEO	150,000	0.00	225,000	TA6320 Cropping Group towards development
TOTAL REVENUE - TOURISM & AREA PROMOTION		931,500	166,087.95	743,000	
Expense					
13226 Expense - Caravan Park, Broomehill					
01 Salaries & Wages	MOW	(35,000)	(38,782.63)	(27,000)	
15 Repairs & Maintenance	MOW	(8,000)	(5,516.00)	(5,000)	New washer/dryer
16 Contract Services	MOW	(2,500)	(2,558.61)	(1,000)	
59 Other Sundry Expenses	MOW	(100)	(88.00)	(100)	
60 Insurances	MFA	(600)	(477.74)	(600)	
65 Electricity & Gas	MFA	(4,000)	(3,481.14)	(5,000)	
66 Water Charges	MFA	(2,000)	(1,433.76)	(4,000)	
67 Telephone Charges	MFA	(500)	(467.74)	(300)	
98 Plant Operating Costs	MOW	(1,500)	(452.00)	(3,000)	
99 Public Works Overhead	MOW	(20,000)	(35,191.16)	(15,000)	
13229 Expense - Great Southern Treasures - General Funds					
16 Contract Services	MFA	0	(15,181.76)	(15,000)	21/22 Handover of funds held
56 Donations	CEO	(11,000)	(11,000.00)	(11,000)	Annual contribution
13232 Expense - Other Tourism & Area Promotion					
19 Advertising & Promotions	SSPO	(5,000)	(2,363.64)	(5,000)	Various publications
16 Contract Services	CEO	(10,500)	(9,709.00)	(10,500)	Topics production by Tamb CRC
96 Administration Allocated	MFA	(71,000)	(19,405.62)	(21,700)	
13233 Expense - Caravan Park, Tambellup					
17 Professional Services	CEO	(40,000)	0.00	0	Planning for development - from Reserve
13250 Expense - Asset Depreciation					
30 Dep'n Land & Buildings	MFA	(10,200)	(10,219.63)	(4,200)	
33 Dep'n Infrastructure	MFA	(5,200)	(5,156.95)	(5,700)	
TOTAL EXPENSE - TOURISM & AREA PROMOTION		(227,100)	(161,485.38)	(134,100)	

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ECONOMIC SERVICES	Resp Officer	Budget 2022/23	Actual YTD	Amended Budget 2020/21	COMMENTS
BUILDING SERVICES					
Revenue					
13301 Revenue - Building Services					
83 Fees & Charges	MFA	3,000	2,190.75	8,000	
13302 Revenue - Construction Training Fund Levy					
83 Fees & Charges	MFA	1,000	0.00	4,000	
13303 Revenue - Building Services Levy					
83 Fees & Charges	MFA	1,000	614.15	3,000	
13305 Revenue - Commissions on Building Levies					
87 Commissions	MFA	100	45.50	200	
TOTAL REVENUE - BUILDING SERVICES		5,100	2,850.40	15,200	
Expense					
13376 Expense - Building Services					
01 Salaries & Wages	CEO	(19,600)	(2,597.00)	0	Casual Building Surveyor
02 Superannuation	CEO	(2,000)	(245.70)	0	
16 Contract Services	CEO	0	(14,059.55)	(25,000)	
96 Administration Allocated	MFA	(19,400)	(19,405.62)	(19,200)	
13377 Expense - Construction Training Fund Levy					
59 Other Sundry Expenses	MFA	(1,000)	0.00	(4,000)	
13378 Expense - Building Services Levy					
59 Other Sundry Expenses	MFA	(1,000)	(495.70)	(3,000)	
TOTAL EXPENSE - BUILDING SERVICES		(43,000)	(36,803.57)	(51,200)	

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ECONOMIC SERVICES	Resp Officer	Budget 2022/23	Actual YTD	Amended Budget 2020/21	COMMENTS
OTHER ECONOMIC SERVICES					
Revenue					
13451 Revenue - Other Economic Services					
72 Grants - Non Operating	MFA/SSPO	105,000	31,774.49	0	Drought Communities Program funds
74 Reimbursements	MFA	5,000	5,168.87	3,500	
80 Rents	MFA	8,800	8,240.04	8,800	Bendigo Bank
83 Fees & Charges	MFA	20,000	14,483.36	30,000	Sale of standpipe water
TOTAL REVENUE - OTHER ECONOMIC SERVICES		138,800	59,666.76	42,300	
Expense					
13527 Expense - Standpipe & Bore Mtce					
01 Salaries & Wages	MOW	(500)	(864.07)	(500)	
15 Repairs & Maintenance	MOW	(3,000)	0.00	(3,000)	
16 Contract Services	MOW	(5,000)	(3,810.64)	(5,000)	
65 Electricity & Gas	MFA	(8,000)	(8,848.55)	(8,000)	
66 Water Charges	MFA	(35,000)	(37,768.79)	(30,000)	
98 Plant Operating Costs	MOW	(200)	(140.00)	(200)	
99 Public Works Overhead	MOW	(500)	(777.64)	(500)	
13528 Expense - Railway Building					
15 Repairs & Maintenance	MOW	(5,000)	(4,140.74)	(2,000)	
16 Contract Services	MOW	(2,000)	(1,901.26)	(2,000)	
60 Insurances	MFA	(1,000)	(982.30)	(1,000)	
65 Electricity & Gas	MFA	(500)	(517.79)	(500)	
66 Water Charges	MFA	(800)	(575.82)	(800)	
13529 Expense - Community Bank					
01 Salaries & Wages	MOW	0	(44.42)	0	
15 Repairs & Maintenance	MOW	(5,000)	0.00	(5,000)	
16 Contract Services	MOW	(500)	(218.26)	(500)	
60 Insurances	MFA	(800)	(743.42)	(800)	
66 Water Charges	MFA	(2,000)	(1,898.47)	(2,000)	
98 Plant Operating Costs	MOW	0	(10.00)	0	
99 Public Works Overhead	MOW	0	(39.98)	0	
13550 Expense - Asset Depreciation					
30 Dep'n Land & Buildings	MFA	(5,000)	(4,919.92)	(5,000)	
31 Dep'n Plant & Equipment	MFA	(500)	(529.96)	(500)	
33 Dep'n Infrastructure	MFA	(3,700)	(3,679.61)	(3,200)	
TOTAL EXPENSE - OTHER ECONOMIC SERVICES		(79,000)	(72,411.64)	(70,500)	
REVENUE - ECONOMIC SERVICES		1,075,400	228,605.11	800,500	
EXPENSE - ECONOMIC SERVICES		(350,600)	(271,713.22)	(257,300)	

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OTHER PROPERTY & SERVICES	Resp Officer	Budget 2022/23	Actual YTD	Amended Budget 2020/21	COMMENTS
PRIVATE WORKS					
Revenue					
14001 Revenue - Private Works					
83 Fees & Charges	MFA	5,000	3,200.91	5,000	
TOTAL REVENUE - PRIVATE WORKS		5,000	3,200.91	5,000	
Expense					
14051 Expense - Private Works					
01 Salaries & Wages	MOW	(1,500)	(1,503.34)	(1,000)	
16 Contract Services	MOW	(1,000)	0.00	(1,000)	
59 Other Sundry Expenses	MOW	0	(585.75)	0	
96 Administration Allocated	MFA	(1,300)	(3,234.25)	0	
98 Plant Operating Costs	MOW	(1,000)	(1,569.50)	(500)	
99 Public Works Overhead	MOW	(1,400)	(1,353.02)	(1,000)	
TOTAL EXPENSE - PRIVATE WORKS		(6,200)	(8,245.86)	(3,500)	
PUBLIC WORKS OVERHEADS					
Revenue					
14100 Revenue - Public Works Overheads					
74 Reimbursements	MFA	0	152.00	0	
14101 Revenue - Public Works Overheads No GST					
73 Contributions	MFA	0	6,500.00	6,500	Employment Subsidy
74 Reimbursements	MFA	2,000	0.00	2,000	
TOTAL REVENUE - PUBLIC WORKS OVERHEADS		2,000	6,652.00	8,500	
Expense					
14151 Expense - Public Works Overheads					
01 Salaries & Wages	MOW	(115,000)	(98,570.54)	(115,000)	
02 Superannuation	MFA	(176,800)	(165,028.76)	(176,200)	Super Guarantee increase to 10.5%
03 Workers Comp Insurance	MFA	(30,000)	(29,709.54)	(30,000)	
04 Protective Clothing	MOW	(18,000)	(13,151.47)	(18,000)	
06 Employee Provisions	MFA	(265,000)	(261,010.75)	(265,000)	Annual, long service & sick leave
07 Recruitment Costs And Subsidies	MOW	(3,000)	(886.92)	(3,000)	
08 Fringe Benefits Tax	MFA	(8,000)	(10,425.54)	(1,000)	
09 Allowances	MFA	(32,000)	(30,427.11)	(28,000)	Adverse Working Conditions - per Award
17 Professional Services	MOW	(5,000)	0.00	(5,000)	Engineering if required
26 Computer & Internet Expenses	MOW	(1,200)	(1,169.69)	(1,200)	
57 Conference Expenses	MOW	(2,000)	(1,065.91)	(2,000)	
58 Travel & Accommodation	MOW	(1,000)	(181.82)	(1,000)	
59 Other Sundry Expenses	MOW	(5,000)	(5,465.98)	(3,000)	
60 Insurances	MFA	(500)	(405.45)	(500)	
61 Licenses	MOW	(800)	(636.40)	(800)	MDL renewals for staff
67 Telephone Expense	MFA	(6,500)	(6,002.02)	(6,500)	
96 Administration Allocated	MFA	(145,900)	(194,056.24)	(159,600)	
14153 Expense - Occ Health & Safety					
01 Salaries & Wages	MOW	(10,000)	(8,784.76)	(15,000)	
16 Contract Services	MOW	(5,000)	(129.75)	(5,000)	Safety equipment as required
59 Other Sundry Expenses	MOW	(2,000)	(270.55)	(2,000)	
98 Plant Operating Costs	MOW	(500)	(150.00)	(500)	

SHIRE OF BROOMEHILL-TAMBELLUP
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OTHER PROPERTY & SERVICES	Resp Officer	Budget 2022/23	Actual YTD	Amended Budget 2020/21	COMMENTS
PUBLIC WORKS OVERHEADS					
14154 Expense - Works Training					
01 Salaries & Wages	MOW	(30,000)	(32,783.75)	(25,000)	
05 Training & Education	MOW	(15,000)	(17,613.76)	(10,000)	
16 Contract Services	MOW	0	(59.00)	(5,000)	
58 Travel & Accommodation	MOW	(1,000)	(967.64)	(1,000)	
98 Plant Operating Costs	MOW	(500)	(590.00)	(500)	
99 Public Works Overheads	MOW	0	0.05	0	
14200 Expense - PWO Allocated					
99 Public Works Overhead	MFA	879,700	879,609.01	879,800	Allocation of costs across all programs
TOTAL EXPENSE - PUBLIC WORKS OVERHEADS		0	0.01	0	
PLANT OPERATION					
Revenue					
14250 Revenue - Plant Operation					
74 Reimbursements	MFA	45,000	39,644.70	45,000	Fuel Tax credits
79 Other Sundry Income	MOW	5,000	0.00	5,000	Sale of surplus equipment
TOTAL REVENUE - PLANT OPERATION		50,000	39,644.70	50,000	
Expense					
14251 Expense - Plant Operation					
01 Salaries & Wages	MOW	(80,000)	(78,005.60)	(80,000)	
11 Fuel & Oil	MOW	(240,000)	(235,912.60)	(185,000)	
13 Minor Equipment	MOW	(20,000)	(15,783.51)	(20,000)	Minor tools & equipment as required
15 Repairs & Maintenance	MOW	(145,000)	(115,715.01)	(160,000)	
16 Contract Services	MOW	(5,000)	(19.78)	(20,000)	
60 Insurances	MFA	(42,200)	(40,107.13)	(47,000)	
61 Licenses	MFA	(15,000)	(12,396.21)	(15,000)	
96 Administration Allocated	MFA	(12,900)	(19,405.81)	(5,700)	
98 Plant Operating Costs	MOW	(2,000)	(1,189.00)	(5,000)	
99 Public Works Overhead	MOW	(70,500)	(70,205.65)	(73,000)	
14300 Expense - Plant Operation Allocated					
98 Plant Operating Costs	MFA	632,600	592,013.26	610,700	Allocation of costs across all programs
TOTAL EXPENSE - PLANT OPERATION		0	3,115.00	0	
WORKERS COMPENSATION					
Revenue					
14800 Revenue - Workers Compensation					
74 Reimbursements	MFA	0	0.00	0	
TOTAL REVENUE - WORKERS COMPENSATION		0	0.00	0	
Expense					
14851 Expense - Workers Compensation					
06 Employee Provisions	MFA	0	0.00	0	
TOTAL EXPENSE - WORKERS COMPENSATION		0	0.00	0	
SALARIES & WAGES					
Expense					
14551 Expense - Gross Wages & Salaries					
01 Salaries & Wages	CEO	(2,254,100)	(2,207,671.05)	(2,211,000)	
14600 Expense - Wages & Salaries Allocated					
01 Salaries & Wages	CEO	2,254,100	2,207,671.05	2,211,000	
TOTAL EXPENSE - SALARIES & WAGES		0	0.00	0	

SHIRE OF BROOMEHILL-TAMBELLUP
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OTHER PROPERTY & SERVICES	Resp Officer	Budget 2022/23	Actual YTD	Amended Budget 2020/21	COMMENTS
UNCLASSIFIED					
Revenue					
14706 Revenue - Unclassified					
74 Reimbursements	MFA	0	0.00	3,000	
79 Other Sundry Revenue	MFA	5,000	1,547.00	5,000	
TOTAL REVENUE - UNCLASSIFIED		5,000	1,547.00	8,000	
Expense					
14752 Expense - Lot 22 Taylor Street					
16 Contract Services	CEO	0	0.00	(5,000)	
14753 Expense - Unclassified					
16 Contract Services	CEO	(45,000)	0.00	(10,000)	Planning/design for various projects
14756 Expense - Lease Reserve 22607 Tambellup					
16 Contract Services	MFA	(5,000)	(4,725.00)	(4,500)	
14758 Expense - Covid-19 Response					
06 Employee Provisions	CEO	(10,000)	(14,639.19)	(5,000)	COVID leave per Pandemic Plan
16 Contract Services	CEO	(10,000)	(8,549.08)	(10,000)	Additional PPE etc if required
14759 Expense - 50 Norrish St, Tambellup					
16 Contract Services	MOW	(20,000)	(1,388.55)	0	Asbestos removal/demolition (Bldg Res)
59 Other Sundry Expenses	MOW	0	(9.91)	0	
66 Water Charges	MOW	0	(22.33)	0	
TOTAL EXPENSE - UNCLASSIFIED		(90,000)	(29,334.06)	(34,500)	
REVENUE - OTHER PROPERTY & SERVICES		62,000	51,044.61	71,500	
EXPENSE - OTHER PROPERTY & SERVICES		(96,200)	(34,464.91)	(38,000)	

SHIRE OF BROOMEHILL-TAMBELLUP
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CAPITAL REVENUE and EXPENDITURE

	Resp Officer	Class	Budget Revenue 2022/23	Budget Expense 2022/23	COMMENT
GOVERNANCE					
CAP152 Bhill Admin Building - enclose carport/install roller doors	MOW	BS	0	(30,000)	Building Reserve
Plant Replacement					
04353 Ford Everest Wagon - BHT150	MOW	P&E	45,000	(60,000)	Plant Reserve
04353 Ford Everest Wagon - BH000	MOW	P&E	40,000	(55,000)	Plant Reserve
		Total	85,000	(145,000)	
EDUCATION & WELFARE					
LR301 Tambellup Youth Centre - buildings upgrades/office	SSPO	BS	0	(100,000)	LRCIP3
LR302 Tambellup Youth Centre - extend seal (court surface/parking)	SSPO	I-O	0	(20,000)	LRCIP3
		Total	0	(120,000)	
HOUSING					
CAP168 Lavieville Lodge - Unit 3 renovation	MOW	BNS	0	(25,000)	Reserve
09001 Sale of 27 East Terrace, Tambellup	MFA	BNS	180,000	0	To Building Reserve
		Total	180,000	(25,000)	
COMMUNITY AMENITIES					
CAP155 Broomehill Cemetery - seating under gazebo	MOW	I-O	0	(8,000)	
		Total	0	(8,000)	
RECREATION & CULTURE					
CAP156 Broomehill Hall - security upgrades windows/doors	MOW	BS	0	(8,500)	Building Mtce Reserve
CAP158 Broomehill RSL Hall (playgroup) - toilet upgrades	MOW	BS	0	(15,000)	Building Mtce Reserve
CAP169 Broomehill RSL Hall (playgroup) - shade sails	MOW	I-P	0	(7,000)	
LR303 Broomehill Museum - machinery shed	MOW	BS	0	(20,000)	LRCIP3
		Total	0	(50,500)	
TRANSPORT					
CAP170 Tambellup Depot workshop - oil store	MOW	BS	0	(15,000)	
CAP163 Tambellup Depot machinery shed (concrete bay)	MOW	BS	0	(10,000)	
Plant Replacement					
12300 Mack Truck - trade for prime mover - BHT125	MOW	P&E	100,000	(285,000)	Tender awarded 21/22, delivery 2:
12300 Caterpillar Loader - TA281	MOW	P&E	90,000	(350,000)	Plant Reserve
12300 Isuzu NLR55 light tipper - BH009	MOW	P&E	20,000	(45,000)	Plant Reserve
12300 Toro GM360 Mower - BHT84	MOW	P&E	10,000	(45,000)	Plant Reserve
12300 Ford Ranger XLT with canopy - 1TA	MOW	P&E	37,000	(52,000)	Plant Reserve
12300 Ford Ranger Wildtrak - TA001	MOW	P&E	84,000	(99,000)	Plant Reserve
12300 Ford Ranger dual cab - BH00	MOW	P&E	30,000	(40,000)	Plant Reserve
12300 Ford Ranger dual cab - BH003	MOW	P&E	35,000	(50,000)	Plant Reserve
12300 Ford Ranger extra cab - BH014	MOW	P&E	30,000	(45,000)	Plant Reserve
12300 Ford Ranger dual cab - TA052	MOW	P&E	30,000	(45,000)	Plant Reserve
12300 Ford Ranger dual cab - TA005	MOW	P&E	35,000	(50,000)	Plant Reserve
12161 Isuzu Jetpatcher	MOW	P&E	80,000	0	Plant Reserve
12300 Sundry Plant	MOW	P&E	0	(20,000)	Plant Reserve
Townscape					
CAP126 Town/Streetscape works - Tambellup (footpaths)	MOW	I-P	0	(50,000)	Townscape Reserve
CAP127 Town/Streetscape works - Broomehill (Journal/GS Hwy intersection)	MOW	I-P	0	(590,000)	Drought Communities/Reserve
Road Construction					
Regional Road Group					
RG62 Tieline Rd - repair failed pavement, widen shoulder & seal	MOW	I-R	0	(165,000)	Carry over from 21/22
RG63 Tambellup West Rd - repair failed pavement, reseal to 7.0m	MOW	I-R	0	(150,000)	
RG64 Warrenup Rd - reconstruct gravel section to 7.0m, seal	MOW	I-R	0	(420,000)	
RG65 Tieline Rd - repair failed sections, widen shoulders & seal to 7.0m	MOW	I-R	0	(540,000)	
Roads to Recovery					
RR28 Toolbrunup Road - extend seal to Tallents Rd	MOW	I-R	0	(160,000)	
RR29 Chillicup Rd - construct & seal	MOW	I-R	0	(244,100)	
Local Roads & Community Infrastructure Program					
Phase 2					
LR1 Nymbup Road - repair & extend culverts	MOW	I-R	0	(20,000)	
LR13 Emergency Management Incident Control Centre	SSPO	F&E	0	(25,000)	
LR14 Greenhills South Rd - widen, reconstruct, seal	MOW	I-R	0	(150,000)	
Add back Job Depreciation		I-R	0	141,800	
		Total	581,000	(3,523,300)	

SHIRE OF BROOMEHILL-TAMBELLUP
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CAPITAL REVENUE and EXPENDITURE

ECONOMIC SERVICES

	Resp Officer	Class	Budget Revenue 2022/23	Budget Expense 2022/23	COMMENT
<i>CAP144</i> Holland Track Interpretive Centre	SSPO	BS	0	(80,000)	Drought Communities Program
<i>LR308</i> Broomehill Caravan Park - building upgrades/storage	MOW	BS	0	(41,000)	LRCIP3
<i>LR309</i> Tambellup Caravan Park - cabins	CEO/SSPO	BS	0	(150,000)	Tamb Cropping Group
<i>LR310</i> Tambellup Caravan Park - park infrastructure	CEO/SSPO	I-O	0	(550,000)	LRCIP3
<i>LR311</i> Tambellup Caravan Park - building upgrades	CEO/SSPO	BS	0	(150,000)	LRCIP3
<i>CAP164</i> Water efficiencies - Tambellup (Gordon St)	MOW	I-W	0	(25,000)	Drought Communities Program
<i>CAP171</i> Standpipe Greenhills North Rd - controller replacement	MOW	I-W	0	(15,500)	
<i>CAP171</i> Standpipe Tamb West, Crawford & Cemetery Rd - controller upgrades	MOW	I-W	0	(17,500)	
	Total		0	(1,029,000)	

TOTAL

LAND HELD FOR RESALE

LAND - FREEHOLD

BUILDINGS - NON SPECIALISED

BUILDINGS - SPECIALISED

PLANT & EQUIPMENT

FURNITURE & EQUIPMENT

INFRASTRUCTURE - ROADS

INFRASTRUCTURE - FOOTPATHS

INFRASTRUCTURE - PARKS & OVALS

INFRASTRUCTURE - WATER SUPPLY

INFRASTRUCTURE - OTHER

LR	0	0
LF	0	0
BNS	180,000	(25,000)
BS	0	(619,500)
P&E	666,000	(1,241,000)
F&E	0	(25,000)
I-R	0	(1,707,300)
I-F	0	0
I-P	0	(647,000)
I-W	0	(58,000)
I-O	0	(578,000)
	846,000	(4,900,800)

RESERVE TRANSFERS from / (to)

Leave Reserve	MFA	95,600	(51,800)
Plant Replacement Reserve	MFA	390,000	(452,500)
Building Reserve	MFA	50,000	(188,300)
Computer Reserve	MFA	0	(5,800)
Tambellup Recreation Ground & Pavilion Reserve	MFA	0	(6,000)
Broomehill Recreation Complex Reserve	MFA	0	(10,300)
Building Maintenance Reserve	MFA	23,500	(20,900)
Sandalwood Villas Reserve	MFA	0	(11,700)
Broomehill Synthetic Bowling Green Replacement Reserve	MFA	0	(10,000)
Refuse Sites Post Closure Management Reserve	MFA	0	(5,600)
Lavieville Lodge Reserve	MFA	25,000	(11,500)
Townscape Plan Implementation Reserve	MFA	100,000	(3,600)
Tambellup Bowling Green Replacement Reserve	MFA	0	(8,100)
Tourism and Economic Development Reserve	MFA	40,000	(800)
		724,100	(786,900)

LOANS

<i>00122</i> Loan Repayments	MFA	0	(131,800)
		0	(131,800)

TOTAL CAPITAL

1,570,100 (5,819,500)



Additional Information

Road Construction Program
Plant Replacement Program
Loan Repayments
Reserve Funds

ROAD CONSTRUCTION PROGRAM 2022/23

			Wages	PWO	POC	Dep'n	Materials	Total
REGIONAL ROAD GROUP								
RG62	Tieline Road (carry over) - slk 0.30 to 3.00	Repair failed pavement, widen gravel shoulder & reseal	15,900	14,300	11,900	9,900	113,000	165,000
RG63	Tambellup West Road - slk 18.27 to 21.76	Repair failed pavement, reseal to 7.0m	13,900	12,500	11,600	8,500	103,500	150,000
RG64	Warrenup Road - slk 7.17 to 9.86	Reconstruct gravel section to 7.0m, two coat seal	54,700	49,300	51,000	36,500	228,500	420,000
RG65	Tieline Road - slk 0.68 to 3.81	Repair failed sections, widen shoulders & reseal to 7.0m	68,500	61,800	62,500	45,200	302,000	540,000
TOTAL REGIONAL ROAD GROUP			153,000	137,900	137,000	100,100	747,000	1,275,000
ROADS TO RECOVERY								
RR28	Toolbrunup Road	Extend seal to Tallents Rd	8,500	7,700	8,000	5,800	130,000	160,000
RR29	Chillicup Road	Construct and seal to Brassey Rd	35,000	31,500	29,700	21,700	126,200	244,100
TOTAL ROADS TO RECOVERY			43,500	39,200	37,700	27,500	256,200	404,100
LOCAL ROADS & COMMUNITY INFRASTRUCTURE PROGRAM								
Phase 2								
LR2	Nymbup Road	Repair & extend culverts	-	-	-	-	20,000	20,000
LR14	Greenhills South Road	Widen, reconstruct & seal	18,900	17,000	15,900	14,200	84,000	150,000
TOTAL LRCIP PHASE 2			18,900	17,000	15,900	14,200	104,000	170,000
TOTAL ROAD CONSTRUCTION PROGRAM			215,400	194,100	190,600	141,800	1,107,200	1,849,100

REGIONAL ROAD GROUP	740,000
REGIONAL ROAD GROUP - CARRY OVER	102,000
ROADS TO RECOVERY	404,100
LRCIP2	170,000
SHIREBT	433,000
	1,849,100

SHIRE OF BROMEHILL-TAMBELLUP
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10 YEAR PLANT REPLACEMENT PROGRAM 2022/23 to 2031/32

FLEET #	REGO	PLANT ITEM	PURCHASE DATE	REPLACE (years)	PURCHASE PRICE	TOTAL 22/23	TOTAL 23/24	TOTAL 24/25	TOTAL 25/26	TOTAL 26/27	TOTAL 27/28	TOTAL 28/29	TOTAL 29/30	TOTAL 30/31	TOTAL 31/32
GRADERS															
P12M4	BH004	Cat 12M Grader	2017	8 yrs	353,276				-360,000						
									125,000						
P12M3	TA18	Cat 12M Grader	2016	8 yrs	340,300		-360,000								-360,000
							125,000								125,000
P1401	BH006	Cat 140 Grader	2021	8 yrs	357,470							-360,000			
												125,000			
LOADERS															
P930K	TA281	Cat 930K Loader	2014	8 yrs	316,200	-350,000								-350,000	
						90,000								90,000	
PBHOE	BH013	Caterpillar 444 Backhoe	2021	8 yrs	195,960							-210,000			
												80,000			
PSS2	BHT92	Caterpillar Skid Steer	2017	8 yrs	157,000				-160,000						
									60,000						
ROLLERS															
PRR3	BH005	Caterpillar PF300 Tyred roller	2018	10 yrs	187,500						-200,000				
											50,000				
PVR1	BH001	Cat Vibrating Roller	2016	10 yrs	153,200					-180,000					
										50,000					
ROAD BROOMS															
PBROOM1		Caterpillar Angle Broom	2010	15 yrs	23,263			-25,000							
								5,000							
TRUCKS															
PTT30	BH002	Isuzu FVZ tip truck	2022	10 yrs	206,000										-210,000
															100,000
PTT22	BHT125	Mack truck (trade for prime mover) (carry over from 2021/22)	2022	8 yrs	285,000	-285,000							-285,000		
						100,000							100,000		
PTT19	BHT0	Kenworth truck	2016	8 yrs	338,497			-340,000							
								100,000							
PTT27	TA017	Isuzu FRR600 truck	2019	5 yrs	125,800		-125,000					-125,000			
		Maintenance Crew					30,000					30,000			
PTT28	TA386	Isuzu FRR500 factory tipper	2019	5yrs	84,900			-85,000					-85,000		
		Parks and Gardens						25,000					25,000		

SHIRE OF BROMEHILL-TAMBELLUP
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10 YEAR PLANT REPLACEMENT PROGRAM 2022/23 to 2031/32

FLEET #	REGO	PLANT ITEM	PURCHASE DATE	REPLACE (years)	PURCHASE PRICE	TOTAL 22/23	TOTAL 23/24	TOTAL 24/25	TOTAL 25/26	TOTAL 26/27	TOTAL 27/28	TOTAL 28/29	TOTAL 29/30	TOTAL 30/31	TOTAL 31/32
TRUCKS															
PTT29	BH009	Isuzu NLR55 SWB light tipper	2019	30,000km	45,300	-45,000			-45,000			-45,000			-45,000
		Bhill Parks & Gardens		3yrs		20,000			20,000			20,000			20,000
PTT18	TA06	Isuzu FVY1400 Jetpacher	*2010		176,305	0									
		Dispose				80,000									
MOWERS															
PTORO2	BHT84	Toro GM360 2WD Mower	2013	10 yrs	34,150	-45,000									
						10,000									
PTORO3	BH007	Toro GM360 2WD Mower	2016	10 yrs	43,150					-45,000					
										10,000					
PTORO5	BHT151	Toro Reelmaster Mower	2020	10 yrs	61,800									-62,000	
														10,000	
TRAILERS															
PTLR7	TA2251	3 axle Float Trailer	2009	15 yrs	71,159					-110,000					
										30,000					
PTLR16	1TMR361	Side Tipping Trailer	2012	15 yrs	108,000						-105,000				
											25,000				
PTLR22	BHT1636	Side Tipping Trailer	2017	15 yrs	75,000										-105,000
														25,000	
PTLR28		Plant Trailer - for 6 wheel truck	2022	15 yrs	42,500										
PTLR21	BHT1624	Dual axle fuel trailer	2016	15 yrs	19,608										
		Dispose													
LIGHT VEHICLES															
PUTE145	1TA	Ford Ranger Wildtrak dual cab/canopy	2020	30,000km	50,139	-52,000	-52,000	-52,000	-52,000	-52,000	-52,000	-52,000	-52,000	-52,000	-52,000
		Manager of Works				37,000	37,000	37,000	37,000	37,000	37,000	37,000	37,000	37,000	37,000
PUTE144	TA001	Ford Ranger Wildtrak dual cab	2021	15,000km	49,687	-99,000	-99,000	-99,000	-99,000	-99,000	-99,000	-99,000	-99,000	-99,000	-99,000
		Works Supervisor		*2		84,000	84,000	84,000	84,000	84,000	84,000	84,000	84,000	84,000	84,000
PUTE142	BH00	Ford Ranger dual cab	2021	30,000km	36,455	-40,000	-40,000	-40,000	-40,000	-40,000	-40,000	-40,000	-40,000	-40,000	-40,000
		Construction Crew				30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
PUTE140	BH003	Ford Ranger dual cab	2020	30,000km	52,648	-50,000	-50,000	-50,000	-50,000	-50,000	-50,000	-50,000	-50,000	-50,000	-50,000
		Maintenance Crew				35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000

10 YEAR PLANT REPLACEMENT PROGRAM 2022/23 to 2031/32

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SHIRE OF BROMEHILL-TAMBELLUP

Supporting Information for the Annual Budget

for the year ended 30 June 2023

LOAN REPAYMENTS

	Budget 2022/23	Budget 2023/24	Budget 2024/25	Budget 2025/26	Budget 2026/27	Budget 2027/28	Budget 2028/29	Budget 2029/30	Budget 2030/31	Budget 2031/32	Budget 2032/33	Budget 2033/34	Budget 2034/35	Budget 2035/36	Budget 2036/37
Loan 95 - Tambellup Admin Building															
<i>Loan amount \$300,000</i>															
Principal Opening Balance 1 July	24,000														
Repayments - Principal	24,000														
Repayments - Interest	1,000														
Principal Closing Balance 30 June	0														
Loan 99 - Tambellup Pavilion															
<i>Loan amount \$1,150,000</i>															
Principal Opening Balance 1 July	941,700	894,800	846,100	795,400	742,600	687,700	630,600	571,100	509,200	444,800	377,800	308,200	235,700	160,200	81,700
Repayments - Principal	46,900	48,700	50,700	52,800	54,900	57,100	59,500	61,900	64,400	67,000	69,600	72,500	75,500	78,500	81,700
Repayments - Interest	37,300	35,400	33,500	31,400	29,200	27,000	24,700	22,300	19,800	17,200	14,500	11,600	8,700	5,600	2,500
Principal Closing Balance 30 June	894,800	846,100	795,400	742,600	687,700	630,600	571,100	509,200	444,800	377,800	308,200	235,700	160,200	81,700	0
Loan 100 - 3 x GROH Dwellings															
<i>Loan amount \$955,700</i>															
Principal Opening Balance 1 July	848,300	787,400	725,400	662,200	597,900	532,300	465,500	397,500	328,200	257,600	185,700	112,400	37,800		
New Loans Drawn Down															
Repayments - Principal	60,900	62,000	63,200	64,300	65,600	66,800	68,000	69,300	70,600	71,900	73,300	74,600	37,800		
Repayments - Interest	15,500	14,400	13,200	12,000	10,800	9,600	8,400	7,100	5,800	4,500	3,100	1,700	400		
Principal Closing Balance 30 June	787,400	725,400	662,200	597,900	532,300	465,500	397,500	328,200	257,600	185,700	112,400	37,800	0		
TOTAL															
Principal Opening Balance 1 July	1,814,000	1,682,200	1,571,500	1,457,600	1,340,500	1,220,000	1,096,100	968,600	837,400	702,400	563,500	420,600	273,500	160,200	81,700
New Loans Drawn Down	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Repayments - Principal	131,800	110,700	113,900	117,100	120,500	123,900	127,500	131,200	135,000	138,900	142,900	147,100	113,300	78,500	81,700
Repayments - Interest	53,800	49,800	46,700	43,400	40,000	36,600	33,100	29,400	25,600	21,700	17,600	13,300	9,100	5,600	2,500
Principal Closing Balance 30 June	1,682,200	1,571,500	1,457,600	1,340,500	1,220,000	1,096,100	968,600	837,400	702,400	563,500	420,600	273,500	160,200	81,700	0
TOTAL REPAYMENTS - PRINCIPAL & INTEREST	185,600	160,500	160,600	160,500	160,500	160,500	160,600	160,600	160,600	160,600	160,500	160,400	122,400	84,100	84,200

SHIRE OF BROOMEHILL-TAMBELLUP
Supporting Information for the Annual Budget
for the year ended 30 June 2023

RESERVE FUNDS	Budget 2022/23	Actual YTD	Revised Budget 2021/22	COMMENT
(a) Leave Reserve				
Opening Balance	115,100	111,717.60	111,700	
Amount Set Aside/Transfer to Reserve	50,000	50,000.00	50,000	For future leave entitlements
Amount Used/Transfer from Reserve	(95,600)	(46,954.00)	(120,900)	Leave due in 2022/23
Interest Received	1,800	321.11	900	
	71,300	115,084.71	41,700	
(b) Plant Reserve				
Opening Balance	165,700	197,796.62	197,800	
Amount Set Aside/Transfer to Reserve	450,000	400,000.00	400,000	per Plant Replacement Program
Amount Used/Transfer from Reserve	(390,000)	(432,576.00)	(450,000)	Changeovers scheduled in 2022/23
Interest Received	2,500	515.13	2,900	
	228,200	165,735.75	150,700	
(c) Building Reserve				
Opening Balance	541,500	356,659.30	356,700	
Amount Set Aside/Transfer to Reserve	180,000	350,000.00	350,000	Sale of 27 East Tce
Amount Used/Transfer from Reserve	(50,000)	(166,000.00)	(266,000)	Bhill Admin security/50 Norrish St demolition
Interest Received	8,300	832.60	1,000	
	679,800	541,491.90	441,700	
(d) Information Technology Reserve				
Opening Balance	53,700	63,539.60	63,500	
Amount Set Aside/Transfer to Reserve	5,000	5,000.00	5,000	
Amount Used/Transfer from Reserve	0	(15,000.00)	(15,000)	
Interest Received	800	184.79	500	
	59,500	53,724.39	54,000	
(e) Tambellup Recreation Ground & Pavilion Reserve				
Opening Balance	67,700	62,502.37	62,500	
Amount Set Aside/Transfer to Reserve	5,000	5,000.00	5,000	
Amount Used/Transfer from Reserve	0	0.00	0	
Interest Received	1,000	181.66	500	
	73,700	67,684.03	68,000	
(f) Broomehill Recreation Complex Reserve				
Opening Balance	113,600	104,732.69	104,700	
Amount Set Aside/Transfer to Reserve	8,600	8,600.00	8,600	
Amount Used/Transfer from Reserve	0	0.00	0	
Interest Received	1,700	304.97	500	
	123,900	113,637.66	113,800	
(g) Building Maintenance Reserve				
Opening Balance	62,000	44,372.87	44,400	
Amount Set Aside/Transfer to Reserve	20,000	22,000.00	22,000	
Amount Used/Transfer from Reserve	(23,500)	(4,500.00)	(27,500)	Bhill Hall, Bhill RSL Hall toilets
Interest Received	900	151.98	300	
	59,400	62,024.85	39,200	

SHIRE OF BROOMEHILL-TAMBELLUP
Supporting Information for the Annual Budget
for the year ended 30 June 2023

RESERVE FUNDS	Budget 2022/23	Actual YTD	Revised Budget 2021/22	
(h) Sandalwood Villas Reserve				
Opening Balance	113,800	103,519.15	103,500	
Amount Set Aside/Transfer to Reserve	10,000	10,000.00	10,000	
Amount Used/Transfer from Reserve	0	0.00	0	
Interest Received	1,700	303.31	500	
	125,500	113,822.46	114,000	
(i) Broomehill Bowling Green Replacement Reserve				
Opening Balance	92,800	83,987.10	84,000	
Amount Set Aside/Transfer to Reserve	8,600	8,600.00	8,600	
Amount Used/Transfer from Reserve	0	0.00	0	
Interest Received	1,400	246.77	300	
	102,800	92,833.87	92,900	
(j) Refuse Sites Post Closure Management Reserve				
Opening Balance	42,100	37,037.77	37,000	
Amount Set Aside/Transfer to Reserve	5,000	5,000.00	5,000	
Amount Used/Transfer from Reserve	0	0.00	0	
Interest Received	600	110.49	300	
	47,700	42,148.26	42,300	
(k) Lavieville Lodge Reserve				
Opening Balance	101,200	90,980.08	91,000	
Amount Set Aside/Transfer to Reserve	10,000	10,000.00	10,000	
Amount Used/Transfer from Reserve	(25,000)	0.00	0	Unit 3 Renovation
Interest Received	1,500	268.21	300	
	87,700	101,248.29	101,300	
(l) Townscape Plan Implementation Reserve				
Opening Balance	235,800	296,402.53	296,400	
Amount Set Aside/Transfer to Reserve	0	0.00	2,600	
Amount Used/Transfer from Reserve	(100,000)	(61,352.00)	(300,000)	Broomehill Townscape, Tambellup footpaths
Interest Received	3,600	832.77	1,000	
	139,400	235,883.30	0	
(m) Tambellup Bowling Green Replacement Reserve				
Opening Balance	38,200	30,625.93	30,600	
Amount Set Aside/Transfer to Reserve	7,500	7,500.00	7,500	
Amount Used/Transfer from Reserve	0	0.00	0	
Interest Received	600	95.24	300	
	46,300	38,221.17	38,400	
(n) Tourism and Economic Development Reserve				
Opening Balance	50,800	50,707.93	50,700	
Amount Set Aside/Transfer to Reserve	0	0.00	0	
Amount Used/Transfer from Reserve	(40,000)	0.00	0	
Interest Received	800	142.34	300	
	11,600	50,850.27	51,000	
Total Cash Backed Reserves	1,856,800	1,794,390.91	1,349,000	

SHIRE OF BROOMEHILL-TAMBELLUP
Supporting Information for the Annual Budget
for the year ended 30 June 2023

RESERVE FUNDS	Budget 2022/23	Actual YTD	Revised Budget 2021/22
Summary of Transfers To and (From)			
Cash Backed Reserves			
Transfers to Reserves			
Leave Reserve	51,800	50,321.11	50,900
Plant Reserve	452,500	400,515.13	402,900
Building Reserve	188,300	350,832.60	351,000
Information Technology Reserve	5,800	5,184.79	5,500
Tambellup Rec Ground & Pavilion Reserve	6,000	5,181.66	5,500
Broomehill Rec Complex Reserve	10,300	8,904.97	9,100
Building Maintenance Reserve	20,900	22,151.98	22,300
Sandalwood Villas Reserve	11,700	10,303.31	10,500
Broomehill Bowling Green Replacement Reserve	10,000	8,846.77	8,900
Refuse Sites Post Closure Management Reserve	5,600	5,110.49	5,300
Lavieville Lodge Reserve	11,500	10,268.21	10,300
Townscape Plan Implementation Reserve	3,600	832.77	3,600
Tambellup Bowling Green Replacement Reserve	8,100	7,595.24	7,800
Tourism and Economic Development Reserve	800	142.34	300
	786,900	886,191.37	893,900
Transfers from Reserves			
Leave Reserve	(95,600)	(46,954.00)	(120,900)
Plant Reserve	(390,000)	(432,576.00)	(450,000)
Building Reserve	(50,000)	(166,000.00)	(266,000)
Information Technology Reserve	0	(15,000.00)	(15,000)
Tambellup Rec Ground & Pavilion Reserve	0	0.00	0
Broomehill Rec Complex Reserve	0	0.00	0
Building Maintenance Reserve	(23,500)	(4,500.00)	(27,500)
Sandalwood Villas Reserve	0	0.00	0
Broomehill Bowling Green Replacement Reserve	0	0.00	0
Refuse Sites Post Closure Management Reserve	0	0.00	0
Lavieville Lodge Reserve	(25,000)	0.00	0
Townscape Plan Implementation Reserve	(100,000)	(61,352.00)	(300,000)
Tambellup Bowling Green Replacement Reserve	0	0.00	0
Tourism and Economic Development Reserve	(40,000)	0.00	0
	(724,100)	(726,382.00)	(1,179,400)
Total Transfer to/(from) Reserves	62,800	159,809.37	(285,500)

All of the above reserve accounts are supported by money held in financial institutions.

SHIRE OF BROOMEHILL-TAMBELLUP
Supporting Information for the Annual Budget
for the year ended 30 June 2023

RESERVE FUNDS

In accordance with Council resolutions in relation to each reserve account, the purpose for which the funds are set aside is as follows:-

Leave Reserve

To be used to meet the Shires Long Service Leave liability for its employees.

Plant Reserve

To be used to fund purchase of plant and equipment in accordance with the Plant Replacement Program.

Building Reserve

To be used to finance replacement, major repair or construction of new Shire buildings, and costs associated with subdivision and development of land.

Information Technology Reserve

To be used to purchase, replace or upgrade computer hardware, software and associated equipment.

Tambellup Recreation Ground & Pavilion Reserve

To be used to maintain and develop sport and recreational facilities at the Tambellup Recreation Ground and Pavilion.

Broomehill Recreation Complex Reserve

To be used for works at the Broomehill Recreation Complex in agreeance with the Management Committee of the Broomehill Recreation Complex Inc.

Building Maintenance Reserve

To be used to fund building maintenance requirements for all Shire owned buildings.

Sandalwood Villas Reserve

To be utilised towards maintenance of the 6 units at Sandalwood Villas

Broomehill Bowling Green Replacement Reserve

To be used for the future replacement of the synthetic bowling green at the Broomehill Recreational Complex.

Refuse Sites Post Closure Management Reserve

To meet the financial requirements for the closure of the Broomehill and Tambellup landfill sites when their useful life expires.

Lavieville Lodge Reserve

To be utilised towards upgrade and maintenance of the 4 units at Lavieville Lodge

Townscape Plan Implementation Reserve

To be used for implementation of the Townscape Plans for the Broomehill and Tambellup townsites.

Tambellup Bowling Green Replacement Reserve

To be used for the future replacement of the synthetic bowling green at the Tambellup sports ground.

Tourism and Economic Development Reserve

To be used to progress tourism and economic development opportunities in the Shire, which includes activities such as development of a Caravan Park in Tambellup and a Holland Track Interpretive Centre in Broomehill.



Schedule of Fees & Charges

for the year ending 30 June 2023

SHIRE OF BROOMEHILL-TAMBELLUP
SCHEDULE OF FEES AND CHARGES
for the year ended 30 June 2023

	GST	2021/22	2022/23
GENERAL PURPOSE FUNDING			
Rates			
Administration Fee - Rates Instalments (<i>per notice, excluding the first</i>)	N	10.00	10.00
Rates Account Enquiry Fee	Y	45.00	45.00
Property Orders and Requisitions	Y	45.00	45.00
Reissue of Rate Notice	Y	10.00	10.00
Photocopying			
A4 per sheet	Y	0.30	0.30
A4 per sheet - double sided	Y	0.40	0.40
A3 per sheet	Y	0.50	0.50
A3 per sheet - double sided	Y	0.60	0.60
Binding - per copy	Y	5.50	5.50
Faxes			
Inwards - first page	Y	1.10	1.10
Inwards - subsequent pages	Y	0.55	0.55
Outwards- first page	Y	3.30	3.30
Outwards - subsequent pages	Y	1.10	1.10
Other Charges			
Sale of Electoral Rolls - per copy	Y	30.00	30.00
Eftpos Service Charge - 1.2% of total transaction value	Y	1.20%	1.20%
Sale of Minutes - per page	Y	0.30	0.30
GOVERNANCE			
Freedom of Information			
Fees are prescribed in the <i>Freedom of Information Act Regulations 1993</i>			
Application Fee <i>under section 12(1)(e) of the Act</i>	N	30.00	30.00
Charge for Time Dealing with the Application - Per Hour - Pro Rata	N	30.00	30.00
Access Time Supervised by Staff - Per Hour - Pro Rata	N	30.00	30.00
Photocopying Staff Time - Per Hour - Pro Rata	N	30.00	30.00
Per Photocopy - A4	Y	0.20	0.20
Transcribing from tape, film or computer (per hour, pro rata)	N	30.00	30.00
Duplicating a tape, film or computer information	N	At Cost	At Cost
Delivery, packaging and postage	N	At Cost	At Cost
LAW, ORDER & PUBLIC SAFETY			
FIRE PREVENTION			
Sale of Fire Maps	Y	15.00	15.00
Registration of Loading & Unloading Sites	Y	55.00	55.00
ANIMAL CONTROL			
Dog Registrations			
Registrations are prescribed in the <i>Dog Act Regulations 1976</i>			
<i>Concession of 50% available to eligible pensioners</i>			
Unsterilized Dog/Bitch - 1 year	N	50.00	50.00
Unsterilized Dog/Bitch - 3 years	N	120.00	120.00
Unsterilized Dog/Bitch - lifetime	N	250.00	250.00
Dog/Bitch Sterilised - 1 year	N	20.00	20.00
Dog/Bitch Sterilised - 3 years	N	42.50	42.50
Dog/Bitch Sterilised - Lifetime	N	100.00	100.00
Dangerous Dog - 1 year	N	50.00	50.00
Working Dogs - 1 year	N	12.50	12.50
Working Dogs - 3 years	N	30.00	30.00
Working Dogs Sterilised - 1 year	N	5.00	5.00
Working Dogs Sterilised - 3 years	N	10.65	10.65

SHIRE OF BROOMEHILL-TAMBELLUP
SCHEDULE OF FEES AND CHARGES
for the year ended 30 June 2023

	GST	2021/22	2022/23
LAW, ORDER & PUBLIC SAFETY			
ANIMAL CONTROL			
Cat Registrations			
Registrations are prescribed in the <i>Cat Act Regulations 2012</i>			
<i>Concession of 50% available to eligible pensioners</i>			
Registration - 1 year	N	20.00	20.00
Registration - 3 years	N	42.50	42.50
Registration of Cat for Life	N	100.00	100.00
Application for grant or renewal of approval to breed cats (per breeding cat male or female)	N	100.00	100.00
Pound Fees			
Seizure & impounding of registered dog or cat	N	80.00	80.00
Seizure & impounding of unregistered dog or cat	N	80.00	80.00
Maintenance of dog in pound - per day	N	20.00	20.00
Maintenance of cat in pound - per day	N	20.00	20.00
Microchipping of impounded dog or cat	Y	50.00	50.00
Destruction of Animal at owners request	Y	100.00	100.00
OTHER LAW, ORDER & PUBLIC SAFETY			
Abandoned Vehicles			
<i>Local Government (Functions and General) Regulations 1996</i>			
Vehicle Impounding (at cost, includes staff time)	Y	At Cost	At Cost
Daily Fee for Impounded Vehicle at Depot	Y	\$10.00	\$10.00
HEALTH			
Health Inspection			
Water Sampling Fee (Not Salinity Testing)	Y	22.00	22.00
Septic Tank Instalments			
Fees are prescribed in the <i>Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974</i>			
Application Fee	N	118.00	118.00
Inspection Fee	N	118.00	118.00
Additional Application Fee - non standard units	Y	82.50	85.00
HOUSING			
Staff Housing - Rental per week			
18 Henry Street, Tambellup	N	115.00	115.00
17 Taylor Street, Tambellup	N	115.00	115.00
63 Taylor Street, Tambellup	N	115.00	115.00
38 Ivy Street, Broomehill	N	115.00	115.00
21 Lathom Street, Broomehill	N	115.00	115.00
16 Leven Street, Broomehill	N	115.00	115.00
Other Housing - Rental per week			
Lavieville Lodge	N	80.00	80.00
Sandalwood Villas			
~ Single occupancy	N	160.00	160.00
~ Single occupancy with pet	N	170.00	170.00
~ Couple occupancy	N	180.00	180.00
~ Couple occupancy with pet	N	190.00	190.00
Holland Court			
~ Single occupancy	N	160.00	160.00
~ Single occupancy with pet	N	170.00	170.00
~ Couple occupancy	N	180.00	180.00
~ Couple occupancy with pet	N	190.00	190.00
Bonds - prescribed in the <i>Residential Tenancies Regulations 1989</i>			
Tenancy Bonds	N	Value of 4 weeks rent	Value of 4 weeks rent
Pet Bond (excludes Lavieville Lodge)	N	260.00	260.00

SHIRE OF BROOMEHILL-TAMBELLUP
SCHEDULE OF FEES AND CHARGES
for the year ended 30 June 2023

	GST	2021/22	2022/23
COMMUNITY AMENITIES			
REFUSE COLLECTION			
Household Refuse			
Residential refuse - including recycling	N	235.00	245.00
Residential refuse - additional bin	N	135.00	145.00
Commercial refuse - including recycling	N	255.00	265.00
Commercial refuse - additional bin	N	155.00	165.00
Residential - additional recycling bin	N	100.00	110.00
Commercial - additional recycling bin	N	100.00	110.00
New 240 Litre Wheelie Bin	Y	100.00	100.00
REFUSE SITE CHARGES			
Transfer Station Charges - Broomehill & Tambellup			
Prepaid Tip Pass - 52 tokens	N	145.60	156.00
Prepaid Tip Pass - 5 tokens	N	14.00	15.00
Nature & Quantity of Waste			
	Tokens		
1 x 120litre or 240litre mobile garbage bin, each	1	2.80	3.00
Car boot load	1	2.80	3.00
Station wagon boot load	2	5.60	6.00
Van, utility or trailer - not exceeding 1.8m x 1.2m	4	11.20	12.00
Small truck (2-4 tonne)	12	33.60	36.00
Medium truck (4-6 tonne)	16	44.80	48.00
Truck (6-8 tonne)	24	67.20	72.00
Truck (8+ tonne single axle)	32	89.60	96.00
Truck (8+ tonne dual axle)	40	112.00	120.00
Truck (semi trailer 20m ³ capacity)	80	224.00	240.00
Bulk bin (3m ³ or less)	12	33.60	36.00
Bulk bin (3m ³ to 6m ³)	16	44.80	48.00
Bulk bin (6m ³ to 10m ³)	24	67.20	72.00
Bulk bin (exceeding 10m ³)	40	112.00	120.00
White goods	0	No Charge	No Charge
Batteries (car, truck etc)	0	No Charge	No Charge
Scrap metal - sorted, uncontaminated	0	No Charge	No Charge
Timber - uncontaminated	0	No Charge	No Charge
Green waste - domestic, uncontaminated	0	No Charge	No Charge
Recyclables - (glass, plastics, cardboard) uncontaminated	0	No Charge	No Charge
Car body - if placed in recyclable area	0	No Charge	No Charge
Truck body, large equipment - if recyclable	0	No Charge	No Charge
Builders rubble - to landfill (per cubic metre)	5	14.00	14.00
Tyres - passenger vehicle and motor cycle, each	3	2.80	9.00
Tyres - passenger vehicle, on rim, each	6	5.60	18.00
Tyres - passenger vehicle, contaminated, each	6		18.00
Tyres - light truck, 4WD, each	6	5.60	18.00
Tyres - light truck, 4WD, on rim, each	12	8.40	36.00
Tyres - light truck, 4WD, contaminated, each	12		36.00
Tyres - large truck, each	14	11.20	42.00
Tyres - large truck, on rim, each	28	25.20	84.00
Tyres - large truck, contaminated, each	28	-	84.00
Tyres - super single, each	26	-	78.00
Tyres - super single, on rim, each	50	-	150.00
Tyres - solid, small up to 0.3m, each	12	-	36.00
Tyres - solid, medium 0.3m to 0.45m, each	20	-	60.00
Tyres - solid, large 0.45m to 0.6m, each	28	-	84.00
Tyres - solid, extra large over 0.6m, each	35	-	105.00
Tyres - racing slicks, each	6	-	18.00

SHIRE OF BROOMEHILL-TAMBELLUP
SCHEDULE OF FEES AND CHARGES
for the year ended 30 June 2023

	GST	2021/22	2022/23
COMMUNITY AMENITIES			
REFUSE SITE CHARGES (continued)	Tokens		
Tyres - tractor, small up to 1m, each	50	33.60	150.00
Tyres - tractor, large 1m-2m, each	100	72.80	300.00
Tyres - tractor, extra large over 2m, each	125	-	375.00
Tyres - earth mover, small up to 1m, each	78		234.00
Tyres - earth mover, medium 1m-1.5m, each	193		579.00
Tyres - earth mover, large 1.5m-2.0m, each	385		1,155.00
Tyres - earth mover, extra large 2.0m-2.5m, each	770		2,310.00
Tyres - forklift, small up to 0.3m, each	8		24.00
Tyres - forklift, medium 0.3m to 0.45m, each	16		48.00
Tyres - forklift, large 0.45m to 0.6m, each	24		72.00
Tyres - grader, each	58		174.00
Tyres - bobcat, each	13		39.00
TOWN PLANNING			
Town Planning Scheme			
Town Planning Scheme Amendments	N	2,500.00	2,500.00
<i>Fees are prescribed in the Planning & Development Regulations 2009</i>			
Development Applications			
1. Determination of development application (other than for extractive industry) where the development has not commenced or been carried out and the estimated cost of the development is:-			
a) not more than \$50,000	N	147.00	147.00
b) more than \$50,000 but not more than \$500,000	N	0.32% of the estimated cost of development	0.32% of the estimated cost of development
c) more than \$500,000 but not more than \$2.5m.	N	\$1,700 plus 0.257% for every \$1 in excess of \$500,000	\$1,700 plus 0.257% for every \$1 in excess of \$500,000
d) more than \$2.5m but not more than \$5.0m.	N	\$7,161 plus 0.206% for every \$1 in excess of \$2.5m	\$7,161 plus 0.206% for every \$1 in excess of \$2.5m
e) more than \$5.0m but not more than \$21.5m.	N	\$12,633 plus 0.123% for every \$1 in excess of \$5m	\$12,633 plus 0.123% for every \$1 in excess of \$5m
f) more than \$21.5m.	N	34,196.00	34,196.00
Development Applications			
2. Determining a development application (other than for extractive industry) where the development has commenced or been carried out		The fee in item 1 plus, by way of penalty, twice that fee	The fee in item 1 plus, by way of penalty, twice that fee
Extractive Industry			
3. Determining a development application for an extractive industry where the development has not commenced or carried out	N	739.00	739.00
4. Determining a development application for an extractive industry where the development has commenced or been carried out	N	The fee in item 3 plus, by way of penalty, twice that fee	The fee in item 3 plus, by way of penalty, twice that fee
5A. Determining an application to amend or cancel a development approval	N	295.00	295.00

SHIRE OF BROOMEHILL-TAMBELLUP
SCHEDULE OF FEES AND CHARGES
for the year ended 30 June 2023

	GST	2021/22	2022/23
COMMUNITY AMENITIES			
TOWN PLANNING			
Extractive Industry			
5B. Determining an application for advice made under the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> Sch. 2 cl. 61A (as that clause applies as part of the local planning scheme)	N		295.00
Subdivision Clearance			
5. Providing a subdivision clearance for -			
a) not more than 5 lots	N	\$73 per lot	\$73 per lot
b) more than 5 lots but not more than 195 lots	N	\$73 per lot for the first 5 lots then \$35 per Lot	\$73 per lot for the first 5 lots then \$35 per Lot
c) more than 195	N	7,393.00	7,393.00
Home Occupation			
6. Determining an initial application for approval of a home occupation where the occupation has not commenced	N	222.00	222.00
7. Determining an initial application for approval of a home occupation where the occupation has commenced.	N	The fee in item 6 plus, by way of penalty, twice that fee	The fee in item 6 plus, by way of penalty, twice that fee
8. Determining an application for the renewal of an approval of a home occupation where the application is made before the approval expires	N	73.00	73.00
9. Determining an application for the renewal of an approval of a home occupation where the application is made after the approval has expired.	N	The fee in item 8 plus, by way of penalty, twice that fee	The fee in item 8 plus, by way of penalty, twice that fee
Other			
10. Determining an application for a change of use or for an alteration or extension or change of a non-conforming use to which item 1 does not apply, where the change or the alteration, extension or change has not commenced or been carried out	N	295.00	295.00
11. Determining an application for a change of use or for an alteration or extension or change of a non-conforming use to which item 1 does not apply, where the change or the alteration, extension or change has commenced or been carried out	N	The fee in item 10 plus, by way of penalty, twice that fee	The fee in item 10 plus, by way of penalty, twice that fee
12. Providing a zoning certificate	N	73.00	73.00
13. Replying to a Property settlement questionnaire	N	73.00	73.00
14. Providing written planning advice	N	73.00	73.00
Activities in Thoroughfares and Public Places and Trading Local Law 2008			
Application for Permit Fee	N	100.00	100.00
Permit Renewal/Transfer Fee	N	60.00	60.00

SHIRE OF BROOMEHILL-TAMBELLUP
SCHEDULE OF FEES AND CHARGES
for the year ended 30 June 2023

	GST	2021/22	2022/23
COMMUNITY AMENITIES			
CEMETERY			
Cemetery Fees			
<i>Cemeteries Local Law 2008</i>			
Sinking of Any Grave	Y	1,000.00	1,100.00
Sinking Grave - Stillborn child	Y	600.00	700.00
Sinking Grave beyond 1.8m - per 300 mm	Y	100.00	200.00
Reopening Grave - Adult	Y	1,000.00	1,100.00
Reopening Grave - Child	Y	1,000.00	1,100.00
Interment - without two days notice	Y	400.00	500.00
Interment - on weekends, public holidays or outside normal working hours	Y	500.00	600.00
Grant of Burial - 2.4 x 1.2 (also applies to Niche Wall)	Y	85.00	85.00
Re-opening Niche Wall Single	Y	50.00	50.00
Re-opening Niche Wall Double	Y	100.00	100.00
Interment of Ashes in Niche Wall - Single	Y	130.00	130.00
Interment of Ashes in Niche Wall - Double	Y	150.00	150.00
Installation of Niche Wall plaque, where no ashes interred - single	Y	-	130.00
Installation of Niche Wall plaque, where no ashes interred - double	Y	-	150.00
Niche Wall Plaque - <i>at cost from supplier</i>	Y	At Cost	At Cost
Registration of ashes interred into existing grave	Y	50.00	50.00
Exhumations - <i>partial service, please refer to Councils Policy</i>	Y	2,000.00	2,000.00
Removal of Kerbing, Grass and Tiles per hour	Y	50.00	60.00
Miscellaneous Charges			
Permission to erect a headstone and/or kerbing	Y	30.00	30.00
Permission to erect a monument	Y	30.00	30.00
Permission to erect a nameplate	Y	30.00	30.00
Registration of transfer of form of Grant of Right of Burial	Y	15.00	15.00
Grave Number Plate (<i>Broomehill Cemetery only</i>)	Y	30.00	30.00
Undertakers single license for one burial	Y	30.00	30.00
Undertakers annual license fee	Y	150.00	150.00
Copy of Local Laws	Y	10.00	10.00
RECREATION & CULTURE			
PUBLIC HALLS & CIVIC CENTRES			
Hall Hire - Broomehill and Tambellup			
Bonds			
Hall Bond	N	500.00	500.00
Key Bond	N	50.00	50.00
Hire Charges			
Broomehill Hall	Y	250.00	250.00
Tambellup Hall (<i>excluding Lesser Hall</i>)	Y	250.00	250.00
Tambellup Hall (<i>including Lesser Hall</i>)	Y	300.00	300.00
Tambellup Lesser Hall	Y	150.00	150.00
Tambellup Hall - Reception/Meeting Room	Y	40.00	40.00
Broomehill & Tambellup Halls - per half day - regular booking	Y	15.00	15.00
Broomehill & Tambellup Halls - per full day - regular booking	Y	30.00	30.00
Heaters	Y	50.00	50.00
Equipment Hire			
Excludes equipment from the Broomehill and Tambellup Halls			
Table Hire - each	Y	10.00	10.00
Chair Hire - each	Y	2.00	2.00
Equipment Hire Bonds	N	200.00	200.00

SHIRE OF BROOMEHILL-TAMBELLUP
SCHEDULE OF FEES AND CHARGES
for the year ended 30 June 2023

	GST	2021/22	2022/23
RECREATION & CULTURE			
LIBRARIES			
Broomehill Public Library			
Internet/Computer Usage			
~ per hour	Y	5.00	5.00
~ per 1/2 hour	Y	3.00	3.00
~ per 1/4 hour	Y	2.00	2.00
TRANSPORT			
Licensing			
Local Plates (ie 999BH and 999TA)	Y	230.00	230.00
Rural Numbering			
Rural Street Number and Signage	Y	50.00	50.00
ECONOMIC SERVICES			
BUILDING CONTROL			
<i>Fees are prescribed in the Building Regulations 2012</i>			
Applications for Building Permits, Demolition Permits			
1. Certified Application for a building permit			
a) for building work for a Class 1 or Class 10 building or incidental structure:-	N	0.19% of the estimated value of the building works as determined by the relevant permit authority but not less than \$110.00	0.19% of the estimated value of the building works as determined by the relevant permit authority but not less than \$110.00
b) for building work for a Class 2 to Class 9 building or incidental structure:-		0.09% of the estimated value of the building works as determined by the relevant permit authority but not less than \$110.00	0.09% of the estimated value of the building works as determined by the relevant permit authority but not less than \$110.00
2. Uncertified application for a building permit	N	0.32% of the estimated value of the building works as determined by the relevant permit authority but not less than \$110.00	0.32% of the estimated value of the building works as determined by the relevant permit authority but not less than \$110.00
3. Application for a Demolition Permit			
a) for demolition work in respect of a Class 1 or Class 10 building or incidental structure:-	N	110.00	110.00
b) for demolition work in respect of a Class 2 to Class 9 building or incidental structure:-	N	\$110.00 for each storey of the building	\$110.00 for each storey of the building
4. Application to extend the time during which a building or demolition permit has effect	N	110.00	110.00

SHIRE OF BROOMEHILL-TAMBELLUP
SCHEDULE OF FEES AND CHARGES
for the year ended 30 June 2023

	GST	2021/22	2022/23
ECONOMIC SERVICES			
BUILDING CONTROL			
Application for Occupancy Permits, Building Approval Certificates			
1. Application for an occupancy permit for a completed building	N	110.00	110.00
2. Application for a temporary occupancy permit for an incomplete building	N	110.00	110.00
3. Application for modification of an occupancy permit for additional use of a building on a temporary basis	N	110.00	110.00
4. Application for a replacement occupancy permit for permanent change of the building use, classification	N	110.00	110.00
5. Deleted from Building Regulations 2012 - effective 1 May 2020	N		
6. Application for an occupancy permit for a building in respect of which unauthorised work has been done	N	0.18% of the estimated value of the unauthorised work as determined by the relevant permit authority, but not less than \$110.00	0.18% of the estimated value of the unauthorised work as determined by the relevant permit authority, but not less than \$110.00
Application for Occupancy Permits, Building Approval Certificates			
7. Application for a building approval certificate for a building in respect of which unauthorised work has been done	N	0.38% of the estimated value of the unauthorised work as determined by the relevant permit authority, but not less than \$110.00	0.38% of the estimated value of the unauthorised work as determined by the relevant permit authority, but not less than \$110.00
8. Application to replace an occupancy permit for an existing building	N	110.00	110.00
9. Application for a building approval certificate for an existing building where unauthorised work has been done	N	110.00	110.00
10. Application to extend the time during which an occupancy permit or building approval certificate has effect	N	110.00	110.00
Construction Training Fund Levy			
Levy	N	0.2% of the estimated construction over \$20,000	0.2% of the estimated construction over \$20,000
Commission	Y	8.25	8.25
Building Commission Levy (previously Builders Registration Board)			
Levy	N	61.65	61.65
Commission	N	5.00	5.00
Swimming Pools - Building Regulations - reg 53.			
Inspections of Pool Enclosures (4 yearly)	N	58.45	58.45

SHIRE OF BROOMEHILL-TAMBELLUP
SCHEDULE OF FEES AND CHARGES
for the year ended 30 June 2023

	GST	2021/22	2022/23
ECONOMIC SERVICES			
CARAVAN PARKS			
Broomehill			
Powered site - caravan/tent			
Up to two people per night	Y	30.00	30.00
per extra person	Y	5.00	5.00
Unpowered site - caravan/tent - per person			
Up to two people per night	Y	10.00	10.00
per extra person	Y	5.00	5.00
Shower only - per person daily	Y	10.00	10.00
Cabin - 2 bedroom (maximum occupancy 4 people)			
per night	Y	130.00	140.00
weekly rate	Y	700.00	700.00
Cabin - 1 bedroom (maximum occupancy 2 people)			
per night	Y	110.00	120.00
weekly rate	Y	550.00	600.00
Cabin - bond (<i>refundable after inspection</i>)	N	200.00	200.00
<i>Bookings exceeding 28 days - a 10% discount will be applied</i>			
OTHER SERVICES			
Sale of Water - per kilolitre (\$11 minimum charge)			
Tambellup West Rd standpipe	Y	3.40	3.40
Crawford St, Broomehill-Kojonup Rd & Greenhills North Rd standpipes	Y	9.20	9.20
Broomehill Town standpipe (stock use only)	Y	3.40	3.40
Standpipe Access Card (per card)	Y	22.00	22.00
<i>Activities in Thoroughfares and Public Places and Trading Local Law 2008</i>			
Seed Collection - Commercial	Y	55.00	55.00
OTHER PROPERTY & SERVICES			
PRIVATE WORKS			
Plant Hire Rates - per hour			
Grader	Y	190.00	190.00
Front End Loader	Y	190.00	190.00
Isuzu Jetpatcher (excluding materials)	Y	190.00	190.00
Isuzu Jetpatcher (Local Government Rate)	Y	140.00	140.00
Backhoe	Y	180.00	180.00
Heavy Tipper Truck	Y	200.00	200.00
Light Truck	Y	100.00	100.00
Multi Tyred Roller	Y	135.00	135.00
Skid Steer	Y	125.00	125.00
Ride on Mower	Y	80.00	80.00
Plate Compactor - <i>per day</i>	Y	80.00	80.00
Plate Compactor - <i>bond</i>	N	100.00	100.00
<i>Bond and Hire Fees for Plate Compactor to be paid prior to collection.</i>			
Materials			
Sand - per truck load (14 tonne) - plus haulage outside TA townsite	Y	350.00	350.00
Gravel - per truck load (14 tonne) - plus haulage	Y	392.00	392.00
Blue Metal - per cubic metre (at cost + transport)	Y	at cost	at cost
Sand - per cubic metre	Y	40.00	40.00
Gravel - per cubic metre	Y	45.00	45.00
Delivery - per kilometre	Y	2.50	2.50

Great Southern Zone of WALGA

Designated Area Migration Agreement (DAMA)

Information Paper

Agenda item title	7.2 Designated Area Migration Agreements (DAMA)
Name of Council	Shire of Kojonup
Name of Author	Grant Thompson and Judy Stewart
Zone meeting date	24 June 2022

Background

Glossary:

DAMA – Designated Area Migration Agreement

DAR – Designated Area Representative

DEPARTMENT – Department of Home Affairs (Australian Federal Government)

EMPLOYER – businesses, sponsors, companies, third parties (identified by their Australian Business Number)

LMT – Labour Market Testing

PR – Permanent Residency

SPONSOR – an employer who is responsible for nominating an overseas worker

The purpose of this report is to present information on Designated Area Migration Agreements (DAMA) to consider the establishment of a DAMA for the Great Southern region, with the vision of attracting skilled and economic migrants to fill areas of demonstrated labour shortage, increase population in the outlying towns and with a view to benefitting local economies by way of population growth (families), increased housing and businesses, and more children for schools.

Comment

COMMENT

What is a Designated Area Migration Agreement (DAMA)?

Designated Area Migration Agreements are a formal arrangement between the Commonwealth of Australia and a designated area representative (DAR). A DAR may be a state / territory government or regional body such as Great Southern Development Commission (GSDC) or local government.

A DAMA is generally a formal five year agreement between the Federal Government and a DAR (such as a local government authority acting on behalf of itself and other local governments) that allows employers to sponsor skilled and semi-skilled overseas workers to fill positions that an employer is unable to fill with Australian workers.

A DAR is responsible for the management and administration of a DAMA programme and endorses (by way of an endorsement letter) an *employer's* application for a DAMA *Labour Agreement* with the Australian Government (once the employer has satisfied the DAMA's terms and conditions – see attached).

Endorsement does not guarantee a business will have a Labour Agreement request approved by the Department of Home Affairs' Minister of Immigration, Citizenship and Multicultural Affairs. A DAMA is reviewed annually and covers an approved list of occupations that may vary from year to year. Initially, a DAR negotiates with the Minister who decides whether to establish a DAMA in the region. A DAMA requires the support of various stakeholder groups and in-depth analysis into relevant job statistics.

Under the terms of a DAMA, the designated area may be able to access a broader range of overseas workers that are not available through the standard skilled visa program by allowing variation to standard occupations and skills lists and /or negotiable concessions to visa requirements.

A DAMA is negotiated on behalf of businesses within its region; negotiations encompass the type of occupations to be included and any concessions that may be appropriate to an occupation (e.g., an extension of the age criteria, a concession on English requirements, a relaxation of skills experience required etc.) making the region as attractive as possible for prospective migrants.

Majority of DAMA agreements include occupations available under the standard TSS 482 visa or regional 494 visa program. However, the benefit of a DAMA is that concessions to the English language, TSMIT (Temporary Skilled Migration Income Threshold), Age, Skills and PR requirements may be available.

DAMA labour agreements are generally in effect for five years and use the Temporary Skills Shortage and Employer Nominated Scheme visa programs.

An employer must demonstrate (via Labour Market Testing [LMT]) that they cannot find a suitably skilled Australian worker to do a job before proceeding with an application for a DAMA Labour Agreement; there are currently 674 occupations listed on the Department's website although other occupations may be put forward for consideration (a copy of some of the employer costs is attached).

Occupations vary widely and, as an example, include agricultural, religious, restaurant (fine dining), and advertising industries. An LMT is a business case presented to a DAR and the Department that provides solid evidence of not being able to find a suitable

Australian worker and includes advertising on the Australian Government's *Jobactive* website in addition to other advertising.

A business may also enter into its own Labour Agreement with the Minister (outside of a regional DAMA) if an occupation is not available under the standard visa programme or the DAMA programme; negotiations are based on a labour market survey that demonstrates the reason why a previously unlisted occupation has been applied for.

BENEFITS OF DAMA

Economic benefits to communities, such as the flow on effects of population growth, may be more accurately predicted following analysis of results from a community employer survey.

The key value opportunity is that immigrant workers cannot move from the area of their DAMA but can move between businesses within that area, so people are secured to the region.

English Language Concession: The English test scores required under a DAMA can be lower than under the standard visa program making it easier for the applicant's visa to be processed. This especially the case where a person is generally a good English communicator but perhaps not able to meet the requirements of a stringent English test for a visa.

Temporary Skilled Migration Income Threshold (TSMIT) Concession: The TSMIT concession allows the employer to pay the visa holder the same or more salary that is paid to an Australian Worker. The DAMA offers salary concessions that reflect the market, ensuring that worker terms and conditions of employment are not eroded, and businesses and consumers are not subject to inflationary costs.

Skills Concession: Every occupation requires the applicant to meet certain qualification and work experience criteria to be eligible to work under their occupation. So, the skills concession offer concession relating to, qualifications and experience for some occupations.

PR requirements: Under the DAMA agreement, the immigration has provided an opportunity to move from temporary 482 visa to permanent resident, regardless to what the occupation is. The DAMA region has its own specific pathway to PR. This will however involve applicant working in the occupation for 2-4 years being eligible to transition onto the permanent 186- Employer Nominated Scheme Visa.

Age Concession: To transition into Permanent residency, every applicant must meet the age criteria of being under the age of 45. The age concession under the DAMA agreement will offer concession related to the age of an applicant.

Another benefit of the DAMA is that the semi-skilled occupations that are in shortage in the particular region could be available under a DAMA, while they are not available

under the standard visa program. Some examples of such occupations are Truck driver, Waiter, Bar attendant, Driller, Driller Assistant, Earthmoving/mobile Plant Operator, Horticultural workers such as process workers and field workers.

NEXT STEPS

The first step in looking into the possibility of a DAMA for the region is to establish whether organisations within the prospective region are conducive to a DAMA being formed.

If approved a Business Case must be undertaken that includes:

- Support letters from:
 - o All the involved Shires
 - o Any Chambers of Commerce
 - o The Regional Development Authority
 - o Local Federal and State Members of Parliament
 - o Businesses (if possible)
 - o Different Business Bodies (if possible)
- Overview of the region's economy and labour issues - can be demonstrated by:
 - o Compelling operational needs
 - o Economic recovery (Covid-19 economic recovery)
 - o Contractual obligations for employers to meet projects, bringing food to the market etc.,
 - o Competing for skilled labour
 - o Many more
- Survey Results –
 - o How many businesses participated in the workforce survey?
 - o What are the commentaries on labour issues?
 - o What type of occupations are in critical shortage in the region?
 - o What type of migration concessions businesses would like to have? E.g.; lift age for PR pathway from 45 to 50 years old, English concession for most occupations, etc.

Advice from the office of Rick Wilson MP states that a request for a DAMA must contain, as a minimum, the following:

- a letter of endorsement from the relevant stakeholders;
- a Designated Area Representative (DAR), endorsed by stakeholders, who can manage the request to establish an agreement;
- a business case if any additional concessions are being requested (for example, English, skills, salary) to the minimum requirements outlined for a company specific labour agreement; and
- an explanation of how the DAR proposes to support employers and facilitate the integration of overseas workers in their local communities (for example - provision of information on workplace rights and sponsorship obligations; basic services in the local area such as health; emergency and educational

- services; community activities such as sporting groups and religious services; engagement of a multicultural officer);
- supporting documentation, which may include:
 - o Profit and loss statements;
 - o Other financial statements; and
 - o Other relevant supporting information.

A case study of a region in Western Australia currently covered (since 21 March 2019) by a Designated Area Migration Agreement (DAMA) is the Goldfields region with the City of Kalgoorlie-Boulder (City) being the DAR and representing other regional and nearby shires.

The Goldfields Region aimed to secure permanent labour so as to avoid having to constantly retrain people such as backpackers (for example, for the community care occupation). The Pilbara region had also applied for a DAMA before the Goldfields was secured; however, was unsuccessful in their application.

By way of an example, the Goldfields DAMA is an employer-sponsored visa programme providing the framework for employers in its designated area to sponsor skilled and semi-skilled workers under visa subclasses 482, 494, and 186 (see attachments 13.3.4-6):

- TSS (482) – a 4-year visa (temporary) under the DAMA LA. The 482 can be a 2 or a 4-year visa depending on the occupation and location.
- SESR (494) – a provisional visa with a PR pathway already – an applicant can apply for PR after 3 to 4 years.
- ENS (186) – a PR pathway visa. Some people can be nominated straight onto the ENS under the Goldfields DAMA but only after they have worked under a Temporary Skills Shortage (482) or Direct Entry Scheme (457) visa within the DAMA region and in the same occupation for 3 years. After they have been nominated under the ENS, they are eligible to apply for a PR right away. Note: a skilled migrant can be nominated straight onto the ENS visa under the standard visa programs.

The opportunity to secure a permanent residency after 4 years makes working in the Goldfields DAMA region attractive for skilled migrants to relocate.

The process of becoming a DAMA took the City approximately 12 months once the application was submitted following a financial consultancy business being engaged to undertake the City's business case (which can take between 3 – 6 months to establish).

The following made up the City's questions for the survey of businesses (using Survey Monkey) referred to in the above Business Case list of requirements and was compiled and analysed by the City's consultant:

1.1 What are the specific challenges in attracting and retaining workers in your business?

1.2 Do you employ or have in the past employed any temporary visa holders? If yes, select from the following: (Other, please specify)

1.3 What are the limitations of the standard visa programs? (Other, please specify)

1.4 How would being an 'endorsed' sponsor under a DAMA address these challenges: Select all that applies in order of importance:

2.1 Is your business currently experiencing labour shortage or anticipate a labour shortage based on business forecasts?

2.2 Have you considered the use of the following specific industry agreements to meet your labour shortage needs?

Are there any perceived barriers to the existing Labour Agreements?

2.3 Which of the following recruitment processes have you used to attract Australian workers since 1 July 2018? (Other)

2.4. How many Australian workers have you recruited since 1 July 2018?

3.1 For each of the positions you are seeking to fill, do you need to seek any concessions to the English language testing score requirements?

If yes, which test component should have lower score requirement

Explain why

3.2. What strategies are in place for your workplace to support skilled migrant workers to improve their English language proficiency? For example, on the job training, dedicated community programs etc.

4.1 For each of the roles you are seeking to fill, will the base salary be below the Temporary Skilled Migration Income Threshold (TSMIT), currently AUD53,900?

If yes, what is the market salary rate for the role you are seeking a concession from the TSMIT? - If yes, what is the market salary rate for the role you are seeking a concession from the TSMIT?

4.2 Are there any 'cost of living' or other benefits that would normally be offered as non-monetary benefits for Australian workers (e.g., food and board)?

If yes, please specify - If yes, please specify

5.1 Would the ability to sponsor skilled migrant workers for permanent residence benefit your business?

5.2 What would be the benefits for you as an employer?

5.3 Currently employers can sponsor workers for permanent residence if they are less than 45 years of age unless, their salary meets the high income threshold in the 3 years prior. Do the age limit or high income threshold pose a challenge for you to attract and retain skilled migrant workers?

If yes, what should be the age limit increased to?

If yes, what should be the income threshold reduce to?

5.4 Currently employers can sponsor workers for permanent residence who have been employed in the same position with the same sponsoring employer for at least 3 years. Does this pose a challenge for you to attract and retain skilled migrant workers?

If yes, what changes to the permanent residence requirements would benefit your business?

If yes, what changes to the permanent residence requirements would benefit your business? (Other, please specify)

6. Please provide any other comments or suggestions on what changes should be made to the employer sponsored visa programs that would help your business attract and retain skilled migrant workers?

From a human resource perspective, the city provided half an FTE (full time equivalent staff member) to liaise with the consultant throughout the formation of the Business Case and, on an ongoing basis, performs the following human resource tasks:

- Dealing with an approximate average of 1 to 2 business applications per month (at a charge of \$250 for each nomination) for endorsement (including Statutory Declarations and ensuring businesses are financially viable and reliable)
- Spending a lot of time answering queries
- Seeking guidance from a queries team within the Department
- Undertaking of an Annual Report for the Department and Minister
- Negotiation of ongoing Terms and Conditions
- Surveys and analysis of the regional labour market
- Monthly meetings with a Department representative to discuss the DAMA programme (the Department also liaises with businesses)

Other points of note gained through discussions with external organisations include:

1. A subclass 491 visa (for highly skilled and desired occupations) requires nomination by the State Government or an eligible family member and doesn't require a sponsor – *this visa cannot be included in a DAMA*;
2. The City has a population of approximately 30,000;
3. The more local government authorities involved, the better the chance of securing a DAMA; and
4. A larger organisation (e.g., local government, Regional Development Authority) within a region would usually take on the role of region representative (DAR).

Creating a DAMA is an extensive process; particularly for the lead organisation (DAR) involved in the application and consultancy phase through to managing ongoing endorsements etc. and liaising with the Department for the five year term.

Such a project requires the support of many stakeholders including regional shires, Chambers of Commerce, Regional Development Australia (RDS), Development Commissions, and members of parliament all of whom must endorse the organisation that is capable and agreeable to being a Designated Area Representative. Given the scope of this project, it may fall within the scope of the GSDC or RDA?

Accordingly, the recommendation is for GS WALGA Zone to consider and support establishing DAMA in the region.

ALTERNATIVE VISA OPTIONS TO DAMA

Pacific Labour Mobility Scheme

The Scheme enables citizens of partner countries to take up low-skilled and semi-skilled work opportunities in all sectors in rural and regional Australia for up to 3 years. Partner Countries: Fiji, Kiribati, Nauru, Papua New Guinea, Samoa, Solomon Islands, Timor-Leste, Tonga, Tuvalu, and Vanuatu.

Seasonal worker Program (Agriculture and Accommodation)

The Scheme enables citizens of partner countries to take up unskilled and low-skilled work opportunities in the Australian agriculture and accommodation sectors in selected rural and regional locations of Australia for up to 9 months.

Partner Countries: Fiji, Kiribati, Nauru, Papua New Guinea, Samoa, Solomon Islands, Timor-Leste, Tonga, Tuvalu, and Vanuatu.

Industry Labour Agreement

Labour agreements enable approved businesses to sponsor skilled overseas workers when there is a demonstrated need that cannot be met in Australian labour market and where standard temporary or permanent visa programs are not available. Industry labour agreements are for a specific industry with fixed terms and conditions. The industry is required to show ongoing labour shortage and extensive consultation within the industry. Various approved industry labour agreements are Dairy industry, Fishing industry, Meat industry, Pork industry, Advertising industry, Restaurant (Fine dining) Industry, on-hire, and Minister of Religion Industry labour agreement.

Standard Business Sponsorship -482 (For highly Skilled Occupations)

This temporary visa lets an employer sponsor a suitably skilled worker to fill a position for which they can't find a suitably skilled Australian. Based on the occupation, this visa is generally granted for 2-4 years.

STATUTORY DEPENDENCY

Migration Act 1958

Financial Implications

As outlined in the below Project Estimations the cost of a consultant to conduct a survey of regional employers, to research and provide statistics, and to identify any occupations that may fit the criteria for inclusion in a DAMA application is circa \$60,000 to \$70,000 direct costs.

A Team Member resource is required to liaise with the consultant (the City of Kalgoorlie-Boulder's staff representative was estimated to be required on a 0.5 FTE basis for the purpose of establishing the City's DAMA) and, following the successful application involvement with ongoing tasks as above.

		PROJECT ESTIMATIONS				
		Project Name:		DAMA Application & Process		
		Project Owner:		TBD		
		Project Manager:		TBD		
		Expected Project Start Date:		1 May 2022		
		Expected Project End Date:		1 May 2023		
		Project Estimations Plan Status:		Preliminary		
High Level Description of Works - Enter Below						Altus Doc Link
1	Consultant engaged to manage external stakeholder requirements and application process					
2	0.5 FTE Admin Role allocated - Utilise current Shire resources to support the DAMA application					
3	Amdinistration On Costs associated with admin support role					
4	Provide DAMA services to regions as per the outlined Agenda item					
5	One stakeholder becomes the DAR					
6	Costs shared between Shire Organisations					
7	Cost recovery on applications					
Budget Breakdown						
	Item	Quantity	Unit	Rate	Total Price	Summary Cost
Internal Resources						
LABOUR						
1	Project Sponsor	200	Hours	50.00	\$10,000	\$60,500
2	Project Owner	500	Hours	35.00	\$17,500	
3	Team Member Admin Resource	1000	Hours	33.00	\$33,000	
EQUIPMENT						
4	Administration On Costs	1	-	10,000.00	\$10,000	\$10,000
						\$70,500
Internal Resources Total						\$70,500
External Resources						
LABOUR						
5	Consultant	700	Hours	100.00	\$70,000	\$70,000
						\$70,000
External Resources Total						\$70,000
Sub-total						\$140,500
	Direct Costs (Expensed)					\$70,000
	In Kind (Current Resource Allocation)					\$70,500
Project Owners Contingency		10.0%				\$14,050
Expected Overall Cost of Project						\$154,550
Special Notes / Exclusions						
a.						
e.						

RISK MANAGEMENT IMPLICATIONS

RISKS			
Risk Profile	Risk Description/Cause	Key Control	Current Action
<i>Financial Risk</i>	<i>Cost of application and external professional fees with no approval</i>	<i>Contract resources Commitment to the program</i>	<i>Contract the parties to commit to financial input and support and sell the DAMA process within</i>

			<i>the Shires.</i> <i>Diffuse the potential economic cost over more participants</i>
Risk rating: Moderate			
IMPLICATIONS			
<i>Opportunity Cost – loss of expenditure if not successful.</i> <i>If application is successful, the cost of administration with no economic value generated.</i>			

Recommendation

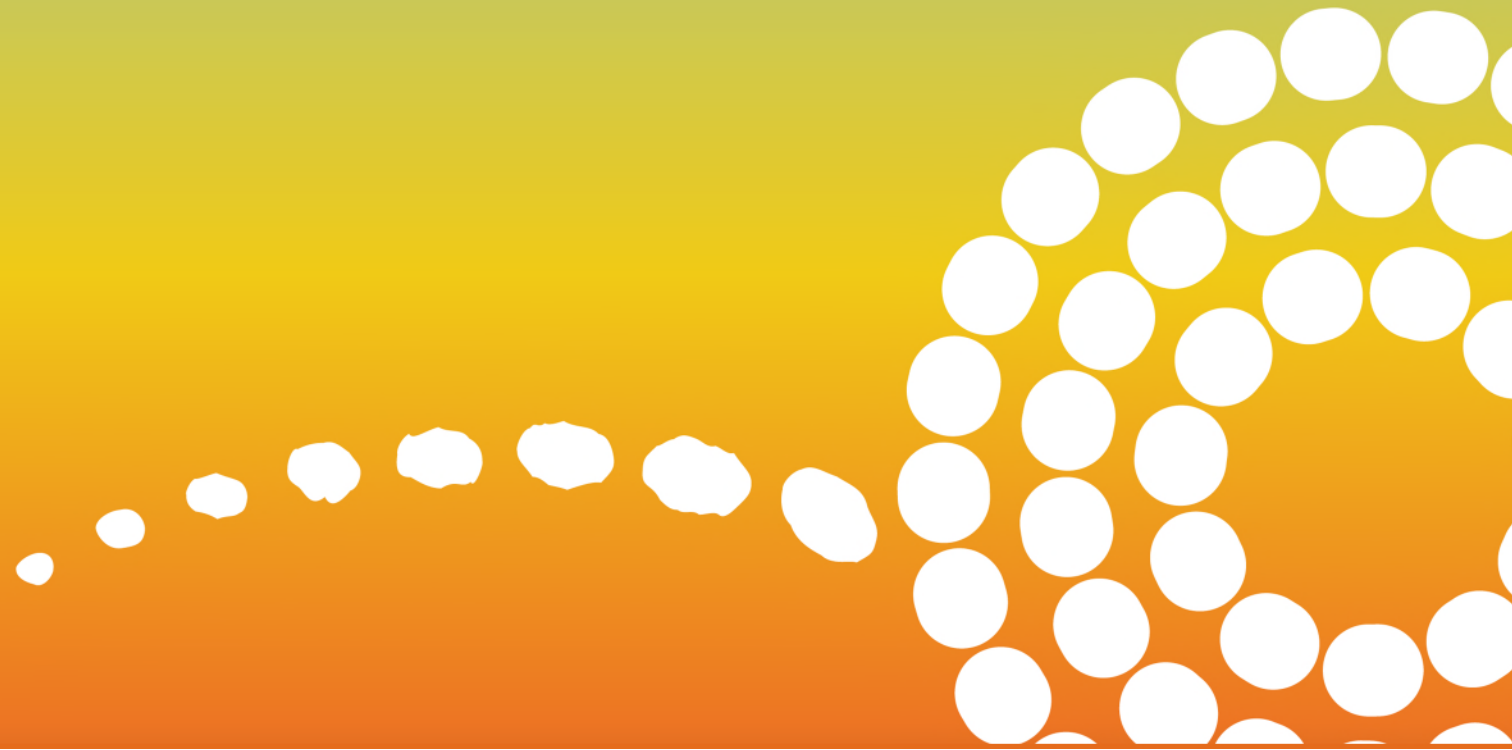
That the Great Southern Zone of WALGA:

- 1. Support the creation of a Great Southern DAMA region and help identify a Designated Area Representative.**
- 2. Facilitate a discussion on the funding model for each of the participating organisations.**

GS WALGA ZONE

DAMA Presentation

2022



What is a Designated Area Migration Agreement (DAMA)?



- Designated Area Migration Agreements are a formal arrangement between the Commonwealth of Australia and a Designated Area Representative (DAR).
- A DAR may be a state / territory government or regional body such as RDA, GSDC or local government.

A DAMA is a two-tier framework:

- The **first tier** consists of an overarching five-year deed of agreement between the Commonwealth and the DAR;
- The **second tier** comprises of individual labour agreements with employers using the terms and conditions of the overarching agreement.
- Under the terms of a DAMA, the designated area may be able to access a broader range of overseas workers that is not available through the standard skilled visa programs by allowing variation to standard occupations and skills lists and /or negotiable concessions to visa requirements.
- DAMA labour agreements are between the Australian Government and endorsed employers operating within the relevant region. They are generally in effect for five years and use the Temporary Skills Shortage and Employer Nominated Scheme visa programs.

Roles and Responsibilities

Designated Area Representative (DAR)

- Engagement and consultation with the Department of Home Affairs, employers and stakeholders as required
- Create and submit a business case to request a DAMA for their region
- Assessing and endorsing employers who want to sponsor overseas workers under the established DAMA
- Monitor activity and report on issues to the Department of Home Affairs
- Manage ongoing governance of DAMA including variations, reports and evaluations

Department of Home Affairs

- Works with the DAR to assess their business case and negotiate a DAMA for the region
- Works with endorsed employers to establish the individual DAMA Labour Agreements
- Process nominations and visa applications made under the DAMA Labour Agreements
- Work with DAR to evaluate and review the DAMA annually
- Process Deeds of Variation and annual ceiling requests for both the DAMA and DAMA labour agreements

Employers (or appointed migration agent)

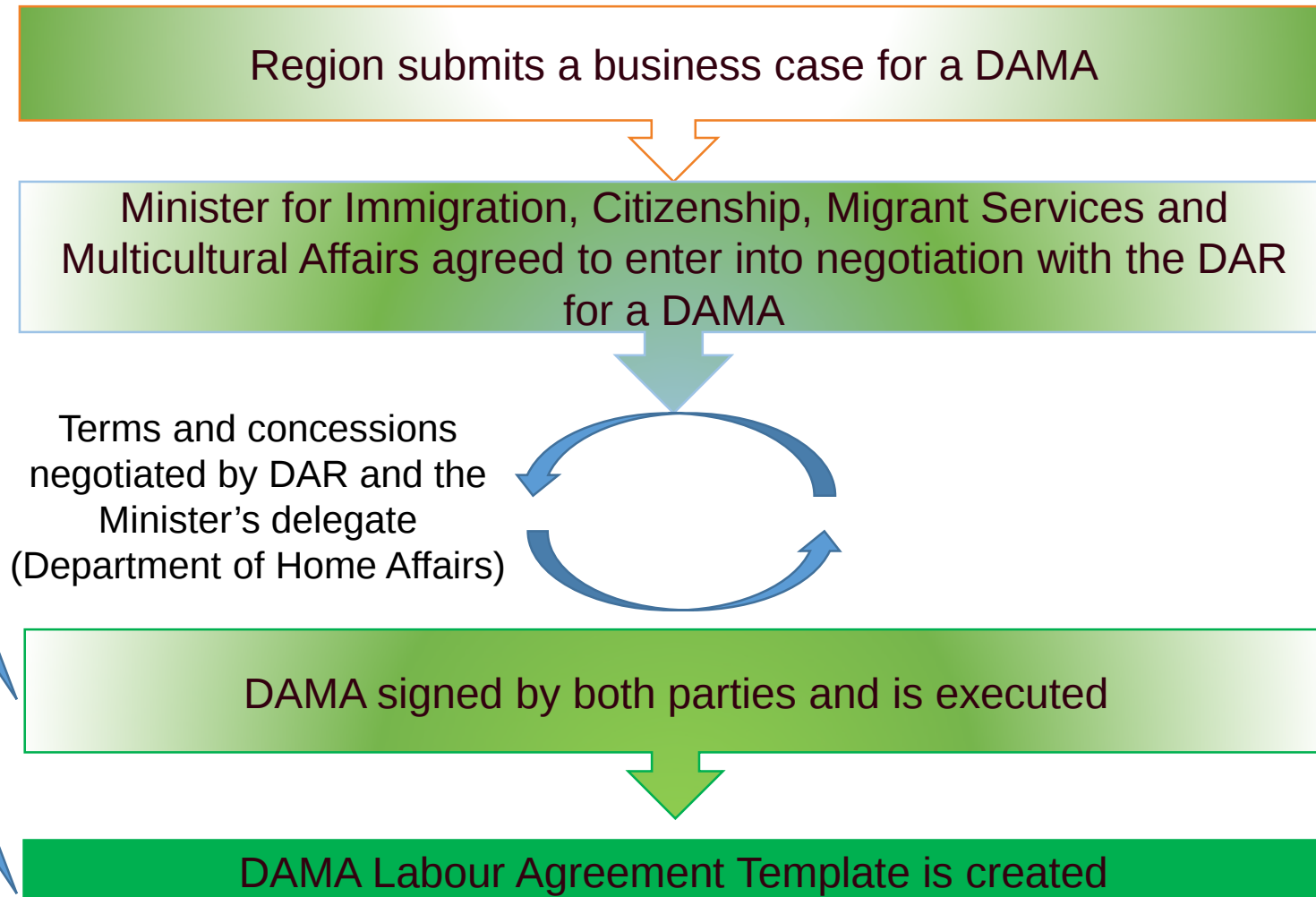
- Seek endorsement from the DAR to sponsor overseas workers under the DAMA
- Enter into individual DAMA labour agreements with the Department of Home Affairs
- Lodge nominations to fill vacancies
- Pay all applicable fees and levies upfront at time of nomination
- Lodge annual request for subsequent ceiling approvals under the DAMA Labour Agreement

Note: Employer Sponsors are subject to temporary residence sponsorship obligations and a sanctions framework under existing Migration law

Key Benefits of DAMA

Regionally specific occupations	• Tailored to your region • A flexible, tailored response to a designated region's local unique economic and labour market needs and conditions
More occupations	• solutions for Australian business where there are skills gaps and shortages that can't be met by the Australian market; • Across the range of ANZSCO skill levels, including semi-skilled occupations • Greater choice of occupations than the standard skilled migration programs
Visa Duration	• Access to a broader range of overseas workers than available through the standard skilled visa programs; • Temporary (TSS) visa up to 4 years for all occupations, or • Provisional (494) visa for 5 years for all occupations
Concessions to standard visa requirements	• Recognise regional diversity • Greater flexibility to attract a broader range of applicants • various negotiable concessions to the standard skilled visa requirements; and • pathways to permanent residence as a major incentive to attract and retain overseas workers.
Pathway to permanent residency	• Available for more occupations • Enable regions to attract and retain workers • Less staff turnover for regional employers

How is a DAMA established?



Pathway to Regional DAMA

- Organisations to support a Great Southern DAMA.
- Identify which organisations want to be involved?
- Agree on funding model.
- Agree on which organisation (DAR) is going to host the DAMA.
- Agree the MOU/Service Level Agreement with the DAR.
- DAR to facilitate the Business Case and apply for and negotiate a DAMA with the Minister for Immigration, Citizenship, Migrant Services and Multicultural Affairs (Department of Home Affairs).
- DAR to implement the DAMA Application Process for Employers and host the resources.



Pathway to DAMA – Business Case

A Business Case is required and must include:

- Support letters from:
 - All the involved Organisations
 - Any regional organisations such Chambers of Commerce, Businesses (if possible) Different Business Bodies (if possible)
 - The Regional Development Authority
 - Local Federal and State Members of Parliament
- Overview of the region's economy and labour issues - can be demonstrated by:
 - Compelling operational needs
 - Economic recovery (Covid-19 economic recovery)
 - Contractual obligations for employers to meet projects, bringing food to the market etc.,
 - Competing for skilled labour
 - Many more
- Survey Results –
 - How many businesses participated in the workforce survey?
 - What are the commentaries on labour issues?
 - What type of occupations are in critical shortage in the region?
 - What type of migration concessions businesses would like to have? E.g.; lift age for PR pathway from 45 to 50 years old, English concession for most occupations, etc.





PROJECT ESTIMATIONS

Project Name:	DAMA Application & Process
Project Owner:	TBD
Project Manager:	TBD
Expected Project Start Date:	1 May 2022
Expected Project End Date:	1 May 2023
Project Estimations Plan Status:	Preliminary

High Level Description of Works - Enter Below		Altus Doc Link
1	Consultant engaged to manage external stakeholder requirements and application process	
2	0.5 FTE Admin Role allocated - Utilise current Shire resources to support the DAMA application	
3	Administration On Costs associated with admin support role	
4	Provide DAMA services to regions as per the outlined Agenda item	
5	One stakeholder becomes the DAR	
6	Costs shared between Shire Organisations	
7	Cost recovery on applications	

Budget Breakdown

	Item	Quantity	Unit	Rate	Total Price	Summary Cost
Internal Resources						
LABOUR					\$60,500	
1	Project Sponsor	200	Hours	50.00		
2	Project Owner	500	Hours	35.00		
3	Team Member Admin Resource	1000	Hours	33.00		
EQUIPMENT					\$10,000	
4	Administration On Costs	1	-	10,000.00		
Internal Resources Total						\$70,500
External Resources						
LABOUR					\$70,000	
5	Consultant	700	Hours	100.00		
						\$70,000
External Resources Total						\$70,000
Sub-total						\$140,500
	Direct Costs (Expensed)					\$70,000
	In Kind (Current Resource Allocation)					\$70,500
Project Owners Contingency		10.0%				\$14,050
Expected Overall Cost of Project						\$154,550

Special Notes / Exclusions	
a.	
b.	

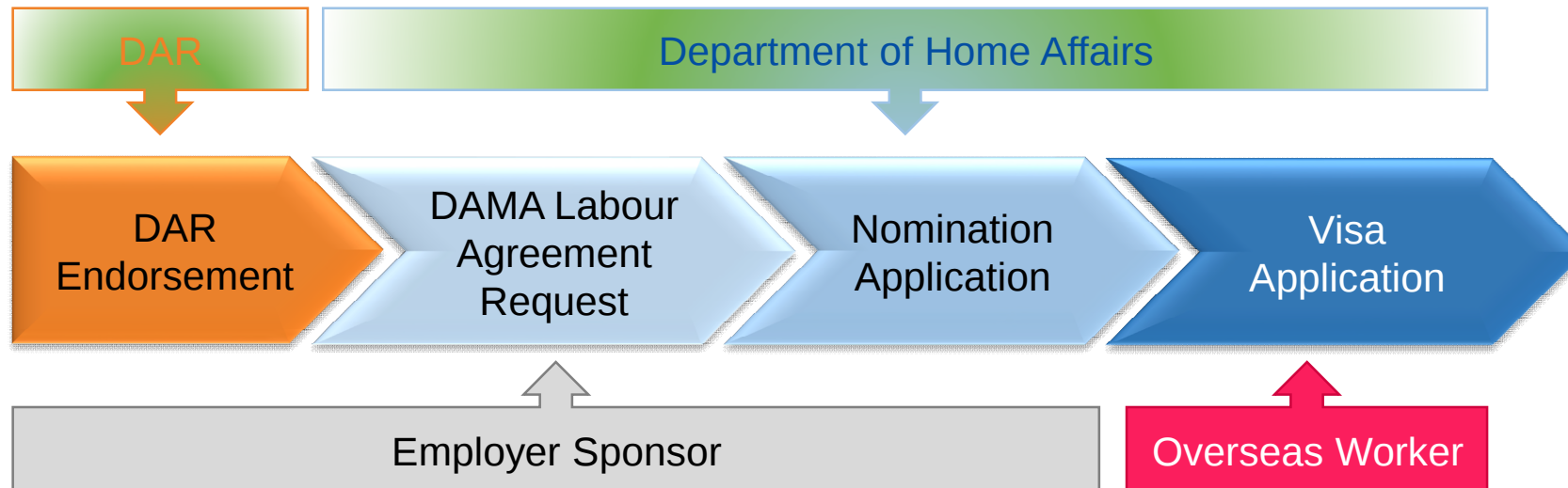
Basic requirement for Employer DAR application



- The business is actively operating for at least 12 months and Financially viable.
- The business is located with the approved regions under the DAMA agreement
- The occupation to be filled should be listed on the negotiated approved DAMA occupation list.
- The business can pass the Labour Market Testing requirements, including providing evidence that it cannot attract an Australian citizen or resident to fill the position.

DAMA Application Process for Employers

Process flow and participants





SHIRE OF BROOMEHILL TAMBELLUP

TOWN PLANNING SCHEME NO 2

AMENDMENT NO 6



**PLANNING AND DEVELOPMENT ACT 2005
RESOLUTION DECIDING TO AMEND A LOCAL PLANNING SCHEME**

**SHIRE OF BROOMEHILL TAMBELLUP
LOCAL PLANNING SCHEME NO 2**

AMENDMENT NO 6

Resolved that the local government, in pursuance of Section 75 of the *Planning and Development Act, 2005* amend the above local planning scheme by:

1. Amending 'Schedule 2 – Special Use Zones' by deleting the particulars of the land described as 'Lots 3 to 6 inclusive Crowden Street: Lot 19 Taylor Street; and right-off-way off Taylor Street adjacent to Lots 5, 6 and 19; Tambellup' and deleting the Special Use described as 'Private club including private recreation' as applicable to a right of way, Lot 5 (No 13) Crowden Street, Lot 6 (No 11) Crowden Street and Lot 19 (No 19) Taylor Street, Tambellup.
2. Re-zoning Lot 5 (No 13) Crowden Street, Lot 6 (No 11) Crowden Street, Lot 19 (No 19) Taylor Street, Tambellup and the adjacent right-of-way from 'Special Use' zone to 'Town Centre' zone as depicted on the Scheme Amendment Map.
3. Deleting the existing definition for 'camping area' and 'caravan park' from 'Schedule 1-Interpetations' and inserting new definitions for 'camping ground' and 'caravan park' in alphabetical order in 'Schedule 1-Interpetations' as follows:

'camping ground means an area used for a camping ground as defined in the *Caravan Parks and Camping Grounds Act 1995* section 5 (1).

caravan park means premises that are a caravan park as defined in the *Caravan Parks and Camping Grounds Act 1995* section 5(1).'

The Amendment is standard under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reason(s):

- (i) The amendment is consistent with a local planning strategy for the scheme area that has been endorsed by the Commission.
- (ii) The amendment has minimal impact on land in the scheme area that is not the subject of the amendment.
- (iii) The amendment will not result in any significant environmental, social, economic or governance impacts on land in the scheme area.

Dated this 17th day of December 2021

.....
CHIEF EXECUTIVE OFFICER

PROPOSAL TO AMEND A LOCAL PLANNING SCHEME

- | | |
|------------------------------------|---|
| 1. Local Authority: | Shire of Broomehill Tambellup |
| 2. Description of Scheme: | Local Planning Scheme No 2 |
| 3. Type of Scheme: | Local |
| 4. Serial No. of Amendment: | Amendment No. 6 |
| 5. Proposal: | <ol style="list-style-type: none">1. Amending 'Schedule 2 – Special Use Zones' by deleting the particulars of the land described as 'Lots 3 to 6 inclusive Crowden Street: Lot 19 Taylor Street; and right-off-way off Taylor Street adjacent to Lots 5, 6 and 19; Tambellup' and deleting the Special Use described as 'Private club including private recreation' as applicable to a right of way, Lot 5 (No 13) Crowden Street, Lot 6 (No 11) Crowden Street and Lot 19 (No 19) Taylor Street, Tambellup.2. Re-zoning Lot 5 (No 13) Crowden Street, Lot 6 (No 11) Crowden Street, Lot 19 (No 19) Taylor Street, Tambellup and the adjacent right-of-way from 'Special Use' zone to 'Town Centre' zone as depicted on the Scheme Amendment Map3. Deleting the existing definition for 'camping area' and 'caravan park' from 'Schedule 1-Interpetations' and inserting new definitions for 'camping ground' and 'caravan park' in alphabetical order in 'Schedule 1-Interpetations' consistent with the correlating definitions in the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>. |
| 6. Type of Amendment | Standard |
-

SCHEME AMENDMENT REPORT

1.0 INTRODUCTION / BACKGROUND

Lot 5 (13) Crowden Street, Lot 6 (11) Crowden Street and Lot 19 (19) Taylor Street, Tambellup are freehold lots owned by the Shire of Broomehill Tambellup.

The Shire has aspirations to develop the lots with a caravan park, camping ground and some short stay chalet accommodation units to cater for visitors, workers, and tourists. The purpose of the proposed amendment is to maximise flexibility for any future potential development.

This report examines the existing and surrounding zoning, site characteristics, and provides justification for the amendment. The report has been prepared following consultation with the Shire of Broomehill Tambellup and preparation of a preliminary Development Concept Plan.

2.0 SITE DESCRIPTION

2.1 Legal Site Description

The legal description of the lots is detailed in the table below:

Lot Number	Street Address	Certificate of Title (Volume/ Folio)	Deposited Plan (DP) or Diagram (D) number
5	13 Crowden Street, Tambellup	1732/589	D11579
6	11 Crowden Street, Tambellup	1732/589	D11579
19	19 Taylor Street, Tambellup	1495/637	DP223135

The combined area of all three lots is 5,946m².

2.2 Location

The lots are located near the intersection of Crowden Street and Taylor Street in the townsite of Tambellup.

There is a laneway located between Lots 5 to 6, and Lot 19 to the south. It is understood that the laneway provides access to the rear of Lot 4 Crowden Street.

An aerial plan is included overpage.



Figure 1: Location Plan

2.3 Physical Description

The majority of the land has been cleared however there are some trees on Lots 5 and 6 which are proposed to be retained.

The lots are relatively flat. Site photographs are included overpage.

2.4 Previous Land Uses and Existing Development

Lots 5 and 6 Crowden Street are vacant lots. Lot 19 has historically been used as a local bowling club and still contains the old Club building. The bowling club is no longer in operation.



Above: View of Lot 19 from Taylor Street



Above: Old Bowling Club Building



Above: View of Lots 5 & 6 from Crowden Street



Above: North west view across Lots 5 & 6 from Taylor Street

3.0 PROPOSED AMENDMENT

3.1 Statutory Planning – Current Zoning

3.1.1 Shire of Tambellup Town Planning Scheme No. 2

The Shire has two town planning schemes inherited from before the Shire of Tambellup amalgamated with the Shire of Broomehill. The two local government areas were formally amalgamated into the Shire of Broomehill-Tambellup in 2008.

Lot 5 (13) Crowden Street, Lot 6 (11) Crowden Street and Lot 19 (19) Taylor Street in Tambellup are currently zoned 'Special Use' under the Shire of Tambellup Town Planning Scheme No 2 (the Scheme).

Specific provisions apply under Schedule 2 of the Scheme as follows:

PARTICULARS OF LAND	SPECIAL USE
Lots 3 to 6 inclusive Crowden Street; Lot 19 Taylor Street; and right-off-way off Taylor Street adjacent to Lots 5, 6 and 19; Tambellup	Private club including private recreation

As the Shire aspires to develop the lots for some form of caravan park and camping ground, this amendment also proposes that the land use definitions for 'camping area' and 'caravan park' be replaced with the correlating land use definitions contained in the *Planning and Development (Local Planning Schemes) Regulations 2015* and / or the *Caravan Parks and Camping Grounds Act 1995*.

3.2 Surrounding Zoning & Landuses

A wide range of zonings exist in the immediate locality including both Residential and a Town Centre zone.

A Town Centre zone is proposed as it provides a logical extension to the existing established Town Centre zone to the north and west of the lots.

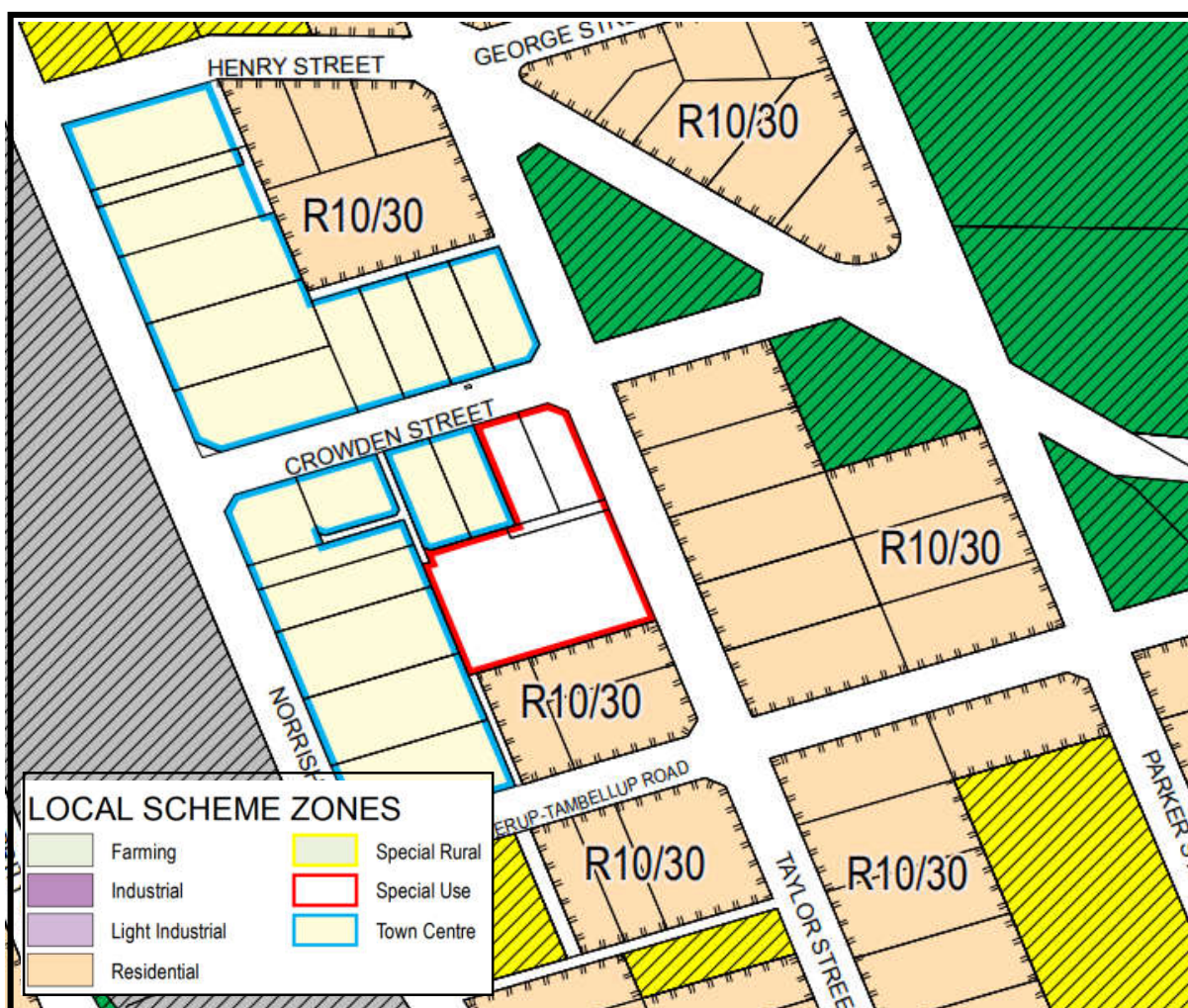


Figure 2: Shire of Tambellup Local Planning Scheme No 3

4.0 JUSTIFICATION

4.1 Relevant State Planning Documents

There are a number of relevant state planning documents as summarised below.

Document	Summary
Tourism Planning Guidelines June 2014	Indicates a preference for caravan parks to be zoned Special Use however also recognises that in many cases, tourist accommodation has been established on non-tourist zoned land, such as mixed use, rural and town centre zones. This is especially the case where there is no Tourist zone in the local planning scheme (which applies in Broomehill Tambellup), there has been a strong demand for tourist accommodation, and/ or tourism is or was the highest and best use of the land.

Document	Summary
Tourism Planning Guidelines June 2014 (continued)	The Guidelines encourage tourism uses in mixed use/town centre zones, as they assist in providing a mix and intensity of development which is attractive to both tourists and residents.
WA Planning Commission Planning Bulletin No 49	Planning Bulletin 49 outlines guidelines for the development of Caravan Parks and is used by Local Government Town Planners and the Western Australian Planning Commission to evaluate development applications for both new and existing caravan parks. The Bulletin states that rezoning of 'Tourist' or 'Special Use - Caravan Park' zoned sites to residential, commercial or alike zones is generally considered inconsistent with the objectives of this bulletin. However, if a rezoning is proposed, it should be justified and assessed in the context of the WAPC's Tourism Planning Guidelines, any relevant local planning strategy and this bulletin.
WAPC Draft Planning for Tourism Guidelines (December 2021) – being advertised until 7 March 2022	The Draft Guidelines state that: 'The purpose and design of the caravan park should be justified in relation to its location and context. The purpose for a caravan park may include a stop-over/ transit caravan park, and/or a destination caravan park for tourists. Details of land tenure and lease agreements should inform any high-level planning. The local planning strategy should identify potential future caravan park sites in tourism areas where high occupancy rates occur throughout the year. Once identified, future caravan park sites are encouraged to be retained in public ownership and zoned Caravan Park as freehold land is at risk of rezoning for other purposes. '
WAPC Draft Position Statement Planning for Tourism (December 2021) – being advertised until 7 March 2022	The Draft Position Statement recommends that strategic planning for caravan parks should: • Ensure development and long term retention of caravan parks as a form of short-stay (affordable) accommodation primarily for leisure tourists. • Recognise that the commercial sustainability of caravan parks requires some flexibility in product mix, site design and risk mitigation approaches. • Ensure any new caravan parks are located appropriately for their context and intended market and function.

Whilst current planning documents recommend zoning caravan parks as 'Special Use' zones specifically for a caravan park use, they are orientated towards protecting existing caravan parks from redevelopment.

Whilst the Shires current aspirations are to develop the lots with a caravan park/ camping ground, there is some uncertainty in the tourism industry due to the current State of Emergency (for Covid, Delta and Omicron).

There is potential for the project to continue to develop and evolve in the future, therefore the proposed Town Centre zone will provide the Shire with discretion to consider a wide range of land uses and maximise any future development opportunities.

4.2 Locational Advantages

The lots have excellent locational advantages making them ideal to cater for new development.

There is anecdotal evidence of a shortage of short stay, tourism accommodation and workers accommodation throughout regional areas.

4.2.1 Surrounding Caravan Parks

Although there are existing caravan parks in nearby towns, such as at Cranbrook, Frankland River, Katanning and Kojonup, they are often at full capacity during peak seasons.

There is also anecdotal evidence of a general shortage of workers accommodation throughout the region which has impacted on caravan park availability for travellers. Due to border closures many people have been travelling within Western Australia.

The caravan park at nearby Cranbrook is popular, has limited capacity and partially caters for CBH seasonal workers who use the ablutions available at the park site.

There is an opportunity for Tambellup to cater for tourists and travellers, especially while there is a general shortage of accommodation in other nearby towns.

4.2.2 Services and Infrastructure

As the lots are located in Tambellup townsite, they will be able to connect to all existing available services such as power, water and sewer. Development of the lots will maximise use of existing infrastructure.

4.3 Preliminary Concept Plan

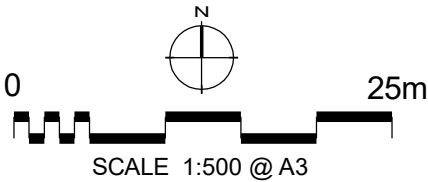
A Concept Plan has been developed for the proposed Tambellup Caravan Park – refer [Figure 3](#).

At this stage it is anticipated that Lots 5 and 6 Crowden Street will continue to accommodate tent camp sites. It is proposed that unpowered sites, powered sites and self-contained short stay accommodation units will be developed on Lot 19.

FIGURE 3



CONCEPT PLAN **TAMBELLUP CARAVAN PARK** LOT 6 (11) & LOT 5 (13) CROWDEN STREET & LOT 19 (19) TAYLOR STREET, TAMBELLUP



Feasibility and costs of refurbishment of the old Bowling Club will be investigated, and it may have potential to be used for facilities such as ablutions, and a camp kitchen.

The proposed Concept Plan seeks to:

- Cater for range of accommodation options for tourists, visitors and workers;
- Maximise use of existing established vehicular access on Lots 5 and 6;
- Retain existing vegetation;
- Maximise use of the existing bowling club building with potential for some multi-uses and facilities to support a proposed caravan park / camping ground;
- Accommodate setbacks between any future development and residential lots to the south.

4.4 Rationale for proposed Town Centre zone

The Shire seeks re-zoning of the lots from 'Special Use' to a 'Town Centre' zone instead of any change / expansion of the existing 'Special Use' zone as:

1. At this stage the Shire is interested in developing the lots for a caravan parking, camping ground and some chalets. The project is in the early stages therefore any proposed zoning change should maximise flexibility for other forms of future development to also occur.
2. Special Use zones are limited and allow for a list of specific land uses under Schedule 2 of the Scheme.
3. The Shire Council, as the determining authority for any future development application, will have the ability to consider a wide range of uses in the proposed Town Centre zone, including a caravan park, camping ground and short stay accommodation.
4. There may be future opportunities for redevelopment of the existing bowling club building.
5. As the Shire owns the lots, any future caravan park, if developed, will be afforded a high level of protection.
6. The proposed Town Centre zone is logical as it is a natural extension to the existing established Town Centre zone.
7. There is uncertainty due to the current State of Emergency therefore flexibility is required so the Shire is in a strong position to maximise any different development opportunities that may arise in the future.

The amendment will result in an improved and more efficient use of the land with clear benefits including providing new accommodation and camping in an accessible location within Tambellup townsite, catering for workers and tourists travelling in the area, increasing accessibility to jobs and maximising efficient use of available infrastructure.

5.0 Proposed land use definition changes

The *Planning and Development (Local Planning Schemes) Regulations 2015* (the Planning Regulations) contain model provisions for local planning schemes. It is essentially a modern template for new town planning schemes, and it includes model provisions and 'best practice' land use definitions.

This amendment provides an opportunity to update the land use definitions for 'caravan park' and 'camping area' so that they will align with those in the Planning Regulations, and with the definitions in the *Caravan Parks and Camping Grounds Act 1995*.

The existing and proposed land use definitions are explained below:

Existing land use definition in Scheme No 2	Proposed land use definitions
camping area: means land used for the lodging of persons in tents or other temporary shelter	Camping ground means an area used for a camping ground as defined in the <i>Caravan Parks and Camping Grounds Act 1995</i> section 5 (1).
Caravan park: means an area of land specifically set aside for the parking of caravans and park homes or for the erection of camps or tent sites allocated for that purpose.	Caravan park means premises that are a caravan park as defined in the <i>Caravan Parks and Camping Grounds Act 1995</i> section 5(1).

The definitions under the *Caravan Parks and Camping Grounds Act 1995* are :

- camping ground means an area of land on which camps, but not caravans, are situated for habitation but does not include any land prescribed for the purposes of this definition;
- caravan park means an area of land on which caravans, or caravans and camps, are situated for habitation;

TPI has not suggested any major changes to the existing Scheme as it is understood that the Shire is liaising with the Department of Planning, Lands and Heritage on potential for them to assist to 'merge' the existing Tambellup and Broomehill Schemes. If that occurs a new format can be pursued in line with the current Planning Regulations.

6.0 Conclusion

The Scheme Amendment is consistent with relevant state planning policies, will facilitate future redevelopment that will be managed by the Shire, and provides a logical extension to the existing established Town Centre zone in Tambellup.

PLANNING AND DEVELOPMENT ACT 2005

SHIRE OF BROOMEHILL TAMBELLUP

LOCAL PLANNING SCHEME No 2

AMENDMENT No 6

The Shire of Broomehill Tambellup Council under and by virtue of the power conferred upon it in that behalf by the *Planning and Development Act, 2005*, hereby amends the above local planning scheme by:

1. Amending 'Schedule 2 – Special Use Zones' by deleting the particulars of the land described as 'Lots 3 to 6 inclusive Crowden Street: Lot 19 Taylor Street; and right-off-way off Taylor Street adjacent to Lots 5, 6 and 19; Tambellup' and deleting the Special Use described as 'Private club including private recreation' as applicable to a right of way, Lot 5 (No 13) Crowden Street, Lot 6 (No 11) Crowden Street and Lot 19 (No 19) Taylor Street, Tambellup.
2. Re-zoning Lot 5 (No 13) Crowden Street, Lot 6 (No 11) Crowden Street, Lot 19 (No 19) Taylor Street, Tambellup and the adjacent right-of-way from 'Special Use' zone to 'Town Centre' zone as depicted on the Scheme Amendment Map.
3. Deleting the existing definition for 'camping area' and 'caravan park' from 'Schedule 1-Interpetations' and inserting new definitions for 'camping ground' and 'caravan park' in alphabetical order in 'Schedule 1-Interpetations' as follows:

'camping ground means an area used for a camping ground as defined in the *Caravan Parks and Camping Grounds Act 1995* section 5 (1).

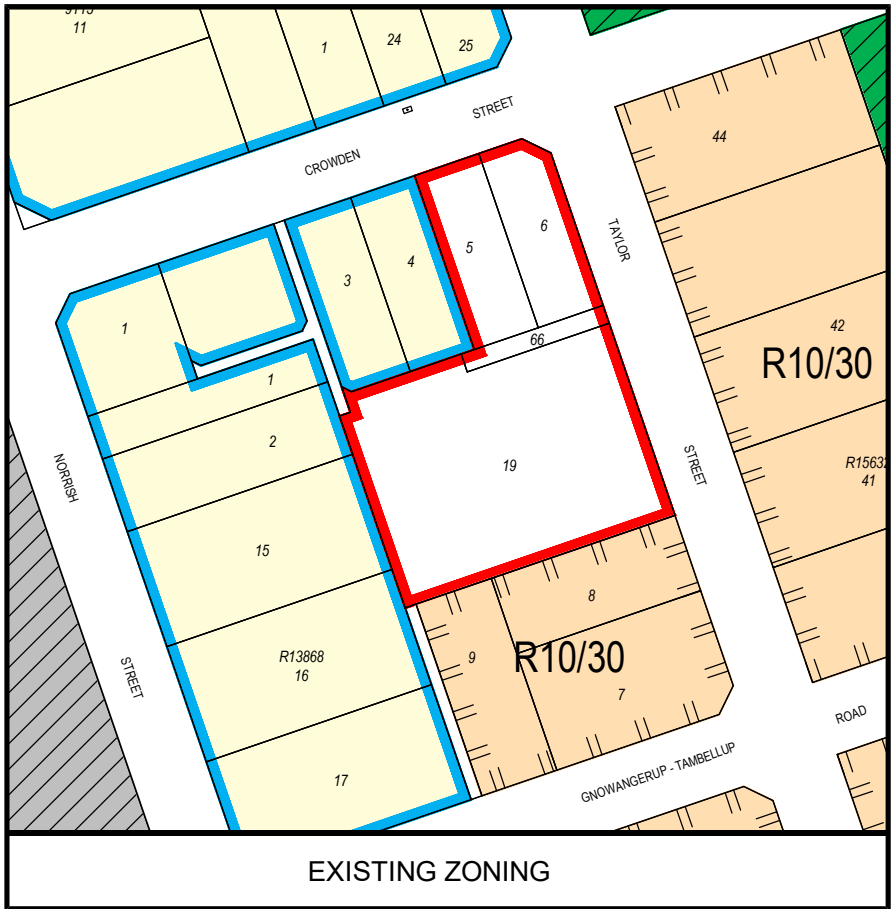
caravan park means premises that are a caravan park as defined in the *Caravan Parks and Camping Grounds Act 1995* section 5(1).'

The Amendment is standard under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reason(s):

- (i) The amendment is consistent with a local planning strategy for the scheme area that has been endorsed by the Commission.
- (ii) The amendment has minimal impact on land in the scheme area that is not the subject of the amendment.
- (iii) The amendment will not result in any significant environmental, social, economic or governance impacts on land in the scheme area.

SHIRE OF BROOMEHILL - TAMBELLUP TOWN PLANNING SCHEME No. 2

Planning and Development Act 2005



LEGEND

LOCAL SCHEME RESERVES

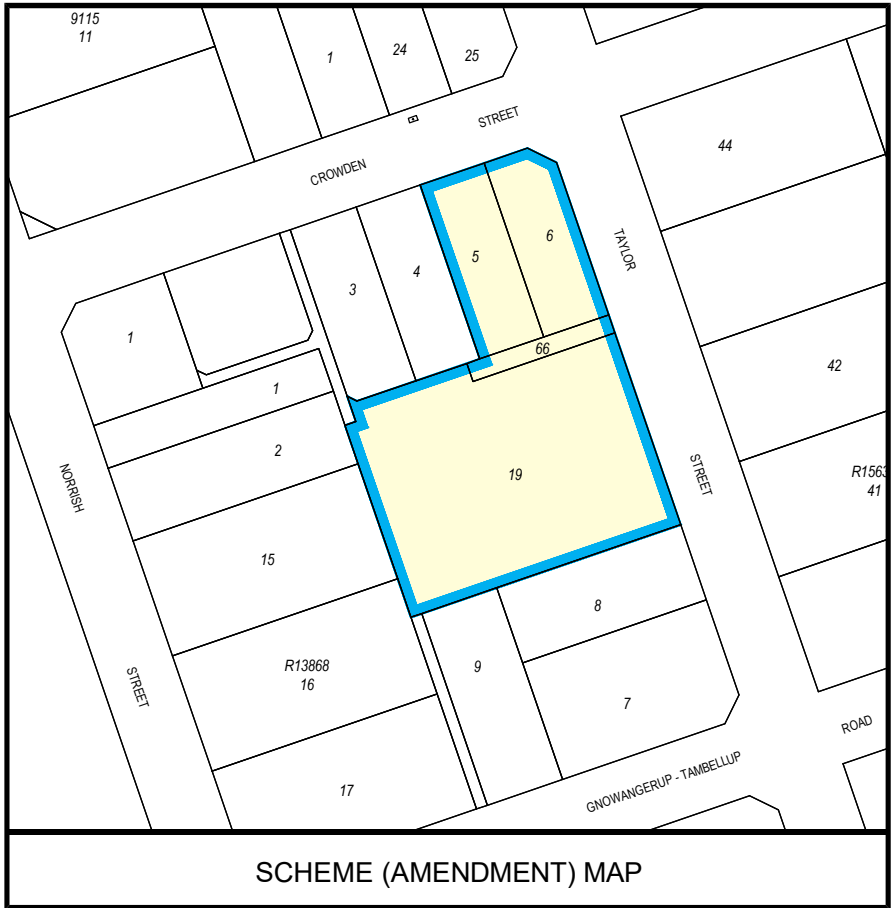
-  ROAD
-  PARKS AND RECREATION
-  RAILWAY

LOCAL SCHEME ZONES

-  RESIDENTIAL
-  TOWN CENTRE
-  SPECIAL USE

OTHER CATEGORIES

-  R10/30 R CODES



SCALE: 1:2000
DATE: 03.12.2021

Amendment No. 6

COUNCIL ADOPTION

This Standard Amendment was adopted by resolution of the Council of the Shire of Broomehill Tambellup at the Ordinary Meeting of the Council held on the 17th day of December, 2021.

.....
SHIRE PRESIDENT

.....
CHIEF EXECUTIVE OFFICER

COUNCIL RESOLUTION TO ADVERTISE

by resolution of the Council of the Shire of Broomehill Tambellup at the Ordinary Meeting of the Council held on the 17th day of December, 2021 proceed to advertise this Amendment.

.....
SHIRE PRESIDENT

.....
CHIEF EXECUTIVE OFFICER

COUNCIL RECOMMENDATION

This Amendment is recommended for support by resolution of the Shire of Broomehill Tambellup at the Ordinary Meeting of the Council held on the _____ day of _____, 2022 and the Common Seal of the Shire of Broomehill was hereunto affixed by the authority of a resolution of the Council in the presence of:

.....
SHIRE PRESIDENT

.....
CHIEF EXECUTIVE OFFICER

WAPC ENDORSEMENT (r.63)

.....

**DELEGATED UNDER S.16 OF
THE P&D ACT 2005**

DATE.....

APPROVAL GRANTED

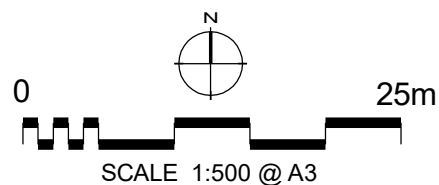
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MINISTER FOR PLANNING

DATE.....



CONCEPT PLAN TAMBELLUP CARAVAN PARK LOT 6 (11) & LOT 5 (13) CROWDEN STREET & LOT 19 (19) TAYLOR STREET, TAMBELLUP



SCHEDULE OF SUBMISSIONS – AMENDMENT NO 2 SHIRE OF BROOMEHILL TAMBELLUP PLANNING SCHEME NO 2

Name/Address of Submitter	Summary of Submission	(Consultant) Officer Comment	Recommendation
1. WA Police	1a. The WA Police Force welcomes the opportunity to view and provide comment on the amendment. 1b. The proposed land use rationale contained in the Shire's planning information suggests that the Shire, and its community, are likely to receive an economic benefit through the zoning changes, and planned activation, of the freehold lot holdings (Lot5, 6 and 19). 1c. Whilst these lots are in a relatively close location to Tambellup Police Station's base of operations located at Lots 345 and 535 (No 3981) Gnowangerup-Tambellup Road, the proposed adaptive re-use of the Shires land as a transit caravan park providing short stay accommodation for leisure tourists, and possibly, an itinerant workforce, does not suggest that it will be to the detriment of the police sites function. 1d. Accordingly the proposed land use rationale is supported by the WA Police Force. 1e. Should the Shire's development aspirations move form short stay to the consideration of longer term, more	1a. Noted. 1b. Noted. 1c. Noted. 1d. Support noted. 1e. Noted.	Note the submission but not recommend any modifications to the amendment as a result of the submission.

SCHEDULE OF SUBMISSIONS – AMENDMENT NO 2 SHIRE OF BROOMEHILL TAMBELLUP PLANNING SCHEME NO 2			
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	permanent forms of accommodation, then Asset Management and the District Superintendent (Great Southern) are to be kept apprised.		
2. Main Roads WA Network Operations Manager Great Southern Region Metropolitan and Southern Regions	2a. Main Roads has no comment or submission relating to the proposed Amendment No 6 of the Shire of Broomehill – Tambellup Town Planning Scheme No 2.	2a. Noted.	Note the submission but not recommend any modifications to the amendment as a result of the submission.
3. Department of Planning, lands and Heritage Heritage Services	3a. Thank you for your email and letter dated 29 March 2022, seeking comment regarding the proposed amendment to the Shire of Broomehill-Tambellup TPS for lots 5, 6 and 19. I understand this request for comment will facilitate a change of use and future development at these lots. 3b. A review of the Register of Places and Objects as well as the Department of Planning, Lands and Heritage's Aboriginal Heritage Database confirms that the lots in question do not intersect with any recorded Aboriginal heritage place.	3a. Noted. 3b. Noted.	Note the submission but not recommend any modifications to the amendment as a result of the submission.

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	3c. There are no objections to the proposed amendment to the TSP, however we encourage the Shire to consult with the local knowledge holders and representative Aboriginal body (Wagyl Kaip & Southern Noongar Indigenous Land Use Agreement Group via South West Aboriginal Land and Sea Council) should they wish to better understand the impact the proposed amendments and any subsequent development may have upon the Aboriginal cultural heritage of the area.	3c. Noted.	
4. Department of Mines, Industry Regulation and Safety	4a. Thank you for your letter dated 31 March 2022 inviting comment on the Town Planning Scheme 2 - Amendment No 6 - Lot 5-13 Crowden Street - Lot 6-11 Crowden Street. 4b. Lot 19-19 Taylor Street - Shire of Broomehill Tambellup. The Department of Mines, Industry Regulation and Safety (DMIRS) has determined that this proposal raises no significant issues with respect to mineral and petroleum resources, geothermal energy, and	4a. Noted. 4b. Noted.	Note the submission but not recommend any modifications to the amendment as a result of the submission.

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	basic raw materials. 4c DMIRS lodges no objections to the above TPS amendment.	4c. Noted.	
5. Department of Health	5a. The Town of Tambellup has reticulated sewerage available and the Department of Health supports the proposal subject to the following: 1. The land as intended, is to be amalgamated and connected to deep sewerage; 2. To ensure the existing town's wastewater treatment pond system is adequately sized to accommodate the additional sewage loading; 3. To provide to the Department of Health an engineering Certification of the pond's ability to accommodate the additional loading and if required, submit a formal application for an upgrade to the system prior to the construction stage; 4. The recycled water quality management plan to is to be updated to accommodate the additional wastewater volumes generated by the proposed caravan park.	5a. Noted. Servicing will be further examined at development stage. There are existing services available in the area.	Note the submission but not recommend any modifications to the amendment as a result of the submission.

SCHEDULE OF SUBMISSIONS – AMENDMENT NO 2 SHIRE OF BROOMEHILL TAMBELLUP PLANNING SCHEME NO 2

Name/Address of Submitter	Summary of Submission	(Consultant) Officer Comment	Recommendation
7. Trevor Prout	7a. I support the proposed amendment and look forward to the development as a caravan park. 7b. My only comment is that, in any future plans, I hope the Council will consider keeping the laneway that runs between Crowden Street and the Gnowangerup Tambellup road open. I do not think that many people would be aware that the section of the laneway to the west of Lot 19 is actually part of Lot 19. 7c. If this laneway was blocked it would compromise access to the rear of the nursing post and the CRC. 7d. In recent years the CRC has developed the back of the property leased from the Shire, and the building was designed to house the community BBQ. Getting the BBQ into the building would be a lot harder if the laneway was not open between Crowden Street and the Gnowangerup Tambellup Road.	7a. Noted. 7b. The lane way being referenced is land that forms part of the Certificate of Title of Lot 19. The amendment does not change the current situation. The Shire an consider access issues as part of future development As per 7b. As per 7b.	Note the submission but not recommend any modifications to the amendment as a result of the submission.
8. Water Corporation	8a. The site is currently serviced with water and sewerage off the Water Corporation's networks. When the Shire has a more detailed	8a. Noted.	Note the submission but not recommend any modifications to the amendment as a result of the submission.

SCHEDULE OF SUBMISSIONS – AMENDMENT NO 2 SHIRE OF BROOMEHILL TAMBELLUP PLANNING SCHEME NO 2			
Name/Address of Submitter	Summary of Submission	(Consultant) Officer Comment	Recommendation
	development proposal for the land and its water demands, could you please get in touch with the Water Corporation's Building Services Team to determine the capacity of the local network to service the development. 8b. Please note that there are gravity sewers that run inside the rear (western) and southern boundaries of the site (see image attached). Buildings and structures will need to be adequately set back from these sewers. Further advice can be obtained from the Corporation when there is a more detailed development plan for the site	8b. Noted.	

SCHEDULE OF SUBMISSIONS – AMENDMENT NO 2 SHIRE OF BROOMEHILL TAMBELLUP PLANNING SCHEME NO 2

Name/Address of Submitter	Summary of Submission	(Consultant) Officer Comment	Recommendation
9. Department of Water and Environmental Regulation	9a. Thank you for providing the proposal for the Department of Water and Environmental Regulation (Department) to consider.	9a. Noted.	Note the submission but not recommend any modifications to the amendment as a result of the submission.
	9b. The Department has no comments on the proposed amendment.	9b. Noted.	
	9c. In the event there are modifications to the proposal that may have implications on aspects of environment and/or water management, the Department should be notified to enable the implications to be assessed.	9c. Noted.	

Great Southern Region

Project Ranking - State and Local Roads - Overall

Group	Local or State	Route	Value to the Region 0 to 10	Feasibility 0 to 10	Comments	Total Score (out of 20)	Overall Ranking
East	Local	South Coast Highway	10	10	Major.	20	1
East	Local	Chester Pass Road	10	10	Major.	20	1
East	Local	Broomehill Jerramungup Road	9	9	RARF Strategy.	18	3
East	Local	Kwoobrup Road / Kwoobrup North	7	9	Lime Gypsum freight route, CBH RAV route.	16	5
East	Local	Needilup North	7	8	Gypsum freight route, tourism.	15	6
East	Local	Rabbit Proof Fence Road	7	8	Grain and livestock, tourism.	15	6
East	Local	Formby South	9	9	Freight route, CBH RAV route, RARF.	18	3
East	Local	Borden Bremer Bay Road	8	9	Tourism - mix of heavy freight and tourist vehicles, linking Chester Pass to the coast, RARF.	17	4
East	Local	Tieline Road	8	9	East west across tech groups, feeder Broomehill CBH, RARF.	17	4
East	Local	Gnowangerup Tambellup Road	8	9	Links Gnowangerup and Tambellup freight roads, RARF.	17	4
East	Local	Meechi Road / Swamp Road	6	8	Tourism and local traffic.	14	7
East	Local	Datatine Road	8	9	Tourism road, major freight / grain.	17	4
East	Local	Salt River Road	7	9	Tourism link from Albany Highway to Chester Pass Road.	16	5
East	Local	Newdegate Pingrup	8	9	Tourism, freight grain.	17	4
East	Local	Nyabing - Katanning	8	9	Freight and grain, tourism.	17	4
West	State	Great Southern Highway	10	10	Reconstruction required in areas instead of just resealing.	20	1
West	State	Albany Highway	10	10	Reconstruction required in areas instead of just resealing.	20	2
West	State	Broomehill - Gnowangerup	10	10	Reconstruction required in areas instead of just resealing.	20	3
West	State	Kojonup - Pingrup	10	10	Reconstruction required in areas instead of just resealing.	20	4
West	State	Kojonup - Donnybrook	10	10	Reconstruction required in areas instead of just resealing.	20	5
West	Local	Robinson Road (Cartmesticup), link from Woody - Oxsley Road	10	10	Can be improved with widening shoulders to 8 m.	20	1
West	Local	Shenton - Trimmer	6	5	Parallel route to Great Southern Highway, Woodanilling - Katanning connection.	11	9
West	Local	Katanning - Dumbleyung	8	10	Maintain.	18	2
West	Local	Tie-Line (Broomehill - Tambellup), Broomehill - Gnowangerup	7	10	Only 6 m wide for RAV 7.	17	3
West	Local	Kojonup - Darkan	9	6	Needs complete reconstruction.	15	6
West	Local	Kojonup - Frankland	8	6	Needs complete reconstruction.	14	7
West	Local	Kojonup - Broomehill	7	9	More reconstruction widening required, more re-alignment.	16	5
West	Local	Warrenup - Nookanellup	8	5	Not currently sealed, needs sealing.	13	8
West	Local	Tambellup West to Tambellup - Gnowangerup Road	7	6	Needs widening and maintenance.	13	8
West	Local	Pootenup	7	10	Needs a slip lane where meets Great Southern Highway.	17	3
Coastal	Local	Scotsdale Road	7	4	Increase pavement strength.	11	4
Coastal	Local	McLeod Road	6	4	Realign corners.	10	5
Coastal	Local	Ocean Beach Road	7	5	Increase pavement strength.	12	3

Great Southern Region Project Ranking - State and Local Roads - West

Group	Local or State	Route	Value to the Region 0 to 10	Feasibility 0 to 10	Comments	Total Score (out of 20)	Overall Ranking
West	State	Great Southern Highway	10	10	Reconstruction required in areas instead of just resealing.	20	1
West	State	Albany Highway	10	10	Reconstruction required in areas instead of just resealing.	20	2
West	State	Broomehill - Gnowangerup	10	10	Reconstruction required in areas instead of just resealing.	20	3
West	State	Kojonup - Pingrup	10	10	Reconstruction required in areas instead of just resealing.	20	4
West	State	Kojonup - Donnybrook	10	10	Reconstruction required in areas instead of just resealing.	20	5
West	Local	Robinson Road (Cartmesticup), link from Woody - Oxsley Road	10	10	Can be improved with widening shoulders to 8 m.	20	1
West	Local	Katanning - Dumbleyung	8	10	Maintain.	18	2
West	Local	Tie-Line (Broomehill - Tambellup), Broomehill - Gnowangerup	7	10	Only 6 m wide for RAV 7.	17	3
West	Local	Pootenup	7	10	Needs a slip lane where meets Great Southern Highway.	17	3
West	Local	Kojonup - Broomehill	7	9	More reconstruction widening required, more re-alignment.	16	5
West	Local	Kojonup - Darkan	9	6	Needs complete reconstruction.	15	6
West	Local	Kojonup - Frankland	8	6	Needs complete reconstruction.	14	7
West	Local	Warrenup - Nookanellup	8	5	Not currently sealed, needs sealing.	13	8
West	Local	Tambellup West to Tambellup - Gnowangerup Road	7	6	Needs widening and maintenance.	13	8
West	Local	Shenton - Trimmer	6	5	Parallel route to Great Southern Highway, Woodanilling - Katanning connection.	11	10

Great Southern Region Project Ranking - State and Local Roads - East

Group	Local or State	Route	Value to the Region 0 to 10	Feasibility 0 to 10	Comments	Total Score (out of 20)	Overall Ranking
East	State	South Coast Highway	10	10	Major.	20	1
East	State	Chester Pass Road	10	10	Major.	20	1
East	Local	Broomehill Jerramungup Road	9	9	RARF Strategy.	18	1
East	Local	Formby South	9	9	Freight route, CBH RAV route, RARF.	18	1
East	Local	Borden Bremer Bay Road	8	9	Tourism - mix of heavy freight and tourist vehicles, linking Chester Pass to the coast, RARF.	17	3
East	Local	Tieline Road	8	9	East west across tech groups, feeder Broomehill CBH, RARF.	17	3
East	Local	Gnowangerup Tambellup Road	8	9	Links Gnowangerup and Tambellup freight roads, RARF.	17	3
East	Local	Datatine Road	8	9	Tourism road, major freight / grain.	17	3
East	Local	Newdegate Pingrup	8	9	Tourism, freight grain.	17	3
East	Local	Nyabing - Katanning	8	9	Freight and grain, tourism.	17	3
East	Local	Kwobrup Road / Kwobrup North	7	9	Lime Gypsum freight route, CBH RAV route.	16	9
East	Local	Salt River Road	7	9	Tourism link from Albany Highway to Chester Pass Road.	16	9
East	Local	Needilup North	7	8	Gypsum freight route, tourism.	15	11
East	Local	Rabbit Proof Fence Road	7	8	Grain and livestock, tourism.	15	11
East	Local	Meechi Road / Swamp Road	6	8	Tourism and local traffic.	14	13

Great Southern Region Project Ranking - State and Local Roads - Coastal

Group	Local or State	Route	Value to the Region 0 to 10	Feasibility 0 to 10	Comments	Total Score (out of 20)	Overall Ranking
Coastal	State	Albany Highway	10	10	Major link from Perth to Albany, wide reserve so major works able to be carried out easily.	20	1
Coastal	State	South Coast Highway	8	8	Most re-alignments already done in City of Albany area, remaining areas are relatively wide and able to be worked on.	16	2
Coastal	State	Denmark - Mt Barker Road	6	7	Needs widening and full reconstruction in part.	13	3
Coastal	State	Muir Highway (Denmark turnoff to Perup, Shire of Manjimup)	7	5	Significant environmental issues with clearing to remove bends.	12	4
Coastal	State	Chester Pass Road	6	5	Areas that need upgrades have environmental and engineering issues / constraints.	11	5
Coastal	Local	Lower Denmark Road	7	7	Valuable tourist / local link Albany - Denmark.	14	1
Coastal	Local	Stockyard Road	7	7	Vital link South West to Great Southern.	14	1
Coastal	Local	Woogenellup Road	6	7	Reconstruction in part.	13	3
Coastal	Local	Chillinup Road	6	7	Reconstruct and widen, seal in part.	13	3
Coastal	Local	Kojaneerup West Road	6	7	Main route to CBH bin from Wellstead and local area.	13	3
Coastal	Local	Palmdale Road	6	7	Through link City of Albany and Shire of Plantagenet.	13	3
Coastal	Local	Ocean Beach Road	7	5	Increase pavement strength.	12	3
Coastal	Local	Scotsdale Road	7	4	Increase pavement strength.	11	8
Coastal	Local	McLeod Road	6	4	Realign corners.	10	9
Coastal	Local	Settlement Road	7	3	Failed sections, reconstruct.	10	9
Coastal	Local	Frankland - Rocky Gully	5	5	Through link Shire of Plantagenet and Shire of Cranbrook.	10	9
Coastal	Local	Pile Road	3	4	Failed sections, reconstruct.	7	12
Coastal	Local	Sturdee Road	4	3	Reconstruct and widen.	7	12
Coastal	Local	Mallawillup Road	4	3	Reconstruct and widen in part.	7	14
Coastal	Local	Salt River Road	3	5	Local link for rural uses.	8	15



Figure 1 Clearing Sites 56, 57 and 58



Figure 2 Clearing Sites 34 and 35



Figure 3 Clearing Site 21

