



Special Meeting of Council

MINUTES

**Wednesday 13 April 2022
at 5.00pm**

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These minutes were confirmed at the Ordinary Meeting held on 21 April 2022.

Signed: Cr White, Shire President
21 April 2022



SHIRE OF BROOMEHILL-TAMBELLUP

NOTICE OF MEETING

A Special Meeting of the Council of the Shire of Broomehill-Tambellup will be held in the Tambellup Council Chambers on Wednesday 22 April 2022 commencing at 5.00pm.

SPECIAL BUSINESS

To consider recommendations of the CEO Selection Committee meeting held on 12 April 2022.

**RJ Stewart
Acting CEO**

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The President declared the meeting open at 5.02pm and thanked all Councillors and staff for attending.

2. ATTENDANCE

Cr ME White President
 Cr DT Barritt Deputy President
 Cr MC Paganoni
 Cr CJ Letter
 Cr JL Wills
 Cr SH Penny

Officers

RJ Stewart, Acting CEO

HA Richardson Governance and Executive Officer

2.1 APOLOGIES

Cr CM Dewar

3. DECLARATION OF INTEREST

Nil

4. PUBLIC QUESTION TIME

Nil

5. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**5.1 APPOINTMENT OF CHIEF EXECUTIVE OFFICER****PROCEDURAL MOTION**

Motion

Moved Cr J Wills

Seconded Cr M Paganoni

CARRIED 6/0
 039/22

Motion to Proceed Behind Closed Doors:

That in accordance with Section 5.23 (2) of the Local Government Act 1995 the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

(a) the personal affairs of any person;

(b) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;

The Acting Chief Executive Officer and Governance and Executive Officer left the meeting at 5.05pm

The Acting Chief Executive Officer and Governance and Executive Officer returned to the meeting at 5.35pm

RECOMMENDATION 1

Moved Cr Penny, seconded Cr Letter

That pursuant to Clause 9(2) of the Local Government (Administration) Regulations 1996 Schedule 2 Model Standards for CEO recruitment, performance and termination (Standards for Recruitment of CEOs) the summary of the CEO Selection Committee’s assessment of each CEO applicant be received.

CARRIED 6/0
040/22

RECOMMENDATION 2

Moved Cr Paganoni, seconded Cr Barritt

That:

- a) **The making of an offer to the candidate named in Confidential Attachment 1 for the position of CEO at the Shire of Broomehill-Tambellup as the candidate the Council believes to be the person most suitably qualified for the position; and**
- b) **The proposed terms of the CEO employment contract detailed in Confidential Attachment 2, being for a period of Five (5) years inclusive of a Total Reward Package valued at \$203,951.50 per annum calculated in accordance with the 2022 Salaries and Allowances Tribunal Local Government Determination Band 4 range be approved.**

CARRIED BY ABSOLUTE MAJORITY
6/0
041/22

RECOMMENDATION 3

Moved Cr Barritt, seconded Cr Wills

That:

- a) **The Shire President and Acting CEO be authorised to execute the CEO employment contract and apply the common seal in accordance with section 9.49A(1)(a) of the Local Government Act 1995, subject to the candidate agreeing to enter into the proposed terms of the CEO employment contract without amendment; and**
- b) **Subject to the candidate named in Confidential Attachment 1 accepting the proposed terms of the CEO employment contract the candidate is appointed to the position of CEO at the Shire of Broomehill-Tambellup; and**
- c) **The President and the Acting CEO be authorised to present the contract to the candidate and, if the candidate negotiates under clause 12 of Schedule 2 of the Local Government (Administration) Regulations 1996 terms different to the proposed terms, the amended proposed contract will be provided to the Council for approval before the contract is executed.**

CARRIED 6/0

042/22

PROCEDURAL MOTION

Moved Cr Barritt, seconded Cr Letter

That Council re-opens the meeting to members of the public 5.45pm

CARRIED

043/22

6. APPLICATION FOR LEAVE OF ABSENCE

7. CLOSURE

There being no further business the President closed the meeting at 5.49pm.