



## **Special Meeting of Council**

### **AGENDA**

**Wednesday 15 December 2021  
at 7.00am**

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## SHIRE OF BROOMEHILL-TAMBELLUP

### NOTICE OF MEETING

**A Special Meeting of the Council of the Shire of Broomehill-Tambellup will be held in the Tambellup Council Chambers on Wednesday 15 December 2021 commencing at 7.00am.**



**KP O'Neill**  
**Acting CEO**

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**1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS****2. ATTENDANCE**

|                |   |
|----------------|---|
| Cr ME White    | President                                       |
| Cr DT Barritt  | Deputy President                                |
| Cr MC Paganoni |   |
| Cr CJ Letter   |   |
| Cr SH Penny    |   |
| Cr JL Wills    |   |
| Cr CM Dewar    |   |
| KP O'Neill     | Acting CEO / Manager Finance and Administration |
| HA Richardson  | Governance and Executive Officer                |

**2.1 APOLOGIES****2.2 APPROVED LEAVE OF ABSENCE**

Cr SH Penny

**3. DECLARATION OF INTEREST**

Kay O'Neill declares a financial interest in Item 6.2 Appointment of Acting CEO

**4. PUBLIC QUESTION TIME****5. MATTERS FOR DECISION****6. MATTERS FOR WHICH THE MEETING MAY BE CLOSED****PROCEDURAL MOTION**

|               |              |           |                 |           |
|---------------|--------------|-----------|-----------------|-----------|
| <b>Motion</b> | <b>Moved</b> | <b>Cr</b> | <b>Seconded</b> | <b>Cr</b> |
|---------------|--------------|-----------|-----------------|-----------|

***Motion to Proceed Behind Closed Doors:***

***That in accordance with Section 5.23 (2) of the Local Government Act 1995 the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:***

***(a) the personal affairs of any person;***

***(b) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;***

**6.1 RESIGNATION OF CHIEF EXECUTIVE OFFICER****CONFIDENTIAL**

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|                                |                              |
|--------------------------------|------------------------------|
| <b>Attachment:</b>             | Nil                          |
| <b>File Ref:</b>               | Personnel Files              |
| <b>Author:</b>                 | Cr ME White, Shire President |
| <b>Date:</b>                   | 13 December 2021             |
| <b>Disclosure of Interest:</b> | Nil                          |

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**SHIRE PRESIDENT'S RECOMMENDATION***That Council –*

- *Accepts the resignation of incumbent Chief Executive Officer Chris Jackson, effective 15 December 2021;*
- *Approves the request for payout of the four week notice period (commencing 15 December 2021) in lieu of working this period, at the incumbent CEO's current hourly rate; and*
- *Advises Mr Jackson that 21 Lathom St Broomehill is to be vacated by 17 January 2022.*

**COUNCIL RESOLUTION**

Motion

Moved Cr

Seconded Cr

**6.2 APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER****CONFIDENTIAL**


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**Attachment:** Nil  
**File Ref:** Personnel Files  
**Author:** Cr ME White, Shire President  
**Date:** 13 December 2021  
**Disclosure of Interest:** Nil

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**SHIRE PRESIDENT'S RECOMMENDATION***That Council –*

- *Appoints Kay O'Neill, Manager of Finance and Administration to the position of Acting Chief Executive Officer of the Shire of Broomehill-Tambellup commencing on 15 December 2021 until an external Temporary CEO has commenced;*
- *Confirms that the Council believes that Kay O'Neill, Manager of Finance and Administration is suitably qualified for the position; and*
- *Approves remuneration to be paid at a rate of 90% of the cash component of the incumbent CEO's total reward package.*

**COUNCIL RESOLUTION**

|        |       |    |          |    |
|--------|-------|----|----------|----|
| Motion | Moved | Cr | Seconded | Cr |
|--------|-------|----|----------|----|

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**PROCEDURAL MOTION**

|        |       |    |          |    |
|--------|-------|----|----------|----|
| Motion | Moved | Cr | Seconded | Cr |
|--------|-------|----|----------|----|

*That Council re-opens the meeting to members of the public.***7. CLOSURE**