



Special Meeting of Council

AGENDA

**Thursday 2 September 2021
at 5.00pm**

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SHIRE OF BROOMEHILL-TAMBELLUP

NOTICE OF MEETING

**A Special Meeting of Council will be held in the
Tambellup Council Chambers on Thursday 2 September 2021 commencing at 5.00pm.**



KP O'Neill
Acting Chief Executive Officer

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

2. ATTENDANCE

Cr MC Paganoni	President
Cr ME White	Deputy President
Cr DT Barritt	
Cr CJ Letter	
Cr KJ Holzknecht	
Cr SH Penny	
KP O'Neill	Acting Chief Executive Officer
PA Hull	Strategic Support & Projects Officer
HA Richardson	Governance & Executive Assistant

2.1. APOLOGIES

Cr KJ Holzknecht

2.2. APPROVED LEAVE OF ABSENCE

Cr MC Nazzari

3. DECLARATION OF INTEREST

KP O'Neill, Acting Chief Executive Officer declares a Financial Interest in Item 6.1 – Appointment of Chief Executive Officer

4. PUBLIC QUESTION TIME

5. MATTERS FOR DECISION

5.1	DROUGHT COMMUNITIES PROGRAM – REALLOCATION OF FUNDING
Attachment:	Nil
File Ref:	ADM0558 / CP.PR.74
Author:	KP O'Neill – Acting Chief Executive Officer
Date:	30 August 2021
Disclosure of Interest:	Nil

SUMMARY

Council to consider reallocation of funds between the Drought Communities Program projects.

BACKGROUND

The objective of the Drought Communities Program (DCP) is to deliver benefits in Declared Council areas, by supporting investment in local infrastructure initiatives. Funding is targeted at infrastructure projects that provide employment for people whose work opportunities have been impacted by drought; stimulate local community spending; use local resources, businesses and suppliers; and/or provide a long-lasting benefit to communities and the agricultural industries on which they depend.

Eligible projects must relate to economic, social and cultural infrastructure, safety and accessibility upgrades, and/or town facility developments and upgrades.

The Shire was allocated \$1 million in funding and Council identified and endorsed the following projects to be funded by the Drought Communities Program & Townscape Reserve –

	TOWNSCAPE RESERVE	DROUGHT COMMUNITIES PROGRAM	TOTAL
BROOMEHILL			
Broomehill Sporting Complex upgrades		\$150,000	\$150,000
Nature Play Holland Park		\$100,000	\$100,000
Broomehill Town/Streetscape	\$100,000	\$110,000	\$210,000
Holland Track Interpretive Centre		\$115,000	\$115,000
Water Efficiencies		\$25,000	\$25,000
Broomehill Projects TOTAL	\$100,000	\$500,000	\$600,000
TAMBELLUP			
Youth Centre		\$80,000	\$80,000
Town Square Development	\$200,000	\$295,000	\$495,000
Tambellup Town/Streetscape		\$100,000	\$100,000
Water Efficiencies		\$25,000	\$25,000
Tambellup Projects TOTAL	\$200,000	\$500,000	\$700,000
TOTAL	\$300,000	\$1,000,000	\$1,300,000

Funding from this program is required to be expended by 31 December 2021, the timeframes are tight to ensure completion of the identified projects by the due date.

COMMENT

H + H Architects were engaged to undertake detailed design of the work required at the Broomehill Recreation Complex which formed part of the scope of works for the project, and a scope of works was developed for the Holland Track Interpretive Centre. Quotes were then sought for each project from relevant contractors.

Quotations for the Holland Track Interpretative Centre project were received and the project has been awarded; the successful contractor's quote came in well under the budgeted amount of \$115,000 leaving approximately \$40,000 for further development of historical or tourism opportunities if Council chooses, or reallocation of the surplus funds to other projects funded by the DCP.

Quotations for the Broomehill Recreation Complex terracing and pathways were requested and all incoming quotes, based on the original design and scope of works, far exceeded the budget allocation. A revision of the design highlighted some areas that had been over specified and potential savings were identified. The design and scope of works was amended and contractors were requested to re-quote on the updated plans and information. The remaining budget for this project is \$138,000 and quotations to complete the project are approximately \$170,000.

To ensure completion of the Broomehill Recreation Complex project; which will significantly improve the amenity and accessibility of that area; and fully expend the DCP funding by 31 December 2021, Council are requested to consider a variation to the program and reallocate \$32,000 from the Holland Track Interpretive Centre to the Broomehill Recreation Complex project.

Reallocation of funds from the Holland Track Interpretive Centre project does not reduce the scope of works for this project in any way, as the contractor who has been awarded the project has quoted to deliver all aspects at a cost that is well under the budgeted amount.

CONSULTATION

Previous Chief Executive Officer, Keith Williams
Senior Staff

STATUTORY ENVIRONMENT

Local Government Act 1995

s6.8 *Expenditure from municipal fund not included in annual budget*

- (1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure –*
*(b) is authorised in advance by resolution**

** Absolute majority required.*

POLICY IMPLICATIONS

There is no policy applicable to this item.

STRATEGIC IMPLICATIONS

Strategic Community Plan 2018-2028

KRA Two – Our Economy

Outcome – to maintain an environment in the towns and rural areas of the Shire that is conducive to tourism, business and population retention and growth.

KRA Three – Our Places

To have appealing town centres and surrounding rural areas that reflect their unique history and culture, connected by quality transport infrastructure and well managed natural environments.

FINANCIAL IMPLICATIONS

Nil - reallocation of grant funds between projects endorsed by Council having no impact overall on the 2021/22 annual budget. A variation will be submitted to the funding provider to reallocate the funding between projects.

VOTING REQUIREMENTS

Absolute Majority; reallocation of funds between projects are an amendment to the annual budget which requires an absolute majority decision of Council.

OFFICER RECOMMENDATION

That Council reallocates \$32,000 of Drought Communities Funding from the Holland Track Interpretive Centre project to Broomehill Recreation Complex upgrades project, and amends the 2021/22 budget accordingly.

6. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

PROCEDURAL MOTION

Moved

Seconded

Motion to Proceed Behind Closed Doors:

That in accordance with Section 5.23 (2) of the Local Government Act 1995 the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

(a) the personal affairs of any person;

(b) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;

CONFIDENTIAL

6.1	APPOINTMENT OF CHIEF EXECUTIVE OFFICER
Attachment:	Confidential - CEO Employment Contract
File Ref:	ADM0517
Author:	KP O'Neill – Acting Chief Executive Officer
Date:	30 August 2021
Disclosure of Interest:	The author, Kay O'Neill – Acting CEO declares a Financial Interest pursuant to section 5.60A of the Local Government Act 1995; the nature being that appointment of the permanent CEO will impact the length of her tenure as Acting CEO.

PROCEDURAL MOTION

Moved

seconded

That Council re-opens the meeting to members of the public.

7. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

8. CLOSURE